FY2025-2026
RAP TAX GRANT APPLICATION

APPLICANT INFORMATION

Organization Name: _____

Mailing Address: _____

Tax ID #: _____

Primary Contact: _____

Phone #: _____   E-mail: _____

Secondary Contact:_____

Phone #: _____   E-mail: _____

ORGANIZATION DETAILS

Registered 501(c)3 ☐   Other Non-Profit (please state type) ☐

FUNDING REQUEST

Ongoing Project ☐   Ongoing Event(s) ☐

Equipment ☐

HISTORY

Has your organization received prior funding from Bountiful City?   Yes ☐   No ☐

If yes, please list up to the last three grants received:

Grant Project Name	Year	Amount	Key Outcome(s)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

REQUIRED DOCUMENTATION

Please include the following sections within your organization's grant proposal.

SECTION - A
Provide a detailed plan and budget for how your organization plans to use RAP Tax funding. If your request aligns with a City Council Policy Priority area please state which policy priority your request would help to fulfill.

SECTION - B
Include narrative description and supporting data to illustrate the benefit(s) of your funding request for Bountiful City and its residents. This description should quantify the expected outcomes that would result from your organization receiving RAP Tax funding. Potential outcomes could include the number of residents to be served; the number of classes taught; or the dollar amount of local economic impact that the City would receive in return for allocating RAP Tax dollars to your organization.

SECTION - C
Provide a list of key staff or volunteers, their roles in your proposed funding request, and a brief description of their qualifications.

SECTION - D
Provide a list of other funding sources for the project or activity for which your organization seeks RAP Tax funding. Please include your organization funds, secured funding from other organizations, other pending funding requests, and the amount requested or received from each.

SECTION - E
Provide a detailed (line-item) annual budget for your organization and your most recent financial statements, if available.

SECTION - F
Provide a list of board members.

ACKNOWLEDGMENT OF RESPONSIBILITY

Please email (GalenR@Bountiful.gov) your completed grant proposal to: Galen Rasmussen, Assistant City Manager, Bountiful City Hall, 795 South Main, Bountiful, UT 84010, **before Monday, March 24, 2025, at 5:00 p.m.** Your completed grant proposal should include:

1.) The Application Form **2.)** Sections A – F **3.)** Acknowledgement of Responsibility

I have read and understood the instructions supplied by Bountiful City for processing this application (attached: "Bountiful City Recreation Arts & Parks (RAP) Tax Program Guidelines" and "RAP Tax Process Timeline"). The documents and/or information I have submitted are true and correct to the best of my knowledge. I understand that my application is not deemed complete until City staff has reviewed the application and notified me that it is deemed complete.

I will remain informed of the deadlines for submission of material and the progress of this application. I understand if my completed grant proposal has passed the selection process for review by the full City Council or respective sub-committees that I will be notified the week prior to any public hearings or public meetings. I understand that my organization may be asked to present to the City Council or respective sub-committees. I also understand that my organization's completed grant proposal and its review does not guarantee that funding will be granted.

If funding is granted to my organization, I understand that within one month of the project's completion I must provide a detailed report of how the funding was used, actual dollars spent relative to this grant proposal and budget, project results, and it's benefit to the community. Failure to complete this report of grant funding use will make my organization ineligible for funding during the next fiscal year. This report and the original grant proposal will also be on file and available at the City Manager's office at Bountiful City Hall.

APPLICANT SIGNATURE: _____ **DATE:** _____

NAME OF APPLICANT (PLEASE PRINT): _____