

**Bountiful City
Administrative Committee Minutes
March 12, 2018**

Present: Chairman – Chad Wilkinson; Committee Member – Lloyd Cheney; Assistant Planner – Kendall Black; Recording Secretary – Darlene Baetz

Excused: Committee Member – Beth Holbrook

1. Welcome and Introductions.

Chairman Wilkinson opened the meeting at 5:00 p.m. and introduced all present.

2. Consider approval of minutes for February 12, 2018.

Mr. Cheney made a motion for approval of the minutes for February 12, 2018. Mr. Wilkinson seconded the motion.

 A Mr. Wilkinson

 A Mr. Cheney

Motion passed 2-0.

3. Consider approval of a Lot Line Adjustment at 3067 South 100 West and 3075 South 100 West, Dixie M. Stirling and Phillip D. Miller & Megan Huston, applicants.

Phillip Miller and Megan Huston, applicants, were present.

Mr. Black noted that the staff report originally included in the meeting packet contained a few errors (specifically, the adjustment will transfer property from Lot 1 to Lot 23 and no release of easement will be required). Mr. Black presented a summary of the staff report (the full corrected staff report follows).

The applicants are applying for a Lot Line Adjustment between their properties at 3067 S 100 W and 3075 S 100 W in Bountiful, Utah. The property at 3067 S 100 W includes a parcel identified as Parcel #01-028-0002, otherwise known as Lot 23, Block 1, of Val Verda Plat A. The property at 3075 S 100 W includes a parcel identified as Parcel #01-416-0003, otherwise known as Lot 1 of the Jenna Rae Subdivision. Both properties are located in the R-4 Residential Zone.

The adjustment will transfer approximately 317 square feet (.007 acres) from Lot 1 to Lot 23. This will bring Lot 23 to a total of area of approximately 18,176.6 square feet (.417 acres) and Lot 1 to approximately 8,395 square feet (.193 acres). The purpose of the property line adjustment is to adjust the common boundary between the two parcels to match the existing fence line between the properties.

1. No new lots are being created in this transfer so this does not need to be an amended subdivision plat.

Based on findings, Staff recommends approval for a lot line adjustment, with the following conditions:

1. The approved lot line adjustment shall be recorded with Davis County.

Note: Approval of the property line adjustment by the City does not act as a conveyance of real property and appropriate conveyance documents must be prepared and recorded by the county.

Mr. Cheney made a motion for approval of a Lot Line Adjustment at 3067 South 100 West and 3075 South 100 West, Dixie M. Stirling and Phillip D. Miller & Megan Huston, applicants, as outlined by staff. Mr. Wilkinson seconded the motion. Mr. Wilkinson noted that the applicants will need to execute and record the proper conveyance documents.

A Mr. Wilkinson
A Mr. Cheney

Motion passed 2-0.

4. **Consider approval of a Conditional Use Permit, in written form, to allow for a Home Occupation Contractor Business at 28 East North Canyon Road, Jodi Crawley, applicant.**


Mr. Cheney made a motion for approval of a Conditional Use Permit, in written form, to allow for a Home Occupation Contractor Business at 28 East North Canyon Road, Jodi Crawley, applicant. Mr. Wilkinson seconded the motion.

A Mr. Wilkinson
A Mr. Cheney

Motion passed 2-0.

5. **Miscellaneous business and scheduling.**

Mr. Wilkinson ascertained there were no further items of business. The meeting was adjourned at 5:07 p.m.


Chad Wilkinson, City Planner