

Minutes of the Streets and Sanitation Committee Budget Review Meeting

Bountiful City Streets Department

April 24, 2025 (8:00 a.m.)

Present:

Committee Members:	Kendalyn Harris (Chair), Kate Bradshaw
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Department Personnel:	Charles Benson, Scott Redding, Damian Izatt, Anjela Blazer, Lloyd Cheney, Kraig Christensen, Greg Martin, Jessica Sims, Allen Johnson, Jess Pearce, Luke Veigel

Official Notice of this meeting had been given by posting a written notice of the same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis Journal, Standard Examiner, and on the Utah Public Notice Website.

Committee chair Harris called the meeting to order at 8:07 a.m. and welcomed those in attendance. Charles Benson was asked to review budget requests with the committee. It was noted that one vote will be taken at the end of the meeting to approve all budgets discussed.

PRESENTATION OF BUDGETS

Overview of Department Operations

A slide presentation was shown for those present to overview the various department functions within Streets, Storm Water, and the Sanitation (Refuse Collection, Recycling, and Landfill departments).

Road safety and Snow Removal operations:

- Drivers utilize updated equipment and plows to remove snow, ice, and apply road salt on scheduled routes throughout the city
- Pre-Brine applications are used as:
 - pre-treatment before storms (if within the right weather and pavement conditions) and
 - pre-wet treatment during plowing operations with salt to improve effectiveness of salt application and more rapid clearing of pavement areas.
 - Brine is inexpensive at about \$0.04 per gallon.
 - The preferred brine mixture is 23.3% salt and 76.7% water.
- From November 2024 through April 2025, the department responded to 46 storms with a total cost of \$598,041.51 in labor, fuel and materials.

1 Road Signs and Marking:

- 2 • \$442,009 invested in signs (15 year average life)
- 3 • \$160,048 budgeted annually for road marking
- 4 • Flashing signs – pending application for funding through Davis County.

5 Vehicle Fueling and Maintenance:

- 6 • Unleaded, DEF and Diesel for City departments; South Davis Metro Fire; South Davis
7 Recreation District. In calendar year 2024, the department received 31 deliveries of fuel
8 totaling 267,684 gallons in unleaded and diesel for a total dollar amount of \$694,985.34
- 9 • Mobile and in-shop service is provided for City departments and South Davis Metro Fire (500
10 total vehicles and heavy equipment)
- 11 • Used oil is used by the Landfill for heating
- 12 • 1 working supervisor and 5 master mechanics
- 13 • Wholesale cost billing to users

14 Special Clean-up:

- 15 • Curbside collection (Spring and Fall) 2,354 stops the most recent collection period.
- 16 • One large collection site was referenced (6 tons of material collected including 240, 50 pound
17 boxes which required 4 workers and 1.5 hours to fill one rear loading garbage truck)
- 18 • Residential dumping is allowed in addition to streets crews doing curbside collection.
- 19 • Total cost of Spring Cleanup 2025 was \$57,955.70

20 Road Work:

- 21 • Reconstruction
- 22 • Resurfacing
- 23 • Road Preservation – Slurry, sealants
- 24 • Repairs
- 25 • Paving of parking lots
- 26 • Total tons of patching materials in 2024 were 5,359.06

27 Assistance to other departments (including graffiti removal; hauling of equipment)

28 **Street Department**

29 Charles Benson reviewed the fiscal year priorities and line-item budget for Fiscal Year 2026 in the
30 Street Department.

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1 Fiscal Priorities were outlined:

- 2 • Road reconstruction on 200 East and sidewalk repair on 1800 South
- 3 • Road overlays (4.9 miles)
- 4 • Pavement preservation (14 miles of slurry seal)
- 5 • Road repairs due to water lines and utilities replacement
- 6 • Purchase of two replacement plow trucks and two 1-ton service trucks

7 Review of personnel services changes – mostly due to cost of living, and health insurance changes.

8 The operations and maintenance category included changes in computer hardware and software,
9 operating supplies, concrete price increases and other line items. The capital request is down for
10 improvements due to completion of the brine plant in the prior year but increased due to road
11 reconstruction and equipment planned for fiscal year 2026.

12 Performance measures were reviewed with the committee. A question was asked about the means of
13 funding future road and transportation expenses. Consideration will be given to implementation of a
14 Transportation Utility Fee along with a property tax increase, as needed to fund road and
15 transportation expenses.

16 **Storm Water Fund**

17 An overview of the Storm Water Fund was provided by Charles Benson including a slide presentation
18 illustrating work completed in various areas of the city along with typical issues experienced.

19 A question was asked about the division of responsibilities for storm water between Davis County and
20 Bountiful City. It was noted that the county maintains creek channels while the city has charge over
21 the storm water system which includes 73 miles of storm drains. Repairs have, to the extent possible,
22 been completed through use of sleeves inserted in the existing pipes to save costs and disruption of
23 digging up infrastructure for repair. Some areas of the system have been in service since the 1950's.

24 Fiscal Year Priorities were reviewed:

- 25 • Storm water rate increase of \$0.50 per ERU (\$167,000 additional revenue anticipated)
- 26 • Storm drains redirection from backyards on San Simeon Way
- 27 • Replacement of waterways at various locations

28 Changes in the budget were reviewed including personnel services and operations and maintenance
29 categories for system maintenance needs. The capital request of the Fund includes a request for a
30 replacement flusher truck.

31 Performance measures were reviewed along with fees and questions were answered by staff.

1 **Sanitation Fund (Refuse Collection Department)**

2 Charles Benson provided an overview of the Refuse Collection department, now a part of the overall
3 Sanitation Fund.

4 The Fund provides an annual Hazardous Waste cleanup event as well as a Spring and Fall Special
5 cleanup event. The most recent Hazardous Waste event served 671 residents with a cost of \$119,000
6 for the event. Charles Benson provided a brief review of changes in personnel services and selected
7 operations and maintenance categories to explain variances and answer questions.

8 **Sanitation Fund (Recycling Department)**

9 Charles Benson reviewed the operations of the Recycling Department and addressed questions from
10 the committee members. Costs of recycling is affected by the quality of recyclables delivered to
11 recycling companies along with the overriding market condition for recycled materials. These factors
12 both affect the processing cost paid by the city. It was noted that recyclables are not to be bagged
13 before they are placed in the collection carts as these bagged materials will not be accepted by the
14 recycling company but are landfilled by them instead. Charles noted that the city is currently diverting
15 up to 11% of collected material from the Landfill with the recycling program, thus extending the useful
16 life of the Landfill. Glass recycling is handled by a separate company not associated with the city that
17 offers this service on subscription to interested residents.

18 A brief review of changes in the personnel services and operations and maintenance categories was
19 provided to the committee.

20 **Sanitation Fund (Landfill Department)**

21 Charles Benson presented a series of slides to show operations and key indicators for department
22 activities. Mattresses, refrigerators, are recycled and freon is removed from the refrigerators. An
23 increase in the commercial fee is requested to remain competitive. Year-to-date (as of March 2025)
24 the Landfill received 75,612.92 tons of incoming material to manage.

25 Fiscal Year Priorities were discussed along with changes in budget categories between the current
26 year and fiscal year 2026. Capital request includes a request for a loader purchase and work on storm
27 water basin expansion. There is a need to amend the budget line-items for the following two
28 accounts in the final budget:

29 Landfill Commercial Collection (currently shown as \$1,200,000 but to be amended to \$1,275,000)

30 Landfill Gate Receipts (currently shown as \$725,000 but to be amended to \$600,000)

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1 **Committee Action and Adjourn**

2 Committee member Bradshaw made a motion to accept the tentative budget of the Streets, Storm
3 Water, Sanitation Fund (Refuse Collection, Recycling and Landfill departments), as presented and with
4 recommended amendment to budget line-items in Landfill, and to send these budgets to the full City
5 Council for approval. Committee member Harris seconded the motion. Voting was unanimous with
6 Committee members, Bradshaw and Harris and voting “aye”.

7 The meeting adjourned at 9:40 a.m. on a motion of Committee member Bradshaw and a second from
8 Committee member Harris. Voting was unanimous with Committee members Bradshaw and Harris
9 voting “aye”.