

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47

Minutes of the
BOUNTIFUL CITY COUNCIL
May 28, 2024 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Jesse Bell, Kate Bradshaw, Richard Higginson, Matt Murri, Cecilee Price-Huish
	City Manager	Gary Hill
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	City Prosecutor	Aaron Nielson
	Victim’s Advocate	Colette Rampton
	Police Chief	Ed Biehler
	Recording Secretary	Maranda Hilton

Mayor Harris called the meeting to order at 6:04 p.m. and welcomed those in attendance.

VICTIM’S ADVOCATE REPORT – MS. COLETTE RAMPTON

Ms. Colette Rampton gave an overview of the victim’s advocate program. She said 233 victims were helped in 2023 and spoke about the wonderful experience of helping people who were finally ready to stand up and be strong after facing trauma.

Mayor Harris asked what kind of housing resources were available for victims with housing needs. Ms. Rampton answered that Safe Harbor is a great resource, and there are other state and county resources and housing assistance that is available to help with rent payments.

Councilmember Bell asked how people get referred to her. Ms. Rampton answered that she follows the court calendar very closely and reaches out to anyone who might be needing her services in a misdemeanor or domestic abuse case. She also gets calls from the police officers if they interact with someone in need.

Mayor Harris and the Council expressed their appreciation for her work that helps so many people and how important it is.

GENERAL PLAN DISCUSSION – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga presented the traffic circulation and transportation element of the general plan for the Council and Mayor to discuss. This element is required by state law to be included in the general plan.

Councilmember Bradshaw asked why Bountiful Boulevard and Davis Boulevard were not included in the connectivity section of the element. Mr. Astorga said he does not know why the active transportation plan did not include those, but he will try to find out why.

1 Councilmember Bradshaw suggested the new bike lanes on Bountiful Boulevard be added to
2 the bicycle network section. Mr. Francisco said he would add those.

3 Councilmember Price-Huish said that she believed active transportation was going to be its
4 own element in the general plan, and she feels it is important enough to merit that. She also stated her
5 concern that the active transportation plan included in the packet has very specific goals, but some of
6 the studies it references may be outdated. Mr. Astorga said staff and the consultants felt that keeping
7 active transportation part of the overall transportation element was sufficient, because Bountiful is
8 already very built out as a City. Councilmember Price-Huish said she did not feel comfortable
9 moving forward with this section until the steering committee advised them about whether active
10 transportation should be its own section or not. She mentioned some of the projects identified in the
11 active transportation plan that she felt should be prioritized, like painting more bike lanes and making
12 Orchard safer.

13 Mr. Gary Hill said he was not sure about whether the Council came to a consensus about that
14 issue or not, but he suggested the Council think about what they want and they will discuss it at the
15 next meeting. He also asked them to go through the active transportation plan to find principles they
16 want included in the general plan.

17 Regarding bike lanes, Mr. Lloyd Cheney said the City can do those projects, it's simply a
18 matter of making room for new priorities by moving other projects further down on the list.

19 Councilmember Bradshaw asked if the other cities included in the active transportation plan
20 have ever adopted it, and if Bountiful will adopt it as part of the general plan update. Mr. Hill said it
21 has been adopted in other cities, but Bountiful has not, and staff does not feel it should be adopted as
22 part of the general plan. Staff recommends using it for ideas.

23 Councilmember Bell said it was important to him that the City work with the surrounding
24 cities on all transportation plans to make it cohesive. He also said that he is concerned about the
25 Council designing the active transportation plan themselves, he would rather have an entire draft to
26 adopt so that it all works together.

27 Councilmember Price-Huish agreed with what Councilmember Bell said about connecting
28 with other cities and appreciated Mr. Hill's suggestion to discuss the active transportation principles
29 at the next meeting.

30
31 The meeting ended at 7:03 p.m.

32
33
34 **Regular Meeting – 7:00 p.m.**
35 **City Council Chambers**

36
37 Present: Mayor Kendalyn Harris
38 Councilmembers Jesse Bell, Kate Bradshaw, Richard Higginson, Matt
39 Murri, Cecilee Price-Huish
40 City Manager Gary Hill
41 City Attorney Brad Jeppsen
42 City Engineer Lloyd Cheney
43 Planning Director Francisco Astorga
44 Finance Director Tyson Beck
45 HR Director Jessica Sims
46 Parks Director Brock Hill

1 Police Chief Ed Biehler
2 Streets Director Charles Benson
3 Recording Secretary Maranda Hilton
4
5

6 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

7 Mayor Harris called the meeting to order at 7:07 p.m. and welcomed those in attendance. Ms.
8 Candy Navas led the Pledge of Allegiance and Pastor Oscar Navas, Casa De Dios, offered a prayer.
9

10 **PUBLIC COMMENT**

11 The public comment section was opened at 7:13 p.m.

12
13 No comments were made.

14
15 The public comment section was closed at 7:13 p.m.
16
17

18 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD APRIL 22, 23, 24,**
19 **25 & MAY 14, 2024**

20 Councilmember Price-Huish said she had some changes to suggest for the minutes of the
21 Water Department Budget meeting that took place on April 25.

22 Mayor Harris said she also had some proposed changes for the May 14 meeting minutes.

23 Councilmember Bradshaw made a motion to approve the minutes from April 22, 23 & 24,
24 2024, and to postpone approval of the minutes from April 25 & May 14, 2024, until the next Council
25 meeting. Councilmember Bell seconded the motion. The motion passed with Councilmembers Bell,
26 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
27

28 **COUNCIL REPORTS**

29 Councilmember Bradshaw did not have a report.

30 Councilmember Higginson did not have a report but suggested that the Council take a look at
31 creating a policy that would restrict the repurposing of buildings.

32 Councilmember Murri did not have a report, but said he agreed with Councilmember
33 Higginson that the Council should look at that issue.

34 Councilmember Price-Huish reported that the Bountiful City Youth Council (BCYC) swore
35 in its new members and officers last Tuesday, over fifty students in total. She reported that the Power
36 Commission meeting that morning left her optimistic, saying that the Colorado River Storage Project
37 has power available this year and that prices are looking better. Echo and Pineview hydro stations are
38 running right now as well. She thanked everyone who works on the Power Commission for their
39 exceptional leadership and service.

40 Mayor Harris reported that the South Davis Sewer District is holding a Truth in Taxation
41 meeting in June to consider an \$8.00 raise in fees. The South Davis Metro Fire District is proposing a
42 member assessment increase, which would impact how much Bountiful pays for its portion of
43 services. They are also considering whether or not to pick up the cost of the Tier II 401k
44 contributions for their employees.

45 Councilmember Bell did not have a report.
46

1 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID MAY 8 &**
2 **15, 2024**

3 Councilmember Bradshaw made a motion to approve the expenditures paid May 8 & 15,
4 2024, and Councilmember Higginson seconded the motion. The motion passed with Councilmembers
5 Bell, Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
6

7 **CONSIDER APPROVAL OF RESOLUTION 2024-02 ALLOWING BOUNTIFUL CITY TO**
8 **ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT FOR CITY EMPLOYEE**
9 **SERVICES TO BE PROVIDED TO THE SOUTH DAVIS RECREATION DISTRICT – MR.**
10 **TYSON BECK**

11 Mr. Beck explained that this is the annual renewal of the City’s agreement with the South
12 Davis Recreation District, which has been ongoing since 2007. The City provides accounting,
13 finance, accounts payable, treasury, human resources, payroll, benefits, information technology, and
14 lawn care and facility upkeep services to the District through this agreement. The City is proposing
15 an increase of 3.89% to the fees after doing a review of staff time and the utilization of resources.

16 Councilmember Higgins asked if there were any significant changes to the agreement. Mr.
17 Beck said no, it is just an adjustment of rates.

18 Councilmember Bradshaw said, as a member of the District Board, she finds Mr. Beck’s
19 contributions to be critically important, and said he has had to perform a challenging job this year as
20 they made big budgetary changes.

21 Councilmember Higginson made a motion to approve Resolution 2024-02 and
22 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bell,
23 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
24

25 **CONSIDER APPROVAL OF THE PRELIMINARY/FINAL ARCHITECTURE AND SITE**
26 **PLAN APPLICATION FOR THE CHANGE OF USE AT 174 WEST 500 SOUTH FROM A**
27 **RESTAURANT TO AN URGENT CARE CENTER – MR. FRANCISCO ASTORGA**

28 Mr. Francisco Astorga explained that any change in use of a building in the commercial zone
29 requires an application to be filed and reviewed by both the Planning Commission and the City
30 Council. The Corner Bakery Café building has been sold and is being repurposed as a medical office.
31 These plans do meet code, and it is recommended that the Council approve the application.

32 Councilmember Bradshaw clarified with Mr. Astorga that it was not the Council’s duty to
33 discuss the change in use of the building, but whether or not the architectural plan meets the code. He
34 confirmed that was correct, that this use is permitted in the commercial zone, so the Council must
35 approve it as long as the building meets the code.

36 Councilmember Murri asked if the Planning Commission had the ability to deny a use that
37 they did not want in a certain area. Mr. Astorga said they could not.

38 Mayor Harris said the Council could have a discussion at another time about changing the
39 code if they want to restrict certain uses.

40 Councilmember Higginson made a motion to approve the preliminary and final architectural
41 and site plan application for the building at 174 West 500 South. Councilmember Bradshaw seconded
42 the motion and added the intent to have a Council discussion about building uses that affect sales tax.
43 The motion passed with Councilmembers Bell, Bradshaw, Higginson, Murri, and Price-Huish voting
44 “aye.”
45

1 **CONSIDER APPROVAL OF THE PROPOSAL FROM GOULD + ARCHITECTS IN THE**
2 **AMOUNT OF \$24,640 FOR THE POLICE DISPATCH REMODEL – MR. LLOYD CHENEY**

3 Mr. Lloyd Cheney explained that because of the recent changes made to how dispatch will
4 operate in South Davis County, the Bountiful Police dispatch center needs to be enlarged. Staff
5 recommends awarding a contract to Gould + Architects to create the design and oversee construction
6 for those changes. It should be fully operational before January 1, 2025.

7 Councilmember Bradshaw asked which spaces are being encroached on in order to make the
8 dispatch center larger. Mr. Cheney said they will repurpose some underutilized spaces that are
9 currently housing electrical equipment, a rest area, and an oversized office.

10 Councilmember Price-Huish made a motion to approve the proposal from Gould + Architects
11 and Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bell,
12 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

13
14 **CONSIDER APPROVAL OF THE PURCHASE OF A RAINBIRD IQ4 CENTRAL**
15 **IRRIGATION CONTROL SYSTEM IN THE AMOUNT OF \$58,610 – MR. BROCK HILL**

16 Mr. Brock Hill reported that the Parks Department was tasked with finding a smart irrigation
17 system that would help conserve water at the City’s parks and properties. He said that staff has spent
18 a lot of time talking to other park irrigation managers, the water districts, and conservancy
19 researchers to find which solution would work best for Bountiful. Staff also recently attended a
20 conference in Logan to learn more about water conservation. He explained all of the points they
21 examined to determine which central control system would be the best. Mr. Brock Hill reported that
22 they would like to have approval to purchase enough equipment of the Rainbird IQ4 system to install
23 in ten specified locations across Bountiful as phase one of this project. He added that this cost is just
24 for equipment, and that he may have to come back to the Council if they decide to use a contractor to
25 do some of the installation work.

26 Councilmember Higginson said he believes it is important to have a rain sensor at each
27 location since precipitation varies so widely within Bountiful and he values having healthy shared
28 green spaces. He said he was willing to approve spending more in order to have sensors in each
29 location.

30 Councilmember Price-Huish asked how much water he anticipates will be conserved once this
31 system is installed. Mr. Brock Hill answered that he hopes they will save around 20% of water
32 compared to previous years.

33 Councilmember Murri voiced his excitement about staff having the ability to remotely shut
34 off water if a leak is detected, which will save a lot of water, prevent damage, and reduce staff time.

35 Councilmember Murri made a motion to approve the purchase of a Rainbird IQ4 system in
36 the amount of \$58,610 and Councilmember Bell seconded the motion. The motion passed with
37 Councilmembers Bell, Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

38
39 **CONSIDER APPROVAL OF RESOLUTION 2024-03 AMENDING THE PERSONNEL**
40 **POLICIES AND PROCEDURES MANUAL – MS. JESSICA SIMS**

41 Ms. Jessica Sims explained that staff would like to amend the personnel policies and
42 procedures manual regarding a \$5,000 death insurance benefit for retired employees. It costs the City
43 over \$30,000 in premiums and takes considerable staff time to manage the benefit, while only an
44 average of two claims have been made each year since 2007. The City also offers a \$2,000 death
45 benefit to spouses and children of current employees, which is well below the cost of burial or
46 cremation. Ms. Sims explained that her suggestion is to eliminate the benefit to retired employees and

1 increase the benefit to full-time employees to \$10,000. The premium would be reduced, and it would
2 provide a better benefit for City employees.

3 Councilmember Bradshaw asked if there is a notification requirement to let retirees know that
4 the benefit is being eliminated. Ms. Sims answered that because the retirees have never paid into the
5 premium, the City is under no obligation to provide the benefit once it is canceled. She added that
6 notification is very challenging, since finding contact information for all 116 retired employees is
7 basically impossible. In the same way, notifying them that the benefit existed in the first place was
8 challenging. Councilmember Bradshaw said she hoped staff would make their best efforts to contact
9 those retired employees and inform them of the change in benefits.

10 Councilmember Bradshaw made a motion to approve Resolution 2024-03 and
11 Councilmember Price-Huish seconded the motion. The motion was approved with Councilmembers
12 Bell, Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

13
14 **CONSIDER APPROVAL OF RESOLUTION 2024-04 WHICH UPDATES BOUNTIFUL**
15 **CITY’S TIER 2 PUBLIC SAFETY EMPLOYEE CONTRIBUTION – MS. JESSICA SIMS**

16 Ms. Sims explained that this item is regarding employer contributions to the Utah Retirement
17 System (URS) for our Tier II employees. In the public safety and fire fighter system, the URS is
18 asking for additional employee contributions in the amount of 2.27%, and Bountiful City, as the
19 employer, has chosen to pick up that contribution as allowed by state law. However, the Tier II
20 employees that are in the hybrid system, not public safety or fire fighters, must contribute 0.7% of
21 their salaries and state law does not allow the City to pick that up. In an effort to equalize those
22 benefits between the different Tier II employees, staff would like approval to place an additional
23 0.7% into those employees’ 401k accounts. She feels that trying to keep equality among the tiers will
24 ultimately help Bountiful attract more needed employees.

25 Councilmember Bradshaw said she hopes the City will continue to work to make employees
26 feel compensated equitably but understands that this system makes it difficult given the different
27 retirement ages and duties of different positions.

28 Councilmember Price-Huish made a motion to approve Resolution 2024-04 and
29 Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bell,
30 Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

31
32 **TEMPORARILY ADJOURN TO AN RDA MEETING WITH A SEPARATE AGENDA**

33 Councilmember Higginson made a motion to temporarily adjourn to an RDA meeting with a
34 separate agenda, and Councilmember Bell seconded the motion. The motion passed with
35 Councilmembers Bell, Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”

36
37 The meeting was temporarily adjourned at 8:03 p.m.

38
39 **RECONVENE IN A CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF**
40 **REAL PROPERTY, PENDING LITIGATION, AND/OR TO DISCUSS THE CHARACTER**
41 **AND/OR COMPETENCY OF AN INDIVIDUAL(S) (UTAH CODE §52-4-205).**

42 Councilmember Bradshaw made a motion to reconvene to a closed session to discuss the
43 acquisition or sale of real property, pending litigation, and/or to discuss the character and/or
44 competency of an individual(s) and Councilmember Price-Huish seconded the motion. The motion
45 passed with the following roll call vote:
46

1 Price-Huish Aye
2 Murri Aye
3 Bell Aye
4 Higginson Aye
5 Bradshaw Aye
6

7 The open meeting was closed at 8:15 p.m.

8
9 The closed session started at 8:20 p.m.

10
11 Present: Mayor Harris, Councilmembers Bell, Bradshaw, Higginson, Murri and Price-Huish, Mr.
12 Gary Hill, Mr. Brad Jeppsen, Mr. Lloyd Cheney and Mr. Francisco Astorga
13

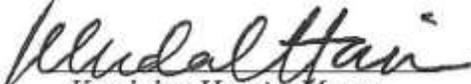
14 Councilmember Higginson made a motion to end the closed session and return to the open
15 meeting and Councilmember Bradshaw seconded the motion. The motion was approved with
16 Councilmembers Bell, Bradshaw, Higginson, Murri, and Price-Huish voting “aye.”
17

18 The closed session ended at 8:56 p.m.
19

20 **ADJOURN**

21 Councilmember Price-Huish made a motion to adjourn the meeting and Councilmember
22 Higginson seconded the motion. The motion was approved with Councilmembers Bell, Bradshaw,
23 Higginson, Murri, and Price-Huish voting “aye.”
24

25 The meeting was adjourned at 8:56 p.m.
26
27


Kendalyn Harris, Mayor


City Recorder