

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, August 23, 2016

Work Session – 6:00 p.m.

Regular Session - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

Work Session – 6:00 p.m.

1. UTA Bus/rapid transit discussion – Mr. Chad Wilkinson p.3
2. Purchasing policy –Mr.Clint Drake p.21

Regular Session – 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meeting – July 26, 2016 p.27
3. Council Reports
4. Consider approval of: p.31
 - a. Weekly expenditures > \$1,000 paid July 18, 19, 25, 26, and August 1 & 2, 2016
 - b. June 2016 Financial Report
5. Thank you from Jane Joy/Chalk Art Festival
6. Consider approval of Tyler Technologies Annual Maintenance Contract – Mr. Greg Martin p.45
7. Approval of 42 wood poles from McFarland Cascade for \$35,0006.00 – Mr. Allen Johnson p.51
8. Approval of 46 transformers from Northern Power for \$113,160.00 – Mr. Allen Johnson p.53
9. Preliminary site plan review for an expansion of an existing Medical Office Building – Mr. Chad Wilkinson p.55
10. Consider approval of St. Olaf’s Single Event Permit for September 24, 2016 – Mr. Chad Wilkinson p.69
11. Preliminary Subdivision Approval for Green Subdivision – Mr. Paul Rowland p.73
12. Approval of Construction Manager/General Contractor (CMGC) for Bountiful Downtown Plaza & City Hall – Mr. Lloyd Cheney p.77
13. Adjourn to closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).

Deputy CityRecorder

City Council Staff Report



Subject: South Davis Connector Funding Scenarios

Author: Chad Wilkinson, Planning Director

Department: Planning

Date: August 23, 2016

Background

Beginning in February 2013, the Cities of Bountiful, North Salt Lake, and Salt Lake City, Davis County, and the Wasatch Front Regional Council (WFRC) together with the Utah Transit Authority (UTA) performed a study to evaluate transit alternatives in South Davis County and North Salt Lake County and performed an alternatives analysis to determine the best alternative for providing additional connectivity between south Davis County and Salt Lake. The purpose of the study was to investigate ways to increase mobility, connectivity, and travel choices between northern Salt Lake County and southern Davis County. In addition the study looked into how transit could support local and regional land use initiatives, promote economic development and improve environmental quality. The study identified a need to fill in gaps of service currently existing in the transit market as well as providing service to areas of the community not currently adequately served by transit.

The study culminated in the adoption of a Locally Preferred Alternative (LPA) by the Bountiful City Council on May 24, 2014. The LPA included the construction of a Bus Rapid Transit (BRT) route connecting Salt Lake City and the communities of south Davis County. The proposed route of the BRT would connect the Salt Lake Central Station to the Woods Cross Frontrunner Station via a route running along 400 West in Salt Lake City to Beck Street. The route would then follow Beck Street to Highway 89 and through North Salt Lake. Once in Bountiful, the route would run on Main Street to 500 South then west to the Woods Cross Frontrunner station. The total length of the proposed corridor would be approximately 11.8 miles in length with approximately 5.6 miles of fixed guideway which would consist of a separated lane for the BRT vehicles. The LPA was subsequently adopted by all of the participating communities.

The next phase of the project will assess the potential environmental impacts of the project and provide conceptual engineering. The total cost of the environmental and preliminary engineering work is projected to be \$1,255,014 dollars. The Davis-Salt Lake City Community Connector Steering Committee, which is comprised of elected and appointed officials representing the participating communities, has worked over the last two years to obtain funding for the next phase from the Utah Legislature. In order to show the Legislature the commitment of the participating communities to the project, and in order to keep the project moving forward the committee has determined that is may be

necessary for each of the participating communities to contribute to the study. The attached funding scenarios worksheet includes two possible scenarios for participation by Bountiful City in the environmental and preliminary engineering of the project.

Analysis

This project has received consistent support from not only the local jurisdictions directly impacted by the BRT, but also by WFRC, UTA and other state and regional agencies. The project is recognized as a Phase 1 project in the Regional Transportation Plan. The proposed Bountiful City portion of the Study would be between \$32,000-\$35,000 dollars split between two budget years. The first year portion is expected to be around \$13,000 dollars. The attached draft interlocal agreement provides for terms and participation by the various communities and agencies. The project is a key component of Bountiful City plans for redevelopment along Main Street. The steering committee feels that local funding participation will assist in obtaining Legislative funding for the majority of the environmental study.

Department Review

This item has been reviewed by the City Planner and City Manager.

Significant Impacts

Under the proposed funding scenarios, the City would contribute between \$32,000-\$35,000 dollars to the first phase of the environmental and engineering study to be spread out over two budget years. It is hoped that the local commitment will assist in obtaining legislative funding for the remainder of the project. Sufficient funding is available in the Planning Department Budget for the first Fiscal Year payment (\$13,000).

Recommendation:

It is recommended that the City Council provide general feedback on the acceptability of proposed funding levels and direct staff and Bountiful City representatives on the Steering Committee to continue to negotiate the terms of an interlocal agreement to be approved by Council at a future meeting.

Attachments

1. Draft Interlocal Agreement
2. Funding Scenarios
3. One Page Summary of Project

INTERLOCAL AGREEMENT

South Davis Community Connector Environmental (NEPA) and Engineering Services

This Interlocal Agreement (“Agreement”) is entered into this ___ day of _____, 2016 by and among Utah Transit Authority (“UTA”), the Wasatch Front Regional Council (“WFRC”), the Utah Department of Transportation (“UDOT”), Davis County (“Davis”), Salt Lake County (“SLC”), Bountiful City (“Bountiful”), North Salt Lake (“NSL”), Salt Lake City (“SLC”). The parties are hereafter collectively referred to as the “Project Stakeholders.”

RECITALS

WHEREAS, the Project Stakeholders except WFRC are public agencies authorized by the Utah Interlocal Cooperation Act, Title 11, Chapter 13 of the *Utah Code*, to enter into agreements which will enable them to make the most efficient use of their resources; and

WHEREAS, UTA provides public transit in the Salt Lake and Davis County areas;

WHEREAS, WFRC is the Metropolitan Planning Organization for the Salt Lake and Davis County areas;

WHEREAS, the parties cooperated on an Alternatives Analysis that was completed in 2014, regarding community connector transit service and around South Davis County;

WHEREAS, the parties have had further discussions and have determined to undertake environmental (NEPA) and engineering work on the proposed community connector (the “Project”);

WHEREAS, certain Project Stakeholders are willing to pledge funds for the Project, as more particularly set forth herein;

WHEREAS, certain Project Stakeholders are willing to support the Project through the provision of their services;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth, the mutual benefits to the parties to be derived herefrom, and for other valuable consideration, the receipt and sufficiency of which the parties acknowledge the parties agree as follows:

1. **PROJECT DEFINED.** The term Project, as used in this Agreement, means the NEPA and engineering work necessary to commence work on the environmental and engineering work for the proposed South Davis Community Connector. The Project shall be divided into two separate phases, as further described herein.
2. **PROJECT STAKEHOLDERS.** The Project Stakeholders are those entities that are parties to this Agreement.
3. **LOCAL LEAD AGENCY.** UTA will serve as the Local Lead Agency for this Project, and will exercise contracting authority over the contractor selected to perform the Project (the “Contractor”) subject to review and approval by the Project Stakeholders. UTA will provide the Project Stakeholders regular reports of progress and expenditures.
4. **PROJECT MANAGERS.** UTA will assign a Project Manager to manage and administer the Project. The Project Manager will be responsible to report to the Project Stakeholders and the Project Management Committee for the oversight and management of the Project. The initial Project Manager will be John Close.
5. **PROJECT TECHNICAL COMMITTEE.** A Project Technical Committee will be established, consisting of one individual appointed by each of the Project Stakeholders. The Project Technical Committee will review and provide comments with respect to all documents and other deliverables provided by the Contractor. All actions of the Project Technical Committee shall be taken by majority vote at a regularly scheduled meeting with a quorum of members present. Each Project Technical Committee member may designate one alternate member to attend Project Technical Committee meetings provided, however, that each Project Technical Committee member will exercise only one vote at a Project Technical Committee meeting. All members of the Project Technical Committee shall be equal in authority. The initial members of the Project Technical Committee shall be as follows:

UTA	John Close
WFRC	_____
UDOT	_____
Davis	_____
SL County	_____
Bountiful	_____
NSL	_____
SLC	_____

The Project Technical Committee will meet monthly, or as deemed necessary by the Project Manager.

6. **POLICY COMMITTEE.** Each of the Project Stakeholders will appoint one member to a Policy Committee for the Project. The Policy Committee will focus on the overall results and conduct of the Project, and will address any disputes among the Project Stakeholders involving the Project. All actions of the Policy Committee shall be taken by majority vote at a regularly scheduled meeting with a quorum of members present. Each Policy Committee

member may designate one alternate member to attend Policy Committee meetings provided, however, that each member will exercise only one vote at a Policy Committee meeting. All members of the Policy Committee shall be equal in authority. The initial members of the Policy Committee shall be as follows:

UTA	_____
WFRC	_____
UDOT	_____
Davis	_____
SL County	Mayor Ben McAdams
Bountiful	Mayor _____
NSL	Mayor _____
SLC	Mayor Jackie Biskupsi

The Policy Committee will meet quarterly or as necessary.

7. **WORK SCOPE.** The Scope of Work for the Project identifying the tasks to be completed by the Contractor, is set forth in **Exhibit “A”**, attached hereto and incorporated herein by this reference. The Scope of Work includes two separate work scope descriptions, with only the first to be completed pursuant to the initial funding described in paragraph 8 below. Upon agreement by the Project Stakeholders to the second round of funding (as described in paragraph 9 below), the Project Manager may give the Contractor direction to commence the second work scope description.

8. **INITIAL FUNDING.** The total Contractor costs of the first phase of the Project shall not initially exceed Three Hundred Thousand Dollars (\$300,000). All funds allocated by the Project Stakeholders will be passed through UTA for payment of Contractor invoices and other Project costs. UDOT and WFRC shall provide in-kind services, with the value of such in-kind services to be included within the initial cost set forth above. All other funds must be obligated to UTA before a contract is signed with the Contractor. Funding from each Project Stakeholder will be due to UTA upon signing of the contract with the Contractor, and shall be delivered to UTA upon execution hereof, payable to “Utah Transit Authority”, and delivered to c/o Chief Financial Officer, 669 West 200 South, Salt Lake City, Utah, or delivered with the executed copy hereof. Any subsequent change orders to the contract that increase the consideration to the Contractor require the approval of all Project Stakeholders. The Project Stakeholders agree to initially contribute the following:

UTA	_____
WFRC	Travel Modeling, with a value of \$40,000
UDOT	Travel Modeling, with a value of \$125,000
Davis	_____
SL County	_____
Bountiful	_____
NSL	_____
SLC	_____

9. **SECONDARY FUNDING.** Upon completion of the initial phase of the Project, the Policy Committee shall meet to discuss the Consultant's initial results. In the event the Project Stakeholders determine to approve additional funding for the second phase of the Project, then each Project Stakeholder shall submit their prorated share of the remaining funding to UTA as described in paragraph 8 above. The total Contractor costs of second phase of the Project shall not exceed Nine Hundred Thousand Dollars (\$900,000). Upon approval by all Project Stakeholders, and delivery of the necessary funds to UTA, the Project Manager shall give the Contractor notice to proceed on the second phase of the Project.
10. **CONTRACTOR SELECTION.** UTA will prepare and distribute a Request for Proposals for the Project. The Project Technical Committee will review proposals by qualified firms and select a Contractor to complete the Project. The selection of a Contractor will be conducted in compliance with the State of Utah and applicable federal procurement procedures. Negotiations will be conducted with the Contractor to establish a final work program and fee for the two separate phases of the Project. Upon selection of the Contractor, UTA, acting as the Lead Local Agency, will enter into a contract with the selected Contractor. The contract shall provide for the right of the Lead Local Agency, at the direction of the Project Technical Committee, to terminate the agreement upon 30 days written notice.
11. **CHANGES.** Alterations, extensions, supplements or modifications to the terms of this Agreement as detailed herein shall be agreed to in writing by the parties concerned, incorporated as amendments to this Agreement, and made a part hereof.
12. **RECORDS.** The parties understand that disclosure of records pursuant to this Agreement is subject to the Utah Government Records Access and Management Act, Utah Code Ann. §63G-7-101, et seq.
13. **TERMINATION OF AGREEMENT.** In the event the Project Stakeholders shall not unanimously agree to commit additional resources for the second phase of the Project, then the Project Stakeholders still desiring to commit to the second phase of the Project shall have the option to: (a) each commit additional funds to compensate for the Project Stakeholder(s) that do not agree to the second phase of the Project, or (b) cancel the remainder of the Project and terminate this Agreement. In addition, any party may terminate this Agreement for cause if any other party fails to fulfill the obligations specified herein in a timely and proper manner, or if any other party violates any of the foregoing stipulations.
14. **INTERLOCAL COOPERATION ACT REQUIREMENTS.** In satisfaction of the requirements of the Interlocal Act, specific only to those parties that are public and/or governmental entities, and in connection with this agreement, those parties agree as follows:
 - (a) This Agreement shall be authorized by resolution of the legislative body of each public party pursuant to Utah Code Ann. §11-13-202.5.
 - (b) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each public party, pursuant to Utah Code Ann. §11-13-202.5.

(c) A duly executed original counterpart of this Agreement shall be filed with the keeper of records of each public party, pursuant to Utah Code Ann. §11-13-209.

(d) Except as otherwise specifically provided herein, each party shall be responsible for its own costs of any action done pursuant to this Agreement, and for any financing of such costs; and

(e) No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the Mayor or chief executive officer of each public entity, and an officer of IHC. No real or personal property shall be acquired jointly by the parties as a result of this Agreement. To the extent that a party acquires, holds, or disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such party shall do so in the same manner that it deals with other property of such party.

IN WITNESS WHEREOF, the above-identified parties have entered into this Agreement effective the date first set forth herein.

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SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community Connector Environmental (NEPA) and Engineering Services

UTAH TRANSIT AUTHORITY

Jerry Benson, Interim President/CEO

Date: _____

Date: _____

Approved as to Form

UTA Legal Counsel

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

WASATCH FRONT REGIONAL COUNCIL

Andrew Gruber, Executive Director

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

UTAH DEPARTMENT OF TRANSPORTATION

Date: _____

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

DAVIS COUNTY

Date: _____

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

SALT LAKE COUNTY

Date: _____

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

BOUNTIFUL CITY

Date: _____

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

NORTH SALT LAKE

Date: _____

Date: _____

DRAFT

SIGNATURE PAGE FOR INTERLOCAL AGREEMENT for the South Davis Community
Connector Environmental (NEPA) and Engineering Services

SALT LAKE CITY

Date: _____

Date: _____

DRAFT

**COST ESTIMATE FOR
Davis - SLC Community Connector Documented Categorical Exclusion and Engineering
4-Apr-16**

DIRECT LABOR EXPENSES

LABOR DESCRIPTION	ESTIMATED HOURS	AVG. PAY RATE \$/HR.	AMOUNT \$
Project Manager	520	\$70.00	\$36,400.00
Clerical & Proj Admin	480	\$25.00	\$12,000.00
Project Advisor & QC	68	\$100.00	\$6,800.00
Principle In Charge	0	\$100.00	\$0.00
Env. Manager	260	\$60.00	\$15,600.00
Environmental Planner	480	\$50.00	\$24,000.00
Environmental Planner	0	\$45.00	\$0.00
Environmental Planner	0	\$45.00	\$0.00
Jr. Planner	400	\$35.00	\$14,000.00
Economic Analyst/Land Use	20	\$55.00	\$1,100.00
Graphics (GIS)	340	\$30.00	\$10,200.00
Senior Engineer	180	\$60.00	\$10,800.00
Project Engineer	360	\$50.00	\$18,000.00
Architect	80	\$70.00	\$5,600.00
Geotech Engineer	80	\$55.00	\$4,400.00
Traffic/Travel modeler	220	\$50.00	\$11,000.00
RR Coordination	0	\$45.00	\$0.00
Jr. Engineer	300	\$35.00	\$10,500.00
Review Engineer	0	\$55.00	\$0.00
Staff Engineer	0	\$45.00	\$0.00
CAD Technician	300	\$30.00	\$9,000.00
Sr. ROW	120	\$60.00	\$7,200.00
Jr. ROW	240	\$35.00	\$8,400.00
PI QA/QC	0	\$60.00	\$0.00
PI Manager	240	\$60.00	\$14,400.00
Jr. PI	300	\$35.00	\$10,500.00
TOTAL	4988		\$229,900.00
	OVERHEAD	180.00%	\$413,820.00
	SUBTOTAL		\$643,720.00
	FIXED FEE	12.00%	\$77,246.40
	TOTAL DIRECT LABOR EXPENSES		\$720,966.40

1068 hrs
\$ 55,200.0

1500 hrs
\$ 64,900.0

1520 hrs
\$69,300.00

15,600.00
360 hrs

\$24,900.00
540 hrs

Today's Rate
\$70.00
\$25.00
\$100.00
\$100.00
\$60.00
\$50.00
\$45.00
\$45.00
\$35.00
\$55.00
\$30.00
\$60.00
\$50.00
\$70.00
\$55.00
\$50.00
\$45.00
\$35.00
\$55.00
\$45.00
\$30.00
\$60.00
\$35.00
\$60.00
\$60.00
\$35.00

DIRECT EXPENSES

assume 5% of total direct labor expenses	Total Direct Expenses	\$36,048.32
SUBCONSULTANT(S) EXPENSE		
Historic		\$15,000.00
Wetlands		\$5,000.00
Geotech		\$5,000.00
Noise		\$15,000.00
Travel/Traffic Model - VISSIM (UDOT)		\$125,000.00
Ridership Modeling (WFRC)		\$40,000.00
Survey/Mapping		\$50,000.00
Total Subconsultant		\$255,000.00
TOTAL COSTS		\$1,012,014.72
25% Contingency		\$243,000.00
	Total	\$1,255,014.72
	Total Less In-Kind	\$1,090,014.72

BLENDED SCENARIO A

CITY	% of Line	% of 2016 Ridership	Blended Total
SL County	\$50,000.00	\$50,000.00	\$50,000.00
Davis County	\$150,000.00	\$150,000.00	\$150,000.00
UTA	\$350,000.00	\$350,000.00	\$350,000.00
Woods Cross	\$25,000.00	\$25,000.00	\$25,000.00
Salt Lake City	\$262,657.51	\$323,213.77	\$292,935.64
North Salt Lake	\$144,204.12	\$41,688.40	\$92,946.26
Bountiful	\$108,153.09	\$150,112.55	\$129,132.82
	\$1,090,014.72	\$1,090,014.72	\$1,090,014.72

BLENDED SCENARIO B

CITY	% of Line	% of 2016 Ridership	Blended Total
SL County	\$141,253.68	\$50,000.00	\$95,626.84
Davis County	\$150,000.00	\$150,000.00	\$150,000.00
UTA	\$350,000.00	\$350,000.00	\$350,000.00
Woods Cross	\$25,000.00	\$25,000.00	\$25,000.00
Salt Lake City	\$146,903.83	\$323,213.77	\$235,058.80
North Salt Lake	\$158,204.12	\$41,688.40	\$99,946.26
Bountiful	\$118,653.09	\$150,112.55	\$134,382.82
	\$1,090,014.72	\$1,090,014.72	\$1,090,014.72

% of year	Locally Funded		Legislative Ask
	0.10	0.15	0.75
	2016	2017	2018
	\$5,000.00	\$7,500.00	\$37,500.00
	\$15,000.00	\$22,500.00	\$112,500.00
	\$35,000.00	\$52,500.00	\$262,500.00
	\$2,500.00	\$3,750.00	\$18,750.00
	\$29,293.56	\$43,940.35	\$219,701.73
	\$9,294.63	\$13,941.94	\$69,709.70
	\$12,913.28	\$19,369.92	\$96,849.62
	\$109,001.47	\$163,502.21	\$817,511.04

Davis SLC Community Connector

PROJECT SUMMARY

A Locally Preferred Alternative (LPA) for Bus Rapid Transit (BRT) has been identified and agreed upon by the cities of Salt Lake City, North Salt Lake, Bountiful and Woods Cross to meet the transit needs of those traveling between the residential and employment centers of Salt Lake City and South Davis County. Additionally, the LPA has been identified as a Phase 1 BRT transit project by the Regional Transportation Plan.

GOALS

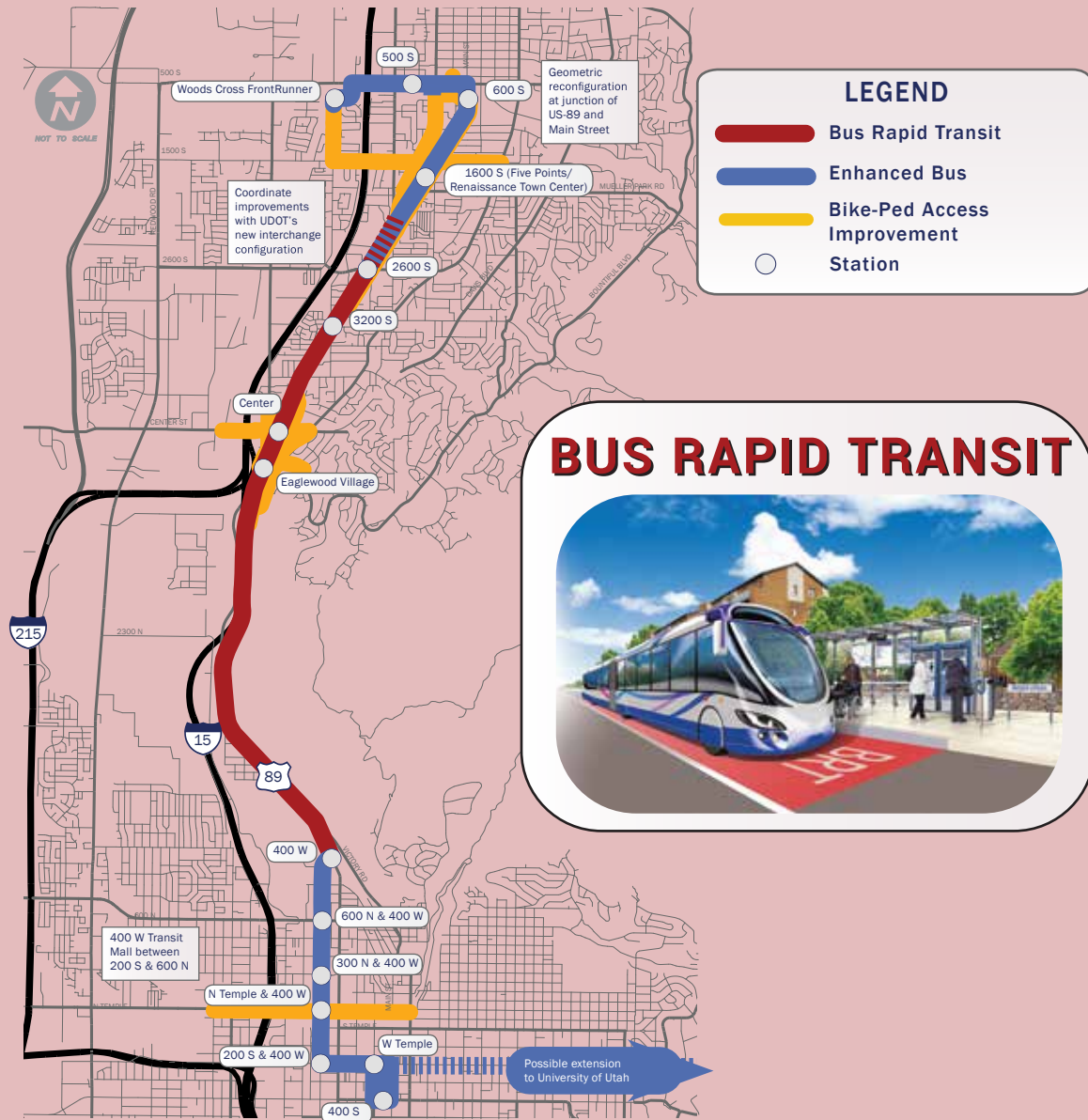
- Increase mobility
- Increase access
- Corridor land use revitalization
- Support local and regional land-use initiatives
- Economic development
- Improve transit connections to existing rail stations

PROJECT BENEFITS

- Implementation of the project would produce 3,100 average weekday riders
- Offer reliable, frequent transportation options to help mitigate congestion on I-15
- Help improve local air quality by reducing auto emissions
- Competitive for federal grant funding
- Provide an important transportation solution to meet the growing needs of South Davis County and Salt Lake City by providing transit, bike and pedestrian improvements
- Benefit the whole community by reducing vehicle trips, supporting the economy and providing transportation choices

NEXT STEPS

- Seek funding for environmental, preliminary engineering and design
- Final design
- Construction



City Council Staff Report



Subject: Amendment to City Procurement Policy
Author: Clinton Drake
Department: Legal
Date: August 23, 2016

Background

The Procurement Code of the City of Bountiful requires comparative price quotations for purchases more than \$5,000. The Policy does not specify how many comparative price quotations should be received. It also does not reference whether comparative price quotations need to be obtained if the State of Utah Best Value Cooperative Contracts ("State Contracts") list pricing is utilized.

Management staff met and discussed ways to help clarify the City's policy and ensure that equipment and goods are purchased at the lowest possible cost to taxpayers.

Analysis

The various City Departments purchase a wide scope of products and services that range from heavy equipment such as tractors and trucks to technological equipment such as computers and servers. Some of these products are readily available from multiple vendors while others are difficult to find or may only be offered by one vendor. A comprehensive, yet simplified procurement policy is essential to ensuring City Departments can obtain the lowest price possible while not compromising the service provided to Bountiful City residents or unnecessarily consuming city resources.

The proposed amendments to the City Procurement Policy clarify the comparative pricing process by requiring a pricing be obtained from 3 or more sources unless the product or service comes from a sole source or a single source. An example of a sole source would be a product or service that is only offered by one vendor. An example of a single source would be where there may be one or more vendors but must be purchased from a single source for specified reasons. The reasons for purchasing from a single source vary. One example of a single source purchase would be the need to purchase equipment that is compatible with existing equipment.

The policy also clarifies that purchasing items from vendors on the State Contract listing satisfies the three-bid requirement. Vendors with a State contract have already bid competitively and been selected by the State of Utah. Cities are allowed to take advantage

of these prices in order to benefit from economies of scale and time spent seeking their own bids. This is particularly useful for complex purchases such as heavy, specialized equipment.

Department Review

This staff report was prepared by the City Attorney and reviewed by the City Manager.

Significant Impacts

There are no significant impacts. This policy change reflects current state law and city practices. It does not preclude departments from using the State contract pricing as one of multiple bids or for comparison purchasing.

Recommendation

It is recommended that the City Council provide direction on the City Procurement Policy. A final resolution will be then be adopted at a future City Council meeting.

Attachments

Proposed Procurement Policy

Chapter 5: Procurement

2-5-101. Scope.

2-5-102. Purchases.

2-5-103. Formal Competitive Bidding.

2-5-104. Performance Bond.

2-5-105. Rejection of Bids or Price Solicitation.

2-5-106. Lowest Responsive Responsible Bidder.

2-5-101. Scope.

(a) No purchases shall be made and no encumbrances shall be incurred for the benefit of the City, except as provided in this Chapter.

(b) No purchase shall be made and no encumbrance shall be incurred unless funds sufficient to cover the purchase or encumbrance have been budgeted and are available and the purchase is approved by the appropriate City officials as herein provided.

(c) The City Manager or his designee shall present to the governing body for review all purchases made and contracts awarded pursuant to this Chapter.

(d) Notwithstanding the provisions of subsection (a), whenever any purchase or encumbrance is made with State or Federal funds and the applicable State or Federal law or regulations are in conflict with this Chapter to the extent that following the provisions of this Chapter would jeopardize the use of those or future State or Federal funds, such conflicting provisions of this Chapter shall not apply and the City shall follow the procedure required by the State or Federal law or regulation.

2-5-102. Purchases

(a) Except as otherwise provided, all purchases of supplies, materials, equipment, and all contracts for services awarded shall be made as follows:

(1) Amounts to be paid by the City of less than \$20,000.00, may be approved by the respective department heads or designees authorized by the City Manager or department heads.

(2) Amounts to be paid by the City of \$20,000.00 or more, must be approved by the City Council. However, advance approval is not required for emergency expenditures or for actions which require prompt execution to avoid financial harm or loss, or to save cost, as determined by the City Manager. The City Council shall be notified of any such purchases as soon as reasonably possible. Ongoing, routine expenses exceeding \$20,000.00, such as utilities, gasoline, natural gas, or electrical energy, ~~which~~ may be approved by the City Manager, department heads, or their designees.

(3) Amounts to be paid by the City of \$5,000.00 or more shall be awarded only after 3 comparative price quotations have been solicited and received. Purchases from the State of Utah Best Value Cooperative Contracts list do not require additional comparative price quotations.

(4) Comparative price quotations are not required for sole source or single source purchases. A sole source purchase is where there is only one vendor capable of providing

a product or service and therefore not possible to obtain comparative price quotations. A single source purchase is where there may be more than one source of a product or service but it is necessary to purchase the product or service from a specific vendor. Sole source and single source purchases shall be approved by the City Manager or his designee.

(b) In order to promote overall economy and the best use for the purposes intended, each department head shall be responsible for assuring that all purchases made and contracts for services awarded by his/her department shall obtain the desired goods and services for the lowest possible price.

(c) Change orders to Council-approved bid awards and contracts must be approved by the City Council if the change is both 10% or more of the original bid award and that change also exceeds \$50,000 on construction contracts or \$20,000 on other projects or contracts. Change orders involving less than these amounts may be approved by the City Manager when the change is deemed to be in the best interests of the City.

2-5-103. Formal Competitive Bidding

Formal competitive bidding shall be conducted as required by State law.

2-5-104. Performance Bond

A performance bond in an amount as shall be reasonably necessary to protect the best interests of the City may be required. The form and amount of said bond shall be described in the notice inviting bids or soliciting price quotation.

2-5-105. Rejection of Bids or Price Solicitation.

Any and all bids or price quotations may be rejected without cause and the City may re-invite bids or re-solicit price quotations.

2-5-106. Lowest Responsive Responsible Bidder

(a) With respect to bids awarded by Bountiful City, the “lowest responsive responsible bidder” shall meet the following criteria:

- (1) The bidder must have submitted a bid in compliance with the invitation to bid and within the requirements of the plans and specifications for the project;
- (2) The bidder must:
 - (a) demonstrate that it has the financial strength to do the project;
 - (b) be appropriately licensed to do the job;
 - (c) be insurable and have the ability to acquire required bonding and insurance;
 - (d) have the requisite ability, expertise, equipment, personnel, capacity and skill to do the required work, both in quality and quantity, and in a timely manner;
 - (e) have a satisfactory record of past performance in similar projects;
 - (f) have, and have a reputation for, integrity, reliability and good faith in performing work, without a record of contract default, malfeasance, late performance, relationship difficulties or other negative work history;

- (g) have a history of cooperation with government officials or other companies, entities or people who have utilized the bidder's services in the past; and
- (h) have a history of good public relations, and courteous and professional treatment of the citizens with whom it deals;
- (i) meet such other criteria as may reasonably be required under the circumstances of the project and the history and qualifications of the bidder.

(3) The bidder must furnish a bid bond or equivalent in money as a condition to the award of the contract.

(4) The bidder must furnish required payment and performance bonds.

(b) The lowest responsive responsible bidder may or may not be the lowest bidder. The staff and City Council will exercise reasonable discretion in evaluating these criteria to determine which is the lowest responsive responsible bidder. Informalities and minor discrepancies may be waived by the City Council. Inability, refusal or delay by the bidder in providing proof of meeting these criteria may, at the discretion of the City Council, disqualify a bidder from consideration. The City reserves the right to reject any and all bids.

Minutes of the
BOUNTIFUL CITY COUNCIL

July 26, 2016 – 7:00 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Kendalyn Harris, John Marc Knight, John Pitt
	City Manager	Gary Hill
	City Attorney	Clinton Drake
	City Engineer	Paul Rowland
	City Planner	Chad Wilkinson

Department Directors/Staff:		
	Police Chief	Tom Ross
	Finance	Tyson Beck
	Engineering	Todd Christensen
	Streets	Charles Benson
	Recording Secretary	Nikki Dandurand

Excused:	Councilmembers	Richard Higginson, Beth Holbrook
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Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

No Work Session

Regular Meeting – 7:09 p.m.

City Council Chambers

Mayor Lewis called the meeting to order at 7:09 p.m. and welcomed those in attendance. Resident Jason Ebert, led the Pledge of Allegiance; Pastor Josh Knight, Bountiful Heights Church, gave a prayer.

APPROVAL OF MINUTES

Mayor Lewis presented the minutes of the regular City Council meeting on July 12, 2016. Councilwoman Harris made a motion to approve the presented minutes and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons Harris, Knight and Pitt voting “aye”.

COUNCIL REPORTS

Councilman Knight commented that the Bountiful Parade was fun and had a great turnout. Councilman Pitt mentioned the upcoming open house for the downtown plaza and Councilwoman Harris reminded everyone of the benefit concert to help the cemetery fund the statue for the infant/child section following the regular Concert in the Park this Friday, July 29th.

1
2 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID JULY 4, 5, 11 & 12,**
3 **2016**

4 Mayor Lewis presented the weekly expenditure summaries paid on July 4, 2016, for
5 \$432,187.20, July 5, 2016, for \$478,559.00, July 11, 2016, for \$296,886.74 and July 12, 2016, for
6 \$6,641.08. Councilwoman Harris inquired about the substitute prosecution fee. Mr. Drake
7 responded that those fees were for the substitute prosecutor until the position is filled. The new city
8 prosecutor starts next week. Councilman Knight moved to approve the expenditures as presented,
9 and Councilman Pitt seconded the motion. Voting was unanimous with Councilpersons Harris,
10 Knight and Pitt voting “aye”.

11
12 **CONSIDER APPROVAL OF A CONTRACT WITH PIPELINE INSPECTION SERVICES**
13 **FOR STORM DRAIN LINING – MR. LLOYD CHENEY**

14 Mr. Rowland stated in the past seven years we have had the opportunity to replace three
15 sections of our storm drain system which have experienced major failures (at great expense). The
16 existing storm drain system has several thousand feet of pipe which would benefit from this
17 treatment. This contract includes lining of the storm drain under Fawn Lane, which is the current
18 highest priority project in the storm drain system. The company comes with good recommendations
19 and the life expectancy is about 50 years. Councilman Pitt moved to approve the contract and
20 Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons Harris,
21 Knight and Pitt voting “aye”.

22
23 **CONSIDER APPROVAL OF PROPOSED REVISIONS TO THE BOUNTIFUL CITY**
24 **STORM WATER MANAGEMENT PROGRAM AND SUBMITTING THE REVISED**
25 **PROGRAM TO THE UTAH DIVISION OF WATER QUALITY – MR. TODD**
26 **CHRISTENSEN**

27 Mr. Christensen presented the revised program to the Council. He noted a few significant
28 changes in the storm water retention standards for developers and the renewal of the interlocal
29 agreement with other municipalities. Councilman Pitt moved to approve the revisions and accept the
30 program and Councilman Knight seconded the motion. Voting was unanimous with Councilpersons
31 Harris, Knight and Pitt voting “aye”.

32
33 **CONSIDER APPROVAL OF RESOLUTION 2016-10 ADOPTING THE PROPOSED 2016**
34 **INTERLOCAL COOPERATION AGREEMENT BETWEEN DAVIS COUNTY CITIES AND**
35 **DAVIS COUNTY FOR UPDES GENERAL PERMIT - MR. TODD CHRISTENSEN**

36 Mr. Christensen stated the current permit has expired. The interlocal agreement enables the
37 City to take advantage of the opportunities of working with nearby jurisdictions that are under the
38 same storm water regulations. It has been updated to reflect the new requirements. Councilwoman
39 Harris asked how often this group meets. Mr. Christensen responded that meetings are held monthly.
40 Councilman Knight moved to approve Resolution 2016-10 and Councilwoman Harris seconded the
41 motion. Voting was unanimous with Councilpersons Harris, Knight and Pitt voting “aye”.

42
43 **TRAFFIC SAFETY COMMITTEE ITEMS – MR. PAUL ROWLAND**

44 Mr. Rowland stated that in the earlier Traffic Safety meeting, two items were recommended
45 for approval – one is new school crossing markings and the other is to establish bike lanes on
46 Bountiful Blvd. Councilman Pitt moved to approve the two items and Councilwoman Harris

1 seconded the motion. Voting was unanimous with Councilpersons Harris, Knight and Pitt voting
2 “aye”.

3
4
5 **CONSIDER APPROVAL OF BANK OF AMERICAN FORK PRELIMINARY AND FINAL**
6 **SITE PLAN LOCATED AT 95 EAST 500 SOUTH – MR. CHAD WILKINSON**

7 Mr. Wilkinson stated the existing building will be rebuilt and expanded to accommodate the
8 bank’s needs. Prior to approval of the building permit, the applicant will be required to demonstrate
9 that the dumpster is completely on their property or provide a revised location that meets the
10 standards of the Code. The Planning Commission recommended that a property line adjustment be
11 added to the conditions as an option for resolving this concern. Mr. Rich Mortensen, Branch
12 Manager, stated his appreciation to the City for their support. Councilman Pitt moved to approve the
13 site plans and Councilwoman Harris seconded the motion. Voting was unanimous with
14 Councilpersons Harris, Knight and Pitt voting “aye”.

15
16 **CONSIDER ADOPTION OF THE PROPOSED FEE SCHEDULE FOR CASH DEPOSITS**
17 **TO COVER STREET DAMAGE DURING CONSTRUCTION – MR. PAUL ROWLAND**

18 Mr. Rowland stated the bond fee schedule was inadvertently left out of the overall fee
19 schedule adopted as part of the 2016-2017 budget document and now needs to be adopted by the
20 Council. Mr. Rowland stated there is only a slight increase, which is the first in over 10 years.
21 Councilman Knight moved to approve the fee schedule and Councilman Pitt seconded the motion.
22 Voting was unanimous with Councilpersons Harris, Knight and Pitt voting “aye”.

23
24 **CONSIDER APPROVAL OF RESOLUTION 2016-11 AUTHORIZING THE TRANSFER OF**
25 **REAL PROPERTY AND RELATED ASSETS TO THE SOUTH DAVIS METRO FIRE**
26 **DISTRICT AREA AND APPROVAL OF THE INTERLOCAL AGREEMENT GOVERNING**
27 **ACCESS AND MAINTENANCE OF SAID REAL PROPERTY – MR. CLINT DRAKE**

28 Mr. Drake stated this is the continuance of the public hearing held on May 10, 2016. Under
29 Utah Law, a city cannot dispose of a “significant parcel of land” without holding a public hearing.
30 At the May 10, 2016 Bountiful City Council Meeting, a public hearing was held to discuss the
31 transfer of these assets. The City could not transfer the assets at that time because the Assessment
32 Agreement required the transfer to occur between July 1, 2016 and September 1, 2016. Accordingly,
33 this matter was continued until July. It is now within the appropriate timeframe to transfer the assets
34 described in the May 10, 2016 meeting. Councilman Knight moved to approve the transfer and
35 Councilman Pitt seconded the motion. Councilman Pitt inquired if there has been any other public
36 input during this time. Mr. Drake said he had not received any. Councilman Knight asked what
37 other cities still needed to transfer property to the South Davis Metro Fire District Area. South Davis
38 Metro Fire Chief Jeff Bassett responded that Centerville City was voting next week and they are the
39 last one. Mayor Lewis stated that this has been a very long process but appreciates all the hard work
40 that Chief Bassett has done to finalize this transfer. Voting was unanimous with Councilpersons
41 Harris, Knight and Pitt voting “aye”.

42
43 **CONSIDER APPROVAL OF THE PURCHASE OF TWO BMW MOTORCYCLES FROM**
44 **HARRISON EUROSPTS FOR A TOTAL OF \$49,968 – CHIEF TOM ROSS**

45 Chief Ross stated the funding for this purchase was approved in the 2017 budget for \$40,000.
46 The overage amount will be offset with the selling of the current two Harley Davidson motorcycles.

1 Harrison Eurosports has the state bid for police, but is located in Idaho. The price includes the
2 complete package for outfitting them for police use. Councilman Knight asked what will be done
3 with the other motorcycles and if they would be decommissioned. Chief Ross said they would most
4 likely be decommissioned when they sell. Councilwoman Harris moved to approve the purchase and
5 Councilman Knight seconded the motion. Voting was unanimous with Councilpersons Harris,
6 Knight and Pitt voting “aye”.

7 Mr. Gary Hill announced two upcoming public open houses regarding the downtown plaza.
8 They are on August 18, 2016, from 6-8 p.m. and October 6, 2016, at City Hall.
9

10 Councilman Pitt motioned to adjourn the regular City Council meeting, Councilwoman
11 Harris seconded the motion. Voting was unanimous with Councilpersons Harris, Knight and Pitt
12 voting “aye”. The regular City Council session was adjourned at 7:47 p.m.
13

Mayor Randy Lewis

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000.00 paid
July 18 & 19, 25 & 26 and August 1 & 2, 2016

Author: Tyson Beck, Finance Director

Department: Finance

Date: August 11, 2016



Background

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review and approve the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid July 18 & 19, 25 & 26 and August 1 & 2, 2016.

Expenditure Report for Invoices >\$1,000.00

Paid July 18, 2016 - JULY INVOICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,114.27	191005	68288716	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	53.5300.448632.	Distribution	5,140.40	191005	68288816	Tree Trimming
1447	BP ENERGY COMPANY	Light & Power	53.5300.448611.	Natural Gas	213,714.59	191009	1404896	Fuel Charge
1540	CACHE VALLEY ELECTRIC	Light & Power	53.5300.448639.	Substation	16,434.00	191011	12-180105	SW Substaion Rebuilt
1889	DAVIS COUNTY GOVERNMENT	Police	10.4210.431600.	Animal Control Services	40,030.62	191020	76974	Annual Animal Control Services
1920	DELCO WESTERN	Cemetery	59.5900.473100.	Improv Other Than Bldgs	4,095.00	191021	260954	Front Door, door breaker, HOA & Transformer
7932	FIDELIS POWER SOLUTION	Police	45.4210.472100.	Buildings	1,500.00	191029	160622c	Battery cabinet onto Data Room
5026	GLOBAL SURVEILLANCE	Police	45.4210.472100.	Buildings	1,210.00	191033	GS-12253	M100 Licensed Upgrade
5026	GLOBAL SURVEILLANCE	Police	45.4210.472100.	Buildings	4,302.50	191033	GS-12252	Recessed Door/ High Performance Strike
4979	GOVCONNECTION, INC.	Information Technology	10.4136.429300.	Computer Hardware	2,433.24	191034	53861582	SSD Hard Drives w/Mounting Kits
7850	GS TRACKME LLC	Streets	10.4410.425000.	Equip Supplies & Maint	1,625.00	191036	279	Tracking Devices for Vehicles
2386	HABITAT PRESERVES, INC	Redevelopment Agency	73.7300.426100.	Special Projects	4,720.00	191037	2217	Tree Trimming
5458	HANSEN, ALLEN & LUCE	Landfill	57.5700.431300.	Environmental Monitoring	1,677.11	191038	35408	Laboratory Analysis/Communications/Mielage
2987	M.C. GREEN & SONS INC	Water	51.5100.473110.	Water Mains	90,572.79	191052	3311	June 2016 Pymt
6330	MGB+A INC	Parks	45.4510.473100.	Improv Other Than Bldgs	4,951.50	191053	2016-128	Millcreek Park Project 15-106
6330	MGB+A INC	Parks	45.4510.473100.	Improv Other Than Bldgs	31,232.50	191053	2016-052	Millcreek Park Project 15-106
3195	MOUNTAINLAND SUPPLY	Cemetery	59.5900.473100.	Improv Other Than Bldgs	1,126.53	191054	S101863345.001	Expansion
3271	NETWIZE	Information Technology	10.4136.431000.	Profess & Tech Services	1,150.00	191057	NW9299	Netwrok Support
3271	NETWIZE	Information Technology	45.4136.474500.	Machinery & Equipment	17,295.58	191057	28806	Dell VM Host Upgrade/ per Gary Hill
3459	PETERS, DAVID J	Legal	10.4120.412000.	Salaries-Temp & Part-Time	8,860.00	191061	06302016DP	Substitute Prosecutor Fees
3549	PREMIER VEHICLE INST	Police	10.4210.425430.	Service & Parts	8,659.65	191062	21387	Police Vehicle Accesories and Installation
5281	QUESTAR GAS COMPANY	Police	10.4210.427000.	Utilities	1,591.83	191065	07052016B	Service from 6/4/2016-7/5/2016
5281	QUESTAR GAS COMPANY	Light & Power	53.5300.448611.	Natural Gas	23,871.36	191065	07072016	Natural Gas for Service June 2016
4026	STAKER & PARSONS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,107.48	191071	4091663	Patching
4026	STAKER & PARSONS	Streets	10.4410.441200.	Road Matl Patch/ Class C	1,356.83	191071	4092765	Skin Patch/ 1100 So
4026	STAKER & PARSONS	Streets	10.4410.473200.	Road Materials - Overlay	13,654.31	191071	4092765	Skin Patch/ 1100 So
4026	STAKER & PARSONS	Streets	10.4410.473200.	Road Materials - Overlay	16,331.39	191071	4090757	400 E/ Indian Springs
4281	TWIN D INC.	Storm Water	49.4900.462400.	Contract Equipment	23,941.77	191075	14604	Storm Drain Video & Cleaning
4285	TYLER TECHNOLOGIES	Information Technology	10.4136.423000.	Travel & Training	9,562.50	191076	045-164473	Munis Training
4413	UTAH STATE TAX COMMISSION	Workers' Comp Insurance	64.6400.461200.	State Tax On Premium	4,000.00	191077	07182016	2ND QTR '16 SLFINS PMT - ACCT#11590939-005-ISE
4450	VERIZON WIRELESS	Light & Power	53.5300.448641.	Communication Equipment	2,650.96	191081	9767896789	Service for June 2016
TOTAL:					<u>\$ 563,913.71</u>			

Expenditure Report for Invoices >\$1,000.00

Paid July 19, 2016 - JUNE INVOICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, LLC	Streets	10.4410.448000.	Operating Supplies	12,264.79	191084	4177	School Stencil/ 4" Striping/8" Striping/Cross Walk
1415	BOUNTIFUL DAVIS ARTS	Legislative	10.4110.492010.	Contr-Btfl/Davis Art Ctr	30,000.00	191086	07142016	1/2 of the Approved Funding
2553	HVAC CONSTRUCTION, INC	Legislative	10.4110.466000.	Contingency	6,788.00	191100	7783	Replaced existing carrier roof top, per Gary Hill
2886	LAKEVIEW ROCK PRODUCTS	Cemetery	59.5900.473100.	Improv Other Than Bldgs	1,550.90	191103	339249	Commercial Rd Base/ Cemetery Expansion
2886	LAKEVIEW ROCK PRODUCTS	Cemetery	59.5900.473100.	Improv Other Than Bldgs	2,543.11	191103	339319	Commercaill Rd Base/Cemetery Expansion
2886	LAKEVIEW ROCK PRODUCTS	Cemetery	59.5900.473100.	Improv Other Than Bldgs	3,141.02	191103	339283	Cemetery Expansion
3105	MHL SYSTEMS	Streets	10.4410.425000.	Equip Supplies & Maint	11,995.20	191107	16-13090	Single Interlocking Carbide Snow Plow Blades
3195	MOUNTAINLAND SUPPLY	Cemetery	59.5900.426000.	Bldg & Grnd Suppl & Maint	1,079.60	191109	S101872726.001	High Volume Filter
4266	TRUCK TRIM MANUFACTURE	Cemetery	59.5900.426000.	Bldg & Grnd Suppl & Maint	1,589.00	191130	38550	weather guard tool box/ Super duty
4273	TURF EQUIPMENT CO	Cemetery	59.5900.473100.	Improv Other Than Bldgs	1,171.95	191131	401317-01	Sprinklers for Cemetery
4273	TURF EQUIPMENT CO	Cemetery	59.5900.473100.	Improv Other Than Bldgs	4,675.66	191131	401317-00	Cemetery Extention
4574	WHEELER MACHINERY CO	Landfill	57.5700.474500.	Machinery & Equipment	49,500.00	191135	A2695601	Landfill Water Storage
6710	YOUNG CHRYSLER JEEP	Parks	45.4510.474500.	Machinery & Equipment	33,863.87	191137	FF641102	4x4 SuperCab
6710	YOUNG CHRYSLER JEEP	Cemetery	59.5900.474500.	Machinery & Equipment	34,345.00	191137	FF641103	4x4 Supercab
TOTAL:					<u>\$ 194,508.10</u>			

Expenditure Report for Invoices >\$1,000.00
Paid July 25, 2016 - JUNE INVOICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, LLC	Streets	10.4410.448000.	Operating Supplies	2,912.00	191176	4181	School Stencil
1103	ALPHAGRAPHICS BOUNTIFUL	Legislative	10.4110.461000.	Miscellaneous Expense	1,791.28	191177	196877	Adopted Budget Printing/Binding
1510	BUSHNELL OUTDOOR PRODUTS	Golf Course	55.5500.448240.	Items Purchased - Resale	1,469.36	191192	332830	Golf Tour/Pin Seekers
1615	CENTURYLINK	Enhanced 911	10.4219.428000.	Telephone Expense	1,228.24	191196	801-D08-1325-325	Monthly Service
2003	DUNCAN ELECTRIC SUPPLY	Light & Power	53.5300.448632.	Distribution	1,841.66	191210	69792-1	# CU Insulated
2154	FEDERAL ENERGY	Light & Power	53.5300.448628.	Pineview Hydro	9,169.46	191212	H16548-00	Annual Power Charges
2154	FEDERAL ENERGY	Light & Power	53.5300.448627.	Echo Hyrdo	10,632.64	191212	H16519-00	Annual Charges
2483	HIGHLAND GOLF	Golf Course	55.5500.425100.	Special Equip Maintenance	30,824.00	191226	29494	New Golf Carts
3236	NASRO	Police	10.4210.423000.	Travel & Training	1,150.00	191259	19273CONF	2016 Conference Registration Fees
5553	PURCELL TIRE AND SERVICE	Streets	10.4410.425000.	Equip Supplies & Maint	2,049.06	191272	2840344	Tires and Wheels
3982	SOUTH DAVIS METRO FIRE	Fire	10.4220.431000.	Profess & Tech Services	517,676.78	191284	07012016	So Davis Metro Fire Service July 2016
4229	TOM RANDALL DIST. CO	Streets	10.4410.425000.	Equip Supplies & Maint	1,983.30	191294	0245970	Fleet Supplies
4229	TOM RANDALL DIST. CO	Landfill	57.5700.425000.	Equip Supplies & Maint	2,187.61	191294	0245786	Fleet Services
5000	U.S. BANK CORPORATE	Legal	10.4120.423000.	Travel & Training	1,348.19	191297	07112016CDa	Bar Convention Lodging
4536	WEBER-BOX ELDER	Light & Power	53.5300.448628.	Pineview Hydro	9,554.72	191303	07012016	2Q16 Generation
TOTAL:					<u>\$ 595,818.30</u>			

Expenditure Report for Invoices >\$1,000.00

Paid July 26, 2016 - JUNE INVOICES

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1070	ALBRIGHT, WILLIAM J.	Legal	10.4120.431100.	Legal And Auditing Fees	1,650.00	191138	07262016	Public Defender Fees for April, May, & June
1832	CUSHING, JOHN	Light & Power	53.5300.423002.	Travel Board Members	1,071.87	191144	06302016JC	Travel Expense for APPA National JC
7849	CUSTOM WATER TECHNOL	Police	10.4210.426000.	Bldg & Grnd Suppl & Maint	1,750.20	191145	88972	Water Cooling Controller/ Pump
2931	LES OLSON COMPANY	Water	51.5100.426000.	Bldg & Grnd Suppl & Maint	1,180.00	191156	EA659884	Maintenance
3195	MOUNTAINLAND SUPPLY	Water	51.5100.448400.	Dist Systm Repair & Maint	1,013.40	191158	S101863477.001	2" Meter Filter
3365	OLD DOMINION BRUSH	Storm Water	49.4900.425000.	Equip Supplies & Maint	2,215.69	191160	0091372-IN	Brooms for Storm Water
3572	PROFESSIONAL CLEANIN	Police	10.4210.426000.	Bldg & Grnd Suppl & Maint	2,400.00	191162	1605	Monthly Cleaning Services Supplies
7941	SHAMROCK PLUMBING LL	Police	45.4210.472100.	Buildings	1,400.00	191165	103061	Run 2" ABS for 4" Cast Iron Drain in Basement
5000	U.S. BANK CORPORATE	Streets	10.4410.425000.	Equip Supplies & Maint	1,531.67	191168	07112016GB	Parts for Vehicles
5000	U.S. BANK CORPORATE	Executive	10.4130.423000.	Travel & Training	1,618.65	191168	07112016GH	Travel Expense for ICMA Conference
5000	U.S. BANK CORPORATE	Computer Maintenance	61.6100.429300.	Computer Hardware	1,959.97	191168	07112016AW	P card for Telephone/ Computer Expenses
5000	U.S. BANK CORPORATE	Light & Power	53.5300.429300.	Computer	2,408.40	191168	07112016AJ	Travel & Training// Computer
4331	USA BLUE BOOK (DBA)	Water	51.5100.472130.	Wells	1,218.49	191170	990291	Floride Equipment
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448621.	Power Purch IPP	1,291.48	191171	06302016	Jul 2016 Payment for Power Resourcews
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448628.	Pineview Hydro	6,465.71	191171	06302016	Jul 2016 Payment for Power Resourcews
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448622.	Power Purch San Juan	223,058.14	191171	06302016	Jul 2016 Payment for Power Resourcews
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448620.	Power Purch CRSP	223,890.24	191171	06302016	Jul 2016 Payment for Power Resourcews
4341	UTAH ASSOCIATED MUNI	Light & Power	53.5300.448626.	Power Purch UAMPS (Pool, etc)	579,096.04	191171	06302016	Jul 2016 Payment for Power Resourcews
TOTAL:					<u>\$ 1,055,219.95</u>			

City Council Staff Report

Subject: Preliminary June 2016 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: August 23, 2016



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are only preliminary numbers as there will be some additional revenue & expense changes associated with the final fiscal yearend adjustments. The final numbers for fiscal 2016 will be presented to the Council in November 2016 when the CAFR is complete and audited. These preliminary financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of preliminary revenue, expense, and budget results for the associated period.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2016 budget portion of these reports is the amended FY2016 budget, approved by the City Council in June of 2016.

Recommendation

Council should review the attached revenue, expense, and budget reports.

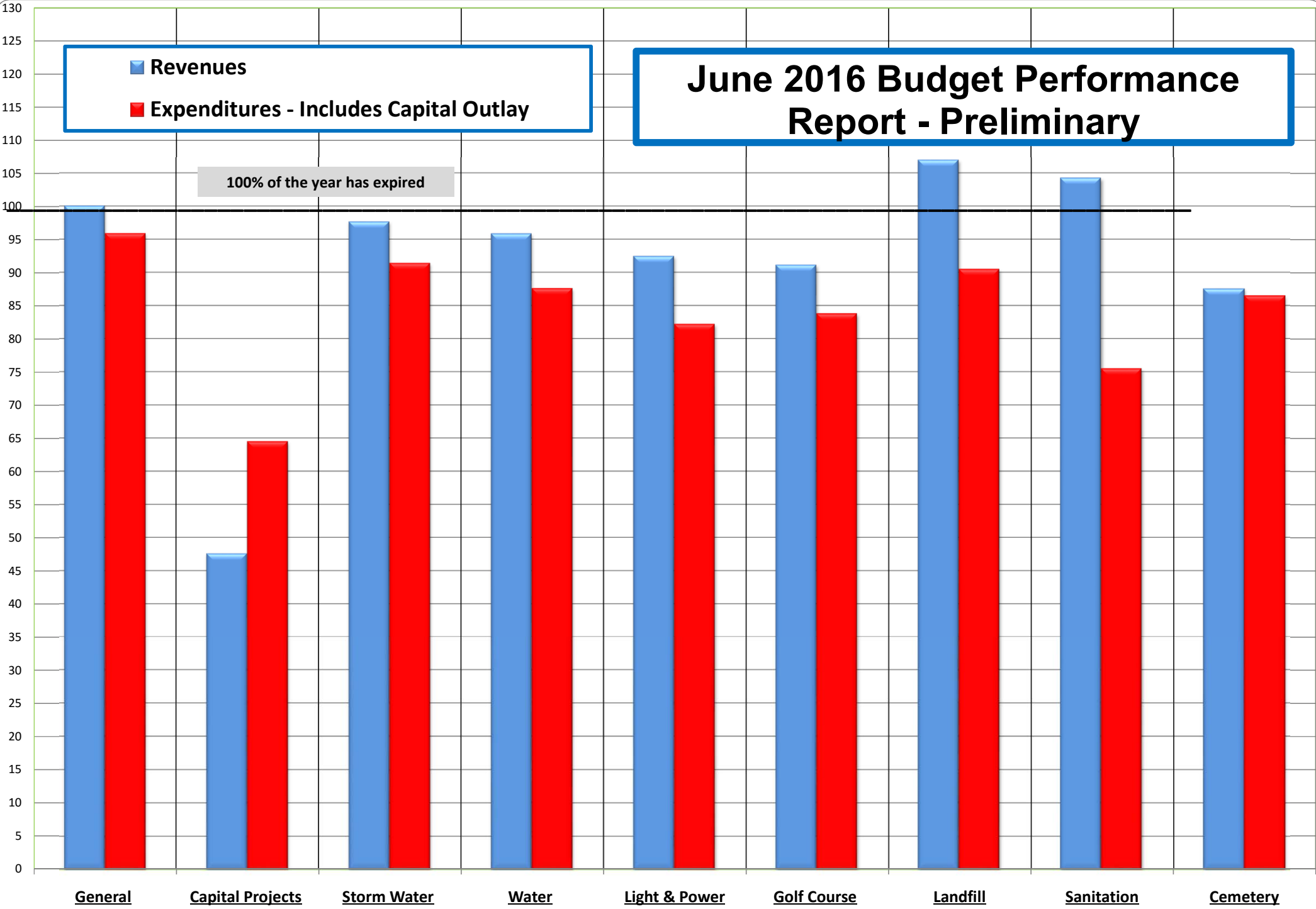
Attachments

- June 2016 Fiscal YTD Revenue & Expense Report – FY2016 - Preliminary

June 2016 Budget Performance Report - Preliminary

■ Revenues
■ Expenditures - Includes Capital Outlay

100% of the year has expired



08/18/2016 11:46
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City of Bountiful, UT
JUNE 2016 YTD REVENUE RPRT-FY2016 PRELIM

P 1
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FOR 2016 12

JOURNAL DETAIL 2016 1 TO 2016 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,388,305	-16,884,805	-16,904,933.74	-2,309,468.73	.00	20,128.74	100.1%
30 DEBT SERVICE	-267,400	-267,400	-273,398.43	-266.30	.00	5,998.43	102.2%
44 MUNICIPAL BUILDING AUTHORITY	-720,598	-207,465	-210,956.00	-436.23	.00	3,491.00	101.7%
45 CAPITAL IMPROVEMENT	-4,476,588	-3,730,588	-1,779,612.57	-147,409.74	.00	-1,950,975.43	47.7%
48 RECYCLING	-378,013	-377,780	-383,693.14	-68,594.55	.00	5,913.14	101.6%
49 STORM WATER	-1,250,464	-1,250,464	-1,221,183.93	-217,486.02	.00	-29,280.07	97.7%
51 WATER	-5,055,876	-5,219,116	-5,002,810.97	-888,940.96	.00	-216,305.03	95.9%
53 LIGHT & POWER	-33,914,591	-34,167,591	-31,618,970.00	-4,546,323.93	.00	-2,548,621.00	92.5%
55 GOLF COURSE	-1,637,082	-1,637,082	-1,492,682.24	-220,596.48	.00	-144,399.76	91.2%
57 LANDFILL	-1,286,019	-1,286,019	-1,375,768.49	-151,366.16	.00	89,749.49	107.0%
58 SANITATION	-1,043,588	-1,043,588	-1,088,275.20	-185,185.32	.00	44,687.20	104.3%
59 CEMETERY	-621,976	-626,976	-549,430.48	-79,184.00	.00	-77,545.52	87.6%
61 COMPUTER MAINTENANCE	-59,155	-38,263	-38,318.02	-19.94	.00	55.02	100.1%
63 LIABILITY INSURANCE	-541,343	-541,343	-362,788.65	-2,008.00	.00	-178,554.35	67.0%
64 WORKERS' COMP INSURANCE	-329,252	-329,252	-262,477.06	-28,807.17	.00	-66,774.94	79.7%
72 RDA REVOLVING LOAN FUND	-1,374,378	-1,374,378	-1,049,844.71	-63,166.57	.00	-324,533.29	76.4%
73 REDEVELOPMENT AGENCY	-2,046,480	-2,046,480	-1,489,537.78	-3,116.87	.00	-556,942.22	72.8%
74 CEMETERY PERPETUAL CARE	0	0	-78,122.56	-7,959.30	.00	78,122.56	100.0%
78 LANDFILL TRUST	0	0	-6,049.79	-610.37	.00	6,049.79	100.0%
83 RAP TAX	-451,600	-451,600	-467,040.21	-78,928.33	.00	15,440.21	103.4%
91 GFAAG	0	0	2,239.20	.00	.00	-2,239.20	100.0%
92 OPEB TRUST	0	0	-12,350.53	-2,234.18	.00	12,350.53	100.0%
99 INVESTMENT	0	0	.00	-89,405.51	.00	.00	.0%
GRAND TOTAL	-72,842,708	-71,480,190	-65,666,005.30	-9,091,514.66	.00	-5,814,184.70	91.9%

** END OF REPORT - Generated by Tyson Beck **

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City of Bountiful, UT
JUNE 2016 YTD EXP REPORT-FY2016 PRELIM

P 1
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FOR 2016 12

JOURNAL DETAIL 2016 1 TO 2016 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4100 Non-Departmental	-808,500	-808,500	.00	.00	.00	-808,500.00	.0%
4110 Legislative	725,736	841,307	655,634.90	151,302.55	.00	185,672.10	77.9%
4120 Legal	357,076	462,076	410,556.46	40,298.53	.00	51,519.54	88.9%
4130 Executive	275,542	275,542	215,417.49	27,023.08	.00	60,124.51	78.2%
4134 Human Resources	189,901	189,901	116,797.58	15,335.15	.00	73,103.42	61.5%
4136 Information Technology	504,732	504,732	433,528.89	63,356.49	.00	71,203.11	85.9%
4140 Finance	598,236	598,236	408,476.09	46,926.86	.00	189,759.91	68.3%
4143 Treasury	586,837	580,337	290,496.68	37,159.82	.00	289,840.32	50.1%
4160 Government Buildings	122,136	122,136	120,628.94	15,124.30	.00	1,507.06	98.8%
4210 Police	5,868,204	5,942,204	5,741,933.88	741,480.01	.00	200,270.12	96.6%
4215 Reserve Officers	44,881	44,881	15,671.28	1,186.40	.00	29,209.72	34.9%
4216 Crossing Guards	143,648	143,648	140,613.30	7,608.60	.00	3,034.70	97.9%
4217 PROS	301,432	301,432	324,901.24	30,846.66	.00	-23,469.24	107.8%
4218 Liquor Control	48,395	48,395	46,287.81	3,098.77	.00	2,107.19	95.6%
4219 Enhanced 911	595,000	595,000	620,529.01	71,126.73	.00	-25,529.01	104.3%
4220 Fire	2,058,000	2,058,000	2,056,485.70	.00	.00	1,514.30	99.9%
4410 Streets	3,153,258	3,153,258	3,045,631.85	476,941.69	.00	107,626.15	96.6%
4450 Engineering	780,218	790,218	551,389.53	71,721.02	.00	238,828.47	69.8%
4510 Parks	809,501	809,501	803,488.51	137,703.53	.00	6,012.49	99.3%
4610 Planning	233,820	233,820	200,648.02	24,368.28	.00	33,171.98	85.8%
TOTAL GENERAL FUND	16,588,053	16,886,124	16,199,117.16	1,962,608.47	.00	687,006.84	95.9%
30 DEBT SERVICE							
4710 Debt Sevice	269,900	267,400	233,732.65	220,640.00	.00	33,667.35	87.4%
TOTAL DEBT SERVICE	269,900	267,400	233,732.65	220,640.00	.00	33,667.35	87.4%
44 MUNICIPAL BUILDING AUTHORITY							
4110 Legislative	927,202	207,465	.00	.00	.00	207,465.00	.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	927,202	207,465	.00	.00	.00	207,465.00	.0%
45 CAPITAL IMPROVEMENT							

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City of Bountiful, UT
JUNE 2016 YTD EXP REPORT-FY2016 PRELIM

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FOR 2016 12

JOURNAL DETAIL 2016 1 TO 2016 13

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	550,000	550,000	46,386.18	178.08	.00	503,613.82	8.4%
4136	Information Technology	65,000	65,000	67,410.46	17,295.58	.00	-2,410.46	103.7%
4140	Finance	20,000	20,000	19,059.00	.00	.00	941.00	95.3%
4160	Government Buildings	35,000	35,000	34,199.82	.00	.00	800.18	97.7%
4210	Police	540,000	540,000	334,559.74	56,531.50	.00	205,440.26	62.0%
4219	Enhanced 911	0	54,000	.00	.00	.00	54,000.00	.0%
4410	Streets	2,134,588	2,082,588	1,656,231.53	428,327.08	.00	426,356.47	79.5%
4510	Parks	1,184,000	384,000	249,957.68	48,900.88	.00	134,042.32	65.1%
	TOTAL CAPITAL IMPROVEMENT	4,528,588	3,730,588	2,407,804.41	551,233.12	.00	1,322,783.59	64.5%
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48	RECYCLING							
4800	Recycling	377,780	377,780	378,318.38	63,360.75	.00	-538.38	100.1%
	TOTAL RECYCLING	377,780	377,780	378,318.38	63,360.75	.00	-538.38	100.1%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,541,487	1,250,464	1,143,007.56	173,635.19	.00	107,456.44	91.4%
	TOTAL STORM WATER	1,541,487	1,250,464	1,143,007.56	173,635.19	.00	107,456.44	91.4%
<hr/>								
51	WATER							
5100	Water	5,433,735	5,219,116	4,572,898.18	734,757.46	.00	646,217.82	87.6%
	TOTAL WATER	5,433,735	5,219,116	4,572,898.18	734,757.46	.00	646,217.82	87.6%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	34,240,060	34,493,060	28,360,364.04	3,362,580.56	.00	6,132,695.96	82.2%
	TOTAL LIGHT & POWER	34,240,060	34,493,060	28,360,364.04	3,362,580.56	.00	6,132,695.96	82.2%
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55	GOLF COURSE							

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City of Bountiful, UT
JUNE 2016 YTD EXP REPORT-FY2016 PRELIM

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FOR 2016 12		JOURNAL DETAIL 2016 1 TO 2016 13						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,764,441	1,637,082	1,372,025.98	130,270.66	.00	265,056.02	83.8%
	TOTAL GOLF COURSE	1,764,441	1,637,082	1,372,025.98	130,270.66	.00	265,056.02	83.8%
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57	LANDFILL							
5700	Landfill	1,125,394	1,125,394	1,018,288.20	83,139.24	.00	107,105.80	90.5%
	TOTAL LANDFILL	1,125,394	1,125,394	1,018,288.20	83,139.24	.00	107,105.80	90.5%
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58	SANITATION							
5800	Sanitation	1,181,644	1,181,644	891,685.55	48,202.73	.00	289,958.45	75.5%
	TOTAL SANITATION	1,181,644	1,181,644	891,685.55	48,202.73	.00	289,958.45	75.5%
<hr/>								
59	CEMETERY							
5900	Cemetery	622,677	627,677	543,012.86	87,922.19	.00	84,664.14	86.5%
	TOTAL CEMETERY	622,677	627,677	543,012.86	87,922.19	.00	84,664.14	86.5%
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61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	38,263	38,263	26,358.00	5,737.95	.00	11,905.00	68.9%
	TOTAL COMPUTER MAINTENANCE	38,263	38,263	26,358.00	5,737.95	.00	11,905.00	68.9%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	541,343	541,343	480,472.85	11,128.46	.00	60,870.15	88.8%
	TOTAL LIABILITY INSURANCE	541,343	541,343	480,472.85	11,128.46	.00	60,870.15	88.8%
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64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
JUNE 2016 YTD EXP REPORT-FY2016 PRELIM

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FOR 2016 12		JOURNAL DETAIL 2016 1 TO 2016 13						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	329,252	329,252	185,526.61	15,175.02	.00	143,725.39	56.3%
	TOTAL WORKERS' COMP INSURANCE	329,252	329,252	185,526.61	15,175.02	.00	143,725.39	56.3%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	1,019,321	1,019,321	40,000.00	.00	.00	979,321.00	3.9%
	TOTAL RDA REVOLVING LOAN FUND	1,019,321	1,019,321	40,000.00	.00	.00	979,321.00	3.9%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,119,111	2,119,111	175,677.55	36,849.56	.00	1,943,433.45	8.3%
	TOTAL REDEVELOPMENT AGENCY	2,119,111	2,119,111	175,677.55	36,849.56	.00	1,943,433.45	8.3%
<hr/>								
83	RAP TAX							
8300	RAP Tax	451,600	451,600	274,355.73	.00	.00	177,244.27	60.8%
	TOTAL RAP TAX	451,600	451,600	274,355.73	.00	.00	177,244.27	60.8%
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91	GFAAG							
4110	Legislative	0	0	2,765.85	.00	.00	-2,765.85	100.0%
4140	Finance	0	0	1,119.60	.00	.00	-1,119.60	100.0%
4160	Government Buildings	0	0	460.97	.00	.00	-460.97	100.0%
	TOTAL GFAAG	0	0	4,346.42	.00	.00	-4,346.42	100.0%
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92	OPEB TRUST							
9200	OPEB Trust	0	0	82,646.91	5,817.18	.00	-82,646.91	100.0%
	TOTAL OPEB TRUST	0	0	82,646.91	5,817.18	.00	-82,646.91	100.0%
GRAND TOTAL		73,099,851	71,502,684	58,389,639.04	7,493,058.54	.00	13,113,044.96	81.7%

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City of Bountiful, UT
JUNE 2016 YTD EXP REPORT-FY2016 PRELIM

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FOR 2016 12

JOURNAL DETAIL 2016 1 TO 2016 13

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report

Subject: Tyler Technologies Software Maintenance
Author: Alan West
Department: Information Systems
Date: August 23, 2016



Background

Tyler Technologies provides support for all Bountiful City financial software. Software Support Maintenance Agreements (SSMA) are usual and customary in the computer software industry.

Analysis

This maintenance agreement guarantees that we receive all updates, enhancements and modifications to the Munis software. The contract also provides full access to Tyler's technical support staff to solve problems or get general processing help. OSDBA support provides extensive real-time system analysis and management of all updates and upgrades.

Department Review

During the budget process the Information System staff provides each department a detailed analysis of expected computer-related costs. The projected Tyler Technologies software maintenance costs are included in that report.

Significant Impacts

Keeping our software up-to-date is critical. Accurate processing of all transactions related to Finance, Payroll, Accounts Payable, Utility Billing, Permits & Inspections, etc. is vital to the day-to-day operations of the City. Most city departments share in the cost of this software maintenance. Sufficient funding has been included in the budgets of all affected departments.

Recommendation

Information Systems staff recommend that City Council approve the annual Tyler Technologies Software Maintenance contract as follows:

• Financial Software Maintenance:	\$56,955.18
• Operating System/Database Administrative Support:	\$13,560.75
• Tyler Unlimited Client Access Maintenance:	<u>\$ 1,650.00</u>
○ TOTAL:	<u>\$72,165.93</u>

Attachments

Copies of related invoices



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-166323	08/01/2016	1 of 2

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Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
41630	75579		USD	NET30	08/31/2016

Date	Description	Units	Rate	Extended Price
Contract No.: BOUNTIFUL, UT				
	SUPPORT & UPDATE LICENSING - WORK ORDERS	1	2,056.10	2,056.10
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	6,662.19	6,662.19
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	1,148.65	1,148.65
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - BUSINESS & VENDOR SELF SERVICE	1	1,148.65	1,148.65
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - BUSINESS LICENSES	1	1,378.39	1,378.39
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - CENTRAL PROPERTY FILE	1	0.00	0.00
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - CITIZEN SELF SERVICE	1	1,516.22	1,516.22
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	1,768.92	1,768.92
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	689.20	689.20
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	1,768.92	1,768.92
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	1,642.58	1,642.58
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - MUNIS MAPLINK	1	1,952.72	1,952.72
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	1,516.22	1,516.22
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - PAYROLL WITH EMPLOYEE SELF SERVICE	1	3,698.67	3,698.67
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - PERMITS & CODE ENFORCEMENT	1	5,615.64	5,615.64
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	1,148.65	1,148.65
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - TIMEKEEPING INTERFACE	1	505.41	505.41
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			
	SUPPORT & UPDATE LICENSING - TREASURY MANAGEMENT	1	1,148.65	1,148.65
	Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017			



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Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-166323	08/01/2016	2 of 2

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com

Bill To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
41630	75579		USD	NET30	08/31/2016

Date	Description	Units	Rate	Extended Price
	SUPPORT & UPDATE LICENSING - TYLER CASHIERING Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	2,527.05	2,527.05
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	3,216.23	3,216.23
	SUPPORT & UPDATE LICENSING - TYLER FORMS PROCESSING Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	2,552.56	2,552.56
	SUPPORT & UPDATE LICENSING - TYLER REPORTING SERVICES Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	2,393.03	2,393.03
	SUPPORT & UPDATE LICENSING - UTILITY BILLING INTERFACE Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	1,895.27	1,895.27
	SUPPORT & UPDATE LICENSING - UTILITY BILLING CIS Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	5,283.81	5,283.81
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	1,768.92	1,768.92
	SUPPORT & UPDATE LICENSING - GASB 34 REPORT WRITER Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017	1	1,952.53	1,952.53

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	56,955.18
Sales Tax	0.00
Invoice Total	56,955.18



tyler
technologies

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Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-166466	08/01/2016	1 of 1

Questions:

Tyler Technologies - ERP & Schools
Phone: 1-800-772-2260 Press 2, then 1
Fax: 1-866-673-3274
Email: ar@tylertech.com



Bill To: CITY OF BOUNTIFUL
ATTN: ALAN WEST
790 SOUTH 100 EAST
BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL
ATTN: ALAN WEST
790 SOUTH 100 EAST
BOUNTIFUL, UT 84010

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
41630	75581		USD	NET30	08/31/2016

Date	Description	Units	Rate	Extended Price
Contract No.: BOUNTIFUL, UT OPERATING SYSTEM DATABASE ADMINISTRATIVE SUPPORT Maintenance: Start: 01/Sep/2016, End: 31/Aug/2017		1	13,560.75	13,560.75

****ATTENTION****
Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	13,560.75
Sales Tax	0.00
Invoice Total	13,560.75



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
045-166324	08/01/2016	1 of 1

Empowering people who serve the public®

Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Ship To: CITY OF BOUNTIFUL
 ATTN: ALAN WEST
 790 SOUTH 100 EAST
 BOUNTIFUL, UT 84010

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
41630	75580		USD	NET30	08/31/2016

Date	Description	Units	Rate	Extended Price
Contract No.: BOUNTIFUL, UT TYLER UNLIMITED CLIENT ACCESS MAINTENANCE Maintenance: Start: 29/Sep/2016, End: 28/Sep/2017		1	1,650.00	1,650.00

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	1,650.00
Sales Tax	0.00
Invoice Total	1,650.00

City Council Staff Report

Subject: Power Pole Purchase
Author: Allen Ray Johnson
Department: Light & Power
Date: August 23, 2016



Background

Our inventory of power poles is running low, and we need to purchase some to replenish it. The poles will be used for maintenance and future construction projects throughout the City.

Analysis

Invitations to submit a bid for the wood poles were sent out to three (3) major suppliers. The pole bid specifications require that they should be Western red or yellow cedar and butt treated. We use the butt treated poles because they hold up very well in our area and are safer for the linemen to climb. The pole bid included the following quantities:

12 (ea.) 35' class 3 Poles	2 (ea.) 65' class H3 Poles
12 (ea.) 40' class 3 Poles	1 (ea.) 65' class H 1 Poles
12 (ea.) 45' class 3 Poles	3 (ea.) 70' class H3 Poles

This is a single source bid, as McFarland is still the only vendor able to bid butt treated poles. We were not able to receive a bid from the other power pole vendors due to the fact that they no longer supply butt treated poles.

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

These poles will be purchased and placed into inventory until they are installed on the system.

Recommendation

Staff recommends the approval of the bid for 42 wood poles from McFarland Cascade for \$35,006.00.

The recommendation from the Power Commission will be brought to the meeting on Tuesday.

Attachments

None

City Council Staff Report

Subject: Transformer Bid Approval
Author: Allen Ray Johnson
Department: Light & Power
Date: August 23, 2016



Background

Our inventory of pad mount transformers is running low, and we need to purchase some to replenish it. The transformers will be used to replace damaged or leaking transformers on the system. The transformers will be used for maintenance and future construction projects throughout the City.

Analysis

Invitations to submit a bid for the single and 3-phase transformers were sent out to three (3) major suppliers. The transformer bid specifications were sent with the bid request.

8 (ea.) 25kv single phase	4 (ea.) 150kv single phase
30(ea.) 50kv single phase	1 (ea.) 500kv three phase
4 (ea.) 75kv single phase	1 (ea.) 1000kv three phase
4 (ea.) 100kv single phase	

We received and opened sealed bids from three (3) different suppliers on August 16, 2016 at 11:00 a.m. The results are as follows:

Distributors	Total Transformers Cost	Delivery
Northern Power - Ermco Centerville, Utah	\$ 113,160.00	8-10 weeks
Anixter Power Solutions LLC Cooper & G.E. Salt Lake City, Utah	\$ 124,063.00	9 weeks
Codale Electric ABB & Howard Salt Lake City, Utah	\$ 136,310.00	6 - 8 weeks

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

These transformers will be purchased and placed into inventory.

Recommendation

Staff recommends the approval of the bid for 46 transformers from Northern Power for \$113,160.00.

The recommendation of the Power Commission will be brought to the meeting.

Attachments None

City Council Staff Report

Subject: Preliminary site plan review for an expansion of an existing Medical Office building

Address: 390 N. Main Street

Author: Chad Wilkinson, Planning Director

Department: Planning and Engineering

Date: August 23, 2016



Background

The applicant, Jimmy Nielson, representing Intermountain Health Care (IHC), is requesting preliminary site plan approval for an expansion of the existing IHC Clinic located at 390 N. Main Street. The property is located in the DN (Downtown) zoning district and medical clinics are a permitted use in the zone subject to site plan review. The proposed expansion is approximately 52,700 square feet consisting of 3 floors.

Background and Analysis

The existing IHC building at 390 North Main resulted from a remodel of the Shipley building in 2007. IHC purchased the Shipley building in 1999 along with properties to the south for the purpose of establishing a medical office campus in Bountiful. The current request is part of a larger expansion plan for IHC at this location. The proposed expansion area of 52,721 square feet will more than double the existing clinic size. The proposed building will be 3 levels with a screening structure extending above the roof to screen roof mounted equipment and an elevator shaft. Architectural materials include a mix of brick, metal panels, and a substantial number of windows.

Parking

One of the predominant issues with the current proposal is parking. The Code requires a minimum of 1 space per 250 square feet (4 spaces per 1,000 square feet) for medical clinic uses based on gross floor area square footage. The combined floor area of the existing and proposed clinic space totals approximately 89,430 square feet requiring a total of 358 parking spaces. The proposal includes a total of 176 spaces in the onsite parking areas adjacent to the proposed clinic. The Downtown zone standards have recently been modified to allow for joint use of parking located within 500 feet of the subject property. The proposal includes joint use of parking associated with the IHC building located to the south at 280 North Main. The application also includes an expansion of the parking area associated with the 280 North Main building (identified as South Lot on the submitted plan). With the proposed expansion of the parking area to the south the total provided spaces increases to 360. After calculating the required parking for the 15,000 square foot IHC building located to the south, total parking required for both sites under the standards of the Code is 418 spaces.

The Code allows for the approving authority to reduce the required parking for uses that have varying intensities during the course of the day. The parking reduction must be based on professional standards and the approving authority can request a shared parking analysis prepared by a traffic engineer. The applicant has submitted a parking analysis prepared by Ryan Hales, a local traffic engineer. Based on the analysis a peak parking demand of 3.45 spaces per 1,000 square feet was calculated. Based on this rate a total of 360 spaces are recommended by the traffic engineer to adequately meet parking needs on the site. The proposed rate would constitute a reduction of approximately 58 spaces between the north and south lots. The applicant has provided a future parking plan showing the construction of a parking structure on the south lot at the time of future expansion. The Planning Commission recommended approval of the reduction with a condition that the future parking structure be constructed with any future expansion of the building. The City Engineer and City Planner have reviewed the requested reduction and recommend that a reduction may be appropriate in this instance, providing that the future parking structure be implemented at the time of future expansion.

Building Height

The other predominant issue with the proposed building is height. The Code allows for an overall building height of three stories or 45 feet. The Code allows for accessory elements not used for human occupancy, such as mechanical equipment, to extend above the 45 foot height, provided the City Council does not deem the protrusion to be a public nuisance. The proposed building includes a roofed mechanical screen area that will screen the elevator shaft and other mechanical equipment. Not including the screen area, the building complies with the 45 foot height maximum. At the direction of the Planning Commission, the applicant provided changes to the mechanical screening areas proposed for the roof of the building in order to mitigate impacts on the surrounding neighborhood. The changes (as described by the applicant) include the following:

1. The high penthouse roof has been reduced in height by 1'-0"
2. The North penthouse elevation has been pushed back 11'-3" from the face of building parapet
3. The East Penthouse elevation has been pushed back 10'-7" for most of the elevation and 10'-0" at the tightest point from the face of the building parapet
4. The Southern elevation of the easterly portion of the penthouse has been pushed back from the face of parapet 5'-1"
5. The Building signage has been moved down to the top of the brick coursing

The proposed changes address concerns expressed by the commission related to the east elevation and the height of the screening elements related to the adjacent residential zone to the east. The revised design also addresses the desire to step the mechanical areas back from the façade of the building to provide architectural relief on the street facing sides of the building.

Landscaping and site design

The proposed building meets the setbacks of the DN zone district. The building has been setback approximately 120 feet from the nearest residential structure to the east. A minimum 10 foot wide landscape buffer shall be provided where the site is adjacent to a residentially zoned property. In addition to the landscaping required for the zone buffer, a solid screening fence or wall shall be constructed along the property line abutting residential properties. This fence or wall should be shown on the landscaping and site plan. This requirement includes the new parking areas proposed for the area labeled as the south lot. The applicant has revised the plans for the south parking lot to show the required 10 feet of landscape buffer along the east property line where the new parking area abuts residentially zoned property to the east. The revised plan also shows required landscape buffering to the west of the new parking area. The City Engineer and City Planner have reviewed the requested reduction and recommend that a reduction may be appropriate in this instance. Landscaping for both properties is shown to be 10 percent as required for the DN zone.

Storm water detention for the new parking areas is proposed to be accommodated via underground detention structures in both the north and south parking areas. A new sewer line will be extended across the development parcel connecting to the existing sewer in 300 North Water will also be extended through the site connecting lines on 300 and 400 North along with installation of an onsite fire hydrant.

Department Review

The application has been reviewed by the City Planner and City Engineer.

Significant Impacts

The proposed expansion will have an impact on traffic in and around the project area. The existing street system on Main Street and 400 North has sufficient capacity to handle increases in traffic. The potential visual impacts to the neighborhood have been mitigated with the changes requested by the Planning Commission.

Recommendation

The Planning Commission forwards a recommendation of approval to the City Council for the preliminary site plan subject to the following conditions:

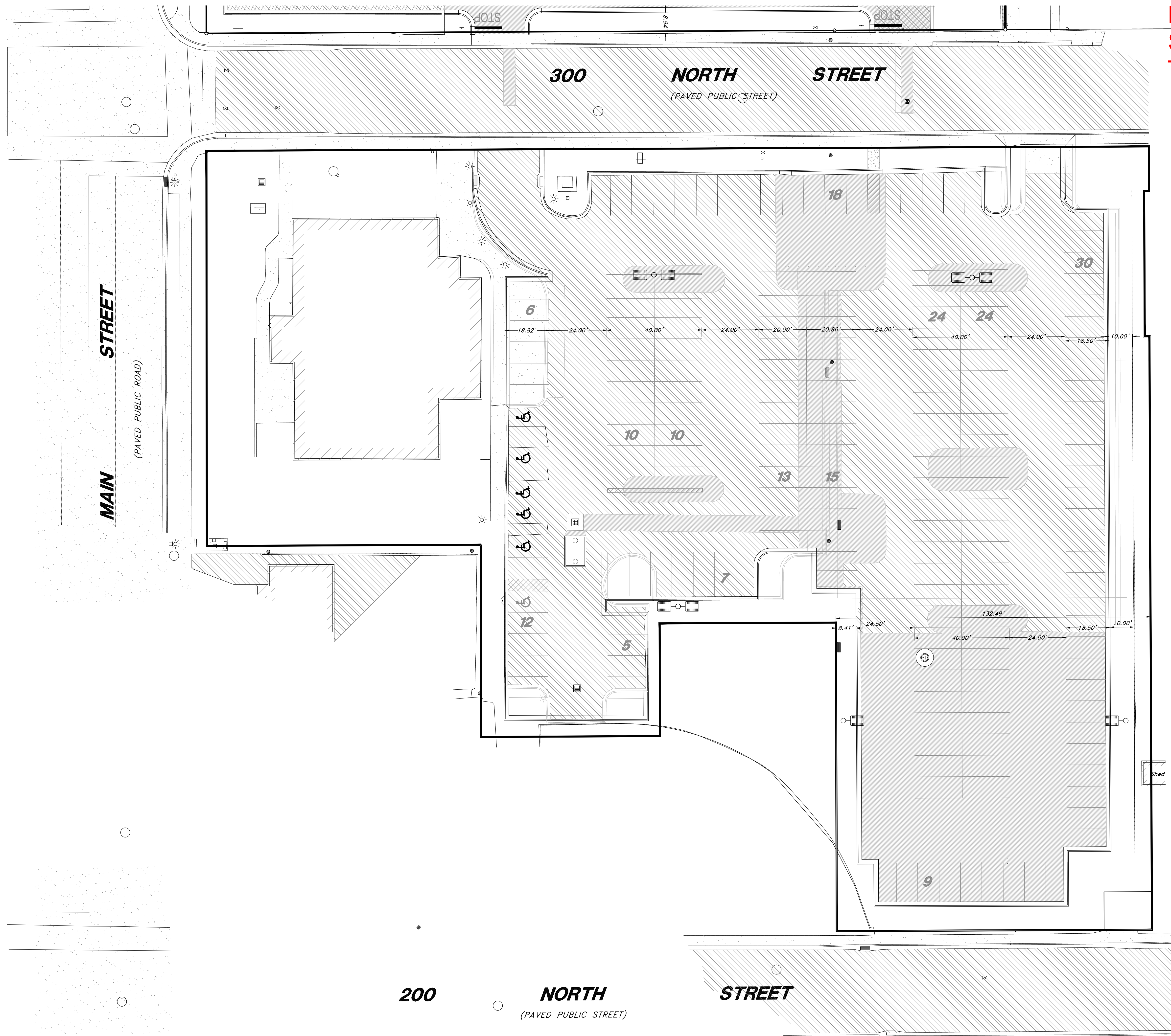
1. Prior to final approval, complete the following:
 - a. Complete any and all redline corrections. A copy of the redline comments is attached to this report.
 - b. Obtain approval of the requested reduction in parking from the City Council.
 - c. The future parking structure shall be constructed at the time of future expansion of the building.

- d. The final site plan submittal shall incorporate any changes required by the Planning Commission and City Council.

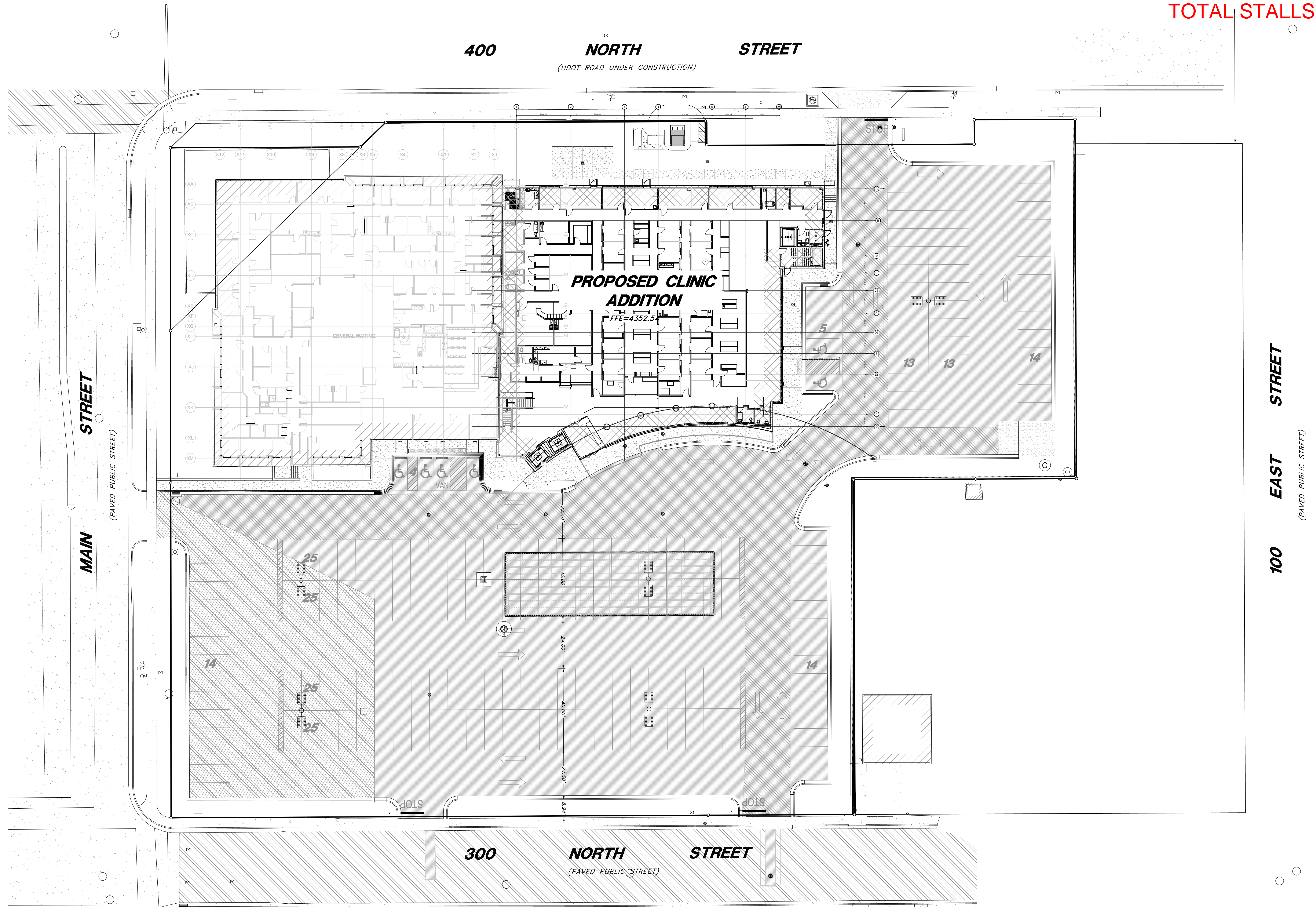
Attachments

1. Aerial photo
2. Revised Site plan
3. Revised building elevations and perspectives
4. Parking Analysis from Hales Engineering
5. Redline Comments

**BOUNTIFUL CLINIC
SOUTH LOT OPTION D
TOTAL STALLS = 183**



**BOUNTIFUL CLINIC
NORTH LOT
TOTAL STALLS = 177**



400 NORTH STREET
(UDOT ROAD UNDER CONSTRUCTION)

MAIN STREET
(PAVED PUBLIC STREET)

EAST STREET
(PAVED PUBLIC STREET)

300 NORTH STREET
(PAVED PUBLIC STREET)

**PROPOSED CLINIC
ADDITION**
GFA=4,352.54

GENERAL WAITING

VAN

14

25

25

25

25

5

13

13

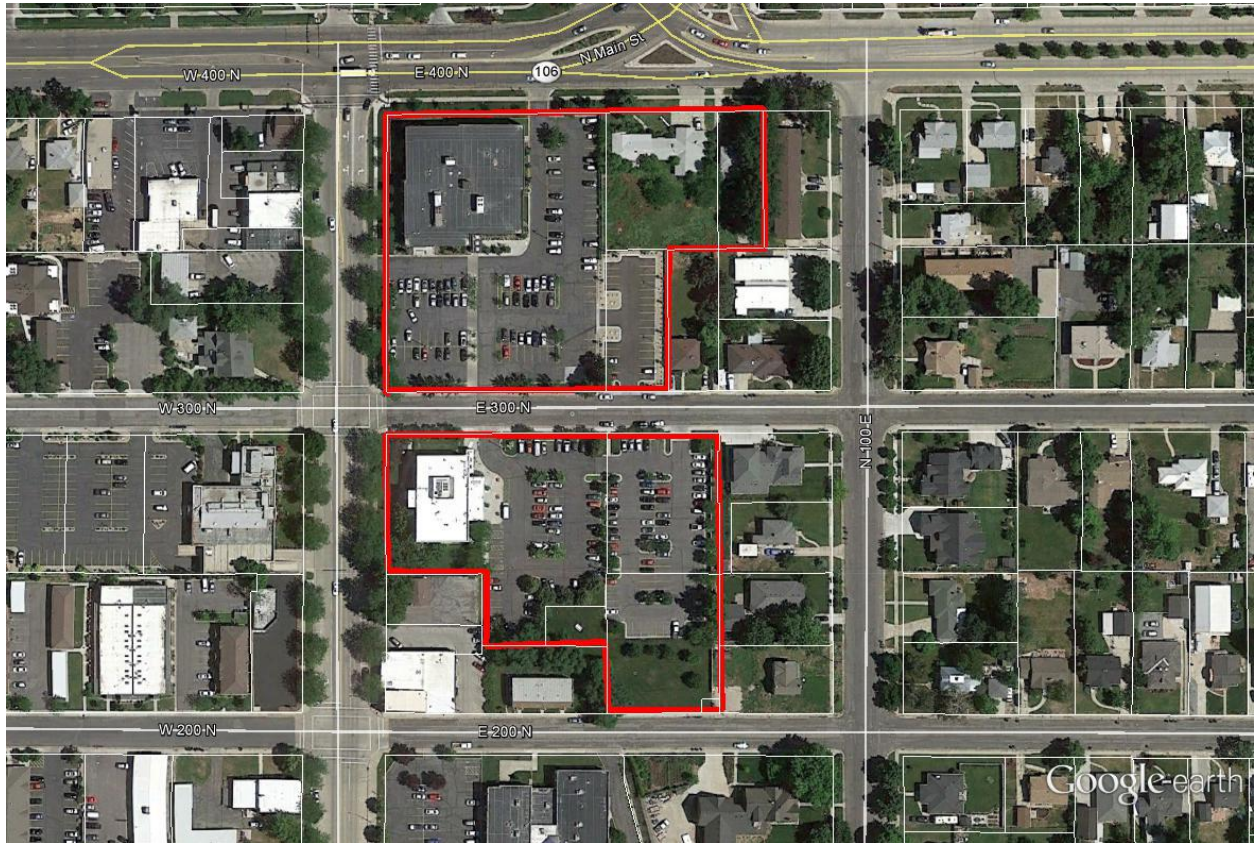
14

14

STOP

STOP

Aerial Photo



G:\ENG\Site Plans\390 N Main IHC Expansion 2016\CC Staff Report Preliminary Site Plan IHC Expansion 390 N Main 8-23-16.docx

City Council Staff Report

Subject: Single Event Alcohol Permit – St. Olaf Catholic Church
Author: Chad Wilkinson, Planning Director and
Darlene Baetz, Business License Administrator
Department: Planning
Date: August 23, 2016



Background

St. Olaf's Church has requested a Local Consent for a Single Event Alcohol Permit for Saturday, Sept 24, 2016. The requested license is to serve alcohol for Oktoberfest, a single fund raising event, and is not for an ongoing right to serve liquor. Under State law, any licensing for alcoholic beverages beyond beer (such as wine and hard liquors) must be approved by the State. In addition, part of the State licensing process includes a consent form to be signed by the local jurisdiction.

Analysis

The applicant meets all of the legal requirements for the permit to be issued. St. Olaf's requests these permits every six months, and has done so for many years. There has never been a problem about these events, and the City Council has routinely approved them. St. Olaf's has requested a Local Consent Single Event Alcohol Permit for Saturday, September 24, 2016. The event will run from 12:00 noon thru 12:00 midnight. The organizers have paid all applicable fees to the City and now request approval from the City.

Department Review

This application has been reviewed by the Planning Director, the Police Chief, and the City Attorney

Significant Impacts

None.

Recommendation

It is recommended that the application be granted.

Attachments

St. Olaf's Application for a Single Event Permit and Local Consent form.

SINGLE EVENT PERMIT
Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Bountiful City, City Town County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Saint Olaf Catholic Church

Event Name: Saint Olaf Oktoberfest

Event location address: 350 East 1800 South Bountiful Ut 84010
street city state zip

On the 24 day(s) of September, 2016
dates month year

during the hours of 12 noon until 12 midnight, pursuant to the provision of Utah Code 32B-9.
defined hours from - to

We recommend this entity as conducting a civic or community enterprise* Yes No
 Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise.** A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.


Authorized Signature
Jeff Bassett / Fire Chief
Name/Title

8-15-16
Date

SINGLE EVENT PERMIT

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Bountiful City
Local business license authority

City Town County

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Saint Olaf Catholic Church

Event Name: Saint Olaf Oktoberfest

Event location address: 350 East 1800 South Bountiful UT 84010
street city state zip

On the 24 day(s) of September, 2016
dates month year

during the hours of 12 noon until 12 midnight, pursuant to the provision of Utah Code 32B-9.
defined hours from - to

We recommend this entity as conducting a civic or community enterprise* Yes No
 Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise.** A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.

[Signature]
Authorized Signature

TOM ROSS POICE CHIEF
Name/Title

8-15-2016
Date

SINGLE EVENT PERMIT

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Bountiful City, City Town County
Local business license authority

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Saint Olaf Catholic Church

Event Name: Saint Olaf Oktoberfest

Event location address: 350 East 1800 South Bountiful Ut 84010
street city state zip

On the 24 day(s) of September, 2016
dates month year

during the hours of 12 noon until 12 midnight, pursuant to the provision of Utah Code 32B-9.
defined hours from - to

We recommend this entity as conducting a civic or community enterprise* Yes No
 Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise.** A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.

[Signature]
Authorized Signature

1st. City Attorney
Name/Title

8-18-16
Date

Council Staff Report

Subject: Preliminary Subdivision Approval for Green Subdivision
Address: 2050 So. 200 West
Author: City Engineer
Department: Engineering, Planning
Date: August 23, 2016



Background

Mr. Mark Green is requesting preliminary approval for his 32 lot subdivision proposed for the 8.37 acres of garden ground located at 2050 South 200 West, directly east across the street from the Bountiful City Cemetery. The area is zoned R-4 and the request is for a subdivision which is consistent with the existing zoning requirements. This is the biggest single subdivision in Bountiful City since Bountiful Ridges Phase 2 was approved and constructed in 2000.

Analysis

Mr. Green is in the process of purchasing 8.37 acres of previously farmed ground directly across 200 West from the city cemetery from the East family. Formally referred to as the "East property" (imagine that!), the proposed subdivision consists of 32 lots proposed to front on the extension of 2100 South St. and 2050 South Street, both of which currently "dead end" at the east end of this parcel. The proposal is to extend 2050 South Street west to 200 West and extend 2100 South west and tie into 2050 So. at a point two lots east of 200 West (it makes sense if you look at the attached plat map).

With the current zoning of R-4, the proposed 32 lots falls within the maximum density allowed for the zone and the lots all exceed the 8,000 sq.ft. minimum area required, with sizes ranging from 8,100 sq.ft. to over 12,000 sq.ft. The five corner lots also exceed the requirement that corner lots be a minimum of 8,800 sq.ft. All lots, interior, curve and corner also exceed the minimums required for the zone.

All utilities are available in the stub streets and in 200 West, and in fact this proposal provides the opportunity to connect and complete the water and irrigation water networks in the area. Overhead power lines run along the north and south property lines, however, new underground power, phone and cable lines will be required to be installed to service this subdivision.

There is an existing storm drain line running in 200 West Street along this entire property, however, the developer is required to provide and has proposed above ground on site detention on lot 1 and lot 30. No Storm Water Impact Fee will be charged because onsite detention is provided, however, detention maintenance agreements will be required on both of those lots.

Department Review

The proposed preliminary plat has been reviewed by the Engineering Department and Planning Department.

Recommendation

The Planning Commission passes along a favorable recommendation for Preliminary Approval of this proposed subdivision with the conditions listed below.

1. Payment of all required fees.
2. Provide a current Title Report.
3. The name be changed because there is already a Green Subdivision in Davis County.
4. Lots 1 and 30, the corner lots at 200 West Street, shall have access from 2050 South.

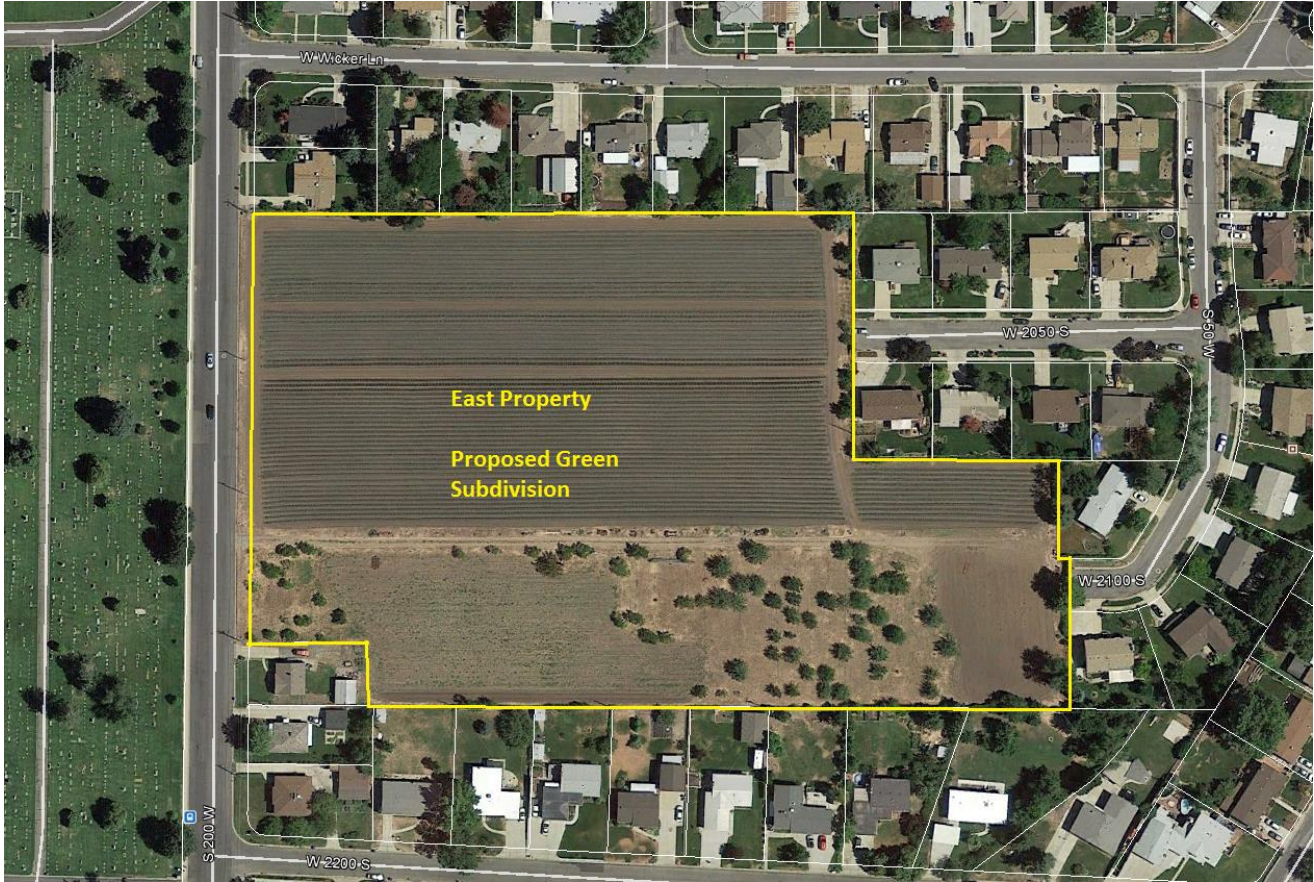
Significant Impacts

This places 32 homes where there has historically been none and places two new driveways on to 200 West Street. The positive impacts are that 2050 So. and 2100 So. will be finished which will improve traffic circulation and our water network in the area. All of the negative impacts are minor.

Attachments

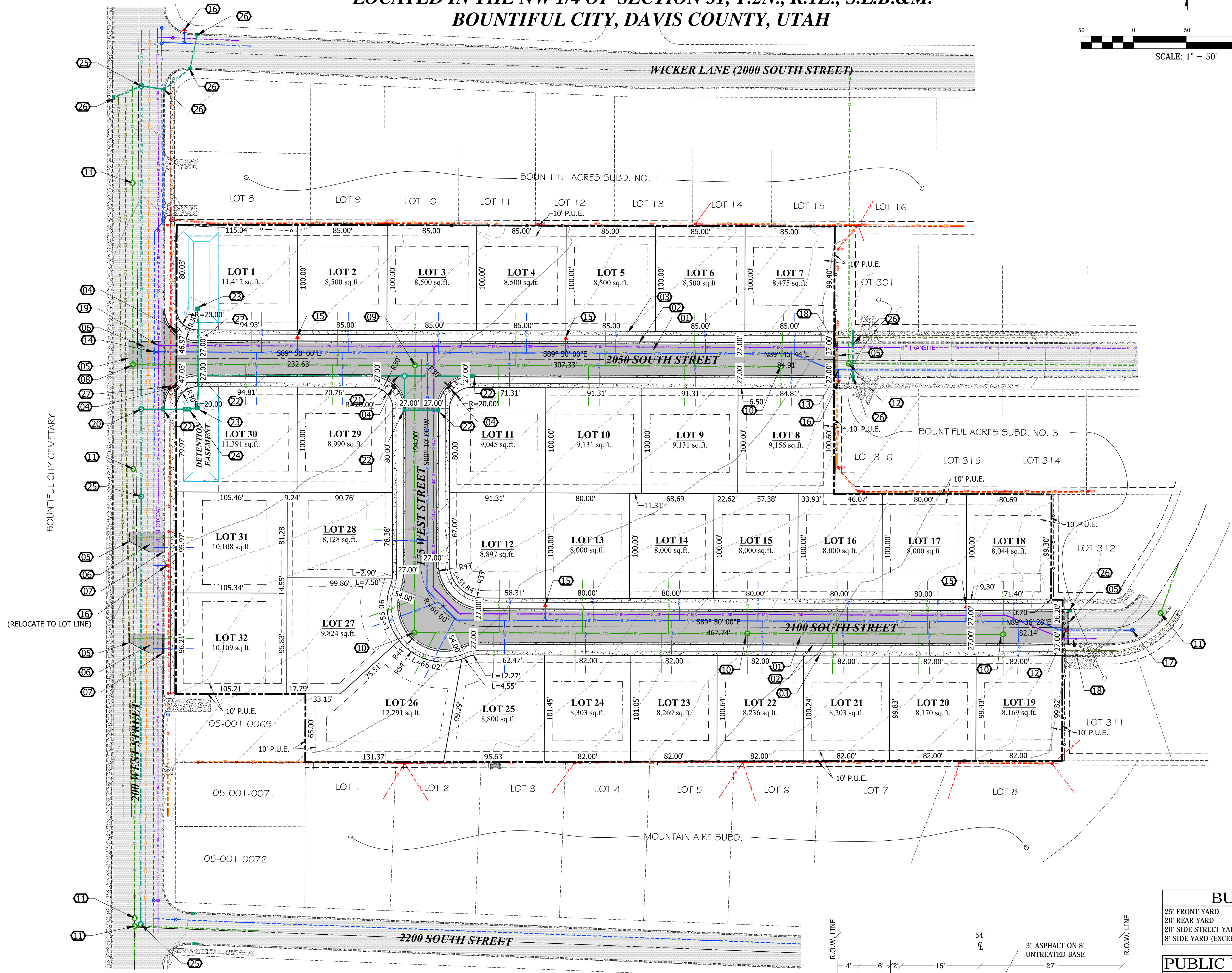
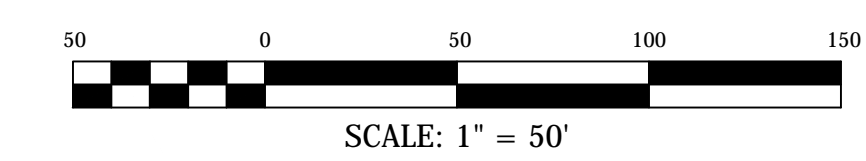
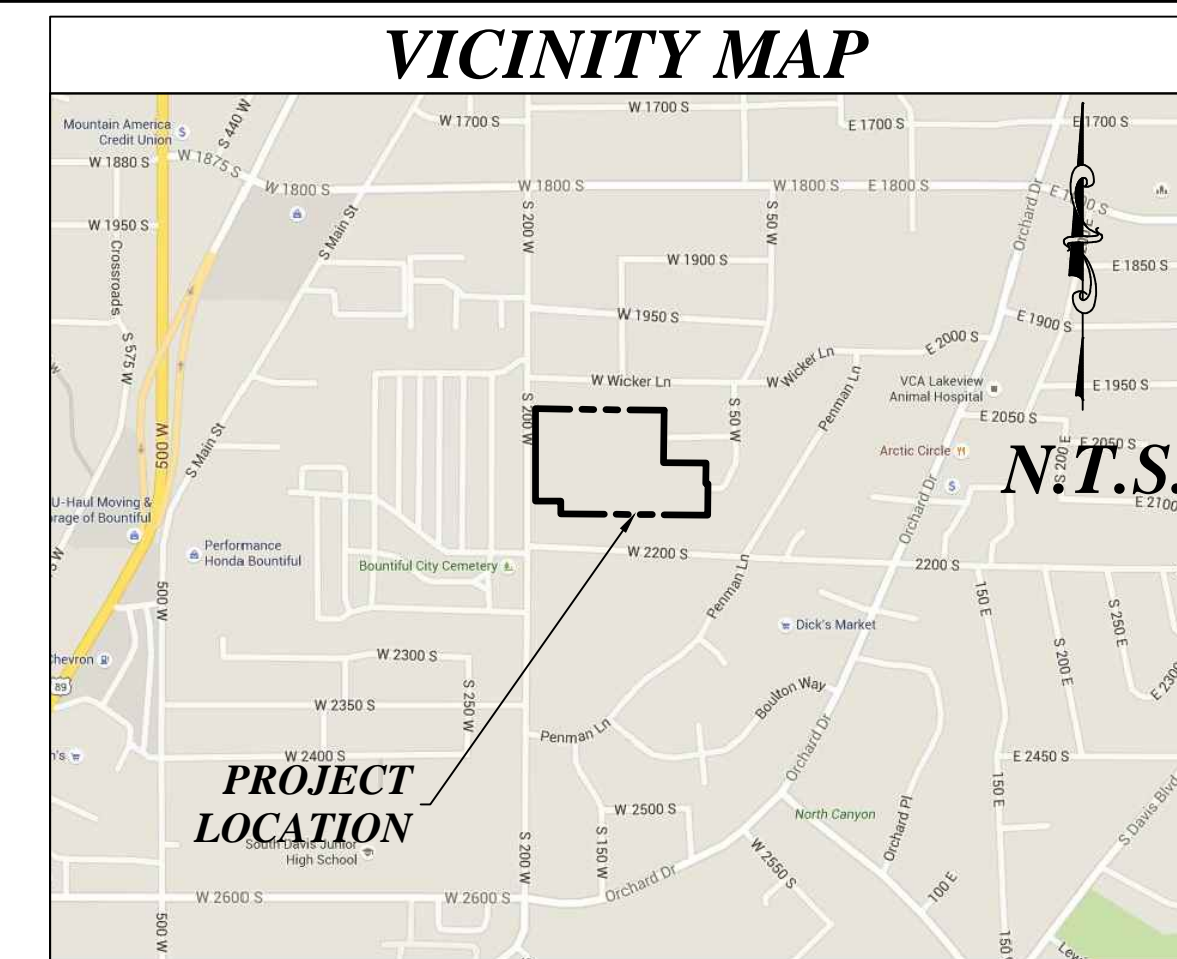
Aerial photo showing the area to be subdivided
A copy of the Green Subdivision Preliminary Plat.

Aerial Photo of the proposed Green Subdivision



GREEN SUBDIVISION

[PARCEL #05-001-0124
 LOCATED IN THE NW 1/4 OF SECTION 31, T.2N., R.1E., S.L.B.&M.
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH



SYMBOL LEGEND

- 01 3" ASPHALT AND 8" COMPACTED ROAD BASE
- 02 24" CONCRETE HIGH-BACK CATCH CURB & GUTTER AND 6" COMPACTED ROAD BASE
- 03 4x4" CONCRETE SIDEWALK AND 6" COMPACTED ROAD BASE
- 04 ADA SIDEWALK CORNER RAMP
- 05 SAWCUT AND REMOVE EXISTING STREET IMPROVEMENTS
- 06 ASPHALT REPLACEMENT PER BOUNTIFUL CITY STANDARDS
- 07 CURB & GUTTER REPLACEMENT PER BOUNTIFUL CITY STANDARDS
- 08 NEW 60" SANITARY SEWER MANHOLE ON EXISTING SEWER PIPE
- 09 NEW 60" SANITARY SEWER MANHOLE
- 10 NEW 48" SANITARY SEWER MANHOLE
- 11 EXISTING SANITARY SEWER MANHOLE
- 12 REMOVE EXISTING 2" BLOWOFF AND CONNECT TO EXISTING CULINARY MAIN
- 13 CONNECT TO EXISTING CULINARY MAIN AT HYDRANT
- 14 HOT-TAP AND VALVE TO EXISTING CULINARY MAIN
- 15 NEW FIRE HYDRANT ASSEMBLY COMPLETE
- 16 EXISTING FIRE HYDRANT
- 17 EXISTING WATER MANHOLE
- 18 CONNECT TO EXISTING PRESSURE IRRIGATION MAIN
- 19 CUT IN TEE TO EXISTING PRESSURE IRRIGATION MAIN
- 20 NEW STORM DRAIN MANHOLE ON EXISTING 30" RCP
- 21 NEW STORM DRAIN MANHOLE
- 22 NEW STORM DRAIN CURB INLET BOX
- 23 NEW STORM DRAIN INLET/OUTLET BOX
- 24 NEW STORM DRAIN CONTROL BOX
- 25 EXISTING STORM DRAIN MANHOLE
- 26 EXISTING STORM DRAIN INLET BOX
- 27 RELOCATE EXISTING POWER POLE CLEAR OF NEW IMPROVEMENTS

ZONING

CURRENT ZONE	R-4
LOTS PER ACRE ALLOWED	4
MINIMUM LOT SIZE	8,000 SQ. FT.
MINIMUM FRONTAGE	70 FEET
FRONT YARD	25 FEET
REAR YARD	20 FEET
SIDE YARD	8 FEET
SIDE STREET YARD	20 FEET

LOT ANALYSIS

PROJECT AREA	8.37 ACRES
PROPOSED LOTS	32
LOTS PER ACRE	3.82
MINIMUM FRONTAGE	80.92
AVERAGE FRONTAGE	86.94
MAXIMUM FRONTAGE	115.04 FEET
MINIMUM LOT AREA	8,075 SQ. FT.
AVERAGE LOT AREA	8,905
MAXIMUM LOT AREA	12,294

BUILDABLE AREA

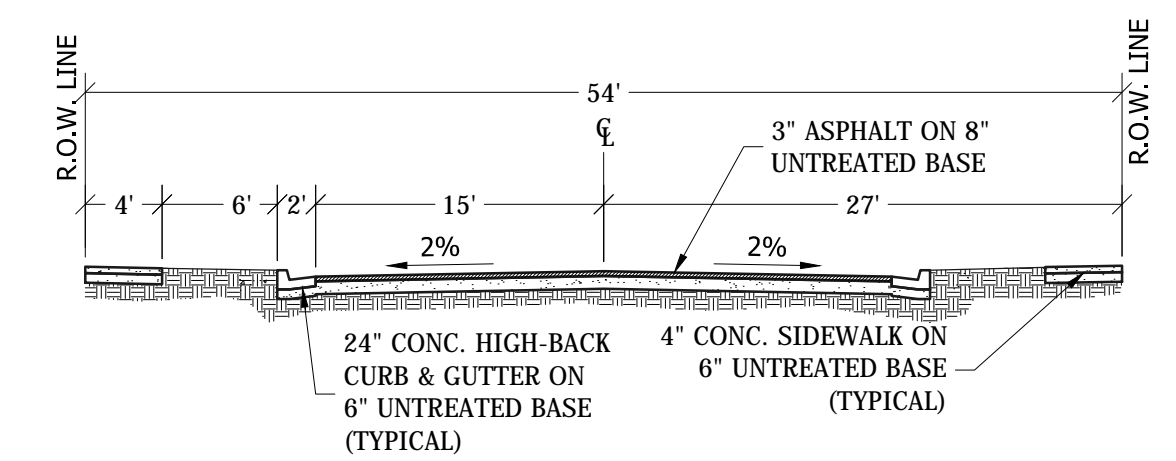
- 25' FRONT YARD
- 20' REAR YARD
- 20' SIDE STREET YARD
- 8' SIDE YARD (EXCEPT 10' SIDE YARD WHERE A 10' P.U.E. IS SHOWN)

PUBLIC UTILITY EASEMENTS

- 7' P.U.E. ALONG STREET FRONTAGE
- 10' P.U.E. AROUND PERIMETER OF THE SUBDIVISION
- OTHER P.U.E. AS SHOWN

UTILITY PROVIDERS

SEWER	SOUTH DAVIS SEWER DISTRICT
WATER	BOUNTIFUL CITY WATER DEPT.
STORM DRAIN	BOUNTIFUL CITY PUBLIC WORKS
IRRIGATION	BOUNTIFUL IRRIGATION
POWER	BOUNTIFUL CITY POWER
NATURAL GAS	QUESTAR
TELECOM	QWEST / COMCAST



TYPICAL ROADWAY X-SECTION

DRAINAGE CALCULATIONS

Area Analysis

Area	sq.ft.	Acres	C
32 Lots @ 2,800 sq.ft.	89,600	2.06	0.90
Improvements	61,252	1.41	0.90
Landscape	213,621	4.90	0.15
Total	364,473	8.37	0.46

25 Year Detention Analysis

NOAA Precipitation Frequency Data Server N:40.8675, W:111.8845
 Allowable Runoff 0.10 cfs/acre

Time (min.)	I in./hr	Runoff ft ³	Allowable Runoff ft ³	Storage ft ³
5	4.440	5,131	251	4,880
10	3.370	7,790	502	7,287
15	2.790	9,673	753	8,920
30	1.880	13,036	1,506	11,530
60	1.160	16,088	3,012	13,075
120	0.681	18,889	6,024	12,865
180	0.484	20,137	9,037	11,101
360	0.284	23,632	18,073	5,559
720	0.173	28,791	36,146	0
1440	0.109	36,280	72,292	0

Required Detention **13,075**

181 North 200 West, Suite #4
 Bountiful, Utah 84010
 Phone 801-298-2236
 Fax 801-298-5983



PRELIMINARY
 NOT FOR
 CONSTRUCTION

GREEN SUBDIVISION
 [PARCEL #05-001-0124
 LOCATED IN THE NW 1/4 OF SECTION 31, T.2N., R.1E., S.L.B.&M.
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH

DATE:	
DESCRIPTION:	
DRAWN: LKM	7-21-16
APP'D: STA	7-21-16
PROJECT: 1101002	
	PRELIM.dwg
C400	
PRELIMINARY	
SITE PLAN	

Council Staff Report

Subject: Selection of General Contractor / Construction Manager for the Downtown Plaza and City Hall Project
Address: 150 South 100 East
Author: Assistant City Engineer
Department: Engineering
Date: August 17, 2016



Background

Having selected VCBO as the architect for the Downtown Project, the next step in the City Center Plaza and City Hall project is the selection of a contractor to serve as the Construction Manager/General Contractor (CM/GC). The CM/GC will play a prominent role in the development of the project plans by providing constructability reviews and estimates which will assure that the project costs stay within the allocated budget.

Analysis

In July, the Engineering Department issued a formal RFP which invited the local contractors to submit proposals. Of the twelve companies that attended the mandatory pre-submittal meeting, 7 delivered proposals. As was done with the selection of the architect, each proposal included a separate fee schedule so that qualifications could be evaluated independently of the proposed cost.

Proposals have been evaluated by a Selection Committee consisting of Councilman John Marc Knight, Gary Hill, Paul Rowland, Chad Wilkinson, and Lloyd Cheney. The Committee reviewed and ranked each proposal based on the experience of the contractor with the CM/GC process, the understanding about and proposed approach to the project, and other criteria established in the RFP document. As the final step in the evaluation process, the Fee Proposals were considered by the Committee.

The results of the review and ranking* for the top three companies are:

Contractor	1 st Place Votes	2 nd Place Votes	3 rd Place Votes	Total Proposed Fee	Δ
Hogan Construction	4	0	1	\$ 502,975.00	\$ -
Hughes Construction	1	3	0	\$ 690,236.00	\$ 187,261.00
Layton Construction	0	2	2	\$ 901,237.00	\$ 398,262.00

* Ranking was completed before fee proposals were opened.

Department Review

This has been reviewed by the City Engineer and City Manager.

Recommendation

It is recommended that the City Council award Hogan Construction the contract for Construction Manager/General Contractor Services for the Downtown Plaza and City Hall Project at the rates established in their proposal.

Significant Impacts

Funding for CM/GC services has been allocated in the project budget.

Attachments

None. Proposals are available for review if requested.