

**BOUNTIFUL CITY COUNCIL MEETING**  
**TUESDAY, June 14, 2016**  
**Work Session 6:00 p.m.**  
**Regular Session 7:00 p.m.**

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

Work Session 6:00 p.m.

1. City road maintenance and replacement discussion – Mr. Gary Blowers p.3

Regular Meeting 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meeting – May 24, 2016 p.5
3. Council Reports
4. Consider approval of p.9
  - a. Weekly expenditures > \$1,000 paid May 16 & 23, 2016
  - b. Monthly financial report – April 2016 p.13
5. BCYC report
6. Deanne Henderson retirement – Chief Tom Ross
7. PUBLIC HEARING – FY 2017 Budget – Mr. Galen Rasmussen p.21
8. 2016 Slurry Seal Contract – Mr. Lloyd Cheney p.27
9. Consider preliminary and final site plan approval for an enclosed storage addition at RB Automotive Machine Shop, 1193 2 425 W, Jay Mirci with JKM Construction Inc. representing Rodger Brasier, applicant – Mr. Chad Wilkinson p.29
10. PUBLIC HEARING - Consider approval of a Zone Map amendment from Multi-Family to (RM-13) Single Family (R-4) for the property located at 1290 N Main St, Kathryn Goodfellow, applicant – Mr. Chad Wilkinson p.33
11. Consider preliminary and final subdivision approval for Goodfellow Subdivision, 1290 N Main St. Kathryn Goodfellow, applicant – Mr. Chad Wilkinson p.39
12. Consider final site plan and subdivision approval for Pages Hollow Townhomes, 320 W Pages, Taylor Spendlove representing Brighton Homes – Mr. Paul Rowland p.43
13. Appointment of Administrative Law Judge – Mr. Clinton Drake p.49
14. Adjourn to an RDA meeting with a separate agenda
15. Closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).

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City Attorney



# City Council Staff Report

**Subject:** Road Maintenance Program  
**Author:** City Engineer  
**Department:** Streets, Engineering  
**Date:** June 14, 2016



## Background

Last fall the citizens of Bountiful along with all of Davis County, voted themselves a sales tax increase specifically to be used resolve transportation related problems. We anticipate that Bountiful City will receive about \$600,000 to use for street maintenance, curb and gutter repair, sidewalk improvements, trail improvements, etc., in addition to the funding we already receive from the Class C gas tax program and the money we have traditionally used from the city’s General Fund and Capital Funds. Annually the Street Department sets a budget to provide for the maintenance of our streets and the purpose of this Study Session discussion is to review with the Council how that program is set and how the budgets are determined.

## Analysis

Each year the Streets Department, with the assistance of the Engineering Department establish a street maintenance program based on the needs of the roads and the time and money available to get the work done. This maintenance has traditionally been anchored by our asphalt overlay program, which produces a nice smooth new road surface which will last for several years. That program is expensive and over time produces an asphalt buildup on the roads which must be reduced or removed, again at a fairly high expense.

The last few decades have produced new materials and technologies which can be used to coat or rejuvenate our asphalt roads. From overlays to fog coats, we are looking for better and more efficient ways to maintain our roads in a way that the citizens of Bountiful can appreciate that their tax dollars are being used in a way that benefits them directly. An annual evaluation of every road produces the program that takes in to account the different new technologies and where they can be used, from which our budget is established.

In the coming year, we have established our budget for the new \$600,000 of transportation money using these general guidelines:

|             |               |  |
|-------------|---------------|--|
| Overlay     | \$300,000     | (plus the money we have traditionally budgeted)              |
| Chip Seal   | 50,000        | (new technology)   |
| Slurry Seal | 100,000       | (plus \$100,000 from our Gen Fund for total of \$200,000)    |
| Ha5 Surface | <u>50,000</u> | (new technology)   |
| Total       | \$500,000     | (\$100,000 to be held in reserves for future large projects) |

This Study Session has been scheduled to give the Council a better understanding about how we establish the priorities in our surface treatment program and to answer questions about the condition of our roads and plans for improvements. This memo can't possibly cover everything we would like to review in our Study Session, but some things we plan to cover include:

- How is the condition of the city streets reviewed?
- How often are they inspected?
- How are priorities set?
- What kind of future plan do we have and how often is it updated?
- What determines what surface treatment will be used?
- Why wait on a surface treatment after a road has been cut and patched?
- Why crack seal?

Please bring any other question about roads, repairs, budget, etc., that you might have so we can discuss it at the Study Session. Some suggested questions might include:

- Why is the crown so high on some roads, and what can be done?
- What is the difference between resurfacing and reconstructing a road?
- Why do the sides of the road seem to crumble first on some streets?
- Why is a newer road treated when we have older roads that appear to need work first?

### **Department Review**

This memo has been reviewed by the Engineering Department and City Manager.

### **Significant Impacts**

N/A

### **Recommendation**

This memo is for information only and comes with no recommendation.

### **Attachments**

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Minutes of the  
BOUNTIFUL CITY COUNCIL

May 24, 2016 – 7:00 p.m.

|                             |                       |   |
|-----------------------------|-----------------------|---|
| Present:                    | Mayor                 | Randy Lewis   |
|                             | Councilmembers        | Kendalyn Harris, Richard Higginson, Beth Holbrook<br>(arrived at approximately 7:15), John Marc Knight, John Pitt |
|                             | City Manager:         | Gary Hill   |
|                             | Asst. City Engineer:  | Lloyd Cheney  |
|                             | City Attorney:        | Clinton Drake   |
|                             | City Planner:         | Chad Wilkinson  |
|                             | Deputy City Recorder: | David Burgoyne  |
| Department Directors/Staff: |                       |   |
|                             | Police                | Chief Tom Ross  |
|                             | Fire                  | Chief Jeff Bassett  |
|                             | Streets/Sanitation    | Gary Blowers  |
|                             | Recording Secretary   | Nikki Dandurand   |

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

**No Work Session**

**Regular Meeting – 7:00 p.m.**  
**City Council Chambers**

Mayor Lewis called the meeting to order at 7:00 p.m. and welcomed those in attendance. Bracken Walters, Troop 665, led the Pledge of Allegiance and Councilman Richard Higginson gave a prayer.

**APPROVAL OF MINUTES**

Mayor Lewis presented the minutes of the regular City Council meeting on May 10, 2016. Councilman Higginson made a motion to approve the presented minutes and Councilwoman Harris seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Knight and Pitt voting “aye”.

**YOUTH COUNCIL REPORT**

No report was made

**COUNCIL REPORTS**

Councilwoman Harris stated that on Memorial Day, an announcement will be made concerning the statue for the infant cemetery. Councilman Pitt thanked everyone who participated in the Chalk Art Festival. Councilman Knight mentioned the Tour of Utah coming again this summer.

1 Councilman Higginson reported that the Bountiful Historical Society museum renovations are  
2 underway. Mayor Lewis concluded that he has been visiting local schools to show the City's support  
3 for the Tour of Utah.

4  
5 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES > \$1,000 PAID MAY 2 & 9, 2016**

6 Mayor Lewis presented the weekly expenditure summaries paid on May 2, 2016, for  
7 \$152,918.30 and May 9, 2016, for \$359,060.23. Mayor Lewis inquired about the "raptor protection"  
8 in the May 2<sup>nd</sup> report. Mr. Gary Hill explained it is for the protection of the new substation against  
9 birds in the area. Councilman Higginson asked about the progress with JMR Construction. Staff  
10 reported that the work is going well and on time. Councilman Pitt moved to approve the  
11 expenditures as presented, and Councilman Higginson seconded the motion. Voting was unanimous  
12 with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting "aye".

13  
14 Mr. Gary Hill asked the Council and the Mayor if item number 9 could be moved to the next  
15 item, as the applicant has another engagement to attend. The Council agreed.

16  
17 **PUBLIC HEARING – CONSIDER APPROVAL OF ORDINANCE 2016-05 AMENDING THE**  
18 **ZONE MAP FROM GENERAL COMMERCIAL (C-G/PUD) TO MIXED USE (MXD-PO)**  
19 **FOR PROPERTIES ADDRESSED 1512, 1560 AND 1580 SOUTH RENAISSANCE TOWNE**  
20 **CENTER AND 1520 SOUTH MAIN, BRUCE BROADHEAD, APPLICANT – MR. CHAD**  
21 **WILKINSON**

22 The request for mixed-use zoning is primarily to allow for residential use within the north  
23 portion of the Renaissance Town Center. The current C-G zoning does not allow for residential use  
24 and the use was not included in the original development plan for the site. The Renaissance Town  
25 Center Development was originally approved in 2000 and included a development plan that received  
26 conceptual approval from the City Council. As part of their approval of the conceptual plan, setbacks  
27 and building heights were waived. The new standards would replace this wholesale waiver of setbacks  
28 and heights with maximum height and minimum setback standards. The applicant has selected MXD-  
29 PO designation which is a classification that requires 50 to 75 percent of the floor area of the project  
30 be devoted to professional office use. The proposed standards limit the residential portion of the mixed  
31 use development to 25 percent of the total floor area for the zone. The proposed standards further  
32 restrict residential use by prohibiting residential use on the ground floor of buildings in the zone in  
33 order to ensure an emphasis on commercial and office use. The proposed zone defaults to the standards  
34 of the MXD zone and/or to the generally applicable standards of the Land Use Ordinance, unless  
35 specifically modified by the proposed MXD-PO ordinance.

36  
37 *PUBLIC HEARING – OPEN: 7:17 p.m.*

38 *CLOSED: 7:18 p.m.*

39  
40 Councilman Pitt inquired about the address of 1581 South, which staff explained only as a  
41 future address. Councilwoman Harris asked if the conceptual picture was available to view. There is  
42 no picture available at this time, but the applicant did state that it is a four-story building with a parking  
43 garage as the lower level. Councilwoman Harris moved to approve Ordinance 2016-05 as presented  
44 and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons Harris,  
45 Higginson, Holbrook, Knight and Pitt voting "aye".

1  
2 **CONSIDER APPROVAL OF THE PURCHASE OF A VOLVO COMPACTION ROLLER**  
3 **FROM ARNOLD MACHINERY IN THE AMOUNT OF \$108,325 – MR. GARY BLOWERS**

4 Mr. Blowers stated the Streets Department is in need of a new compaction roller for  
5 compacting asphalt for road maintenance projects. Three bids were received, with the  
6 recommendation to purchase from Arnold Machinery Company. Councilman Higginson moved to  
7 approve the purchase, and Councilwoman Holbrook seconded the motion. Voting was unanimous  
8 with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.  
9

10 **CONSIDER APPROVAL OF THE PURCHASE OF A LANDOLL TRAILER FROM SEMI-**  
11 **SERVICE INC. IN THE AMOUNT OF \$69,993.25 – MR. GARY BLOWERS**

12 Mr. Blowers stated this trailer is needed to transport the paver and skid steer loader for street  
13 paving. Two bids were received, with the recommendation to purchase from Semi-Service.  
14 Councilman Higginson moved to approve the purchase, and Councilman Knight seconded the  
15 motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt  
16 voting “aye”.  
17

18 **CONSIDER APPROVAL OF THE PURCHASE OF A TRAILMAX TRAILER FROM SEMI-**  
19 **SERVICE INC IN THE AMOUNT OF \$30,925 – MR. GARY BLOWERS**

20 Mr. Blowers stated this trailer will be used for transporting the compaction roller for street  
21 paving and reconstruction. Two bids were received, with the recommendation to purchase from  
22 Semi-Service. Councilman Pitt moved to approve the purchase, and Councilman Higginson  
23 seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook,  
24 Knight and Pitt voting “aye”.  
25

26 **CONSIDER APPROVAL OF THE INTERLOCAL AGREEMENT FOR ANIMAL**  
27 **SERVICES WITH DAVIS COUNTY – CHIEF TOM ROSS**

28 Chief Ross stated that negotiations have been going on for over a year to revise existing City  
29 contracts and cost sharing arrangements for animal control services provided by the County. During  
30 those meetings, plans were outlined to change the cost sharing percentage from 37% City 63%  
31 County to a 90% City 10% County cost sharing model to be implemented over a six to seven year  
32 period. In the case of Bountiful, this County proposal would have driven Animal Control costs from  
33 the current level of \$61,773 annually to \$199,054 annually by the year 2021. City managers openly  
34 expressed dissatisfaction with the proposals in those meetings and proposed a new agreement of  
35 dividing the cost evenly. Councilwoman Harris asked if our City Attorney, Mr. Clinton Drake had  
36 reviewed the proposed new agreement, which he has and recommends it for approval. Chief Ross  
37 added that the City has limited options for animal control and this Agreement is the best solution.  
38 Councilman Higginson asked what the County’s plan is after 2020, to which Mr. Gary Hill responded  
39 that it will stay at the 50/50 cost sharing plan. Chief Ross also stated that an advisory committee  
40 will be formed as well to control the new agreement. Councilman Knight moved to approve the  
41 agreement, and Councilman Higginson seconded the motion. Voting was unanimous with  
42 Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.  
43

44 **CONSIDER GRANTING TOUR OF UTAH A SINGLE EVENT ALCOHOL PERMIT – MR.**  
45 **CHAD WILKINSON**

1 Mr. Wilkinson stated that this permit was allowed last year during this event and is  
2 recommended for approval this year. It will only pertain to two locations on the specified date.  
3 Councilman Higginson made a motion to approve the permit and Councilwoman Holbrook seconded  
4 the motion. Voting was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and  
5 Pitt voting “aye”.

6  
7 **CONSIDER APPROVAL OF A JANITORIAL CONTRACT FOR THE PUBLIC SAFETY**  
8 **BUILDING WITH WINGFOOT SERVICES – CHIEF TOM ROSS**

9 Chief Ross stated that over the past eighteen months they have received an increasing number  
10 of complaints from court personnel and the police department employees in regards to the cleanliness  
11 of the building and other issues. Management has held meetings with the current janitorial business  
12 owner on several occasions and also made more detailed checklists and other process changes in  
13 hopes that the service level would improve. Unfortunately, the performance is still subpar and we are  
14 now ready to move forward. The Council asked if the new contract can be started sooner and if  
15 references were checked. Chief Ross stated the new provider can start as soon as possible and  
16 references were checked. Three bids were received to provide janitorial services for the Public  
17 Safety Building, with Wingfoot Services being recommended by staff. Councilman Knight made a  
18 motion to approve the contract, and Councilwoman Harris seconded the motion. Voting was  
19 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

20  
21 **CONSIDER APPROVAL OF ORDINANCE 2016-06 PROHIBITING DISCHARGING**  
22 **FIREWORKS EAST OF DAVIS BOULEVARD – MR. CLINTON DRAKE**

23 Mr. Drake stated that restrictions are being put into place per Utah State Code, but with fewer  
24 restrictions than previous years. Councilwoman Harris stated that a concerned resident inquired  
25 about the street (Davis Blvd.) in question. Fire Chief Jeff Bassett (Fire Code Official) has determined  
26 that conditions within areas of Bountiful City are hazardous for fires and has recommended that  
27 restrictions be adopted for those areas posing a fire risk. Chief Bassett also stated that access to  
28 particular areas is also a concern and risk. He also mentioned that the dates and times fireworks can  
29 be used is in Utah State Code and cannot be changed by the City. Councilman Knight made a motion  
30 to approve Ordinance 2016-06 and Councilman Higginson seconded the motion. Voting was  
31 unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Pitt voting “aye”.

32  
33 Councilman Higginson made a motion to adjourn the regular City Council meeting,  
34 Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris,  
35 Higginson, Holbrook, Knight and Pitt voting “aye”. The regular City Council session was adjourned  
36 at 7:50 p.m.  
37

\_\_\_\_\_  
*Mayor*

\_\_\_\_\_  
*City Recorder*



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000.00 paid  
May 16 & 23, 2016

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** June 1, 2016



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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for all expense invoices equaling or exceeding \$1,000.00. Payments affecting only revenue or balance sheet accounts are not included. Such payments include those to acquire additions to inventories, the remittance of payroll withholdings and taxes, and performance bond refunds. Expenses for salaries and wages and utility deposit and credit balance refunds are not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review and approve the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000.00 paid May 16 & 23, 2016.

**Expenditure Report for Invoices >\$1,000.00  
Paid May 16, 2016**

| <u>VENDOR</u> | <u>VENDOR NAME</u>       | <u>DEPARTMENT</u>      | <u>ACCOUNT</u>  | <u>AMOUNT</u> | <u>CHECK NO</u> | <u>INVOICE</u>  | <u>DESCRIPTION</u>                                 |
|---------------|--------------------------|------------------------|-----------------|---------------|-----------------|-----------------|--|
| 5368          | ACE DISPOSAL INC         | Recycling              | 48.4800.431550. | 31,530.87     | 189740          | 04302016        | APRIL 2016 RECYCLING SERVICES                      |
| 1121          | AMERICAN ENVIRONMENT     | Light & Power          | 53.5300.448613. | 11,000.00     | 189746          | 1008            | EPA COMP TEST TURBINES 1,2,3                       |
| 1393          | BTS LANDSCAPING PRODUCTS | Landfill               | 57.5700.462400. | 13,043.25     | 189753          | 21446           | TUBGRINDING  |
| 4874          | BUGNAPPERS (THE)         | Cemetery               | 59.5900.426000. | 3,250.00      | 189754          | 237337          | SPRING LAWN APP 2                                  |
| 1596          | CATE RENTAL & SALES      | Streets                | 10.4410.425000. | 16,834.84     | 189757          | 706276          | DYNAPAC STREET PAVER RPRS                          |
| 1824          | CRYSTAL INN-ST. GEORGE   | Streets                | 10.4410.423000. | 1,071.36      | 189764          | 04222016        | HOTEL-EDGE,CHENEY,BLOWERS,BANGERTER,BUSHNELL,IZATT |
| 7212          | ENTELLUS INC             | Light & Power          | 53.5300.474780. | 1,260.00      | 189772          | 13668           | SURVEY & STAKING                                   |
| 2126          | FAIRBANKS SCALES         | Landfill               | 57.5700.426000. | 1,235.00      | 189773          | 1276088         | LANDFILL SCALE MAINT                               |
| 2135          | FARNES, DAVID A          | Light & Power          | 53.5300.423000. | 1,314.56      | 189774          | 04282016        | TRAVEL REIMBURSEMENT-SAFETY CONFERENCE             |
| 2562          | HYDRO SPECIALTIES CO     | Water                  | 51.5100.448000. | 2,376.00      | 189786          | 18386           | ERTS   |
| 5549          | JRCA ARCHITECTS,INC      | Light & Power          | 53.5300.472100. | 5,968.59      | 189797          | 14041-10        | OFFICE REMODEL                                     |
| 6326          | LEXIPOL, LLC             | Police                 | 10.4210.421000. | 7,300.00      | 189804          | 16483           | KNOWLEDGE MANAGEMENT SYSTEM,MANUAL UPDATE          |
| 2987          | M.C. GREEN & SONS INC    | Water                  | 51.5100.473110. | 166,118.14    | 189808          | 3253            | APRIL 2016 400 N WATERLINE PROJECT                 |
| 3195          | MOUNTAINLAND SUPPLY      | Water                  | 51.5100.448400. | 1,642.09      | 189818          | \$101794322.001 | PARTS  |
| 3271          | NETWIZE                  | Streets                | 10.4410.448000. | 2,000.00      | 189822          | 28588           | MELLANOX CABLE                                     |
| 3271          | NETWIZE                  | Water                  | 51.5100.431000. | 3,000.00      | 189822          | 28588           | MELLANOX CABLE                                     |
| 3271          | NETWIZE                  | Light & Power          | 53.5300.429300. | 3,000.00      | 189822          | 28588           | MELLANOX CABLE                                     |
| 3271          | NETWIZE                  | Police                 | 10.4210.445100. | 5,325.48      | 189822          | 28532           | HARD DRIVE   |
| 3271          | NETWIZE                  | Information Technology | 45.4136.474500. | 44,951.03     | 189822          | 28588           | MELLANOX CABLE                                     |
| 3293          | NICKERSON CO INC         | Water                  | 51.5100.474500. | 11,252.00     | 189823          | J17475          | PUMPS  |
| 3541          | PRECISION CONCRETE       | Streets                | 10.4410.473400. | 24,329.37     | 189833          | 15367           | CONCRETE REPAIR                                    |
| 3832          | SALT LAKE MAILING        | Treasury               | 10.4143.429050. | 40,000.00     | 189843          | 05172016        | PRINTING/MAILING COSTS                             |
| 4026          | STAKER & PARSONS         | Streets                | 10.4410.441200. | 1,238.16      | 189850          | 4031539         | PATCHING   |
| 7645          | T.J. CONSTRUCTION        | Police                 | 45.4210.472100. | 27,000.00     | 189854          | 1423            | STUCCO PUBLIC SAFETY BLDG                          |
| 4229          | TOM RANDALL DIST. CO     | Streets                | 10.4410.425000. | 1,853.56      | 189856          | 242644          | ENGINE+120 LB GREASE                               |
| 4450          | VERIZON WIRELESS         | Water                  | 51.5100.428000. | 1,619.31      | 189866          | 9764625244      | APRIL-ACCT# 442080322-00001                        |
| 4450          | VERIZON WIRELESS         | Light & Power          | 53.5300.448641. | 1,908.38      | 189867          | 9764610613      | CELL PHONES  |
| 4469          | VRIENS TRUCK PARTS       | Police                 | 10.4210.425200. | 1,480.67      | 189868          | 9764229038      | ACCT#771440923-00001                               |
| 4469          | VRIENS TRUCK PARTS       | Sanitation             | 58.5800.425000. | 1,500.00      | 189869          | 12022           | USED SANITATION ARM                                |
| 4567          | WESTERN REFUSE & REC     | Sanitation             | 58.5800.425000. | 2,332.00      | 189872          | 142766          | REPLACEMENT PARTS FOR SANITATION                   |
| 4574          | WHEELER MACHINERY CO     | Streets                | 10.4410.425000. | 3,430.35      | 189874          | PS000356842     | GASKET   |
| <b>TOTAL:</b> |                          |                        |                 |               |                 |                 | <b>\$ 440,165.01</b>                               |

**Expenditure Report for Invoices >\$1,000.00  
Paid May 23, 2016**

| <u>VENDOR</u> | <u>VENDOR NAME</u>     | <u>DEPARTMENT</u>      | <u>ACCOUNT</u>  |                             | <u>AMOUNT</u>        | <u>CHECK NO</u> | <u>INVOICE</u> | <u>DESCRIPTION</u>               |  |
|---------------|------------------------|------------------------|-----------------|-----------------------------|----------------------|-----------------|----------------|----------------------------------|--|
| 1164          | ANIXTER, INC.          | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 1,044.00             | 189878          | 3215114-00     | HPS LAMPS/COMP LUGS, MINI WEDGES |  |
| 1164          | ANIXTER, INC.          | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 1,245.60             | 189878          | 3216087-00     | TERMINATIONS                     |  |
| 1164          | ANIXTER, INC.          | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 2,755.00             | 189878          | 3215172-00     | OH HOOKSTICK SWITCH              |  |
| 1164          | ANIXTER, INC.          | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 3,512.00             | 189878          | 3193390-00     | POST TOP FIXTURES                |  |
| 1212          | ASPLUNDH TREE EXPERTS  | Light & Power          | 53.5300.448632. | Distribution                | 5,140.40             | 189880          | 63T733216      | TREE TRIMMING                    |  |
| 6652          | BALLINGHAM GOLF & TURF | Golf Course            | 55.5500.426000. | Bldg & Grnd Suppl & Maint   | 2,241.20             | 189881          | 18405          | SAND                             |  |
| 1286          | BARTOK CONTROLS        | Golf Course            | 55.5500.426000. | Bldg & Grnd Suppl & Maint   | 1,916.45             | 189882          | 2993           | BOOSTER PRV                      |  |
| 1540          | CACHE VALLEY ELECTRIC  | Light & Power          | 53.5300.474780. | CIP 08 Dist Sub SW Sub      | 346,997.00           | 189886          | 12-178071      | SW SUBSTATION REBUILD            |  |
| 1720          | CODALE ELECTRIC SUPPLY | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 2,500.00             | 189892          | 55675313.001   | 350 BARE COPPER WIRE             |  |
| 7663          | DENTIST DIRECT         | General Fund           | 10.0000.223114. | Dental Payable              | 8,061.70             | 189896          | 05252016       | BINDER CHECK                     |  |
| 2003          | DUNCAN ELECTRIC SUPP   | Light & Power          | 53.0000.151110. | Trans & Distr Inventory     | 2,630.57             | 189899          | 66973-1        | BARE COPPER WIRE                 |  |
| 2008          | DURA-CRETE INC         | Light & Power          | 53.5300.474780. | CIP 08 Dist Sub SW Sub      | 4,828.00             | 189900          | 117816         | VAULTS W/LIDS                    |  |
| 2164          | FERGUSON ENTERPRISES   | Cemetery               | 59.5900.473100. | Improv Other Than Bldgs     | 2,730.00             | 189903          | 983663         | PIPE                             |  |
| 2164          | FERGUSON ENTERPRISES   | Cemetery               | 59.5900.473100. | Improv Other Than Bldgs     | 4,734.34             | 189903          | 983659         | PARTS                            |  |
| 2350          | GREEN SOURCE, L.L.C.   | Parks                  | 10.4510.426000. | Bldg & Grnd Suppl & Maint   | 1,346.00             | 189908          | 10801          | AGC16NML4                        |  |
| 2351          | GREEN-SAVE, INC.       | Golf Course            | 55.5500.448220. | Pro Shop Misc Supplies      | 2,438.48             | 189909          | 8902           | REPAIR TOOLS                     |  |
| 7660          | HANSON HOMES           | Parks                  | 45.4510.473100. | Improv Other Than Bldgs     | 3,600.00             | 189912          | 6209-7         | CONCRETE STAIRS                  |  |
| 2639          | INTERSTATE BATTERY     | Streets                | 10.4410.425000. | Equip Supplies & Maint      | 1,161.70             | 189918          | 990039004      | BATTERIES FOR POLICE             |  |
| 5428          | JENCO DIVERSIFIED      | Landfill               | 57.5700.426000. | Bldg & Grnd Suppl & Maint   | 5,593.60             | 189921          | 2858           | BID FOR ELECTRICAL WORK          |  |
| 3018          | MARQUEE BODY & PAINT   | Liability Insurance    | 63.6300.451150. | Liability Claims/Deductible | 1,089.86             | 189927          | 05192016       | RPRS TO CITIZEN VEHICLE          |  |
| 3271          | NETWIZE                | Information Technology | 45.4136.474500. | Machinery & Equipment       | 1,226.35             | 189935          | 28670          | ADDITIONAL NETWORK SWITCH        |  |
| 3572          | PROFESSIONAL CLEANING  | Police                 | 10.4210.426000. | Bldg & Grnd Suppl & Maint   | 2,400.00             | 189940          | 515            | MONTHLY OFFICE SVC-MAY           |  |
| 3605          | QUALITY WEED CONTROL   | Light & Power          | 53.5300.448639. | Substation                  | 1,978.00             | 189942          | 16162          | WEED CONTROL                     |  |
| 3875          | SEMI SERVICE INC       | Streets                | 10.4410.425000. | Equip Supplies & Maint      | 1,036.96             | 189946          | 73170          | CHUTE                            |  |
| 7659          | SKEDROS, GREG          | Legislative            | 10.4110.461000. | Miscellaneous Expense       | 1,485.00             | 189948          | 05172017       | RPLCE PLANTS                     |  |
| 4217          | TITLEIST               | Golf Course            | 55.5500.448240. | Items Purchased - Resale    | 1,779.28             | 189955          | 902519778      | GOLF BALLS                       |  |
| 4229          | TOM RANDALL DIST. CO   | Golf Course            | 55.5500.426000. | Bldg & Grnd Suppl & Maint   | 1,914.02             | 189956          | 242992         | FUEL                             |  |
| 4229          | TOM RANDALL DIST. CO   | Streets                | 10.4410.425000. | Equip Supplies & Maint      | 16,131.25            | 189956          | 243145         | FUEL                             |  |
| 5000          | U.S. BANK CORPORATE    | Finance                | 10.4140.423000. | Travel & Training           | 1,066.72             | 189959          | 05102016TB     | TRAVEL/TRAINING, MISC.           |  |
| 5000          | U.S. BANK CORPORATE    | Redevelopment Agency   | 73.7300.423000. | Travel & Training           | 1,393.96             | 189959          | 05102016CW     | CNU CONF, SURVEY MONKEY          |  |
| 5000          | U.S. BANK CORPORATE    | Streets                | 10.4410.423000. | Travel & Training           | 1,605.33             | 189959          | 05102016GB     | PARTS/SUPPLIES, TRAVEL/TRAINING  |  |
| <b>TOTAL:</b> |                        |                        |                 |                             | <b>\$ 437,582.77</b> |                 |                |                                  |  |



# City Council Staff Report

**Subject:** April 2016 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** June 1, 2016



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## **Background**

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

The FY2016 budget portion of these reports is the originally adopted FY2016 budget approved by the City Council in June of 2015.

## **Recommendation**

Council should review the attached revenue, expense, and budget reports.

## **Attachments**

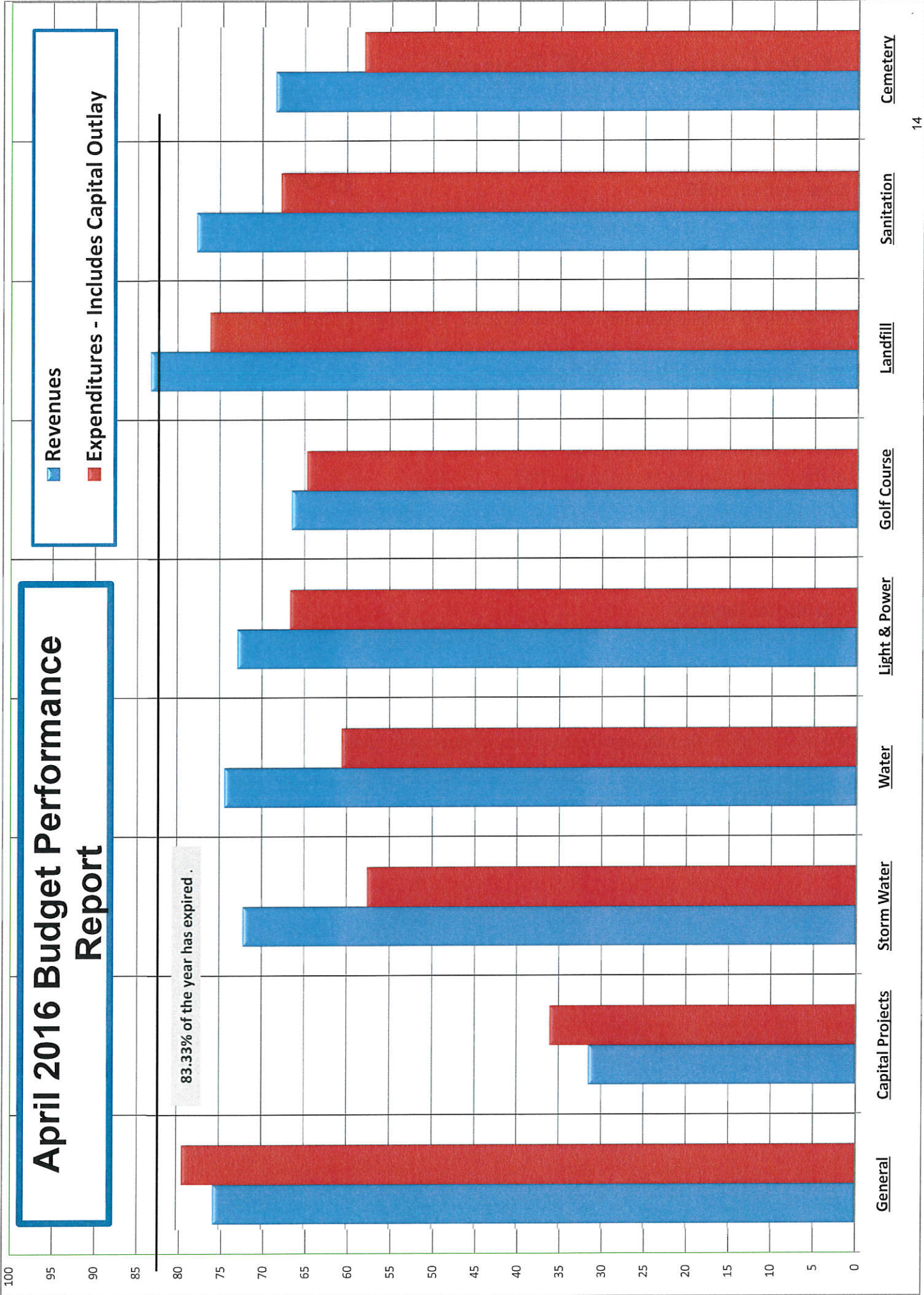
- April 2016 Fiscal YTD Revenue & Expense Report – FY2016

# April 2016 Budget Performance Report

Revenues

Expenditures - Includes Capital Outlay

83.33% of the year has expired .





JOURNAL DETAIL 2016 1 TO 2016 13

FOR 2016 10

|                                 | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED   | MTD EXPENDED  | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------|-----------------|----------------|----------------|---------------|--------------|------------------|----------|
| 10 GENERAL FUND                 | -17,388,305     | -17,388,305    | -13,179,211.64 | -1,048,374.17 | .00          | -4,209,093.36    | 75.8%    |
| 30 DEBT SERVICE                 | -267,400        | -267,400       | -224,918.09    | -248.92       | .00          | -42,481.91       | 84.1%    |
| 44 MUNICIPAL BUILDING AUTHORITY | -720,598        | -720,598       | -210,005.50    | -472.12       | .00          | -510,592.50      | 29.1%    |
| 45 CAPITAL IMPROVEMENT          | -4,476,588      | -4,476,588     | -1,419,299.44  | -150,910.39   | .00          | -3,057,288.56    | 31.7%    |
| 48 RECYCLING                    | -378,013        | -378,013       | -283,403.25    | -31,702.75    | .00          | -94,609.75       | 75.0%    |
| 49 STORM WATER                  | -1,250,464      | -1,250,464     | -904,382.11    | -103,001.98   | .00          | -346,081.89      | 72.3%    |
| 51 WATER                        | -5,055,876      | -5,055,876     | -3,764,595.87  | -360,425.36   | .00          | -1,291,280.13    | 74.5%    |
| 53 LIGHT & POWER                | -33,914,591     | -33,914,591    | -24,764,969.40 | -2,178,581.50 | .00          | -9,149,621.60    | 73.0%    |
| 55 GOLF COURSE                  | -1,637,082      | -1,637,082     | -1,089,785.87  | -132,379.01   | .00          | -547,296.13      | 66.6%    |
| 57 LANDFILL                     | -1,286,019      | -1,286,019     | -1,070,345.31  | -128,522.55   | .00          | -215,673.69      | 83.2%    |
| 58 SANITATION                   | -1,043,588      | -1,043,588     | -812,158.94    | -90,249.20    | .00          | -231,429.06      | 77.8%    |
| 59 CEMETERY                     | -621,976        | -621,976       | -425,819.45    | -54,882.19    | .00          | -196,156.55      | 68.5%    |
| 61 COMPUTER MAINTENANCE         | -59,155         | -59,155        | -38,270.89     | -26.10        | .00          | -20,884.11       | 64.7%    |
| 63 LIABILITY INSURANCE          | -541,343        | -541,343       | -358,445.46    | -2,181.33     | .00          | -182,897.54      | 66.2%    |
| 64 WORKERS' COMP INSURANCE      | -329,252        | -329,252       | -213,049.23    | -28,322.47    | .00          | -116,202.77      | 64.7%    |
| 72 RDA REVOLVING LOAN FUND      | -1,374,378      | -1,374,378     | -966,105.22    | -28,816.12    | .00          | -408,272.78      | 70.3%    |
| 73 REDEVELOPMENT AGENCY         | -2,046,480      | -2,046,480     | -1,482,725.20  | -3,347.19     | .00          | -563,754.80      | 72.5%    |
| 74 CEMETERY PERPETUAL CARE      | 0               | 0              | -62,761.58     | -8,916.58     | .00          | 62,761.58        | 100.0%   |
| 78 LANDFILL TRUST               | 0               | 0              | -4,815.89      | -570.86       | .00          | 4,815.89         | 100.0%   |
| 83 RAP TAX                      | -451,600        | -451,600       | -331,555.36    | -35,262.16    | .00          | -120,044.64      | 73.4%    |
| 91 GFAAG                        | 0               | 0              | 2,239.20       | .00           | .00          | -2,239.20        | 100.0%   |
| 92 OPEB TRUST                   | 0               | 0              | -9,226.15      | -1,006.90     | .00          | 9,226.15         | 100.0%   |
| 99 INVESTMENT                   | 0               | 0              | 77,083.06      | 28,012.29     | .00          | -77,083.06       | 100.0%   |
| GRAND TOTAL                     | -72,842,708     | -72,842,708    | -51,536,527.59 | -4,360,187.56 | .00          | -21,306,180.41   | 70.8%    |

\*\* END OF REPORT - Generated by Tyson Beck \*\*



City of Bountiful, UT  
 APRIL 2016 YTD EXPENSE REPORT-FY 2016

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10 GENERAL FUND

|                                    | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------------------------------------|-----------------|----------------|---------------|--------------|--------------|------------------|----------|
| 4100 Non-Departmental              | -808,500        | -808,500       | .00           | .00          | .00          | -808,500.00      | .0%      |
| 4110 Legislative                   | 725,736         | 725,736        | 477,272.41    | 63,611.09    | .00          | 248,463.59       | 65.8%    |
| 4120 Legal                         | 357,076         | 357,076        | 271,751.94    | 34,723.79    | .00          | 85,324.06        | 76.1%    |
| 4130 Executive                     | 275,542         | 275,542        | 173,449.10    | 27,230.74    | .00          | 102,092.90       | 62.9%    |
| 4134 Human Resources               | 189,901         | 189,901        | 95,001.53     | 11,692.72    | .00          | 94,899.47        | 50.0%    |
| 4136 Information Technology        | 504,732         | 504,732        | 342,547.14    | 54,338.31    | .00          | 162,184.86       | 67.9%    |
| 4140 Finance                       | 598,236         | 598,236        | 336,609.46    | 45,873.82    | .00          | 261,626.54       | 56.3%    |
| 4143 Treasury                      | 586,837         | 586,837        | 204,666.22    | 23,681.58    | .00          | 382,170.78       | 34.9%    |
| 4160 Government Buildings          | 122,136         | 122,136        | 96,373.75     | 13,011.35    | .00          | 25,762.25        | 78.9%    |
| 4210 Police                        | 5,868,204       | 5,868,204      | 4,588,878.93  | 617,715.04   | .00          | 1,279,325.07     | 78.2%    |
| 4215 Reserve Officers              | 44,881          | 44,881         | 13,775.58     | 658.59       | .00          | 31,105.42        | 30.7%    |
| 4216 Crossing Guards               | 143,648         | 143,648        | 117,567.50    | 18,500.27    | .00          | 26,080.50        | 81.8%    |
| 4217 PROS                          | 301,432         | 301,432        | 266,356.65    | 39,054.77    | .00          | 35,075.35        | 88.4%    |
| 4218 Liquor Control                | 48,395          | 48,395         | 42,355.71     | 16,715.78    | .00          | 6,039.29         | 87.5%    |
| 4219 Enhanced 911                  | 595,000         | 595,000        | 508,608.78    | 44,685.44    | .00          | 86,391.22        | 85.5%    |
| 4220 Fire                          | 2,058,000       | 2,058,000      | 2,056,485.70  | 513,974.00   | .00          | 1,514.30         | 99.9%    |
| 4410 Streets                       | 3,153,258       | 3,153,258      | 2,366,617.08  | 206,508.53   | .00          | 786,640.92       | 75.1%    |
| 4450 Engineering                   | 780,218         | 780,218        | 443,781.52    | 57,240.40    | .00          | 336,436.48       | 56.9%    |
| 4510 Parks                         | 809,501         | 809,501        | 605,695.98    | 61,907.19    | .00          | 203,805.02       | 74.8%    |
| 4610 Planning                      | 233,820         | 233,820        | 162,753.34    | 19,831.23    | .00          | 71,066.66        | 69.6%    |
| TOTAL GENERAL FUND                 | 16,588,053      | 16,588,053     | 13,170,548.32 | 1,870,954.64 | .00          | 3,417,504.68     | 79.4%    |
| 30 DEBT SERVICE                    |                 |                |               |              |              |                  |          |
| 4710 Debt Service                  | 269,900         | 269,900        | 13,092.65     | .00          | .00          | 256,807.35       | 4.9%     |
| TOTAL DEBT SERVICE                 | 269,900         | 269,900        | 13,092.65     | .00          | .00          | 256,807.35       | 4.9%     |
| 44 MUNICIPAL BUILDING AUTHORITY    |                 |                |               |              |              |                  |          |
| 4110 Legislative                   | 927,202         | 927,202        | .00           | .00          | .00          | 927,202.00       | .0%      |
| TOTAL MUNICIPAL BUILDING AUTHORITY | 927,202         | 927,202        | .00           | .00          | .00          | 927,202.00       | .0%      |
| 45 CAPITAL IMPROVEMENT             |                 |                |               |              |              |                  |          |



| 45   | CAPITAL IMPROVEMENT       | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------|---------------------------|-----------------|----------------|---------------|--------------|--------------|------------------|----------|
| 4110 | Legislative               | 550,000         | 550,000        | 46,208.10     | 9,060.00     | .00          | 503,791.90       | 8.4%     |
| 4136 | Information Technology    | 65,000          | 65,000         | 3,937.50      | .00          | .00          | 61,062.50        | 6.1%     |
| 4140 | Finance                   | 20,000          | 20,000         | 19,059.00     | .00          | .00          | 941.00           | 95.3%    |
| 4160 | Government Buildings      | 35,000          | 35,000         | 34,199.82     | .00          | .00          | 800.18           | 97.7%    |
| 4210 | Police                    | 540,000         | 540,000        | 247,174.55    | 47,479.31    | .00          | 292,825.45       | 45.8%    |
| 4410 | Streets                   | 2,134,588       | 2,134,588      | 1,121,395.45  | 33.00        | .00          | 1,013,192.55     | 52.5%    |
| 4510 | Parks                     | 1,184,000       | 1,184,000      | 161,896.13    | 313.22       | .00          | 1,022,103.87     | 13.7%    |
|      | TOTAL CAPITAL IMPROVEMENT | 4,528,588       | 4,528,588      | 1,633,870.55  | 56,885.53    | .00          | 2,894,717.45     | 36.1%    |
| 48   | RECYCLING                 |                 |                |               |              |              |                  |          |
| 4800 | Recycling                 | 377,780         | 377,780        | 283,250.14    | 31,986.84    | .00          | 94,529.86        | 75.0%    |
|      | TOTAL RECYCLING           | 377,780         | 377,780        | 283,250.14    | 31,986.84    | .00          | 94,529.86        | 75.0%    |
| 49   | STORM WATER               |                 |                |               |              |              |                  |          |
| 4900 | Storm Water               | 1,541,487       | 1,541,487      | 887,425.25    | 101,122.04   | .00          | 654,061.75       | 57.6%    |
|      | TOTAL STORM WATER         | 1,541,487       | 1,541,487      | 887,425.25    | 101,122.04   | .00          | 654,061.75       | 57.6%    |
| 51   | WATER                     |                 |                |               |              |              |                  |          |
| 5100 | Water                     | 5,433,735       | 5,433,735      | 3,292,916.55  | 447,195.67   | .00          | 2,140,818.45     | 60.6%    |
|      | TOTAL WATER               | 5,433,735       | 5,433,735      | 3,292,916.55  | 447,195.67   | .00          | 2,140,818.45     | 60.6%    |
| 53   | LIGHT & POWER             |                 |                |               |              |              |                  |          |
| 5300 | Light & Power             | 34,240,060      | 34,240,060     | 22,837,969.13 | 2,363,743.24 | .00          | 11,402,090.87    | 66.7%    |
|      | TOTAL LIGHT & POWER       | 34,240,060      | 34,240,060     | 22,837,969.13 | 2,363,743.24 | .00          | 11,402,090.87    | 66.7%    |
| 55   | GOLF COURSE               |                 |                |               |              |              |                  |          |

FOR 2016 10

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| 55   | GOLF COURSE                | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------|----------------------------|-----------------|----------------|--------------|--------------|--------------|------------------|----------|
| 5500 | Golf Course                | 1,764,441       | 1,764,441      | 1,142,321.97 | 122,643.39   | .00          | 622,119.03       | 64.7%    |
|      | TOTAL GOLF COURSE          | 1,764,441       | 1,764,441      | 1,142,321.97 | 122,643.39   | .00          | 622,119.03       | 64.7%    |
| 57   | LANDFILL                   |                 |                |              |              |              |                  |          |
| 5700 | Landfill                   | 1,125,394       | 1,125,394      | 857,783.85   | 109,470.17   | .00          | 267,610.15       | 76.2%    |
|      | TOTAL LANDFILL             | 1,125,394       | 1,125,394      | 857,783.85   | 109,470.17   | .00          | 267,610.15       | 76.2%    |
| 58   | SANITATION                 |                 |                |              |              |              |                  |          |
| 5800 | Sanitation                 | 1,181,644       | 1,181,644      | 800,967.98   | 59,958.11    | .00          | 380,676.02       | 67.8%    |
|      | TOTAL SANITATION           | 1,181,644       | 1,181,644      | 800,967.98   | 59,958.11    | .00          | 380,676.02       | 67.8%    |
| 59   | CEMETERY                   |                 |                |              |              |              |                  |          |
| 5900 | Cemetery                   | 622,677         | 622,677        | 361,173.04   | 37,779.71    | .00          | 261,503.96       | 58.0%    |
|      | TOTAL CEMETERY             | 622,677         | 622,677        | 361,173.04   | 37,779.71    | .00          | 261,503.96       | 58.0%    |
| 61   | COMPUTER MAINTENANCE       |                 |                |              |              |              |                  |          |
| 6100 | Computer Maintenance       | 38,263          | 38,263         | 18,308.43    | 1,811.47     | .00          | 19,954.57        | 47.8%    |
|      | TOTAL COMPUTER MAINTENANCE | 38,263          | 38,263         | 18,308.43    | 1,811.47     | .00          | 19,954.57        | 47.8%    |
| 63   | LIABILITY INSURANCE        |                 |                |              |              |              |                  |          |
| 6300 | Liability Insurance        | 541,343         | 541,343        | 455,351.94   | 7,170.43     | .00          | 85,991.06        | 84.1%    |
|      | TOTAL LIABILITY INSURANCE  | 541,343         | 541,343        | 455,351.94   | 7,170.43     | .00          | 85,991.06        | 84.1%    |
| 64   | WORKERS' COMP INSURANCE    |                 |                |              |              |              |                  |          |

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| 64    | WORKERS' COMP INSURANCE       | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED  | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------|-------------------------------|-----------------|----------------|---------------|--------------|--------------|------------------|----------|
| 6400  | Workers' Comp Insurance       | 329,252         | 329,252        | 130,701.60    | 5,843.09     | .00          | 198,550.40       | 39.7%    |
|       | TOTAL WORKERS' COMP INSURANCE | 329,252         | 329,252        | 130,701.60    | 5,843.09     | .00          | 198,550.40       | 39.7%    |
| <hr/> |                               |                 |                |               |              |              |                  |          |
| 72    | RDA REVOLVING LOAN FUND       |                 |                |               |              |              |                  |          |
| 7200  | RDA Revolving Loans           | 1,019,321       | 1,019,321      | 40,000.00     | .00          | .00          | 979,321.00       | 3.9%     |
|       | TOTAL RDA REVOLVING LOAN FUND | 1,019,321       | 1,019,321      | 40,000.00     | .00          | .00          | 979,321.00       | 3.9%     |
| <hr/> |                               |                 |                |               |              |              |                  |          |
| 73    | REDEVELOPMENT AGENCY          |                 |                |               |              |              |                  |          |
| 7300  | Redevelopment Agency          | 2,119,111       | 2,119,111      | 128,324.90    | 18,749.41    | .00          | 1,990,786.10     | 6.1%     |
|       | TOTAL REDEVELOPMENT AGENCY    | 2,119,111       | 2,119,111      | 128,324.90    | 18,749.41    | .00          | 1,990,786.10     | 6.1%     |
| <hr/> |                               |                 |                |               |              |              |                  |          |
| 83    | RAP TAX                       |                 |                |               |              |              |                  |          |
| 8300  | RAP Tax                       | 451,600         | 451,600        | 274,355.73    | .00          | .00          | 177,244.27       | 60.8%    |
|       | TOTAL RAP TAX                 | 451,600         | 451,600        | 274,355.73    | .00          | .00          | 177,244.27       | 60.8%    |
| <hr/> |                               |                 |                |               |              |              |                  |          |
| 91    | GFAAG                         |                 |                |               |              |              |                  |          |
| 4110  | Legislative                   | 0               | 0              | 2,765.85      | .00          | .00          | -2,765.85        | 100.0%   |
| 4140  | Finance                       | 0               | 0              | 1,119.60      | .00          | .00          | -1,119.60        | 100.0%   |
| 4160  | Government Buildings          | 0               | 0              | 460.97        | .00          | .00          | -460.97          | 100.0%   |
|       | TOTAL GFAAG                   | 0               | 0              | 4,346.42      | .00          | .00          | -4,346.42        | 100.0%   |
| <hr/> |                               |                 |                |               |              |              |                  |          |
| 92    | OPEB TRUST                    |                 |                |               |              |              |                  |          |
| 9200  | OPEB Trust                    | 0               | 0              | 71,778.83     | 5,814.25     | .00          | -71,778.83       | 100.0%   |
|       | TOTAL OPEB TRUST              | 0               | 0              | 71,778.83     | 5,814.25     | .00          | -71,778.83       | 100.0%   |
| <hr/> |                               |                 |                |               |              |              |                  |          |
|       | GRAND TOTAL                   | 73,099,851      | 73,099,851     | 46,404,487.28 | 5,241,127.99 | .00          | 26,695,363.72    | 63.5%    |



P 5  
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City of Bountiful, UT  
APRIL 2016 YTD EXPENSE REPORT-FY 2016

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| FOR 2016 10 |            | JOURNAL DETAIL 2016 1 TO 2016 13 |                |              |              |              |                  |          |
|-------------|------------|----------------------------------|----------------|--------------|--------------|--------------|------------------|----------|
| 92          | OPEB TRUST | ORIGINAL APPROP                  | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |

\*\* END OF REPORT - Generated by Tyson Beck \*\*

# City Council Staff Report

**Subject:** Recommendations for budget amendment, adoption, and setting of a property tax rate  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Executive  
**Date:** June 14, 2016



## **Background**

On May 10<sup>th</sup> of this year the Mayor and City Council adopted a tentative budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017. This document also contained the original budget and estimated revenues and expenditures for the current fiscal year. This tentative budget document has been available for public inspection since the date of its adoption. Budgets of governmental entities are essentially a plan which outlines the goals and priorities of the entity and accounts for the sources and uses of funds to carry out the goals and priorities. These budgets are developed by management and staff; are subject to review and approval by the elected body; and are open for review and comment by the public. Since budgets are plans, it is contemplated that later amendment of the plan may be necessary to account for changes in goals, priorities, or to recognize actual revenues and/or expenditures that exceed the original budget. Specific requirements to be followed by cities in budget development and administration are found in Utah Code Sections 10-6-101 through 10-6-136.

## **Analysis**

The adopted tentative budget contained budgets from all departments and funds of the City following meetings between department representatives, the City Manager, and the Mayor and Council. The budgets were balanced between revenues and expenditures and the format of the document conformed to the standards prescribed by Utah Code Section 10-6. The attached ordinance is designed to formalize four actions related to the tentative budget following a Power Point presentation, and a public hearing in preparation for the tentative budget to become the City's final adopted budget:

1. Amendment of the current year budget for selected departments to address expenditures or expenses that are projected to exceed the original budget by the end of the fiscal year. The specific amendments and explanations for each amendment are detailed in the ordinance.
2. To consider, as a part of the new fiscal year 2017 budget, the transfer of \$2,456,000 from the Light & Power Fund to the General Fund of the City. This is a regular annual transfer.
3. Adjustments of the budget for the new fiscal year beginning July 1, 2016 and ending June 30, 2017 (fiscal year 2017). These adjustments are necessary to implement various technical corrections, and to prepare the budget document for a future submission to the national Government Finance Officers Association for the purpose of receiving their Distinguished Budget Presentation Award.
4. Adopting the fiscal year 2017 budget (which includes the amendments, transfers and adjustments described above) along with related rates, fees, taxes, employee compensation

schedules, and a confirmation of the City's participation in the Public Employees Contributory and Public Safety Retirement Systems.

In addition to the ordinance, it is also necessary, by resolution, to set the certified tax rate and levy taxes upon all real and personal property in the city for calendar year 2016. The staff report includes a resolution to adopt a Certified Tax Rate of 0.000900 which should deliver property tax revenue in the amount of \$2,203,276. The final adopted budget would then reflect \$42,318 more in General Property Tax Revenue than the amount shown in the tentative budget adopted on May 10.

### **Department Review**

Every department of the City has submitted, reviewed, and approved their portion of the budget. The budget, ordinance, and resolution have also been reviewed and approved by the City Manager and the City Attorney.

### **Recommendation**

The following actions are recommended by staff to the Mayor and City Council:

1. Adopt Resolution 2016-04 to set the certified property tax rate and levy taxes for calendar year 2016;
2. Adopt Ordinance 2016-07 to:
  - a. Amend the current year 2016 budget and
  - b. Adopt the new fiscal year 2017 budget, which incorporates various technical corrections, a schedule of fees, taxes, and employee compensation schedules along with providing a confirmation of the City's participation in the Public Employee Contributory and Public Safety Retirement Systems.

### **Significant Impacts**

Adoption of a budget and setting of a property tax rate is required by Utah Code Section 10-6.

### **Attachments**

Resolution 2016-04, Ordinance 2016-07



# BOUNTIFUL

## Bountiful City Resolution No. 2016-04

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John Pitt  
CITY MANAGER  
Gary R. Hill

**A Resolution setting the tax rate and levying taxes upon all real and personal property in the City of Bountiful, Utah, made taxable for the year 2016.**

**It is the Finding of the Bountiful City Council that:**

1. The City is authorized and required by the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-133) to set the real and personal property tax levy; and
2. The City of Bountiful, through its elected officials and appointed officers, has determined the amount of property tax which should be included in the budget for the Fiscal Year 2016-2017, beginning July 1, 2016, and ending June 30, 2017.

**Now, therefore, it is hereby resolved by the City Council of Bountiful, Utah:**

**SECTION 1.** The City of Bountiful, through its duly authorized and legally appointed officers, has determined the amount of property tax which should be included in the budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

**SECTION 2.** Bountiful has, based on assessed valuation information furnished by Davis County, determined the rate of the general tax which should be levied.

**SECTION 3.** For the purpose of defraying the necessary and proper expenses of the City of Bountiful, Utah, and maintaining the government thereof, the rate of the general tax levied upon all real and personal property within Bountiful, Utah, made taxable by law for the year 2016 (or for the fiscal year ending June 30, 2017) is determined to be 0.000900 on each dollar of assessed valuation of said property, and is hereby adopted by this resolution.

**SECTION 4.** This resolution shall take effect immediately.

**Adopted by the City Council of Bountiful, Utah, this 14<sup>th</sup> day of June, 2016.**

---

Randy C. Lewis, Mayor

ATTEST:

---

Shawna Andrus, City Recorder



# BOUNTIFUL

## Bountiful City Ordinance No. 2016-07

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John Pitt  
CITY MANAGER  
Gary R. Hill

An ordinance (1) amending the budgets of the City of Bountiful for the Fiscal Year beginning July 1, 2015, and ending June 30, 2016; (2) adopting a budget for the City of Bountiful for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017; and (3) authorizing and directing the participation of the City in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2016-2017.

### It is the Finding of the Bountiful City Council that:

1. The Bountiful City Council, through its elected officials and appointed officers, has caused to be prepared a Final Budget for Fiscal Year 2016-2017;
2. This Budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-101 et seq);
3. This budget includes estimates of anticipated revenues, appropriations for expenditures and expenses, adjusted compensation schedules for City officers and employees that reflect the rates required for participation in the Utah Retirement Systems, and user fees for City facilities and services.
4. A Tentative Budget was adopted on May 10, 2016, and made available as required by law;
5. A public hearing to consider this Final Budget has been noticed and held on June 14, 2016, according to the requirements of the Uniform Fiscal Procedures Act for Utah Cities.

### Now, therefore, it is hereby ordained by the City Council of Bountiful, Utah:

**Section 1.1.** The City of Bountiful, Utah, through its elected officials and appointed officers, has reviewed the revenues and expenditures in all of its budgets for fiscal year 2015-2016.

**Section 1.2.** The City, desiring not to overspend budget appropriations in any of its funds or departments, desires to adjust revenues and/or expenditures in its budgets for fiscal year 2015-2016.



**Section 1.3.** The budget changes set forth in Exhibit A for fiscal year 2015-2016 are hereby adopted.

**Section 2.1.** The City of Bountiful, through its elected officials and appointed officers, has caused to be prepared a budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017. This budget has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt this budget.

**Section 2.2.** This budget includes estimates of anticipated revenues, appropriations for expenditures/expenses, adjusted compensation schedules for City officers and employees, and user fees for City facilities and services.

**Section 2.3.** The Bountiful City budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017, with the adjusted compensation schedules and the City user fees incorporated in its preparation is hereby adopted.

**Section 2.4.** Bountiful City hereby confirms its participation in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems for fiscal year 2016-2017. The budget and compensation schedules reflect the Annual Certification of Retirement Contribution Rates required for participation in the current year. The City Manager and staff are authorized and directed to take such steps as are necessary to implement the City's participation in these programs.

**Section 3.** This ordinance shall take effect immediately upon first publication.

**Adopted by the City Council of Bountiful, Utah, this 14<sup>th</sup> day of June, 2016.**

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Randy C. Lewis, Mayor

ATTEST:

---

Shawna Andrus, City Recorder

**Budget Amendment Requests  
Fiscal Year 2015-2016**

As of: 8/22/16

ORD. 2016-07  
EXHIBIT A

**GENERAL & CAPITAL FUNDS**

| Fund Name   | Account Description                  | Revenue Account | General Fund Amount | Capital Fund Amount | Reasons for Amendment   |
|---|--------------------------------------|-----------------|---------------------|---------------------|---|
| General Fund  | Property Tax Increment - Other RDA   | 101040 - 311100 | 116,000             |                     | Property tax increment revenues collected by the City which are due to area RDAs      |
| General Fund  | Sales & Use Tax - General            | 101020 - 313000 | 189,000             |                     | Increased revenues from sales tax to cover increased expenses                         |
| Capital Fund  | Transfer - Undesignated Fund Balance | 456000 - 398000 |                     | (746,000)           | Decrease in transfer to match decrease in expenditure for park development in FY2016. |
| <b>Total Revenue amendments (General &amp; Capital Funds)</b> |                                      |                 | <b>305,000</b>      | <b>(746,000)</b>    |   |

**GENERAL & CAPITAL FUNDS**

| Department  | Account Description                            | Expenditure Account | General Fund Amount | Capital Fund Amount | Reasons for Amendment   |
|---|--|---------------------|---------------------|---------------------|---|
| Legislative   | Property Tax Increment Payment - Bountiful RDA | 104110 - 462100     | 107,000             |                     | Property tax increment collected by Bountiful City due to the Bountiful City RDA.                   |
| Legislative   | Property Tax Increment Payment - Other RDA     | 104110 - 462110     | 9,000               |                     | Property tax increment collected by Bountiful City due to other Davis County RDAs                   |
| Legal   | Salaries - Permanent Employees                 | 104120 - 411000     | 90,000              |                     | Retirement costs of the former City Attorney and employment separation costs of the City Prosecutor |
| Legal   | Legal and Auditing Fees                        | 104120 - 431100     | 15,000              |                     | Costs for interim contracted City Prosecutor  |
| Police  | Salaries - Permanent Employees                 | 104210 - 411100     | 25,000              |                     | Officer wages for work in grant funded activities   |
| Police  | Travel and Training                            | 104210 - 423000     | 8,000               |                     | Training costs related to grant programs and Communities That Care program                          |
| Police  | Service and Parts                              | 104210 - 425430     | 14,000              |                     | Grant funded vehicle equipment  |
| Police  | Buildings, Supplies and Grounds Maintenance    | 104210 - 426000     | 10,000              |                     | Equipment upgrades for Emergency Operations Center  |
| Police  | Public Safety Supplies                         | 104210 - 445100     | 17,000              |                     | Camera equipment upgrades   |
| Police  | Machinery and Equipment                        | 454219 - 474500     |                     | 54,000              | CAD Fusion software   |
| Engineering   | Professional & Technical Services              | 104450 - 431000     | 5,000               |                     | Consulting engineer for FEMA flood map appeal   |
| Engineering   | Interest Expense                               | 104450 - 453100     | 5,000               |                     | Interest paid on performance bonds released for completion of work on open permits                  |
| Parks   | Improvements Other Than Buildings              | 454510 - 473100     |                     | (800,000)           | Decrease in expense for Creekside Park development due to timing of work start                      |
| <b>Total Expenditure amendments (General &amp; Capital Funds)</b> |  |                     | <b>305,000</b>      | <b>(746,000)</b>    |   |

**ENTERPRISE FUNDS**

| Fund Name  | Account Description                            | Revenue Account | Operating Amount | Capital Amount | Reasons for Amendment   |
|--|--|-----------------|------------------|----------------|---|
| Water  | Transfer from Replacement Reserve              | 518000 - 388100 | 45,000           | 155,000        | Transfers to cover expenses for equipment repair and 400 North pipe project |
| Power  | Transfer from Unappropriated Retained Earnings | 538000 - 388010 |                  | 253,000        | Transfer to cover property purchased at 160 and 170 South 200 West          |
| Cemetery   | Grave Opening Fees                             | 587000 - 346300 | 5,000            |                | Increased revenue from grave openings to cover additional expenses          |
| <b>Total Revenue amendments (Enterprise Funds)</b> |  |                 | <b>50,000</b>    | <b>408,000</b> |   |

**ENTERPRISE FUNDS**

| Department   | Account Description                         | Expense Account | Operating Amount | Capital Amount | Reasons for Amendment   |
|--|---|-----------------|------------------|----------------|---|
| Water  | Equipment Supplies and Maintenance          | 515100 - 425000 | 25,000           |                | Mechanical work on fleet backhoe and engine work on a fleet truck               |
| Water  | Distribution System Repair and Maintenance  | 515100 - 446400 | 20,000           |                | Additional expenses related to the UDOT pipe project on 400 North               |
| Water  | Water Mains                                 | 515100 - 473110 |                  | 155,000        | New meters for the UDOT pipe project on 400 North                               |
| Power  | Land and Land Rights                        | 535300 - 471100 |                  | 253,000        | Property purchases at 160 and 170 South 200 West                                |
| Cemetery   | Salaries - Temporary and Part-time          | 595600 - 412000 | 2,000            |                | Additional staff hours to service increased work loads                          |
| Cemetery   | Buildings, Supplies and Grounds Maintenance | 595900 - 426000 | 3,000            |                | Increases in fertilizers, herbicides and pesticides to complete the fiscal year |
| <b>Total Expense amendments (Enterprise Funds)</b> |   |                 | <b>50,000</b>    | <b>408,000</b> |   |

# City Council Staff Report

**Subject:** 2016 Slurry Seal Contract  
**Author:** Assistant City Engineer  
**Department:** Engineering  
**Date:** June 7, 2016



## **Background**

Slurry seal is an asphalt treatment (maintenance product) which seals cracks and provides a new wearing surface on asphalt streets. It is included in the family of thin treatments such as chip seals and microsurfacing products which are used to extend the service life of asphalt pavements. Between 1998 and 2006, the application of slurry seals was an important part of the City's street maintenance program. The program was discontinued after the downturn in the economy, and after a series of problems with the application of the product. Over the last few years, the Streets Departments has been conducting a series of small pilot projects to investigate the use of slurry seals once again.

## **Analysis**

A Bid Opening for the proposed FY 2016-2017 program was held on June 7, and proposals were received from 4 companies. The lowest price proposal was submitted by M&M Asphalt Services, who has been the contractor for the most recent pilot projects. Only \$0.003 (yes....that is three thousandths of one dollar) per square yard separated M&M and the second-place proposal from Morgan Pavement.

The results of the three lowest bidders are as follows:

|                           |              |                |
|---------------------------|--------------|----------------|
| Engineer's Estimate       | \$150,000.00 | (\$1.53/sqyd)  |
| M&M Asphalt Services      | \$108,665.70 | (\$1.055/sqyd) |
| Morgan Pavement           | \$108,974.00 | (\$1.058/sqyd) |
| Intermountain Slurry Seal | \$143,170.00 | (\$1.39/sqyd)  |

The fourth bid has not been included in the discussion because it was submitted for an alternate surface treatment product which would normally be procured under a separate process.

## **Department Review**

This memo has been reviewed by the City Engineer and the Street Dept. Director.

## **Significant Impacts**

Two significant impacts are noteworthy:

1. Staff had anticipated spending approximately \$150,000.00 (new transportation funding) during the upcoming budget year, and had established a program based on an installation price of \$1.53 per square yard. Due to the lower than anticipated price point of the proposed contract, staff intends to expand the program to expend the budgeted funds, and evaluate the Street Department Operations and Maintenance funds (general fund contribution) for opportunities to further expand the program.
2. The Contract for this project includes a yearly extension provision, which would allow this contract to be renewed for 2 additional years.

**Recommendation**

- It is recommended that the Bid of M&M Asphalt Services be accepted at the unit price of \$1.055 per square yard.

**Attachments**

None.

# Council Staff Report

**Subject:** Preliminary and final site plan review for an expansion of an existing auto machine shop

**Address:** 1193 S. 425 West

**Author:** Chad Wilkinson, Planning Director

**Department:** Planning and Engineering

**Date:** June 14, 2016



---

## **Background**

The applicant, Roger Brasier is requesting preliminary and final site plan approval for an approximately 1890 square foot addition to an existing 2,800 square foot building used as an automotive machine shop.

## **Analysis**

The original building was constructed in 1990 (the original address was 1203 S. 425 West). The business has operated continuously since that time. Surrounding uses include a plumbing business to the north, auto sales and single family residential to the south, single family residential to the east and an automotive repair use to the west.

Because the use is adjacent to residential property to the east, a 20 foot building setback is required for the new building addition. The original landscape plan approved in 1990 required street trees along 425 West and a five foot wide landscape area along the east property line. Because the proposed building expansion will bring the structure closer to the residential property to the east, it is recommended that the current requirement of a ten-foot wide buffer be required. The proposed plan shows this ten foot wide area along with screening trees. Conditions included below also require that the landscaping in other areas of the lot be restored to the original approved landscape plan, including street trees on the west of the property adjacent to 425 West and restoration of landscaping in the small areas on the north and south of the property.

The Land Use Ordinance requires three parking spaces per stall service bay or work station for auto repair uses. The building has effectively one service stall and has three parking spaces located in the front of the building. Two spaces are directly to the west of the building with an additional space on the south west portion of the lot. The ordinance specifically states that the three required parking spaces are to be kept open for customer and that adequate parking for vehicles under repair must be provided elsewhere on the lot.

## **Department Review**

The application has been reviewed by the City Planner and City Engineer.

### **Significant Impacts**

The area where the building is proposed is currently paved, so no new impervious surface is proposed. The applicant will be installing additional landscaping on the east side of the building, thereby creating additional pervious areas which will help mitigate storm water impacts.

### **Recommendation**

The Planning Commission reviewed the application on June 7, 2016 and forwards a recommendation of approval to the City Council for the preliminary and final site plan subject to the following conditions:

1. Complete any and all redline corrections, including modifications.
2. Obtain required building permits for the proposed addition.
3. Install the 10-foot wide landscaping area along the east property line as shown in the submitted plan and restore landscaping as originally approved in other areas on the property. Specifically, the following landscaping shall be reestablished on the property:
  - a. Street trees required in the original approval shall be replanted along 425 West.
  - b. Landscaping along the north and south property lines consisting of low lying shrubs shall be reestablished
4. The three required off street parking spaces shall be used for customer and employee parking and shall not be used for storage of vehicles under repair.

### **Attachments**

1. Aerial photo
2. Site plan
3. Original 1990 Landscape plan

C:\Users\ewilkinson\Desktop\CC Staff Report Preliminary and Final Site Plan RB MACHine Shop 1193 S 425 W 6-14-16.docx

# Aerial Photo







# Council Staff Report

**Subject: Public Hearing-** Zone Map Amendment from RM-13 (Multi Family Residential 13 units per acre) to R-4 (Single Family Residential 4 units per acre)

**Property Addresses:** 1290 North Main Street.

**Author:** Chad Wilkinson, Planning Director

**Department:** Planning

**Date:** June 14, 2016



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## **Background**

The proposal is to amend the zoning designation of a 1.45 acre portion of an existing 5.4 acre property from RM-13 (Multi Family Residential 13 units per acre) to R-4 (Single Family Residential 4 units per acre). The property is addressed 1290 North Main Street. The subject property is currently developed with a Single Family residence and a large orchard. The property is surrounded by Single Family residential zoning and use to the north and east, an RV repair business and vacant commercially zoned property to the west and multifamily residential zoning and use to the south.

## **Analysis**

The applicant has expressed a desire to separate the existing single family home on the property from the remainder of the property by subdivision. The property is currently split zoned with approximately 1.5 acres on Main street zoned RM-13 and the remainder zoned R-4. The existing residence is located within the RM-13 portion of the property. Because the minimum lot size for RM-13 is one acre, the applicant is proposing to amend the zoning map from RM-13 to R-4 which allows for minimum lot sizes of 8,000 square feet. This will allow for the division of the residence from the larger property without the need for a one acre minimum lot size. The applicant has expressed a desire to apply for "greenbelt" tax status with the County for the orchard property and removing the residence from the property will facilitate their request to the County.

A small portion of the lot located on the southwest corner of the property is proposed to remain RM-13. This portion is too small to be developed as any multifamily use without combination with an adjoining property. Changing this sliver of property would create an isolated RM-13 lot surrounded by Single family residential zoning. Staff recommends that since this portion of the property is already zoned RM-13, allowing the existing split zone condition to remain for this small portion of the property is appropriate in this instance.

### **Standard of Review**

As a matter of procedure, whenever the Council considers a request for a rezone (zone map amendment), it shall review it in accordance with the provisions of 14-2-205 AMENDMENTS TO ORDINANCE AND MAP, which are as follows:

- B. For the purpose of establishing and maintaining sound, stable, and desirable development within the City, it is declared to be the public policy that amendments should not be made to the Bountiful City Land Use Ordinance or Zoning Map except to promote the objectives and purpose of this Title, the Bountiful City General Plan, or to correct manifest errors.

### **Department Review**

This item has been reviewed by the City Planner, City Engineer and City Attorney.

### **Significant Impacts**

The proposal constitutes a decrease in the overall densities allowed for the property and is therefore not anticipated to have significant impacts on surrounding properties.

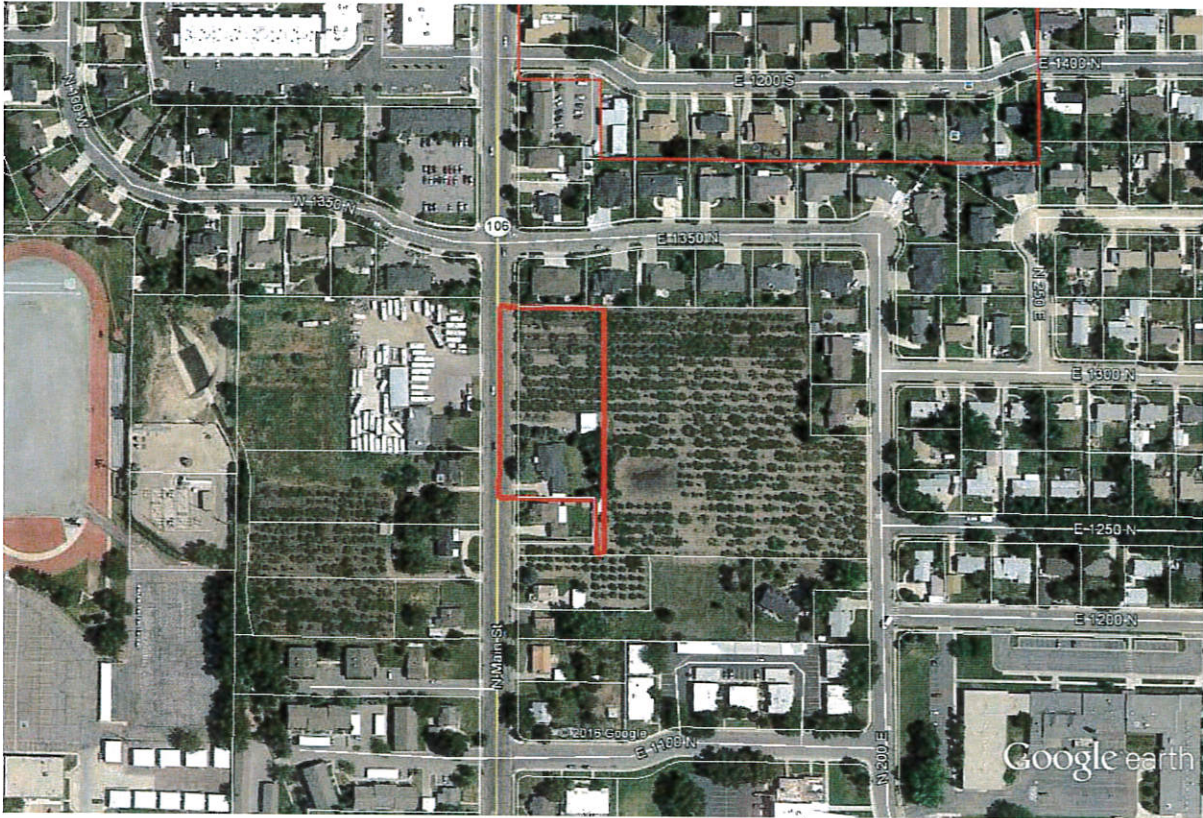
### **Recommendation:**

The Planning Commission considered the request at their meeting on May 17, 2016. The Commission recommends approval of the proposed zoning map amendment of a 1.45 acre portion of an existing property from RM-13 (Multi Family Residential 13 units per acre) to R-4 (Single Family Residential 4 units per acre).

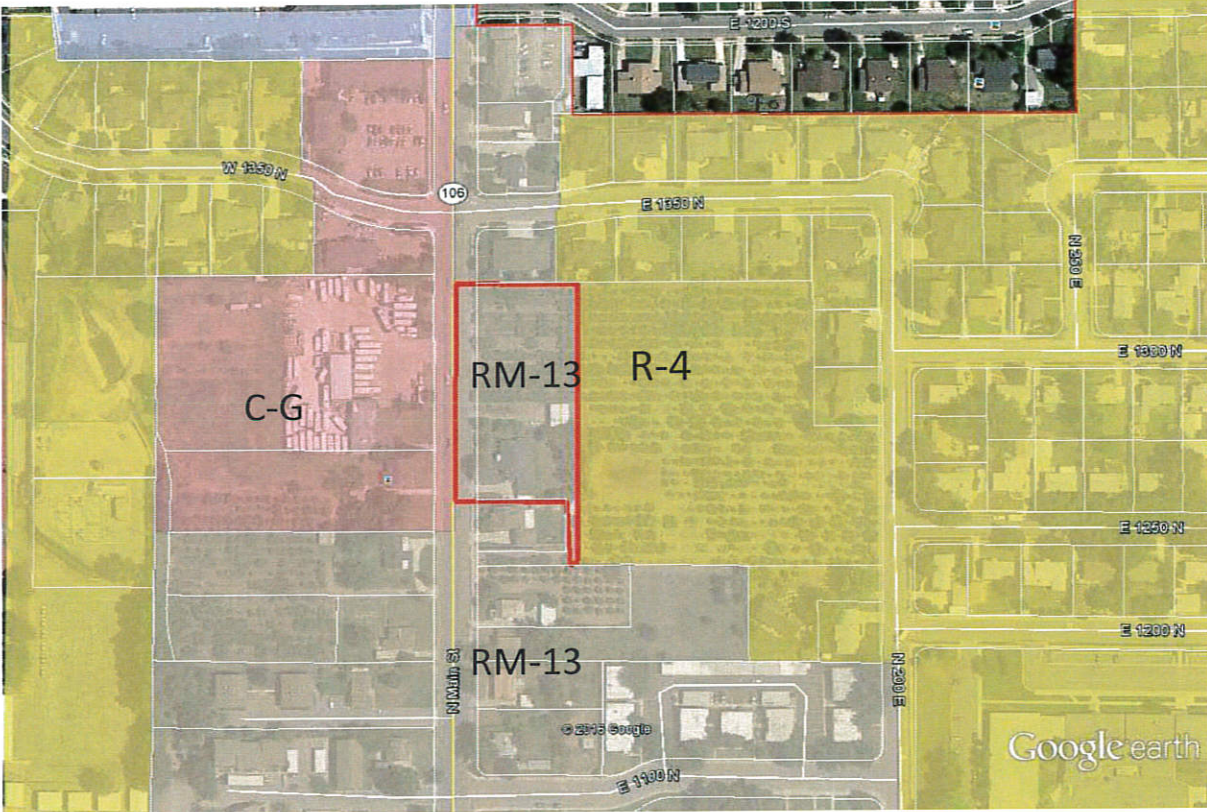
### **Attachments**

1. Aerial photo
2. Application Materials
3. Existing Zoning Map
4. Proposed Zoning Map Amendment

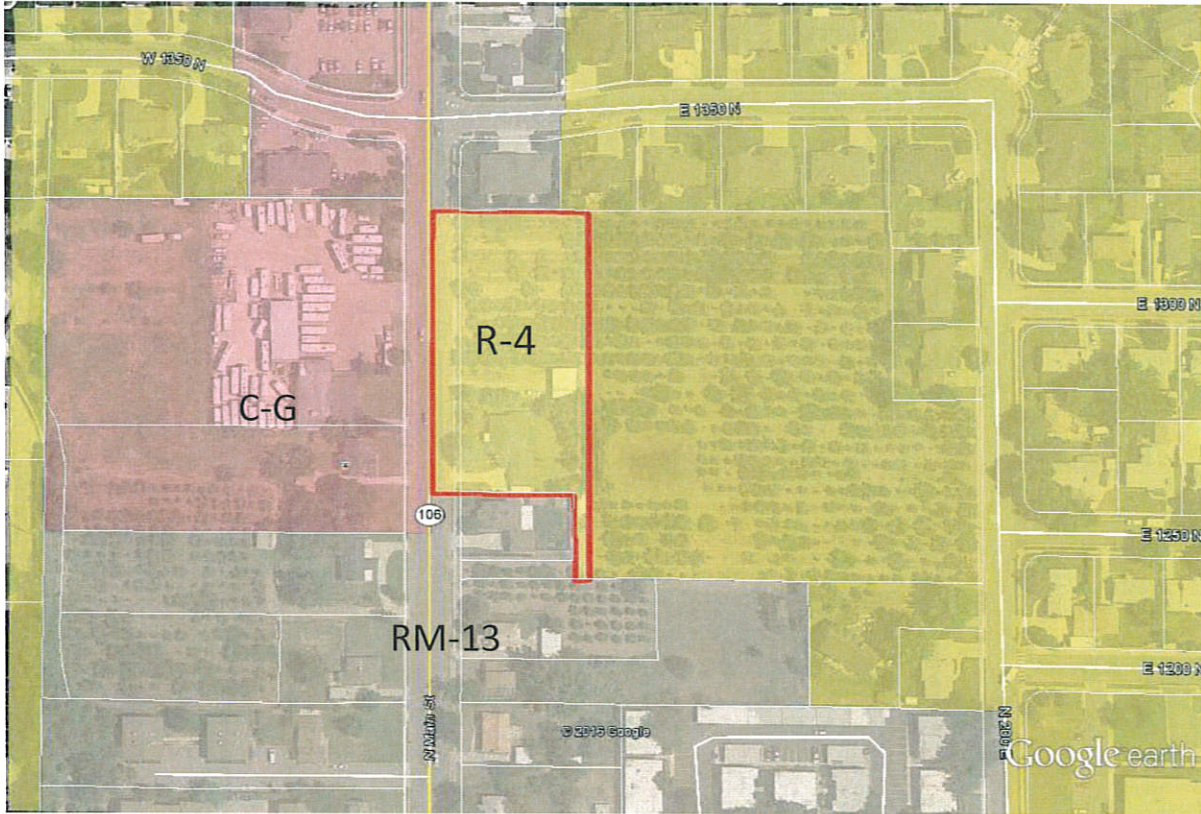
Aerial Photo



# Existing Zoning



# Proposed Zoning





# Council Staff Report

**Subject:** Preliminary and Final Subdivision Approval for Goodfellow Subdivision  
**Address:** 1290 No. Main Street  
**Author:** City Engineer  
**Department:** Engineering, Planning  
**Date:** June 14, 2016



---

## Background

Ms. Kathryn Goodfellow is requesting preliminary and final approval for a one lot subdivision, separating a single parcel with an existing home fronting onto Main Street, from the 5+ acre orchard at 1290 No. Main Street. The property was the subject of a recent Planning Commission rezone hearing and will be zoned R-4 with the presumed City Council approval on June 14.

## Analysis

The proposed subdivision consists of a single lot with an existing home and garage divided off of the larger orchard parcel. With 98.0 ft. of frontage and 0.304 acres of area, the proposed lot exceeds the minimums required for the zone and provides for adequate side yard and rear yards

Since this subdivision simply divides the property around an existing home from the larger undeveloped orchard parcel, all utilities are already provided to the dwelling and property. Any utilities for future development of the orchard will be brought in from the surrounding streets if and when that occurs.

## Department Review

The proposed preliminary and final plats have been reviewed by the Engineering Department and Planning Department.

## Recommendation

The Planning Commission recommends that the City Council grants preliminary and final approval of the Goodfellow Subdivision with the following conditions:

1. Provide a current title report.
2. Payment of all required fees.

## Significant Impacts

None.

## Attachments

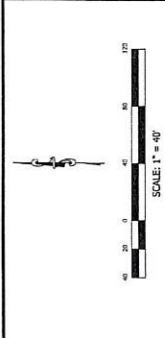
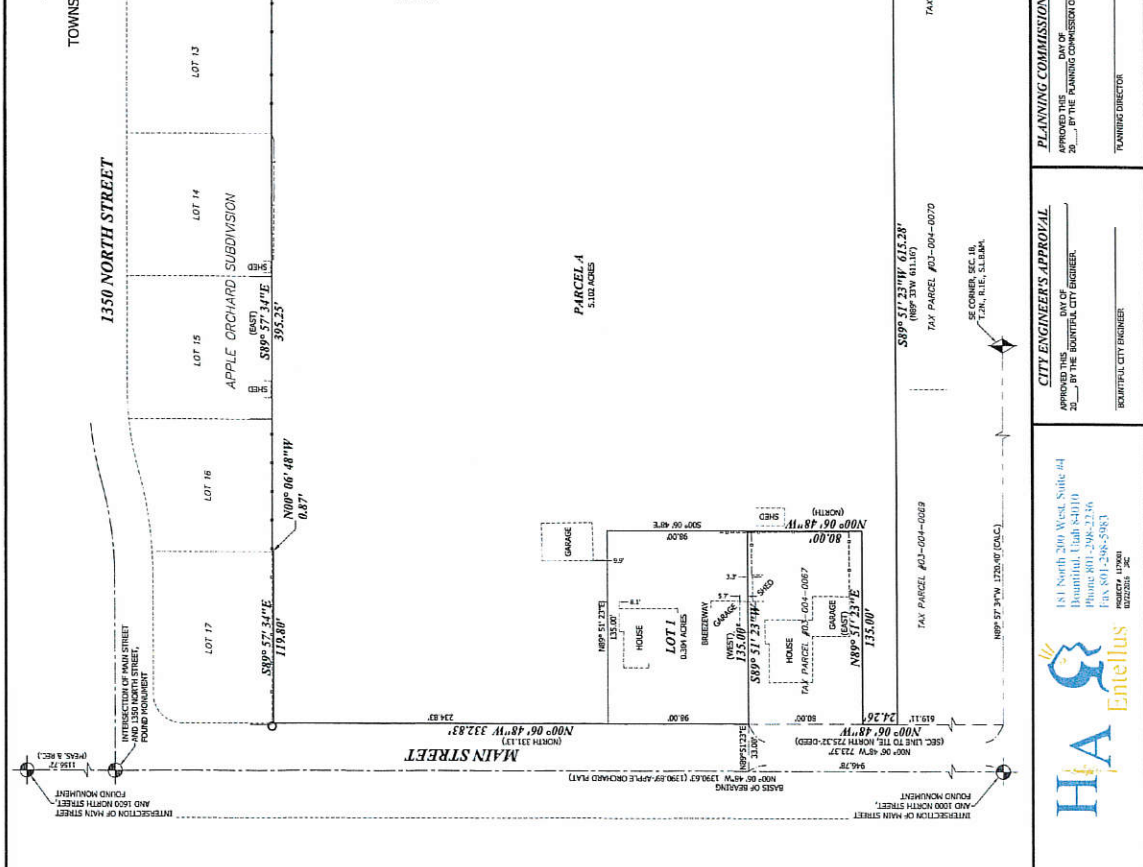
Aerial photo showing the area to be subdivided  
A copy of the Goodfellow Subdivision Preliminary Plat.  
A copy of the Goodfellow Subdivision Final Plat.

Aerial Photo of the Proposed Goodfellow Subdivision





**GOODFELLOW SUBDIVISION**  
 PART OF THE SOUTHEAST QUARTER OF SECTION 18,  
 TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH  
 PRELIMINARY PLAT, MARCH 2016



**SURVEYOR'S CERTIFICATE**

I, VON R. HILL, A LICENSED SURVEYOR IN THE STATE OF UTAH, DO HEREBY CERTIFY THAT IN PRESENCE OF THE LAWS OF THE STATE OF UTAH, I HAVE MADE AN ACCURATE SURVEY OF THE TRACT DESCRIBED HEREIN AND THAT THE SAME HAS BEEN CORRECTLY SUBMITTED AS SHOWN ON THIS PLAT.



**DESCRIPTIONS**

THESE DESCRIPTIONS DEFINE THE EAST LINE OF A STREET AT A POINT 623.34 FEET EAST AND 725.32 FEET NORTH FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, UTAH, TO THE POINT OF BEGINNING. THE POINT OF BEGINNING IS A POINT 623.34 FEET EAST AND 725.32 FEET NORTH FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, UTAH, TO THE POINT OF BEGINNING. THE POINT OF BEGINNING IS A POINT 623.34 FEET EAST AND 725.32 FEET NORTH FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, UTAH, TO THE POINT OF BEGINNING. THE POINT OF BEGINNING IS A POINT 623.34 FEET EAST AND 725.32 FEET NORTH FROM THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, UTAH, TO THE POINT OF BEGINNING.

**LEGEND**

PROPERTY LINE \_\_\_\_\_ DATE \_\_\_\_\_  
 ADJACENT PROPERTY \_\_\_\_\_ DATE \_\_\_\_\_  
 PUBLIC UTILITY EASEMENT (P.U.E.) \_\_\_\_\_ DATE \_\_\_\_\_  
 ROAD CENTERLINE \_\_\_\_\_ DATE \_\_\_\_\_  
 TIE TO MONUMENT \_\_\_\_\_ DATE \_\_\_\_\_

**UTILITY APPROVAL**

TO: DAVIS WATER BY DISTRICT \_\_\_\_\_ DATE \_\_\_\_\_  
 BOUNTIFUL LIGHT AND POWER \_\_\_\_\_ DATE \_\_\_\_\_  
 BOUNTIFUL CITY WATER \_\_\_\_\_ DATE \_\_\_\_\_  
 CHUCK \_\_\_\_\_ DATE \_\_\_\_\_  
 BOUNTIFUL BRIGHTEAR \_\_\_\_\_ DATE \_\_\_\_\_  
 CRESPIAN GAS \_\_\_\_\_ DATE \_\_\_\_\_

**CITY ENGINEERS' APPROVAL**  
 APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY THE BOUNTIFUL CITY ENGINEER \_\_\_\_\_  
 BOUNTIFUL CITY ENGINEER

**CITY ATTORNEY'S APPROVAL**  
 APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY THE PLANNING COMMISSIONER OF BOUNTIFUL CITY \_\_\_\_\_  
 PLANNING DIRECTOR

**PLANNING COMMISSION APPROVAL**  
 APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY THE PLANNING COMMISSIONER OF BOUNTIFUL CITY \_\_\_\_\_  
 PLANNING DIRECTOR

**BOUNTIFUL CITY COUNCIL**  
 PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL, UTAH THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ BY THE PLANNING COMMISSIONER OF BOUNTIFUL CITY \_\_\_\_\_  
 THIS SUBDIVISION WAS APPROVED AND ACCEPTED.  
 CITY ENGINEER: ATTEST: \_\_\_\_\_  
 MAYOR: \_\_\_\_\_  
 DEPUTY: \_\_\_\_\_

**DAVIS COUNTY RECORDER**  
 ENTRY NO. \_\_\_\_\_ FILED \_\_\_\_\_  
 FILED FOR RECORD AND RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
 COUNTY RECORDER: \_\_\_\_\_  
 DEPUTY: \_\_\_\_\_

**HA Entellius**  
 181 North 200 West, Suite 44  
 Bountiful, Utah 84010  
 Phone 801-298-2246  
 Fax 801-298-5963  
 BOUNTIFUL, UTAH

**GOODFELLOW SUBDIVISION**  
 PART OF THE SOUTHEAST QUARTER OF SECTION 18,  
 TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN  
 BOUNTIFUL CITY, DAVIS COUNTY, UTAH  
**FINAL PLAT, APRIL 2016**



**1350 NORTH STREET**

**200 EAST STREET**

**LOT 12**

**LOT 13**

**LOT 14**

**LOT 15**

**LOT 16**

**LOT 17**

**APPLE ORCHARD SUBDIVISION**

**TAX PARCEL #03-004-0073**

**TAX PARCEL #03-004-0077**

**TAX PARCEL #03-004-0070**

**TAX PARCEL #03-004-0076**

**TAX PARCEL #03-004-0075**

**TAX PARCEL #03-004-0074**

**TAX PARCEL #03-004-0071**

**TAX PARCEL #03-004-0072**

**PARCEL A  
5.107 ACRES**

**SE CORNER SEC. 18,  
T.2N., R.1E., S.18B.M.**

**1350' N89° 51' 23" E  
135.00'**

**135.00' S89° 51' 23" W  
135.00'**

**LOT 1  
0.314 ACRES**

**LOT 17  
0.314 ACRES**

**SE CORNER SEC. 18,  
T.2N., R.1E., S.18B.M.**

**135.00' S89° 51' 23" W  
135.00'**

**135.00' N89° 51' 23" E  
135.00'**

**LOT 12  
0.314 ACRES**

**LOT 13  
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**LOT 14  
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**LOT 99  
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**LOT 100  
0.314 ACRES**

**SCALE: 1" = 40'**

**SURVEYOR'S CERTIFICATE**

I, DON R. HILL, A REGISTERED LAND SURVEYOR HOLDING CERTIFICATE NO. 116095 AS THE AUTHORITY OF THE OWNERS HAVE MADE AN ACCURATE SURVEY OF THE TRACT OF LAND HEREIN SHOWN AS BEING KNOWN AS GOODFELLOW SUBDIVISION, AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AS SHOWN ON THIS PLAT.

**DESCRIPTION**

BEGINNING AT A POINT ON THE EAST LINE OF MAIN STREET SAID POINT BEING NORTH 00°00'48" WEST 723.7 FEET ALONG SAID EAST LINE FROM THE SOUTHEAST CORNER OF THE TRACT OF LAND HEREIN SHOWN AS BEING KNOWN AS GOODFELLOW SUBDIVISION, AND THENCE NORTH 00°00'48" WEST 723.7 FEET ALONG SAID EAST LINE FROM THE SOUTHEAST CORNER OF THE TRACT OF LAND HEREIN SHOWN AS BEING KNOWN AS GOODFELLOW SUBDIVISION, AND THENCE NORTH 00°00'48" WEST 723.7 FEET ALONG SAID EAST LINE TO A POINT THAT IS 135.00 FEET FROM THE SOUTHWEST CORNER OF LOT 11, THENCE NORTH 89°51'23" WEST 135.00 FEET TO THE EAST LINE OF MAIN STREET AND THENCE SOUTH 89°51'23" WEST 135.00 FEET TO THE EAST LINE OF MAIN STREET AND LOT 1, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN.

**OWNER'S DEDICATION**

WE, THE UNDERSIGNED, HEREBY DEDICATE THE INTEREST THAT DON R. HILL, HEREBY CONSENT TO THE RECONSTRUCTION OF THIS SUBDIVISION PLAT TO BE NAMED GOODFELLOW SUBDIVISION, AND DEDICATE TO BOUNTIFUL CITY FOR PERPETUAL OPERATION, AND MAINTENANCE OF ANY AND ALL UTILITIES INCLUDING, BUT NOT LIMITED TO, WATER MAINS, SEWER MAINS, GAS MAINS, AND STORM DRAIN LINES NECESSARY TO SERVE THIS AREA ON ACCOUNTING RECORDS.

**ACKNOWLEDGEMENT**

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THESE APPROVED PARTIES OF THE UNDERSIGNED HAVE FREELY AND VOLUNTARILY AND FOR THE PURPOSES HEREIN SET FORTH:

NOTARY PUBLIC: \_\_\_\_\_  
 RESIDENCE: \_\_\_\_\_  
 MY COMMISSION EXPIRES: \_\_\_\_\_

**UTILITY APPROVAL**

90 DAYS BEFORE WE CONTRACT:

BOUNTIFUL LIGHT AND POWER: \_\_\_\_\_ DATE: \_\_\_\_\_

BOUNTIFUL CITY WATER: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY GAS: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY SANITARY: \_\_\_\_\_ DATE: \_\_\_\_\_

BOUNTIFUL SEWER: \_\_\_\_\_ DATE: \_\_\_\_\_

BOUNTIFUL TELEPHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

BOUNTIFUL CABLE: \_\_\_\_\_ DATE: \_\_\_\_\_

**LEGEND**

SUBDIVISION LINE \_\_\_\_\_

ADJACENT PROPERTY \_\_\_\_\_

PUBLIC UTILITY EASEMENT (P.U.E.) \_\_\_\_\_

ROAD CENTERLINE \_\_\_\_\_

TIE TO MONUMENT \_\_\_\_\_

**CITY ENGINEER'S APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, IN THE PRESENCE OF ME AS ENGINEER OF BOUNTIFUL CITY.

\_\_\_\_\_  
 CITY ENGINEER

**CITY ATTORNEY'S APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, IN THE PRESENCE OF ME AS ATTORNEY FOR THE CITY OF BOUNTIFUL.

\_\_\_\_\_  
 CITY ATTORNEY

**PLANNING COMMISSION APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, IN THE PRESENCE OF ME AS CHAIRMAN OF THE PLANNING COMMISSION OF BOUNTIFUL CITY.

\_\_\_\_\_  
 PLANNING COMMISSION CHAIRMAN

**CITY COUNCIL APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, IN THE PRESENCE OF ME AS MAYOR OF BOUNTIFUL CITY.

\_\_\_\_\_  
 MAYOR

**DAVIS COUNTY RECORDER**

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_

FILED FOR RECORD AND RECORDED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

COUNTY RECORDER: \_\_\_\_\_ IN BOOK \_\_\_\_\_ OF \_\_\_\_\_

BY: \_\_\_\_\_ DEPUTY

**HA Entellus**

181 North 200 West, Suite #4  
 Bountiful, Utah 84010  
 Phone: 801-298-2270  
 Fax: 801-298-5983  
 PROJECT # 10041  
 01/2016

# Council Staff Report

**Subject:** Final PUD Plat Approval for Pages Hollow PUD  
**Address:** 320 West Pages Lane  
**Author:** City Engineer  
**Department:** Engineering, Planning  
**Date:** June 14, 2016



---

## Background

Brighton Homes has completed the PUD site plans, construction drawings and the plat map for this development and is now requesting final approval for the 14 unit Page Hollow PUD. This PUD was granted preliminary approval by the Council on April 12, 2016.

## Analysis

To review, the proposed PUD consists of 14 units on 1.21 acres with attached parking for each. The developer has modified his plans to show the necessary parking and side yards as well as the necessary utilities. The detention has been designed to avoid overflow from the creek culvert.

## Department Review

The proposed final plat has been reviewed by the Engineering Department and Planning Department.

## Recommendation

With the conditions listed below, the proposed development meets the requirements of the Bountiful City Land Use Ordinance and design standards and the Planning Commission sends a positive recommendation for final approval.

1. Post a bond to cover the costs of construction of required site improvements.
2. Make all necessary red line corrections to the drawings.
3. Payment of all required fees.
4. Provide a current Title Report.

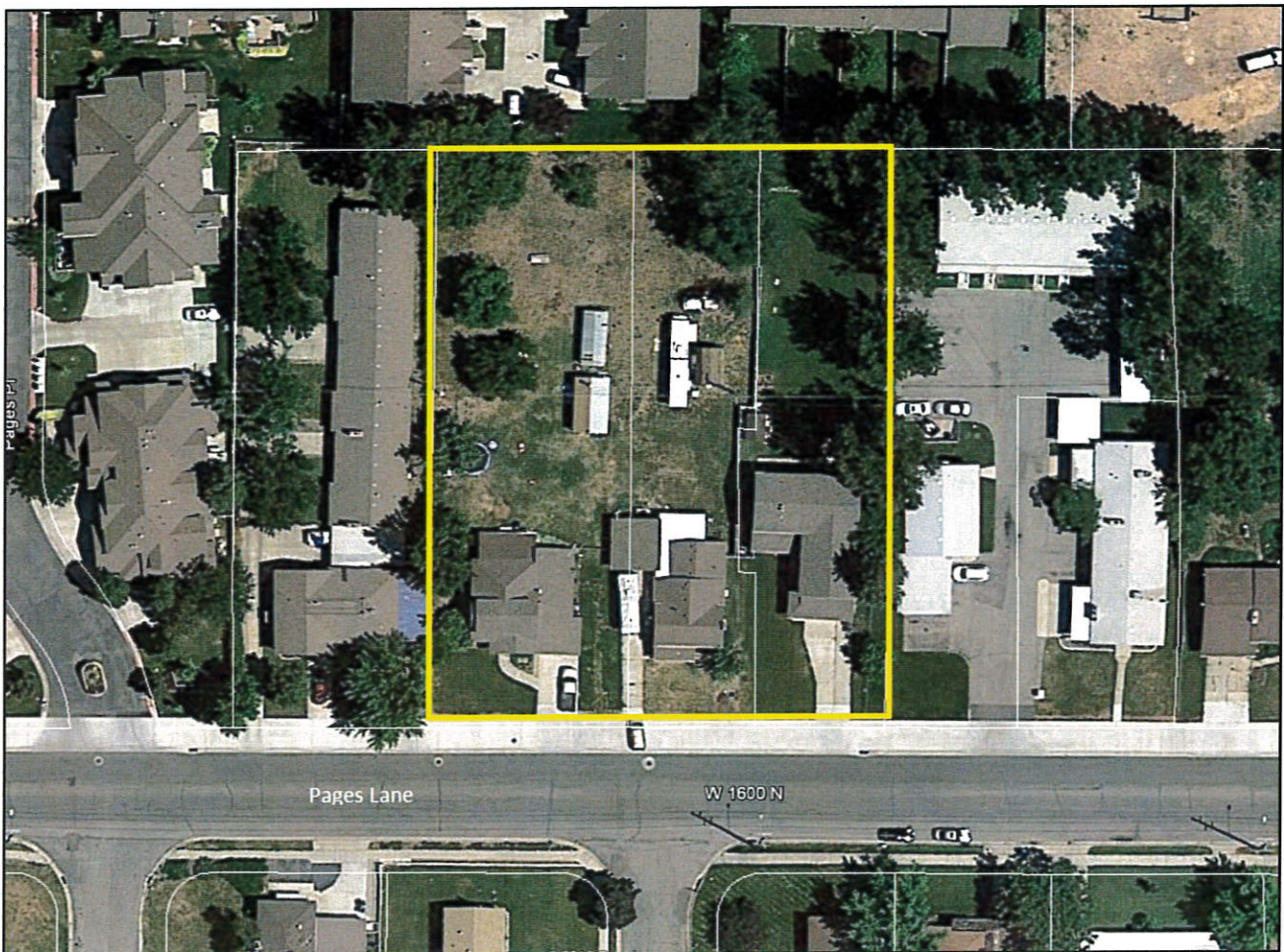
## Significant Impacts

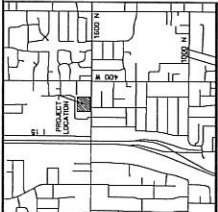
This places 14 homes where there has historically only been three with the corresponding increase to storm water runoff and traffic on Pages Lane. All of the impacts are minor and will not have a detrimental effect on the surrounding area.

## Attachments

- Lovely color aerial photo of the property in its existing condition.
- Copy of the final plat
- Copy of grading and drainage plan.
- Copy of building elevations.
- Copy of landscape plans.

Lovely Aerial Photo of Pages Hollow PUD Site



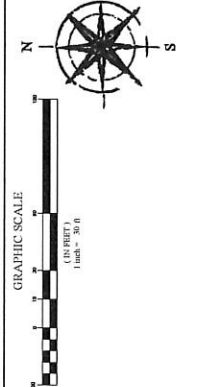


VICINITY MAP  
SCALE



## PAGES HOLLOW

PLANNED UNIT DEVELOPMENT  
SW1/4 OF SECTION 18, T3N, R1E, S18M  
BOONVILLE, DAVIS COUNTY, UTAH

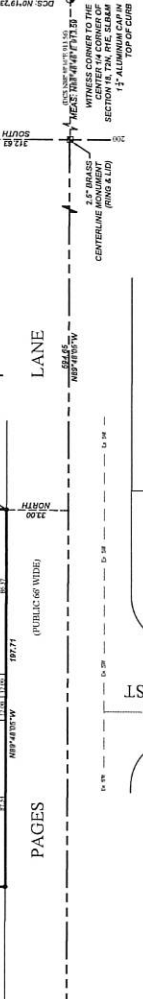
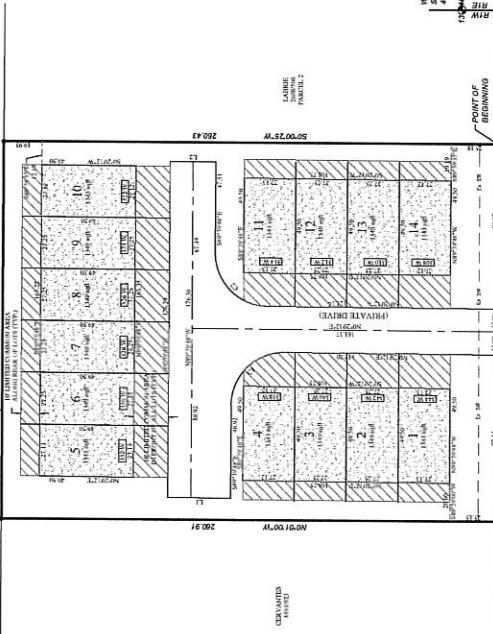


Curve Table

| CHORD BEARS | ARC   | LENGTH | CHORD BEARS | ARC   | LENGTH |
|-------------|-------|--------|-------------|-------|--------|
| 13          | 20.00 | 10.00  | 14          | 10.00 | 5.00   |
| 14          | 20.00 | 10.00  | 15          | 10.00 | 5.00   |

Line Table

| LINE | BEARING     | LENGTH |
|------|-------------|--------|
| 11   | S09°27'21"W | 200.91 |
| 12   | S09°27'21"W | 197.71 |
| 13   | S09°27'21"W | 200.91 |



UTILITIES

|                                  | DATE |
|----------------------------------|------|
| SOUTH DAVIS SEWER                |      |
| BOONVILLE CITY WATER             |      |
| COMCAST                          |      |
| SOUTHVILLE ROAD CREEK RECREATION |      |
| BOONVILLE POWER AND LIGHT        |      |

**FOCUS**  
ENGINEERING AND SURVEYING, LLC  
SANDY, UTAH 84086 (435) 525-0015  
www.focusid.com

**PLANNING COMMISSION**  
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2016

**CITY ENGINEER**  
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2016

**CITY ATTORNEY**  
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 2016

**CITY COUNCIL**  
PRESENTED TO THE BOONVILLE CITY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016 AT WHICH TIME THE DAY OF APPROVAL WAS APPROVED AND ACCEPTED.

PLANNING DIRECTOR \_\_\_\_\_  
CITY ENGINEER \_\_\_\_\_  
CITY ATTORNEY \_\_\_\_\_  
MAYOR \_\_\_\_\_  
ATTORNEY \_\_\_\_\_

### SURVEYOR'S CERTIFICATE

I, Dennis P. Canfield, do hereby certify that I am a Professional Land Surveyor, and that I hold in full and true faith and belief the Constitution and Laws of the State of Utah, and that I am duly qualified by authority of the aforesaid State to perform the duties and obligations of the Surveyor of the State. I have examined the records of the Surveyor of the State and find that the same are in full compliance with the provisions of the Constitution and Laws of the State, and that the same are in full compliance with the provisions of the Constitution and Laws of the State, and that the same are in full compliance with the provisions of the Constitution and Laws of the State.

\_\_\_\_\_  
Dennis P. Canfield  
Professional Land Surveyor  
Certificate No. 172623

### BOUNDARY DESCRIPTION

A portion of the SW1/4 of Section 18, Township 2 North, Range 1 East, Salt Lake Base & Meridian, Salt Lake County, Utah, containing approximately 10.00 acres of land, bounded as follows: Beginning at a point on the southerly line of Pages Lane located 209.91 feet from the southerly line of said Range 204.65 feet and North 37.00 feet from the southerly line of said Range 1726.60 feet and South 112.00 feet from the West 1/4 Corner of Section 18, T2N, R1E, S18M, Salt Lake County, Utah, then South 112.00 feet to the south line of PAGES HOLLOW, then East 197.71 feet to the east line of said Range 204.65 feet and North 37.00 feet to the point of beginning.

Courtesy: I.B.S., acres

### OWNER'S DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE HEREBY DESCRIBED TRACT OF LAND, HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS AND STREETS AS SHOWN ON THE PLAT, AND NAME SAID TRACT

### PAGES HOLLOW

PLANNED UNIT DEVELOPMENT

AND DO HEREBY DEDICATE, GRANT AND CONVEY TO BOONVILLE CITY, UTAH, THE ENTIRE TRACT OF LAND AND LIMITED COMMON AREA, INCLUDING THE RIGHT OF INSTALLATION, MAINTENANCE AND OPERATION OF PUBLIC UTILITY LINES AND DRAINAGE AS MAY BE AUTHORIZED BY BOONVILLE CITY.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

### LIMITED LIABILITY ACKNOWLEDGMENT

STATE OF UTAH \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

WE, THE UNDERSIGNED PARTY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, UTAH, AFTER BEING FULLY ADVISED OF THE RIGHTS HEREIN, DO HEREBY ACKNOWLEDGE THAT WE, THE UNDERSIGNED PARTY PUBLIC, HAVE ENTERED INTO THIS INSTRUMENT OF SAID LIMITED LIABILITY COMPANY FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION ENTRIES \_\_\_\_\_  
RECORDING IN \_\_\_\_\_ COUNTY \_\_\_\_\_

MY COMMISSION No. \_\_\_\_\_  
PRINTED FULL NAME OF NOTARY \_\_\_\_\_

STATE OF UTAH, COUNTY OF DAVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016, AT WHICH TIME THE DAY OF APPROVAL WAS APPROVED AND ACCEPTED.

DATE \_\_\_\_\_ TIME \_\_\_\_\_ B.C.K. \_\_\_\_\_ PAGE \_\_\_\_\_

RECORDER # \_\_\_\_\_

BOONVILLE CITY ENGINEER \_\_\_\_\_  
BOONVILLE CITY ATTORNEY \_\_\_\_\_  
BOONVILLE CITY COUNCIL MEMBER \_\_\_\_\_





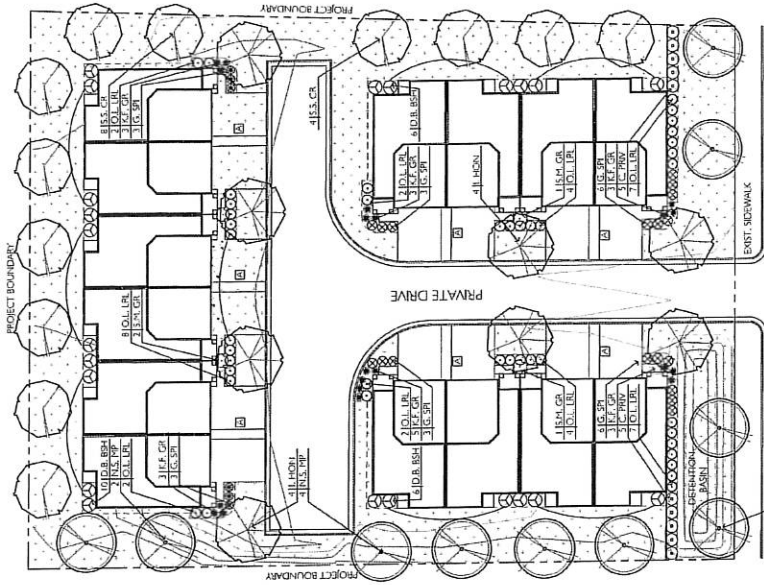


|             |                        |
|-------------|------------------------|
| DATE        | 04.18.2024             |
| BY          | STB                    |
| DESCRIPTION | LANDSCAPE PLAN         |
| PROJECT     | PAGES LANE             |
| CLIENT      | PAGES HOLLOW TOWNHOMES |
| ADDRESS     | 301 WEST PAGES LANE    |
| CITY        | BONHILL, UTAH          |
| STATE       | UTAH                   |
| COUNTY      | DAVIS                  |
| ZONING      | RESIDENTIAL            |
| PROJECT NO. | 2024-001               |
| SCALE       | AS SHOWN               |

**PAGES HOLLOW TOWNHOMES**  
 301 WEST PAGES LANE  
 BONHILL, UTAH  
 NORTH SALT LAKE, UTAH 84054

**LANDSCAPE PLAN**

**L101**



**PAGES LANE**

LANDSCAPE PLAN  
 EAST PAGES HOLLOW

**LANDSCAPE SCHEDULE**

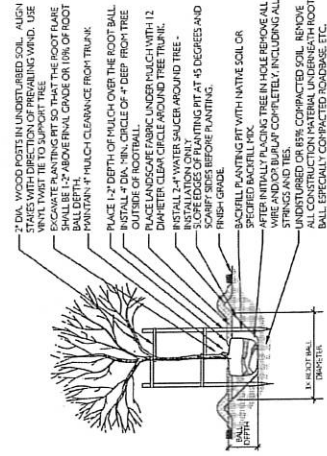
| TAG         | QTY | IDENTIFYING NAME                       | COMMON NAME                 | SIZE   | SPACING |
|-------------|-----|--|-----------------------------|--------|---------|
| R.C. BAR    | 6   | Berchemis blanda, 'Ruby Carpet'        | Ruby Carpet                 | 2 Gal. | 3' o.c. |
| D.B. BSH    | 22  | Quercus alba var. 'Noveboracensis'     | Dwarf Bur Oak               | 2 Gal. | 5' o.c. |
| C. PRV      | 10  | Ligularia vulgaris 'Cheyenne'          | Cheyenne Prim               | 2 Gal. | 4' o.c. |
| G. L. TR    | 24  | Physalis peruviana 'Coco Lutes'        | Physalis                    | 2 Gal. | 5' o.c. |
| G. SP       | 24  | Physalis peruviana 'Coco Lutes'        | Physalis                    | 2 Gal. | 5' o.c. |
| K.F. CR     | 20  | Chamaecrista nictitans 'Karl Foerster' | Karl Foerster Feather Grass | 1 Gal. | 3' o.c. |
| S.P. CR     | 4   | Hesperis matronalis 'Crystal Ball'     | Star of Bethlehem           | 1 Gal. | 4' o.c. |
| TURF        |     | Chamaecrista nictitans 'Karl Foerster' | Star of Bethlehem           |        | 1' o.c. |
| 18.045 S.F. |     | Chamaecrista nictitans 'Karl Foerster' | Star of Bethlehem           |        | 1' o.c. |
| 3,000 S.F.  |     | Chamaecrista nictitans 'Karl Foerster' | Star of Bethlehem           |        | 1' o.c. |
| 531 S.F.    |     | Chamaecrista nictitans 'Karl Foerster' | Star of Bethlehem           |        | 1' o.c. |
| EDGERS      |     | Metall - Steel - 4" x 31/2"            |                             |        | 1' o.c. |

**LANDSCAPE TABULATIONS**

|                              |                     |
|------------------------------|---------------------|
| PROJECT AREA                 | 52,816 S.F. - 100%  |
| LANDSCAPE AREA               | 22,017 S.F. - 41.7% |
| TREES REQUIRED (17/90 S.F.)  | 793 TREES           |
| TREES PROVIDED               | 30 TREES            |
| SHRUBS REQUIRED (1,020 S.F.) | 18 SHRUBS           |
| SHRUBS PROVIDED              | 124 SHRUBS          |

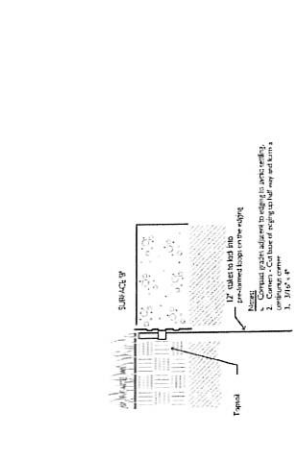
**LANDSCAPE GENERAL NOTES**

- Contractor shall locate and verify the existence of all utilities within project area prior to commencement of work.
- Do not commence planting operation until rough grading has been completed.
- All plants shall have the same relationship to finished grade as the original grade before dig.
- All irrigation to be installed during construction shall be approved by the Project Representative and installed on the date approved by the Contractor.
- Pre-emergent herbicide shall be used prior to mulch placement.
- All plant materials shall conform to the minimum guidelines established by the American Standard for Nursery Stock, published by the American Nursery Association, Inc.
- All plants to be balled and burlapped or container grown, unless otherwise noted on the plan list.
- The contractor shall supply all plant material in quantities sufficient to complete the planting shown on the drawings.
- Any proposed substitution of plant material shall be made with plants of equivalent or better form, height, branching habit, flower, leaf color, fruit and culture only as approved by the Project Representative.
- The Contractor shall locate and verify all existing utility lines prior to planning, and shall report any conflicts to the Landscape Architect.
- State location of all proposed planting for approval by the Landscape Architect prior to commencement of planting.
- All soil shall be tested for pH and nutrient levels. All soil, groundwater, and perennial trees shall receive four inches (4") of topsoil prior to planting.
- Soil test report prepared by a qualified soil testing laboratory prior to soil placement. Topsoil shall meet the following analytical criteria:  
 pH: 6.5 - 8.5  
 Nitrogen: 0.05 - 0.10%  
 Phosphorus: 0.02 - 0.04%  
 Potassium: 0.20 - 0.30%  
 The maximum rate of application shall be 10 tons per acre.  
 The maximum rate of application shall be 10 tons per acre.  
 The maximum rate of application shall be 10 tons per acre.  
 The maximum rate of application shall be 10 tons per acre.
- All trees, shrubs and plant beds to receive mulch as specified in the Landscape Schedule.



**TREE AND SHRUB PLANTING**

REF TO 12-02



**METAL MOW STRIP**

REF TO 12-02



# City Council Staff Report



**Subject:** Administrative Law Judge Term Renewal  
**Author:** Clinton Drake  
**Dept:** City Attorney  
**Date:** 14 June 2016

---

## **Background**

On June 24, 2014, the City Council approved an amendment to Chapter 8 of Title 2 of the Bountiful City Municipal Code. The amendment empowered an Administrative Law Judge to hear certain appeals provided for in the Bountiful City Municipal Code. The Council appointed Attorney Glenn Bronson to serve as the Bountiful City Administrative Law Judge. The Municipal Code states that the Bountiful City Administrative Law Judge shall serve for a period of two years.

## **Analysis**

The use of an administrative law judge for certain appeals contained within the Municipal Code has been an effective and efficient method of appeal for the public as well as the City. Mr. Bronson's two year period of service as the Bountiful City Administrative Law Judge will expire this month. The Council may reappoint Mr. Bronson or appoint a new Administrative Law Judge. City Staff has reviewed Mr. Bronson's performance over the past two years and has found him to be conscientious, professional and competent. An information sheet describing Mr. Bronson's education and experience is attached.

## **Department Review**

This Staff Report was prepared by the City Attorney and reviewed by the City Manager.

## **Significant Impacts**

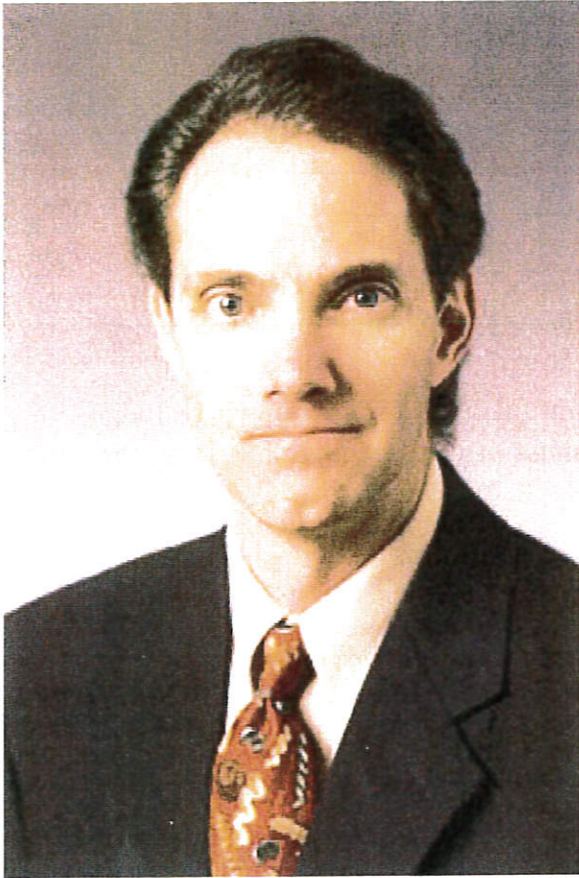
No significant impacts.

## **Recommendation**

It is recommended that the City Council approve the reappointment of Glenn Bronson as the Bountiful City Administrative Law Judge.

## **Attachments**

Glenn Bronson Information Sheet



## Glenn R. Bronson

### Phone Number

(801) 524-1000

### Email

grb@princeyeates.com

### Practice Areas

Bankruptcy, Commercial / Business, Litigation

Glenn Bronson's practice concentrates on contract, fraud and bankruptcy-related litigation.

### Prior Professional Experience

Until 1999 he practiced in Los Angeles with Chadbourne & Parke, focusing primarily on government contracts-related litigation. He then joined Prince Yeates and moved to Salt Lake City.

### Education

Brigham Young University, J. Ruben Clark School of Law, J.D., cum laude, 1991

Served on the Moot Court Board of Advocates

Utah State University, B.A. in English, cum laude, 1986

### Admissions

California, 1991

Utah, 1995

### Affiliations



# BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR  
Randy C. Lewis  
CITY COUNCIL  
Kendalyn Harris  
Richard Higginson  
Beth Holbrook  
John Marc Knight  
John S. Pitt  
CITY MANAGER  
Gary R. Hill

## BOUNTIFUL CITY, UTAH RESOLUTION NO. 2016-XX

### A RESOLUTION REAPPOINTING GLENN BRONSON AS THE BOUNTIFUL CITY ADMINISTRATIVE LAW JUDGE

WHEREAS, Bountiful City Municipal Code Title 8, Chapter 2 requires that an Administrative Law Judge be appointed by the City Council to serve for a period of two years; and

WHEREAS, Attorney Glenn Bronson has served as the Bountiful City Administrative Law Judge since June of 2014; and

WHEREAS, Mr. Bronson is a licensed attorney duly authorized to practice law in the State of Utah and is qualified to continue to serve as the Bountiful City Administrative Law Judge; and

WHEREAS, the City Council desires to reappoint Mr. Bronson as the Bountiful City Administrative Law Judge for an additional two years; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Bountiful City, Utah, as follows:

**Section 1. Appointment.** The Bountiful City Council hereby reappoints Glenn Bronson to serve as the Bountiful City Administrative Law Judge subject to all conditions contained in the Bountiful City Municipal Code.

**Section 2. Effective date.** This Resolution shall take effect immediately upon passage.

**APPROVED, PASSED AND ADOPTED BY THE BOUNTIFUL CITY COUNCIL THIS 14<sup>TH</sup> DAY JUNE, 2016.**

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Randy C. Lewis, Mayor

ATTEST:

\_\_\_\_\_  
Shawna Andrus, City Recorder