

Minutes of the Water Committee Budget Review Meeting

Bountiful City Police Department Training Room (and electronically via Zoom)
April 7, 2020 (4:00 p.m.)

Present:

Committee Members:	Kendalyn Harris (Chair), Richard Higginson, Chris Simonsen, Millie Segura Bahr
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Water Department Director:	Mark Slagowski
Construction Superintendent:	Tracy Hatch
Water Technician:	Kraig Christensen
City Engineer:	Lloyd Cheney
Assistant City Engineer:	Todd Christensen

Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Committee chair Kendalyn Harris called the meeting to order at 4:00 p.m., and welcomed those in attendance.

PRESENTATION OF BUDGET

Mark Slagowski presented the detailed budget for the Water fund and responded to questions from the committee. It was noted that one member of the Water Department is out being evaluated for possible infection by the Coronavirus. A brief overview of current projects underway was given including plans for the purchase of a mobile generator. Committee member Higginson asked about the status of the existing Water study. Mr. Slagowski commented that the project is underway and gave a status.

A discussion of projects underway ensued for both Fiscal Year 2020 and Fiscal Year 2021 with questions from committee members. In responding to a question from Committee chair Harris regarding the typical volume of work annually (13,195 feet planned for fiscal year 2021) Mr. Slagowski noted that the volume is typical.

A question was asked by Committee member Simonsen as to the number of fire hydrants in the City. Mr. Slagowski and Tracy Hatch noted that there are about 1,700 hydrants in place and many of the hydrants are new.

The department management is projecting the same level of water sales as Fiscal Year 2020 but this estimate is deemed conservative given pending projects that will have increased service demand at some point in the fiscal year.

Mr. Slagowski reviewed the changes to the operating budget as written in the Tentative Budget Document.

A discussion of water sources and capacities was held along with a statement from management that additional capacity could be developed from various City-owned water wells.

Lloyd Cheney provided an additional note of the planned allocation of certain General Fund staff to the Water Fund in the Personnel Services section. This allocation is made to properly reflect the cost of servicing the needs of the Water Fund.

A review of capital expenses budgeted in Fiscal Year 2021 ensued. Reservoir projects planned were outlined. It was noted that the water wells category includes a restoration of the Calder Well that is not producing as it should. This project will span two budget years and the work plan was developed following a study from a professional consultant. Other wells and reservoir sites, including Hannah Holbrook, were discussed along with actions being taken to maintain them. The machinery and equipment budget line item covers a vehicle purchase and generator purchase. The Supervisory Control and Data Acquisition (SCADA) system is also being updated.

With no further comments or questions, Committee member Simonsen made a motion to accept the tentative budget of the Water fund, as presented, and Committee member Higginson seconded the motion. Voting was unanimous with Committee members Harris, Higginson and Simonsen voting "aye".

Gary Hill distributed a proposed fund balance reserves policy and led a discussion of its contents. There are policies cover the General Fund, Capital Projects Fund and the Enterprise Funds.

The meeting adjourned at 5:18 p.m. on a motion made by Committee member Higginson and seconded by Committee member Simonsen. Voting was unanimous with Committee members Harris, Higginson and Simonson voting "aye".