

**Approved Minutes of the  
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE  
Monday, August 04, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

**Planning Conference Room**  
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Amber Corbridge Lloyd Cheney Jill Fraiser
	Planning Tech	Rachel Coleman
Absent:	Recording Secretary	Sam Harris

**1. Welcome**

Chair Corbridge called the meeting to order at 3:00 p.m. and welcomed everyone.

**2. Meeting Minutes from April 14, 2025**

Item to be reviewed at the next meeting.

**3. Conditional Use Permit for a Detached Accessory Dwelling Unit at 325 South 285 West**

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Corbridge asked if the walkway goes all the way to the entrance and mentioned it being a condition of approval.

Applicant asked about the setbacks. Committee Member Corbridge mentioned that the setbacks are the same as if it was an accessory structure like a shed or garage.

Chair Corbridge opened the Public Hearing at 3:12 p.m. No comments were made. Chair Corbridge closed the Public Hearing at 3:13 p.m.

Committee Member Frasier was sworn in.

Committee Member Frasier motioned to approve the Conditional Use Permit for a Detached Accessory Dwelling Unit at 325 South 285 West. Committee Member Cheney seconded the motion. The motion was approved with Committee Members Corbridge, Cheney, and Fraiser voting aye.”

#### **4. Conditional Use Permit for Cell Tower Upgrade at 120 West 1000 North**

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Corbridge asked if it received a Conditional Use Permit when it was built. Planning Technician Coleman stated that Staff could not find a Conditional Use Permit from when it was originally built.

Committee Member Cheney referred to Bountiful City Land Use Code and asked about the requirement of the capacity for the two other providers and if this is meeting that requirement. Planning Technician Coleman indicated that Staff is not aware of that information. Committee Member Cheney asked if the existing equipment is all AT&T. Planning Technician Coleman indicated that Staff is not aware of that information. There was conversation about this topic including confirming that in the lease agreement it shall accommodate three (3) providers.

Chair Corbridge opened the Public Hearing at 3:28 p.m. No comments were made. Chair Corbridge closed the Public Hearing at 3:28 p.m.

Committee Member Cheney motioned to continue the Conditional Use Permit for Cell Tower Upgrade at 120 West 1000 North. Committee Member Fraiser seconded the motion. The motion was approved with Committee Members Corbridge, Cheney, and Frasier voting aye.”

#### **5. Adjourn**

Chair Corbridge adjourned the meeting at 3:31 p.m.