



Calendar Year \_\_\_\_\_  
Date Received \_\_\_\_\_

**LICENSE BASE FEE: \$50.00**

**COMMERCIAL BUSINESS LICENSE – RENEWAL**

*This Business License expires on December 31<sup>st</sup> of this year, regardless of the month issued.*

**Please Complete All Items – Incomplete Forms Will Be Returned Without Being Processed.  
If the location, name or ownership of your business has changed in the past year, please contact our office for the correct application to be filled out.**

1. NAME OF BUSINESS \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Applicant's Name \_\_\_\_\_

BOUNTIFUL BUSINESS ADDRESS \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City & State \_\_\_\_\_  
Business Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_  
E-Mail \_\_\_\_\_

2. \*STATE LICENSE # \_\_\_\_\_ \*FEDERAL TAX # \_\_\_\_\_  
\*UTAH STATE SALES TAX # \_\_\_\_\_ (\* If Applicable)

<b>LICENSE FEES: (Accepted payments are Cash, CC# (except Am Ex) or Check payable to "City of Bountiful")</b>	
A. BASE FEE .....	\$ <b>50.00</b>
B. If gross sales for goods and/or services for preceding year were less than \$20,000.00, deduct \$25.00 .....	(\$ _____)
C. <b>FULL-TIME EMPLOYEES:</b> Add \$5.00 for each full time employee after one. (Owners/managers are full time). # of full time employees _____ - (minus) 1 = _____ x (multiply) \$5.00 = .....	\$ _____
D. <b>PART-TIME EMPLOYEES:</b> Add 10 cents per hour for each employee for an average week. Total # of hours worked for an average work week _____ x (multiply) 10 cents = .....	\$ _____
E. <b>FOR RENTAL BUSINESSES:</b> If business consists of rentals, either commercial and/or residential. # of rental units _____ - (minus) 3 = _____ x (multiply) \$3.00 = .....	\$ _____
F. SUB-TOTAL (not to exceed \$500.00) .....	\$ _____
G. PENALTY: Add 50% of line F if paid after February 14 .....	\$ _____
Add 100% of line F if paid after March 31 .....	\$ _____
H. TOTAL DUE:.....	\$ _____

3. I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_