

# BOUNTIFUL CITY COUNCIL

**Tuesday, September 23<sup>rd</sup>, 2025**

**6:00 p.m. - Work Session**

**7:00 p.m. - Regular Session**

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.

## **AGENDA**

### **6:00 p.m. – Work Session**

1. Bountiful Fiber Update – Mr. Gary Hill pg. 3
2. Discussion on statutory regulations for the City’s event application process – Mr. Bradley Jeppsen pg. 5

### **7:00 p.m. – Regular Session**

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of the minutes of the previous meeting held on August 26<sup>th</sup> and September 9<sup>th</sup>, 2025 pg. 11
4. Council Reports
5. Consider approval of expenditures greater than \$1,000 paid on September 3<sup>rd</sup> and 10<sup>th</sup>, 2025 pg. 21
6. Consider approval of the purchase of exterior lighting upgrades through Vista Construction in the total amount of \$123,029 – Lieutenant David Gill pg. 25
7. Consider approval of the purchase of 1100 URD cable from Irby in the total amount of \$110,058 – Mr. Allen Johnson pg. 27
8. Consider approval of the purchase of a Dakota service body from Mountain States Industrial Service in the total amount of \$57,484 – Mr. Allen Johnson pg. 29
9. Adjourn

  
City Recorder



# City Council Staff Report

**Subject:** Bountiful Fiber Project Update  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Executive  
**Date:** September 23, 2025



## **Background**

The Bountiful Fiber project was approved by the City Council in 2023 following an extensive period of study, and with public input. The project is now substantially completed and months earlier than originally scheduled. The Fiber network continues to experience an increasing number of connections monthly in both residential and non-residential categories. Construction of the project was funded using a 30-year bond that is scheduled to be repaid via subscriber revenues but is backed by sales tax revenues of the City. The construction was accomplished by UTOPIA using B Jackson Construction as the main contractor. UTOPIA will serve as the City's partner for marketing and network management/operations.

## **Analysis**

For information of the Council and the public, the following project highlights and status are offered as of August 31, 2025:

- **Project composition:**
  - **10 Footprints** – A total of 10 hut locations throughout the City which house electronics and support equipment to both receive and distribute data connectivity throughout the backbone network.
  - **Fiber Network Lines and Conduit** – A total of 1.3 million feet of fiber and conduit completed to-date in a backbone network to which residents and businesses connect for internet and related services.
- **Total Potential Customers at build-out:** 18,742
- **Take Rates, Project and Actual by Fiscal Year**

Fiscal Year	Projected	Actual
2024	1%	0.08%
2025	5%	6.20%
2026	12%	9.10%
2027	30%	TBD
2028	35%	TBD
2029	37%	TBD
2030	40%	TBD

as of 9-1-2025

- **Currently Orderable Customers:**
  - Residential 13,055
  - Non-Residential 1,553

- Total 14,608
- **Currently Installed Customers:**
  - Residential 1,483
  - Non-Residential 73
    - Total 1,556
- **Financial Results:**
  - Project Budget \$47,384,665.05
  - Spent To-Date \$38,884,898.19
  - Remaining Budget \$ 8,499,766.86
- **Upcoming Items:**
  - UTOPIA / Bountiful Fiber public event at the Farmers Market – Friday, September 25<sup>th</sup> starting at 4:30 p.m.
  - Expanded marketing campaign to be conducted by UTOPIA to encourage more connections from HOAs and other large residential complexes.

### **Department Review**

This staff report has been reviewed and approved by the City Manager.

### **Significant Impacts**

None

### **Recommendation**

No action is required. This report is presented for information of the City Council and the public.

### **Attachments**

None

# City Council Staff Report



**Subject:** Regulation of Events and Film Production in Bountiful City  
**Author:** Bradley Jeppsen  
**Department:** Legal  
**Date:** September 23, 2025

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## **Background**

Bountiful City frequently receives applications for events that impact public property and the daily lives of residents. These events include races, festivals, parades, and increasingly, film productions. While the City currently has an event application process, it is not codified in ordinance. During a study session on September 9<sup>th</sup>, the Council opted to codify the event permit application with an expanded process for multi-day events.

City staff have amended the proposed ordinance based on the Council's direction.

## **Analysis**

This ordinance requires anyone holding an event on public property in Bountiful to first obtain a permit. Events are defined as organized activities that block access, restrict rights-of-way, or occupy large portions of city facilities. Applications for single-day events must be submitted at least ten business days in advance, with an added fee if filed late. The City may deny permits deemed overly disruptive, limit the number of events in the same area, and impose conditions to reduce traffic, noise, or other impacts. All events must also comply with existing laws, including noise and park regulations, and maintain access for emergency and city services.

Special rules apply to multi-day events. Organizers must apply at least thirty days in advance, provide detailed plans for traffic, sanitation, parking, and noise control, and cannot exceed seven consecutive days or fourteen total days per year. Expedited applications are allowed but require higher fees, and those submitted fewer than three business days before the event will not be accepted. Once approved, organizers must give at least forty-eight hours' notice to all residents and businesses within 400 yards of the event area or those whose access will be restricted, including details about closures, dates, and contact information.

## **Department Review**

The Bountiful City Legal, Parks, Public Works, Police Department and City Recorder have collaborated and worked together on the proposed ordinances.

## **Significant Impacts**

**Stronger regulation of multi-day events** – Limits how long and how often they can occur, requires detailed plans, and bans overnight camping, reducing long-term disruptions.

**Advance notice to neighbors** – Ensures residents and businesses within 400 yards are informed at least 48 hours before an event, improving transparency and reducing conflicts.

**Clear timelines and fees** – Establishes deadlines for applications, with higher fees for expedited review, encouraging early planning while covering City costs for late requests.

**Enforcement and penalties** – Provides the City with authority to deny disruptive events, remove unauthorized property, impose misdemeanor charges, and ban repeat violators for up to 12 months.

### **Recommendation**

Staff recommends that the City Council provide and additional direction on the attached draft ordinance codifying the City’s event application process and applying it consistently to all events, including film productions.

### **Attachments**

#### **1. Draft Ordinance 2025-XX – Comprehensive Event Regulation**

## **Title 6. Public Works and Property**

### **Chapter 18. Use of Public Property for an Event**

#### **6-18-101. Definitions.**

#### **6-18-102. Permit Required.**

#### **6-18-103. Event Application.**

#### **6-18-104. Multi-Day Events.**

#### **6-18-105. Notice.**

#### **6-18-106. Compliance With Other Laws.**

#### **6-18-107. Constitutional Rights and Waivers.**

#### **6-18-108. Penalties.**

#### **6-18-109. Appeals.**

#### **6-18-110. Severability.**

#### **6-18-101. Definitions.**

For the purposes of this Chapter, the following terms shall have the meanings indicated:

- (a) **Public Property** means any property, facility, street, sidewalk, park, building, lot, right-of-way, or other area owned, leased, or managed by Bountiful City.
- (b) **Event** means any gathering, celebration, demonstration, competition, or other organized activity not hosted, sponsored, or co-sponsored by Bountiful City, that requires the use of Public Property in a manner that:
  - (1) Excludes or limits access by members of the public to any portion of Public Property;
  - (2) Obstructs public roads, parking lots, or sidewalks;
  - (3) Requires temporary closure or restriction of public rights-of-way; or
  - (4) Occupies more than fifty percent (50%) of the available spaces within any City-owned parking lot or facility.
- (c) **Event Area** means all residences, businesses, and property located within four hundred (400) yards of the road closure, parking lot, park, or any other public property designated for Event use in in the application; or whose only access to their property will be restricted by the Event.
- (d) **Multi-Day Event** means any Event that:
  - (5) Lasts more than forty-eight (48) consecutive hours, including time for set-up, operation, and take-down; or

(6) Consists of a series of related Events that cumulatively require the use of Public Property for more than seventy-two (72) hours in a twelve-month period, including set-up, operation, and take-down.

**6-18-102. Permit Required.**

(a) No person shall conduct or sponsor an Event on Public Property without first obtaining an Event Permit issued by Bountiful City.

(b) Applications shall be submitted in writing to the City Recorder.

(c) In considering all applications, the City shall evaluate the potential impact on nearby residents and businesses, including traffic, parking, and noise.

(d) The City may impose reasonable conditions on any application to mitigate adverse impacts.

(e) The City may deny any application deemed unreasonably disruptive to the nature of the community.

(f) No more than one application may be approved for any single Event Area within a 30-day period. If more than one application for an Event Area is submitted priority shall be given to the first application submitted.

**6-18-103. Event Applications.**

(a) Completed Event applications shall be submitted to the City Recorder:

(1) Applications must be submitted no less than ten (10) business days prior to the scheduled Event and will not incur a fee.

(2) Applications submitted fewer than ten (10) business days before the Event must include a one hundred fifty-dollar (\$150.00) fee.

(3) If the City cannot review the application before the Event date, the fee shall be refunded in full.

**6-18-104. Multi-Day Events.**

(a) Applications for Multi-Day Events shall include:

(1) A description of the proposed schedule;

(2) Expected attendance;

(3) Plans for traffic control, sanitation, noise mitigation, and a road closure map;



(4) A parking plan to minimize impact on surrounding areas;

(5) Any other information requested by the City.

(b) Applications must be submitted to the City Recorder no less than thirty (30) calendar days before the scheduled Event.

(1) The City shall review and approve, approve with conditions, or deny the application within fifteen (15) business days of receipt.

(2) Expedited applications submitted fewer than fifteen (15) calendar days before the Event must include a five-hundred-dollar (\$500.00) fee.

(3) If the City cannot review the application before the Event date, the fee shall be refunded in full.

(4) Applications submitted fewer than three (3) business days before the Event will not be accepted.

(c) Overnight camping is prohibited.

(d) A Multi-Day Event may not exceed seven (7) consecutive days within any thirty (30) day period, nor more than fourteen (14) total days within a twelve (12) month period.

#### **6-18-105. Notice.**

(a) After receiving a Multi-Day Event Permit, organizers must provide at least forty-eight (48) hours' notice to all residents and businesses in the Event Area.

(b) The notice must include a brief description of the Event, its dates and times, any closures, and contact information for a representative.

(c) Notice may be delivered in person, left in a conspicuous location, or sent via first-class mail.

#### **6-18-106. Compliance With Other Laws.**

(a) All Events must comply with applicable federal, state, and local laws, including:

(1) The Bountiful City Noise Ordinance;

(2) The Bountiful City Park Reservation process;

(3) Other relevant provisions of the Bountiful City Code.

(b) If the Event involves use of a City park, a separate park reservation application must be completed.

(c) Events must maintain access for City departments, including garbage collection, emergency services, and utility maintenance.

#### **6-18-107. Constitutional Rights and Waivers.**

(a) Bountiful City affirms the constitutional rights of citizens to free speech and peaceful assembly.

(b) Application fees may be waived for nonprofit organizations or groups exercising those rights in accordance with this Chapter.

#### **6-18-108. Penalties.**

(a) Any person who conducts or sponsors an Event without an approved Permit, or violates any Permit condition, shall be guilty of a Class B misdemeanor.

(b) The City may remove, at the owner's expense, any property placed on Public Property in violation of this Chapter.

(c) Violations may result in a twelve (12) month ban on applying for future Event Permits. Written notice will be provided and may be appealed under Section 6-18-109.

(d) Additional civil or criminal penalties under state law or other City Code provisions may also apply.

#### **6-18-109. Appeals.**

(a) Any individual whose application is denied, or who is deemed ineligible under Section 6-18-108(c), may appeal to the City Manager or designee. Appeals must be submitted in writing to the City Recorder before the scheduled Event or within fifteen (15) business days of receiving notice. A written decision will be issued within five (5) business days of receipt.

#### **6-18-110. Severability.**

(a) If any part of this Chapter is found to be invalid or unconstitutional, the remaining provisions shall remain in full force and effect.

Minutes of the  
BOUNTIFUL CITY COUNCIL  
August 26, 2025 – 7:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

**Regular Meeting – 7:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Beth Child, Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Finance Director	Tyson Beck
	Planning Director	Francisco Astorga
	Streets Director	Charles Benson
	Power Director	Allen Johnson
	Asst. City Engineer	Todd Christensen
	Parks Director	Brock Hill
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Matt Murri

**WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

Mayor Harris called the meeting to order at 7:03 pm and welcomed those in attendance. Ms. Lisa Hicks led the Pledge of Allegiance and Mr. Chris Cousins offered a prayer.

**PUBLIC COMMENT**

The time for public comment began at 7:05 pm.

Ms. Valerie Willard (2139 Ridgewood Way) said she feels the on-street parking regulations in the current code need to be revisited because, as written, they are susceptible to abuse. She also asked what the process is once a resident makes a complaint; how they will be notified and updated about the situation, and what to expect next.

The time for public comment ended at 7:07 pm.

**COUNCIL REPORTS**

Councilmember Price-Huish reported that the BCYC is back in full swing for this school year. She also recognized the exceptional group of people at the Power Department and on the Power Commission who work hard keeping the lights on in Bountiful. She reported that she attended the

1 UAMPS conference at Lake Tahoe last week, and said she was impressed with the importance of  
2 being part of that association. She told the Council to be prepared to hear more updates about  
3 upcoming issues in the coming months.

4 Mayor Harris reported that the Sewer District is building a new administration building and is  
5 also conducting a feasibility study about consolidating the North and South plants.

6 Councilmember Child reported that the Summer Concert series was over and thanked Mr.  
7 Richard Watson for all the time and work he puts in to make those happen each year. She reported  
8 that the 9/11 Day of Service will take place on Saturday, September 13<sup>th</sup> this year. She encouraged  
9 everyone to visit the City website to find projects to participate in. She reported that the Freedom's  
10 Light event will take place September 19<sup>th</sup> – 21<sup>st</sup> at Bountiful Park and thanked the Parks Department  
11 for helping all the summer events go smoothly.

12 Councilmember Bradshaw reported that Lakeview Hospital received another 5-star rating for  
13 Medicaid and Medicare centers. She also congratulated them on receiving a \$23M award to do  
14 significant renovations and expansions to their operating rooms and surgical suites.

15 Councilmember Higginson did not have a report.

16 Councilmember Price-Huish reported that the public will have the opportunity to comment on  
17 the updated general plan at the next Planning Commission meeting on September 2<sup>nd</sup>, at 6:30 pm. She  
18 added that the Council will happily accept phone calls, emails, and written comments up until that  
19 day.  
20

#### 21 **CONSIDER APPROVAL OF THE PRELIMINARY JUNE FINANCIAL REPORT**

22 Councilmember Bradshaw made a motion to approve the Preliminary June 2025 financial  
23 report and Councilmember Higginson seconded the motion. The motion passed with  
24 Councilmembers Bradshaw, Child, and Price-Huish voting "aye."  
25

#### 26 **CONSIDER APPROVAL OF ORDINANCE NO. 2025-13, A LAND USE TEXT** 27 **AMENDMENT ADDRESSING BUILDING HEIGHT FOR ACCESSORY STRUCTURES IN** 28 **SINGLE-FAMILY RESIDENTIAL ZONES – MR. FRANCISCO ASTORGA**

29 Mr. Francisco Astorga explained that his staff took the recommendations of the City Council  
30 from their last meeting and drafted an Ordinance for them to review regarding accessory structure  
31 heights. He added that staff would also like some direction regarding Mansard roofs, whether to  
32 apply the changes to them as to the other roof types, or to leave them as they are in the code  
33 currently. After some discussion, the Council decided to keep the current code language regarding  
34 Mansard roofs instead of changing it to the new height and sidewall restrictions.

35 Councilmember Bradshaw made a motion to approve Ordinance 2025-13 with the following  
36 amendment; adding "For a flat or mansard roof, the sidewall shall be measured from the average  
37 slope of the ground to the highest point of the roof, including any coping, parapet, or similar feature."  
38 to the following places in the ordinance; under "Accessory Structure, Permitted Use", b, I, (A), (3),  
39 and under "Accessory Structure, Conditional Use", d, I, (A), (3). Councilmember Child seconded the  
40 motion which passed with Councilmembers Bradshaw, Child, Higginson, and Price-Huish voting  
41 "aye."  
42

#### 43 **CONSIDER APPROVAL OF A PROPOSAL FROM SWCA TO PERFORM CULTURAL** 44 **AND WILDLIFE RESOURCE SURVEY WORK, IN THE TOTAL AMOUNT OF \$21,712 –** 45 **MR. TODD CHRISTENSEN**

1 Mr. Todd Christensen explained that the next stage of the Trails Implementation Plan will be  
2 to build nine additional miles of trails that will go through US Forest Service land and thus require a  
3 NEPA study. The City received bids from SWCA and from Logan Simpson for the survey work and  
4 is proposing the City accept the low bid from SWCA. He added that the City received a grant from  
5 the State of Utah Outdoor Recreation Initiative program, which will hopefully cover about 75% of  
6 the cost of this study.

7 Councilmember Child asked about the timeline for completion of this next group of trails. Mr.  
8 Christensen answered that the trails will likely be built in 2027 due to a variety of factors.

9 Councilmember Price-Huish made a motion to approve the proposal from SWCA and  
10 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
11 Bradshaw, Child, Higginson, and Price-Huish voting “aye.”  
12

13 **CONSIDER APPROVAL OF THE REBUILD OF THE SMALL PAVILLION AT**  
14 **BOUNTIFUL PARK BY LAUNCH CONSTRUCTION, IN THE TOTAL AMOUNT OF**  
15 **\$34,712 – MR. BROCK HILL**

16 Mr. Brock Hill explained that the small pavilion by the stage at Bountiful Park is damaged,  
17 aging, and needs significant work to be serviceable and safe for use. He added that this project was  
18 not budgeted for in this budget cycle, but he believes there is enough money to cover the cost,  
19 although they may need to amend the budget in the spring. Staff is recommending that the City  
20 accept the proposal from Launch Construction for the rebuild.

21 Councilmember Bradshaw said she is glad that staff are fixing the pavilion now, because it is  
22 needed and an important pavilion for the many events that take place at that park.

23 Councilmember Bradshaw made a motion to approve the proposal from Launch Construction  
24 and Councilmember Higginson seconded the motion. The motion passed with Councilmembers  
25 Bradshaw, Child, Higginson, and Price-Huish voting “aye.”  
26

27 **CONSIDER APPROVAL OF THE ECHO TRANSMISSION LINE PHASE ONE**  
28 **INSULATOR AND CROSSARM CHANGE-OUT BY WASATCH ELECTRIC, IN THE**  
29 **TOTAL AMOUNT OF \$179,138 – MR. ALLEN JOHNSON**

30 Mr. Allen Johnson explained that after the fire on the Echo transmission line, staff are being  
31 proactive and looking at changing out the insulators and cross arms all along that line to prevent  
32 another disaster. The terrain is mountainous and beyond the scope of the power employees to  
33 perform, so staff are requesting the City hire Wasatch Electric to do the job. The Power Department  
34 bought all the supplies for the project last year and Wasatch Electric will install everything. They  
35 plan to start October 20<sup>th</sup> and it should take about 2 weeks to complete the change-out. This is Phase  
36 1 of the change-out; another phase will take place next year.

37 Councilmember Price-Huish made a motion to approve Phase 1 of the Echo transmission line  
38 change-out by Wasatch Electric and Councilmember Child seconded the motion. The motion passed  
39 with Councilmembers Bradshaw, Child, Higginson, and Price-Huish voting “aye.”  
40

41 **CONSIDER APPROVAL OF A PROPOSAL FROM ECI FOR THE PINEVIEW**  
42 **HYDROELECTRIC CONTROL SYSTEM REPLACEMENT, IN THE TOTAL AMOUNT**  
43 **OF \$953,915 – MR. ALLEN JOHNSON**

44 Mr. Johnson explained that the hydroelectric control system at Pineview is not supported  
45 anymore, so staff have been working for a couple of years to find a new company to work with on an

1 updated system. Staff are recommending the City use ECI for the new system. Equipment will arrive  
2 this fall and should be operational in April of next year.

3 Councilmember Price-Huish expressed how necessary this resource is for the City's power  
4 needs and thanked Mr. Johnson for his work investing in and keeping the Pineview Hydro  
5 operational and thus keeping power costs lower.

6 Councilmember Price-Huish made a motion to approve the proposal from ECI and  
7 Councilmember Higginson seconded the motion. The motion passed with Councilmembers  
8 Bradshaw, Child, Higginson, and Price-Huish voting "aye."  
9

10 **CONSIDER APPROVAL OF THE PURCHASE OF A BATTERY SYSTEM FOR THE NW**  
11 **SUBSTATION FROM EXPONENTIAL, IN THE TOTAL AMOUNT OF \$42,422 – MR.**  
12 **ALLEN JOHNSON**

13 Mr. Johnson explained that this was the very last purchase required for the NW Substation  
14 rebuild project. The rebuild will begin September 15<sup>th</sup>. He explained that everything that is controlled  
15 at the substation is done by battery in case there is an outage. Staff recommend purchasing from  
16 Exponential because they are the only company who was able to meet the specifications needed for  
17 this project. There will be a ten-week lead time, which will be fine.

18 Councilmember Child made a motion to approve the proposal from Exponential and  
19 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
20 Bradshaw, Child, Higginson, and Price-Huish voting "aye."  
21

22 **CONSIDER APPROVAL OF THE CONSTRUCTION OF THE RETAINING WALL AND**  
23 **ROADWAY IMPROVEMENTS ON MUELLER PARK ROAD BY TAYLOR ELECTRIC IN**  
24 **THE TOTAL AMOUNT OF \$54,552 – MR. LLOYD CHENEY**

25 Mr. Lloyd Cheney explained that the project to build a retaining wall on Mueller Park Road is  
26 underway, but the excavation turned out to be much more extensive than was originally anticipated  
27 when the project was bid. The project will now cost an additional \$22,000, which is about 10% of the  
28 contract price. So, staff decided it would be wise to ask the Council to approve a single allocation of  
29 25% of the project budget in case they run into other issues while completing the project. He said that  
30 staff do not anticipate spending any of the extra money, but they want to know they have the ability  
31 to build it correctly instead of pushing it onto future engineers to deal with later.

32 Councilmember Price-Huish made a motion to approve the total cost from Taylor Electric and  
33 Councilmember Higginson seconded the motion. The motion passed with Councilmembers  
34 Bradshaw, Child, Higginson, and Price-Huish voting "aye."  
35

36 **ADJOURN**

37 Councilmember Price-Huish shared the news that Bountiful was awarded the Healthy Utah  
38 Community designation and thanked everyone who was involved in helping with the application.

39 Mayor Harris thanked Councilmember Price-Huish for spearheading the effort and thanked  
40 Mr. Astorga for his support as well.

41 Councilmember Bradshaw made a motion to adjourn the meeting and Councilmember Child  
42 seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, and  
43 Price-Huish voting "aye."  
44

45 The meeting was adjourned at 8:15 pm.

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*Mayor Kendalyn Harris*

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*City Recorder*

PENDING

Minutes of the  
BOUNTIFUL CITY COUNCIL  
September 9, 2025 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

**Work Session – 6:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Beth Child, Richard Higginson, Matt Murri
	City Manager	Gary Hill
	Asst. City Attorney	Galen Rasmussen
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Chief of Police	Ed Biehler
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Cecilee Price-Huish

Mayor Harris called the meeting to order at 6:20 pm and apologized for the late start, which was due to some technical issues with online streaming.

**DISCUSSION ON STATUTORY REGULATIONS FOR THE CITY’S EVENT**  
**APPLICATION PROCESS – MR. BRADLEY JEPPSEN**

Mr. Bradley Jeppsen explained that there has been an application to change the City’s event application process and regulations regarding filming. In response, staff have looked at the regulations and made some broader suggestions concerning events in general. He explained that in discussing these issues, it’s important to understand that restricting events can encroach on people’s constitutional rights of speech. So, any regulations must allow for those rights to be exercised to some degree.

He explained that the current process requires an application to be submitted at least ten business days before the event, after which it is reviewed by the departments and approved, with no fees required. Event applications are generally approved, unless significant road closures are being proposed, and sometimes the applicant is required to have insurance before being approved.

He explained the staff recommendation first; a broader regulation for all events taking place in the City. It proposes the creation of fees associated with applications that need to be expedited, defines “impacted neighbors” as those living within 400 yards and/or having access to their home blocked. Different types of events would also be defined in this update; single events, multi-day events and ongoing events.

The second option would only apply to filming and require no filming past 5 pm, that all parking be off-site, that notice be given to neighbors within 500 feet of the site, and that there be a 10-day business comment.



After some discussion, the Council gave Mr. Jeppsen direction on how to proceed with the drafting of an amendment. Most of them liked the staff option better but had a few issues they wanted to see addressed. They asked Mr. Jeppsen to look into more robust noticing requirements, off-site parking restrictions, how impacts to neighbors can be minimized, and how to determine appropriate fees to compensate staff time.

The work session ended at 7:05 pm.

**Regular Meeting – 7:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Beth Child, Richard Higginson, Matt Murri
	City Manager	Gary Hill
	Asst. City Attorney	Galen Rasmussen
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Water Director	Kraig Christensen
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Cecilee Price-Huish

**WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

Mayor Harris called the meeting to order at 7:08 pm and welcomed those in attendance. Mr. Dan Bell led the Pledge of Allegiance and Mr. Steven Rogers, Bountiful North Canyon Stake, offered a prayer.

**PUBLIC COMMENT**

The public comment period was opened at 7:10 pm.

Mr. David Harrison (285 East 1100 South) said that the Power Department installed the wrong light in a streetlight near his home, and he brought the issue to the Council back in May, but despite reassurances from the Power Department that they would fix it, nothing has been done yet.

Mr. Gary Davis (2814 South 500 West) made some suggestions about the event application changes being discussed during the work session; he feels the hours between 9 am and 5 pm are too limiting, and he thought a provision offering the Mayor of Bountiful a non-speaking role in film should be added. He also announced that the South Davis Metro Fire is hosting their annual Fire Prevention Night at Station 81 on Wednesday, September 10<sup>th</sup> from 6 to 8 pm. He also encouraged everyone to come sit in on the CERT class that begins at 6:30 pm.

The public comment period was closed at 7:14 pm.

**CONSIDER APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS HELD ON AUGUST 12<sup>TH</sup>, 2025**

Councilmember Murri made a motion to approve the minutes from the previous meeting and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, and Murri voting “aye.”

**BCYC REPORT**

The BCYC City Manager gave a short report about the latest BCYC activities, including a general planning meeting held on August 5<sup>th</sup> and a Back-To-School social held on August 19<sup>th</sup>. He said they will tour the Bountiful landfill on September 16<sup>th</sup> and help clean up the Kimball Mill on September 27<sup>th</sup>.

**COUNCIL REPORTS**

Councilmember Murri did not have a report.

Councilmember Child reminded people about the Freedom’s Light Festival taking place at Bountiful Park on September 18<sup>th</sup> - 20<sup>th</sup>.

Councilmember Bradshaw reported that the BDAC has a new curated and judged exhibit that showcases college artists. She encouraged everyone to go check it out, along with an exhibit in the basement with plein air pieces. She also reported that the Recreation District is proposing a 5% property tax increase, and the Truth in Taxation hearing will be held November 17<sup>th</sup>, at 6:30 pm at the recreation center. She said the budget documents are available on the public notice website for anyone interested in knowing more.

Councilmember Higginson thanked everyone who attended the Planning Commission meeting last week and utilized the comment period for the updated General Plan draft. He said he believes the Planning Commission will be very thoughtful and will deliver a good product to the Council once they have made some changes.

Mayor Harris asked Eric and Julie Hattabaugh to present the youth who participated in the American Legion Boys State and Girls State this year. The students each shared what they gained from this experience. Mr. Hattabaugh also announced that on September 21<sup>st</sup> at the Jeep Posse building, there will be a celebration for all those who attended Boys and Girls State.

**CONSIDER APPROVAL OF:**

a. **EXPENDITURES GREATER THAN \$1,000 PAID AUGUST 6<sup>TH</sup>, 13<sup>TH</sup>, 20<sup>TH</sup> and 27<sup>TH</sup>, 2025**

b. **JULY 2025 EXPENDITURE REPORT**

Councilmember Higginson made a motion to approve the expenditures paid August 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup>, 2025 and the July Financial report. Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, and Murri voting “aye.”

**HONOR NEVE BAWDEN FOR EARNING A NATIONAL SCIENCE AWARD – MAYOR KENDALYN HARRIS**

Mayor Harris invited Ms. Neve Bawden to come forward and introduce herself and her accomplishments.

Ms. Bawden explained how she was supported by her parents and many mentors as she pursued competing in science fairs in junior high. She won every science fair and was sent to compete at internationals at only 14 years old. She has now competed at the international level for 3

1 consecutive years and hopes to again this year. Her project deals with using a gene editing tool to  
2 alter a protein from a glioblastoma cell which hinders tumor growth without harming healthy cells in  
3 the body and has been very successful in lab mice.

4 Mayor Harris thanked Ms. Bawden for representing her community in such an outstanding  
5 way, and congratulated her on her accomplishments, saying “You’re going to change the world.”  
6

7 **CONSIDER APPROVAL OF THE PURCHASE OF REPAIR PARTS FROM**  
8 **MOUNTAINLAND SUPPLY COMMAND IN THE TOTAL AMOUNT OF \$28,341 – MR.**  
9 **KRAIG CHRISTENSEN**

10 Mr. Kraig Christensen explained that the water system in Bountiful has many different pipe  
11 materials and sizes that require different repair techniques and processes. He explained that ahead of  
12 “leak season”, staff likes to make sure they have all the necessary parts on hand for when  
13 emergencies happen. They received bids back from 2 vendors and recommend accepting the low bid  
14 from Mountainland Supply.

15 Councilmember Bradshaw made a motion to approve the purchase from Mountainland Supply  
16 and Councilmember Child seconded the motion. The motion passed with Councilmembers Bradshaw,  
17 Child, Higginson, and Murri voting “aye.”  
18

19 **CONSIDER APPROVAL OF THE PURCHASE OF A 2026 RAM 1500 FROM YOUNG RAM**  
20 **OF LAYTON IN THE TOTAL AMOUNT OF \$48,661 – MR. KRAIG CHRISTENSEN**

21 Mr. Christensen explained that this will be a staff vehicle assigned to the metering supervisor.  
22 The trucks are replaced on a five-year rotation and taken to auction, however, this time the retired  
23 truck will be handed down to a seasonal meter maintenance worker for use for use before being taken  
24 to auction. Staff recommends accepting the bid from Young Ram of Layton.

25 Councilmember Higginson made a motion to approve the purchase from Youn Ram of Layton  
26 and Councilmember Murri seconded the motion. The motion passed with Councilmembers  
27 Bradshaw, Child, Higginson, and Murri voting “aye.”  
28

29 **ADJOURN**

30 Councilmember Bradshaw made a motion to adjourn the meeting and Councilmember  
31 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Child,  
32 Higginson, and Murri voting “aye.”  
33

34 The meeting was adjourned at 7:43 pm.

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*Mayor Kendalyn Harris*

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*City Recorder*



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
September 3 & 10, 2025

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** September 23, 2025

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid September 3 & 10, 2025.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00*****Paid September 3, 2025***

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
14778	AKE SAFETY EQUIPMENT	Landfill Operations	585820 448000	Operating Supplies	12,240.00	247076	SSO-329342	Fire Extinguishers for Heavy Equip.
11636	BLACK FOREST PAVING	Streets	104410 473200	Road Materials - Overlay	7,620.00	247078	2025 Asphalt Overlay	Payment no. 4
16171	BOARDTRONICS, INC	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,720.16	247079	8958410	Parts
1605	CEM AQUATICS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	6,579.49	247081	22727	Parts Cust# BOU05
8045	ELITE LANDSCAPE SERV	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,975.00	247087	25424	Mueller Park Baseball
8045	ELITE LANDSCAPE SERV	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,525.00	247087	25412A	Golden Age irrigation repairs
8045	ELITE LANDSCAPE SERV	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,780.00	247087	25423	Washington park new irrigation
8045	ELITE LANDSCAPE SERV	Parks	104510 426000	Bldg & Grnd Suppl & Maint	16,980.00	247087	25402	Lewis Park services
8045	ELITE LANDSCAPE SERV	Redevelopment Agency	737300 426100	Special Projects	19,700.00	247087	25420	White House RDA
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,300.00	247092	140835	Fertilizer & weed killer application Cust# 38730
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,300.00	247093	25900	Insecticide
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,217.50	247093	25924	Supplies/chemicals
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	10,601.82	247100	14649	Asphalt for paving75 East
2920	LEFAVOR ENVELOPE COM	Finance	104140 429050	Utility Billing Supplies	10,709.17	247101	181201	UB Envelopes for SL mailing Cust# COB
2932	LES SCHWAB TIRE CENT	Golf Course	555500 425000	Equip Supplies & Maint	1,456.88	247102	50200379691	Tires Cust# 502-15098
3200	MOUNTAIN WEST TRUCK	Streets	104410 425000	Equip Supplies & Maint	2,756.33	247107	XA101105437:01	Parts
10033	PINETOP ENGINEERING	Streets	104410 441300	Street Signs	4,864.20	247114	5791	Engineering services
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,127.20	247115	280118010	Tires
3757	ROCKY MOUNTAIN WIRE	Light & Power	535300 448636	Special Equipment	1,491.50	247074	3035452-IN	Hoist, Chains
13267	SLATE ROCK FR LLC	Light & Power	535300 445202	Uniforms	8,650.51	247123	92694	FR pants, shirts, and hoodies
4229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	5,194.11	247131	0403004	Fuel
TOTAL:					<u>125,788.87</u>			

***Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid September 10, 2025***

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	535300 448636	Special Equipment	9,037.41	247141	6517117-00	Misc. Parts/Supplies - Cust # 6000052
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,001.91	247142	X08282025	Account # 287314361186
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,080.00	247155	76596	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,421.60	247155	76598	Tree Trimming
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,883.10	247166	SLC09250038	September 2025 Janitorial Cleaning
2719	JMR CONSTRUCTION INC	Streets	104410 473400	Concrete Repairs	44,598.49	247167	09042025	Work completed thru August 2025
2719	JMR CONSTRUCTION INC	Water	515100 461300	Street Opening Expense	33,316.42	247167	09042025	Work completed thru August 2025
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,512.54	247168	14791	Patching - Cust #BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,040.74	247168	14753	Patching - Cust #BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	4,962.60	247168	14682	Patching - Cust #BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	8,348.40	247168	14786	Patching - Cust #BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	12,246.66	247168	14766	Patching - Cust #BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	29,223.72	247168	14742	Patching - Cust #BOUN02610
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	6,950.00	247169	08312025	August 2025 legal fees
2931	LES OLSON COMPANY	Streets	104410 424000	Office Supplies	1,079.80	247171	EA1588762	Maintenance - Cust # 01-BOUCI
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,834.92	247177	S107228292.001	Misc. Parts/Supplies - Cust # 18498
5553	PURCELL TIRE AND SER	Water	515100 425000	Equip Supplies & Maint	1,090.30	247206	280117988	Tires and Service - Cust # 2804231
15056	RDO EQUIPMENT CO.	Water	515100 474500	Machinery & Equipment	119,825.58	247208	E00418R1	Backhoe Loader - Stock #Z154106
13120	RECYCLE IT	Landfill Operations	585820 448000	Operating Supplies	7,315.00	247209	10712	Mattress Recycling for Aug. 2025
16175	RIGHT CHOICE DOORS	Streets	104410 426000	Bldg & Grnd Suppl & Maint	3,815.00	247214	3521	Service Call and Labor
1078	ROADSAFE TRAFFIC	Streets	104410 448000	Operating Supplies	13,458.22	247215	339364	Painted Road Marking - App #4
3985	SOUTH DAVIS SEWER DI	Redevelopment Agency	737300 472100	Buildings	1,471.80	247220	09082025	Impact Fees - Acct # 30835-00
9407	SPECIALTY ELECTRICS,	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	72,150.00	247222	2516-2	NW Sub Relay Panels
4051	STATE OF UTAH	Light & Power	535300 448613	Power Plant Operating Costs	1,030.61	247225	262OPP0042	Emissions Inventory - Cust ID VC239216
4051	STATE OF UTAH	Landfill Operations	585820 431300	Environmental Monitoring	2,834.51	247225	262OPP0185	Emissions Inventory - Cust ID C000000044H
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	2,451.20	247230	0404359	Bulk Oil & DEF - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	23,030.30	247230	0404325	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	23,669.32	247230	0400900	Fuel - Acct # 000275
5000	U.S. BANK CORPORATE	Fiber	505000 484000	Paying Agents Fees	1,500.00	247232	7870305	Fiber Bond - Acct # 235645000
10811	UTOPIA FIBER	Fiber	505000 473150	Fiber Network Lines/Conduit	2,512.47	247233	08312025 INSTALL	Bountiful Connection fees
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	2,677.95	247239	8204877	Deductible - Account # 257435
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	5,958.10	247239	8195503	Deductible - Account # 257435
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	8,529.95	247239	8204878	Deductible - Account # 257435
TOTAL:					<u>478,858.62</u>			





# City Council Staff Report

**Subject:** Outdoor Lighting Upgrade

**Author:** Lt. David Gill

**Department:** Police Department

**Date:** September 23<sup>rd</sup>, 2025



## **Background**

The Bountiful Police Department facility is approaching 30 years of service. Over time, the exterior lighting system has become increasingly unreliable, outdated, and inadequate for current operational needs. This project proposes a complete upgrade of the exterior lighting system. There is sufficient funding in the FY26 budget for this project.

## **Analysis**

Many fixtures around the public safety building are failing, resulting in poor visibility during nighttime hours. In particular, numerous bollard lights are in disrepair. Several have fallen over, contain broken glass, pose a safety risk, or are no longer functioning. Due to their age and design, these fixtures are not readily repairable and require full replacement.

A lighting architect was hired to conduct a comprehensive analysis and design a new exterior lighting system. Working collaboratively with our Engineering Department, detailed plans were developed and submitted to three reputable contractors. We received three competitive bids for the exterior lighting project, each based on the specifications provided in the submitted plans. They are as follows:

1. Vista Construction - **\$123,028.81**
2. Silverleaf Partners - **\$189,613.00**
3. City Creek Construction - **\$232,909.00.**

Although there is a significant difference in pricing among the three proposals, we confirmed with both the Bountiful City Engineering Department and the project architect that all three bids are comparable in scope, materials, and installation offerings. Each vendor's proposal met the project specifications. Vista Construction's reduced cost is partially attributed to their involvement in another nearby project, which allows them to minimize mobilization expenses and reduce the cost of transporting personnel and equipment to the site.

## **Department Review**

The Police Department, Engineering Department, contracted architect, and City Manager have reviewed this staff report.

## **Significant Impacts**

No significant issues.

## **Recommendation**

We respectfully request your approval to purchase the lighting upgrades through Vista Construction in the amount of **\$123,028.81.**

## **Attachments**

Bids available upon request.



# City Council Staff Report



**Subject:** 1100 URD Okonite Cable Purchase from Irby  
**Author:** Allen Ray Johnson  
**Department:** Light & Power  
**Date:** September 23, 2025

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## **Background**

We currently have a project budgeted to install a new underground feeder from the Northwest substation. This cable would be used for the third feeder out of the substation. We are planning on installing this cable this fall in the underground conduits that we installed last spring in the past budget year.

## **Analysis**

Invitations to submit a quote for the 1100 URD cable were sent out to two (2) major suppliers. The cable specifications were sent with the request for the following.

8,470 feet of 1100 URD Primary cable

The results are as follows:

<b>Distributors/Manufacture</b>	<b>Total Cost</b>	<b>Delivery</b>
<b>Irby – Okonite Salt Lake City, Utah</b>	\$110,058	In Stock
Anixter – Prysmian cable Salt Lake City, Utah	\$114,350	4-5 weeks

Staff recommends that we accept the low quote from Irby for the Okonite cable.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager

## **Significant Impacts**

This 1100 URD cable will be purchased and placed into inventory until we install it later this fall. The cable is budgeted under our capital distribution projects.

**Recommendation**

Staff recommends the approval of the quote for 8,470 feet of 1100 URD cable from Irby for the sum of \$110,058.

This item will be discussed at the Power Commission meeting Tuesday morning, September 23, 2025, and we will bring their recommendation to the City Council meeting that night.

**Attachments**

None

## City Council Staff Report



**Subject:** Service Body Purchase from Mountain States Industrial Services  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** September 23, 2025

---

### **Background**

The Light & Power Department FY 2025-26 budget includes the purchase of a new Line Crew service truck. This unit will replace unit #5062, a 2014, Line Crew service truck. The service trucks are used daily in maintaining and building the electrical system. It provides transportation and storage of all necessary tools, equipment, and safety gear for a crew to fully function. The cab and chassis will be purchased from a separate supplier for the new service body.

### **Analysis**

Staff requested bids from Mountain States Industrial Service and Reading Truck for a custom-built Dakota service body.

The service body has bids that have been designed to handle the high voltage equipment as well as the crews climbing, safety gear, and parts required to support the line crew in their daily and emergency work.

Reading Truck recently acquired Semi Service, which was the only local supplier who is able to supply a bid for the Dakota bodies. Reading Truck has indicated that they were not going to provide a bid on such a customized body.

We currently have seven Dakota service bodies in our fleet that have been provided by Mountain States Industrial Service due to them being the low bid provider in the past.

With Reading Truck not being willing to provide a bid, we are were only able to get one bid from Mountain States Industrial Services.

Supplier/Manufacturer	Office Location	Total Price	Schedule
Mountain States Industrial Service	Salt Lake City, Utah	\$57,484	4-5 Months

The body provided by Mountain States Industrial Service will meet the needs of the department.

**Department Review**

This has been reviewed by the Staff and the City Manager.

**Significant Impacts**

The Dakota service body is included in the 2025-26 fiscal budget, in the Capital Vehicles account 535300-474600. The overall budget for this vehicle is \$130,000.

**Recommendation**

Staff recommend approval for the purchase of a new Dakota service body from Mountain States Industrial Service at a total price of \$57,484 with a 4 to 5 month lead time.

This item will be discussed at the Power Commission meeting Tuesday morning, September 23, 2025, and we will bring their recommendation to the City Council meeting that night.

**Attachments**

Pictures.



