

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Police Training Room (and via Zoom meeting)

4 April 8, 2020 (4:00 p.m.)
5

6 Present:

7 Committee Members: Millie Segura Bahr (Chair), Randy Lewis,
8 Kate Bradshaw
9 City Manager: Gary Hill
10 Assistant City Manager: Galen Rasmussen
11 Department Personnel: Gary Blowers, Charles Benson, Lloyd Cheney,
12 Todd Christensen
13

14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.
17

18 Committee chair Millie Segura Bahr called the meeting to order at 4:08 p.m., and welcomed those in
19 attendance. The meeting was turned over to Gary Blowers to review budgets.

20 **PRESENTATION OF BUDGET**

21 **Streets Department Budget**

22 Gary Blowers and Charles Benson presented a PowerPoint slide presentation with several slides to
23 highlight the operations of the Streets Department. Snowplowing operations were reviewed and it
24 was noted that 15,200 tons of salt has been used to-date on keeping roads clean.

25 Street operations were reviewed including street signs, patching, paving, and road striping. For
26 instance, road striping costs \$96,828 annually. Shop maintenance is a centralized service provided for
27 all departments of the City along with the South Davis Metro Fire Agency. About 500 pieces of
28 equipment are serviced at wholesale prices. The department also provides asphalt patching citywide.
29 During the 2019 calendar year there were 7,388 tons of patching performed and 24 miles of roadway
30 were paved. Snow removal is also a service provided and during 2019 costs totaled \$933,534. The
31 typical Spring Clean-up provided to residents was cancelled this year due to the COVID-19 pandemic
32 but will be resumed next season.

33 Road reconstruction activities were reviewed and it was noted by Gary Hill that road reconstruction
34 currently costs of about \$1,000,000 per mile using City crews and equipment. Gary Blowers
35 completed the presentation of the Streets Department budget by highlighting line items in the budget
36 with notable changes from the prior year. Personnel services line items changed primarily due to a
37 provision of a cost of living allowance (COLA), change in health insurance premiums and merit

1 increases for eligible employees. The budget includes one additional new mechanic that will be
2 funded by increased maintenance paid for by the South Davis Metro Fire Agency.

3 The Buildings account has a \$1,846,000 increase to provide for the construction of a vehicle storage
4 and truck wash building. The facility will be used by all departments with fleets in the City. The road
5 reconstruction line includes various projects throughout the City. The machinery and equipment
6 account is budgeted for the purchase of two dump trucks. However, about \$245,000 will be received
7 from a grant to help fund the truck purchases. Special highway supplies is the account used for
8 purchasing of road salt. The contracts for salt and road striping have been extended at the same
9 rates.

10 Streets Department fees were also reviewed. All fees are the same except for some adjustments to
11 recognize material cost increases. The long-term capital plan was also reviewed and it was noted that
12 the plan is subject to change depending on capital facility needs year-to-year.

13 Recycling Fund Budget

14 Charles Benson reviewed the curbside recycling program. Gary Blowers noted that there is a
15 proposed fee increase of \$0.75 per can to help cover increased collection costs passed along to the
16 City from Ace Recycling. Even with a fee increase the fund will still require a subsidy from the Landfill
17 Fund due to an ongoing downturn in the market for recyclables. The contract with Ace Recycling will
18 continue with a cost of living increase specified in the contract.

19 A discussion regarding rate increase options was held. For comparison, Gary Hill also reviewed fee
20 increase plans of other enterprise fund operations in the City. Fee increases in the budget are being
21 proposed also by the Power, Recycling, Storm Water and Sanitation funds. The right mix of increases
22 will need to be decided upon before final budget adoption. Committee members expressed comfort
23 with the proposed \$0.75 rate increase based on financial needs of the Fund.

24 The presentation concluded with a review of notable line items in the budget by Gary Blowers.

25 Storm Water Fund Budget

26 Charles Benson reviewed operational aspects of the Storm Water Fund using a slide presentation.
27 Repair and cleaning of storm water lines and outlets is performed annually. Detention basins are also
28 maintained as a crucial component of the system in retaining water to avoid flooding. A review of
29 projects planned for the year was made.

30 Key budget line items were reviewed with committee members by Gary Blowers. Projects planned for
31 Fiscal Year 2021 were outlined for repair and replacements. Staff is proposing a \$0.50 increase
32 monthly in the equivalent residential unit (ERU) fee for customers to keep pace with capital
33 replacement needs. Committee member Bradshaw asked for details on the ERU fee. Todd

1 Christensen provided details on how the ERU is calculated. Lloyd Cheney noted that the staff is
2 proposing the same \$0.50 monthly increase for Fiscal Years 2021, 2022 and 2023 to keep pace with
3 capital needs. The replacement schedule using the fee increase is also outlined year by year in the
4 long-term capital plan. The geographic layout of Bountiful affects the costs ultimately paid for storm
5 water management. Todd Christensen noted that the storm water system is of more concern for
6 needed improvements than most other funds in the City.

7 Landfill Fund Budget

8 Charles Benson reviewed the landfill operations with a slide presentation. The loading area for
9 residents dropping off waste materials is scheduled to be paved to improve access by both the
10 residents and staff. Commercial loads will continue to be taken to another area of the landfill. Green
11 waste grinding operations were reviewed along with composting.

12 Gary Blowers reviewed the line item budget of the landfill highlighting changes to revenue lines
13 including gate receipts to recognize increased usage at the landfill. Expense lines were also reviewed
14 noting changes in landfill closure expenses and machinery and equipment purchases for a large haul
15 truck, service truck, and a message board in Fiscal Year 2021.

16 Committee member Lewis asked a question regarding the process for compost and any environmental
17 concerns. The process followed is the simple grinding of green waste direct from residents with no
18 added elements to cause adverse environmental impacts.

19 Sanitation Fund Budget

20 Charles Benson outlined the operations of the Sanitation Fund. There are approximately 18,930 cans
21 emptied monthly by City Sanitation workers. Household hazardous waste is collected from residents
22 annually in October. During the most recent collection there were 674 residents who participated and
23 the cost assessed by the hazardous waste vendor was \$57,654. Committee member Bradshaw asked
24 about ways to extend the hazardous waste day to allow more residents to experience shorter lines.
25 Gary Blowers noted that the cost to expand the service would likely double the cost for adding one
26 more collection day.

27 Gary Blowers reviewed the line item highlights in the budget. There is a request in the budget for a
28 rate increase monthly of \$0.50 for the first can and \$3.50 for multiple cans. There is also a request to
29 increase the first can rate by \$1.00 in fiscal years 2022 and 2023.

30 Gary Hill asked Lloyd Cheney to prioritize the fees discussed in Recycling, Storm Water and Sanitation.
31 Mr. Cheney noted that Storm Water fee changes would be his highest priority followed by the
32 Sanitation fee changes then the Recycling fund fees. Gary Blowers concurred on the priority ranking.

1 It was noted that the budget includes a request for a sanitation truck for which there will be some
2 funds coming back from a grant to help defray the cost.

3 With no further comments or questions on any of the budgets, Committee member Bradshaw made a
4 motion to accept the tentative budget of the Streets, Recycling, Storm Water, Landfill and Sanitation
5 funds, as presented, and Committee member Lewis seconded the motion. Voting was unanimous
6 with Committee members Bahr, Lewis, and Bradshaw voting "aye".

7 The meeting adjourned at 6:04 p.m. on a motion made by Committee member Bradshaw and
8 seconded by Committee member Lewis. Voting was unanimous with Committee members Bahr,
9 Lewis and Bradshaw voting "aye".