

**Approved Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
Monday, January 8, 2024 – 5:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

Planning Conference Room
795 South Main Street, Bountiful, Utah 84010

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| Present: | Administrative Committee | Chair Francisco Astorga |
| | | Andrew Hill |
| | | Brad Clawson |
| | | Todd Christensen |
| | Assistant Planner | Jonah David Hadlock |
| | Recording Secretary | Sam Harris |
| | City Recorder | Shawna Andrus |
| | Mayor | Kendalyn Harris |

1. Welcome

Chair Astorga called the meeting to order at 5:02 p.m. and welcomed everyone. Francisco Astorga chaired the meeting with Todd Christensen and Andrew Hill present. Hill was sworn in during the meeting by Shawna Andrus.

2. Consideration to Approve meeting minutes from July 31, 2023

Todd Christensen motioned to approve the minutes from July 31, 2023, and Francisco Astorga seconded the motion. The motion was approved unanimously (3-0).

3. Conditional Use Permit request of a Contractor Home Occupation at 324 West 1300 North

They then discussed a conditional use permit request for a contractor home occupation at 324 West 1300 North, presented by Rebecca Navarro. The committee reviewed the application against code requirements, including considerations for neighborhood impact. Andrew Hill requested clarification about the applicant and the business owner being her husband. It was clarified that she is a property owner as well and that she will be doing the home occupation portion of it. Brad Clawson motioned to approve the Conditional Use Permit for 324 West 1300 North. Andrew Hill seconded the motion. The motion was approved unanimously (3-0).

4. Conditional Use Permit request to remodel an existing accessory building into a detached Accessory Dwelling Unit at 2941 South 100 West

The committee discussed the conditional use permit request to remodel an existing accessory building into a detached accessory dwelling unit at 2941 South 100 West, submitted by Daniella

Angel. They reviewed the application and plans provided, addressing setbacks, utilities, and the applicant's intent to reside on the property. Concerns were raised about the access road and its intended use. Chair Astorga motioned to continue the discussion on Tuesday, January 16, 2024, at 5:00 pm, to obtain clarification from the applicant. Andrew Hill seconded the motion. The motion was approved unanimously (3-0).

5. Adjourn

Chair Astorga adjourned the meeting at 5:41 p.m.