

1 **Minutes of the**
2 **Parks, Recreation & Arts Committee Budget Review Meeting**

3 Bountiful City Hall, Council Work Room
4 April 27, 2026 (4:00 p.m.)
5

6 Present:

7 Committee Members: Kate Bradshaw (chair), Dan Bell, Beth Child
8 City Council Member: Richard Higginson
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Department Personnel: Brock Hill, Lloyd Cheney, Todd Christensen, Thomas
12 Rhoades, Chris Stover, Paul (Geno) Flanary, Jessica Sims,
13 David Burgoyne
14

15 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
16 City Website and the Utah Public Notice Website.
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18 Committee chair Kate Bradshaw called the meeting to order at 4:03 p.m. and welcomed those in
19 attendance. Committee chair Bradshaw provided an overview of the budget process of the city along
20 with planned meetings. This meeting is held for the purpose of recommending actions to the full City
21 Council. It was noted that voting on all budget submissions would take place at the conclusion of
22 presentations.

23 **PRESENTATION OF BUDGETS**

24 **Cemetery Fund**

25 Lloyd Cheney, Brock Hill, and Geno Flanary reviewed fiscal priorities for the upcoming budget year.

26 Budget line-item changes for fiscal year 2027 were reviewed along with a capital request for an
27 expansion of the healing garden and a project to remove Pine road at the cemetery.

28 **RAP Tax Grant Applications**

29 Committee Chair Bradshaw reviewed with the committee a RAP Tax grant overview of the fiscal year
30 2027 funding requests and available funding for grants. It was noted that the city received a total of
31 \$155,435 in requests for grant funding. The fiscal year 2027 only has \$87,000 in available funding to
32 balance against these requests leaving a deficit of nearly \$68,435 between requests and funding
33 availability. Key points from the RAP Tax Grant Guidelines document were discussed.

34 Gary Hill led a discussion on several elements of some of the RAP Tax grant applications that were
35 ineligible under the guidelines. The grant application from Bountiful City Music in the Park Concerts was
36 also deemed ineligible as it is not a separate organization from the City.

1 The decision of the final funding of grants would not be made today. A sub-committee was formed with
2 City staff, Committee Chair Bradshaw, and Committee Member Child. This sub-committee would
3 provide a final recommendation of grant funding and adoption in June by the full City Council.

4 **Golf Fund**

5 Thomas Rhoades and Chris Stover discussed the fiscal year priorities for the course. Chris stated they
6 are proposing a green fee increase of \$2 (nine holes) and \$4 (18 holes) beginning in January 2027.
7 Committee Member Bell inquired about our rates compared to other municipal courses. Chris replied
8 that it is safe to say we are lower than the average. A discussion was had about the desire to begin
9 setting aside funds for a potential remodel or reconstruction of the clubhouse.

10 No significant changes in operations and maintenance categories are proposed with this budget. The
11 capital requests of the fund were also reviewed with the committee.

12 **Government Buildings Department**

13 Brock Hill was asked to review the budget request and overall aspects of the department along with
14 fiscal year priorities. No significant changes from the prior year are proposed in the budget other than
15 the personnel services budget decreased due to the retirement of Bruce Sweeten and the hiring of Alen
16 Ljubijankic. Brock also led a discussion on the department's capital budget.

17 **Parks Department**

18 Brock Hill reviewed the fiscal year 2027 budget request of the Parks Department along with its priorities.
19 The department is requesting in this budget three new full-time positions and a new part-time seasonal
20 crew. A discussion was held regarding the expansion of recreation properties in the city and the
21 corresponding workload for department employees. Budget line-items were reviewed along with the
22 capital requests of the department which include a new equipment for the new maintenance crew and
23 work on the department's greenhouse.

24 A question was raised and a discussion was held regarding the length and quality of the city's 24th of
25 July firework show. The committee recommended that the amount budgeted in the Park's department
26 be revisited to ensure a quality firework show is held.

27 **Trails Department**

28 Brock Hill reviewed fiscal year priorities of the department including work with the Forest Service to
29 obtain the necessary National Environmental Policy Act (NEPA) approvals for projects. Line-items in the
30 budget were reviewed with the committee including a discussion of capital plans.

31 **Recreation, Arts and Parks (RAP) Tax Fund –**

1 Gary Hill reviewed the fund priorities and major projects for Fiscal Year 2027. Line items of the budget
2 were reviewed with reference to RAP tax funding and how it is used per council guidelines. The current
3 RAP Tax authorization that began in April 2026 allowed for 75% of funds to be allocated to fund existing
4 City park infrastructure, 5% for public art, 5% for grants, and 10% for trails.

5 **Committee Action and Adjourn**

6 Committee member Bell made a motion to approve the budget submissions. The motion was seconded
7 by Committee member Child. Voting was unanimous with Committee member Bell, Bradshaw, and
8 Child voting aye.

9 Committee member Bell made a motion to adjourn with a second by Committee member Child. Voting
10 was unanimous with Committee member Bell, Bradshaw, and Child voting aye. The meeting adjourned
11 at 6:10 p.m.



Mayor Kate Bradshaw



City Recorder

