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Minutes of the
BOUNTIFUL CITY COUNCIL

June 14, 2016 – 6:00 p.m.

Present: Mayor Randy Lewis
Councilmembers Kendalyn Harris, Richard Higginson, John Marc Knight,
John Pitt
City Manager Gary Hill
Asst. City Manager Galen Rasmussen
Asst. City Engineer Lloyd Cheney
City Attorney Clinton Drake
City Engineer Paul Rowland
City Planner Chad Wilkinson

Department Directors/Staff:

Police Chief Tom Ross
Asst. Police Chief Ed Biehler
Police Department Lieutenant Dave Edwards
Streets/Sanitation Director Gary Blowers
Asst. Streets Director Charles Benson
Recording Secretary Nikki Dandurand

Excused: Councilmember Beth Holbrook

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.
Planning Commission Room

32 Mayor Lewis called the meeting to order at 6:04 p.m. He turned the time over to Mr. Gary Hill for a few comments. After Mr. Hill concluded his remarks, Mr. Gary Blowers presented to the Council and staff an overview of the City road maintenance and replacement issues. Mr. Blowers provided pictures and examples of road damage, maintenance and concerns within the City. Mr. Blowers stated that every five years, a survey is taken by several staff members who drive the streets in Bountiful (close to 160 miles total) and rate them on a scale of one to ten, ten being the best. Mr. Blowers stated that moisture/water are the worst cause of the deterioration and destruction of roads, with the sun and heat next. These elements cause cracking, strip the oils, erosion of the asphalt/pavement and multiple other problems. Staff noted several factors that contribute to road damage or deterioration including bore/drill sites in that become issues several years later. A Utility Coordinator meeting is held with other City departments as well local utility companies to coordinate and plan street maintenance and construction. Mayor Lewis asked if the newly passed Prop.1 bill will help with these issues. Mr. Blowers responded that yes, the funds provided will be a great help. Some projects have been reassigned/alterd with that in mind. The Council and staff finished discussing future projects, ongoing maintenance issues and staffing.

Regular Meeting – 7:05 p.m.
City Council Chambers

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4 Mayor Lewis called the meeting to order at 7:05 p.m. and welcomed those in attendance.
5 Mayor Lewis then asked for a moment of silence for the victims and tragedy in Florida over the
6 weekend. Isaac Jensen, Troop 593, then led the Pledge of Allegiance; President Mike Mayfield,
7 Bountiful Central Stake, gave a prayer.
8

9 **APPROVAL OF MINUTES**

10 Mayor Lewis presented the minutes of the regular City Council meeting held on May 24,
11 2016. Councilman Higginson made a motion to approve the presented minutes and Councilman Pitt
12 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt
13 voting “aye”.
14

15 **COUNCIL REPORTS**

16 Councilman Higginson reminded everyone of the car show this weekend and that the
17 Bountiful Museum had its groundbreaking ceremony. Councilman Knight mentioned the Tour of
18 Utah on August 5th. Councilman Pitt stated the Farmers Market will officially start this Thursday and
19 will run every week for the summer. Councilwoman Harris reported that on Memorial Day, a
20 fundraiser kickoff was announced to buy a statue for the infant section in the City cemetery. She also
21 introduced Lydia Shaw, from the Youth Council. Ms. Shaw reported that a new Council was sworn
22 in and new leadership was selected, the end of year bash was a lot of fun and they are helping with
23 the car show this weekend and the upcoming Tour of Utah in August. Mayor Lewis asked Mr. Chris
24 Simonsen, from the car show, to say a few words about the event.
25

26 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID MAY 16 & 23, 2016**
27 **AND THE MONTHLY FINANCIAL REPORT FOR APRIL 2016**

28 Mayor Lewis presented the weekly expenditure summaries paid on May 16, 2016, for
29 \$440,165.01 and May 23, 2016, for \$437,582.77 and the monthly financial report for April 2016.
30 Councilman Higginson moved to approve the expenditures as presented, and Councilman Knight
31 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt
32 voting “aye”.
33

34 **DEANNE HENDERSON RETIREMENT – CHIEF TOM ROSS**

35 Chief Ross, Asst. Chief Biehler and Lt. Edwards presented Deanne Henderson a plaque to
36 celebrate her retirement and made a few comments to the Council about her great service in the police
37 department and the City. Mayor Lewis also presented Deanne with a retirement gift on behalf of the
38 City.
39

40 **PUBLIC HEARING – FY BUDGET 2016-2017 – MR. GALEN RASMUSSEN**

41 Mr. Rasmussen presented the Budget for FY 2016-2017 including adoption of Resolution
42 2016-04 and Ordinance 2016-07. Mr. Rasmussen reviewed the budget process, key points and
43 individual department’s budgets. New funds from Prop. 1, a \$1/unit increase in the storm water user
44 fees, the regular annual power transfer and the RAP tax were some of the items discussed in the
45 budget report. Mayor Lewis opened the public hearing.
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PUBLIC HEARING- OPEN : 7:45 p.m.
No public comments were made.
CLOSED: 7:46 p.m.

Councilman Higginson moved to approve Resolution 2016-04 and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”. Councilman Higginson moved to approve Ordinance 2016-07, and Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

CONSIDER APPROVAL OF 2016 SLURRY SEAL CONTRACT WITH M&M ASPHALT SERVICES – MR. LLOYD CHENEY

Mr. Cheney stated the bid opening for the proposed FY 2016-2017 program was held on June 7 and proposals were received from four companies. The lowest price proposal was submitted by M&M Asphalt Services, who has been the contractor for the most recent pilot projects. The fourth bid has not been included in the discussion because it was submitted for an alternate surface treatment product which would normally be procured under a separate process. It is recommended that the bid from M&M Asphalt Services be approved at the unit price of \$1.055 per square yard. Mr. Cheney also mentioned to the low bidder that this contract can extend for an additional two years. Councilwoman Harris appreciated the bids that were received and moved to approve the contract and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

CONSIDER PRELIMINARY AND FINAL SITE PLAN APROVAL FOR AN ENCLOSED STORAGE ADDITION AT RB AUTOMOTIVE MACHINE SHOP, 1193 S. 425 W., JAY MIRCI WITH JKM CONSTRUCTION INC. REPRESENTING RODGER BRAISER, APPLICANT – MR. CHAD WILKINSON

Mr. Wilkinson stated the original landscape plan approved in 1990 required street trees along 425 West and a five foot wide landscape area along the east property line. The proposed plan shows this ten foot wide area along with screening trees. The Land Use Ordinance requires three parking spaces per stall service bay or work station for auto repair uses. The Planning Commission reviewed the application on June 7, 2016, and forwards a recommendation of approval to the City Council for the preliminary and final site plan subject to the following conditions:

1. Complete any and all redline corrections, including modifications.
2. Obtain required building permits for the proposed addition.
3. Install the 10-foot wide landscaping area along the east property line as shown in the submitted plan and restore landscaping as originally approved in other areas on the property. Specifically, the following landscaping shall be reestablished on the property:
 - a. Street trees required in the original approval shall be replanted along 425 West.
 - b. Landscaping along the north and south property lines consisting of low lying shrubs shall be reestablished
4. The three required off street parking spaces shall be used for customer and employee parking and shall not be used for storage of vehicles under repair.

1 Councilman Pitt moved to approve the preliminary and final site plan and Councilman
2 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
3 Knight and Pitt voting “aye”.

4
5 **PUBLIC HEARING – CONSIDER APPROVAL OF A ZONE MAP AMENDMENT FROM**
6 **MULTI-FAMILY (RM-13) TO SINGLE FAMILY (R-4) FOR THE PROPERTY LOCATED**
7 **AT 1290 N. MAIN ST, KATHRYN GOODFELLOW, APPLICANT – MR. CHAD**
8 **WILKINSON**

9 Mr. Wilkinson stated the applicant has expressed a desire to separate the existing single
10 family home on the property from the remainder of the property by subdivision. Because the
11 minimum lot size for RM-13 is one acre, the applicant is proposing to amend the zoning map from
12 RM-13 to R-4 which allows for minimum lot sizes of 8,000 square feet. This will allow for the
13 division of the residence from the larger property without the need for a one acre minimum lot size.
14 The Planning Commission has recommended approval of the proposed zoning map amendment.

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16 *PUBLIC HEARING: OPEN – 7:55 p.m.*
17 *No public comments were made.*
18 *CLOSED – 7:55 p.m.*
19

20 Councilman Higginson moved to approve Ordinance 2016-08 and Councilwoman Harris
21 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt
22 voting “aye”.

23
24 **CONSIDER PRELIMINARY AND FINAL SUBDIVISION APPROVAL FOR**
25 **GOODFELLOW SUBDIVISION, 1290 N. MAIN ST. – KATHRYN GOODFELLOW,**
26 **APPLICANT – MR. CHAD WILKINSON**

27 Mr. Wilkinson stated Ms. Kathryn Goodfellow is requesting preliminary and final approval
28 for a one lot subdivision, separating a single parcel with an existing home fronting onto Main Street,
29 from the five-plus acre orchard at 1290 N. Main Street. Councilman Higginson made a motion to
30 approve the subdivision and Councilman Knight seconded the motion. Voting was unanimous with
31 Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

32
33 **CONSIDER FINAL SITE PLAN AND SUBDIVISION APPROVAL FOR PAGES HOLLOW**
34 **TOWNHOMES, 320 W. PAGES LANE, TAYLOR SPENDLOVE REPRESENTING**
35 **BRIGHTON HOMES, APPLICANT – MR. PAUL ROWLAND**

36 Mr. Rowland stated that Brighton Homes has completed the PUD site plans, construction
37 drawings and the plat map for this development and is now requesting final approval for the 14 unit
38 Pages Hollow PUD. This PUD was granted preliminary approval by the Council on April 12, 2016.
39 With the conditions listed below, the proposed development meets the requirements of the
40 Bountiful City Land Use Ordinance and design standards and the Planning Commission sends a
41 positive recommendation for final approval.

- 42 1. Post a bond to cover the costs of construction of required site improvements.
- 43 2. Make all necessary red line corrections to the drawings.
- 44 3. Payment of all required fees.
- 45 4. Provide a current Title Report

1 Councilman Knight made a motion to approve the final site plan and subdivision approval and
2 Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,
3 Higginson, Knight and Pitt voting “aye”.

4
5 **APPOINTMENT OF ADMINISTRATIVE LAW JUDGE – MR. CLINTON DRAKE**

6 Mr. Drake stated that two years ago the Council approved an amendment to the Bountiful
7 City Municipal Code that empowered an Administrative Law Judge to hear certain appeals from the
8 Bountiful City Municipal Code. At that time Council appointed Attorney Glenn Bronson to serve as
9 the Bountiful City Administrative Law Judge. The Municipal Code states that the Bountiful City
10 Administrative Law Judge shall serve for a period of two years. Mr. Bronson’s two year period of
11 service as the Bountiful City Administrative Law Judge will expire this month. The Council may
12 reappoint Mr. Bronson or appoint a new Administrative Law Judge. City Staff has reviewed Mr.
13 Bronson’s performance over the past two years and has found his performance to be satisfactory.
14 Councilman Pitt made a motion to approve Resolution 2016-05 and Councilwoman Harris seconded
15 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting
16 “aye”.

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18 Councilman Higginson commented on some items concerning the downtown plaza and city
19 hall project. Councilman Higginson then motioned to adjourn the regular City Council meeting to an
20 RDA meeting and Councilwoman Harris seconded the motion. Voting was unanimous with
21 Councilpersons Harris, Higginson, Knight and Pitt voting “aye”. The regular City Council meeting
22 was adjourned at 8:12 p.m.
23



Mayor



City Recorder

