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2 **BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**  
3 **August 15, 2022**

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5 Present: Committee members Francisco Astorga (Chair), Todd Christensen, and Scott  
6 Schlegel  
7 Assistant City Planner Nicholas Lopez  
8 Recording Secretary Hanna Welch  
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11 **1. Welcome and Introductions**

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13 Chair Astorga opened the meeting at 5:01 p.m. and introduced all present. Committee Member  
14 Christensen Noted that the address listed on the agenda is transposed and the correct address  
15 is 667 West 3100 South.  
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17 **2. 677 West 3100 South- Conditional Use Permit for a Detached Accessory Dwelling Unit,**  
18 **Charles Mendes, Applicant - *Assistant City Planner, Nicholas Lopez presenting***

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20 Applicant, Charles Mendes was present. Assistant Planner Lopez presented the item.  
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22 Proposed ADU is 400 sq ft and it can have up to 2 residents in the ADU. Because the lot is  
23 over the minimum size of 8,000 square feet, there is space for the ADU to stay 3 ft off the  
24 property lines and meet code on distance from the neighboring houses. The ADU is only 11 ft  
25 6 in in height. The shed that is on the lot now will be removed and the ADU placed on the lot  
26 using less than 10% of the total size of the parcel.  
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28 Committee Member Christensen questioned if there are easements on the property and  
29 overhead power  
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31 Assistant City Planner Lopez reported that there are not electrical easements on the property.  
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33 Mendes described that the electrical company has been out to visit the property and that there  
34 is one electrical tower in the corner and that the company representative reported that it is up  
35 to the resident to decide how to run the electricity to the ADU  
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37 Committee Members Schlegel, Christensen, and Assistant City Planner Lopez informed the  
38 applicant that only one meter is allowed for ADU's.  
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40 Chair Astorga expressed that one drawing on page 18 is detailed a Manufactured unit has  
41 wheels, and that the wheels cannot remain on the unit.  
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43 Mendes described that the wheels are only for transportation and that the structure is placed on  
44 pillars, once on the property. Applicant asked if he could change the building premanufactured  
45 ADU to another company's design.  
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47 Committee Member Schlegel described that the Administrative Committee would permit other  
48 structures, if so desired.

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Chair Astorga noted that if the measurements are the same and the specifications are the same as the structure that is cited in the packet, then there would not be a need for further review, but the Building Department would need to be informed before any changes were made. Also so noted, that the meter would have to go through the house, and it cannot have a second meter on the lot.

Chair Astorga asked for more questions and final comments.

Public Hearing opened at 5:18 pm

Resident made comment of off-street parking, which would be appropriate for the accessory dwelling unit, and that the character and nature of the building will fit in the neighborhood. The resident questioned if there are residential design standards in Bountiful City.

Chair Astorga informed that the state has prohibited residential design standards, but there is no regulation on the accessory structures and the city treads lightly for establishing accessory structure design standards.

Nothing further to add

Public Hearing closed at 5:20 pm

MOTION: Committee Member Schlegel made motion to APPROVE the Conditional Use Permit of a Detached Accessory Dwelling Unit at 677 West 3100 South as set forth with the conditions as written in the drafted form. Committee Member Christensen seconded the motion.

Motion Passed (3-0)

**3. Minutes from previous meeting April 25, 2022**

MOTION: Chair Astorga meeting minutes. Committee Member Schlegel seconded the motion. Committee Member Christensen abstained due to absence of April 25, 2022, meeting.

VOTE: The motion passed (2-0-1).

**4. Minutes from previous meeting May 31, 2022**

MOTION: Committee member Todd meeting minutes. Chair Astorga seconded the motion. Schlegel abstained due to absence of May 31, 2022, meeting.

VOTE: The motion passed (2-0-1).

Meeting Adjourned at 5:32 P.M.