

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department
4 April 13, 2022 (4:00 p.m.)
5

6 Present:

7 Committee Members: Cecilee Price-Huish (Chair), Millie Segura Bahr,
8 Kendalyn Harris, Kate Bradshaw
9 City Manager: Gary Hill
10 Assistant City Manager: Galen Rasmussen
11 Department Personnel: Charles Benson, Scott Redding, Brett Latham,
12 Damian Izatt, Sherry Steed, Lloyd Cheney and
13 Todd Christensen
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15 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
16 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
17 Standard Examiner, and on the Utah Public Notice Website.
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19 Committee chair Cecilee Price-Huish called the meeting to order at 4:07 p.m. and welcomed those in
20 attendance. The meeting was turned over to Charles Benson and staff to review budgets.

21 **PRESENTATION OF BUDGET**

22 **Overview of Department Operations**

23 A slide presentation was shown for those present to overview the various department functions
24 within Streets, Recycling, Storm Water, Landfill and Sanitation. Highlights of the presentation
25 included:

- 26 • Last year 11,000 tons of road salt were used in keeping roadways open and safe.
- 27 • In a typical year, approximately \$96,000 is spent in painting roadway markings.
- 28 • Approximately 260,000 gallons of fuel was dispensed last year through the Streets Department
29 system. Each fuel delivery lasts about two weeks in servicing users.
- 30 • About 500 vehicles are maintained for the City and related entities by the staff of mechanics in
31 the Streets Department. Used oil is recycled for heating purposes at the Landfill.
- 32 • The various departments under management by Charles and his staff perform a variety of
33 specialty services in support of other departments and residents of the city including, Graffiti
34 removal; special clean-up in Spring and Fall; Household Hazardous Waste collection and similar
35 services.
- 36 • Road maintenance and construction services are performed annually including slurry seal,
37 patching, overlays, and reconstruction of asphalt roads. The roto mill equipment in use was

1 approximately \$400,000 to purchase. Concrete surfaced roadways are also constructed and
2 maintained via contracts managed by the Streets Department and Engineering Department.

3 **Streets Department**

4 Charles Benson outlined the major roles and critical functions of the department which are to:

- 5 • Maintain 160 miles of roadways.
- 6 • Clear roads of snow and other obstructions.
- 7 • Maintain vehicle fleets.

8 Fiscal Year priorities to be covered in the Fiscal Year 2022-2023 budget were reviewed including:

- 9 • Reconstruct 400 South, 200 West to 400 East.
- 10 • New road – Eagle Ridge Drive to Bountiful Blvd.
- 11 • Various road overlays.
- 12 • Pavement repairs.
- 13 • Equipment purchases.

14 Line-item budget highlights include changes in personnel services due to in part to a 3% cost of living
15 allowance, merit increases and market adjustments to maintain a competitive salary structure. Hiring
16 of staff continues to be a challenge as is the case with other departments due to a tough recruitment
17 environment. Various other categories in the operations and maintenance section of the budget
18 showed changes due to market changes and various operational needs within the department.
19 Capital project changes included \$1,775,000 decrease in roadway construction costs with increases in
20 new roadways and equipment.

21 **Recycling Fund**

22 Charles Benson reviewed the budget overview of the fund. A total of 13,035 cans are picked up bi-
23 weekly by Ace Recycling with recyclables being taken to Rocky Mountain Recycling. This recycling
24 function helps to reduce the amount of material being deposited in the Landfill which helps to extend
25 its useful life. The City pays about \$35 per ton currently to recycle waste but there are months where
26 the City is paid for recycled materials depending on market conditions.

27 A major role of this department includes the diversion of at least 10% of waste from the Landfill each
28 year. Line-item budget changes include mostly decreases in expense categories reflective of market-
29 based changes.

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1 **Storm Water Fund**

2 Charles Benson and Scott Redding provided an overview via a slide presentation of the storm water
3 system and issues that require maintenance which include pipe leaks and failures due to condition
4 and age. Concrete pipe is the usual replacement for older (primarily corrugated metal) pipe in the
5 system. There are 23 City-owned detention basins throughout the city along with other privately
6 owned basins that help in storm water detention and management. There are 71 miles of drain lines
7 in the city that must be maintained by department staff. Fiscal Year major roles and functions
8 include:

- 9 • Sweeping and other cleaning of gutters and inlets.
- 10 • Inspecting and cleaning of 10% of the system annually.
- 11 • Education of the community on storm water issues via public notices.

12 Line-item budget highlights for the upcoming fiscal year include:

- 13 • An increase of \$0.50 per Equivalent Residential Unit (ERU) or \$90,000 in additional revenue.
- 14 • A decrease in personnel services costs which is largely due to staffing changes.
- 15 • Various changes in operations and maintenance categories due to market prices.
- 16 • Federal ARPA funds are planned for use partially within the Storm Water Fund.
- 17 • Long-term capital plans were reviewed, and questions were answered by staff.

18 **Landfill Fund**

19 Charles Benson used a slide presentation to overview the Landfill operations. Mattresses and
20 refrigerators are recycled for a fee among other metals at the Landfill. Mattresses picked up during
21 special clean-up are not recycled. Green waste brought to the Landfill is processed by Bob’s Tree
22 Service with their contracted grinding equipment. Landfill rates were increased last year to \$40 per
23 ton on commercial customer loads to help reduce usage by unintended outside area customers. At
24 current fill rates, all phases of the Landfill are projected to be complete by the year 2080 with planned
25 changes in elevation of fill to 130 feet. Options for extending the life span of the Landfill include
26 tighter compaction methods; continuation of recycling; and shredding of incoming material. The
27 Landfill has a natural clay liner at the base instead of a man-made material. Ongoing ground water
28 and other monitoring are designed to detect any environmental issues that will need to be addressed.

29 Budget highlights include:

- 30 • Changes in personnel services due to cost of living and related accounts.
- 31 • Various changes in operations and maintenance categories reflective of operational needs and
32 market pricing.
- 33 • Capital items were also addressed.

1 Committee members asked about options for disposal of hazardous waste outside of the annual
2 collection date. Staff noted that this type of waste can be taken to a local vendor (Veolia) in North
3 Salt Lake for a fee charged by separately by that firm. Veolia is the firm that the City contracts with
4 for the annual Hazardous Household Waste Day at the Streets Department.

5 **Sanitation Fund**

6 Charles Benson reviewed the operational highlights of the Sanitation Fund. The department collects
7 about 19,000 cans weekly from customers. It was noted that the most recent Household Hazardous
8 Waste collection date was historically high at \$107,000 cost reflecting greater usage of this service by
9 residents. Major roles and functions of the department were outlined which include weekly curbside
10 collection of waste and delivery to the Landfill.

11 Fiscal year priorities include:

- 12 • Hiring of an additional full-time sanitation employee. Current sharing of employees between
13 departments causes shortages and delays in other critical functions which this hiring will help
14 to address.
- 15 • Purchase two replacement rear loader collection trucks and other equipment noted in the
16 long-term capital plan for the fiscal year.

17 Line-item budget highlights include a changed split of collection revenue with 95% going to the
18 Sanitation Fund and 5% to the Landfill Fund. Personnel services increases reflect a new employee plus
19 changes in the cost-of-living allowance, insurance premium changes and similar line items. Changes in
20 operations and maintenance categories were also highlighted and questions were addressed.

21 Performance measures were also briefly reviewed, and questions were answered.

22 **Committee Action and Adjourn**

23 Committee member Harris made a motion to accept the tentative budget of the Streets, Recycling,
24 Storm Water, Landfill and Sanitation funds, as presented, and Committee member Bahr seconded the
25 motion. Voting was unanimous with Committee members Price-Huish, Harris, and Bahr voting “aye”.

26 The meeting adjourned at 6:05 p.m. on a motion made by Committee member Price-Huish and
27 seconded by Committee member Harris. Voting was unanimous with Committee members Price-
28 Huish, Harris, and Bahr voting “aye”.