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**Minutes of the
Bountiful City Council
Study Session - Planning Conference Room
July 30, 2013, 6:30 p.m.**

6 Present: Mayor: Joe L. Johnson
7 Council Members: Richard Higginson, Beth Holbrook, John Marc
8 Knight, Fred Moss, and Thomas Tolman
9 City Manager: Gary Hill
10 City Attorney: Russell Mahan
11 City Engineer: Paul Rowland
12 Admin. Services Dir.: Galen Rasmussen
13 Planning/RDA Director: Aric Jensen
14 Recording Secretary: Nancy Lawrence

16 Official Notice of this meeting had been given by posting a written notice of same and an
17 Agenda at the City Hall and providing copies to the following newspapers of general circulation:
18 Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.
19

20 Mayor Johnson called the meeting to order at 6:45 p.m., and welcomed those in
21 attendance.
22

23 Mayor Johnson reviewed that the purpose of this meeting was to discuss proposed
24 regulations for electronic signs and to have an update on the South Davis Transit study. Due to
25 time constraints, it was decided to postpone the Transit Study discussion to the end of the regular
26 meeting this evening.
27

28 Mr. Jensen reviewed proposed changes to the sign ordinance with regard to electronic
29 signs (location, i.e., City zones and types of permitted/conditional use signs). Mr. Jensen had
30 incorporated changes from previous discussion in the ordinance which would be presented for
31 approval this evening.
32

33 Following discussion, it was the consensus of the Council to approve the wording as
34 presented by Mr. Jensen. This matter will be presented for official action in the regular meeting.
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36 The meeting adjourned to the regular meeting at 7:00 p.m.
37

38 (Minutes continue on next page)
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1 **Regular City Council Meeting – Council Chambers**
2 **7:00 p.m.**

3
4 Present: Mayor: Joe L. Johnson
5 Council Members: Richard Higginson, Beth Holbrook, John Marc
6 Knight, Fred Moss, and Thomas Tolman
7 City Manager: Gary Hill
8 City Attorney: Russell Mahan
9 City Engineer: Paul Rowland
10 City Recorder: Kim Coleman
11 Admin. Services Dir.: Galen Rasmussen
12 Planning/RDA Director: Aric Jensen
13 Department Heads: Gary Blowers, Streets
14 Tom Ross, Police
15 Jerry Wilson, Parks/Recreation
16 Recording Secretary: Nancy Lawrence

17
18 Official Notice of this meeting had been given by posting a written notice of same and an
19 Agenda at the City Hall and providing copies to the following newspapers of general circulation:
20 Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

21
22 Mayor Johnson called the meeting to order at 7:05 p.m., and welcomed those in
23 attendance. Isaac Hill, visiting Boy Scout, led the pledge of allegiance to the flag and Assistant
24 Chief Ed Biehler offered the prayer/thought.

25
26 The Mayor thanked the City Staff and the Handcart Days Committee for the wonderful
27 celebration which took place this past week, noting particularly that the parade and fireworks
28 were great. Councilman Tolman reviewed activities sponsored by the Historical Committee and
29 said that they were very successful.

30
31 **MINUTES APPROVED FOR JULY 9, 2013**

32 Mayor Johnson presented the City Council minutes of July 9, 2013 for approval.
33 Councilwoman Holbrook motioned to approve the minutes as written, Councilman Higginson
34 seconded the motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight,
35 Moss and Tolman voted “aye”.

36
37 **COUNCIL REPORTS**

38 Councilwoman Holbrook reported that the Concert in the Park series has been a great
39 success and will continue to the end of the season with two more concerts.

40
41 **YOUTH COUNCIL REPORT**

42 Councilman Knight reported that the Youth Council participated in the Handcart Days
43 parade and they have also worked at the Concerts in the Park. They will also be participating in
44 Summerfest. He praised the Youth Council as being a great group of kids who work with energy
45 and do wonderful things.

1 **WEEKLY EXPENDITURES APPROVED FOR SIX**

2 **JULY DATES**

3 Mayor Johnson presented Expenditure Reports for the following dates for approval, with
4 totals as noted: July 2, 2013 (\$88,932.48); July 8, 2013 (\$71,273.05); July 9, 2013
5 (\$286,697.84); July 15, 2013 (\$499,526.65); July 16, 2013 (\$311,560.57); and July 22, 2013
6 (\$47,623.29). Councilman Higginson made a motion to approve payment of the expenditures, as
7 presented. Councilman Moss seconded the motion and voting was unanimous. Councilpersons
8 Higginson, Holbrook, Knight, Moss and Tolman voted “aye”.

9
10 **SINGLE EVENT PERMIT APPROVED FOR ST. OLAF’S**

11 **CATHOLIC SCHOOL** (Agenda Item No. 17; taken out of order)

12 Mayor Johnson presented the request of St. Olaf’s Catholic School for a Local Consent
13 Single Event Alcohol Permit for Saturday, September 28, 2013. The event will run from 11:00
14 a.m. to midnight. It is the recommendation of staff to approve this request. Councilman Moss
15 motioned to approve the Single Event permit, as presented. Councilman Knight seconded the
16 motion which carried unanimously. Councilpersons Higginson, Holbrook, Knight, Moss and
17 Tolman voted “aye”.

18
19 **PRELIMINARY AND FINAL PUD PLAT APPROVAL – ALIWOOD**

20 **COMMONS CONDOS; ORD. NO. 2013-05 ADOPTED** (Agenda Item No. 15; taken out of
21 order)

22 Mr. Rowland reviewed that the Aliwood Condominiums homeowners association has
23 submitted a request to change from condos to a PUD. This request is similar to many others
24 considered by the Council and relates to bank financing issues. In order for the conversion to
25 take place, the Council must also vacate the existing condominium plat by ordinance. The
26 request has been considered by the Planning Commission and comes to the City Council with a
27 positive recommendation from the Planning Commission and staff, based on the following
28 conditions:

- 29 1. Make minor red line changes to the plat;
- 30 2. Provide a current title report;
- 31 3. Pay all required fees;
- 32 4. City Council approve an ordinance vacating the existing Aliwood condo plat.

33
34 Following discussion, Councilman Higginson made a motion to approve the preliminary
35 and final PUD Plat for Aliwood Commons at 200 West Pages Lane and to adopt Ordinance No.
36 2013-05 entitled AN ORDINANCE VACATING THE ALIWOOD COMMONS CONDOMINIUMS IN
37 BOUNTIFUL, DAVIS COUNTY, UTAH, AND RELEASING THE EASEMENTS THEREON, FOR THE PURPOSE
38 OF BEING INCORPORATED INTO THE NEW ALIWOOD COMMONS PUD. Councilman Knight
39 seconded the motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight,
40 Moss and Tolman voted “aye”.

41
42 **RES. NO. 2013-09 APPROVED AUTHORIZING CITY PARTICIPATION**
43 **IN UTAH STATE RETIREMENT SYSTEM – 2013-14**

44 Mr. Coleman reviewed that the State Auditor’s Office is requiring formal adoption of
45 Utah State Retirement Systems (USRS) rates, as well as confirmation of participation in the
46 USRS. Since this was not known at the time the 2013-14 budget was adopted, a separate formal

1 action is required at this time. He reviewed Resolution No. 2013-09, entitled A RESOLUTION
2 AUTHORIZING AND DIRECTING THE PARTICIPATION OF THE CITY OF BOUNTIFUL, UTAH, IN THE
3 PUBLIC EMPLOYEES CONTRIBUTORY RETIREMENT SYSTEM AND THE PUBLIC SAFETY
4 CONTRIBUTORY RETIREMENT SYSTEM OF THE UTAH RETIREMENT SYSTEMS FOR FISCAL YEAR
5 2013-14, and recommended that the Council adopt it. Following a brief discussion, Councilman
6 Knight made a motion to adopt Res. No. 2013-09, as recommended. Councilman Higginson
7 seconded the motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight,
8 Moss and Tolman voted “aye”.

9
10 **2013 PRIMARY ELECTION JUDGES APPROVED**

11 Mr. Coleman explained that State election law requires that the City Council approve
12 judges who will serve during the municipal elections. He reviewed a list of proposed judges for
13 the 2013 Bountiful Municipal Primary election, which includes alternate poll workers and
14 requested that the Council grant authority for him (the City Recorder) to assign alternates as
15 circumstances require. Councilman Moss made a motion to this effect, Councilwoman Holbrook
16 seconded the motion and voting was unanimous with Councilpersons Higginson, Holbrook,
17 Knight, Moss and Tolman voting “aye”.

18
19 **CONTRACT WITH VEOLIA ES TECHNICAL SOLUTIONS FOR**
20 **HAZARDOUS WASTE COLLECTION APPROVED**

21 Mr. Blowers reviewed that the Sanitation Department uses an outside vendor each year to
22 conduct the Household Hazardous Waste Event for City residents. It is the recommendation of
23 staff to use Veolia ES Technical Solutions for the 2013-14 Event. Veolia has been approved
24 through the State Contract process and meets the State and City requirements for bid
25 solicitations. We have worked with this vendor in the past and find them to be very professional.
26 The amount budgeted is \$40,000.00; however, the actual cost is dependent on the amount of
27 hazardous waste the residents bring in. Councilman Knight made a motion to approve the
28 contract with Veolia, as recommended. Councilwoman Holbrook seconded the motion and
29 voting was unanimous. Councilpersons Higginson, Holbrook, Knight, Moss and Tolman voted
30 “aye”.

31
32 **COUNCIL APPROVES PURCHASE OF TWO 10-WHEEL**
33 **DUMP TRUCKS – EQUIPPED WITH BEDS, PLOWS, SPREADERS, AND**
34 **HYDRAULICS – STREET DEPARTMENT**

35 Mr. Blowers presented a request for the Street Department to purchase as replacements
36 two Mack 10-wheel Dump Trucks on the State contract from Mountain West Truck Center for
37 \$110,028 each; and two bed, spreader, plow and hydraulics packages from Legacy Equipment
38 for \$73,897 each. The amount budgeted for the trucks is \$390,000.00 and the actual cost will be
39 \$367,850.00. Two quotes were received. Councilman Moss motioned to approve the purchase
40 of the two dump trucks from Mountain West, as requested. Councilwoman Holbrook seconded
41 the motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight, Moss and
42 Tolman voted “aye”.

43
44 **BROKEN ARROW AWARDED CONTRACT FOR ROAD**
45 **SALT – 2014 FY and 2015 FY, STREET DEPARTMENT**

46 Mr. Blowers explained that the Street Department uses an outside vendor each year for

1 road salt and it is the recommendation of staff to approve a two-year contract with Broken Arrow
2 on the State bid at a cost of \$20.25 per ton. The City has used Broken Arrow in the past and they
3 have been able to deliver road salt in a timely manner. The amount budgeted is \$300,000 and
4 actual cost will be dependent on the number of storms we get. Councilman Higginson made a
5 motion to approve the contract with Broken Arrow, as recommended. Councilman Tolman
6 seconded the motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight,
7 Moss and Tolman voted “aye”.

8
9 **PURCHASE OF NEW FUELING SYSTEM APPROVED FOR**
10 **STREET DEPARTMENT SHOPS – WESTECH EQUIPMENT**

11 Mr. Blowers presented a request from the Street Department to purchase a new fueling
12 system from Westech Equipment in the amount of \$43,251.00. He said the current fuel
13 dispensing and management system, used by all City departments, has been in service since
14 before 1990 and is not compatible with the new Munis computer system, as well as being
15 difficult to maintain due to replacement parts becoming obsolete. Two vendors sent quotes and
16 the quote from Westech was the low bid. Councilman Higginson made a motion to award the
17 bid to Westech Equipment, as recommended. Councilman Knight seconded the motion and
18 Councilpersons Higginson, Holbrook, Knight, Moss and Tolman voted “aye”.

19
20 **BOB’S TREE SERVICE AWARDED CONTRACT FOR**
21 **GREEN WASTE GRINDING FOR LANDFILL**

22 Mr. Blowers explained that the Landfill uses an outside vendor to grind all the green
23 waste brought into the landfill. Two vendors were asked to provide quotes and it is
24 recommended that Bob’s Tree Service be awarded the contract in the amount of \$425 per hour
25 @ 9,000 cubic yards in 25 hours at a cost of \$10,625.00. The contract was offered for FY 2014
26 and FY 2015. The budget for this service is \$80,000/year. Following a short discussion,
27 Councilwoman Holbrook made a motion to award the green waste grinding contract to Bob’s
28 Tree Service, as recommended. Councilman Higginson seconded the motion and voting was
29 unanimous. Councilpersons Higginson, Holbrook, Knight, Moss and Tolman voted “aye”.

30
31 **APPROVAL GIVEN FOR POLICE DEPARTMENT TO**
32 **PURCHASE TWO NEW VEHICLES**

33 Chief Ross presented a request for the Police Department to be given approval to
34 purchase two vehicles – one for patrol and one for the detective division. It is recommended that
35 the State bid be approved for a Ford Explorer (patrol) from Willey Ford at a cost of \$27,996.00;
36 and a Toyota Camry (detectives) from Tony Divino Toyota at a cost of \$26,807. Two vehicles
37 will be traded in later this summer to offset some of the cost. The total purchase price of both
38 vehicles is \$54,803, which is within the amount budgeted. Councilman Moss motioned to
39 approve the purchase of the police vehicles, as presented. Councilman Higginson seconded the
40 motion and voting was unanimous. Councilpersons Higginson, Holbrook, Knight, Moss and
41 Tolman voted “aye”.

42
43 In response to a question from the Council, Chief Ross reported that citizens were very
44 cooperative and compliant with fireworks restrictions and that the number of calls/complaints
45 was down from previous years during the holiday season.

1 **DAVE BADHAM RE-APPOINTED TO SERVE ON**
2 **PLANNING COMMISSION**

3 Mr. Jensen reviewed that Dave Badham has served on the Planning Commission since
4 May, 2007 and has been a valuable asset to this body. He has enjoyed serving and is willing to
5 serve another four-year term. It is the Mayor's recommendation that he be re-appointed to serve
6 for a term of four years, ending on July 1, 2017. Councilwoman Holbrook motioned to re-
7 appoint Mr. Badham to the Planning Commission, as recommended. Councilman Knight
8 seconded the motion which carried unanimously. Councilpersons Higginson, Holbrook, Knight,
9 Moss and Tolman voted "aye".

10
11 **ORD. NO. 2013-06 ADOPTED RE: ELECTRONIC SIGNS**

12 Mayor Johnson referred to the Study Session discussion previous to this meeting and
13 asked if there were any further comments from the Council regarding the proposed electronic
14 sign ordinance prior to recommending it for adoption. Councilman Knight motioned to table
15 action on this matter. The motion died for lack of a second.

16
17 Councilman Tolman made a motion to approve Ordinance No. 2013-06 entitled AN
18 ORDINANCE AMENDING CHAPTER 03 (DEFINITIONS) AND CHAPTER 19 (SIGNS) OF TITLE 14, THE
19 BOUNTIFUL LAND USE ORDINANCE, pertaining to electronic message centers. Councilwoman
20 Holbrook seconded the motion. The Mayor called for further discussion and Councilman Knight
21 indicated that he felt it is not necessary to change the ordinance and that he did not appreciate the
22 fact that the ability for the City Council to review what the Planning Commission has decided
23 has been taken away from us (the City Council). He said that "it is a miscarriage of our own
24 authority on the Council. The sign ordinance should not have been turned over to the Planning
25 Commission". The Mayor called for a vote on the motion. Councilpersons Higginson,
26 Holbrook, Tolman and Moss voted "aye"; Councilman Knight voted "nay".

27
28 **SOUTH DAVIS TRANSIT STUDY UPDATE**

29 Mr. Hill reviewed that the Council/RDA Board considered a proposal from UTA in June
30 2012 to participate in a followup study to the South Davis Transit study. The Council chose to
31 not participate financially in the study; however, staff has continued to attend meetings to
32 monitor the work being done. The consultants for this study are evaluating possible alignments
33 for a transit corridor and currently are not considering any alignments through Bountiful. He
34 expressed concern that the transit issue is going forward and Bountiful is not participating in the
35 planning process and suggested that the City want to be at the table for future discussions.

36
37 Councilman Moss expressed concern that the sales tax collected from Bountiful residents
38 and used for the transit studies in the past have provided no concrete benefit and he questioned
39 the wisdom of continuing to provide funding. Councilwoman Holbrook acknowledged the lack
40 of direction from the previous studies, but said that we need to consider participating again to
41 help in defining and meeting needs of our residents. Mr. Jensen reviewed data that has been
42 gained from previous studies and he called attention to the proposed busing system (as opposed
43 to a rail system) in the downtown areas. He further noted that it is the recommendation of staff
44 for Bountiful to participate in the study.

1 Following continued discussion, Councilman Knight made a motion to authorize \$15,000
2 from RDA funds to become a formal partner in the South Davis Transit study. Councilwoman
3 Holbrook seconded the motion which carried by a majority. Councilpersons Knight, Holbrook
4 and Higginson voted “aye”. Councilmen Moss and Tolman voted “nay”.
5

6 The meeting adjourned at 8:16 p.m. on a motion made by Councilman Moss and
7 seconded by Councilman Knight. Voting was unanimous with Councilpersons Higginson,
8 Holbrook, Knight, Moss and Tolman voting “aye”.
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JOE L. JOHNSON, Mayor

KIM J. COLEMAN, City Recorder

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