

BOUNTIFUL CITY COUNCIL

Tuesday, June 10th, 2025

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.


AGENDA

6:00 p.m. – Work Session

1. Forest Service Trail Naming Guidelines – Ms. Amber Corbridge pg. 3
2. Healthy Utah Designation – Mr. Gary Hill pg. 7

7:00 p.m. – Regular Meeting

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of the minutes of the previous meetings held on May 27th, 2025 pg. 9
4. Council reports
5. BCYC reports
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid on May 21st, 28th, and June 4th, 2025 pg. 15
 - b. April 2025 Expense Report pg. 21
7. Consider approval of the proposed Lot Line Adjustment at 921 and 965 Barton Court (1525 East) – Mrs. DeAnne Morgan pg. 37
8. Consider approval of the proposal of Black Forest Paving at the unit prices noted in the Bid Tabulation – Mr. Lloyd Cheney pg. 41
9. Public Hearing to consider amending the originally adopted Fiscal Year 2024-2025 budgeted transfer of \$3,072,651 to \$3,222,651 from the Light & Power Fund to the General Fund of the City – Mr. Galen Rasmussen pg. 45
10. Public Hearing to consider adopting a Fiscal Year 2025-2026 budgeted transfer of \$3,164,831 from the Light & Power Fund to the General Fund of the City – Mr. Galen Rasmussen
11. Public Hearing to review the Fiscal Year 2025-2026 Budget and the proposed rate increases for Water and Power – Mr. Galen Rasmussen
12. Adjourn


City Recorder

City Council Staff Report



Subject: Proposed Bountiful Trail Names
Author: Amber Corbridge, Senior Planner
Date: June 10, 2025

Background

The United States Forest Service (USFS) has the final decision of trail names within their jurisdiction. City staff members are working with the USFS to provide a list of names to be approved which will need to follow general naming guidelines (See Attached Forest Service Manual). The USFS representatives are invited to attend the work session to discuss this topic further.

Analysis

The list of naming guidelines provided by the USFS has been helpful; however, there are questions for clarity in determining an appropriate list of names. The following questions were asked of the USFS:

1. Can a trail be named after a person (deceased less than 100 years)?
2. Can a trail be named after a person (deceased more than 100 years)?
3. Can a trail be named not tied to the landscape?
4. Can a trail name be tied to cultural history?
5. Can a trail name be loosely tied to the geography?
6. Can a trail name have an unlimited number of syllables?

The USFS responded to these questions with:

- Trails need to be associated with natural landscape or geographical feature.
- Name cannot be specific to a user group.
- Names associated with a person will not be considered.

Note: Other questions or items may be considered in discussing the USFS naming guidelines.

Recommendation

Staff recommends the City Council discuss the attached naming guidelines in detail.

Attachments

1. Forest Service Manual – 1242 Names for Administrative Units and Related Sites, and Other Names (pg. 5-6)

1241.1 - Proposal Submission

Submit proposals to establish, relocate, or abolish facilities to the appropriate approving official (FSM 1241.01, FSM 1241.04). Proposals must:

1. Define the problem and describe the factors that necessitate the changes requested.
2. Describe the alternative solutions considered.
3. Analyze the alternatives.
4. Recommend one alternative.

Cover the applicable items listed in FSM 1225.2. For organizational and facility location studies, cover a full range of alternatives including the current situation, colocation, shared services, consolidation, reductions at all affected levels, and reductions in selected activities.

See FSM 1730 and FSH 1709.11 for direction on preparing a Civil Rights Impact Statement. A Civil Rights Impact Statement is required for facility locations, or relocations, affecting 10 or more permanent employees.

See FSM 1971 and FSM 7312 for direction on economic evaluations and facility planning.

1242 - Names for Administrative Units and Related Sites, and Other Names

1242.02 - Objective

To select names that will endure and that are significant and appropriate for the particular unit, site, or area being named or renamed.

1242.03 - Policy

The following policies apply.

1242.03a - General

1. Do not use names of living persons (DR 5160-2).
2. Do not name a National Forest or Grassland after a deceased person until 100 years have elapsed since death and the name is firmly established in history or legend (DR 5160-2).
3. Use names whose origin and common usage have local acceptance, are not controversial, and best identify the area to the public.

4. Use names that describe the area's history, Indian culture, geology, geography, physiography, biology, or forestry.
5. Consider the significance of the present and proposed names from a historical and national point of view before renaming areas, sites, or units.
6. Name Ranger Districts and similar administrative areas after the headquarters town or site, if there are no appropriate names using the criteria in items 3 and 4 above.
7. Name classified or special-interest areas using the distinctive or picturesque qualities of the area; for example, wildernesses. Solicit recommendations from people with an interest in the area.

Policies for naming geographic features are in FSM 7147 and FSH 7109.14.

1242.03b - Memorials

Memorials are usually initiated by the local community. Memorials may be: (1) natural features such as geographic features and groves of trees; (2) developed areas such as plantations, nurseries, and campgrounds; or (3) improvements such as roads, trails, and structures.

Memorials may be named for organizations or deceased persons; however, using the name of a former Forest Service employee must be approved by the Chief, and names recognizing individual contributions or interest in conservation shall be used only in especially meritorious cases.

Maintain an appropriate balance between the stature of the individual or organization and kind of area or site being named. For permanent developments, groves, and plantations, ensure that the name and its significance will endure.

1242.03c - National Forest and Grassland Names

Where Forests or Grasslands, or portions of them, have been consolidated with other units:

1. Use only the proclaimed National Forest or official Grassland name for signs and published material about a single Forest or Grassland.
2. Use the following rules for signing when more than one National Forest or Grassland is administered as one unit or lands of one National Forest or Grassland are administered by another:
 - a. Sign administrative sites with a unit name that identifies each Forest when two National Forests are administered as one forest. Accepted examples are (1) Huron-Manistee National

City Council Staff Report



Subject: Get Healthy Utah Community Application

Author: Gary Hill

Department: Executive

Date: July 10, 2025

Background

The **Healthy Utah Community** designation is a collaborative initiative by **Get Healthy Utah** and the **Utah League of Cities and Towns**, launched in 2020. It recognizes cities and towns across Utah that implement evidence-based strategies to enhance community health, focusing on active living, access to healthy food, and mental well-being

The program aims to encourage municipalities to prioritize health by:

- **Promoting Active Living:** Implementing infrastructure and programs that encourage physical activity.
- **Ensuring Access to Healthy Food:** Facilitating availability and affordability of nutritious food options.
- **Enhancing Mental Health Resources:** Providing support and reducing stigma around mental health issues.

Communities that achieve the designation receive recognition at Utah League of Cities and Towns conferences and become eligible for mini-grants to support health initiatives

Steps for a City to Qualify for the Designation

To earn the Healthy Utah Community designation, a city or town must complete the following four steps:

1. **Submit a Letter of Commitment**
 - A letter signed by the mayor and city council expressing a commitment to promoting community health
2. **Organize a Health Coalition**
 - Establish a coalition of at least four diverse stakeholders (e.g., city leadership, local health department, schools, businesses) that meets quarterly to oversee health initiatives
3. **Implement Health Strategies**
 - Based on population size, implement fully operational strategies from three categories:
 - **Active Living**

- **Access to Healthy Food**
- **Mental Health**

Population Size	Required Strategies per Category	Total Strategies
Small (0–9,999)	1	3
Mid-Sized (10,000–64,999)	2	6
Large (65,000+)	3	9

4. **Develop a Community Health Plan**

- Create a three-year plan outlining additional health strategies to be implemented, with the number of strategies based on community size:
 - **Small:** 1 additional strategy
 - **Mid-Sized:** 2 additional strategies
 - **Large:** 3 additional strategies

This plan should be informed by community health data and aim to address identified needs. Applications are due August 1 and March 1 each year. Councilwoman Price Huish is leading the application effort.

Analysis

Bountiful already has many amenities and organizations in place to help accomplish the goals of the program. It should be possible for Bountiful to qualify as a Get Healthy Community without a considerable amount of effort by Council or City staff and without reinventing the wheel.

Department Review

This report was written by the City Manager

Significant Impacts

None

Recommendation

This item is for discussion only, but staff would like the Council to provide direction on the scope of the project and the amount of staff time expected once implemented.

Attachments

None

Minutes of the BOUNTIFUL CITY COUNCIL

May 27, 2025 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

Work Session – 6:00 p.m. **City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Beth Child, Matt Murri, Cecilee Price-Huish
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	City Attorney	Brad Jeppsen
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	Streets Director	Charles Benson
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Richard Higginson

Mayor Harris called the meeting to order at 6:06 pm and welcomed those in attendance.

DAVIS SCHOOL DISTRICT RENOVATIONS

Mr. Weston Weeks, Facilities Manager for the Davis School District, presented to the Council about the new Bountiful Elementary School building, including the planned demolition of the old building and the renovation of the grounds into playgrounds and fields. He outlined the temporary drop-off and pick-up traffic pattern, as well as the permanent traffic pattern that will be in place once the grounds are fully renovated next spring. The demolition site will be fenced around the perimeter, with some openings in the fence. He explained that, because school staff are on duty during recess, the openings in the fence will be allowed to remain.

Mayor Harris asked where crossing guards will be placed for the new building. Mr. Lloyd Cheney explained that there is currently a crossing guard at the roundabout, one at 1500 South and 50 West, and one directly in front of the school on 50 West. He added that it may be beneficial to evaluate placing a guard on 200 West, where a crossing already exists. Chief Biehler added that there is also a crossing guard on 1800 South.

Councilmember Bradshaw asked what the best way to communicate with the District will be as the project moves forward and issues arise. Mr. Weeks responded that he will ensure Mr. Cheney is informed of any changes and will maintain ongoing communication.

Mr. Cheney asked what measures the District will use to evaluate the effectiveness of the new circulation pattern as the school year begins, and how the City can best collaborate with them to address issues and fine-tune the pattern. Mr. Weeks said they are currently working with the school administration

1 to inform parents about the temporary drop-off and pick-up routes, and noted that they can evaluate how
2 it is functioning after about a week. However, he added that there may be limited options for making
3 changes. Mr. Cheney asked if the roadway from 50 West into the site could be completed as soon as
4 possible. Mr. Weeks said they could try to prioritize that, but there may be constraints that make it
5 difficult.

6 Mr. Hill shared his concern about parents obeying the circulation pattern and asked if there is a
7 way the District can work with the City to help address issues as they arise. Mr. Weeks said they plan on
8 adding “Right Turn Only” signage, and if that does not help, they will get creative.

9 Councilmember Bradshaw asked about the communication plan for the neighbors for the
10 demolition site. Mr. Weeks said that the contractors take on the responsibility of placing door flyers to
11 notify neighbors about the demolition timeline and what to expect. He said he is also able to take calls if
12 people need a point of contact.

13 Next, Mr. Weeks gave a presentation about Bountiful High School. He explained that last
14 summer, the football and baseball fields were updated, and they have now broken ground and begun
15 framing a new CTE building where the driver’s education range used to be. Ultimately, there is a desire to
16 replace the entire school through a phased process. Some parking has been lost due to the new
17 construction, but the intention is to demolish the old CTE building and eventually restore those parking
18 spaces.

19 Councilmember Bradshaw asked how they plan to handle the parking demand for the coming
20 school year. Mr. Weeks said they typically have the school not issue parking permits to Sophomores,
21 which helps reduce the number of vehicles in the lot each day. Councilmember Bradshaw said she has
22 observed that the same number of students still drive to school, whether they have permits or not, but they
23 find other places to park, and adjacent neighborhoods are impacted instead. She said good communication
24 between the District and the City will be very important in regards to this issue, because it may not be an
25 obvious problem for the administration.

26 Councilmember Price-Huish asked about when we might see these changes begin with Bountiful
27 High. Mr. Weeks said that the hope is that both Clearfield and Bountiful High will receive funds with the
28 next bond for their respective projects.

29 Councilmember Child asked where the new drivers education area will be. Mr. Weeks said he was
30 not sure yet. They are still working through the options.

31 Councilmember Child asked if there will be sidewalk to the new CTE building for pedestrian
32 safety. Mr. Weeks said there will not be a sidewalk, but they could stripe a pathway through the site.

33 Mr. Hill explained that parking pass programs can be detrimental, causing nearby neighborhoods
34 to fill up with cars while parking lots remain half empty, so he asked if the District would consider
35 working with the schools to get rid of parking passes altogether during construction times. Mr. Weeks
36 said he understood and he would work with the administration on that.

37 Mayor Harris thanked Mr. Weeks for his time and for the great presentations.

38 Mr. Gary Hill asked the Council if they are interested in participating in the creation of an active
39 transportation corridor between North Salt Lake and Farmington. North Salt Lake received a “Greenway
40 Grant” from Wasatch Front Regional Council (WFRC) and is asking if Bountiful would like to contribute
41 \$7,500 to help fund a preliminary study. He said he met with the NSL City Manager, and told him
42 Bountiful is interested in participating, but we want to know the scope of the project and that Bountiful
43 does not want to spend a lot of money on a consultant. He said he feels the involved communities could
44 meet and identify a corridor without too much outside help.

45 The Councilmembers said they supported the intent to participate in this active transportation
46 project and agreed that spending a lot of money on a consultant was not advisable.

47
48 The work session ended at 6:55 pm.

Regular Meeting – 7:00 p.m.
City Council Chambers

Present: Mayor Kendalyn Harris
Councilmembers Kate Bradshaw, Beth Child, Matt Murri, Cecilee Price-Huish
City Manager Gary Hill
City Engineer Lloyd Cheney
City Attorney Brad Jeppsen
Planning Director Francisco Astorga
Finance Director Tyson Beck
Power Director Allen Johnson
Streets Director Charles Benson
SDMFD Chief Greg Stewart
Recording Secretary Maranda Hilton
Excused: Councilmember Richard Higginson

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Harris called the meeting to order at 7:02 pm and welcomed those in attendance. Ms. Melissa Myers led the Pledge of Allegiance and Mr. Taylor Myers, Bountiful East Stake, offered a prayer.

PUBLIC COMMENT

The period for public comment began at 7:04 pm.

Mr. Gary Davis (2814 South 500 West) said he was intrigued by some of the comments made by the Davis School District representative during the work session, and he also thanked the Mayor and Council for their wonderful work.

Mr. Matt Franzen() asked the Council to consider putting the firework restriction line back where it has been in the past, and to make decisions based on local conditions instead of blanket suggestions.

Mr. Alex Densley() asked the Council to please move the firework restriction line back up to Davis Blvd. where it has been historically, adding that the last three years have been good water years.

The period for public comment closed at 7:10 pm.

CONSIDER APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS HELD ON MAY 13TH, 2025

Councilmember Bradshaw requested that the word “BCYC” on line 45 of page 2 of the minutes be corrected to “BDAC”.

Councilmember Bradshaw made a motion to approve the minutes with the requested correction and Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri and Price-Huish voting “aye.”

COUNCIL REPORTS

Councilmember Price-Huish thanked the Bountiful Veterans Park Foundation and their board for holding a wonderful Memorial Day event. She reported that the BCYC inducted 59 new members

1 last week. Their inaugural service project will be helping with the Chalk Art Festival. She also said
2 she is grateful for all the work being done on the Power Commission and is humbled to be a part of it.

3 Mayor Harris reported that the SDMFD graduated four new recruits on Friday, which is really
4 exciting. She also reported that a building in Clearfield has been purchased by the county and
5 designated as a new homeless shelter to fulfill the state requirement for “Code Blue” shelters. The
6 building will also house some Health Department services, a Senior Center and Meals on Wheels.

7 Councilmember Child said she also attended the Memorial Day program and that it was
8 amazing. She reported that the Car Show volunteers had their kick-off meeting and that the Chalk Art
9 festival is coming up soon. She expressed her appreciation for the volunteers who put on these great
10 events every year.

11 Councilmember Bradshaw reported that there is a new exhibit at the BDAC, and that
12 Summerfest will be happening at Bountiful Park on August 8 and 9.

13 Councilmember Murri thanked the Veterans Park Foundation for the awesome Memorial Day
14 event. He also said the Stomp on Main event was great, but expressed his condolences to the Rich
15 family, and said he would keep Jaden in his prayers as he recovers from a motorcycle accident that
16 took place that night and thanked the first responders who helped.

17 Councilmember Price-Huish asked Councilmember Bradshaw about the upcoming Trails
18 Day. Councilmember Bradshaw said that this Saturday there will be four projects ready for
19 volunteers to help with, and anyone interested in helping can sign up online. They anticipate many of
20 the youth from the high school mountain biking teams to come and thanked them for their service.

21
22 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID MAY 7TH**
23 **AND 14TH, 2025**

24 Councilmember Bradshaw asked what the expenditure for “railroad right of way” was. Mr.
25 Brad Jeppsen answered that it was the lease the City is required to pay for the right to have power
26 lines on Pacific Railroad property. The leases were sold some years ago to a company called Railway
27 Management and are no longer owned by Pacific Railroad.

28 Councilmember Bradshaw made a motion to approve the expenditures paid May 7th and 14th,
29 2025, and Councilmember Child seconded the motion. The motion passed with Councilmembers
30 Bradshaw, Child, Murri, and Price-Huish voting “aye.”

31
32 **CONSIDER APPROVAL OF ORDINANCE 2025-07 ADOPTING RESTRICTIONS OF THE**
33 **USE OF FIREWORKS WITHIN CERTAIN AREAS OF THE CITY FOR THE YEAR 2025 –**
34 **MR. BRADLEY JEPSEN**

35 Mr. Brad Jeppsen explained that staff is recommending the approval of ordinance 2025-07,
36 which contains Fire Chief Stewart’s firework restriction recommendations for July 2025 to January
37 2026.

38 Chief Stewart addressed the public comments made earlier in the meeting, saying that this is
39 an unprecedented year for fire risk, due to the density of fuel he sees above Orchard, and he prefers
40 not to take risks with people’s home and livelihoods. His recommendations are based on local
41 conditions and not federal guidelines.

42 Mayor Harris asked if the City could allow people to use the City Hall parking lot to celebrate
43 with fireworks this year. Mr. Gary Hill said that is up to the Council, but it was certainly a possibility.

44 Mayor Harris expressed her sympathy to people who would like to see the boundary changed,
45 but added that she has also heard from several people who request that the boundary stay on Orchard
46 to help reduce the risk of wildland fire.

1 Councilmember Price-Huish asked if having a boundary that specifically keeps fireworks
2 away from the ravines and gullies has ever been discussed. Chief Stewart said he has never had that
3 discussion, and Mr. Gary Hill added that keeping the boundary a simple, straight line makes it easier
4 for residents to understand and thus easier for the police to enforce.

5 Councilmember Murri asked if wildfires are a bigger topic after the fires in California. Chief
6 Stewart answered that it is, and legislation may be coming which will require the county to assess
7 properties and identify high risk areas in the future.

8 Councilmember Child asked if this ordinance covers New Year's Eve. It does. She suggested
9 they allow a less strict boundary for New Year's Eve fireworks since there is much less fire risk that
10 time of year. Chief Stewart said they could do that. Mr. Jeppsen suggested they approve the
11 ordinance as-is tonight and then make an additional ordinance to make that change for New Year's
12 Eve at a future date.

13 All the Councilmembers liked the idea of changing it at a later date, which would allow the
14 Fire Chief to evaluate it and make his suggestion about the new boundary. They also said they would
15 support opening the City campus parking lot for fireworks in July.

16 Councilmember Bradshaw made a motion to approve Ordinance 2025-07 and Councilmember
17 Price-Huish seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri,
18 and Price-Huish voting "aye."
19

20 **CONSIDER APPROVAL OF THE PURCHASE OF A PME-11 AND A PMH-9 PAD**
21 **MOUNTED SWITCHGEAR ALONG WITH THE NECESSARY FUSE HOLDERS FROM**
22 **IRBY IN THE TOTAL AMOUNT OF \$47,510 – MR. ALLEN JOHNSON**

23 Mr. Allen Johnson explained that this is a single source item that integrates seamlessly with
24 the existing switchgear cans already installed, making replacement much more efficient and less
25 expensive. Staff keeps several varieties of these in inventory because it takes about one year for
26 delivery. These switchgears will be added to inventory and used as needed.

27 Councilmember Price-Huish made a motion to approve the purchase from Irby and
28 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw,
29 Child, Murri, and Price-Huish voting "aye."
30

31 **CONSIDER APPROVAL OF THE LOW BID FOR THE ACSR WIRE FROM ANIXTER IN**
32 **THE TOTAL AMOUNT OF \$21,160 – MR. ALLEN JOHNSON**

33 Mr. Johnson explained that this cable is needed for the Northwest substation project, which
34 will require about 4,000 feet of cable. Staff recommends going with the low bid from Anixter.

35 Councilmember Child made a motion to approve the bid from Anixter and Councilmember
36 Bradshaw seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri,
37 and Price-Huish voting "aye."
38

39 **CONSIDER RELEASE OF THE PUBLIC UTILITY EASEMENTS ON LOTS 32 AND 33 OF**
40 **THE OAKTON PARK SUBDIVISION PLAT C – MR. LLOYD CHENEY**

41 Mr. Lloyd Cheney explained that Brighton Homes has a new subdivision near 2050 South and
42 350 East. It will include seven new lots and adopt two existing properties that were previously platted
43 in Plat C. It is necessary to release a rear yard easement on Lots 2 and 3. They are not needed as the
44 subdivision will be served adequately by the front utility connections from the cul-de-sac.

1 Councilmember Bradshaw made a motion to approve the public utility easements and
2 Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers
3 Bradshaw, Child, Murri, and Price-Huish voting “aye.”
4

5 **CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF REAL PROPERTY,**
6 **PENDING LITIGATION AND/OR TO DISCUSS THE CHARACTER AND/OR**
7 **COMPETENCY OF AN INDIVIDUAL(S)(UTAH CODE §52-4-205) – MR. BRADLEY**
8 **JEPPSEN**

9 Item was tabled.
10

11 **ADJOURN**

12 Councilmember Bradshaw made a motion to adjourn the regular meeting and Councilmember
13 Murri seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri and
14 Price-Huish voting “aye.”
15

16 The meeting was adjourned at 7:57 pm.

Mayor Kendalyn Harris

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
May 21, 28, and June 4, 2025

Author: Tyson Beck, Finance Director

Department: Finance

Date: June 10, 2025



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid May 21, 28, and June 4, 2025.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid May 21, 2025

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
11762	ALADTEC INC	Police	104210 429200	Computer Software	5,726.51	245348	INV00418720	Annual Subscription for Bountiful Police Dept.
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,001.91	245352	X04282025	Account # 287314361186
7164	BOUNTIFUL COLLISION	Liability Insurance	636300 451150	Liability Claims/Deductible	9,119.64	245356	19416	Repairs
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	41,771.91	245358	21411182	Natural Gas - Contract # 23191
1550	CALL CLIMATE	Light & Power	535300 448614	Power Plant Equipment Repairs	48,055.00	245362	33311561	Air Handler
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,095.00	245364	2580963	Lab Fees
1720	CODALE ELECTRIC SUPP	Light & Power	535300 448614	Power Plant Equipment Repairs	4,376.00	245366	5009100348.001	Balance of Plant
1845	D & L SUPPLY	Streets	104410 473200	Road Materials - Overlay	9,400.00	245371	0000177075	Asphalt grade rinds for paving
8045	ELITE LANDSCAPE SERV	Trails	454550 473103	Improv. Other Than Bldg-Grant\$	129,932.50	245373	25312	Project: Eggett Park Trail final work completed
12227	GRAHAM FIRE APPARAT	Streets	104410 425000	Equip Supplies & Maint	2,911.93	245379	1133	Radiator
5458	HANSEN, ALLEN & LUCE	Landfill Operations	585820 431300	Environmental Monitoring	4,680.50	245382	54758	Ground Sampling and Reporting
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,514.70	245388	13667	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,027.24	245388	13636	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	4,398.84	245388	13687	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	6,045.84	245388	13708	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	7,205.22	245388	13715	Patching - Cust # BOUN02610
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,739.60	245402	S106952587.002	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,272.49	245402	S106981569.001	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,627.21	245402	S106996873.001	Misc. Parts/Supplies - Cust # 18498
12326	PARSONS BEHLE & LAT	Liability Insurance	636300 431100	Legal And Auditing Fees	1,155.75	245426	1702473	Brian L.& Jayne H Farr professional fees
3458	PETERBILT OF UTAH, I	Recycle Collection Operations	585810 425000	Equip Supplies & Maint	1,515.31	245428	1071789PU	Misc. Parts/Supplies - Acct # 457
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	2,058.96	245434	280107719	Tires and Service - Cust # 2801867
5553	PURCELL TIRE AND SER	Water	515100 425000	Equip Supplies & Maint	3,497.30	245434	280107867	Tires and Service - Cust # 2804231
3649	RASMUSSEN EQUIPMENT	Landfill Operations	585820 425000	Equip Supplies & Maint	1,229.15	245435	10196415	Misc. Parts/Supplies - Acct # 09503
13120	RECYCLE IT	Landfill Operations	585820 448000	Operating Supplies	6,870.00	245437	10632	Mattress Recycling for April 2025
16050	RODDA-MILLER PAINT	Streets	104410 448000	Operating Supplies	2,323.28	245439	95003218	Road Marking Supplies - Acct # 774188
3812	SAFETY SUPPLY & SIGN	Streets	104410 441300	Street Signs	1,351.84	245440	193896	School Speed Zone Posts - Cust ID 00330
3812	SAFETY SUPPLY & SIGN	Streets	104410 441300	Street Signs	2,913.00	245440	193869	Misc. Parts/Supplies - Cust ID 00330
16098	SINCA PRINTERS	Light & Power	535300 448628	Pineview Hydro Operating Costs	5,516.00	245442	58209	Hydro Printers
4033	STANTEC CONSULTING	Light & Power	535300 448614	Power Plant Equipment Repairs	7,210.00	245445	2394470	2024 Emissions Inventory - Cust # 6825
14767	T.C. RECYCLING	Streets	104410 425000	Equip Supplies & Maint	4,658.62	245450	6370	Misc. Parts/Supplies
4143	TAYLOR MADE-ADIDAS G	Golf Course	555500 448240	Items Purchased - Resale	1,200.69	245451	38308452	Golf Balls - Acct # 608035
4143	TAYLOR MADE-ADIDAS G	Golf Course	555500 448240	Items Purchased - Resale	3,478.00	245451	38315146	Golf Balls - Acct # 608035
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,256.88	245454	0398558	Fuel - Acct # 000275
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	2,075.76	245457	05122025SW	Trvl&Train expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	1,293.38	245457	05122025SW	Trvl&Train expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	1,219.77	245457	05122025BH	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Executive	104130 423000	Travel & Training	1,087.23	245457	05122025GH	Trvl&Train expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,740.24	245457	05122025EB	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 426010	Tire House Maintenance	1,158.11	245457	05122025MS	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,066.16	245457	05122025AS	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	PSAP - E911	104219 423000	Travel & Training	2,369.24	245457	05122025DG	Trvl&Train expense - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 441300	Street Signs	3,020.71	245457	05122025AP	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,305.72	245457	05122025BH	Misc. Supplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Trails	104550 423000	Travel & Training	1,052.30	245457	05122025BH	Misc. Supplies - Acct #4246-0445-5571-8851

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
9363	WIGEN WATER TECH	Water	515100 448400	Dist Systm Repair & Maint	18,237.56	245466	23954	Computer Programming
7732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,475.00	245467	500376	Janitorial Services
TOTAL:					<u>394,238.00</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**Paid May 28, 2025**

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,795.50	245473	1496294	Cold Patch Asphalt - Cust # 5628
16100	ASPHALT ZIPPER	Water	515100 474500	Machinery & Equipment	212,895.00	245474	AZ-0853	Asphalt Zipper for Bountiful City
1393	BTS LANDSCAPING PROD	Landfill Operations	585820 462400	Contract Equipment	14,206.00	245475	117	Green Waste Grinding for April 2025
7989	CONTROLLIX CORP	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	72,290.40	245482	36010	NW Sub Capacitor
1924	DELL MARKETING L.P.	Engineering	104450 429300	Computer Hardware	2,573.42	245485	10816189609	Computer Upgrades - Cust # 13129956
1924	DELL MARKETING L.P.	Light & Power	535300 429200	Computer Software	4,899.68	245485	10816189609	Computer Upgrades - Cust # 13129956
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,750.00	245486	76572	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,011.20	245486	76575	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	245486	76574	Tree Trimming
8045	ELITE LANDSCAPE SERV	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,900.00	245492	25305	Install Rock Walls at Eggett Park
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,045.00	245495	131343	Fertilizer and Weedkill - Cust # 38641
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,300.00	245495	131158	Fertilizer and Weedkill - Cust # 38641
3271	NETWIZE	Computer Maintenance	616100 429200	Computer Software	2,633.46	245513	26271	Dell ME4012 Support
3321	NORTHERN POWER EQUIP	Light & Power	535300 448632	Distribution	1,435.00	245514	88462	Misc. Parts/Supplies - Acct # 8012986111
3458	PETERBILT OF UTAH, I	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	5,108.05	245519	1072511PU	Misc. Parts/Supplies - Acct # 457
16103	SALT CITY DRILLING	Light & Power	535300 448633	Street Light	81,065.00	245526	INV35	Street Light Bore
3933	SKAGGS COMPANIES, IN	Police	104210 414000	Uniform Allowance	1,650.75	245530	450_A_270140_1	Armor hardwire & panel
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	5,127.20	245536	2025100106762	Citric Acid - Cust # C1303
14920	THE GOLFER'S GREEN	Light & Power	535300 448639	Substation	1,800.00	245537	110129	Round Up
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,014.86	245538	0399021	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	3,883.97	245538	0398675	Fuel - Acct # 000276
16031	UNIVERSITY OF UTAH	Executive	104130 423000	Travel & Training	1,600.00	245540	2025-C10	2025 Course EDR Program Collaboration Cert
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Accrual	771,456.78	245541	05232025	April 2025 payment for Power Resource
16102	VAN ORDEN, CHAUNTELL	Liability Insurance	636300 451150	Liability Claims/Deductible	5,446.69	245542	05272025	for damage to vehicle from City truck
TOTAL:					<u><u>1,233,947.96</u></u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid June 4, 2025

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	3,217.12	245551	6400203-00	Misc. Parts/Supplies - Cust # 6000052
5206	CLEAR CHOICE HEADSET	PSAP - E911	104219 445100	Public Safety Supplies	2,753.00	245555	0525235	Misc. Parts/Supplies
1826	CUMMINS ROCKY MOUNTA	Streets	104410 425000	Equip Supplies & Maint	1,260.43	245559	60-250559987	Misc. Parts/Supplies - Cust # 466117
13180	DAWSON INFRASTRUCTUR	Storm Water	494900 425000	Equip Supplies & Maint	3,152.55	245560	INV215555	Brooms for sweeper
15414	DESIGN WEST ARCHITEC	Redevelopment Agency	737300 472100	Buildings	88,849.53	245562	2025-9732	Project # 824294 Bountiful City Restaurant Study
9982	DIAMOND TREE EXPERTS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	86,500.00	245563	189768	Tree removal for Bountiful City
2008	DURA-CRETE INC	Water	515100 448400	Dist Systm Repair & Maint	1,440.00	245566	187037	Meterbox - Acct # BOU3385
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	11,335.50	245569	132059	Project #BCP-023 NW Substation & T-line Reroute
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	44,082.60	245569	132058	Project #BCP-023 NW Substation & T-line Reroute
7212	ENTELLUS INC	Light & Power	535300 474810	CIP 11 Dist Sys Feeder #573	3,510.00	245571	59271	Project #1190021 - Feeder, easements and R.O.W.
15422	GRISWOLD INDUSTRIES	Water	515100 448400	Dist Systm Repair & Maint	4,307.96	245575	919087	Misc. Parts/Supplies
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	9,196.56	245578	29637	Registers/Metering
3924	JOHNSON CONTROLS	Police	454210 472100	Buildings	44,854.00	245581	00048403689	Installation of Boiler for Bountiful City
3924	JOHNSON CONTROLS	Police	454210 472100	Buildings	64,112.00	245581	00048403801	Installation of pumps for Bountiful City
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,507.68	245585	13773	Patching
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,818.72	245586	434107	Road base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,835.52	245586	434149	Road base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,564.66	245586	434269	Road base - Cust # BCTY07399
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,339.14	245599	S107010468.001	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,083.13	245599	S107023560.001	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,061.55	245599	S106996873.002	Misc. Parts/Supplies - Cust # 18498
3280	NEWMAN SIGNS	Streets	104410 441300	Street Signs	8,861.20	245602	TRFINV060913	Misc. Auto Parts - Acct # 7429
15142	OLYMPUS REFUSE	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	1,159.23	245607	625627	Refuse Truck parts
15142	OLYMPUS REFUSE	Recycle Collection Operations	585810 474600	Vehicles	167,000.00	245607	625608	Recycle Truck Body approved by council
14479	POINT EMBLEMS	Police	104210 445100	Public Safety Supplies	5,125.00	245624	18555	Badge Bountiful Anniversary & Mold
3562	PRIORITY DISPATCH CO	PSAP - E911	104219 428000	Internet & Telephone Expense	6,075.00	245627	SIN407400	Annual Maintenance
5553	PURCELL TIRE AND SER	Light & Power	535300 448635	Vehicles	1,397.40	245628	280109853	Tires - Cust # Bountiful City Power
4051	STATE OF UTAH	Police	104210 413040	State Retirement & 401 K	3,900.00	245644	05282025	2025 Local Public Safety Trust Fund
4051	STATE OF UTAH	Streets	104410 441300	Street Signs	36,569.28	245643	2554000446	State Furnished Materials
16054	TERRACED EARTHWORKS	Golf Course	555500 473100	Improv Other Than Bldgs	7,182.50	245648	250501	Remove existing wall & grade slope prep
4131	T-MOBILE	Police	104210 428000	Internet & Telephone Expense	1,572.72	245647	05212025	Acct # 992894616
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,556.05	245650	0399444	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	21,693.90	245650	0399131	Fuel - Acct # 000275
5322	UCS WIRELESS	Streets	104410 448000	Operating Supplies	6,690.00	245651	83231	Talk and GPS Radios for trucks
12621	YOUNG POWERSPORTS	Streets	104410 425000	Equip Supplies & Maint	1,030.91	245661	1147428	Misc. Parts/Supplies for Bountiful City
TOTAL:					<u>652,594.84</u>			

City Council Staff Report

Subject: April 2025 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: June 10, 2025



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2025 through April as compared to the past three fiscal year periods through that same timeframe.

The FY2025 budget portion of these reports is the originally adopted FY2025 budget approved by the City Council in June of 2024.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council is encouraged to review the attached revenue, expense, and budget reports.

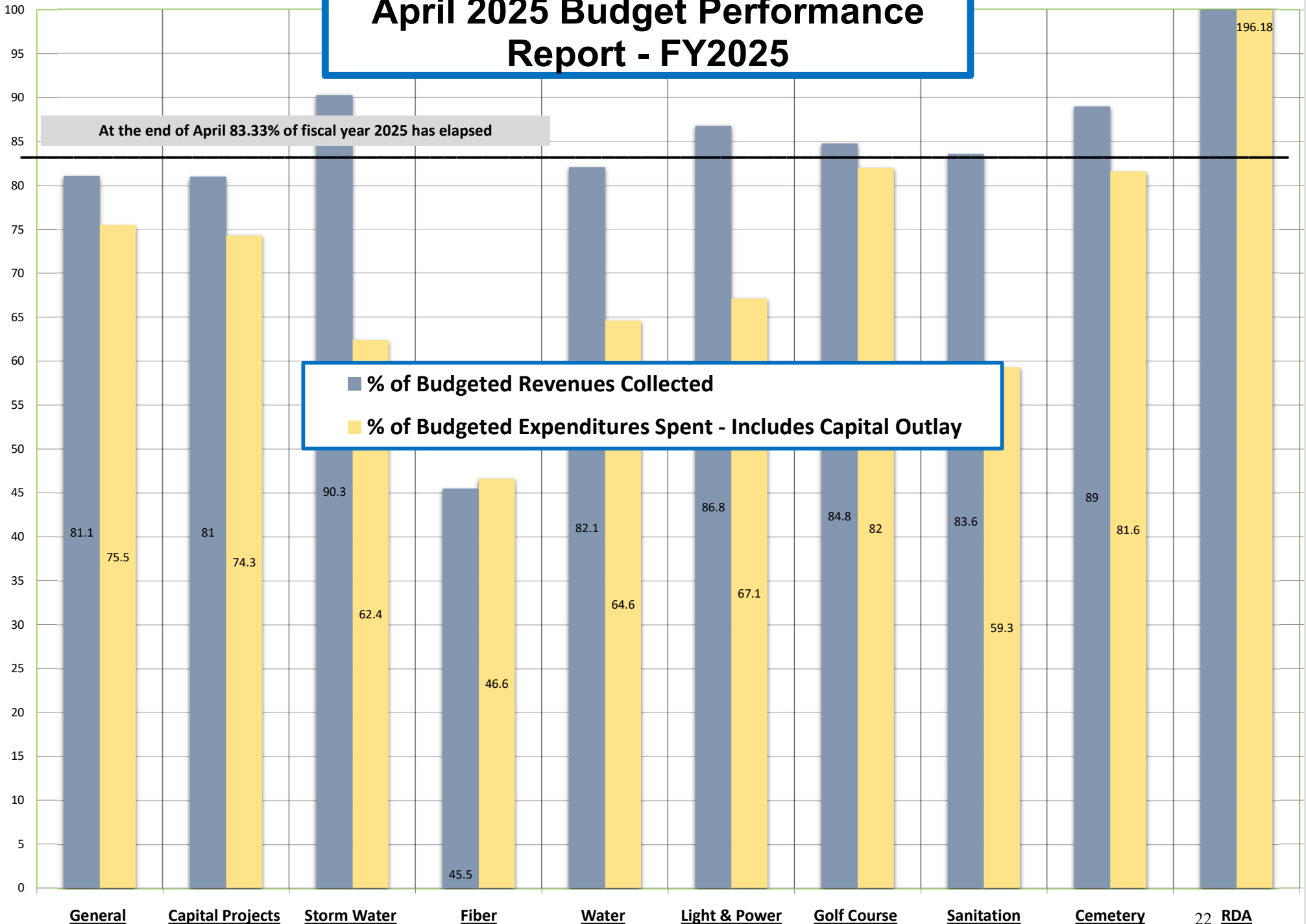
Attachments

- April 2025 Revenue & Expense Reports – Fiscal 2025 YTD

April 2025 Budget Performance Report - FY2025

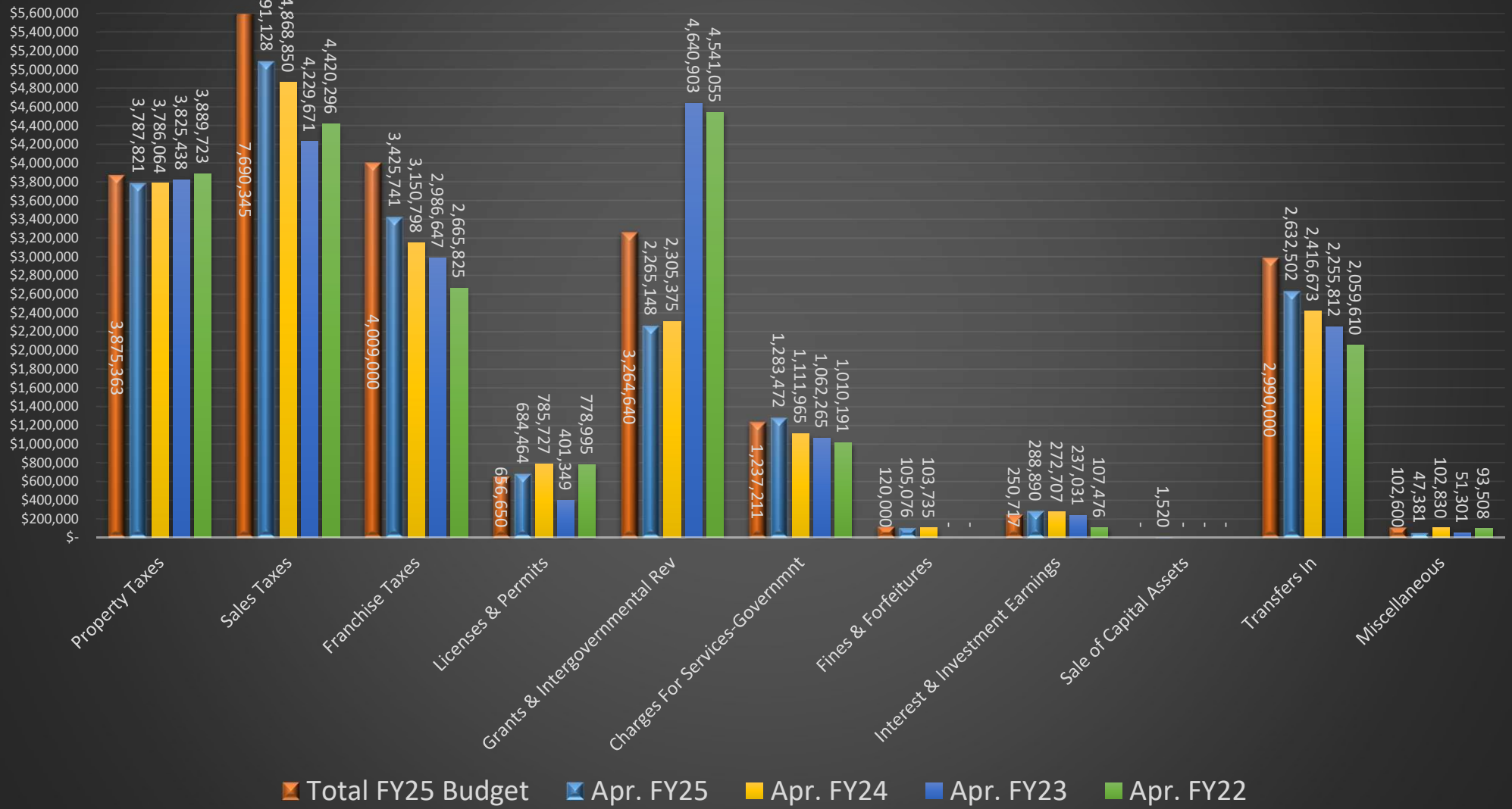
At the end of April 83.33% of fiscal year 2025 has elapsed

■ % of Budgeted Revenues Collected
■ % of Budgeted Expenditures Spent - Includes Capital Outlay

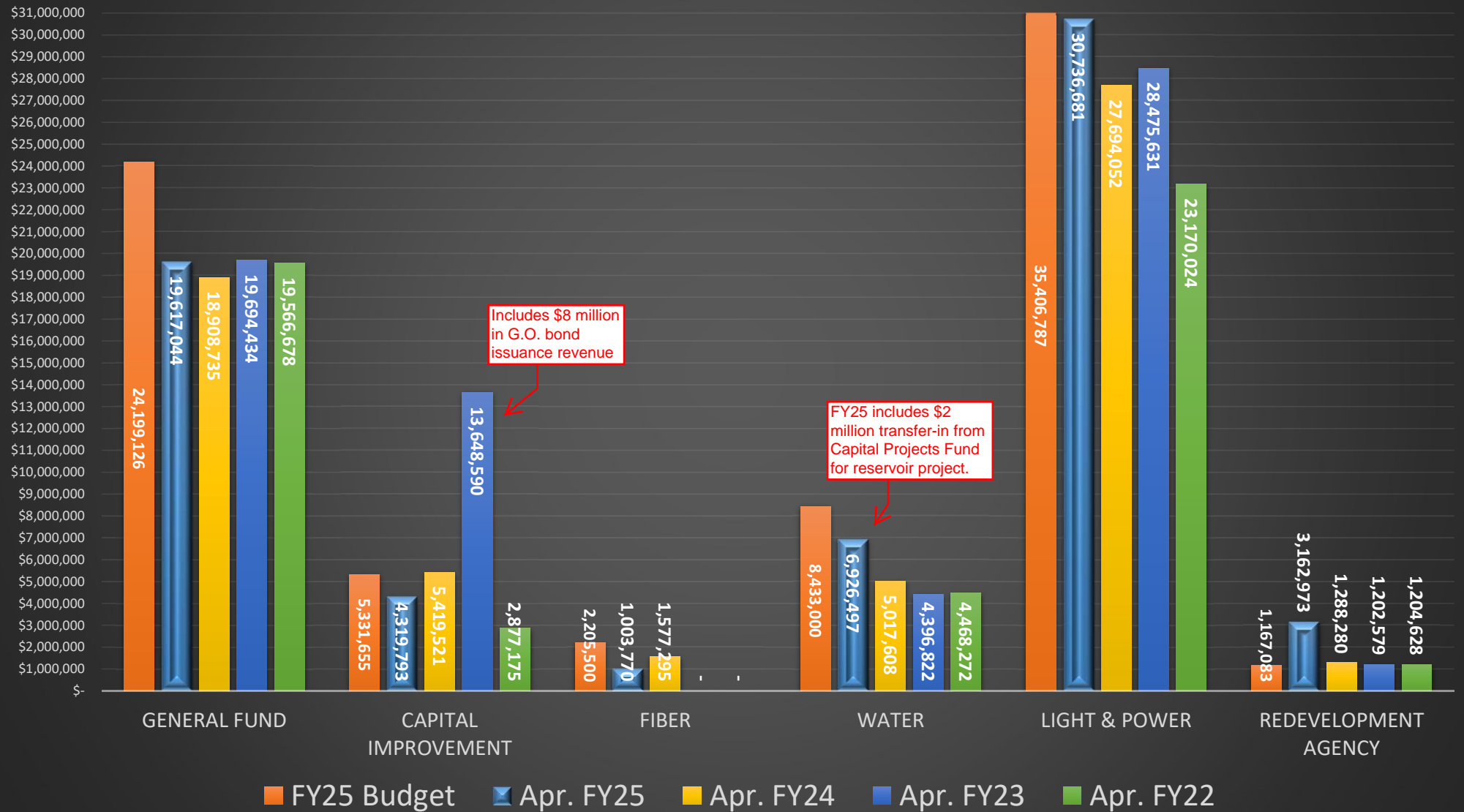


General Fund Detailed Revenues - April 2025

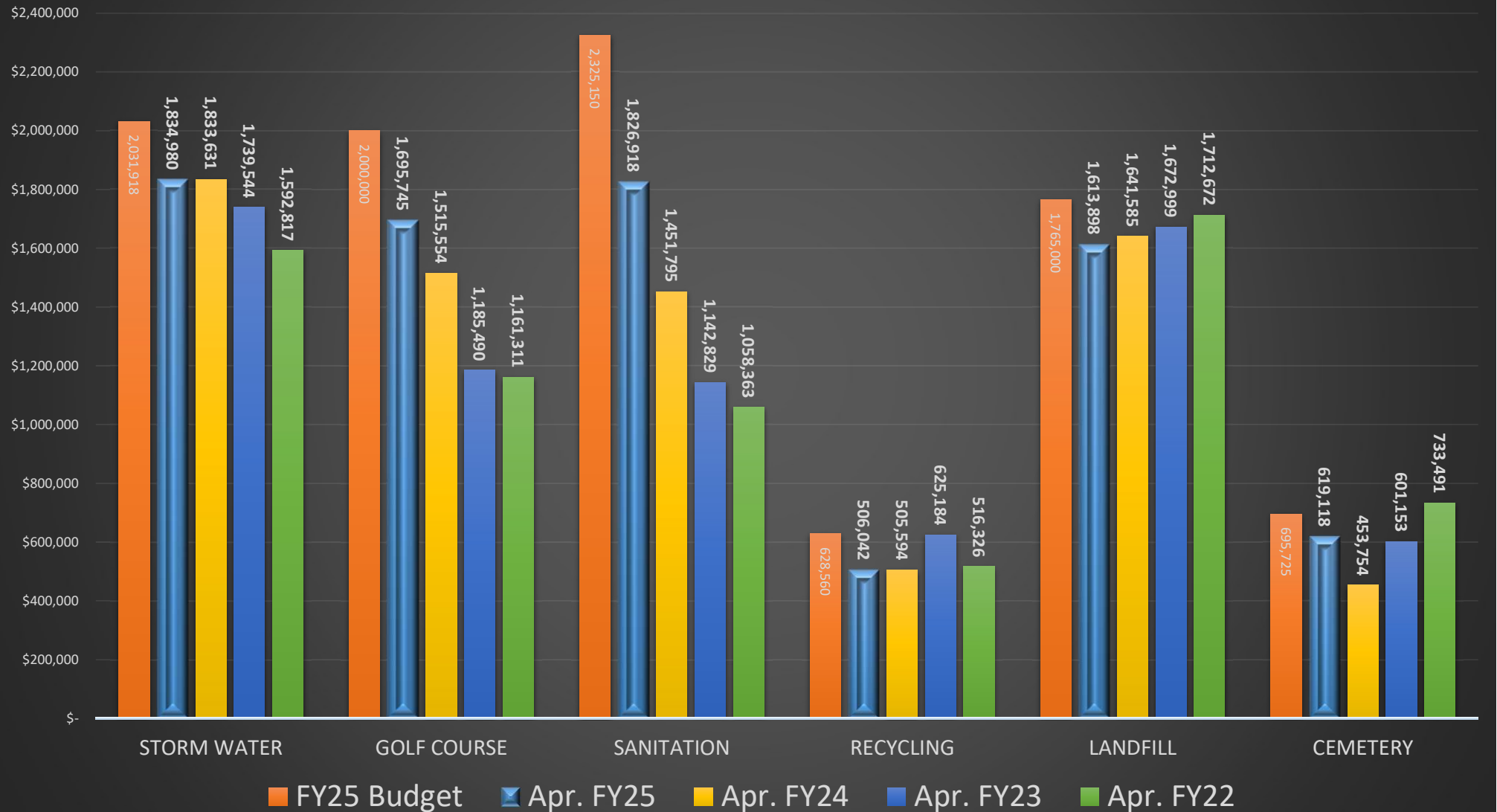
YTD Revenues (Fiscal Year 2025) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



April 2025 YTD Revenues (Fiscal 2025) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

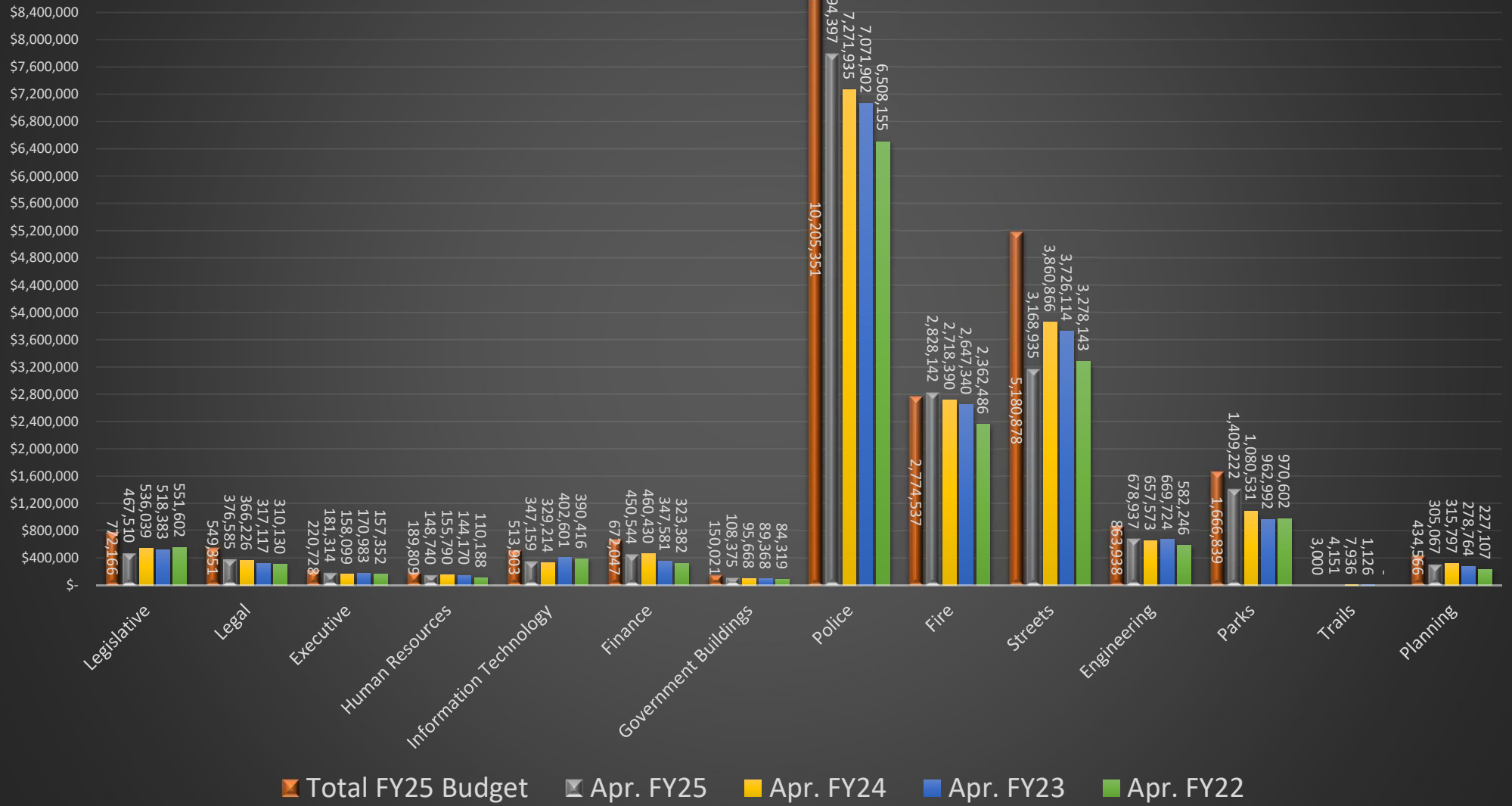


April 2025 (Fiscal 2025) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

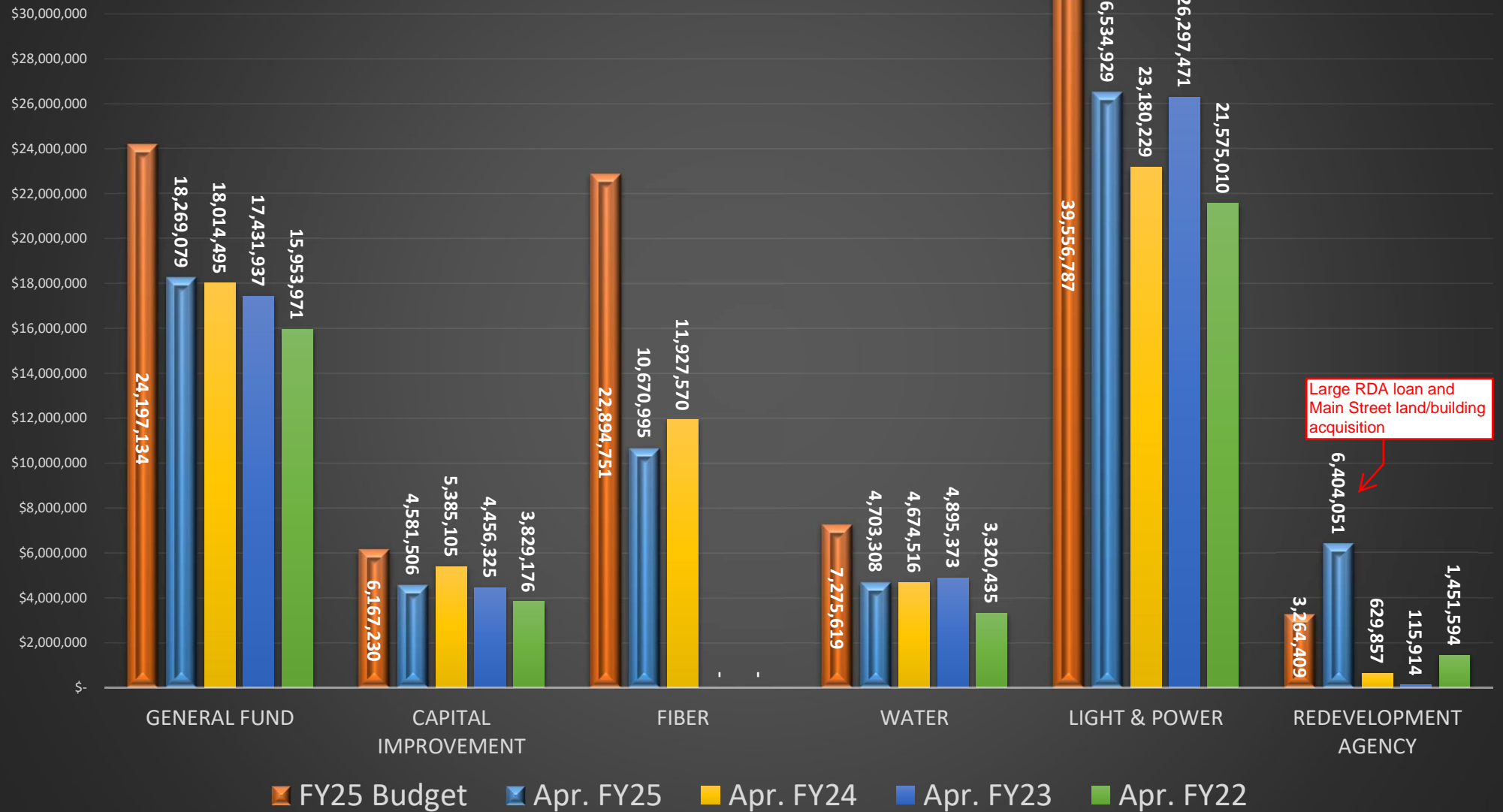


General Fund Detailed Expenditures - April 2025

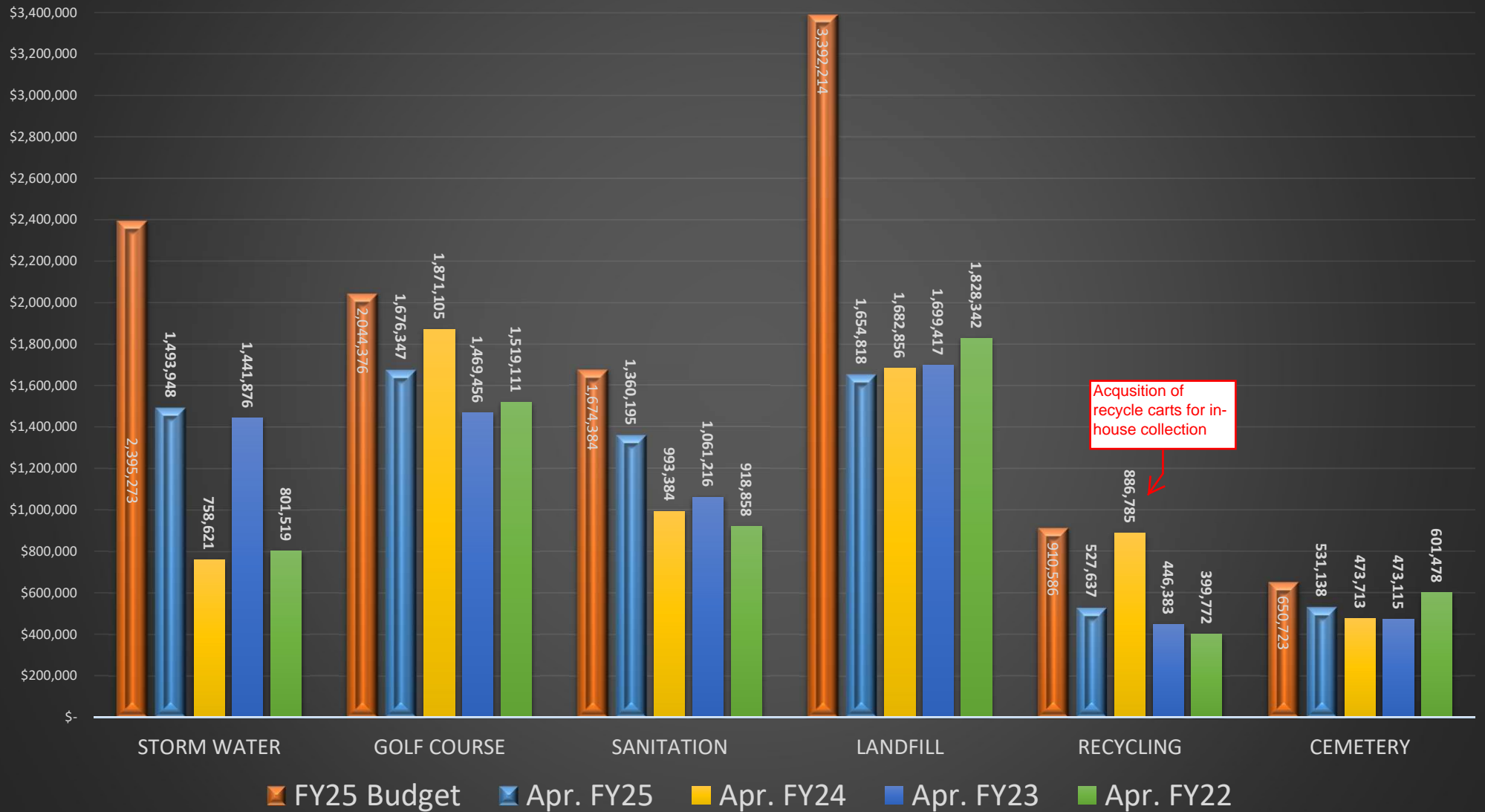
Fiscal 2025 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



April 2025 YTD (Fiscal 2025) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



April 2025 YTD (Fiscal 2025) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
1010 Property Tax Revenues	-3,875,363	-3,875,363	-3,787,820.84	-596,632.44	.00	-87,542.16	97.7%
1020 Sales Tax Revenues	-7,690,345	-7,690,345	-5,091,128.11	-575,301.50	.00	-2,599,216.89	66.2%
1030 Franchise Tax Revenues	-4,009,000	-4,009,000	-3,425,741.21	-414,818.56	.00	-583,258.79	85.5%
1040 Property Tax Increment Re	-2,600	-2,600	-3,901.73	.00	.00	1,301.73	150.1%
2000 License & Permit Revenues	-656,650	-656,650	-684,463.82	-74,264.05	.00	27,813.82	104.2%
3000 Grants & Intergovernmental Re	-3,264,640	-3,264,640	-2,265,148.30	-414,646.89	.00	-999,491.70	69.4%
3100 Fine & Forfeiture Revenue	-120,000	-120,000	-105,075.61	-14,355.17	.00	-14,924.39	87.6%
4000 Charges For ServicesRev-Gover	-1,237,211	-1,237,211	-1,283,472.42	-247,517.57	.00	46,261.42	103.7%
4110 Legislative Expenditures	772,166	772,166	467,510.47	60,263.93	.00	304,655.53	60.5%
4120 Legal Expenditures	549,351	549,351	376,585.46	37,752.75	.00	172,765.54	68.6%
4130 Executive Expenditures	220,728	220,728	181,313.51	14,924.50	.00	39,414.49	82.1%
4134 Human Resources Expenditures	189,809	189,809	148,740.00	13,375.92	.00	41,069.00	78.4%
4136 Information Technology Expend	513,903	513,903	347,159.32	31,092.19	.00	166,743.68	67.6%
4140 Finance Expenditures	672,047	672,047	450,543.54	22,404.24	.00	221,503.46	67.0%
4160 Government Buildings Expendit	150,021	150,021	108,375.16	9,676.40	.00	41,645.84	72.2%
4210 Police Expenditures	7,661,433	7,661,433	5,881,893.48	587,379.29	.00	1,779,539.52	76.8%
4215 Reserve Officers Expenditures	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards Expenditures	163,386	163,386	147,013.90	15,799.17	.00	16,372.10	90.0%
4217 School Resource Officer Expen	508,324	508,324	288,414.59	27,425.49	.00	219,909.41	56.7%
4218 Liquor Control Expenditures	44,001	44,001	29,017.24	4,134.85	.00	14,983.76	65.9%
4219 PSAP - E911 Expenditures	1,818,207	1,818,207	1,448,057.82	154,662.17	.00	370,149.18	79.6%
4220 Fire/EMS Expenditures	2,774,537	2,774,537	2,828,142.00	.00	.00	-53,605.00	101.9%
4410 Streets Expenditures	5,180,878	5,180,878	3,168,935.31	159,512.66	.00	2,011,942.69	61.2%
4450 Engineering Expenditures	863,938	863,938	678,937.33	58,579.62	.00	185,000.67	78.6%
4510 Parks Expenditures	1,666,839	1,666,839	1,409,222.23	121,481.65	.00	257,616.77	84.5%
4550 Trails Expenditures	3,000	3,000	4,151.04	542.51	.00	-1,151.04	138.4%
4610 Planning Expenditures	434,566	434,566	305,067.02	29,981.67	.00	129,498.98	70.2%
6000 Miscellaneous	-102,600	-102,600	-47,380.67	-2,701.02	.00	-55,219.33	46.2%
6010 Interest & Investment Earning	-250,717	-250,717	-288,889.62	-59,845.11	.00	38,172.62	115.2%
6020 Sale of Capital Assets	0	0	-1,520.00	.00	.00	1,520.00	100.0%
8010 Transfers In	-2,990,000	-2,990,000	-2,632,502.16	-220,235.21	.00	-357,497.84	88.0%
TOTAL GENERAL FUND	-1,992	-1,992	-1,347,965.07	-1,271,328.51	.00	1,345,973.07*****%	
TOTAL REVENUES	-24,199,126	-24,199,126	-19,617,044.49	-2,620,317.52	.00	-4,582,081.51	
TOTAL EXPENSES	24,197,134	24,197,134	18,269,079.42	1,348,989.01	.00	5,928,054.58	

30 DEBT SERVICE

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

30	DEBT SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-541,950	-541,950	-510,576.25	-78,814.88	.00	-31,373.75	94.2%
4710	Debt Sevice	559,596	559,596	565,870.43	4.22	.00	-6,274.43	101.1%
6010	Interest & Investment Earning	-600	-600	-6,558.09	-3,905.10	.00	5,958.09	1093.0%
	TOTAL DEBT SERVICE	17,046	17,046	48,736.09	-82,715.76	.00	-31,690.09	285.9%
	TOTAL REVENUES	-542,550	-542,550	-517,134.34	-82,719.98	.00	-25,415.66	
	TOTAL EXPENSES	559,596	559,596	565,870.43	4.22	.00	-6,274.43	

45 CAPITAL IMPROVEMENT

1020	Sales Tax Revenues	-3,629,655	-3,629,655	-2,376,449.46	-270,248.58	.00	-1,253,205.54	65.5%
3000	Grants & Intergovernmental Re	-125,000	-125,000	-10,000.00	.00	.00	-115,000.00	8.0%
4110	Legislative Expenditures	2,290,000	2,290,000	2,001,200.00	.00	.00	288,800.00	87.4%
4136	Information Technology Expend	0	220,000	186,373.69	.00	.00	33,626.31	84.7%
4140	Finance Expenditures	0	4,000	11,528.98	1,391.31	.00	-7,528.98	288.2%
4160	Government Buildings Expendit	0	70,000	.00	.00	.00	70,000.00	.0%
4210	Police Expenditures	792,230	792,230	700,810.14	3,306.90	.00	91,419.86	88.5%
4410	Streets Expenditures	2,176,000	2,176,000	1,223,986.74	.00	.00	952,013.26	56.2%
4510	Parks Expenditures	70,000	70,000	67,849.00	.00	.00	2,151.00	96.9%
4550	Trails Expenditures	545,000	545,000	389,757.62	.00	.00	155,242.38	71.5%
6000	Miscellaneous	0	0	-29,929.30	.00	.00	29,929.30	100.0%
6010	Interest & Investment Earning	-922,000	-922,000	-1,444,000.23	-186,624.59	.00	522,000.23	156.6%
6020	Sale of Capital Assets	-50,000	-50,000	-51,998.00	.00	.00	1,998.00	104.0%
8000	Contribution Revenue	-5,000	-5,000	-17,815.55	.00	.00	12,815.55	356.3%
8010	Transfers In	-600,000	-600,000	-389,600.00	-389,600.00	.00	-210,400.00	64.9%
	TOTAL CAPITAL IMPROVEMENT	541,575	835,575	261,713.63	-841,774.96	.00	573,861.37	31.3%
	TOTAL REVENUES	-5,331,655	-5,331,655	-4,319,792.54	-846,473.17	.00	-1,011,862.46	
	TOTAL EXPENSES	5,873,230	6,167,230	4,581,506.17	4,698.21	.00	1,585,723.83	

49 STORM WATER

4900	Storm Water Expenses	2,395,273	2,395,273	1,493,948.01	61,502.21	.00	901,324.99	62.4%
6000	Miscellaneous	-5,800	-5,800	-5,391.00	-1,198.00	.00	-409.00	92.9%
6010	Interest & Investment Earning	-15,000	-15,000	-154,881.77	-17,982.00	.00	139,881.77	1032.5%
7000	Charge For Services Rev.-Prop	-2,011,118	-2,011,118	-1,671,406.80	-170,891.86	.00	-339,711.20	83.1%
8020	Impact Fee Revenue	0	0	-3,300.00	.00	.00	3,300.00	100.0%
	TOTAL STORM WATER	363,355	363,355	-341,031.56	-128,569.65	.00	704,386.56	-93.9%
	TOTAL REVENUES	-2,031,918	-2,031,918	-1,834,979.57	-190,071.86	.00	-196,938.43	
	TOTAL EXPENSES	2,395,273	2,395,273	1,493,948.01	61,502.21	.00	901,324.99	

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

50	FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50 FIBER								
5000	Fiber Expenses	22,894,751	22,894,751	10,670,995.26	34,552.33	.00	12,223,755.74	46.6%
6010	Interest & Investment Earning	-1,800,000	-1,800,000	-840,218.34	-70,274.34	.00	-959,781.66	46.7%
7000	Charge For Services Rev.-Prop	-405,500	-405,500	-163,551.87	-25,457.90	.00	-241,948.13	40.3%
	TOTAL FIBER	20,689,251	20,689,251	9,667,225.05	-61,179.91	.00	11,022,025.95	46.7%
	TOTAL REVENUES	-2,205,500	-2,205,500	-1,003,770.21	-95,732.24	.00	-1,201,729.79	
	TOTAL EXPENSES	22,894,751	22,894,751	10,670,995.26	34,552.33	.00	12,223,755.74	
51 WATER								
5100	Water Expenses	7,275,619	7,275,619	4,703,308.12	450,731.18	.00	2,572,310.88	64.6%
6000	Miscellaneous	-2,000	-2,000	-2,160.39	3,221.04	.00	160.39	108.0%
6010	Interest & Investment Earning	-60,000	-60,000	-194,197.33	-21,383.93	.00	134,197.33	323.7%
6020	Sale of Capital Assets	-20,000	-20,000	-29,165.00	.00	.00	9,165.00	145.8%
7000	Charge For Services Rev.-Prop	-6,201,000	-6,201,000	-4,563,640.24	-447,708.91	.00	-1,637,359.76	73.6%
7010	Connection & Servicing Revenue	-40,000	-40,000	-15,706.96	-1,227.30	.00	-24,293.04	39.3%
8010	Transfers In	-2,000,000	-2,000,000	-2,000,000.00	.00	.00	.00	100.0%
8020	Impact Fee Revenue	-60,000	-60,000	-50,818.00	-1,838.00	.00	-9,182.00	84.7%
8030	Capital Contributions/Donatio	-50,000	-50,000	-70,808.98	.00	.00	20,808.98	141.6%
	TOTAL WATER	-1,157,381	-1,157,381	-2,223,188.78	-18,205.92	.00	1,065,807.78	192.1%
	TOTAL REVENUES	-8,433,000	-8,433,000	-6,926,496.90	-468,937.10	.00	-1,506,503.10	
	TOTAL EXPENSES	7,275,619	7,275,619	4,703,308.12	450,731.18	.00	2,572,310.88	
53 LIGHT & POWER								
5300	Light & Power Expenses	39,556,787	39,556,787	26,534,929.26	1,747,554.48	.00	13,021,857.74	67.1%
6000	Miscellaneous	-122,000	-122,000	-250,439.43	-13,798.71	.00	128,439.43	205.3%
6010	Interest & Investment Earning	-559,005	-559,005	-823,250.98	-95,512.28	.00	264,245.98	147.3%
6020	Sale of Capital Assets	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
7000	Charge For Services Rev.-Prop	-33,977,804	-33,977,804	-29,091,691.22	-2,469,804.57	.00	-4,886,112.78	85.6%
7010	Connection & Servicing Revenue	-100,000	-100,000	-74,610.96	-5,902.70	.00	-25,389.04	74.6%
7030	Equipment & Facility Rent Rev	-82,978	-82,978	-81,797.00	-23,639.00	.00	-1,181.00	98.6%
8030	Capital Contributions/Donatio	-550,000	-550,000	-414,891.55	-13,375.00	.00	-135,108.45	75.4%
	TOTAL LIGHT & POWER	4,150,000	4,150,000	-4,201,751.88	-874,477.78	.00	8,351,751.88	-101.2%
	TOTAL REVENUES	-35,406,787	-35,406,787	-30,736,681.14	-2,622,032.26	.00	-4,670,105.86	
	TOTAL EXPENSES	39,556,787	39,556,787	26,534,929.26	1,747,554.48	.00	13,021,857.74	

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
55 GOLF COURSE								
5500	Golf Course Expenses	2,044,376	2,044,376	1,676,346.66	182,210.33	.00	368,029.34	82.0%
6000	Miscellaneous	-3,000	-3,000	-4,512.00	-455.01	.00	1,512.00	150.4%
6010	Interest & Investment Earning	-8,000	-8,000	-38,759.35	-3,602.78	.00	30,759.35	484.5%
6020	Sale of Capital Assets	0	0	-6,000.00	.00	.00	6,000.00	100.0%
7020	Admission & Lesson Fee Revenue	-1,136,000	-1,136,000	-931,121.99	-162,471.62	.00	-204,878.01	82.0%
7030	Equipment & Facility Rent Rev	-555,000	-555,000	-449,471.01	-69,676.63	.00	-105,528.99	81.0%
7040	Concession & Merchandise Sale	-298,000	-298,000	-265,880.38	-20,980.21	.00	-32,119.62	89.2%
	TOTAL GOLF COURSE	44,376	44,376	-19,398.07	-74,975.92	.00	63,774.07	-43.7%
	TOTAL REVENUES	-2,000,000	-2,000,000	-1,695,744.73	-257,186.25	.00	-304,255.27	
	TOTAL EXPENSES	2,044,376	2,044,376	1,676,346.66	182,210.33	.00	368,029.34	
57 LANDFILL								
6010	Interest & Investment Earning	-288,758	0	.00	.00	.00	.00	.0%
	TOTAL LANDFILL	-288,758	0	.00	.00	.00	.00	.0%
	TOTAL REVENUES	-288,758	0	.00	.00	.00	.00	
58 SANITATION								
5800	Refuse Collection OperationsE	1,674,384	1,674,384	1,360,194.97	82,894.68	.00	314,189.03	81.2%
5810	Recycle CollectionOperationsE	910,586	910,586	527,636.98	23,005.70	.00	382,949.02	57.9%
5820	Landfill Operations Expenses	3,392,214	3,392,214	1,654,818.44	152,923.18	.00	1,737,395.56	48.8%
6002	Miscellaneous - Landfill	-30,000	-30,000	-23,453.24	-3,539.40	.00	-6,546.76	78.2%
6010	Interest & Investment Earning	-8,000	-296,758	-255,806.25	-29,247.19	.00	-40,951.75	86.2%
6012	Interest Earnings - Landfill	0	0	-151,838.05	-14,013.19	.00	151,838.05	100.0%
7000	Charge For Services Rev.-Prop	-2,028,392	-2,028,392	-1,571,111.47	-163,027.47	.00	-457,280.53	77.5%
7001	Charge For ServicesRev-Recycl	-628,560	-628,560	-506,042.48	-52,384.21	.00	-122,517.52	80.5%
7002	Charge For ServicesRev-Landfi	-1,735,000	-1,735,000	-1,438,606.27	-186,774.18	.00	-296,393.73	82.9%
	TOTAL SANITATION	1,547,232	1,258,474	-404,207.37	-190,162.08	.00	1,662,681.37	-32.1%
	TOTAL REVENUES	-4,429,952	-4,718,710	-3,946,857.76	-448,985.64	.00	-771,852.24	
	TOTAL EXPENSES	5,977,184	5,977,184	3,542,650.39	258,823.56	.00	2,434,533.61	
59 CEMETERY								

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

59	CEMETERY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5900	Cemetery Expenses	650,723	650,723	531,137.67	51,219.86	.00	119,585.33	81.6%
6010	Interest & Investment Earning	-11,000	-11,000	-33,698.22	-3,836.12	.00	22,698.22	306.3%
7000	Charge For Services Rev.-Prop	-576,100	-576,100	-492,645.00	-59,835.00	.00	-83,455.00	85.5%
7050	Cemetery Burial Plot Sale Rev	-108,625	-108,625	-92,775.00	-12,100.00	.00	-15,850.00	85.4%
	TOTAL CEMETERY	-45,002	-45,002	-87,980.55	-24,551.26	.00	42,978.55	195.5%
	TOTAL REVENUES	-695,725	-695,725	-619,118.22	-75,771.12	.00	-76,606.78	
	TOTAL EXPENSES	650,723	650,723	531,137.67	51,219.86	.00	119,585.33	
61 COMPUTER MAINTENANCE								
4000	Charges For ServicesRev-Gover	-205,000	-205,000	-131,000.00	.00	.00	-74,000.00	63.9%
6000	Miscellaneous	0	0	-1,740.00	-750.00	.00	1,740.00	100.0%
6010	Interest & Investment Earning	-1,500	-1,500	322.52	-35.60	.00	-1,822.52	-21.5%
6020	Sale of Capital Assets	0	0	-360.00	.00	.00	360.00	100.0%
6100	Computer Maintenance Expendit	203,350	203,350	125,161.68	.28	.00	78,188.32	61.5%
	TOTAL COMPUTER MAINTENANCE	-3,150	-3,150	-7,615.80	-785.32	.00	4,465.80	241.8%
	TOTAL REVENUES	-206,500	-206,500	-132,777.48	-785.60	.00	-73,722.52	
	TOTAL EXPENSES	203,350	203,350	125,161.68	.28	.00	78,188.32	
63 LIABILITY INSURANCE								
6010	Interest & Investment Earning	-32,550	-32,550	-25,557.84	-1,893.14	.00	-6,992.16	78.5%
6300	Liability Insurance	1,054,165	1,054,165	1,122,527.66	18,822.44	.00	-68,362.66	106.5%
7000	Charge For Services Rev.-Prop	-656,561	-656,561	-651,266.34	.00	.00	-5,294.66	99.2%
	TOTAL LIABILITY INSURANCE	365,054	365,054	445,703.48	16,929.30	.00	-80,649.48	122.1%
	TOTAL REVENUES	-689,111	-689,111	-676,824.18	-1,893.14	.00	-12,286.82	
	TOTAL EXPENSES	1,054,165	1,054,165	1,122,527.66	18,822.44	.00	-68,362.66	
64 WORKERS' COMP INSURANCE								
6010	Interest & Investment Earning	-22,500	-22,500	-33,703.72	-4,013.55	.00	11,203.72	149.8%
6400	Workers' Comp Insurance	514,814	514,814	259,172.21	29,494.73	.00	255,641.79	50.3%
7000	Charge For Services Rev.-Prop	-368,522	-368,522	-289,832.89	-27,597.90	.00	-78,689.11	78.6%
	TOTAL WORKERS' COMP INSURANCE	123,792	123,792	-64,364.40	-2,116.72	.00	188,156.40	-52.0%
	TOTAL REVENUES	-391,022	-391,022	-323,536.61	-31,611.45	.00	-67,485.39	
	TOTAL EXPENSES	514,814	514,814	259,172.21	29,494.73	.00	255,641.79	

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

72	RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
72 RDA REVOLVING LOAN FUND								
6000	Miscellaneous	-149,713	-149,713	-177,320.12	-18,643.98	.00	27,607.12	118.4%
6010	Interest & Investment Earning	-149,423	-149,423	-79,337.89	-8,896.89	.00	-70,085.11	53.1%
7200	RDA Revolving Loans Expenditu	1,500,480	1,500,480	3,740,158.13	18.26	.00	-2,239,678.13	249.3%
	TOTAL RDA REVOLVING LOAN FUND	1,201,344	1,201,344	3,483,500.12	-27,522.61	.00	-2,282,156.12	290.0%
	TOTAL REVENUES	-299,136	-299,136	-256,658.01	-27,540.87	.00	-42,477.99	
	TOTAL EXPENSES	1,500,480	1,500,480	3,740,158.13	18.26	.00	-2,239,678.13	
73 REDEVELOPMENT AGENCY								
1010	Property Tax Revenues	-79,000	-79,000	-71,500.00	.00	.00	-7,500.00	90.5%
1040	Property Tax Increment Revenue	-764,947	-764,947	-328,500.00	.00	.00	-436,447.00	42.9%
4000	Charges For ServicesRev-Gover	0	0	-48,000.00	.00	.00	48,000.00	100.0%
6010	Interest & Investment Earning	-24,000	-24,000	-58,315.11	-6,855.01	.00	34,315.11	243.0%
7300	Redevelopment Agency Expendit	1,763,929	1,763,929	2,663,892.57	111,489.89	.00	-899,963.57	151.0%
8010	Transfers In	0	0	-2,400,000.00	.00	.00	2,400,000.00	100.0%
	TOTAL REDEVELOPMENT AGENCY	895,982	895,982	-242,422.54	104,634.88	.00	1,138,404.54	-27.1%
	TOTAL REVENUES	-867,947	-867,947	-2,906,315.11	-6,855.01	.00	2,038,368.11	
	TOTAL EXPENSES	1,763,929	1,763,929	2,663,892.57	111,489.89	.00	-899,963.57	
74 CEMETERY PERPETUAL CARE								
6010	Interest & Investment Earning	-72,000	-72,000	-89,581.30	-10,118.17	.00	17,581.30	124.4%
7050	Cemetery Burial Plot Sale Rev	-43,000	-43,000	-61,425.00	-7,650.00	.00	18,425.00	142.8%
7400	Cemetery Perpetual Care Expen	451	451	714.05	79.24	.00	-263.05	158.3%
	TOTAL CEMETERY PERPETUAL CARE	-114,549	-114,549	-150,292.25	-17,688.93	.00	35,743.25	131.2%
	TOTAL REVENUES	-115,000	-115,000	-151,006.30	-17,768.17	.00	36,006.30	
	TOTAL EXPENSES	451	451	714.05	79.24	.00	-263.05	
78 LANDFILL CLOSURE								
6010	Interest & Investment Earning	-45,600	-45,600	-40,586.26	-3,745.72	.00	-5,013.74	89.0%

APRIL 2025 - FY25 REVENUE & EXPENSE

FOR 2025 10

78	LANDFILL CLOSURE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL LANDFILL CLOSURE	-45,600	-45,600	-40,586.26	-3,745.72	.00	-5,013.74	89.0%
	TOTAL REVENUES	-45,600	-45,600	-40,586.26	-3,745.72	.00	-5,013.74	
83 RAP TAX								
1050	RAP Tax Revenues	-750,000	-750,000	-538,031.19	-61,133.26	.00	-211,968.81	71.7%
6010	Interest & Investment Earning	-8,000	-8,000	-13,247.08	-1,252.36	.00	5,247.08	165.6%
8300	RAP Tax Expenditures	928,800	928,800	472,915.49	389,609.81	.00	455,884.51	50.9%
	TOTAL RAP TAX	170,800	170,800	-78,362.78	327,224.19	.00	249,162.78	-45.9%
	TOTAL REVENUES	-758,000	-758,000	-551,278.27	-62,385.62	.00	-206,721.73	
	TOTAL EXPENSES	928,800	928,800	472,915.49	389,609.81	.00	455,884.51	
91 GFAAG								
4210	Police Expenditures	0	0	12,198.50	.00	.00	-12,198.50	100.0%
	TOTAL GFAAG	0	0	12,198.50	.00	.00	-12,198.50	100.0%
	TOTAL EXPENSES	0	0	12,198.50	.00	.00	-12,198.50	
99 INVESTMENT								
6010	Interest & Investment Earning	0	0	-895,487.40	-17,956.54	.00	895,487.40	100.0%
	TOTAL INVESTMENT	0	0	-895,487.40	-17,956.54	.00	895,487.40	100.0%
	TOTAL REVENUES	0	0	-895,487.40	-17,956.54	.00	895,487.40	
	GRAND TOTAL	28,453,375	28,747,375	3,814,422.16	-3,188,969.22	.00	24,932,952.84	13.3%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Lot Line Adjustment at 921 and 965 Barton Court (1525 East)
Author: DeAnne Morgan, Assistant Planner
Department: Planning
Date: June 10, 2025

Background

Kevin Hedin, the applicant, is requesting approval of a lot line adjustment at 965 Barton Court (Parcel No. 04-136-0516, Lot 509 of the Barton Woods PUD Plat E, the Hedin property) and 921 Barton Court (Parcel No. 04-136-0514 Lots 507 and 508 of the Barton Woods PUD Plat E, the Weiler property). Both properties are located in the Single-Family (R-3) Residential Zone.

The Planning Commission reviewed this request during their May 20, 2025 Commission meeting. The Commission reviewed the application, held a public hearing, and forwarded a positive recommendation to the City Council (5-0 vote).

Analysis

The Weiler property was originally platted as two (2) individual lots, but were combined through a warranty deed in the 1990s and a single-family dwelling was built in 2000. There was not a plat amendment, and there is now only one (1) parcel identification (ID) number issued by the County, although a lot line does still intersect the house. The proposal is for a small portion of the Weiler property that is approximately 1,045.44 square feet (0.024 acres) to be conveyed to the Hedin property.

The new lot line would result in the Hedin property being 6,795.36 square feet and the Weiler property being 10,977.12 square feet.

Both properties contain a single-family dwelling each. The proposed lot line adjustment does not affect the dwellings.

R-3	Hedin Property		Weiler Property	
Minimum Lot Size	Lot 509 (as is)	Lot 509 + parcel A (plus 1,045 sf)	Lot 507/508 (as is)	Lot 507/508 – parcel A (minus 1,045 sf)
11,000 sf.	5,749.92 sf (0.132 acres per County records)	6,795.36 sf. <i>Adjusted to a minimum of 6,772.48 sf.*</i>	12,022.56 sf (0.276 acres per County records)	10,977.12 sf.** <i>Adjusted to a minimum of 11,000 sf.</i>

The Hedin property* proposed lot size does not meet the minimum of 11,000 sf.; however, the level of non-compliance is not increased, but rather it is being decreased, which is consistent with non-compliance policies. In order for the Weiler property** proposed lot size to comply with the same standard, it would have to comply with the minimum of 11,000 sf., as depicted above as the *adjusted lot size*, which would then affect the Hedin property. As shown on Condition of Approval 4 and 5 the proposed Lot Line Adjustment complies with the current minimum lot size requirement as the Weiler property would simply comply with the minimum lot size and the Hedin property would be slightly larger than how it was originally platted. Based on the size of both lots, the minimum buildable areas of 3,000 sf would also be unaffected.

There are public utility easements along both sides of the affected property line. The City Engineer has determined that the proposed lot line adjustment will not affect the easements. No new building lots would be created by adjusting the lot line locations.

Utilities: No additional utilities are required and no adjustment to the existing easement configuration is necessary.

Proposed Right-of-Way Improvements and Access: No improvements are required.

Department Review

This staff report has been reviewed by the City Engineer, City Attorney, and Planning Director.

Significant Impacts

There are no significant impacts associated with this proposed lot line adjustment.

Recommendation

Staff recommends that the City Council approve the proposed Lot Line Adjustment with the following Conditions of Approval:

1. Prepare necessary final documents (plat or legal descriptions/deeds) to the satisfaction of the City Engineer making any necessary corrections identified during the review process.
2. Provide a current title report for both lots.
3. Record a boundary establishment with Davis County to clean-up the legal description for Lots 507 and 508, which removes the lot line going through the dwelling.
4. The Weiler property (Lot 509) shall have a minimum lot size of 11,000 sf.
5. The Hedin property (Lot 507/508) shall have a minimum lot size which is more than 0.132 acres (5,749.92 sf).

Attachments

1. Aerial Photo
2. Survey



Aerial Photo of 965 Barton Court and 921 Barton Court

CURVE TABLE					
CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	35.00'	27.13'	044° 24' 55"	N26° 12' 28"E	26.46
C2	35.00'	26.80'	043° 52' 47"	N26° 28' 31"E	26.15
C3	35.00'	57.68'	094° 25' 38"	N42° 40' 41"W	51.37
C4	35.00'	29.56'	048° 23' 22"	N19° 39' 33"W	28.69
C5	35.00'	28.12'	046° 02' 16"	N66° 52' 22"W	27.37

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S00° 24' 05"W	2.96'
L2	S89° 44' 04"E	1.59'
L3	N70° 31' 35"W	1.58'
L4	N04° 00' 00"E	17.85'

NARRATIVE

THE PURPOSE OF THE SURVEY WAS TO IDENTIFY AND MARK PROPERTY CORNERS OF TWO LOTS AND A PROPOSED BOUNDARY LINE FOR A LOT LINE ADJUSTMENT BETWEEN ADJOINING NEIGHBORS. WE ESTABLISHED THE BASIS OF BEARING BETWEEN THE FOUND MONUMENTS IN BARTON COURT, AS SHOWN. WE TOOK RECORD BEARINGS AND DISTANCES FROM THE PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT E, RECORDED AS ENTRY NO. 1024391 IN THE DAVIS COUNTY RECORDER'S OFFICE. REFERENCE MATERIALS ARE LISTED BELOW.

THE SUBDIVISION PLAT WAS PLACED BASED ON THE STREET MONUMENTS, AS SHOWN. PROPERTY CORNER MONUMENTS WERE FOUND ALONG THE STREET RIGHT OF WAY WHICH AGREE WITH THE PLACEMENT OF THE PLAT. TWO BOUNDARY LINE AGREEMENTS ARE RECORDED BETWEEN LOTS 509AND 510 OF BARTON WOODS AND LOT 31 OF EGGETT ESTATES THAT ARE DEPICTED. THE PROPOSED BOUNDARY LINE WAS INTENDED TO FOLLOW AN EXISTING ROCK WALL WHILE STILL MAINTAINING CURRENT SETBACK REQUIREMENTS. THE CITY WILL REVIEW AND APPROVE THIS NEW LOT LINE AS PART OF A FORMAL APPLICATION PROCESS BEFORE THIS SURVEY OR THE RELATED LOT LINE ADJUSTMENT IS RECORDED.

REFERENCE MATERIALS

- PLAT OF LAKEVIEW TERRACE PHASE 1 (ENTRY NO. 550443, D.C.R.)
- PLAT OF EGGETT ESTATES PLAT "C" (ENTRY NO. 732887, D.C.R.)
- PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT A (ENTRY NO. 1024387, D.C.R.)
- PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT B (ENTRY NO. 1024388, D.C.R.)
- PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT C (ENTRY NO. 1024389, D.C.R.)
- PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT D (ENTRY NO. 1024390, D.C.R.)
- PLAT OF BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT E (ENTRY NO. 1024391, D.C.R.)
- WARRANTY DEED FOR TAX PARCEL NO. 04-136-0509 (ENTRY NO. 3119973, D.C.R.)
- WARRANTY DEED FOR TAX PARCELS NO. 04-136-0507 & NO. 04-1336-0508 (ENTRY NO. 1533519, D.C.R.)
- BOUNDARY LINE AGREEMENT BETWEEN TAX PARCEL NO. 04-136-0509 & NO. 04-111-0031 (ENTRY NO. 3145812, D.C.R.)
- BOUNDARY LINE AGREEMENT BETWEEN TAX PARCEL NO. 04-136-0510 & NO. 04-111-0031 (ENTRY NO. 3145811, D.C.R.)

CERTIFICATE

I, STEPHEN M. BURT, A PROFESSIONAL LAND SURVEYOR ACCORDING TO THE LAWS OF THE STATE OF UTAH, DO CERTIFY THAT I HAVE SURVEYED THE PARCEL OF GROUND SHOWN HEREON ACCORDING TO UTAH STATE CODE 17-23-17.

RECORD DESCRIPTIONS

LEGAL DESCRIPTION FOR LOTS 507 & 508 (TAX PARCEL NO. 04-136-0514)
FROM A WARRANTY DEED RECORDED AS ENTRY NO. 1533519 IN THE DAVIS COUNTY RECORDER'S OFFICE.

ALL OF LOT 507 AND 508, CONTAINED WITHIN BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT "E", AS SAID LOT IS IDENTIFIED IN THE PLAT OF SAID DEVELOPMENT, RECORDED IN DAVIS COUNTY, UTAH, MARCH 24, 1993, AS ENTRY NO. 1024391, BOOK 1593, AT PAGE 56, AND IN THE DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS, RECORDED IN DAVIS COUNTY, UTAH, ON MARCH 24, 1993, AS ENTRY NO. 1024393, IN BOOK 1593, AT PAGE 59. TOGETHER WITH A RIGHT AND EASEMENT OF USE AND ENJOYMENT IN AND TO THE COMMON AREAS DESCRIBED, AND AS PROVIDED FOR, IN SAID DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS, WHICH INCLUDE, WITHOUT LIMITATION, AN EASEMENT FOR VEHICULAR INGRESS AND EGRESS OVER AND ACROSS SAID COMMON AREAS TO AND FROM SAID LOTS AND A PHYSICALLY OPEN AND LEGALLY DEDICATED PUBLIC STREET. BEING A PART OF LOT 62, LAKEVIEW TERRACE SUBDIVISION.

LEGAL DESCRIPTION FOR LOT 509 (TAX PARCEL NO. 04-136-0509)
FROM A WARRANTY DEED RECORDED AS ENTRY NO. 3119973 IN THE DAVIS COUNTY RECORDER'S OFFICE.

LOT 509, BARTON WOODS PUD PLAT E, ACCORDING TO THE OFFICIAL PLAT THEREOF AS RECORDED IN THE OFFICE OF THE DAVIS COUNTY RECORDER, STATE OF UTAH.

LEGAL DESCRIPTION FOR THE BOUNDARY LINE AGREEMENT BETWEEN LOT 509, BARTON WOODS P.U.D. PLAT "E" AND LOT 31, EGGETT ESTATES, PLAT "C"
FROM A BOUNDARY LINE AGREEMENT RECORDED AS ENTRY NO. 3145812 IN THE DAVIS COUNTY RECORDER'S OFFICE.

BEGINNING AT A POINT WHICH IS SOUTH 89°44'04" EAST 1.59 FEET FROM THE NORTHWEST CORNER OF PARCEL 1, WHICH IS LOT 31 EGGETT ESTATES PLAT C; THENCE SOUTH00° 29' 16"WEST 63.56 FEET ALONG AN EXISTING FENCE LINE TO THE POINT OF TERMINATION.

DESCRIPTION OF THE PARCEL TO BE CONVEYED

LEGAL DESCRIPTION OF PARCEL A
A PARCEL OF LAND THAT IS A PART OF LOT 508, BARTON WOODS PLANNED UNIT DEVELOPMENT (P.U.D.) PLAT "E" RECORDED AS ENTRY NO. 1024391 IN THE DAVIS COUNTY RECORDER'S OFFICE (D.C.R.), SAID PARCEL AND LOT ARE LOCATED IN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, SAID PARCEL IS FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT A THE SOUTHWEST CORNER OF SAID LOT 508 WHICH IS ON THE EAST RIGHT OF WAY OF BARTON COURT, SAID CORNER IS SOUTH 85°27'52" EAST 35.00 FEET FROM A STREET MONUMENT IN THE CENTER OF THE CUL-DE-SAC OF BARTON COURT, SAID STREET MONUMENT IS NORTH 03°33'01" EAST 338.64 FEET FROM THE STREET MONUMENT AT THE INTERSECTION OF LAKECREST ROAD AND BARTON COURT, AND RUNNING THENCE SOUTH 85°28'44" EAST 70.58 FEET TO THE SOUTHEAST CORNER OF SAID LOT; THENCE NORTH 00°24'05" EAST 29.79 FEET ALONG THE EAST LINE OF SAID LOT; THENCE SOUTH 71°02'58" WEST 74.61 FEET MORE OR LESS ALONG THE FACE OF A ROCK WALL TO SAID EAST RIGHT OF WAY OF BARTON COURT AND TO THE SOUTHWEST CORNER OF SAID LOT 508 AND TO THE POINT OF BEGINNING.

PARCEL CONTAINS 0.024 ACRES.

PROPOSED DESCRIPTIONS AFTER LOT LINE ADJUSTMENT

LEGAL DESCRIPTION OF TAX PARCEL NO. 04-136-0514
ALL OF LOT 507 AND 508, CONTAINED WITHIN BARTON WOODS PLANNED UNIT DEVELOPMENT PLAT "E", AS SAID LOT IS IDENTIFIED IN THE PLAT OF SAID DEVELOPMENT, RECORDED IN DAVIS COUNTY, UTAH, MARCH 24, 1993, AS ENTRY NO. 1024391, BOOK 1593, AT PAGE 56, AND IN THE DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS, RECORDED IN DAVIS COUNTY, UTAH, ON MARCH 24, 1993, AS ENTRY NO. 1024393, IN BOOK 1593, AT PAGE 59. TOGETHER WITH A RIGHT AND EASEMENT OF USE AND ENJOYMENT IN AND TO THE COMMON AREAS DESCRIBED, AND AS PROVIDED FOR, IN SAID DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS, WHICH INCLUDE, WITHOUT LIMITATION, AN EASEMENT FOR VEHICULAR INGRESS AND EGRESS OVER AND ACROSS SAID COMMON AREAS TO AND FROM SAID LOTS AND A PHYSICALLY OPEN AND LEGALLY DEDICATED PUBLIC STREET. BEING A PART OF LOT 62, LAKEVIEW TERRACE SUBDIVISION.

LESS AND EXCEPTING, A PARCEL OF LAND THAT IS A PART OF LOT 508, BARTON WOODS PLANNED UNIT DEVELOPMENT (P.U.D.) PLAT "E" RECORDED AS ENTRY NO. 1024391 IN THE DAVIS COUNTY RECORDER'S OFFICE (D.C.R.), SAID PARCEL AND LOT ARE LOCATED IN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, SAID PARCEL IS FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT A THE SOUTHWEST CORNER OF SAID LOT 508 WHICH IS ON THE EAST RIGHT OF WAY OF BARTON COURT, SAID CORNER IS SOUTH 85°27'52" EAST 35.00 FEET FROM A STREET MONUMENT IN THE CENTER OF THE CUL-DE-SAC OF BARTON COURT, SAID STREET MONUMENT IS NORTH 03°33'01" EAST 338.64 FEET FROM THE STREET MONUMENT AT THE INTERSECTION OF LAKECREST ROAD AND BARTON COURT, AND RUNNING THENCE SOUTH 85°28'44" EAST 70.58 FEET TO THE SOUTHEAST CORNER OF SAID LOT; THENCE NORTH 00°24'05" EAST 29.79 FEET ALONG THE EAST LINE OF SAID LOT; THENCE SOUTH 71°02'58" WEST 74.61 FEET MORE OR LESS ALONG THE FACE OF A ROCK WALL TO SAID EAST RIGHT OF WAY OF BARTON COURT AND TO THE SOUTHWEST CORNER OF SAID LOT 508 AND TO THE POINT OF BEGINNING.

COMBINED PARCEL CONTAINS 0.252 ACRES.

LEGAL DESCRIPTION OF TAX PARCEL NO. 04-136-0516
ALL OF LOT 509, BARTON WOODS PUD PLAT E, ACCORDING TO THE OFFICIAL PLAT THEREOF AS RECORDED IN THE OFFICE OF THE DAVIS COUNTY RECORDER, STATE OF UTAH.

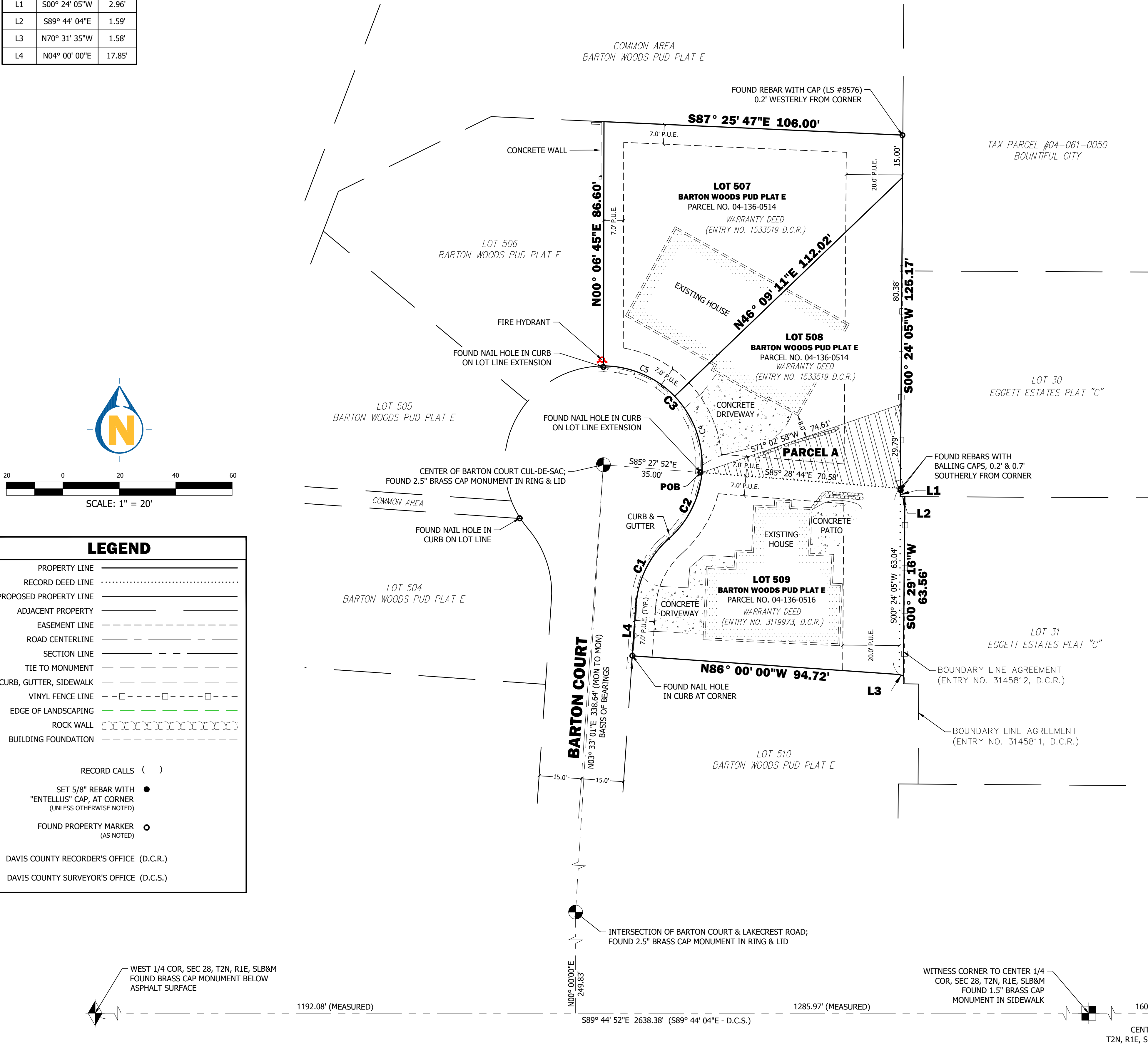
AND ALSO, A PARCEL OF LAND THAT IS A PART OF LOT 31, EGGETT ESTATES PLAT "C" RECORDED AS ENTRY NO. 732887 IN THE DAVIS COUNTY RECORDER'S OFFICE (D.C.R.), SAID PARCEL AND LOT ARE LOCATED IN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, SAID PARCEL IS FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT, SAID CORNER IS SAID CORNER IS SOUTH 85°27'52" EAST 35.00 FEET AND SOUTH 85°28'44" EAST 70.58 FEET AND SOUTH 00°24'05" WEST 2.96 FEET FROM A STREET MONUMENT IN THE CENTER OF THE CUL-DE-SAC OF BARTON COURT, SAID STREET MONUMENT IS NORTH 03°33'01" EAST 338.64 FEET FROM THE STREET MONUMENT AT THE INTERSECTION OF LAKECREST ROAD AND BARTON COURT, AND RUNNING THENCE SOUTH 89°44'04" EAST 1.59 FEET TO A FENCE; THENCE SOUTH 00°29'16" WEST 63.56 FEET ALONG SAID FENCE; THENCE NORTH 70°31'35" WEST 1.58 FEET TO THE WEST LINE OF SAID LOT; THENCE NORTH 00°24'05" EAST 63.04 FEET ALONG SAID LINE TO THE NORTHWEST CORNER OF SAID LOT AND TO THE POINT OF BEGINNING.

AND ALSO, A PARCEL OF LAND THAT IS A PART OF LOT 508, BARTON WOODS PLANNED UNIT DEVELOPMENT (P.U.D.) PLAT "E" RECORDED AS ENTRY NO. 1024391 IN THE DAVIS COUNTY RECORDER'S OFFICE (D.C.R.), SAID PARCEL AND LOT ARE LOCATED IN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, DAVIS COUNTY, UTAH, SAID PARCEL IS FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT A THE SOUTHWEST CORNER OF SAID LOT 508 WHICH IS ON THE EAST RIGHT OF WAY OF BARTON COURT, SAID CORNER IS SOUTH 85°27'52" EAST 35.00 FEET FROM A STREET MONUMENT IN THE CENTER OF THE CUL-DE-SAC OF BARTON COURT, SAID STREET MONUMENT IS NORTH 03°33'01" EAST 338.64 FEET FROM THE STREET MONUMENT AT THE INTERSECTION OF LAKECREST ROAD AND BARTON COURT, AND RUNNING THENCE SOUTH 85°28'44" EAST 70.58 FEET TO THE SOUTHEAST CORNER OF SAID LOT; THENCE NORTH 00°24'05" EAST 29.79 FEET ALONG THE EAST LINE OF SAID LOT; THENCE SOUTH 71°02'58" WEST 74.61 FEET MORE OR LESS ALONG THE FACE OF A ROCK WALL TO SAID EAST RIGHT OF WAY OF BARTON COURT AND TO THE SOUTHWEST CORNER OF SAID LOT 508 AND TO THE POINT OF BEGINNING.

COMBINED PARCEL CONTAINS 0.156 ACRES.



City Council Staff Report

Subject: 2025 200 E Reconstruction Contract
Author: Lloyd Cheney, City Engineer
Department: Engineering, Streets
Date: June 10, 2025



Background

The FY 2025 Budget includes a reconstruction project on 200 E Street from 300 N to 500 S. This project is a continuation of the rehabilitation of the oldest area of town which has been ongoing for several years, on a street-by-street basis. Like previous projects, the work includes coordination of utility system component replacements by Bountiful Irrigation and the City's Water Department. This project will address structural issues in the pavement structure and fix damaged sections of curb and gutter, sidewalks and drive approaches.

Analysis

A Bid Opening was held on June 3, 2025 and proposals were received from 6 companies. The prices received from all Bidders is included on the attached Bid Tabulation. The 3 lowest cost proposals are as follows:

<u>Engineer's Estimate</u>	<u>\$753,450.50</u>
Black Forest Paving	\$714,533.22
Post	\$765,799.50
Kilgore	\$790,092.00

Black Forest Paving was awarded the 2025 Overlay project in April of this year. They have previously completed two reconstruction projects of our downtown streets and also the 2021 contract for overlay work the for the City over the last 5 years, so they are acquainted with the City, our process and expectations. Having one contractor for the planned reconstruction and overlay will be beneficial from a coordination standpoint, and staff anticipates that because of the volume of work awarded will keep all projects moving efficiently towards completion.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

Funding in the amount of \$725,000 for this project has been included in the Street Department's FY2025 Capital Projects Road Reconstruction budget line item. This expense will be funded by B&C money and Transportation tax revenues. Due to the timing of

bidding and awarding the project, it is anticipated that very little expense will be incurred during the remainder of FY 2025. A budget amendment to the proposed FY 2026 is anticipated to accommodate the adjustment in the schedule for the planned projects and the associated expenditures.

Recommendation

- It is recommended that the City Council accept the proposal of Black Forest Paving and award the contract at the unit prices noted in the Bid Tabulation.

Attachments

Bid Tabulation

Bountiful City Corporation
200 E Reconstruction Project

Bid Tabulation
Bid Opening 3-Jun-25 2:00 PM

Item No.	Description	Unit	Qty	Engineer's Estimate		Black Forest		Post		Kilgore		Staker & Parson		Beck		B. Hansen	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	25,000.00	25,000.00	58,000.00	58,000.00	18,000.00	18,000.00	110,000.00	110,000.00	175,000.00	175,000.00	159,000.00	159,000.00	20,000.00	20,000.00
2	Lower Valve	Ea	24	350.00	8,400.00	310.00	7440	335.00	8040	295.00	7080	300.00	7200	184.50	4428	500.00	12000
3	Lower Manhole	Ea	11	450.00	4,950.00	310.00	3410	445.00	4895	385.00	4235	400.00	4400	231.00	2541	600.00	6600
4	Lower Monument	Ea	2	350.00	700.00	450.00	900	445.00	890	285.00	570	300.00	600	231.00	462	300.00	600
5	Remove Curb & Gutter	Lft	2360	11.00	25,960.00	8.50	20060	13.50	31860	3.00	7080	6.00	14160	6.50	15340	9.00	21240
6	Remove Concrete Slabs	SqFt	4135	4.00	16,540.00	2.20	9097	4.25	17573.75	2.40	9924	3.00	12405	3.00	12405	3.00	12405
7	Construct 24" Curb and Gutter	Lft	925	50.00	46,250.00	54.00	49950	42.00	38850	43.00	39775	29.00	26825	46.50	43012.5	42.00	38850
8	Construct 6" Flatwork	SqFt	1435	15.00	21,525.00	13.80	19803	14.25	20448.75	18.00	25830	13.00	18655	12.00	17220	16.00	22960
9	Construct 4" Flatwork	SqFt	1600	11.00	17,600.00	11.60	18560	11.00	17600	11.00	17600	11.00	17600	10.50	16800	14.00	22400
10	2x2 Cast Iron Detectable Warning Panel	Ea	16	300.00	4,800.00	285.00	4560	735.00	11760	560.00	8960	450.00	7200	279.00	4464	300.00	4800
11	Remove Waterway Transition Structure	SqFt	21	10.00	210.00	25.00	525	56.75	1191.75	18.00	378	8.00	168	29.00	609	20.00	420
12	Construct 9" Flatwork (Steps, Waterways & Transition Structures)	SqFt	21	100.00	2,100.00	45.00	945	175.00	3675	66.00	1386	16.00	336	52.50	1102.5	30.00	630
13	Type A Drive Approach	Lft	275	150.00	41,250.00	100.00	27500	77.00	21175	90.00	24750	140.00	38500	52.00	14300	85.00	23375
14	Sawcut Asphalt	Lft	650	2.00	1,300.00	4.50	2925	1.15	747.5	2.00	1300	3.00	1950	6.00	3900	3.00	1950
15	Roadway Soft Spot Excavation	CYd	2000	25.00	50,000.00	25.48	50960	36.00	72000	30.00	60000	74.25	148500	107.00	214000	65.00	130000
16	Pulverize or Remove Existing Asphalt	SqYd	10950	2.50	27,375.00	3.40	37230	1.80	19710	0.72	7884	1.43	15658.5	4.00	43800	9.00	98550
17	Rough Grading and Roadway Excavation	SqYd	10950	8.00	87,600.00	6.00	65700	9.20	100740	9.20	100740	8.80	96360	13.25	145087.5	10.00	109500
18	Finish Grading	SqYd	10950	2.50	27,375.00	1.62	17739	1.00	10950	1.04	11388	1.10	12045	4.00	43800	10.00	109500
19	4" Asphalt Pavement	Ton	2521	88.00	221,848.00	84.00	211764	91.50	230671.5	91.00	229411	88.25	222478.25	124.00	312604	135.00	340335
20	Road Base	Ton	3903	22.50	87,817.50	19.74	77045.22	26.75	104405.25	22.00	85866	21.70	84695.1	41.00	160023	75.00	292725
21	Raise Valve to Finish Grade	Ea	24	500.00	12,000.00	530.00	12720	415.00	9960	470.00	11280	500.00	12000	359.00	8616	500.00	12000
22	Raise Manhole - Concrete Collar	Ea	11	750.00	8,250.00	640.00	7040	640.00	7040	665.00	7315	650.00	7150	526.00	5786	600.00	6600
23	Raise Monument to Finish Grade	Ea	2	800.00	1,600.00	680.00	1360	640.00	1280	670.00	1340	650.00	1300	2,635.00	5270	300.00	600
24	Remove Storm Drain Inlet Box	Ea	2	500.00	1,000.00	900.00	1800	1,668.00	3336	2,500.00	5000	750.00	1500	2,708.00	5416	1,500.00	3000
25	Type A Inlet Box	Ea	2	6,000.00	12,000.00	3,750.00	7500	4,500.00	9000	5,500.00	11000	5,600.00	11200	9,125.00	18250	3,850.00	7700
Total				753,450.50		714,533.22		765,799.50		790,092.00		937,885.85		1,258,236.50		1,298,740.00	

City Council Staff Report

Subject: Public Hearings – Enterprise Fund Transfers & FY2025-2026 Budget
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: June 10, 2025



Background

On May 13th of this year the Mayor and City Council adopted a tentative budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026. A portion of this tentative budget included budgeted transfers from the Light & Power Fund to the General Fund of the City for Fiscal Year 2025-2026 along with an amendment for the transfers budgeted originally in the current Fiscal Year 2024-2025 budget.

Analysis

State law requires cities that are planning to transfer funds from an Enterprise Fund to their General Fund to hold a public hearing prior to authorizing the transfers of funds. Given the need to amend the current Fiscal Year 2024-2025 enterprise fund transfers and adopt transfers for the new Fiscal Year 2025-2026 budget, the following actions are required tonight from the City Council following brief Power Point presentations to introduce each public hearing:

Public Hearings for this evening:

- a. To consider amending the originally adopted Fiscal Year 2024-2025 budgeted transfer of \$3,072,651 to \$3,222,651 from the Light & Power Fund to the General Fund of the City.
- b. To consider adopting a Fiscal Year 2025-2026 budgeted transfer of \$3,164,831 from the Light & Power Fund to the General Fund of the City. This is a regular annual transfer.
- c. To review the Fiscal Year 2025-2026 Budget and the proposed rate increases for Water and Power.

The above-mentioned transfers are part of the Tentative Budget which was adopted on May 13th by the City Council. This same budget, with any necessary technical corrections, will be considered for final adoption, including the enterprise-to-general fund transfers noted above, during the City Council Meeting to be held on June 24, 2025, which starts at 7:00 p.m. that evening.

It should be noted that the City is required by law annually to disclose to utility customers the amounts transferred from utility Enterprise Funds to the General Fund. Historically, Bountiful has budgeted for the transfer of 10% of Electric Metered Sales. These transferred funds are used each year to help cover the costs of important services like police, street maintenance and snow removal, fire and emergency medical services, parks, and similar City services. The utility transfer helps keep property taxes in Bountiful low. The transfers provide a means for reimbursement of the General Fund for services provided to non-property tax paying groups such as non-profit organizations, churches, and governmental entities. Viewed in another way, these transfers are a “dividend” to

Bountiful taxpayers as the result of the taxpayers' original investment in the City's power infrastructure. If City utility services were provided by private utility customers, these dividends would instead be paid to investor-owners; because Bountiful taxpayers are the investor-owners, these dividends are used to offset what otherwise would be a significant increase in property tax rates.

Department Review

This staff report has been reviewed and approved by the City Manager.

Recommendation

The following actions are recommended by staff to the Mayor and City Council:

1. Hold a Public Hearing on the amended FY2024-2025 Transfer of funds from the Light & Power Fund to the General Fund.
2. Hold a Public Hearing on the Transfer of funds from the Light & Power Fund to the General Fund in Fiscal Year 2025-2026.
3. Hold a Public Hearing on the Fiscal Year 2025-2026 Budget with a continuance of this public hearing to the June 24, 2025 City Council Meeting.

Significant Impacts

Annually budgeted transfers from the Light & Power Fund to the General Fund are essential to ensuring consistent delivery of municipal services to all who use those services. The public hearing process is a key part of enacting the budget for the transfers. Similarly, an annually adopted budget is a key part of ensuring fiscal responsibility and delivery of needed services to residents and others who use city services.

Attachments

- None