

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, FEBRUARY 24, 2015

Work Session – 6:00 p.m.

Regular Meeting - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

Work Session – 6:00 p.m.

1. Senator Weiler
2. Sidewalk Café Ordinance review – Mr. Russell Mahan p 3
3. Ordinance on hunting, street intersections and procurement review – Mr. Russell Mahan p 9

Regular Meeting – 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meetings – February 5 & 6, 2015 and February 10, 2015 p 13
3. Council Reports
4. Youth Council Report
5. Consider approval of weekly expenditures > \$1,000 paid February 5 & 12, 2015 p 23
6. Recognition of Lowell Leishman for 21 years of service on the Power Commission – Mayor Randy Lewis & Mr. Allen Johnson
7. Consider approval of the appointment of Susan Becker and John Cushing to the Power Commission for four-year terms ending in January 2019 – Mr. Allen Johnson p 27
8. Consider approval of an installation contract with Quality Time Recreation for Bountiful Park Playground Phase II in the amount of \$19,500– Mr. Brock Hill p 29
9. Consider approval of a contract with MGB+A Landscape Architects for the design of the new city park at 600 East Mill Street – Mr. Paul Rowland p 31
10. Consider approval of an application for a single event beer permit for St. Olaf’s Catholic Church with will be held on April 25, 2015 – Mr. Chad Wilkinson p 35
11. Consider approval of the purchase of transformers for the Southwest Substation from Virginia Transformer Corp. in the amount of \$872,154 –Mr. Allen Johnson p 37
12. Consider approval of the purchase of 46 power poles from McFarland Cascade in the amount of \$24,182 – Mr. Allen Johnson p 39
13. Consider approval of the purchase of 11 garage doors from Overhead Door in the amount of \$20,565 – Mr. Allen Johnson p 41
14. Consider approval of the purchase of a 2015 Chevrolet Equinox from Young Chevrolet in the amount of \$24,605.40 – Mr. Allen Johnson p 43
15. Consider approval of the purchase of a battery bank replacement for the Southeast Substation from Power Product Services for \$17,828 – Mr. Allen Johnson p 45
16. Consider approval of Ordinance 2015-08 regarding hunting within city limits, street intersections and amending the City Procurement Code– Mr. Russell Mahan p 9
17. Adjourn to a closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).

City Council Staff Report



Subject: Review of Sidewalk Café Ordinance

Author: City Attorney Russell Mahan

Date: 24 February 2015

Background

Last July the City Council considered the subject of adopting an ordinance to allow and govern the use of the public sidewalks for restaurant seating. An ordinance was thereafter drafted, which was submitted to the downtown merchants. They had no comments or suggestions. The purpose of this discussion is to introduce the specifics of the ordinance to the Council.

Analysis

Subject to the proposed regulations of the ordinance, sidewalk cafes would be permitted in the downtown area. Please review the ordinance provisions to make sure they comply with the intentions of the Council. The ordinance, as it may be revised after discussion, will be placed on a future agenda for adoption. The main points are these:

- Sidewalk cafes can operate from April 1st to October 31st.
- The café can operate only in the frontage of the business, unless written permission is given by an adjacent owner. The site and plan must be approved by the Planning Director.
- Owners are responsible for keeping the area clean.
- There can be no alcohol, outdoor heaters, busing stations, food preparation stations, lighting or music.
- At least six feet of unimpeded sidewalk must be reserved for pedestrians.
- There is a \$50 annual license fee for a Sidewalk Café License
- The licensee must have liability insurance of at least \$1,000,000.

Department Review

This staff report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

This is not a budget item but would have a significant impact on the downtown area.

Recommendation

This is a discussion only item. No ordinance is on the agenda for tonight.

Attachments

Sidewalk café ordinance.

Sidewalk Café Ordinance

DRAFT 2015-02-12

Title 5 Business Regulations **Chapter 17 Sidewalk Cafes**

5-16-101. Sidewalk Café.

Subject to the regulations stated herein, outdoor dining on a public sidewalk or land as part of a restaurant business (a “Sidewalk Café”) is allowed only by permit and only in the Downtown Zone on Main Street between 400 North and 500 South. It is unlawful to have outdoor dining on public property without a Sidewalk Café License.

5-16-102. Licensing.

A Sidewalk Café License may be issued by the Bountiful City Planning & Economic Development Director if all conditions are met and continuously maintained:

(a) A signed and completed Sidewalk Café License application must be submitted with an application fee of \$50, which shall be applied to the calendar year license fee of \$50. The applicant must be a fully lawful and licensed restaurant. An annual Sidewalk Café License must be obtained, and an annual license fee of \$50 must be paid, in addition to the other required licensing of the restaurant.

(b) The application must include a scaled drawing of the proposed sidewalk café use, including dimensions, seating, capacity, etc. The plan must comply with the requirements of this ordinance and must demonstrate that the Sidewalk Café will not interfere with adequate pedestrian flow, access to building entrances, pedestrian and traffic safety, and the aesthetic quality of the surrounding area, and that the proposal meets the Sidewalk Café regulations contained herein. The Planning Director may require modifications to the plan prior to approval. The operation of the Sidewalk Café must be in compliance with the approved plan.

(c) The applicant must sign and comply with the terms of a Sidewalk Café License Agreement. The Licensee must agree to indemnify and defend the City in all respects relating to the use of public property for the Licensee’s business.

(d) A Sidewalk Café License is non-transferrable.

(e) Any license issued hereunder vests no right, title or interest whatsoever by the Licensee in, or in the use of, the public right of way or public property. The Sidewalk Café program and any license issued under it is revocable at will by the City.

(f) The City reserves the right to deny a license if in the City Planning Director’s opinion the proposed location is not suitable for a sidewalk café, such as a narrow sidewalk, a busy traffic street, a narrow business frontage, etc. Such a denial may be appealed to the Bountiful City Administrative Law Judge.

(g) The City reserves the right and power to terminate the license agreement for any reason, including, but not limited to, a violation of any provision of this ordinance and/or the terms of the license agreement. This termination may be appealed within fifteen days to the Bountiful City Administrative Law Judge. The licensing program can be discontinued by the City at any time, and the prorated balance of the annual licensing fee refunded.

(h) The License may be summarily suspended for up to five days by the Planning Director for violation of the License Agreement. This suspension may be appealed to the Bountiful City Manager.

(i) The License may be permanently revoked by the Planning Director for violation of the License Agreement. This revocation may be appealed within fifteen days to the Bountiful City Administrative Law Judge.

5-16-103. Insurance Requirements.

The Sidewalk Cafe licensee must have and continuously maintain in effect, and provide proof to the City, liability insurance in the amount of \$1,000,000 per occurrence and \$1,000,000 aggregate combined single limit, and must name the City as an additional insured in that policy.

5-16-104. Sidewalk Café Regulations.

All Sidewalk Cafes must continuously comply with the following requirements:

(a) Outdoor dining may be conducted only from April 1st to October 31st of each year. If it snows during that time, outdoor dining must be suspended and outdoor furnishings removed immediately for snow removal.

(b) The City reserves the right and power to temporarily order the discontinuation of the operation of public outdoor dining at any time because of anticipated or actual problems or conflicts in the use of the sidewalk area. These situations include, but are not limited to, festivals, parades, marches, road races, repairs to the street or sidewalk, or any emergencies occurring in the area. To the extent possible, the Licensee shall be given prior written notice of the time period during which the operation of outdoor dining will not be permitted by the City, but failure to give notice shall not affect the right and power of the City to prohibit outdoor dining operation at any particular time.

(c) Outdoor dining may be located only on public sidewalks adjacent to or abutting the indoor restaurant which operates the outdoor dining. Outdoor dining shall extend no further than the actual street frontage of the operating restaurant, unless approved in writing by the adjacent property owner (which approval may be revoked by the adjacent owner at any time).

(d) The outdoor dining operation shall provide not less than six contiguous feet of sidewalk clear of obstructions to allow unimpeded pedestrian traffic next to the front of the building. The term “obstructions” includes, but is not be limited to, railings, tables, chairs, planters, umbrellas, and signs.

- (e) The location of outdoor dining cannot obstruct the clear sight distance for vehicles or access or crossings for the disabled. The Bountiful City Engineer has the authority to determine whether the outdoor dining constitutes an obstruction. Any obstruction may be summarily moved or removed by the City.
- (f) Outdoor dining operation shall meet all Building Code requirements and Zoning Code Regulations.
- (g) No modifications shall be made to City property without written approval of the City Planning Director.
- (h) Furnishings for outdoor dining shall consist solely of movable tables, chairs and decorative accessories. Furnishings must be suitable for the purpose, kept in a state of good repair and in a clean and safe condition at all times.
- (i) Awnings shall be adequately secured and retractable. Umbrellas over tables must be adequately weighted and safe.
- (j) Tables, chairs, and all other furnishings or accessories may be left in place overnight during seasonal operation but shall be removed from the sidewalk and stored indoors whenever outdoor dining is not in seasonal operation. It shall be the responsibility of the licensee to secure furnishings and accessories that are left in place overnight.
- (k) Outdoor heaters, bus stop shelters, food preparation stations, lighting and music shall not be permitted in the outdoor dining facility.
- (l) Outdoor dining shall be at the same elevation as the public sidewalk. Paint, carpeting, artificial turf, platforms or other surfaces of any kind are not permitted at any time in the outdoor dining facility.
- (m) No sign shall be allowed at any outdoor dining facility except for the name of the establishment on an awning or umbrella fringe. One menu board sign may be displayed within the area of the outdoor dining, mounted on an easel or other easily removable fixture. The sign shall not exceed six square feet.
- (n) Alcohol, beer and wine may not be served on a public sidewalk.
- (o) Outdoor dining may operate during regular business hours of the restaurant operating the outdoor dining but no later than 11:00 p.m.
- (p) The licensee of outdoor dining is responsible for keeping the premises clean and clear of trash at all times, including the public sidewalk and other furnishings of the outdoor dining. At no time should trash or debris of any kind be blown, swept or otherwise deposited into the street. The presetting of tables with utensils, glasses, napkins, condiments and the like is prohibited.

(q) The premises must be maintained in an orderly manner. The Licensee is responsible for the good conduct of its customers in the public right of way or property.

(r) No food preparation shall be done by the Licensee in the public right of way or land.

(s) There shall be no music or public address system broadcast within or to the outdoor dining area.

(t) If the restaurant owner desires to have a sidewalk café area that includes grass, such as in a parkstrip, the owner must either undertake all maintenance, mowing, etc, or remove all furniture every night to allow City maintenance. The City reserves the right to monitor such a situation and to make further requirements concerning lawn maintenance.

(u) Such other rules or restrictions as are deemed necessary by the City Planning Director under the circumstances of the location and business may be required.

City Council Staff Report



**Subject: Ordinance on Hunting, Street Intersections
and Procurement**

Author: City Attorney Russell Mahan

Date: 24 February 2015

Background

At the City Council retreat there was discussion of the separate issues of allowing hunting wild turkeys at the golf course and of increasing the dollar amount of purchases which department heads can make without formal Council approval. City Engineer Paul Rowland has also requested an ordinance establishing the minimum distance between street intersections to be 175 feet. This ordinance addresses those matters.

Analysis

The ordinance also allows department heads to make purchases of up to \$20,000 (up from \$10,000) without formal Council approval. The lower limit has been in place for more than twenty years. This will enable department heads to more easily handle the routine business of the City. There also is an exception created to allow for quick action approved by the City Manager that will avoid financial loss or save cost.

There is an industry standard that street intersections should be no closer than 175 feet, but it is not incorporated into our City Code. This ordinance would adopt that standard.

Wild turkeys at the golf course have become a persistent problem, which can be best solved by hunting. To do this, the City Code needs to be amended to allow hunting and the shooting of weapons within the City limits. This ordinance allows it pursuant to written permission from the City for City-authorized activities.

Department Review

This staff report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

There would be no significant impacts from these changes.

Recommendation

It is recommended that the City Council adopt Ordinance No. 2015-08.

Attachments

Ordinance No. 2015-08.



BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR
Randy C. Lewis
CITY COUNCIL
Kendalyn Harris
Richard Higginson
Beth Holbrook
John Marc Knight
John S. Pitt
CITY MANAGER
Gary R. Hill

BOUNTIFUL CITY ORDINANCE NO. 2015-08

AN ORDINANCE ALLOWING EXCEPTIONS TO THE PROHIBITION AGAINST HUNTING WITHIN BOUNTIFUL CITY LIMITS, ESTABLISHING A MINIMUM DISTANCE BETWEEN STREET INTERSECTIONS, AND AMENDING THE CITY PROCUREMENT CODE.

IT IS THE FINDING OF THE BOUNTIFUL CITY COUNCIL THAT:

1. Section 10-8-1 of the Utah Code empowers the Bountiful City Council to control its finances and property;
2. Section 10-8-47 of the Utah Code empowers the Bountiful City Council to regulate and prevent the discharge of firearms within the city limits; and
3. Section 10-8-84 of the Utah Code empowers the Bountiful City Council to pass all ordinances as are necessary and proper to provide for the safety and preserve the health, promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the city and its inhabitants.

THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH, AS FOLLOWS:

Section 1. The Bountiful City Code is hereby amended as follows:

Title 2: Administration and City Government Chapter 5: Procurement

2-5-102. Purchases

(a) Except as otherwise provided, all purchases of supplies, materials, equipment, and all contracts for services awarded shall be made as follows:

- (1) Amounts to be paid by the City of less than ~~\$10,000.00~~ **\$20,000.00**, may be approved by the respective department heads or designees authorized by the City Manager or department heads..

(2) Amounts to be paid by the City of ~~\$10,000.00~~ **\$20,000.00** or more, must be approved by the City Council. However, advance approval is not required for emergency expenditures or for **contracts which require prompt execution to avoid financial harm or loss, or to save cost, as determined by the City Manager. The City Council shall be notified of any such purchases as soon as reasonably possible.** Ongoing, routine expenses exceeding ~~\$10,000.00~~ **\$20,000.00** such as utilities, gasoline, natural gas, or electrical energy, may be approved by the City Manager, department heads, or their designees.

(3) Amounts to be paid by the City of \$5,000.00 or more, shall be awarded only after comparative price quotations have been solicited and received.

(b) In order to promote overall economy and the best use for the purposes intended, each department head shall be responsible for assuring that all purchases made and contracts for services awarded by his/her department shall obtain the desired goods and services for the lowest possible price.

Title 10 Public Works and Property

Chapter 2 Streets, Sidewalks and Public Improvement Bonds

6-2-119 ~~Streets~~ **Street Width**

(a) Any street and/or street right-of-way shown on the Master Street Plan shall conform to the width designated in the Plan. Major and collector streets not shown on the Master Street Plan but proposed within the City shall also be constructed and/or dedicated to a width conforming to the Street Master Plan based on the maximum projected volume of the street and the AASHTO street classification system.

(b) Minor streets shall have a minimum dedicated right-of-way width of fifty-four (54) feet.

(c) If deemed necessary by the City Council, streets may be required to extend to the boundary of the proposed subdivision where it abuts adjoining land which is undeveloped. Half streets along the subdivision are not permitted.

(d) No street shall intersect another street at an angle of less than eighty (80) degrees.

(e) Unless otherwise approved by the City Engineer for good cause shown, street intersections shall be offset by a minimum of 175 feet measured to the centerline of the intersections.

Title 10: Criminal Code

10-1-109. Firearms and Weapons.

(a) Except as provided in subsection (b), it is unlawful:

- (i) to hunt within the City limits of Bountiful;
- (ii) to discharge any air gun, BB gun, slingshot, crossbow, bow and arrows, or similar contrivance;
- (iii) to discharge any firearm within the City, or when the projectile will come to rest or is intended to come to rest within the City limits. This shall not apply, however, to peace officers acting within the scope of their duties, or to those acting in reasonable self-defense, or to patrons of a lawfully operated shooting range.

(b) Hunting and discharging firearms, bows and arrows and other weapons, are lawful if done with written permission from City officials pursuant to a City-authorized activity.

Section 2. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section 3. This ordinance shall take effect immediately upon first publication, and remain in effect for a period of six months unless sooner repealed.

ADOPTED THIS 24TH DAY OF FEBRUARY, 2015.

BOUNTIFUL CITY

RANDY C. LEWIS, MAYOR

ATTEST:

SHAWNA ANDRUS, CITY RECORDER

Minutes of the
Bountiful City Council Retreat
February 5, 2015
8:00 a.m. – 5:00 p.m.

Present: Mayor: Randy Lewis
Councilmembers: Kendalyn Harris, Richard Higginson, Beth Holbrook,
John Marc Knight, John Pitt
City Manager: Gary Hill
Assistant City Manager: Galen Rasmussen
City Attorney: Russell Mahan
City Engineer: Paul Rowland
City Planner: Chad Wilkinson
Department Directors & Personnel:
Allen Johnson, Power
Shannon Cottam, Human Resources
Mark Slagowski, Water
Gary Blowers, Storm Water/Streets
Chief Jeff Bassett, SDMFA
Chief Tom Ross, Police
Alan West, Information Systems
Tyson Beck, Finance
Brock Hill, Parks
Recording Secretary: Nikki Dandurand
Visitors: Tom Haraldsen, Davis County Clipper

WELCOME AND INTRODUCTION

Mayor Lewis opened the meeting at 8:52 a.m. and welcomed everyone and thanked Council and staff for attending.

The Pledge of Allegiance was conducted by Chief Ross and Councilwoman Harris said a prayer.

Mayor Lewis made a few comments about the focus and direction of the Council this year and is excited to be here with them. Introductions were done around the room, with the Mayor commenting on each department's positive contributions to the City.

REVIEW OF ACCOMPLISHMENTS AND POLICY PRIORITIES

Gary Hill presented accomplishments within each department throughout the previous year and currently. Various Council members mentioned that they appreciated the work sessions that are held, the opportunity to work with everyone and the communication within the Council and with staff. Mayor Lewis was impressed with various projects going on within the City, such as the deer trapping, golf course, compliance, etc. Mr. Gary Hill concluded that it can all be traced back to policy priorities.

48 **BUSINESS SURVEY DISCUSSION**

49 Mr. Wilkinson provided a sample mailer for a business survey that would be sent to Bountiful
50 City business owners. There are approximately 1,800-2,000 businesses that renew their licenses annually.
51 The Council and staff discussed different wording, mail options and online options to distribute the
52 survey, with cost and convenience being two major factors to consider.
53

54 **UPDATE ON MAJOR PROJECTS/INIATIVES**

55 *RDA EXTENSION*-Mr. Wilkinson stated that they are looking into the process of extending the
56 term of the Redevelopment Agency. A presentation to the County Commission went well. The Council
57 and staff agreed that the RDA projects have a positive interaction with local business owners and the
58 overall vision is very beneficial.

59 *MILL STREET PARK* – Mr. Brock Hill reported that three companies responded with proposals
60 to guide the park development process. Interviews will be conducted next week with two of the firms.
61 The City and the approved firm will work closely with the residents of the area. Ultimately, the Council
62 will have the final decision on park development. Mr. Hill also reported on the 4th North Park. The
63 equipment has been shipped from Europe and is due for install starting this spring. The repairs on Stoker
64 School are being done, i.e.: new gutters, heat tape, spouts, etc. and should be completed by next week.

65 *DEER AND TURKEY UPDATE* –Mr. Russell Mahan reported that 146 deer have been trapped
66 and relocated so far. There have been a lot of benefits from running this program through the DWR.
67 Mr. Brock Hill said that another problem we are facing is the large amount (over 150) of wild turkeys
68 residing on the golf course. The City has contacted DWR for assistance and has received very little back
69 concerning this problem. DWR has offered a limited hunting license permit, but it would still be
70 operated and run through the City’s departments, not DWR. The Mayor would like something done
71 before it gets worse and asked Mr. Hill and Mr. Mahan to address this in an upcoming City Council
72 meeting.

73 *BDAC RENOVATION* – The renovations are ongoing but an opening date is expected by the first
74 of April. The owner is installing a stage addition that will hopefully be paid for by a grant approval. The
75 Mayor and the Council commented that the BDAC is well respected and a great addition to downtown.

76 *HISTORICAL MUSEUM* – The Historical Museum Board has proposed a 1500 square foot
77 addition to the newly purchased home, with no additional renovations being done on the second floor.
78 Council and staff were concerned about the Historical Board becoming “house poor” without even putting
79 exhibits into the museum. A majority of Council and staff agreed that the Historical Board should
80 reconsider their expansion project, and rather use their resources to utilize and fill the museum within its
81 current layout. Mayor Lewis suggested talking with Centerville about the remodeling of their city
82 museum.

83 *WEBSITE AND BRANDING* - Mr. West stated that they have been working with i4 on branding
84 and the city logo and hope to have a workable brand design by March 11, 2015, a web design by March
85 18, 2015, and a complete roll out of the website is expected by June 30, 2015. Social media, interactive
86 links and user friendly options will all be incorporated.

87 *SYSTEM CONVERSION* - Mr. Rasmussen and Mr. West indicated that the conversion to
88 Tyler/Munis has been slow and steady, with Utilities having the most problems with budget billing,
89 correct utility mailings, etc. We are working with Tyler to get these problems resolved.

90 *SENIOR HOUSING* – Mr. Wilkinson reported that a few other cities have similar density bonus
91 programs for senior housing, but Bountiful is unique with this. Bountiful does have a disproportionate

92 share of senior housing. The current moratorium preventing further senior developments will lapse next
93 week. The Council members discussed that this needs to be addressed in more detail as it is a long term
94 issue and re-zoning will not solve the problem. Additionally, emergency assistance calls do not have
95 significant impact and private pay versus government paid senior housing could have an impact as well.

96 Mayor Lewis also asked Mr. Wilkinson to discuss Downtown Signage at this time. Mr.
97 Wilkinson presented various pictures of possible downtown signs that would add character to the City as
98 well as visual direction and helpful information to be displayed. Mayor Lewis would like to proceed with
99 a presentation to the Council at a later date.

100 *PARAMEDIC FUNDING* - Chief Bassett announced that in July 2015, there will be significant
101 changes made in the housing and staffed ambulances as they will be moved to full time status. An
102 additional two personnel will be hired. Mayor Lewis thanked the Chief for working hard to make these
103 changes and still ensure great service to the community.

104

105 **CITY WORK WEEK DISCUSSION**

106 Mr. Gary Hill presented various scenarios about the work week for employees. He did state that
107 there would be morale issues with the employees if the current schedule is changed, and it is hard to
108 quantify the data to show any changes. The Council and staff went into great detail about the pros and
109 cons of changing the work week hours. The Mayor asked why we are changing something that doesn't
110 need to be fixed, and that it would cause more harm than good. Other Council members stated that the
111 City needs to be available to the residents within reasonable business hours, Monday through Friday. The
112 Mayor and Council asked staff to prepare information to inform the public of City Hall services that are
113 available during City Hall business hours and services available 24 hours a day online. No changes will
114 be implemented at this time.

115

116 **EMERGENCY PREPAREDNESS UPDATE**

117 Chief Ross stated that only three full-time employees still need to complete the NIMS training
118 courses.

119

120 **POLICE ACADEMY "LIGHT" FOR COUNCIL**

121 Chief Ross invited Council and the Mayor to participate in a one-day mini police academy
122 training. Chief Ross stressed that with police departments nationwide being scrutinized with violent
123 backlash; he hopes this year will be a turnaround for such actions. Bountiful residents are very
124 appreciative of the local police force.

125

126 **PURCHASING POLICY DISCUSSION**

127 Mr. Gary Hill is recommending the purchasing limit for City Manager be amended for \$10,000
128 and up. This would require an ordinance change but will not affect the weekly expenditure reports,
129 already budgeted items, etc. The Council agreed to increase the signature threshold to above \$10,000 but
130 leave the expenditure reports as is.

131

132 **LEGISLATIVE UPDATE**

133 Mr. Gary Hill updated Council and Staff on the legal issues and bills that are currently at the state
134 level. They included a shortage of transportation funding, consolidating emergency dispatch centers
135 within the county, renewal of business licenses and a bill to change the Mayor and City Manager's power.

136 Chief Ross stated there is a bill to limit the use of police body cameras within certain situations they are
137 called out on. Chief Ross opposes this bill and the government means to enforce it. Chief Bassett
138 reported on three wild land fire bills that are being pushed through the state. They include participating
139 in the Governor's plan to avoid additional billing outside the service area, a building code for interface
140 and spacing on new builds with a reimbursement plan and a referendum law to require a 30%
141 participation for a petition within each district, rather than 30% overall.

142 Additional comments were made regarding a clean air bill requiring cities to change over
143 certain vehicles to natural gas and RDA loans. Chief Bassett stated there is no way to change over to
144 natural gas in a fire engine and Mr. Gary Blowers said it would take extensive work and money to convert
145 a garbage truck. These options are not very feasible. Councilman Knight mentioned a discussion with
146 the commissioners and representatives about the development for RDA funds both in present use and
147 future use.

148

149 **UPCOMING BUDGET ISSUES**

150 Mr. Gary Hill and Mr. Rasmussen reported that with the upcoming changes at South Davis Fire,
151 there will be an additional \$210,000. The City's health insurance will be budgeted at 12% and a COLA
152 will be budgeted 2%. The Workers Compensation Fund has been depleted lately and we need to restore
153 it, with a three year restoration plan. Zesiger Well is in need of restoration work to bring it up and
154 running to include a fluoride/chorine free zone if possible. The Southwest Substation will be undergoing
155 a remodel, with costs at approximately \$\$6M for the station and \$1M in remodeling fees. The Mill St.
156 Park has no dollar amount yet. This is an election year and to the Council has the option to re-contract
157 with the county to provide the election services, either by mail or electronic. The mail option would reach
158 every resident, however the cost would be expensive. The electronic version offers a lower cost and
159 addition voter location versus the by-mail option. The Mayor and the Council agreed to move forward
160 with the electronic voting option.

161

162 The Mayor concluded the meeting and no other comments were made. Councilwoman Holbrook made a
163 motion to adjourn, Councilman Pitt seconded the motion. The annual Bountiful City Council Retreat was
164 adjourned at 4:45 p.m.

165

Minutes of the
Bountiful City Council Retreat
February 6, 2015
8:00 – 11:45 a.m.

Present: Mayor: Randy Lewis
Councilmembers: Kendalyn Harris, Richard Higginson, Beth Holbrook,
John Marc Knight, John Pitt
City Manager: Gary Hill
Assistant City Manager: Galen Rasmussen
City Attorney: Russell Mahan
City Engineer: Paul Rowland
City Planner: Chad Wilkinson
Department Directors & Personnel:
Allen Johnson, Power
Shannon Cottam, Human Resources
Mark Slagowski, Water
Gary Blowers, Storm Water/Streets
Chief Bassett,
Chief Tom Ross, Police
Alan West, Information Systems
Tyson Beck, Finance
Brock Hill, Parks

TOUR OF UTAH PRESENTATION

Chief Ross stated that the Tour of Utah will be a great way to showcase Bountiful to millions of people. Hundreds of volunteers will be needed and Chief Ross inquired of the community group the best way to organize this effort.

Jen Adrs, Executive Director, Larry H. Miller Tour of Utah, gave a brief description of the background of the race and the international awards it has achieved. She indicated over 100 riders consisting of 16 teams will participate and there is a potential \$20 million dollar economic impact. Many social media outlets and television stations will broadcast the event. Downtown Bountiful will be the finish line for the third stage of the race on August 5, 2015. Andrew Johnson, Vice President of Marketing, Miller Sports Properties made a few comments, one being the Tour of Utah was voted best race in 2014 by a European analyst.

Mayor Lewis thanked everyone in attendance today and adjourned the Bountiful City Council Retreat until next year upon a motion made by Councilman John Marc Knight, seconded by Councilman Higginson.

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**Minutes of the
BOUNTIFUL CITY COUNCIL
February 10, 2015 – 6:32 p.m.**

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|----------|-----------------------------------|--|
| Present: | Mayor: | Randy Lewis |
| | Council Members: | Kendalyn Harris, Richard Higginson Beth Holbrook, John Marc Knight, John Pitt |
| | City Manager: | Gary Hill |
| | City Attorney: | Russell Mahan |
| | City Engineer: | Paul Rowland |
| | City Planner: | Chad Wilkinson |
| | Department Directors & Personnel: | Galen Rasmussen, Assistant City Manager Chief Tom Ross, Police Dave Powers, South Davis Metro Fire (regular session) |
| | Recording Secretary: | Nikki Dandurand |

Official Notice of the Work Session and Regular Meeting had been given by posting a written notice of same and an Agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Work Session – 6:32 p.m. – 6:55 p.m.
Planning Commission Room

Mayor Lewis called the meeting to order, and welcomed those in attendance.

OPEN MEETINGS ACT TRAINING – MR. RUSSELL MAHAN

Mr. Mahan distributed two handouts for Council to review the procedures and protocol Under the Utah Open and Public Meeting Act. A brief quiz to test the knowledge of the State Open Meetings Act was administered to the elected official and staff present.

CITY COUNCIL SAFETY PLAN – CHIEF TOM ROSS

Chief Tom Ross showed the Council two videos displaying active shooter scenarios and the procedure if such an incident occurs during City Council meeting (or any other business situation). He continued to review with the Council and all in attendance, the process of “Run, Hide or Fight.” Mayor Lewis asked if there has always been a police presence at City Council meetings. Chief Ross replied no, but it would be beneficial.

The Work Session adjourned at 6:55 p.m. to move into Regular Meeting.

Regular Meeting – 7:00 p.m.
City Council Chambers

Mayor Lewis called the meeting to order at 7:00 p.m. and welcomed those in attendance.

1 Nate Lund, Troop 349, led the Pledge of Allegiance. Aaron Lewis, Mayor Lewis' son, gave a prayer.
2
3

4 **APPROVAL OF MINUTES**

5 Minutes of the January 27, 2015 City Council Meeting were presented. Councilwoman
6 Holbrook requested a clarification to page 5, regarding her not voting on a motion because she was
7 not here at that time. Councilman Pitt also noticed a highlighted name that needs clarification on
8 page 7. Councilman Knight made a motion to approve the minutes as amended and Councilman
9 Higginson seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
10 Holbrook, Knight and Pitt voting "aye".
11

12 **COUNCIL REPORTS**

13 Councilwoman Holbrook mentioned that the Summer Concert Series is being planned. No
14 other Council reports were made.
15

16 **YOUTH COUNCIL REPORT**

17 Councilwoman Harris reported for the Youth Council and indicated they are in a competition
18 with other local Youth Councils for a food drive.
19

20 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID JANUARY 22 &
21 29, 2015**

22 Mayor Lewis presented the weekly summaries paid on January 22, 2015 for \$119,040.35 and
23 January 29, 2015 for \$1,462,903.44. Councilwoman Holbrook moved to approve the reports, as
24 presented, and Councilman Higginson seconded the motion. Voting was unanimous with
25 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting "aye".
26

27 **CONSIDER APPROVAL OF ORDINANCE 2015-06 IMPOSING A SIX MONTH
28 MORATORIUM PROHIBITING FURTHER SUBDIVISION, RE-SUBDIVISION AND
29 REZONING WITHIN THE AREA OF THE VAL VERDA SUBDIVISION – MR. RUSSELL
30 MAHAN**

31 Mr. Mahan presented Ordinance 2015-06 to the Council. He explained this moratorium does
32 not apply to any applications filed before January 28, 2015 including the Brighton Homes issue
33 within the Val Verda area. Councilman Pitt asked if any other applications have been submitted
34 since that date. Mr. Wilkinson responded no. Councilwoman Harris asked for clarification on the
35 original 1916 Val Verda boundaries. Mr. Mahan and Mr. Rowland both responded to her question.
36 Councilman Higginson stated that although this area will be "off-limits" for a six month period, we
37 need to continue with a process in mind. Mr. Wilkinson stated that in this moratorium time frame,
38 there will be a survey, multiple public meetings and a public outreach to listen to the residents of the
39 area and be prepared when the six months end. Councilman Pitt made a motion to approve
40 Ordinance 2015-06 and Councilwoman Harris seconded the motion. Voting was unanimous with
41 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting "aye". Ordinance 2015-06 was
42 passed.
43

44 **CONSIDER ADOPTION OF FINDINGS CONCERNING THE DENIAL OF THE
45 VACATION ORDINANCE AND OF PRELIMINARY SUBDIVISION APPROVAL FOR
46 THE PROPOSED VAL VERDA MEADOWS SUBDIVISION, BRIGHTON HOMES,**

1 **APPLICANT – MR. RUSSELL MAHAN**

2 Mr. Mahan recapped the January 27, 2015 meeting in which the Council voted 3 to 2 to
3 disapprove the vacation ordinance for Val Verda Meadows Subdivision and to disapprove
4 preliminary subdivision approval. It is the purpose of the Findings to give a written statement and
5 explanation of the vote of the City Council. It is expected that Council adopt these Findings and it is
6 anticipated that the vote would be in a split vote of 3 to 2, as was voted originally. Councilman
7 Higginson moved to adopt the Findings, and Councilman Pitt seconded the motion. Councilpersons
8 Harris and Holbrook vote “nay”, and Councilpersons Higginson, Knight and Pitt voting “aye”.
9 Findings are adopted on a 3 to 2 vote.

10
11 **PUBLIC HEARING – CONSIDER APPROVAL OF ORDINANCE 2015-07 AMENDING THE**
12 **PROVISION OF CHAPTER 4 OF THE BOUNTIFUL CITY LAND USE ORDINANCE**
13 **RELATED TO LOT ACCESS AND SITE LAYOUT, AND RESIDENTIAL FIRE**
14 **SPRINKLER STANDARDS – MR. CHAD WILKINSON**

15 Mr. Wilkinson explained that the current code requires single family residential zones more
16 than 150 feet from a public street, to include a sprinkler system in addition to an access road or
17 driveway. The proposed amendment would allow for homes built more than 150 feet from a public
18 street within the R-3 and R-4 zones to provide either sprinklers or a fire access road, with
19 clarification that homes constructed within the Foothill zone (R-F) would continue with both
20 requirements. Councilwoman Holbrook inquired if this is for existing or new build homes. Mr.
21 Wilkinson responded that this is only for new build homes.

22
23 *Public Hearing open: 7:19 p.m.*

24 *There were no public comments.*

25 *Public Hearing closed: 7:20 p.m.*

26
27 Councilwoman Holbrook made a motion to approve Ordinance 2015-07, and Councilman
28 Higginson seconded the motion. Councilpersons Harris, Holbrook, Higginson, Knight and Pitt voted
29 “aye. Ordinance 2015-07 was passed.

30
31 **CONSIDER APPROVAL OF THE PURCHASE OF A TOYOTA CAMRY HYBRID AND A**
32 **FORD TAURUS FOR THE POLICE DEPARTMENT FROM TONY DAVINO TOYOTA**
33 **AND PERFORMANCE FORD RESPECTIVELY IN THE AMOUNT OF \$41,476 – CHIEF**
34 **TOM ROSS**

35 Chief Ross is requesting the approval to purchase two vehicles for the Police Department, one
36 being a hybrid, using the State bid process. The trade-in hybrid was originally purchased in 2007 and
37 has been a good vehicle for the detective unit. There will be a trade-in value for the hybrid, which is
38 included in the total cost listed. The Council asked various questions regarding the gas mileage, ease
39 of use and any repairs made to the hybrid. Chief Ross responded to all questions. Councilwoman
40 Harris made a motion to approve the vehicles purchase in the amount of \$41,476, and Councilman
41 Pitt seconded the motion. Councilpersons Harris, Holbrook, Higginson, Knight and Pitt voted “aye”.
42 Approval was passed.

43
44 **CONSIDER APPROVAL OF RESOLUTION 2015-02 APPROVING A MUTUAL AID**
45 **INTERLOCAL AGREEMENT FOR UTAH PUBLIC WORKS EMERGENCY**
46 **MANAGEMENT – MR. PAUL ROWLAND**

1 Mr. Rowland stated that any area is subject to man-made or natural disasters. There have
2 been many inter local agreements made to share manpower and resources during these times. This
3 agreement would join us with approximately 15-20 other agencies in combing these resources.
4 Councilwoman Holbrook asked about the City’s insurance policies regarding these situations. Mr.
5 Mahan responded that he always looks for an indemnity clause when entering into these agreements,
6 but found none on this particular one. Councilman Pitt made a motion to approve Resolution 2015-
7 02, and Councilman Higginson seconded the motion. Councilpersons Harris, Holbrook, Higginson,
8 Knight and Pitt voted “aye”. Resolution 2015-02 was passed.
9

10 **CONSIDER APPROVAL OF RESOLUTION 2015-03 AMENDING THE ANIMAL**
11 **SERVICES INTERLOCAL AGREEMENT – MR. RUSSELL MAHAN**

12 Mr. Mahan stated that this is just to approve the annual cost for Davis County Animal
13 Services. The cost has increased slightly to adjust to a higher number of calls from residents. The
14 City does not have the means to handle these calls, so working with the County is very beneficial.
15 Councilman Pitt asked if out of the 174 calls received, how many were deer related. Chief Ross
16 responded that very few are deer related. Councilwoman Harris asked who handles dead deer within
17 the City. Chief Ross answered that DWR responds to those calls, as they are also handling the
18 trapping. Councilman Knight made a motion to approve Resolution 2015-03, and Councilwoman
19 Holbrook seconded the motion. Councilpersons Harris, Holbrook, Higginson, Knight and Pitt voted
20 “aye”. Resolution 2015-03 was passed.
21

22 **CONSIDER APPROVAL OF RESOLUTION 2015-04 ENCOURAGING THE STATE OF**
23 **UTAH TO ADDRESS COMPREHENSIVE TRANSPORTATION FUNDING – MR. GARY**
24 **HILL**

25 Mr. Hill stated that primary funding for our transportation needs is the gas tax. This tax was
26 last updated in 1995 and was a fixed amount, not a percentage. Over the years and with inflation, this
27 fixed number has become not enough to sustain the needs and expense to maintain our roads. He
28 continued that it is extremely expensive to build a new road, so to maintain our roads is in our best
29 interest. Mr. Hill proposed Resolution 2015-04 to reinforce to the State of Utah, our commitment to
30 this crucial need. Councilman Pitt stated that when the roads are bad, the economic impact is seen as
31 well. Councilman Higginson also stated the importance of the new BRT (Bus Rapid Transit) plan
32 that is in process for the area. Councilwoman Holbrook made a motion to approve Resolution 2015-
33 04, and Councilman Knight seconded the motion. Councilpersons Harris, Holbrook, Higginson,
34 Knight and Pitt voted “aye”. Resolution 2015-04 was passed.
35

36 Mayor Lewis called for a motion to adjourn the meeting. Councilman Higginson made the
37 motio and Councilwoman Holbrook seconded the motion with all Councilpersons voting aye. The
38 regular meeting of City Council was adjourned at 7:42 p.m.

City Council Staff Report



Subject: Expenditures for invoices > \$1,000 paid February 5 & 12, 2015

Author: Heidi Voordeckers, Assistant Finance Director

Department: Finance

Date: February 17, 2015

Background

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Recommendation

Council should review and approve the attached expenditures.

Significant Impacts

None

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid February 5 & 12, 2015.

Expenditure Report for Invoices > \$1,000.00

Paid February 5, 2015

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|--------------------------|----------------------|--------------------------------------|----------------------|-----------------|----------------|--|
| 1211 | ASPHALT MATERIALS INC | Water | 51.461300 Street Opening Expense | \$ 2,759.10 | 181098 | 62264 | ASPHALT/STREET PATCHING |
| 1211 | ASPHALT MATERIALS INC | Water | 51.461300 Street Opening Expense | 4,302.70 | 181098 | 62193 | ASPHALT/TRENCHING & PATCHING |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 53.448632 Distribution | 4,112.32 | 181099 | 54B06515 | TREE TRIMMING |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 53.448632 Distribution | 4,112.32 | 181099 | 54B06615 | TREE TRIMMING |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 53.448632 Distribution | 4,112.32 | 181099 | 84V82414 | TREE TRIMMING |
| 1212 | ASPLUNDH TREE EXPERT | Light & Power | 53.448632 Distribution | 4,112.32 | 181099 | 84V82514 | TREE TRIMMING |
| 1262 | BALL HORTICULTURAL | Parks | 10.426000 Bldg & Grnd Suppl & Maint | 2,326.43 | 181101 | 95594391 | FLOWERS |
| 1473 | BROKEN ARROW | Streets | 10.441100 Special Highway Supplies | 30,309.19 | 181106 | 18045 | ROAD SALT |
| 1393 | BTS LANDSCAPING PRODUCTS | Landfill | 57.462400 Contract Equipment | 29,694.75 | 181107 | 21201 | GREEN WASTE GRINDING |
| 2039 | EDWARDS, DAVID | Police | 10.423000 Travel & Training | 1,200.00 | 181117 | 01282015 | REIMB TUITION 50% FALL 2014 |
| 2144 | FATPOT TECHNOLOGIES | Police | 10.425500 Terminal Maint & Queries | 62,000.00 | 181118 | FPAGR134 | ANNUAL SOFTWARE MAINT AGRMNT & LCNS |
| 5600 | HORROCKS, JORDAN | Parks | 10.423000 Travel & Training | 1,200.00 | 181130 | 01222015 | REIMB-TUITION SPRING 2015 |
| 5846 | HUGOE TRUCKING, INC. | Legislative | 45.472100 Buildings | 1,237.50 | 181131 | 27035 | EXPORT MATERIALS-2546 S MAPLE HILLS DR |
| 5549 | JRCA ARCHITECTS,INC | Light & Power | 53.472100 Buildings | 2,150.00 | 181135 | 14028-04 | USE & NEEDS ANALYSIS-POWER DEPT |
| 2799 | KELLERSTRASS ENTERPRISE | Streets | 10.425000 Equip Supplies & Maint | 14,518.96 | 181136 | 239593 | FUEL PURCHASE |
| 3365 | OLD DOMINION BRUSH | Storm Water | 49.425000 Equip Supplies & Maint | 2,277.75 | 181147 | 69508-IN | REPLACEMENT BROOMS/SWEEPER TRUCKS |
| 3519 | POND'S PLUMBING/HEAT | Legislative | 10.426050 Bldg/Grnds Maint - Stoker | 1,595.00 | 181152 | C8151 | INST REVERSING VALVE-STOKER BLDG |
| 5659 | PRECISION CONSTRUCTION | Redevelopment Agency | 73.426100 Special Projects | 118,048.35 | 181155 | 01272015 | BDAC REMODEL |
| 4775 | ROCKY MOUNTAIN VALVE | Water | 51.448400 Dist System Repair & Maint | 6,777.10 | 181163 | 2685 | SYSTEM MATERIALS |
| 4775 | ROCKY MOUNTAIN VALVE | Water | 51.448400 Dist System Repair & Maint | 6,926.40 | 181163 | 2686 | SYSTEM MATERIALS |
| 5538 | S.V.C.I. SPECIALTY | Police | 10.425430 Service & Parts | 8,700.00 | 181168 | 1226 | SWAT TRUCK-BELLY BOX PKG,GRAB HANDLE PKG |
| 3816 | SAGE SOFTWARE. INC. | Light & Power | 53.429300 Computer | 1,697.85 | 181169 | 2001249091 | 2015 RENEWAL ACCPAC |
| 5167 | SALT LAKE VALLEY-CDJ | Light & Power | 53.474600 Vehicles | 47,855.00 | 181171 | 1500140 | #3C7WRNFL7FG571930 2015 DGE RAM CREW CAB TRK |
| 4229 | TOM RANDALL DIST. CO | Landfill | 57.425000 Equip Supplies & Maint | 1,217.95 | 181184 | 225258 | OIL & ANTI-FREEZE/LANDFILL |
| 4229 | TOM RANDALL DIST. CO | Landfill | 57.425000 Equip Supplies & Maint | 3,062.40 | 181184 | 224730 | SYNTHETIC & HYD OIL/LANDFILL EQUIPMENT |
| 5000 | U.S. BANK CORPORATE | Administrative | 10.423000 Travel & Training | 1,048.59 | 181186 | 01122015GR | GFOA MEMB & REGS,GLF CRS AUDIT LNCH,AIRFARE/GFOA |
| 5000 | U.S. BANK CORPORATE | Executive | 10.423000 Travel & Training | 1,176.20 | 181186 | 01122015GH | MEALS,AIRFARE/NLC,REG,AWARDS BNQT,NLC REG,AIR,ULCT |
| 5000 | U.S. BANK CORPORATE | Legislative | 10.423000 Travel & Training | 2,151.20 | 181186 | 01122015GH | MEALS,AIRFARE/NLC,REG,AWARDS BNQT,NLC REG,AIR,ULCT |
| 4357 | UTAH COMMUNICATIONS | Police | 10.425200 Communication Equip Maint | 2,394.75 | 181192 | 52865 | 12/14 RADIO SERVICE |
| 4535 | WEBER RIVER WATER US | Light & Power | 53.448627 Echo Hyrdo | 92,568.25 | 181200 | 01202015 | FY2015 BUDGET & CAPITAL |
| 4574 | WHEELER MACHINERY CO | Streets | 10.425000 Equip Supplies & Maint | 4,472.19 | 181202 | PS000121049 | PARTS BILLED TO SDMF 9/29/14 |
| TOTAL: | | | | <u>\$ 470,116.89</u> | | | |

Expenditure Report for Invoices > \$1,000.00

Paid February 12, 2015

| <u>VENDOR</u> | <u>VENDOR NAME</u> | <u>DEPARTMENT</u> | <u>ACCOUNT</u> | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u> |
|---------------|------------------------|---------------------|---------------------------------------|----------------------|-----------------|----------------|---|
| 4450 | VERIZON WIRELESS | Police | 10.428000 Telephone Expense | \$ 1,108.06 | 181360 | 9739365342 | AC#771440923-00001 |
| 4016 | SPRINT | Streets | 10.425000 Equip Supplies & Maint | 1,142.33 | 181344 | 997225610-027 | AC#997225610 |
| 4016 | SPRINT | Streets | 10.425000 Equip Supplies & Maint | 1,180.61 | 181344 | 997225610-026 | AC#997225610 |
| 1405 | BOUNTIFUL CITY | Light & Power | 53.448632 Distribution | 1,265.25 | 181245 | 4669 | PAVEMENT REPAIRS |
| 3195 | MOUNTAIN STATES SUPPLY | Water | 51.448400 Dist System Repair & Maint | 1,302.82 | 181321 | S101272049.001 | SETTER |
| 3018 | MARQUEE BODY & PAINT | Liability Insurance | 63.451150 Liability Claims/Deductible | 1,435.80 | 181312 | 012312014 | POLICE ACC-WRIGHT |
| 1744 | COMMERCIAL LIGHTING | Police | 10.426000 Bldg & Grnd Suppl & Maint | 1,529.18 | 181257 | 893390-00 | FLUORESCENT LAMPS |
| 5633 | GRIFFCO PARTNERS | Police | 10.425430 Service & Parts | 1,550.00 | 181280 | 201992 | VEHICLE WRAPS/DODGE CHARGERS |
| 5553 | PURCELL TIRE AND SERV | Streets | 10.425000 Equip Supplies & Maint | 1,566.40 | 181333 | 2808974 | RECAPPED DRIVE TIRES/STREET DEPT |
| 5458 | HANSEN, ALLEN & LUCE | Landfill | 57.431300 Environmental Monitoring | 1,678.66 | 181282 | 33430 | GROUNDWATER SAMPLING |
| 3572 | PROFESSIONAL CLEANING | Police | 10.426000 Bldg & Grnd Suppl & Maint | 2,400.00 | 181331 | 20021 | 02/15 JANITORIAL SERVICE |
| 2446 | HD SUPPLY POWER SOL. | Light & Power | 53.448636 Special Equipment | 2,574.00 | 181284 | 2737808-00 | SELF RETAIN LIFE LINES |
| 1615 | CENTURYLINK | Enhanced 911 | 10.428000 Telephone Expense | 3,556.32 | 181251 | 01222015 | 801-578-0401-452B |
| 3195 | MOUNTAIN STATES SUPPLY | Water | 51.448400 Dist System Repair & Maint | 4,527.64 | 181321 | S101275934.001 | SYSTEM MATERIALS |
| 3195 | MOUNTAIN STATES SUPPLY | Water | 51.448400 Dist System Repair & Maint | 6,434.50 | 181321 | S101261692.001 | SYSTEM MATERIALS |
| 3038 | MBL HOME IMPROVEMENT | Legislative | 10.426050 Bldg/Grnds Maint - Stoker | 8,657.00 | 181313 | 1259 | FASCIA,GUTTERS,HEAT CABLE REPAIRS/STOKER BLDG |
| 5927 | TIGER TRUCK, IND. | Cemetery | 59.474500 Machinery & Equipment | 14,525.00 | 181349 | V19427T | CUSHMAN TRUCK |
| 2055 | ELECTRICAL CONSULTANT | Light & Power | 53.474780 CIP 08 Dist Sub SW Sub | 16,528.00 | 181268 | 59342 | SW SUB REBUILD ENGINEERING SVCS |
| 2765 | JP ELECTRICAL, LC | Golf Course | 55.426100 Special Projects | 22,558.31 | 181299 | 11850 | CLUBHOUSE ELECTRICAL WORK |
| 5368 | ACE DISPOSAL INC. | Recycling | 48.431550 Recycling Collectn Service | 30,811.20 | 181233 | 01312015 | 01/15 RECYCLING FEES |
| 3693 | RETAIN-IT PLUS, INC. | Legislative | 45.472100 Buildings | 78,540.00 | 181337 | 1270 | WALL REPAIRS |
| 3972 | SOLAR TURBINES, INC. | Light & Power | 53.448614 Plant Equipment Repairs | 576,607.50 | 181343 | 12056005132 | ENGINE EXCHANGE FOR #1 TAURUS 50% FINAL BILLING |
| TOTAL: | | | | <u>\$ 781,478.58</u> | | | |

City Council Staff Report



Subject: Power Commission Appointments
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

The Power Commission is made up of seven individuals, one of whom is a City Council member. The appointees, other than the City Council member, serve for a period of four years, at the end of which they need to be reappointed or replaced. Two positions are currently due for appointments of four-year terms. Staff recommends that John Cushing be re-appointed and that Susan Becker be appointed as a new member of the Power Commission, to fill the position to be vacated by Mr. Lowell Leishman, who will complete his service on the Power Commission after 21 years.

Analysis

Former Mayor John Cushing has served well on the Power Commission. He was originally appointed in January 2006. Mr. Cushing has indicated he would like to continue his service on the Power Commission.

Ms. Susan Becker joined Lewis Young Robertson & Burningham, Inc., in 2005 as a Senior Consultant/Vice President. For the past 12 years, Ms. Becker has specialized in economic consulting and planning including fiscal impacts analysis, economic development, strategic planning, real estate development, redevelopment, facilities assessment/space utilization, NEPA documents, transportation and land use planning, and feasibility/market studies. She has worked with some of the largest development transactions in the State of Utah, including the Kennecott Daybreak development and Geneva. For the past ten years, Ms. Becker has served as economic development advisor to the Utah Main Street program. She received a Bachelor of Arts degree from Brigham Young University and a Master's of Business Administration, with an emphasis in Finance, from the University of Utah.

Department Review

These appointments were reviewed by the City Manager, Councilwoman Holbrook, and Mayor Lewis.

Recommendation

Council should approve the appointment of John Cushing and Susan Becker as members of the Power Commission for four-year terms, ending on January 2019.

Significant Impacts

None

Attachments

None

City Council Staff Report



Subject: Bountiful Park Playground Phase II Install Contract
Author: Brock Hill
Department: Parks
Date: 24 February 2015

Background

The City has purchased unique Berliner playground equipment as phase II of the playground at Bountiful Park. The installation of this new equipment will complete a long construction project which started in the fall of 2013 with the removal of an old playground and pavilion, the installation of new Kompan playground equipment in May 2014, construction of a new 20'x40' pavilion and utility shed in June 2014, and the installation of 6 new benches and shade trees in October 2014. It was previously determined that the City would contract separately for installation services. Therefore, it is necessary for the City to enter into an installation contract with a certified and licensed playground installer.

Analysis

With the assistance of Play Space Design, the Berliner playground equipment representative, three companies were recommended to the City for install services. The three companies are Quality Time Recreation, ValleyCrest Landscape Development, and RASCO Construction. All three companies are certified, licensed, and insured playground installation companies. Contractor availability, responsiveness to RFP request, product knowledge, and work history and quality were all factors explored and considered in the analysis process.

Although bids were solicited from all three recommended installers, the City received only one responsive responsible bid as per RFP requirements price quotations (summarized below):

- Quality Time Recreation: \$19,500.00
- ValleyCrest Landscape Development: opted out of consideration by email
- RASCO Construction: no response

Department Review

The review was completed by the Parks Department and City Manager

Significant Impacts

This last installation will complete the playground at Bountiful Park. It is requested the funding for the cost of installation come from the Council contingency fund.

Recommendation

Staff recommends the following action to be taken by the City Council:

- Approve the requested funding and enter into an installation contract with Quality Time Recreation for the new Berliner playground equipment at Bountiful Park (400 North) for \$19,500.00.

Attachments

- None, installation quote available upon request

Council Staff Report



Subject: Architect Selection for the new city park at the
Diumenti Property
Address: 600 East Mill Street
Author: City Engineer
Department: Engineering
Date: February 24, 2015

Background

At the request of the City Council, we have solicited proposals from interested professionals that are able to prepare plans for the construction of the new city park on the Diumneti/Shale property at 600 East Mill Street.

After receiving written proposals from three interested architectural/landscape architectural firms, the selection committee reviewed the proposals and made a decision to interview two of the candidates. After the interviews, the selection committee is now prepared to make a recommendation to the City Council on which firm to hire to do the park design work.

Analysis

A selection committee consisting of representatives the Bountiful City met and reviewed the proposals an experience of the three firms which submitted proposals and, primarily based on the strength of the proposals, we selected two candidates to interview. The interview committee, which included Mayor Lewis, Brock Hill, Chad Wilkenson, Lloyd Cheney and Paul Rowland, had two objectives; first to get to know the potential teams and their experience with designing municipal parks, and second, and possibly most important, to review the firm's experience with a public process and what they proposed to do to gather input from the surrounding residents and the public in general for our park. Both teams had well qualified personnel with experience designing similar parks and both had been through similar public processes. The two firms interviewed were:

MGB+A Landscape Architects of Salt Lake City
Logan-Simpson Landscape Architects of Salt Lake City

After a review of the experience, background, proposed public process and personnel along with the separate fee proposals, the selection committee selected to recommend MGB+A to design the proposed new city park (name to be determined) including conducting the rigorous public input process.

Of particular note, the proposed public process includes at least three public meetings/openhouses/charretts with the community along with on line poling, social media outreach and meetings with particular potential user groups, all with the objective of gathering

public input. After the first meeting the design team will start to formulate a concept based on the Council's vision and the initial public comments. The following meetings will be opportunities to review possible design schemes with the neighborhood, public in general and the Council. The result will be a design which meets the vision of the Council and is based on the needs of the citizens of Bountiful. The selection committee felt that the process proposed by MGB+A fit the needs and desires of the city slightly better than the one proposed by Logan-Simpson.

Significant Impacts

None

Department Review

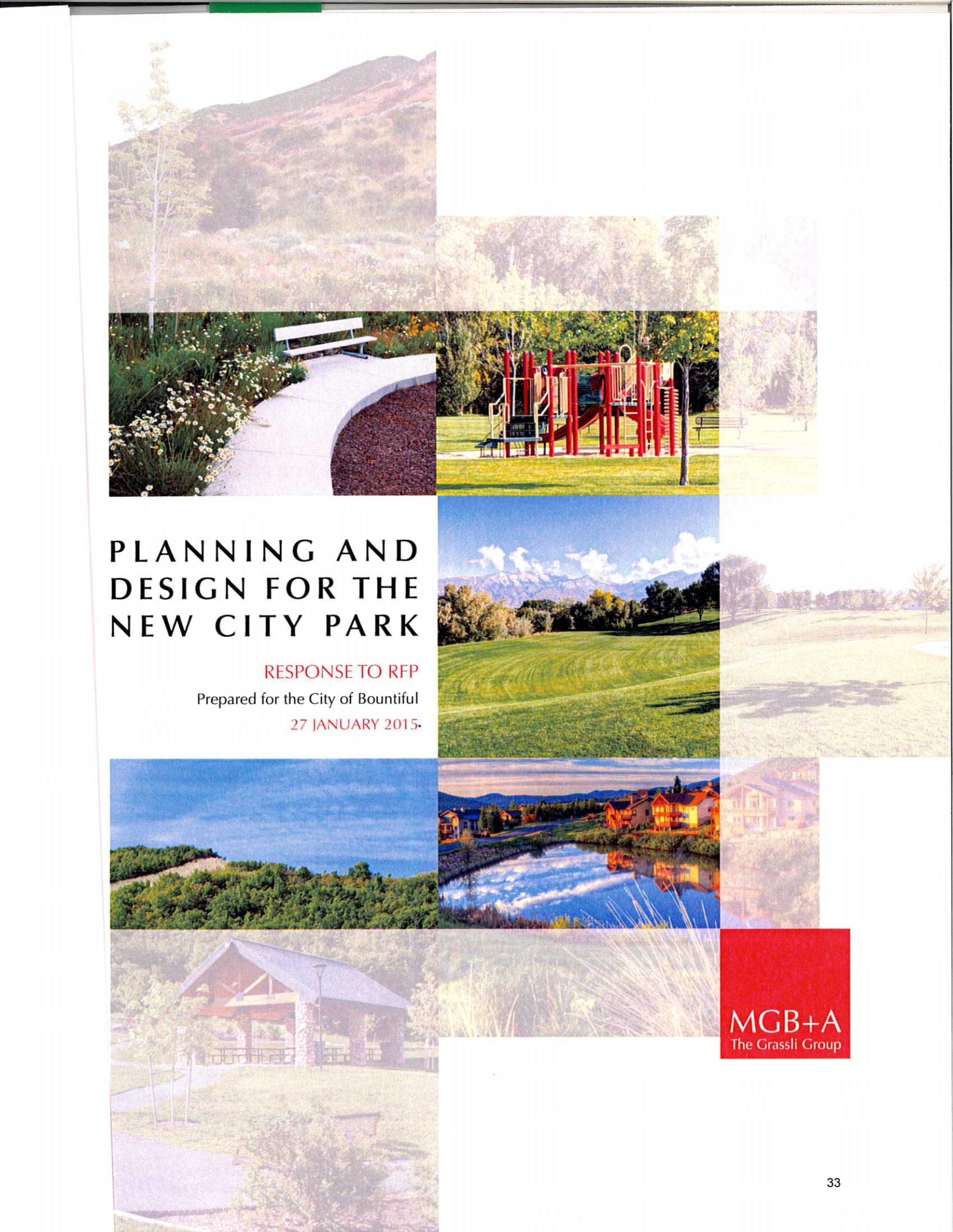
The proposals were reviewed by the selection committee mentioned above.

Recommendation

The selection committee sends the recommendation that the full Council award a professional services contract for the design of the new city park to MGB+A Landscape Architects for the estimated amount of \$57,900.

Attachments

1. Copy of the cover of the MGB+A Landscape Architects proposal.



PLANNING AND DESIGN FOR THE NEW CITY PARK

RESPONSE TO RFP

Prepared for the City of Bountiful

27 JANUARY 2015

MGB+A
The Grassli Group

City Council Staff Report



Subject: Single Event Alcohol Permit – St. Olaf Catholic Church
Author: Chad Wilkinson
Department: Planning
Date: February 24, 2014

Background

St. Olaf’s Church has requested a Local Consent for a Single Event Alcohol Permit for Saturday, April 25, 2015. The requested license is to serve alcohol for a single fund raising event, and is not for an ongoing right to serve liquor. Under State law, any licensing for alcoholic beverages beyond beer (such as wine and hard liquors) must be approved by the State. However, part of the State licensing process includes a consent form to be signed by the local jurisdiction.

Analysis

The applicant meets all of the legal requirements for the permit to be issued. St. Olaf’s requests these permits every six months, and has done so for many years. There has never been a problem about these events, and the City Council has routinely approved them. St. Olaf’s has requested a Local Consent Single Event Alcohol Permit for Saturday, April 25, 2015. The event will run from 5:00 p.m. to 1:00 a.m. April 26, 2015. The organizers have paid all applicable fees to the City and now request approval from the City.

Department Review

This application has been reviewed by the Planning Director, the Police Chief, and the City Manager.

Significant Impacts

None.

Recommendation

It is recommended that the application be granted.

Attachments

St. Olaf’s Application for a Single Event Permit and Local Consent form.

SINGLE EVENT PERMIT
Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Bountiful _____, City Town County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Saint OLAF CATHOLIC School

Event Name: ^{25th} Annual Auction Dinner Dance

Event location address: 350 E. 1800 So. Bountiful Ut 84010
street city state zip

On the 25 dates day(s) of APRIL month, 2015 year

during the hours of 5pm - 1am defined hours from - to, pursuant to the provision of Utah Code 32B-9.

Glenn F Parkin
Authorized Signature

Dixie PARKIN ADVANCEMENT DIR.
Name/Title

2/12/15
Date

CELL 801-641-4886

BOUNTIFUL POLICE DEPT.
RECORDS DIVISION

NO RECORD

DATE 2/18/2015 BY *[Signature]*
CHIEF TOM RESS

City Council Staff Report



Subject: Substation Power Transformers
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

We are planning a complete rebuild of our Southwest Substation which is located at 252 West 1800 South, Bountiful, Utah. This rebuild project is scheduled to begin mid September 2015 when we will take the existing substation out of service for demolition. The new substation will be completed and back in service by or before May 2016. We have started to bid out some of the larger items that will have the longer lead times for delivery. The new substation will have two new 22.4 MVA Power Transformers.

Analysis

We have received the following bids for the purchase of two 22.4MVA Substation Power Transformers.

| Local Sales Rep. (Transformer Manufacturer) | Manufacturing Plant Location | Total Bid Price for Two Units | Total Owning Cost | Delivery |
|--|---------------------------------|-------------------------------------|-------------------------|------------------|
| Alles & Associates (WEG Electric Corp.) | Huehuetoca, Mexico | \$840,000 | \$1,010,610 | 28 wks |
| Virginia Transformer Corp. (Virginia Transformer Corp.) | Pocatello, Idaho | \$872,154 | \$1,019,245 | 24-26 wks |
| Peterson Company (CG Power Systems USA Inc.) | Washington, Missouri | \$792,600 | \$1,037,450 | 30 wks |
| Codale Electric Supply, Inc. (ABB Inc.) VRLTC | Crystal Springs, Mississippi | \$962,000 | \$1,151,566 | 18-20 wks |
| Codale Electric Supply, Inc. (ABB Inc.) Reinhausen LTC | Crystal Springs, Mississippi | \$968,000 | \$1,157,566 | 18-20 wks |
| SPX Transformer Solutions, Inc. (Waukesha) | Goldsboro, North Carolina | \$913,712 | \$1,289,660 | 30 wks |
| Carlson Sales (Howard Industries) | Ellisville, Mississippi | \$1,182,000 | \$1,372,925 | 30 wks |
| Delta Star, Inc. (Delta Star, Inc.) | San Carlos, California | \$1,054,738 | \$1,405,564 | 24-30 wks |

There is a total owning cost difference of only \$8,635 to purchase the Virginia transformer, which will be manufactured in Pocatello, Idaho instead of purchasing the WEG Electric Corp. transformer which will be manufactured in Huehuetoca, Mexico (about 40 miles north of Mexico City).

There is a convenience factor as well as an economic benefit in making assembly inspections and in attending factory testing that is difficult to calculate. The staff time along with the additional travel expenses will be higher to travel to Mexico. We also have experience with the Virginia personnel and product. We have purchased 4 new power transformers from Virginia in the last 8 years. For these reasons staff is recommending that we purchase the transformers from Virginia Transformer Corp.

Electrical Consultants, Inc. (ECI) who is the electrical engineering firm that we have hired to assist us with the Southwest Substation project has reviewed both proposals and has found that they both meet the specifications.

Department Review

This has been reviewed by the Power Department Staff, the City Manager and ECI.

Significant Impacts

The purchase of these transformers will require progress payments with 20% paid after the purchase order is issued, 30% paid about three months later and the final 50% payment upon delivery.

We have \$1,000,000 in the 2014-15 budget and \$3,500,000 in the proposed 2015-16 budget. These two Power Transformers will be paid for from the Capital Work In Progress account 535300-474780.

Recommendation

Staff recommends approval of the bid from Virginia Transformer Corp. for a total of \$872,154.

This item will be discussed at the Power Commission meeting Tuesday, February 24, 2015, and we will bring their recommendation to the City Council meeting that night.

Attachments

None

City Council Staff Report



Subject: Power Pole Purchase
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

Our inventory of power poles is running low, and we need to purchase some to replenish it. The poles will be used for maintenance and future construction projects throughout the City.

Analysis

Invitations to submit a bid for the wood poles were sent out to three (3) major suppliers. The pole bid specifications require that they should be Western red or yellow cedar and butt treated. We use the butt treated poles because they hold up very well in our area and are safer for the linemen to climb. The pole bid included the following quantities:

10 (ea) 35' class 1 Poles
12 (ea) 35' class 3 Poles
24 (ea) 40' class 3 Poles

This is a single source bid, as McFarland Cascades is still the only vendor able to bid butt treated poles. We were not able to receive a bid from the other power pole vendors due to the fact that they no longer supply butt treated poles.

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Recommendation

Staff recommends that we accept the bid from McFarland Cascade, Tacoma, Washington, for the 46 poles for the total purchase price of \$24,182.00.

This item will be discussed at the Power Commission meeting Tuesday morning and we will bring their recommendation to the City Council meeting.

Significant Impacts

These poles will be purchased and placed into inventory until they are installed on the system.

Attachments

None.

City Council Staff Report



Subject: Garage Door Bid Approval
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

Our current 2014-15 budget includes \$25,500 to replace the garage doors in the truck bays. The doors are worn and we need to keep repairing them to keep them in operation. Replacing the doors as recommended by this purchase will help us save time and funds for repairs.

Analysis

Invitations to submit a bid for these doors were sent out to three (3) major suppliers. The bid included the following quantities:

- 10 (ea.) 10' x 14' insulated garage door
- 1 (ea.) 16' x 10' insulated garage door
- 7 (ea.) Openers with remotes

We received and opened sealed bids on February 12, 2015 at 11:00 a.m. The results of the bid opening are as follows:

| Distributors | Cost | Delivery |
|--|-------------|-----------|
| Overhead Door Bountiful Woods Cross, Utah | \$20,565.00 | 3-4 weeks |
| Salt Lake Door Co. Salt Lake City, Utah | \$32,055.00 | 3-4 weeks |
| Colonial Door Co. Centerville, Utah | No Bid | |

Department Review

Bids were reviewed by the Power Department and the City Manager.

Recommendation

Staff recommends that we accept the low bid from Overhead Door Company for the 11 Garage doors for the sum of \$20,565.00

This item will be discussed at the Power Commission meeting Tuesday morning and we will bring their recommendations to the City Council meeting.

Significant Impacts

None.

Attachments

None

City Council Staff Report



Subject: Engineer Vehicle Bid Approval
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

In the current 2014-15 budget we have \$31,000 identified to replace Unit 5039, a 2000 jeep Cherokee. This vehicle is used by our electrical engineer. We would like to replace this vehicle with a 2015 Chevrolet Equinox. This vehicle is equipped with the hands free phone system and a rear vision camera.

Analysis

We would like to purchase the truck by utilizing the Utah State Bid Contract. Young Chevrolet is the dealer who has the Utah State Contract this year. The Utah State Bid price for the 2015 Equinox is \$24,605.40.

Department Review

The bid was reviewed by the Power Department and the City Manager.

Recommendation

Staff recommends that we accept the Utah State Bid and purchase the truck from Young Chevrolet at the price of \$24,605.40.

This item will be discussed at the Power Commission meeting Tuesday morning and we will bring their recommendation to the City Council meeting.

Significant Impacts

The current budget has \$31,000 in the M&E Vehicles account to purchase this vehicle.

Attachments

None.

City Council Staff Report



Subject: Battery Bank Replacement
Author: Allen Ray Johnson
Department: Light & Power
Date: February 24, 2015

Background

The existing battery bank at the Southeast Substation located at 870 East San Simeon Way (2400 South) is beginning to show signs of deterioration. The existing battery bank is approximately 18 years old. This battery bank has held up well and has exceeded the average life expectancy for a typical substation battery bank.

Analysis

We have received the following proposals for the replacement of the battery bank and charger.

| Company (brand) | Location | Bid Price | Delivery |
|---|-------------------------|------------------|-----------------|
| Power Product Services (GNB Absolyte GP) | Aurora, Colorado | \$18,839 | 7 wks |
| Rogers-Strong Associates Inc. (Power Safe DDM) | Sumter, South Carolina | \$20,705 | 4 wks |
| Gentec Inc. (GNB Absolyte GP) | Quebec, Canada | \$21,336 | 8-10 wks |

We have \$25,000 in the 2014-15 budget to replace this battery bank. It will be paid for from the substation account 535300-448639.

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Recommendation

Staff recommends approval of the proposal from Power Product Services for a total of \$17,828.

This item will be discussed at the Power Commission meeting Tuesday, February 24, 2015, and we will bring their recommendation to the City Council meeting that night.

Significant Impacts

None

Attachments

None