



Calendar Year _____
 Date Received _____
 CUP Approval _____
 Fire Inspection Approval _____

LICENSE FEE: \$50.00

DAYCARE/PRESCHOOL HOME BUSINESS LICENSE – RENEWAL

This Home Occupation Business License expires on December 31st of this year, regardless of the month issued.

Please Complete All Items – Incomplete Forms Will Be Returned Without Being Processed

1. NAME OF BUSINESS _____
 DAYCARE _____ **or** PRE-SCHOOL _____ Number of students per session _____
 Applicant's Name _____
 Home Address _____
 Mailing Address _____
 City & State _____
 Business Phone # _____ Cell Phone # _____
 E-Mail _____

2. *STATE LICENSE # _____ *FEDERAL TAX # _____
 UTAH STATE SALES TAX # _____ (If Applicable)

LICENSE FEES: (Accepted payments are Cash, CC# (except Am Ex) or Check payable to "City of Bountiful")	
A. BASE FEE	\$ 50.00
B. If gross sales for goods and/or services for preceding year were less than \$20,000.00, deduct \$25.00	(\$ _____)
C. PENALTY: Add 50% if paid after February 14	\$ _____
Add 100% if paid after March 31	\$ _____
D. TOTAL DUE:.....	\$ _____

3. **APPLICANT HEREBY CERTIFIES THAT THE BUSINESS MEETS EACH OF THE FOLLOWING CONDITIONS:**

MEETS ALL REQUIREMENTS FOR A HOME OCCUPATION AS SET FORTH IN SECTION 14-17-105 OF THE BOUNTIFUL CITY LAND USE ORDINANCE. (Page 2)

MEETS ALL REQUIREMENTS FOR RESIDENTIAL DAY CARE OR GROUP INSTRUCTION AS SET FORTH IN SECTION 14-17-106 OF THE BOUNTIFUL LAND USE ORDINANCE. (Page 2)

4. **I UNDERSTAND THE CITY COUNCIL, AFTER A HEARING, MAY REVOKE ANY HOME OCCUPATION LICENSE FOR FAILURE TO COMPLY WITH THE CONDITIONS WHICH ARE ATTACHED ON PAGE 2 OF THIS FORM.**

5. **I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED.**

Signature of Applicant _____ Date _____

14-17-105 HOME OCCUPATION REQUIREMENTS

A proposed home occupation use shall meet the following criteria to qualify for a Home Occupation Business License:

- A. The use shall be clearly incidental and secondary to the use of the dwelling and shall not change the appearance, character, or condition thereof. There shall be no displays, advertisements, stock in trade, or signs related to the business except for: one (1) flat wall sign placed on the dwelling that shall not exceed four (4) square feet in size, and any sign required by State Law and/or which meet the provisions of this Title.
- B. The use shall be conducted entirely within a dwelling, except for work performed offsite. Only members of the family related by blood, marriage, or adoption, and who reside in the dwelling, may work onsite. The only exception is that one (1) additional person may be employed as a secretary, apprentice, or assistant where there are no more than five (5) family members actively engaged in the home occupation. Employees who are not family members and/or who do not reside at the dwelling shall not meet, park, or otherwise congregate at the home or in the general vicinity. Additional outside employees are not allowed if there is more than one home occupation at the property.
- C. The use shall not involve more than 50% of the entire dwelling.
- D. The use shall not involve the area of required, covered, off-street parking.
- E. No product or commodity shall be stored onsite, and no customer may physically visit the site of a home occupation to take delivery of a product or commodity. Commodities may be produced on the premises and sold offsite.
- F. The use shall not create noise, dust, odors, noxious fumes, glare, or other nuisances, including interruption of radio and/or television reception, which are discernable beyond the premises.
- G. The use shall not involve using or storing flammable material, explosives, or other dangerous materials, including gun powder.
- H. The use shall not involve mechanical or electrical apparatus, equipment, or tools not commonly associated with a residential use or as are customary to home crafts.
- I. The use shall not generate traffic in greater volumes than would normally be expected in a residential neighborhood nor involve the use of commercial vehicles other than standard delivery vehicles for delivery of materials to or from the premises.
- J. The use shall not involve the parking of equipment or motor vehicles having a gross weight of twelve thousand (12,000) pounds or more directly at the residence.
- K. The use shall be in compliance with all applicable fire, building, plumbing, electrical and life safety and health codes of the State of Utah, Davis County, and the City of Bountiful.
- L. The residence and property may be inspected from time to time to determine continued compliance with the provisions of this Ordinance and other applicable codes.

14-17-106 SPECIAL CONDITIONS FOR RESIDENTIAL DAY CARE OR GROUP INSTRUCTION

The following conditions shall apply only to Home Occupation Business Licenses for Residential Day Care or Group Instruction, as defined by State Code:

- a. The rear yard may be used for outside play area, or instruction where a swimming pool is involved.
- b. Residential day care facilities shall comply with all regulations of the State of Utah and shall be licensed by the State. One additional person not residing in the dwelling may be employed in the residential day care or group instruction where eight (8) or more children or people are involved.
- c. Residential group instruction (preschools) shall be limited to no more than twelve (12) people in each session who are not residents of the home. There shall be no more than two (2) sessions per day and each session may not exceed four (4) hours. No child or student may attend more than one (1) session per day. Instruction of more than eight (8) individuals requires issuance of a Conditional Use Permit.
- d. A minimum interior floor area of thirty-five (35) square feet and a minimum secured outdoor play area of forty (40) square feet per child shall be provided for residential day care facilities.
- e. Total floor area used for residential day care or group instruction may be no more than fifty percent (50%) of the ground floor area of the residence.
- f. An annual inspection for continued compliance will be required for license renewal of all residential day care and group instruction facilities.
- g. A criminal background check is required for any person who operates or is employed at a daycare or a residential group instruction business.
- h. A criminal background check is required for any adult who resides at a dwelling used for a daycare or group instruction business.
- i. No person who has been convicted of a sexually oriented crime may operate, be employed by, or reside at a dwelling that is used for a daycare or group instruction business.

DEFINITIONS

86. DAY CARE, CHILD: Persons, associations, corporations, institutions or agencies providing on a regular basis care and supervision, (regardless of educational emphasis) to children under fourteen years of age, in lieu of care and supervision ordinarily provided by parents in their own homes, with or without charge, are engaged in providing child day care.
87. DAY CARE CENTERS (COMMERCIAL): Persons, associations, institutions or agencies, which provide day care for thirteen (13) or more children and/or educational opportunities for children for periods of more than four (4) hours in any one day.
229. PRESCHOOL: An educational facility operated on a residential premise, regularly providing an educational program of instruction for not more than twelve (12) children, including the operator's natural, adopted, or foster children less than six (6) years of age, at any one time. Class shall include not more than twelve (12) children for more than four (4) hours a day and shall be operated between the hours of eight (8) a.m. and six (6) p.m. Instructors shall be licensed by the State of Utah and provide at least thirty-five (35) square feet of interior floor area and at least one hundred (100) square feet of secured outdoor play area per child. Such use shall be defined as a home occupation, conditional use for purposes of this Ordinance and be in compliance with all city codes and regulations of such.