

**Approved Minutes of the  
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE  
Monday, January 16, 2024 – 5:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

**Planning Conference Room**  
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Francisco Astorga Andrew Hill Brad Clawson
	Assistant Planner Recording Secretary	Jonah David Hadlock Sam Harris

**1. Welcome**

Chair Astorga called the meeting to order at 5:01 p.m. and welcomed everyone. Francisco Astorga chaired the meeting.

**2. Consideration to Approve meeting minutes from January 8, 2024**

We continued this item until the next meeting,

**3. Conditional Use Permit request to remodel an existing accessory building into a detached Accessory Dwelling Unit at 2941 South 100 West**

The committee addressed the Conditional Use Permit request for a property at 2941 South 100 West, which had been continued from the previous meeting. The committee sought clarification on future access and reviewed the plat map, noting a 12-foot strip on the property being suitable for a driveway. Chair Francisco Astorga noted that the driveway would have to consist of hard surfaces like asphalt or concrete and that gravel would not suffice. Andrew Hill and Brad Clawson commended Jonah Hadlock for providing thorough information. The committee then opened the public hearing, inviting comments from the property owner, Daniela Angel. With no further comments, the public hearing was closed. Andrew Hill motioned to approve the Conditional Use Permit for 2941 South 100 West, referencing the conditions outlined by Jonah Hadlock. Brad Clawson seconded the motion. The motion was approved unanimously (3-0).

**4. Adjourn**

Chair Astorga adjourned the meeting at 5:10 p.m.