

1 **Minutes of the**
2 **Public Safety Committee Budget Review Meeting**

3 Bountiful City Public Safety Building (and electronically via Zoom meeting)
4 April 9, 2020 (4:00 p.m.)
5

6 Present:

7 Committee Members:	Chris R. Simonsen (Chair), Millie Segura Bahr, 8 Kendalyn Harris, Kate Bradshaw
9 City Manager:	Gary Hill
10 Assistant City Manager:	Galen Rasmussen
11 Police Department Staff:	Tom Ross, Ed Biehler
12 South Davis Fire Staff:	Jeff Bassett

13
14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.
17

18 Committee chair Chris R. Simonsen called the meeting to order at 4:05 p.m., welcomed those in
19 attendance and asked for a roll call of those present.

20 **PRESENTATION OF SOUTH DAVIS METRO FIRE BUDGET**

21 Chief Jeff Bassett was invited to present the budget request from South Davis Metro Fire Agency.
22 Chief Bassett started by outlining the composition and function of the administrative committee
23 which governs their agency budget. He also noted the good working relationship that Metro Fire has
24 with Bountiful City. A proposal was presented by Chief Bassett to Gary Hill and Gary Blowers from the
25 Streets Department for the Metro Fire Agency to pay for the salary and benefit costs for a City
26 mechanic who would be dedicated to working on Metro Fire equipment. This proposal was approved
27 administratively and is now part of the City's budget request for Fiscal Year 2021.

28 A review of planned construction at the fire station in the Mueller Park area was reviewed. The costs
29 of this remodel will be paid for by funds other than those provided by Bountiful City. It was also noted
30 that Metro Fire is now fully staffed given a new plan that was approved by their board. A question
31 was asked about the type and volume of responses by Metro Fire in connection with COVID-19. Calls
32 are coming in for response to COVID-19 suspected patients and Metro Fire personnel respond with
33 appropriate Personal Protection Equipment (PPE). There is a new mandate from the CDC for first
34 responders to require wearing of masks in all public interactions. This will cause greater demands on
35 supplies of PPE. There are also pending changes in how first responders are to perform CPR in regards
36 to COVID-19.

1 Gary Hill noted that the Metro Fire has four primary revenue sources. The revenue source that
2 Bountiful provides Metro Fire is their assessment which appears in the budget for Fire within the
3 City's published budget.

4 With no further questions, Committee member Bahr made a motion to accept the tentative budget of
5 South Davis Metro Fire as presented, and Committee member Harris seconded the motion. Voting
6 was unanimous with Committee members Simonsen, Bahr, and Harris voting "aye".

7 **PRESENTATION OF POLICE DEPARTMENT BUDGET**

8 Chief Tom Ross provided an overview of department goals as noted in the tentative budget
9 document. Department activity and statistics comparing calendar year 2018 and 2019 were provided
10 in a handout and in a Power Point presentation. Chief Ross noted that reported property crimes are
11 down from the previous year (35.8% decrease). Additionally, every category of major offenses
12 (homicide, assaults, burglaries, etc.) are also down (28.6% decrease).

13 Discussion on department procedures for dealing with COVID-19 included a recognition and thanks
14 which was expressed for the large amount of community support provided in the form of food, masks,
15 and other means of support for the department and its staff.

16 Chief Ross reviewed the budget with the committee by highlighting line items with significant
17 changes. Questions were asked by the committee members regarding how Bountiful City's Police
18 compensation compares with other agencies. The chief noted that a study was completed in the last
19 year and each year the comparisons are again reviewed and updated to ensure comparability with
20 similarly sized departments. Bountiful has continued to be in the top 25% of other agencies in
21 compensation and benefits.

22 Committee members inquired on details regarding the increase in the cost of Animal Control services.
23 It was noted that Bountiful is provided this service on contract from Davis County and is assessed
24 based on volume of activity and costs of the program from Davis County. Following a review of
25 remaining line item changes by Chief Ross, Gary Hill and Chief Ross reviewed the long-term capital
26 plan of the department. Comments were made in relation to the fleet maintenance and replacement
27 practices of the department. There was also a comment made that some vehicle availability delays
28 have been experienced recently from manufacturers. There are currently eleven vehicles planned in
29 the Fiscal Year 2021 budget.

30 Committee member Harris made a motion to accept the tentative budget submission of the Police
31 Department as presented, and Committee member Bahr seconded the motion. Voting was
32 unanimous with Committee members Simonsen, Bahr and Harris voting "aye".

- 1 The meeting adjourned at 5:25 p.m. on a motion made by Committee member Harris and seconded
- 2 by Committee member Bahr. Voting was unanimous with Committee members Simonsen, Bahr and
- 3 Harris voting "aye".