City of Bountiful, Utah

Operating & Capital Budget
Fiscal Year 2021-2022 (July 1, 2021 to June 30, 2022)

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

Presented to:	Department Budgets from:
Randy Lewis – **Mayor** **City Council:** Millie Segura Bahr Kate Bradshaw Kendalyn Harris Richard Higginson Chris R. Simonsen	Gary R. Hill – **City Manager** Galen D. Rasmussen, CPA – **Assistant City Manager** Clinton R. Drake, JD – **City Attorney** Tyson C. Beck, CPA – **Finance Director** Shannon Cottam – **Human Resources Manager** S. Ted Elder, CPFA, CPFIM – **City Treasurer** Charles Benson – **Streets & Sanitation Director** Brock Hill – **Parks Director** Allen R. Johnson – **Light & Power Director** Edward Biehler – **Police Chief** Lloyd Cheney, PE, PLS – **City Engineer & Public Works Director** Kraig Christensen – **Water Director** Alan M. West – **Information Technology Manager** Francisco Astorga, AICP – **Planning & Economic Development Director**

Prepared by:

Gary R. Hill – **City Manager**
Galen D. Rasmussen – **Assistant City Manager**

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City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

INTRODUCTION:

- City Manager Letter
- GFOA Distinguished Budget Presentation Award
- City Council Policy Priorities
- Summary of Proposed Budgets
- City Organizational Chart
- Budget Calendar
- Annual Statistics
- Employees (FTEs)
- Inter-City Revenues and Transfers
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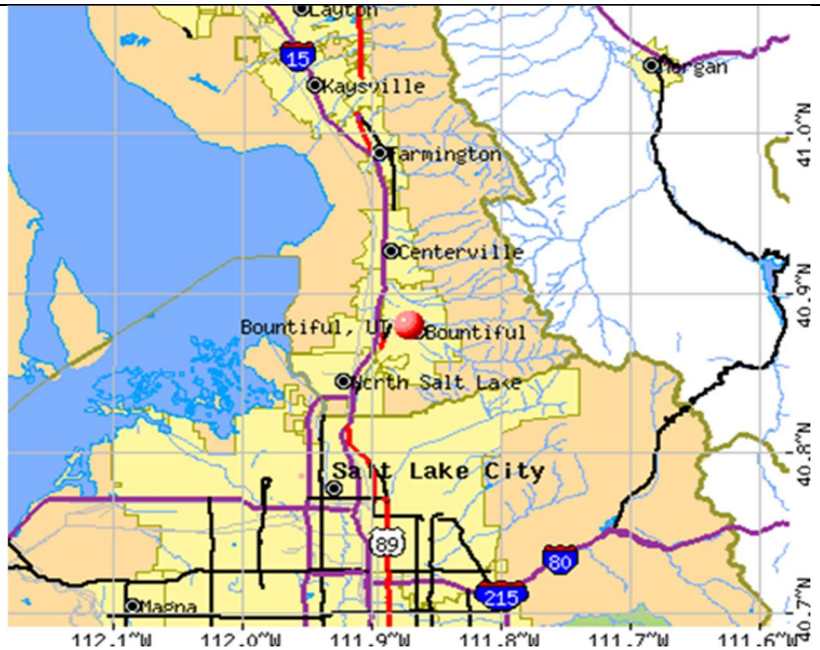


Map Source:
http://www.city-data.com/city/Bountiful-Utah.html

City Manager Letter

The Honorable Randy Lewis, Mayor
Members of City Council

Dear Mayor and City Council,

We present you with Bountiful City's consolidated budget for Fiscal Year 2021-2022 which begins on July 1, 2021 and ends on June 30, 2022. This budget is presented for adoption as the City's Final Budget following public hearings that were held on June 22, and August 11, 2021. This consolidated budget is balanced with respect to revenues and expenditures/expenses as a result of the process used to develop the budget. This process is guided, as in previous years, by a collaborative effort of our elected officials and City staff with a continuing shared goal of keeping Bountiful City financially stable, fiscally balanced, and diverse both now and in the future. Also included in the budget are the Council's updated policy priorities upon which the budget is structured.

In the pages that follow, you will find sections for each department of the City, including narrative descriptions and budget data for each department's operational and capital plans along with sections for fees and charges and long-term capital plans for City Departments. The consolidated document also includes budgets for the Revolving Loan Fund and Operating Fund of the Bountiful Redevelopment Agency (RDA). The RDA is organized and operates as a separate legal entity under State law being governed by a board of directors with the City Council sitting as the board of directors as specified in State law. For reporting purposes, the RDA is reported in the consolidated budget document and the City's Comprehensive Annual Financial Report (CAFR) as a Special Revenue Fund. The RDA's budget (while being included for reference in the consolidated budget document) is presented under a separate approval and adoption process from the City's budget. The Municipal Building Authority of Bountiful (MBA) which appeared in previous year budget documents was closed out at the end of Fiscal Year 2020-2021.

The financial well-being and budget of the City are subject to the external forces of mandates imposed by Federal and State laws and regulations, along with changing economic conditions. These competing forces must then be balanced against the need for maintaining services and acceptable conditions of City assets such as equipment, public buildings, roads, water lines, power facilities and valued community amenities. Striking a balance between competing external forces and City needs will, from time-to-time, result in a need for adjustment to fees, charges and other funding mechanisms. Management seeks always to maintain a solid financial base, a fundamental pay-as-you go philosophy for most financing needs and to keep taxes and fees low but consistent with maintaining services and the condition of public assets.

The budget contains a $950,000 general property tax increase with a rate of 0.000967 for all property taxable in calendar year 2021 and there are increases in certain City fees and charges which are designed primarily to maintain service levels and the condition of infrastructure.

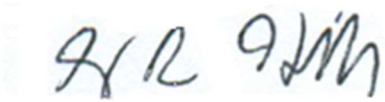
Budgets are developed from the base established in the previous year. Personnel Services increases stem from adjustments in the rates for health insurance (with no increase over the prior year) a 2% cost of living allowance, and compensation adjustments for merit based pay or market adjustments (for those eligible). Operations and Maintenance expenditures are subject to adjustments for such items as utility costs, maintenance agreements and the like. Capital expenditures are based on the need for replacement of infrastructure in accordance with the long-term capital plan of the City.

As noted previously, this document is presented for adoption as the Final Budget of the City, and when adopted in Final form, can be used as a comprehensive guide for the budgeted services scheduled to be provided for the residents and patrons of Bountiful City for review and reference by City departments, elected officials and the public. The Government Finance Officers Association of the United States and Canada (GFOA) presented a **"Distinguished Budget Presentation Award**" to the **City of Bountiful, Utah** for its annual budget for the fiscal year beginning **July 1, 2020.** To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The City has now received the Distinguished Budget Presentation Award for five consecutive years and expects to receive the award for a sixth year.

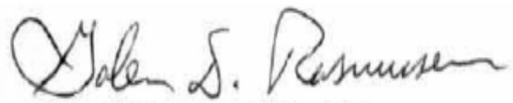
This award is valid for a period of one year only. We believe our current budget will continue to conform to program requirements, and we will be submitting it to GFOA with the additional GFOA required information necessary to determine its eligibility for another award. The GFOA budget award program is similar in nature to the **"Certificate of Achievement for Excellence in Financial Reporting Program"** which has been awarded to Bountiful City for the City's Comprehensive Annual Finance Report (CAFR) since 1981.

City Management, Department Heads and Staff all convey their collective appreciation for the efforts and support of the Mayor and Council in the budgeting process. We look forward to an upcoming successful year for Bountiful City.

Respectfully,



Gary R. Hill
City Manager



Galen D. Rasmussen, CPA
Assistant City Manager

GFOA Distinguished Budget Presentation Award

City of Bountiful Utah

<u>Budget Award Years</u>

Fiscal Year 2016-2017
Fiscal Year 2017-2018
Fiscal Year 2018-2019
Fiscal Year 2019-2020
Fiscal Year 2020-2021

City Council Policy Priorities

These Policy Priorities are intended to provide the Council, Staff and the City's boards, commissions and residents with a succinct, unified vision of what is important to the City of Bountiful. Items in Tier 1 are considered to need more attention that items in lower Tiers.

TIER 1	TIER 2	TIER 3
Improve & Maintain Infrastructure • Stay ahead of maintenance curve • Appropriate & reasonable utility rates • Long-term capital planning • Communication of accomplishments **Community-Compatible Econ. Development** • Lower the tax burden of residents • Broaden the tax base • Provide jobs & services • Creative redevelopment **Financial Balance & Accountability** • Pay-as-you-go • Transparency • Balanced revenue sources **Open, Accessible, & Interactive Government** • Active resident engagement • Consistent two-way communication • Customer relations • Professional, well trained staff	**Sustainable Bountiful** • Long-term vision in planning • Balanced housing mix • Clean, safe neighborhoods **Preserve Community Identity & Vitality** • Vibrant Main Street • Celebration & events • Arts & history • Public safety	**Public Safety & Emergency Preparedness** • Community-oriented Police and Fire • Active emergency preparation • Engage & train neighbors **Regional Cooperation & Collaboration** • Shared facilities • Strong relationships • Economies of scale **Quality & Varied Recreational Opportunities** • Well maintained parks • Trails & urban pathways • World-class golf facility

Summary of Proposed Budgets

BOUNTIFUL CITY BUDGET SUMMARY (condensed)
Fiscal Year 2021-2022

REVENUES:	TOTAL
Property Taxes & Fees-in-Lieu of Property Taxes	3,899,059
Sales Taxes & Recreation, Arts & Parks (RAP) Taxes	9,961,709
Utility Franchise, Municipal Energy Sales Taxes & E911 Telephone Revenue	3,775,000
Licenses & Permits (Business Licenses, Building & Street Opening Permits, Subdivision Fees)	565,000
Refuse Collection Fees & Landfill Charges	3,029,448
Grants & Intergovernmental (Liquor Fund Allotment; Class C Road, Grants; Local Highway Transit; Bail Forfeitures)	2,765,752
Cemetery Lot Sales and Related Fees	715,000
Interest Income	887,105
Contribution in Aid from outside entities	495,000
Recycling Fees	581,715
Storm Water Fees	1,918,818
Sale of Water	5,800,000
Golf Course Fees & Cart Rental	1,602,500
Sale of Electricity	27,412,751
Miscellaneous Income (Lease & Rental Income; Other)	2,094,444
Use of Fund Balance or Retained Earnings	7,410,954
Inter-City Transfers	3,831,250
Sub-total - Revenues	76,745,505
Adjustment for Inter-City Revenue & Transfers	(3,831,250)
NET REVENUES	**72,914,255**

Summary of Proposed Budgets (continued)

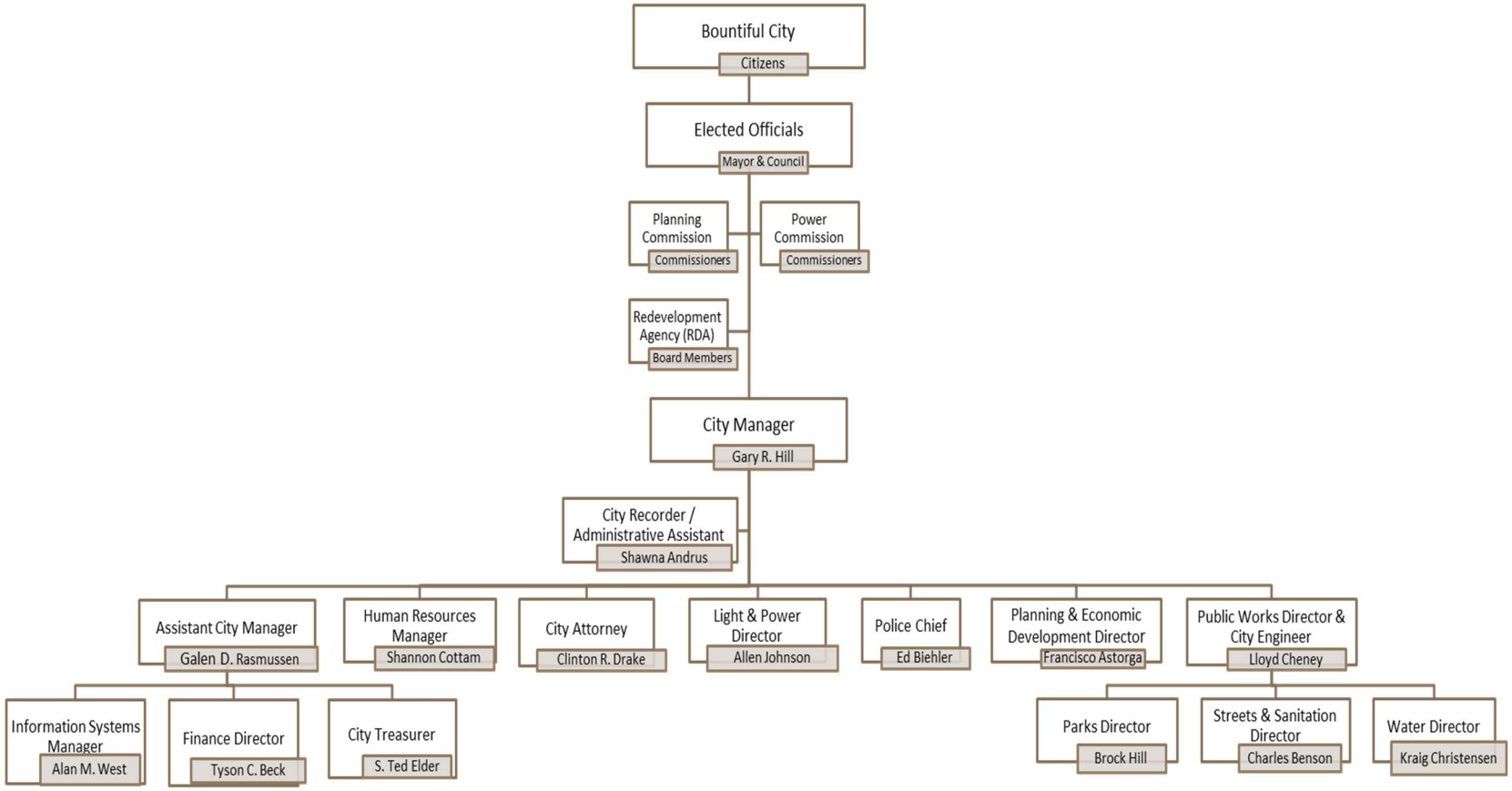
BOUNTIFUL CITY BUDGET SUMMARY (condensed)
Fiscal Year 2021-2022

EXPENDITURES & EXPENSES:	TOTAL
Legislative (Mayor, Council and Community Engagement)	4,099,138
Executive & Legal (City Manager, City Recorder; Civil and Prosecution)	595,493
Administration (Human Resources; Payroll; Information Technology; Finance; Treasury & Utility Billing/Customer Service)	1,242,508
Police (Police and Dispatch Services)	9,322,976
Fire & Emergency Medical Services (provided via Interlocal agreement with the South Davis Metro Fire Agency)	2,375,000
Streets (Includes construction, maintenance and snowplowing)	7,699,459
Engineering & Planning (Public Works; Building Inspection; Licensing and Code Enforcement)	1,167,529
Parks & General Government Buildings	1,578,612
Debt Service & Municipal Building Authority (MBA)	200
Recycling	676,915
Storm Water	1,960,176
Water	6,238,000
Light & Power	31,169,321
Golf Course	1,975,821
Sanitation & Landfill	3,940,329
Cemetery	709,992
Recreation Arts and Parks (RAP) Tax	839,900
Cemetery Perpetual Care	90,000
Landfill Closure	4,600
Internal Service (Computer Replacement, Liability Insurance, Worker's Compensation)	1,059,536
Sub-total - Expenditures & Expenses	76,745,505
Adjustment for Inter-City Revenue & Transfers	(3,831,250)
NET EXPENDITURES & EXPENSES	**72,914,255**

NOTES:

The Bountiful Redevelopment Agency is a separate legal entity with a separately presented and adopted budget.

City Organizational Chart



Budget Calendar

Planning and Preparation	Date	Notes
Submit Budget Calendar for approval	Tuesday, December 1, 2020	Main calendar and proposed dates and times for City Manager/Department Budget Meetings and Council Committee Meetings
Preliminary Personnel Services Projection	Tuesday, January 12, 2021	From Human Resources for first look by City Manager and Assistant City Manager
City Council and Staff Retreat	Thursday, January 14, 2021	To discuss overall vision, priorities, budget framework, process, guidelines and other planning (including budget committee dates and times)
First Look - Revenue forecasting meeting	Monday, January 25, 2021	City Manager, Assistant City Manager, Finance Director, Assistant Finance Director, Treasurer
Budget templates and forms distribution	Tuesday, January 26, 2021	Excel (operating/capital and rates/fees, and long-term capital plan) with Word narratives
Revised Personnel Services Projections to departments	Tuesday, January 26, 2021	From Human Resources for use of departments
Quarterly Management Team Meeting - Budget Discussion	Thursday, January 28, 2021	Review of calendar and deadlines; budget meeting schedules; budget packet formats and content (including performance measures); providing budget resources (fuel prices, COLA estimate, fund balance reserve levels, interest rate projections, insurance rate projections, administrative services reimbursement, etc.)

Development and Reviews	Date	Notes
Department Budget submissions due	Monday, March 1, 2021	Completed templates - Budget (narrative and numeric data), Rates & Fees; Long-term Capital (narrative and numeric)
Department Budget Reviews with City Manager (begin)	Monday, March 15, 2021	City Manager, Asst City Manager and HR Director meet with each department to review budget needs and balance with revenues
Department Budget Reviews with City Manager (end)	Monday, March 22, 2021	Final reviews and follow-up meetings, as needed. Final balancing and adjusting of revenues and expenses/expenditures.
Draft Council Budget Committee document for department review	Wednesday, March 24, 2021	City Manager and department head review and approval of document prior to printing for Council Budget Committees.
Email Council Budget Committee document to be printed and bound	Thursday, March 25, 2021	Color printing; double-sided and coil bound with section tabs (15 copies)
Distribute Council Budget Committee document	Thursday, April 1, 2021	15 bound copies (Mayor, Council, City Manager, Assistant City Manager, City Recorder, Display copy, File copy, extra copies). Digital copies to departments.
Council Budget Committee Meetings (begin)	Monday, April 5, 2021	Various City locations
Council Budget Committee Meetings (end)	Thursday, April 15, 2021	Various City locations
Implement Council Committee budget adjustments, if any	Thursday, April 15, 2021	Council Committee Budget document becomes City's Tentative Budget document (in the absence of major revisions)
Post Specific Accounting and Enterprise Fund data to City website	Thursday, April 15, 2021	
Mail, email and post Enterprise Fund Transfer notices (first notice)	Monday, May 3, 2021	Three utility bill runs in the month of May; commercial landfill billing; posting to the City's website; posting to City social media accounts; posting to Public Notice Website.

No property tax increase proposed

Tentative Budget; Public Reviews and Final Budget Adoption (no tax increase)	Date	Notes
Present City's Tentative Budget for Adoption & set Public Hearings	Tuesday, May 11, 2021	Set June 22 public hearing date during the 7:00 p.m. City Council Meeting to open the FY2021 budget and review the FY2022 budget, fees, etc.
Present RDA's Tentative Budget for Adoption & set Public Hearings	Tuesday, May 11, 2021	Set June 22 public hearing date during the 8:00 p.m. RDA Meeting to open the FY2021 budget and adopt the FY2022 budget.
Tentative Budgets available for public review	Tuesday, May 11, 2021	Available in City Recorder's Office and City website from May 11 to June 22.
Departments submit current year budget amendment requests	Thursday, May 27, 2021	Amendments adjusted, if needed, by Assistant City Manager and Finance Director prior to submission to City Manager for approval.
Publish notices of Tentative Budgets and public hearings	Monday, June 14, 2021	Publish in a newspaper of general circulation in Davis County at least 7 days before the public hearing; Utahlegals.com; City website; Public Notice Website; and City social media outlets.
Present City's Tentative Budget for adoption and hold Public Hearings	Tuesday, June 22, 2021	Public Hearing on Enterprise Fund transfer to General Fund and Enterprise Fund transfers to other Enterprise Funds; Public Hearing to reopen current year budget for amendment; Public Hearing for adoption of FY2022 budget, rates, fees, taxes, compensation schedules Utah Retirement rates and 2022-2031 Long-Term Capital Plan. Set a public hearing date of August 11, 2021 at 6:00 p.m. for consideration of Truth-in-Taxation for a proposed property tax increase and adoption of a final budget.
Adopt City's current year amendments and Final City FY2022 Budget	Tuesday, June 22, 2021	Adopt City Final Budget (with all components) and current year budget amendments by City ordinance.
Present RDA's Final Budget and hold Public Hearings	Tuesday, June 22, 2021	Public Hearing to reopen current year budget for amendment; Public Hearing for adoption of FY2020 budget.
Adopt RDA's Current Year amendments and Final FY2022 Budget	Tuesday, June 22, 2021	Adopt budget by RDA resolution

Property tax increase proposed

Publication of Budget and Regulatory Reporting (no tax increase)	Date	Notes
Publish on social media and website a notice of the Council's adoption of the tentative budget that included the described transfers from the Enterprise funds to other City funds. Also ensure that specific enterprise fund information has remained on the City's social media and website and alerts the public that it was adopted.	Wednesday, June 23, 2021	
Publish required notices of proposed property tax increase including specifics related to the date, time and place of public hearings along with financial impacts of the increase on average residential homes and businesses.	Friday, July 30, 2021	The first two dates (July 16 and 23) are to be in consolidated format by Davis County along with other taxing entities pursuing tax increases. The third date of publication (July 30) will be a separate notice from Bountiful City published in the Davis Journal. Companion notices on the City social media site plus www.utahlegals.com; www.bountifulutah.gov; www.daviscountyutah.gov; and www.utah.gov/pmn.
Hold a Property Tax Open House	Thursday, July 29, 2021	Hold an open house to educate the public on property taxes in Utah along with explaining the need for a property tax increase. Allow time for the
Hold Truth-in-Taxation Public Hearing prior to consideration of final adoption of he budget; property tax amount and tax rate. Consider adoption of ordinance to set a property tax rate for calendar year 2021 taxes and to adopt the budget and all related components.	Wednesday, August 11, 2021	As directed by the Mayor and City Council following the conclusion of public meetings on May 11, May 25 and June 8 to review the need for a property tax increase. Truth-in-Taxation held at City Hall, 795 South Main, Bountiful, UT at 6:00 p.m.
Enter proposed City property tax rate and property tax revenue in the Utah Certified Tax Rates system.	Thursday, August 12, 2021	Enter in system (www.taxrates.utah.gov) and send copy of City ordinance or resolution to Davis County Clerk/Auditor.
Mail, email and post Enterprise Fund Transfer notices (60-day notice)	Monday, August 16, 2021	All three utility bill runs in the month which is 60-days following final budget adoption. Also post to the City's website and Social Media.
Email digital copies and bound copies of budget	Friday, September 10, 2021	Department Heads and budget staff; Outside entities.
Submit to the State Auditor's Office the specific enterprise fund information for each enterprise fund transfer	Friday, September 10, 2021	As contained in the adopted budget document uploaded to the State Auditor reporting website.
Upload Final Budget to the State Auditor's website	Friday, September 10, 2021	https://auditor.utah.gov/forms-for-local-government/
Email Final Adopted Budget to City Recorder to post to website	Thursday, September 9, 2021	https://www.bountifultutah.gov/Financial-Reports

Annual Statistics

City of Bountiful
Miscellaneous Statistics

Statistic/Data Measured	Unit of Measure	Current as of:	Data or Statistic
Date of Incorporation		June 2020	December 14, 1892
Form of government		June 2020	Council-Manager by Ordinance
Area (Square miles)		June 2020	14
Population	Total (Utah estimate)	June 2020	44,098
	Percentage of population age 65 and older	2010	16.3%
	Percentage of population under age 5	2010	8.3%
	School age population	2010	20.4%
Property Values	Real Property (Market Value)	January 2020	$3,401,821,536
	Personal Property (Market Value)	January 2020	$72,986,246
	Centrally Assessed Property (Market Value)	January 2020	$39,771,403
Miles of streets (total)		June 2020	160
Miles of streets (overlayed)		June 2020	7
Miles of streets (reconstructed)		June 2020	0.44
Number of street lights		June 2020	2,162
City employees	Full-time positions	June 2020	180
	Part-time positions	June 2020	76
	Total Employees	June 2020	256
Fire protection:	Number of stations (operated by South Davis Metro Fire Service Area)	June 2020	2
	Number of fire calls	2019	671
	Number of EMS calls	2019	3,080
	Fire apparatus	2019	5
	EMS apparatus	2019	4
Police protection:	Number of stations	June 2021	1
	Number of patrol units	June 2020	24
	Citations written (hazardous and non-hazardous)	2019	4,767
	Major Offenses	2019	735
	Arrests	2019	875
	Dispatch Phone Volume	2019	106,918

Annual Statistics (continued)

City of Bountiful
Miscellaneous Statistics

Statistic/Data Measured	Unit of Measure	Current as of:	Data or Statistic
Municipal water department:	Average daily gallons consumed	June 2020	4,127,000
	Number of service lines	March 2021	11,059
	Miles of water mains	June 2020	178
Sanitation & Recycling:	Number of Sanitation collection trucks	June 2020	13
	Tons of waste collected and landfilled	June 2020	98,704
	Tons of recyclables collected (service began December 1, 2008)	June 2020	2,797
Storm Water:	Miles of Encased Storm Drains	June 2020	72
	Miles of Concrete lined open ditch	June 2020	1
	Miles of storm drains inspected	June 2020	4
	Miles of streets cleaned	June 2020	160
Power and light:	Miles of distribution & transmission lines	June 2021	249
	Number of connections	June 2021	17,264
	Kilowatt hours sold	June 2021	267,283,693
Building Permits Issued:	Total single family and multi-family permits issued	June 2020	33
Recreation and culture:	Number of parks	June 2020	17
	Number of picnic areas	June 2020	29
	Number of tennis courts	June 2020	18
	Number of soccer fields	June 2020	6
	Number of ball diamonds	June 2020	8
	Number of Trail Heads	June 2020	2
	Number of swimming pools (South Davis Recreation District)	June 2020	1
	Number of ice rinks (South Davis Recreation District)	June 2020	1
	Number of Libraries (Davis County)	June 2020	1
	Number of golf courses	June 2020	1 (18 holes)
	Number of art centers (Bountiful Davis Arts Center)	June 2020	1
Ordinances Passed by City Council		June 2020	8
Resolutions Passed by City Council		June 2020	16
Registered (active) voters		March 2020	25,226
Ballots Cast		2020 General Election	25,367
Pecentage of registered voters voting		2020 General Election	90.39%

Employees (Full-time Equivalents)

Fiscal Year 2021-2022

Department	Fund	Full-Time FTE	Full-Time Hours	Part-Time FTE	Part-Time Hours	Total FTE	Total Hours
GENERAL FUND							
Legislative	General	0.50	1,040	0.38	780	0.88	1,820
Legal	General	2.40	4,992	0.46	950	2.86	5,942
Executive	General	1.30	2,704	0.00	0	1.30	2,704
Human Resources	General	1.60	3,328	0.00	0	1.60	3,328
Information Technology	General	4.00	6,240	0.00	0	4.00	6,240
Finance	General	4.00	8,320	0.60	1,248	4.60	9,568
Treasury	General	5.00	10,400	1.00	2,080	6.00	12,480
Government Buildings	General	1.00	2,080	0.56	1,166	1.56	3,246
Police	General	58.25	121,160	44.37	92,282	102.62	213,442
Streets	General	17.95	37,336	1.06	2,200	19.01	39,536
Parks	General	6.90	14,352	9.13	18,986	16.03	33,338
Engineering	General	5.50	11,440	0.37	760	5.87	12,200
Planning	General	3.60	7,488	0.00	0	3.60	7,488
Total General Fund		112.00	230,880	57.93	120,452	169.93	351,332
ENTERPRISE FUNDS							
Storm Water	Enterprise	5.25	10,920	0.82	1,700	6.07	12,620
Water	Enterprise	15.00	31,200	1.25	2,600	16.25	33,800
Power	Enterprise	34.00	70,720	1.83	3,812	35.83	74,532
Golf	Enterprise	4.00	8,320	10.43	21,700	14.43	30,020
Landfill	Enterprise	6.05	12,584	3.25	6,750	9.30	19,334
Sanitation	Enterprise	5.35	11,128	0.50	1,040	5.85	12,168
Cemetery	Enterprise	3.00	6,240	1.44	3,000	4.44	9,240
Total Enterprise Funds		72.65	151,112	19.52	40,602	92.17	191,714
INTERNAL SERVICE FUNDS							
Liability	Internal Service	0.50	1,040	0.00	0	0.50	1,040
Workers Compensation	Internal Service	0.50	1,040	0.00	0	0.50	1,040
Total Internal Service Funds		1.00	2,080	0.00	0	1.00	2,080
SPECIAL REVENUE FUNDS							
Redevelopment Agency	Special Revenue	0.40	832	0.50	1,040	0.90	1,872
Total - All Funds		186.05	384,904	77.95	162,094	264.00	546,998

Inter-City Revenues & Transfers

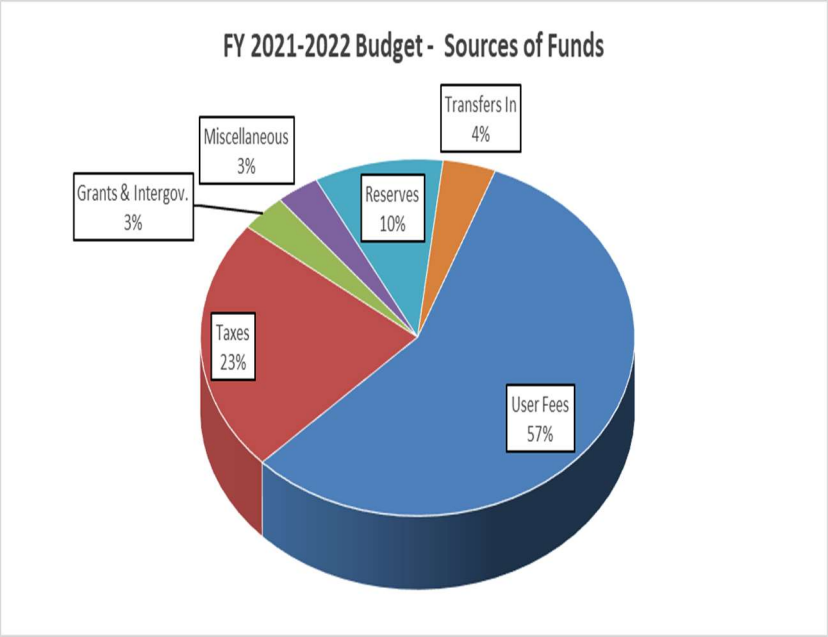
BOUNTIFUL CITY INTER-CITY REVENUE TRANSFERS
Fiscal Year 2021-2022

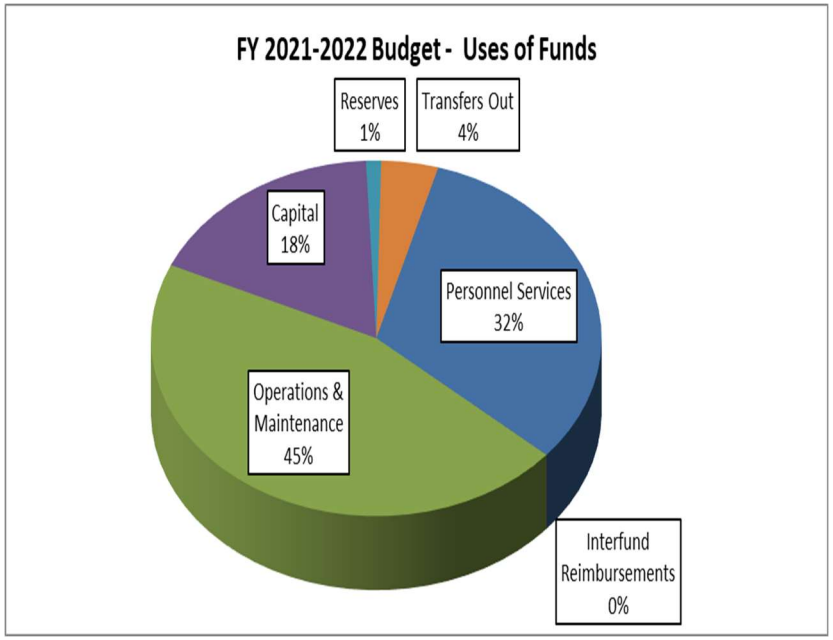
FUND NUMBER	FUND NAME & TRANSFER DESCRIPTION	AMOUNT	TOTAL FUND
10	**General Fund**		
	Contribution from Light & Power	2,450,000	
	Total General Fund		2,450,000
45	**Capital Projects Fund**		
	From RAP Tax Fund	483,479	
	Total Capital Projects Fund		483,479
48	**Recycling Fund**		
	From Landfill Fund	95,000	
	Total Recycling Fund		95,000
61	**Computer Replacement Fund:**		
	Charges for Services	69,514	
	Total Computer Maintenance Fund		69,514
63	**Liability Insurance Fund:**		
	Contribution - Insurance Premiums	435,530	
	Total Liability Insurance Fund		435,530
64	**Worker's Compensation Insurance Fund:**		
	Contribution - W/C Premium	297,727	
	Total Worker's Compensation Fund		297,727
TOTAL			**3,831,250**

Budget Summary

Overview:

Bountiful City's budget is comprised of 29 departments or functions within 16 funds. General tax supported activities include administration, police, fire, parks, and streets. Fee supported activities include recycling, storm water, water, electric power, golf, landfill, sanitation, and cemetery. There are also specialized funds to account for activities such as general liability, workers compensation insurance, centralized computer operations and Recreation Arts and Parks (RAP) Tax. The summary below and those that follow do not include the Redevelopment Agency (RDA) which is a separate legal entity. However, the RDA's budgets are included for reference.





City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

GENERAL & CAPITAL FUNDS:

- General Fund Revenue Summary
- General Fund Expenditure Summary
- Capital Projects Fund Revenue Summary
- Capital Projects Fund Expenditure Summary
- Legislative
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- Government Buildings
- Police
- Fire
- Streets
- Engineering
- Parks
- Planning, Licensing & Code Enforcement

Source: Microsoft stock images

General Fund Revenue Summary

1	GENERAL FUND - REVENUES BY TYPE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	TAXES AND FEES-IN-LIEU													5
6	101010	311000	General Property Taxes	2,161,764	2,600,988	2,572,790	1,812,693	768,446	2,581,139	2,571,519		3,551,839	980,320	6
7	101010	312000	Prior Yrs'Taxes-Delnquent	80,039	66,135	72,706	14,241	66,543	80,784	60,000		72,220	12,220	7
8	101010	315000	Fees-In-Lieu Of Prop Tax	201,669	217,421	199,086	88,332	110,234	198,566	205,000		205,000	0	8
9	101020	313000	Sales & Use Tax-General	2,167,209	4,439,378	2,168,255	2,060,243	1,924,838	3,985,081	4,999,272	5,725,572	5,658,015	658,743	9
10	101020	313010	Sales & Use Tax-West Btfl	195,262	193,939	204,117	73,770	116,230	190,000	195,000		195,000	0	10
11	101030	314010	Utility Tax-Telephone	405,167	352,105	290,475	83,271	227,000	310,271	350,000		310,000	(40,000)	11
12	101030	314020	Utility Tax-Natural Gas	837,769	767,913	791,236	108,745	660,000	768,745	830,000		790,000	(40,000)	12
13	101030	314030	Utility Tax-Electricity	1,615,314	1,631,636	1,587,701	877,180	869,000	1,746,180	1,632,000		1,700,000	68,000	13
14	101030	314040	Utility Tax-Cable	332,245	324,572	322,484	77,651	244,000	321,651	327,000		325,000	(2,000)	14
15	101030	341900	E911 Telephone Revenue	592,070	725,928	650,395	223,895	425,000	648,895	647,000		650,000	3,000	15
16	101040	311100	Property Tax Increment - RDA	83,475	64,744	83,902	0	70,000	70,000	70,000		70,000	0	16
17	Sub-total			8,671,983	11,384,758	8,943,146	5,420,020	5,481,291	10,901,311	11,886,791	5,725,572	13,527,074	1,640,283	17
18														18
19	LICENSES & PERMITS													19
20	102000	321000	Business Licenses	85,109	81,110	68,135	10,931	58,000	68,931	75,000		68,000	(7,000)	20
21	102000	322100	Building Permits	468,300	343,000	324,178	219,673	170,000	389,673	375,000		400,000	25,000	21
22	102000	322600	Street Opening Permits	54,152	89,610	116,031	39,627	30,000	69,627	90,000		75,000	(15,000)	22
23	102000	322700	Sign Permits	0	525	150	150	0	150	0		0	0	23
24	102000	341300	Zoning & Subdivision Fees	15,113	21,074	20,161	11,402	8,000	19,402	20,000		20,000	0	24
25	Sub-total			622,674	535,319	528,654	281,783	266,000	547,783	560,000	0	563,000	3,000	25
26														26
27	GRANTS & INTERGOVERNMENTAL													27
28	103000	334100	Federal Grants - Miscellaneous	41,699	5,500	34,370	5,500	4,500	10,000	335,000		5,500	(329,500)	28
29	103000	334200	Federal Grants-VictimsAdvocate	11,841	22,062	25,778	5,333	16,667	22,000	22,000		22,000	0	29
30	103000	334500	Federal Bulletprf Vest Grant	2,323	6,250	1,088	3,593	0	3,593	2,000		2,000	0	30
31	103000	334600	Federal Byrne/JAG Grant	0	7,933	7,003	0	7,000	7,000	7,000		7,000	0	31
32	103000	334700	Federal Grants - CARES Act	0	0	2,012,176	0	1,633,111	1,633,111	0		0	0	32
33	103000	335100	State Grants - Miscellaneous	17,563	38,636	26,233	0	45,452	45,452	39,000		105,500	66,500	33
34	103000	335110	State-DavisMetroNarc.SF/HIDTA	8,513	8,924	6,368	1,298	4,000	5,298	7,200		6,000	(1,200)	34
35	103000	335600	Class 'C' Road Fund Allot	1,586,528	1,680,881	1,638,036	532,788	1,110,000	1,642,788	1,630,000		1,630,000	0	35
36	103000	335700	County Hwy/Transit SlsTx-Contr	593,566	614,796	739,823	263,165	450,000	713,165	705,000		715,000	10,000	34
37	103000	335800	State Liquor Fund Allot	40,915	39,142	36,304	36,358	0	36,358	38,000		37,000	(1,000)	37
38	103000	335900	State DUI OT Reimbursement	7,342	5,439	4,463	0	4,500	4,500	7,000		5,000	(2,000)	38
39	103000	336100	SDMFSA 2006 Bond Agreement Pmt	89,613	81,095	81,705	0	75,752	75,752	75,752		75,752	0	39
40	Sub-total			2,399,903	2,510,659	4,613,348	848,034	3,350,982	4,199,016	2,867,952	0	2,610,752	(257,200)	40

General Fund Revenue Summary (continued)

GENERAL FUND - REVENUES BY TYPE												
Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
CHARGES FOR SERVICES												
104000	341400	Traffic School Fees	3,000	7,750	13,254	693	2,000	2,693	8,000		5,000	(3,000)
104000	342200	Spec Protective Services	8,328	7,575	8,749	2,496	5,000	7,496	9,000		8,500	(500)
104000	342300	School Rsrc Offcr Reimb	113,600	113,600	113,600	0	113,600	113,600	114,000		113,600	(400)
104000	342400	Dispatch Services	293,460	333,460	343,464	188,905	188,905	377,810	374,000		377,810	3,810
104000	343000	Streets & Public Improv	70,208	65,623	83,178	52,583	50,000	102,583	70,000		70,000	0
104000	344500	Maint Of County Grounds	1,500	1,500	1,500	0	1,500	1,500	1,500		1,500	0
104000	344600	Rec Dist Acctg & Maint	132,748	139,694	144,485	61,535	86,149	147,684	153,500		184,000	30,500
104000	362045	Rental - Park Boweries	20,890	18,800	13,550	6,963	10,000	16,963	19,000		19,000	0
104000	362046	Rent - Telecommun Towers	105,477	157,084	159,131	88,783	88,000	176,783	160,000		165,000	5,000
104000	369200	District Court Services	128,000	128,000	148,000	113,220	37,740	150,960	150,960		153,979	3,019
Sub-total			877,210	973,086	1,028,912	515,178	582,894	1,098,072	1,059,960	0	1,098,389	38,429
FORFEITURES - DISTRICT COURT												
105000	352000	Fines & Forfeitures	120,239	130,729	112,845	38,662	70,000	108,662	115,000		110,000	(5,000)
Sub-total			120,239	130,729	112,845	38,662	70,000	108,662	115,000	0	110,000	(5,000)
MISCELLANEOUS REVENUE												
106000	369000	Sundry Revenues	80,809	28,621	155,019	30,746	20,000	50,746	41,000		45,000	4,000
106000	369001	Youth City Council Revenue	625	480	79	0	0	0	500		0	(500)
106000	369002	Community Service Cncl Revenue	22,801	25,856	8,405	650	0	650	25,000		22,000	(3,000)
106000	369004	Farmer's Market Revenue	0	0	0	0	0	0	0		0	0
106000	369020	Income From Uncollect Accts	1,045	936	619	236	360	596	700		700	0
106010	361000	Interest & Investment Earnings	82,820	78,180	85,257	20,867	23,000	43,867	65,000		46,000	(19,000)
106010	361020	Utility Finance Charge	92,322	93,248	95,138	40,305	42,000	82,305	92,000		92,000	0
106010	361200	InvestmntUnrealized(Gain)/Loss	(41,835)	27,157	20,337	0	10,000	10,000	0		0	0
106020	364000	Gain on Fixed Asset Sales	68,697	57,951	5,543	11,497	8,000	19,497	50,000		40,000	(10,000)
Sub-total			307,284	312,430	370,396	104,301	103,360	207,661	274,200	0	245,700	(28,500)
CONTRIBUTIONS & SURPLUS REVENUE												
108010	381000	Transfer from Other Funds	0	0	0	0	370,372	370,372	0		0	0
108010	383053	Transfer From Light & Power	2,452,437	2,448,615	2,415,084	1,441,756	1,120,000	2,561,756	2,641,000		2,450,000	(191,000)
Sub-total			2,452,437	2,448,615	2,415,084	1,441,756	1,490,372	2,932,128	2,641,000	0	2,450,000	(191,000)
TOTAL GENERAL FUND REVENUE			**15,451,730**	**18,295,596**	**18,012,385**	**8,649,734**	**11,344,899**	**19,994,633**	**19,404,903**	**5,725,572**	**20,604,915**	**1,200,012**

General Fund Expenditure Summary

1	GENERAL FUND EXPENDITURES													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
6	10	4110	Legislative	645,912	552,111	667,497	219,948	955,024	1,174,972	748,486	564,000	826,338	77,852	6
7	10	4120	Legal	280,908	298,484	359,252	184,171	191,739	375,910	384,407	23,500	408,591	24,184	7
8	10	4130	Executive	143,971	164,968	171,922	95,430	84,602	180,032	180,854	235,970	186,902	6,048	8
9	10	4134	Human Resources	136,257	142,382	139,415	80,184	73,522	153,706	149,500	142,022	150,694	1,194	9
10	10	4136	Information Technology	421,898	418,501	428,266	238,834	213,500	452,333	440,057	22,790	519,173	79,116	10
11	10	4140	Finance	357,993	380,410	395,431	207,928	185,974	393,901	401,887	0	420,650	18,763	11
12	10	4143	Treasury	59,633	83,421	58,839	54,190	41,067	95,257	100,658	0	132,991	32,333	12
13	10	4160	General Govt. Buildings	109,265	110,731	109,874	59,406	57,626	117,032	117,771	84,602	120,512	2,741	13
14	10	4210	Police	5,746,078	6,326,110	6,516,462	3,248,287	3,870,820	7,119,107	7,004,137	0	6,359,908	(644,229)	14
15	10	4215	Police - Reserve Officers	5,845	2,024	597	143	4,216	4,359	10,000	0	10,000	0	15
16	10	4216	Police - Crossing Guards	140,933	138,365	132,358	47,924	90,059	137,983	151,049	0	151,049	0	16
17	10	4217	Police - School Resource & PROS	330,284	354,113	313,190	158,563	187,448	346,011	360,364	0	380,696	20,332	17
18	10	4218	Police - Liquor Law Enf.	49,598	58,977	41,401	9,420	13,720	23,140	36,302	0	36,359	57	18
19	10	4219	Police - Enhanced 911	573,997	563,972	581,413	293,462	302,520	595,982	595,000	0	1,527,964	932,964	19
20	10	4220	Fire	1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000	0	2,375,000	200,000	20
21	10	4410	Streets	3,039,275	4,065,598	4,154,000	2,257,163	2,251,679	4,508,842	4,490,833	354,939	4,472,459	(18,374)	21
22	10	4450	Engineering	623,039	652,627	645,739	337,877	374,651	712,528	697,434	40,000	709,102	11,668	22
23	10	4510	Parks	926,449	962,872	1,028,364	539,984	492,704	1,032,688	1,040,469	161,600	1,358,100	317,631	23
24	10	4610	Planning/Licensing/Code Enf.	250,919	248,238	263,456	166,113	114,735	280,848	320,695	153,697	458,427	137,732	24
25	TOTAL GENERAL FUND EXPENDITURES			**15,841,617**	**17,597,827**	**18,082,883**	**9,806,055**	**10,073,578**	**19,879,631**	**19,404,903**	**1,783,120**	**20,604,915**	**1,200,012**	25

Capital Projects Fund Revenue Summary

1	CAPITAL PROJECTS FUND - REVENUES BY TYPE												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	TAXES AND FEES-IN-LIEU												5
6	451020 313000	Sales & Use Tax-General	5,335,768	3,258,588	5,954,049	834,820	4,114,634	4,949,454	2,025,728	3,180,728	3,464,055	1,438,327	6
7	Sub-total		5,335,768	3,258,588	5,954,049	834,820	4,114,634	4,949,454	2,025,728	3,180,728	3,464,055	1,438,327	7
8													8
9	MISCELLANEOUS REVENUE												9
10	453000 334100	Federal Grants - Miscellaneous	0	0	0	0	116,923	116,923	0		50,000	50,000	10
11	456000 369000	Sundry Revenues	0	35,046	0	0	0	0	0		0	0	11
12	456000 369030	Repayment Of N/R (Princ)	8,025	8,270	11,227	68,480	0	68,480	22,123		0	(22,123)	12
13	456010 361000	Interest & Investment Earnings	497,124	743,703	613,832	138,814	123,000	261,814	600,000		252,000	(348,000)	13
14	456010 361200	InvestmntUnrealized(Gain)/Loss	(238,195)	240,049	91,321	0	45,000	45,000	0		0	0	14
15	456010 369040	Interest Earnings - N/R	2,770	2,526	2,268	882	0	882	1,877		0	(1,877)	15
16	Sub-total		269,725	1,029,594	718,647	208,177	284,923	493,100	624,000	0	302,000	(322,000)	16
17													17
18	CONTRIBUTIONS & SURPLUS REVENUE												18
19	458010 381083	Transfer From RAP Tax Fund -83	474,855	411,816	586,250	0	460,457	460,457	460,457		483,479	23,022	19
20		Use of (Addition to) Fund Balance					6,003,711	6,003,711	4,883,115	8,560,681	3,226,266	(1,656,849)	20
21	Sub-total		474,855	411,816	586,250	0	6,464,168	6,464,168	5,343,572	8,560,681	3,709,745	(1,633,827)	21
22													22
23	TOTAL CAPITAL PROJ. FUND REV.		**6,080,348**	**4,699,998**	**7,258,946**	**1,042,997**	**10,863,725**	**11,906,722**	**7,993,300**	**11,741,409**	**7,475,800**	**(517,500)**	23

Capital Projects Fund Expenditure Summary

1	CAPITAL PROJECTS FUND EXPENDITURES													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5														5
6	45	4110	Legislative	1,573,937	1,070,575	7,878,691	3,105,818	4,498,918	7,604,736	3,590,800	7,678,000	3,272,800	(318,000)	6
7	45	4120	Legal	0	0	0	0	0	0	0	0	0	0	7
8	45	4130	Executive	0	0	0	0	0	0	0	0	0	0	8
9	45	4134	Human Resources	0	0	0	0	0	0	0	0	0	0	9
10	45	4136	Information Technology	40,000	0	19,667	0	0	0	0	50,000	0	0	10
11	45	4140	Finance	17,839	20,068	16,282	13,552	9,053	22,605	41,000	0	19,000	(22,000)	11
12	45	4143	Treasury	0	0	0	0	0	0	0	0	0	0	12
13	45	4160	General Govt. Buildings	0	0	0	49,636	0	49,636	0	50,000	0	0	13
14	45	4210	Police	385,326	438,755	107,219	0	317,672	317,672	432,000	800,000	857,000	425,000	14
15	45	4215	Police Reserves	0	0	0	0	0	0	0	0	0	0	15
16	45	4217	Police - School Resource & PROS	0	0	0	0	0	0	0	0	0	0	16
17	45	4219	Police - Enhanced 911	0	0	0	0	0	0	0	0	0	0	17
19	45	4410	Streets	1,378,307	300,049	1,005,546	749,369	3,025,131	3,774,500	3,774,500	0	3,227,000	(547,500)	19
20	45	4450	Engineering	0	33,932	0	0	20,000	20,000	20,000	0	0	(20,000)	20
21	45	4510	Parks	871,389	92,757	128,499	45,573	72,000	117,573	135,000	120,566	100,000	(35,000)	21
22	45	4610	Planning/Licensing/Code Enf.	0	0	0	0	0	0	0	0	0	0	22
23	**TOTAL CAPITAL PROJECTS FUND EXPENDITURES**			**4,266,798**	**1,956,136**	**9,155,904**	**3,963,948**	**7,942,774**	**11,906,722**	**7,993,300**	**8,698,566**	**7,475,800**	**(517,500)**	23
24														24
25	RECAP													25
26	10		Total General Fund	15,841,617	17,597,827	18,082,883	9,806,055	10,073,578	19,879,631	19,404,903	1,783,120	20,604,915	1,200,012	26
27	45		Total Capital Projects Fund	4,266,798	1,956,136	9,155,904	3,963,948	7,942,774	11,906,722	7,993,300	8,698,566	7,475,800	(517,500)	27
28	**TOTAL GENERAL & CAPITAL**			**20,108,415**	**19,553,963**	**27,238,787**	**13,770,003**	**18,016,352**	**31,786,353**	**27,398,203**	**10,481,686**	**28,080,715**	**682,512**	28

Legislative Department

Department Description

The Legislative Department is responsible for the City Council's priorities and community programs. This includes funding for various community organizations and events including Handcart Days, Bountiful City Youth Council, the Community Service Council (including Concerts in the Park), and funding for City-related partners including the Bountiful/Davis Arts Center and the Bountiful Historical Museum and Learning Center. The Legislative Department also includes funds for certain employee programs such as Wellness and Employee Recognition. Finally, the Legislative Budget provides funding for the City Recorder to oversee biannual municipal elections.

Major Roles & Critical Functions

- Support the functions of the City Council and Mayor.
- Oversee municipal elections via the City Recorder.
- Provide funding for community events for the City and partner organizations.
- Fund City-wide employee programs such as Wellness and Employee Recognition.
- Budget for major capital projects and the Public Art Program

Fiscal Year Priorities

- Coordinate the 2021 Municipal Election with Davis County
- Oversee the public design and construction of the Washington Fields Complex
- Begin implementation of the Trails Master Plan
- Implement the Public Art Program

Operational Budget Highlights

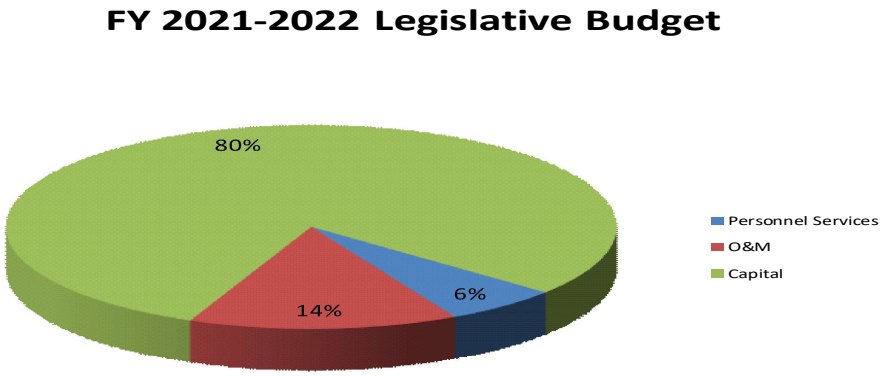
Personnel Services

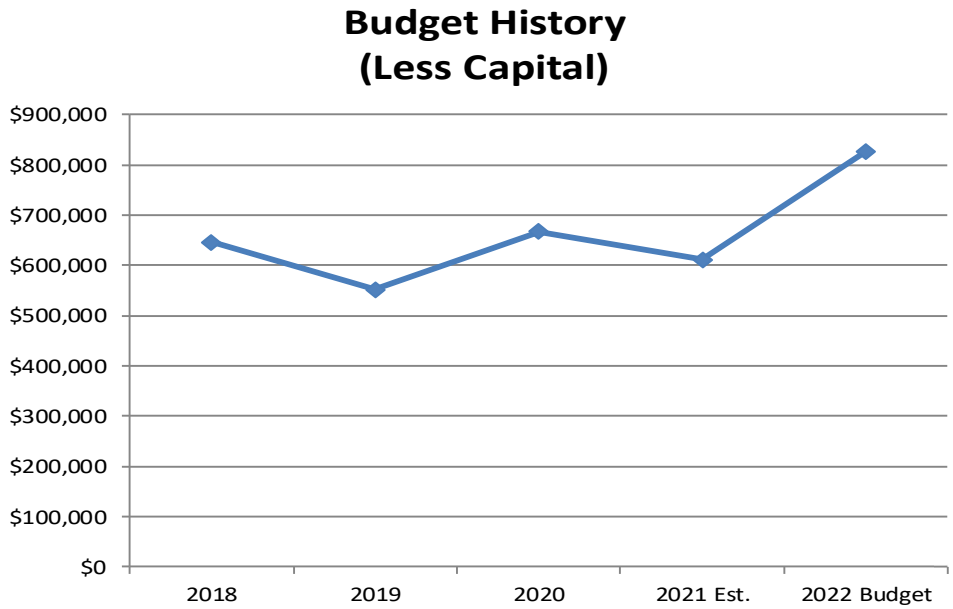
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000 - 491640	Personnel	$3,852 increase for medical insurance and state retirement.	Yes	Open, Accessible, and Interactive Government

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
421000	Books and Subscriptions	$5,000 increase for increased ULCT dues	Yes	Regional Collaboration and Cooperation
452200	Elections	$80,000 increase for 2021 municipal election	No (bi-annual)	Open, Accessible, and Interactive Government

Legislative Budget Graphs





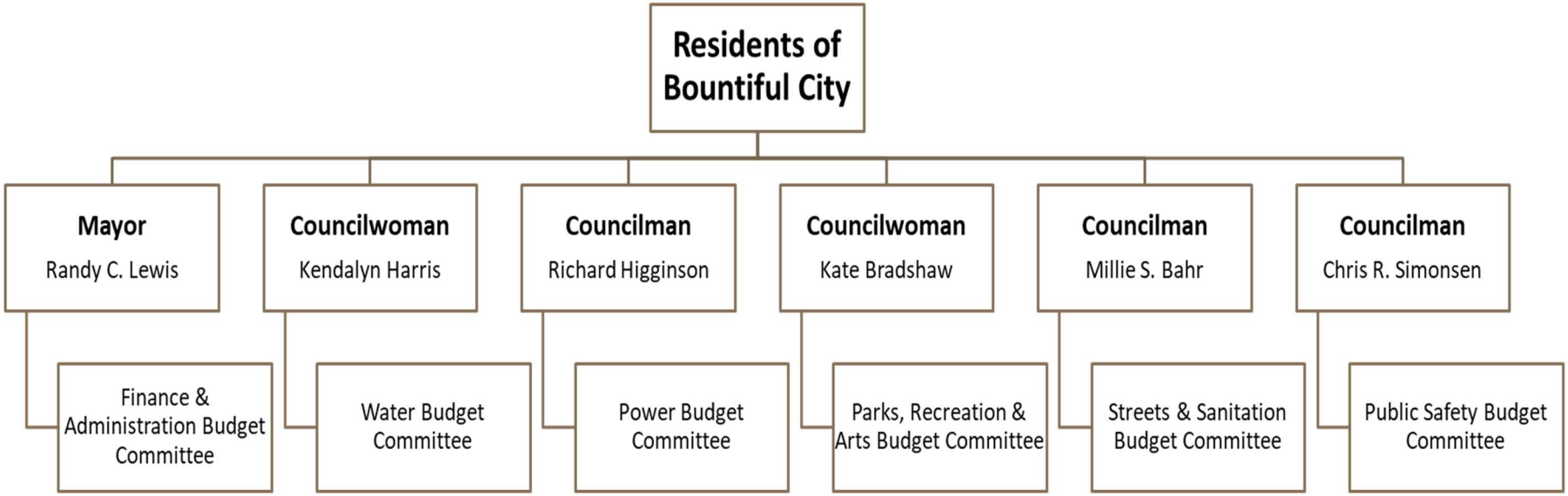
Legislative Budget

			Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
LEGISLATIVE													
PERSONNEL SERVICES:													
104110	411000	Salaries - Perm Employees		76,904	79,239	82,122	41,374	41,850	83,224	83,224		84,424	1,200
104110	412000	Salaries-Temp & Part-Time		21,443	9,724	9,271	1,724	13,876	15,600	15,600		15,600	0
104110	413010	Fica Taxes		8,893	7,321	7,922	3,348	5,562	8,910	8,910		9,001	91
104110	413020	Employee Medical Ins		76,426	74,492	90,359	49,224	57,783	107,007	107,007		109,328	2,321
104110	413030	Employee Life Ins		623	639	639	313	390	703	703		710	7
104110	413040	State Retirement & 401 K		8,341	7,274	8,572	3,938	4,625	8,563	8,563		8,792	229
104110	425300	Vehicle Allowance		17,829	16,529	14,400	6,514	11,126	17,640	17,640		17,640	0
104110	491640	WorkersCompPremiumCharge-ISF		2,018	1,618	1,595	727	1,012	1,739	1,739		1,743	4
TOTAL PERSONNEL SERVICES				212,477	196,836	214,879	107,162	136,224	243,386	243,386	0	247,238	3,852
OPERATIONS AND MAINTENANCE													
104110	421000	Books Subscr & Mmbrshp		30,106	34,652	34,824	3,327	30,000	33,327	30,000		35,000	5,000
104110	422000	Public Notices		7,691	15,876	7,441	9,223	6,000	15,223	15,000		15,000	0
104110	423000	Travel & Training		26,798	30,849	14,265	0	15,000	15,000	30,000		30,000	0
104110	424000	Office Supplies		1,602	1,954	1,594	664	3,000	3,664	3,000		3,000	0
104110	425000	Equip Supplies & Maint		1,012	1,036	583	698	1,000	1,698	1,000		1,000	0
104110	426000	Bldg & Grnd Suppl & Maint		22,378	14,069	6,833	3,580	18,000	21,580	18,000		18,000	0
104110	426050	Bldg/Grnds Maint - Stoker		3,033	0	0	0	0	0	0		0	0
104110	427400	Utilities - Stoker		2,405	2,958	1,230	678	1,300	1,978	2,000		0	(2,000)
104110	428000	Telephone Expense		2,389	2,213	2,332	879	1,500	2,379	2,500		2,500	0
104110	431000	Profess & Tech Services		0	0	0	0	5,000	5,000	14,000		10,000	(4,000)
104110	451100	Insurance & Surety Bonds		5,037	6,151	5,837	5,947	1,500	7,447	5,600		5,600	0
104110	452200	Election Expense		52,290	(132)	71,390	327	4,500	4,827	5,000		85,000	80,000
104110	461000	Miscellaneous Expense		55,536	38,479	86,465	16,066	20,000	36,066	20,000		20,000	0
104110	461750	Employee Wellness & Recognit'n		21,258	20,147	18,707	1,127	20,000	21,127	20,000		20,000	0
104110	462100	Prop Tax Incrmt Pmt - Bntl RDA		80,904	62,463	80,836	0	85,000	85,000	90,000		85,000	(5,000)
104110	462110	Prop Tax Incrmt Pmt - Othr RDA		2,571	2,281	3,066	0	5,000	5,000	0		0	0
104110	466000	Contingency		4,570	0	2,200	4,650	1,000	5,650	135,000		135,000	0
104110	492010	Contr-Btfl/Davis Art Ctr		60,075	60,042	60,000	30,000	30,000	60,000	60,000		60,000	0
104110	492050	Bntfl City Youth Council		5,589	5,773	684	496	2,000	2,496	6,000		6,000	0
104110	492070	Contr-Btfl Historical Soc		25,000	25,000	25,000	25,000	0	25,000	25,000		25,000	0
104110	492080	Community Events-BntflComServC		23,190	31,462	29,332	10,125	5,000	15,125	23,000		23,000	0
104110	492090	Community Events-Farmer's Market		0	0	0	0		0	0		0	0
104110	492300	CARES Act sub-grantee payments		0	0	0	0	564,000	564,000	0	564,000	0	0
TOTAL OPER. & MAINT.				433,435	355,275	452,618	112,786	818,800	931,586	505,100	564,000	579,100	74,000
TOTAL LEGISLATIVE-G.F.				645,912	552,111	667,497	219,948	955,024	1,174,972	748,486	564,000	826,338	77,852

Legislative Budget (continued)

1	LEGISLATIVE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5													5
6	CAPITAL PROJECTS												6
7	454110 466000	Contingency	77,844	0	0	25,000	0	25,000	150,000		150,000	0	7
8	454110 471100	Land	0	0	0	490,345	3,500,000	3,990,345	0	3,991,000	0	0	8
9	454110 472100	Buildings	0	649,025	4,304,769	2,330,082	993,918	3,324,000	3,324,000	3,629,000	0	(3,324,000)	9
10	454110 473100	Improv Other Than Bldgs	0	421,549	3,573,922	260,391	0	260,391	35,000	58,000	3,000,000	2,965,000	10
11	454110 473160	Improv-PublicArt-1%CapProject	0	0	0	0	5,000	5,000	81,800		122,800	41,000	11
12	454110 491000	Transfer To Other Funds	1,458,000	0	0	0	0	0	0		0	0	12
13	454110 491590	Trnsfr To Cemetery	38,093	0	0	0	0	0	0		0	0	13
14	TOTAL LEGISLATIVE - CAP.		1,573,937	1,070,575	7,878,691	3,105,818	4,498,918	7,604,736	3,590,800	7,678,000	3,272,800	(318,000)	14
15													15
16	BUDGET SUMMARY												16
17	104110	Legislative - General Fund	645,912	552,111	667,497	219,948	955,024	1,174,972	748,486	564,000	826,338	77,852	17
18	454110	Legislative - Capital Projects Fund	1,573,937	1,070,575	7,878,691	3,105,818	4,498,918	7,604,736	3,590,800	7,678,000	3,272,800	(318,000)	18
19	TOTAL LEGIS. - GEN & CAP		**2,219,849**	**1,622,686**	**8,546,188**	**3,325,766**	**5,453,942**	**8,779,708**	**4,339,286**	**8,242,000**	**4,099,138**	**(240,148)**	19

Legislative Organizational Chart



Legal Department

Department Description

The Legal Department is composed of the City Attorney, City Prosecutor, Victim Advocate, and two Administrative Assistants. The Department is responsible for ensuring the City is operating in a lawful manner and is responsible for all legal business of the City. The City Attorney serves as legal advisor to the Mayor, City Council, City Manager, Department Heads, and Boards of the City and attends all City Council and Planning Commission meetings. The Department is responsible for maintaining and updating the City Code and the Personnel Policies & Procedures Manual and prepares or reviews all ordinances, resolutions and contracts involving the City. All claims against the City are handled by the City Attorney. The City Prosecutor prosecutes all traffic and misdemeanor offenses occurring in Bountiful City in the Second District Court.

Major Roles & Critical Functions

- Provide policy and legal advice to help staff and City officials make sound legislative and administrative decisions.
- Participate in problem-solving to help resolve matters that impact the City.
- Attend all City Council and Planning Commission meetings and advise the Mayor, City Council, City Manager, and staff on legal matters affecting their responsibilities and the City.
- Appear in courts of law and represent the City in civil litigation matters including discovery, trials, oral arguments, interrogation of witnesses, and preparation of exhibits and briefs.
- Administer the Liability and the Workers Compensation programs of the City.
- Prosecute all misdemeanor crimes occurring in Bountiful City in the Second District Court.

Fiscal Year Priorities

- Defend City in existing civil litigation and open claims.
- Work closely with Planning Department to support Planning Department operations and projects and provide general counsel for legal and policy matters.
- Minimize risk to the City through education and training including manager and supervisor training and physical inspections of City facilities.
- Work with other Departments to issue general obligation bonds for a new park as authorized by Bountiful Citizens.
- Participate in various legislative policy groups involved with legislation affecting municipalities.

Operational Budget Highlights

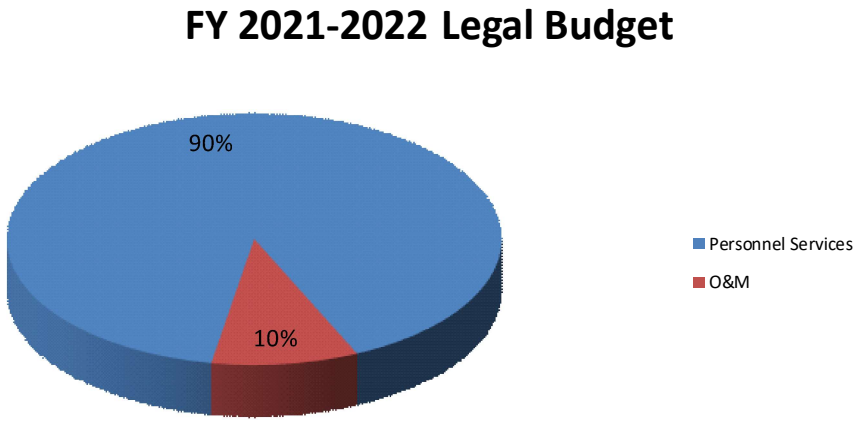
Personnel Services

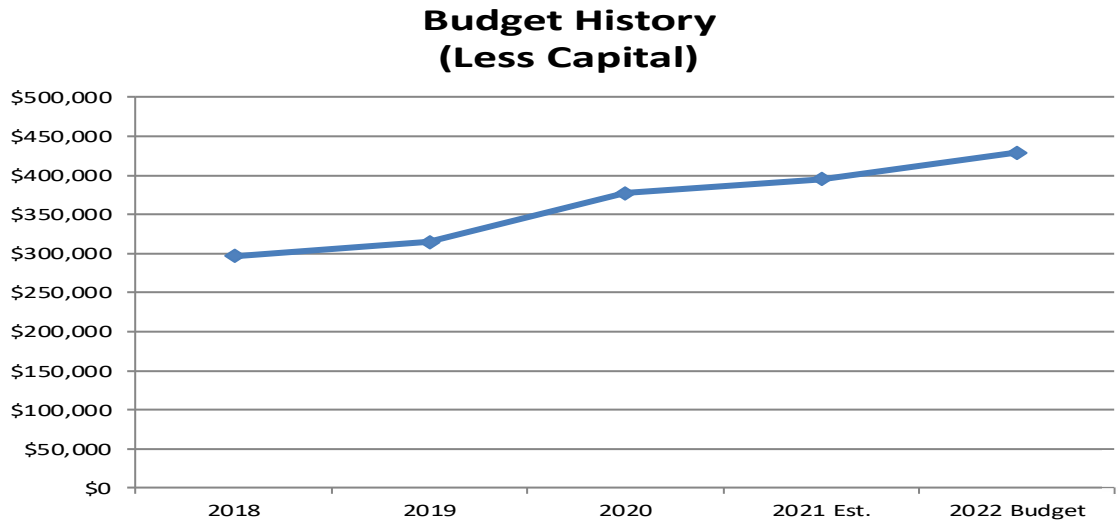
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000-491640	Personnel	$23,348 increases related to 2% cost of living, changes in VOCA grant, medical insurance and state retirement.	Yes	Open, Accessible, and Interactive Government

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
431100	Legal and Auditing Fees	Increase of $1,500 for public defender fees. There is a continued push within the criminal justice system to provide a public defender for defendants.	Yes	Public Safety & Emergency Preparedness

Legal Budget Graphs

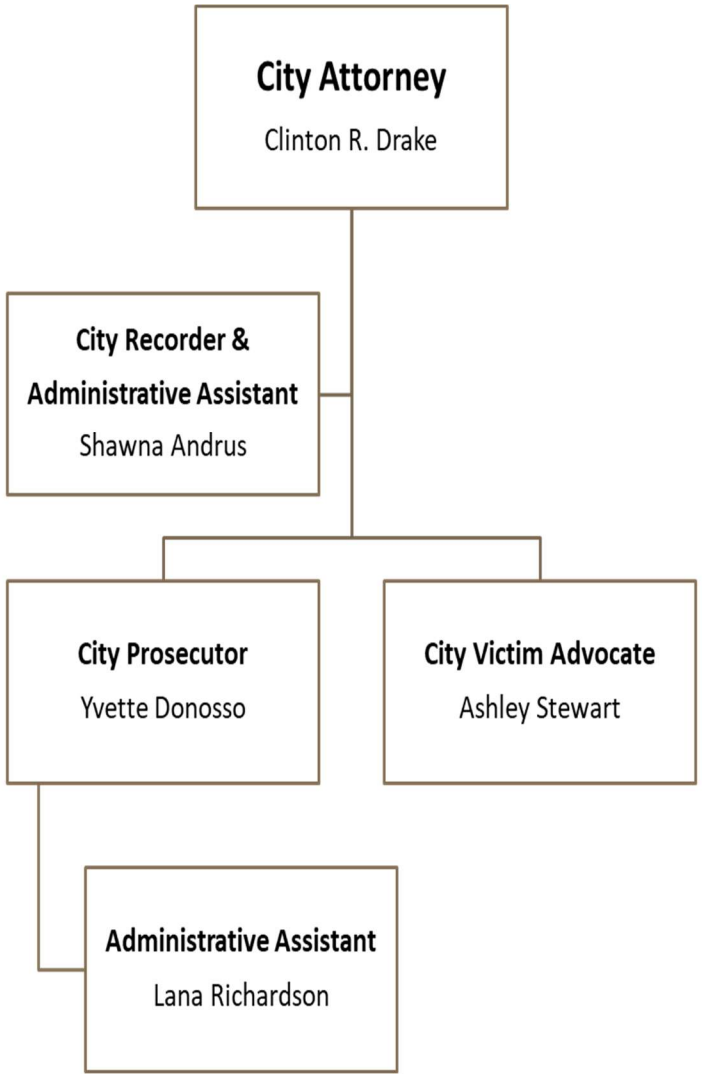




Legal Budget

1	LEGAL													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104120	411000	Salaries - Perm Employees	170,004	164,893	214,164	110,199	110,199	220,398	224,882		242,080	17,198	6
7	104120	412000	Salaries-Temp & Part-Time	9,840	18,737	23,934	11,449	11,449	22,898	25,459		25,968	509	7
8	104120	413010	Fica Taxes	14,707	14,500	17,908	8,818	8,818	17,636	19,698		21,053	1,355	8
9	104120	413020	Employee Medical Ins	35,987	32,450	41,799	19,539	19,539	39,078	43,969		44,897	928	9
10	104120	413030	Employee Life Ins	1,043	979	1,228	566	566	1,132	1,404		1,502	98	10
11	104120	413040	State Retirement & 401 K	30,928	29,805	37,613	19,528	19,528	39,056	41,073		44,279	3,206	11
12	104120	425300	Vehicle Allowance	7,170	7,170	7,189	3,516	3,516	7,032	7,150		7,150	0	12
13	104120	491640	WorkersCompPremiumCharge-ISF	2,168	608	3,182	1,947	0	1,947	751		804	53	13
14	TOTAL PERSONNEL SERVICES			271,846	269,142	347,018	175,561	173,615	349,176	364,386	0	387,734	23,348	14
15														15
16	OPERATIONS & MAINTENANCE													16
17	104120	421000	Books Subscr & Mmbrshp	2,187	3,611	4,171	1,233	4,200	5,433	5,700		6,000	300	17
18	104120	423000	Travel & Training	2,414	6,188	2,814	1,672	3,000	4,672	6,000		6,000	0	18
19	104120	424000	Office Supplies	311	350	615	46	500	546	700		700	0	19
20	104120	425000	Equip Supplies & Maint	3,264	3,425	1,912	1,868	1,868	3,736	1,670		2,044	374	20
21	104120	426000	Bldg & Grnd Suppl & Maint	3,033	2,071	998	493	1,800	2,293	2,300		2,300	0	21
22	104120	428000	Telephone Expense	1,508	2,414	2,560	442	1,500	1,942	2,200		2,200	0	22
23	104120	431000	Profess & Tech Services	453	599	198	0	2,500	2,500	3,000		3,000	0	23
24	104120	431100	Legal And Auditing Fees	8,575	23,546	13,895	9,005	11,295	20,300	13,500	23,500	15,000	1,500	24
25	104120	451100	Insurance & Surety Bonds	2,462	2,356	2,770	3,203	0	3,203	2,730		2,867	137	25
26	104120	461000	Miscellaneous Expense	543	944	258	38	850	888	1,000		1,000	0	26
27	TOTAL OPER. & MAINT.			24,750	45,504	30,192	18,000	27,513	45,513	38,800	23,500	41,111	2,311	27
28														28
29	TOTAL LEGAL - GENERAL FUND			296,596	314,646	377,210	193,561	201,128	394,689	403,186	23,500	428,845	25,659	29
30														30
31	Enterprise Fund Reimbursement - Administrative Services													31
32	104120	496200	Admin Services ReimbAdjustment	(15,688)	(16,162)	(17,958)	(9,390)	(9,389)	(18,779)	(18,779)		(20,254)	(1,475)	32
33	Total Enterprise Fund Reimbursement - Admin. Services			(15,688)	(16,162)	(17,958)	(9,390)	(9,389)	(18,779)	(18,779)	0	(20,254)	(1,475)	33
34														34
35	TOTAL ADJUSTED LEGAL - GENERAL FUND			280,908	298,484	359,252	184,171	191,739	375,910	384,407	23,500	408,591	24,184	35
36														36
37	CAPITAL PROJECTS													37
38														38
39	TOTAL LEGAL - CAPITAL			0	0	0	0	0	0	0	0	0	0	39
40														40
41	BUDGET SUMMARY													41
42	104120		Legal - General Fund	280,908	298,484	359,252	184,171	191,739	375,910	384,407	23,500	408,591	24,184	42
43	454120		Legal - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL LEGAL - GENERAL & CAPITAL			**280,908**	**298,484**	**359,252**	**184,171**	**191,739**	**375,910**	**384,407**	**23,500**	**408,591**	**24,184**	44

Legal Organizational Chart



Executive Department

Department Description

The Executive Department is managed by the City Manager who is responsible for the day-to-day operations of the City. The department includes the Assistant City Manager and City Recorder. The Department oversees the execution of all City operations through twenty-nine departments or functions. Specific roles of the Department include development of the annual budget, management of elections, maintenance of city records, making policy recommendations to the City Council, coordination with partner agencies, and representation of the City through website, social media, and various media outlets.

Major Roles & Critical Functions

- Ensure the long-term viability of Bountiful City's finances and infrastructure.
- Oversee the hiring, development, and performance of city employees.
- Work with the City Council to align items 1 and 2 above with Council priorities.
- Facilitate open communication between residents and Bountiful City.
- Ensure the integrity of city documents and elections.

Fiscal Year Priorities

- Dispatch, paramedic, and animal control consolidation efforts with Davis County.
- Reorganization of the Budget Document for improved readability and connection to Council policy.
- Provide training for the City's Management Team to develop high-performance employees.

Operational Budget Highlights

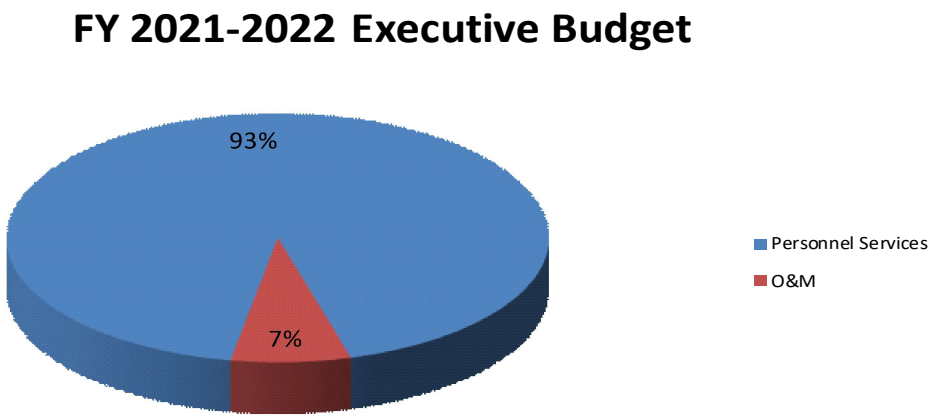
Personnel Services

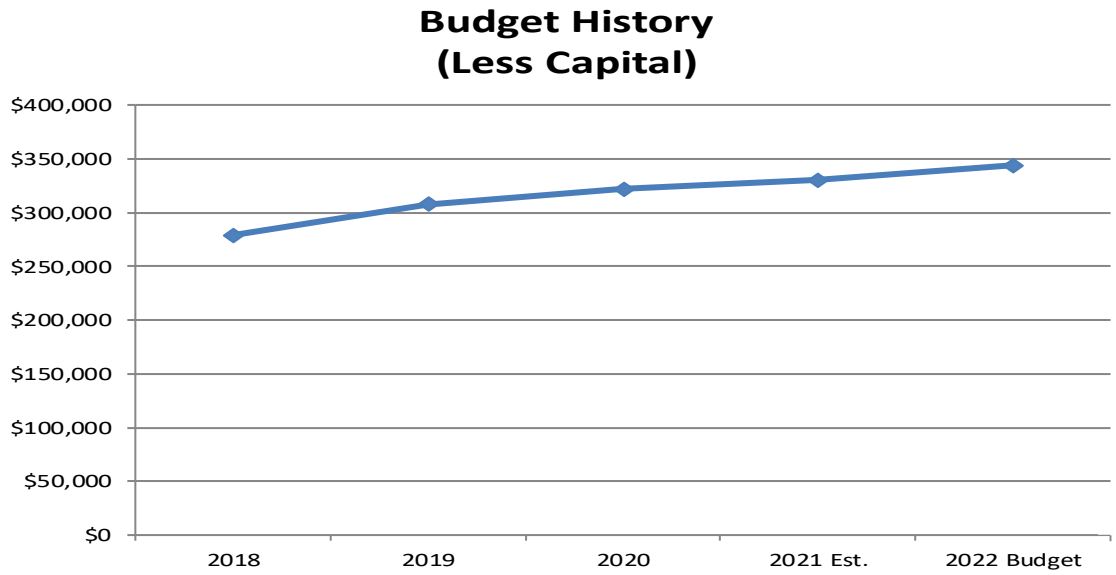
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000-491640	Personnel	$11,641 increase for 2% COLA, and related contributions for retirement, ins. etc.	Yes	Open, Accessible, and Interactive Government

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
461000	Miscellaneous	$1,000 increase based on prior years	Yes	Preserve Community Identity and Vitality

Executive Budget Graphs





Executive Budget

1	EXECUTIVE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104130	411000	Salaries - Perm Employees	186,979	197,307	217,676	118,773	97,097	215,870	215,870	223,470	224,594	8,724	6
7	104130	412000	Salaries - Temp & Part-time Employees	0	0	0	0	0	0	0	6,500	0	0	7
8	104130	413010	Fica Taxes	11,884	12,466	12,851	4,531	12,480	17,011	17,011		17,679	668	8
9	104130	413020	Employee Medical Ins	21,861	23,320	23,921	10,378	17,071	27,449	27,449		28,044	595	9
10	104130	413030	Employee Life Ins	1,025	1,101	1,161	519	748	1,267	1,267		1,316	49	10
11	104130	413040	State Retirement & 401 K	35,312	37,093	40,200	20,281	18,822	39,103	39,103		40,683	1,580	11
12	104130	425300	Vehicle Allowance	6,518	6,518	6,536	3,196	3,304	6,500	6,500		6,500	0	12
13	104130	491640	WorkersCompPremiumCharge-ISF	583	614	3,683	2,287	(1,639)	648	648		674	26	13
14	TOTAL PERSONNEL SERVICES			264,161	278,419	306,027	159,965	147,883	307,848	307,848	229,970	319,489	11,641	14
15														15
16	OPERATIONS & MAINTENANCE													16
17	104130	421000	Books Subscr & Mmbrshp	1,791	1,948	1,800	0	1,500	1,500	1,500		1,500		17
18	104130	423000	Travel & Training	4,108	11,614	6,824	2,724	3,000	5,724	9,000		9,000	0	18
19	104130	424000	Office Supplies	1,119	1,247	1,055	386	1,614	2,000	2,000		2,000	0	19
20	104130	425000	Equip Supplies & Maint	1,463	1,678	1,117	1,403	500	1,903	3,000		3,000	0	20
21	104130	426000	Bldg & Grnd Suppl & Maint	4,097	3,357	1,616	847	2,653	3,500	3,500		3,500	0	21
22	104130	427000	Utilities	0	0	0	680	1,000	1,680	0		0	0	22
23	104130	428000	Telephone Expense	115	189	0	0	200	200	1,000		1,000	0	23
24	104130	451100	Insurance & Surety Bonds	1,317	2,333	2,374	2,633	500	3,133	2,500		2,500	0	24
25	104130	461000	Miscellaneous Expense	592	6,859	1,068	2,039	1,000	3,039	1,000	6,000	2,000	1,000	25
26	TOTAL OPER. & MAINT.			14,600	29,226	15,854	10,712	11,966	22,678	23,500	6,000	24,500	1,000	26
27														27
28	TOTAL EXECUTIVE - GENERAL FUND			278,761	307,645	321,881	170,677	159,849	330,526	331,348	235,970	343,989	12,641	28
29														29
30	Enterprise Fund Reimbursement - Administrative Services													30
31	104130	496200	Admin Services ReimbAdjustment	(134,790)	(142,677)	(149,959)	(75,247)	(75,247)	(150,494)	(150,494)		(157,087)	(6,593)	31
32	Total Enterprise Fund Reimbursement - Admin. Services			(134,790)	(142,677)	(149,959)	(75,247)	(75,247)	(150,494)	(150,494)	0	(157,087)	(6,593)	32
33														33
34	TOTAL ADJUSTED EXECUTIVE - GENERAL FUND			143,971	164,968	171,922	95,430	84,602	180,032	180,854	235,970	186,902	6,048	34
35														35
36	CAPITAL PROJECTS													36
37	TOTAL EXECUTIVE - CAPITAL			**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	37
38														38
39	BUDGET SUMMARY													39
40	104130		Executive - General Fund	143,971	164,968	171,922	95,430	84,602	180,032	180,854	235,970	186,902	6,048	40
41	454130		Executive - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	41
42	TOTAL EXECUTIVE - GENERAL & CAPITAL			**143,971**	**164,968**	**171,922**	**95,430**	**84,602**	**180,032**	**180,854**	**235,970**	**186,902**	6,048	42

Executive Organizational Chart

Human Resources Department

Department Description

The Human Resources (HR) and Payroll Department supports City departments with all HR, payroll, and benefits. This includes recruiting and hiring, wage and benefit surveys, labor law compliance, records management, company relationships, and workers' compensation. Payroll processes include bi-weekly payroll for approximately 180 full-time and 60 part-time employees including the processing of benefits such as medical, dental, vision, life insurance, retirement, and tax reporting. The department also supports the South Davis Recreation District with payroll and benefits functions as well as limited HR functions as needed for 13 full-time and 310 part-time employees. The HR Department is staffed by two full-time employees.

Major Roles & Critical Functions

- Support departments in recruiting/hiring qualified applicants and new hire orientation.
- Assists with wage and benefit surveys to ensure competitive compensation.
- Process bi-weekly payroll for the City and the South Davis Recreation District including related accounting entries, tax deposits, quarterly and annual reporting.
- Manage benefits and assist employees with questions and challenges.
- Direct workers' compensation program including injuries, claims, and controlling expenses.

Fiscal Year Priorities

- Updated procedures manual to ensure adequate process documentation.
- Hire and train new Payroll Coordinator.
- Resume employee activities and training postponed due to COVID-19.
- Simplify payroll processes and explore transition to electronic storage.

Operational Budget Highlights

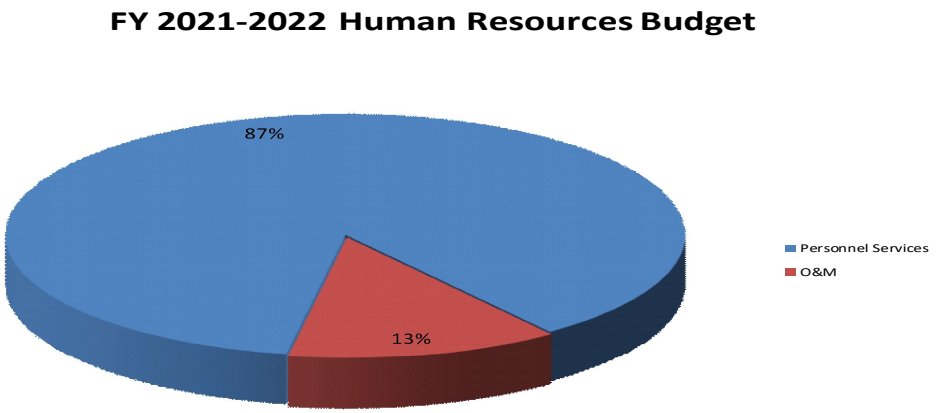
Personnel Services

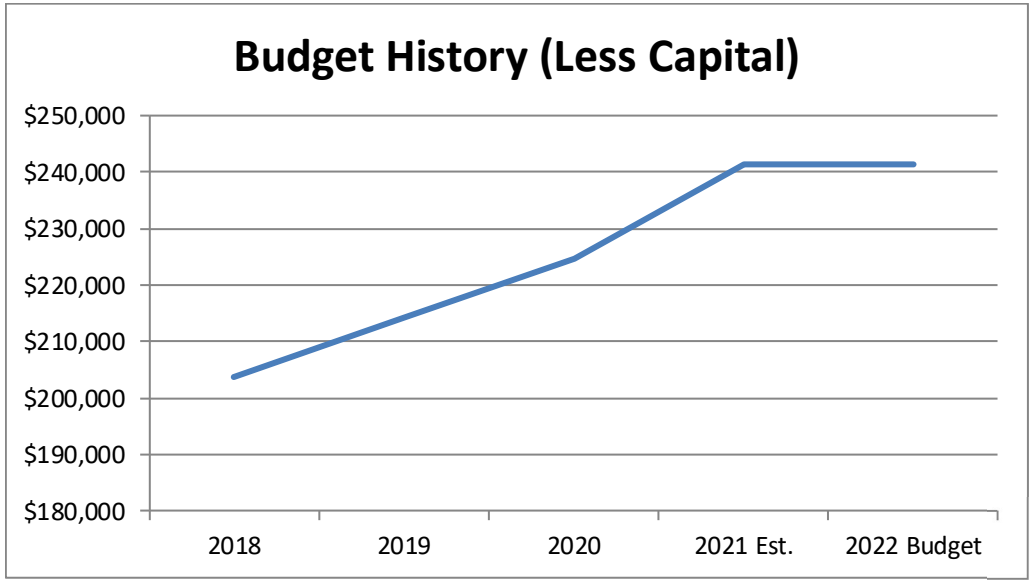
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
104134 - 411000	Salaries – Perm Employees	Budget change due to filling vacant Payroll Coordinator position for retiring employee	Yes	Professional, well-trained staff
104134 - 413020	Medical Ins	Increase due to personnel change	Yes	Professional, well-trained staff

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
104134 - 429200	Computer	Increase due to Allocation from IT Department	Yes	Professional, well-trained staff

Human Resources Budget Graphs

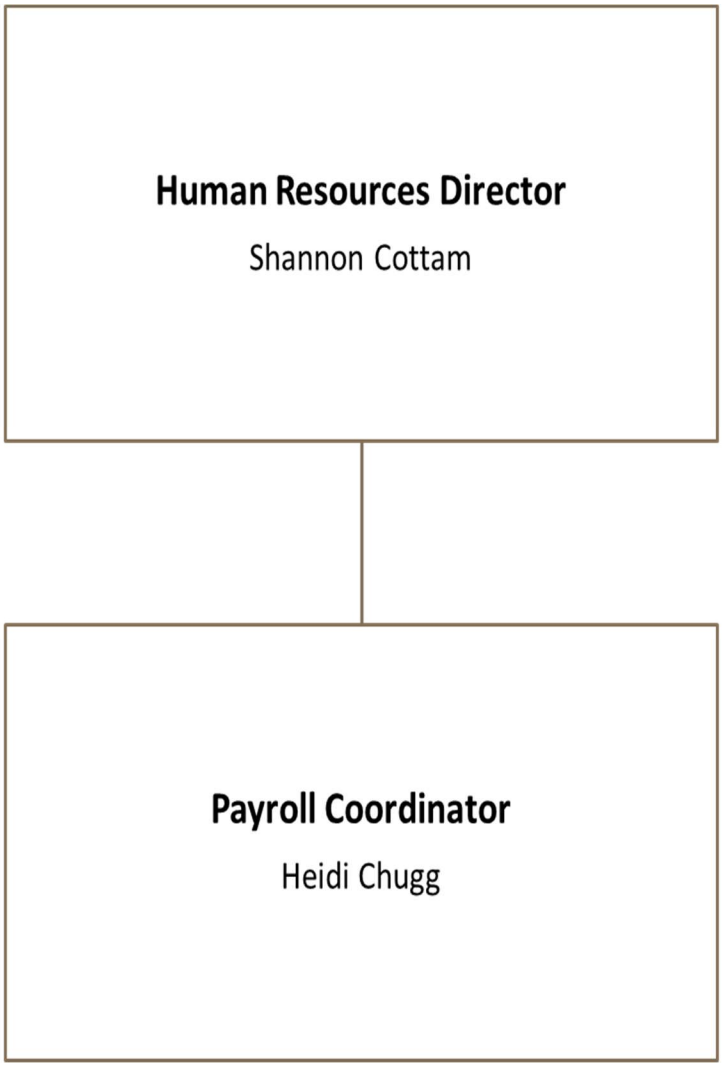




Human Resources Budget

1	HUMAN RESOURCES													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104134	411000	Salaries - Perm Employees	119,333	125,177	133,236	70,318	68,627	138,945	137,022	142,022	135,546	(1,476)	6
7	104134	413010	Fica Taxes	9,246	9,612	10,290	5,451	6,214	11,665	10,826		10,713	(113)	7
8	104134	413020	Employee Medical Ins	22,573	25,682	27,220	13,044	15,954	28,998	27,991		32,205	4,214	8
9	104134	413030	Employee Life Ins	654	695	743	344	431	775	832		823	(9)	9
10	104134	413040	State Retirement & 401 K	22,717	23,795	24,787	13,339	13,019	26,358	26,130		25,849	(281)	10
11	104134	425300	Vehicle Allowance	4,501	4,501	4,514	2,207	2,295	4,502	4,489		4,489	0	11
12	104134	491640	WorkersCompPremiumCharge-ISF	374	393	417	220	215	435	411		407	(4)	12
13	TOTAL PERSONNEL SERVICES			179,399	189,856	201,206	104,923	106,755	211,678	207,701	142,022	210,030	2,329	13
14														14
15	OPERATIONS & MAINTENANCE													15
16	104134	421000	Books Subscr & Mmbrshp	878	967	1,297	891	725	1,616	1,450		1,600	150	16
17	104134	423000	Travel & Training	4,939	4,241	3,884	1,364	2,736	4,100	4,100		4,100	0	17
18	104134	424000	Office Supplies	2,713	3,307	2,710	1,289	1,711	3,000	3,000		3,500	500	18
19	104134	425000	Equip Supplies & Maint	688	705	459	0	750	750	750		750	0	19
20	104134	426000	Bldg & Grnd Suppl & Maint	3,884	3,454	2,006	1,019	2,781	3,800	3,800		3,800	0	20
21	104134	428000	Telephone Expense	1,279	1,432	1,658	629	971	1,600	1,600		1,600	0	21
22	104134	429200	Computer Software	8,018	7,810	8,780	11,120	795	11,915	11,915		13,025	1,110	22
23	104134	429300	Computer	814	922	932	859	91	950	950		1,025	75	23
24	104134	451100	Insurance & Surety Bonds	1,042	1,502	1,638	1,884	0	1,884	1,720		1,978	258	24
25	104134	461000	Miscellaneous Expense	169	61	34	0		0	100		100	0	25
26	TOTAL OPER. & MAINT.			24,425	24,400	23,398	19,054	10,560	29,614	29,385	0	31,478	2,093	26
27														27
28	TOTAL HUMAN RESOURCES - GENERAL FUND			203,824	214,256	224,604	123,977	117,315	241,292	237,086	142,022	241,508	4,422	28
29														29
30	Enterprise Fund Reimbursement - Administrative Services													30
31	104134	496200	Admin Services ReimbAdjustment	(67,567)	(71,874)	(85,189)	(43,793)	(43,793)	(87,586)	(87,586)		(90,814)	(3,228)	31
32	Total Enterprise Fund Reimbursement - Admin. Services			(67,567)	(71,874)	(85,189)	(43,793)	(43,793)	(87,586)	(87,586)	0	(90,814)	(3,228)	32
33														33
34	TOTAL ADJUSTED HUMAN RESOURCES - GENERAL FUND			136,257	142,382	139,415	80,184	73,522	153,706	149,500	142,022	150,694	1,194	34
35														35
36	CAPITAL PROJECTS													36
37														37
38	TOTAL HUMAN RESOURCES - CAPITAL			0	0	0	0	0	0	0	0	0	0	38
39														39
40	BUDGET SUMMARY													40
41	104134		Human Resources - General Fund	136,257	142,382	139,415	80,184	73,522	153,706	149,500	142,022	150,694	1,194	41
42	454134		Human Resources - Capital Proj. Fund	0	0	0	0	0	0	0	0	0	0	42
43	TOTAL HUMAN RESOURCES - GENERAL & CAPITAL			**136,257**	**142,382**	**139,415**	**80,184**	**73,522**	**153,706**	**149,500**	**142,022**	**150,694**	**1,194**	43

Human Resources Organizational Chart



Information Technology Department

Department Description

The Information Technology Department is responsible for the installation, maintenance and protection of all computer and network equipment servicing Bountiful City operations. This includes the management of servers, data storage, network switches, firewall equipment, telephones, wireless communications, cameras, building security and cabling (copper and fiber). A redundant fiber-optic loop connects seven buildings in the downtown area. Outlying area are connected via wireless point-to-point antennas. We collaborate with every department on the analysis and purchase of all new equipment or programs. Our goal is to provide all city employees with the latest technology which will enable them to make informed decisions. By using reliable state-of-the-art technology, departments will increase productivity and improve the quality of services provided to the citizens of Bountiful.

Major Roles & Critical Functions

- Ensure the security and integrity of all data and computer systems
- Deliver the highest-availability network and telecommunications equipment
- Provide support and training to city employees
- Research emerging technologies and evaluate the possible application within the City
- Maintain all servers, data storage, network equipment, computers, phones, cameras, etc.

Fiscal Year Priorities

- Improve network security by implementing a recent Comprehensive Network Security and Vulnerability Assessment
- Build on our comprehensive Disaster Recovery and Business Continuity Plan
    - Expansion of our system security and data backup / restoration processes
    - Increase of security
- Collaborate with administration and elected officials on the development of a fiber-to-the-home project
- Complete migration of our entire network to a new domain: This will culminate with the upgrade of the Munis Financial software

Operational Budget Highlights

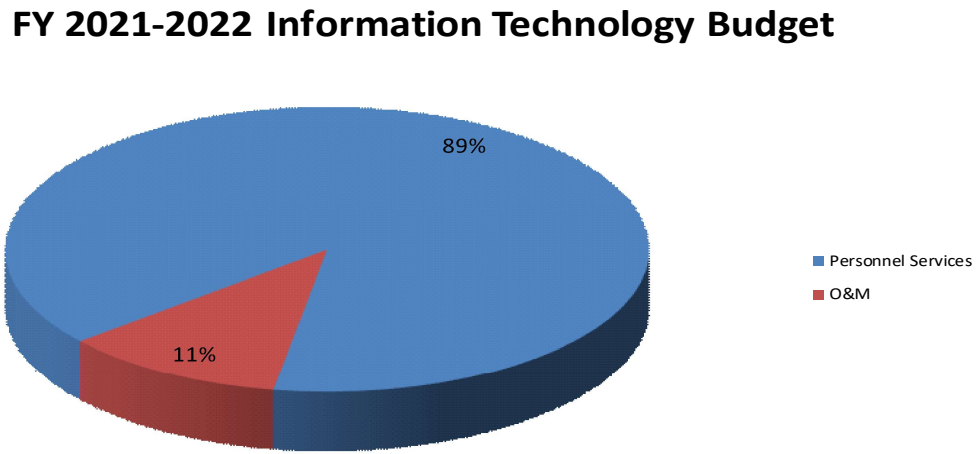
Personnel Services

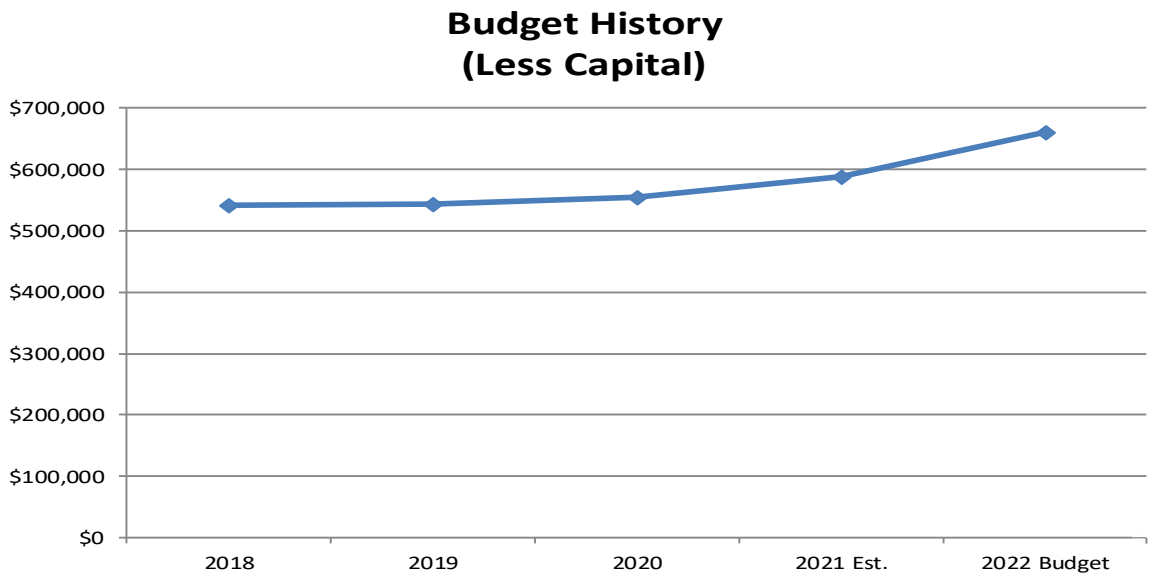
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries – Perm Emp	2% Cost of Living increase and new hire to fill vacancy with increase in rate of pay	Yes	Sustainable Bountiful
413020	Employee Medical Insurance	Increases from employee changes in medical insurance plans	Yes	Sustainable Bountiful

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
429200	Computer Software	$19,000 Reduction due to licensing distribution to other departments (This reduction may be increased as Server Cost Allocations are fine tuned	Yes/No	Cost allocation project

Information Technology Budget Graphs

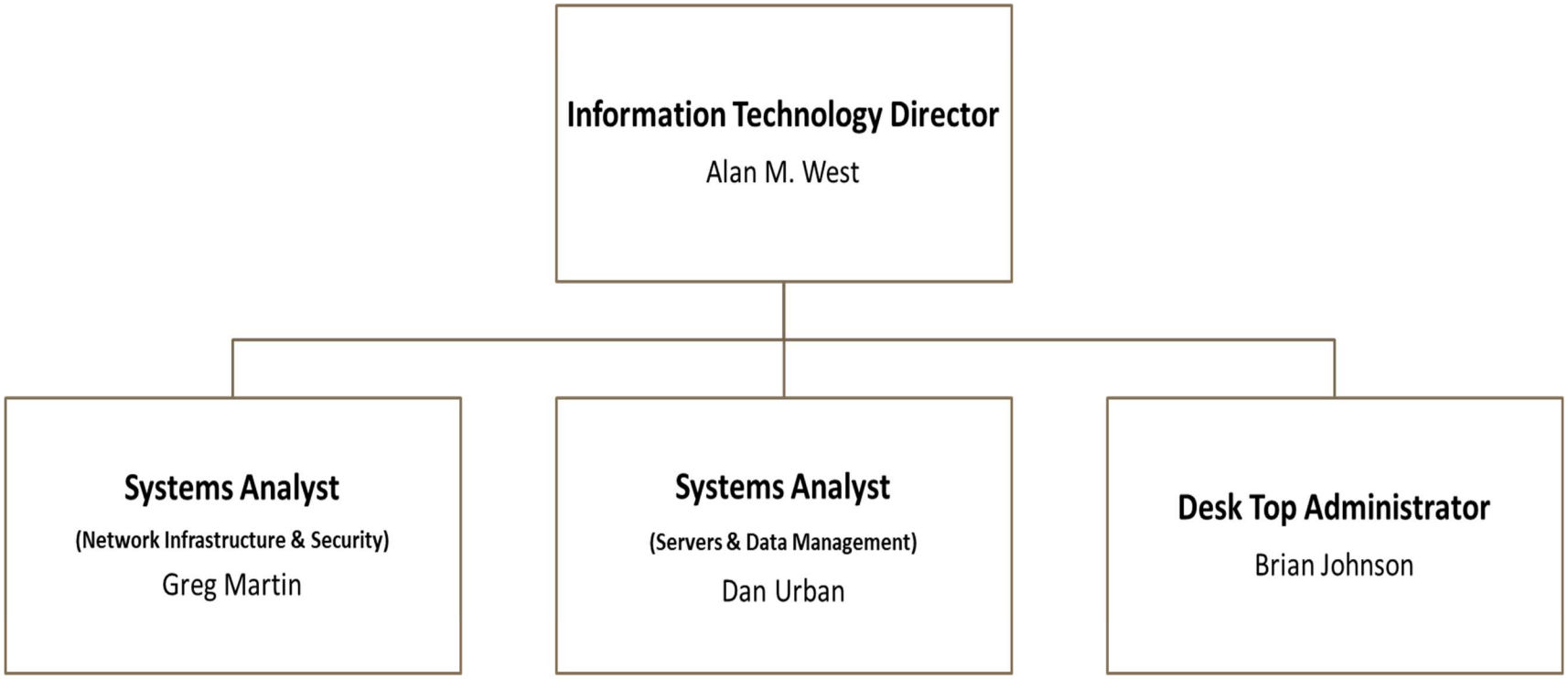




Information Technology Budget

1	INFORMATION TECHNOLOGY													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104136	411000	Salaries - Perm Employees	286,823	278,744	301,877	156,758	155,261	312,019	309,256		384,417	75,161	6
7	104136	412000	Salaries-Temp & Part-Time	15,251	15,652	15,990	170	7,000	7,170	15,673		0	(15,673)	7
8	104136	413010	Fica Taxes	22,584	21,773	23,667	11,630	12,000	23,630	25,200		29,751	4,551	8
9	104136	413020	Employee Medical Ins	82,485	62,844	58,639	24,375	24,375	48,750	66,602		90,724	24,122	9
10	104136	413030	Employee Life Ins	1,595	1,559	1,698	766	1,050	1,816	1,856		2,326	470	10
11	104136	413040	State Retirement & 401 K	52,720	52,547	56,364	28,453	31,621	60,074	58,975		73,308	14,333	11
12	104136	425300	Vehicle Allowance	4,501	4,501	4,514	2,207	2,250	4,457	4,489		4,489	0	12
13	104136	491640	WorkersCompPremiumCharge-ISF	927	897	974	480	495	975	975		1,153	178	13
14	TOTAL PERSONNEL SERVICES			466,886	438,518	463,722	224,841	234,052	458,892	483,026	0	586,168	103,142	14
15														15
16	OPERATIONS & MAINTENANCE													16
17	104136	421000	Books Subscr & Mmbrshp	0	1,124	524	0	0	0	350		350	0	17
18	104136	423000	Travel & Training	9,001	5,347	2,447	862	500	1,362	3,400		3,400	0	18
19	104136	424000	Office Supplies	1,704	2,479	1,014	245	500	745	750		750	0	19
20	104136	425000	Equip Supplies & Maint	29,449	43,908	29,546	39,453	16,000	55,453	14,790	22,790	15,000	210	20
21	104136	426000	Bldg & Grnd Suppl & Maint	10,070	8,906	3,862	2,000	2,000	4,000	9,000		9,000	0	21
22	104136	428000	Telephone Expense	9,678	8,129	6,541	1,088	4,000	5,088	9,000		9,000	0	22
23	104136	429200	Computer Software	2,260	15,101	27,935	9,043	12,000	21,043	34,000		15,000	(19,000)	23
24	104136	429300	Computer Hardware	3,811	4,487	3,390	1,786	10,000	11,786	12,000		12,000	0	24
25	104136	431000	Profess & Tech Services	4,700	10,973	11,394	22,500	2,000	24,500	5,000		5,000	0	25
26	104136	451100	Insurance & Surety Bonds	3,121	3,850	3,841	4,570	0	4,570	3,845		4,570	725	26
27	104136	461000	Miscellaneous Expense	105	160	0	0		0	0		0	0	27
28	TOTAL OPER. & MAINT.			73,898	104,463	90,493	81,545	47,000	128,545	92,135	22,790	74,070	(18,065)	28
29														29
30	TOTAL INFORMATION TECHNOLOGY - GENERAL FUND			540,784	542,981	554,215	306,386	281,052	587,437	575,161	22,790	660,238	85,077	30
31														31
32	Enterprise Fund Reimbursement - Administrative Services													32
33	104136	496200	Admin Services ReimbAdjustment	(118,886)	(124,480)	(125,949)	(67,552)	(67,552)	(135,104)	(135,104)		(141,065)	(5,961)	33
34	Total Enterprise Fund Reimbursement - Admin. Services			(118,886)	(124,480)	(125,949)	(67,552)	(67,552)	(135,104)	(135,104)	0	(141,065)	(5,961)	34
35														35
36	TOTAL ADJUSTED INFORMATION TECHNOLOGY - GENERAL FUND			421,898	418,501	428,266	238,834	213,500	452,333	440,057	22,790	519,173	79,116	36
37														37
38	INFORMATION TECHNOLOGY - CAPITAL PROJECTS													38
39	454136	474500	Machinery & Equipment	40,000	0	19,667	0	0	0	0	50,000	0	0	39
40	TOTAL INFORMATION TECHNOLOGY - CAPITAL			40,000	0	19,667	0	0	0	0	50,000	0	0	40
41														41
42	BUDGET SUMMARY													42
43	104136		Information Systems - Gen. Fund	421,898	418,501	428,266	238,834	213,500	452,333	440,057	22,790	519,173	79,116	43
44	454136		Information Systems - Capital Proj.	40,000	0	19,667	0	0	0	0	50,000	0	0	44
45	TOTAL INFORMATION TECHNOLOGY- GENERAL & CAPITAL			**461,898**	**418,501**	**447,933**	**238,834**	**213,500**	**452,333**	**440,057**	**72,790**	**519,173**	**79,116**	45

Information Technology Organizational Chart



Finance Department

Department Description

The Finance Department primarily serves other departments and elected officials of the City in a support function that helps those departments and leaders make informed decisions and more effectively accomplish their responsibilities. We perform financial and reporting functions for all operations of the City of Bountiful and the South Davis Recreation District (SDRD) including: accounts payable, accounting, safeguarding of assets through accountability, internal and external reporting for departmental and overall City management, annual audits and financial reports, financial analysis, bonding and financial work for adequate oversight as deemed necessary by the governing body and management. Staffing includes four full-time employees and one part-time employee.

Major Roles & Critical Functions

- Educate, train, and create policies and procedures focused on maintaining financial stability
- Ensure the City is compliant with all financial requirements of the State and other regulatory bodies
- Accurately account for City operations and provide required financial reports
- Provide financial analysis and data needed to facilitate informed decision making of City departments and the City Council

Fiscal Year Priorities

- Implement the Government Accounting Standards Board's (GASB) statement number 87 on leases
- Work alongside the Executive and Legal departments to issue a general obligation bonds, as authorized by the voters in the 2020 election
- Work alongside Information Technology and Treasury staff to upgrade the City's operating software (Munis) to a newer version as the current version is set to expire in the next year
- Attend additional City software trainings to ensure we are able to take advantage of all software capabilities, efficiencies, and enhancements

Operational Budget Highlights

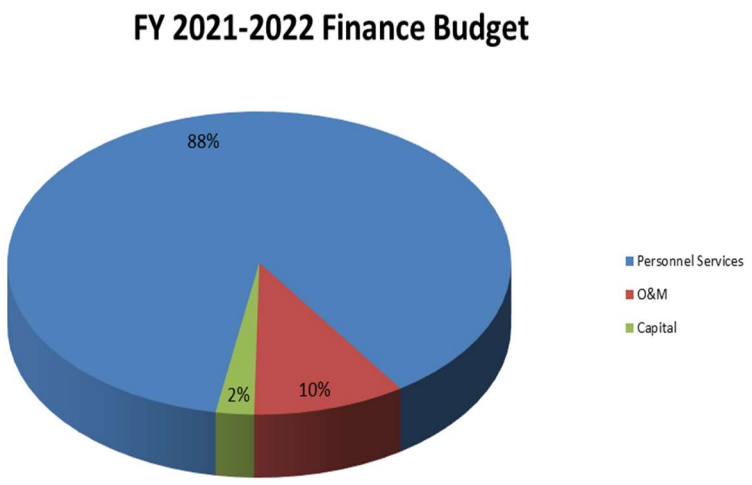
Personnel Services

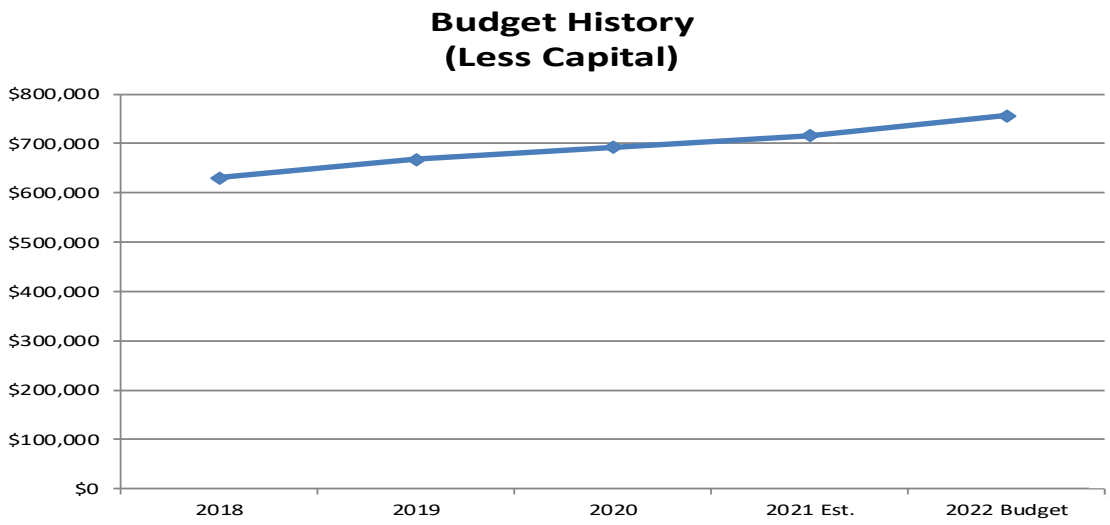
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy & Priority
411000	Salaries-Perm Employees	This account includes an increase of $22,277 to cover 2% cost-of-living adjustment	Yes	Open, Accessible, & Interactive Government
413020	Employee Medical Insurance	Increases related to employee changes in health insurance selections	Yes	Open, Accessible, & Interactive Government
413040	State Retirement & 401 K	Increased by $4,249 to cover 2% cost-of-living adjustment	Yes	Open, Accessible, & Interactive Government

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy & Priority
425000	Equip Supplies & Maint	Reduced budget by $1,200 due to a new folder/inserter machine maintenance agreement that is less expensive	Yes	Lower the tax burden of residents
429200	Computer Software	The FY2022 budget reflects a $1,226 increase due to increased expenditure allocation from the IT Department and new annual software fees for the City's transition to Microsoft Office 365	Yes	Open, Accessible, & Interactive Government
431000	Profess & Tech Services	This budget line is for an annual actuarial report. There is an in-depth report bi-annually with a less expensive update in the off years. FY2021 is the in-depth year and FY2022 is just an update so the FY2022 budgeted fees are reduced. Finance's portion is reduced by $1,900.	No	Transparency
431040	Bank & Investment Account Fees	The City's investment advisor and bank analysis fees have increased. The $1,100 increase represents the General Fund's portion of those increases.	Yes	Open, Accessible, & Interactive Government

Finance Budget Graphs

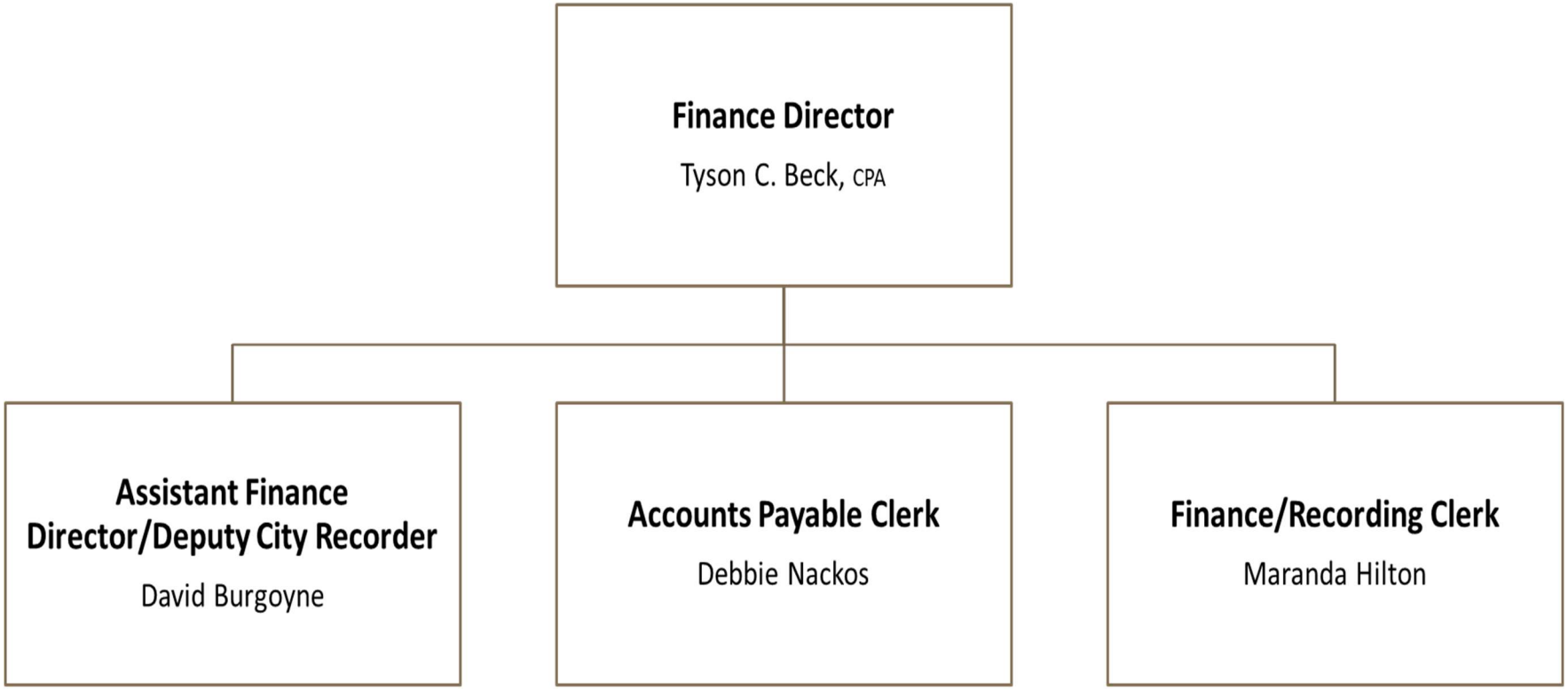




Finance Budget

1	FINANCE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104140	411000	Salaries - Perm Employees	359,318	383,142	409,258	216,578	208,767	425,345	414,936		437,213	22,277	6
7	104140	412000	Salaries-Temp & Part-Time	20,169	16,428	16,604	6,050	10,477	16,528	23,045		25,163	2,118	7
8	104140	413010	Fica Taxes	27,468	29,041	31,314	15,716	16,320	32,035	34,192		36,059	1,867	8
9	104140	413020	Employee Medical Ins	70,706	79,638	80,127	36,727	45,242	81,969	84,096		85,918	1,822	9
10	104140	413030	Employee Life Ins	2,030	2,138	2,274	1,032	1,295	2,327	2,474		2,594	120	10
11	104140	413040	State Retirement & 401 K	65,886	70,017	73,428	38,662	39,556	78,218	79,128		83,377	4,249	11
12	104140	413060	Unemployment Reimb	539	0	0	0	0	0	0		0	0	12
13	104140	425300	Vehicle Allowance	9,002	9,002	9,027	4,415	4,588	9,002	8,978		8,978	0	13
14	104140	491640	WorkersCompPremiumCharge-ISF	1,170	1,232	1,311	684	671	1,356	1,314		1,387	73	14
15	TOTAL PERSONNEL SERVICES			556,289	590,638	623,342	319,864	326,916	646,780	648,163	0	680,689	32,526	15
16														16
17	OPERATIONS & MAINTENANCE													17
18	104140	421000	Books Subscr & Mmbrshp	1,065	1,191	1,344	368	740	1,108	1,200		1,200	0	18
19	104140	423000	Travel & Training	6,847	8,525	3,985	1,872	2,496	4,368	9,000		9,000	0	19
20	104140	424000	Office Supplies	4,253	4,681	4,317	2,231	2,166	4,397	4,500		4,500	0	20
21	104140	425000	Equip Supplies & Maint	2,780	2,799	715	1,055	525	1,580	2,800		1,600	(1,200)	21
22	104140	426000	Bldg & Grnd Suppl & Maint	9,714	7,979	3,915	2,030	2,535	4,565	8,000		8,000	0	22
23	104140	428000	Telephone Expense	2,173	2,384	2,595	1,119	1,329	2,448	2,600		2,600	0	23
24	104140	429200	Computer Software	21,760	20,630	23,805	15,663	2,195	17,858	16,774		18,000	1,226	24
25	104140	429300	Computer Hardware	1,751	1,745	1,735	1,727	30	1,757	1,760		2,000	240	25
26	104140	431000	Profess & Tech Services	948	2,893	1,037	0	2,900	2,900	2,900		1,000	(1,900)	26
27	104140	431040	Bank & Investment Account Fees	2,819	1,874	2,132	1,373	1,629	3,002	1,900		3,000	1,100	27
28	104140	431050	Credit Card Merchant Fees	4,726	5,662	5,845	3,372	3,259	6,632	6,100		6,700	600	28
29	104140	431100	Legal And Auditing Fees	10,673	10,621	11,278	12,076	0	12,076	12,039		11,145	(894)	29
30	104140	451100	Insurance & Surety Bonds	3,144	4,882	5,188	5,755	0	5,755	5,343		6,042	699	30
31	104140	461000	Miscellaneous Expense	990	906	1,066	619	450	1,069	1,200		1,200	0	31
32	TOTAL OPER. & MAINT.			73,642	76,770	68,956	49,260	20,254	69,513	76,116	0	75,987	(129)	32
33														33
34	TOTAL FINANCE - GENERAL FUND			629,931	667,408	692,298	369,124	347,170	716,293	724,279	0	756,676	32,397	34
35														35
36	Enterprise Fund Reimbursement - Administrative Services													36
37	104140	496200	Admin Services ReimbAdjustment	(271,938)	(286,998)	(296,867)	(161,196)	(161,196)	(322,392)	(322,392)		(336,026)	(13,634)	37
38	Total Enterprise Fund Reimbursement - Admin. Services			(271,938)	(286,998)	(296,867)	(161,196)	(161,196)	(322,392)	(322,392)	0	(336,026)	(13,634)	38
39														39
40	TOTAL ADJUSTED FINANCE - GENERAL FUND			357,993	380,410	395,431	207,928	185,974	393,901	401,887	0	420,650	18,763	40
41														41
42	FINANCE - CAPITAL PROJECTS													42
43	454140	431040	Bank & Investment Account Fees	17,839	20,068	16,282	9,333	9,053	18,386	19,000		19,000	0	43
44	454140	474500	Machinery & Equipment	0	0	0	4,219	0	4,219	22,000		0	(22,000)	44
45	TOTAL FINANCE - CAPITAL			17,839	20,068	16,282	13,552	9,053	22,605	41,000	0	19,000	(22,000)	45
46														46
47	BUDGET SUMMARY													47
48	104140		Finance - General Fund	357,993	380,410	395,431	207,928	185,974	393,901	401,887	0	420,650	18,763	48
49	454140		Finance - Capital Projects	17,839	20,068	16,282	13,552	9,053	22,605	41,000	0	19,000	(22,000)	49
50	TOTAL FINANCE GENERAL & CAPITAL			**375,832**	**400,478**	**411,713**	**221,480**	**195,027**	**416,506**	**442,887**	**0**	**439,650**	**(3,237)**	50

Finance Organizational Chart



Treasury Department

Department Description

The Treasury Department serves as the primary interface for Bountiful City and our customers in utility billing services by telephone and the customer service desk. We perform utility service setups, billing, disconnects, payment processing, and overall customer service. In our Treasury function, we deposit, safeguard, and invest the funds collected from all city operations utilizing the principles of safety, liquidity, and yield on investments. We also perform various accounting and reporting functions for the South Davis Recreation District. Our staff consists of 5 full time and 2 part time employees.

Major Roles & Critical Functions

- Provide world class friendly customer service: account set-ups, disconnects, accurate billing and payment processing, telephone and walk in inquiries.
- Maintain adequate liquidity to meet current cash flow needs of the city.
- Safely maximize return on the city's investment portfolio by taking advantage of investment opportunities.
- Provide accurate and timely information regarding Bountiful City's deposits and investments to the Mayor Lewis, the City Council, and State regulatory bodies.

Fiscal Year Priorities

- Successfully implement utility billing software updates and train staff on the updates.
- Take advantage of software and other training opportunities to improve efficiencies of operations.
- Take advantage of investment opportunities by monitoring economic activity and investment offerings to maximize return and limit negative impacts of the changing economy.

Operational Budget Highlights

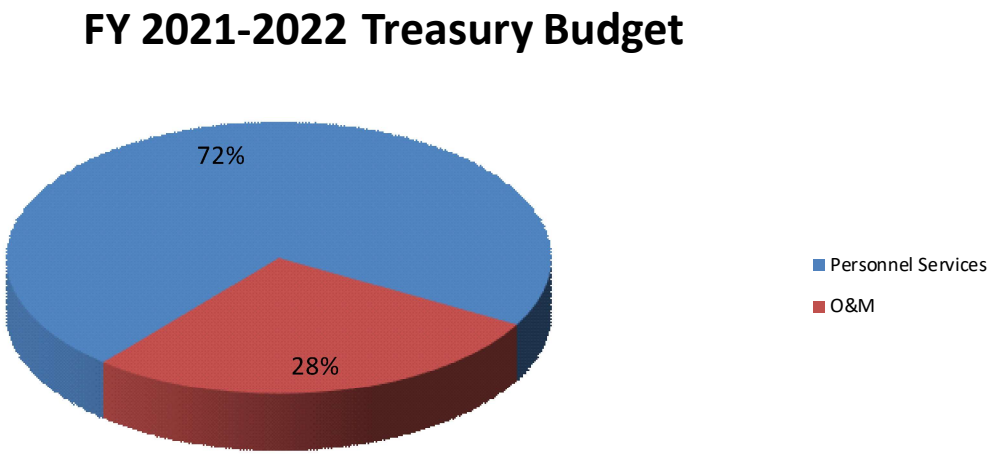
Personnel Services

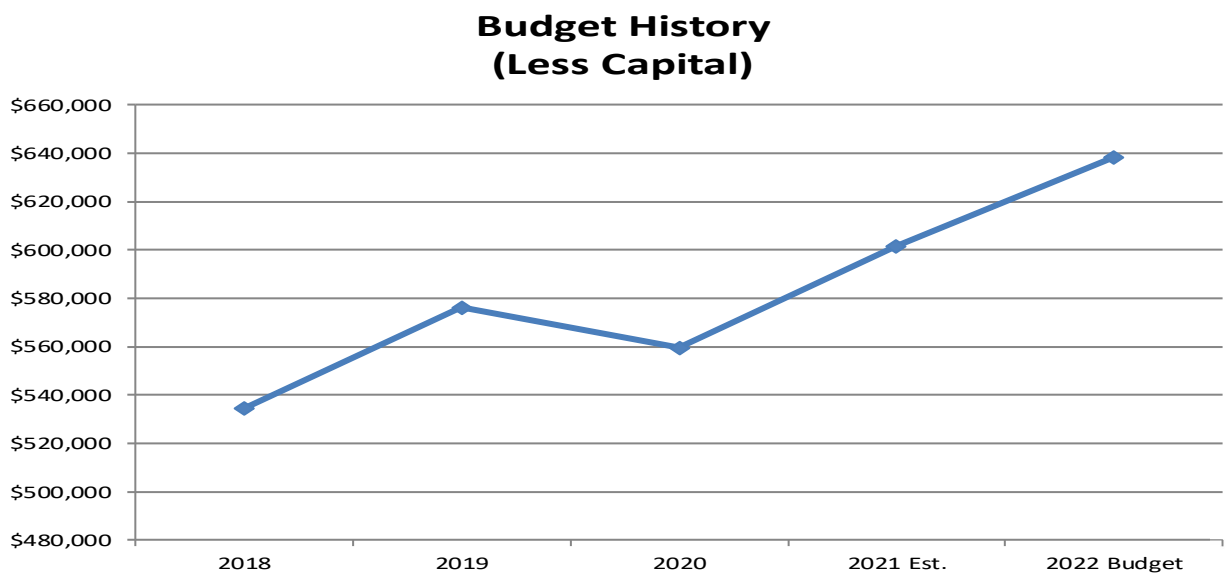
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries-Perm Employees	Increase by $18,380 to cover scheduled merit increases and an overall 2% cost of living adjustment.	Yes	Open Accessible & Interactive Government
413020	Employee Medical Ins.	This account includes an increase of $644 increase in health insurance premiums.	Yes	Open Accessible & Interactive Government

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
429050	Utility Billing Supplies	This account includes an increase of $5,000 for printing and mailing that includes the new Bountiful City color logo	Yes	Open Accessible & Interactive Government

Treasury Budget Graphs

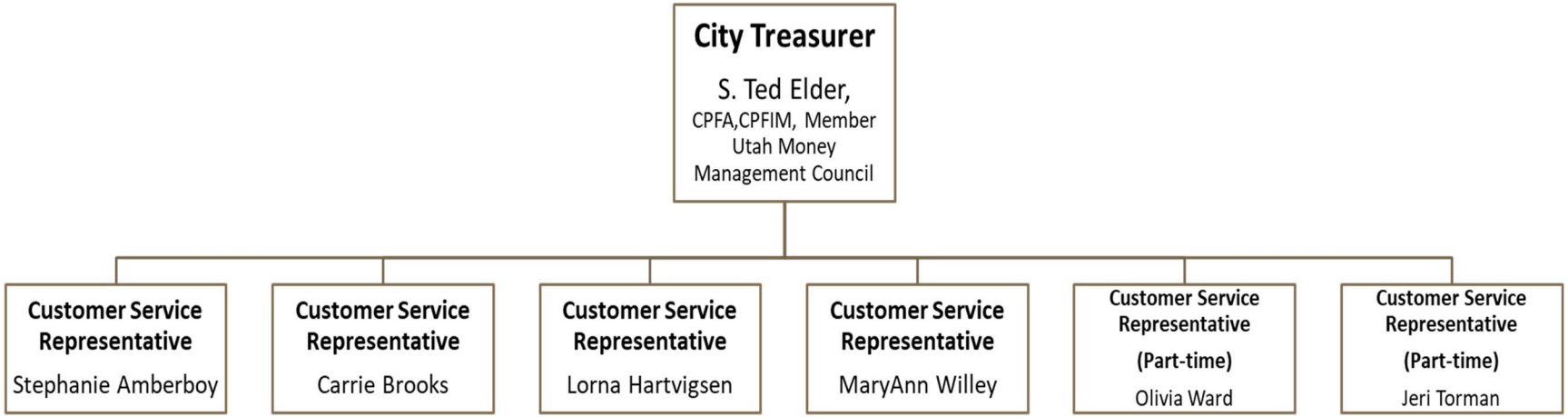




Treasury Budget

	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	TREASURY												
5	PERSONNEL SERVICES												
6	104143	411000	Salaries - Perm Employees	234,550	251,381	264,511	134,977	146,300	281,277	281,399		299,779	18,380
7	104143	412000	Salaries-Temp & Part-Time	37,481	30,158	30,776	15,824	18,000	33,824	34,911		34,873	(38)
8	104143	413010	Fica Taxes	21,043	21,941	22,938	11,714	12,827	24,541	24,541		25,944	1,403
9	104143	413020	Employee Medical Ins	18,436	19,895	20,535	9,159	15,000	24,159	33,397		34,061	664
10	104143	413030	Employee Life Ins	1,633	1,712	1,792	817	1,300	2,117	2,293		2,399	106
11	104143	413040	State Retirement & 401 K	42,108	45,065	46,403	25,095	28,000	53,095	53,663		57,168	3,505
12	104143	425300	Vehicle Allowance	4,501	4,501	4,514	2,207	2,282	4,489	4,489		4,489	0
13	104143	491640	WorkersCompPremiumCharge-ISF	834	867	907	462	475	937	949		1,004	55
14	TOTAL PERSONNEL SERVICES			360,587	375,520	392,375	200,256	224,184	424,440	435,642	0	459,717	24,075
16	OPERATIONS & MAINTENANCE												
17	104143	421000	Books Subscr & Mmbrshp	1,222	867	557	199	400	599	500		500	0
18	104143	423000	Travel & Training	3,607	4,395	2,519	89	1,000	1,089	6,500		6,500	0
19	104143	424000	Office Supplies	3,204	4,152	3,601	2,224	1,500	3,724	4,000		4,000	0
20	104143	425000	Equip Supplies & Maint	2,694	1,036	1,073	539	600	1,139	1,000		1,000	0
21	104143	426000	Bldg & Grnd Suppl & Maint	14,337	13,065	5,744	2,980	1,800	4,780	12,000		12,000	0
22	104143	428000	Telephone Expense	2,949	3,502	4,142	3,467	3,000	6,467	3,000		3,000	0
23	104143	429050	Util Billing Supplies	104,584	127,747	104,774	61,866	50,000	111,866	105,000		110,000	5,000
24	104143	429200	Computer Software	29,918	25,918	29,451	23,411	2,000	25,411	25,865		26,626	761
25	104143	429300	Computer Hardware	3,564	2,807	2,973	2,781	7,000	9,781	1,985		2,826	841
26	104143	451100	Insurance & Surety Bonds	2,304	4,326	4,283	4,823	0	4,823	4,500		5,064	564
27	104143	452300	Uncollectible Accounts	4,030	12,218	7,224	4,497	2,000	6,497	6,000		6,000	0
28	104143	461000	Miscellaneous Expense	1,685	707	801	220	750	970	1,000		1,000	0
29	104143	463000	Cash Over Or Short	9	15	10	6	0	6	0		0	0
30	TOTAL OPER. AND MAINT.			174,107	200,755	167,152	107,101	70,050	177,151	171,350	0	178,516	7,166
32	TOTAL TREASURY - GEN. FUND			534,694	576,275	559,527	307,357	294,234	601,591	606,992	0	638,233	31,241
34	Enterprise Fund Reimbursement - Administrative Services												
35	104143	496200	Admin Services ReimbAdjustment	(475,061)	(492,854)	(500,688)	(253,167)	(253,167)	(506,334)	(506,334)		(505,242)	1,092
36	Total Enterprise Fund Reimbursement - Admin. Services			(475,061)	(492,854)	(500,688)	(253,167)	(253,167)	(506,334)	(506,334)	0	(505,242)	1,092
38	TOTAL ADJUSTED TREASURY - GENERAL FUND			59,633	83,421	58,839	54,190	41,067	95,257	100,658	0	132,991	32,333
40	TREASURY - CAPITAL PROJECTS												
42	TOTAL TREASURY - CAP. PROJ.			0	0	0	0	0	0	0	0	0	0
44	BUDGET SUMMARY												
45	104143		Treasury - General Fund	59,633	83,421	58,839	54,190	41,067	95,257	100,658	0	132,991	32,333
46	454143		Treasury - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0
47	TOTAL TREASURY GENERAL & CAPITAL			**59,633**	**83,421**	**58,839**	**54,190**	**41,067**	**95,257**	**100,658**	**0**	**132,991**	**32,333**

Treasury Organizational Chart



Government Buildings Department

Department Description

The Government Building Maintenance Department is responsible for keeping city-owned buildings in safe, clean and good working order including city-owned office buildings, Public Safety and Courts Building, Bountiful Davis Arts Center, and assisting with park/trailhead restroom buildings and other buildings and facilities as assigned. The Department is staffed with one full time and one seasonal employee.

Major Roles & Critical Functions

- Maintain systems and building functions for safety and security including doors, locks, windows, fixtures, fire extinguishers, AED systems, elevators, stairs, guardrails and railings, office equipment and furniture, and exercise equipment
- Maintain exterior finishes and systems including roofing, stucco, soffits, fascia, brick and rock facades, sidewalks, ramps, water fountains, and venting systems and grates
- Assist all other departments with building and systems maintenance work orders including South Davis Recreation District at Bountiful Town Square ice ribbon

Fiscal Year Priorities

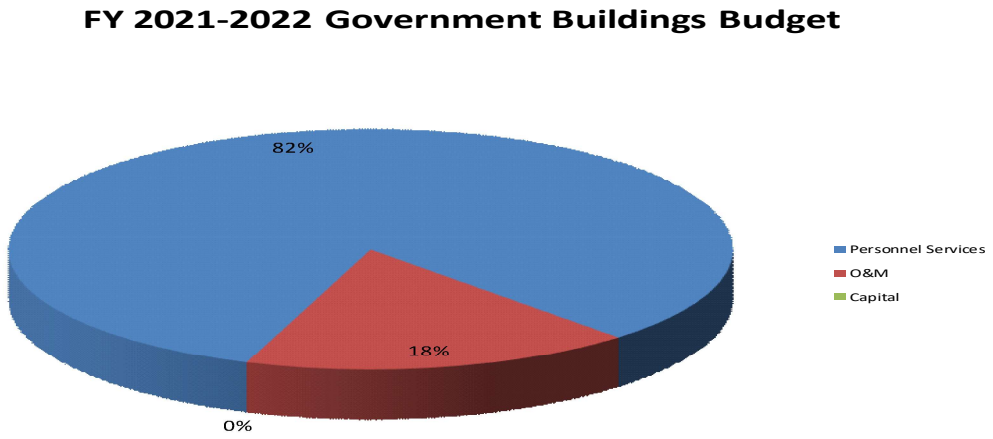
- Replace Air Conditioning Compressors and Heat Exchanger at Public Safety Building
- Develop monitoring/reporting/documentation system for critical building systems.
- Develop/provide ongoing and future projected capital expenditures to City buildings responsible department(s)
- Establish work order process and response/repair time for issues based on best industry standards and practices
- Get educated/trained on new City Hall equipment and systems (thermal HVAC, lighting and electrical, audio/visual)

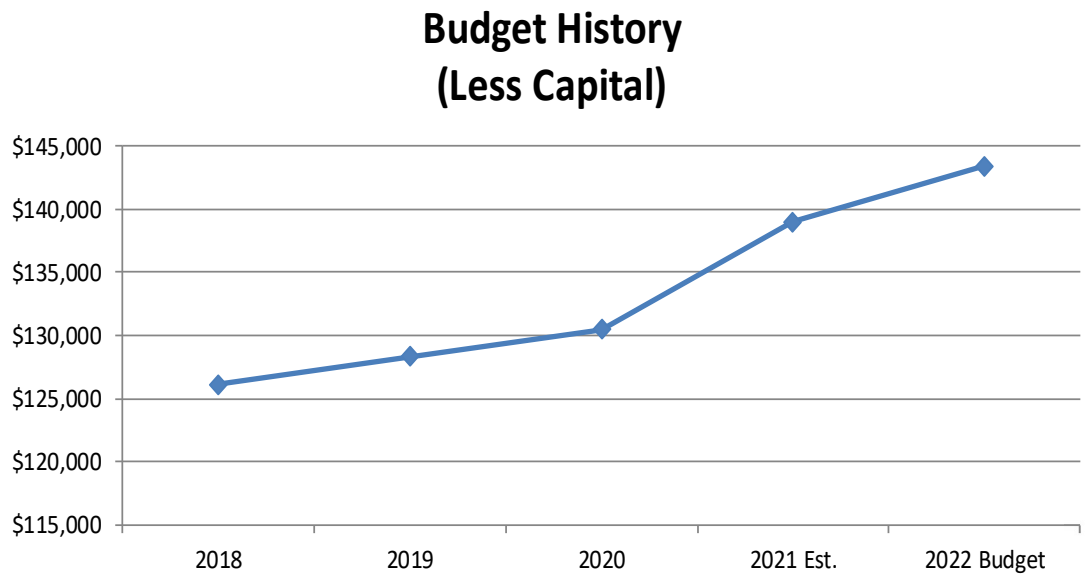
Operational Budget Highlights

Personnel Services

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries – Perm Employees	Increase by $2,525 to cover scheduled merit increases and an overall 2% cost-of-living adjustment	Yes	Sustainable Bountiful
413020	Employee Medical Insurance	This account includes an increase of $381 for changes in employee choices in health insurance plans	Yes	Sustainable Bountiful

Government Buildings Budget Graphs

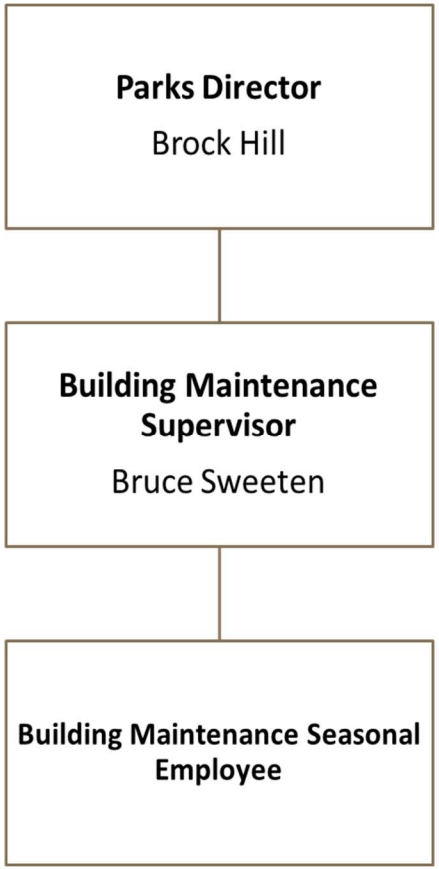




Government Buildings Budget

1	GOVERNMENT BUILDINGS													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104160	411000	Salaries - Perm Employees	63,863	68,124	66,424	32,854	32,748	65,602	65,602	68,902	68,127	2,525	6
7	104160	412000	Salaries-Temp & Part-Time	6,699	1,172	4,405	7,733	2,767	10,500	10,500		10,500	0	7
8	104160	413010	Fica Taxes	5,109	5,018	5,122	2,987	2,835	5,822	5,822		6,015	193	8
9	104160	413020	Employee Medical Ins	14,020	15,959	16,830	8,108	9,386	17,494	17,494		17,875	381	9
10	104160	413030	Employee Life Ins	346	362	370	165	228	393	393		408	15	10
11	104160	413040	State Retirement & 401 K	12,155	12,954	12,409	6,232	6,278	12,510	12,510		12,992	482	11
12	104160	491640	WorkersCompPremiumCharge-ISF	1,423	1,402	1,429	818	1,465	2,283	2,283		2,359	76	12
13	TOTAL PERSONNEL SERVICES			103,615	104,991	106,989	58,897	55,707	114,604	114,604	68,902	118,275	3,671	13
14														14
15	OPERATIONS & MAINTENANCE													15
16	104160	423000	Travel & Training	0	380	0	0	1,200	1,200	1,500		1,500	0	16
17	104160	424000	Office Supplies	43	140	89	70	0	70	50		200	150	17
18	104160	425000	Equip Supplies & Maint	3,531	5,919	5,173	4,296	1,300	5,596	5,700	15,700	5,700	0	18
19	104160	426000	Bldg & Grnd Suppl & Maint	16,852	14,657	15,810	6,267	9,100	15,367	15,500		15,500	0	19
20	104160	428000	Telephone Expense	0	0	0	0	100	100	250		100	(150)	20
21	104160	431400	Landfill Fees	0	0	0	0	50	50	60		60	0	21
22	104160	448000	Operating Supplies	2,066	2,190	2,355	853	1,100	1,953	2,000		2,000	0	22
23	104160	461000	Miscellaneous Expense	36	30	30	0	45	45	60		60	0	23
24	TOTAL OPER. & MAINT.			22,527	23,316	23,457	11,486	12,895	24,381	25,120	15,700	25,120	0	24
25														25
26	GOVT BLDGS - GEN. FUND			126,142	128,307	130,446	70,383	68,602	138,985	139,724	84,602	143,395	3,671	26
27														27
28	Enterprise Fund Reimbursement - Administrative Services													28
29	104160	496200	Admin Services ReimbAdjustment	(16,877)	(17,576)	(20,572)	(10,977)	(10,976)	(21,953)	(21,953)		(22,883)	(930)	29
30	Total Enterprise Fund Reimbursement - Admin. Services			(16,877)	(17,576)	(20,572)	(10,977)	(10,976)	(21,953)	(21,953)	0	(22,883)	(930)	30
31														31
32	TOTAL ADJUSTED GOV'T BLDGS - GENERAL FUND			109,265	110,731	109,874	59,406	57,626	117,032	117,771	84,602	120,512	2,741	32
33														33
34	GENERAL GOV'T BLDGS - CAPITAL PROJECTS													34
35	454160	474500	Machinery & Equipment	0	0	0	49,636	0	49,636	0	50,000	0	0	35
36	TOTAL GOVT BLDGS - CAP.			0	0	0	49,636	0	49,636	0	50,000	0	0	36
37														37
38	BUDGET SUMMARY													38
39	104160		Gen. Govt. Buildings - Gen. Fund	109,265	110,731	109,874	59,406	57,626	117,032	117,771	84,602	120,512	2,741	39
40	454160		Gen. Govt. Buildings - Capital Proj.	0	0	0	49,636	0	49,636	0	50,000	0	0	40
41	TOTAL GOVT BLDGS - GEN & CAP			109,265	110,731	109,874	109,042	57,626	166,668	117,771	134,602	120,512	2,741	41

Government Buildings Organizational Chart



Police Department

Department Description

The police department has the responsibility to enforce federal, state, and local laws and to provide assistance related to matters of public safety. We accomplish this by providing the following services: patrol officers, detectives, "POP" officers, metro narcotics officer, school resource officers, multiagency dispatching, records services, evidence custodian and school crossing guards. We collect revenue to cover a portion of these services including; dispatch, school resource officers, metro narcotics officer, DUI enforcement, Second District Court building lease and miscellaneous state and federal grants and reimbursements.

Major Roles & Critical Functions

- Enforce federal, state and local laws.
- Provide public safety for the residents of Bountiful and all who visit our city.
- Provide dispatch services for five police agencies and the fire district.
- Provide management services for emergencies that arise in the city.
- Records management services by providing reports/records for various government agencies and the public.

Fiscal Year Priorities

- Begin transition to a new CAD/RMS/Mobile software.
- Replace, train and develop new supervisory staff due to Chief Ross' retirement.
- Continue countywide discussions regarding dispatch services.
- Complete the Utah Chief's of Police Association Accreditation Program.
- Promote healthy practices to maintain a healthy workplace amid the Covid-19 pandemic.

Operational Budget Highlights

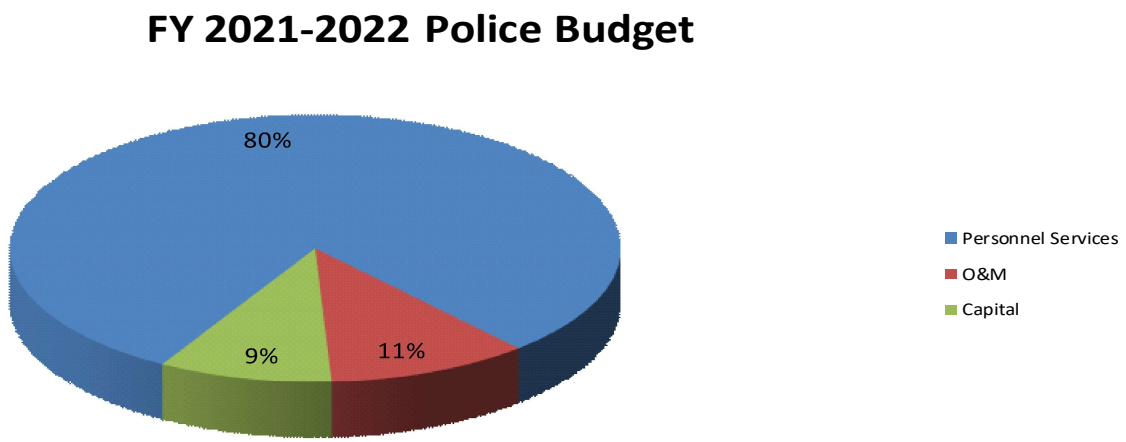
Personnel Services

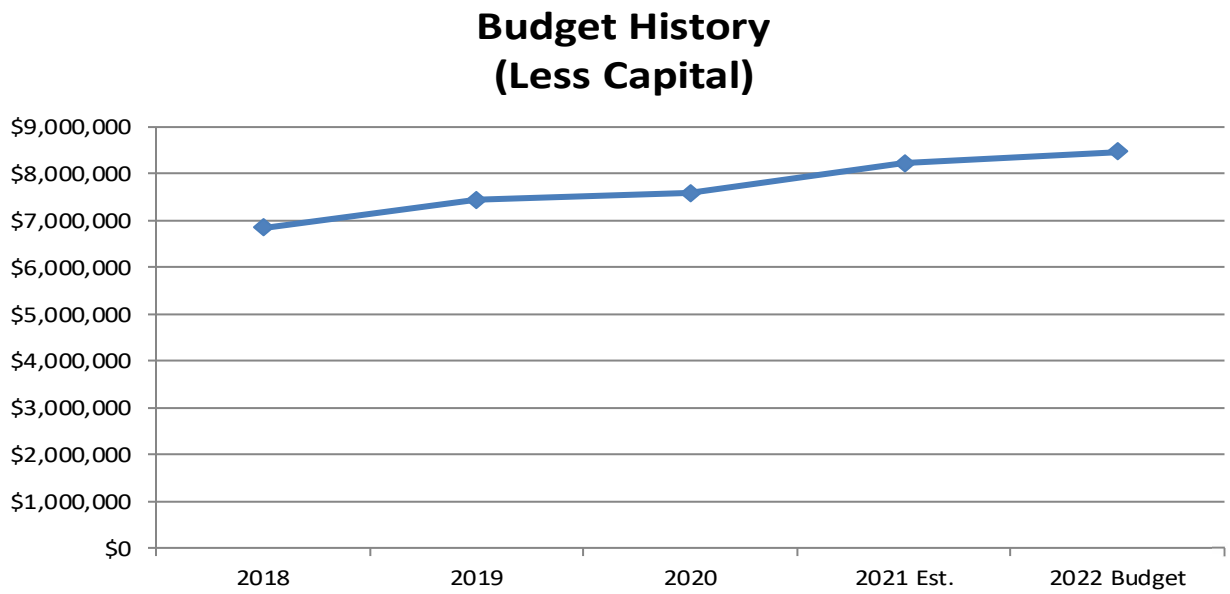
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries - Perm Employees	Merit increase for 44 eligible employees and 2% COLA	Yes	Professional Well Trained Staff
413020	Employee Medical Insurance	Increase in employee medical insurance due to employee selection changes	Yes	Professional Well Trained Staff
413040	State Retirement & 401K	Increases in State retirement costs and 401K contributions	Yes	Professional Well Trained Staff

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
425500	Terminal Maintenance and Queries	Software costs for various IT programs	Yes	Public Safety
451100	Insurance & Surety Bonds	Increase in insurance and bonds	Yes	Improve and Maintain Infrastructure

Police Budget Graphs





Police Budget

1	POLICE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104210	411000	Salaries - Perm Employees	382,270	466,653	461,940	266,480	301,480	567,960	532,034		218,057	(313,977)	6
7	104210	411100	Salaries - Officer	2,337,843	2,475,845	2,607,217	1,308,723	1,399,725	2,708,448	2,626,515		2,674,225	47,710	7
8	104210	411400	Salaries - Spec Protect	8,227	5,913	7,132	2,458	5,000	7,458	3,700		3,700	0	8
9	104210	412000	Salaries-Temp & Part-Time	53,846	79,959	76,692	29,038	47,038	76,076	79,876		70,602	(9,274)	9
10	104210	413010	Fica Taxes	239,575	260,296	269,629	136,776	146,776	283,552	287,203		229,045	(58,158)	10
11	104210	413020	Employee Medical Ins	646,060	749,990	800,079	372,299	465,100	837,399	998,783		808,187	(190,597)	11
12	104210	413030	Employee Life Ins	16,892	18,470	19,559	8,793	11,550	20,343	22,251		17,722	(4,529)	12
13	104210	413040	State Retirement & 401 K	1,103,519	1,229,859	1,262,567	660,965	807,511	1,468,476	1,505,298		1,379,383	(125,915)	13
14	104210	414000	Uniform Allowance	31,896	34,995	36,784	18,396	19,656	38,052	38,052		28,464	(9,588)	14
15	104210	491640	WorkersCompPremiumCharge-ISF	49,632	53,530	56,328	28,085	27,645	55,730	55,730		54,409	(1,321)	15
16	TOTAL PERSONNEL SERVICES			4,869,760	5,375,512	5,597,928	2,832,014	3,231,481	6,063,495	6,149,442	0	5,483,795	(665,647)	16
17														17
18	OPERATIONS & MAINTENANCE													18
19	104210	415000	Employee Education Reimb	2,453	5,245	5,643	339	7,500	7,839	10,000		12,500	2,500	19
20	104210	421000	Books Subscr & Mmbrshp	1,070	1,289	3,027	2,420	1,539	3,959	3,959		3,959	0	20
21	104210	422000	Public Notices	3,449	7,246	2,991	1,577	3,423	5,000	5,000		5,000	0	21
22	104210	423000	Travel & Training	40,387	40,949	29,968	8,056	23,000	31,056	21,678		21,678	0	22
23	104210	424000	Office Supplies	10,530	17,888	11,543	3,907	10,100	14,007	12,000		12,000	0	23
24	104210	425000	Equip Supplies & Maint	41	0	0	82	0	82	0		0	0	24
25	104210	425200	Communication Equip Maint	16,736	26,474	408	7,892	31,000	38,892	4,750		4,750	0	25
26	104210	425410	Fuel And Oil	71,672	69,101	42,354	16,023	26,000	42,023	102,060		102,060	0	26
27	104210	425430	Service & Parts	127,863	109,316	145,372	33,129	105,500	138,629	65,000		65,000	0	27
28	104210	425500	Terminal Maint & Queries	71,181	112,966	121,704	61,374	59,965	121,339	103,339		110,397	7,058	28
29	104210	426000	Bldg & Grnd Suppl & Maint	69,278	92,625	91,522	48,795	45,000	93,795	67,331		67,331	0	29
30	104210	426010	Tire House Maintenance	5,214	4,904	3,543	2,167	1,852	4,019	4,019		4,019	0	30
31	104210	427000	Utilities	105,401	111,464	126,927	60,989	44,011	105,000	105,000		105,000	0	31
32	104210	427700	Utilities - Jeep Posse	4,507	4,696	4,734	2,517	2,200	4,717	2,500		2,500	0	32
33	104210	428000	Telephone Expense	23,998	24,281	43,661	17,006	36,263	53,269	53,269		53,269	0	33
34	104210	429300	Computer Hardware	2,956	3,832	1,834	612	5,191	5,803	5,803		5,803	0	34
35	104210	431050	Credit Card Merchant Fees	608	551	505	202	398	600	1,000		1,000	0	35
36	104210	431200	Informant & Intelligence	100	0	0	10,391	500	10,891	500		500	0	36
37	104210	431600	Animal Control Services	90,011	101,929	116,510	41,564	83,128	124,692	124,692		126,712	2,020	37
38	104210	432000	Examination & Evaluation	2,175	8,113	7,050	3,731	4,000	7,731	630		630	0	38
39	104210	445100	Public Safety Supplies	166,360	150,297	92,508	27,314	145,000	172,314	100,786		100,786	0	39

Police Budget

	Account Number	Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
POLICE												
104210	445300	Special Suppl Tech Svs	2,230	819	6,896	900	1,669	2,569	2,569		2,569	
104210	451100	Insurance & Surety Bonds	55,406	54,098	56,808	64,809	0	64,809	58,210		68,050	9,840
104210	461000	Miscellaneous Expense	2,690	2,515	3,025	476	2,100	2,576	600		600	0
TOTAL OPER. & MAINT.			876,318	950,598	918,534	416,273	639,339	1,055,612	854,695	0	876,113	21,418
TOTAL POLICE - GEN. FUND			5,746,078	6,326,110	6,516,462	3,248,287	3,870,820	7,119,107	7,004,137	0	6,359,908	(644,229)
POLICE - RESERVE OFFICER PROGRAM												
PERSONNEL SERVICES												
104215	411100	Salaries - Officer	4,355	1,475	102	12	3,000	3,012	7,756		7,756	(0)
104215	413010	Fica Taxes	341	118	9	1	350	351	639		639	0
104215	413030	Employee Life Ins	627	400	176	129	371	500	850		850	0
104215	414000	Uniform Allowance	433	0	308	0	340	340	600		600	0
104215	491640	WorkersCompPremiumCharge-ISF	89	31	2	0	155	155	155		155	0
TOTAL PERSONNEL SERVICES			5,845	2,024	597	143	4,216	4,359	10,000	0	10,000	0
OPERATIONS & MAINTENANCE												
TOTAL OPER. & MAINT.			0	0	0	0	0	0	0	0	0	0
TOTAL RES. OFFICER - GEN. FUND			5,845	2,024	597	143	4,216	4,359	10,000	0	10,000	0
POLICE - CROSSING GUARDS												
PERSONNEL SERVICES												
104216	412000	Salaries-Temp & Part-Time	126,557	124,369	119,028	42,874	82,876	125,750	135,750		135,750	0
104216	413010	Fica Taxes	9,682	9,514	9,106	3,280	4,560	7,840	10,384		10,384	0
104216	491640	WorkersCompPremiumCharge-ISF	2,531	2,488	2,381	857	1,200	2,057	2,715		2,715	0
TOTAL PERSONNEL SERVICES			138,770	136,371	130,515	47,011	88,636	135,647	148,849	0	148,849	0

Police Budget

1	POLICE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATIONS & MAINTENANCE												0	5
6	104216	445100	Public Safety Supplies	1,773	1,698	1,550	777	1,423	2,200	2,200		2,200	0	6
7	104216	461000	Miscellaneous Expense	390	296	293	136	0	136	0		0	0	7
8	TOTAL OPER. & MAINT.			2,163	1,994	1,843	913	1,423	2,336	2,200	0	2,200	0	8
9														9
10	TOTAL CROSSING GUARDS - G. F.			140,933	138,365	132,358	47,924	90,059	137,983	151,049	0	151,049	0	10
11														11
12	POLICE - PROS POLICE GRANT													12
13	PERSONNEL SERVICES													13
14	104217	411100	Salaries - Officer	244	2,984	8,535	0	0	0	0		0	0	14
15	104217	411110	Salaries - SRO	105,143	133,504	128,340	68,429	60,422	128,851	104,851		111,713	6,862	15
16	104217	411120	Salaries - PROS	70,946	62,006	37,409	20,877	42,092	62,969	96,445		101,768	5,323	16
17	104217	411130	Salaries - PROS II	24,071	24,664	10,982	4,816	15,000	19,816	46,773		49,204	2,431	17
18	104217	413010	Fica Taxes	17,167	16,237	13,356	6,805	12,248	19,053	19,053		20,171	1,118	18
19	104217	413020	Employee Medical Ins	39,401	45,783	44,243	21,922	23,000	44,922	33,301		34,022	721	19
20	104217	413030	Employee Life Ins	805	756	784	361	361	722	668		708	40	20
21	104217	413040	State Retirement & 401 K	67,838	63,707	65,831	33,469	32,225	65,694	54,312		57,857	3,545	21
22	104217	491640	WorkersCompPremiumCharge-ISF	4,668	4,470	3,710	1,885	2,100	3,985	4,961		5,254	293	22
23	TOTAL PERSONNEL SERVICES			330,284	354,113	313,190	158,563	187,448	346,011	360,364	0	380,696	20,332	23
24														24
25	OPERATIONS & MAINTENANCE													25
26														26
27	TOTAL OPER. & MAINT.			0	0	0	0	0	0	0	0	0	0	27
28														28
29	TOTAL PROS GRANT - GEN. FUND			330,284	354,113	313,190	158,563	187,448	346,011	360,364	0	380,696	20,332	29
30														30
31	LIQUOR LAW ENFORCEMENT													31
32	PERSONNEL SERVICES													32
33	104218	411100	Salaries - Officer	6,892	5,741	4,281	969	10,000	10,969	30,045		30,097	52	33
34	104218	411200	D.U.I Cases	10,000	10,116	10,000	5,000	3,320	8,320	3,062		3,062	0	34
35	104218	413010	Fica Taxes	519	435	322	73	400	473	2,532		2,537	5	35
36	104218	413020	Employee Medical Ins	342	735	395	47	0	47	0		0	0	36
37	104218	413040	State Retirement & 401 K	17	98	4	22	0	22	0		0	0	37
38	104218	491640	WorkersCompPremiumCharge-ISF	138	109	86	18	0	18	663		663	0	38
39	TOTAL PERSONNEL SERVICES			17,908	17,234	15,088	6,129	13,720	19,849	36,302	0	36,359	57	39

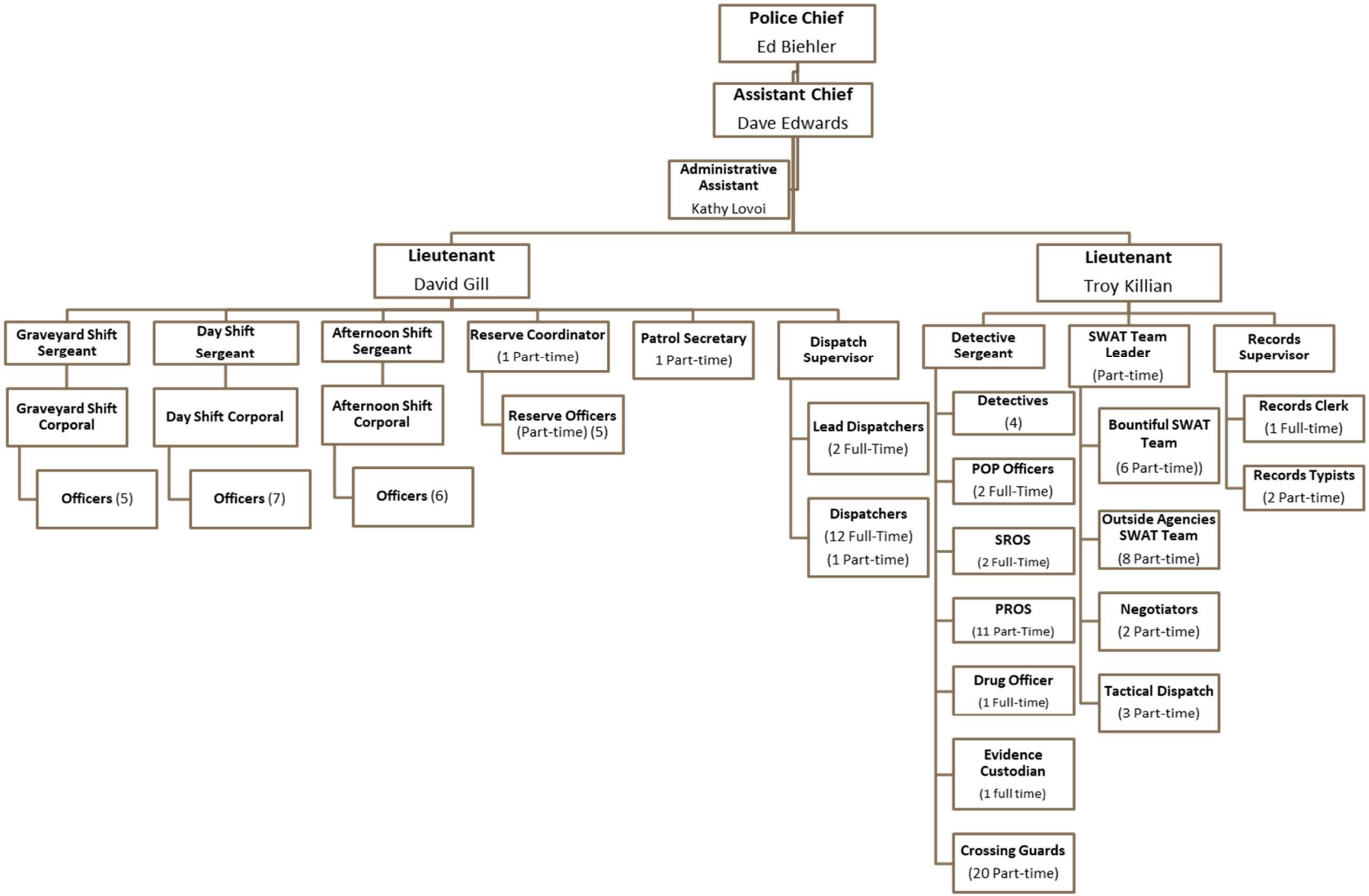
Police Budget

1	POLICE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATIONS & MAINTENANCE													5
6	104218	445100	Public Safety Supplies	31,690	41,743	26,313	3,291	0	3,291	0		0	0	6
7	TOTAL OPER. AND MAINT.			31,690	41,743	26,313	3,291	0	3,291	0	0	0	0	7
8														8
9	TOTAL LIQ. LAW ENF. - GEN. FUND			49,598	58,977	41,401	9,420	13,720	23,140	36,302	0	36,359	57	9
10														10
11	ENHANCED 911													11
12	PERSONNEL SERVICES													12
13	104219	411000	Salaries - Perm Employees	475,107	475,107	475,107	237,554	237,553	475,107	475,107		917,024	441,917	13
14	104219	413010	Fica Taxes	0	0	0	0	0	0	0		70,886	70,886	14
15	104219	413020	Employee Medical Ins	0	0	0	0	0	0	0		230,345	230,345	15
16	104219	413030	Employee Life Insurance	0	0	0	0	0	0	0		5,516	5,516	16
17	104219	413040	State Retirement & 401 K	0	0	0	0	0	0	0		172,081	172,081	17
18	104219	414000	Uniform Allowance	0	0	0	0	0	0	0		9,588	9,588	18
19	104219	491640	WorkersCompPremiumCharge-ISF	0	0	0	0	0	0	0		2,631	2,631	19
20	TOTAL PERSONNEL SERVICES			475,107	475,107	475,107	237,554	237,553	475,107	475,107	0	1,408,071	932,964	20
21														21
22	OPERATIONS & MAINTENANCE													22
23	104219	422000	Public Notices	1,918	460	1,720	0	2,000	2,000	2,000		2,000	0	23
24	104219	423000	Travel & Training	2,409	7,034	3,692	2,667	2,219	4,886	4,886		4,886	0	24
25	104219	425000	Equip Supplies & Maint	539	0	0	0	0	0	0		0	0	25
26	104219	428000	Telephone Expense	75,892	77,870	98,442	51,529	58,278	109,807	109,807		109,807	0	26
27	104219	445100	Public Safety Supplies	18,132	3,500	2,453	982	0	982	0		0	0	27
28	104219	474500	Machinery & Equipment	0	0	0	730	2,470	3,200	3,200		3,200	0	28
29	TOTAL OPER. & MAINT.			98,890	88,865	106,306	55,908	64,967	120,875	119,893	0	119,893	0	29
30														30
31	TOTAL E911 - GENERAL FUND			573,997	563,972	581,413	293,462	302,520	595,982	595,000	0	1,527,964	932,964	31
32														32
33	POLICE - CAPITAL PROJECTS													33
34	454210	472100	Buildings	0	172,345	0	0	0	0	0		0	0	34
35	454210	474500	Machinery & Equipment	385,326	266,410	107,219	0	317,672	317,672	432,000	800,000	857,000	425,000	35
36	TOTAL POLICE - CAP. PROJ.			385,326	438,755	107,219	0	317,672	317,672	432,000	800,000	857,000	425,000	36
37														37
38	POLICE - RES OFFICER PROGRAM - CAPITAL PROJ.													38
39														39
40	TOTAL RES. OFFICER - CAPITAL			0	0	0	0	0	0	0	0	0	0	40
41														41
42	POLICE - PROS POLICE GRANT - CAP. PROJ.													42
43														43
44	TOTAL PROS GRANT - CAPITAL			0	0	0	0	0	0	0	0	0	0	44
45														45
46	ENHANCED 911 - CAPITAL PROJECTS													46
47	TOTAL E911 - CAPITAL			0	0	0	0	0	0	0	0	0	0	47

Police Budget

1	POLICE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	BUDGET SUMMARY												5
6	104210	Police	5,746,078	6,326,110	6,516,462	3,248,287	3,870,820	7,119,107	7,004,137	0	6,359,908	(644,229)	6
7	104215	Police Reserves	5,845	2,024	597	143	4,216	4,359	10,000	0	10,000	0	7
8	104216	Police Crossing Guards	140,933	138,365	132,358	47,924	90,059	137,983	151,049	0	151,049	0	8
9	104217	Police PROS Grant	330,284	354,113	313,190	158,563	187,448	346,011	360,364	0	380,696	20,332	9
10	104218	Liquor Law Enforcement	49,598	58,977	41,401	9,420	13,720	23,140	36,302	0	36,359	57	10
11	104219	Enhanced 911	573,997	563,972	581,413	293,462	302,520	595,982	595,000	0	1,527,964	932,964	11
12	TOTAL POLICE - GEN. FUND		6,846,735	7,443,561	7,585,421	3,757,799	4,468,783	8,226,582	8,156,852	0	8,465,976	309,124	12
13	454210	Police Capital Improvements	385,326	438,755	107,219	0	317,672	317,672	432,000	800,000	857,000	425,000	13
14	454215	Police Reserves	0	0	0	0	0	0	0	0	0	0	14
15	454217	Police PROS Grant	0	0	0	0	0	0	0	0	0	0	15
16	454219	Enhanced 911	0	0	0	0	0	0	0	0	0	0	16
17	TOTAL POLICE - CAP. PROJ.		385,326	438,755	107,219	0	317,672	317,672	432,000	800,000	857,000	425,000	17
18													18
19	TOTAL POLICE - GEN. & CAP.		**7,232,061**	**7,882,316**	**7,692,640**	**3,757,799**	**4,786,455**	**8,544,254**	**8,588,852**	**800,000**	**9,322,976**	**734,124**	19

Police Organizational Chart



South Davis Metro Fire Service District

Department Description

Bountiful City is a member of the South Davis Metro Fire (SDMF) Service District. SDMF provides fire and paramedic services for the communities of Bountiful, North Salt Lake, Woods Cross, West Bountiful, Centerville and a small portion of unincorporated Davis County. The District is a separate Special Service District with taxing authority. Funding for SDMF comes from a variety of source including an annual assessment from each member city.

Major Roles & Critical Functions

- Fire protection services.
- Paramedic and emergency response.
- Wildland fire prevention and protection.

Fiscal Year Priorities

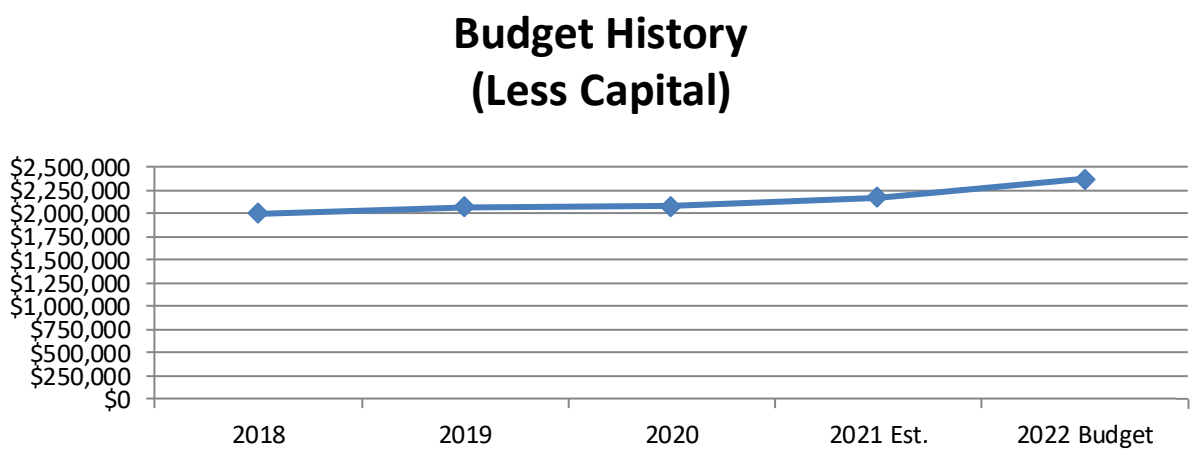
- Hold a Truth in Taxation hearing for paramedic services. This increase will be offset to residents by elimination of the County's paramedic tax rate.
- Consider an additional tax increase for three additional positions: two for training and one to manage the department's logistics, buildings, equipment, vehicles, and apparatus.
- Replace the station alert system which is outdated and no longer supported.

Operational Budget Highlights

Expenditures

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
43100	Professional and Tech. Serv.	Increase of $200,000 for the City's estimated allocation. This number will not be final until SDMF budget is put in place.	Yes	Public Safety and Emergency Preparedness

Fire Budget Graphs



Fire Budget

1	FIRE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	OPERATIONS & MAINTENANCE												5
6	104220 431000	Profess & Tech Services	1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000		2,375,000	200,000	6
7	TOTAL OPER. & MAINT.		1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000	0	2,375,000	200,000	7
8													8
9	TOTAL FIRE - GENERAL FUND		1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000	0	2,375,000	200,000	9
10													10
11	BUDGET SUMMARY												11
12	104220	Fire - General Fund	1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000		2,375,000	200,000	12
13	TOTAL FIRE - GEN. & CAP.		1,999,363	2,073,923	2,075,407	1,607,028	567,972	2,175,000	2,175,000	0	2,375,000	200,000	13

Streets Department

Department Description

The Street Department's responsibility working with the City Council and Administration is to establish a Pavement Preservation Plan for our 160 miles of roads. Organizing and accomplishing the planned projects using economical and environmentally responsible methods. Bountiful City is one of the few cities that installs asphalt roads at a great cost saving for our residents. We provide Snow removal for the safety of all Bountiful residents. Evaluate and upgrade all city street signs and road markings to meet Manual Uniform Traffic Control Device (MUTCD) standards. Provide and staff our maintenance facility and fuel to all city departments, South Davis Recreation Center, Golden Years Center, and South Davis Metro Fire. To provide this level of service, we work closely with Storm Water, City Shops Mechanics, and Sanitation, as well as all other City Department.

Major Roles & Critical Functions

- Maintain and improve the city road network of 160 miles in the most cost-effective way possible.
- Professionally repair damages to the public right of way network caused by utilities.
- Maintain all road marking and signs to meet State and Federal standards.
- Clear the roads of snow and ice for the safety of all residents of Bountiful.
- Shop Mechanics maintain all city department fleets, South Davis Metro Fire and supply fuel to all departments.

Fiscal Year Priorities

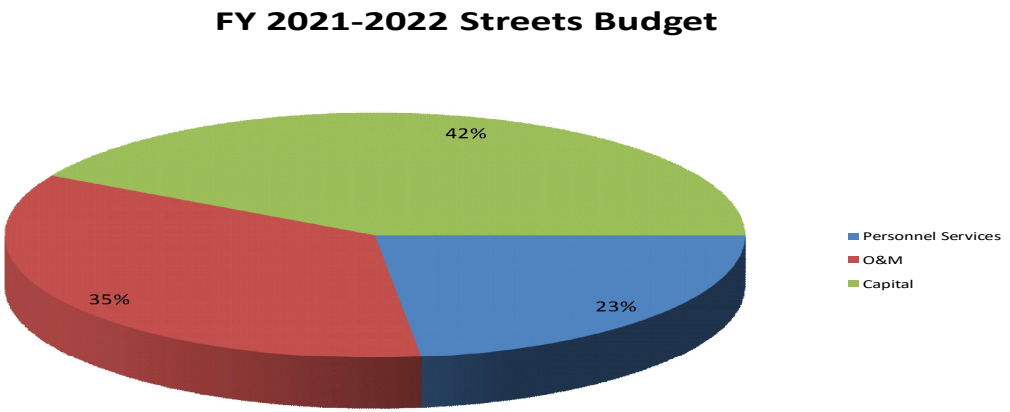
- Road reconstruction. 1000 North - 200 West to 500 West -- Contractor.
- Road overlays – 5.2 miles -- City crew. 1.9 miles –Contractor.
- Pavement preservation – 11.6 miles –Slurry seal. 2.4 miles – HDMB.
- Road repairs due to water lines and other utilities replacements.
- Purchase 2 replacement plow trucks and complete grant requirements for partial reimbursement.

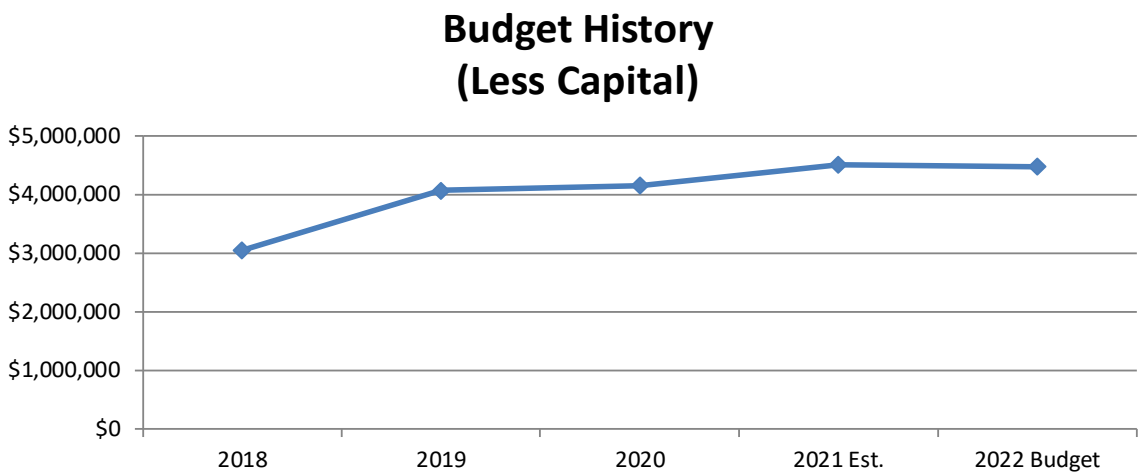
Operational Budget Highlights

Personnel Services

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000 to 491640	Personnel Services	Decreased $18,374 for changes in staff due to retirement, merit increases, 2% cola, changes in medical costs	Yes	Open, Accessible, and Interactive Government

Streets Budget Graphs





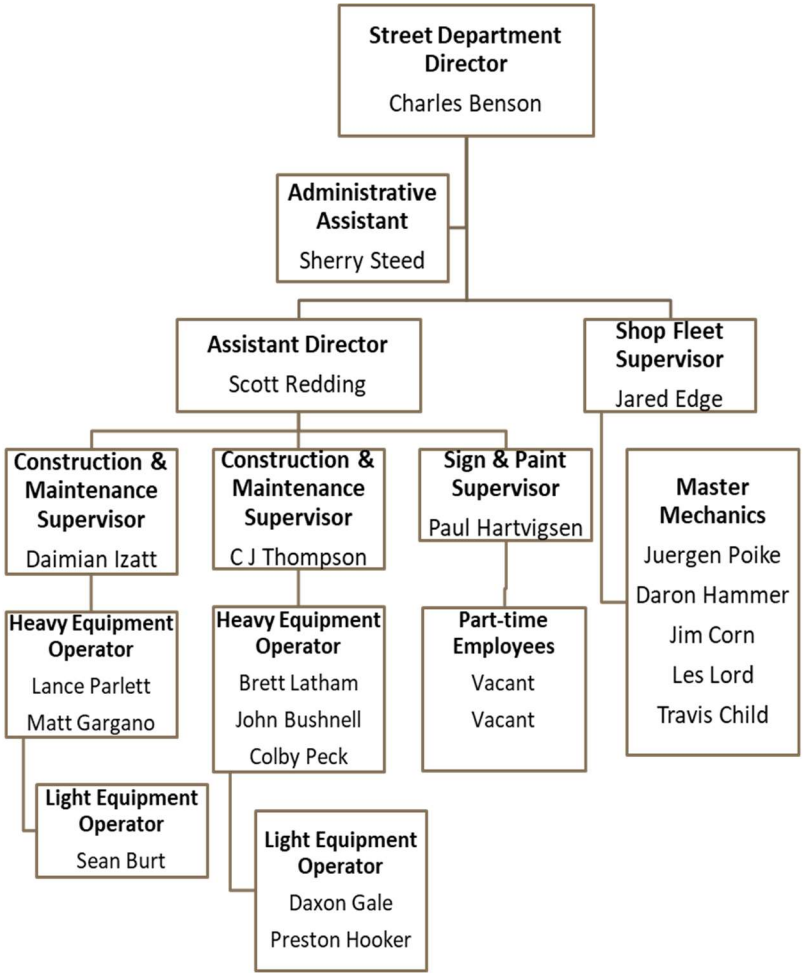
Streets Budget

1	STREETS DEPARTMENT												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	PERSONNEL SERVICES												5
6	104410 411000	Salaries - Perm Employees	948,368	1,030,211	1,046,082	521,087	601,391	1,122,478	1,122,478		1,105,664	(16,814)	6
7	104410 412000	Salaries-Temp & Part-Time	25,947	34,346	41,868	20,538	19,462	40,000	40,000		40,000	0	7
8	104410 413010	Fica Taxes	76,688	83,257	85,875	44,065	44,865	88,930	88,930		87,643	(1,287)	8
9	104410 413020	Employee Medical Ins	230,743	255,297	252,262	145,969	136,418	282,387	282,387		285,925	3,538	9
10	104410 413030	Employee Life Ins	5,771	6,044	6,227	2,847	4,141	6,988	6,988		6,888	(100)	10
11	104410 413040	State Retirement & 401 K	186,059	200,542	199,773	104,931	109,006	213,937	213,937		210,730	(3,207)	11
12	104410 491640	WorkersCompPremiumCharge-ISF	29,687	32,281	33,289	17,075	17,199	34,274	34,274		33,770	(504)	12
13	TOTAL PERSONNEL SERVICES		1,503,262	1,641,978	1,665,376	856,512	932,482	1,788,994	1,788,994	0	1,770,620	(18,374)	13
14													14
15	OPERATIONS & MAINTENANCE												15
16	104410 421000	Books Subscr & Mmbrshp	0	0	956	625	0	625	200		200	0	16
17	104410 423000	Travel & Training	4,638	3,945	5,483	200	5,300	5,500	5,500		5,500	0	17
18	104410 424000	Office Supplies	7,389	7,357	7,515	9,560	0	9,560	8,000		8,000	0	18
19	104410 425000	Equip Supplies & Maint	253,338	247,476	308,604	147,791	122,209	270,000	270,000		270,000	0	19
20	104410 426000	Bldg & Grnd Suppl & Maint	29,215	35,989	23,002	12,054	7,946	20,000	20,000		20,000	0	20
21	104410 427000	Utilities	46,714	43,821	42,625	19,127	22,873	42,000	42,000		42,000	0	21
22	104410 428000	Telephone Expense	11,507	11,382	11,564	4,987	7,013	12,000	12,000		12,000	0	22
23	104410 431400	Landfill Fees	3,307	3,945	3,790	1,675	325	2,000	2,000		2,000	0	23
24	104410 441100	Special Highway Supplies	215,576	362,653	292,077	30,452	269,548	300,000	300,000		300,000	0	24
25	104410 441200	Road Matl Patch/ Class C	395,036	125,433	138,598	14,277	175,723	190,000	190,000		190,000	0	25
26	104410 441300	Street Signs	40,573	53,067	38,668	23,948	51,052	75,000	75,000		75,000	0	26
27	104410 448000	Operating Supplies	66,604	113,470	191,569	78,346	51,654	130,000	130,000		130,000	0	27
28	104410 451100	Insurance & Surety Bonds	24,429	24,262	31,677	35,681	0	35,681	26,139	35,939	26,139	0	28
29	104410 461000	Miscellaneous Expense	1,313	3,497	1,464	900	100	1,000	1,000		1,000	0	29
30	104410 473200	Road Materials - Overlay	164,559	574,988	643,716	170,989	604,011	775,000	775,000		775,000	0	30
31	104410 473210	Road Recondition & Repair	0	578,649	480,542	415,362	119,638	535,000	535,000		535,000	0	31
32	104410 473400	Concrete Repairs	271,816	233,688	266,774	316,483	0	316,483	310,000	319,000	310,000	0	32
33	104410 474500	Machinery & Equipment	0	0	0	118,195	(118,195)	0	0		0	0	33
34	TOTAL OPER. & MAINT.		1,536,013	2,423,620	2,488,624	1,400,651	1,319,197	2,719,848	2,701,839	354,939	2,701,839	0	34
35													35
36	TOTAL STREETS - GEN. FUND		3,039,275	4,065,598	4,154,000	2,257,163	2,251,679	4,508,842	4,490,833	354,939	4,472,459	(18,374)	36

Streets Budget (continued)

1	STREETS DEPARTMENT												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	STREETS - CAPITAL PROJECTS												5
6	454410 472100	Buildings	0	0	73,694	84,509	1,837,491	1,922,000	1,922,000		0	(1,922,000)	6
7	454410 473100	Improv Other Than Bldgs	22,911	0	0	0	0	0	0		0	0	7
8	454410 473200	Road Materials - Overlay	202,244	0	0	0	0	0	0		0	0	8
9	454410 473300	Roads-Class"C"&Transportation$	667,591	0	0	0	0	0	0		0	0	9
10	454410 473500	Road Reconstruction	0	7,304	479,341	299,226	1,060,774	1,360,000	1,360,000		2,675,000	1,315,000	10
11	454410 474500	Machinery & Equipment	485,562	292,745	452,511	365,634	126,866	492,500	492,500		552,000	59,500	11
12	TOTAL STREETS - CAP. PROJ.		1,378,307	300,049	1,005,546	749,369	3,025,131	3,774,500	3,774,500	0	3,227,000	(547,500)	12
13													13
14	BUDGET SUMMARY												14
15	104410	Streets - General Fund	3,039,275	4,065,598	4,154,000	2,257,163	2,251,679	4,508,842	4,490,833	354,939	4,472,459	(18,374)	15
16	454410	Streets - Capital Projects Fund	1,378,307	300,049	1,005,546	749,369	3,025,131	3,774,500	3,774,500	0	3,227,000	(547,500)	16
17	TOTAL STREETS GEN. & CAP.		**4,417,582**	**4,365,647**	**5,159,546**	**3,006,532**	**5,276,810**	**8,283,342**	**8,265,333**	**354,939**	**7,699,459**	**(565,874)**	17

Streets Organizational Chart



Engineering Department

Department Description

The Engineering Department provides planning, design, and administrative services for the construction and maintenance of City owned utilities and facilities. Staff members assist other City departments and elected officials of the City in a support function that helps those departments and leaders make informed decisions and more effectively accomplish their responsibilities. The department also provides oversight and review of new residential and commercial developments in the City. The Department also provides professional services for surveys of publicly owned properties, implementation, and management of environmental programs, and issuing building permit and providing inspection services. Staffing includes seven full-time employees and two part-time employees.

Major Roles & Critical Functions

- Identify critical infrastructure needs for culinary water, storm drain, street maintenance and other City facilities.
- Implement projects identified in the 10 year capital plans of the City's Public Works Departments.
- Provide development review for residential and commercial projects in the City.
- Review proposed development proposals for residential and commercial projects.
- Review building permit applications, determine permit fees and provide building inspections for commercial and residential projects.

Fiscal Year Priorities

- Bid and Construct the 1000 North Street Reconstruction Project
- Bid and Construct the extension of Eagle Ridge Drive from Bountiful Boulevard to the end of the asphalt pavement near the "B".
- Develop plans for construction of a new trailhead in North Canyon and assist in the implementation of the trails master plan.
- Develop and implement the design process for the proposed park at the former Washington Elementary site.
- Monitor the Bountiful Town Square and City Hall projects during the first full year of operations.

Operational Budget Highlights

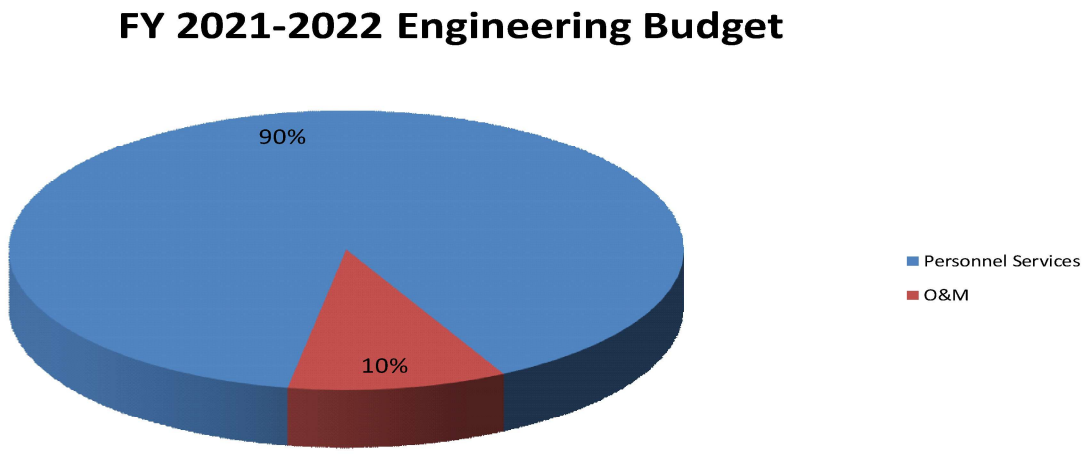
Personnel Services

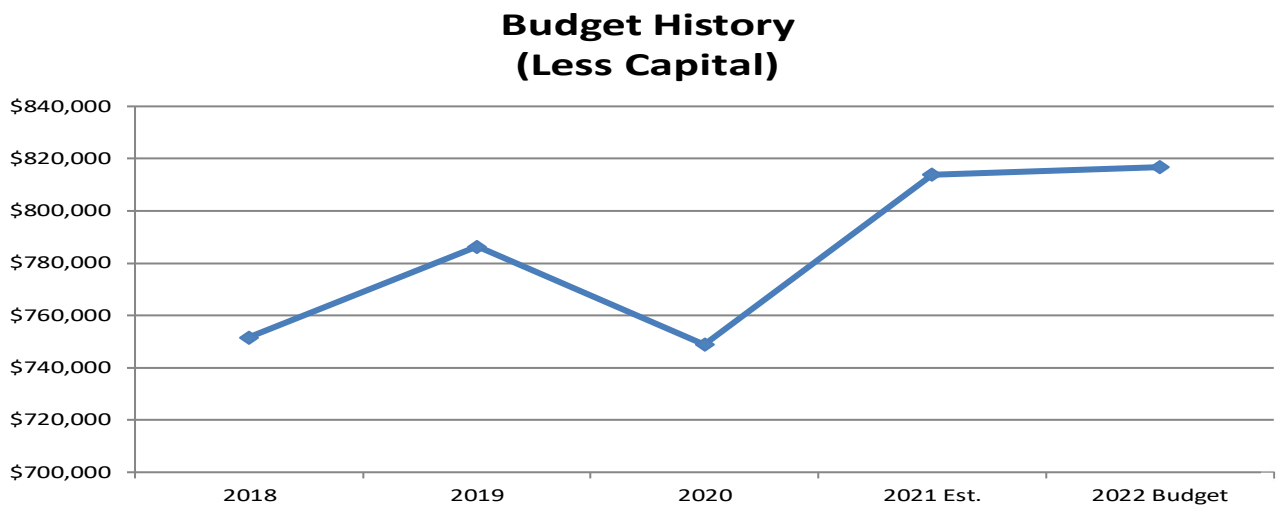
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries – Perm Employees	Increased by $9,001 to include 2% COLA and merit increases	Yes	Sustainable Bountiful
413020	Employee Medical Insurance	Increased by $6,995 to account for employee changes in insurance options	Yes	Sustainable Bountiful

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
421000	Books, Subscriptions & Memberships	Decreased $500	No	Financial Balance and Accountability
423000	Travel & Training	Decreased $1000 - Engineering and Surveying licensees have some carry-over PDH's for the upcoming licensing cycle which will reduce the need for Travel & Training	No	Financial Balance and Accountability
424000	Office Supplies	Decreased $1000 – The department has a good inventory of supplies on hand.	No	Financial Balance and Accountability
429300	Computer Hardware	Increased $1,848 – Reallocation of computer expenses assigned by the IT Department.	Yes	Financial Balance and Accountability
448000	Operating Supplies	Decreased $1,000 – No retirements planned.	No	Financial Balance and Accountability
451100	Interest & Surety Bonds	Increased $812 as estimated by the Finance Dept.	Yes	Financial Balance and Accountability

Engineering Budget Graphs

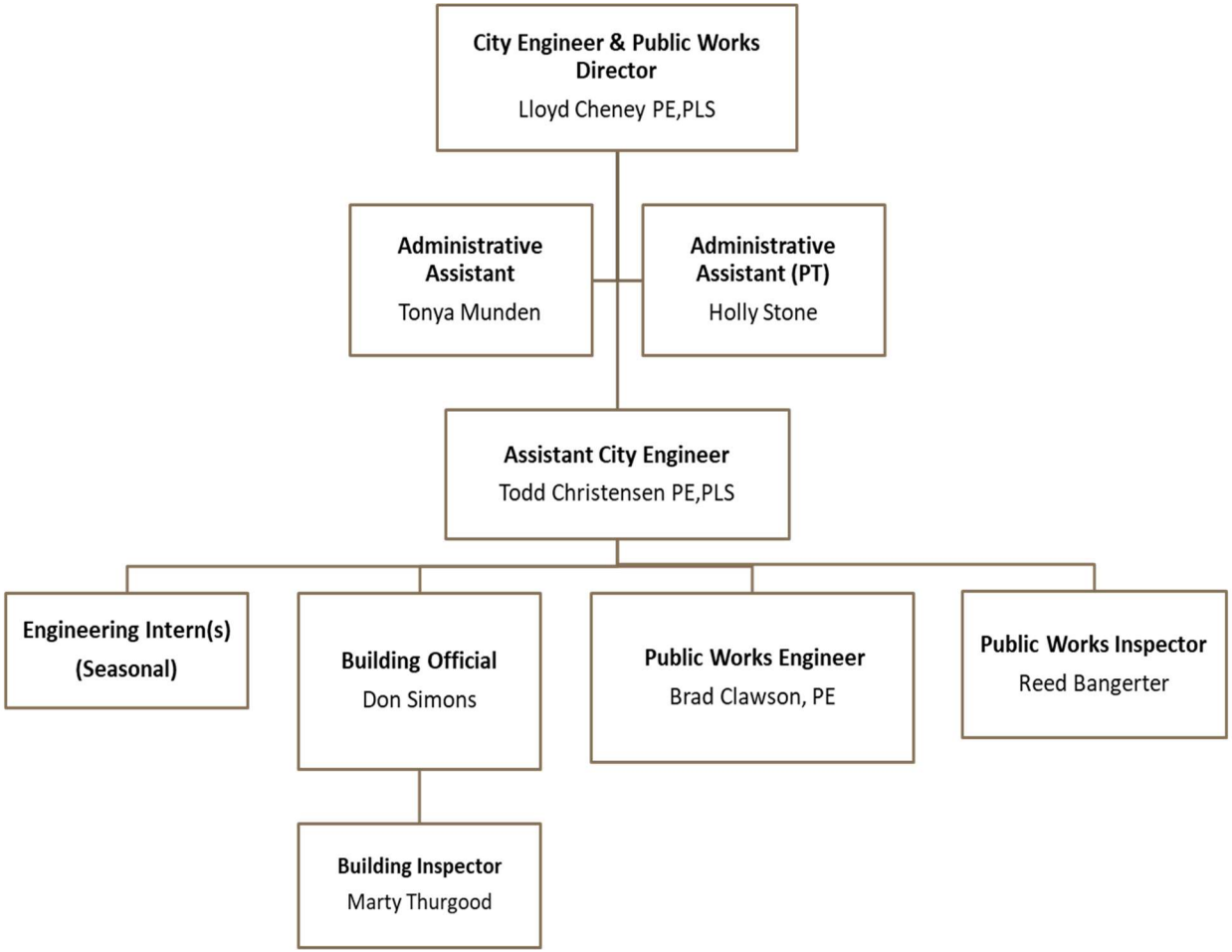




Engineering Budget

	ENGINEERING												
	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
	PERSONNEL SERVICES												
	104450	411000	Salaries - Perm Employees	454,598	426,872	433,599	232,274	209,948	442,222	442,222		451,223	9,001
	104450	412000	Salaries-Temp & Part-Time	4,593	8,269	15,223	8,527	9,473	18,000	18,000		18,000	0
	104450	413010	Fica Taxes	34,492	33,712	34,628	18,486	18,053	36,539	36,539		37,228	689
	104450	413020	Employee Medical Ins	72,934	124,305	83,286	35,158	67,648	102,806	102,806		109,801	6,995
	104450	413030	Employee Life Ins	2,593	2,401	2,500	1,125	1,650	2,775	2,775		2,827	52
	104450	413040	State Retirement & 401 K	83,979	77,301	77,835	42,476	41,856	84,332	84,332		86,048	1,716
	104450	425300	Vehicle Allowance	17,011	17,166	17,057	8,342	9,071	17,413	17,413		17,413	0
	104450	491640	WorkersCompPremiumCharge-ISF	8,918	8,420	8,559	4,601	3,808	8,409	8,409		8,597	188
	TOTAL PERSONNEL SERVICES			679,117	698,447	672,686	350,990	361,506	712,496	712,496	0	731,137	18,641
	OPERATIONS & MAINTENANCE												
	104450	421000	Books Subscr & Mmbrshp	1,326	4,818	1,342	710	1,790	2,500	2,500		2,000	(500)
	104450	423000	Travel & Training	8,275	8,661	10,378	511	9,489	10,000	10,000		9,000	(1,000)
	104450	424000	Office Supplies	3,681	3,851	3,898	1,021	2,979	4,000	4,000		3,000	(1,000)
	104450	425000	Equip Supplies & Maint	8,632	12,429	18,376	3,208	6,792	10,000	10,000		10,000	0
	104450	426000	Bldg & Grnd Suppl & Maint	20,111	16,479	7,931	4,158	9,842	14,000	14,000		14,000	0
	104450	428000	Telephone Expense	6,628	7,935	6,442	2,287	5,969	8,256	8,256		8,500	244
	104450	429300	Computer Hardware	9,306	9,894	11,531	13,853	989	14,842	14,842		16,690	1,848
	104450	431000	Profess & Tech Services	0	1,185	0	0	16,100	16,100	1,500	40,000	1,000	(500)
	104450	431050	Credit Card Merchant Fees	4,856	5,050	5,262	1,912	2,588	4,500	4,500		5,000	500
	104450	448000	Operating Supplies	361	6,074	215	64	3,936	4,000	4,000		3,000	(1,000)
	104450	451100	Insurance & Surety Bonds	5,090	6,085	5,573	6,346	0	6,346	5,852		6,664	812
	104450	453100	Interest Expense	4,044	5,122	4,943	3,472	3,028	6,500	6,500		6,500	0
	104450	461000	Miscellaneous Expense	141	270	251	0	300	300	300		250	(50)
	TOTAL OPER. & MAINT.			72,451	87,852	76,141	37,543	63,801	101,344	86,250	40,000	85,603	(647)
	TOTAL ENGINEERING - GENERAL FUND			751,568	786,299	748,827	388,533	425,307	813,840	798,746	40,000	816,740	17,994
	Enterprise Fund Reimbursement - Administrative Services												
	104450	496200	Admin Services ReimbAdjustment	(128,529)	(133,672)	(103,088)	(50,656)	(50,656)	(101,312)	(101,312)		(107,638)	(6,326)
	Total Enterprise Fund Reimbursement - Admin. Services			(128,529)	(133,672)	(103,088)	(50,656)	(50,656)	(101,312)	(101,312)	0	(107,638)	(6,326)
	TOTAL ADJUSTED ENGINEERING - GENERAL FUND			623,039	652,627	645,739	337,877	374,651	712,528	697,434	40,000	709,102	11,668
	ENGINEERING - CAPITAL PROJECTS												
	454450	474500	Machinery & Equipment	0	33,932	0	0	20,000	20,000	20,000		0	(20,000)
	TOTAL ENGINEERING - CAPITAL			0	33,932	0	0	20,000	20,000	20,000	0	0	(20,000)
	BUDGET SUMMARY												
	104450		Engineering - General Fund	623,039	652,627	645,739	337,877	374,651	712,528	697,434	40,000	709,102	11,668
	454450		Engineering - Capital Projects Fund	0	33,932	0	0	20,000	20,000	20,000	0	0	(20,000)
	TOTAL ENGINEER GENERAL & CAPITAL			623,039	686,559	645,739	337,877	394,651	732,528	717,434	40,000	709,102	(8,332)

Engineering Organizational Chart



Parks Department

Department Description

Bountiful City Parks Department has six full time staff and hires up to 24 seasonal staff during the summer months. The Department is responsible for maintaining the City's parks, streetscapes, facility landscapes, trailheads, open spaces, and other City owned properties. We assist in the scheduling, planning and operation of annual City sponsored events and over 400 private events which are hosted in the parks and pavilions. Staff members facilitate the use of the park's sport facilities for youth and adult sport leagues and other outdoor recreation activities. In the winter months the Department is tasked with snow removal on City sidewalks and facility parking lots.

Major Roles & Critical Functions

- Maintain City Parks, Streetscapes, Open Spaces, and Trails using best industry practices to a clean, green, and safe standard
- Plant and maintain flower beds throughout Bountiful for community wide beatification
- Provide well maintained City sports fields, courts, and facilities for regional cooperation with Recreation Districts, School Districts, private organizations, community based service groups and families
- Collaborate and assist with Special Event scheduling, organization, and management with regional Recreation Districts, School Districts, Non-profit organizations, community based service organizations, local businesses, and families
- Support and assist with the implementation of the Bountiful Trails Masterplan through the planning, design, construction, and maintenance of trails and trail networks

Fiscal Year Priorities

- Improve the overall maintenance of City Parks, Open Spaces, Flowerbeds, and Trails. Keep them Clean, Green, and Safe
- Assist in the expansion, development and design of Washington Park
- Assist with the planning, design, and construction of the North Canyon Trailhead and single track trail
- Install irrigation system at 500 South and I-15 off ramp
- Resolve irrigation and turf issues at Foss Lewis Park

Operational Budget Highlights

Personnel Services

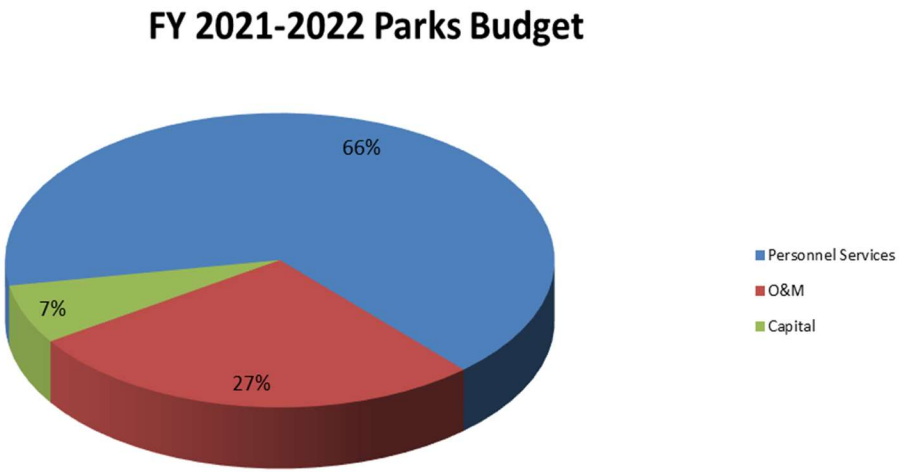
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries- Perm Employees	Increase by $112,214 to cover 2 new full-time positions, scheduled merit increases, and an overall 2% cost-of-living adjustment	Yes	Sustainable Bountiful
412000	Salaries-Temp and Part-Time	Increase by $96,864 to cover 2 new seasonal employee positions, and raising the pay rate to $14.00/hour for 6 crew leads	No	Sustainable Bountiful
413010	FICA Taxes	Increase of $15,994 as calculated by HR to cover new employees	Yes	Sustainable Bountiful
413020	Employee Medical Insurance	Increase of $47,796 as calculated by HR to cover 2 new full-time employees	Yes	Sustainable Bountiful
413030	Employee Life Insurance	Increase of $717 as calculated by HR to cover 2 new full-time employees and estimated fee increases	Yes	Sustainable Bountiful
413040	State Retirement and 401K	Increase of $21,399 as calculated by HR to cover fee increases, 2 new full-time employees' retirement and 401K contributions	Yes	Sustainable Bountiful
491640	Workers Comp	Increase of $2,502 as calculated by HR to cover fee increases, 2 new full-time employees and 2 additional seasonal employees	Yes	Sustainable Bountiful

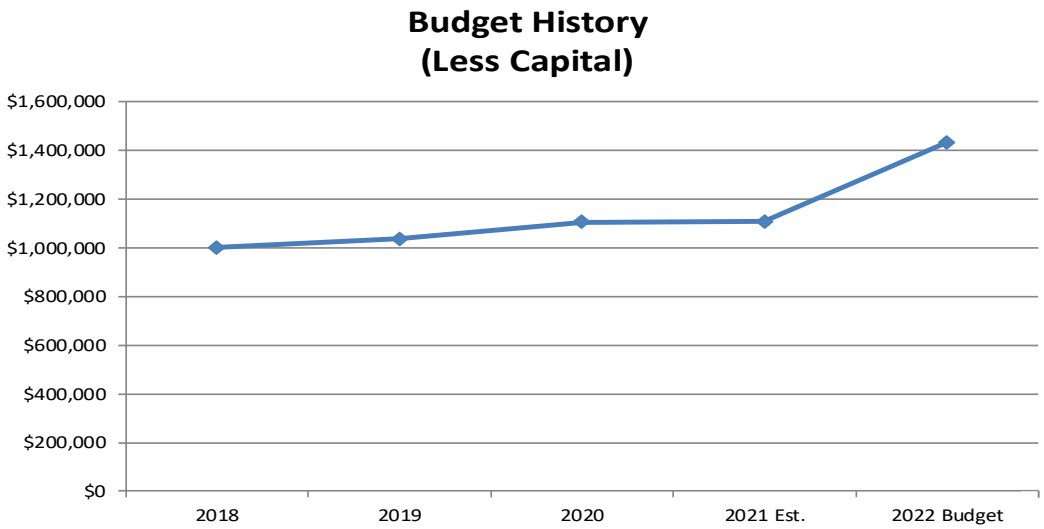
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
423000	Travel $ Training	Increase of $500 to cover the costs associated with training new full-time staff	Yes	Professional, Well Trained Staff
426000	Bldg. and Grnds. Supply and Maint.	Increase of $10,000 to cover maintenance costs associated with 5 additional turf acres, a full season of operations at Town Square, Increase maintenance at the newly renovated City Hall,	Yes	Shared Facilities, Well Maintained

		increased maintenance at Veterans Park, and maintenance and construction of North Canyon downhill trail.		Parks, Trails & Urban Pathways
427000	Utilities	Increase of $5,000 to cover the estimated increase of utilities at Town Square running for a full season and general fee increases	Yes	Well Maintained Parks
431050	Credit Card Merchant Fees	Decrease of $1,500 as a result of past history and non-use of merchant fees	No	Financial Balance and Accountability
431400	Landfill Fees	Increase of $300 to cover the cost of garbage disposal resulting from addition park space and increased park and facility use	Yes	Well Maintained Parks
448000	Operating Supplies	Increase of $3,000 to cover the cost associated with 2 new full-time employee, i.e. hand tools, safety gear, clothing allowance, phone, etc.	Yes	Professional, Well Trained Staff
451100	Insurance and Surety Bonds	Increase of $1,500 as estimated by Finance	Yes	Financial Balance and Accountability

Parks Budget Graphs

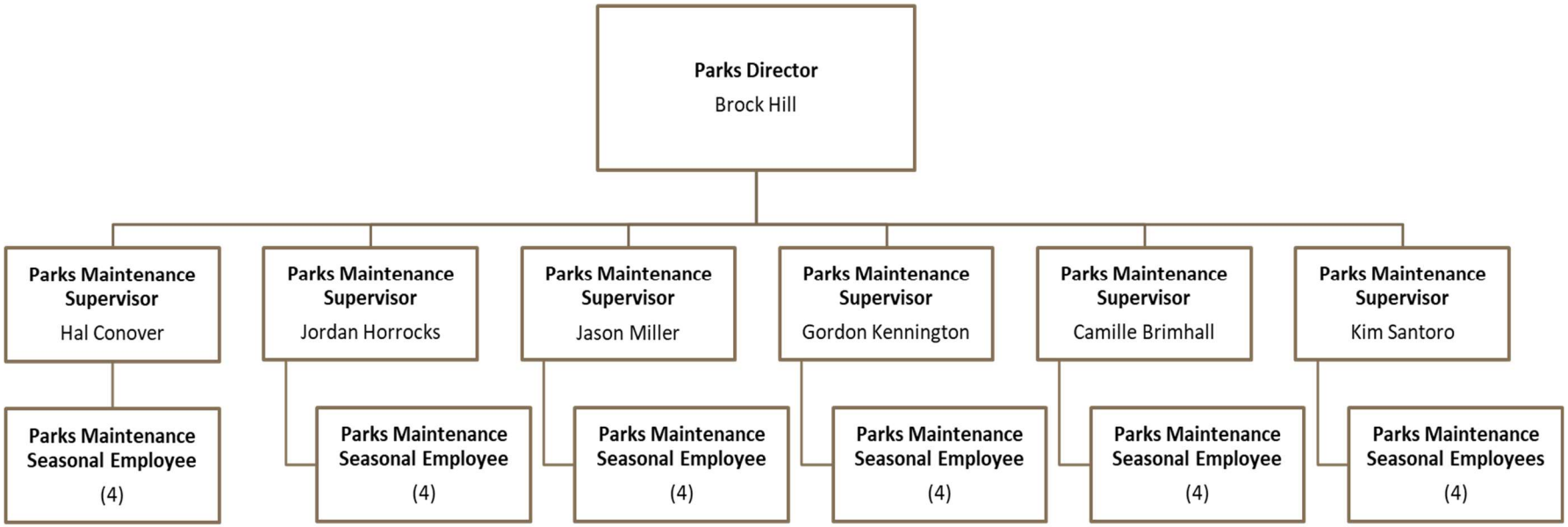




Parks Budget

	Account Number	Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
PARKS												
PERSONNEL SERVICES												
104510	411000	Salaries - Perm Employees	339,418	345,670	355,380	176,411	175,301	351,712	351,712		463,926	112,214
104510	412000	Salaries-Temp & Part-Time	111,194	124,208	178,128	68,226	65,900	134,126	134,142		231,006	96,864
104510	413010	Fica Taxes	33,322	34,550	39,671	18,103	19,065	37,168	37,168		53,162	15,994
104510	413020	Employee Medical Ins	89,013	100,662	100,008	45,404	68,062	113,466	113,466		161,262	47,796
104510	413030	Employee Life Ins	1,919	1,941	2,001	875	1,297	2,172	2,172		2,889	717
104510	413040	State Retirement & 401 K	63,178	63,990	63,729	33,285	33,787	67,072	67,072		88,471	21,399
104510	413060	Unemployment Reimb	0	0	136	171	0	171	0		0	0
104510	491640	WorkersCompPremiumCharge-ISF	9,043	9,436	10,709	4,910	4,807	9,717	9,717		12,219	2,502
TOTAL PERSONNEL SERVICES			647,087	680,458	749,763	347,385	368,219	715,604	715,449	0	1,012,934	297,485
OPERATIONS & MAINTENANCE												
104510	415000	Employee Education Reimb	0	0	0	1,193	1,150	2,343	2,500		2,500	0
104510	421000	Books Subscr & Mmbrshp	395	124	956	86	600	686	1,000		1,000	0
104510	423000	Travel & Training	7,224	6,011	7,017	148	2,400	2,548	8,500		9,000	500
104510	424000	Office Supplies	1,092	1,563	1,527	891	250	1,141	2,000		2,000	0
104510	425000	Equip Supplies & Maint	63,801	53,659	61,810	30,827	42,000	72,827	75,000		75,000	0
104510	426000	Bldg & Grnd Suppl & Maint	93,321	97,839	97,393	53,954	61,000	114,954	120,000	161,600	130,000	10,000
104510	427000	Utilities	101,175	108,038	97,818	65,856	35,000	100,856	95,000		100,000	5,000
104510	428000	Telephone Expense	4,588	5,020	5,900	2,210	2,000	4,210	4,600		4,600	0
104510	431050	Credit Card Merchant Fees	16	17	16	9	100	109	2,500		1,000	(1,500)
104510	431400	Landfill Fees	1,065	900	820	645	400	1,045	700		1,000	300
104510	448000	Operating Supplies	9,703	11,713	9,210	2,863	9,000	11,863	12,000		15,000	3,000
104510	451100	Insurance & Surety Bonds	7,124	7,177	7,551	8,863	0	8,863	6,000		7,500	1,500
104510	461000	Miscellaneous Expense	678	1,122	1,921	102	100	202	250		250	0
104510	461400	Purchase Of Water	42,430	42,503	42,503	42,467	8,000	50,467	50,000		50,000	0
104510	462090	Handcart Days Celebration	20,000	20,000	20,000	20,000	0	20,000	20,000		20,000	0
TOTAL OPER. & MAINT.			352,613	355,684	354,442	230,114	162,000	392,114	400,050	161,600	418,850	18,800
TOTAL PARKS - GEN. FUND			999,700	1,036,142	1,104,205	577,499	530,219	1,107,718	1,115,499	161,600	1,431,784	316,285
Enterprise Fund Reimbursement - Administrative Services												
104510	496200	Admin Services ReimbAdjustment	(73,251)	(73,270)	(75,841)	(37,515)	(37,515)	(75,030)	(75,030)		(73,684)	1,346
Total Enterprise Fund Reimbursement - Admin. Services			(73,251)	(73,270)	(75,841)	(37,515)	(37,515)	(75,030)	(75,030)	0	(73,684)	1,346
TOTAL ADJUSTED PARKS - GENERAL FUND			926,449	962,872	1,028,364	539,984	492,704	1,032,688	1,040,469	161,600	1,358,100	317,631
PARKS - CAPITAL PROJECTS												
454510	473100	Improv Other Than Bldgs	871,389	0	68,896	0	0	0	60,000		20,000	(40,000)
454510	474500	Machinery & Equipment	0	92,757	59,603	45,573	72,000	117,573	75,000	120,566	80,000	5,000
TOTAL PARKS - CAPITAL			871,389	92,757	128,499	45,573	72,000	117,573	135,000	120,566	100,000	(35,000)
BUDGET SUMMARY												
104510		Parks - General Fund	926,449	962,872	1,028,364	539,984	492,704	1,032,688	1,040,469	161,600	1,358,100	317,631
454510		Parks - Capital Projects Fund	871,389	92,757	128,499	45,573	72,000	117,573	135,000	120,566	100,000	(35,000)
TOTAL PARKS GENERAL & CAPITAL			**1,797,838**	**1,055,629**	**1,156,863**	**585,557**	**564,704**	**1,150,261**	**1,175,469**	**282,166**	**1,458,100**	**282,631**

Parks Organizational Chart



Planning Department

Department Description

The Bountiful City Planning and Economic Development Department works with residents, property owners, business owners, and others to create a desirable place to live, work, plan, and do business. The Department oversees planning, economic development, and code enforcement. Department activities include reviewing development applications for compliance with applicable Land Use Codes; responding to resident questions; all aspects of long-range, current, and transportation planning; and coordinating and presenting items to residents, groups, consultants, property owners, and developers. The Department is responsible for comprehensive plan development and oversight. Regarding economic development the Department develops, promotes, and implements a variety of short- and long-term economic development plans; and evaluates a variety of incentives for growth and expansion of businesses and industry in Bountiful.

Major Roles & Critical Functions

- Administer the Land Use Code, and promote the General Plan and best planning practices by informing and educating the general public, the development community, and other City Departments.
- Prepare staff recommendations for City Council, Planning Commission, Administrative Committee, and Trails Advisory Committee review and consideration.
- Develop, coordinate, and manage redevelopment activities and programs.
- Respond to all zoning enforcement complaints and work with residents and property owners to obtain compliance with the Land Use Code.
- Process business license applications in a courteous, helpful, and efficient manner.

Fiscal Year Priorities

- Re-arrange funds to create a full-time regular position to maintain enhanced work programs and current workload.
- Comprehensive General Plan update and providing continued support and coordination of the Bus Rapid Transit corridor.
- Redevelopment and evolution of Main Street.
- Currently managing the Bountiful Farmer's Market and formulating a long-term plan.
- Begin to implement the adopted Bountiful Trails Master Plan.

Operational Budget Highlights

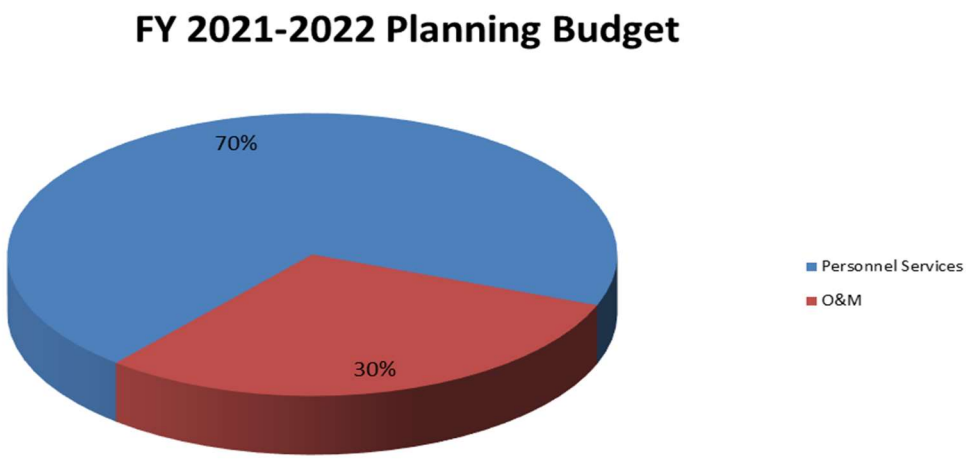
Personnel Services

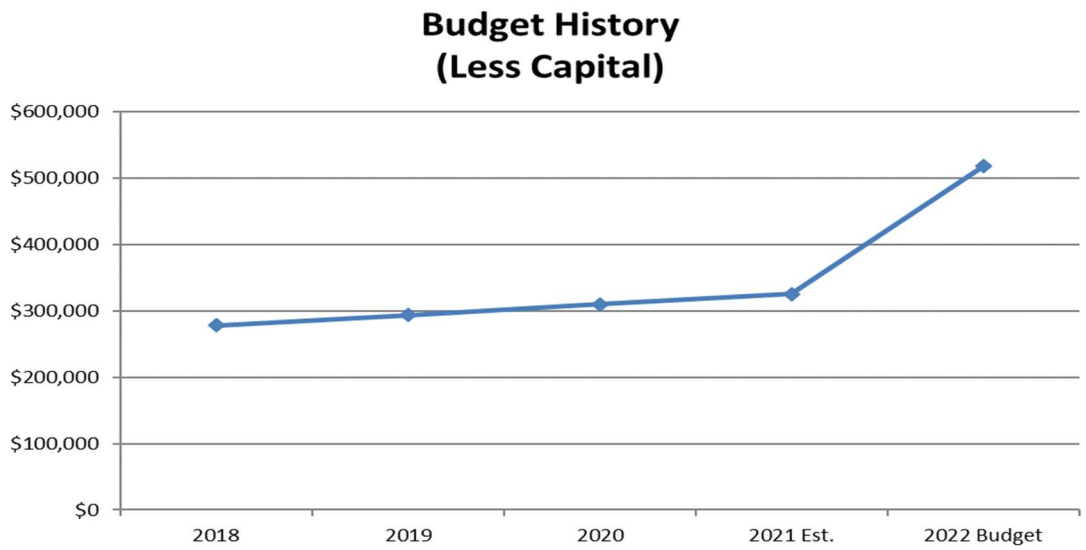
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
104610-411000	Salaries – Perm Employees	Transfer contract employee into full time permanent employee ($65,984)	Yes	Tier I: Open, Accessible, & Interactive Government.
104610-423000	Travel & Training	Training for full time permanent employees ($3,000)	Yes	Tier I: Open, Accessible, & Interactive Government.

Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
104610-431000	Profess & Tech Services	Decrease of $40,000 due to effects of transferring a contract employee to full-time	Yes	Tier I: Open, Accessible, & Interactive Government.

Planning Budget Graphs





Planning Budget

1	Planning, Licensing & Code Enforcement													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104610	411000	Salaries - Perm Employees	132,795	138,340	143,830	91,727	53,970	145,697	145,697	153,697	211,681	65,984	6
7	104610	412000	Salaries-Temp & Part-Time	6,128	0	0	3,616	0	3,616	0		0	0	7
8	104610	413010	Fica Taxes	11,252	10,510	10,708	7,176	4,380	11,556	11,556		16,194	4,638	8
9	104610	413020	Employee Medical Ins	35,097	50,331	57,284	30,017	27,705	57,722	57,722		81,652	23,930	9
10	104610	413030	Employee Life Ins	743	809	884	493	432	925	925		1,291	366	10
11	104610	413040	State Retirement & 401 K	25,636	30,246	29,759	17,025	10,759	27,784	27,784		38,749	10,965	11
12	104610	425300	Vehicle Allowance	5,949	5,304	3,643	3,069	2,296	5,365	5,365		8,485	3,120	12
13	104610	491640	WorkersCompPremiumCharge-ISF	2,296	2,264	2,312	1,629	528	2,157	2,157		3,277	1,120	13
14	TOTAL PERSONNEL SERVICES			219,897	237,804	248,420	154,752	100,070	254,822	251,206	153,697	361,327	110,121	14
15														15
16	OPERATIONS & MAINTENANCE													16
17	104610	421000	Books Subscr & Mmbrshp	3	694	1,126	813	0	813	750		750	0	17
18	104610	422000	Public Notices	609	1,032	884	150	850	1,000	1,000		1,000	0	18
19	104610	423000	Travel & Training	12,744	2,015	4,175	511	3,489	4,000	4,000		7,000	3,000	19
20	104610	424000	Office Supplies	4,034	4,978	5,238	1,703	2,297	4,000	4,000		4,000	0	20
21	104610	425000	Equip Supplies & Maint	9,238	9,609	13,295	11,664	0	11,664	9,500		9,500	0	21
22	104610	426000	Bldg & Grnd Suppl & Maint	6,654	5,452	2,718	1,458	4,542	6,000	6,000		6,000	0	22
23	104610	428000	Telephone Expense	918	1,004	2,041	643	357	1,000	1,000		1,000	0	23
24	104610	431000	Profess & Tech Services	15,256	17,664	20,327	10,437	20,000	30,437	77,000		117,000	40,000	24
25	104610	431050	Credit Card Merchant Fees	0	0	346	771	0	771	0		0	0	25
26	104610	448000	Operating Supplies	17	4,197	2,060	73	927	1,000	1,000		1,000	0	26
27	104610	451100	Insurance & Surety Bonds	1,732	2,517	2,425	2,902		2,902	2,800		2,547	(253)	27
28	104610	453100	Interest Expense	1,110	193	11	0	0	0	0		0	0	28
29	104610	459240	Commissioner's Allowance	5,915	5,625	6,218	2,214	3,786	6,000	6,000		6,000	0	29
30	104610	461000	Miscellaneous Expense	358	712	814	304	696	1,000	1,000		1,000	0	30
31	TOTAL OPER. & MAINT.			58,587	55,691	61,678	33,642	36,945	70,587	114,050	0	156,797	42,747	31
32														32
33	TOTAL PLANNING - GEN. FUND			278,484	293,495	310,098	188,394	137,015	325,409	365,256	153,697	518,124	152,868	33
34														34
35	Enterprise Fund Reimbursement - Administrative Services													35
36	104610	496200	Admin Services ReimbAdjustment	(27,565)	(45,257)	(46,642)	(22,281)	(22,280)	(44,561)	(44,561)		(59,697)	(15,136)	36
37	Total Enterprise Fund Reimbursement - Admin. Services			(27,565)	(45,257)	(46,642)	(22,281)	(22,280)	(44,561)	(44,561)	0	(59,697)	(15,136)	37
38														38
39	TOTAL ADJUSTED PLANNING - GENERAL FUND			250,919	248,238	263,456	166,113	114,735	280,848	320,695	153,697	458,427	137,732	39
40														40
41	PLANNING - CAPITAL PROJECTS													41
42	TOTAL PLANNING - CAPITAL			0	0	0	0	0	0	0	0	0	0	42
43														43
44	BUDGET SUMMARY													44
45	104610		Planning - General Fund	250,919	248,238	263,456	166,113	114,735	280,848	320,695	153,697	458,427	137,732	45
46	454610		Planning - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	46
47	TOTAL PLANNING - GEN. & CAP.			250,919	248,238	263,456	166,113	114,735	280,848	320,695	153,697	458,427	137,732	47

Planning Organizational Chart

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

DEBT SERVICE FUNDS:	
• Debt Service Fund	 This Photo by Unknown Author is licensed under CC BY-ND

Debt Service Fund

Department Description

The Debt Service Fund accounts for resources that will be used to service general long-term debt of the City. This is debt of a general nature rather than debt specifically applicable to Enterprise Funds, which is accounted for within those respective funds of the City.

Major Roles & Critical Functions

- Account for resources from debt issuance and outstanding debt of a general nature of the City.

Fiscal Year Priorities

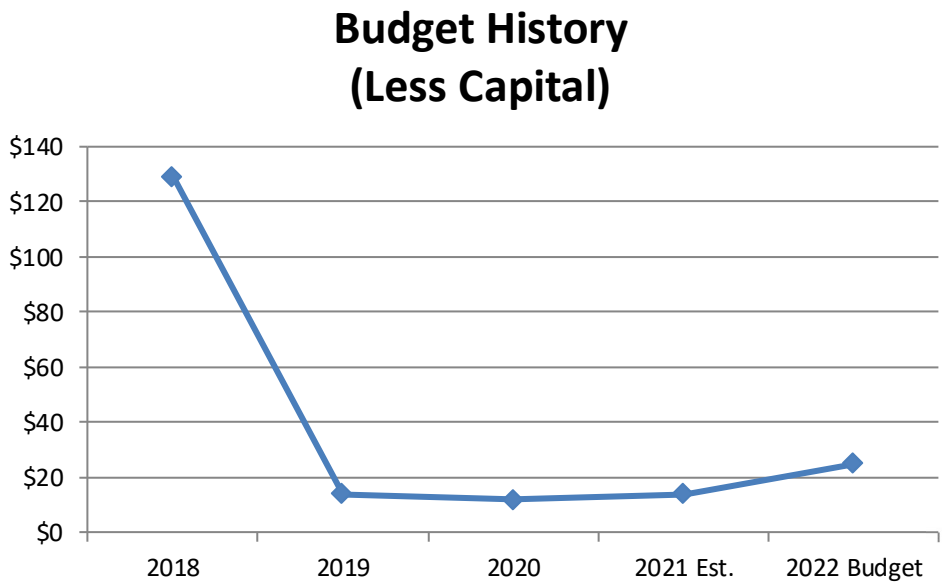
- To prepare for the eventual issuance of General Obligation debt for the acquisition and development of a ten acre recreation property and trail system within the City.

Operational Budget Highlights

Operations and Maintenance

The City has had no general outstanding debt since fiscal year 2016-2017. As such, this fund currently has very little activity.

Debt Service Budget Graphs



Debt Service Budget

1	DEBT SERVICE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	DEBT SERVICE REVENUES												5
6	306010 361000	Interest & Investment Earnings	380	497	443	103	96	199	400		200	(200)	6
7	306010 361200	InvestmntUnrealized(Gain)/Loss	(176)	157	70	0	10	10	0		0	0	7
8		Use of (Addition to) Fund Balance						0	(375)		(175)	200	8
9	TOTAL REVENUE		204	654	513	103	106	209	25	0	25	0	9
10													10
11	DEBT SERVICE EXPENDITURES												11
12	304710 431040	Bank & Investment Account Fees	14	14	12	7	7	14	25		25	0	12
13	304710 431100	Legal And Auditing Fees	115	0	0	0	0	0	0		0	0	13
14	TOTAL EXPENDITURES		129	14	12	7	7	14	25	0	25	0	14
15													15
16	EXCESS (DEFICIENCY) OF												16
17	REVENUES OVER EXPENDITURES		75	640	501	96	99	195	0	0	0	0	17

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

SPECIAL REVENUE FUNDS:

- Recreation, Arts & Parks (RAP) Tax Fund
- Redevelopment Agency (RDA) Funds
- Cemetery Perpetual Care Fund
- Landfill Closure Fund

RAP Tax Fund

Department Description

The Recreation, Arts, and Parks (RAP) Tax is a voter-approved sales tax of one tenth of one percent (0.01%). Originally approved by voters in 2007 and reauthorized in 2014, the Tax is used to fund park, recreation, art, and cultural projects and ventures. The current authorization, which ends March 31, 2026 is allocated as follows: 75% for the construction of Creekside Park (completed); 14% for city recreation projects, and 11% for grants to art and cultural organizations.

If residents reauthorize the RAP Tax in 2026, additional funding will be available for the following 10 years. That revenue would be well spent by reinvesting in existing parks and recreation infrastructure. Future (potential) projects with that philosophy in mind are identified in the 10-Year Capital Plan.

Major Roles & Critical Functions

- Help the City Council develop criteria for prioritizing expenditures.
- Monitor revenues and expenses each year.
- Fund improvements as funds allow consistent with the Council's priorities.
- Consider projects to be recommended to the public for future RAP Tax authorizations.

Fiscal Year Priorities

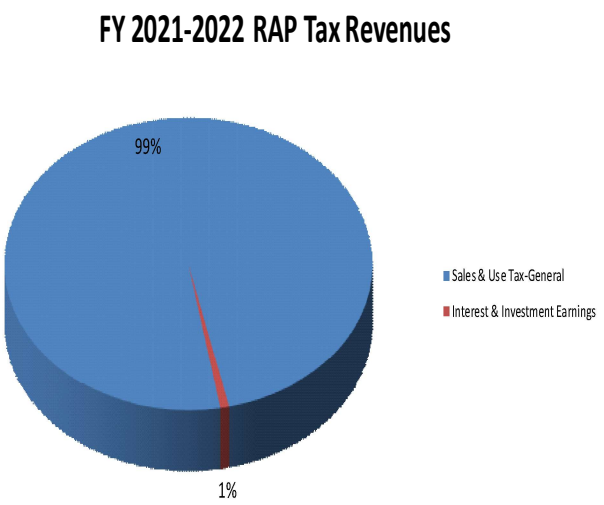
- Conduct a grant process for the 11% of revenues dedicated to art and cultural organizations.
- Complete the design and construction of North Canyon Trailhead.
- Improve the lower Ward Canyon trail.

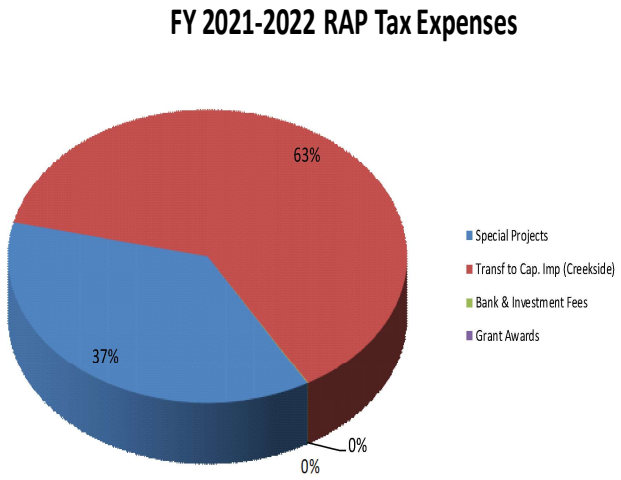
Operational Budget Highlights

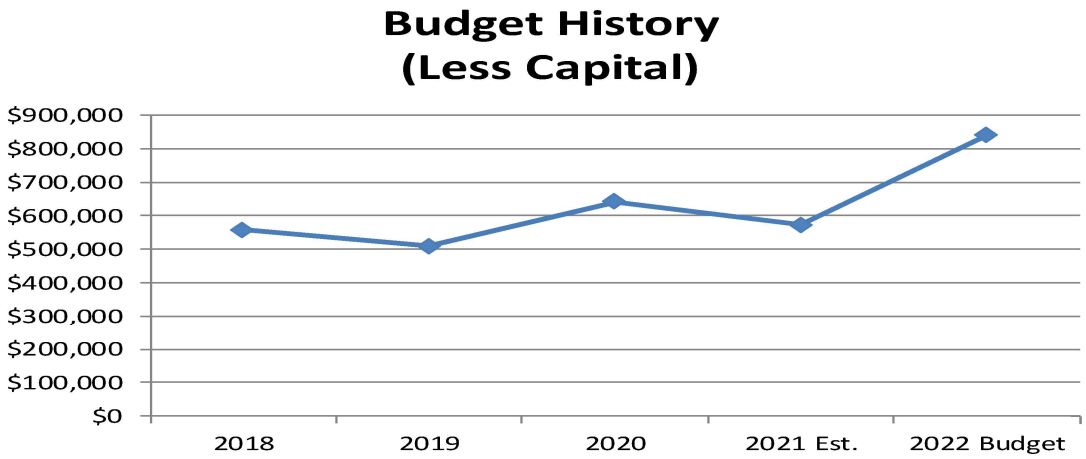
Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
313000	Sales and Use Tax	Expected increase of $30,697 in revenues.	Yes	Financial Balance and Accountability
n/a	Use of Fund Balance	$190,211 used from prior earnings to balance expenditures	No	Financial Balance and Accountability

RAP Tax Budget Graphs







RAP Tax Budget

1	RAP TAX													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	RAP TAX REVENUES													5
6	831050	313000	Sales & Use Tax-General	550,203	568,575	611,542	214,903	429,806	644,709	613,942		644,639	30,697	6
7	836010	361000	Interest & Investment Earnings	6,939	7,962	10,332	1,866	1,900	3,766	8,000		5,000	(3,000)	7
8	836010	361200	InvestmntUnrealized(Gain)/Loss	(1,830)	2,259	871	0	0	0	0		0	0	8
9	838000	385000	Donations/Contributions - Cash	0	0	15,000	0	0	0	0		0	0	9
10			Use of (Addition to) Fund Balance					(75,272)	(75,272)	256,509		190,211	(66,298)	10
11	TOTAL REVENUE			555,312	578,796	637,745	216,769	356,434	573,203	878,451	0	839,850	(0)	11
12														12
13	RAP TAX EXPENDITURES													13
14	838300	426100	Special Projects	0	42,682	10,438	3,380	45,000	48,380	350,000		285,000	(65,000)	14
15	838300	431040	Bank & Investment Account Fees	250	223	264	131	100	231	230		230	0	15
16	838300	431100	Legal And Auditing Fees	208	214	229	334	0	334	230		230	0	16
17	838300	491455	TrnsfrToCaptlImprv-CreeksidePk	474,855	411,816	586,250	0	460,457	460,457	460,457		483,479	23,022	17
18	838300	492020	RAP Tax Grant Award Payments	82,305	54,730	44,500	56,972	6,829	63,801	67,534		70,910	3,376	18
19	TOTAL EXPENDITURES			557,618	509,665	641,681	60,817	512,386	573,203	878,451	0	839,850	(38,601)	19
20														20
21	EXCESS (DEFICIENCY) OF													21
22	REVENUES OVER EXPENDITURES			(2,306)	69,131	(3,936)	155,952	(155,952)	0	0	0	0	0	22

Redevelopment Agency (RDA) Funds

Department Description

The Redevelopment Agency (RDA) of Bountiful City is a separate agency authorized under State Law Title 17C known as the Limited Purpose Local Government Entities-Community Development and Renewal Agencies. The purpose of this agency is to facilitate redevelopment efforts in designated areas and to administer projects/programs to assist in economic development, community development and renewing urban areas. The RDA of Bountiful City assists in redevelopment efforts by encouraging private and public investment in previously developed areas that are underutilized and/or blighted. The Planning and Economic Development Director also functions as the RDA Director.

Major Roles & Critical Functions

- Administer the Economic and Business Enhancement Revolving Loan Program.
- Work with City Manager to allocate and plan future RDA funds towards various infrastructure projects.
- Prepare staff recommendations for the RDA Board of Directors' review and consideration.
- Develop, coordinate, and manage redevelopment activities and programs.

Fiscal Year Priorities

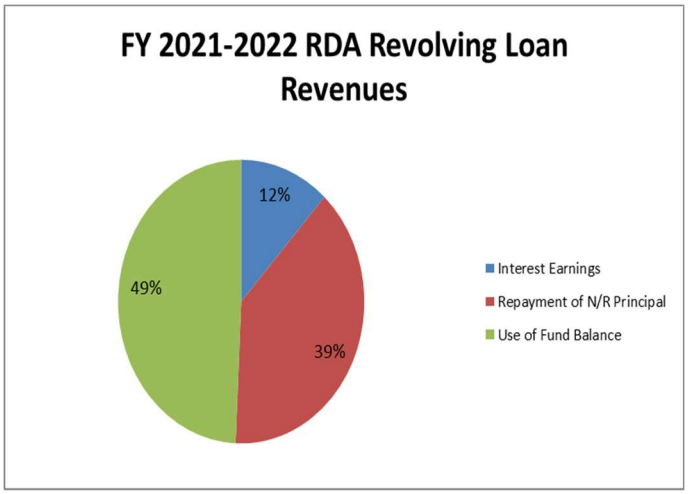
- Revitalization of Main Street Plat A.
- Develop, promote, and implement a variety of short- and long-term economic development plans/programs.
- Continue to provide assistance and support towards the redevelopment efforts of Renaissance Towne Centre.
- Expansion and renewal of historic Main Street pedestrian and lighting improvements.

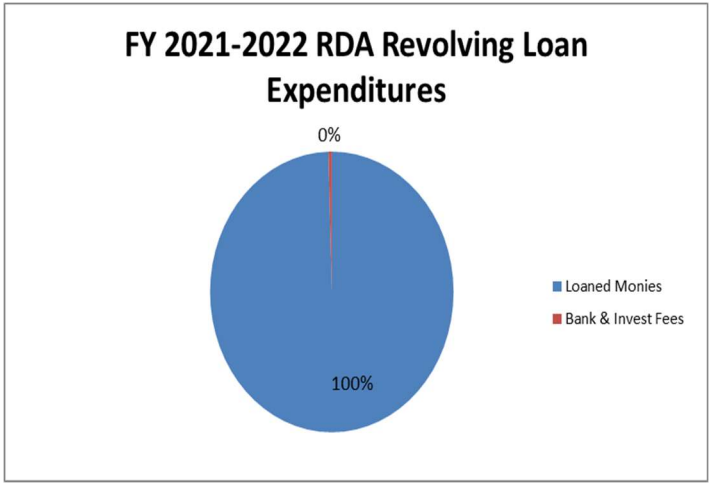
Operational Budget Highlights

Personnel Services

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
737300-411000	Salaries – Perm Employees	Adjustment for 2% cost of living ($2,933)	Yes	Tier I: Open, Accessible, & Interactive Government.

RDA Revolving Loan Budget Graphs





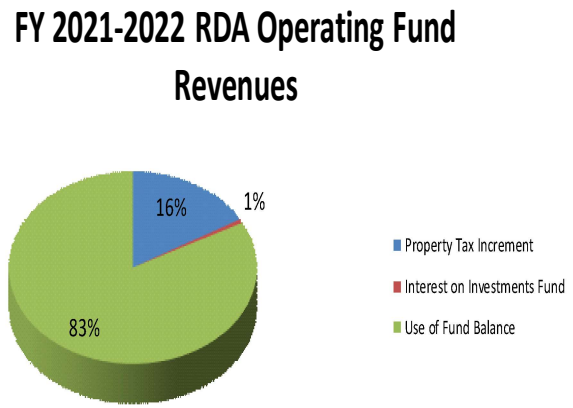
RDA Revolving Loan Budget

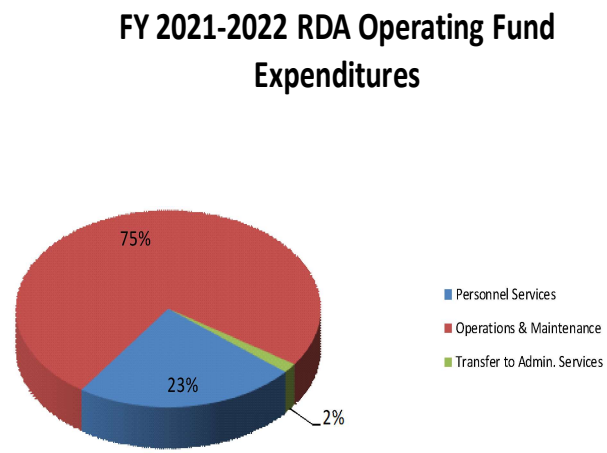
1	REDEVELOPMENT AGENCY (REVOLVING LOAN FUND)												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	REVENUES												5
6	726010 361000	Interest & Investment Earnings	68,937	77,347	69,476	16,851	12,000	28,851	60,000		30,000	(30,000)	6
7	726010 361073	Int-The Square	6,016	0	0	0	0	0	0		0	0	7
8	726010 361078	Int-Hist Bntfl Theater	8,387	6,527	3,641	1,817	1,319	3,136	2,637		1,117	(1,520)	8
9	726010 361085	Interest-Wight House Reception	175	0	0	0	0	0	0		0	0	9
10	726010 361086	Interest-Computech/VectorHoldn	1,090	460	0	0	0	0	0		0	0	10
11	726010 361087	Interest-CreativeArts/SeanMons	726	1,111	917	387	341	728	728		543	(185)	11
12	726010 361088	Interest-ColonialSquareOwner's	4,878	18,952	13,778	8,303	7,585	15,888	15,167		12,970	(2,197)	12
13	726010 361089	Interest-Broadhead&Associates	0	9,537	14,564	7,722	7,562	15,284	15,284		14,636	(648)	13
14	726010 361200	InvestmntUnrealized(Gain)/Loss	(29,380)	23,716	11,221	0	0	0	0		0	0	14
15	726000 369030	Repayment Of N/R (Princ)	395,339	195,436	144,482	94,136	95,557	189,693	190,914		195,463	4,549	15
16		Use of (Addition to) Fund Balance					1,098,621	1,098,621		1,350,000	247,471	247,471	16
17	TOTAL REVENUE		456,167	333,085	258,080	129,215	1,222,985	1,352,200	284,730	1,350,000	502,200	217,470	17
18													18
19	EXPENDITURES												19
20	727200 431040	Bank & Investment Account Fees	2,522	2,143	1,847	1,127	1,073	2,200	2,200		2,200	0	20
21	727200 461050	Loaned Monies	792,874	550,000	0	0	1,350,000	1,350,000	500,000	1,350,000	500,000	0	21
22	TOTAL EXPENDITURES		795,396	552,143	1,847	1,127	1,351,073	1,352,200	502,200	1,350,000	502,200	0	22
23													23
24	EXCESS (DEFICIENCY) OF												24
25	REVENUES OVER EXPENDITURES		(339,229)	(219,058)	256,233	128,088	(128,088)	0	(217,470)	0	0	217,470	25

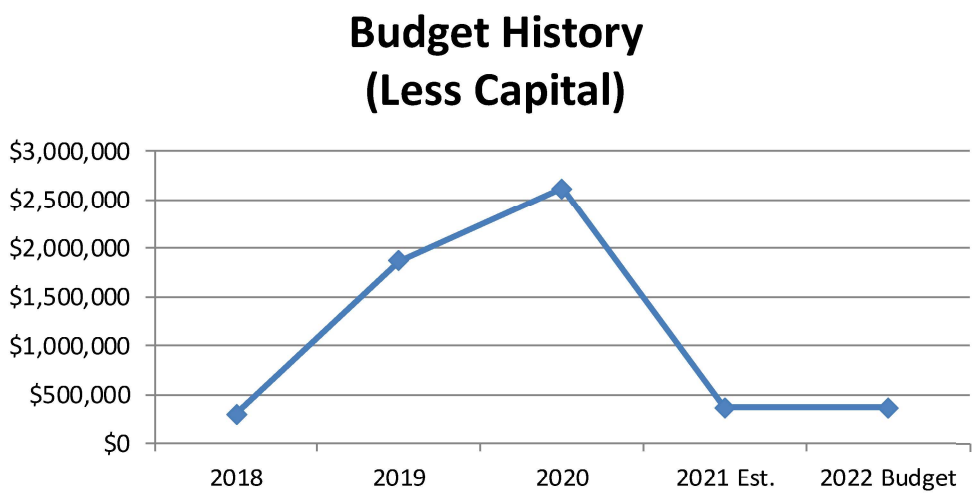
REDEVELOPMENT AGENCY (REVOLVING LOAN FUND)

1			
2		Fiscal Year 2021-2022	
3	Principal / Interest Schedule	Interest	Principal
4	Historic Bountiful Theater	1,117	68,407
5	Creative Arts Academy	543	6,255
6	Colonial Square Owner's Association	12,970	98,834
7	Broadhead & Associates, LLC	14,636	21,968
9	Totals	29,266	195,463

RDA Operating Budget Graphs







RDA Operating Budget

1	REDEVELOPMENT AGENCY (OPERATING FUND)													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3		Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	REVENUES													5
6	731040	311100	Property Tax Increment - RDA	1,090,549	1,020,008	1,143,117	400,000	666,610	1,066,610	1,143,117		1,035,507	(107,610)	6
7	736000	369000	Sundry Revenues	0	0	2,134	0	0	0	0		0	0	7
8	736010	361000	Interest & Investment Earnings	103,340	149,231	83,581	20,610	18,600	39,210	70,000		39,210	(30,790)	8
9	736010	361200	InvestmntUnrealized(Gain)/Loss	(51,938)	42,178	14,431	0	0	0	0		0	0	9
10	736020	364000	Gain on Fixed Asset Sales	0	64,000	0	0	0	0	0		0	0	10
11	733000	335100	State Grants - Miscellaneous	0	25,000	122,500	0	0	0	37,500		0	(37,500)	11
12	TOTAL REVENUES			1,141,952	1,300,418	1,365,762	420,610	685,210	1,105,820	1,250,617	0	1,074,717	(175,900)	12
13														13
14	EXPENDITURES													14
15	PERSONNEL SERVICES													15
16	737300	411000	Salaries - Perm Employees	46,199	42,643	41,552	20,687	19,954	40,641	40,641		43,574	2,933	16
17	737300	412000	Salaries-Temp & Part-Time	15,273	15,607	11,804	0	17,196	17,196	17,196		17,535	339	17
18	737300	413010	Fica Taxes	4,691	4,431	3,884	1,485	3,054	4,539	4,539		4,789	250	18
19	737300	413020	Employee Medical Ins	11,393	10,837	14,040	7,286	1,786	9,072	9,072		9,072	0	19
20	737300	413030	Employee Life Ins	272	246	244	112	144	256	256		273	17	20
21	737300	413040	State Retirement & 401 K	8,195	7,338	6,951	3,454	4,296	7,750	7,750		8,310	560	21
22	737300	425300	Vehicle Allowance	1,800	1,450	0	0	1,496	1,496	1,496		1,496	0	22
23	737300	491640	WorkersCompPremiumCharge-ISF	1,007	930	868	414	450	864	864		924	60	23
24	TOTAL PERSONNEL SERVICES			88,832	83,483	79,343	33,439	48,375	81,814	81,814	0	85,973	4,159	24
25														25
26	OPERATIONS & MAINTENANCE													26
27	737300	422000	Public Notices	40	117	0	0	500	500	500		500	0	27
28	737300	424000	Office Supplies	0	115	462	1,836	0	1,836	500		500	0	28
29	737300	426100	Special Projects	177,195	1,762,183	2,494,633	16,222	233,778	250,000	250,000		250,000	0	29
30	737300	427000	Utilities	2,916	2,583	1,655	883	0	883	800		800	0	30
31	737300	431000	Profess & Tech Services	15,509	3,372	25,907	1,118	13,882	15,000	15,000		15,000	0	31
32	737300	431040	Bank & Investment Account Fees	3,652	4,085	2,304	1,369	1,631	3,000	3,000		3,000	0	32
33	737300	431100	Legal And Auditing Fees	1,576	1,450	2,016	1,838	162	2,000	2,000		1,111	(889)	33
34	737300	451100	Insurance & Surety Bonds	919	924	675	893	207	1,100	1,100		1,100	0	34
35	737300	455050	Btfl Subconservancy Fees	1,959	1,959	1,959	1,959	41	2,000	2,000		2,000	0	35
36	737300	461000	Miscellaneous Expense	0	0	65	230	0	230	0		0	0	36
37	737300	462230	Public Relations Materials	0	1,353	0	0	0	0	0		0	0	37
38	737300	491150	Admin Services Reimbursement	5,216	5,487	5,637	2,837	2,837	5,674	5,674		5,804	130	38
39	TOTAL OPERATIONS & MAINTENANCE			208,982	1,783,628	2,535,312	29,185	253,038	282,223	280,574	0	279,815	(759)	39
40														40
41	TOTAL EXPENDITURES			297,814	1,867,111	2,614,655	62,624	301,413	364,037	362,388	0	365,788	3,400	41

RDA Operating Budget (continued)

1	REDEVELOPMENT AGENCY (OPERATING FUND)										Amended			1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	REDEVELOPMENT AGENCY - CAPITAL PROJECTS													5
6	737300	471100	Land	0	0	0	542,397	0	542,397	1,000,000		457,603	(542,397)	6
8	737300	473100	Improv Other Than Bldgs	0	0	0	0	0	0	875,000		5,405,000	4,530,000	8
9	TOTAL CAPITAL EXPENDITURES			0	0	0	542,397	0	542,397	1,875,000	0	5,862,603	3,987,603	9
11														11
12	EXCESS (DEFICIENCY OF REVENUES OVER EXPENDITURES BEFORE TRANSFERS			844,138	(566,693)	(1,248,893)	(184,411)	383,797	199,386	(986,771)	0	(5,153,674)	(4,166,903)	12
13														13
14	TRANSFERS IN (OUT):													14
15														15
16			Use of (Addition to) Fund Balance	0	0	0		0	0	986,771		5,153,674	4,166,903	16
17	TOTAL TRANSFERS IN (OUT)			0	0	0	0	0	0	986,771	0	5,153,674	4,166,903	17
18														18
19														19
20	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			844,138	(566,693)	(1,248,893)	(184,411)	383,797	199,386	0	0	0	0	20

Cemetery Perpetual Care Fund

Department Description

The Cemetery Perpetual Care Fund accounts for specific resources that are committed in use for the general care and maintenance of the City's cemetery by City policy. This fund receives its revenue through a fixed dollar amount of the sale of each cemetery lot. It is anticipated that this fund will accumulate these proceeds until all cemetery lots have been sold and will then use them for the perpetual care and maintenance of the cemetery.

Major Roles & Critical Functions

- Accumulate and secure sufficient resources to properly care for the Bountiful City cemetery after all lots have been sold
- Manage cemetery care operations once all lots have been sold

Fiscal Year Priorities

- Properly account for all perpetual care fees
- Monitor interest earnings and perform the proper accounting

Operational Budget Highlights

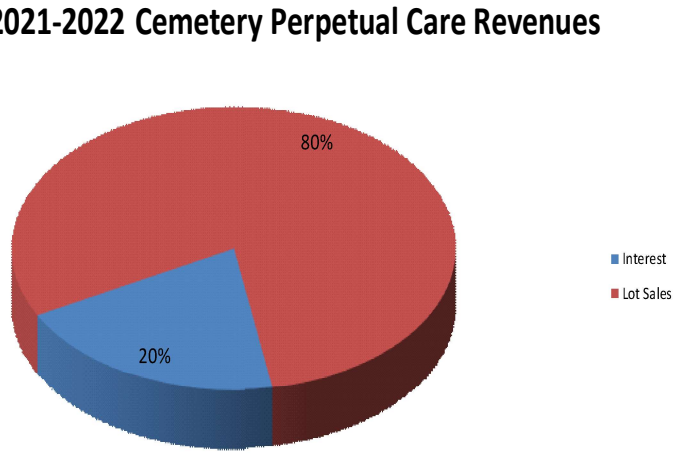
Revenues

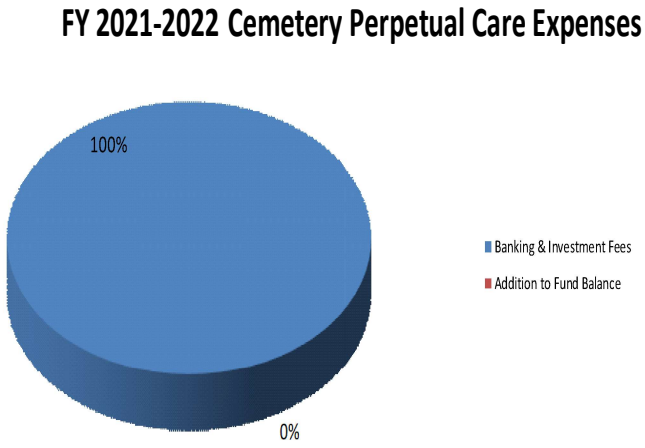
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy & Priority
361000	Interest & Investment Earnings	The budgeted revenue decreased by $19,000. This reflects the steady decline in interest and investment returns due to current and anticipated market conditions	Yes	Transparency
348100	Sale of Cemetery Lots	Increase of $10,000 to reflect the past four years of actual sales more accurately, which is anticipated into FY2022	Yes	Financial Balance & Accountability

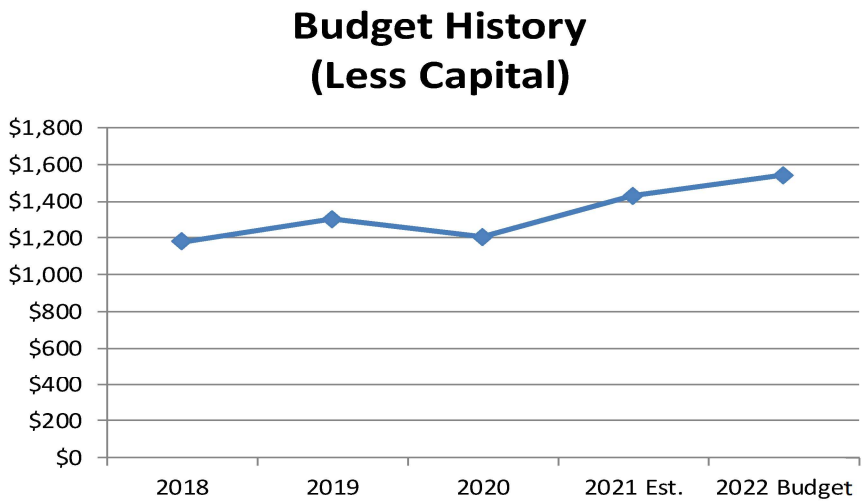
Operations and Maintenance

No changes of note

Cemetery Perpetual Care Budget Graphs







Cemetery Perpetual Care Budget

1	CEMETERY PERPETUAL CARE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	REVENUES													5
6	746010	361000	Interest & Investment Earnings	35,255	47,855	43,960	10,590	8,400	18,990	37,000		18,000	(19,000)	6
7	746010	361200	InvestmntUnrealized(Gain)/Loss	(16,607)	15,289	7,120	0	3,000	3,000	0		0	0	7
8	747050	348100	Sale Of Cemetery Lots	84,260	61,995	81,340	43,360	28,010	71,370	62,000	62,200	72,000	10,000	8
9	748010	381000	Trnsfr From Other Funds	1,458,000	0	0	0	0	0	0		0	0	9
10			Use of (Addition to) Fund Balance						0	(97,610)		(88,460)	9,150	10
11	TOTAL REVENUE			1,560,908	125,140	132,419	53,950	39,410	93,360	1,390	62,200	1,540	150	11
12														12
13	EXPENDITURES													13
14	747400	431040	Bank & Investment Account Fees	1,178	1,301	1,170	708	680	1,388	1,350	1,550	1,500	150	14
15	747400	431100	Legal And Auditing Fees	0	0	36	40	0	40	40		40	0	15
16														16
17	TOTAL EXPENDITURES			1,178	1,301	1,206	748	680	1,428	1,390	1,550	1,540	150	17
18														18
19	EXCESS (DEFICIENCY) OF													19
20	REVENUES OVER EXPENDITURES			1,559,730	123,839	131,213	53,202	38,730	91,932	0	60,650	0	0	20

Landfill Closure Fund

Department Description

The Landfill Closure Fund accounts for specific resources that are restricted in use to aid with the estimated environmental remediation costs to close the City's landfill when it reaches its full capacity. This fund specifically accounts for the corpus, plus accumulating interest earnings, from third-party settlement payments. It is not anticipated that this fund will receive any additional revenues except through investment income. These restricted funds are only to be used to plan and provide for final cover placement, grading, gas control systems, final compaction, vegetation establishment, and long-term care after closure. Post-closure care may include maintaining final cover, managing storm water, collecting and managing leachate, groundwater monitoring, gas monitoring and management and record keeping. The closure of the landfill due to capacity utilization is currently estimated to occur in 30 years.

The City also continues to build cash reserves for its estimated landfill closure costs in the Landfill and Sanitation Fund. These reserves are built from the City's Landfill and Sanitation operations.

Major Roles & Critical Functions

- Safely secure the restricted resources until its use will be needed for the landfill closure and post-closure maintenance
- Help fund landfill closure and post-closure operations

Fiscal Year Priorities

- Monitor interest earnings and perform the proper accounting

Operational Budget Highlights

Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy & Priority
361000	Interest & Investment Earnings	The budgeted revenue decreased by $15,400. This reflects the steady decline in interest and investment returns due to current and anticipated market conditions	Yes	Transparency

Landfill Closure Budget

1	LANDFILL CLOSURE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	REVENUES												5
6	786010 361000	Interest & Investment Earnings	15,195	23,875	18,254	2,494	2,202	4,696	20,000		4,600	(15,400)	6
7		Use of (Addition to) Fund Balance						0	(20,000)		(4,600)	15,400	7
8	TOTAL REVENUE		15,195	23,875	18,254	2,494	2,202	4,696	0	0	0	0	8
9													9
10	EXPENDITURES												10
11													11
12	TOTAL EXPENDITURES		0	0	0	0	0	0	0	0	0	0	12
13													13
14	EXCESS (DEFICIENCY) OF												14
15	REVENUES OVER EXPENDITURES		15,195	23,875	18,254	2,494	2,202	4,696	0	0	0	0	15

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

ENTERPRISE FUNDS:

- Recycling Fund
- Storm Water Fund
- Water Fund
- Light& Power Fund
- Golf Fund
- Landfill Fund
- Sanitation Fund
- Cemetery Fund

Recycling Fund

Department Description

The Recycling Department is tasked with diverting recyclable materials from the landfill. This is accomplished by contracting out curbside biweekly pick up and delivering to a local Materials Recovery Facility (MRF). The MRF sorts and bales the recyclables by material type for reuse. The MRF will sell the bales to both national and international recyclers who turn the recyclables into new products.

Major Roles & Critical Functions

- Educate the residents on what can and cannot be recycled.
- Continue to divert recyclables from the landfill.
- Do our part to preserve the environment.

Fiscal Year Priorities

- Adjust collection rates from $2.75 to $3.75 per can.
- Transfer funds ($95,000) from landfill to cover Materials Recovery Facility processing costs.
- Continue to work with MRF on recyclable contamination reduction.

Operational Budget Highlights

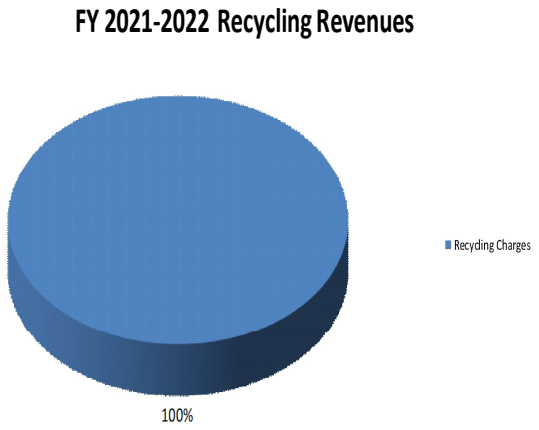
Operating Revenues

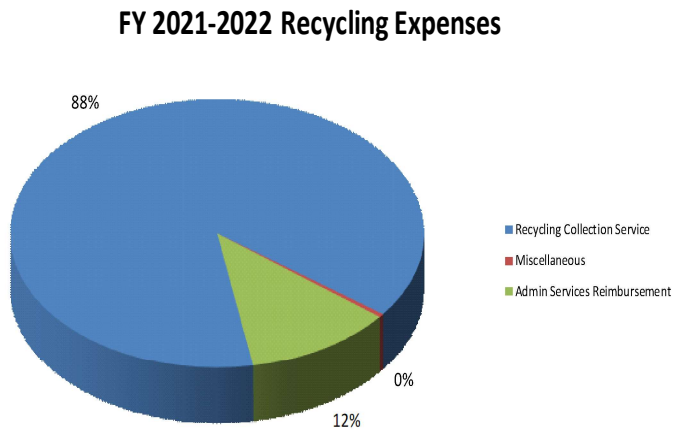
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
377220	Recycling Charges	Increased $156,715 to fund Dept.	Yes	Improve & Maintain Infrastructure

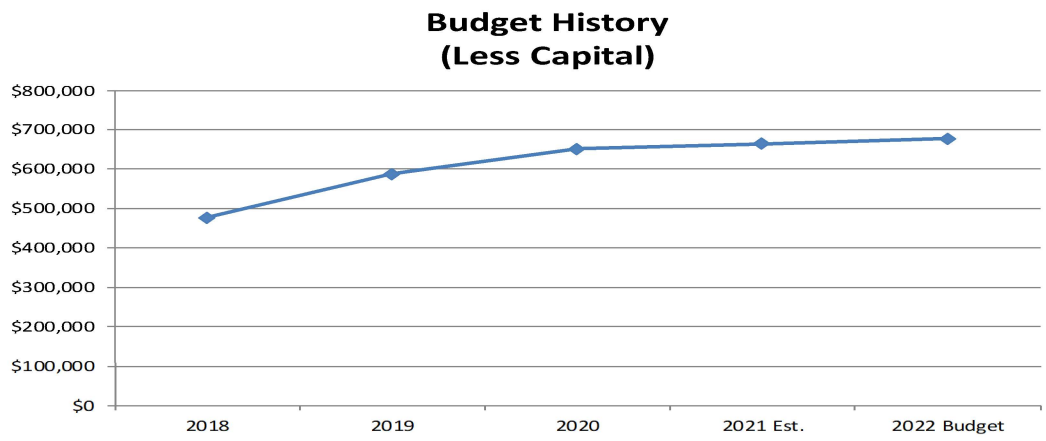
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
431550	Recycling services	Increased $14,800	Yes	Financial Balance & Accountability
381000	Transfer from other Funds	Decreased $143,056	Yes	Financial Balance & Accountability

Recycling Budget Graphs







Recycling Budget

	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	RECYCLING												
4													
5	OPERATING REVENUES												
6	487000	377220	Recycling Charges	420,356	435,607	423,850	202,039	222,961	425,000	425,000		581,715	156,715
7	TOTAL RECYCLING REVENUE			420,356	435,607	423,850	202,039	222,961	425,000	425,000	0	581,715	156,715
8													
9	OPERATING EXPENSES												
10	OPERATIONS & MAINTENANCE												
11	484800	431040	Bank & Investment Account Fees	79	14	0	0	0	0	70		0	(70)
12	484800	431050	Credit Card Merchant Fees	1,485	1,485	1,530	877	1,123	2,000	2,000		2,000	0
13	484800	431100	Legal And Auditing Fees	193	169	180	278	0	278	278		269	(9)
14	484800	431550	Recycling Collectn Service	398,795	506,370	571,714	236,734	344,266	581,000	581,000		595,800	14,800
15	484800	452300	Uncollectible Accounts	690	1,294	452	264	236	500	500		500	0
16	484800	491150	Admin Services Reimbursement	74,905	77,293	76,935	39,704	39,704	79,408	79,408		78,304	(1,104)
17	TOTAL OPERATIONS & MAINTENANCE			476,147	586,625	650,812	277,857	385,329	663,186	663,256	0	676,873	13,617
18													
19	TOTAL OPERATING EXPENSES			476,147	586,625	650,812	277,857	385,329	663,186	663,256	0	676,873	13,617
20													
21	EARNINGS (LOSS) FROM OPERATIONS			(55,791)	(151,018)	(226,962)	(75,818)	(162,368)	(238,186)	(238,256)	0	(95,158)	143,098
22													
23	NON-OPERATING REVENUES (EXPENSES):												
24	487000	369020	Income From Uncoll Accts	261	234	155	59	141	200	200		200	0
25	486010	361000	Interest & Investment Earnings	2,185	320	(25)	0	0	0	0		0	0
26	486010	361200	InvestmntUnrealized(Gain)/Loss	(985)	139	0	0	0	0	0		0	0
27	NON-OPERATING REVENUES - NET			1,461	693	130	59	141	200	200	0	200	0
28													
29	EARNINGS (LOSS) BEFORE TRANSFERS			(54,330)	(150,325)	(226,832)	(75,759)	(162,227)	(237,986)	(238,056)	0	(94,958)	143,098
30													
31	TOTAL RECYCLING EXPENSES			476,147	586,625	650,812	277,857	385,329	663,186	663,256	0	676,873	13,617
32													
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			(54,330)	(150,325)	(226,832)	(75,759)	(162,227)	(237,986)	(238,056)	0	(94,958)	143,098
34													
35	OPERATING TRANSFERS IN (OUT):												
36	488010	381000	Transfer From Other Funds	0	89,384	234,541	113,515	124,541	238,056	238,056		95,000	(143,056)
37			Use of (Addition to) Net Position						0	0		(42)	(42)
38	TOTAL OPERATING TRANSFERS IN (OUT)			0	89,384	234,541	113,515	124,541	238,056	238,056	0	94,958	(143,098)
39													
40	NET EARNINGS (LOSS)			(54,330)	(60,941)	7,709	37,756	(37,686)	70	0	0	0	0

Storm Water Fund

Department Description

The Storm water department is tasked with maintaining and improving the 71 miles of drain lines, 23 detention basins and hundreds of inlets. Complying with State and Federal EPA guidelines for storm water quality. Educate the community to keep contaminants out of the system and improve storm water discharge quality to the wetlands.

Major Roles & Critical Functions

- Clean 320+ miles of gutters leading to inlets four times a year.
- Inspect and clean 10% Storm Drain lines yearly.
- Repair defects found in the system.
- Look for ways to improve the storm water collection system.
- Educate the community regarding storm water pollution prevention.

Fiscal Year Priorities

- Storm Drain upgrade 200 East – 300 South to 100 South
- Storm Drain extension 400 South – 100 East to 200 East.
- Storm Drain replacement Main Street 1350 North to Pages Lane.
- Purchase replacement road sweeper and work truck.
- Hire additional equipment operator for department.

Operational Budget Highlights

Operating Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
373500	Collection Charge	Increased $160,653 ERU increase $0.50	Yes	Financial Balance & Accountability

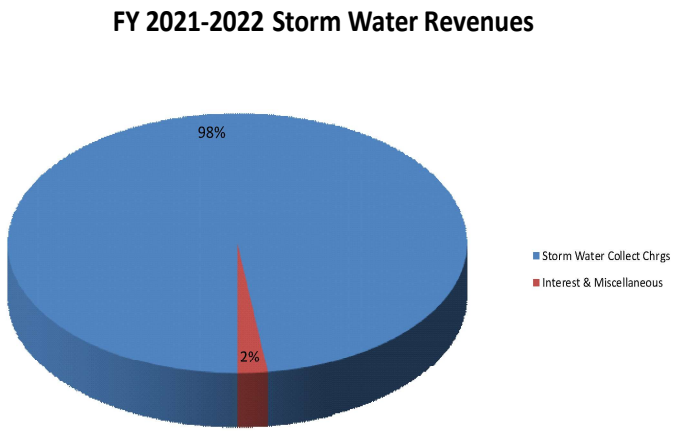
Personnel Services

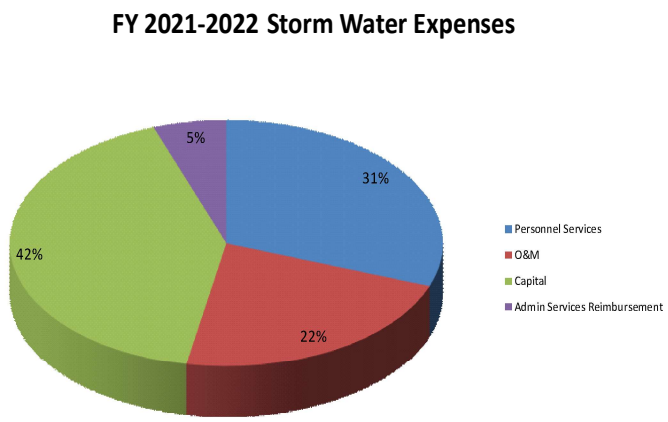
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000 to 491640	Personnel Services	Increased by $90,206 for merit increases, 2% cola, and adjustments to other categories	Yes	Open, Accessible, and Interactive Government

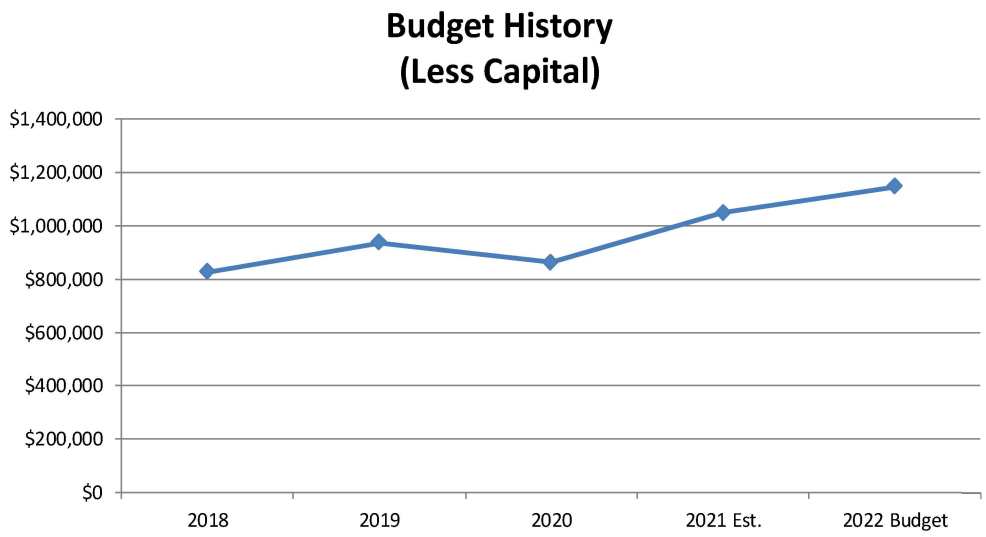
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
441260	Water Way replacement	Increased $15,000 concrete price increase	Yes	Improve & Maintain Infrastructure
491150	Admin Services	Increased $ 3,252 reimburse City for services provided.	Yes	Financial Balance & Accountability

Storm Water Budget Graphs







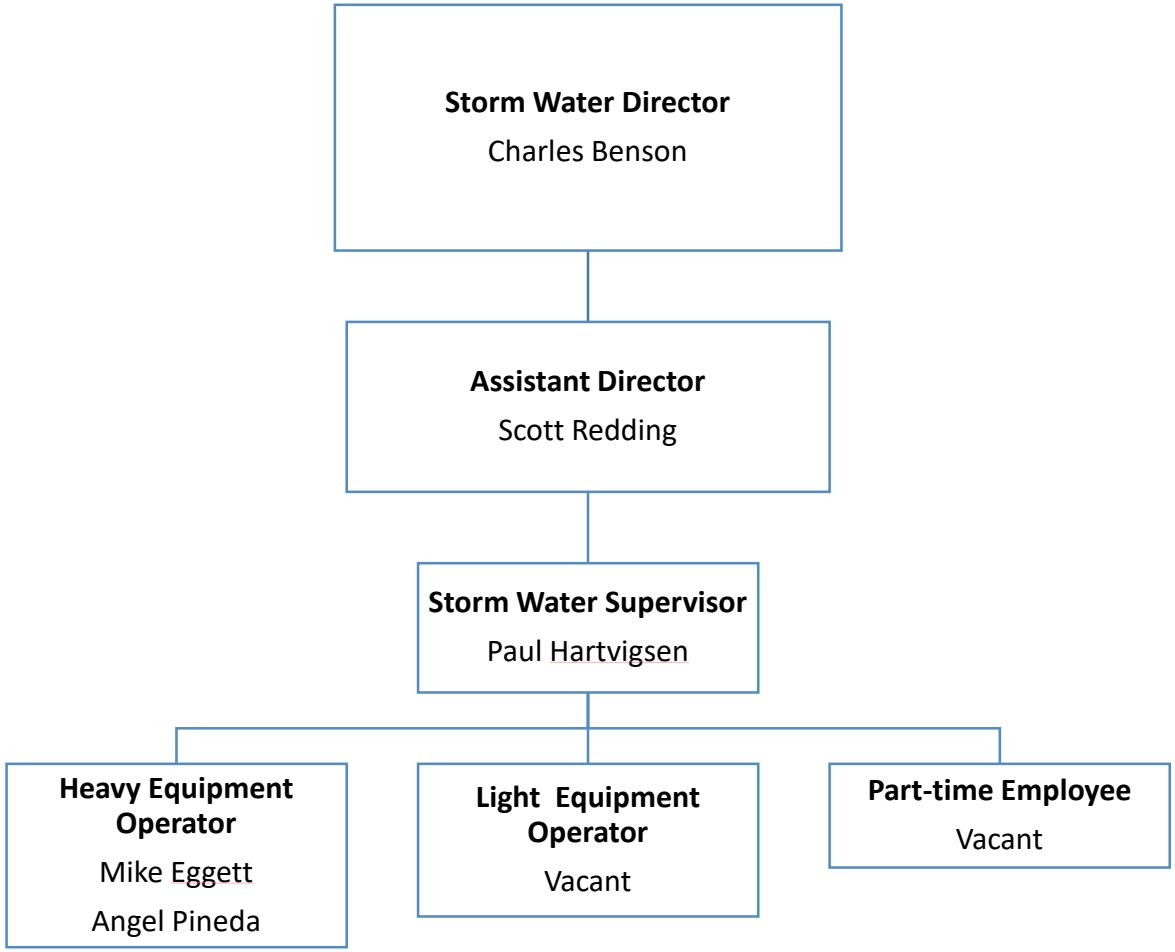
Storm Water Budget

1	STORM WATER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATING REVENUES													5
6	497000	322100	Building Permits	6,050	2,050	950	2,850	150	3,000	3,000		2,000	(1,000)	6
7	497000	369020	Income From Uncoll Accts	523	468	309	118	182	300	300		300	0	7
8	497000	373500	Storm Water Collect Chrgs	1,606,459	1,643,839	1,686,302	862,513	895,652	1,758,165	1,758,165		1,918,818	160,653	8
9	TOTAL STORM WATER REVENUE			1,613,032	1,646,357	1,687,562	865,481	895,984	1,761,465	1,761,465	0	1,921,118	159,653	9
10														10
11	OPERATING EXPENSES													11
12	PERSONNEL SERVICES													12
13	494900	411000	Salaries - Perm Employees	287,785	295,349	306,014	159,273	151,789	311,062	311,062		364,122	53,060	13
14	494900	412000	Salaries-Temp & Part-Time	9,788	14,728	15,606	8,699	11,301	20,000	20,000		20,000	0	14
15	494900	413010	Fica Taxes	21,755	22,793	23,610	12,350	13,011	25,361	25,361		29,420	4,059	15
16	494900	413020	Employee Medical Ins	63,180	70,040	72,731	32,891	50,754	83,645	83,645		104,994	21,349	16
17	494900	413030	Employee Life Ins	1,749	1,784	1,851	810	1,246	2,056	2,056		2,428	372	17
18	494900	413040	State Retirement & 401 K	44,734	65,180	59,477	28,774	30,164	58,938	58,938		69,057	10,119	18
19	494900	413100	Retired Employee Benefits	(313)	(406)	(651)	0	0	0	313		0	(313)	19
20	494900	425300	Vehicle Allowance	450	468	451	221	228	449	449		449	(0)	20
21	494900	462180	Accrued Comp Time Exp	(340)	(158)	192	0	0	0	0		0	0	21
22	494900	462190	Accrued Sick Leave Exp	57	666	(620)	0	0	0	0		0	0	22
23	494900	462200	Accrued Vacation Expense	(4,411)	296	2,397	0	0	0	0		0	0	23
24	494900	491640	WorkersCompPremiumCharge-ISF	8,111	8,498	8,866	4,652	4,391	9,043	9,043		10,603	1,560	24
25	TOTAL PERSONNEL SERVICES			432,545	479,239	489,925	247,670	262,884	510,554	510,867	0	601,073	90,206	25
26														26
27	OPERATIONS & MAINTENANCE													27
28	494900	421000	Books Subscr & Mmbrshp	0	0	956	625	0	625	100		900	800	28
29	494900	422000	Public Notices	8,262	9,872	13,185	1,781	10,869	12,650	12,650		12,650	0	29
30	494900	423000	Travel & Training	336	1,549	1,557	0	3,000	3,000	3,000		3,000	0	30
31	494900	424000	Office Supplies	31	62	400	107	393	500	500		600	100	31
32	494900	425000	Equip Supplies & Maint	64,217	82,693	53,359	28,079	42,321	70,400	70,400		70,400	0	32
33	494900	426000	Bldg & Grnd Suppl & Maint	1,068	588	588	588	412	1,000	1,000		1,000	0	33
34	494900	428000	Telephone Expense	2,507	2,386	2,384	957	1,643	2,600	2,600		2,600	0	34
35	494900	431040	Bank & Investment Account Fees	1,409	1,639	1,438	963	357	1,320	1,320		1,320	0	35
36	494900	431000	Profess & Tech Services	58	175	62	0		0	0		0	0	36
37	494900	431050	Credit Card Merchant Fees	4,313	4,581	4,992	3,380	1,342	4,722	4,722		5,000	278	37
38	494900	431100	Legal And Auditing Fees	635	641	682	715	0	715	715		751	36	38
39	494900	431400	Landfill Fees	216	705	305	525	0	525	500		500	0	39
40	494900	441200	Road Matl Patch/ Class C	19,863	10,477	6,469	20,335	0	20,335	20,000		20,000	0	40
41	494900	441250	Storm Drain Maintenance	70,410	127,952	71,613	67,404	107,596	175,000	175,000		175,000	0	41
42	494900	441260	Wtrway Replcment-Concrete Rpr	13,878	0	23,955	52,402	0	52,402	40,000		55,000	15,000	42
43	494900	448000	Operating Supplies	6,695	4,010	3,580	3,891	0	3,891	3,500		4,200	700	43
44	494900	451100	Insurance & Surety Bonds	6,044	7,331	7,351	8,222	0	8,222	7,350		7,350	0	44
45	494900	452300	Uncollectible Accounts	1,514	2,510	1,389	823	677	1,500	1,500		1,500	0	45
46	494900	453600	Loss-Deleted Fixed Assets	681	340	1,776	0		0	0		0	0	46
47	494900	461000	Miscellaneous Expense	136	128	90	0	200	200	200		200	0	47
48	494900	462400	Contract Equipment	74,993	74,978	74,393	17,888	57,112	75,000	75,000		75,000	0	48
49	494900	491150	Admin Services Reimbursement	116,774	124,970	103,082	51,940	51,940	103,880	103,880		107,132	3,252	49
50	TOTAL OPERATIONS & MAINTENANCE			394,041	457,587	373,607	260,624	277,862	538,486	523,937	0	544,103	20,166	50

Storm Water Budget (continued)

1	STORM WATER												1
2										Amended			2
3	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change	3
4														4
5														5
6	TOTAL OPERATING EXPENSES			826,586	936,826	863,532	508,294	540,746	1,049,040	1,034,804	0	1,145,176	110,372	6
8														8
9	EARNINGS (LOSS) FROM OPERATIONS			786,446	709,531	824,030	357,187	355,238	712,425	726,661	0	775,942	49,281	9
10														10
11	NON-OPERATING REVENUES (EXPENSES)													11
11	496020	364000	Gain on Fixed Asset Sales	0	0	1,500	2,660	0	2,660	0		0	0	11
12	496000	369000	Sundry Revenues	3,715	5,800	5,800	3,417	2,383	5,800	5,800		5,800	0	12
13	496010	361000	Interest & Investment Earnings	40,138	61,056	53,188	14,365	15,635	30,000	30,000		30,347	347	13
14	496010	361200	InvestmntUnrealized(Gain)/Loss	(21,080)	20,897	9,568	0	0	0	0		0	0	14
15	498020	387120	Impact Fees	19,662	24,263	9,521	2,148	2,852	5,000	5,000		3,000	(2,000)	15
16	498030	387130	Contr-in Aid - Storm Drains	21,048	61,228	0	0	0	0	0		0	0	16
17	494900	453100	Interest Expense	(211)	(1,858)	(1,670)	0	0	0	0		0	0	17
18	NON-OPERATING REVENUES - NET			63,272	171,386	77,906	22,590	20,870	43,460	40,800	0	39,147	(1,653)	18
19														19
20	EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS			849,718	880,917	901,936	379,777	376,108	755,885	767,461	0	815,089	47,628	20
21														21
22	STORM WATER - CAPITAL PROJECTS													22
23	494900	473106	Storm Drain Construction	189,436	467,714	497,619	204	510,000	510,204	510,000		450,000	(60,000)	23
24	494900	474600	Vehicles	125,834	63,546	120,327	241,337	0	241,337	306,000		365,000	59,000	24
25	TOTAL CAPITAL EXPENSES			315,270	531,260	617,946	241,540	510,000	751,540	816,000	0	815,000	(1,000)	25
26	*Not included in "Earnings (Loss)" when depreciation included.*													26
27														27
28	Accrual Accounting Adjustments													28
29	494900	454800	Depreciation Expense	320,544	339,475	357,645	0	0	0	N/A	N/A	N/A	N/A	29
30	494900	496000	Fixed Assets Adjustments	(366,065)	(637,477)	(605,777)	(241,337)	0	(241,337)	N/A	N/A	N/A	N/A	30
31	Total Accrual Accounting Adjustments			(45,521)	(298,003)	(248,132)	(241,337)	0	(241,337)	0	0	0	0	31
32														32
33	TOTAL STORM WATER EXPENSES			1,096,335	1,170,083	1,233,346	508,497	1,050,746	1,559,243	1,850,804	0	1,960,176	109,372	33
34														34
35	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			579,969	647,660	532,122	379,574	(133,892)	245,682	(48,539)	0	89	48,628	35
36														36
37	OPERATING TRANSFERS IN (OUT):													37
38			Use of (Addition to) Net Position						0	48,539	0	(89)		38
39	TOTAL OPERATING TRANSFERS IN (OUT)			0	0	0	0	0	0	48,539	0	(89)	(48,628)	39
40														40
41	NET EARNINGS (LOSS)			579,969	647,660	532,122	379,574	(133,892)	245,682	0	0	0	0	41

Storm Water Organizational Chart



Water Fund

Department Description

The Bountiful Water Department provides high-quality drinking water to the residents at the most economical price possible. Staff members are state certified and trained to meet and comply with the water quality standards set by State, EPA and local Health Department, and performs all the necessary sampling and reporting required. Department staff are responsible for maintaining 15 reservoirs, 14 booster stations, 9 wells and 1 Ultra Filtration water treatment plant that supply water to 178 miles of main line, 11,059 service connections and 1,639 fire hydrants. Our system also includes 260 pressure regulating valves (PRV), 4,636 valves and automated meter reading system. Staff responds during and after hours to repair main line, service line and meter leaks. We strive to replace 3.5 miles of main line a year.

Major Roles & Critical Functions

- Deliver quality water that meets the State, county and industry standards.
- Prompt response to emergency calls during and after hours.
- Water system infrastructure maintenance and repair.
- Keep treatment and pumping facilities operational and in good repair.
- Maintain communication with Bountiful City residents.

Fiscal Year Priorities

- SCADA system upgrade. Scheduled to be done June 2023.
- Calder Well rehabilitation.
- Training to keep staff certifications current and get new employees their certifications.

Operational Budget Highlights

Operating Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
369020	Income from uncoll accounts	This will stay about the same this year.	Yes	Balanced revenue sources
371110	Metered water sales	We anticipate our metered water sales will increase this year. ($150,000)	No	Balanced revenue sources
372400	Connection fees	Our connection fees will stay about the same.	No	Balanced revenue sources

Personnel Services

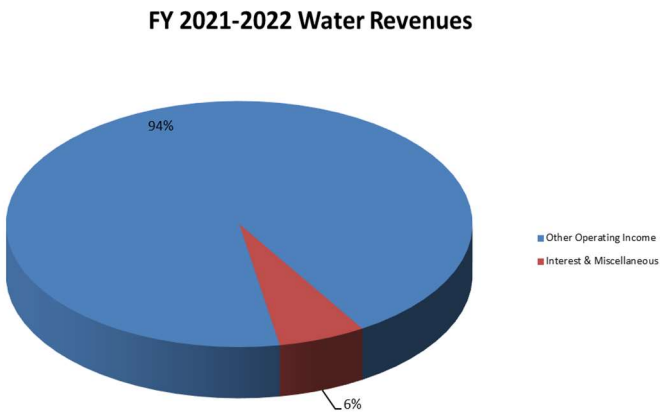
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries-Perm Employees	2% cost of living increase and eligible employees merit increases with changes in staffing from retirements	Yes	Professional well trained staff
413020	Employee Medical Insurance	Employee changes in medical insurance premiums. Increase of ($4,970)	Yes	Professional well trained staff

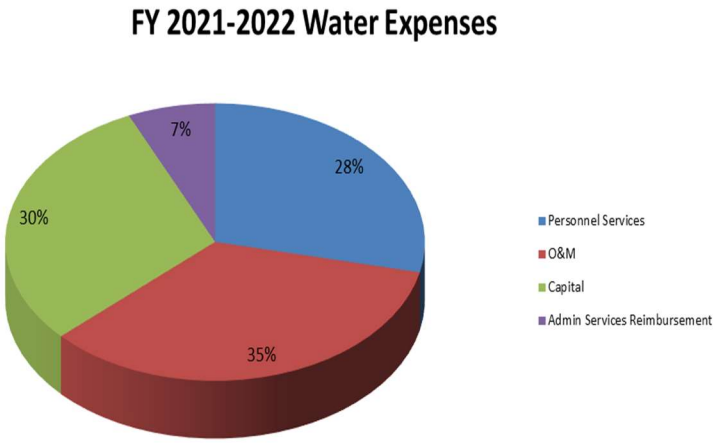
Operations and Maintenance

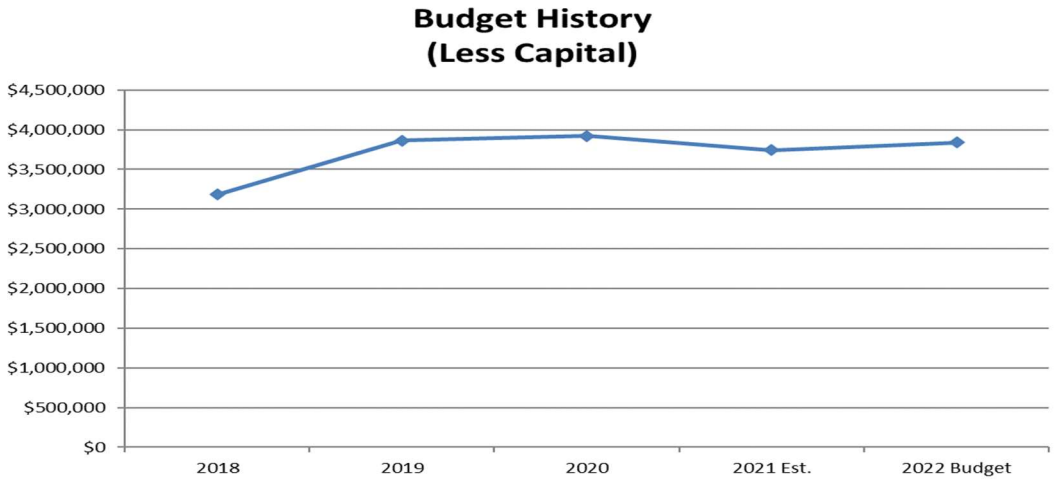
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
421000	Book Subscr & Membership	Group memberships in AWWA, RWAU and ABPA. The membership fees are going up this year. Increase of ($450)	Yes	Professional well trained staff
423000	Travel & Training	The department needs to certify new employees and maintain current Distribution and treatment certifications. Up of ($500)	Yes	Professional well trained staff
425000	Equip supplies & Maint.	Some of our equipment will need new tires. More for vehicle O&M and fuel.	Yes	Transparency
428000	Telephone & Radio Service	We need to purchase radios for our office, treatment plant and front-line trucks. ($37,820) Can be reduced next budget.	No	Active emergency preparation
429300	Computer Hardware	Two Scada system contracts this year. The older Scada will be obsolete by June 2023. Increase of ($2,870)	No	Transparency
448000	Operating Supplies	We need to replace the fluoride dosing pumps in a few of our well sites. Increase of ($4,000)	No	Stay ahead of the maintenance curve
448400	Dist System Repair & Maint.	The cost of the items that we use to repair and maintain service lines and our mains are going up in price. Increase of ($20,000)	Yes	Stay ahead of the maintenance curve

461400	Purchase of Water	We will need to purchase more water this year with the Calder Well rehabilitation. Increase ($14,800)	No	Transparency
491150	Admin Services Reimbursement	The water departments portion for administration services will go up this year. Increase of ($14,590)	Yes	Provide jobs & services

Water Budget Graphs







Water Budget

	WATER												
	Account Number	Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change	
OPERATING REVENUES													
517000	369020	Income From Uncoll Accts	1,306	1,170	773	294	400	694	1,000		1,000	0	
517000	371110	Metered Water Sales	5,587,976	5,621,449	5,717,223	2,962,052	2,687,948	5,650,000	5,650,000		5,800,000	150,000	
517010	372400	Connection Fees	28,058	23,770	18,794	13,381	20,000	33,381	60,000		60,000	0	
TOTAL OPERATING REVENUES			5,617,341	5,646,389	5,736,790	2,975,728	2,708,348	5,684,076	5,711,000	0	5,861,000	150,000	
OPERATING EXPENSES													
PERSONNEL SERVICES													
515100	411000	Salaries - Perm Employees	860,588	988,900	1,006,399	530,631	521,795	1,052,426	1,052,426		994,231	(58,195)	
515100	412000	Salaries-Temp & Part-Time	52,812	33,926	35,411	13,370	15,000	28,370	40,000		40,000	0	
515100	413010	Fica Taxes	67,039	75,493	77,529	40,034	43,537	83,571	83,571		79,119	(4,452)	
515100	413020	Employee Medical Ins	174,928	204,328	203,611	128,198	106,789	234,987	234,987		239,957	4,970	
515100	413030	Employee Life Ins	4,616	5,350	5,466	2,311	3,638	5,949	5,949		5,611	(338)	
515100	413040	State Retirement & 401 K	128,997	193,840	179,805	93,104	107,594	200,698	200,698		189,600	(11,098)	
515100	413100	Retired Employee Benefits	(1,982)	(3,177)	(4,786)	0	0	0	1,982		0	(1,982)	
515100	462180	Accrued Comp Time Exp	(681)	42	985	0	0	0	0		0	0	
515100	462190	Accrued Sick Leave Exp	2,597	3,131	1,725	0	0	0	0		0	0	
515100	462200	Accrued Vacation Expense	4,056	12,569	15,687	0	0	0	0		0	0	
515100	491640	WorkersCompPremiumCharge-ISF	17,475	19,707	20,250	10,497	10,476	20,973	20,973		19,774	(1,199)	
TOTAL PERSONNEL SERVICES			1,310,446	1,534,109	1,542,082	818,144	808,829	1,626,973	1,640,586	0	1,568,291	(72,295)	
OPERATIONS & MAINTENANCE													
515100	415000	Employee Education Reimb	1,957	3,206	1,286	0	3,000	3,000	13,100		5,600	(7,500)	
515100	421000	Books Subscr & Mmbrshp	7,806	5,746	6,825	4,134	3,116	7,250	7,250		7,700	450	
515100	422000	Public Notices	25	0	0	0	500	500	1,200		1,200	0	
515100	423000	Travel & Training	11,811	13,470	13,453	3,019	7,500	10,519	15,200		15,700	500	
515100	424000	Office Supplies	681	554	386	0	300	300	1,000		1,000	0	
515100	425000	Equip Supplies & Maint	49,417	93,094	69,740	20,621	30,000	50,621	95,000		100,000	5,000	
515100	426000	Bldg & Grnd Suppl & Maint	29,893	30,756	50,808	15,649	22,901	38,550	38,550		34,550	(4,000)	
515100	427000	Utilities	554,191	602,069	510,616	311,924	238,076	550,000	550,000		550,000	0	
515100	428000	Telephone Expense	15,069	17,763	18,612	2,929	16,671	19,600	19,600		57,420	37,820	
515100	429300	Computer Hardware	4,125	4,118	5,350	3,903	4,547	8,450	8,450		11,320	2,870	
515100	431000	Profess & Tech Services	79,998	79,854	96,738	83,173	0	83,173	67,350		67,350	0	
515100	431040	Bank & Investment Account Fees	2,069	2,221	1,868	1,214	886	2,100	2,100		2,500	400	
515100	431050	Credit Card Merchant Fees	14,297	15,198	16,730	11,630	4,370	16,000	16,000		22,300	6,300	
515100	431100	Legal And Auditing Fees	2,454	3,724	2,465	2,562	0	2,562	2,562		2,531	(31)	
515100	431400	Landfill Fees	1,182	3,395	3,045	1,505	2,495	4,000	4,000		4,000	0	
515100	448000	Operating Supplies	69,866	98,176	123,600	36,079	69,921	106,000	106,000		110,000	4,000	
515100	448400	Dist Systm Repair & Maint	187,633	319,578	355,209	105,811	114,189	220,000	220,000		240,000	20,000	
515100	448650	Meters	73,515	71,979	156,859	2,430	40,000	42,430	105,000		105,000	0	
515100	451100	Insurance & Surety Bonds	23,477	24,292	29,010	30,332	0	30,332	30,000		31,500	1,500	
515100	452300	Uncollectible Accounts	7,574	7,142	5,307	4,549	451	5,000	5,000		5,000	0	
515100	453600	Loss-Deleted Fixed Assets	64,429	22,665	77,560	0	0	0	0		0	0	
515100	461000	Miscellaneous Expense	1,122	2,283	526	872	2,228	3,100	3,100		3,100	0	

Water Budget (continued)

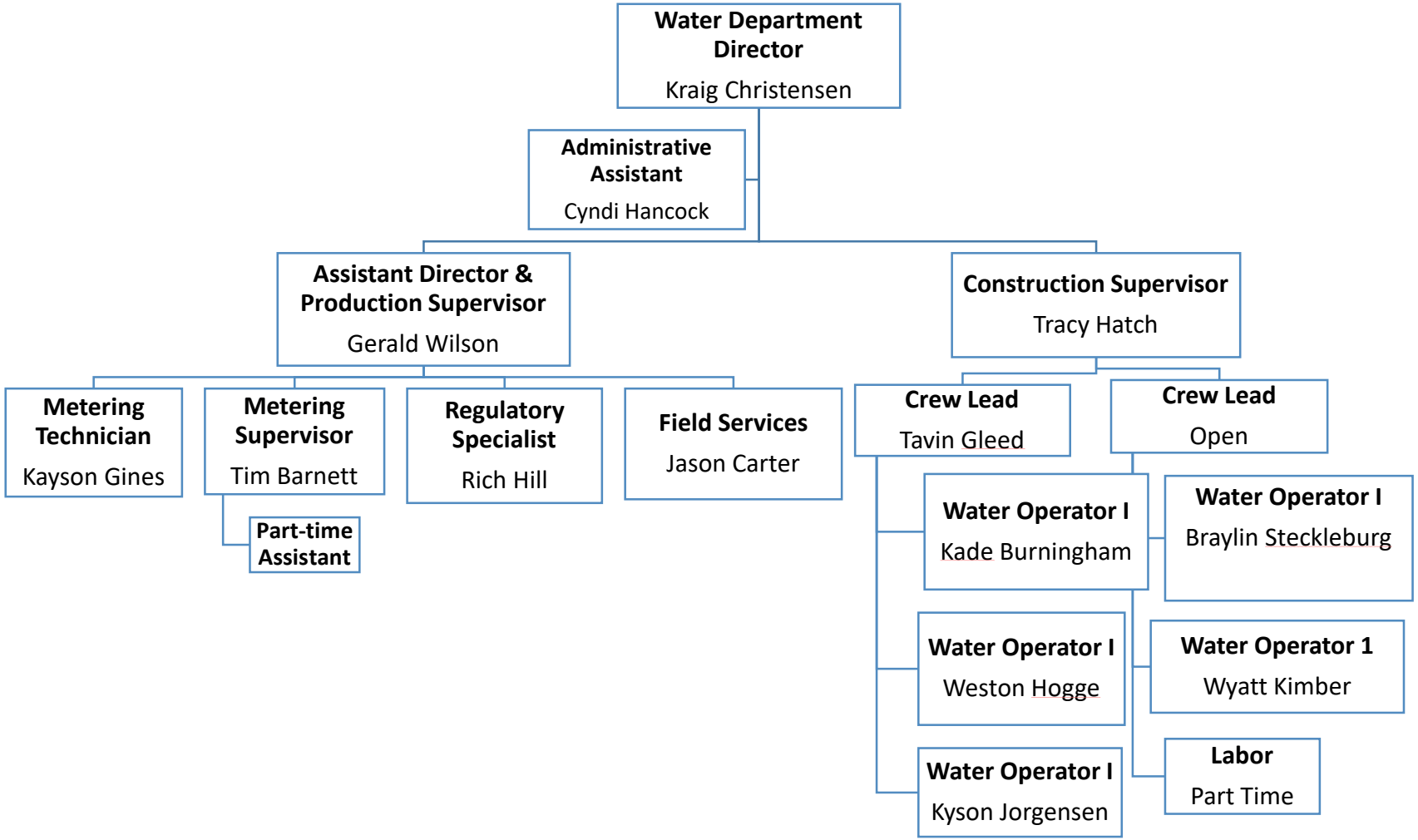
	WATER										Amended			
	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
515100	461300	Street Opening Expense		156,760	239,999	204,405	129,087	125,000	254,087	220,000		220,000	0
515100	461400	Purchase Of Water		176,790	230,968	195,605	103,600	136,400	240,000	240,000		254,800	14,800
515100	466000	Contingency		0	0	0	0	50,000	50,000	50,000		50,000	0
515100	491150	Admin Services Reimbursement		332,661	348,792	353,241	178,245	178,244	356,489	356,489		371,079	14,590
TOTAL OPERATIONS & MAINTENANCE				1,868,802	2,241,042	2,299,242	1,053,266	1,050,795	2,104,061	2,176,951	0	2,273,650	96,699
TOTAL OPERATING EXPENSES				3,179,248	3,775,151	3,841,324	1,871,410	1,859,624	3,731,034	3,817,537	0	3,841,941	24,404
EARNINGS (LOSS) FROM OPERATIONS				2,438,093	1,871,238	1,895,466	1,104,318	848,724	1,953,042	1,893,463	0	2,019,059	125,596
NON-OPERATING REVENUES (EXPENSES)													
516000	369000	Sundry Revenues		7,137	810	162	25	975	1,000	1,000		1,000	0
516000	369300	Restitution - Misc		222	0	361	0	500	500	1,000		1,000	0
516010	361000	Interest & Investment Earnings		60,585	76,794	70,619	17,863	42,137	60,000	60,000		60,000	0
516010	361200	InvestmntUnrealized(Gain)/Loss		(42,178)	21,273	11,505	0	0	0	0		0	0
516020	364000	Gain on Fixed Asset Sales		21,452	30,000	10,000	198,707	0	198,707	210,000		30,000	(180,000)
518020	387120	Impact Fees		107,181	60,007	29,408	60,667	0	60,667	55,000		60,000	5,000
515100	453110	Interest Expense-InterfundPybl		(4,440)	(86,488)	(78,667)	(11,093)	0	(11,093)	0		0	0
518030	387110	Cont Aid-Mains Ltrls Mtrs		202,425	296,153	232,724	205,539	0	205,539	200,000		225,000	25,000
NON-OPERATING REVENUES - NET				352,384	398,547	276,112	471,708	43,612	515,320	527,000	0	377,000	(150,000)
									0				
EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS				2,790,477	2,269,785	2,171,578	1,576,026	892,336	2,468,362	2,420,463	0	2,396,059	(24,404)
CAPITAL EXPENSES													
515100	471100	Land		0	0	0	0	100,000	100,000	0		0	0
515100	472100	Buildings		3,797,443	1,006,993	459,123	9,472	0	9,472	0		0	0
515100	472120	Reservoirs		945,918	155,555	0	0	190,000	190,000	200,000		0	(200,000)
515100	472130	Wells		0	63,436	0	0	0	0	300,000		300,000	0
515100	473100	Improv Other Than Bldgs		0	0	0	175	0	175	0		0	0
515100	473110	Water Mains		615,642	697,641	548,137	976,960	290,940	1,267,900	1,267,900		1,300,000	32,100
515100	474500	Machinery & Equipment		107,039	100,892	146,304	0	0	0	345,000		370,000	25,000
515100	474600	Vehicles		33,258	234,410	152,786	0	30,000	30,000	36,000		118,000	82,000
TOTAL CAPITAL EXPENSES				5,499,300	2,258,927	1,306,350	986,607	610,940	1,597,547	2,148,900	0	2,088,000	(60,900)

Not included in "Net Earnings (Loss) Before Transfers" when depreciation included

Water Budget (continued)

1	WATER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5														5
6	Accrual Accounting Adjustments													6
7	515100	454800	Depreciation Expense	915,087	1,032,832	1,178,017	0	0	0	0	N/A	N/A	N/A	7
8	515100	496000	Fixed Assets Adjustments	(5,466,246)	(2,221,951)	(1,269,691)	0	0	0	0	N/A	N/A	N/A	8
9	515100	496010	In-House Cap.Water Project Adj	(285,332)	(413,136)	(458,642)	0	(430,000)	(430,000)	(430,000)		(430,000)	N/A	9
10	Total Accrual Accounting Adjustments			(4,836,490)	(1,602,255)	(550,316)	0	(430,000)	(430,000)	(430,000)	0	(430,000)	0	10
11														11
12	TOTAL WATER EXPENSES			3,846,498	4,518,311	4,676,025	2,869,110	2,040,564	4,909,674	5,536,437	0	5,499,941	(36,496)	12
13														13
14	EARNINGS (LOSS) BEFORE TRANSFERS			2,127,667	1,613,113	1,415,544	589,419	711,396	1,300,815	701,563	0	738,059	36,496	14
15														15
16	TRANSFERS IN (OUT)													16
17	518010	381000	Trnsfr From Other Funds	0	0	0	2,468,371	0	2,468,371	0			0	17
18			Use of (Addition to) Net Position	0	0	0	0	0	0	(701,563)		(738,059)	(36,496)	18
19	TOTAL OPERATING TRANSFERS IN (OUT)			0	0	0	2,468,371	0	2,468,371	(701,563)	0	(738,059)	(36,496)	19
20														20
21	NET EARNINGS (LOSS)			2,127,667	1,613,113	1,415,544	3,057,790	711,396	3,769,186	0	0	0	0	21

Water Organizational Chart



Light & Power Fund

Department Description

Bountiful City Light & Power (BCLP) provides electrical power to approximately 17,150 total customers in Bountiful City: 15,500 residential, 1,650 commercial, and one industrial customer. BCLP's electrical system includes: six substations in the City and two at its hydroelectric projects; 42 miles of 46,000 volt transmission lines; 87 miles of 7,200 volt overhead distribution system lines; 120 miles of 7,200 volt underground distribution system lines, and 75 miles of street lights.

Throughout the year, BCLP supplies electrical power ranging from approximately 20 megawatts (MW, one million watts) to over 80 MW to its customers.

BCLP has long-term contracts to buy power from: the Colorado River Storage Project (Glenn Canyon Dam at Lake Powell); the Intermountain Power Project (Delta, Utah); and the San Juan power plant (New Mexico). It has shorter term contracts from numerous industry suppliers. And BCLP has a natural gas fired power plant (32.3 MW) in the City, and hydroelectric projects at Echo (4.5 MW) and PineView (1.8 MW) reservoirs.

Major Roles & Critical Functions

- Ensure the safety of everyone that interacts with BCLP's electrical systems, including its employees, its customers, and anyone else;
- Buy and generate electricity at economical prices while protecting itself and its customers from excessive exposure to market price increases.
- Transmit and distribute that electricity to residential, commercial, and industrial customers; and
- Provide reliable electric service by designing, building, and maintaining its electrical transmission, distribution, and street lighting systems, and by providing 24/7 dispatching and outage management.

Fiscal Year Priorities

- Add a 3-person line crew, a new service truck, a second EZ Hauler (a track-driven mini-digger derrick for back yard work), and other equipment, tools, and safety gear to increase BCLP's ability to maintain its systems.
- Upgrade feeders #575, #576, #272, and #373.
- Begin the replacement and upgrade of the 35-year-old control system at the Echo Hydro project.
- Continue to acquire sufficient additional sources of electrical power to stabilize BCLP's cost of power and improve its portfolio of 'green' and carbon-free resources of power. New projects now under contract include the Red Mesa Tapaha Solar Project (San Juan County, UT) and Steel Solar Project (Box Elder County, UT).

Operational Budget Highlights

BCLP's proposed budget for Fiscal Year 2021-2022 (FY 2022) totals $31,130,455 and includes the following significant changes from the current year:

Operating Revenues

Proposed $28,261,095, down $(81,798).

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
537000-375100	Electric Metered Sales	$125,541 for 0.5% growth	Yes	Appropriate & reasonable utility rates.
537000-375300	Air Products Income	$(234,017) for 55% load factor	Yes	Appropriate & reasonable utility rates.

Personnel Services

Proposed $5,291,294, up $581,850.

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
(all applicable)	(all applicable)	$299,662 to add 3-man crew & promote line-working foreman	Yes	Stay ahead of the maintenance curve.
(all applicable)	(all applicable)	$84,388 for 2.0% cost of living	Yes	Professional, well-trained staff.
535300-413020	Employee Medical Ins.	$74,306 for increased rates	Yes	Professional, well-trained staff.

Operations and Maintenance

Proposed $20,166,256, up $650,143.

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
535300-448611	Natural Gas	$135,571 for anticipated usage	Yes	Appropriate & reasonable utility rates.
535300-448618	Echo Hydro Major Repair	$750,000 begin controls upgrade	Yes, for next 2 years	Stay ahead of the maintenance curve.
535300-448622	Power Purch San Juan	$(254,956) plant shutdown June 2022	No	Appropriate & reasonable utility rates.
535300-448626	Power Purch UAMPS	$(156,747) offsetting nat gas use	Yes	Appropriate & reasonable utility rates.
535300-448627	Echo Hydro	$(131,957) after turbine repairs	Yes	Stay ahead of the maintenance curve.
535300-448632	Distribution	$144,606 material for new crew	Yes	Stay ahead of the maintenance curve.
535300-466000	Contingency	$84,443 for summer power pricing	Yes	Pay as you go.

Non-Operating Revenues (Expenses)

Proposed $217,825 net revenues, up $9,443,039 (with payoff of 2010 Bond).

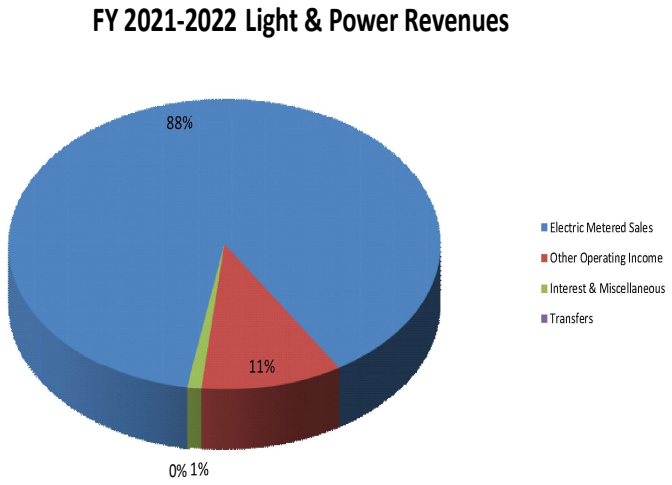
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
533000-335000	Fed. Bond Interest Subsid	$(107,433) 2010 Bond Paid Off	No	
535300-481000	Principal on Bonds	$9,350,000 2010 Bond Paid Off	No	
535300-482000	Interest on Bonds	$253,709 2010 Bond Paid Off	No	

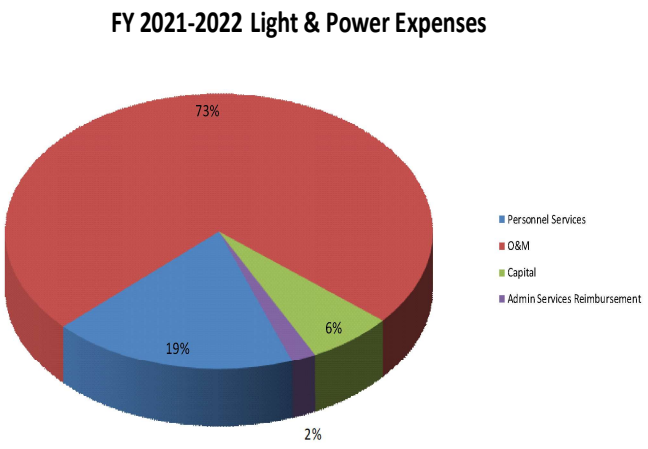
Capital Expenditures

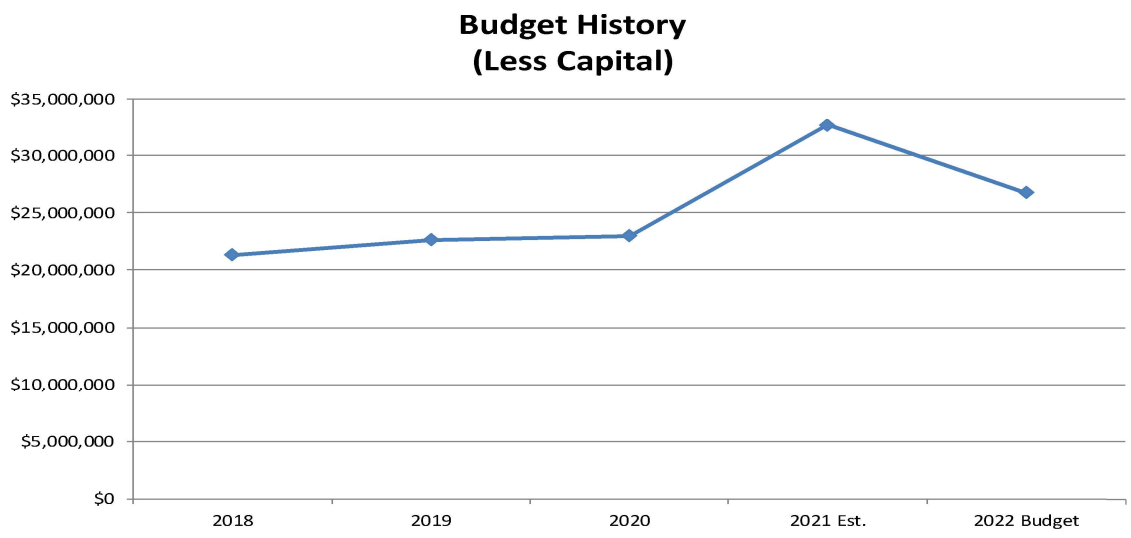
Proposed $1,848,000, down $2,472,000.

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
535300-472100	Bldg Office & Warehouse	$(900,000) temp. delay project	Yes	Long-term capital planning.
535000-474600	M&E Vehicles	$(52,000) normal fluctuation	Yes	Long-term capital planning.
535300-474790	CIP09 DistSub NW Sub	$(1,500,000) temp delay project	Yes	Long-term capital planning.
535300-474820	CIP12DistSysFeeder#575	$(100,000) continue project	Yes	Long-term capital planning.
535300-474890	CIP19DistSysFeeder#576	$140,000 begin project	Yes	Long-term capital planning.
535300-474900	CIP20DistSysPV&BatSys	$(200,000) temp. delay project	Yes	Long-term capital planning.
535300-474920	CIP22DistSysRenaissance	$70,000 continue project	Yes	Long-term capital planning.

Light & Power Budget Graphs







Light & Power Budget

1	LIGHT & POWER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATING REVENUES													5
6	537030	362000	Rental Income	50,052	54,200	62,589	66,648	0	66,648	65,052		66,744	1,692	6
7	537000	363010	Power Line Underground Repair	164	0	0	0	0	0	0		0	0	7
8	537010	372400	Connection Fees	121,316	92,265	94,835	60,342	60,342	120,684	100,000		100,000	0	8
9	538030	372410	Contrib In Aid To Construction	208,791	302,080	165,145	193,351	66,649	260,000	250,000		270,000	20,000	9
10	537000	375100	Electric Metered Sales	24,459,741	24,327,589	23,900,666	13,877,455	11,597,189	25,474,644	25,108,154		25,233,695	125,541	10
11	537000	375200	ElecMtrSale FdInTrff Residentl	7,619	20,979	30,283	21,074	(21,074)	0	0		0	0	11
12	537000	375230	ElecMtrSale NetMeter Residentl	100,546	204,369	199,192	106,269	(106,269)	0	0		0	0	12
13	537000	375240	ElecMtrSale NetMeter SmallComl	6,565	11,652	11,546	6,621	(6,621)	0	0		0	0	13
14	537000	375250	ElecMtrSale NetMeter LargeComl	4,876	8,744	9,157	4,326	(4,326)	0	0		0	0	14
15	537000	375300	Air Products Income	2,390,156	2,195,750	1,934,393	1,144,583	1,080,944	2,225,527	2,413,073		2,179,056	(234,017)	15
16	537000	376100	Street Light System Income	0	392,726	406,857	195,512	211,102	406,614	406,614		411,600	4,986	16
17	TOTAL OPERATING REVENUES			**27,349,825**	**27,610,352**	**26,814,663**	**15,676,182**	**12,877,936**	**28,554,118**	**28,342,893**	**0**	**28,261,095**	**(81,798)**	17
18														18
19	OPERATING EXPENSES							0						19
20	PERSONNEL SERVICES													20
21	535300	411140	Plant Labor	519,038	527,235	533,114	286,979	214,563	501,542	501,542		535,265	33,723	21
22	535300	411141	Echo Hydro Labor	13,006	31,328	91,935	19,396	20,195	39,591	39,591		115,305	75,714	22
23	535300	411142	PineView Hydro Labor	10,032	12,445	28,734	9,947	5,781	15,728	15,728		36,038	20,310	23
24	535300	411150	Transmission Labor	15,980	9,277	12,853	10,185	1,538	11,723	11,723		16,120	4,397	24
25	535300	411151	Hydro Transmission Labor	0	4,444	10,109	1,362	4,253	5,615	5,615		12,678	7,063	25
26	535300	411152	Distribution Labor	1,116,714	1,135,352	1,293,044	673,153	761,632	1,434,785	1,434,785		1,621,736	186,951	26
27	535300	411153	Street Light Labor	34,076	36,731	21,456	19,249	27,169	46,418	46,418		26,910	(19,508)	27
28	535300	411154	Security Lighting Labor	3,922	614	149	0	776	776	776		187	(589)	28
29	535300	411155	Vehicle Labor	0	0	0	47	(47)	0	0		0	0	29
30	535300	411156	Special Equipment Labor	0	102	0	0	129	129	129		0	(129)	30
31	535300	411157	PCB Disposal Labor	0	0	0	0	0	0	0		1	1	31
32	535300	411158	Substation Labor	138,913	146,981	176,286	93,740	92,005	185,745	185,745		221,097	35,352	32
33	535300	411159	SCADA Labor	15,295	10,959	5,664	1,906	11,944	13,850	13,850		7,104	(6,746)	33
34	535300	411160	Communication Equipment Labor	1,283	887	55	0	1,120	1,120	1,120		70	(1,050)	34
35	535300	411161	Traffic Signal Labor	6,840	3,367	7,315	5,115	(860)	4,255	4,255		9,174	4,919	35
36	535300	411165	Meter Reading Labor	27,249	30,918	30,746	18,404	5,976	24,380	24,380		25,366	986	36
37	535300	411166	Administrative Labor	489,368	503,613	516,916	267,468	262,074	529,542	529,542		557,305	27,763	37
38	535300	411167	Engineering Labor	203,338	202,001	215,145	112,480	116,340	228,820	228,820		249,665	20,845	38
39	535300	411169	Power Commission Allowance	5,057	5,125	4,586	2,571	6,926	9,497	9,497		9,497	0	39
40	535300	413010	Fica Taxes	203,553	209,343	216,498	111,412	125,276	236,688	236,688		266,843	30,155	40
41	535300	413020	Employee Medical Ins	538,091	619,612	652,957	279,539	416,275	695,814	695,814		770,120	74,306	41
42	535300	413030	Employee Life Ins	14,964	15,578	15,986	7,176	10,419	17,595	17,595		19,953	2,358	42
43	535300	413040	State Retirement & 401 K	402,767	530,131	496,882	281,386	287,588	568,974	568,973		643,052	74,079	43
44	535300	413060	Unemployment Reimb	13,635	0	0	0	0	0	0		0	0	44
45	535300	413100	Retired Employee Benefits	(5,004)	(6,751)	(10,701)	0	5,004	5,004	5,004		0	(5,004)	45
46	535300	462180	Accrued Comp Time Exp	6,103	(1,711)	595	0	(2,162)	(2,162)	(2,162)		746	2,908	46
47	535300	462190	Accrued Sick Leave Exp	1,547	5,472	315	0	6,915	6,915	6,915		395	(6,520)	47
48	535300	462200	Accrued Vacation Expense	7,482	28,246	34,677	0	35,695	35,695	35,695		43,492	7,797	48
49	535300	491640	WorkersCompPremiumCharge-ISF	82,497	85,245	88,111	45,632	45,774	91,406	91,406		103,175	11,769	49
50	TOTAL PERSONNEL SERVICES			3,865,743	4,146,543	4,443,426	2,247,146	2,462,298	4,709,444	4,709,444	0	5,291,295	581,851	50

Light & Power Budget (continued)

1	LIGHT & POWER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATIONS & MAINTENANCE													5
6	535300	415000	Employee Education Benefits	0	0	0	0	0	0	0		2,500	2,500	6
7	535300	421000	Books Subscr & Mmbrshp	18,231	15,703	18,330	16,380	3,295	19,675	19,675		20,325	650	7
8	535300	422000	Public Notices	9,679	4,992	137	750	750	1,500	14,950		14,950	0	8
9	535300	423000	Travel & Training	38,149	55,069	25,214	1,265	20,000	21,265	65,000		69,830	4,830	9
10	535300	423001	Education Benefit	5,874	10,414	13,860	10,928	900	11,828	20,599		21,256	657	10
15	535300	423002	Travel Board Members	17,205	15,264	7,841	0	0	0	22,000		22,000	0	15
17	535300	424000	Office Supplies	0	493	45	0	0	0	0		0	0	17
18	535300	424001	Drafting	105	2,061	1,035	936	1,564	2,500	2,500		2,500	0	18
19	535300	424002	Office & Warehouse	56,392	56,249	78,043	36,656	41,939	78,595	78,595		78,108	(487)	19
20	535300	429300	Computer	39,439	41,057	112,614	71,972	132,588	204,560	204,560		205,245	685	20
21	535300	431000	Profess & Tech Services	34,251	26,777	19,873	1,995	6,467	8,462	8,462		8,827	365	21
22	535300	431001	Blue Stake & Location	3,101	10,800	3,720	1,671	1,671	3,342	10,000		10,000	0	22
23	535300	431040	Bank & Investment Account Fees	18,088	17,020	14,776	7,450	7,450	14,900	18,000		18,000	0	23
23	535300	431050	Credit Card Merchant Fees	88,785	89,318	91,206	50,711	50,711	101,422	100,000		100,000	0	23
24	535300	431100	Legal And Auditing Fees	13,700	13,806	14,460	14,333	0	14,333	14,333		17,124	2,791	24
25	535300	431400	Landfill Fees	1,109	1,365	1,385	530	530	1,060	1,500		1,500	0	25
25	535300	445200	Uniforms & Safety Equip	0	0	0	17	(17)	0	0		0	0	25
26	535300	445201	Safety Equipment	27,658	50,848	40,269	11,488	27,482	38,970	58,970		66,950	7,980	26
27	535300	445202	Uniforms	23,255	40,588	40,405	14,821	38,179	53,000	53,000		67,930	14,930	27
32	535300	448611	Natural Gas	957,672	1,031,699	856,976	592,547	180,531	773,078	733,741		869,312	135,571	32
33	535300	448613	Power Plant Operating Costs	122,520	120,565	93,790	82,166	82,166	164,332	183,809		184,712	903	33
34	535300	448614	Power Plant Equipment Repairs	35,297	283,305	61,855	32,322	89,322	121,644	542,104		555,850	13,746	34
35	535300	448615	Power Plant Building Repairs	1,795	0	0	0	0	0	0		0	0	35
36	535300	448618	Echo Hydro Major Repairs	0	0	1,191,107	34,411	0	34,411	0		750,000	750,000	36
37	535300	448620	Power Purch CRSP	3,531,615	3,544,184	3,561,759	1,394,684	2,417,988	3,812,672	3,525,669		3,493,095	(32,574)	37
38	535300	448621	Power Purch IPP	16,910	15,349	17,235	7,425	11,873	19,298	17,040		18,000	960	38
39	535300	448622	Power Purch San Juan	2,052,193	1,644,943	1,639,859	658,158	1,346,862	2,005,020	2,120,939		1,865,983	(254,956)	39
40	535300	448626	Power Purch UAMPS (Pool etc)	6,456,231	6,550,692	5,945,853	3,308,308	3,846,410	7,154,718	7,016,536		6,859,789	(156,747)	40
41	535300	448627	Echo Hydro Operating Costs	154,438	309,496	304,449	175,929	191,320	367,249	567,249		435,292	(131,957)	41
42	535300	448628	Pineview Hydro Operating Costs	125,226	110,831	120,230	54,181	148,228	202,409	202,409		196,227	(6,182)	42
43	535300	448629	Pineview Hydro Major Repairs	0	0	58,939	42,340	0	42,340	0		0	0	43
44	535300	448630	Transmission	27,287	26,552	3,841	3,543	0	3,543	25,000		25,000	0	44
45	535300	448631	Hydro Transmission	18,115	23,390	97,780	19,998	0	19,998	60,592		62,113	1,521	45
46	535300	448632	Distribution	932,164	1,165,559	998,987	635,995	635,995	1,271,990	1,185,634		1,330,240	144,606	46
47	535300	448633	Street Light	52,692	477,838	524,192	68,174	264,331	332,505	332,505		324,000	(8,505)	47
48	535300	448634	Security Lighting	3,380	2,143	850	0	0	0	1,000		1,000	0	48

Light & Power Budget (continued)

1	LIGHT & POWER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	535300	448635	Vehicles	62,725	80,635	82,641	57,000	38,000	95,000	95,000		104,300	9,300	5
6	535300	448636	Special Equipment	41,119	74,737	25,407	36,683	36,683	73,366	101,550		74,350	(27,200)	6
7	535300	448637	Transformers	192,303	191,949	178,657	89,218	109,218	198,436	220,000		220,000	0	7
8	535300	448638	PCB Disposal	3,402	6,518	3,502	767	5,000	5,767	7,500		7,500	0	8
9	535300	448639	Substation	195,555	131,512	126,583	40,210	159,800	200,010	345,838		377,627	31,789	9
10	535300	448640	SCADA	13,710	13,776	14,744	1,042	28,000	29,042	31,000		29,000	(2,000)	10
11	535300	448641	Communication Equipment	37,357	122,202	43,066	15,063	35,087	50,150	50,150		55,850	5,700	11
12	535300	448642	Traffic Signal	32	185	21	36	0	36	0		0	0	12
13	535300	448643	Easements	578	3,550	0	0	0	0	1,000		1,000	0	13
14	535300	448650	Meters	68,391	70,583	95,075	52,832	82,832	135,664	154,335		176,490	22,155	14
15	535300	448700	Power Purch FdInTrff Residentl	2,697	6,965	11,162	6,951	(6,951)	0	0		0	0	15
16	535300	448730	Power Purch NetMeter Residentl	46,172	87,418	91,852	35,305	(35,305)	0	0		0	0	16
17	535300	448740	Power Purch NetMeter SmallComl	873	1,624	1,913	640	(640)	0	0		0	0	17
18	535300	448750	Power Purch NetMeter LargeComl	19	55	37	14	(14)	0	0		0	0	18
19	535300	451100	Insurance & Surety Bonds	137,078	144,189	136,026	149,293	0	149,293	142,828		156,758	13,930	19
20	535300	461000	Miscellaneous Expense	9,634	13,230	26,737	3,073	17,927	21,000	21,000		21,000	0	20
21	535300	466000	Contingency	0	0	0	0	0	0	631,032		715,475	84,443	21
22	535300	491150	Admin Services Reimbursement	449,105	473,265	492,714	254,255	257,771	512,026	508,509		529,248	20,739	22
23	TOTAL OPERATIONS & MAINTENANCE			16,143,306	17,180,762	17,291,053	8,094,468	10,275,943	18,370,412	19,516,113	0	20,166,256	650,143	23
24														24
25	**TOTAL OPERATING EXPENSES**			**20,009,049**	**21,327,305**	**21,734,479**	**10,341,614**	**12,738,241**	**23,079,855**	**24,225,557**	**0**	**25,457,551**	**1,231,994**	25
26														26
27	EARNINGS (LOSS) FROM OPERATIONS			7,340,775	6,283,048	5,080,183	5,334,568	139,695	5,474,262	4,117,336	0	2,803,544	(1,313,792)	27
28														28
30	NON-OPERATING REVENUES (EXPENSES)													30
32	533000	335000	Federal Bnd Intrst Subsdy	238,059	231,235	218,635	(35,811)	107,433	71,622	107,433		0	(107,433)	32
33	536000	363015	Sales Tax Vendor Discount	13,233	13,475	13,483	8,715	8,715	17,430	12,000		13,000	1,000	33
34	536000	369000	Sundry Revenues	92,689	109,776	56,264	23,649	48,758	72,407	100,811		100,311	(500)	34
35	536010	361000	Interest & Investment Earnings	381,017	491,332	441,085	112,121	66,000	178,121	141,199		180,314	39,115	35
36	536010	361010	Interest Inc Rate Stabilize	115,183	134,275	117,288	0	0	0	86,094		0	(86,094)	36
37	536010	361012	Interest Inc UAMPS	6,753	10,162	7,495	1,316	1,860	3,176	5,000		7,500	2,500	37
38	536010	361014	Interest Inc 2010 Bond	9,007	15,421	13,278	2,511	0	2,511	2,083		0	(2,083)	38
39	536010	361200	InvestmntUnrealized(Gain)/Loss	(216,953)	196,130	86,787	0	0	0	0		0	0	39
40	536020	364000	Gain on Fixed Asset Sales	93,606	67,513	6,881	0	0	0	15,000		0	(15,000)	40
41	537000	369020	Income From Uncoll Accts	9,407	8,426	5,569	2,120	2,120	4,240	6,000		6,000	0	41
42	535300	452300	Uncollectible Accounts	(52,264)	(64,259)	(40,295)	(26,566)	(26,566)	(53,132)	(80,000)		(80,000)	0	42
43	535300	453101	Interest Exp Customer Deposits	(13,550)	(21,783)	(17,770)	(2,546)	(2,546)	(5,092)	(13,875)		(9,300)	4,575	43
44	535300	453600	Loss-Deleted Fixed Assets	0	(95,658)	0	0	0	0	0		0	0	44
45	535300	481000	Prinicpal on Bonds	(675,000)	(690,000)	(705,000)	(9,350,000)	0	(9,350,000)	(9,350,000)		0	9,350,000	45
46	535300	482000	Interest on Bonds	(570,799)	(544,868)	(516,888)	(179,754)	0	(179,754)	(253,709)		0	253,709	46
47	535300	483500	Arbitrage Compliance Fees	0	0	0	(1,750)	0	(1,750)	0		0	0	47
47	535300	484000	Paying Agents Fees	(3,000)	(3,200)	(3,200)	0	0	0	(3,250)		0	3,250	47
48	NON-OPERATING REVENUES - NET			(572,612)	(142,023)	(316,388)	(9,445,995)	205,774	(9,240,221)	(9,225,214)	0	217,825	9,443,039	48
49														49
50	EARNINGS (LOSS) BEFORE CAPITAL AND TRANSFERS			6,768,163	6,141,025	4,763,796	(4,111,427)	345,468	(3,765,959)	(5,107,878)	0	3,021,369	8,129,247	50

Light & Power Budget (continued)

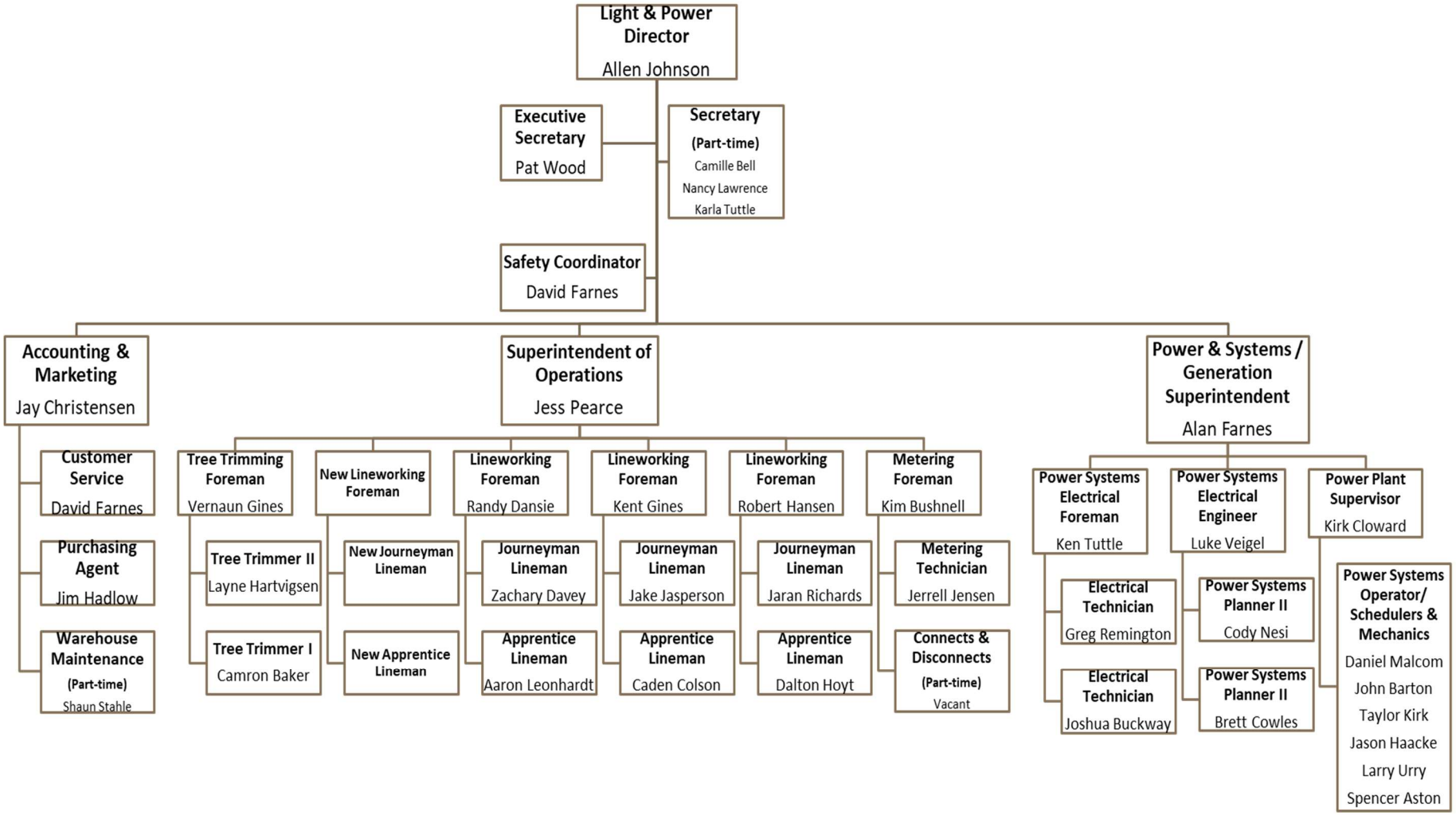
1	LIGHT & POWER													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	CAPITAL EXPENSES													5
6	535300	471100	Land	519,065	0	0	0	0	0	0		0	0	6
7	535300	472100	Buildings	54,141	0	11,594	303	30,000	30,303	1,100,000		200,000	(900,000)	7
8	535300	473135	Dist System	0	0	0	0	0	0	200,000		200,000	0	8
9	535300	473140	Dist Street Lights	0	0	19,823	3,331	12,000	15,331	30,000		60,000	30,000	9
12	535300	474600	Vehicles	332,824	223,972	211,813	255,430	196,000	451,430	450,000		398,000	(52,000)	12
13	535300	474710	CIP 01 138KV Trans Substation	3,731,060	1,587,391	0	0	0	0	0		0	0	13
14	535300	474715	CIP 01 138KVTransSubstationLbr	118,378	96,993	3,338	0	0	0	0		0	0	14
15	535300	474735	CIP 03 M&E??? Hydro Labor	0	0	0	521	0	521	0		0	0	15
15	535300	474740	CIP 04 Trans Sys Ph7 NWSub-Rec	608,055	0	0	0	0	0	0		0	0	15
16	535300	474745	CIP 04 TransSysPh7NWSub-RecLbr	5,532	0	0	0	0	0	0		0	0	16
19	535300	474790	CIP 09 Dist Sub NW Substation	0	0	15,803	0	0	0	1,500,000		0	(1,500,000)	19
20	535300	474810	CIP 11 Dist Sys Cottages Main	15,418	0	0	31,015	10,000	41,015	0		0	0	20
21	535300	474815	CIP 11 Dist SysCottagesMainLbr	0	20,350	0	9,110	0	9,110	0		0	0	21
22	535300	474820	CIP 12 Dist Sys Feeder #575	286,303	299,653	153,315	292,128	90,000	382,128	550,000		450,000	(100,000)	22
23	535300	474825	CIP 12 Dist Sys Feeder#575 Lbr	58,803	24,915	0	1,694	0	1,694	0		0	0	23
24	535300	474830	CIP 13 Dist Sys Feeder #272	2,031	1,484	0	24,021	245,000	269,021	200,000		200,000	0	24
25	535300	474835	CIP 13 Dist Sys Feeder #272Lbr	0	0	0	1,653	0	1,653	0		0	0	25
26	535300	474840	CIP 14 Dist Sys Stone Creek	9,916	88,519	13,075	2,007	40,000	42,007	50,000		50,000	0	26
27	535300	474845	CIP 14 Dist Sys StoneCreek Lbr	2,570	24,464	4,485	0	0	0	0		0	0	27
28	535300	474850	CIP 15 Dist Sys Feeder #373	0	111,928	5,657	0	0	0	40,000		80,000	40,000	28
29	535300	474855	CIP 15 Dist Sys Feeder #373Lbr	0	4,048	687	0	0	0	0		0	0	29
30	535300	474860	CIP 16 Dist Sys 400 N Pump	0	13,907	1,774	14,498	0	14,498	0		0	0	30
32	535300	474865	CIP 16 Dist Sys 400 N Pump Lbr	0	2,760	0	706	0	706	0		0	0	32
33	535300	474870	CIP 17 Dist SysFeeder#673-#271	10,366	223,268	161,692	0	0	0	0		0	0	33
34	535300	474875	CIP 17 DistSysFeeder#673-#271L	0	21,970	6,523	0	0	0	0		0	0	34
35	535300	474880	CIP 18 Dist Sys Holbrook Pump	0	0	10,892	0	0	0	0		0	0	35
36	535300	474885	CIP 18 Dist Sys Holbrook PumpL	0	127	607	0	0	0	0		0	0	36
37	535300	474890	CIP 19 Dist Feeder #576	0	0	0	0	0	0	0		140,000	140,000	37
38	535300	474895	CIP 19 Dist Feeder #576 Labor	0	0	0	0	0	0	0		0	0	38
39	535300	474900	CIP 20 Dist Sys PV & Bat Sys	0	33,067	0	0	0	0	200,000		0	(200,000)	39
40	535300	474905	CIP 20 Dist Sys PV & Bat Sys L	0	10,874	0	0	0	0	0		0	0	40
41	535300	474910	CIP 21 Dist Sys Street Lights	0	33,143	0	0	0	0	0		0	0	41
42	535300	474915	CIP 21 Dist Sys StreetLightLbr	0	4,259	5,893	1,126	0	1,126	0		0	0	42
43	535300	474920	CIP 22 Dist Sys Renaissance	0	0	0	24,991	0	24,991	0		70,000	70,000	43
44	535300	474925	CIP 22 Dist Sys RenaissanceLbr	0	0	0	1,380	0	1,380	0		0	0	44
45	535300	474930	CIP 23 Dist Sys 500 S Orchard	0	0	0	15,509	0	15,509	0		0	0	45
46	535300	474935	CIP 23 Dist Sys 500 S OrchardL	0	0	0	5,627	0	5,627	0		0	0	46
47	535300	474940	CIP 24 Dist Sys Town Square	0	0	468,550	0	0	0	0		0	0	47
48	535300	474945	CIP 24 Dist Sys Town Square Lb	0	5,351	0	0	0	0	0		0	0	48
49	TOTAL CAPITAL EXPENSES			**5,754,463**	**2,832,444**	**1,095,521**	**685,049**	**623,000**	**1,308,049**	**4,320,000**	**0**	**1,848,000**	(2,472,000)	49

Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.

Light & Power Budget (continued)

1	LIGHT & POWER												1
2										Amended			2
3	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change	3
4														4
5	Accrual Accounting Adjustments													5
6	535300	454800	Depreciation Expense	2,307,809	2,406,715	2,540,165	0	0	0	0	N/A	N/A	N/A	6
7	535300	454900	Amortization Expense	1,212,235	1,296,107	1,296,107	0	1,212,235	1,212,235	1,212,235		1,212,235		7
7	535300	496000	Fixed Assets Adjustments	(5,733,752)	(2,844,427)	(1,035,634)	(255,430)	0	(255,430)	0	N/A	N/A	N/A	7
8	535300	496100	Bond Principal Pmt Adjustment	(675,000)	(690,000)	(705,000)	(9,350,000)	0	(9,350,000)	0	N/A	N/A	N/A	8
9	Total Accrual Accounting Adjustments			(2,888,709)	168,395	2,095,638	(9,605,430)	1,212,235	(8,393,195)	1,212,235	0	1,212,235	0	9
10														10
11	TOTAL POWER EXPENSES			24,189,415	25,747,911	26,208,791	10,981,848	14,602,588	25,582,687	39,458,626	0	28,607,086	(10,851,540)	11
12														12
13	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			3,902,409	3,140,186	1,572,637	4,808,954	(1,489,767)	3,319,188	(10,640,113)	0	(38,866)	10,601,247	13
14														14
15	OPERATING TRANSFERS IN (OUT)													15
16	535300	492000	Transfer To General Fund	(2,452,437)	(2,448,615)	(2,415,084)	(1,441,756)	(1,159,719)	(2,601,475)	(2,752,122)		(2,562,235)	189,887	16
17			Use of (Addition to) Net Position					9,842,235	9,842,235	13,392,235		2,601,101	(10,791,134)	17
18	TOTAL OPERATING TRANSFERS IN (OUT)			(2,452,437)	(2,448,615)	(2,415,084)	(1,441,756)	8,682,516	7,240,760	10,640,113	0	38,866	(10,601,247)	18
19														19
20	NET EARNINGS (LOSS)			1,449,972	691,571	(842,447)	3,367,198	7,192,749	10,559,948	0	0	0	0	20

Light & Power Organizational Chart



Golf Fund

Department Description

The Bountiful Ridge Golf Course is a championship 18-hole golf course located on the east bench of Bountiful Utah. Amenities include a full-service pro shop, on-site food and beverage concessionaire and catering services, along with multiple practice facilities. The staff at Bountiful Ridge provides a high level of golf programs, tournaments, and golf facilities at a reasonable rate to Bountiful citizens and others. Bountiful Ridge Golf Course has consistently been known for strong customer service and programs, along with excellent course conditions and facilities. This, along with a loyal following of core golfers, has allowed Bountiful Ridge to maintain the status of being one of the top public courses in Utah and a "Best Value Facility" nationally.

Major Roles & Critical Functions

- Manage day to day operations of the golf course including daily play, programs, tournaments, golf cart maintenance and accounting.
- Provide excellent golf course conditions through consistent sustainable turf and plant maintenance practices
- Provide a wide variety of golf activities and programs including club, charity, and state level tournaments and events. Other programs and associations include men's, women's, juniors, seniors, couples, along with a broad-based lesson/player development program.
- Hire, train, and manage staff to provide a high level of customer service, product knowledge, along with a safe and healthy work environment. Work directly with Parks Director to align with goals and vision of Bountiful City.
- Coordinate with and Assist Pro-Shop with tournaments, programs, and men's and women's leagues

Fiscal Year Priorities

- Renovation of the restaurant area of the clubhouse.
- Refresh/Improve Golf Course Website.
- Emphasize staff development through regular training.
- Rebuild and Renovate #2 and #14 Tees.
- Improve and renovate practice area.

Operational Revenue Highlights

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
347100	Admission and Green Fees	Increase of $115,000 for projected higher number of rounds played	Yes	World Class Golf Facility
362300	Rent of Golf Carts	Increase of $40,000 for projected higher number of cart rentals in association with more rounds played	**Yes**	World Class Golf Facility
362320	Pro-shop Equip. Rentals	Decrease of $3000 due to fewer rentals of pull carts and golf clubs	Yes	World Class Golf Facility
362400	Lease of Restaurant	Projected decrease of $5,000 due to new Concessionaire agreement	Yes	World Class Golf Facility
347450	Pro-shop Sales	Projected increase of $14,000 due to more merchandise purchased in association with more rounds played	Yes	World Class Golf Facility

Operational Budget Highlights

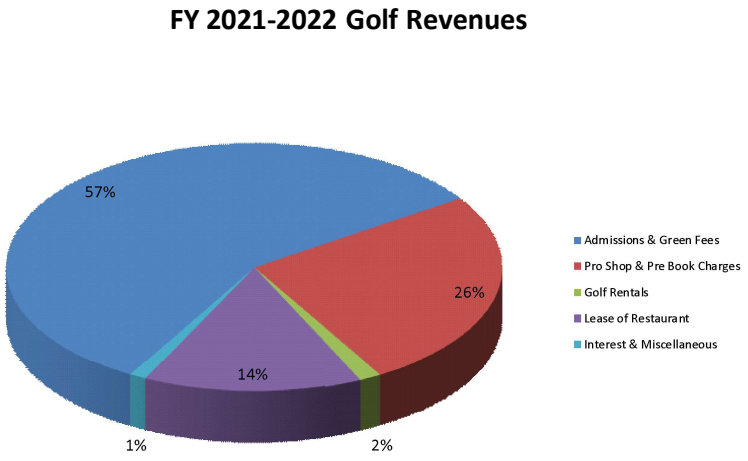
Personnel Services

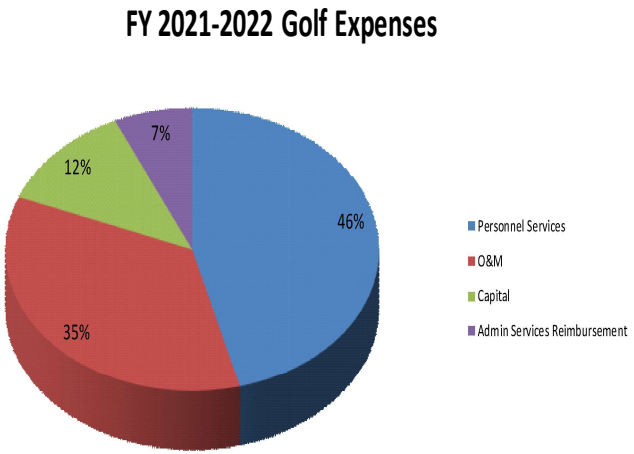
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries-Perm Employees	Merit increases for eligible employees along with a 2% cost of living increase	Yes	Professional, well-trained staff
412200	Temp Employees Pro Shop	Merit increases for eligible employees along with meeting the needs of more staff due to Covid 19 guidelines	**Yes**	Professional, well-trained staff/customer relations
413020	Employee Medical Insurance	Adjustments in medical insurance premiums	Yes	Professional, well-trained staff

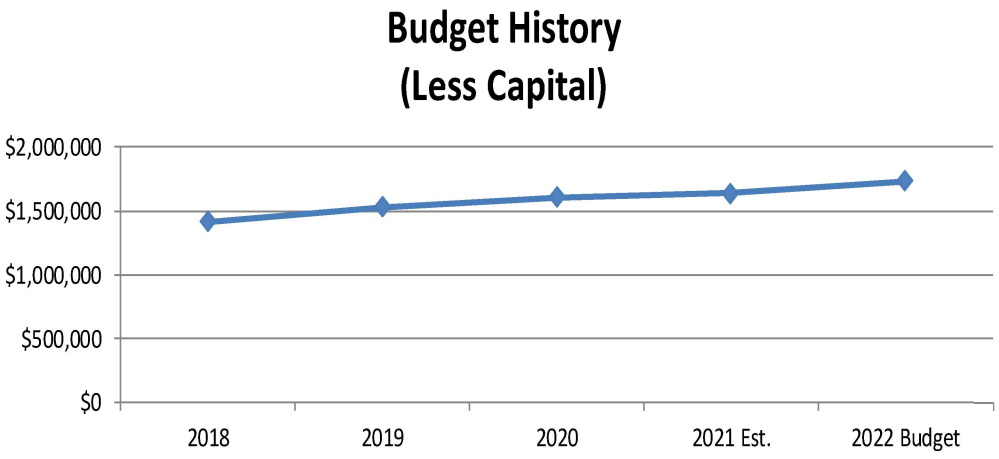
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
431050	Credit card merchant fees	To meet the needs of increased credit card payments due to requirement of pre-paid fees and majority of payments being paid online.	Yes	World Class Golf Facility
491150	Admin services reimbursement	Increase due to annual increase of Admin services reimbursement	Yes	Pay as you go

Golf Budget Graphs







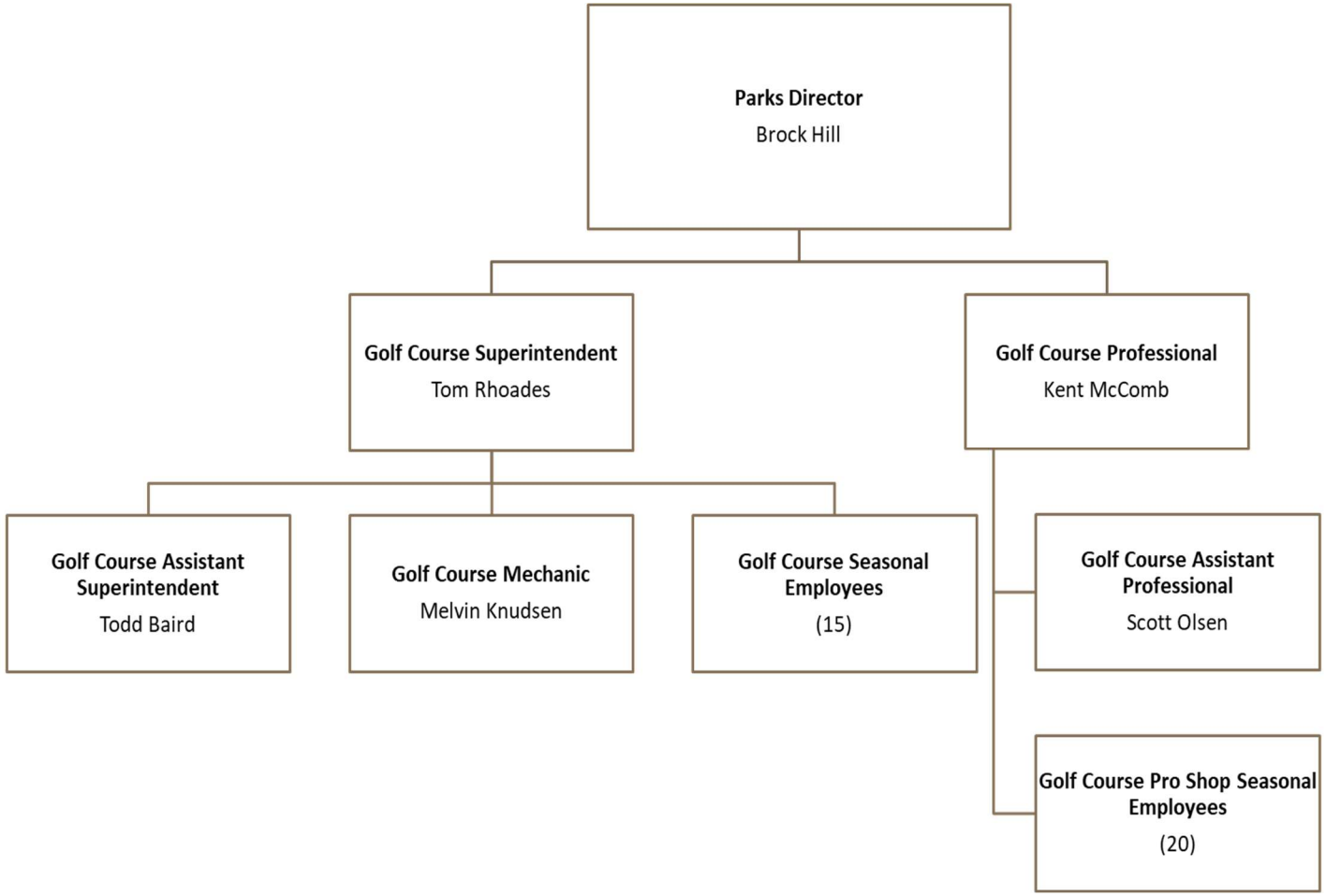
Golf Budget

1	GOLF COURSE													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATING REVENUES													5
6	557020	347100	Admissions & Green Fees	782,895	642,972	915,097	568,577	420,000	988,577	825,000		940,000	115,000	6
7	557020	347455	Prebook Admin Charges	3,727	0	0	0	0	0	0		0	0	7
8	557030	362300	Rent Of Golf Carts	320,839	264,626	390,779	265,196	180,000	445,196	385,000		425,000	40,000	8
9	557030	362320	Pro Shop Equipment Rentals	6,956	5,955	3,389	1,980	1,500	3,480	6,500		3,500	(3,000)	9
10	557030	362400	Lease Of Restaurant	25,693	25,000	12,214	0	12,500	12,500	25,000		20,000	(5,000)	10
11	557040	347450	Pro Shop Sales	224,760	210,867	206,709	189,120	53,000	242,120	220,000	246,000	234,000	14,000	11
12	TOTAL OPERATING REVENUES			1,364,871	1,149,420	1,528,188	1,024,872	667,000	1,691,872	1,461,500	246,000	1,622,500	161,000	12
13														13
14	OPERATING EXPENSES													14
15	PERSONNEL SERVICES													15
16	555500	411000	Salaries - Perm Employees	359,891	371,540	388,466	205,197	194,196	399,393	402,393		433,994	31,601	16
17	555500	412100	Temp Employees - Grounds	116,164	113,985	120,091	55,619	60,000	115,619	121,000		121,000	0	17
18	555500	412200	Temp Employees - Pro Shop	90,014	86,181	99,945	52,998	50,500	103,498	97,000		104,000	7,000	18
19	555500	413010	Fica Taxes	42,680	43,436	47,044	23,994	22,575	46,569	47,460		50,413	2,953	19
20	555500	413020	Employee Medical Ins	60,872	68,086	79,043	37,490	38,560	76,050	96,884		98,987	2,103	20
21	555500	413030	Employee Life Ins	1,936	1,942	2,103	956	1,020	1,976	2,298		2,412	114	21
22	555500	413040	State Retirement & 401 K	46,954	76,441	68,587	35,102	36,398	71,500	76,544		82,499	5,955	22
23	555500	413100	Retired Employee Benefits	(782)	(1,014)	(1,628)	0	0	0	782		0	(782)	23
24	555500	462180	Accrued Comp Time Exp	(19)	345	895	0	0	0	0		0	0	24
25	555500	462190	Accrued Sick Leave Exp	545	890	599	0	0	0	0		0	0	25
26	555500	462200	Accrued Vacation Expense	7,107	403	4,271	0	0	0	0		0	0	26
27	555500	491640	WorkersCompPremiumCharge-ISF	11,352	11,562	12,517	6,332	6,322	12,654	12,408		13,180	772	27
28	TOTAL PERSONNEL SERVICES			736,714	773,798	821,934	417,689	409,571	827,260	856,769	0	906,485	49,716	28
29														29
30	OPERATIONS & MAINTENANCE													30
31	555500	421000	Books Subscr & Mmbrshp	1,793	1,222	1,592	150	2,200	2,350	2,500		2,500	0	31
32	555500	422000	Public Notices	2,145	3,046	71	0	0	0	2,700		2,700	0	32
33	555500	422100	Advertising & Marketing	0	0	2,888	3,281	6,400	9,681	10,000		10,000	0	33
34	555500	423000	Travel & Training	2,976	3,739	1,989	0	3,325	3,325	3,500		3,500	0	34
35	555500	424000	Office Supplies	1,910	1,210	478	768	1,550	2,318	2,500		2,500	0	35
36	555500	425000	Equip Supplies & Maint	52,489	54,163	50,483	105,275	24,000	129,275	134,500		134,500	0	36
37	555500	425100	Special Equip Maintenance	61,071	55,565	51,176	46,992	8,500	55,492	56,000		56,000	0	37
38	555500	426000	Bldg & Grnd Suppl & Maint	109,049	103,465	103,908	61,977	32,000	93,977	96,000		96,000	0	38
39	555500	426020	Clubhouse Building Maintenance	0	0	42,828	891	6,000	6,891	10,000		10,000	0	39
40	555500	426100	Special Projects	25,646	99,690	28,445	11,110	24,000	35,110	41,000		41,000	0	40
41	555500	427000	Utilities	86,365	102,369	134,336	43,744	44,000	87,744	88,000		88,000	0	41
42	555500	428000	Telephone Expense	5,092	5,221	6,133	2,787	2,600	5,387	5,300		5,300	0	42
43	555500	429300	Computer Hardware	1,190	1,190	1,606	1,459	0	1,459	1,190		1,190	0	43
44	555500	431000	Profess & Tech Services	7,316	7,356	7,260	7,200	7,200	14,400	7,200		7,200	0	44
45	555500	431040	Bank & Investment Account Fees	1,729	2,024	1,297	2,065	0	2,065	1,500		2,100	600	45
46	555500	431050	Credit Card Merchant Fees	33,489	32,338	52,693	27,943	27,000	54,943	34,000	50,000	54,000	20,000	46
47	555500	431100	Legal And Auditing Fees	746	620	608	696	0	696	696		713	17	47
48	555500	431400	Landfill Fees	0	30	25	45	50	95	100		100	0	48

Golf Budget (continued)

	Account Number	Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	**GOLF COURSE**											
5	555500 448000	Operating Supplies	11,927	12,783	10,591	3,744	5,500	9,244	11,000		11,000	0
6	555500 448220	Pro Shop Misc Supplies	9,808	13,648	10,156	4,514	7,800	12,314	13,000		13,000	0
7	555500 448240	Items Purchased - Resale	143,079	129,180	139,024	52,344	88,000	140,344	139,000	161,000	139,000	0
8	555500 451100	Insurance & Surety Bonds	10,945	10,993	11,174	13,165	0	13,165	11,273		13,800	2,527
9	555500 461000	Miscellaneous Expense	741	630	834	215	0	215	1,000		1,000	0
10	555500 463000	Cash Over Or Short	7	1,726	78	988	0	988	0		0	0
11	555500 491150	Admin Services Reimbursement	110,700	116,904	123,096	64,101	64,101	128,202	128,201		134,233	6,032
12	**TOTAL OPERATIONS & MAINTENANCE**		680,213	759,114	782,769	455,452	354,226	809,678	800,160	211,000	829,336	29,176
14	**TOTAL OPERATING EXPENSES**		1,416,927	1,532,912	1,604,703	873,141	763,797	1,636,938	1,656,929	211,000	1,735,821	78,892
16	**EARNINGS (LOSS) FROM OPERATIONS**		(52,056)	(383,492)	(76,515)	151,731	(96,797)	54,934	(195,429)	35,000	(113,321)	82,108
18	**NONOPERATING REVENUES (EXPENSES)**											
19	555500 453600	Loss-Deleted Fixed Assets	1,000	0	0	0	0	0	0		0	0
20	556010 361000	Interest & Investment Earnings	36,248	39,902	29,219	7,541	7,000	14,541	20,000		15,000	(5,000)
21	556010 361200	InvestmntUnrealized(Gain)/Loss	(17,397)	12,093	4,698	0	0	0	0		0	0
22	556000 369000	Sundry Revenues	2,654	1,594	3,402	3,363	1,000	4,363	3,000		3,000	0
23	**NONOPERATING REVENUES - NET**		22,504	53,589	37,319	10,904	8,000	18,904	23,000	0	18,000	(5,000)
25	**EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS**		(29,552)	(329,903)	(39,196)	162,635	(88,797)	73,838	(172,429)	35,000	(95,321)	77,108
27	**CAPITAL PROJECTS**											
28	555500 472100	Buildings	0	0	0	0	100,000	100,000	100,000		200,000	100,000
29	555500 473100	Improv Other Than Bldgs	0	0	53,649	0	0	0	0		0	0
30	555500 474500	Machinery & Equipment	53,597	29,410	58,902	0	0	0	0		40,000	40,000
31	**TOTAL GOLF COURSE - CAPITAL PROJECTS**		53,597	29,410	112,551	0	100,000	100,000	100,000	0	240,000	140,000
32	*Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.*											
34	**Accrual Accounting Adjustments**											
35	555500 454800	Depreciation Expense	151,815	124,460	119,613	0	0	0	0	57,000	N/A	N/A
36	555500 496000	Fixed Assets Adjustments	(53,597)	0	(68,732)	0	0	0	N/A		N/A	N/A
37	**Total Accrual Accounting Adjustments**		98,218	124,460	50,881	0	0	0	0	57,000	0	0
40	**TOTAL GOLF EXPENSES**		1,568,742	1,686,782	1,768,135	873,141	863,797	1,736,938	1,756,929	268,000	1,975,821	218,892
42	**EARNINGS (LOSS) BEFORE OPERATING TRANSFERS**		(181,367)	(483,773)	(202,628)	162,635	(188,797)	(26,162)	(272,429)	(22,000)	(335,321)	(62,892)
44	**OPERATING TRANSFERS IN (OUT)**											
45		Use of (Addition to) Net Position						0	272,429	22,000	335,321	62,892
46	**TOTAL OPERATING TRANSFERS IN (OUT)**		0	0	0	0	0	0	272,429	22,000	335,321	62,892
48	**NET EARNINGS (LOSS)**		(181,367)	(483,773)	(202,628)	162,635	(188,797)	(26,162)	0	0	0	0

Golf Organizational Chart



Landfill Fund

Department Description

The Bountiful City Landfill provides an environmentally responsible solid waste disposal area for the residents of Bountiful. This is accomplished by planning and constructing all weather roads leading to dumping cells. Controlling blowing litter with fences and daily cover to keep litter on site for clean-up. Diverting metals to a recycling area for processing. Diverting green waste from all South Davis Cities into the composting program to prolong the life of the Bountiful City Landfill.

Major Roles & Critical Functions

- Comply with all environmental regulations required by State and Federal agencies.
- Keep the landfill organized and safe for all that visit the site.
- Prolong the useful life of the facility.
- Plan to reduce commercial MSW as Landfill life declines.

Fiscal Year Priorities

- Adjust rates for inbound refuse to cover processing costs.
- Replace equipment: Large Loader and Haul Truck.
- Adjust outer slopes to 30% for maximum air space utilization.
- Upgrade landfill computer connection to City network (fiber).
- Hire additional Landfill employee.

Operational Budget Highlights

Operating Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
377100	Commercial	Increased $40,000 Rate Change	Yes	Financial Balance & Accountability
377200	Municipalities	Increased $32,245 Collection split	Yes	Financial Balance & Accountability
377300	Gate Receipts	Increased $25,000 Rate Change	Yes	Financial Balance & Accountability

377350	City Dept fee	Increased $3,000 Usage	Yes	Financial Balance & Accountability
377600	Wood chip	Increased $2,000 Sales	Yes	Financial Balance & Accountability

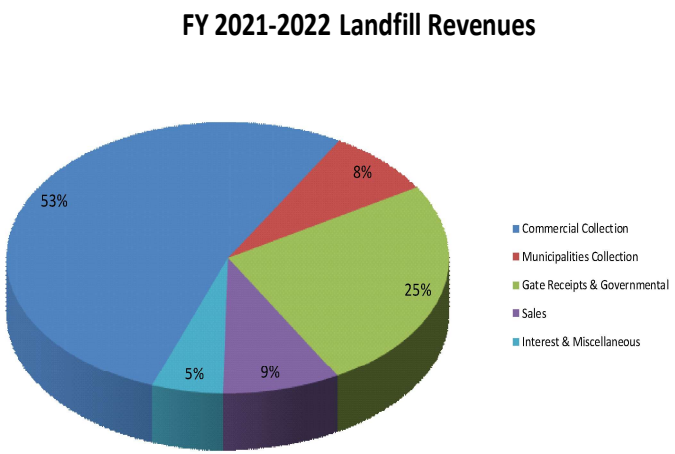
Personnel Services

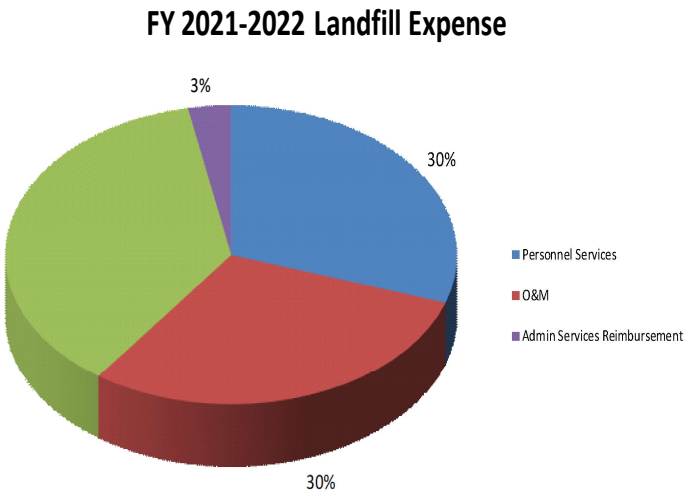
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000 to 491640	Personnel Services	Increased by $97,744 for merit increases, 2% cola and medical coverage and additional employee.	Yes	Open, Accessible, and Interactive Government

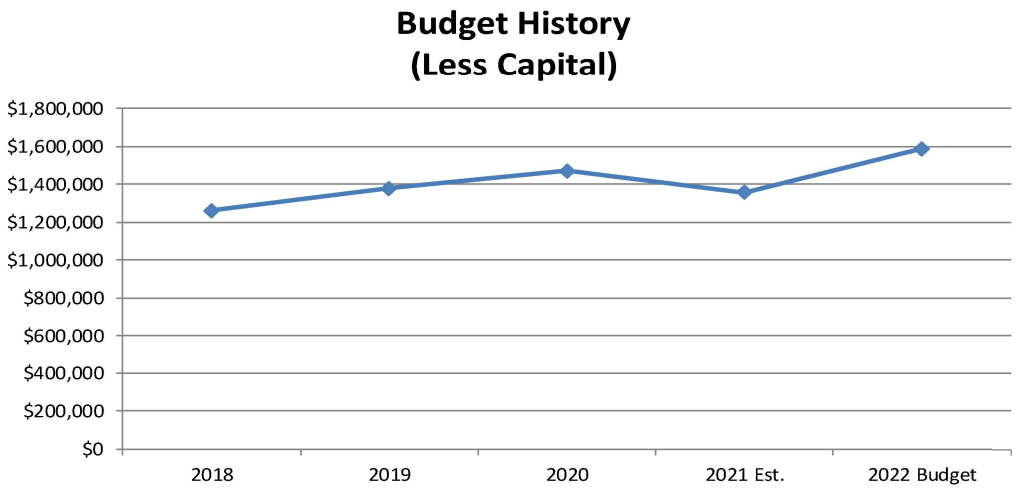
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
425000	Equip Supplies Maintenance	Increased $22,000 Fuel and parts	Yes	Improve & Maintain Infrastructure
426000	Bldg. &Grounds	Increased $8,800 Fences, Scale.	Yes	Improve & Maintain Infrastructure
431050	Credit Fees	Increased $3,000 credit card usage up	Yes	Financial Balance & Accountability
431300	Environmental Monitoring	Increased $15,050 Testing required	Yes	Improve & Maintain Infrastructure
448000	Operating Supplies	Increased $4,000 Recycling costs (Freon recovery)	Yes	Improve & Maintain Infrastructure
462400	Contract Equip	Increased $75,000 Green waste processing	Yes	Improve & Maintain Infrastructure
491000	Trans to Other Funds	Decreased $143,056 Recycling fund	Yes	Financial Balance & Accountability

Landfill Budget Graphs







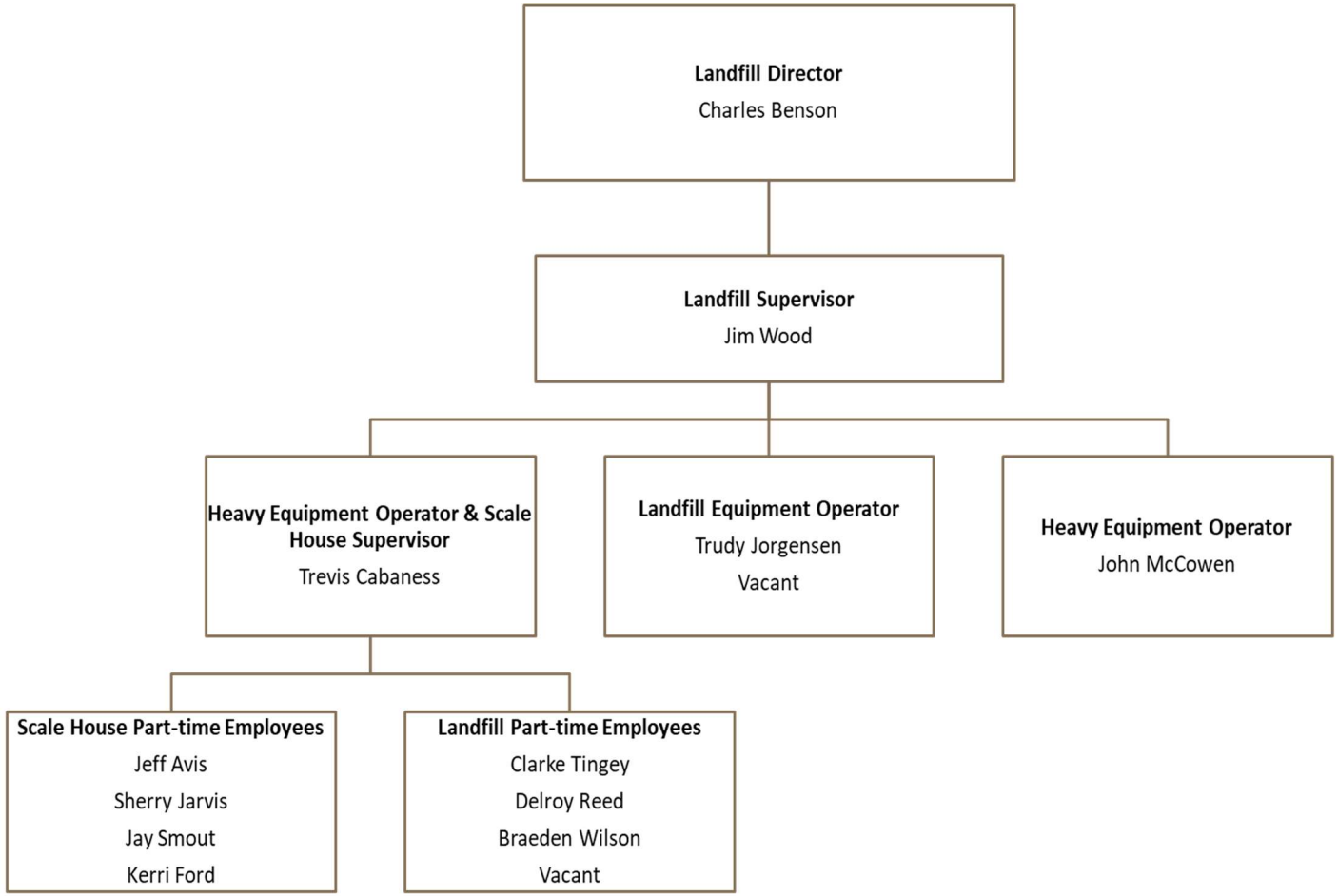
Landfill Budget

1	LANDFILL													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATING REVENUES													5
6	577000	377100	Commercial Collection	1,018,602	916,534	912,835	528,199	396,801	925,000	925,000		965,000	40,000	6
7	577000	377200	Municipalities Collection	117,357	118,278	118,159	56,315	55,685	112,000	112,000		144,245	32,245	7
8	577000	377300	Gate Receipts	412,445	473,901	506,348	310,047	114,953	425,000	425,000		450,000	25,000	8
9	577000	377350	Governmental Collections	12,454	16,125	18,585	11,185	815	12,000	12,000		15,000	3,000	9
10	576000	377500	Compost Sales	106,877	89,027	160,005	34,434	85,566	120,000	120,000		120,000	0	10
11	576000	377600	Wood Chips Sales	13,510	12,172	23,987	7,814	2,186	10,000	10,000		12,000	2,000	11
12	576000	377900	Salvage Sales	41,635	28,066	23,024	16,827	8,173	25,000	25,000		25,000	0	12
13	TOTAL OPERATING REVENUES			1,722,881	1,654,103	1,762,942	964,821	664,179	1,629,000	1,629,000	0	1,731,245	102,245	13
14														14
15	OPERATING EXPENSES													15
16	PERSONNEL SERVICES													16
17	575700	411000	Salaries - Perm Employees	293,443	316,869	326,957	171,385	159,181	330,566	330,566		400,082	69,516	17
18	575700	412000	Salaries-Temp & Part-Time	92,005	97,488	122,297	60,034	56,166	116,200	116,200		97,000	(19,200)	18
19	575700	413010	Fica Taxes	28,635	30,680	33,362	17,243	17,247	34,490	34,490		38,339	3,849	19
20	575700	413020	Employee Medical Ins	82,128	90,488	90,910	40,812	56,804	97,616	97,616		126,454	28,838	20
21	575700	413030	Employee Life Ins	1,736	1,862	1,910	858	1,265	2,123	2,123		2,590	467	21
22	575700	413040	State Retirement & 401 K	47,593	68,932	63,836	31,907	31,132	63,039	63,039		76,296	13,257	22
23	575700	413100	Retired Employee Benefits	(469)	(869)	(1,261)	0	0	0	469		0	(469)	23
24	575700	425300	Vehicle Allowance	4,092	4,092	4,103	2,007	2,074	4,081	4,081		4,081	0	24
25	575700	462180	Accrued Comp Time Exp	1,328	(3,276)	499	0	0	0	0		0	0	25
26	575700	462190	Accrued Sick Leave Exp	211	928	772	0	0	0	0		0	0	26
27	575700	462200	Accrued Vacation Expense	5,309	(731)	1,262	0	0	0	0		0	0	27
28	575700	491640	WorkersCompPremiumCharge-ISF	7,976	8,571	9,282	4,749	8,061	12,810	12,810		14,296	1,486	28
29	TOTAL PERSONNEL SERVICES			563,986	615,035	653,931	328,996	331,930	660,926	661,394	0	759,138	97,744	29
30														30
31	OPERATIONS & MAINTENANCE													31
32	575700	422000	Public Notices	0	86	0	0	300	300	300		300	0	32
33	575700	423000	Travel & Training	4,641	929	3,154	0	4,000	4,000	4,000		4,000	0	33
34	575700	424000	Office Supplies	4,962	3,948	4,928	2,657	2,158	4,815	4,815		5,500	685	34
35	575700	425000	Equip Supplies & Maint	305,663	306,738	387,806	146,849	146,151	293,000	293,000		315,000	22,000	35
36	575700	426000	Bldg & Grnd Suppl & Maint	36,032	23,495	20,399	19,600	3,400	23,000	23,000		31,800	8,800	36
37	575700	427000	Utilities	6,346	6,965	7,147	3,116	3,884	7,000	7,000		7,200	200	37
38	575700	428000	Telephone Expense	3,816	3,986	4,182	1,638	3,462	5,100	5,100		5,100	0	38
39	575700	431000	Profess & Tech Services	67	230	89	0	0	0	0		0	0	39
40	575700	431040	Bank & Investment Account Fees	7,912	6,247	5,391	3,051	4,994	8,045	8,000		8,000	0	40
41	575700	431050	Credit Card Merchant Fees	2,903	7,028	10,077	6,520	480	7,000	7,000		10,000	3,000	41
42	575700	431100	Legal And Auditing Fees	566	742	893	1,034	0	1,034	1,034		879	(155)	42
43	575700	431300	Environmental Monitoring	37,966	58,172	44,092	20,565	23,635	44,200	44,200	48,200	59,250	15,050	43
44	575700	448000	Operating Supplies	19,347	17,297	17,596	7,932	6,068	14,000	14,000		18,000	4,000	44
45	575700	451100	Insurance & Surety Bonds	8,716	9,388	9,722	10,774	0	10,774	10,208		10,718	510	45
46	575700	452300	Uncollectible Accounts	(210)	1,075	(22)	0	0	0	400		400	0	46
47	575700	455000	Closure/Post-Closure Exp	12,886	40,956	46,837	0	47,000	47,000	47,000		50,000	3,000	47
48	575700	461000	Miscellaneous Expense	33,573	523	387	193	307	500	500		500	0	48

Landfill Budget (continued)

	Account Number	Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	**LANDFILL**											
5	575700 462400	Contract Equipment	150,043	207,211	181,282	114,109	35,891	150,000	150,000	296,000	225,000	75,000
6	575700 463000	Cash Over Or Short	(178)	(139)	(250)	(116)	266	150	150		150	0
7	575700 491150	Admin Services Reimbursement	63,666	68,502	72,986	37,472	37,472	74,944	74,944		77,647	2,703
8	**TOTAL OPERATIONS & MAINTENANCE**		698,715	763,375	816,696	375,395	319,468	694,863	694,651	344,200	829,444	134,793
10	**TOTAL LANDFILL OPERATING EXPENSES**		1,262,701	1,378,410	1,470,627	704,391	651,398	1,355,789	1,356,045	344,200	1,588,582	232,537
12	**EARNINGS (LOSS) FROM OPERATIONS**		460,180	275,693	292,315	260,430	12,781	273,211	272,955	(344,200)	142,663	(130,292)
14	**NONOPERATING REVENUES (EXPENSES)**											
15	576000 369000	Sundry Revenues	1,279	92	213	58	0	58	0		0	0
17	576010 361000	Interest & Investment Earnings	252,343	291,685	249,748	52,282	52,282	104,564	225,000		94,941	(130,059)
18	576010 361200	InvestmntUnrealized(Gain)/Loss	(79,055)	74,522	32,302	0	0	0	0		0	0
19	576010 369040	Interest Earnings - N/R	4,440	86,488	78,667	11,093	0	11,093	0		0	0
20	576020 364000	Gain on Fixed Asset Sales	4,000	0	0	3,800	0	3,800	0		0	0
21	**NONOPERATING REVENUES - NET**		183,007	452,788	360,929	67,233	52,282	119,515	225,000	0	94,941	(130,059)
23	**EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS**		643,187	728,481	653,244	327,663	65,063	392,726	497,955	(344,200)	237,604	(260,351)
25	**LANDFILL - CAPITAL PROJECTS**											
26	575700 474500	Machinery & Equipment	134,919	0	864,215	516,922	55,578	572,500	572,500		905,000	332,500
27	575700 473100	Improv Other Than Bldgs	0	52,976	24,703	0	0	0	0	21,000	25,000	25,000
28	**TOTAL LANDFILL - CAPITAL EXPENSES**		134,919	52,976	888,918	516,922	55,578	572,500	572,500	21,000	930,000	357,500
29	*Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.*											
31	**Accrual Accounting Adjustments**											
32	575700 454800	Depreciation Expense	221,579	230,091	261,487	0		0	0		N/A	N/A
33	575700 496000	Fixed Assets Adjustments	(134,919)	(52,976)	(888,918)	(13,777)		(13,777)	N/A		N/A	N/A
34	**Total Accrual Accounting Adjustments**		86,660	177,115	(627,430)	(13,777)	0	(13,777)	0	0	0	0
36	**TOTAL LANDFILL EXPENSES**		1,484,280	1,608,501	1,732,115	1,207,536	706,976	1,914,512	1,928,545	365,200	2,518,582	590,037
38	**EARNINGS (LOSS) BEFORE OPERATING TRANSFERS**		421,608	498,390	391,756	(175,482)	9,485	(165,997)	(74,545)	(365,200)	(692,396)	(617,851)
40	**OPERATING TRANSFERS IN (OUT)**											
41	575700 491000	Transfer To Other Funds	0	89,384	(234,541)	(2,581,885)	2,341,517	(240,368)	(238,056)	(2,706,427)	(95,000)	143,056
42		Use of (Addition to) Net Position						0	312,601	(2,639,371)	787,396	474,795
43	**TOTAL OPERATING TRANSFERS IN (OUT)**		0	89,384	(234,541)	(2,581,885)	2,341,517	(240,368)	74,545	(5,345,798)	692,396	617,851
45	**NET EARNINGS (LOSS)**		421,608	587,774	157,215	(2,757,367)	2,351,002	(406,365)	0	(5,710,998)	0	0

Landfill Organizational Chart



Sanitation Fund

Department Description

Bountiful Sanitation provides weekly household trash collection for the residents of Bountiful. It is taken to the Bountiful City Landfill for processing and disposal. We also hold a spring and fall curb side city clean up to assist the residents with bulky items that do not fit in the curb side containers. Once a year we hold a Household Hazardous Waste event at the city shop. Residents can bring in chemicals and other items that need special handling for disposal. With the help of an environmentally responsible disposal company and Street Department personnel it is kept out of the landfill and disposed of properly.

Major Roles & Critical Functions

- Professional collection of refuse from residents weekly as scheduled.
- Deliver refuse to landfill for proper disposal.
- Maintain or replace refuse collection fleet as needed to ensure reliability.
- Maintain or replace curb side containers as needed.

Fiscal Year Priorities

- Adjust rate for second and additional cans to $6.00 same as first can rate.
- Purchase replacement collection truck and complete grant requirements for partial reimbursement.
- Plan for increased resident participation in HHW event.

Operational Budget Highlights

Operating Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
377000	Collection Charges	Increased $236,203 Rate Change	Yes	Financial Balance & Accountability

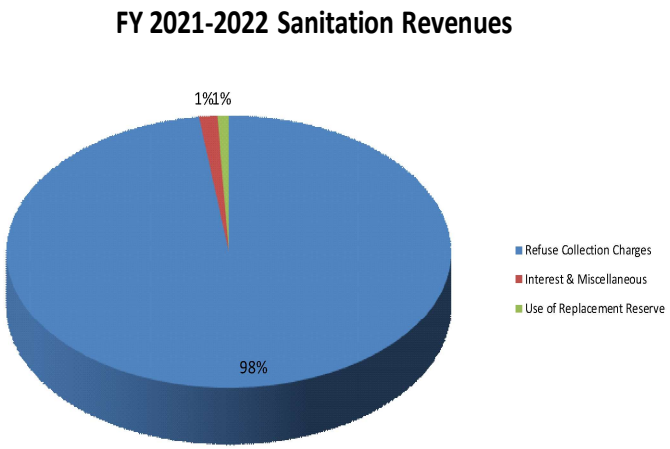
Personnel Services

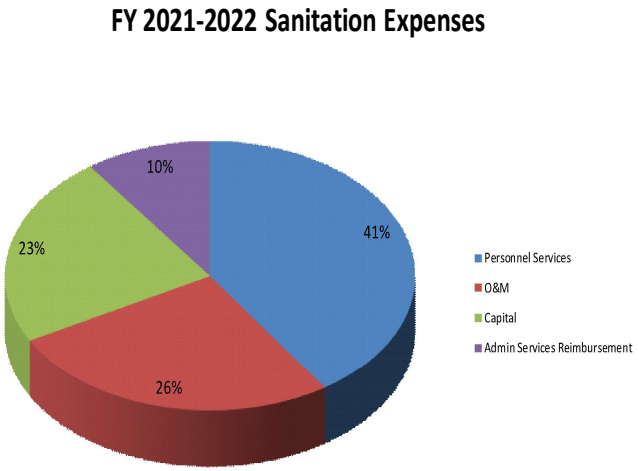
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000 to 491640	Personnel Services	Increased by $32,259 for merit increases, 2% cola, 0 % medical coverage	Yes	Open, Accessible, and Interactive Government

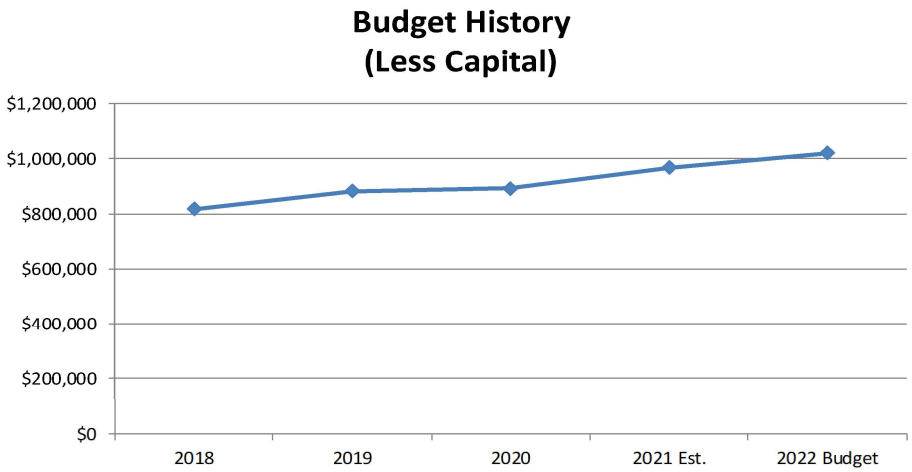
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
448010	Garbage Containers	Increased $ 19,000 to replace worn out cans.	Yes	Improve & Maintain Infrastructure

Sanitation Budget Graphs







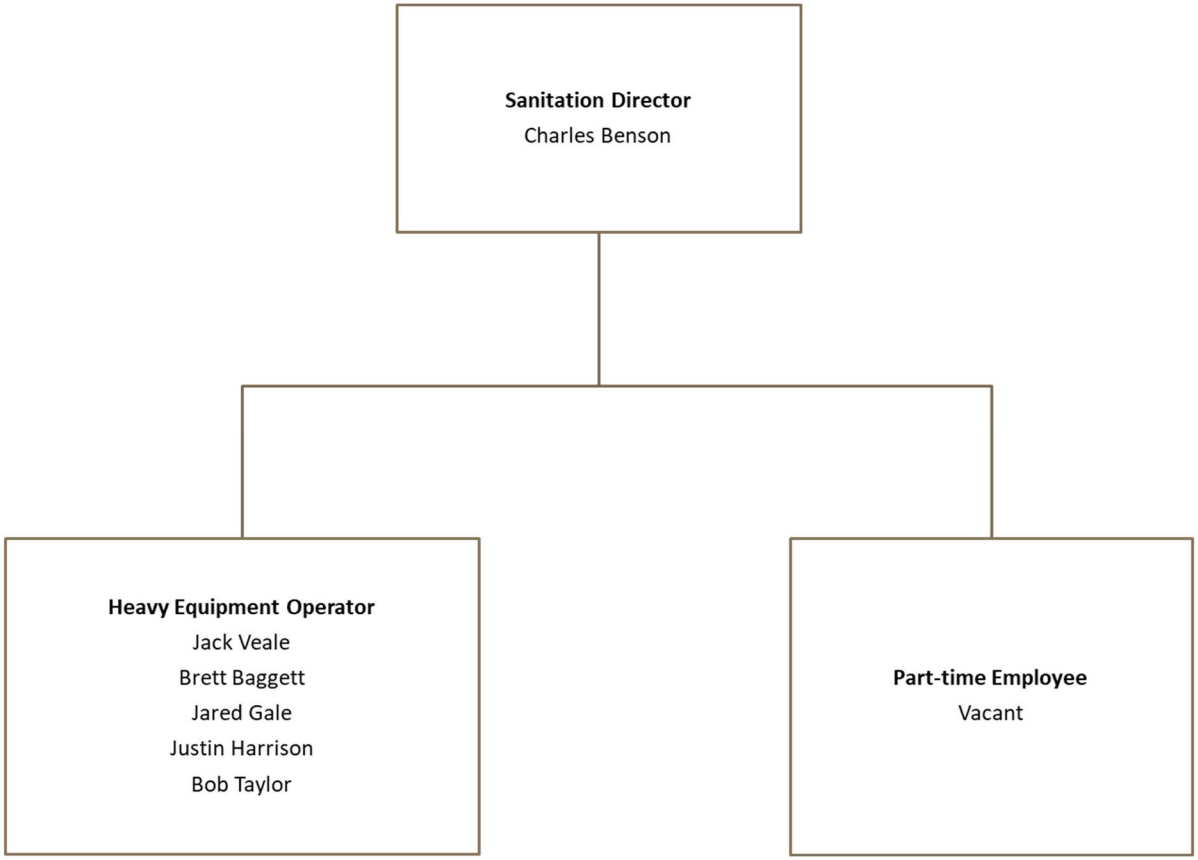
Sanitation Budget

	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	SANITATION												
4													
5	OPERATING REVENUES												
6	587000	377000	Refuse Collection Charges	1,056,218	1,065,113	1,063,432	506,837	555,163	1,062,000	1,062,000		1,298,203	236,203
7	TOTAL SANITATION REVENUE			1,056,218	1,065,113	1,063,432	506,837	555,163	1,062,000	1,062,000	0	1,298,203	236,203
8													
9	SANITATION OPERATING EXPENSES												
10	PERSONNEL SERVICES												
11	585800	411000	Salaries - Perm Employees	272,541	293,070	303,287	156,461	147,961	304,422	304,422		326,452	22,030
12	585800	412000	Salaries-Temp & Part-Time	1,815	9,387	2,334	2,587	8,913	11,500	11,500		11,500	0
13	585800	413010	Fica Taxes	19,928	22,010	21,940	11,495	12,673	24,168	24,168		25,853	1,685
14	585800	413020	Employee Medical Ins	66,702	75,153	97,881	45,892	49,747	95,639	95,639		99,944	4,305
15	585800	413030	Employee Life Ins	1,574	1,668	1,740	773	1,110	1,883	1,883		2,042	159
16	585800	413040	State Retirement & 401 K	40,374	59,831	55,369	28,962	29,031	57,993	57,993		62,194	4,201
17	585800	413100	Retired Employee Benefits	(782)	(1,014)	(1,628)	0	0	0	782		0	(782)
18	585800	462180	Accrued Comp Time Exp	(348)	(92)	1,915	0	0	0	0		0	0
19	585800	462190	Accrued Sick Leave Exp	1,171	(401)	518	0	0	0	0		0	0
20	585800	462200	Accrued Vacation Expense	5,950	(4,016)	(1,005)	0	0	0	0		0	0
21	585800	491640	WorkersCompPremiumCharge-ISF	8,258	9,111	9,211	4,741	4,622	9,363	9,363		10,024	661
22	TOTAL PERSONNEL SERVICES			417,182	464,708	491,562	250,910	254,057	504,967	505,750	0	538,009	32,259
23													
24	OPERATIONS & MAINTENANCE												
25	585800	421000	Books Subscr & Mmbrshp	0	0	0	0	500	500	500		500	0
26	585800	423000	Travel & Training	0	0	900	0	1,400	1,400	1,400		1,400	0
27	585800	424000	Office Supplies	760	717	1,128	70	930	1,000	1,000		1,000	0
28	585800	425000	Equip Supplies & Maint	158,257	189,110	139,940	107,784	88,716	196,500	196,500		196,500	0
29	585800	426000	Bldg & Grnd Suppl & Maint	5,691	1,333	908	318	1,682	2,000	2,000		2,000	0
30	585800	427000	Utilities	6,134	6,538	5,634	1,903	6,097	8,000	8,000		8,000	0
31	585800	428000	Telephone Expense	2,884	2,982	2,984	1,196	2,304	3,500	3,500		3,500	0
32	585800	431000	Profess & Tech Services	41	132	44	0	0	0	0		0	0
33	585800	431040	Bank & Investment Account Fees	1,378	1,291	1,076	611	1,189	1,800	1,800		1,800	0
34	585800	431050	Credit Card Merchant Fees	2,409	2,478	2,810	2,182	318	2,500	2,500		2,700	200
35	585800	431100	Legal And Auditing Fees	469	461	512	510	0	510	510		447	(63)
36	585800	448000	Operating Supplies	69,710	49,080	61,621	64,867	5,133	70,000	70,000		70,000	0
37	585800	448010	Garbage Containers	35,101	36,126	54,082	19,250	15,750	35,000	35,000		54,000	19,000
38	585800	451100	Insurance & Surety Bonds	6,615	6,682	6,857	7,698	0	7,698	7,432		7,803	371
39	585800	452300	Uncollectible Accounts	2,350	2,379	1,491	713	1,287	2,000	2,000		2,000	0
40	585800	461000	Miscellaneous Expense	130	150	196	0	150	150	150		150	0
41	585800	491150	Admin Services Reimbursement	109,215	118,584	122,325	65,417	65,417	130,834	130,834		131,938	1,104
42	TOTAL OPERATIONS & MAINTENANCE			401,144	418,045	402,510	272,520	190,873	463,393	463,126	0	483,738	20,612
43													
44	TOTAL OPERATING EXPENSES			818,326	882,753	894,072	523,430	444,930	968,360	968,876	0	1,021,747	52,871
45													
46	EARNINGS (LOSS) FROM OPERATIONS			237,892	182,360	169,360	(16,593)	110,233	93,640	93,124	0	276,456	183,332

Sanitation Budget (continued)

1	583000	335100	State Grants - Miscellaneous	0	0	0	0	71,709	71,709	0	71,709	0	0	1
2	586010	361000	Interest & Investment Earnings	38,167	47,167	40,246	9,187	9,181	18,368	40,000		17,203	(22,797)	2
9	586010	361200	InvestmntUnrealized(Gain)/Loss	(17,632)	15,133	6,497	0	0	0	0		0	0	9
10	586020	364000	Gain on Fixed Asset Sales	13,830	1,000	0	0	0	0	0		0	0	10
11	587000	369020	Income From Uncoll Accts	523	468	309	118	282	400	400		400	0	11
12	**NON-OPERATING REVENUES - NET**			34,887	63,768	47,053	9,305	81,172	90,477	40,400	71,709	17,603	(22,797)	12
13														13
14	**SANITATION - CAPITAL PROJECTS**													14
15	585800	472100	Buildings	0	0	0	0	0	0	0	73,300	0	0	15
16	585800	474600	Vehicles	248,933	253,198	259,373	262,428	0	262,428	285,000		305,000	20,000	16
17	**TOTAL CAPITAL EXPENSES**			248,933	253,198	259,373	262,428	0	262,428	285,000	73,300	305,000	20,000	17
18	*Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.*													18
19														19
20	**Accrual Accounting Adjustments**													20
21	585800	454800	Depreciation Expense	82,722	192,820	161,748	0		0	N/A	N/A	N/A	N/A	21
22	585800	496000	Fixed Assets Adjustments	(248,933)	(276,576)	(259,373)	(262,428)		0	N/A	N/A	N/A	N/A	22
23	**Total Accrual Accounting Adjustments**			(166,211)	(83,756)	(97,625)	(262,428)	0	0	0	0	0	0	23
24														24
25	**TOTAL SANITATION EXPENSES**			901,048	1,052,195	1,055,820	523,430	444,930	1,230,788	1,253,876	73,300	1,326,747	72,871	25
26														26
27	**EARNINGS (LOSS) BEFORE OPERATING TRANSFERS**			190,057	76,686	54,665	(7,288)	191,405	(78,311)	(151,476)	(1,591)	(10,941)	140,535	27
28														28
29	**OPERATING TRANSFERS IN (OUT):**													29
30			Use of (Addition to) Net Position						0	151,476	1,591	10,941	(140,535)	30
31														31
32	**TOTAL OPERATING TRANSFERS IN (OUT)**			0	0	0	0	0	0	151,476	1,591	10,941	(140,535)	32
33														33
34	**NET EARNINGS (LOSS)**			190,057	76,686	54,665	(7,288)	191,405	(78,311)	0	0	0	0	34

Sanitation Organizational Chart



Cemetery Fund

Department Description

The staff at the Bountiful City Cemetery consists of three full time employees, one regular part time employee and up to three seasonal employees. The Department's responsibility is to maintain and care for the grounds of the cemetery, sell burial spaces, maintain records on burial spaces and perform grave openings/closings for funeral services with dignity and respect.

Major Roles & Critical Functions

- Provide a wide variety of burial options and services for the citizens of Bountiful and surrounding Cities
- Meeting and Assisting Cemetery patrons with plot selection, burial planning, and resolving concerns
- Maintain Cemetery grounds and facilities to the highest standards of care
- Perform grave opening and closings with dignity and respect paying honor to individuals and families
- Plan for future sustainable growth and trending societal burial options

Fiscal Year Priorities

- Tear down rock house and expand maintenance shop and yard
- Complete Phase I of the Healing Garden
- Add sprinkler line down middle of plat A&B between Oak and Pine

Operating Revenue Highlights

Operating Revenues

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
348300	Grave Opening Fees	Projected increase of $15,000 in opening closing fees	Yes	Balanced Revenue Source
348400	Flat Marker Fee	Projected increase of $700 in flat marker purchases and fees	Yes	Balanced Revenue Source
348100	Sale of Plots	Projected increase of $15,000 in plot purchases with the expansion of Plat R	Yes	Balanced Revenue Source

Operational Budget Highlights

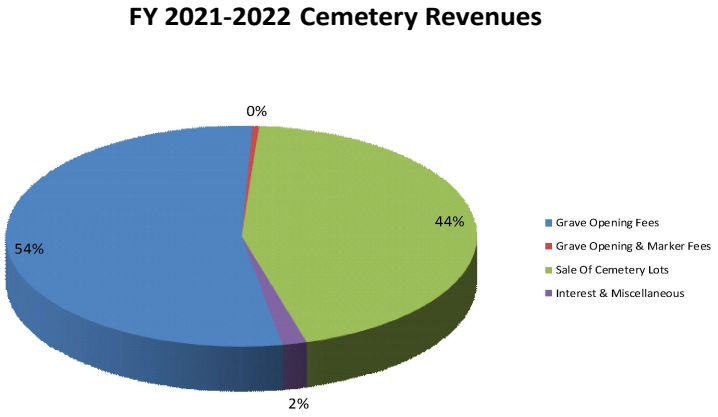
Personnel Services

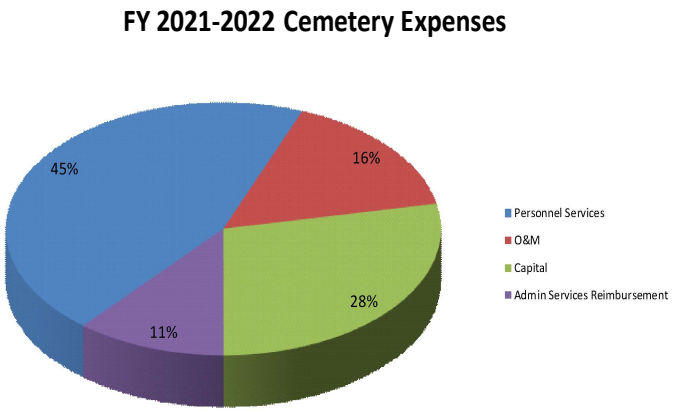
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
411000	Salaries - Perm Employees	Increase of $9,167 to cover costs of merit increases for eligible employees along with a 2% cost of living increase	Yes	Professional well-trained staff
412000	Salaries – Temp & Part time Employees	Increase of $11,500 to cover costs of returning seasonal employee pay increases, and increasing new hire wage	Yes	Professional well-trained staff
413010	FICA taxes	Increase of $1,581 to cover increase in employee taxes	Yes	Sustainable Bountiful
413020	Employee Med. Ins.	Increase of $1,030 as calculated by HR to cover estimated fee increases	Yes	Sustainable Bountiful
413040	State Retirement	Increase of $1,748 as calculated by HR to cover projected fee increases	Yes	Sustainable Bountiful
491640	Workers Comp.	Increase of $414 as calculated by HR to cover projected fee increases,	Yes	Sustainable Bountiful

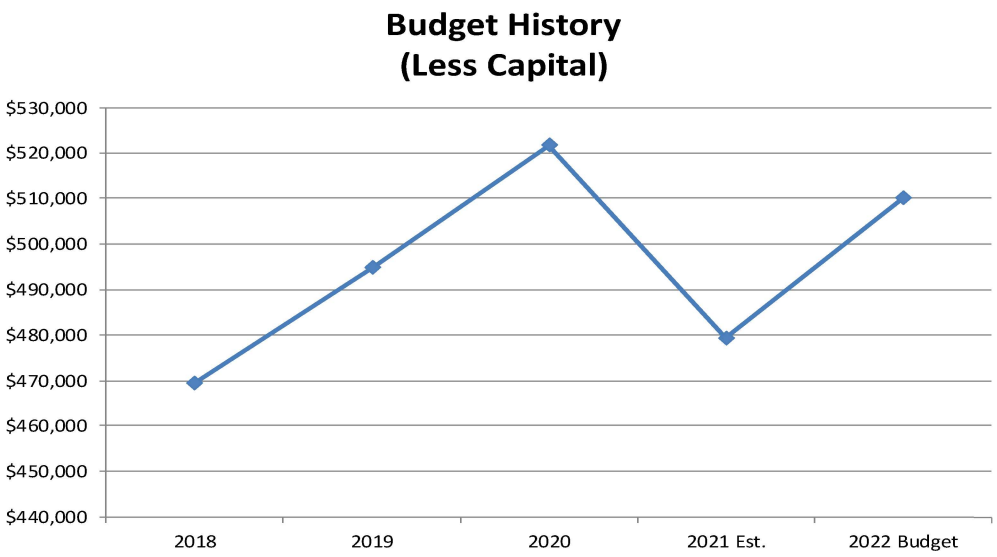
Operations and Maintenance

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
431400	Landfill Fees	Increase of 1,410 to cover costs of having to take excess waste soil to landfill for disposal	Yes	Financial Balance and Accountability

Cemetery Budget Graphs







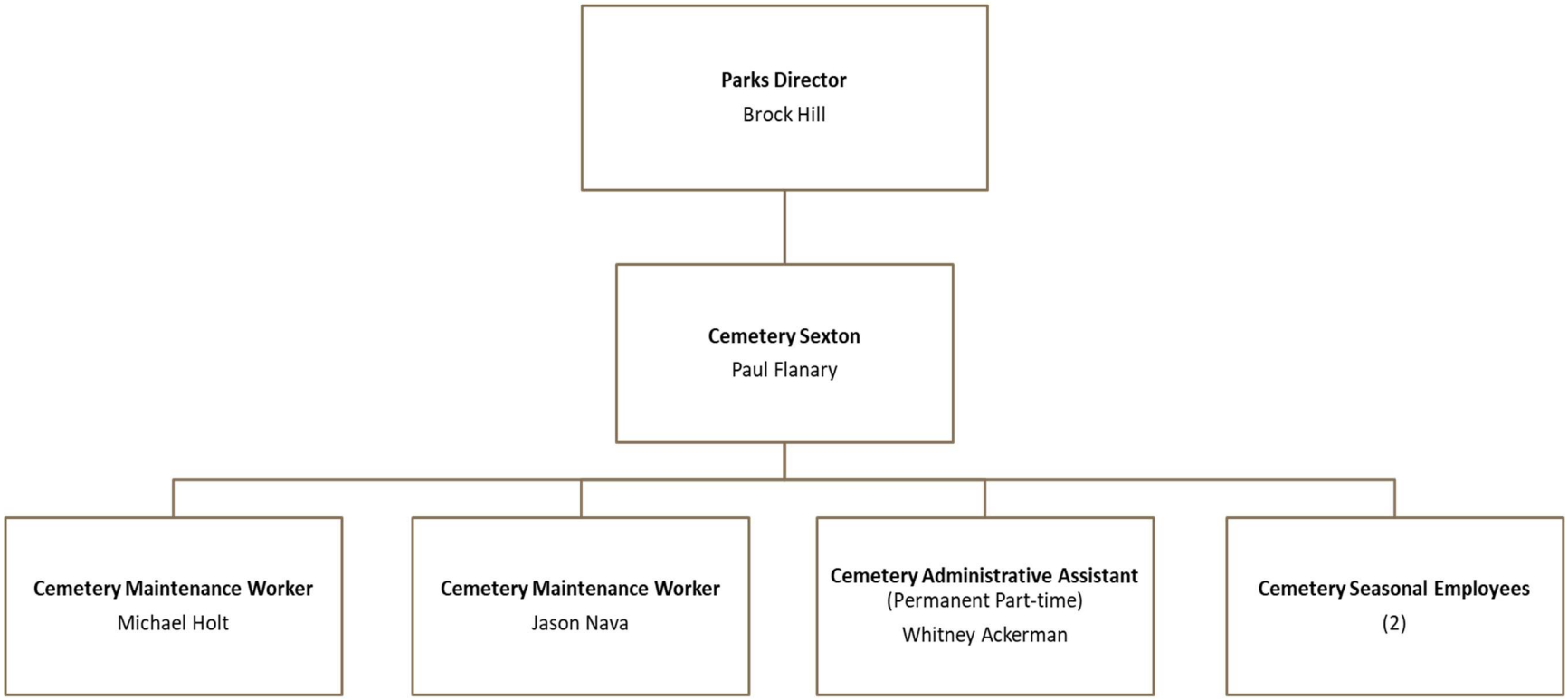
Cemetery Budget

	Account Number		Account Description	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	6 Month Actual	6 Month Estimate	Fiscal Year 2021 Est.	Fiscal Year 2021 Budget	Amended Fiscal Year 2021 Budget	Fiscal Year 2022 Budget	Dollar Change
1	CEMETERY												
5	OPERATING REVENUE												
6	597000	348300	Grave Opening Fees	373,995	352,855	331,765	172,300	170,000	342,300	335,000		350,000	15,000
7	597000	348400	Flat Marker Fee	3,030	1,765	3,001	1,460	1,200	2,660	2,300		3,000	700
8	597030	362000	Rental Income	3,901	3,900	3,088	0	0	0	0		0	0
9	597050	348100	Sale Of Cemetery Lots	286,560	222,830	299,255	173,820	160,000	333,820	275,000		290,000	15,000
10	TOTAL OPERATING REVENUES			667,486	581,350	637,109	347,580	331,200	678,780	612,300	0	643,000	30,700
12	OPERATING EXPENSES												
13	PERSONNEL SERVICES:												
14	595900	411000	Salaries - Perm Employees	165,363	172,670	174,766	86,978	76,332	163,310	163,310		172,477	9,167
15	595900	412000	Salaries-Temp & Part-Time	44,929	40,582	45,696	24,895	5,105	30,000	30,000		41,500	11,500
16	595900	413010	Fica Taxes	15,816	16,218	16,797	8,581	6,207	14,788	14,788		16,369	1,581
17	595900	413020	Employee Medical Ins	33,348	46,565	52,801	24,587	24,027	48,614	48,614		49,644	1,030
18	595900	413030	Employee Life Ins	941	950	959	418	650	1,068	1,068		1,121	53
19	595900	413040	State Retirement & 401 K	24,519	33,033	30,587	15,809	15,304	31,113	31,113		32,861	1,748
20	595900	413100	Retired Employee Benefits	(469)	(608)	(977)	0	469	469	469		0	(469)
21	595900	462180	Accrued Comp Time Exp	3,097	(131)	(1,725)	0	0	0	0		0	0
22	595900	462190	Accrued Sick Leave Exp	336	522	608	0	0	0	0		0	0
23	595900	462200	Accrued Vacation Expense	(276)	2,214	6,501	0	0	0	0		0	0
24	595900	491640	WorkersCompPremiumCharge-ISF	3,891	4,023	4,199	2,153	1,613	3,766	3,766		4,180	414
25	TOTAL PERSONNEL SERVICES			291,496	316,037	330,213	163,422	129,706	293,128	293,128	0	318,152	25,024
27	OPERATIONS AND MAINTENANCE:												
28	595900	415000	Employee Education Reimb	341	0	0	0	0	0	0		0	0
29	595900	421000	Books Subscr & Mmbrshp	49	0	70	0	350	350	350		350	0
30	595900	423000	Travel & Training	847	931	360	0	1,500	1,500	1,500		1,500	0
31	595900	424000	Office Supplies	3,609	3,468	5,198	970	2,230	3,200	3,200		3,200	0
32	595900	425000	Equip Supplies & Maint	31,653	29,202	36,607	10,975	24,025	35,000	35,000		35,000	0
33	595900	426000	Bldg & Grnd Suppl & Maint	40,058	46,576	51,193	25,815	19,185	45,000	45,000		45,000	0
34	595900	427000	Utilities	14,074	14,321	14,376	6,824	5,176	12,000	12,000		12,000	0
35	595900	428000	Telephone Expense	1,835	2,008	2,385	910	2,690	3,600	3,600		3,600	0
36	595900	431000	Profess & Tech Services	23	314	21	0	345	345	345		345	0
37	595900	431040	Bank & Investment Account Fees	342	407	378	257	(257)	0	0		0	0
38	595900	431050	Credit Card Merchant Fees	1,014	577	566	323	3,677	4,000	4,000		4,000	0
39	595900	431100	Legal And Auditing Fees	231	250	247	248	2	250	250		250	0
40	595900	431400	Landfill Fees	240	120	170	1,205	(1,115)	90	90		1,500	1,410
41	595900	448000	Operating Supplies	2,998	4,074	3,259	690	2,110	2,800	2,800		3,000	200
42	595900	451100	Insurance & Surety Bonds	3,189	3,422	3,408	3,809	(1,412)	2,397	2,397		3,000	603
43	595900	452300	Uncollectible Accounts	0	1,700	0	0	0	0	0		0	0
44	595900	453600	Loss-Deleted Fixed Assets	9,370	0	0	0	0	0	0		0	0
45	595900	461000	Miscellaneous Expense	192	353	375	68	22	90	90		90	0
46	595900	491150	Admin Services Reimbursement	67,910	71,023	72,737	37,803	37,803	75,606	75,606		79,005	3,399
47	TOTAL OPERATIONS AND MAINTENANCE			177,974	178,744	191,349	89,896	96,332	186,228	186,228	0	191,840	5,612
49	TOTAL OPERATING EXPENSES			469,470	494,781	521,562	253,318	226,038	479,356	479,356	0	509,992	30,636

Cemetery Budget (continued)

	CEMETERY												
1										Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5														5
6	EARNINGS (LOSS) FROM OPERATIONS			198,016	86,569	115,547	94,262	105,162	199,424	132,944	0	133,008	64	6
7														7
8	NON-OPERATING REVENUES (EXPENSES):													8
9	596010	361000	Interest & Investment Earnings	9,873	14,982	14,141	3,821	7,180	11,001	11,000		11,000	0	9
10	596010	361200	InvestmntUnrealized(Gain)/Loss	(5,399)	4,986	2,440	0	0	0	0		0	0	10
11	596020	364000	Gain on Fixed Asset Sales	0	1,672	0	0	0	0	0		0	0	11
12	596000	369000	Sundry Revenues	1,650	2,850	2,300	1,525	0	1,525	0		0	0	12
13	NON-OPERATING REVENUES - NET			6,124	24,490	18,881	5,346	7,180	12,526	11,000	0	11,000	0	13
14														14
15	CEMETERY - CAPITAL PROJECTS													15
16	595900	471100	Land	15,000	0	0	0	0	0	0		200,000	200,000	16
17	595900	473100	Improv Other Than Bldgs	68,255	0	29,651	545	159,000	159,545	160,000		0	(160,000)	17
18	595900	474500	Machinery & Equipment	0	76,961	27,939	0	0	0	0		0	0	18
19	TOTAL CAPITAL EXPENSES			83,255	76,961	57,590	545	159,000	159,545	160,000	0	200,000	40,000	19
20	*Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.*													20
21														21
22	Accrual Accounting Adjustments													22
23	595900	454800	Depreciation Expense	45,547	49,361	56,434	0	50,000	50,000	N/A	N/A	N/A	N/A	23
24	595900	496000	Fixed Assets Adjustments	(74,091)	(76,961)	(52,636)	0	0	0	N/A	N/A	N/A	N/A	24
25	Total Accrual Accounting Adjustments			(28,544)	(27,600)	3,798	0	50,000	50,000	0	0	0	0	25
26														26
27	TOTAL CEMETERY EXPENSES			524,181	544,142	582,950	253,863	435,038	688,901	639,356	0	709,992	70,636	27
28														28
29	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			149,429	61,698	73,040	99,063	(96,658)	2,405	(16,056)	0	(55,992)	(39,936)	29
30														30
31	OPERATING TRANSFERS IN (OUT):													31
32	598000	385000	Donations/Contributions - Cash	3,507	0	0	0	0	0	0		0	0	32
33	598010	381045	Trnsfr From Cptl Imprv Fd	38,093	0	0	0	0	0	0		0	0	33
35			Use of (Addition to) Net Position						0	16,056		55,992	39,936	35
36	TOTAL OPERATING TRANSFERS IN (OUT)			41,600	0	0	0	0	0	16,056	0	55,992	39,936	36
37													0	37
38	NET EARNINGS (LOSS)			191,029	61,698	73,040	99,063	(96,658)	2,405	0	0	0	0	38

Cemetery Organizational Chart



City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

INTERNAL SERVICE FUNDS:

- Computer Replacement Fund
- Liability Insurance Fund
- Workers' Compensation Fund

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Computer Replacement Fund

Department Description

The Information Technology Department is responsible for managing the Computer Replacement Fund. This is operated day-to-day as an Internal Service Fund. For CAFR reporting purposes, the fund is combined with the General Fund based on its relative materiality. Each department of the City is assessed an annual fee based on the costs for acquiring, maintaining, and replacing the hardware and software used by City employees.

We are working on a project to distribute all Information Technology capital expenses to individual departments. Departments will contribute to the Computer Replacement Fund, which will then be responsible for all large I.T.-related purchases. In the past, the I.T. Department has budget for, and purchased replacement servers and all other network equipment as needed. To charge each department for the actual cost of I.T.-related expenses, we will maintain a detailed scheduled of the following:

- Servers (Physical and virtual)
- Network Storage
- Operating System and Software Licensing
- Firewall and Network Switch costs
- Backup and Recover software

Major Roles & Critical Functions

- Maintain and support all servers, data storage, network equipment, computers, etc.
- Provide high-availability network and telecommunications services
- Research emerging technologies and evaluate the possible application within the City

Fiscal Year Priorities

- Complete the server and network cost distribution evaluation
- Replace computer equipment as scheduled

Operational Budget Highlights

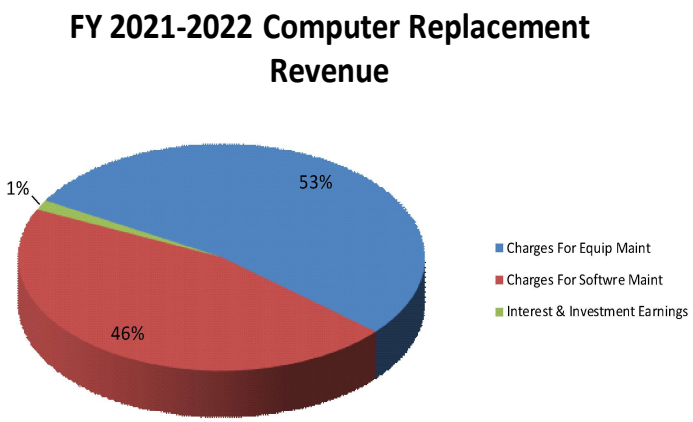
Revenues

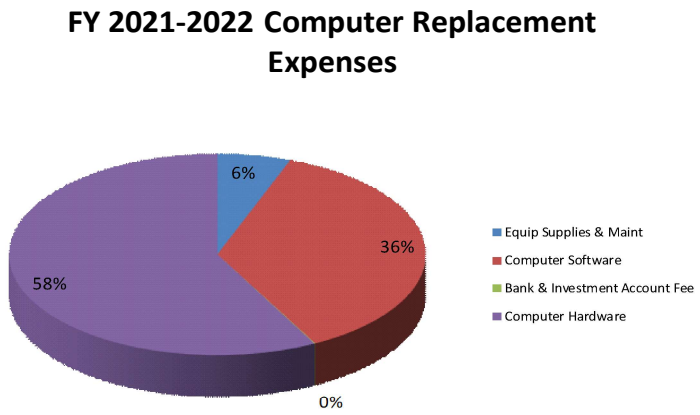
GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
341100	Charges for Software Maintenance	This amount has increased $15,785 to cover the distributed costs for Office 365 and KACE Desktop Management software	Yes/No	Sustainable Bountiful

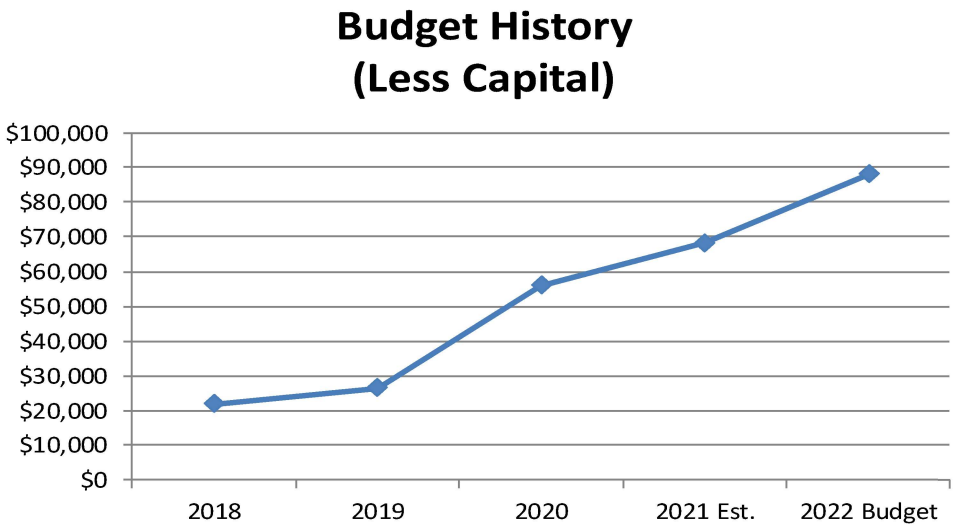
Expenses

GL Account #	Line Description	Budget Request Description	Ongoing budget request?	Policy Priority
429200	Computer Software	This the balancing entry for $15,785 listed above	Yes/No	Sustainable Bountiful

Computer Replacement Budget Graphs







Computer Replacement Budget

1	COMPUTER REPLACEMENT													1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4													4
5	REVENUES												5
6	614000 341000	Charges For Equip Maint	34,071	34,857	36,832	36,957	0	36,957	36,957		37,392	435	6
7	614000 341100	Charges For Softwre Maint	6,857	6,926	6,926	12,282	0	12,282	16,337		32,122	15,785	7
8	616010 361000	Interest & Investment Earnings	988	1,574	1,420	304	304	608	1,000		1,000	0	8
9	616010 361200	InvestmntUnrealized(Gain)/Loss	(347)	445	148	0		0	0			0	9
10		Use of (Addition to) Fund Balance						0	17,823		17,388	(435)	10
11	TOTAL REVENUE		41,568	43,801	45,326	49,542	304	49,846	72,117	0	87,902	15,785	11
12													12
13	EXPENSES												13
14	616100 425000	Equip Supplies & Maint	6,454	5,600	3,836	4,407	2,000	6,407	5,000		5,000	0	14
15	616100 429200	Computer Software	684	8,677	5,234	6,491	9,000	15,491	16,337		32,122	15,785	15
16	616100 431040	Bank & Investment Account Fee	34	42	37	21	21	42	50		50	0	16
17	616100 429300	Computer Hardware	14,847	12,110	46,821	6,273	40,000	46,273	50,730		50,730	0	17
18	TOTAL EXPENSE		22,018	26,430	55,928	17,192	51,021	68,213	72,117	0	87,902	15,785	18

Liability Insurance Fund

Department Description

The City Attorney is responsible for administering the Liability Fund and personally handles all claims and lawsuits against the City, consulting with outside counsel as necessary. It is never known what or when incidents, accidents or events will occur so claims and payouts vary widely from year to year. The City is self-insured up to $350,000 and has commercial liability insurance from $350,000 to $10,000,000.

Major Roles & Critical Functions

- Provide education and training to help keep employees safe and minimize risk exposure of the City.

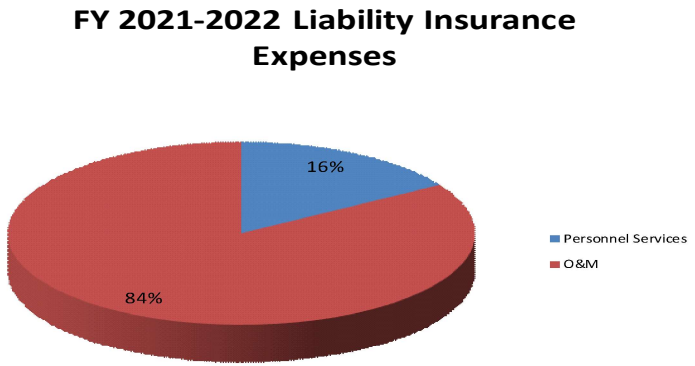
Fiscal Year Priorities

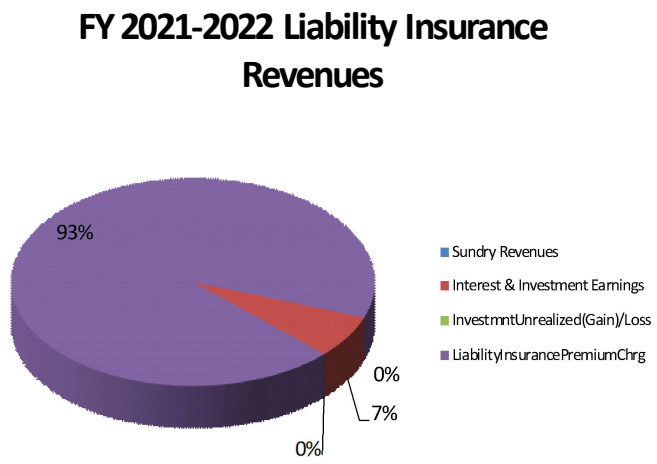
- Provide education and training, including personnel training for managers and supervisors and physical site inspections of City facilities.

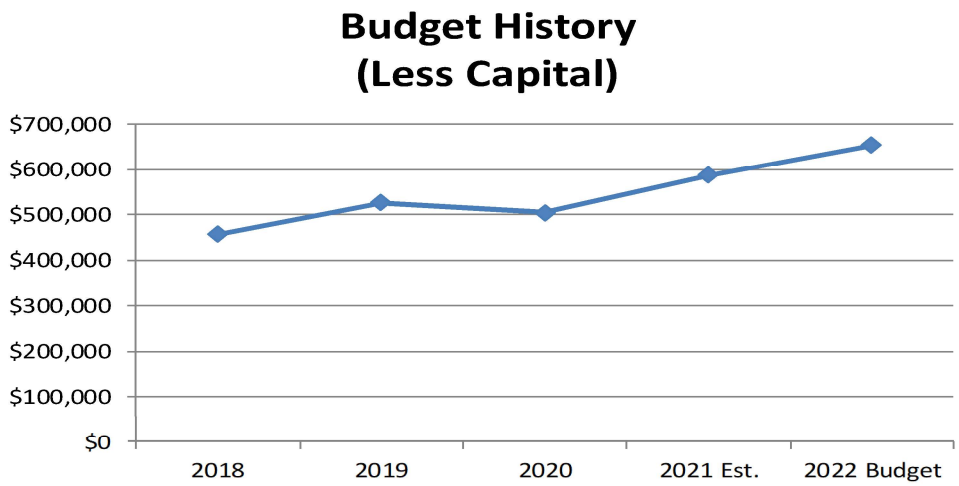
Operational Budget Highlights

There are no significant budget changes requested for the fiscal year 2022.

Liability Insurance Budget Graphs







Liability Insurance Budget

1	LIABILITY INSURANCE												1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended Fiscal Year	Fiscal Year	Dollar	2
3	Account Number			2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4	LIABILITY INSURANCE FUND													4
5	OPERATING REVENUES													5
6	636000	369000	Sundry Revenues	84	0	0	0	0	0	0			0	6
7	636010	361000	Interest & Investment Earnings	39,005	48,406	40,280	8,756	8,756	17,512	31,000		31,000	0	7
8	636010	361200	InvestmntUnrealized(Gain)/Loss	(17,332)	14,219	5,938	0	0	0	0			0	8
9	637000	380300	LiabilityInsurancePremiumChrg	348,841	368,364	371,786	414,790	0	414,790	390,915		435,530	44,615	9
10	TOTAL REVENUE			370,598	430,989	418,004	423,546	8,756	432,302	421,915	0	466,530	44,615	10
11														11
12	OPERATING EXPENSES													12
13	PERSONNEL SERVICES													13
14	636300	411000	Salaries - Perm Employees	56,431	60,907	65,365	38,213	38,213	76,426	68,524	76,426	73,966	5,442	14
15	636300	413010	Fica Taxes	4,193	4,241	4,537	2,131	2,131	4,262	5,242		5,658	416	15
16	636300	413020	Employee Medical Ins	8,041	8,985	9,419	4,276	4,276	8,552	10,630		10,860	230	16
17	636300	413030	Employee Life Ins	303	330	355	165	165	330	443		474	31	17
18	636300	413040	State Retirement & 401 K	8,150	10,614	11,345	6,336	6,336	12,672	13,068		14,105	1,037	18
19	636300	491640	WorkersCompPremiumCharge-ISF	761	184	1,070	717	0	717	206		222	16	19
20	TOTAL PERSONNEL SERVICES			77,878	85,260	92,092	51,838	51,121	102,959	98,113	76,426	105,285	7,172	20
21														21
22	OPERATIONS & MAINTENANCE													22
23	636300	423000	Travel & Training	428	0	150	0	350	350	400		400	0	23
24	636300	431000	Profess & Tech Services	20	60	6,238	3,086	25,000	28,086	10,000	28,086	10,000	0	24
25	636300	431040	Bank & Investment Account Fees	1,387	1,281	1,025	568	568	1,136	1,500		1,500	0	25
26	636300	431100	Legal And Auditing Fees	244	218	234	242	0	242	234		242	8	26
27	636300	451100	Insurance & Surety Bonds	348,841	368,364	371,786	414,790	0	414,790	390,915	414,790	435,530	44,615	27
28	636300	451150	Liability Claims/Deductible	28,021	70,375	32,977	18,810	20,000	38,810	100,000		100,000	0	28
29	TOTAL OPERATIONS & MAINTENANCE			378,941	440,298	412,410	437,497	45,918	483,415	503,049	442,876	547,672	44,623	29
30														30
31	TOTAL OPERATING EXPENSES			456,819	525,558	504,502	489,335	97,039	586,374	601,162	519,302	652,957	51,795	31
32														32
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			(86,221)	(94,569)	(86,498)	(65,789)	(88,283)	(154,072)	(179,247)	(519,302)	(186,427)	(7,180)	33
34														34
35	OPERATING TRANSFERS IN (OUT)													35
36			Use of (Addition to) Fund Balance						0	179,247		186,427	7,180	36
37	NET OPERATING TRANSFERS			0	0	0	0	0	0	179,247	0	186,427	7,180	37
38														38
39	NET EARNINGS (LOSS)			(86,221)	(94,569)	(86,498)	(65,789)	(88,283)	(154,072)	0	(519,302)	0	0	39

Workers' Compensation Fund

Department Description

The City Attorney oversees the Workers Compensation Fund. As required by State law, claims are handled by a third-party administrator, which is now Tristar Risk Management. It is never known what or when incidents, accidents or events will occur so on the job injury claims and resulting treatments vary widely from year to year. The City is self-insured carrying an excess liability policy with statutory coverage and a $450,000 retention limit.

Major Roles & Critical Functions

- Provide education and training, including various safety trainings and physical site inspections of City facilities to help keep employees safe and minimize risk exposure of the City.
- Work with the third-party administrator to manage all claims and risk exposure for the City.

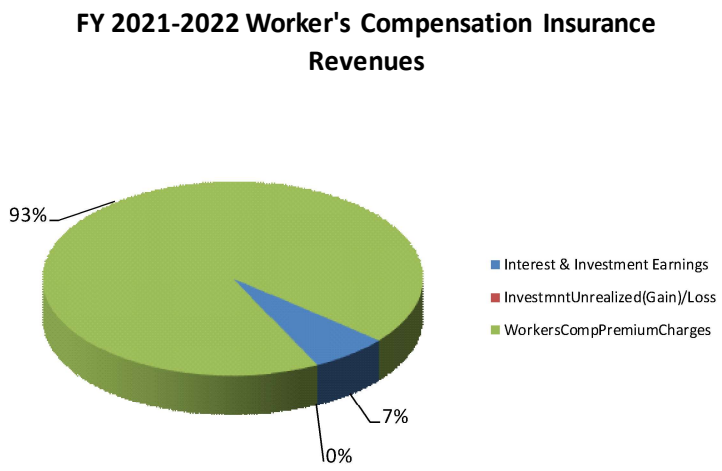
Fiscal Year Priorities

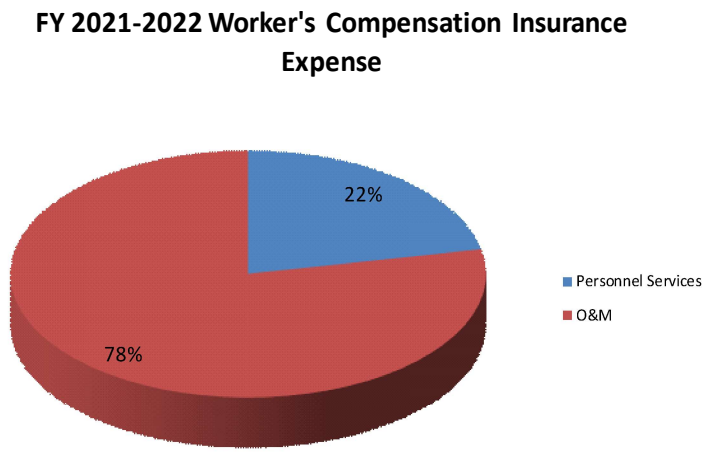
- Provide education and training, including personnel training for managers and supervisors and physical site inspections of City facilities.

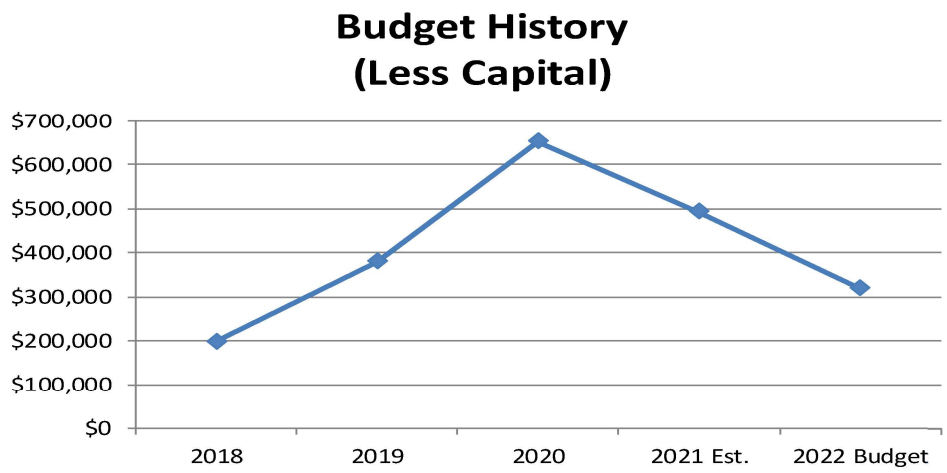
Operational Budget Highlights

There are no significant budget changes requested for the fiscal year 2022.

Workers' Compensation Budget Graphs







Workers' Compensation Budget

	WORKERS COMPENSATION												
1										Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number		Account Description	2018	2019	2020	Actual	Estimate	2021 Est.	2021 Budget	2021 Budget	2022 Budget	Change	3
4														4
5	OPERATING REVENUES													5
6	646010	361000	Interest & Investment Earnings	26,140	35,025	29,720	6,081	6,081	12,162	21,000		21,000	0	6
7	646010	361200	InvestmntUnrealized(Gain)/Loss	(12,342)	11,277	4,380	0	0	0	0		0	0	7
8	647000	380400	WorkersCompPremiumCharges	258,091	268,614	285,600	146,795	146,795	293,590	297,727		297,727	0	8
9	TOTAL REVENUES			271,889	314,917	319,700	152,876	152,876	305,752	318,727	0	318,727	0	9
10														10
11	OPERATING EXPENSES													11
12	PERSONNEL SERVICES													12
13	646400	411000	Salaries - Perm Employees	38,314	41,072	43,846	24,130	24,130	48,260	45,880		46,066	186	13
14	646400	413010	Fica Taxes	2,849	2,957	3,177	1,624	1,624	3,248	3,510		3,524	14	14
15	646400	413020	Employee Medical Ins	7,135	8,102	8,539	4,046	4,046	8,092	9,218		10,620	1,402	15
16	646400	413030	Employee Life Ins	217	231	247	114	114	228	349		349	0	16
17	646400	413040	State Retirement & 401 K	5,804	8,757	8,088	4,349	4,349	8,698	8,749		8,785	36	17
18	646400	491640	WorkersCompPremiumCharge-ISF	263	124	351	223	0	223	138		138	0	18
19			TOTAL PERSONNEL SERVICES	54,581	61,243	64,247	34,486	34,263	68,749	67,844	0	69,482	1,638	19
20														20
21	OPERATIONS & MAINTENANCE													21
22	646400	431000	Profess & Tech Services	10	33	11	0	500	500	2,000		2,000	0	22
23	646400	431040	Bank & Investment Account Fees	941	951	787	406	406	812	900		900	0	23
24	646400	431100	Legal And Auditing Fees	129	114	127	128	0	128	127		128	1	24
25	646400	435500	Admin Services - W/C	5,100	3,640	10,850	4,835	4,835	9,670	15,000		15,000	0	25
26	646400	451000	W/C Reinsurance Premiums	53,606	51,902	58,254	57,557	0	57,557	61,167		61,167	0	26
27	646400	451150	Liability Claims/Deductible	69,895	250,441	516,226	118,055	231,500	349,555	152,000	350,000	160,000	8,000	27
28	646400	461200	State Tax On Premium	13,141	11,383	2,190	5,650	0	5,650	10,000		10,000	0	28
29	TOTAL OPERATIONS & MAINTENANCE			142,823	318,463	588,445	186,631	237,241	423,872	241,194	350,000	249,195	8,001	29
30														30
31	TOTAL OPERATING EXPENSES			197,404	379,706	652,692	221,117	271,504	492,621	309,038	350,000	318,677	9,639	31
32														32
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			74,485	(64,789)	(332,992)	(68,241)	(118,628)	(186,869)	9,689	(350,000)	50	(9,639)	33
34														34
35	OPERATING TRANSFERS IN (OUT)													35
36			Use of (Addition to) Fund Balance						0	(9,689)	350,000	(50)	9,639	36
37	NET OPERATING TRANSFERS			0	0	0	0	0	0	(9,689)	350,000	(50)	9,639	37
38														38
39	NET EARNINGS (LOSS)			74,485	(64,789)	(332,992)	(68,241)	(118,628)	(186,869)	0	0	0	0	39

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

SCHEDULE OF FEES & CHARGES:

- Taxes
- Fees
- Charges for Services

General Fees & Taxes

Description of Fee or Charge	Unit	Fee/Charge	Comments
General Property Tax Rate	Dollar of Assessed Value	0.000967	Annual
Sales Tax	Taxable Sales	1.00%	Time of sale
RAP Tax	Taxable Sales	0.10%	Time of sale
Local Option Transportation	Taxable Sales	0.25%	Time of sale
Motor and Special Fuels	Per Gallon	$0.294	Shared based on formula
Franchise Taxes:			
Electricity	Energy consumption	6.00%	Monthly
Telephone	All Services	3.50%	Monthly
Natural Gas	Energy consumption	6.00%	Monthly
Cable	Basic Service	5.00%	Monthly
E911 Surcharge Fee	Line of service	$0.71	Monthly

Finance & Administrative Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies:			
Standard 8 1/2" x 11"	Each	$0.10	
Color 8 1/2" x 11"	Each	$0.30	
Large computer printout	Each	$0.20	
Color - Large computer printout	Each	$0.60	
Recording of Council Meetings:			
Digital copy	Each	$5.00	Emailed (subject to file size constraints) or on customer supplied media
Digital copy	Each	$10.00	Compact disc
Franchise Application Fee	Each	$500.00	Reference Bountiful City Code Section 11-1-402

Streets Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments	
Signs	Each	$41.00		Name sign (two per pole)
	Each	$49.00		30 inch stop sign (high intensity)
	Each	$68.00		36 inch stop sign (high intensity)
	Each	$50.00		30 inch yield sign (high intensity)
	Each	$42.00		2" x 2" x 10' Telespar post
	Each	$19.00		3 foot anchor and anchor bolt
Equipment Charge	Hour	$30.00		Pick up truck
	Hour	$35.00		One ton dump truck
	Hour	$35.00		Eight cubic yard dump truck
	Hour	$64.00		Twelve cubic yard dump truck
	Hour	$43.00		Flusher truck
	Hour	$48.00		Elgin sweeper truck
	Hour	$43.00		Bobcat
	Hour	$72.00		Backhoe
	Hour	$72.00		John Deere Loader
	Hour	$78.00		John Deere Grader
	Hour	$58.00		Large Roller
	Hour	$40.00		Small Roller
	Hour	$85.00		Paver
	Hour	$1.10		Chain Saw
	Hour	$26.25		Portable Welder
Shop Charge	Hour	$30.00		City departments
	Hour	$50.00		Outside City
Labor	Hour	$24.60		Regular labor cost
	Hour	$36.90		Overtime labor cost
Sandbags	Each	$0.47		
Construction Site Debris Clean-up	Hour	$500.00		After second call (one hour minimum)
		Summer	Winter	
Asphalt	Ton	$39.00	$90.00	Per ton for overlay
Asphalt cut repair	Base fee	$140.00	$180.00	Less than 25 square feet
	Square foot	$6.00	$8.00	25 to 500 square feet
				Larger contact Street Department
	Square foot	$1.75	$2.65	City departments
Asphalt sawing	Lineal foot	$2.00		

Engineering Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies			
8 1/2" x 11"	Each	$0.10	
11" x 17"	Each	$0.20	
18" x 24"	Each	$3.00	
24" x 36"	Each	$6.00	
Custom maps (printed, size not listed below)	Sq. Ft.	$3.00	
8 1/2" x 11"	Each	$3.00	
11" x 17"	Each	$5.00	
24" x 36"	Each	$18.00	
Add for Aerial Photos	Base	$15.00	up to 0.25 hrs Addtl Staff time +$60/hr
Electronic CAD Files:			
City Base Map (incl. Street Names, Parcels, Addresses)	Each	$50.00	Plus $25 per layer added, (w/ email delivery)
Excavation Permits			
First 100 feet	Each	$50.00	
Addtional 100 feet	Each	$20.00	
Concrete Fees			Per current contract rate
Concrete Replacement Cost Sharing Program	Varies		+10% Administrative Fee
Easement Release Application	Each	$100.00	Plus Current Davis Co. Recording Fees
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
New or Amended Subdivision Checking Fees			
Preliminary	Base	$400.00	Plus $75.00 per lot
Final	Base	$250.00	Plus $75.00 per lot
Vacation	Base	$100.00	
Plat Re-review Fee Subdivision / PUD / Condominium	Lot	$15.00	Per Plat Review (beyond first review)
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
Bond Administrative Fee		0.5%	Of bond amount
Street Signs	Each	$150.00	

Engineering Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Building Permits	Minimum	$75.00	Single Inspection Permits
	Each	Varies	Per 1997 Uniform Administrative Code Building valuation based on current ICC Valuation Data
South Davis Metro Fire Impact Fee	As noted	$644.00	per SFR / Condominium Unit / Apartment or per 5,000 sqft (or fract) commercial
Street Damage Cash Deposit			
New Single Family or Multifamily	per ft. frontage	$30.00	$2,100.00 (min), $4,500.00 (max)
New Commercial	per ft. frontage	$30.00	$2,100.00 (min), $4,500.00 (max)
Single Family Remodel or Addition	per ft. frontage	$15.00	$1,000.00 (min), $1,750.00 (max)
Multifamily Remodel or Addition	per ft. frontage	$15.00	$1,000.00 (min), $1,750.00 (max)
Commercial Remodel or Addition	per ft. frontage	$15.00	$1,000.00 (min), $1,750.00 (max)
Storm Water Fees			
Review SWPPP	Base	$120.00	up to 2 hrs Addtl Staff time +$60/hr
Review Retention Design	Base	$120.00	up to 2 hrs Addtl Staff time +$60/hr
Review & Record Maintenance Agreement	Base	$60.00	Plus Current Davis Co. Recording Fees
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
Preconstructon Meeting	Base	$120.00	up to 2 hrs Addtl Staff time +$60/hr
Initial Inspection	Each	$60.00	
Monthly Inspections (6 Mo.)	Each	$360.00	
Termination of SWPPP	Each	$60.00	
Long Term Facility Installation Inspections	Base	$120.00	up to 2 hrs Addtl Staff time +$60/hr
Long Term Facility O&M Inspections	Hourly	$60.00	

Parks Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Farmer's Market Fee	Per Vendor	Pending	
Large Bowery	Resident	50.00	Half day
Large Bowery	Non-Resident	100.00	Half day
Small Bowery	Resident	25.00	Half day
Small Bowery	Non-Resident	50.00	Half day
Large Bowery	Resident	100.00	All day
Large Bowery	Non-Resident	200.00	All day
Small Bowery	Resident	50.00	All day
Small Bowery	Non-Resident	100.00	All day
Stage	Without Admission/Resident	50.00	All Day
Stage	Without Admission/Non-Resident	100.00	All Day
Stage	With Admission/Resident	100.00	All Day
Stage	With Admission/Non-Resident	200.00	All Day

Reservations can be made starting on the first working Monday in January
Reservations are transferable, but not refundable

Tennis Court Reservation Fees	Commercial Use	5.00	for 90 minutes / Court

Courts available for reservation: (2) Mueller Park, (2) Five Points, (2) Golf Course, (2) Firefighters
Reservation Sessons: Spring (May - July) & Summer (August- October), Courts are not available for reservation any other times.
Hours available for reservations: Monday - Friday 10:30 a.m. - 6:00 p.m.

Planning Fees

Description of Fee or Charge	Fee/Charge	Comments
License Fees		
New Commercial Business License	$50	
Renewal Commercial Business License	$50	$25 credit if under $20,000 annual sales $5 per full-time employee over one (1) $3.00 per each rental unit exceeding three (3) $500 maximum fee
Liquor License	$50	
Beer License - Class A	$250	
Beer License - Class B	$300	
Beer License - Class C	$350	
Beer License - Class D	$300	
New Home Occupation License	$25	
Renewal Home Occupation License	$50	$25 credit if under $20,000 annual sales $4 per full-time employee over one (1) $3.00 per each rental unit exceeding three (3) $500 maximum fee
Amusement Devices	$30	Per device
Temporary License	$25	Plus $1 per day up to a maximum of $125
Fireworks License	$125	Per stand
Development Fees		
Lot Line Adjustment	$125	
Determination of Non-Compliance/Non-Conformance	$125	
Home Occupation Conditional Use Permit	$125	
Accessory Dwelling Unit Conditional Use Permit	$250	
Architectural & Site Plan Review	$600	First acre, plus $100/each additional acre
Architectural & Site Plan Review - Multi-family	$600	First two units, plus $50 each additional unit
Single Family Residential Site Plan Review	$200	For houses that require Planning Commission review
Conditional Use Permit	$400	
Variance	$400	
Subdivision/Plat Amendment/etc.		See Engineering Dept. Fee Schedule
Land Use Code Text Amendment	$750	
Zoning Map Amendment	$600	First acre, plus $100/acre up to $1,000 maximum
Appeal of ADA and FFHA Accomodation	$250	
Appeal of Land Use Decision	$500	Plus half the actual cost of the Appeal Authority (Administrative Law Judge)
Chicken License	$5	
Administrative Solar Review	$50	Administrative fee only

Notes:

All business, home occupation, amusement device and beer/liquor licenses expire December 31st of each year and are to be renewed January 1st. A 25% penalty is charged against any license which has not been renewed by February 15th. A 50% penalty is charged against any license which has not been renewed by April 1st. A 100% penalty is charged against any license which has not been renewed by June 30th. Seasonal uses must receive Administrative Architectural & Site Plan Review requires a separate payment for preliminary and final.

Storm Water Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Storm Water Fee	ERU	$8.25	Approved fee increase of .50 in FY2022 and scheduled increases of .50 in FY23
Monthly finance charge on past due balances		1.50%	
Storm Water Impact Fee - Bountiful Code Section 6.14.102(a)			
Single Family Residential	Acre	$2,100.00	3,828 square feet of impervious surface
Multi-Family Residential	Acre	$2,350.00	equals one Equivalent Residential Unit (ERU)
Commercial / Retail	Acre	$3,500.00	18% annual rate; $10.00 minimum charge at 30 days or more past due

Notes:

Single Family -

1. Single family on single or more lots = 1 ERU
2. Single family on single or more lots with detached non-habitable buildings = 1 ERU
3. Single family on single lot with detached habitable building = 2 ERU or equal to total number of habitable residences.

Duplex -

1. Duplex = 1.5 ERU
2. Three Units = 2.5 ERU
3. Four Units = 3.0 ERU

Single Unit - Plex on development site with more than 4 total units -

1. Based in measurement of impervious surface and calculation of ERU.

93

Commercial -

1. Single development site on independent parcel measure impervious impervious surface and calculation ERU.
2. Single development site on multiple contiguous parcels - single owner:
   > Measure impervious surface and calculate
   > Bill owner
3. Single development site - multiple contiguous parcels - multiple owners:
   > Calculate 1 total ERU
   > Division by parcel at owners request
   > Bill majority property owner
4. Multi development sites on single parcel - single owner:
   > Measure separate development sites and calculate ERUs on each site
   > Bill by address
5. Separate development sites contiguous with parcel boundary
   > Measure separate sites at boundary line and calculate ERUs

Water Fees

Monthly Service Charges:

Low Elevation Block Rates										
Pipe Diameter	Base Water Use (Gallons)	Base Water Rate	Tier 1 Gallons	Tier 1 Water Rate	Tier 2 Gallons	Tier 2 Water Rate	Tier 3 Gallons	Tier 3 Water Rate	Tier 4 Gallons	Tier 4 Water Rate
5/8"	0-5,000	$ 21.39	5,000-70,000	$1.79	70,000-105,000	$1.97	105,000-505,000	$2.15	>505,000	$2.33
1"	0-7,000	$ 30.27	7,000-72,000	$1.79	72,000-107,000	$1.97	107,000-507,000	$2.15	>507,000	$2.33
1.5"	0-14,000	$ 54.17	14,000-79,000	$1.79	79,000-114,000	$1.97	114,000-514,000	$2.15	>514,000	$2.33
2"	0-22,000	$ 82.50	22,000-87000	$1.79	87,000-122,000	$1.97	122,000-522,000	$2.15	>522,000	$2.33
3"	0-40,000	$ 146.78	40,000-105,000	$1.79	105,000-140,000	$1.97	140,000-540,000	$2.15	>540,000	$2.33
4"	0-65,000	$ 237.26	65,000-130,000	$1.79	130,000-165,000	$1.97	165,000-565,000	$2.15	>565,000	$2.33
6"	0-125,000	$ 455.63	125,000-190,000	$1.79	190,000-225,000	$1.97	225,000-625,000	$2.15	>625,000	$2.33

High Elevation Block Rates										
Pipe Diameter	Base Water Use (Gallons)	Base Water Rate	Tier 1 Gallons	Tier 1 Water Rate	Tier 2 Gallons	Tier 2 Water Rate	Tier 3 Gallons	Tier 3 Water Rate	Tier 4 Gallons	Tier 4 Water Rate
5/8"	0-5,000	$ 23.57	5,000-70,000	$1.98	70,000-105,000	$2.18	105,000-505,000	$2.38	>505,000	$2.57
1"	0-7,000	$ 33.89	7,000-72,000	$1.98	72,000-107,000	$2.18	107,000-507,000	$2.38	>507,000	$2.57
1.5"	0-14,000	$ 61.05	14,000-79,000	$1.98	79,000-114,000	$2.18	114,000-514,000	$2.38	>514,000	$2.57
2"	0-22,000	$ 92.51	22,000-87000	$1.98	87,000-122,000	$2.18	122,000-522,000	$2.38	>522,000	$2.57
3"	0-40,000	$ 164.88	40,000-105,000	$1.98	105,000-140,000	$2.18	140,000-540,000	$2.38	>540,000	$2.57
4"	0-65,000	$ 266.74	65,000-130,000	$1.98	130,000-165,000	$2.18	165,000-565,000	$2.38	>565,000	$2.57
6"	0-125,000	N/A		N/A		N/A		N/A		N/A

For example a customer with a 1" diameter pipe used 10,000 gallons of water during July. Their water service charge would be:

	Gallons	Rate	Charge
Base	7,000	$30.27	$30.27
Tier 1	3,000	$1.79	5.37
Total	10,000	$ 32.06	$ 35.64

Water Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Impact Fee:			Ref: Bountiful City Code Title 6 Chap 14
Water Supply Impact Baseline Fee	1" Equivalent Connection	$1,300.00	
Water Storage Impact Baseline Fee	1" Equivalent Connection	$538.00	
Total Water Development Baseline Fee	1" Equivalent Connection	$1,838.00	For other connection sizes, see below
Equivalent Residential Connection Multipliers -			Multipliers to apply to baseline fee for other meter sizes
Meter size: (Pressurized Irrigation Areas)	Meter Size		
	5/8 x 3/4"	$735.20	Multiplier of 0.4
	3/4"	$1,102.80	Multiplier of 0.6
	1"	$1,838.00	Multiplier of 1
	1 1/2"	$3,676.00	Multiplier of 2
	2"	$7,352.00	Multiplier of 4
	3"	$17,644.80	Multiplier of 9.6
	4"	$30,878.40	Multiplier of 16.8
	6"	$67,638.40	Multiplier of 36.8
Meter size: (Non-Pressurized Irrigation Areas)			
	5/8 x 3/4"	$1,470.40	Multiplier of 0.8
	3/4"	$2,205.60	Multiplier of 1.2
	1"	$3,676.00	Multiplier of 2
	1 1/2"	$5,514.00	Multiplier of 3
	2"	$9,190.00	Multiplier of 5
	3"	$20,218.00	Multiplier of 11
	4"	$33,084.00	Multiplier of 18
	6"	$69,844.00	Multiplier of 38
Lateral/Meter Connection Fee:			See Bountiful City Resolution 94-10
Cost to install service lateral, meter setter, box and positive displacement meter of the specified size (including electronic reading apparatus)	5/8 x 3/4"	$1,010.00	
	3/4"	$1,028.00	
	1"	$1,085.00	
	1 1/2"	$3,665.00	
	2"	$4,111.00	
	3" & Larger or turbine meter	Consult Water Dept.	
	Pavement Repair	Consult Street Dept.	

Water Fees (continued)

Connect/Disconnect/Reconnect/Collection Fees:			See Bountiful City Resolution 2002-08
All Customers			
a. Connect fee regular hours next day		$15.00	
b. Connect fee regular hours same day		$25.00	
c. Connect fee after hours		$50.00	
d. Collection / disconnect fee		$25.00	
e. Reconnect fee regular hours		$25.00	
f. Reconnect fee after hours		$90.00	
g. Return check fee		$15.00	
h. Monthly finance charge on past due balances		1.50%	18% APR: $10.00 Min Chg @ 30 days past due
		$100.00	
i. Damaged ERT (Electronic Radio Transponder) replacement			
j. Meter Register and ERT replacement		$200.00	
k. Meter Lid Adjustment and Repair		$50.00	

Penalty Fees:			
Tampering with a meter	Per Violation	$100.00	Plus accumulated service charges
Outside watering during prohibited hours	Per Violation	$100.00	

Equipment Rental Charges (not including operator):		Active Hourly Rate
JD 310 B Backhoe (Compactor)		$50.00
JD 410 E Backhoe/Loader		$50.00
JD 410 G Backhoe/Loader		$50.00
10-Wheel Dump Truck		$50.00
1 Ton Flatbed Dump Truck		$15.00
1/2 Ton 4 x 4 Pick up Truck		$12.00
5500 Cab/Chassis/Utility Bed Truck		$24.00
175 CFM Rotary Screw Compressor		$22.00
Pavement Saw (Diamond Blade) + Blade Wear		$20.00
2" Trash Pump		$7.50
Wacker 845 Y Rammer Compactor		$17.00
Small tap machine (3/4" to 2')		$50.00
Large tap machine (4" to 8")		$175.00

Labor Rates:	Regular Time	Overtime
Operator Labor	$28.00/Hour	$42.00Hour
Supervisor Labor	$38.00/Hour	$57.00/Hour

Main Line Tap Installation:			
Includes stainless steel tapping sleeve, std. gate valve, labor & equipment costs			
A. Customer excavates and backfills per City req'ts:	$1,325.00 to $3,295.00, depending on size		Additional charges may apply; consult Water Dept.
B. Water Dept excavates and backfills	$2,112.00 to $4,156.00, depending on size		Additional charges may apply; consult Water Dept.

Fire Hydrant Installation:		
Materials (hydrant, pipe, lugs, gravel, gaskets, bolts, etc.)	Each	$2,300.00
Labor (18 man hours)	Each	$440.00
Equipment (backhoe, 10-wheel dump, conc saw)	Each	$525.00

Fire Hydrant Use:		
Hydrant Meter Deposit	Each	$1,200.00
Hydrant Valve Deposit	Each	$500.00
Meter or Valve Rental	First day	$10.00
Meter or Valve Rental	Each subsequent day	$5.00
Valve Only Rental	Per Day	$3.00
Water Consumption	Per 1,000 gallons	$1.79
Rental and Water Consumption If meter req't is waived	Flat fee	$25.00

Light & Power Fees

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

	FY 2021	**FY 2022**
Rate Increase:	1.020	1.000
Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
STANDARD RATES:	$	$
RESIDENTIAL (ER):		
Monthly customer charge	12.00	12.00
Energy charge per kilowatt hour (KWH)		
Energy charge per KWH for the first 400 KWH used	0.0800	0.0800
Energy charge per KWH for all additional KWH used	0.1022	0.1022
COMMERCIAL SMALL WITH NO DEMAND (ES):		
Monthly customer charge	16.00	16.00
Energy charge per kilowatt hour (KWH)	0.1099	0.1099
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS (EX):		
Monthly customer charge	16.00	16.00
Demand charge per kW for each kW in excess of 15kW	8.8740	8.8740
Energy charge per KWH for the first 1,500 KWH	0.1099	0.1099
Energy charge per KWH for all additional KWH	0.0636	0.0636
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30kW (EC):		
Monthly customer charge	60.00	60.00
Demand charge per kW	17.1462	17.1462
Energy charge per KWH	0.0389	0.0389
TEMPORARY (50 amps or less) (ET):		
Monthly equipment rental	32.00	32.00
Monthly customer charge	16.00	16.00
Energy charge per KWH	0.1099	0.1099
Note: service greater than 50 amps to be billed as COMMERCIAL.		
MUNICIPAL (flat rate / unmetered - only for Bountiful City accounts) (BS):		
Monthly customer charge	16.00	16.00
Energy charge per KWH (same as Small Commercial) x # KWH used (as determined by Power Dept.)	0.1099	0.1099

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

	FY 2021	**FY 2022**
Rate Increase:	1.0200	1.0000
Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
NET METERING RATES (NO NEW INSTALLATIONS; EXISTING CUSTOMERS ONLY):	$	$
RESIDENTIAL - NET METERING (EN):		
Monthly customer charge	16.00	16.00
Energy charge per KWH for all net KWH used		
Energy charge per KWH for the first 400 KWH used	0.0800	0.0800
Energy charge per KWH for all additional KWH used	0.1022	0.1022
Energy credit per KWH for all surplus generation	0.0800	0.0800
COMMERCIAL SMALL WITH NO DEMAND - NET METERING (ESN):		
Monthly customer charge	20.00	20.00
Energy charge per KWH for all net KWH used	0.1099	0.1099
Energy credit per KWH for all surplus generation	0.0624	0.0624
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - NET METERING (EXN):		
Monthly customer charge	20.00	20.00
Demand charge per kW for each kW in excess of 15kW	8.8740	8.8740
Energy charge per KWH for the first 1,500 KWH used	0.1099	0.1099
Energy charge per KWH for all additional KWH used	0.0636	0.0636
Energy credit per KWH for all surplus generation	0.0624	0.0624
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - NET METERING (ECN):		
Monthly customer charge	60.00	60.00
Demand charge per kW	17.1462	17.1462
Energy charge per KWH for all net KWH used	0.0389	0.0389
Energy credit per KWH for all surplus generation	0.0381	0.0381

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

	FY 2021	**FY 2022**
Rate Increase:	1.0200	1.0000
Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
FEED-IN TARIFF RATES:	$	$
RESIDENTIAL - FEED-IN TARIFF (ERF):		
Monthly customer charge	16.00	16.00
Energy charge per KWH for all net KWH used		
Energy charge per KWH for the first 400 KWH used	0.0800	0.0800
Energy charge per KWH for all additional KWH used	0.1022	0.1022
Energy credit 12am-12pm	0.0400	0.0400
Energy credit 12pm-4pm	0.0600	0.0600
Energy credit 4pm-12am	0.0925	0.0925
COMMERCIAL SMALL WITH NO DEMAND - FEED-IN TARIFF (ESF):		
Monthly customer charge	20.00	20.00
Energy charge per KWH for all net KWH used	0.1099	0.1099
Energy credit 12am-12pm	0.0400	0.0400
Energy credit 12pm-4pm	0.0600	0.0600
Energy credit 4pm-12am	0.0925	0.0925
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - FEED-IN TARIFF (EXF):		
Monthly customer charge	20.00	20.00
Demand charge per kW for each kW in excess of 15kW	8.8740	8.8740
Energy charge per KWH for the first 1,500 KWH used	0.1099	0.1099
Energy charge per KWH for all additional KWH used	0.0636	0.0636
Energy credit 12am-12pm	0.0400	0.0400
Energy credit 12pm-4pm	0.0600	0.0600
Energy credit 4pm-12am	0.0925	0.0925
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - FEED-IN TARIFF (ECF):		
Monthly customer charge	60.00	60.00
Demand charge per kW	17.1462	17.1462
Energy charge per KWH for all net KWH used	0.0389	0.0389
Energy credit 12am-12pm	0.0400	0.0400
Energy credit 12pm-4pm	0.0600	0.0600
Energy credit 4pm-12am	0.0925	0.0925

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

		FY 2021	**FY 2022**
	Rate Increase:	1.0200	1.0000
	Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
OTHER RATES (these require the approval of the Power Department):		$	$
COMMERCIAL POWER FACTOR CORRECTION:			
For every 1% less than 95%		increase meter KWH 1%	increase meter KWH 1%
COMMERCIAL SMALL SEASONAL (ES):			
Monthly customer charge		16.00	16.00
Energy charge per KWH		0.1099	0.1099
MOBILE HOME & HOUSE TRAILER PARK:			
Individual meters		(see Residential Service)	(see Residential Service)
Master meters (existing meters only)		(see Commercial Service)	(see Commercial Service)
SECURITY LIGHTING:			
A.	LED Standard Post Top with Pole	29.58	29.58
B.	LED High Wattage Horizontal	30.91	30.91
C.	LED Low Wattage Horizontal	28.25	28.25
D.	LED Decorative Post Top with Pole	37.08	37.08
E.	LED High Wattage Flood	30.91	30.91
F.	LED Low Wattage Flood	28.25	28.25
	Davit Pole - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY	3.97	3.97
	Davit Pole w/ Base - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY	13.72	13.72
INDUSTRIAL CUSTOMER:		variable & contractual	variable & contractual
CITY FRANCHISE TAX on KW and KWH Charges		6.00%	6.00%

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

		FY 2021	**FY 2022**
	Rate Increase:	1.0200	1.0000
	Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
FEES:		$	$
ALL CUSTOMERS:			
1 Connect fee regular hours next day		35.00	35.00
2 Connect fee regular hours same day		45.00	45.00
3 Connect fee after hours		100.00	100.00
4 Collection / disconnect fee		45.00	45.00
5 Reconnect fee regular hours		45.00	45.00
6 Reconnect fee after hours		200.00	200.00
7 Return check fee		15.00	15.00
8 Monthly finance charge on past due balances:			
Interest rate (M = Month, A = Annual) %		1.5% M, 18.0% A	1.5% M, 18.0% A
Minimum charge $		10.00	10.00
Charge @ # of days past due or more		30	30
9 Meter tampering fee (in addition to the expense of removing any wiring or appliances and res		100.00	100.00
10 Pole cut disconnect / reconnect charges regular hours		175.00	175.00
11 Pole cut disconnect / reconnect charges after hours		300.00	300.00
RESIDENTIAL SERVICE:			
12 Beacon light fee per lamp, per month		0.35	0.35
COMMERCIAL SERVICE:			
13 Line extension fee: actual costs per line extension policy, as needed	actual cost per line ext. policy		actual cost per line ext. poli
SMALL SEASONAL SERVICE:			
14 Activate & deactivate, pay in advance (collected by Engineering Dept)		300.00	300.00
= + (2 x Connect fee regular hours same day)			
15 Line extension fee: actual costs per line extension policy, as needed	actual cost per line ext. policy		actual cost per line ext. poli
TEMPORARY SERVICE:			
16 Install & remove temporary service, pay in advance (collected by Engineering Dept)		225.00	225.00
17 Line extension fee: actual costs per line extension policy as needed	actual cost per line ext. policy		actual cost per line ext. poli
MOBILE HOME & HOUSE TRAILER PARK SERVICE:			
18 Individual meters	(see Residential Service)		(see Residential Service)
19 Master meters (existing only)	(see Commercial Service)		(see Commercial Service)
POLE ATTACHMENTS:			
20 Per pole attachment		12.00	12.00
NET METERING & FEED-IN TARIFF:			
21 Connect fee (the price of the meters) (collected by Planning Dept)		525.00	525.00
METER SURGE PROTECTION - NO NEW INSTALLATIONS AS OF 01 JULY 2014:			
22 Inspection fee		Not Available	Not Available
23 Installation fee		Not Available	Not Available
STREET LIGHT SYSTEM CHARGE:			
24 Monthly charge to all Residential, Commercial, and Industrial customers		2.00	2.00
INDUSTRIAL SERVICE (Interruptable Customer):	variable & contractual		variable & contractual

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2021-2022
RATES, FEES, & DEPOSITS, and COMPARISONS

	FY 2021	**FY 2022**
Rate Increase:	1.0200	1.0000
Effective For Usage As Of:	01 Jul 2020	01 Jul 2021
DEPOSITS:	$	$
RESIDENTIAL RENTAL CUSTOMERS:		
Deposit is required on all residential rental customers.		
Deposit for electricity only	100.00	100.00
Deposit for electricity plus other services	150.00	150.00
Deposit is refunded only at termination of service.		
RESIDENTIAL NON-RENTAL CUSTOMERS:		
Deposit is required only on residential non-rental customers with poor payment record.		
Deposit is equal to an estimated 2 month bill with a minimum of	150.00	150.00
Deposit is refunded only at termination of service.		
NON-RESIDENTIAL CUSTOMERS:		
Deposit is required on all non-residential customers including Seasonal and Temporary.		
Deposit is equal to an estimated 2 month bill with a minimum of	250.00	250.00
Deposit is refunded only at termination of service.		

Golf Fees

Description of Fee or Charge	Unit	FY2021 Fee/Charge	Comments
Green Fees:			
Week day rate (Mon - Thurs)	9 holes	$15.00	
Week day rate (Mon - Thurs)	18 holes	$30.00	
Weekend rate (Fri - Sun)	9 holes	$18.00	
Weekend rate (Fri - Sun)	18 holes	$36.00	
Junior (17 years and younger)	9 holes	$10.00	Valid Mon-Thurs (Fri - Sun after 1:00 pm)
Junior (17 years and younger)	18 holes	$20.00	Valid Mon-Thurs, (Fri - Sun after 1:00 pm)
Cart Fees:			
Regular	9 holes	$8.00	
Regular	18 holes	$16.00	
Rentals:			
Golf Clubs (Standard)	9 holes	$10.00	
Golf Clubs (Standard)	18 holes	$15.00	
Golf Clubs (High-end)	9 holes	$25.00	
Golf Clubs (High-end)	18 holes	$40.00	
Pull Carts	Base Charge	$3.00	

Note: FY2021 Model & Fees are proposed and would be effective January 1, 2021
Note: Senior rates and punch card sales would be discontinued
Note: An 8% fee will be charged for refunds to cover credit card fees we incure from both the booking and the refund

Landfill Fees

Fee or Charge Description	Unit	Fee/Charge	Minimum	Comments
*** No Hazardous Waste Accepted *****				
Residential:				
Cars	Load	$5.00		
Pick up Truck	Load	$5.00		Standard 6' x 8' bed
Small Trailer	Load	$5.00		
Large Trailer	Load	$10.00		Equivalent to 2 standard 6' x 8' bed loads
Large Trucks	Load	$15.00		Over standard 6' x 8' bed
Mattress or Box Springs	Each	$15.00		
Refrigerator Disposal	Each	$20.00		
Commercial:				
Clean Dirt	Ton	$25.00		Clean Fill/Cover
Mixed Waste	Ton	$40.00		Commercial haulers, business, construction related waste, concrete or site preparation.
Green Waste	Ton	$15.00		Professional Tree and Landscapers
	Minimun	$15.00		
Compost and Wood Chips:				
Compost - unscreened	Ton	$25.00		
Compost - screened	Ton	$35.00		
Wood Chips	Ton	$25.00		

NOTES:

Unacceptable items include -

1. Liquids & Propane Tanks
2. Barrels or drums
3. Tires (unless shredded)
4. Industrial waste
5. Infectious waste
6. Asbestos
7. Animal carcasses (accepted with prior approval)

Hours of operation -

Summer: April 1 to October 31, 8:00 a.m. to 6:00 p.m.

Winter: November 1 to March 31, 8:00 a.m. to 5:00 p.m.

Sanitation Fund & Recycling Fund Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Annexed & Non-Annexed Areas:			
Residential	Base Charge	$6.00	First garbage can
Residential	Base Charge	$6.00	Each additional can
Commercial	Base Charge	$36.00	Dumpster (picked up one time per week)
Commercial	Base Charge	$10.00	Any additional weekly pickup of dumpster per week
Commercial	Base Charge	$6.00	First garbage can
Multi-Unit	Base Charge	$6.00	One unit
Multi-Unit	Base Charge	$12.00	Two units
Multi-Unit	Base Charge	$18.00	Three units
Multi-Unit	Base Charge	$24.00	Four units
Multi-Unit	Base Charge	$30.00	Five units (may request private service)
Multi-Unit	Base Charge	$36.00	Six units (may request private service)
Multi-Unit	Base Charge	$42.00	Seven units (may request private service)
Multi-Unit	Base Charge	$48.00	Eight units (may request private service)
Multi-Unit	Base Charge	$54.00	Nine units (may request private service)
Multi-Unit	N/A		Ten units and over must obtain private service
Monthly finance charge on past due balances		1.50%	18% annual rate; $10.00 minimum charge at 30 days or more past due
Monthly curbside recycling charge		$3.75	First recycle can
		$3.75	Each additional can

Cemetery Fees

Description of Fee or Charge	Unit	FY2021 Fee/Charge	Comments
Burial Spaces:			
Residents -			
One to Eight Spaces	Each	$640.00	Includes $140 perpetual care fee
Double Depth First and Second Burials	Each	$805.00	Includes $280 perpetual care fee
Baby burial space	Each	$250.00	
Raised Marker Fee	Each	$100.00	
Flat Marker Fee	Each	$20.00	Minimum of 4 spaces together for each raised headstone.
Non-Residents -			
One to Eight Spaces	Each	$940.00	Includes $140 perpetual care fee
Double Depth First and Second Burials	Each	$1,105.00	Includes $280 perpetual care fee
Baby burial space	Each	$300.00	
Raised Marker Fee	Each	$100.00	
Flat Marker Fee	Each	$20.00	Minimum of 4 spaces together for each raised headstone.
Grave Opening Fees:			
Residents -			
Adult (opening and closing)	Each	$525.00	
Double Depth First and Second Burials	Each	$650.00	
Disinterment (second burial - top casket)	Each	$900.00	
Disinterment (double deep first burial - bottom casket)	Each	$1,200.00	
(Note: If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid.			
Baby Grave Opening	Each	$150.00	
Infant Disinterment	Each	$400.00	
Title Transfer Fee	Each	$50.00	
Non-Residents -			
Adult (opening and closing)	Each	$1,800.00	
Double Depth First and Second Burials	Each	$1,895.00	
Disinterment (second burial - top casket)	Each	$900.00	
Disinterment (double deep first burial - bottom casket)	Each	$1,200.00	
(Note: If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid.			
Baby Grave Opening	Each	$300.00	
Infant Disinterment	Each	$400.00	
Title Transfer Fee	Each	$100.00	

Cemetery Fees (continued)

Urn Burial Charges:

Residents -				
Urn Burial Space - In-ground	Each	$300.00	Requires opening/closing fee	
Urn Grave Opening/Closing - In-ground	Each	$200.00		
Urn Niche Space - Columbarium	Each	$550.00	Bottom Level	Opening/Closing, Perpetual Care, and
	Each	$650.00	2nd Level	Basic Engraving fees (name and date)
	Each	$750.00	3rd Level	are included. Overtime charges apply.
	Each	$850.00	Top Level	
Non-Residents -				
Urn Burial Space - In-ground	Each	$400.00	Requires opening/closing fee	
Urn Grave Opening/Closing - In-ground	Each	$300.00		
Urn Niche Space - Columbarium	Each	$700.00	Bottom Level	Opening/Closing, Perpetual Care, and
	Each	$800.00	2nd Level	Basic Engraving fees (name and date)
	Each	$900.00	3rd Level	are included. Overtime charges apply.
	Each	$1,000.00	Top Level	

Overtime Charges:

Apply to Saturdays, Legal Holidays & after 4 p.m.

Saturday 1-Time Charge -	Each	$350.00
Overtime charges apply starting 4:01 p.m.		
Residents -		
Overtime Charge	Per Hour	$200.00
Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)		
Non-Residents -		
Overtime Charge	Per Hour	$200.00
Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)		

Provide 24 hours advance notice to Cemetery for burials.

City of Bountiful, Utah

FY2021-2022 Operating & Capital Budget

Long-Term Capital Plan:

- Capital Plan Summary
- Legislative Department
- Finance Department
- Government Buildings Department
- Police Department
- Streets Department
- Engineering Department
- Parks Department
- Storm Water Fund
- Water Fund
- Light & Power Fund
- Golf Fund
- Landfill Fund
- Sanitation Fund
- Cemetery Fund
- Computer Replacement Fund
- Redevelopment Agency (RDA) Fund
- Recreation Arts & Parks (RAP) Tax Fund

Long-Term Capital Plan Overall Summary

Department Name	Fiscal Years Ending June 30, 2022	2023	2024	2025	2026	2027-2031	Future	Total All Fiscal Years
Governmental Fund Departments (Capital Improvement Fund):								
Legislative	3,272,800	1,000,000	500,000	0	10,000	0	0	4,782,800
Finance	0	21,500	0	0	0	6,000	0	27,500
Buildings	0	0	0	0	40,000	0	40,000	80,000
Police	857,000	353,000	581,000	224,000	224,000	1,510,000	1,710,000	5,459,000
Streets	3,227,000	1,521,500	1,892,000	1,302,000	1,576,000	7,729,000	10,350,000	27,597,500
Engineering	0	40,000	40,000	0	40,000	0	65,000	185,000
Parks	100,000	65,000	65,000	35,000	45,000	115,000	90,000	515,000
Total Governmental Fund Departments (Capital Improvement Fund)	7,456,800	3,001,000	3,078,000	1,561,000	1,935,000	9,360,000	12,255,000	38,646,800
Enterprise Fund Departments:								
Storm Water	815,000	811,000	975,000	950,000	889,000	3,465,000	1,320,000	9,225,000
Water	2,088,000	2,291,621	1,815,000	3,718,000	2,537,000	10,935,000	9,730,000	33,114,621
Light and Power	1,848,000	3,225,000	4,195,000	4,070,000	2,245,000	20,455,000	0	36,038,000
Golf Course	240,000	30,000	135,000	250,000	85,000	105,000	35,000	880,000
Landfill	930,000	850,000	850,000	468,000	430,000	3,098,000	0	6,626,000
Sanitation	305,000	223,000	350,000	360,000	380,000	1,795,000	0	3,413,000
Cemetery	200,000	18,000	48,000	165,000	18,000	459,000	255,000	1,163,000
Total Enterprise Fund Departments	6,426,000	7,448,621	8,368,000	9,981,000	6,584,000	40,312,000	11,340,000	90,459,621
Internal Service Fund & Special Revenue Fund Departments:								
Computer Replacement	0	0	0	0	0	0	0	0
Redevelopment Agency	5,862,603	2,400,000	1,300,000	0	300,000	1,300,000	4,100,000	15,262,603
RAP Tax	285,000	125,000	0	0	3,750,000	0	0	4,160,000
Total Internal Service Fund Departments	6,147,603	2,525,000	1,300,000	0	4,050,000	1,300,000	4,100,000	19,422,603
GRAND TOTAL OF PLANNED EXPENDITURES & EXPENSES	20,030,403	12,974,621	12,746,000	11,542,000	12,569,000	50,972,000	27,695,000	148,529,024

Funding to accomplish these capital improvement plans is projected to be derived from the following sources:

Department	Anticipated Revenue Sources
Governmental Fund departments	Sales taxes, interest earnings, inter-city/reserve transfers, general obligation bond debt, and RDA reserve transfers
Storm Water department	Storm water fees, interest earnings and inter-city/reserve transfers
Water department	Water sales, interest earnings and reserve transfers and issuance of revenue bond debt
Light and Power department	Electricity sales, interest earnings, reserve transfers and issuance of revenue bond debt
Golf Course	Admissions and greens fees, interest earnings and inter-city/reserve transfers
Landfill and Sanitation	Fees, charges, interest earnings and reserve transfers
Cemetery	Fees, charges, interest earnings and reserve transfers
Computer Replacement	Inter-City charges and reserve transfers
Redevelopment Agency	Property Tax Increment, interest earnings and reserve transfers
RAP Tax	Recreation, Arts and Parks Tax

Plan assumes an annual inflation adjustment (as determined by each submitting department)

Legislative Department

1	Legislative		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Washington Fields Complex	Improvements Other Than Buildings	2,500,000							2,500,000	5
6	Trails Master Plan	Improvements Other Than Buildings	500,000	1,000,000	500,000					2,000,000	6
7	1% for Public Art	Improv-PublicArt-1%CapProject	122,800							122,800	7
8	Contingency	Contingency	150,000							150,000	8
8	Removal of Temporary Skate Park	Improvements Other Than Buildings					10,000			10,000	9
10										0	10
11	**Totals**		**3,272,800**	**1,000,000**	**500,000**	**0**	**10,000**	**0**	**0**	**4,782,800**	11

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Washington Fields Complex	$2.5 million for the design and construction of a 10-acre field complex using GO bond proceeds. The project is to be designed with public input in CY 2021 with construction beginning that fall.	$70,000
Trails Master Plan	Expansion of the City's trail system paid with GO bond proceeds.	$15,000
1% for Public Art	1% of new capital construction projects is allocated for art in public places. The Public Art Program will begin CY 2021.	$0
Contingency	$150,000 for unanticipated capital needs such as equipment replacement, land purchase, or related.	$0
Removal of Temp. Skate Park	$10,000 allocated to remove the temporary skate park located at Tolman (Rocket) Park if/when a permanent skate park is constructed.	

Finance Department

1 Finance		Fiscal Years							Total	1
2		Ending June 30,							All	2
3 Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4										4
5 Folder/Inserter Replacement	Machinery & Equipment						6,000		6,000	5
6 Copier Replacement	Machinery & Equipment		21,500						21,500	6
7 **Totals**		**0**	**21,500**	**0**	**0**	**0**	**6,000**	**0**	**27,500**	7

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
FY2023 - Ricoh Copier Replacement	This piece of equipment is expected to last approximately six to seven years of continuous use. As the Ricoh copier was purchased in fiscal year 2016, it is anticipated that replacement will be needed in fiscal 2023. There would be no increase to the ongoing operating budget as the current operating budget includes maintenance on the existing machine.	$0
FY2027 - Folder/Inserter Replacement	It is estimated that in fiscal year 2027 the current folder/inserter machine used by Finance, Treasury, HR, and Planning for their mailings will need to be replaced. This would be a seven-year replacement cycle for this machine. There would be no increase to the ongoing operating budget as the current operating budget includes maintenance on the existing machine.	$0

Government Buildings Department

1	Government Buildings		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Truck with Utility Bed	Machinery and Equipment					40,000		40,000	80,000	5
6										0	6
7	**Totals**		**0**	**0**	**0**	**0**	**40,000**	**0**	**40,000**	**80,000**	7

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Truck with Utility Bed	This is the primary means of transportation, tool inventory, and equipment hauling for the full time Government Buildings employee. In the winter it is used to assist the Parks Department with snow removal responsibilities. Because of its heavy use, we are scheduling to replace this truck with work bed every 8-10 years.	$40,000

Police Department

1	Police		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Machinery & Equipment	Police Vehicles	212,000	218,000	218,000	224,000	224,000	1,160,000	1,160,000	3,416,000	5
6	Machinery & Equipment	Motorcycles						50,000	50,000	100,000	6
7	Machinery & Equipment	SWAT Vehicle Upgrade			32,000					32,000	7
8	Machinery & Equipment	Dispatch Consoles							100,000	100,000	8
9	Machinery & Equipment	Radio-Portable			175,000					175,000	9
10	Machinery & Equipment	Radio-Mobile							120,000	120,000	10
11	Machinery & Equipment	Dispatch Radio Transmitters								0	11
12	Machinery & Equipment	Eventide Recorder						45,000		45,000	12
13	Machinery & Equipment	Telephone System						100,000		100,000	13
14	Machinery & Equipment	Cooling Tower		60,000						60,000	14
15	Machinery & Equipment	HVAC	180,000							180,000	15
16	Machinery & Equipment	Boiler			60000					60,000	16
17	Machinery & Equipment	Water Heater						50,000		50,000	17
18	Machinery & Equipment	Car Camera			96000					96,000	18
19	Machinery & Equipment	Camera Storage		25,000						25,000	19
20	Machinery & Equipment	Heat Exchange HVAC	25,000							25,000	20
21	Machinery & Equipment	CAD/RMS	440,000							440,000	21
22	Machinery & Equipment	Tasers						55,000		55,000	22
23	Building	Public Safety Building Security							40,000	40,000	23
24	Building	Building Paint							35,000	35,000	24
25	Building	Carpet							70,000	70,000	25
26	Building	Building Stucco							90,000	90,000	26
27	Building	UPS System						50,000		50,000	27
28	Building	Gun Range		50,000						50,000	28
	Building	A/C Dispatch Server							15,000	15,000	29
30	Building	Building Roof							30,000	30,000	30
31	**Totals**		**857,000**	**353,000**	**581,000**	**224,000**	**224,000**	**1,510,000**	**1,710,000**	**5,459,000**	31

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Police Vehicles	The department currently replaces six vehicles per year based on criteria of at least 5 years of service and approximately 100,000 miles.	$0
Motorcycles	The fleet currently has two BMW motorcycles. Based on past mileage and repairs, replacement of these motorcycles will be needed in 2027.	$0
SWAT Vehicle	Funds will be needed to update and maintain electronic equipment, computers, generator, etc.	$0
Dispatch Consoles	Current consoles were recently replaced in the Public Safety Building. We anticipate they will need to be replaced in FY2032.	$0
Radios Portable and Mobile	Portable radios were purchased during the 2002 Olympics and we anticipate them needing to be replaced in 2024. Mobile radios were purchased in 2019 and will need to be replaced in future years.	$0
Eventide Recorder	The Eventide system records all radio and phone traffic that originates through dispatch. This is a valuable piece of equipment that allows playback of radio traffic for quality assurance, lawsuits/complaints, and dispatch playback. This was purchased in 2018 and we anticipate it being replaced in 2030.	$0
Telephone Equipment	The dispatch phone system was purchased in 2013. The system will need to be replaced/upgraded in 2030.	$0

Cooling Tower	In approximately 2014 a portion of the buildings air conditioning coolant system was replaced. This cooling tower was installed in 2007 and is scheduled to be replaced in 2023.	$0
HVAC	In approximately 2014 a portion of the buildings air conditioning coolant system was replaced. That replacement was a short term fix to extend the life of the system. A system replacement is needed in 2022.	$0
Boiler	The current boiler system was installed with the original building in 1997. A new cone was installed in 2015 to extend the life of the boiler. A new boiler system is anticipated in 2024.	$0
Water Heater	The current water heater was replaced in 2014. We anticipate the water heater will need to be replaced in 2026.	$0
Vehicle Camera	The current vehicle camera system was purchased in 2011. The warranties have run out and car camera replacements will be needed estimated in 2024.	$0
Camera Storage Memory	In about 2017 a large amount of storage was purchased to contain the body camera and car camera video. Due to retention needs and video quality more storage will be needed in 2023.	$0
Heat Exchange and HVAC	The current heat exchange for the HVAC is in need of replacement. It will be replaced with the current HVAC replacement in 2022.	$0
Tasers	Police tasers were replaced in 2021. Due to past experience it is anticipated that they will need to be replaced in 2029.	$0
Public Safety Building and Security	The security camera system and door locking devices for building security were recently replaced. Due to technology and use it is anticipated it will need to be replaced in future years.	$0

Building Paint	The building was recently painted. In order to keep the building presentable we would anticipate new paint in future years.	$0
Carpet	The building was recently re-carpeted. In order to keep the building presentable we would anticipate new carpet in future years.	$0
Building Stucco	The building was recently re-stuccoed. In order to keep the building presentable we would anticipate new stucco in future years.	$0
UPS System	The UPS system provides backup power for the dispatch communication equipment in a power outage. The UPS system was recently replaced and it is anticipated it will need replacement in future years.	$0
Bountiful Gun Range	Maintaining the gun range has been covered with donations, partnerships, grants and police department funds. We are committed to continuing to find partnerships and grants when possible. There are future capital funds allocated in 2023 for some repairs.	$0
A/C Unit Dispatch Servers	The Public Safety Building has two rooms that house equipment that needs to be cooled. The A/C unit in the dispatch center was recently replaced and it is anticipated it will need to be replaced in future years.	$0
Building Roof	In 2015 the roof to the Public Safety Building was replaced. We anticipate the roof being replaced in 2031.	$0
CAD/RMS	The software used by dispatch and by officers is in need of replacement. The software will be more consistent with what other agencies in the county currently use and/or are going to as well. There is a significant price reduction in the software by having all of the agencies in Davis County use the same CAD/RMS. That replacement is occurring in 2022.	$0

Streets Department

1	Streets		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Trucks and Overlay Equipment	Machinery & Equipment	552,000	661,500	692,000	692,000	716,000	3,674,000		6,987,500	5
6	Brine prewet system tanks and shelter	Other than Buildings		160,000						160,000	6
7	Eagle Ridge Dr Extension to Bountiful Blvd	Road Reconstruction	1,000,000							1,000,000	7
8	200 South - 1225 East Circle	Road Reconstruction	55,000							55,000	8
9	200 South - 400 East to 100 East	Road Reconstruction	300,000							300,000	9
10	200 North - Main to 100 West	Road Reconstruction	120,000							120,000	10
11	400 South - 400 East to 200 West	Road Reconstruction		700,000						700,000	11
12	300 South - 400 East to 200 West	Road Reconstruction			750,000					750,000	12
13	Davis Blvd. Bridge repairs	Road Reconstruction			450,000					450,000	13
14	200 East - 500 South to 300 North	Road Reconstruction				610,000				610,000	14
15	800 East - 400 North to 500 South	Road Reconstruction					860,000			860,000	15
16	1650 South - Orchard Dr to 1600 South	Road Reconstruction						260,000		260,000	16
17	300 East - Center to 300 North	Road Reconstruction						240,000		240,000	17
18	400 North - 400 East to 1300 East	Road Reconstruction						1,500,000		1,500,000	18
19	Center Street 200 West to 500 West	Road Reconstruction						410,000		410,000	19
20	1200 South - 100 East to Main Street	Road Reconstruction						375,000		375,000	20
21	1000 North - 200 West to Main Street	Road Reconstruction						995,000		995,000	21
22	1050 South - Main Street to 200 West	Road Reconstruction						275,000		275,000	22
23	Davis Blvd. Bridge Replacement	Road Reconstruction							10,000,000	10,000,000	23
24	1000 North - 500 West to 200 West	Road Reconstruction	1,200,000							1,200,000	24
25	1500 South and Orchard Dr	Traffic Signals							175,000	175,000	25
26	Davis Blvd. and 1800 South	Traffic Signals							175,000	175,000	26
27										0	27
28	**Totals**		**3,227,000**	**1,521,500**	**1,892,000**	**1,302,000**	**1,576,000**	**7,729,000**	**10,350,000**	**27,597,500**	28

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Equipment Replacement	FY 22 Replace 2 Plow trucks Grant to help with cost offset	None Planned
1000 North - 200 West to 500 West	FY 22 Rebuild Road	None Planned
Eagle Ridge Dr Extension to Bountiful Blvd	FY 22 New Road construction	$ 2,500 Striping, Plowing, signs, and fence
200 South - 1225 East Circle	FY 22 Rebuild Road	None Planned
200 South - 400 East to 100 East	FY 22 Rebuild Road	None Planned
200 North - Main to 100 West	FY 22 Rebuild Road	None Planned
400 South - 400 East to 200 West	FY 23 Rebuild Road	None Planned
300 South - 400 East to 200 West	FY 24 Rebuild Road	None Planned
Davis Blvd. Bridge repairs	FY 25 Repairs to Bridge to prolong replacement date	None Planned

Engineering Department

	Engineering		Fiscal Years Ending June 30, 2022	2023	2024	2025	2026	2027-2031	Future	Total All Fiscal Years	
1											1
2											2
3	Project Name	Budget Category									3
4											4
5	Multi-function copier	Machinery & Equipment		$15,000						15,000	5
6	Large Format Copier/Plotter	Machinery & Equipment							20,000	20,000	6
7	GPS Survey Equipment Replacement	Machinery & Equipment		25,000						25,000	7
8	Replace 1996 Jeep Cherokee	Machinery & Equipment			40,000					40,000	8
9	Replace 2006 Chev 1/2 ton Pickup	Machinery & Equipment					40,000			40,000	9
10	Replace 2018 Ford F150	Machinery & Equipment							45,000	45,000	10
11	**Totals**		**0**	**40,000**	**40,000**	**0**	**40,000**	**0**	**65,000**	**185,000**	11

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Multi Function Copier	This machine is shared by the Engineering and Planning Departments. The current machine was purchased in April 2015 for approx. $9,000.00	None
Large Format Copier/Plotter	This machine is used to scan and print construction drawings. The current Canon OCe 500 machine was purchase in March 2021 for $18,500.	None
GPS Survey Equipment	This equipment is used by the Engineering Dept. for construction surveys and property surveys. The TopCon R8 equipment was purchased in 2009.	None
Vehicle Replacement	Vehicles are used to the maximum possible lifespan and only replaced as necessary. The 1996 Jeep Cherokee is approaching the end of serviceability and is the next vehicle scheduled for replacement. The condition of the 2006 Chevy and the 2018 Ford will continue to be evaluated yearly, and the scheduled replacement schedule adjusted, as necessary.	

Parks Department

	Parks		Fiscal Years							Total	
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Small Mower	Machinery & Equipment			25,000			25,000	50,000	100,000	5
6	Crew Work Trucks	Machinery & Equipment	80,000		40,000			40,000	40,000	200,000	6
7	1 ton Truck with Plow and Salter	Machinery & Equipment					45,000			45,000	7
8	Air Compressor	Machinery & Equipment		65,000						65,000	8
9	Sweeper	Machinery & Equipment				35,000				35,000	9
10	Greenhouse Panels	Buildings						50,000		50,000	10
11	New gate at Shop	Improvements Other Than Buildings	20,000							20,000	11
12										0	12
13	**Totals**		**100,000**	**65,000**	**65,000**	**35,000**	**45,000**	**115,000**	**90,000**	**515,000**	13

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Crew Work Truck	FY2022-These are pick-up trucks used on a daily basis to perform maintenance operations the parks department is tasked to complete. We currently run five crews of five employees each, (1 full time park supervisor and 4 seasonal employees). It is necessary to have trucks that are safe, able to handle the crew size, tools and equipment, and extensive use. We replace our work trucks based on at least 5 years of service, high mileage or age of truck, and/or a history of maintenance issues.	$80,000
New Gate at Shop	FY2022-This is a block wall modification with new controlled access gate to allow us to utilize the space, as an equipment/supply storage area, on the south end of the Greenhouses which will help alleviate congestion in the Streets/Parks/Water shop yard.	$20,000
Air Compressor	FY2023-This is to replace our current air compressor. We use this equipment to winterize, our irrigation systems and bathrooms. In addition, we use it to excavate around tree and plant roots and utility lines that are sensitive to mechanical or hand digging.	$65,000

Small Mower	FY2024-We currently have 6 small riding mowers in our fleet and are in the process of replacing our oldest mowers. Our mowers are in operation all day, every day of the summer and are the main pieces of equipment used in our daily maintenance operations.	$25,000
Sweeper	FY2025-This is to replace our current sweeper. We use this piece of equipment to pick up leaves, tree debris, turf cores from aerating, and other general park maintenance tasks. With our current equipment maintenance program and having rebuilt the motor in 2018, we estimate having to replace this piece of equipment in 2024.	$35,000
One ton Truck with Salter	Fy2026-This is to replace our oldest one ton in a fleet of three. These trucks are heavily used throughout the year and are our primary vehicle used for hauling soils, rock, plant materials, sod, playground mulch, trash, and our heavier equipment. They are also used heavily in the winter for our snow removal assignments.	$45,000
Greenhouse Panels	FY2027+-It is recommended by industry standards and best management practices to replace greenhouse panels every 15-20 years. Currently the panels on our greenhouses are about 30 years old.	$50,000

Storm Water Fund

1	Storm Water		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Trucks, Sweepers, Flusher	Machinery & Equipment	365,000	0	325,000	0	349,000	1,240,000		2,279,000	5
6	200 East -- 300 South to 100 South	Storm Drain Construction	165,000							165,000	6
7	400 South -- 100 East to 200 East	Storm Drain Construction	125,000							125,000	7
8	Main Street -- 1350 North to 1600 North	Storm Drain Construction	160,000	345,000						505,000	8
9	800 East 300 South to 315 North Pipe up size	Storm Drain Construction		450,000	275,000					725,000	9
10	350 West -- 150 South to 100 South	Storm Drain Construction		16,000						16,000	10
11	1300 East -- Vineyard to Stone Creek up grade	Storm Drain Construction			375,000					375,000	11
12	300 South -- 1300 East to Barton Creek	Storm Drain Construction				700,000				700,000	12
13	San Simeon Way -- 750 East to 2150 South redirect	Storm Drain Construction				180,000	250,000			430,000	13
14	Spring -- Bountiful Blvd 1350 South to 1450 South	Storm Drain Construction				70,000				70,000	14
15	Pipe ditch -- Frontage - 1400 N to 1600 N	Storm Drain Construction					290,000			290,000	15
16	H S Runoff -- Orchard Dr 629 South to Mill Creek	Storm Drain Construction						450,000		450,000	16
17	Ashley Detention Basin Rebuild	Storm Drain Construction						250,000		250,000	17
18	400 North -- 400 East to 600 East	Storm Drain Construction						310,000		310,000	18
19	400 North -- 650 East to 1100 East	Storm Drain Construction						650,000		650,000	19
20	Medford Pond Rebuild	Storm Drain Construction						70,000		70,000	20
21	P L Runoff -- Davis Blvd 2505 South to Lewis Park	Storm Drain Construction						245,000		245,000	21
22	City shop drain -- 300 West to Mill Creek	Storm Drain Construction						250,000		250,000	22
23	Deborah Dr -- 1125 East to 900 East	Storm Drain Construction							375,000	375,000	23
24	Fair Oaks Dr -- 900 East to Carolyn Way	Storm Drain Construction							110,000	110,000	24
25	Moss Hill Drive Pipe Replacement	Storm Drain Construction							200,000	200,000	25
26	Oakwood Basin Rebuild	Storm Drain Construction							150,000	150,000	26
27	Woodhollow overflow pipe	Storm Drain Construction							185,000	185,000	27
28	Cemetery expansion	Storm Drain Construction							300,000	300,000	28
29										0	29
30	**Totals**		**815,000**	**811,000**	**975,000**	**950,000**	**889,000**	**3,465,000**	**1,320,000**	**9,225,000**	30

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Equipment Replacement	FY 22 Replace Sweeper and service truck	None Planned
Storm Drain Extensions	FY 22 400 South & 200 East Projects	$500
Storm Drain Replacement	FY 22-23 Main St 1350 North replace failing line	None Planned
Storm Drain Replacement	FY 23 800 East 300 S to 315 N larger pipe needed	None Planned
Storm Drain Replacement	FY 23 350 West 150 South Replace bad line	None Planned
Storm Drain Replacement	FY 24 1300 East Vineyard larger pipe needed	None Planned
Storm Drain Replacement	FY 25 300 S 1300 E Larger drain line needed	None Planned
Equipment Replacement	FY 26 Replace Sweeper	None Planned

Water Fund

	Water		Fiscal Years Ending June 30,							Total All	
	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	
4	Pump Station at Millcreek Reservoir	Buildings					750000			750,000	4
5	Replace Millcreek Reservoir	Reservoirs				2,000,000				2,000,000	5
6	Resize Ashdown Reservoir	Reservoirs							1,000,000	1,000,000	6
7	Replace Barton Creek Reservoir	Reservoirs						1,500,000		1,500,000	7
8	Calder Well Screen & Gravel Pack	Wells	300,000	300,000						600,000	8
9	Upgrade Barton Creek Well	Wells						200,000		200,000	9
10	Ashdown Site Landscaping	Improvements Other Than Buildings				30,000				30,000	10
11	Stoneridge Road Drainage Improvements	Improvements Other Than Buildings					30,000			30,000	11
12	Annual Replacement (See Map and Schedule)	Annual Scheduled Pipe Replacement	1,300,000	1,406,621	1,448,000	1,448,000	1,500,000	8,000,000	8,000,000	23,102,621	12
13	650 E. Mill St. to 700 S. to 835 E.	Annual Scheduled Pipe Replacement	*							0	13
14	750 E. from Mill St. to 700 S.	Annual Scheduled Pipe Replacement	*							0	14
15	2450 So. From 150 E. to Davis Blvd	Annual Scheduled Pipe Replacement	*							0	15
16	150 N. 400 E. to 600 E.	Annual Scheduled Pipe Replacement	*							0	16
17	200 S. from 200 E. to 400 E.	Annual Scheduled Pipe Replacement	*							0	17
18	600 E. 1050 N. to 1200 N.	Annual Scheduled Pipe Replacement	*							0	18
19	1200 N. 200 E. to 400 E.	Annual Scheduled Pipe Replacement	*							0	19
20	1600 S. 50 W. to 17 E. and Artistic Cir.	Annual Scheduled Pipe Replacement	*							0	20
21	Bountiful Hills from Davis BLVD to Oakridge Ln with Sunset Dr	Annual Scheduled Pipe Replacement	*							0	21
22	Mill St. from Orchard Dr to Davis BLVD	Annual Scheduled Pipe Replacement	*							0	22
23	200 E. Mill St to Orachard Dr anad 600 S.	Annual Scheduled Pipe Replacement		*						0	23
24	1300 E. from 400 N to 300 S.	Annual Scheduled Pipe Replacement		*						0	24
25	400 North 800 E. to 1300 E.	Annual Scheduled Pipe Replacement		*						0	25
26	Millbrook Way from Mill St. to Davis	Annual Scheduled Pipe Replacement			*					0	26
27	1300 E. and Madira Hills to Millbrook Way.	Annual Scheduled Pipe Replacement			*					0	27
28	300 S from Main Street to 400 E.	Annual Scheduled Pipe Replacement			*					0	28
29	SCADA Upgrade	System Machinery and Equipment	200,000							200,000	29
30	Mobile Meter Reading System	System Machinery and Equipment	30,000							30,000	30
31	Emergency Mobile Generators	System Machinery and Equipment		150,000			75,000			225,000	31
32	Misc Yearly Upgrades (Pumps, Motors, Electrical ect.)	System Machinery and Equipment	65,000	70,000	70,000	80,000	80,000	320,000	350,000	1,035,000	32
33	VFD to replace motor savers	System Machinery and Equipment	75,000	75,000						150,000	33
34	Staff Pickup Trucks	Equipment	38,000		80,000		38,000	120,000		276,000	34
35	Supervisor Pickup Trucks	Equipment	80,000	40,000				120,000		240,000	35
36	Plow Truck (flatbed)	Equipment				90,000				90,000	36
37	Crew Trucks With Utility Bed	Equipment		85,000	87,000			180,000		352,000	37
38	Dump Trucks	Equipment		165,000				170,000		335,000	38
39	Mini Excavator	Equipment						75,000		75,000	39
40	Backhoes	Equipment			130,000			130,000		260,000	40
41	Compressor	Equipment					30,000			30,000	41
42	Pavement Saw	Equipment					34,000			34,000	42
43	Vactor suction trailer	Equipment				70,000				70,000	43
44	Center Street Drain 900 East to 1060 East	BWSD Drain Line						120,000		120,000	44
45	Acquire Tank Site Near Sunset Hollow	Land							180,000	180,000	45
46	Acquire Tank Site at Upper Maple Hills	Land							200,000	200,000	46
47										0	47
48										0	48
49	* Annual pipe replacement project date									0	49
50	**Totals**		**2,088,000**	**2,291,621**	**1,815,000**	**3,718,000**	**2,537,000**	**10,935,000**	**9,730,000**	**33,114,621**	50

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Building	• Replace the existing Millcreek pump house to increase the pumping efficiency and production of this site to better supply water to the south side of town.2027-2031 ($400,000)	$0
Reservoirs	• Replacing Millcreek reservoir. Concrete problems with the old site. 2025 ($1,500,000) • Resize Ashdown reservoir to a 2-million-gallon capacity to better serve the south side of town. Future ($1,000,000). Will impact Operating budget ($5,000) • Replace the Barton Creek reservoir. Concrete problems with the old site. 2027-2031 ($1,500,000)	$5,000
Wells	• Calder Well needs to have a new gravel pack and screen installed. We will split this over two budget years. ($300,000) in 2022 and ($300,000) in 2023. • Barton Creek well needs to be rehabbed so it can be put back into service.2027-2031 ($200,000)	$0
Improvements other than buildings	• Ashdown site landscaping. Citizen complaints and a fire hazard.2025 ($30,000) • Stoneridge road drainage improvements. 2026 ($30,000) • BWSD on Center Street from 900 E. to 1000 E. that keeps water out of the homes needs to be replaced. Severe root problem in the lines. 2027-2031($120,000)	$0

Annual scheduled pipe replacement	• This is for our annual pipe replacement projects based upon the 10-year plan and road maintenance schedule. • 2022 ($1,300,000) • 2023 ($1,406,621) • 2024 ($1,448,000) • 2025 ($1,448,000) • 2026 ($1,500,000) • 2027-2031 ($8,000,000) • Future ($8,000,000)	$0
System Machinery and Equipment	• Finish the Scada system upgrade. 2022 ($100,000) • Our mobile meter reading system needs to be upgraded. 2022 ($30,000) • We need a mobile generator unit we can move from site to site in an emergency or save on power cost to exercise our pumps in off season. 2022 ($115,000) • We try to replace equipment in a selected booster facility every year. • 2022 ($65,000) • 2023 ($70,000) • 2024 ($70,000) • 2025 ($80,000) • 2026 ($80,000) • 2027-2031 ($320,000) • Future ($350,000)	
Equipment	• Replacement of existing equipment. (trucks, backhoe, dump truck). • 2022 ($118,000) 1 staff truck, 2 supervisor trucks • 2023 ($290,000) 1 supervisor truck, 1 crew truck, 1 dump truck	$0

	• 2024 ($297,000) 2 staff trucks, 1 crew truck, 1 backhoe • 2025 ($160,000) 1 plow/flatbed truck, 1 Vaccuum trailer • 2026 ($67,000) 1 staff truck, 1 mobile compressor, 1 pavement saw • 2027-2031 ($795,000) staff trucks, supervisor trucks, crew truck, dump truck, mini excavator, backhoe	
Land	• We need to investigate acquiring land for future tank sites to increase our water storage capacity. • Near Sunset Hallow. Future ($180,000) • Near Upper Maple Hills Future ($200,000)	$0

Light & Power Fund

1	Light & Power		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	CIP 09 Dist Sub NW Substation	NW Substation		300,000	2,000,000	2,000,000				4,300,000	5
6	CIP 13 Dist Sys Feeder #272	NW Substation	200,000							200,000	6
7	Feeder #273 to Feeder #673	NW Substation			300,000					300,000	7
8	Upgrade Substation & Feeders	NE Substation						4,000,000		4,000,000	8
9	CIP 14 Dist Sys Stone Creek Ph 4	NE Substation	50,000							50,000	9
10	CIP 15 Dist Sys Feeder #373 East	NE Substation	80,000			400,000	400,000	1,200,000		2,080,000	10
11	Feeder #571 North 200 W	SW Substation						200,000		200,000	11
12	Feeder #572 East 1800 S	SW Substation						200,000		200,000	12
13	Feeder #573 Main South to Willey Honda	SW Substation			400,000					400,000	13
14	Feeder #573 Willey Honda to 3100 S	SW Substation		400,000						400,000	14
15	Feeder #574 Zip	SW Substation						650,000		650,000	15
16	CIP 12 Dist Sys Feeder #575	SW Substation	450,000							450,000	16
17	CIP 19 Dist Sys Feeder #576	SW Substation	140,000							140,000	17
18	CIP 22 Dist Sys Renaissance	SW Substation	70,000							70,000	18
19	Feeder #576 to Feeder #676 Tie	SW Substation						800,000		800,000	19
20	Feeder #674 Rebuild & Tie to #272	Central Substation					200,000	200,000		400,000	20
21	CIP 23 Dist Sys Alpha Graphics	Central Substation		200,000						200,000	21
22	Feeder #675 Rebuild	Central Substation						400,000		400,000	22
23	Feeder #671 Rebuild	Central Substation						300,000		300,000	23
24	Feeder #672 Rebuild	Central Substation						500,000		500,000	24
25	Ph 9 (400 N 200 W to NE Sub) Transmission	Transmission System				100,000	700,000			800,000	25
26	Ph 9 (400 N 200 W to NE Sub) Distribution	Transmission System					20,000			20,000	26
27	Ph 10 (SW Sub to 400 E) Transmission	Transmission System		100,000	600,000					700,000	27
28	Ph 11 (400 E to Edgehill Dr) Transmission	Transmission System			100,000	600,000				700,000	28
29	Ph 11 (400 E to Edgehill Dr) Distribution	Transmission System						250,000		250,000	29
30	Ph 12 (Edgehill Dr to SE Sub) Transmission	Transmission System					100,000	700,000		800,000	30
31	Ph 13 (SE Sub to Bountiful Blvd) Transmission	Transmission System						700,000		700,000	31
32	Ph 13 (SE Sub to Bountiful Blvd) Distribution	Transmission System						250,000		250,000	32
33	Ph 14 (Bountiful Blvd to 1800 S) Transmission	Transmission System						250,000		250,000	33
34	Ph 14 (Bountiful Blvd to 1800 S) Distribution	Transmission System						250,000		250,000	34
35	Ph 15 (1800 S to Echo tap) Transmission	Transmission System						750,000		750,000	35
36	Ph 15 (1800 S to Echo tap) Distribution	Transmission System						350,000		350,000	36
37	Meter collector system	Distribution System	200,000							200,000	37
38	CIP 20 Dist Sys Photovoltaic+BatterySys	Distribution System		200,000						200,000	38
39	Distribution Street Light System	Distribution Street Light System	60,000			120,000				180,000	39
40	15 street lights Bountiful Blvd ('B' road: Eagle Ridge Dr.)	Distribution Street Light System		30,000	30,000					60,000	40
41	replace 28 steel street lights 400 North to Centerville	Power Plant						4,000,000		4,000,000	41
42	replace #1 Turbine	SCADA						300,000		300,000	42
43	SCADA System	Echo Hydro		500,000	500,000					1,000,000	43
44	controller upgrade	PineView Hydro				500,000	500,000			1,000,000	44

Light & Power Fund (continued)

	Project Name	Budget Category	Fiscal Years Ending June 30, 2022	2023	2024	2025	2026	2027-2031	Future	Total All Fiscal Years
5	security wall, paving, & landscaping	Office & Warehouse	200,000	1,200,000						1,400,000
6	new building	Office & Warehouse						3,000,000		3,000,000
7	new dump truck	Vehicles	73,000							73,000
8	new service truck	Vehicles	100,000							100,000
9	new EZ Hauler	Vehicles	210,000							210,000
10	new pole trailer	Vehicles	15,000							15,000
11	5006 John Deere backhoe	Vehicles				100,000				100,000
12	5043 Small Forklift	Vehicles						50,000		50,000
13	5048 Komatsu digger	Vehicles						30,000		30,000
14	5050 Ford Explorer (CN)	Vehicles						35,000		35,000
15	5053 Ford F150 pickup truck (JH)	Vehicles						35,000		35,000
16	5054 Ford F550 bucket truck (ZD)	Vehicles			180,000					180,000
17	5055 Ford Explorer (AF)	Vehicles			45,000					45,000
18	5057 Ford Explorer (JP)	Vehicles					45,000			45,000
19	5059 Dodge Ram service truck (KG)	Vehicles		100,000						100,000
20	5061 Altec digger / derrick	Vehicles					280,000			280,000
21	5062 Dodge Ram service truck (RH)	Vehicles						85,000		85,000
22	5064 Dodge Ram service truck (RD)	Vehicles						85,000		85,000
23	5066 Chevy Equinox (LV)	Vehicles						35,000		35,000
24	5067 Dodge Ram bucket truck (JB)	Vehicles						150,000		150,000
25	5068 Ford F350 pickup truck (oncall)	Vehicles						85,000		85,000
26	5069 Ford F350 service truck (KT)	Vehicles						85,000		85,000
27	5071 Freightliner Digger Derrick	Vehicles						320,000		320,000
28	5072 Ford F350 service truck (GR)	Vehicles						90,000		90,000
29	5073 Ford F150 pickup truck (JerrellJ)	Vehicles						40,000		40,000
30	5074 Ford F150 service truck (KimB)	Vehicles						40,000		40,000
31	5076 Ford Explorer (AJ)	Vehicles						40,000		40,000
32	5904 Single Reel Trailer	Vehicles		35,000						35,000
33	5911 Cable Puller / Tensioner	Vehicles		80,000						80,000
34	5912 Vermeer chipper	Vehicles			40,000					40,000
35	5913 Cable Puller / Tensioner	Vehicles		80,000						80,000
36	5922 EZ Hauler trailer	Vehicles				25,000				25,000
37	5923 EZ Hauler	Vehicles				225,000				225,000
43										0
44	**Totals**		**1,848,000**	**3,225,000**	**4,195,000**	**4,070,000**	**2,245,000**	**20,455,000**	**0**	**36,038,000**

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
CIP 09 Dist Sub NW Substation	FYs 2023-2025: $4,300,000 for complete rebuild	Not substantial
CIP 13 Dist Sys Feeder #272	FY 2022: $200,000 feeder upgrade	Not substantial
Feeder #273 to Feeder #673	FY 2024: $300,000 feeder upgrade	Not substantial
NE Substation & Feeders upgrades	FYs 2027-31: $4,000,000 for complete rebuild	Not substantial
CIP 14 Dist Sys Stone Creek Ph 4	FY 2022: $50,000	Not substantial
CIP 15 Dist Sys Feeder #373 East	FY 2022, FYs 2024-31: $2,080,000 install new feeder	Not substantial
Feeder #571 North 200 W	FYs 2027-31: $200,000 feeder upgrade	Not substantial
Feeder #572 East 1800 S	FYs 2027-31: $200,000 feeder upgrade	Not substantial
Feeder #573 Main South to Willey Honda	FY 2024: $400,000 feeder upgrade	Not substantial
Feeder #573 Willey Honda to 3100 S	FY 2023: $400,000 feeder upgrade	Not substantial
Feeder #574 Zip	FYs 2027-31: $650,000 feeder upgrade	Not substantial
CIP 12 Dist Sys Feeder #575	FY 2022: $450,000 feeder upgrade	Not substantial
CIP 19 Dist Sys Feeder #576	FY 2022: $140,000 feeder upgrade	Not substantial
CIP 22 Dist Sys Renaissance	FY 2022: $70,000 feeder upgrade	Not substantial
Feeder #576 to Feeder #676 Tie	FYs 2027-31: $800,000 feeder upgrade	Not substantial
Feeder #674 Rebuild & Tie to #272	FYs 2026-31: $400,000 feeder upgrade	Not substantial
CIP 23 Dist Sys Alpha Graphics	FY 2023: $200,000 rebuild system	Not substantial
Feeder #675 Rebuild	FYs 2027-31: $400,000 feeder upgrade	Not substantial
Feeder #671 Rebuild	FYs 2027-31: $300,000 feeder upgrade	Not substantial
Feeder #672 Rebuild	FYs 2027-31: $500,000 feeder upgrade	Not substantial
Ph 9 (400 N 200 W to NE Sub) Transmission	FYs 2025-26: $800,000 upgrade	Not substantial
Ph 9 (400 N 200 W to NE Sub) Distribution	FYs 2025-26: $20,000 upgrade	Not substantial
Ph 10 (SW Sub to 400 E) Transmission	FYs 2023-24: $700,000 upgrade	Not substantial
Ph 11 (400 E to Edgehill Dr) Transmission	FYs 2024-25: $700,000 upgrade	Not substantial
Ph 11 (400 E to Edgehill Dr) Distribution	FYs 2027-31: $250,000 upgrade	Not substantial
Ph 12 (Edgehill Dr to SE Sub) Transmission	FYs 2026-31: $800,000 upgrade	Not substantial
Ph 13 (SE Sub to Bountiful Blvd) Transmission	FYs 2027-31: $700,000 upgrade	Not substantial

Ph 13 (SE Sub to Bountiful Blvd) Distribution	FYs 2027-31: $250,000 upgrade	Not substantial
Ph 14 (Bountiful Blvd to 1800 S) Transmission	FYs 2027-31: $250,000 upgrade	Not substantial
Ph 14 (Bountiful Blvd to 1800 S) Distribution	FYs 2027-31: $250,000 upgrade	Not substantial
Ph 15 (1800 S to Echo tap) Transmission	FYs 2027-31: $750,000 upgrade	Not substantial
Ph 15 (1800 S to Echo tap) Distribution	FYs 2027-31: $350,000 upgrade	Not substantial
Meter collector system	FY 2022: $200,000 to begin new metering system	Annual maintenance
CIP 20 Dist Sys Photovoltaic+BatterySys	FY 2023: $200,000 investigate battery storage system	Annual maintenance
15 street lights Bountiful Blvd ('B' road: Eagle Ridge Dr.)	FY 2022+25: $180,000 new system	Power & maintenance
Replace 28 steel street lights 400 North to Centerville	FYs 2023-24: $60,000 upgrade	Not substantial
Replace #1 Turbine	FYs 2027-31: $4,000,000 replacement	Not substantial
SCADA System	FYs 2027-31: $300,000 upgrade	Not substantial
Echo controller upgrade	FYs 2023-24: $1,000,000 upgrade	Not substantial
PineView controller upgrade	FYs 2025-26: $1,000,000 upgrade	Not substantial
Security wall, paving, & landscaping	FYs 2022-23: $1,400,000 for new north yard	Not substantial
New building	FYs 2027-31: $3,000,000 to begin new construction	Higher maintenance costs
New dump truck	FY 2022: $73,000 new additional vehicle	Maintenance & replacement
New service truck	FY 2022: $100,000 new additional vehicle	Maintenance & replacement
New EZ Hauler	FY 2022: $210,000 new additional vehicle	Maintenance & replacement
New pole trailer	FY 2022: $15,000 new additional vehicle	Maintenance & replacement
5006 John Deere backhoe	FY 2025: $100,000 replacement	Not substantial
5043 Small Forklift	FYs 2027-31: $50,000 replacement	Not substantial
5048 Komatsu digger	FYs 2027-31: $30,000 replacement	Not substantial
5050 Ford Explorer	FYs 2027-31: $35,000 replacement	Not substantial
5053 Ford F150 pickup truck	FYs 2027-31: $35,000 replacement	Not substantial
5054 Ford F550 bucket truck	FY 2024: $180,000 replacement	Not substantial
5055 Ford Explorer	FY 2024: $45,000 replacement	Not substantial
5057 Ford Explorer	FY 2026: $45,000 replacement	Not substantial
5059 Dodge Ram service truck	FY 2023: $100,000 replacement	Not substantial
5061 Altec digger / derrick	FY: 2026: $280,000 replacement	Not substantial
5062 Dodge Ram service truck	FYs 2027-31: $85,000 replacement	Not substantial

5064 Dodge Ram service truck	FYs 2027-31: $85,000 replacement	Not substantial
5066 Chevy Equinox	FYs 2027-31: $35,000 replacement	Not substantial
5067 Dodge Ram bucket truck	FYs 2027-31: $150,000 replacement	Not substantial
5068 Ford F350 pickup truck	FYs 2027-31: $85,000 replacement	Not substantial
5069 Ford F350 service truck	FYs 2027-31: $85,000 replacement	Not substantial
5071 Freightliner Digger Derrick	FYs 2027-31: $320,000 replacement	Not substantial
5072 Ford F350 service truck	FYs 2027-31: $90,000 replacement	Not substantial
5073 Ford F150 service truck	FYs 2027-31: $40,000 replacement	Not substantial
5074 Ford F150 service truck	FYs 2027-31: $40,000 replacement	Not substantial
5076 Ford Explorer	FYs 2027-31: $40,000 replacement	Not substantial
5904 Single Reel Trailer	FY 2023: $35,000 replacement	Not substantial
5911 Cable Puller / Tensioner	FY 2023: $80,000 replacement	Not substantial
5912 Vermeer chipper	FY 2024: $40,000 replacement	Not substantial
5913 Cable Puller / Tensioner	FY 2023: $80,000 replacement	Not substantial
5922 EZ Hauler trailer	FY 2025: $25,000 replacement	Not substantial
5923 EZ Hauler	FY 2025: $225,000 replacement	Not substantial

Golf Fund

1	Golf Course		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Clubhouse Pro Shop expansion/Remodel	Buildings			100,000					100,000	5
6	Restaurant Remodel	Buildings	150,000							150,000	6
7	Maintenance Shop roof replacement	Buildings	50,000							50,000	7
8	Replace Dodge RAM Pickup	Machinery & Equipment	40,000					40,000		80,000	8
9	Purchase of John Deere utility carts	Machinery & Equipment		30,000				30,000		60,000	9
10	Irrigation Satellite Replacement	Improvements Other Than Buildings				250,000				250,000	10
11	Driving Range Renovation and Simulator	Improvements Other Than Buildings					50,000			50,000	11
12	Cart Paths	Improvements Other Than Buildings			35,000		35,000	35,000	35,000	140,000	12
13										0	13
14	**Totals**		**240,000**	**30,000**	**135,000**	**250,000**	**85,000**	**105,000**	**35,000**	**880,000**	14

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Clubhouse Restaurant Renovation	Renovate and remodel clubhouse kitchen and dining area with fresh look and needed equipment	$100,000
Maintenance Shop roof replacement	Repair/Replace roof membrane on maintenance shop	$50,000
Replace Dodge Ram Pickup	Replace pickup truck used by golf staff for maintenance tasks	$40,000
Purchase of John Deere utility carts	Purchase John Deere utility carts used by maintenance staff for daily golf course maintenance tasks	$30,000
Refresh & Modernize Golf Course Website	Update and modernize golf course website by updating data and providing aerial flyovers of the golf course.	$2,000
Irrigation Satellite Replacement	Replace on-course irrigation satellite control stations	$250,000
Clubhouse driving range renovation and simulator	Renovate the downstairs driving range and warm up area. Add a golf simulator	$50,000
Cart Paths	Continue cart path installations through-out golf course	$35,000
Renovation of tees	Renovate and level white tee #2 & white tee #14	$12,000
Renovation of area east of practice green	Remove stumps, plant flowers and trees.	$2,500

Landfill Fund

1	Landfill		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Trucks, Machinery, Equipment	Machinery & Equipment	905,000	850,000	850,000	468,000	430,000	3,098,000		6,601,000	5
6	Fiber computer line to Landfill	Improvments other than Bldgs	25,000							25,000	6
7	**Totals**		**930,000**	**850,000**	**850,000**	**468,000**	**430,000**	**3,098,000**	**0**	**6,626,000**	7

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Equipment Replacement	FY 22 40 Ton Haul truck and Loader	$ 5,000 Fuel & Parts
Improv other than Bldgs.	FY 22 Fiber computer line to landfill	None planned
Equipment Replacement	FY 23 Loader, Excavator	None planned
New Equipment	FY 24 Shredder	$ 5,000 Fuel & Parts
Equipment Replacement	FY 25 Screener, Truck and Backhoe	None planned
Equipment Replacement	FY 26 Loader	None planned

Sanitation Fund

1	Sanitation		Fiscal Years							Total	1
2			Ending June 30,							All	2
3	Project Name	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Machinery & Equipment	Machinery & Equipment	305,000	223,000	350,000	360,000	380,000	1,795,000		3,413,000	5
6	**Totals**		**305,000**	**223,000**	**350,000**	**360,000**	**380,000**	**1,795,000**	**0**	**3,413,000**	6

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Equipment Replacement	FY 22 Collection Truck replacement	None Planned
Equipment Replacement	FY 23 Clean-up reloader replacement and can service truck	None Planned
Equipment Replacement	FY 24 Collection Truck replacement	None Planned
Equipment Replacement	FY 25 Collection Truck replacement	None Planned
Equipment Replacement	FY 26 Collection Truck replacement	None Planned

Cemetery Fund

	Cemetery		Fiscal Years Ending June 30,							Total All	
	Project Description	Budget Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	
5	1 ton Dump Truck	Machinery and Equipment						55,000		55,000	5
6	Work Truck with Plow	Machinery and Equipment						40,000		40,000	6
7	Small Mower	Machinery and Equipment		18,000			18000	36,000		72,000	7
8	Utility Cart	Machinery and Equipment			28,000			36,000		64,000	8
9	Loader/Backhoe	Machinery and Equipment							105,000	105,000	9
10	Vinyl Fence	Improvements Other Than Buildings			20,000			32,000		52,000	10
11	160 Unit Urn Niche	Improvements Other Than Buildings				75,000				75,000	11
12	48 Unit Columbarium and demo rock house	Improvements Other Than Buildings				40000		35,000		75,000	12
13	Expand shop and yard	Improvements Other Than Buildings	200,000							200,000	13
14	Healing Garden Expansion	Improvements Other Than Buildings				50,000		75,000		125,000	14
15	East Property Expansion	Improvements Other Than Buildings						150,000	150,000	300,000	15
16	**Totals**		**200,000**	**18,000**	**48,000**	**165,000**	**18,000**	**459,000**	**255,000**	**1,163,000**	16

Project Descriptions

Project Name	Project Description	Increase to Operating Budget $
Demo rock house and expand shop/yard	FY2022-In planning and preparation for burial services to move across 200 West into the new Cemetery property, it will be necessary to demolish the existing old rock house that sits in front of the shops so that we can expand the shop and service yard. More inside and outside storage will be required to support a change in the way we do burials. The east side property is programed to be all double depth burials. This will require double deep vaults to be stored on site in the shop yard along with a greater quantity of soils, replacement sod, and equipment.	$200,000
Small Mower	FY2023-These are the main pieces of equipment the Cemetery uses for its maintenance operations. The Cemetery currently has 3 mowers in its equipment inventory, 2 that are used regularly and 1 that is held in reserve or used for parts as needed. Our equipment maintenance program is that the oldest mower is replaced with a new mower every 2-3 years.	$18,000
160 Unit Urn Niche	FY2023-This is a 160 unit urn niche wall that is part of the long range design and goal for the Urn Burial and Healing Garden and expands the Cemetery's burial options.	$75,000
Healing Garden Expansion	FY2023-This is the next phase of expansion in the Healing Garden that was started in 2021. Within the Healing Garden are several Urn burial options to meet the expanding need of our Citizens, including Columbarium, natural boulder, and granite niche options. This will be an on-going project over the next several years.	$50,000

Utility Cart	FT2024-The utility carts are used daily for hauling soils, sod, and debris. In addition, they are used for general maintenance and small equipment transport. The last utility purchased was 10 years ago and are quickly becoming unreliable. Our plan is replace the oldest cart next this budget year and another in four years.	$28,000
Vinyl Fence	FY2024-Our long range and on-going plan is to replace the old sections of differing types of fence a little at a time. There are 4,172 l.f. of fence surrounding the Cemetery which needs to be replaced. This will help bring uniformity and much needed privacy to certain areas of the Cemetery.	$20,000
48 unit Columbarium	FY2025-This is a continuation of the expansion of the Healing Garden which offers several Urn burial options. This will be an ongoing project over the next several years	$40,000
1-Ton Dump Truck	FY2027-Replace 1-ton dump truck used for daily grave digging and soil transport	$55,000
Work truck w/plow	FY2027-This is to replace the current work truck used by the Cemetery Superintendent	$40,000
Loader/Backhoe	FY2027-The lease terms for our front end loader/back hoe ends in December 2018. In speaking with the John Deere salesman, we determined that it is in the best interest of the City to purchase the equipment rather than to lease a new piece of equipment; the reasons being the shorter lease terms (only 3 years) and the high interest rates. It is anticipated that this equipment will need to be replaced in the next 10 years.	$105,000
East Cemetery Property expansion	FY2027- Is projected, given our current plot inventory, that we will need to start to build roads and landscape the first plat in the east Cemetery property in 6-8 years.	

Computer Replacement Fund

10-Year Capital Budget

Information Technology Cost Distribution

Beginning FY 2022, costs related to servers, network infrastructure, licensing, etc. will be distributed to departments based on their actual usage. In the past, the I.T. Department purchased all I.T-related equipment. We realized that this practice does not give departments a full picture of their cost of doing business. We have been working with Finance and Administration to implement this Information Technology Cost Distribution to be accurate and fair. In a perfect world, this would result in a net $0 change to the entire budget. However, further analysis will be needed to better assess all relevant needs under this revised methodology which will include a re-inventorying of hardware, software, licensing agreements and related matters before arriving at long-term capital needs in dollar terms by fiscal year.

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Information Technology Cost Distribution	Analyze and distribute all I.T.-related costs to all departments. This will remove all future Capital Expenses from the I.T. Department and add them to the Computer Replacement Fund. 10-year impact: $495,000 removed from I.T. Capital Budget	We are working to fine-tune these figures
Computer Replacement	We have been replacing about 40 desktop computers per year. Based on 225 computers, this puts the computer on about a 5 ½ year replacement cycle	No Increase, just the same as last year
Server Replacement	We manage 5 physical VM Host Servers. Two of these hosts run all of the Police Department systems. The other three run all other servers, including Munis (Finance Software), etc.. These servers will generally be replaced every 6 years.	We are working on these projections
Network Storage Replacement	We have several layers of "Network Area Storage" (NAS). These storages devices	We are working on these projections

Redevelopment Agency (RDA) Fund

1	Redevelopment Agency		Fiscal Years							Total	1
2		Budget	Ending June 30,							All	2
3	Project Name	Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Electronic Message Sign	Improvements Other Than Buildings	75,000							75,000	5
6	RDA/Downtown Improvements	Improvements Other Than Buildings		400,000	350,000					750,000	6
7	Property Purchase-Parking	Land	457,603						3,800,000	4,257,603	7
8	Extension of Main Street Enhancements	Improvements Other Than Buildings	100,000	2,000,000						2,100,000	8
9	Infrastructure Improvements	Improvements Other Than Buildings	1,000,000					1,000,000		2,000,000	9
10	Renaissance Dr. Street Improvements Reimb.	Improvements Other Than Buildings								0	10
11	Renaissance Parking Structure-# 2	Improvements Other Than Buildings	3,980,000							3,980,000	11
12	Parking Improvements Downtown	Improvements Other Than Buildings	250,000		250,000		300,000	300,000	300,000	1,400,000	12
12	Building Demolition and Cleanup	Improvements Other Than Buildings			700,000					700,000	12
14										0	14
15	**Totals**		**5,862,603**	**2,400,000**	**1,300,000**	**0**	**300,000**	**1,300,000**	**4,100,000**	**15,262,603**	15

Project Descriptions

Project Name	**Project Description**	**Increase to Operating Budget $**
Electronic Message Sign	$75,000 allocation for the design and construction for the Downtown Main Street gateway signage/feature during FY2022.	$1,000
RDA/Downtown Improvements	Future funding for infrastructure or improvements within the RDA area.	$0
Property Purchase-Parking	$457,603 allocation to purchase property for parking during FY2022.	$0
Extension of Main Street Enhancements	Main Street sidewalks, bulb-outs, etc. design ($100,000) during FY2022 and construction ($2,000,000) anticipated during FY2023.	$0
Infrastructure Improvements	$1,000,000 for funding to improve infrastructure as identified within the RDA area during FY2022. Balance will carry over to a future year if no improvements are identified.	$0
Renaissance Dr. Street Improvements Reimb.	$820,000 allocation for the road construction of Renaissance Towne Drive. $200,000 allocation for the excavation of the 2nd parking structure.	$0
Renaissance Parking Structure-# 2	$3,980,000 for the construction of the 2nd parking structure	$0

Parking Improvements Downtown	$250,000 for allocation of funds towards RDA sites necessary for parking, etc. during FY2022.	$0
Building Demolition and Cleanup	Future allocation of funds towards building demolition and clean up within the RDA area.	$0

RAP Tax Fund

1	RAP Tax		Fiscal Years							Total	1
2		Budget	Ending June 30,							All	2
3	Project Name	Category	2022	2023	2024	2025	2026	2027-2031	Future	Fiscal Years	3
4											4
5	Construction of North Canyon Trailhead	Improvements Other than Buildings	255,000							255,000	5
6	Lower Ward Canyon Trail	Improvements Other than Buildings	30,000							30,000	6
7	Reconstruct Cheese Park Pickleball Courts	Improvements Other than Buildings		125,000						125,000	7
8	RAP 3 - Skate Park	Improvements Other than Buildings					800,000			800,000	8
9	RAP 3 - Renovation of Twin Hollows Park	Improvements Other than Buildings					1,000,000			1,000,000	9
10	RAP 3 - North Canyon Park Upgrades	Improvements Other than Buildings					500,000			500,000	10
11	RAP 3 - Main St. Lighting, Power, and Parkscape	Improvements Other than Buildings					1,250,000			1,250,000	11
12	RAP 3 - Electrical System with Lights at Mueller Park	Improvements Other than Buildings					200,000			200,000	12
13	**Totals**		**285,000**	**125,000**	**0**	**0**	**3,750,000**	**0**	**0**	**4,160,000**	13

Project Descriptions

Project Name	**Project Description**	**Increase to Oper. Budget $**
North Canyon Trailhead	$255,000 to design and construct a trailhead at North Canyon.	$2,000 estimated
Lower Ward Canyon Trail	$30,000 for a trail connection between Eggett Park and Ward Canyon.	$0
Cheese Park Pickleball Courts	$125,000 in FY 2023 to reconstruct six pickleball courts at Twin Hollows (Cheese) Park.	$0
Skate Park*	$800,000 estimated cost to build a skate park	$0
Renovation of Twin Hollows Park*	$1 million estimated to improve and rebuild Twin Hollows Park.	
North Canyon Park Upgrades*	$500,000 estimated for improvements and equipment replacement at North Canyon Park.	
Main St. Lighting, Power, and Parkscape.	$1.25 million to replace and augment the pedestrian areas on historic Main Street.	

Administrative Cost Reimbursement

Administrative Services Charges to Enterprise & RDA Departments:

Department	FY2022 Budget
Recycling	$78,304
Storm Water	107.132
Water	371,079
Power	529,248
Golf	134,233
Landfill	77,647
Sanitation	131.938
Cemetery	79,005
Redevelopment Agency (RDA)	5,804
Total	$1,514,390

Administrative Services Reimbursement to General Fund Departments:

General Fund Department	FY2022 Budget
Legal	$20,254
Executive	157,087
Human Resources	90,814
Information Technology	141,065
Finance	336,026
Treasury	505,242
Government Buildings	22,883
Engineering	107,638
Parks	73,684
Planning	59,697
Total	$1,514,390

The above amounts are calculated reimbursements to the General Fund for administrative services provided to Enterprise Funds. These General Fund services are attributable to the operations of the Enterprise Funds and calculated on an allocable basis using cost accounting principles.

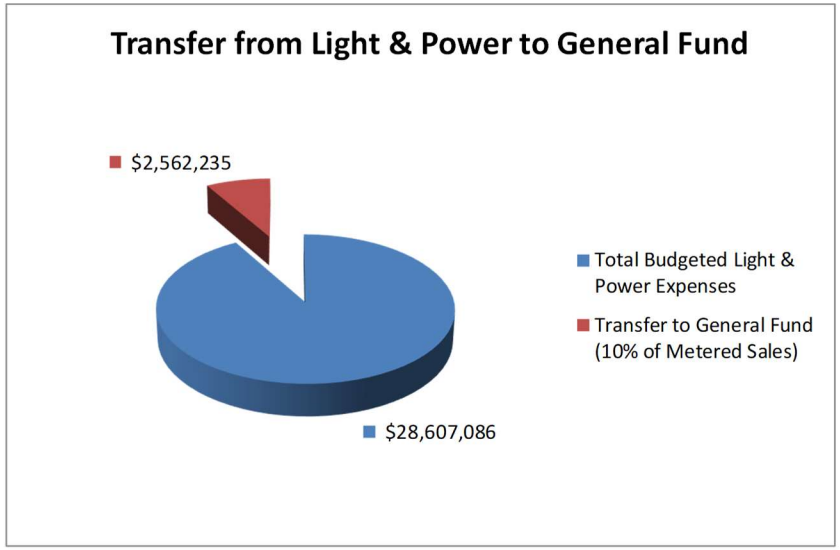
Transfer from Light & Power Fund to General Fund

FY 2022 Budget – $2,562,235 Transfer from Light & Power Fund to the General Fund

Historically, Bountiful has budgeted for the transfer of 10% of Electric Metered Sales from the Light & Power Fund to the General Fund. The approved FY2022 transfer of $2,562,235 represents 9.0% of total budgeted expenditures in the Light & Power Fund.

The transferred funds are used each year to help cover the costs of important services like police, street maintenance and snow removal, fire and emergency medical services, parks, and similar City services. The utility transfer helps keep property taxes in Bountiful low. The transfers also provide a means for reimbursement of the General Fund for services provided to non-property tax paying groups such as non-profit organizations, churches, and governmental entities.

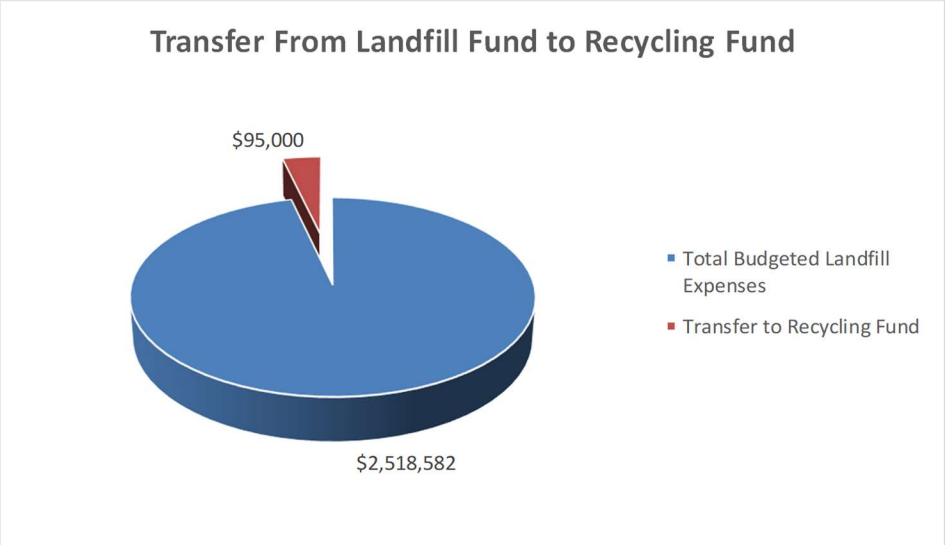
Fiscal Year 2021 - 2022 (Tentative & Final Budget):		
Total Budgeted Light & Power Expenses	$	28,607,086
Transfer to General Fund (10% of Metered Sales)	$	2,562,235
Percent of Total Budgeted Expenses		9.0%



Transfer from Landfill Fund to Recycling Fund

FY 2022 Budget – $95,000 Transfer from Landfill Fund to the Recycling Fund

This approved transfer of $95,000 from the Landfill Fund to the Recycling Fund is made to subsidize operations of the City's recycling operations in order to avoid user fee increases to customers during a period of a difficult global recycling market. It is anticipated that the recycling market will stabilize in the near future and a subsidy transfer will not be necessary, until such time, this transfer ensures continued recycling services while not significantly increasing customer rates. The FY 2022 transfer of $95,000 represents 3.8% of total budgeted expenditures in the Landfill Fund.

Fiscal Year 2021 - 2022 (Tentative & Final Budget):

Total Budgeted Landfill Expenses	$ 2,518,582
Transfer to Recycling Fund	$ 95,000
Percent of Total Budgeted Expense	3.8%