

1 **Draft Minutes of the**
2 **BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE**
3 **Monday, August 05, 2024 – 5:00 p.m.**

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5 Official notice of the Administrative Committee Meeting was given by posting an agenda at City
6 Hall, and on the Bountiful City Website and the Utah Public Notice Website.
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8 **Planning Conference Room**
9 795 South Main Street, Bountiful, Utah 84010

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11 Present: Administrative Committee Chair Francisco Astorga
12 Andrew Hill
13 Lloyd Cheney
14
15 Assistant Planner Jonah David Hadlock
16 Planning Technician DeAnne Morgan
17 Recording Secretary Sam Harris
18

19 **1. Welcome**

20
21 Chair Astorga called the meeting to order at 5:00 p.m. and welcomed everyone.
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23 **2. Consideration to Approve meeting minutes from January 8, 2024**

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25 Committee member Hill motioned to approve the minutes from January 08, 2024, and Chair
26 Astorga seconded the motion. The motion was approved unanimously (3-0).
27

28 **3. Consideration to Approve meeting minutes from January 16, 2024**

29
30 Committee member Hill motioned to approve the minutes from January 16, 2024, and Chair
31 Astorga seconded the motion. The motion was approved unanimously (3-0).
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33 **4. Conditional Use Permit request for a Contractor (Roofing) Home Occupation at 1985**
34 **South 50 West**

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36 The committee addressed the Conditional Use Permit request for a Contractor Home Occupation
37 at 1985 South 50 West as presented by Assistant Planner Hadlock.
38

39 Committee member Hill had a general question regarding all home occupations and the storing
40 of equipment and materials, and if it's an issue, who polices that. Assistant Planner Hadlock
41 stated that it is code enforcement, and its complaint based. Chair Astorga inquired about the
42 noticing requirements for this public hearing. Assistant Planner Hadlock stated that there is a
43 sign posted fourteen (14) days prior and it is posted on the public notice website ten (10) days
44 prior to the meeting date.
45

46 Chair Astorga opened the Public Hearing at 5:07pm. No comments were made. Chair Astorga
47 closed the Public Hearing at 5:08pm.

48
49 Committee member Cheney motioned to approve the Conditional Use Permit for the Contractor
50 Home Occupation at 1985 South 50 West. Committee member Hill seconded the motion. The
51 motion was approved unanimously (3-0).

52
53 **5. Conditional Use Permit request for a detached Accessory Dwelling Unit at 473 Pages**
54 **Lane**

55
56 The committee addressed the Conditional Use Permit request for a detached Accessory Dwelling
57 Unit at 473 Pages Lane as presented by Planning Technician Morgan.

58
59 Committee member Hill questioned the hardscaping requirements in the City code. Chair
60 Astorga explained the code and that it does meet the code requirements. Committee member
61 Cheney had concerns about the driveway only going part of the way back to the Accessory
62 Dwelling Unit with no walking pathway as we do require paved walking and vehicular access.
63 The applicant stated that it is hardscaped and was previously used as a roadway of some sort.

64
65 Chair Astorga opened the Public Hearing at 5:28pm. No comments were made. Chair Astorga
66 closed the Public Hearing at 5:28pm.

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68 Committee member Hill motioned a conditional approval upon the extension of the approved
69 paved surface reaching all the way to the Accessory Dwelling Unit. Committee member Cheney
70 seconded the motion. The motion was approved unanimously (3-0).

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72 **6. Adjourn**

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74 Chair Astorga adjourned the meeting at 5:29 p.m.