

BOUNTIFUL CITY COUNCIL

TUESDAY, May 9, 2023

6:00 p.m. – Closed Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Closed Session

1. Closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held April 10, 11, 12, 13 & 25, 2023 p. 3
4. Council reports
5. BCYC report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid April 17 & 24, 2023 p. 37
 - b. March 2023 Finance Report p. 41
7. Consider approval of entering into a contract with Parkin Tennis for \$295,400 and with JP Electric for \$43,870 for the reconstruction of pickleball courts and lighting at Twin Hollows Park – Mr. Brock Hill p. 55
8. Consider approval of the bid from Big Horn Contractors, LLC to build the 2023 Mueller Park Structures – Bridge 1 project in the amount of \$74,500 – Mr. Todd Christensen p. 57
9. Consider approval of the Architectural and Site Plan review for Tino’s Taproom located at 1385 South 500 West (Robintino’s) – Ms. Amber Corbridge p. 63
10. Consider approval of the purchase of software development from Accelerant USA in the amount of \$28,000 – Chief Ed Biehler p. 81
11. Consider approval of the Fiscal Year 2023-2024 Tentative Budget and related items – Mr. Galen Rasmussen p. 89
 - a. Ordinance 2023-01 adopting rates and fees and administrative policies
 - b. Adoption of the Fiscal Year 2023-2024 Tentative Budget
 - c. Setting the time, date and place for a public hearing on the final budget
12. Consider approval of Resolution 2023-06 which authorizes an interlocal agreement with Davis County for a CDBG Block Grant for fiscal years 2024, 2025 and 2026 – Mr. Galen Rasmussen p. 121
13. Consider approval of Miller Paving’s proposal for the 300 South & 400 South reconstruction projects at the unit prices noted in the bid tabulation – Mr. Lloyd Cheney p. 133
14. Consider final acceptance of the Joe and Bette Eggett Phase 6 Subdivision and release of remaining bond funds – Mr. Lloyd Cheney p. 137
15. Consider approval of the Bountiful City Library and Vote Centers in each Davis County city as polling locations for possible August 15th primary election – Mr. Gary Hill p. 139
16. Adjourn


City Recorder

1 **Minutes of the**
2 **Finance and Administration Committee Budget Meeting**

3 Bountiful City Hall Council Work Room
4 April 10, 2023 (8:00 a.m.)
5

6 Present:

7 Committee Members: Kendalyn Harris (Chair), Jesse Bell, Millie Segura Bahr
8 Other City Council Members: Cecilee Price-Huish, Kate Bradshaw
9 City Manager: Gary Hill
10 Assistant City Manager: Galen Rasmussen
11 Department Personnel: Tyson Beck, David Burgoyne, Francisco Astorga,
12 Ted Elder, Greg Martin, Shannon Cottam, Lloyd Cheney,
13 Clint Drake
14

15 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
16 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
17 Standard Examiner, and the Utah Public Notice Website.
18

19 Committee chair Kendalyn Harris opened the meeting with a call to order at 8:00 a.m., and those in
20 attendance were welcomed.

21 **PRESENTATION OF BUDGETS**

22 **Overall Budget Review**

23 Gary Hill provided an overview of the budget ([see the included summary page](#)). The overall budget
24 includes a 5% COLA: 7% increase in health care premiums; merit pay increases for eligible employees;
25 several market based compensation adjustments; additional of one part-time employee in Legal
26 Department; and selected impacts to sales tax from legislation at the State level. A reduction in the
27 property tax was made to account for the change in the way animal control is paid for (now a
28 separate levy of property tax). This reduction in property tax revenue for animal control is balanced
29 with an equal reduction in the animal control expenditure budget in the Police Department. A
30 question was asked by Councilwoman Price-Huish as to whether property taxes will need to be raised
31 soon to address reductions in taxes and corresponding needs for funding. Gary Hill indicated that the
32 Finance Department would be prepared to better address the topic of future property tax increases as
33 a part of the May 9th adoption of the Tentative Budget.

34 **Finance Department**

35 Tyson Beck, Finance Director, was asked to present the budget of the Finance Department. Tyson
36 reviewed the recent combination of the Finance and Treasury Departments and Ted Elder was invited
37 to provide an overview of how the City's investment portfolio was managed before March 2023 using

1 an external financial advisor in addition to the Treasurer’s investment activities. Ted noted that he,
2 the Finance staff and Assistant City Manager identified cost savings that could be achieved by having
3 the entire city investment portfolio under the management of the City Treasurer. Additionally, it was
4 mentioned that the utilities department could be consolidated under the Finance Department with a
5 new Utility Billing Supervisor position utilizing some of the cost savings from change in investing
6 activities.

7 With the above-mentioned changes now in place, the former Treasury employees will now be
8 employees of the Finance Department. Savings from investing activities were about \$35,000 from
9 moving away from an external investment manager for a portion of the portfolio. Overall, a savings of
10 approximately \$18,000 annually was identified from all of the changes made. Tyson also noted that
11 with the change of investment management, and combination of employees under the Finance
12 Department, that the Treasurer position will assist with Finance functions, as needed.

13 The line-item budget for Finance was then reviewed. Personnel Services includes the 5% COLA,
14 insurance changes, a combination of Treasury and Finance employees under the same department,
15 and some market adjustment in salaries. Changes in operating and maintenance expenditures include
16 changes in actuary fees for the City’s former Other Post Employment Benefit Plan (OPEB); reduction in
17 investment fees; and change in City credit card fee policy.

18 **Debt Service Fund Budget**

19 Tyson Beck presented the budget request for the Debt Service Fund. The fund used to collect
20 property taxes designated for payment of general obligation bond debt. The fund is now used to
21 account for the bond proceeds needed for construction of Washington Park and a city-wide trail
22 system. Since this debt service fund is only for general obligation types of debt, any enterprise fund
23 debt would be shown in the associated enterprise fund.

24 **Cemetery Perpetual Care Fund**

25 Tyson Beck reviewed the Cemetery Perpetual Care Fund with those in attendance. This fund is
26 managed in association with the Engineering Department and the Cemetery Fund staff. The fund
27 receives a portion of each cemetery lot sale to accumulate funds that will ultimately be used to care
28 for the cemetery after it is closed to new sales. Revenues projected for the current year and for fiscal
29 year 2023-2024 are based on historical levels of sales.

30 **Landfill Closure Fund**

31 As noted by Tyson Beck, the Landfill Closure Fund receives funds to care for the city-owned Landfill
32 after closure. Funds in reserve are from a joint-use landfill fund prior to the City owning the landfill in

1 its entirety and funds set aside directly by the City from the time the landfill ownership was
2 transferred to Bountiful City.

3 **Human Resources Department**

4 Shannon Cottam, Human Resources Director, presented the budget of the Human Resources
5 Department. An outline of key roles in the department was provided including responsibility for
6 managing regulatory issues related to payroll and related areas, along with ongoing recruiting
7 challenges and successes in recent recruitments for city employment. Bountiful City has followed an
8 ongoing series of market studies for comparable positions with other governmental entities designed
9 to keep city job positions competitive in the marketplace. Shannon also noted that the city will again
10 hold an employee training day in October on Columbus Day. The training event will be entitled
11 "Connect 2023."

12 Councilwoman Bradshaw asked about performance measures and specifically those shown in the
13 Human Resources Department for the South Davis Recreation District work performed by the
14 department. Questions were addressed regarding the adequacy of the interlocal charge to the
15 Recreation District. Adjustments in the fee charged to the South Davis Recreation District are made
16 annually to recover costs of service. Committee member Bell asked for a description of the method
17 used to assess costs, Gary Hill noted that overall assessments are provided for time spent by each
18 employee in place of detailed timekeeping procedures as would be followed in billing by the hour.

19 A brief overview of the line-item budget was provided to highlight key points in the budget.

20 **Information Technology Department**

21 Greg Martin, IT Director, presented the budget for the Department including the fiscal priorities. The
22 department staff are involved in overall city projects such as the Fiber Optic project, SCADA
23 communication option changes and similar. A review of the line-item budget was provided along with
24 a review of the long-term capital plan. Questions from committee members were addressed.

25 **Computer Replacement Fund**

26 Greg Martin presented the budget for the Computer Replacement Fund. Fiscal year priorities were
27 outlined, and the fund has a five-year replacement schedule in place to keep technology options for
28 employees current. A notable budget reduction in the fund came because of a procedural change in
29 charging for software maintenance for their Office365 software. This category of software
30 maintenance is now directly charged.

31

32

1 **Engineering Department**

2 Lloyd Cheney, City Engineer, presented the budget of the Engineering Department. Major projects
3 were reviewed, including the Fiber Optic project including the impact it will bring on staffing for
4 inspection and similar functions. Other major projects planned include continuing support for the
5 city-wide trails project and expanding the Engineering department's online presence for services
6 including excavation (encroachment) permits, subdivision applications, Lot Line Adjustment
7 applications, etc.

8 The line-item budget was reviewed including changes in the Personnel Services section due to market
9 adjustments, 5% COLA, insurance changes and merit increases. The Professional and Technical
10 Services line-item is down due to professional staffing capability being increased in-house.

11 A review of the department's long-term capital plan was made including a discussion on a major
12 project being funded by a FEMA grant to acquire large backup generators for key city facilities. Also, a
13 detailed outline was provided for Engineering fees and changes in those fees. Questions from the
14 committee were addressed to staff and answered particularly in connection with changes in fees.

15 A question was asked regarding overall city fees and when they will be effective. Gary Hill noted that
16 fees and charges will be presented for adoption by the Council at the first meeting in May along with
17 the Tentative Budget. This approach is being proposed now so that fees will be in place to capture
18 key revenue months for utilities such as water, power, and other related activities. Committee
19 member questions were asked about how public outreach will be accomplished to inform the public
20 of an early rate adoption and the reasoning for the increases. Gary Hill noted that notification will be
21 made as part of the budget process and at the meeting where the rates will be proposed for adoption.
22 Also, a letter to each home in Bountiful will be sent to inform rate payers of the planned power rate
23 increase ahead of the rates being adopted.

24 **Planning Department**

25 Francisco Astorga, Planning Director, presented the budget request of the Planning Department.
26 Francisco noted that the department follows a consistent series of fiscal priorities and practices.
27 Changes pending in business licensing and code enforcement rates and fees will be implemented in
28 the Fiscal Year 2024-2025 budget to implement better online access and digitizing of information.

29 Budget line-item changes were outlined in personnel services including a COLA of 5% and other
30 associated changes noted in other budgets. Overall changes in the operations and maintenance
31 budget section are related to changes in the city policy for passing along credit card fees and changes
32 in other line items such as insurance premium changes.

33

1 **Redevelopment Agency (RDA) Fund**

2 Francisco Astorga reviewed the Operating Fund and Revolving Loan Funds budgets. Budget decreases
3 in the tax increment revenue line-item were mentioned along with increases in the Personnel Services
4 line-items for changes such as the 5% COLA and related items.

5 Questions from the committee were asked relative to the revolving loan fund and the funds disbursed
6 in connection with the development of the Renaissance Towne Center area. Gary Hill and Francisco
7 Astorga outlined the process for disbursing and accounting for the revolving loan funds including the
8 requirement that the developer meet specified project benchmarks or that the funds disbursed will
9 need to be repaid with interest at 3%. Currently, the developer on the project is not moving forward
10 in a rapid manner. Committee members expressed interest in staff maintaining regular
11 communication with the developer on the need for steady progress. The purposes of the revolving
12 loan fund and the regular RDA operating were outlined by Gary Hill. Galen Rasmussen noted that the
13 revolving loan fund holds approximately \$3.6 million, and the regular operating fund holds
14 approximately \$738,000 in funds for eligible purposes.

15 **Legal Department**

16 Clint Drake, City Attorney, reviewed the budget request from the Legal Department. A list of fiscal
17 priorities was provided including caseloads and similar data. The organizational structure of the legal
18 department was outlined including an increase in hours for one employee and the addition of a new
19 part-time employee that will be shared with the Police Department. The City Attorney provides
20 training for departments in legal and policy-related areas in addition to other legal work.

21 Changes in the line-item budget were outlined including a 5% COLA and related items with a further
22 description being provided of how the employees work within the various department functions. The
23 new part-time position will be involved in many activities including the review of sensitive information
24 prior to disclosure of that information. An additional area of change in the budget relates to funding
25 for public defenders with an increase of \$2,000 noted.

26 **Liability Insurance Fund**

27 Clint Drake presented the budget request for the Liability Insurance fund. Line-item changes in the
28 budget were briefly outlined.

29 **Workers' Compensation Fund**

30 Clint Drake presented the budget request for the Workers' Compensation Fund. Budgeted line-item
31 changes were noted with emphasis on increasing liability claims. Increases come from both past and
32 present claims being made by employees. A large claim was received recently and is now being
33 reviewed for its legal and fiscal impacts.

1 **Legislative Department**

2 Gary Hill presented the Legislative Department budget. Additionally, committee members were
3 directed to the General Fund revenue section of the budget document and a mention was made of
4 the change in the dollar amount of the transfer from the Power Department to the General Fund. The
5 increase in the transfer was due to the associated 15% increase being proposed in power rates.

6 Selected line-item budget changes were reviewed including pending election expenditures and small
7 changes in other line-items. The long-term capital plan was reviewed as well with comments on
8 pending projects and contingency amounts available, if needed.

9 **Executive Department**

10 Gary Hill presented the Executive Department budget. Line-item budget items for personnel services
11 were reviewed. No significant changes to report.

12 **Committee Action and Adjourn**

13 Committee chair Harris asked for a motion to approve the budgets presented. Committee member
14 Bahr made a motion for approval of all budgets presented. This motion was seconded by Committee
15 member Bell. Voting was unanimous with Committee member Harris, Bell and Bahr voting aye.

16 The meeting adjourned at 10:34 a.m. on a motion made by Committee member Bell and seconded by
17 Councilwoman Price-Huish. Voting was unanimous with Committee members Harris, Bell, and Bahr
18 voting "aye".

19

Summary of Major Budget Topics

Fiscal Year 2024

Dear Council and Mayor

The following is a quick bullet point summary of the major factors driving this year's recommended budget. As usual, all these items will be discussed in detail during budget committee meetings, but we thought you would appreciate an overview prior to next week.

-Gary and Galen

Revenues

General Fund

- No recommended increase in property tax this year.
- Reduction of \$140,673 in property tax revenue due to creation of County Animal Control Tax Levy.
 - Offset by a corresponding reduction in the Police expenditures for animal control.
- Reduction in anticipated sales tax growth due to legislation:
 - Homeless shelter mitigation fund (estimated loss of \$167,750/year, increase from about \$80,000/year)
 - Gravel Pit legislation (estimated loss of 0.7%, or \$73,700/year)
 - Overall sales tax growth estimated at 4% over last year.

Power Fund

- 15% rate increase due to increased cost of natural gas, power, and materials and supplies.

Water Fund

- 5% rate increase due primarily to cost of materials, supplies, and services.
- \$400,000 loss of revenue due to water conservation last year.
- Creation of a new tier for major water users.

Recycling

- \$0.25 increase per recycling can

Cemetery

- Rate changes for non-resident plot purchases and burials
- Rate changes to all purchases for perpetual care
- Various policy changes (a draft is included with your Budget Document)

Expenditures

All Funds – Personnel

- 5% Cost of Living (COLA) adjustment for all employees
- 7% increase for medical insurance
- Market Study adjustments for 16 positions across 10 departments (30 employees total).

- Merit increases for qualifying employees (step and grade program)

2

3 General Fund

- Reorganization of Finance/Treasury/Utility Billing departments
- Estimated 6% increase in assessment for South Davis Metro Fire
- Removal of most credit card “convenience fee” expenditures from affected departments
 - No new full-time positions; one new part-time position shared between Legal and Police

8

9 Sanitation Fund

- Three departments are now combined into one fund:
 - Refuse Collection
 - Recycling
 - Landfill
- Two new full-time employees (approved by the City Council in October 2022)

15

16 Cemetery Fund

- Updated revenues and expenditures due to the proposed policy changes regarding resident and non-resident burials.

19

20 Power Fund

- Elimination of the budgeted (but not filled) line crew and related equipment approved by the City Council in 2021. This budget reduction is necessary to help reduce the size of the proposed 15% rate increase.

24

25 Fiber Fund

- You’ll notice this proposed fund is not included in the Tentative Budget. It will be created once the Operating Agreement with UTOPIA is approved and we have a clearer idea of revenues and expenditures.

29

30

31

1 **Minutes of the**
2 **Parks, Recreation & Arts Committee Budget Review Meeting**

3 Bountiful City Hall, Council Work Room
4 April 10, 2023 (4:00 p.m.)
5

6 Present:

7 Committee Members: Jesse Bell (chair), Richard Higginson, Kate Bradshaw
8 Other Council Members: Kendalyn Harris (left at 6:32 p.m.), Millie Segura Bahr (left
9 at 6:37 p.m.), Cecilee Price-Huish (left at 5:25 p.m.)
10 City Manager: Gary Hill
11 Assistant City Manager: Galen Rasmussen
12 Department Personnel: Brock Hill, Lloyd Cheney, Todd Christensen, Bruce
13 Sweeten, Kent McComb, Scott Olsen, Thomas Rhoades,
14 Geno Flanary
15

16 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
17 the City Hall and providing copies to the following newspapers of general circulation: Davis County
18 Clipper, Standard Examiner, and on the Utah Public Notice Website.
19

20 Committee chair Jesse Bell called the meeting to order at 4:02 p.m. and welcomed those in
21 attendance.

22 **PRESENTATION OF BUDGET**

23 **Recreation Arts & Parks (RAP) Tax Grant Applications**

24 Committee chair Bell asked Gary Hill and Galen Rasmussen to review a summary of applications
25 received and requested funding. A staff report was issued to the Mayor and City Council to
26 summarize the requested funding and staff analysis. Each entity's funding request was outlined in
27 summary form for the Committee members.

28 Committee member Higginson requested additional bids to review for the request for funding from
29 the Bountiful Davis Arts Center to add soundproofing and also further details on location in the
30 building, etc.

31 A motion was made by Committee member Bradshaw to fund grants to the following requesting
32 organizations:

- 33 • Bountiful Historical Preservation Foundation (Bountiful History and Learning Center, \$8,735)
34 • Centerpoint Legacy Theater option 2 (LED stage lighting, \$25,000)
35 • Joy Foundation (Chalk Art and other requests, \$14,200)

- 1 • South Davis Recreation District (Summer Movie night and Christmas holiday events, \$3,000).
2 This motion was seconded by Committee member Higginson. Committee members Bell,
3 Higginson, and Bradshaw all voted aye.

4 A motion was then made by Committee member Higginson to fund a grant to Bountiful Davis Arts
5 Center in the total amount of \$51,020 for their requested amounts for soundproofing of the
6 basement, various equipment requests and exhibitions subject to receipt of additional bids for review
7 on the proposed soundproofing of the building. This motion was seconded by Committee member
8 Bradshaw. Committee members Bell, Higginson, and Bradshaw all voted aye.

9 **RAP Tax Fund**

10 Gary Hill reviewed the budget request for the RAP Tax Fund. Details of the line-item budget and long-
11 term capital plan were given as noted in the tentative budget document. A question was asked by
12 Councilwoman Price-Huish about available RAP Tax funding for each category of funding established
13 by the Council. Gary Hill asked to be excused from the meeting to gather the requested information.
14 This item will be continued later in the meeting.

15 **Parks Department**

16 Brock Hill reviewed fiscal year budget priorities of the Parks Department. A detail of the line-item
17 budget was given with emphasis on the Personnel Services section. The changes in the Personnel
18 Services come from market adjustments in compensation along with a 5% COLA and changes in health
19 insurance premiums. Changes in the operations and maintenance categories include cost increases in
20 supplies and related categories along with increases in the department’s irrigation water assessment
21 which is based on an allocation rather than actual usage. It was noted that Bountiful Irrigation District
22 is currently installing meters for customers in their mainline areas and further installations will move
23 on to other areas later.

24 In response to a question, it was noted that the Golf Course irrigation connection from Bountiful
25 Irrigation is metered. Future irrigation charges will be based on metered usage rather than an
26 allocation as soon as Bountiful Irrigation gets their meter installations completed.

27 **Government Buildings Department**

28 Brock Hill introduced Bruce Sweeten, Building Maintenance Supervisor, and Bruce reviewed the
29 department’s fiscal year priorities along with Brock Hill. Comments were made about major projects
30 coming in the new fiscal year budget which include HVAC upgrades at the Public Safety Building and
31 the Bountiful Davis Arts Center roof replacement which would be in a future year.

32

1 **Trails Department**

2 Brock Hill reviewed the Trails Department budget. A listing of trails scheduled for work was provided
3 including North Canyon, Holbrook, Ward Canyon, Mueller Park Canyon, and City property at Temple
4 Ridge. The use of a project manager has been implemented by staff to help ensure regular oversight
5 of trail project contractors.

6 Todd Christensen, Assistant City Engineer, feels that weather conditions will delay completion of some
7 trails. Other factors in completing projects on budget and on time include the effects of inflation and
8 access (e.g. Forest Service land access). A question from Committee chair Bell was asked regarding
9 the current Trails Committee and how it is working. Staff response to this and other conditions were
10 given. The long-term capital plan was also reviewed, and committee questions were addressed.

11 **Golf Fund**

12 Brock Hill provided an overview of the Golf Course budget request and later introduced Kent
13 McComb, Golf Professional, and Thomas Rhoades, Course Superintendent. Fiscal Year priorities were
14 outlined including remodeling in the pro shop; rebuilding #14 tee area; installation of an aeration
15 system for the irrigation reservoir and smart remote irrigation controls. Questions were asked about
16 the availability of services at the Golf Course in the off season. Staff noted that the Pro Shop has
17 limited hours in the off season. Public use of the course in the off season has in the past caused
18 course damage from such activities as sledding, etc.

19 Questions from the committee were raised on the cost/benefit of using special fertilizers versus extra
20 use of irrigation water. Golf staff present at the meeting addressed this question.

21 **RAP Tax Fund (discussion continued)**

22 Gary Hill provided a summary of projected available funding over the next few years before the RAP
23 Tax grant period expires in 2026. An estimated amount of \$1.5 million will remain for allocation after
24 current commitments for funding are met. The actual amounts available for funding will depend on
25 future tax receipts. Currently recommended funding for Fiscal Year 2023-2024 includes:

- 26 • Skate Park Cost increase \$50,000.
- 27 • Washington Park design costs \$425,000
- 28 • Parks Irrigation Control Upgrade \$235,000.
- 29 • Transfer to Capital Improvement Fund (Ice Ribbon reimbursement) \$959,900.

30 Committee member Bradshaw made a motion to use the \$3,210 in remaining unallocated RAP Tax
31 Grant funding toward RAP Tax projects. Committee member Higginson seconded the motion.

32

1 **Cemetery Fund**

2 Brock Hill reviewed the budget request along with input from Geno Flanary, Cemetery
3 Superintendent. A focus was made this year on revising rates and revenues into resident and non-
4 resident categories. A current goal has been set to accumulate \$10 million in reserves in the
5 Cemetery Perpetual Care Fund for care of the cemetery long-term after all regular operations cease.

6 The fee schedule for Fiscal Year 2022-2023 and Fiscal Year 2023-2024 were reviewed in detail.
7 Questions on various fee categories were asked by committee members and addressed by staff. The
8 fee structure is set to protect spaces for residents and price non-resident lots and related fees to
9 exceed other local burial options.

10 An outline of proposed policy changes was distributed to the committee members for review and
11 comment. A question was asked on establishing residency. The currently proposed policy will need
12 to be clarified to allow all to prove residency in some manner including renters, minors, etc.
13 Additionally, the policy will need clarification on purchasing of lots for children who predecease their
14 parents and number of lots allowed to be purchased. Other issues covered in the policy include:

- 15 • Estate planning and lots conveyed through a will.
- 16 • Lot conversions and lot depth.
- 17 • Contiguous spacing of lots to allow headstone placement.
- 18 • Temporary removal of markers.
- 19 • No disinterment of double-depth plots.

20 Staff recommends adoption of the policy with rates and fees on May 9th at City Council Meeting.

21 **Committee Action and Adjourn**

22 Committee member Higginson made a motion to approve the budget submissions of the Golf Fund,
23 Government Buildings Department, Cemetery Fund, Parks Department, Trails Department and RAP
24 Tax Fund for Fiscal Year 2023-2024 as stated. The motion was seconded by Committee member
25 Bradshaw.

26 The meeting adjourned at 6:48 p.m. by motion of Committee member Higginson and seconded by
27 Committee member Bradshaw.

1 **Minutes of the**
2 **Power Committee Budget Review Meeting**
3 **(Joint Meeting with Power Commission)**

4 Bountiful City Power Department
5 April 11, 2023 (8:00 a.m.)
6

7 Present:

8 Committee Members: Richard Higginson, Cecilee Price-Huish, Jesse Bell,
9 Kendalyn Harris, Kate Bradshaw
10 Power Commissioners Paul Summers, Susan Becker, Jed Pitcher Dan Bell,
11 David Irvine, John Marc Knight
12 City Manager: Gary Hill
13 Assistant City Manager: Galen Rasmussen
14 Department Personnel: Allen Johnson, Alan Farnes, Jess Pearce,
15 Tyrone Hansen, Luke Veigel, David Farnes,
16 Nancy Lawrence
17

18 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
19 the City Hall and providing copies to the following newspapers of general circulation: Davis County
20 Clipper, Standard Examiner, and on the Utah Public Notice Website. This meeting was also conducted
21 as an electronic meeting with some participants joining in that forum.
22

23 Power Commission chair Paul Summers called the meeting to order at 8:00 a.m. and welcomed those
24 in attendance.

25 **PRESENTATION OF BUDGET**

26 The meeting was turned over to Allen Johnson, Light & Power Department Director, and the
27 department staff to present the detailed budget for the Light & Power fund.

28 Tyrone Hansen, Light & Power Department Accountant, was asked to review key points of the power
29 system and budget request via PowerPoint presentation.

30 Budget highlights for Fiscal Year 2023-2024 were presented as follows:

- 31 • Overall budget for adoption of \$36,595,491
- 32 • 15% increase in power rates
- 33 • \$12 to \$13 increase in pole attachment fee
- 34 • Changes in:
 - 35 ○ Security Light Policy
 - 36 ○ Residential Underground Electric Service Policy
 - 37 ○ Decorative Street Light Policy

- 1 • Services are provided to 17,271 total customers (15,616 residential; 1,654 commercial; 1
2 industrial)

3 The electrical system includes:

- 4 • 6 substations
- 5 • 42 miles of 46KV transmission lines
- 6 • 90 miles of 15KV overhead distribution lines
- 7 • 135 miles of 15KV underground distribution lines
- 8 • 75 miles of street light circuits

9 Power resources include:

- 10 • Colorado River Storage Project (CRSP)
- 11 • Intermountain Power Project (IPP)
- 12 • Natural gas fired central power plant
- 13 • Hydro Electric plants at Echo and Pineview Reservoirs
- 14 • Red Mesa solar project
- 15 • Contracts with industry suppliers

16 Major Roles and Critical Functions were outlined as follows:

- 17 • Ensure the safety of everyone that interacts with the electrical system.
- 18 • Buy and generate electricity at economical prices.
- 19 • Deliver electricity to residential, commercial, and industrial customers.
- 20 • Provide reliable electric service by designing, building, and maintaining the electrical
21 transmission, distribution, and street lighting systems, and by providing 24/7 dispatching and
22 outage management.

23 Requests in fulfillment of major roles and critical functions:

- 24 • Upgrade feeders #572, #573, #574, and #576
- 25 • Begin replacement and upgrade of hydro control systems.
- 26 • Begin engineering for the Northwest Substation rebuild.
- 27 • Acquire power resources to stabilize the cost of power and increase “green” and carbon-free
28 resources.

29 To provide further detail on the department operations and budget request, Jess Pearce,
30 Superintendent of Operations, outlined the safety and training program of the department and noted
31 that there has been five years (1,825 days) with no lost time due to accidents in an environment

1 where crews work 70,000 hours per year. Outage totals for fiscal year 2017 through 2022 were
2 shown evidencing a five-year 0.9999984% average for system reliability rate.

3 Replacement of distribution poles is accomplished on a 10-year average of 124 poles per year
4 (including new conductors, transformers, and related hardware). From calendar year 2000 to 2022
5 there were a total of 2,134 poles replaced on the system. Poles were tested in 2018 and 2019 by an
6 independent testing firm. Several compromised and rejected poles were identified and many have
7 been replaced. However, at the current rate of replacement, management estimates that it will take
8 23 years to replace the remaining 2,804 poles. It is important to note that these remaining poles are
9 on average 50 years old and are not expected to last a full 23 years.

10 Underground cable installation and replacement procedures were outlined including the condition of
11 existing cable. The underground system includes 1,261,100 feet of cable in place (including 253,772
12 feet of bare concentric cable installed from 1970 through 1986 with a life expectancy of 20 years).
13 Since 1995, crew replacement of cable has averaged 18,000 feet per year. It is estimated that it will
14 take an additional 20 plus years to replace the remaining bare concentric cable

15 The department Tree Trimming program was highlighted next. There is one in-house and two
16 contracted crews (Diamond Tree Experts). Approximately 3,700 trees are worked on each year
17 between all three crews.

18 Supply chain issues were mentioned with effects on acquisition of materials and system components.
19 This includes, among other items, up to an eight-month delay in delivery for butt treated poles, a 50
20 week lead time needed for transformer purchases, a three month lead time for underground cable
21 orders and similar lead times for other items regularly utilized by the department.

22 In reviewing capital expenditure needs, Luke Veigel, Power Systems Electrical Engineer, was asked to
23 outline needs for system replacements including feeder upgrades:

- 24 • \$200,000 for Distribution System upgrade of #573 Feeder (2600 South 500 West area)
- 25 • \$200,000 for Feeder #572 to #574 intertie
- 26 • \$100,000 Distribution System – Feeder #576 and \$250,000 Renaissance Distribution

27 Alan Farnes, Power & Systems / Generation Superintendent outlined planned projects for Fiscal Year
28 2023-2024:

- 29 • \$400,000 Echo Hydro to begin controls upgrade.
- 30 • \$400,000 Pineview hydro to begin controls upgrade.
- 31 • \$615,000 Northwest Substation to address safety hazards and a 35 year old control system.
32 Potential grant money for funding may be available.

33

1 Jess Pearce noted that the budget request for capital items totaled \$2,335,000 (which is down
2 \$569,500 from the prior year). The request includes the following items in addition to what has been
3 mentioned earlier:

- 4 • Building, Office and Warehouse for garage extension - \$400,000
- 5 • Vehicle purchases - \$370,000

6 Policy changes included for Fiscal Year 2023-2024 include:

- 7 • Security Light Policy
- 8 • Residential Underground Electric Service Policy
- 9 • Decorative Street Light Policy

10 Tyrone Hansen and Allen Johnson reviewed power resources:

- 11 • Plans of the department were to buy power at 4.6 cents per kWh and sell at 11 cents per kWh
- 12 • Peak usage times in December 2022 resulted in buying at 50 cents per kWh
- 13 • Bountiful and similar UAMPS cities have used several million dollars of reserves to meet power
14 demands. An average of 27.5 cents being spent per kWh by UAMPS cities.
- 15 • Ongoing issues with power resources:
 - 16 ○ Availability of coal for generation (Lila Coal Mine fire)
 - 17 ○ Hydro generation constraints due to water levels.
- 18 • A graph of Load vs Resources shows 80 MW in Summer and about 40 MW in Winter. Power
19 turbines are used in Summer to help handle peak loads.
- 20 • Red Mesa solar power is at a price just below 5 cents per kWh delivered.
- 21 • CRSP allocation is not a sufficient level to meet loads. City pays 21% of resource dollars for
22 25% of resource needs from CRSP.
- 23 • The average system cost for power is budgeted at \$0.0692 in Fiscal Year 2023-2024.
- 24 • Market purchases are planned for 7 MW in low load hours and 12 MW to 22 MW in high load
25 hours.
- 26 • IPP repowering is scheduled to be complete and the IPP will be back online in June 2025.
- 27 • Red Mesa solar is delivering power now. Steel Power solar is delayed.
- 28 • Possible rate increase from CRSP will be coming in October 2023 but the rates are not known.
- 29 • San Juan Project decommissioning costs continue. Fiscal Year 2024 is budgeted at \$193,200.
- 30 • Power options being considered:
 - 31 ○ UAMPS Natural Gas Plant (15 MW)
 - 32 ○ Solar with batteries (10 MW)
- 33 • Carbon Free Power – Subscription is still an issue. \$89/Mwh in 2022 dollars estimated cost.

1 A rate increase of 15% is planned for adoption on May 9th for usage starting in June 2023. This change
2 is projected to bring in an additional \$401,000 in revenue. A question on the use of dynamic pricing
3 was asked. Allen Johnson noted that this option is being explored but may not be possible with our
4 city software.

5 Concerns were expressed by two of the Power Commissioners on the adequacy of a 15% increase to
6 address capital and other needs. Gary Hill and Mayor Harris noted that a 15% rate increase may just
7 be a start based on needs and our communications to the public need to mention this.

8 Fiscal Year 2023-2024 Budget Summary:

- 9 • Operating revenue at \$33,861,930 (electric metered sales at \$30,152,560 with a 15% rate
10 increase planned as of May 9th for usage starting June 2023). With the rate increase, Bountiful
11 Power would be 7.8% higher than Rocky Mountain Power (6.3% lower without a rate
12 increase). A question was asked as to communication plans with the public for the rate
13 increase. The current plans were to follow the normal practice of communication through
14 public hearings on the budget. Some desires were expressed by the commissioners and
15 budget committee members for additional communication through mailing of information
16 flyers in utility bills to notify customers of the rate increase. Allen Johnson mentioned that a
17 flyer is being developed for communicating with customers prior to adoption of the increase.
- 18 • Personnel Services categories total \$5,304,293. Includes a 5.0% cost-of-living allowance; 7.0%
19 medical insurance increase. The department has 34 full-time and 4 part-time employees.
- 20 • Operations and Maintenance categories total \$25,748,570 (resulting in part from the effects
21 from power purchase plans and rate increase).
- 22 • Operating transfers out total \$816,384 comprised of a \$2,198,872 transfer in from retained
23 earnings to cover capital expenditures and a budgeted transfer out of \$3,015,256 to the
24 General Fund)
- 25 • The total ten-year capital plan totals \$37,985,000 for all items.
- 26 • Total budget for fiscal year 2023-2024 is \$36,595,491 balanced regarding revenues and
27 expenses.

28 A Power Commissioner asked how the Fiscal Year 2022-2023 budget overrun situation with rising
29 power costs will be handled. Allen Johnson noted that the budget in Fiscal Year 2022-2023 will be
30 amended in early June. A discussion about remaining power reserves was also held.

31 Following discussion, Power Commission chair Paul Summers called for a motion to approve the Fiscal
32 Year 2023-2024 budget request as outlined. Commissioner John Marc Knight motioned to approve
33 the budget and Commissioner Susan Becker seconded the motion. All commissioners voted aye.

1 City Council Budget Committee chair Richard Higginson called for a motion on the Power Fund budget
2 as presented. The budget was passed with a motion from Committee member Kendalyn Harris with a
3 second from Committee member Cecilee Price-Huish. Voting was unanimous with Committee
4 member Higginson, Harris, and Price-Huish voting aye. The budget review portion of the meeting
5 adjourned at 10:02 a.m. by consent of the Power Commissioners and City Council Budget Committee
6 members.

DRAFT

1 **Minutes of the**
2 **Public Safety Committee Budget Review Meeting**

3 Bountiful City Public Safety Building
4 April 11, 2023 (4:00 p.m.)
5

6 Present:

7 Committee Members: Kate Bradshaw (Chair), Jesse Bell, Cecilee Price-Huish
8 Other Council Members: Kendalyn Harris, Richard Higginson
9 City Manager: Gary Hill
10 Assistant City Manager: Galen Rasmussen
11 Police Department Staff: Ed Biehler, Dave Edwards, David Gill, Andrew Smith
12 Kathy Lovoi, Megan Hayes-Carter, Chris Young,
13 Ryan Sanborn
14 South Davis Metro Fire Staff: Dane Stone
15

16 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
17 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
18 Standard Examiner, and on the Utah Public Notice Website.
19

20 Committee chair Kate Bradshaw called the meeting to order at 4:03 p.m., welcomed those in
21 attendance.

22 **PRESENTATION OF SOUTH DAVIS METRO FIRE AGENCY BUDGET**

23 Gary Hill and Chief Dane Stone provided an overview of South Davis Metro Fire Agency operations and
24 issues through use of a slide presentation. The Fire Agency was formed in 2005 through a merger of
25 the Bountiful City Fire Department and South Davis Fire Agency. In 2017 the Agency was established
26 as a taxing entity and used this medium, in part, to refinance existing debt of the then interlocal
27 agency. Bountiful City's participation in the original debt structure was through donation of assets to
28 the new entity. New debt issued under the taxing entity was used for construction of the Centerville
29 fire station, purchase of fire engines and hiring of new full-time equivalent employees. The tax levy
30 was established as a general levy and not solely for debt service.

31 The Fire Agency is governed by a board comprised of Mayors and a County representative with an
32 administrative committee comprised of city managers in the Agency's boundaries. There are three
33 primary sources of revenue in the Fiscal Year 2023-2024 Fire Agency Budget:

- 34 • Member Assessments, \$7 million
 - 35 ○ Bountiful was originally 42% of the assessment but is now 39%
- 36 • Property Tax, \$6.6 million
- 37 • Ambulance Revenue, \$3.1 million

1 The Fire Agency Fiscal Year 2024 budget presentation to the administrative committee included no
2 new revenue; a natural increase of \$500,000 to \$600,000 in expenses; and a starting \$500,000 deficit.

3 Recommendations submitted to the administrative committee included:

- 4 • Pay Scale adjustment (\$170,000)
- 5 • COLA of 5% (\$493,000)
- 6 • Shift Coverage (\$100,000)

7 Outcomes from the budget process:

- 8 • Operating Deficit - \$46,985
- 9 • Property Operating Deficit - \$331,332
- 10 • To balance the budget request:
 - 11 ○ Property Tax increase of 8% and
 - 12 ○ Member Assessment increase 11%
 - 13 OR
 - 14 ○ Alternative of Property Tax 15% and
 - 15 ○ Alternative of Member Assessment 5%

16 Bountiful City's assessment is not yet known but is budgeted at \$2,693,725 for Fiscal Year 2023-2024.

17 Committee member Price-Huish made a motion to accept the tentative budget submission for the
18 assessment from the South Davis Metro Fire Agency and forwards this recommendation to the full
19 Council as presented. Committee member Bell seconded the motion. Voting was unanimous with
20 Committee members Bradshaw, Bell, and Price-Huish voting "aye".

21 **PRESENTATION OF POLICE DEPARTMENT BUDGET**

22 Chief Ed Biehler provided an introduction of Police staff and then delivered an overview of
23 department operations and a description of the process of budget development which includes an
24 internal budget committee. Additionally, a handout was distributed showing Police statistics for 2020
25 through 2022.

26 Fiscal Year Priorities were outlined as noted in the Tentative Budget and performance measures were
27 explained. Major changes in the line-item budget were outlined including the inclusion of merit
28 increases, 5% COLA, and changes in the health insurance premiums.

29 Operations and Maintenance categories included changes in the Terminal Maintenance and Queries
30 line item which will decline in the final budget by about \$8,000 due to a lower invoice total being
31 received for the new service to be used in managing body and car camera footage.

1 The Animal Control Services cost line-item has been removed and there are reductions in costs from
2 the Streets Department under the Fuel and Oil line-item.

3 Capital expenditures (total of \$871,167) include purchase of replacement patrol vehicles (some SUVs
4 are being purchased in addition to passenger vehicles); restroom improvements in the building;
5 replacement portable radios (\$114,000 will be reimbursed through grant funds); and HVAC controls
6 replacement.

7 Bountiful Police Statistics for 2020 to 2022 were reviewed with the committee with particular focus
8 on a comparison of 2021 to 2022. The Chief noted that statistics can show large percentage changes
9 between years which are often due to low numbers in each of the years and the mathematical result
10 of measuring the change. For instance, the largest changes were in the following crime categories:

- 11 • Rape (up by 63.6% or a change of 7 from 2021)
- 12 • Robbery (down by 50.0% or a change of 2 from 2021)

13 Committee member questions regarding the statistics were posed to Police staff and staff addressed
14 those questions. Additional questions regarding police procedures and policies were also asked by
15 Committee members such as police pursuits, and body and vehicle camera use. Camera footage
16 consumes about 18 terabytes of data currently which will be moved to contracted cloud storage from
17 local storage on city servers.

18 Areas of importance as a Police organization:

- 19 • Emergency Preparedness
- 20 • Community Relations
- 21 • Employee Health and Wellness

22 A peer support group has been formed to help employees in a confidential manner. There were 28
23 instances last year (53.5 hours spent) of service under the peer support group. Status assessments for
24 staff with a psychologist were performed last year (also confidential). Added responsibilities for
25 monitoring staff are in place for those staff who are undergoing mental health treatment and
26 appropriate follow-up is made to assist those in need. Davis Behavioral Health is a collaborating
27 outside agency with the Police Department in service delivery to the public and internal staff.

28 Dispatch transfer rates have been consistently going down (currently at about 4%). Full time use of
29 motorcycles in the patrol division have been used to increase access to the public in good weather
30 months. New software is being used to track statistics and provide better feedback to help with the
31 operations of the department. Active shooter training has been completed for all officers along with
32 use of force training in the past year. The former Traffic school has been discontinued due to changes

1 in the law. About 140 GRAMA requests per month are being received. Fifteen events were held to
2 promote community outreach.

3 Committee member Bell made a motion to accept the tentative budget submission of the Police
4 Department and forward this recommendation to the full Council for adoption as presented.
5 Committee member Price-Huish seconded the motion. Voting was unanimous with Committee
6 members Bradshaw, Bell, and Price-Huish voting “aye”.

7 The meeting adjourned at 6:12 p.m. on a motion made by Committee member Bell and seconded by
8 Committee member Price-Huish. Voting was unanimous with Committee members Bradshaw, Bell,
9 and Price-Huish voting “aye”.

DRAFT

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department
4 April 12, 2023 (1:00 p.m.)
5

6 Present:

7 Committee Members:	Cecilee Price-Huish (Chair), Millie Segura Bahr, 8 Kendalyn Harris, Kate Bradshaw, Jesse Bell (left at 9 2:33 p.m.), Richard Higginson
10 City Manager:	Gary Hill
11 Assistant City Manager:	Galen Rasmussen
12 Department Personnel:	Charles Benson, Scott Redding, Brett Latham, 13 Sherry Steed, Lloyd Cheney and Todd Christensen 14

15 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
16 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
17 Standard Examiner, and on the Utah Public Notice Website.
18

19 Committee chair Cecilee Price-Huish called the meeting to order at 1:04 p.m. and welcomed those in
20 attendance. The meeting was turned over to Charles Benson and staff to review budgets.

21 **PRESENTATION OF BUDGET**

22 **Overview of Department Operations**

23 A slide presentation was shown for those present to overview the various department functions
24 within Streets, Storm Water, and the Sanitation (Refuse Collection, Recycling, and Landfill
25 departments)

26 **Streets Department**

27 Charles Benson and Scott Redding outlined the major roles and critical functions of the department
28 with a slide presentation. The Road Salt Shed can hold up to 4,500 tons of salt for use in snowplowing
29 operations. This season, there have been a total of 91 call outs thus far for plowing using 27,800
30 gallons of fuel and 31 plow blades.

31 In the road signs and marking operation the department is projecting a 15% increase in costs. Most
32 work is contracted out.

33 The department's fueling operation and maintenance shop provides services to Bountiful City
34 departments along with the South Davis Recreation District, Golden Years Center and South Davis
35 Metro Fire.

1 Spring and Fall Clean-up events were mentioned, and pictures of past events were featured.

2 In maintaining roads the department utilized 4,875 tons of asphalt for patching last year. To enhance
3 pavement preservation the department utilizes application of slurry seal (most areas) and high-
4 density mineral bond (low elevation areas).

5 Fiscal Year Priorities and line-item budget changes between fiscal years were discussed. Personnel
6 Services includes a 5% COLA, changes in health insurance premiums, and similar items. Operations
7 and Maintenance category changes included increases in fuel and parts; road striping and asphalt
8 increases along with increases for insurance costs. Capital expenditures include a budget allocation
9 for road reconstruction, new road construction, and equipment purchases as noted in the long-term
10 capital plan.

11 Current Fiscal Year 2022-2023 expenditures will likely exceed budget due to snowplowing operations
12 and other factors, so amendments will be requested for approval of the City Council in June prior to
13 adoption of the budget.

14 **Storm Water Fund**

15 Charles Benson and Scott Redding provided an overview slide presentation of the storm water system
16 map and questions were asked and answered. With current flooding concerns from the public,
17 sandbags and sand are being provided at the Streets Department location for public use to protect
18 property but it was noted that most area storm flows are being handled adequately by the
19 infrastructure in place.

20 Fiscal Year Priorities were reviewed along with changes in the line-item budget. The Personnel
21 Services budget contains a 5% COLA, and changes in health insurance premiums. The Operations and
22 Maintenance category contains changes in fuel costs, asphalt, and materials. Capital expenses include
23 the purchase of a backup generator as noted in the long-term capital plan.

24 **Sanitation Fund (Refuse Collection Department)**

25 Charles Benson highlighted the recent change of reorganizing the former Sanitation Fund into a
26 combined operation with a Refuse Collection department, Recycling department, and Landfill
27 department. The Refuse Collection Department's line-item budget changes were discussed and it was
28 noted that this department continues to have responsibility for the special clean-up events and the
29 household hazardous waste event in the Fall.

30 **Sanitation Fund (Recycling Department)**

31 Charles Benson gave an overview of the Recycling budget which now has a personnel services
32 component given that collection services are now provided by in-house crews and utilizing in-house

1 equipment. It was noted that a total of 13,095 cans are being collected monthly on two routes in the
2 city. A \$0.25 per month fee increase is being requested to address the increasing costs of the
3 operation and to ensure that capital needs can be met now and in the future. Recycling collections
4 are taken by city crews to a recycling facility in Salt Lake City for processing. Currently, the market for
5 recyclables is not favorable and the city is paying for processing rather than receiving revenue.
6 Questions from the committee were posed to staff and those questions were answered.

7 Changes in the items of the budget were reviewed along with the long-term capital plan.

8 **Sanitation Fund (Landfill Department)**

9 Charles Benson and Redding showed statistics and pictures illustrating the operations of the Landfill
10 with a slide show. The department will be implementing a new “Alternate Daily Cover” process that
11 will extend the useful life of the landfill. The new process will require the purchase of a piece of
12 equipment (budgeted at \$90,000) with an annual cost for material used daily (about \$25,000). This
13 change will take place in the fall of 2023. An average of 288 tons of material landfilled monthly.

14 The line-item budget for the department was reviewed including personnel, operations and
15 maintenance and capital plans.

16 **Committee Action and Adjourn**

17 Committee member Bahr made a motion to accept the tentative budget of the Streets, Storm Water,
18 Sanitation Fund (Refuse Collection, Recycling and Landfill departments), as presented, and Committee
19 member Harris seconded the motion. Voting was unanimous with Committee members Price-Huish,
20 Harris, and Bahr voting “aye”.

21 The meeting adjourned at 2:56 p.m. on a motion of Committee member Bahr and a second from
22 Committee member Harris. Voting was unanimous with Committee members Price-Huish, Harris, and
23 Bahr voting “aye”.

1 **Minutes of the**
2 **Water Committee Budget Review Meeting**

3 Bountiful City Water Department
4 April 13, 2023 (5:00 p.m.)
5

6 Present:

7 Committee Members: Millie Segura Bahr (Chair), Kate Bradshaw,
8 Richard Higginson
9 Other Council Members: Kendalyn Harris, Cecilee Price-Huish,
10 Jesse Bell (arrived 5:15 p.m.)
11 City Manager: Gary Hill
12 Assistant City Manager: Galen Rasmussen
13 Other City Department Staff: Kraig Christensen, Gerald Wilson, Tracy Hatch,
14 Todd Christensen
15

16 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
17 the City Hall and providing copies to the following newspapers of general circulation: Davis Journal,
18 Standard Examiner, and on the Utah Public Notice Website.
19

20 Committee chair Millie Segura Bahr called the meeting to order at 5:01 p.m. and welcomed those in
21 attendance.

22 **PRESENTATION OF BUDGET**

23 Kraig Christensen, Water Department Director, presented an overview of the Water Department
24 operations along with the Major Roles and Critical Functions of the department. Main issues driving
25 the budget request for Fiscal Year 2023-2024 are:

- 26 • Updated Water fees, rates, and tier system.
- 27 • Increases in material costs.
- 28 • New EPA lead and copper rule
- 29 • Water testing for Unregulated Contaminant Monitoring Rule (UCMR) for maximum
30 contaminant level.
- 31 • Decrease in water sales due to conservation efforts of water users.
- 32 • Maintaining the 40-year pipe replacement plan.
- 33 • Valve replacement program.

34 Water rates are proposed for an increase of 5% and a fifth billing tier has been added for
35 consideration to address high volume water users. In response to a question from the committee on
36 the number of high use customers, Todd Christensen, Assistant City Engineer, provided a response.
37 High peak volumes of water are attributed primarily to culinary water use in irrigation. Customers in

1 high volume tier 4 (200,001 to 400,000 gallons) total between 40 and 60 customers and up to 20
2 customers are in the new high-volume tier 5 (400,001 gallons or more per month).

3 To illustrate increasing material costs, the following selected items were presented for the
4 information of committee members:

- 5 • 1" meter setter (\$552.28 now vs \$389.36 in 2021)
- 6 • Fire Hydrant (\$3,462 now vs \$2,500 in 2021)
- 7 • 8" C-900 pipe (\$21.20/foot vs \$9.59/foot in 2021)
- 8 • 1" meter (\$212.52 now vs \$173.36 in 2021)

9

10 The new EPA lead and copper rule now requires water systems to inventory all service line
11 connections for the city and property owner side of connections. This inventory is due by October
12 2024 to follow the new EPA rule. The city has 11,000 connections to inventory and this inventory
13 must be made available for public inspection and must be posted to the city website. The City is
14 allowed 45 days to replace connections after a homeowner elects to replace their connection.
15 Notification of the EPA rule to residents will not likely take place until after the inventory of
16 connections is complete in 2024.

17 Metered water sales are projected to reach \$5,305,000 for the fiscal year 2023-2024. A series of
18 graphs were shown to illustrate trends in water sales along with revenues and expenses from fiscal
19 year 2016 to fiscal year 2022. The water rate increase of 5% will be proposed for adoption at the May
20 9th City Council Meeting along with other rates and fees citywide with associated policies, where
21 applicable.

22 The Water department is continuing with the 40-year pipe replacement plan adopted by the City
23 Council along with a supporting valve replacement program. There are issues developing with aging
24 valves and pipes that necessitate additional staff resources to turn off larger areas of the system for
25 repairs when problem valve or pipe areas fail. The 40-year replacement program is structured to keep
26 pace with original plans using in-house crews and to notify customers timely of planned service
27 interruptions for replacements. The goal per year was set in 2020 at 10,000 feet of pipe replacements
28 per year. High priority valve areas will also be focused on, along with pipe, for replacement. Valve
29 costs have increased but resource availability remains stable. Crews are sometimes able to reduce
30 valve replacement costs by repairing valve components versus replacing the entire valve which saves
31 on cost and retains functionality.

32 The line-item budget request of the Water department was reviewed along with details of the long-
33 term capital plan. It was noted that the metered water sales budget takes into account the effects of
34 conservation and is expected to result in an increase of \$240,000 from the current year. The

1 Personnel Services category includes a 5% COLA and the effects of health insurance premium
2 increases. The Operations and Maintenance category includes changes for increases in selected
3 building maintenance items, computer costs, system materials (pipe, and related), replacement of
4 meters and related components that are exceeding their useful life.

5 In the Capital expense category, there is a \$900,000 decrease in the water meter category versus the
6 prior year due to lower volumes of work anticipated in the new year in this category. The Wells
7 capital category includes expenses on the Calder Well. The contractor for the Calder Well could not
8 complete the work in time so this job has been deferred to allow for system use of the Calder Well
9 this season. Other wells in the system were reviewed by the Committee along with water levels in the
10 wells. The machinery and equipment line-item includes trucks needed and two emergency
11 generators.

12 With no further comments or questions being raised, Committee member Higginson made a motion
13 to accept the tentative budget of the Water fund, as presented, and send the budget
14 recommendation to the full city council for approval. Committee member Bradshaw seconded the
15 motion. Voting was unanimous with Committee members Bahr, Bradshaw, and Higginson voting
16 "aye".

17 The meeting adjourned at 6:38 p.m. on a motion made by Committee member Higginson and
18 seconded by Committee member Bradshaw. Voting was unanimous with Committee members Bahr,
19 Bradshaw, and Higginson voting "aye".

Minutes of the
BOUNTIFUL CITY COUNCIL
April 25, 2023 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw (via Zoom), Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	City Attorney	Clinton Drake
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	IT Director	Greg Martin
	Recording Secretary	Maranda Hilton

Mayor Harris called the meeting to order at 6:01 p.m. and welcomed those in attendance.

BOUNTIFUL FIBER PROJECT UPDATE – MR. GARY HILL

Mr. Roger Timmerman and Ms. Kim McKinley from UTOPIA Fiber presented information about the marketing strategy for Bountiful’s fiber project. Ms. McKinley, the Chief Marketing Officer for UTOPIA, explained all of the strategies they will be using to ensure that Bountiful residents know what is coming and help the take rate be high enough to make the project successful. She talked about holding a groundbreaking ceremony, placing construction awareness door hangers, attendance at community events, posting yard signs, sending welcome boxes, creating social media campaigns, and the use of an informational website.

Mr. Timmerman added that the website will be very useful for residents who want to know when their neighborhood will be built out, and that UTOPIA strives to have transparency about the construction process and timelines. Ms. McKinley said residents can reserve a spot through the website at any point and they will receive emails when it is time for their neighborhood to be built-out.

Mr. Timmerman said that UTOPIA will be persistent in marketing, but he expects that the service providers will be doing marketing as well and suggests that Bountiful also create its own marketing campaign.

Mr. Timmerman said that UTOPIA has more construction capacity than ever and they expect the buildout to be pretty fast, if the Council decides to contract with them.

Mr. Gary Hill went through the timeline of Bountiful’s fiber project and explained that the City is looking at a bond of \$47M to pay for the project which includes the contract cost and the

1 buyout cost for existing infrastructure and customers. He reminded the Council that the reason the
2 City decided to look into owning a fiber network was to provide a service that is not being provided,
3 and to do so at a breakeven rate. He assured the Council that although some believe the project will
4 never be viable and others think it will be a “cash cow”, he feels very confident that although it will
5 never be a massive revenue generator, it will pay for itself. The City is committed to paying off the
6 debt service as quickly as possible and then putting extra revenues toward reducing the cost of the
7 network.

8 Mr. Hill went on to explain that they will issue an excise/sales tax bond which requires a
9 public hearing and they will make sure it is a very public process. This type of bond will secure the
10 City a much better interest rate and save money.

11 Councilmember Bahr asked Mr. Hill to please explain how he became so confident in this
12 project being a sound investment. Mr. Hill answered that the take rates that UTOPIA partners have
13 seen have been well over 30%, and the take rates for UIA cities within the first two years has been
14 over 35% on average. He said he feels the City’s breakeven take rate is very achievable. Mr.
15 Timmerman added that using Centerville as a comparable city, which now has a take rate of 49.2%,
16 indicates that Bountiful will do really well.

17 Councilmember Bell asked what happens if the take rate is higher than the contracted 40%.
18 Mr. Hill said that the project will make fiber available to 100% of the city and includes customer
19 connections up to a 40% take rate, and anything over that the City pays per installation. The cost of
20 each installation is about \$1,300, but that will be paid for with the system revenues without impacting
21 debt service.

22 Councilmember Price-Huish asked if Mr. Hill felt this service would be a better service for
23 most residents. Mr. Hill said that people who have UTOPIA report experiencing much better
24 reliability than with any other providers, and that the pricing will be about equal to what people pay
25 on average right now.

26 Councilmember Bahr wished to reiterate that even though the bond will be a sales tax bond, it
27 does not mean that taxes will be increased to pay off the bond. She explained that the network and
28 bond will be paid off entirely by subscribers and that the marketplace will still be competitive, and
29 that residents can still choose any provider they want.

30
31 The Work Session closed at 6:56 p.m.
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Regular Meeting – 7:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw (via Zoom), Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	City Attorney	Clinton Drake
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	Recording Secretary	Maranda Hilton

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Harris called the meeting to order at 7:03 p.m. and welcomed those in attendance. Ms. Kara Blanchard, Woods Cross HS, sang the national anthem, Ms. Charlotte Murray, Bountiful HS, led the Pledge of Allegiance and Ms. Taylor Donaldson, Flourishing Grace Church, offered a prayer.

PUBLIC COMMENT

The public comment section was opened at 7:06 p.m.

Mr. Brian Richardson (93 Penman Lane) explained that his neighborhood lost a park 25 years ago for housing development and it was never replaced. He said that he and his neighbors are proposing a park be constructed next to Boulton Elementary school just off Orchard Drive. He feels there is a great need for the park and that many people would benefit from it.

Mr. Gary Davis (2814 South 500 West) thanked the Council and City staff for an enlightening week of budget meetings.

The public comment section was closed at 7:09 p.m.

CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD APRIL 11, 2023

Councilmember Price-Huish made a motion to approve the minutes from April 11, 2023, and Councilmember Higginson seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

COUNCIL REPORTS

Councilmember Bell did not have a report.

Councilmember Bradshaw did not have a report, but expressed her happiness that she could participate from Washington D.C. via Zoom.

Councilmember Higginson did not have a report.

1 Councilmember Bahr did not have a report but said how much she enjoyed having the high
2 school students here this evening.

3 Councilmember Price-Huish reminded everyone to participate in the Bountiful General Plan
4 update process, and announced the final public open house will be held at the BDAC on Thursday
5 from 6:00-8:00 p.m. She also encouraged everyone to go see the Davis School District art exhibition
6 that will be up until April 29.

7
8 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID MARCH 27**
9 **& APRIL 3 & 10, 2023**

10 Councilmember Bahr made a motion to approve the expenditures paid March 27 & April 3 &
11 10, 2023, and Councilmember Higginson seconded the motion, which passed with Councilmembers
12 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

13
14 **HIGH SCHOOL STUDENT RECOGNITION**

15 Mayor Harris welcomed all of the students from the local high schools who came to be
16 recognized. Principal Kapetanov recognized the Sterling Scholars from Woods Cross High School.
17 Principal Hogge recognized Bountiful High School’s Sterling Scholars, the girls’ drill team, the
18 National Merit finalists and students who received Seals of Biliteracy. He also made mention of the
19 E-Sports Mario Kart team, the girls’ basketball team, the girls’ volleyball team, the hockey team and
20 the girls’ soccer team for their respective accomplishments.

21 Mayor Harris thanked them all for coming and expressed how amazed she is by these students
22 and their accomplishments.

23
24 **CONSIDER APPROVAL OF A FIVE-YEAR COMMERCIAL LEASE AGREEMENT WITH**
25 **FIIZ DRINKS HOLDING LLC – MR. FRANCISCO ASTORGA**

26 Mr. Francisco Astorga explained that the lease agreement with Fiiz Drinks at Town Square
27 will be for five years and specifies a rent of \$2,000 per month or 6.5% of gross sales tax generated,
28 whichever is greater. He added that there is one amendment to the agreement, which specifies that
29 standard hours of operation for the summer season will be from 10:00 a.m. until 9:30 p.m., and
30 standard hours for the non-summer season will be from 4:30 p.m. to 9:30 p.m. Monday through
31 Friday, and 12:00 p.m. to 9:30 p.m. on Saturdays.

32 Councilmember Bahr asked when summer hours begin and end. Mr. Astorga said that it will
33 correspond to when the water feature at Town Square is operational (May through October),
34 however, they may experience staffing issues after school begins and need to adjust hours before
35 October.

36 Councilmember Bradshaw asked if the agreement should be amended to show that Fiiz will
37 be open during both Food Truck League nights each week during the summer. Mr. Astorga said he
38 could add a clause to accommodate that request, however, the Food Truck League’s additional night
39 is a pilot program, and they are unsure if it will continue the entire season, so he does not want the
40 language to be too specific.

41 Councilmember Bell made a motion to approve the lease agreement as written and including
42 the amendments proposed by Mr. Astorga and Councilmember Price-Huish seconded the motion.
43 The motion passed with Councilmember Bahr, Bell, Bradshaw, Higginson and Price-Huish voting
44 “aye.”

1 **CONSIDER APPROVAL OF A LOT LINE ADJUSTMENT FOR LOT 208, LOT 209 AND**
2 **THE CITY-OWNED PROPERTY LOCATED AT 4316 SOUTH SUMMERVIEW CIRCLE**
3 **AND 4322 SOUTH SUMMERWOOD CIRCLE – MR. LLOYD CHENEY**

4 Councilmember Higginson made a motion to approve the lot line adjustment and
5 Councilmember Bahr seconded the motion, which passed with Councilmembers Bahr, Bell,
6 Bradshaw, Higginson and Price-Huish voting “aye.”
7

8 **CONSIDER PRELIMINARY APPROVAL OF THE BEMENT SUBDIVISION LOCATED**
9 **AT 1400 EAST CANYON CREEK DRIVE – MR. LLOYD CHENEY**

10 Mr. Lloyd Cheney explained that this request is for a one-lot subdivision in the foothill zone.
11 The 71-acre property has been undeveloped for decades, but staff feels that the cul-de-sac and road
12 extension that were built to support the Canyon Creek Drive trailhead would accommodate the
13 proposed two-acre subdivision as well. He said that the applicant’s engineer has determined that the
14 average slope of the lot requires a lot size of at least two acres and the applicant is lucky to have
15 enough buildable land on the lot for this development to work. Mr. Cheney went on to explain that all
16 street improvements will be required to be dedicated as public right-of-way. An extension of utilities
17 intended to serve a restroom at the trailhead will also serve the new subdivision.

18 Councilmember Bell asked if the utilities would need to be upgraded in any way in order to
19 serve both the trailhead and the subdivision. Mr. Cheney said it would not be necessary to upgrade it,
20 that there is plenty of capacity.

21 Mr. Cheney explained that one issue with the property is the serving of culinary water to it.
22 Due to its altitude, getting the minimum water pressure required by state law (40 psi) will be a
23 challenge, and staff has recommended that Mr. Bement locate the house within a certain area on the
24 lot and that he install additional equipment (pump and booster tank) if the house is taller than one
25 story. These precautions will help the home have adequate water pressure. He said that most of the
26 homes nearby deal with the same issue.

27 Mr. Cheney explained that subdivisions in the Foothills Zone are required to obtain a
28 conditional use permit and are required to provide a second access. However, staff has looked at the
29 second access requirement and recommends that the applicant apply for a variance for relief from that
30 requirement. He explained that the extension of the roadway provides adequate access to Mr.
31 Bement’s lot and there is no way to create a second access.

32 Councilmember Price-Huish expressed her hesitance is granting a variance to the
33 requirements, as it may set a precedence for future applicants.

34 Councilmember Bradshaw asked if the water pressure improvements were paid for by the
35 applicant or if the City was responsible for those. Mr. Cheney said the applicant would be responsible
36 for those, and that Mr. Bement is fully aware of the circumstances.

37 Councilmember Bradshaw asked who would bear the costs of extending utility infrastructure
38 to additional lots if they choose to develop more lots in the future. Mr. Cheney said the developer
39 would pay for it all, as is the case with every subdivision.

40 Councilmember Bell asked if the developer could develop more lots on this property. Mr.
41 Cheney said he feels it is highly unlikely. Mr. Clinton Drake added that staff has been very clear with
42 the applicant that they do not think there is another buildable lot on the property.

43 Councilmembers Bell and Price-Huish expressed concerns about not having a second access
44 if more lots are built in the future. Councilmember Higginson said he feels comfortable with the
45 granting of the variance based on staff’s assessment.

1 Mr. Francisco Astorga added that this is just a preliminary subdivision approval, and that it
2 will go back to the Planning Commission for final subdivision approval. After that it will come back
3 to the City Council along with the variance and conditional use permit approval.

4 Councilmember Bell made a motion to grant preliminary approval to the Bement Subdivision
5 with the conditions outlined in the staff report and Councilmember Higginson seconded the motion.
6 The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting
7 “aye.”

8
9 **ADJOURN**

10 Councilmember Bahr made a motion to adjourn the regular session and Councilmember
11 Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw,
12 Higginson and Price-Huish voting “aye.”

13
14 The regular session was adjourned at 8:04 .pm.
15

Mayor Kendalyn Harris

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
April 17 & 24, 2023

Author: Tyson Beck, Finance Director

Department: Finance

Date: May 9, 2023



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid April 17 & 24, 2023

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid April 17, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
12915	ADVANCED EXERCISE	Police	104210 445100	Public Safety Supplies	6,953.16	233202	41805	Leg Press
13600	BELL, JESSE	Legislative	104110 423000	Travel & Training	2,807.08	233204	4/12/2023	Travel expenses for Annual NLC
13596	BENCHMARK SOLUTIONS	Police	104210 425500	Terminal Maint & Queries	5,000.00	233205	1929	Annual Subscription
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	89,896.88	233206	21263269	Natural Gas
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	45,662.21	233207	44193	Road Salt
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	46,097.42	233207	44183	Road Salt
2875	CURTIS BLUE LINE	Police	104210 414000	Uniform Allowance	1,290.00	233218	INV678202	Body Armor
2875	CURTIS BLUE LINE	Police	104210 445100	Public Safety Supplies	1,290.00	233218	INV674425	Body Armor
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	4,721.59	233222	4/4/2023 5	Acct no: 104210
5281	DOMINION ENERGY UTAH	Streets	104410 427000	Utilities	2,810.50	233222	4/4/2023 7	Acct no: 3893910000
5281	DOMINION ENERGY UTAH	Parks	104510 427000	Utilities	2,432.76	233222	4/4/2023 3	Acct no: 2493910000
5281	DOMINION ENERGY UTAH	Water	515100 427000	Utilities	2,886.14	233222	4/4/2023 8	Acct no: 9591363682
5281	DOMINION ENERGY UTAH	Light & Power	53 213100	Accounts Payable	22,852.45	233222	4/5/2023	Natural Gas
5281	DOMINION ENERGY UTAH	Light & Power	535300 424002	Office & Warehouse	2,226.41	233222	4/4/2023	Natural Gas
5281	DOMINION ENERGY UTAH	Light & Power	535300 448613	Power Plant Operating Costs	3,161.31	233222	4/4/2023	Natural Gas
5281	DOMINION ENERGY UTAH	Golf Course	555500 427000	Utilities	1,172.29	233222	4/5/2023 5	Acct no: 5887810000
5281	DOMINION ENERGY UTAH	Sanitation	585800 427000	Utilities	1,589.76	233222	4/4/2023 4	Acct no: 2893910000
2126	FAIRBANKS SCALES	Landfill	575700 426000	Bldg & Grnd Suppl & Maint	1,091.00	233225	1633862	Scale maintenance / service
5458	HANSEN, ALLEN & LUCE	Landfill	575700 431300	Environmental Monitoring	7,579.88	233229	49060	Prof engineering services for 3/1/ - 3/31/2023
13320	HARRINGTON	Water	515100 448400	Dist Systm Repair & Maint	3,042.24	233230	020D8068	Flouride Parts
14483	HAVEA, MONALISA	Liability Insurance	636300 451150	Liability Claims/Deductible	10,000.00	233231	4/18/2023	Snow plow damage claim
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	19,625.00	233238	26680.001	Meter lids
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,828.25	233240	SLC04230049	Custodial
14476	JOHNNIE-O	Golf Course	555500 448240	Items Purchased - Resale	2,274.60	233242	1242421	Mens wear
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	1,800.00	233246	3/31/2023	12 cases Court Appointed
6326	LEXIPOL, LLC	Police	104210 425500	Terminal Maint & Queries	9,737.95	233249	INVLEX16119	Annual Law Enforcement Policy Manual & Bulletins
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,926.28	233254	S104857396.003	Ball Corps for inventory
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,200.12	233254	S104872298.002	Ball Valves for inventory
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,364.18	233254	S105310235.001	Misc Parts
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	12,005.71	233254	S105281023.001	PRV Parts
14478	NOREGON	Streets	104410 448000	Operating Supplies	1,100.00	233256	INV00178121	Allison Trans Software
5550	PARTRIDGE PSYCHOLOGI	Police	104210 432000	Examination & Evaluation	21,168.00	233260	5178	Annual Mental Health Assessments
14479	POINT EMBLEMS	Police	104210 445100	Public Safety Supplies	5,090.00	233264	14582	Badges & Molds
3549	PREMIER VEHICLE INST	Police	104210 425430	Service & Parts	2,230.00	233265	39522	Labor & Parts - wireless motor kit, radio, headset
7941	SHAMROCK PLUMBING LL	Government Buildings	104160 426000	Bldg & Grnd Suppl & Maint	2,409.91	233273	SD2488	Cust no: 5938 - Plumbing services
3968	SNOW, CHRISTENSEN &	Liability Insurance	636300 431000	Profess & Tech Services	9,660.50	233277	511238	Legal Services
4026	STAKER & PARSONS	Storm Water	494900 441250	Storm Drain Maintenance	1,486.94	233279	6048589	Cust no: 18108 - Sand for sandbags
4026	STAKER & PARSONS	Storm Water	494900 441250	Storm Drain Maintenance	1,908.53	233279	6046961	Cust no: 18108 - Sand for sandbags
4026	STAKER & PARSONS	Storm Water	494900 441250	Storm Drain Maintenance	1,922.82	233279	6046350	Cust no: 18108 - Sand for sandbags
9926	STENCIL CORPORATION	PSAP - E911	104219 428000	Telephone Expense	4,243.00	233280	11662	Maintenance service contract renewal
4045	STATE FIRE	Police	104210 426000	Bldg & Grnd Suppl & Maint	1,355.00	233282	12482134	Inspections for Police
14482	SWEET, JAMES	Liability Insurance	636300 451150	Liability Claims/Deductible	2,225.74	233285	4/19/2023	Garbage truck damage claim
13852	T & T CONSULTING	Police	104210 432000	Examination & Evaluation	1,700.00	233286	04/07/2023	Background checks
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	2,827.81	233287	2023100110768	Tchlor for Treatment plant
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	3,189.60	233287	2023100110849	Flouride for Calder
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	5,772.00	233287	2023100110413	Chlorine for Pump Houses
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,034.55	233288	0359675	Misc supplies
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	23,855.89	233288	0359897	Fuel
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	4,020.21	233290	04102023GH	Acct no: 4246-0470-0105-0084
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,064.85	233290	04102023SA	Acct no: 4246-0446-523-4172
5000	U.S. BANK CORPORATE	Legislative	104110 492050	Bntff City Youth Council	1,200.00	233290	04102023SA	Acct no: 4246-0446-523-4172
5000	U.S. BANK CORPORATE	Treasury	104143 461000	Miscellaneous Expense	1,338.47	233290	04102023TB	Acct no: 4246-0400-1990-2669
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,159.20	233290	04102023EB	Acct no: 4246-0400-1905-0303
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	2,957.57	233290	04102023AS	Acct no: 4246-0446-6403-1758
5000	U.S. BANK CORPORATE	Streets	104410 448000	Operating Supplies	2,044.17	233290	04102023JE	Acct no: 4246-2470-0117-8935
5000	U.S. BANK CORPORATE	Parks	104510 425000	Equip Supplies & Maint	1,016.50	233290	04102023BH	Acct no: 4246-0400-1956-2976

5000 U.S. BANK CORPORATE	Parks	104510	448000	Operating Supplies	1,053.59	233290 04102023BH	Acct no: 4246-0400-1956-2976
5000 U.S. BANK CORPORATE	Planning	104610	423000	Travel & Training	4,187.58	233290 04102023FA	Acct no: 4246-0470-0094-0772
5000 U.S. BANK CORPORATE	Light & Power	535300	423000	Travel & Training	3,405.72	233290 04102023AJ	Acct no: 4246-0470-0079-7032
5000 U.S. BANK CORPORATE	Light & Power	535300	445202	Uniforms	1,958.95	233290 04102023AJ	Acct no: 4246-0470-0079-7032
5000 U.S. BANK CORPORATE	Sanitation	585800	425000	Equip Supplies & Maint	2,652.67	233290 04102023JE	Acct no: 4246-2470-0117-8935
5322 UCS WIRELESS	Streets	104410	425000	Equip Supplies & Maint	2,040.00	233291 80739	Radio
4450 VERIZON WIRELESS	Light & Power	535300	448641	Communication Equipment	1,787.04	233295 9931411576	Acct no: 371517689-00001
TOTAL:					<u>446,392.18</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid April 24, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
5368	ACE DISPOSAL INCORPO	Recycling	484800 448010	Recycle Containers	1,000.00	233301	04012023	April 2023 Interest on can purchase	
1005	A-CORE CONCRETE CUT	Cemetery	595900 425000	Equip Supplies & Maint	2,495.65	233300	SLCS119579	Core Drills - Job # 255	
7666	AMERICAN CHILLER MEC	Police	104210 426000	Bldg & Grnd Suppl & Maint	4,600.00	233304	34805	Glycol for the Chiller install	
7666	AMERICAN CHILLER MEC	Police	104210 426000	Bldg & Grnd Suppl & Maint	11,099.85	233304	34754	Service and Repair on the heater in courtroom	
5499	BIG T RECREATION	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,200.00	233311	5653	150 CY Engineered Wood Fiber for Playground	
5499	BIG T RECREATION	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,200.00	233311	5656	150 CY Engineered Wood Fiber for Playground	
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,411.75	233324	935888204	Clubs - Account # 14853	
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,622.06	233324	935881191	Clubs - Account # 14853	
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	2,020.77	233324	935850955	Golf Balls - Account # 14853	
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	5,607.51	233324	935886440	Golf Balls - Account # 14853	
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,100.00	233329	23D0766	Lab Fees	
1889	DAVIS COUNTY GOVERN	Police	104210 431600	Animal Control Services	11,722.69	233336	121173	May 2022 Animal Control Services	
1889	DAVIS COUNTY GOVERN	Police	104210 431600	Animal Control Services	11,722.69	233336	125163	Nov. 2022 Animal Control Services	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	9,648.00	233339	76392	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	9,860.32	233339	76391	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,779.40	233339	76394	Tree Trimming	
2008	DURA-CRETE INC	Water	515100 448400	Dist Systm Repair & Maint	1,440.00	233343	169998	Grade Rings - Account # BOU3385	
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,568.75	233353	22829	21-22-1 Mesottrione	
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	15,885.40	233353	23424	Misc. Turf Supplies	
11418	HUMDINGER EQUIPMENT	Landfill	575700 425000	Equip Supplies & Maint	6,081.61	233357	31322	Misc. Parts and Supplies	
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	12,480.00	233359	26782	ERT's	
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	19,625.00	233359	26680.002	Meter Lids	
2605	INTERFORM	Light & Power	535300 445202	Uniforms	2,993.62	233361	391856	Uniform FR Work Shirts - Client # 9334	
14474	INTERMOUNTAIN UPFIT	Police	104210 425430	Service & Parts	4,006.02	233363	1469	Service and Repairs & Equipment for Bountiful PD	
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	7,761.38	233391	979745	Auto Parts - Acct # 457	
6148	PLANT, CHRISTENSEN &	Liability Insurance	636300 431000	Profess & Tech Services	2,742.50	233392	81336	Legal Fees - Albertsen v Bountiful City	
5553	PURCELL TIRE AND SER	Recycling	484800 425000	Equip Supplies & Maint	3,505.71	233400	280041158	Tires - Acct # 2801867	
3633	RADWELL INTERNATIONA	Light & Power	535300 448628	Pineview Hydro Operating Costs	1,015.25	233401	33479498	Control Equipment for Pineview - Customer # 256707	
3972	SOLAR TURBINES, INC.	Light & Power	535300 448617	Power Plant Major Repairs	15,438.00	233414	12073000118	Titan Exchange Freight - Customer # 20179	
4044	STATE FARM MUTUAL AU	Liability Insurance	636300 451150	Liability Claims/Deductible	4,984.16	233419	04232023	Claim # 44-45W7-98C	
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	2,995.20	233428	2023100111040	Fluride Treatment - Customer # C1303	
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	3,011.69	233430	915381561	Golf Balls - Account # US00021802	
4777	TNT FIRST-AID, LLC	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,247.00	233431	5292	Restock First Aid	
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	2,477.40	233432	0360538	Bulk Oil - Acct # 000275	
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	1,942.72	233432	0359907	E-Fuel - Acct # 000276	
4229	TOM RANDALL DIST. CO	Landfill	575700 425000	Equip Supplies & Maint	3,222.90	233432	0360525	Bulk Oil - Acct # 000138	
4273	TURF EQUIPMENT CO	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	2,780.80	233434	3012670-00	Misc. Turf Supplies - Customer # 2144	
6483	TURF SOLUTIONS, INC	Golf Course	555500 425000	Equip Supplies & Maint	1,267.85	233435	4213	Turf Supplies for Bountiful Ridge Golf Course	
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	3,440.00	233437	24122	Clean Storm Drain @Vineyard & Moss Hill	
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Annualized Accrual	1,362,528.64	233440	04262023	March 2023 payment for Power Resources	
4413	UTAH STATE TAX COMMI	Workers' Comp Insurance	646400 461200	State Tax On Premium	1,375.00	233442	04242023	1ST QTR 2023 SELF INS PREMIUM PMT	
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	1,640.29	233444	9932139757	Account # 242434136-00001	
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	4,117.73	233448	UT23-545-003	Building Inspection Services for March 2023	
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	12,000.00	233448	UT23-545-004	Davis County Region Wind Speed Survey	
					TOTAL:	1,596,665.31			

City Council Staff Report

Subject: March 2023 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: May 9, 2023



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2023 through March as compared to the past three fiscal year periods through that same timeframe.

The FY2023 budget portion of these reports is the originally adopted FY2023 budget approved by the City Council in June of 2022.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council should review the attached revenue, expense, and budget reports.

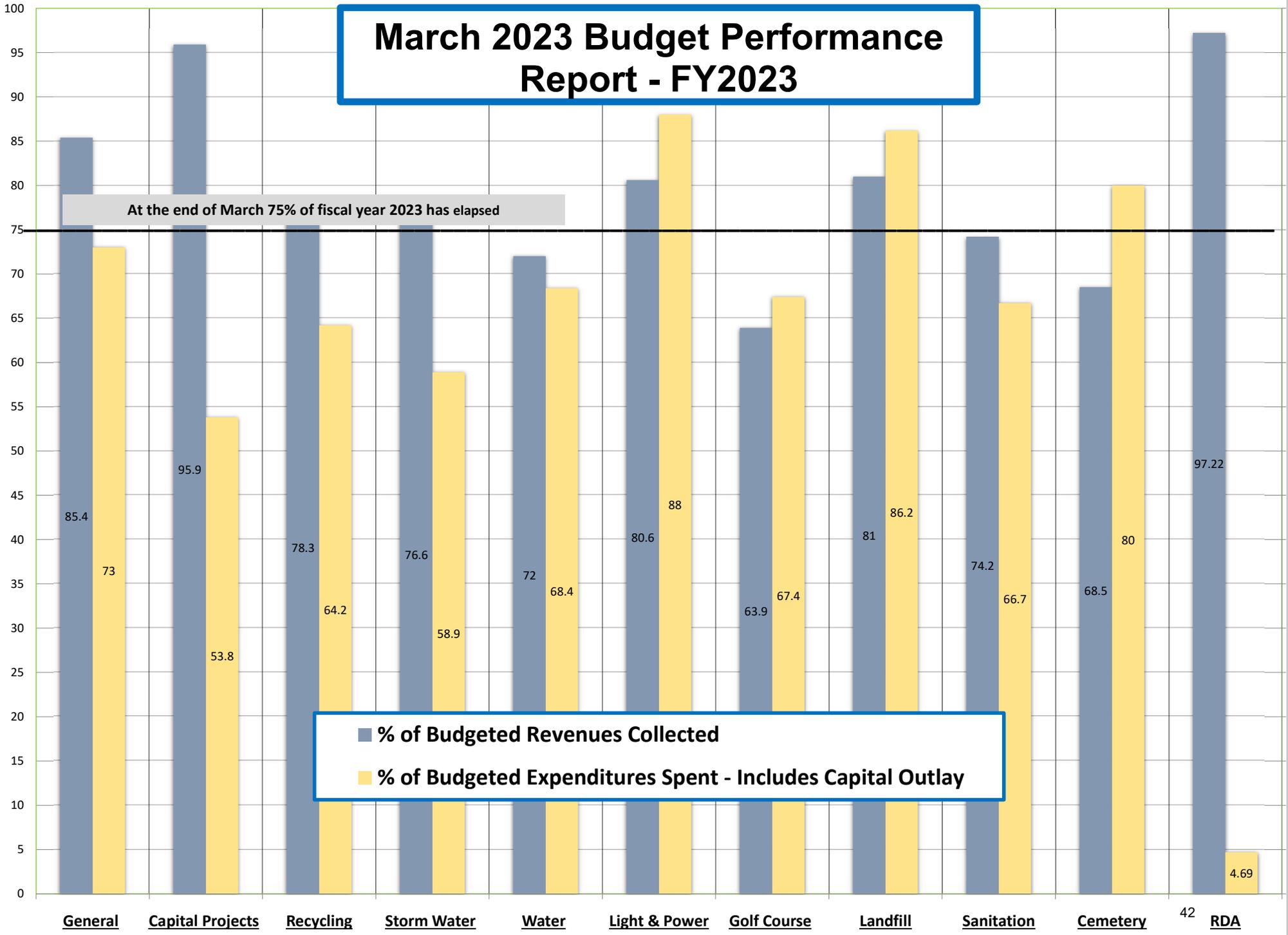
Attachments

- March 2023 Revenue & Expense Reports – Fiscal 2023 YTD

March 2023 Budget Performance Report - FY2023

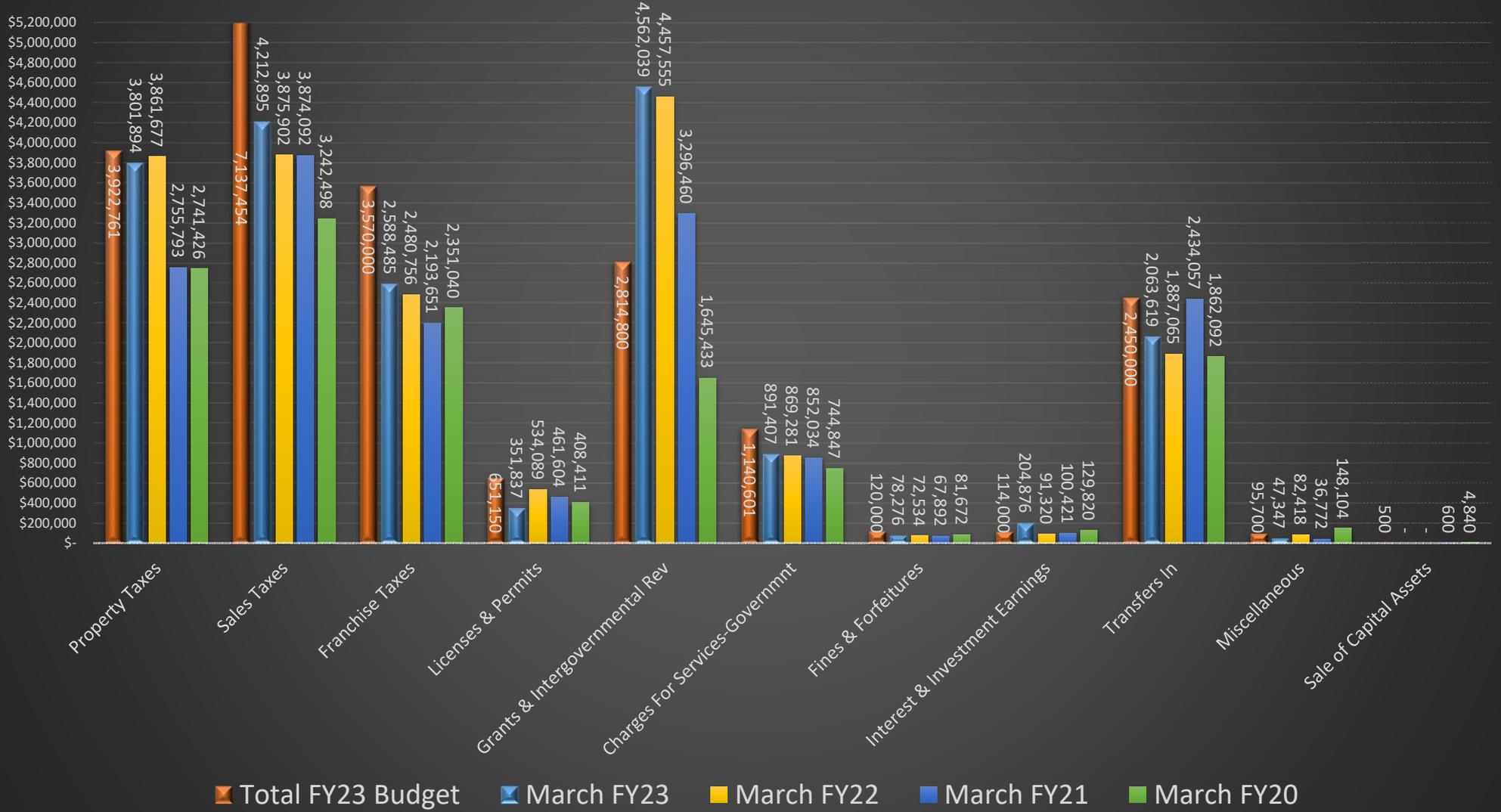
At the end of March 75% of fiscal year 2023 has elapsed

■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

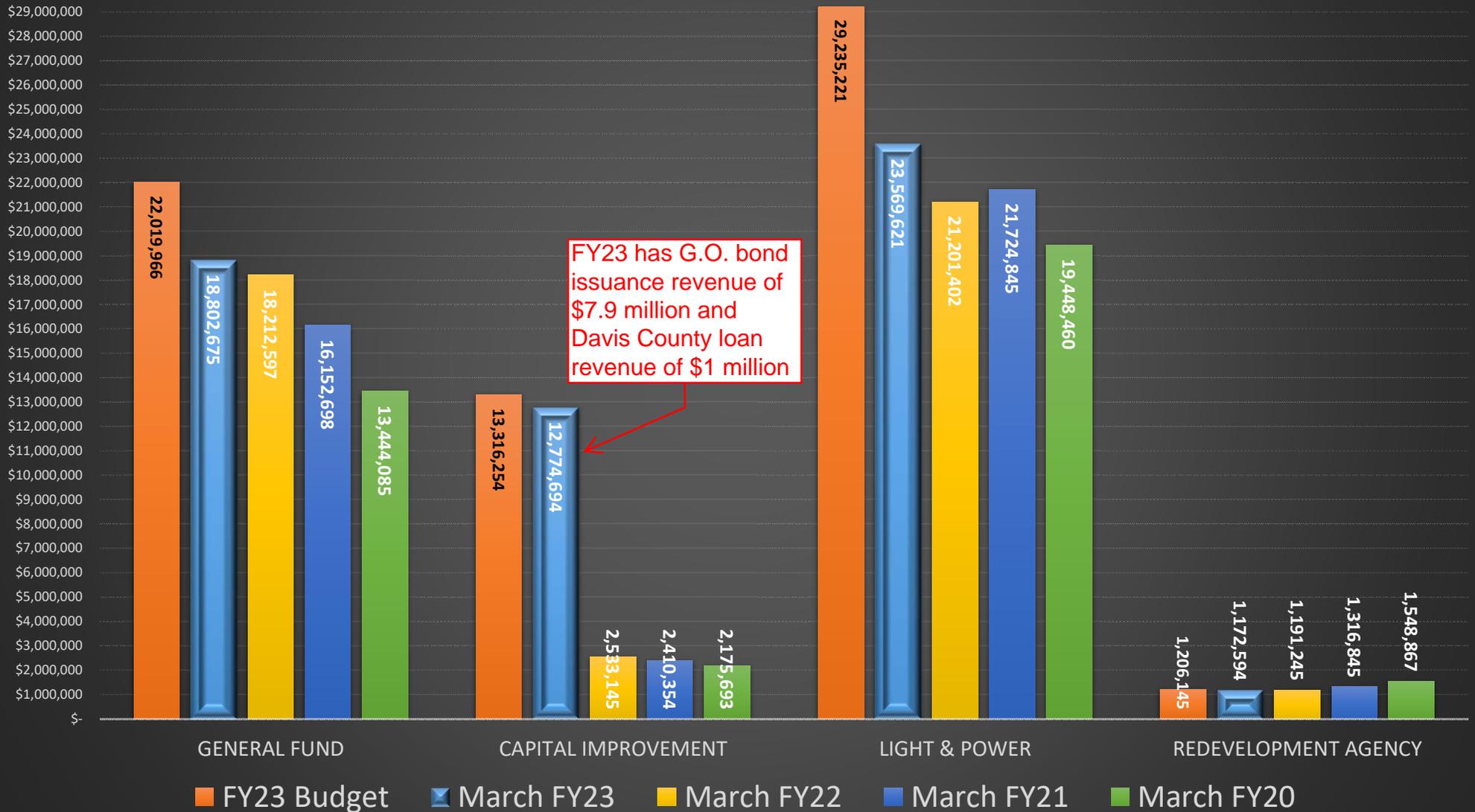


General Fund Detailed Revenues - March 2023

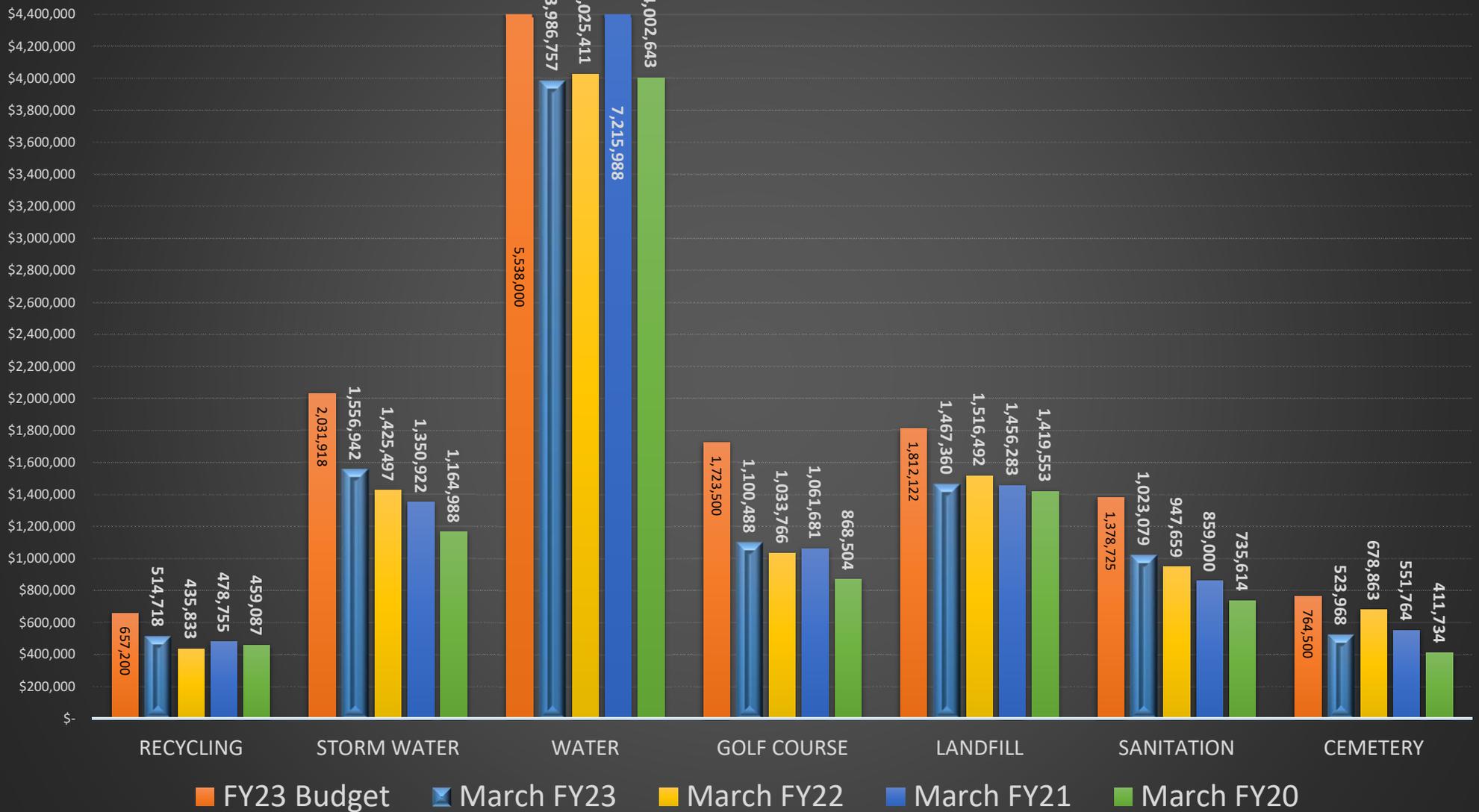
YTD Revenues (Fiscal Year 2023) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



March 2023 YTD Revenues (Fiscal 2023) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years



March 2023 (Fiscal 2023) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years



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Bountiful City Corporation
MARCH 2023 - FY2023 YTD REVENUE

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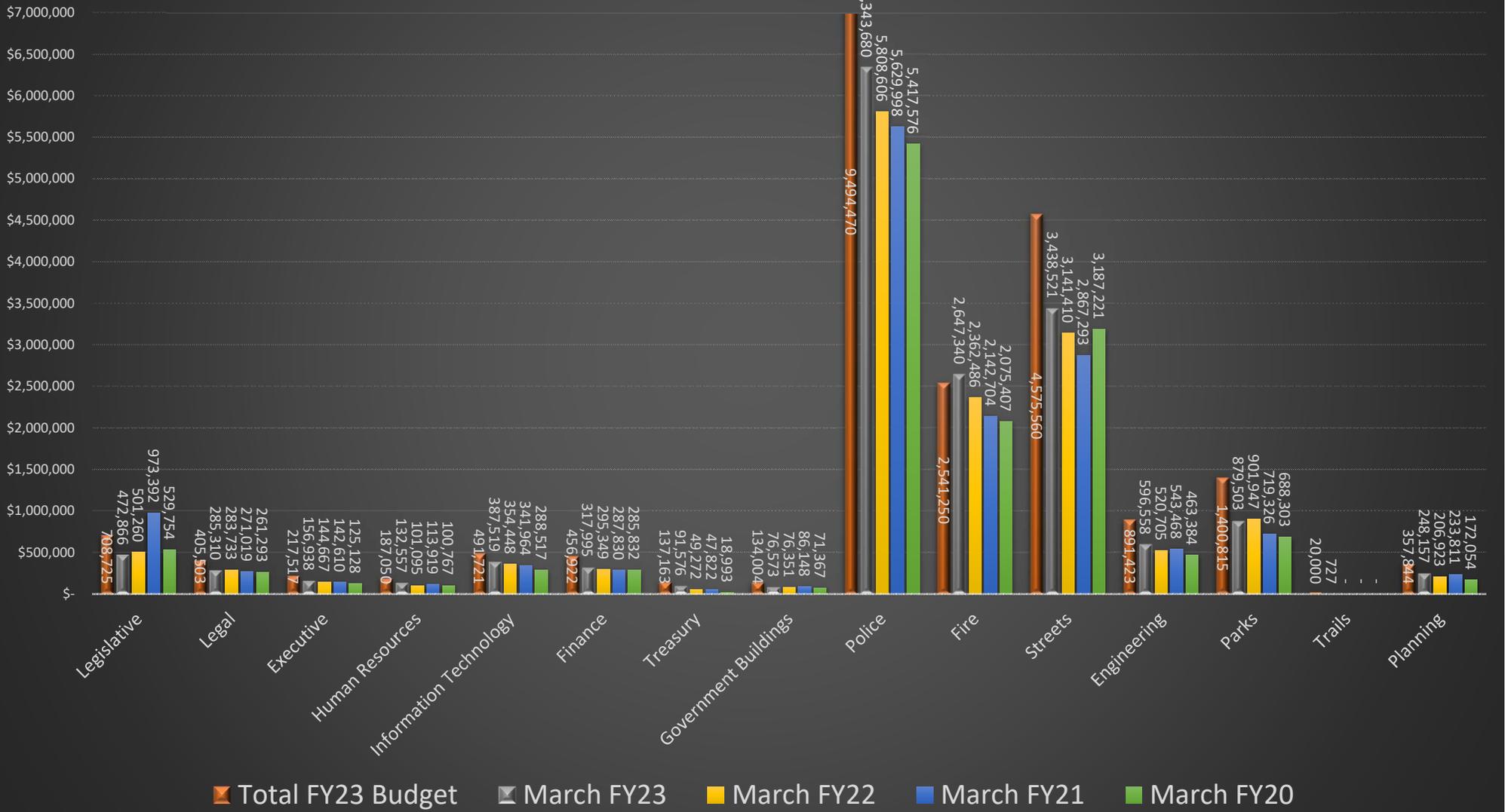
FOR 2023 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-22,017,466	-22,019,966	-18,802,674.85	-4,845,543.66	.00	-3,217,291.15	85.4%
30 DEBT SERVICE	-679,904	-679,904	-732,406.79	-220,132.27	.00	52,502.79	107.7%
45 CAPITAL IMPROVEMENT	-13,318,754	-13,316,254	-12,774,694.32	-312,007.30	.00	-541,559.68	95.9%
48 RECYCLING	-657,200	-657,200	-514,718.43	-49,082.40	.00	-142,481.57	78.3%
49 STORM WATER	-2,031,918	-2,031,918	-1,556,941.76	-173,681.29	.00	-474,976.24	76.6%
51 WATER	-5,538,000	-5,538,000	-3,986,756.90	-393,684.87	.00	-1,551,243.10	72.0%
53 LIGHT & POWER	-29,235,221	-29,235,221	-23,569,620.69	-2,246,216.05	.00	-5,665,600.31	80.6%
55 GOLF COURSE	-1,723,500	-1,723,500	-1,100,488.07	-2,622.40	.00	-623,011.93	63.9%
57 LANDFILL	-1,812,122	-1,812,122	-1,467,359.68	-153,003.64	.00	-344,762.32	81.0%
58 SANITATION	-1,378,725	-1,378,725	-1,023,078.78	-115,880.14	.00	-355,646.22	74.2%
59 CEMETERY	-764,500	-764,500	-523,968.05	-57,745.65	.00	-240,531.95	68.5%
61 COMPUTER MAINTENANCE	-74,611	-74,611	-49,580.86	-24.11	.00	-25,030.14	66.5%
63 LIABILITY INSURANCE	-488,307	-488,307	-612,057.42	-1,104.33	.00	123,750.42	125.3%
64 WORKERS' COMP INSURANCE	-176,377	-176,377	-247,243.55	-25,966.57	.00	70,866.55	140.2%
72 RDA REVOLVING LOAN FUND	-201,145	-201,145	-198,401.30	-8,545.91	.00	-2,743.70	98.6%
73 REDEVELOPMENT AGENCY	-1,005,000	-1,005,000	-974,192.64	-564,335.86	.00	-30,807.36	96.9%
74 CEMETERY PERPETUAL CARE	-122,000	-122,000	-96,928.18	-8,986.56	.00	-25,071.82	79.4%
78 LANDFILL CLOSURE	-4,800	-4,800	-22,634.02	-3,717.71	.00	17,834.02	471.5%
83 RAP TAX	-714,000	-714,000	-431,546.96	-57,247.56	.00	-282,453.04	60.4%
91 GFAAG	0	0	-4,726.68	.00	.00	4,726.68	100.0%
92 OPEB TRUST	0	0	-15,307.31	-2,834.29	.00	15,307.31	100.0%
99 INVESTMENT	0	0	615,758.31	-516,806.38	.00	-615,758.31	100.0%
GRAND TOTAL	-81,943,550	-81,943,550	-68,089,568.93	-9,759,168.95	.00	-13,853,981.07	83.1%

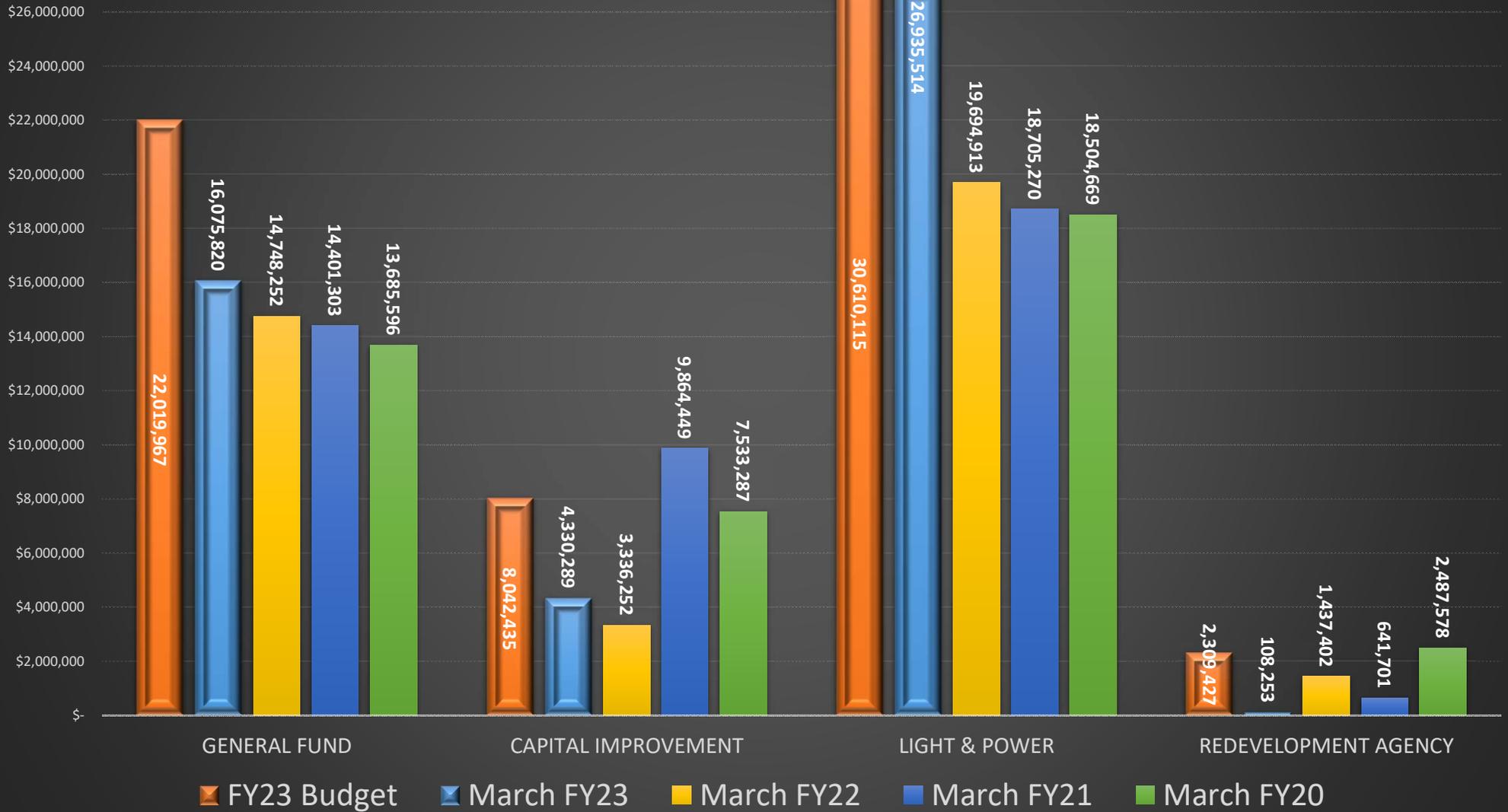
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - March 2023

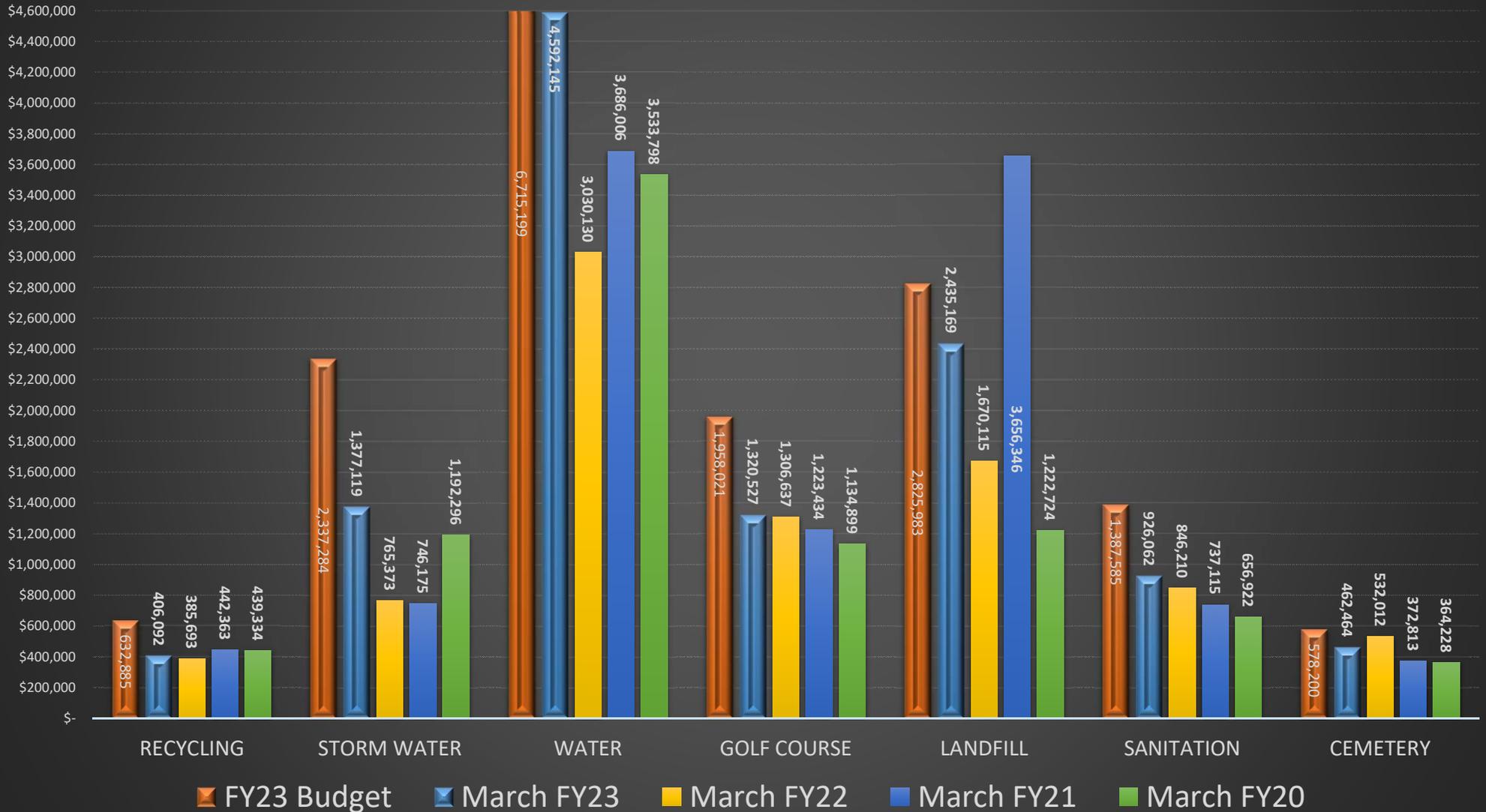
Fiscal 2023 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



March 2023 YTD (Fiscal 2023) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



March 2023 YTD (Fiscal 2023) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



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Bountiful City Corporation
MARCH 2023 - FY2023 YTD EXPENSE

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FOR 2023 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative	708,725	708,725	472,866.13	31,944.85	.00	235,858.87	66.7%
4120 Legal	405,503	405,503	285,310.16	27,709.70	.00	120,192.84	70.4%
4130 Executive	217,517	217,517	156,937.50	13,197.99	.00	60,579.50	72.1%
4134 Human Resources	187,050	187,050	132,556.58	10,830.24	.00	54,493.42	70.9%
4136 Information Technology	491,721	491,721	387,519.20	79,053.92	.00	104,201.80	78.8%
4140 Finance	456,922	456,922	317,994.63	25,394.19	.00	138,927.37	69.6%
4143 Treasury	137,163	137,163	91,575.98	10,220.92	.00	45,587.02	66.8%
4160 Government Buildings	134,004	134,004	76,573.27	8,532.68	.00	57,430.73	57.1%
4210 Police	7,330,272	7,330,272	5,028,182.25	531,862.07	.00	2,302,089.75	68.6%
4215 Reserve Officers	10,000	10,000	35.00	.00	.00	9,965.00	.4%
4216 Crossing Guards	155,710	155,710	100,906.22	14,005.84	.00	54,803.78	64.8%
4217 School Resource Officer	442,899	442,899	241,530.05	28,140.91	.00	201,368.95	54.5%
4218 Liquor Control	42,000	42,000	25,267.31	2,328.43	.00	16,732.69	60.2%
4219 PSAP - E911	1,513,589	1,513,589	947,759.63	104,880.43	.00	565,829.37	62.6%
4220 Fire	2,541,250	2,541,250	2,647,339.70	635,809.00	.00	-106,089.70	104.2%
4410 Streets	4,575,560	4,575,560	3,438,520.90	345,096.92	.00	1,137,039.10	75.1%
4450 Engineering	891,423	891,423	596,558.42	65,725.37	.00	294,864.58	66.9%
4510 Parks	1,400,815	1,400,815	879,502.64	94,071.25	.00	521,312.36	62.8%
4550 Trails	20,000	20,000	727.16	.00	.00	19,272.84	3.6%
4610 Planning	357,844	357,844	248,157.18	29,600.36	.00	109,686.82	69.3%
TOTAL GENERAL FUND	22,019,967	22,019,967	16,075,819.91	2,058,405.07	.00	5,944,147.09	73.0%
30 DEBT SERVICE							
4710 Debt Sevice	787,629	787,629	588,829.70	1.80	.00	198,799.30	74.8%
TOTAL DEBT SERVICE	787,629	787,629	588,829.70	1.80	.00	198,799.30	74.8%
45 CAPITAL IMPROVEMENT							
4110 Legislative	3,317,800	3,317,800	2,162,712.55	.00	.00	1,155,087.45	65.2%
4136 Information Technology	0	0	10,256.18	10,256.18	.00	-10,256.18	100.0%
4140 Finance	19,000	19,000	16,014.47	412.74	.00	2,985.53	84.3%
4160 Government Buildings	10,500	10,500	8,700.00	.00	.00	1,800.00	82.9%
4210 Police	877,635	877,635	166,101.60	99,401.60	.00	711,533.40	18.9%

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Bountiful City Corporation
MARCH 2023 - FY2023 YTD EXPENSE

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FOR 2023 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4410 Streets	2,992,500	2,992,500	1,361,127.45	109,653.77	.00	1,631,372.55	45.5%
4510 Parks	95,000	95,000	210,031.00	.00	.00	-115,031.00	221.1%
4550 Trails	730,000	730,000	395,345.64	44,685.00	.00	334,654.36	54.2%
TOTAL CAPITAL IMPROVEMENT	8,042,435	8,042,435	4,330,288.89	264,409.29	.00	3,712,146.11	53.8%
<hr/>							
48 RECYCLING							
4800 Recycling	632,885	632,885	406,092.14	41,623.17	.00	226,792.86	64.2%
TOTAL RECYCLING	632,885	632,885	406,092.14	41,623.17	.00	226,792.86	64.2%
<hr/>							
49 STORM WATER							
4900 Storm Water	2,337,284	2,337,284	1,377,118.94	67,454.16	.00	960,165.06	58.9%
TOTAL STORM WATER	2,337,284	2,337,284	1,377,118.94	67,454.16	.00	960,165.06	58.9%
<hr/>							
51 WATER							
5100 Water	6,715,199	6,715,199	4,592,145.49	242,966.18	.00	2,123,053.51	68.4%
TOTAL WATER	6,715,199	6,715,199	4,592,145.49	242,966.18	.00	2,123,053.51	68.4%
<hr/>							
53 LIGHT & POWER							
5300 Light & Power	30,610,115	30,610,115	26,935,513.62	3,704,513.54	.00	3,674,601.38	88.0%
TOTAL LIGHT & POWER	30,610,115	30,610,115	26,935,513.62	3,704,513.54	.00	3,674,601.38	88.0%
<hr/>							
55 GOLF COURSE							
5500 Golf Course	1,958,021	1,958,021	1,320,526.74	120,576.84	.00	637,494.26	67.4%
TOTAL GOLF COURSE	1,958,021	1,958,021	1,320,526.74	120,576.84	.00	637,494.26	67.4%

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Bountiful City Corporation
MARCH 2023 - FY2023 YTD EXPENSE

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FOR 2023 09

57	LANDFILL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>								
57	LANDFILL							
<hr/>								
5700	Landfill	2,825,983	2,825,983	2,435,168.65	177,685.50	.00	390,814.35	86.2%
	TOTAL LANDFILL	2,825,983	2,825,983	2,435,168.65	177,685.50	.00	390,814.35	86.2%
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58	SANITATION							
<hr/>								
5800	Sanitation	1,387,585	1,387,585	926,061.57	-27,103.32	.00	461,523.43	66.7%
	TOTAL SANITATION	1,387,585	1,387,585	926,061.57	-27,103.32	.00	461,523.43	66.7%
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59	CEMETERY							
<hr/>								
5900	Cemetery	578,200	578,200	462,463.88	46,824.33	.00	115,736.12	80.0%
	TOTAL CEMETERY	578,200	578,200	462,463.88	46,824.33	.00	115,736.12	80.0%
<hr/>								
61	COMPUTER MAINTENANCE							
<hr/>								
6100	Computer Maintenance	97,799	97,799	12,062.23	.42	.00	85,736.77	12.3%
	TOTAL COMPUTER MAINTENANCE	97,799	97,799	12,062.23	.42	.00	85,736.77	12.3%
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63	LIABILITY INSURANCE							
<hr/>								
6300	Liability Insurance	696,701	696,701	731,227.00	7,997.62	.00	-34,526.00	105.0%
	TOTAL LIABILITY INSURANCE	696,701	696,701	731,227.00	7,997.62	.00	-34,526.00	105.0%
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64	WORKERS' COMP INSURANCE							
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Bountiful City Corporation
MARCH 2023 - FY2023 YTD EXPENSE

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FOR 2023 09

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	325,110	325,110	245,242.00	15,689.91	.00	79,868.00	75.4%
	TOTAL WORKERS' COMP INSURANCE	325,110	325,110	245,242.00	15,689.91	.00	79,868.00	75.4%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,000	502,000	1,630.57	40.39	.00	500,369.43	.3%
	TOTAL RDA REVOLVING LOAN FUND	502,000	502,000	1,630.57	40.39	.00	500,369.43	.3%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	1,807,427	1,807,427	106,622.62	9,910.58	.00	1,700,804.38	5.9%
	TOTAL REDEVELOPMENT AGENCY	1,807,427	1,807,427	106,622.62	9,910.58	.00	1,700,804.38	5.9%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	1,740	1,740	1,116.70	26.53	.00	623.30	64.2%
	TOTAL CEMETERY PERPETUAL CARE	1,740	1,740	1,116.70	26.53	.00	623.30	64.2%
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83	RAP TAX							
8300	RAP Tax	1,303,739	1,303,739	932,494.86	1.71	.00	371,244.14	71.5%
	TOTAL RAP TAX	1,303,739	1,303,739	932,494.86	1.71	.00	371,244.14	71.5%
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91	GFAAG							
4410	Streets	0	0	3,610.83	.00	.00	-3,610.83	100.0%
	TOTAL GFAAG	0	0	3,610.83	.00	.00	-3,610.83	100.0%
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92	OPEB TRUST							

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Bountiful City Corporation
MARCH 2023 - FY2023 YTD EXPENSE

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FOR 2023 09

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	3,277.87	253.80	.00	-3,277.87	100.0%
	TOTAL OPEB TRUST	0	0	3,277.87	253.80	.00	-3,277.87	100.0%
	GRAND TOTAL	82,629,819	82,629,819	61,487,314.21	6,731,277.52	.00	21,142,504.79	74.4%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Twin Hollows Pickleball Court Reconstruction

Author: Brock Hill

Department: Parks

Date: 9 May 2023

Background

In June 2014 the tennis courts at Twin Hollows Park (Cheese Park) were converted for use as pickleball courts. In 2016, Parks staff worked with a concrete company to saw cut cracks and joints that were expanding and interfered with play and filled them with foam backer rod and expandable caulking. In 2018, as part of regular court maintenance, staff cleaned out the cracks and joints and reapplied the backer rod and caulking. In addition, all six nets and 4 net posts were replaced. In 2021 minor caulking work was completed on the construction joints and cracks and repair work was completed on the perimeter fencing. In September 2022, staff presented to City Council a contract with Renner Sports Surfaces for \$214,440.00 to replace the old courts with new pickleball courts. The Council approved the reconstruction contract with Renner Sports to be funded as part of the RAP Tax Capital Projects list and is currently a planned project for the FY2023 budget year.

Analysis

In September, when the City entered into an agreement with Renner Sports, staff were told our project was 3rd in line on their list of projects to be completed in 2022 and staff understood that construction would start in late Fall of 2022. After no construction activity in November, staff contacted Renner Sport to get an updated schedule for this project. No commitments were made except that construction would be in the Spring of 2023. Contact with Renner Sports continued through the winter months and as Spring approached no definite confirmation of the project's start time was given. In addition, staff were told that our project had been bumped further down their list of projects due to unfinished work from 2022. Again, no timeline for construction was given. After considerable conversations with Lloyd Cheney (City Engineer), Clint Drake (City Attorney), and Gary Hill (City Manager), staff agreed to seek out other contractor options and if able additional construction bids. The agreement with Renner Sports was terminated and staff began seeking other options. Contact was made with Parkin Tennis and Sutch Concrete who were part of the original bid process and who are part of the few contractors who have applicable experience in pickleball court construction. We received a response from Parkin Tennis. No response was given by Sutch Concrete.

The quote from Parkin Tennis Courts for the court construction is \$295,400.00.

As part of the renovation project, new electrical and lighting is required. We received 2 quotes for the lighting. They are:

<u>Company</u>	<u>Quote Amount</u>
Parkin Tennis Courts	\$48,000.00
JP Electric	\$43,870.00
Renner Sports Surfaces	Incomplete quote

Demolition services for the site were completed by the Streets Department the last week of April 2023 and the site is currently ready for construction to begin.

Department Review

The review was completed by the Parks, Engineering, and Administrative Departments

Significant Impacts

The project is currently budgeted for in the current RAP Tax Capital Projects. The budgeted amount is \$250,000. In addition, the City received a donation of \$45,000 from the Ray and Beverly Ward family, which they designated to be used for the pickleball courts. The light and electrical costs of \$43,870 will be funded from the Capital Contingency account in the Legislative budget.

Recommendation

Staff recommends Council authorize Parks staff to enter into a pickleball reconstruction agreement with Parkin Tennis for \$295,400 and JP Electric for electrical and lighting services for \$43,870.

Attachments

None – Parkin Tennis Courts estimate as requested.

JP Electric quote as requested.

City Council Staff Report

Subject: 2023 Mueller Park Structures - Bridge 1
Author: Todd Christensen, Assistant City Engineer
Department: Engineering
Date: May 9, 2023



Background

To accomplish the goals indicated in the Bountiful City Trails Master Plan, the Trails Implementation Plan lists projects in order of priority. Both trails and trail bridge projects are listed in the Trails Implementation Plan. Three of the bridges are planned in the Mueller Park and North Canyon areas; all three of these are high priority bridges. Bridge 1 is listed as “Hornet Bridge” in the current version of the Trails Implementation Plan. It is a 28 foot long timber bridge on the Hornet Trail, crossing Kenny Creek.

Analysis

Since this bridge is to be constructed on property managed by the US Forest Service, planning and design work was coordinated closely with US Forest Service personnel. The Forest Service Regional Office staff were very responsive in reviewing plans and offering comments for the bridge project. The scope of the project is to both procure and install the bridge.

The Engineering Department solicited bids to get a contractor for this project. Four bids were submitted. The bids came in as follows:

<u>Contractor</u>	<u>Bid Total</u>
Big Horn Contractors, LLC	\$74,500.00
Bowen Construction	\$80,000.00
Clear GC, LLC	\$83,744.00
Launch Construction	\$93,370.00

Note: Engineer’s Estimate was \$70,000

We have not worked with Big Horn Contractors in the past. Big Horn Contractors provided information about similar work experience and provided references. The references were contacted and gave very positive feedback.

Department Review

This proposal has been reviewed by the City Engineer.

Significant Impacts

The costs for this project will be paid using trails bond funds.

Recommendation

Staff recommends that the City Council accept the bid from Big Horn Contractors, LLC to build the 2023 Mueller Park Structures – Bridge 1 project for \$74,500.00.

Attachments

Figure 1: Project Location

Figure 2: Photo Looking Easterly at Bridge #1 Site

Figure 3: Bridge 1 Superstructure Drawing

MUELLER CANYON & NORTH CANYON TRAIL DESIGN

BOUNTIFUL UTAH

PROJECT LOCATION

TRAIL DATA

MARKER/ID	NAME	STATUS	DESIGNED CLASS	DESIGNED BTR	MARKED UTR	IMPROVEMENT TYPE	STATUS	ACTION	DISTANCE (FT)
001	SNOW PLEAK CYCLING TRAIL	EXT	N/A	N/A	N/A	N/A	BI	AMAZON	16,207
002	GRAY PINE BIKE TRAIL	EXT	N/A	N/A	N/A	N/A	BI	AMAZON	2,428
101	BOONVILLE SHOULDER TRAIL	TRM	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	43,030
102	BOONVILLE SHOULDER TRAIL	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	36,514
103	BOONVILLE SHOULDER TRAIL	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	18,579
104	BOONVILLE SHOULDER TRAIL	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	15,382
110	NORTH CANYON TRAIL	EXT	0	N/A	H/BE / H/BE / H/BE	BL/BE	BI	AMAZON	8,062
112	N/A	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	AMAZON	5,212
113	N/A	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	AMAZON	6,070
120	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	6,825
130	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	10,245
140	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	2,901
142	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	953
143	TO BE DETERMINED	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	222
210	MUELLER PARK TRAIL	EXT	0	N/A	H/BE / H/BE / H/BE	BL/BE	BI	AMAZON	22,947
220	HEMLOCK CREEK TRAIL (BEST)	EXT	0	N/A	H/BE / H/BE	BL/BE	BI	REDESIGN	1,200
221	HEMLOCK CREEK TRAIL (BEST)	EXT	0	N/A	H/BE / H/BE	BL/BE	BI	REDESIGN	4,710
231	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	5,385
232	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	2,803
233	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	2,295
240	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	4,375
241	TO BE DETERMINED	PLN	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	CONSTRUCT	1,179
250	TO BE DETERMINED	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	2,825
260	GRANDVIEW TRAIL	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	AMAZON	3,137
261	GRANDVIEW TRAIL	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	IMPROVE / REDESIGN	22,252
262	TO BE DETERMINED	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	6,003
301	N/A	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	RECONSTRUCT	2,000
302	N/A	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	395
303	N/A	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	394
304	N/A	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	2,264
310	PICTURE PATHWAY	EXT	N/A	H/BE / H/BE	N/A	N/A	BI	IMPROVE / REDESIGN	2,043
311	PICTURE PATHWAY	EXT	N/A	H/BE / H/BE	N/A	N/A	BI	IMPROVE / REDESIGN	2,000
312	MILL CREEK / HARBOR WINE TRAIL	EXT	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	IMPROVE	8,033
320	TO BE DETERMINED	CON	0	H/BE / H/BE	H/BE / H/BE	BL/BE	BI	TR FLAG	3,800

ABBREVIATIONS KEY: PLN = FLAGGED CON = CONCEPT EXT = EXISTING N/A = NOT APPLICABLE BI = BIDIRECTIONAL
 SEE MUELLER CANYON AND NORTH CANYON TRAILS MAP FOR FULL ATTRIBUTES DATA

KEY

- PROJECT AREA
- PARKING
- CREEKS
- 300' CONCEPT TRAIL BUFFER
- PAVED ROADS
- 4 X 4 ROAD
- PIPELINE
- SPAN BRIDGE
- GATE
- PUNCHION BRIDGE

TRAIL TYPES

EXISTING TRAILS

- HIKING-ONLY TRAIL
- MORE-DIFFICULT, SHARED-USE TRAIL (PREFERRED DOWN FOR BIKES)
- MOST-DIFFICULT, SHARED-USE TRAIL
- TRAIL TO ABANDON/DECOMMISSION

PLANNED TRAILS (OTHER AGENCIES)*

- BOONVILLE SHOULDER TRAIL (BST)

TRAIL SOLUTIONS FLAGGED TRAILS

- MORE-DIFFICULT, SHARED-USE (PREFERRED DOWN FOR BIKES)
- MOST-DIFFICULT, SHARED-USE

TRAIL SOLUTIONS CONCEPTUAL TRAILS*

- HIKING-ONLY TRAIL
- MORE-DIFFICULT, SHARED USE TRAIL (PREFERRED DOWN FOR BIKES)
- MORE-DIFFICULT (PREFERRED DOWN FOR BIKES)

* SHOWN WITH 300' BUFFER ON EITHER SIDE OF ALIGNMENT
 Note: This map is submitted for planning purposes only. Property boundaries are approximate. Do not use for design development or construction purposes.

Prepared for:



BOUNTIFUL
EST. 1847



UAS
UTAH SERVICE
COUNCIL

Prepared by:



TRAIL SOLUTIONS

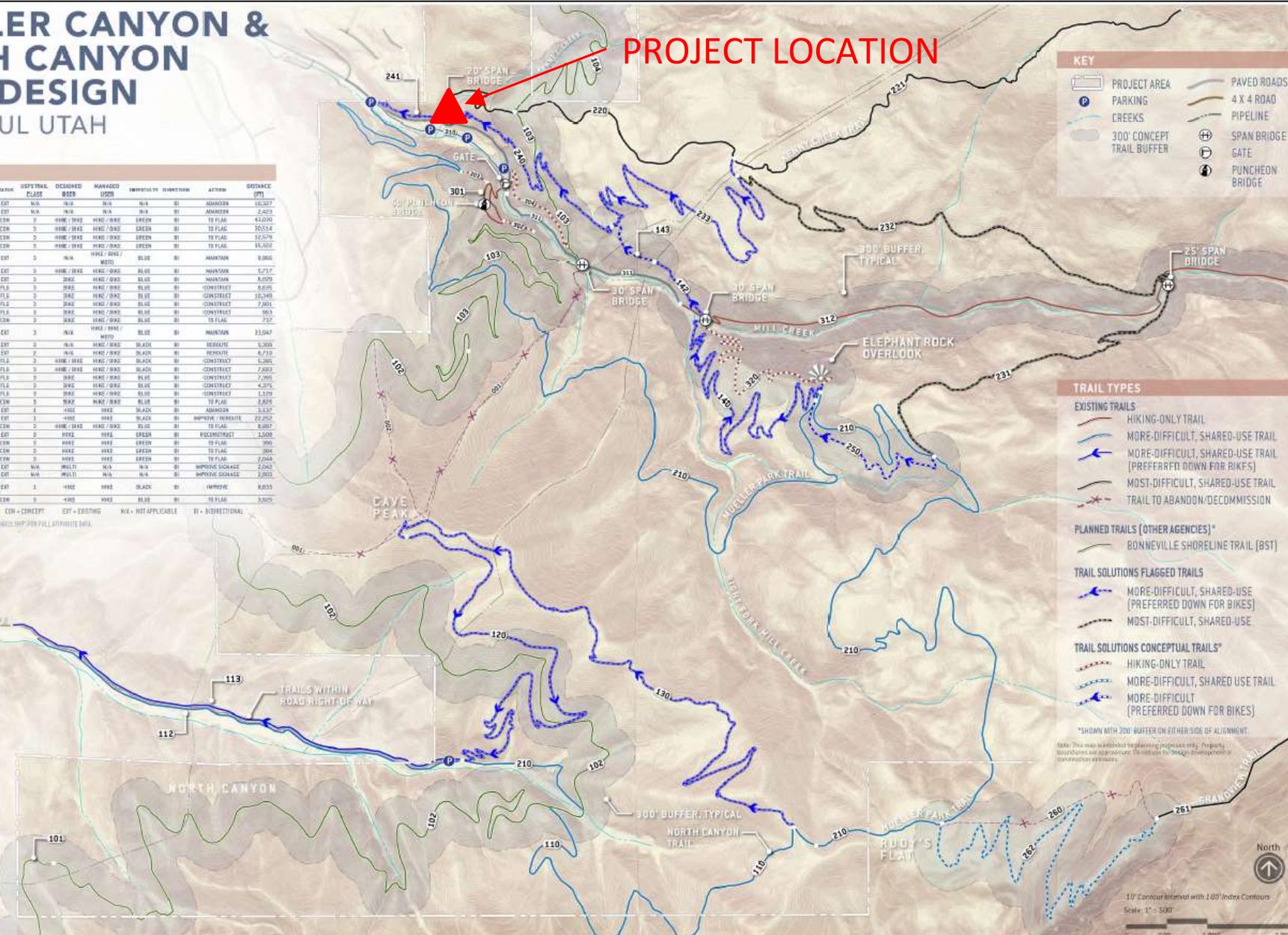


Figure 1: Bridge 1 Project Location



Figure 2: Photo Looking Easterly at Bridge #1 Site with Approximate Bridge Deck Highlighted

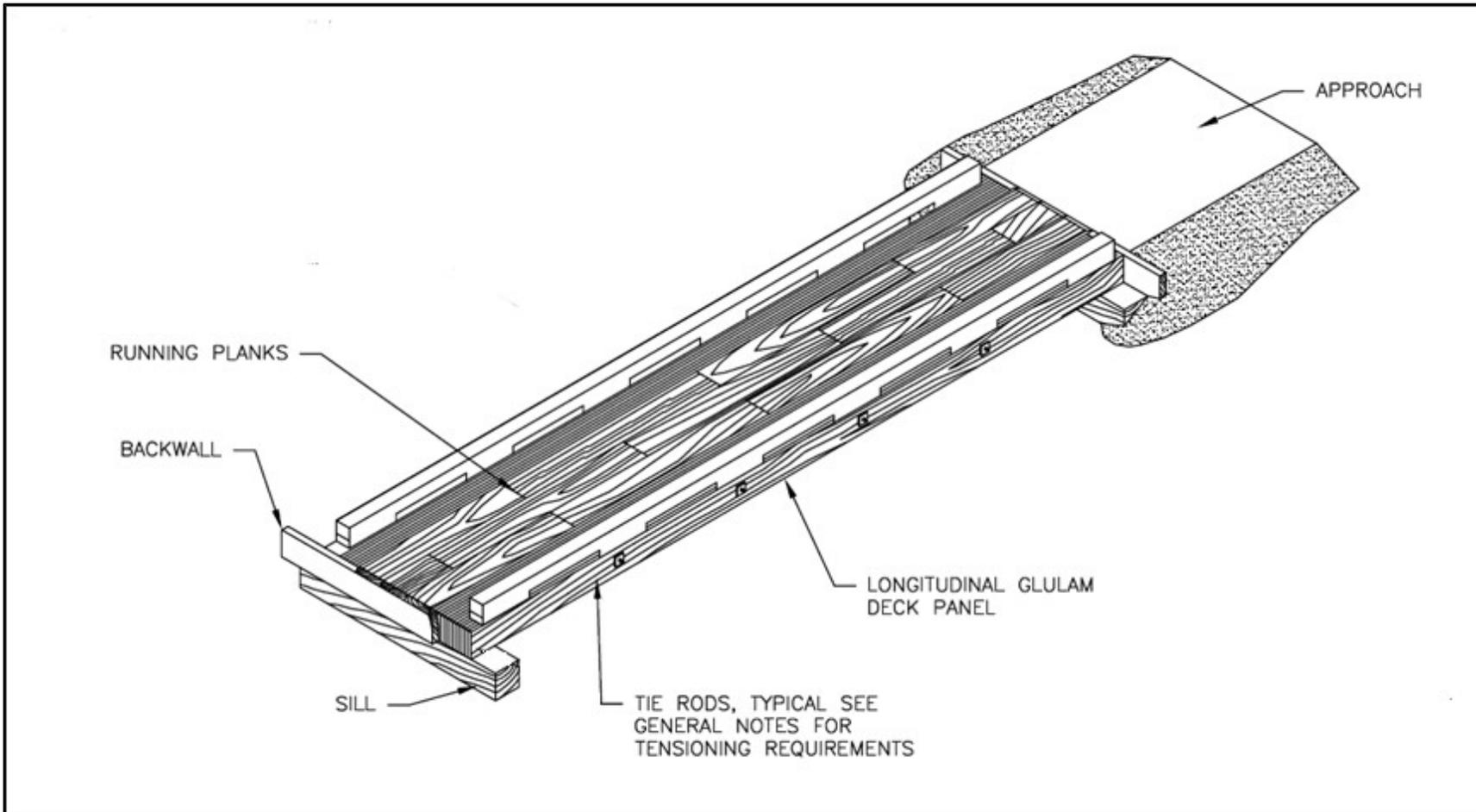


Figure 3: Bridge 1 Superstructure Drawing

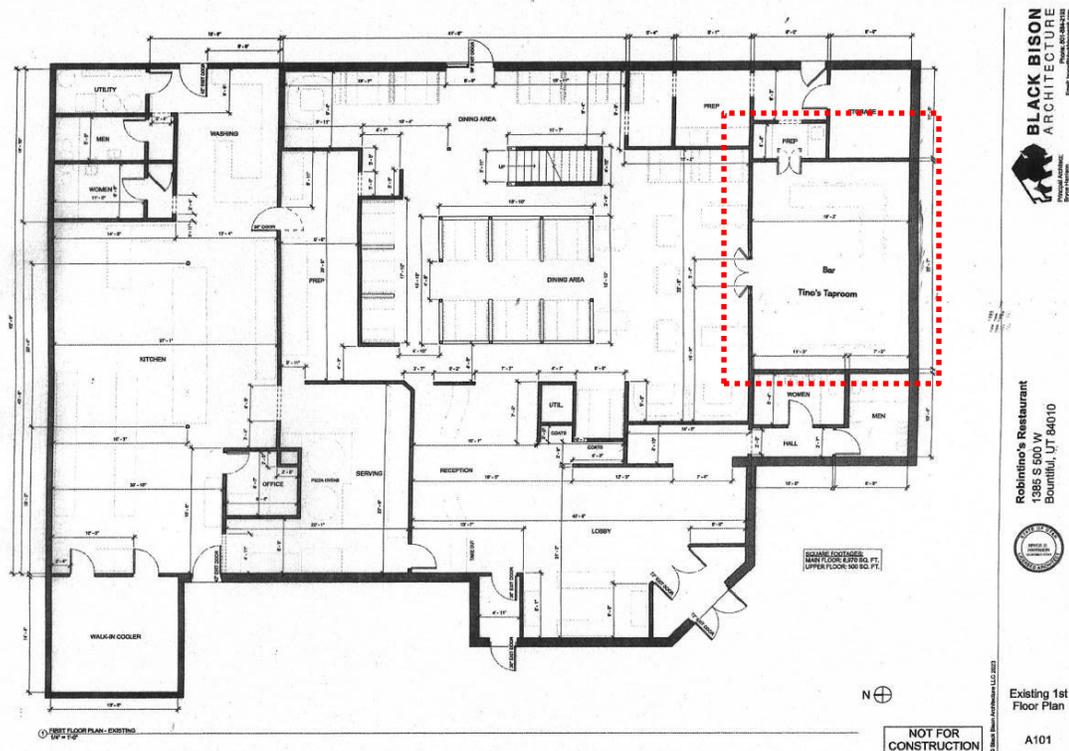
City Council Staff Report



Subject: Preliminary/Final Architectural and Site Plan for a Bar Establishment at 1385 S 500 W
Author: Amber Corbridge, Senior Planner
Department: Planning
Date: May 9, 2023

Background

Tali Bruce, the owner of Robintino's restaurant, is requesting both a Conditional Use Permit (CUP) and Architectural Site Plan Approval of a new bar establishment, Tino's Taproom, inside Robintino's Restaurant. The applicant intends to establish a full bar including the food menu of Robintino's Restaurant, located in the Heavy Commercial (C-H) Zone. The bar area is labeled as a closed-off room, noted in the floor plan below.



The full bar meets the state code requirements for serving liquor at the Robintino's location, 1385 S 500 W. The local consent for this license was approved by the City Council on April 11, 2023, conditional upon receiving CUP and Site Plan approval.

The bar area, or Tino's Taproom, would be approximately 500 square feet, including the prep area, and be limited to patrons 21 years and older. These patrons would enter through the main restaurant doors and would be required to show an ID upon entry. The bar hours of operation would be the same hours of operation as the restaurant, 11 AM to 9 PM on the weekdays, and 11 AM to 10 PM on the weekend.

During the May 2, 2023, Planning Commission meeting the Commission reviewed the application and forwarded a positive recommendation with conditions noted below to the City Council with a unanimous vote (6-0).

Analysis

Meets Conditional Use Standards

The Planning Commission shall consider how the proposed bar meets the following Conditional Use Standards (14-2-506.C):

1. Relates to the surrounding uses.
2. Impacts the existing surrounding developments.
3. Appropriate buffering of uses and buildings, proper parking and traffic circulation, and use of building materials and landscaping, which are in harmony with the area.

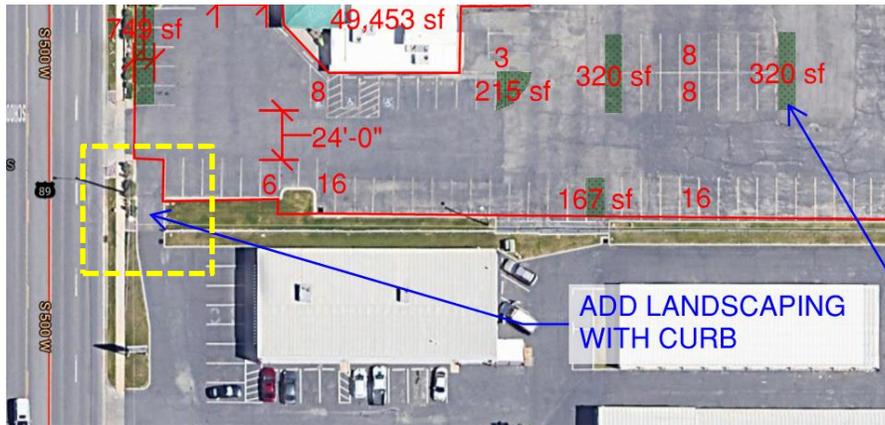
The proposed bar would be inside the existing restaurant and operate as a separate use. The bar hours are limited to the restaurant hours of operation, noted above.

Potential concerns associated with the proposed bar include parking, security, and noise. These potential negative impacts would be mitigated through the following:

- 1) The existing parking lot exceeds the number of stalls required for the restaurant and bar. The parking lot consists of over ninety (90) stalls, where eighty-one (81) stalls would be required for both the restaurant and bar use. These numbers are based on the restaurant having 140 chairs, and the bar having 48 chairs.
- 2) The area for the bar would be limited to 500 square ft and is closed off by double doors. The size and location of the bar fits in with the surroundings.
- 3) The entrance facing the street is considered the main entrance. This is the only entrance used for restaurant patrons and would be the only exterior entrance for bar patrons.

The traffic circulation for the bar would not significantly change the flow of traffic for the restaurant. The two main drive approaches along 500 West will remain in place, as UDOT stated that the proposed use will not significantly impact the use of the existing drive approaches (see attached UDOT approval letter).

The applicant is proposing to implement the staff suggested Site Plan (see attached) to include more landscaping along the southwest property line, where an existing paved aisle exists. This access does not include a legal easement (see attached documents) and does not meet minimum aisle width standards, therefore is not required to remain in place.



Code Compliance

The architectural and site plans have been reviewed by staff, where setbacks, height, landscaping, parking, and other applicable standards are reviewed for compliance. The following items are notable review comments:

General Regulations.

The staff recommended site plan (see attached) includes additional elements to bring the site up to code as much as physically possible, such as adding landscape islands and a 10' front yard landscape setback. The existing restaurant structure does not meet the required side yard setback and is considered legal nonconforming. There are no exterior changes being made to the building.

Landscaping.

As noted above, the staff recommended site plan includes landscape island additions and setbacks which break up some hard-surface areas. The existing parking lot does not meet the five percent (5%) minimum gross parking surface landscaping; however, to meet interior parking design (14-15-106.A.1) the applicant will need to implement the staff recommended site plan or one that includes one of the following designs per code:

- a. Five (5) feet by five (5) feet tree diamonds placed not more than six (6) parking spaces apart and located at the intersection of parking space striping. Tree diamonds shall be used only with ninety (90) degree parking spaces;
- b. Minimum five (5) foot wide landscaped medians with trees planted forty (40) feet apart; or
- c. Other similar designs that disperse landscaping throughout a parking area, to be determined by the Planning Commission.

Additionally, the existing parking lot area does not meet the minimum ten (10) foot front yard setback (14-16-109(A)(2)) and will need to be implemented, like shown on the staff recommended site plan.

Engineering, Building, Power, and Fire Comments

The floor plans (see attached) are still in review by the Building Department, regarding the interior design and layout of the bar. Fire and building codes would require a maximum occupancy of 50 people for this bar square footage. The floor plan needs to show the number of

chairs being proposed for each area. Staff recommends the applicant resubmit a detailed floor plan showing the number of fixed chairs and tables, as well as the moveable chairs and tables to verify the number of occupants being proposed.

Department Review

This staff report was written by the Senior Planner and reviewed by the Planning Director, City Engineer, and City Attorney.

Significant Impacts

The development would be in an area with existing urban infrastructure levels. Impacts from the development of this property have been anticipated in the design of the existing storm water, sewer, and water transportation systems. The conditions of approval are designed to mitigate other impacts anticipated by the development.

Recommendation

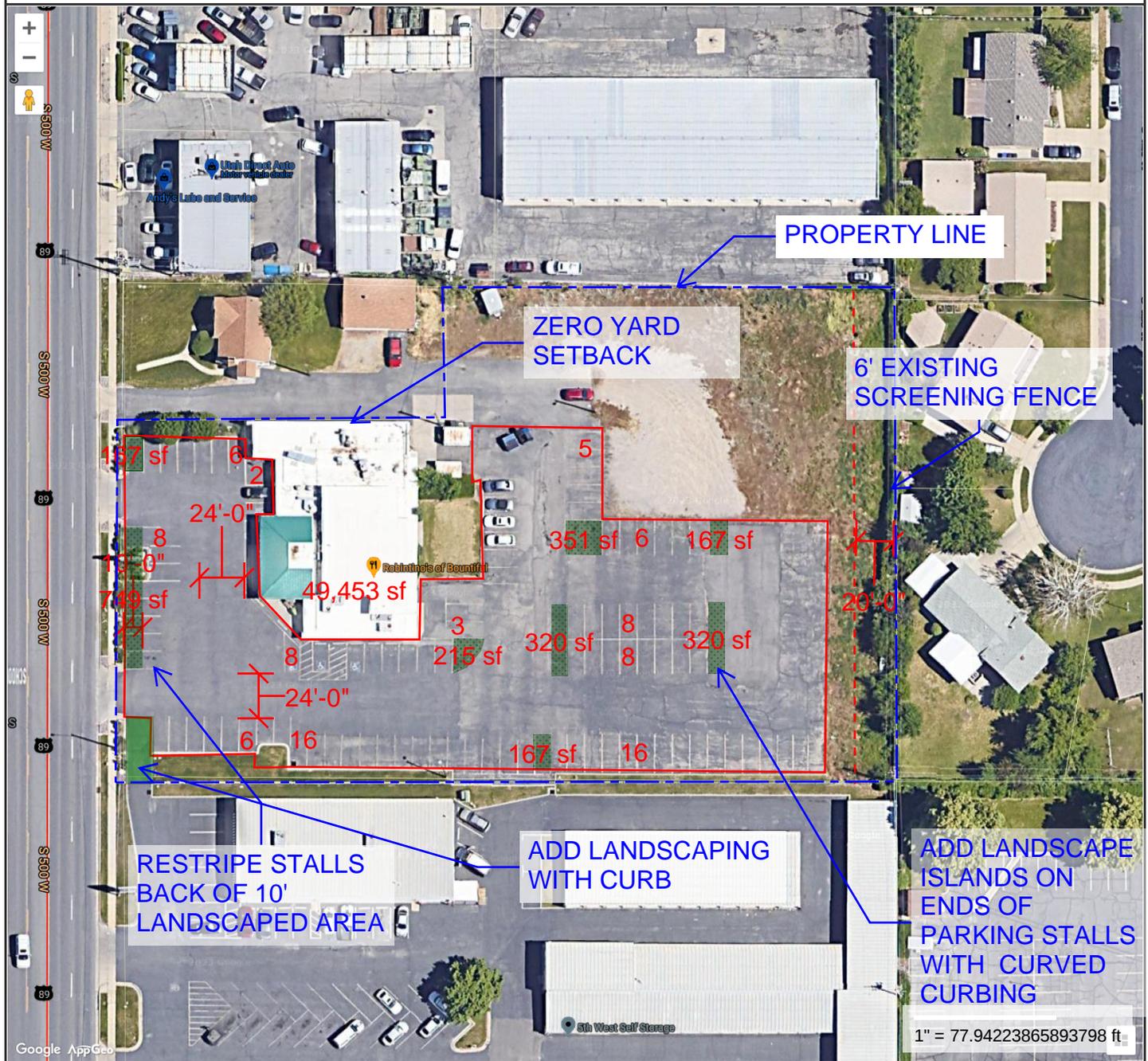
Staff recommends that the City Council approve the Architectural and Site Plan for a bar establishment, subject to the Conditions of Approval found below.

1. Submit a detailed floor plan, showing the number of fixed chairs and seating for both the bar and restaurant. The bar area is limited to 49 occupants, including bartender and/or staff.
2. Implement the staff recommended site plan to meet the minimum landscaping requirement.
3. Satisfy all department review comments.

Attachments

1. Site Plan
2. UDOT Letter
3. Easement Letter
4. Floor Plans

Staff Recommended Site Plan



1" = 77.94223865893798 ft.

PLANNING NOTES:
 MEET STANDARDS AND CODES WHERE POSSIBLE. EXISTING STRUCTURE IS NONCOMPLYING AND GRANDFATHERED IN. LANDSCAPE SETBACKS AND PARKING LOT LANDSCAPING MAY BE BROUGHT INTO CONFORMANCE.


BOUNTIFUL
 EST. 1847
 MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT
 Bountiful, Utah makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

 Reviewed by
Planning Department
 Amber Corbridge Senior Planner
 04/10/2023

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Restaurant : 140 Seats
 Bar : 500 square feet
 Parking stalls required for bar: 5 stalls
 Parking stalls required for restaurant: 56


 PLAN REVIEW
 03/28/2023
 LLOYD CHENEY
 BOUNTIFUL CITY ENGINEER

Review Access w/UDOT


 Reviewed by
Building Department
 03/29/2023
 Don Simons, Building Official
 COMMENTS: RED BOARDER, YELLOW BACKGROUND & BLUE LETTERS.

No comments

UDOT Pre-Application Permit Meeting

Route: US-89 MP: 388.05

Pre-App # PA-135924 Applicant: Natalie Bruce

TIS Level / Permit Review Fee:

- Permit Not Required

Required Documents - for more Information visit:

<https://www.udot.utah.gov/connect/business/permits/access-management/>

- None

Site Plan & Access Notes:

- Due to the reconfiguration of the restaurant seating, no building footprint change, or change of type of use (all restaurant uses). The estimated change of customer base is not considered to meet the 20% change to activate the need to comply with R930-6. Therefore the grandfathered state of the business and access to the highway will be allowed to continue for the time being.
- Further development or change of use of any of the property (restaurant as well as the "home" being used as an office for the restaurant) may meet the threshold to require a new Conditional Access Permit. UDOT will rely on the city to help keep apprised of any future changes.

Traffic Impact Notes:

- No permit required at this time.

Utility Notes:

- No changes at this time

Drainage Notes:

- No changes at this time

Other Notes:

- This pre-application is being terminated after posting notes.

Robintino's – no legal easement with driveway at SW corner

1. statement from the building owner, Bob McCall, who paved the driveway (not a legal easement)
 2. statement from the building owner to the South, Jack Yoho, who agreed to the paved driveway access (not a legal easement)
 3. researched decades worth of ownership with Davis County.
- See attached documentation.
Traced back to its days as a lumber yard, zero legal easement

I, Bob McCall-being the owner of the property located at 1485 S. 500 W., Bntfl., UT. Listed as Papeleo LLC, Series Restaurant, state there is no legal right of way between this property and the two acres adjacent to the south, owned Jack Yoho. Jack and I agree to keep the West drive access between the properties open.

Signed, Bob McCall. 4-12-23

FEB 8 1963 38651

Recorded at Request of

at 11 P. M. Fee Paid \$ 2.00

EMILY T. ELDREDGE

President, Davis County

575

by Grace R. Byrnes

Dep. Book 260

Page 575

Ref.: Plat. Lot 4, Block 7, Plat 7771c
8 1/4 - 25 - 271 - 1W

247555

QUIT-CLAIM DEED

HAL N. HARRISON and MARION S. HARRISON, his wife
of Bountiful, County of Davis, State of Utah, hereby
QUIT-CLAIM to ANDERSON LUMBER COMPANY, a Utah Corporation

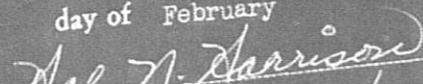
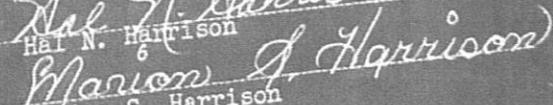
of _____ County of _____, State of Utah, for the sum of
TEN DOLLARS and other good and valuable considerations, the following described tract
of land in Davis County, State of Utah:

Beginning 400 feet East of the East line of a Highway at a point 38.85 rods South
and 301 feet, more or less, East of the Northeast corner of the Southeast Quarter
of Section 25, Township 2 North, Range 1 West, Salt Lake Meridian, in the City of
Bountiful, and running thence South 251.62 feet, more or less, to the South line of
Lot 4, Block "K" North Mill Creek Plat, Bountiful Townsite Survey; thence West 400
feet to the East line of said Highway; thence North 177.37 feet, more or less, along
said Highway to a point 43.35 rods South of the North line of said Southeast Quarter;
thence East 157.74 feet, more or less, to a point 3.56 rods East of the East line
of said Section 25; thence North 74.25 feet; thence East 242.26 feet, more or less,
to the point of beginning.

- Abstracted
- Indexed
- Entered
- Platted
- On Margin
- Compared

WITNESS the hand of said grantors, this 7th day of February A.D. 1963

Signed in the presence of

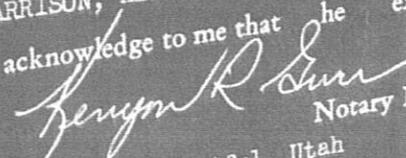

 Hal N. Harrison

 Marion S. Harrison

STATE OF UTAH, } ss.
County of Davis

On the 7th thousand nine hundred and 63

day of February A. D. one
personally appeared before me

HAL N. HARRISON AND MARION S. HARRISON, his wife
the signer of the foregoing instrument, who duly acknowledge to me that he executed the
same.


 Notary Public.
 Address: Bountiful, Utah

My commission expires April 3, 1966

by *Frank Miller* Dep.

Address

Ret. *1971-72*

Mail tax notice to

279294 QUIT-CLAIM DEED

FRANK MILLER and LUCIANNE E. MILLER, his wife
of Bountiful, County of Davis, State of Utah, hereby

QUIT-CLAIM to ARTHUR E. LIFFERTH and OKLA R. LIFFERTH, his wife, as joint tenants, not as tenants in common, with full rights of survivorship, of Centerville, Davis County, Utah for the sum of _____ DOLLARS and no/100ths and other good and valuable consideration the following described tract of land in Davis State of Utah:

Beginning on the east line of Highway 91 at a Hub & Tack marking the Southwest corner of the Frank Miller and Lucianne E. Miller property at a point which is S89°56'W., 400.00 ft and N0°07'W 185.47 ft from the southwest corner of Meadow Lane Subdivision Plat "E"; and running thence S0°07'E, 8.10 ft to the northwest corner of property conveyed to Arthur E. Lifferth and Okla R. Lifferth; and thence N89°56'E 157.74 ft, thence N0°07'W 7.10 ft to the Hub & Tack marking the southeast corner of Frank Miller and Lucianne E. Miller property, thence N89°42'08"W 157.75 ft to the point of beginning.

According to the survey dated June 3, 1963, prepared by the Great Basin Mapping & Surveying Company, a copy of which survey is attached hereto.

WITNESS the hand of said grantor s, this *3rd* day of February, A. D. one thousand nine hundred and sixty-five

Signed in the presence of

Frank Miller
Lucianne E. Miller

STATE OF UTAH,
County of SALT LAKE } ss.



On the *3rd* day of February, A. D. one thousand nine hundred and sixty-five personally appeared before me

FRANK MILLER AND LUCIANNE E. MILLER, his wife, 73

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Mail tax notice to _____ Address _____

202906 WARRANTY DEED

HAL N. HARRISON and MARION S. HARRISON, his wife,
of Bountiful, County of Davis, State of Utah, hereby grantors,
CONVEY and WARRANT to _____, State of Utah, hereby

ANDERSON LUMBER COMPANY, a
corporation of Utah,

of Ogden, Utah grantees
\$10.00 and other good and valuable considerations, for the sum of
DOLLARS,

the following described tract of land in Davis County,
State of Utah:

Beginning 400 feet East of the East line of a Highway at a point 38.85 rods South and 301.0 feet, more or less, East of the Northeast corner of the Southeast Quarter of Section 25, Township 2 North, Range 1 West, Salt Lake Meridian, and running thence South 15.25 rods, more or less, to the South line of Lot 4, Block "K", North Mill Creek Plat, Bountiful Townsite Survey, thence West 400.0 feet to the East line of said Highway; thence North 10.75 rods, more or less, along said Highway to a point 43.35 rods South of the North line of said Southeast Quarter; thence East 157.74 feet; thence North 4.50 rods; thence East 242.26 feet, to the point of beginning.

Platted Abstracted
On Margin Indexed
Compared Entered

WITNESS, the hands of said grantors, this 18th day of
April, A. D. 1960.

Signed in the Presence of

Hal N. Harrison
Marion S. Harrison

STATE OF UTAH,
County of DAVIS } ss.

On the 18th day of April, A. D. 1960
personally appeared before me HAL N. HARRISON and MARION S. HARRISON, his wife,

the signers of the within instrument, who duly acknowledged to me that they executed the same.

WARRANTY DEED

HERBERT N. HYDE AND ASSOCIATES, a partnership, consisting of
 Herbert N. Hyde, Ruby G. Hyde and Roland R. Wright,
 of Salt Lake City, County of Salt Lake, State of Utah, hereby
 CONVEY and WARRANT to

HERBERT N. HYDE and RUBY G. HYDE, his wife, as joint tenants
 with full rights of survivorship

of Salt Lake City, Salt Lake County, State of Utah
 Ten and no/100ths
 and other good and valuable consideration
 the following described tract of land in Davis
 State of Utah: grantees
 for the sum of
 DOLLARS,
 County,

Beginning 400.0 feet East of the East line of a Highway at
 a point 38.85 rods South and 301.0 feet, more or less, East
 of the Northeast corner of the Southeast Quarter of Section
 25, Township 2 North, Range 1 West, Salt Lake Meridian, in
 the City of Bountiful and running thence South 251.62 feet,
 more or less, to the South line of Lot 4, Block "K", North
 Mill Creek Plat, Bountiful Townsite Survey; thence South
 89°56' West 400.0 feet along the South line of said Lot 4,
 to the East of said Highway, thence North 0°07' West 185.47
 feet, more or less, along said Highway to a point 707.175 feet
 South of the North line of the Southeast Quarter of said
 Section 25; thence South 89°42'08" East 165.01 feet; thence
 North 0°07' West 67.15 feet; thence North 89°56' East 235.0
 feet, more or less to the point of beginning. Subject to
 easements of record.

Subject to a mortgage in favor of First Security State Bank,
 a Utah corporation, mortgagee, and the said mortgage being
 recorded as Entry Number 290791 in Book 330 at Page 187 in
 the Office of the County Recorder of Davis County, which mortgage
 grantees herein assume. The consideration for this deed is less
 than \$100.00, being a distribution of partnership assets upon
 dissolution, and revenue stamps are not required.

WITNESS, the hand of said grantors, this
December, A. D. 19 66 27th day of

Platted
 Abstracted
 On Margin
 Indexed
 Compared
 Entered

Signed in the Presence of

HERBERT N. HYDE AND ASSOCIATES,
 A partnership
Herbert N. Hyde
Ruby G. Hyde
Roland R. Wright
 Herbert N. Hyde
 Ruby G. Hyde
 Roland R. Wright

STATE OF UTAH, }
 County of SALT LAKE } ss. General Partners

On the 27th day of December, A. D. 19 66
 personally appeared before me HERBERT N. HYDE, RUBY G. HYDE and

ROLAND R. WRIGHT
 the signers of the within instrument, who duly acknowledged to me that they executed the
 same.

Reggie F. Pe...
 75

290790

ARTHUR E. LIFFERTH and OKLA R. LIFFERTH, his wife,
Centerville, County of Davis, State of Utah, hereby
CONVEY and WARRANT to HERBERT N. HYDE AND ASSOCIATES, a Partnership,



of Salt Lake City, County of Salt Lake, State of Utah,
TEN AND NO/100 DOLLARS,
and other good and valuable consideration,
the following described tract of land in Davis County,

State of Utah:
Beginning 400.0 feet East of the East line of a Highway
at a point 38.85 rods South and 301.0 feet, more or less,
East of the Northeast corner of the Southeast Quarter of
Section 25, Township 2 North, Range 1 West, Salt Lake
Meridian, in the City of Bountiful and running thence South
251.62 feet, more or less, to the South line of Lot 4, Block
"K", North Mill Creek Plat, Bountiful Townsite Survey; thence
South 89° 56' West 400.0 feet along the South line of said
Lot 4 to the East of said Highway; thence North 0° 07' West
185.47 feet, more or less, along said Highway to a point
707.175 feet South of the North line of the Southeast Quarter
of said Section 25; thence South 89° 42' 08" East 165.01 feet;
thence North 0° 07' West 67.15 feet; thence North 89° 56' East
235.0 feet, more or less, to the point of beginning.



93.50

- Abstracted
- Indexed
- Entered
- Compared

WITNESS, the hands of said grantors, this
October, A. D. 19 65.

Signed in the Presence of

Arthur E. Liffert
Arthur E. Liffert
Okla R. Liffert
Okla R. Liffert

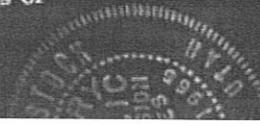
26th

day of

STATE OF UTAH,
County of Salt Lake,

On the 26th day of October, A. D. 19 65,
personally appeared before me ARTHUR E. LIFFERTH and OKLA R. LIFFERTH, his wife,
the signers of the within instrument, who duly acknowledged to me that they executed the
same.

[Signature]
Notary Public.
City, Utah



April 12, 2023

To whom it may concern :

I am Jack Yoho, manager of Yoho Management LLC, the owner of real property at 1405 S. 500 W. Bountiful, Utah.

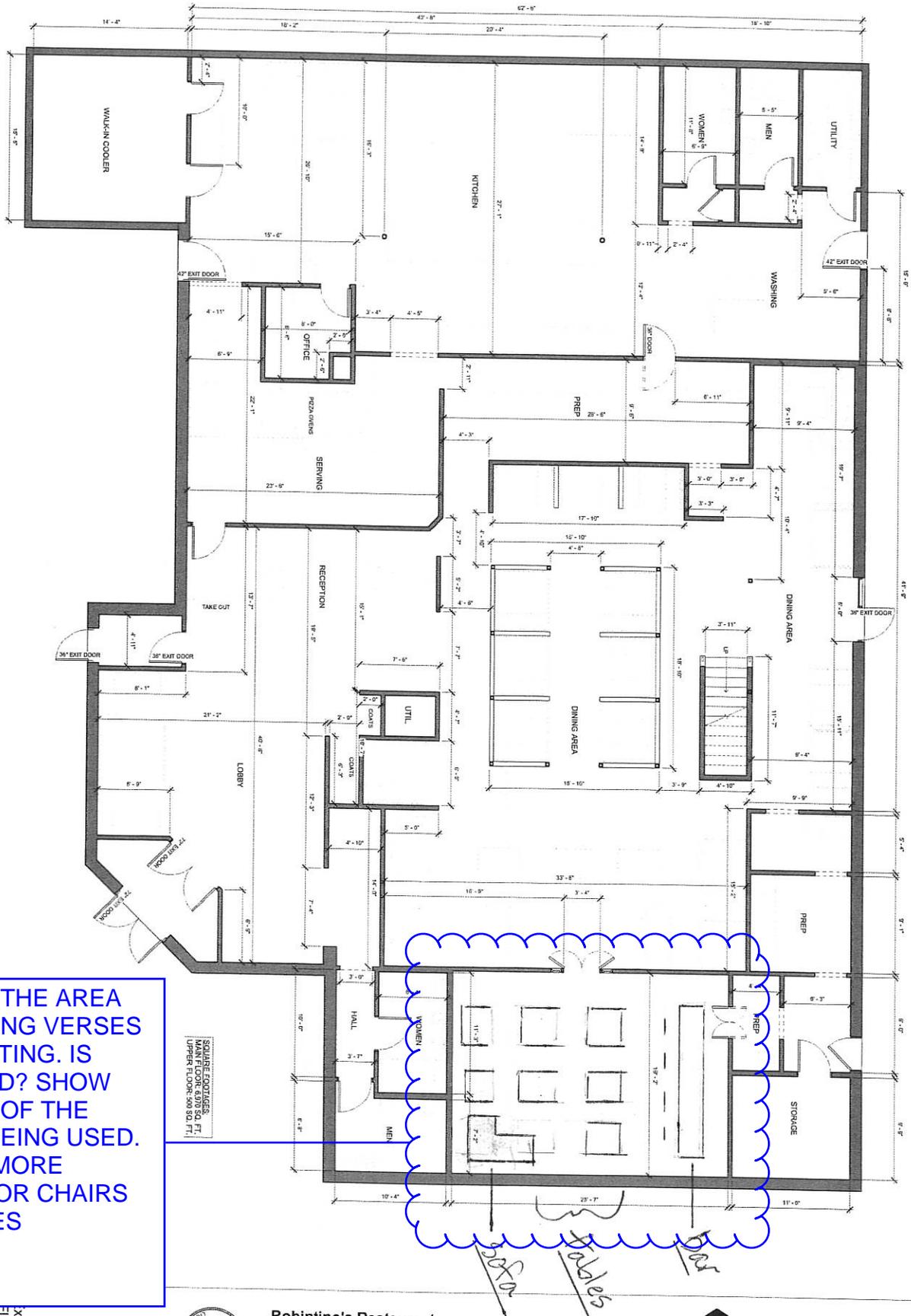
Under the existing lease there is no reason for us to close the access between our property and 1385 So. 500 West. (Robintino's).

Sincerely

A handwritten signature in black ink, appearing to read "Jack Yoho". The signature is written in a cursive, flowing style with a large initial "J" and "Y".

Jack Yoho, Manager

1 FIRST FLOOR PLAN - EXISTING
 1/4" = 1'-0"



QUANTIFY THE AREA OF STANDING VERSES FIXED SEATING. IS SOFA FIXED? SHOW PICTURES OF THE SEATING BEING USED. WE NEED MORE DETAILS FOR CHAIRS AND TABLES

SQUARE FOOTAGES:
 MAIN FLOOR 6,510 SQ. FT.
 UPPER FLOOR 500 SQ. FT.

A101

Existing 1st Floor Plan



Robintino's Restaurant
 1385 S 500 W
 Bountiful, UT 84010

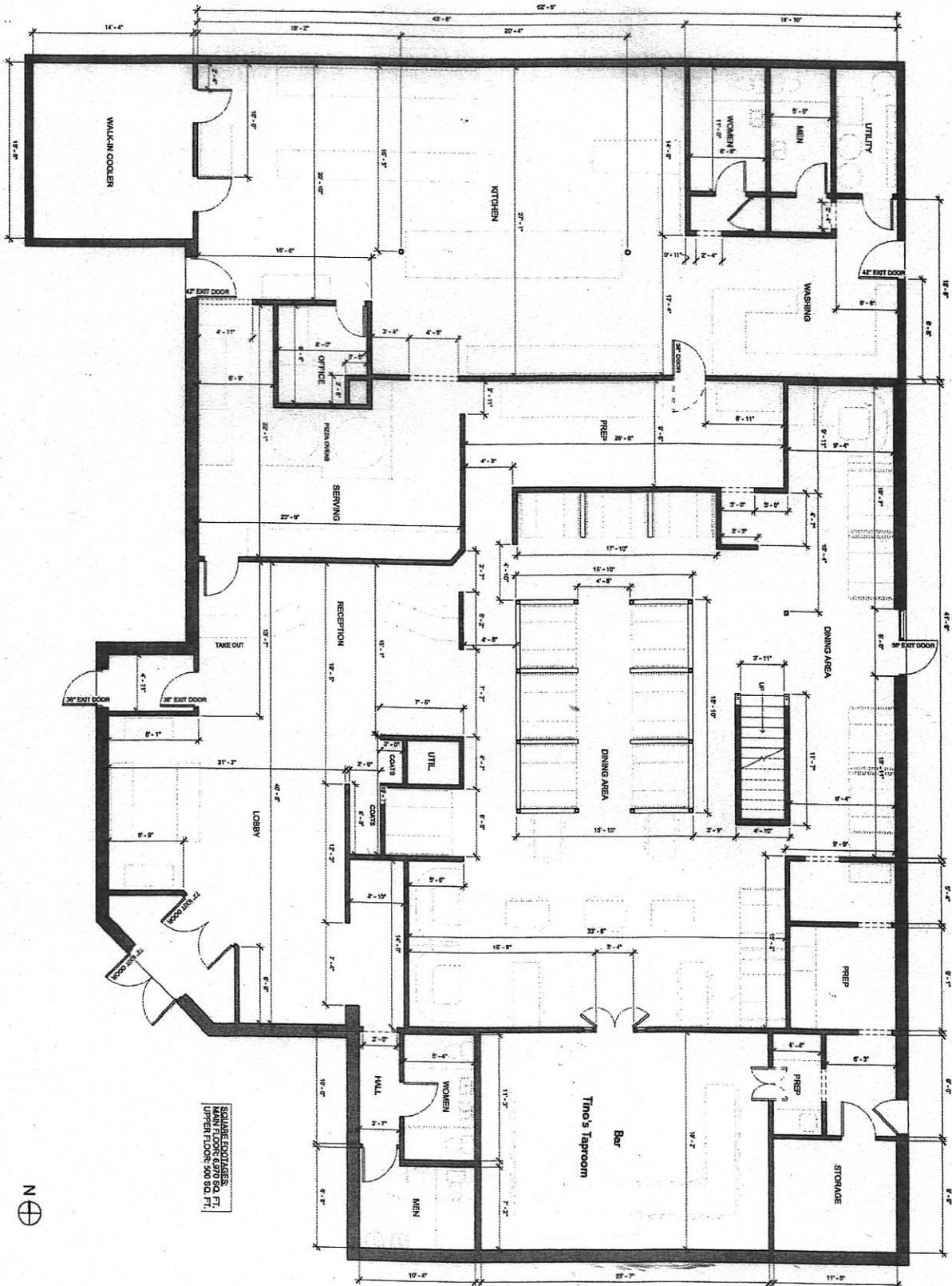


BLACK BISON ARCHITECTURE

Principal Architect
 Bryce Hanson

Phone: (801) 484-2193
 Email: bryce@blackbisonarch.com

1 FIRST FLOOR PLAN - EXISTING
1/8" = 1'-0"



NOT FOR
CONSTRUCTION

© Black Bison Architecture LLC 2023

A101

Existing 1st
Floor Plan



Robintino's Restaurant
1385 S 500 W
Bountiful, UT 84010



**BLACK BISON
ARCHITECTURE**

Principal Architect:
Bryce Harrison

Phone: 801-884-2193
Email: bryce@blackbisonarch.com

City Council Staff Report

Subject: Accelerant Software Development
Author: Chief Edward Biehler
Department: Police Department
Date: May 2, 2023



Background

The Bountiful Police Department has been using eForce Software to provide computer-aided dispatch (CAD), record management (RMS) and mobile services for numerous years. There are thousands of reports and name files stored and accessed through the eForce Software program. With our upcoming transition to Motorola Flex CAD/RMS/Mobile software we will still need access to those reports and name files.

The following is a request to approve the purchase of software that will provide access to legacy data housed in a Microsoft SQL Server. Accelerant USA will provide software development and integration services to deliver a browser-based system that provides this functionality.

Analysis

We received a quote from eForce to maintain a small number of licenses which totaled \$44,508 per year. That price was for full functionality of the software which we would need. Full functionality is needed to complete cases already in eForce but more importantly the need to perform legally required expungements and GRAMA requests with redactions. Those expungements and GRAMA requests could be happening for many years into the future.

Paying \$44,508 per year didn't seem sustainable so other options were explored. We were given a recommendation to contact Accelerant USA who specializes in this type of software development. We provided a scope of work to Accelerant and had conference calls with them and our IT department. Accelerant can provide us with a solution to be able to access data, that we own in the eForce database, and convert it to searchable and editable data to have for our future needs. This will eliminate the need to continue with a software contract with eForce after our full transition to Motorola Flex.

Department Review

The Police Department and City Manager have reviewed this staff report.

Significant Impacts

This was not a cost that was budgeted for. The police department believes there is enough funds in our current budget to pay for this project without seeking additional funding.

Recommendation

I respectfully request your approval to purchase software development with Accelerant USA for \$28,000.

Attachments

Accelerant USA scope of work
Software Development and Consulting Agreement

Scope Of Work

Project: Legacy Data Browser

Agency: Bountiful Police Department, UT

Cost: \$28,000

Description:

Bountiful PD requires an application that provides access to legacy data housed in a Microsoft SQL Server. Accelerant USA will provide software development and integration services to deliver a browser-based system that provides this functionality.

Features:

The data browser system will have the following features:

- A web browser-based application that will be hosted on premises.
- User level authentication and authorization to prevent unauthorized access.
- Dashboard and tabular navigation to move between screens.
- Screens will contain a main data table which allows selection of a particular record.
- When a main data table record is selected, related data tables will populate with associated information.
- Screens will have search capability on key fields of the main data table.
- Existing Microsoft SQL Server database will be migrated to a Postgres database.
- Law Incident Narratives and Supplements will be editable to allow for expungements.
- Record deletion capability on key tables (Involvements, Activity, Arrests, Attachments, and Images) will be provided for regulatory compliance.

Screens will be developed to support viewing and searching of the following data entities: Persons, CAD Calls, Law Incidents, Citations, and Accidents. The content and functionality of these screens are as follows:

Persons

- Searchable by first name, last name.
- Displays all common person attributes (dob, dln, height, weight, ssn, address, etc) and other fields from the person attributes table.
- Related data tables include: Law Incidents, Citations, Accidents and Person Images

CAD Calls

- Searchable by call number, date & time, and case number.
- Displays date & time, location, call notes and other fields from the CAD call events table.
- Related data tables include: Callers, Vehicles, and Activity

Law Incidents

- Searchable by incident number, date & time, and nature.
- Displays incident number, nature, address, reported date & time, occurred date & time, and other fields from the law incident event table.

Scope Of Work

- Related data tables include: Comments, Narratives, Involved Persons, Property, Vehicles, and Attachments.

Citations

- Searchable by citation number, date & time, first name, and last name
- Displays date & time, location, comments and other fields from the citation table.
- Related data tables include: Citation Offenses, and Activity

Accidents

- Searchable by accident number, date & time, and location.
- Displays date & time, location, comments and other fields from the accidents table.
- Related data tables include: Involved Persons, Vehicles, and Activity

Dependencies:

- The Retool platform will be used to develop and host the application on premises.
- Ubuntu Linux will be installed and configured as the host operating system.
- A Postgres database will be installed to manage configuration and user accounts.
- An Apache web server process will be implemented to serve images and attachments.

Expectations:

- The agency will provide the hardware or a virtual machine capable of hosting the Retool system. The recommend specifications of this system are as follows
 - Ubuntu 18 LTS or greater
 - 4 CPUs
 - 16 GB RAM
 - 2 TB disk space
 - Retool 2.116 or greater
 - Apache HTTP Server 2.x
 - Postgres SQL Server 12 or greater
- Not all data present in the legacy database will be available through the application.
- Bountiful PD will be responsible for subscription fees required for the Regen platform.
- Network security and system administration will be managed by Bountiful PD.

Deliverables:

Accelerant USA will develop the application according to the description above, perform unit and system testing to ensure stability, and work with the agency to bring the system online.

Timeline:

Development, installation, and testing of the data browser application is expected to take 90 days and may be dependent upon staff availability at the agency.

Scope Of Work**Price & Payment:**

The total cost for development and implementation services is \$28,000 and is payable according to the following schedule:

- \$14,000 due upon signing of the development agreement.
- \$14,000 due upon successful installation of the application.

THIS SCOPE OF WORK IS GOVERNED BY THE TERMS OF A SOFTWARE DEVELOPMENT AND CONSULTING AGREEMENT IN EFFECT BETWEEN THE CLIENT AND ACCELERANT USA. ANY ITEM IN THIS SCOPE OF WORK WHICH IS INCONSISTENT WITH THAT AGREEMENT IS INVALID.

The undersigned do hereby warrant that they are fully authorized to execute the terms of this Agreement.

Accelerant Group IncorporatedBy:  _____Title: PresidentPrint Name: Jeremy SylvesterDate: April 26th, 2023**Bountiful Police Department**

By: _____

Title: _____

Print Name: _____

Date: _____

SOFTWARE DEVELOPMENT AND CONSULTING AGREEMENT

THIS AGREEMENT ("Agreement") is entered into on April 26, 2023, between Accelerant USA Incorporated ("Accelerant USA"), a Utah corporation with its principal place of business located at 222 S. Main St. 5th Floor, Salt Lake City, UT 84101 and Bountiful Police Department ("Client"), with its principal place of business located at 805 S. Main St, Bountiful, UT 84010, and shall be effective as of April 26, 2023 (the "Effective Date").

1. Consulting Services.

As requested by Client and agreed to by Accelerant USA, from time to time, whether in writing, by purchase order, or verbally, Accelerant USA shall provide consulting and software development services on a project basis according to the terms of this agreement. If Client wishes to obtain services on any other basis or terms, a separate agreement must be signed by the parties.

2. Term and Termination.

Unless terminated as provided herein, this Agreement will extend to and terminate upon completion of Accelerant USA's Work as provided herein. Client may terminate this Agreement without cause upon thirty (30) days written notice. In the event of termination without cause, Client agrees to pay Accelerant USA for all Work performed up to the date of termination. Either party may terminate this Agreement for material breach, provided, however, that the terminating party has given the other party at least twenty-one (21) days written notice of and the opportunity to cure the breach. Termination for breach will not alter or affect the terminating party's right to exercise any other remedy for breach.

3. Compensation.

Client will pay Accelerant USA for services provided under this agreement. The payment amount will be mutually agreed upon by both parties before work commences.

4. Payment.

(a) Within 30 days after services are provided, upon credit approval, Client shall pay Accelerant USA for invoiced services rendered and reasonable expenses incurred on behalf of Client, including transportation, lodging, meals, long distance telephone charges, and shipping expenses. Thereafter, Client shall be on a prepaid basis.

(b) Any amount not paid by Client when due shall accrue interest at the rate of 18% per annum, and Client shall reimburse Accelerant USA for any collection costs, including attorneys' fees, reasonably incurred to collect any such amounts.

5. Warranties and Limitations.

(a) Except for material provided by Client or its consultants to Accelerant USA for incorporation into Accelerant USA work product, Accelerant USA warrants that it will have the appropriate right, title, and interest to the software development tools used, and the work product will not infringe any rights of third parties due to such software.

(b) Accelerant USA does not warrant that its designs or programming will be error free; however, Accelerant USA will use reasonable efforts to attempt to correct any reported design or

programming errors as a service to be provided under this agreement. Accelerant USA shall have no liability for design decisions made wholly or in part by Client or any other consultant for Client.

(c) There are no other warranties, expressed or implied, and no warranty of merchantability or fitness for a particular purpose. Any liability by Accelerant USA to Client shall be limited to amounts received from Client. Accelerant USA shall not be liable for any claim or demand, either directly or as a result of a third party claim against Client, for lost profits, or for indirect, special, or consequential damages.

6. Ownership.

(a) If, in the course of providing services under this agreement, Accelerant USA creates any enhancements or modifications to development software or software tools, provided by Accelerant USA or any other vendor, all rights to such enhancements or modifications shall be retained by Accelerant USA or such other developer, and Client shall receive a non-exclusive license to use such enhancements and/or modifications.

(b) Notwithstanding any provision of this Agreement to the contrary, any routines, methodologies, processes, libraries, tools or technologies created, adapted or used by Accelerant USA in its business generally, including all associated intellectual property rights (collectively, the "Development Tools"), shall be and remain the sole property of Accelerant USA, and Customer shall have no interest in or claim to the Development Tools, except as necessary to exercise its rights in the Products. In addition, notwithstanding any provision of this Agreement to the contrary, Accelerant USA shall be free to use any ideas, concepts, or know-how developed or acquired by Accelerant USA during the performance of this Agreement to the extent obtained and retained by Accelerant USA's personnel as impression and general learning. Subject to and limited by Client's rights described in above, nothing in this Agreement shall be construed to preclude Accelerant USA from using the Development Tools for use with third parties for the benefit of Accelerant USA.

(c) Other than software covered by the terms of paragraphs 6(a) and (b) above, Accelerant USA hereby retains the copyrights to any application developed for Client under this agreement. To secure payment of all amounts owed by Client to Accelerant USA or any affiliated corporation under common control, Accelerant USA may obtain an injunction against the use or distribution of such software if such amount is not paid.

7. Confidential Information.

(a) Accelerant USA agrees to use the same care which it takes for its own confidential (or proprietary) information and that it will not, directly or indirectly, disclose to or make available for use by anyone other than Client during the term of this agreement and for two years following its termination, any information marked confidential or identified to Accelerant USA personnel as confidential, unless the (i) same shall have first become generally known and published through no fault of Accelerant USA, (ii) shall have been learned by Accelerant USA from a third party entitled to disclose it, (iii) shall have been already known to Accelerant USA, or (iv) shall have been developed by or for Accelerant USA, independent of activities under this agreement.

8. Legal Relationship.

Except to the extent specifically required under the terms of this agreement, Accelerant USA shall not be deemed an agent or servant of Client and may not represent itself as having any authority to act on behalf of Client without Client's prior written consent. This agreement shall not be interpreted as establishing anything other than a consultant relationship and no partnership, employer/employee, joint venture, agency, or other arrangement shall be inferred.

9. Development Personnel.

(a) Client agrees that it will not, within two years after the date of Client's last payment to Accelerant USA for services provided under this agreement, without Accelerant USA's prior written consent, employ or use the services of, as an officer, director, shareholder, partner, employee, agent, consultant or independent contractor, any present or former employee, consultant or independent contractor who is employed by Accelerant USA during the term of this agreement.

(b) In the event Client breaches this provision, Accelerant USA shall be entitled to liquidated damages as calculated herein to compensate Accelerant USA for locating, recruiting, hiring and training a replacement person. Accelerant USA's liquidated damages shall be a sum equal to two times the gross annual compensation of the person Client has wrongfully hired. Gross annual compensation means twelve times the wrongfully hired person's last full month's compensation from Accelerant USA including pro rata bonuses and benefits without set off for any sums due Accelerant USA.

10. Notices.

All notices under this agreement shall be deemed to have been given as of the date of personal delivery or five days after the date of deposit in the United States mail, addressed as stated above, or to any other address that shall have been communicated to the other party in writing under this paragraph.

11. Interpretation.

Whenever possible, each provision of this agreement shall be interpreted in such a manner as to be valid and effective under applicable law. If any provision is invalid, the remaining provisions shall remain enforceable.

12. Entire Agreement; Waiver.

This agreement contains the entire understanding of the parties with respect to its subject matter. All prior commitments and understandings are merged herein. All other documents, whether signed or unsigned, including purchase orders, shall not be given any effect which is inconsistent with this contract unless this provision is specifically referred to and waived by Accelerant USA in writing.

13. Controlling Law and Arbitration.

This agreement shall be interpreted and enforced in accordance with the laws of the State of Delaware. The parties agree that no action by one party against the other may be brought in any court, in any jurisdiction, except according to the terms of this paragraph. All disputes between the parties shall be submitted for arbitration before one arbitrator selected, according to and applying the rules of the American Arbitration Association. The parties agree to venue and jurisdiction in Salt Lake City, Utah. No termination or expiration of this agreement shall affect the right to arbitrate disputes.

14. Force Majeure.

Neither party will be liable to the other by reason of any failure in performance of this Agreement if the failure arises out of the unavailability of communications facilities or energy sources, acts of God, acts of the other party, acts of governmental authority, fires, strikes, delays in transportation, riots or war, or any causes beyond the reasonable control of that party.

15. Indemnification.

Neither party will be liable to the other for special, indirect or consequential damages incurred or suffered by the other arising as a result of or related to the performance of Accelerant USA's Work, whether in contract, tort or otherwise, even if the other has been advised of the possibility of such loss or damages. Client will indemnify and hold Accelerant USA harmless against any claims incurred by Accelerant USA arising out of or in conjunction with Client's breach of this Agreement, as well as all reasonable costs, expenses and attorneys' fees incurred therein. Accelerant USA's total liability under this Agreement with respect to the Work, regardless of cause or theory of recovery, will not exceed the total amount of fees paid by Client to Accelerant USA.

Accelerant USA Incorporated	Bountiful Police Department
By: 	By:
Printed: Jeremy Sylvester	Printed:
Title: President/Owner	Title:
Date: April 26, 2023	Date:

City Council Staff Report



Subject: Tentative Budget Adoption & Adoption of Citywide Rates, Fees and Administrative Policies
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: May 9, 2023

Background

As required by State law (Utah Code Sections 10-6-109 to 10-6-113), a budget has been prepared by management and staff for consideration as Bountiful City's Tentative Budget for Fiscal Year 2023-2024. State law requires adoption of a tentative budget at the first regular meeting in May of each year along with the setting of a time and place for a public hearing on that Tentative Budget before adopting a final budget for the ensuing fiscal year.

Analysis

The document, "**City of Bountiful, Operating and Capital Budget, Fiscal Year 2023-2024 (July 1, 2023 to June 30, 2024) Tentative Budget**" was distributed previously to each of you for use in conducting Council Budget Committee Meetings with every department and fund of the City and the Bountiful Redevelopment Agency (RDA).

Development of the budget begins in July as departments start the new fiscal year. Needs begin to emerge from conversations with the City Council, the public, and as a result of department operations. These needs are considered as departments develop their budgets in late December and early January. Departments meet with the City Manager beginning in March to match identified needs with resources. The City Manager, Assistant City Manager, Human Resources Director, and others prepare projections and various analyses to arrive at the budget document you received.

This budget document is presented tonight for adoption by the Mayor and City Council as the "Tentative Budget" of the City for Fiscal Year 2023-2024 which begins on July 1, 2023, and ends on June 30, 2024. The budget document contains a summary of the budget process, Council priorities, a variety of narrative descriptions, and quantitative measures. This collection of data provides documentation for results of past operations, projected results for the current fiscal year, and the request for Fiscal Year 2023-2024. There are also sections for fees and charges and a long-term capital plan. Submitted also for adoption, by reference, along with the budget document are:

1. Compensation schedules which were used to develop the personnel services sections of the budget document.
2. A certification of participation in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems (URS) for fiscal year 2023-2024.
3. City fees and charges with associated policies. All rates and fees are proposed separately for adoption by Ordinance 2023-01. The effective date for these fees will be May 9, 2023, except for the following fees that will be effective June 1, 2023:
 - a. Power Department Electric Rates and Fees
 - b. Water Department Fees
 - c. Refuse Collection Department Fees
 - d. Recycling Fees
 - e. Storm Water Fees

I will also conduct a brief presentation during the Council Meeting to highlight overall budget amounts and key points of the budget for each fund of the City for consideration of the Council. The budget document itself is prepared in accordance with the State Uniform Fiscal Procedures Act and is balanced regarding revenues and expenditures/expenses.

Department Reviews

The referenced budget document for Fiscal Year 2023-2024 has been reviewed by every department manager in the City; Council Budget Committees; and the City Manager for concurrence. During the Council Budget Committee Meetings there were some discussions and recommendations that may affect the tentative budget including the following items:

- Allocation of additional RAP Tax funds in the amount of \$730,000 toward one or more of the following areas. These allocations will likely result in amendments to the Fiscal Year 2022-2023 budget:
 - \$425,000 for Washington Park
 - \$50,000 for Washington Park skatepark expenditures
 - \$125,000 additional for North Canyon Trailhead
 - \$80,000 for Cheese Park Pickleball Courts
 - \$50,000 for Parks Irrigation Controls

It is important to note that funding of the additional project costs noted above, while necessary, will effectively extend the time necessary for reimbursement of Ice Ribbon costs paid in advance by the Capital Projects Fund.

- Subject to approval of a contract with UTOPIA, an enterprise fund and budget will be needed to account for construction and operations of a citywide Fiber Optic Network. Included in the fee schedule are the charges for services that will also be in effect once the UTOPIA contract is executed.

The Tentative Budget presented tonight may be revised to incorporate the recommendations above along with any additional corrections necessary to arrive at a final budget to be presented for adoption by the Mayor and City Council on June 13, 2023, after applicable public hearing processes. The companion analysis presentation to be provided tonight during the meeting is derived from the Tentative Budget document and has also been reviewed for concurrence by the City Manager.

Significant Impacts

None.

Recommendation

Based on the analysis provided, and the Operating & Capital Budget document referenced, it is recommended that the Mayor and City Council:

1. Adopt the "**City of Bountiful, Operating and Capital Budget, Fiscal Year 2023-2024 (July 1, 2023 to June 30, 2024) Tentative Budget**" as the City's Tentative Budget for Bountiful City and all component units including the Redevelopment Agency.
2. Adopt Ordinance 2023-01 to authorize citywide rates, fees and associated administrative policies.
3. Set the time and place for a public hearing on the Tentative Budget at the City Council Meeting scheduled to begin at 7:00 p.m. on Tuesday, June 13, 2023 in the Council Chambers of Bountiful City Hall.

Attachments

- Ordinance 2023-01 for adoption of Rates and Fees and administrative policies



BOUNTIFUL

MAYOR
Kendalyn Harris

CITY COUNCIL
Millie Segura Bahr
Jesse Bell
Kate Bradshaw
Richard Higginson
Cecilee Price-Huish

CITY MANAGER
Gary R. Hill

Bountiful City Ordinance No. 2023-01

An ordinance (1) adopting citywide rates and fees; (2) adopting the Electric Rate Schedules, Electric Service Policies, and Electric Service Agreements of Bountiful City Light & Power (BCLP), Bountiful, Utah and similar administrative policies for Bountiful City Water, Bountiful City Cemetery, and other funds and departments of the City.

It is the Finding of the Bountiful City Council that:

1. The Bountiful City Council, through its elected officials and appointed officers, has caused to be prepared a schedule of rates and fees and associated administrative policies in connection with development of the City's Tentative Budget for Fiscal Year 2023-2024.
2. This schedule of rates and fees and administrative policies has been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities (Utah Code §10-6-101 et seq);
3. The schedule of rates and fees, and associated administrative policies, are presented for consideration of adoption effective May 9, 2023 for all fees with the exception of those related to Storm Water, Recycling, Water, Power, and Refuse Collection which will be effective June 1, 2023.

Now, therefore, it is hereby ordained by the City Council of Bountiful, Utah:

Section 1.1. The City of Bountiful, through its elected officials and appointed officers, has caused to be prepared a schedule of rates and fees to be adopted as of May 9, 2023, for all fees with the exception of those related to Storm Water, Recycling, Water, Power, and Refuse Collection which will be effective June 1, 2023. These rates and fees have been duly considered and formulated according to the Uniform Fiscal Procedures Act for Utah Cities and other applicable State and Federal law. It is now desirable and necessary to formally adopt the rates, fees and associated administrative policies.

Section 2.2. These rates, fees, and administrative policies will replace all existing rates, fees, policies, and agreements whether adopted by prior resolution, ordinance, or other action of the governing body.

This ordinance shall take effect immediately upon first publication.

Adopted by the City Council of Bountiful, Utah, this 9th day of May 2023.

Kendalyn Harris, Mayor

ATTEST:

Shawna Andrus, City Recorder

EXHIBIT A

Schedule of Rates and Fees for Fiscal Year 2023-2024 (effective May 9, 2023)

City of Bountiful, Utah

FY2023-2024 Operating & Capital Budget

SCHEDULE OF FEES & CHARGES:

- Taxes
- Fees
- Charges for Services



General Fees & Taxes

Description of Fee or Charge	Unit	Fee/Charge	Comments
General Property Tax Rate	Dollar of Assessed Value	Pending	General Purposes
Debt Service Property Tax Rate	Dollar of Assessed Value	Pending	Debt Service
Combined City Property Tax Rate		Pending	
Sales Tax	Taxable Sales	1.00%	Time of sale
RAP Tax	Taxable Sales	0.10%	Time of sale
Municipal Transient Room Tax	Taxable Sales	1.00%	Time of sale
Local Option Transportation	Taxable Sales	0.25%	Time of sale
Motor and Special Fuels	Per Gallon	\$0.294	Shared based on formula
Franchise Taxes:			
Electricity	Energy consumption	6.00%	Monthly
Telephone	All Services	3.50%	Monthly
Natural Gas	Energy consumption	6.00%	Monthly
Cable	Basic Service	5.00%	Monthly
E911 Surcharge Fee	Line of service	\$0.71	Monthly

Finance & Administrative Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies:			
Standard 8 1/2" x 11"	Each	\$0.10	
Color 8 1/2" x 11"	Each	\$0.30	
Large computer printout	Each	\$0.20	
Color - Large computer printout	Each	\$0.60	
Recording of Council Meetings:			
Digital copy	Each	\$5.00	Emailed (subject to file size constraints) or on customer supplied media
Digital copy	Each	\$10.00	Compact disc
Franchise Application Fee	Each	\$500.00	Reference Bountiful City Code Section 11-1-402

Streets Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments	
Signs	Each	\$44.00	Name sign (two per pole)	
	Each	\$57.00	30 inch stop sign (high intensity)	
	Each	\$86.00	36 inch stop sign (high intensity)	
	Each	\$42.00	30 inch yield sign (high intensity)	
	Each	\$50.00	2" x 2" x 10' Telespar post	
	Each	\$20.00	3 foot anchor and anchor bolt	
Equipment Charge	Hour	\$30.00	Pick up truck	
	Hour	\$35.00	One ton dump truck	
	Hour	\$35.00	Eight cubic yard dump truck	
	Hour	\$64.00	Twelve cubic yard dump truck	
	Hour	\$43.00	Flusher truck	
	Hour	\$48.00	Elgin sweeper truck	
	Hour	\$43.00	Bobcat	
	Hour	\$72.00	Backhoe	
	Hour	\$72.00	John Deere Loader	
	Hour	\$78.00	John Deere Grader	
	Hour	\$58.00	Large Roller	
	Hour	\$40.00	Small Roller	
	Hour	\$85.00	Paver	
	Hour	\$21.00	Chain Saw	
	Hour	\$36.00	Portable Welder	
Shop Charge	Hour	\$30.00	City departments	
	Hour	\$50.00	Outside City	
Labor	Hour	\$29.52	Regular labor cost	
	Hour	\$44.28	Overtime labor cost	
Sandbags	Each	\$0.56		
Construction Site Debris Clean-up	Hour	\$500.00	After second call (one hour minimum)	
		Summer	Winter	
Asphalt	Ton	\$52.00	\$100.00	Per ton for overlay
Asphalt cut repair	Base fee	\$140.00	\$180.00	Less than 25 square feet
	Square foot	\$6.00	\$8.00	25 to 500 square feet
				Larger contact Street Department
Asphalt sawing	Square foot	\$1.95	\$2.85	City departments
	Lineal foot	\$3.25		

Engineering Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies			
8 1/2" x 11"	Each	\$0.10	
11" x 17"	Each	\$0.20	
18" x 24"	Each	\$3.00	
24" x 36"	Each	\$6.00	
Custom maps (printed, size not listed below)	Sq. Ft.	\$3.00	
8 1/2" x 11"	Each	\$3.00	
11" x 17"	Each	\$5.00	
24" x 36"	Each	\$18.00	
Add for Aerial Photos	Base	\$15.00	up to 0.25 hrs Addtl Staff time +\$75/hr
Electronic CAD Files:			
City Base Map (incl. Street Names, Parcels, Addresses)	Each	\$50.00	Plus \$25 per layer added, (w/ email delivery)
Encroachment Permits			
Utility / Street Cut First 100 feet	Each	\$75.00	\$75.00
Utility / Street Cut Additional 100 feet	Each	\$30.00	\$30.00
Traffic Control or Street Closure	Each	\$25.00	Franchised Utilities or Service Districts
Residential Project - Temp. Traffic Control/Closure	Each	No Fee	Residential Streets ONLY
Work w/o Permit (non-emergency)	Each	2x Permit Fee	Per Engineering Dept. Policy
Concrete Fees			
Concrete Replacement Cost Sharing Program	Varies		Per current contract rate +10% Administrative Fee
Easement Release Application			
Recording and Mileage	Each per current IRS determination	\$100.00	Plus Current Davis Co. Recording Fees R/T to Farmington = 16 miles
New or Amended Subdivision Checking Fees			
Lot Line Adjustment	Lot	\$600.00	
Subdivision/Plat Amendment		\$850.00	
Plat Re-review Fee Subdivision / PUD / Condominium	Lot	\$15.00	Per Plat Review (beyond first review)
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
Bond Administrative Fee		0.5%	Of bond amount
Street Signs	Each	\$150.00	

Engineering Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Building Permits (plus State Permit Fee, where applicable)			
Residential Building Permit Application Fee - New Home	Each*	\$500.00	
Residential Building Permit Application Fee - Addition	Each*	\$100.00	
Residential Building Permit Application Fee - Remodel	Each*	\$100.00	
Commercial Building Permit Application Fee	Each*	65% of Permit Fee	
*- Application Fees will be credited to the total cost of the Building Permit			
Building Permit Plan Review Fee - Residential Single Family	Each	29% of Permit Fee	
Building Permit Plan Review Fee - Commercial	Each	65% of Permit Fee	
Single Inspection Permit	Each	\$75.00	
Building Valuation is based on current ICC valuation data			Per 1997 Uniform Administrative Code
South Davis Metro Fire Impact Fee	As noted	\$644.00	per SFR / Condominium Unit / Apartment or per 5,000 sqft (or fract) commercial
Street Damage Cash Deposit			
New Single Family Residential	Each	\$3,000.00	per Access (Drive Approach)
Multi-Family Residential	Each	\$3,000.00	per Access (Drive Approach)
New Commercial	Each	\$4,000.00	per Access (Drive Approach)
Single Family Addition	Each	\$1,500.00	
Multi-Family Addition	Each	\$1,500.00	
Commercial Remodel / Addition	Each	\$1,500.00 / \$3,000.00	
Retaining, Pool, Accessory Structure, Deck >500 sqft.	Each	\$1,500.00	
Storm Water Fees			
Review SWPPP	Base	\$150.00	up to 2 hrs Addtl Staff time +\$75/hr
Review Retention Design	Base	\$150.00	up to 2 hrs Addtl Staff time +\$75/hr
Review & Record Maintenance Agreement	Base	\$75.00	Plus Current Davis Co. Recording Fees
Recording and Mileage			R/T to Farmington = 16 miles
Preconstruction Meeting	Base	\$150.00	up to 2 hrs Addtl Staff time +\$75/hr
Initial Inspection	Each	\$75.00	
Monthly Inspections (6 Mo.)	Each	\$360.00	
Termination of SWPPP	Each	\$75.00	
Long Term Facility Installation Inspections	Base	\$150.00	up to 2 hrs Addtl Staff time +\$75/hr
Long Term Facility O&M Inspections	Hourly	\$75.00	

Parks Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Farmer's Market Fee	Per Vendor	Pending	
Large Bowery	Resident	\$50.00	Half day
Large Bowery	Non-Resident	\$100.00	Half day
Small Bowery	Resident	\$25.00	Half day
Small Bowery	Non-Resident	\$50.00	Half day
Large Bowery	Resident	\$100.00	All day
Large Bowery	Non-Resident	\$200.00	All day
Small Bowery	Resident	\$50.00	All day
Small Bowery	Non-Resident	\$100.00	All day
Stage	Without Admission/Resident	\$50.00	All Day
Stage	Without Admission/Non-Resident	\$100.00	All Day
Stage	With Admission/Resident	\$100.00	All Day
Stage	With Admission/Non-Resident	\$200.00	All Day

Reservations can be made starting on the first working Monday in January
 Reservations are transferable, but not refundable

Tennis Court Reservation Fees	Commercial Use	5.00	for 90 minutes / Court
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Courts available for reservation: (2) Mueller Park, (2) Five Points, (2) Golf Course, (2) Firefighters
 Reservation Seasons: Spring (May - July) & Summer (August- October), Courts are not available for reservation any other times.
 Hours available for reservations: Monday - Friday 10:30 a.m. - 6:00 p.m.

Planning Fees

Description of Fee or Charge	Fee/Charge	Comments
Annual License Fees		
New Commercial Business License Base Fee	\$50.00	
Renewal Commercial Business License	\$50.00	\$25 credit if under \$20,000 annual sales \$5 per full-time employee over one (1) \$3.00 per each rental unit exceeding three (3) \$500 maximum fee
Beer/Liquor Initial Application	\$200.00	Beer License Class A, B, C, D, and Liquor License
Liquor License	50.00 \$300.00	
Beer License - Class A	250.00 \$300.00	
Beer License - Class B	\$300.00	
Beer License - Class C	350.00 \$300.00	
Beer License - Class D	\$300.00	
Beer License - Class E (Single Event)	\$200.00	
New Home Occupation License	\$25.00	
Renewal Home Occupation License	\$50.00	\$25 credit if under \$20,000 annual sales \$4 per full-time employee over one (1) \$3.00 per each rental unit exceeding three (3) \$500 maximum fee
Amusement Devices	\$30.00	Per device
Temporary/Seasonal License	\$25.00	Plus \$1 per day up to a maximum of \$125
Fireworks License	\$125.00	Per stand. Outdoor only: An additional \$300.00 refundable bond upon site clean-up
Ice Cream License	\$100.00	(Fee found in the Municipal code)
Sexual oriented business License	\$500.00	(Fee found in the Municipal code)
Sexual oriented business employee License	\$50.00	(Fee found in the Municipal code)
Sidewalk Café License	\$50.00	(Fee found in the Municipal code)
Land Use Development Fees		
Lot Line Adjustment	\$375.00	
Determination of Non-Compliance/Non-Conformance	\$450.00	
Home Occupation Conditional Use Permit	\$275.00	
Accessory Dwelling Unit Conditional Use Permit	\$425.00	
Accessory Dwelling Unit Permit, Internal	\$125.00	(Fee found in the Land Use code)
Architectural & Site Plan Review - Non-Residential	\$1,500.00	
Architectural & Site Plan Review - Multi-family	\$1,600.00	
Single-Family Residential Site Plan Review	\$975.00	For houses that require Planning Commission review For development that requires special review.
Conditional Use Permit	\$950.00	
Variance	\$1,150.00	
Subdivision/Plat Amendment/etc.		See Engineering Dept. Fees Schedule
Land Use Code Text Amendment	\$2,000.00	
Zoning Map Amendment	\$2,000.00	
Appeal of ADA and FFHA Accomodation Review	\$475.00	
Appeal of Land Use Decision	\$2,100.00	Including half the actual cost of the Appeal Authority (Administrative Law Judge) Initial fee, see note 4 below.
Chicken License	\$5.00	
Administrative Solar Review	\$250.00	Administrative fee only
Short-Term Rental Permit	\$225.00	See note 5. (Fee found in the Land Use code)
Sign Permit		See Engineering Dept. Fees (building permits)

Notes:

1. All business, home occupation, amusement device, and beer/liquor licenses expire December 31st of each year and are to be renewed January 1st.
2. Seasonal uses must receive Administrative Committee approval and then maintain a Commercial Business License each year of operation.
3. Architectural & Site Plan Review requires a separate payment for preliminary and final.
4. Initial appeal fee is \$2,100. Once the Administrative Law Judge has taken final action the appellant shall pay half of the actual cost of the appeal. The appellant may need to pay additional cost or be reimbursed, depending on the Judge's final cost and the initial paid fee.
5. If the site already has an approved accessory dwelling unit, or is applying for one at the same time, the cost is \$100.00.

Storm Water Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Storm Water Fee	ERU	\$8.75	
Monthly finance charge on past due balances		1.50%	
Storm Water Impact Fee - Bountiful Code Section 6.14.102(a)			
Single Family Residential	Acre	\$2,100.00	3,828 square feet of impervious surface
Multi-Family Residential	Acre	\$2,350.00	equals one Equivalent Residential Unit (ERU)
Commercial / Retail	Acre	\$3,500.00	18% annual rate; \$10.00 minimum charge at 30 days or more past due

Notes:

Single Family -

1. Single family on single or more lots = 1 ERU
2. Single family on single or more lots with detached non-habitable buildings = 1 ERU
3. Single family on single lot with detached habitable building = 2 ERU or equal to total number of habitable residences.

Duplex -

1. Duplex = 1.5 ERU
2. Three Units = 2.5 ERU
3. Four Units = 3.0 ERU

Single Unit - Plex on development site with more than 4 total units -

1. Based in measurement of impervious surface and calculation of ERU.

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Commercial -

1. Single development site on independent parcel measure impervious impervious surface and calculation ERU.
2. Single development site on multiple contiguous parcels - single owner:
 - > Measure impervious surface and calculate
 - > Bill owner
3. Single development site - multiple contiguous parcels - multiple owners:
 - > Calculate 1 total ERU
 - > Division by parcel at owners request
 - > Bill majority property owner
4. Multi development sites on single parcel - single owner:
 - > Measure separate development sites and calculate ERUs on each site
 - > Bill by address
5. Separate development sites contiguous with parcel boundary
 - > Measure separate sites at boundary line and calculate ERUs

Bountiful Fiber Fees

Residential Customers

Transport Service Fee (assessed by UTOPIA or ISP):

- 250 Mbps \$27/month
- 1 Gbps \$31/month
- 10 Gbps \$60/month

Infrastructure Fee (assessed by Bountiful City):

- 250 Mbps \$38/month
- 1 Gbps \$38/month
- 10 Gbps \$44/month

Residential Refresh and Replacement Fee (assessed by UTOPIA or ISP):

- \$8 (\$6.50 to be remitted to Bountiful City)

Non-Residential Customers

Non-residential customers shall be billed by UTOPIA via Service Providers based on its catalog of non-residential transport services to be provided under non-disclosure agreement, which is classified as a trade secret and protected from disclosure under GRAMA. UTOPIA shall remit the revenue share to the City according to the following terms:

- Services within Bountiful – 50%
- Point-to-Point Transport Services with one endpoint within Bountiful – 25%
- Multi-Point Transport Services - Pro-rata share of 50% divided by the number of locations, scaled to the relative price of the service at the corresponding locations within Bountiful.

*Internet Service Providers (ISPs) will charge fees independent of Bountiful City and UTOPIA

Water Fees

Monthly Service Charges:

Low Elevation Block Rates																
Service Diameter Pipe Diameter	Base Water Use (Gallons) Base Water Rate		Tier 1 (Gallons) Rate \$/kgal		Tier 2 (Gallons) Rate \$/kgal		Tier 3 (Gallons) Rate \$/kgal		Tier 4 (Gallons) Rate \$/kgal		Tier 5 Rate (Gallons) \$/kgal					
	5/8"	0-5,000	\$-24.39 \$ 22.46	5,000-70,000	5,001-70,000	\$4.79 \$1.88	70,000-105,000	70,001-100,000	\$4.97 \$ 2.07	105,000-505,000	100,001-200,000	\$2.45 \$2.26	>505,000	200,001-400,000	\$-2.33 \$ 3.00	>400,001
1"	0-7,000	\$-30.27 \$ 31.78	7,000-72,000	7,001-70,000	\$4.79 \$1.88	72,000-107,000	70,001-100,000	\$4.97 \$ 2.07	107,000-507,000	100,001-200,000	\$2.45 \$2.26	>507,000	200,001-400,000	\$-2.33 \$ 3.00	>400,001	\$5.00
1.5"	0-14,000	\$-54.17 \$ 56.88	14,000-79,000	14,001-80,000	\$4.79 \$1.88	79,000-114,000	80,001-100,000	\$4.97 \$ 2.07	114,000-514,000	100,001-200,000	\$2.45 \$2.26	>514,000	200,001-400,000	\$-2.33 \$ 3.00	>400,001	\$5.00
2"	0-22,000	\$-82.50 \$ 86.63	22,000-87,000	22,001-90,000	\$4.79 \$1.88	87,000-122,000	90,001-100,000	\$4.97 \$ 2.07	122,000-522,000	100,001-200,000	\$2.45 \$2.26	>522,000	200,001-400,000	\$-2.33 \$ 3.00	>400,001	\$5.00
3"	0-40,000	\$-146.78 \$ 154.12	40,000-105,000	40,001-200,000	\$4.79 \$1.88	105,000-140,000	200,001-300,000	\$4.97 \$ 2.07	140,000-540,000	300,001-400,000	\$2.45 \$2.26	>540,000	400,001-500,000	\$-2.33 \$ 3.00	>500,001	\$5.00
4"	0-65,000	\$-237.26 \$ 249.12	65,000-130,000	65,001-200,000	\$4.79 \$1.88	130,000-165,000	200,001-300,000	\$4.97 \$ 2.07	165,000-565,000	300,001-400,000	\$2.45 \$2.26	>565,000	400,001-500,000	\$-2.33 \$ 3.00	>500,001	\$5.00
6"	0-125,000	\$-455.63 \$ 478.41	125,000-190,000	125,001-200,000	\$4.79 \$1.88	190,000-225,000	200,001-300,000	\$4.97 \$ 2.07	225,000-625,000	300,001-400,000	\$2.45 \$2.26	>625,000	400,001-500,000	\$-2.33 \$ 3.00	>500,001	\$5.00

High Elevation Block Rates																
Service Diameter Pipe Diameter	Base Water Use (Gallons) Base Water Rate		Tier 1 (Gallons) Rate \$/kgal		Tier 2 (Gallons) Rate \$/kgal		Tier 3 (Gallons) Rate \$/kgal		Tier 4 (Gallons) Rate \$/kgal		Tier 5 Rate (Gallons) \$/kgal					
	5/8"	0-5,000	\$-23.57 \$ 24.75	5,000-70,000	5,001-70,000	\$4.98 \$2.08	70,000-105,000	70,001-100,000	\$2.48 \$ 2.29	105,000-505,000	100,001-200,000	\$2.38 \$2.50	>505,000	200,001-400,000	\$-2.57 \$ 3.00	>400,001
1"	0-7,000	\$-33.89 \$ 35.58	7,000-72,000	7,001-70,000	\$4.98 \$2.08	72,000-107,000	70,001-100,000	\$2.48 \$ 2.29	107,000-507,000	100,001-200,000	\$2.38 \$2.50	>507,000	200,001-400,000	\$-2.57 \$ 3.00	>400,001	\$5.00
1.5"	0-14,000	\$-64.05 \$ 64.10	14,000-79,000	14,001-80,000	\$4.98 \$2.08	79,000-114,000	80,001-100,000	\$2.48 \$ 2.29	114,000-514,000	100,001-200,000	\$2.38 \$2.50	>514,000	200,001-400,000	\$-2.57 \$ 3.00	>400,001	\$5.00
2"	0-22,000	\$-92.54 \$ 97.14	22,000-87,000	22,001-90,000	\$4.98 \$2.08	87,000-122,000	90,001-100,000	\$2.48 \$ 2.29	122,000-522,000	100,001-200,000	\$2.38 \$2.50	>522,000	200,001-400,000	\$-2.57 \$ 3.00	>400,001	\$5.00
3"	0-40,000	\$-164.88 \$ 173.12	40,000-105,000	40,001-200,000	\$4.98 \$2.08	105,000-140,000	200,001-300,000	\$2.48 \$ 2.29	140,000-540,000	300,001-400,000	\$2.38 \$2.50	>540,000	400,001-500,000	\$-2.57 \$ 3.00	>500,001	\$5.00
4"	0-65,000	\$-266.74 \$ 280.08	65,000-130,000	65,001-200,000	\$4.98 \$2.08	130,000-165,000	200,001-300,000	\$2.48 \$ 2.29	165,000-565,000	300,001-400,000	\$2.38 \$2.50	>565,000	400,001-500,000	\$-2.57 \$ 3.00	>500,001	\$5.00
6"	0-125,000	N/A N/A			N/A			N/A		N/A				N/A	N/A	

Example: A customer with a 1" diameter service in the Low Elevation block used 10,000 gallons of water during the month.

	Gallons	Rate	Charge
Base	7,000	\$-30.27 \$ 31.78	\$ 31.78
Tier 1	3,000	\$-1.79 \$ 1.88	\$ 5.64
Total	10,000		\$37.42

Tier	Increase	
	Low EI	High EI
Base	5%	5%
Tier 1	5%	5%
Tier 2	5%	5%
Tier 3	5%	5%
Tier 4	28.76%	16.73%
Tier 5	new	new

The increase from "old" Tier 4 to Proposed Tier 5 is Low EI High EI
114.59% 94.55%

Example: A customer with a 1" diameter service in the High Elevation block used 150,000 gallons of water during the month.

	Gallons	Rate	Charge
Base	7,000	\$-33.89 \$ 35.58	\$ 35.58
Tier 1	65,000	\$-1.98	\$-128.70
Tier 1	63,000	\$ 2.08	\$131.04
Tier 2	35,000	\$-2.18	\$-76.30
Tier 2	30,000	\$ 2.29	\$ 68.70
Tier 3	43,000	\$-2.38	\$-102.34
Tier 3	50,000	\$ 2.50	\$125.00
Total	0		\$341.23 \$360.32

Water Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Impact Fee:			
Ref: Bountiful City Code Title 6 Chap 14			
Water Supply Impact Baseline Fee	1" Equivalent Connection	\$1,300.00	
Water Storage Impact Baseline Fee	1" Equivalent Connection	\$538.00	
Total Water Development Baseline Fee	1" Equivalent Connection	\$1,838.00	For other connection sizes, see below
Multipliers to apply to baseline fee for other meter sizes			
Equivalent Residential Connection Multipliers - Meter size: (Pressurized Irrigation Areas)	Meter Size		
	5/8 x 3/4"	\$735.20	Multiplier of 0.4
	3/4"	\$1,102.80	Multiplier of 0.6
	1"	\$1,838.00	Multiplier of 1
	1 1/2"	\$3,676.00	Multiplier of 2
	2"	\$7,352.00	Multiplier of 4
	3"	\$17,644.80	Multiplier of 9.6
	4"	\$30,878.40	Multiplier of 16.8
	6"	\$67,638.40	Multiplier of 36.8
Meter size: (Non-Pressurized Irrigation Areas)			
	5/8 x 3/4"	\$1,470.40	Multiplier of 0.8
	3/4"	\$2,205.60	Multiplier of 1.2
	1"	\$3,676.00	Multiplier of 2
	1 1/2"	\$5,514.00	Multiplier of 3
	2"	\$9,190.00	Multiplier of 5
	3"	\$20,218.00	Multiplier of 11
	4"	\$33,084.00	Multiplier of 18
	6"	\$69,844.00	Multiplier of 38
Lateral/Meter Connection Fee:			
See Bountiful City Resolution 94-10			
Cost to install service lateral, meter setter, box and positive displacement meter of the specified size (including electronic reading apparatus)		<u>Previous Fee</u>	<u>Current Fee</u>
	5/8 x 3/4"	\$1,010.00	3/4", 5/8" meters no longer installed new
	3/4"	\$1,028.00	\$1,500.00
	1"	\$1,085.00	\$1,825.00
	1 1/2"	\$3,665.00	\$4,265.00
	2"	\$4,111.00	\$4,675.00
	4" & Larger or turbine meter	Consult Water Dept.	3" meters no longer installed new
Pavement Repair	Consult Street Dept.	Consult Street Dept.	

Water Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Connect/Disconnect/Reconnect/Collection Fees:		See Bountiful City Resolution 2002-08	
All Customers			
a. Connect fee regular hours next day		\$15.00	
b. Connect fee regular hours same day		\$25.00	
c. Connect fee after hours		\$50.00	
d. Collection / disconnect fee		\$25.00	
e. Reconnect fee regular hours		\$25.00	
f. Reconnect fee after hours		\$90.00	
g. Return check fee		\$15.00	
h. Monthly finance charge on past due balances		1.50%	18% APR: \$10.00 Min Chg @ 30 days past due
i. Damaged ERT replacment		\$100.00	* ERT (Electronic Radio Transponder)
j. Meter Register and ERT replacement		\$200.00	
k. Meter Lid Adjustment and Repair		\$50.00	
Penalty Fees:			
Tampering with a meter	Per Violation	\$100.00	Plus accumulated service charges
Outside watering during prohibited hours	Per Violation	\$100.00	Other fees can apply during drought years
Equipment Rental Charges (not including operator):		Active Hourly Rate	
JD 410 B Backhoe (Compactor)		\$50.00	
JD 410 Backhoe/Loader		\$50.00	
JD 60 Mini Excavator		\$50.00	
10-Wheel Dump Truck		\$50.00	
1 Ton Flatbed Dump Truck		\$15.00	
1/2 Ton 4 x 4 Pick up Truck		\$12.00	
5500 Cab/Chassis/Utility Bed Truck		\$24.00	
Pavement Saw (Diamond Blade) + Blade Wear		\$20.00	
2" Trash Pump		\$7.50	
Wacker 845 Y Rammer Compactor		\$17.00	
Small tap machine (3/4" to 2')		\$50.00	
Large tap machine (4" to 8")		\$175.00	
Labor Rates:		Regular Time	Overtime
Operator Labor		\$28.00/Hour	\$42.00/Hour
Supervisor Labor		\$38.00/Hour	\$57.00/Hour
Main Line Tap Installation:			
Includes stainless steel tapping sleeve, std. gate valve, labor & equipment costs			
A. Customer excavates and backfills per City req'ts:		\$1,325.00 to \$3,295.00, depending on size	Additional charges may apply; consult Water Dept.
B. Water Dept excavates and backfills		\$2,112.00 to \$4,156.00, depending on size	Additional charges may apply; consult Water Dept.
Fire Hydrant Installation:		Previous Fee	Current Fee
Materials (hydrant, pipe, lugs, gravel, gaskets, bolts, etc.)		\$2,300.00	\$4,810.00
Labor (18 man hours)		\$440.00	\$504.00
Equipment (backhoe, 10-wheel dump, pavement saw)		\$525.00	\$764.00
Fire Hydrant Use:		Fee	
Hydrant Meter Deposit	Each		\$1,200.00
Hydrant Valve Deposit	Each		\$500.00
Meter or Valve Rental	First day		\$10.00
Meter or Valve Rental	Each subsequent day		\$5.00
Valve Only Rental	Per Day		\$3.00
Water Consumption	Per 1,000 gallons		\$1.79
Rental and Water Consumption If meter req't is waived	Flat fee		\$25.00

Light & Power Fees

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

	Rate Increase: Effective For Usage As Of:	FY 2023 1.030 01 Jul 2022 \$	FY 2024 1.150 01 Jul 2023 \$	\$ Chg:
STANDARD RATES:				
RESIDENTIAL (ER):				
Monthly customer charge		12.36	14.21	1.85
Energy charge per kilowatt hour (KWH)				
Energy charge per KWH for the first 400 KWH used		0.0824	0.0948	0.0124
Energy charge per KWH for all additional KWH used		0.1053	0.1211	0.0158
COMMERCIAL SMALL WITH NO DEMAND (ES):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per kilowatt hour (KWH)		0.1132	0.1302	0.0170
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS (EX):				
Monthly customer charge		16.48	18.95	2.47
Demand charge per kW for each kW in excess of 15kW		9.1402	10.5112	1.3710
Energy charge per KWH for the first 1,500 KWH		0.1132	0.1302	0.0170
Energy charge per KWH for all additional KWH		0.0655	0.0753	0.0098
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30kW (EC):				
Monthly customer charge		61.80	71.07	9.27
Demand charge per kW		17.6606	20.3097	2.6491
Energy charge per KWH		0.0401	0.0461	0.0060
TEMPORARY (50 amps or less) (ET):				
Monthly equipment rental		32.96	37.90	4.94
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH		0.1132	0.1302	0.0170
Note: service greater than 50 amps to be billed as COMMERCIAL.				
MUNICIPAL (flat rate / unmetered - only for Bountiful City accounts) (BS):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH (same as Small Commercial) x # KWH used (as determined by Power Dept.)		0.1132	0.1302	0.0170

Light & Power Fees (continued)

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

	Rate Increase:	FY 2023	FY 2024	
	Effective For Usage As Of:	1.0300	1.1500	
		01 Jul 2022	01 Jul 2023	
		\$	\$	\$ Chg:
NET METERING RATES (NO NEW INSTALLATIONS; EXISTING CUSTOMERS ONLY):				
RESIDENTIAL - NET METERING (END for charges, ENRC for credits):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH for all net KWH used				
Energy charge per KWH for the first 400 KWH used		0.0824	0.0948	0.0124
Energy charge per KWH for all additional KWH used		0.1053	0.1211	0.0158
Energy credit per KWH for all surplus generation		0.0800	0.0800	no chg
COMMERCIAL SMALL WITH NO DEMAND - NET METERING (ESN):				
Monthly customer charge		20.60	23.69	3.09
Energy charge per KWH for all net KWH used		0.1132	0.1302	0.0170
Energy credit per KWH for all surplus generation		0.0624	0.0624	no chg
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - NET METERING (EXND for charges, EXNC for credits):				
Monthly customer charge		20.60	23.69	3.09
Demand charge per kW for each kW in excess of 15kW		9.1402	10.5112	1.3710
Energy charge per KWH for the first 1,500 KWH used		0.1132	0.1302	0.0170
Energy charge per KWH for all additional KWH used		0.0655	0.0753	0.0098
Energy credit per KWH for all surplus generation		0.0624	0.0624	no chg
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - NET METERING (ECND for charges, ECNC for credits):				
Monthly customer charge		61.80	71.07	9.27
Demand charge per kW		17.6606	20.3097	2.6491
Energy charge per KWH for all net KWH used		0.0401	0.0461	0.0060
Energy credit per KWH for all surplus generation		0.0381	0.0381	no chg

Light & Power Fees (continued)

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

	Rate Increase: Effective For Usage As Of:	FY 2023 1.0300 01 Jul 2022 \$	FY 2024 1.1500 01 Jul 2023 \$	\$ Chg:
FEED-IN TARIFF RATES:				
RESIDENTIAL - FEED-IN TARIFF (ERF for charges, and ERFC for credits):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH for all net KWH used				
Energy charge per KWH for the first 400 KWH used		0.0824	0.0948	0.0124
Energy charge per KWH for all additional KWH used		0.1053	0.1211	0.0158
Energy credit 12am-12pm		0.0400	0.0400	no chg
Energy credit 12pm-4pm		0.0600	0.0600	no chg
Energy credit 4pm-12am		0.0925	0.0925	no chg
COMMERCIAL SMALL WITH NO DEMAND - FEED-IN TARIFF (ESF):				
Monthly customer charge		20.60	23.69	3.09
Energy charge per KWH for all net KWH used		0.1132	0.1302	0.0170
Energy credit 12am-12pm		0.0400	0.0400	no chg
Energy credit 12pm-4pm		0.0600	0.0600	no chg
Energy credit 4pm-12am		0.0925	0.0925	no chg
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - FEED-IN TARIFF (EXF for charges, EXFC for credits):				
Monthly customer charge		20.60	23.69	3.09
Demand charge per kW for each kW in excess of 15kW		9.1402	10.5112	1.3710
Energy charge per KWH for the first 1,500 KWH used		0.1132	0.1302	0.0170
Energy charge per KWH for all additional KWH used		0.0655	0.0753	0.0098
Energy credit 12am-12pm		0.0400	0.0400	no chg
Energy credit 12pm-4pm		0.0600	0.0600	no chg
Energy credit 4pm-12am		0.0925	0.0925	no chg
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - FEED-IN TARIFF (ECF for charges, ECFC for credits):				
Monthly customer charge		61.80	71.07	9.27
Demand charge per kW		17.6606	20.3097	2.6491
Energy charge per KWH for all net KWH used		0.0401	0.0461	0.0060
Energy credit 12am-12pm		0.0400	0.0400	no chg
Energy credit 12pm-4pm		0.0600	0.0600	no chg
Energy credit 4pm-12am		0.0925	0.0925	no chg

Light & Power Fees (continued)

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

	Rate Increase: Effective For Usage As Of:	FY 2023 1.0300 01 Jul 2022	FY 2024 1.1500 01 Jul 2023	\$ Chg:
		\$	\$	
NET METERING HYBRID RATES (new as of 26 Oct. 2021):				
RESIDENTIAL - NET METERING (ENH for charges, ENHC for credits):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH for all net KWH used				
Energy charge per KWH for the first 400 KWH used		0.0824	0.0948	0.0124
Energy charge per KWH for all additional KWH used		0.1053	0.1211	0.0158
Energy credit per KWH for all surplus generation		0.0500	0.0500	no chg
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - NET METERING (EXN for charges, EXHC for credits):				
Monthly customer charge		20.60	23.69	3.09
Demand charge per kW for each kW in excess of 15kW		9.1402	10.5112	1.3710
Energy charge per KWH for the first 1,500 KWH used		0.1132	0.1302	0.0170
Energy charge per KWH for all additional KWH used		0.0655	0.0753	0.0098
Energy credit per KWH for all surplus generation		0.0500	0.0500	no chg
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - NET METERING (ECN for charges, ECHC for credits):				
Monthly customer charge		61.80	71.07	9.27
Demand charge per kW		17.6606	20.3097	2.6491
Energy charge per KWH for all net KWH used		0.0401	0.0461	0.0060
Energy credit per KWH for all surplus generation		0.0500	0.0500	no chg

Light & Power Fees (continued)

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

		FY 2023	FY 2024	
	Rate Increase:	1.0300	1.1500	
	Effective For Usage As Of:	01 Jul 2022	01 Jul 2023	
		\$	\$	\$ Chg:
OTHER RATES (these require the approval of the Power Department):				
COMMERCIAL POWER FACTOR CORRECTION:				
For every 1% less than 95%		increase meter KWH 1%	increase meter KWH 1%	no chg
COMMERCIAL SMALL SEASONAL (ES):				
Monthly customer charge		16.48	18.95	2.47
Energy charge per KWH		0.1132	0.1302	0.0170
MOBILE HOME & HOUSE TRAILER PARK:				
Individual meters		(see Residential Service)	(see Residential Service)	
Master meters (existing meters only)		(see Commercial Service)	(see Commercial Service)	
SECURITY LIGHTING:				
A. LED Standard Post Top with Pole		30.47	35.04	4.57
B. LED High Wattage Horizontal		31.84	36.62	4.78
C. LED Low Wattage Horizontal		29.10	33.47	4.37
D. LED Decorative Post Top with Pole		38.19	43.92	5.73
E. LED High Wattage Flood		31.84	36.62	4.78
F. LED Low Wattage Flood		29.10	33.47	4.37
Davit Pole - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY		4.09	4.70	0.61
Davit Pole w/ Base - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY		14.13	16.25	2.12
INDUSTRIAL CUSTOMER:				
Demand charge for all kW	variable & contractual	9.9282	11.4174	1.4892
Energy charge per KWH		0.0464	0.0534	0.0070
Administrative Charge Flat Rate Per Month		3,435.79	3,951.16	515.37
CITY FRANCHISE TAX on KW and KWH Charges		6.00%	6.00%	

Light & Power Fees (continued)

**BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS**

	Rate Increase: Effective For Usage As Of:	FY 2023 1.0000 01 Jul 2021 \$	FY 2024 1.1500 01 Jul 2023 \$	
FEES:				
ALL CUSTOMERS:				
1	Connect fee regular hours next day		35.00	35.00
2	Connect fee regular hours same day		45.00	45.00
3	Connect fee after hours		100.00	100.00
4	Collection / disconnect fee		45.00	45.00
5	Reconnect fee regular hours		45.00	45.00
6	Reconnect fee after hours		200.00	200.00
7	Return check fee		15.00	15.00
8	Monthly finance charge on past due balances:			
	Interest rate (M = Month, A = Annual) %	1.5% M, 18.0% A	1.5% M, 18.0% A	
	Minimum charge \$		10.00	10.00
	Charge @ # of days past due or more		30	30
9	Meter tampering fee (in addition to the expense of removing any wiring or appliances and restc		100.00	100.00
10	Pole cut disconnect / reconnect charges regular hours		175.00	175.00
11	Pole cut disconnect / reconnect charges after hours		300.00	300.00
RESIDENTIAL SERVICE:				
12	Beacon light fee per lamp, per month		0.35	0.35
COMMERCIAL SERVICE:				
13	Line extension fee: actual costs per line extension policy, as needed		actual cost per line ext. policy	actual cost per line ext. policy
SMALL SEASONAL SERVICE:				
14	Activate & deactivate, pay in advance (collected by Engineering Dept)		300.00	300.00
15	Line extension fee: actual costs per line extension policy, as needed		actual cost per line ext. policy	actual cost per line ext. policy
TEMPORARY SERVICE:				
16	Install & remove temporary service, pay in advance (collected by Engineering Dept)		225.00	225.00
17	Line extension fee: actual costs per line extension policy as needed		actual cost per line ext. policy	actual cost per line ext. policy
MOBILE HOME & HOUSE TRAILER PARK SERVICE:				
18	Individual meters	(see Residential Service)	(see Residential Service)	
19	Master meters (existing only)	(see Commercial Service)	(see Commercial Service)	
POLE ATTACHMENTS:				
20	Per pole attachment		12.00	13.00
				\$ Chg: 1.00
PHOTOVOLTAIC SERVICE:				
21	Connect fee (the price of the meters) (collected by Planning Dept)		525.00	525.00
METER SURGE PROTECTION - NO NEW INSTALLATIONS AS OF 01 JULY 2014:				
22	Inspection fee		Not Available	Not Available
23	Installation fee		Not Available	Not Available
STREET LIGHT SYSTEM CHARGE:				
24	Monthly charge to all Residential, Commercial, and Industrial customers		2.00	2.00
INDUSTRIAL SERVICE (Interruptable Customer):				
		variable & contractual	variable & contractual	

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER
BUDGET: FY 2024
RATES, FEES, & DEPOSITS, and COMPARISONS

	Rate Increase:	FY 2023	FY 2024
	Effective For Usage As Of:	1.0000	1.1500
		01 Jul 2021	01 Jul 2023
		\$	\$
DEPOSITS:			
RESIDENTIAL RENTAL CUSTOMERS:			
Deposit is required on all residential rental customers.			
Deposit for electricity only		100.00	100.00
Deposit for electricity plus other services		150.00	150.00
Deposit is refunded only at termination of service.			
RESIDENTIAL NON-RENTAL CUSTOMERS:			
Deposit is required only on residential non-rental customers with poor payment record.			
Deposit is equal to an estimated 2 month bill with a minimum of		150.00	150.00
Deposit is refunded only at termination of service.			
NON-RESIDENTIAL CUSTOMERS:			
Deposit is required on all non-residential customers including Seasonal and Temporary.			
Deposit is equal to an estimated 2 month bill with a minimum of		250.00	250.00
Deposit is refunded only at termination of service.			
MOBILE HOME & HOUSE TRAILER PARK SERVICE:			
Individual meters	(see Residential Service)		(see Residential Service)
Master meters (existing only)	(see Commercial Service)		(see Commercial Service)
INDUSTRIAL CUSTOMER (Interruptable Customer):			
	variable & contractual		variable & contractual

Golf Fees

<u>Proposed FY2023</u>			
Description of Fee or Charge	Unit	Fee/Charge	Comments
Green Fees:			
Week day rate (Mon - Thurs)	9 holes	\$16.00	effective Mon-Thurs and after 2:00 Fri-Sun
Week day rate (Mon - Thurs)	18 holes	\$32.00	effective Mon-Thurs and after 2:00 Fri-Sun
Weekend rate (Fri - Sun)	9 holes	\$19.00	effective before 2:00 Fri-Sun
Weekend rate (Fri - Sun)	18 holes	\$38.00	effective before 2:00 Fri-Sun
Junior (17 years and younger)	9 holes	\$10.00	Valid Mon-Thurs (Fri - Sun after 2:00 pm)
Junior (17 years and younger)	18 holes	\$20.00	Valid Mon-Thurs, (Fri - Sun after 2:00 pm)
Cart Fees:			
Regular	9 holes	\$9.00	
Regular	18 holes	\$18.00	
Rentals:			
Golf Clubs (Standard)	9 holes	\$10.00	
Golf Clubs (Standard)	18 holes	\$15.00	
Golf Clubs (High-end)	9 holes	\$25.00	
Golf Clubs (High-end)	18 holes	\$40.00	
Pull Carts	Base Charge	\$3.00	

Note: FY2023 Fees are effective January 24, 2023

Note: An 8% fee will be charged for refunds to cover credit card fees we incur from both the booking and the refund

Landfill Department Fees

Fee or Charge Description	Unit	Fee/Charge	Minimum	Comments
** No Hazardous Waste Accepted **				
Residential:				
Cars	Load	\$5.00		
Pick up Truck	Load	\$5.00		Standard 6' x 8' bed
Small Trailer	Load	\$5.00		
Large Trailer	Load	\$10.00		Equivalent to 2 standard 6' x 8' bed loads
Large Trucks	Load	\$15.00		Over standard 6' x 8' bed
Mattress or Box Springs	Each	\$17.00		
Refrigerator Disposal	Each	\$20.00		
Commercial:				
Clean Dirt	Ton	\$25.00		Clean Fill/Cover
Mixed Waste	Ton	\$40.00		Commercial haulers, business, construction related waste, concrete or site preparation.
	Minimum	\$20.00		
Green Waste	Ton	\$15.00		Professional Tree and Landscapers
	Minimum	\$15.00		
Compost and Wood Chips:				
Compost - unscreened	Ton	\$25.00		
Compost - screened	Ton	\$35.00		
Wood Chips	Ton	\$25.00		

NOTES:

Unacceptable items include -

1. Liquids & Propane Tanks
2. Barrels or drums
3. Tires (unless shredded)
4. Industrial waste
5. Infectious waste
6. Asbestos
7. Animal carcasses (accepted with prior approval)

Hours of operation -

Summer: April 1 to October 31, 8:00 a.m. to 6:00 p.m.

Winter: November 1 to March 31, 8:00 a.m. to 5:00 p.m.

Refuse Collection & Recycling Department Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Monthly			
Residential	Base Charge	\$6.00	First garbage can
Residential	Base Charge	\$6.00	Each additional can
Commercial	Base Charge	\$36.00	Dumpster (picked up one time per week)
Commercial	Base Charge	\$40.00	Each additional weekly pickup of dumpster
Commercial	Base Charge	\$6.00	First garbage can
Commercial	Base Charge	\$6.00	Each additional can
Multi-Unit Residential	Base Charge	\$6.00	One unit -- One can
Multi-Unit Residential	Base Charge	\$12.00	Two units -- Two cans
Multi-Unit Residential	Base Charge	\$18.00	Three units -- Three Cans
Multi-Unit Residential	Base Charge	\$24.00	Four units -- Four Cans
Multi-Unit Residential	Base Charge	\$30.00	Five units -- Five Cans (may request private service)
Multi-Unit Residential	Base Charge	\$36.00	Six units -- Six Cans (may request private service)
Multi-Unit Residential	Base Charge	\$42.00	Seven units -- Seven Cans (may request private service)
Multi-Unit Residential	Base Charge	N/A	Eight units and over must obtain private service
Multi-Unit Residential	Base Charge	\$6.00	Each additional can
Replacement Can Fee	Per Can	\$85.00	Replace damaged or lost cans by Residents
Monthly finance charge on past due balances		1.50%	18% annual rate; \$10.00 minimum charge at 30 days or more past due
Monthly curbside recycling charge		\$4.00	First recycle can
Monthly curbside recycling charge		\$4.00	Each additional can

Cemetery Fees

Description of Fees	Unit	FY2023 Fee	FY2024 Fee	Comments (FY2023)	Comments (FY2024)
Burial Spaces:					
Residents -					
One to Eight Spaces	Each	\$640.00	\$0.00	Includes \$140 perpetual care fee	
One to Two Spaces	Each	\$0.00	\$750.00		At Time of Need. Includes \$375 perpetual care fee
Double Depth (First and Second Burials)	Each	\$805.00	\$950.00	Includes \$280 perpetual care fee	At Time of Need. Includes \$475 perpetual care fee
Infant Burial Space	Each	\$250.00	\$300.00		Includes \$150 perpetual care fee
Raised Marker Fee	Each	\$100.00	\$200.00		Minimum of 2 spaces (side by side) for raised headstone.
Flat Marker Fee	Each	\$20.00	\$50.00	Minimum of 4 spaces together for raised headstone	
Non-Residents -					
One to Eight Spaces	Each	\$940.00	\$0.00	Includes \$140 perpetual care fee	
One Space	Each	\$0.00	\$2,750.00		At Time of Need Only. Next available space or infill plot. Location determined by Cemetery Superintendent. Includes \$1,375 perpetual care fee
Double Depth (First and Second Burials)	Each	\$1,105.00	\$3,750.00	Includes \$280 perpetual care fee	At Time of Need Only. Next available space or infill plot. Location determined by Cemetery Superintendent. Includes \$1,875 perpetual care fee
Infant Burial Space	Each	\$300.00	\$600.00		At Time of Need Only. Next available space or infill plot. Location determined by Cemetery Superintendent. Includes \$300 perpetual care fee
Raised Marker Fee	Each	\$100.00	\$0.00		
Flat Marker Fee	Each	\$20.00	\$100.00	Minimum of 4 spaces together for raised headstone	No raised headstone permitted.
Grave Opening Fees:					
Residents -					
Adult (opening and closing)	Each	\$525.00	\$700.00		
Double Depth (First and Second Burials)	Each	\$650.00	\$950.00		No removal of first burial permitted
Disinterment (second burial-top casket)	Each	\$900.00	\$0.00		
Disinterment (double deep first burial-bottom casket)	Each	\$1,200.00	\$0.00	If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid	
Infant Grave Opening	Each	\$150.00	\$300.00		
Disinterment	Each	\$0.00	\$1,000.00		No disinterments permitted for double depth spaces.
Infant Disinterment	Each	\$400.00	\$400.00		
Non-Residents -					
Adult (opening and closing)	Each	\$1,800.00	\$1,800.00		
Double Depth (First and Second Burials)	Each	\$1,895.00	\$1,900.00		No removal of first burial permitted
Disinterment (second burial-top casket)	Each	\$900.00			
Disinterment (double deep first burial-bottom casket)	Each	\$1,200.00		If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid	
Infant Grave Opening	Each	\$300.00	\$300.00		
Disinterment	Each		\$1,000.00		No disinterments permitted for double depth spaces.
Infant Disinterment	Each		\$400.00		

Cemetery Fees (continued)

FY2023

Description of Fee or Charge	Unit	Fee/Charge	Comments
Urn Burial Fees:			
Residents -			
Urn Burial Space - In-ground	Each	\$300.00 \$300.00	
Urn Grave Opening/Closing - In-ground	Each	\$200.00 \$200.00	
Urn Niche Space - Columbarium	Each	\$550.00 \$550.00	Bottom Level
	Each	\$650.00 \$650.00	2nd Level
	Each	\$750.00 \$750.00	3rd Level
	Each	\$850.00 \$850.00	4th Level
	Each	\$750.00	5th Level
	Each	\$650.00	Top Level
Natural Boulder Niche - Single	Each	\$600.00 \$600.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$800.00 \$1,000.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.
Granite Urn Niche - Single	Each	\$800.00 \$800.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$1,200.00 \$1,200.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.
Bench Niche - Single	Each	\$1,200.00 \$1,800.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$1,600.00 \$3,400.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.
Non-Residents -			
Urn Burial Space - In-ground	Each	\$400.00 \$400.00	
Urn Grave Opening/Closing - In-ground	Each	\$300.00 \$300.00	
Urn Niche Space - Columbarium	Each	\$700.00 \$700.00	Bottom Level
	Each	\$800.00 \$800.00	2nd Level
	Each	\$900.00 \$900.00	3rd Level
	Each	\$1,000.00 \$1,000.00	Top Level
	Each	\$900.00	5th Level
	Each	\$800.00	Top Level
Natural Boulder Niche - Single	Each	\$1,200.00 \$1,200.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$1,600.00 \$1,600.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.
Granite Urn Niche - Single	Each	\$1,600.00 \$1,600.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$2,000.00 \$2,000.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.
Bench Niche - Single	Each	\$2,000.00 \$2,400.00	Opening/Closing, Perpetual Care, and
- Companion	Each	\$2,400.00 \$4,000.00	Basic Engraving fees (name and dates)
			are included. Overtime, weekend, and
			Holiday charges apply.

Cemetery Fees (continued)

FY2023

Description of Fee or Charge	Unit	Fee/Charge	Comments
Other Fees:			
Residents -			
Title Transfer Fee (Plots purchased before May 9, 2023)	Each	\$50.00 \$200.00	Same Burial Plot
Title Transfer Fee (Plots purchased after May 9, 2023)	Each	\$0.00 \$500.00	Same Burial Plot
Plot Location Transfer Fee	Each	\$0.00 \$300.00	To new Burial Plot
Convert Single Plot to Double Plot	Each	\$0.00 \$200.00	For new purchases only. Resident Only.
Pre-Need Plot Purchase Fee	Each	\$0.00 \$250.00	In addition to burial plot fee.
Non-Residents -			
Title Transfer Fee	Each	\$100.00 \$200.00	Same Burial Plot
Overtime Fees:			
<i>Apply to Saturdays, Legal Holidays & after 4 p.m.</i>			
Saturday 1-Time Charge - Overtime charges apply starting 4:01 p.m.	Each	\$350.00 \$500.00	
Residents -			
Overtime Charge Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)	Per Hour	\$250.00 \$300.00	
Non-Residents -			
Overtime Charge Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)	Per Hour	\$250.00 \$300.00	

Provide 2 business days advanced notice to Cemetery for burials. See: "Funeral Service Notice Policy".

City Council Staff Report



Subject: County CDBG Program Interlocal Cooperation Agreement
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: May 9, 2023

Background

The US Department of Housing and Urban Development (HUD) provides Community Development Block Grant (CDBG) funds to entitlement communities throughout the United States. Davis County is classified as an entitlement community and designated as an Urban County under CDBG guidelines. The CDBG funding received by Davis County principally benefits those individuals and families that are of low and moderate income through affordable housing assistance and community development activities and projects.

By state law and federal guidelines, for a County to provide essential community development and housing assistance activities with a city, the county and the city must enter into an Interlocal Cooperation Agreement. Davis County and Bountiful City originally signed Davis County Interlocal Cooperation Agreement # 2010-0229 on June 22, 2010. This original agreement made it possible for the County to conduct eligible housing and community development activities within Bountiful City for the fiscal year beginning July 1, 2011, and ending June 30, 2013 with provision in the agreement for automatic and successive 3-year period renewals thereafter.

On September 8, 2016, Davis County and the City of Bountiful adopted "Amendment 1" to the original Interlocal Agreement from 2010 to extend the program eligibility. Federal requirements found at 24 CFR 570.307(a) required counties to requalify every three years for the CDBG Urban Counties Program (of which Bountiful City continues to be an eligible participant) so Davis County entered into another Interlocal Cooperation Agreement with the City of Bountiful that covered Federal Fiscal Years 2020, 2021 and 2022 (October 1, 2019 through September 30, 2022) which superseded all prior agreements at that time, both written or verbal.

To continue with the provision of CDBG activities in the city, the City of Bountiful and Davis County must now execute another Interlocal Agreement (attached) which replaces the expiring agreement from 2019. The attached interlocal agreement will cover federal fiscal years 2024, 2025 and 2026 under similar terms as the expiring agreement.

Under the terms of the Interlocal Cooperation Agreement, Bountiful City may not terminate or withdraw its participation in the agreement while the agreement remains in effect but may do so afterward in writing. By signing the Interlocal Cooperation Agreement, the City is forgoing the opportunity to apply for grants under the State CDBG Programs from appropriations covering the same time periods as the Interlocal Cooperation Agreement. The City may, however, receive a formula allocation under the "HOME" program through the County, as an urban county under the Act. The City is precluded from applying for HOME program funds as a consortium with other cities

but may apply directly to the state of Utah for HOME program funding if allowed by the state of Utah. Additionally, the City may receive a formula allocation from the County under the Emergency Solutions Grants (ESG) program and the City may apply for the ESG program directly with the state of Utah if permitted by the state of Utah.

Analysis

Due to expiration of the previously approved interlocal agreement with Davis County to allow for use of CDBG funds in Bountiful City it is necessary for the adoption of a new Interlocal Cooperation Agreement. This new interlocal agreement is designed to satisfy certain requirements set by HUD for Davis County to requalify as an urban county under the CDBG program of HUD and to allow the CDBG program benefits to be used in Bountiful City. The particular requirements are called out in the attached Interlocal Cooperation Agreement.

Department Review

This staff report and the referenced attachments have been reviewed by, and received the concurrence of, the City Manager and City Attorney.

Recommendation

Staff recommends the City Council approve Resolution 2023-06 which further approves the attached Interlocal Cooperation Agreement (attachment A to the City Resolution). The interlocal agreement covers Federal Fiscal Years 2024, 2025 and 2026 for providing CDBG programs, activities and funds within Bountiful City to eligible recipients. The agreement must be signed by the Mayor, City Recorder and City Attorney to be valid.

Significant Impacts

None

Attachments

- City Resolution 2023-06
- Interlocal Cooperation Agreement with Davis County



BOUNTIFUL

MAYOR
Kendalyn Harris
CITY COUNCIL
Millie Segura Bahr
Jesse Bell
Kate Bradshaw
Richard Higginson
Cecilee Price-Huish

CITY MANAGER
Gary R. Hill

Bountiful City Resolution No. 2023-06

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF BOUNTIFUL AND DAVIS COUNTY RELATING TO THE CONDUCT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FEDERAL FISCAL YEARS 2024, 2025 AND 2026

WHEREAS, the Utah Interlocal Cooperation Act, codified at *Utah Code Ann § 11-13-101, et seq.*, as amended (the “Act”), permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other public agencies on the basis of mutual advantage and to provide joint services or engage in cooperative action; and

WHEREAS, in accordance with the terms and conditions of the Act, Davis County and the City of Bountiful desire to cooperate with regards to the Community Development Block Grant (CDBG) as more particularly described in the Interlocal Cooperation Agreement between the City of Bountiful and Davis County (the “Interlocal Cooperation Agreement”), which is attached hereto as Exhibit A ; and

WHEREAS, Davis County and the City of Bountiful have determined that it is desirable and in the best interests of the community and the public to enter into the Interlocal Cooperation Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the legislative body of the City of Bountiful, Utah as follows:

1. The Interlocal Cooperation Agreement is approved by the legislative body of the City of Bountiful, Utah; and
2. The effective date of the Interlocal Cooperation Agreement shall be on the soonest date that all of the provisions of the Act have been satisfied to trigger the effective date of the Interlocal Cooperation Agreement; and
3. This Resolution shall become effective immediately upon its adoption.

Adopted by the City Council of Bountiful, Utah, this 9th day of May, 2023.

Kendalyn Harris, Mayor

ATTEST:

Shawna Andrus, City Recorder

Approved as to
Form:

City Attorney

Attachment A
(INTERLOCAL COOPERATION AGREEMENT)

INTERLOCAL COOPERATION AGREEMENT RELATING TO THE CONDUCT
OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FOR FEDERAL FISCAL YEARS 2024, 2025, AND 2026

This Agreement is between Davis County, Utah, a body politic and corporate and legal subdivision of the state of Utah (the "County"), and the City of Bountiful, a municipal corporation of the state of Utah (the "City"). The County and the City may be collectively referred to as the "Parties" in this Agreement.

RECITALS

A. In 1974, the United States Congress enacted the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq.) (the "Act"); and

B. The primary objective of the Act is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and

C. To implement the objectives of the Act, the United States Department of Housing and Urban Development ("HUD") has issued regulations governing the conduct of the Community Development Block Grants ("CDBG") program, published in 24 Code of Federal Regulations ("CFR"), Part 570 (the "Regulations"); and

D. Pursuant to the Regulations, a county may qualify as an "urban county," as defined in Section 570.3 of the Regulations and Section 102(a)(6) of the Act, and thereby become eligible to receive entitlement grants from HUD for the conduct of CDBG program activities as an urban county; and

E. The county has qualified as an urban county and is eligible to receive entitlement grants from HUD for the conduct of CDBG program activities as an urban county; and

F. Pursuant to the Regulations, certain units of general local government located within the County's boundaries, including the City, may be included in the urban county for qualification and grant calculation purposes by entering into cooperation agreements with the County; and

G. The Parties desire to enter into this Agreement.

NOW, for and in consideration of the mutual promises, obligations, and/or covenants contained herein, and for other good and valuable consideration, the receipt, fairness, and sufficiency of which are hereby acknowledged, and the Parties intending to be legally bound, the Parties do hereby agree as follows:

1. This Agreement covers the CDBG entitlement program, as delineated under the Act and the Regulations. Through this Agreement, the City is a part of the County (as an urban county under the Act and Regulations) for CDBG qualification and grant calculation purposes.
2. By executing this Agreement, the City acknowledges, understands, and agrees with all of the following:
 - A. The City may not apply for grants from appropriations under the State CDBG program for the Three-year Qualification Period.
 - B. The City may receive a formula allocation under the HOME program only through the County, as an urban county under the Act. Thus, even if the County does not receive a HOME formula allocation, the City is precluded from forming a HOME consortium

- with other local governments. The provisions of this subsection directly above, however, do not preclude the County or the City from applying to the state of Utah for HOME funds, if allowed by the state of Utah.
- C. The City may receive a formula allocation under the Emergency Solutions Grants (“ESG”) program only through the County, as urban county under the Act. The first sentence of this subsection does not preclude the County or the City from applying to the state of Utah for ESG funds, if allowed by the state of Utah.
3. The period covered by this Agreement is federal fiscal years 2024, 2025, and 2026 (the “Three-year Qualification Period”). This Agreement commences on October 1, 2023 and will remain in effect through the later of September 30, 2027, or until the CDBG funds and program income received (with respect to activities carried out during the Three-year Qualification Period) are expended and the funded activities completed. The Parties acknowledge and agree that they may not terminate this Agreement and may not withdraw from this Agreement while it remains in effect.
 4. The Parties agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities. The City agrees and authorizes the County to undertake essential community renewal and lower income housing activities within the City’s municipal boundaries, including CDBG program activities and projects within the City’s municipal boundaries. The City further agrees and authorizes the County to undertake essential community development and housing assistances activities within the City’s municipal boundaries. More specifically, the Parties agree to cooperate in the development and selection of CDBG program activities and projects to be conducted or performed within the City’s municipal boundaries.
 5. The Parties agree to:
 - A. Take all actions necessary to assure compliance with the County’s certification under Section 104(b) of the Act; specifically, to conduct and administer the grant in conformity with the Civil rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.
 - B. Comply with Section 109 of the Act, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968.
 - C. Comply by signing the assurances and certifications in the HUD 424-B.
 - D. Comply with all other applicable laws; and
 - E. Comply with the applicable provisions of the grant agreements received by the County from HUD as well as the rules, regulations, guidelines, circulars and other requisites promulgated by the various federal departments, agencies, administrations and commissions relating to the CDBG program.
 6. The Parties acknowledge, understand, and agree that the County may not provide any CDBG funding for activities in or in support of any cooperating unit of general local

government, including the City that does not affirmatively further fair housing within its jurisdiction, or that impedes the County's actions to comply with the County's fair housing certification.

7. The City affirms that it has adopted and is enforcing:
 - A. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - B. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
8. The Parties agree not to veto or otherwise obstruct the implementation of the approved consolidated plan. The Parties further agree that the County has the final responsibility for selecting CDBG program activities and projects as well as submitting the consolidated plan to HUD.
9. Pursuant to Section 570.501(b) of the Regulations, the Parties acknowledge and agree that the City is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in Section 570.503 of the Regulations.
10. The Parties acknowledge and agree that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations; rather, CDBG funds must be used for activities eligible under Title I of the Act
11. Any notices that may or must be sent under the terms and/or provisions of this Agreement should be delivered, by hand delivery or by United States mail, postage prepaid, as follows:

<p><u>To the City:</u> Bountiful City Manager: Gary R Hill 795 South Main Bountiful, Utah 84010</p>	<p><u>To the County:</u> Davis County Attn: CDBG Grants Administrator P.O. Box 618 Farmington, UT 84025</p>
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12. No separate legal entity is created by this Agreement.
13. This Agreement will be authorized and approved by the legislative body of each Party by resolution or ordinance in accordance with Section 11-13-202.5, Utah Code Annotated, as amended, and a duly executed original counterpart of this Agreement will be filed with the keeper of records of each Party in accordance with Section 11-13-209, Utah Code Annotated, as amended. Moreover, this Agreement will be submitted to the authorized attorney for each Party for a legal opinion satisfying the Act and in accordance with applicable provisions of Section 11-13-202.5, Utah Code Annotated, as amended.
14. This Agreement, including all attachments, if any, constitutes and/or represents the entire agreement and understanding between the Parties with respect to the subject matter herein. There are no other written or oral agreements, understandings, or promises between the Parties that are not set forth herein. Unless otherwise set forth herein, this Agreement supersedes and cancels all prior agreements, negotiations, and understandings between the Parties regarding the subject matter herein, whether written or oral, which agreements, if any, are void, nullified, and of no legal effect if they are not recited or addressed in this Agreement.

15. This Agreement and its provisions may not be supplemented, amended, modified, changed, discharged, or terminated verbally. Rather, this Agreement and all provisions hereof may only be supplemented, amended, modified, changed, discharged, or terminated by an instrument in writing, signed by the Parties.
16. If any part or provision of this Agreement is found to be invalid, prohibited, or unenforceable in any jurisdiction, such part or provision of this Agreement shall, as to such jurisdiction only, be inoperative, null and void to the extent of such invalidity, prohibition, or unenforceability without invalidating the remaining parts or provisions hereof, and any such invalidity, prohibition, or unenforceability in any jurisdiction shall not invalidate or render inoperative, null or void such part or provision in any other jurisdiction. Those parts or provisions of this Agreement, which are not invalid, prohibited, or unenforceable, shall remain in full force and effect.
17. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same Agreement.

[This space is left blank intentionally. Signature pages follow.]

SIGNATURE PAGE FOR DAVIS COUNTY, UTAH, TO THE INTERLOCAL
COOPERATION AGREEMENT RELATING TO THE CONDUCT OF COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FEDERAL FISCAL YEARS
2024, 2025, AND 2026

DAVIS COUNTY, UTAH

Lorene M. Kamalu, Chair
Board of Davis County Commissioners
Dated: _____

ATTEST:

Brian McKenzie
Davis County Clerk
Dated: _____

LEGAL OPINION

This Agreement and the terms and provisions of this Agreement are fully authorized under state law and local law. This Agreement provides full legal authority for the County to undertake essential community renewal and lower income housing activities within the City's municipal boundaries. This Agreement is further reviewed and approved as to proper form and compliance with applicable law.

Robert Tripp
Davis County Deputy Civil Attorney
Dated: _____

SIGNATURE PAGE FOR THE CITY OF BOUNTIFUL, UTAH,
TO THE INTERLOCAL COOPERATION AGREEMENT RELATING TO THE
CONDUCT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FOR FEDERAL FISCAL YEARS 2024, 2025, AND 2026

CITY OF BOUNTIFUL, UTAH

Kendalyn Harris

Mayor

Dated: _____

ATTEST:

NAME:

City Recorder

Dated: _____

LEGAL OPINION

This Agreement and the terms and provisions of this Agreement are fully authorized under state law and local law. This Agreement provides full legal authority for the County to undertake essential community renewal and lower income housing activities within the City's municipal boundaries. This Agreement is further reviewed and approved as to proper form and compliance with applicable law.

NAME:

Attorney for the City of BOUNTIFUL

Dated: _____

City Council Staff Report

Subject: 300 S, 400 S Reconstruction Project

Author: City Engineer

Department: Engineering, Streets

Date: May 9, 2023



Background

Because of proposed development projects on 400 South, both of the small reconstruction projects planned for 300 S and 400 S have been modified to include portions of each street, while the City Creek multi-family and the Knowlton General mixed use / multifamily projects are underway. The first of these projects includes 300 S from 200 W to Main St and 400 S from Main St to 400 E.

Analysis

A Bid Opening for the reconstruction project was held on May 2, 2023 and proposals were received from 7 companies. The prices received from the three lowest Bidders are as follows:

<u>Engineer's Estimate</u>	<u>\$740,512.00</u>
Miller Paving	\$712,670.75
Morgan Asphalt	\$726,109.94
Black Forest Paving	\$808,710.55

Miller Paving has successfully completed similarly sized reconstruction projects for Murray City over the last two years. In addition to providing excavation, grading and paving crews, Miller Paving also has an in-house concrete construction crew who will perform the concrete removal and replacement work. They are fully qualified, experienced and capable of completing this project.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

Funding for this work has been included in the Street Department's Capital Road Reconstruction Budget for FY2024.

Recommendation

- It is recommended that the City Council accept the proposal of Miller Paving and award the contract at the unit prices noted in the Bid Tabulation.

Attachments

Bid Tabulation

Bountiful City Corporation
 300 South & 400 South Reconstruction Project

Bid Tabulation

Bid Opening

2-May-23 2:00 PM

Item No.	Description	Unit	Qty	Engineer's Estimate		Miller Paving		Morgan Asphalt		Black Forest Paving	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	20,000.00	20,000.00	42,500.00	42,500.00	22,500.72	22,500.72	49,200.00	49,200.00
2	Lower Valve	Ea	18	350.00	6,300.00	450.00	8,100.00	240.90	4,336.20	240.00	4,320.00
3	Lower Manhole	Ea	9	450.00	4,050.00	600.00	5,400.00	328.50	2,956.50	240.00	2,160.00
4	Remove Curb & Gutter	LFt	1052	10.00	10,520.00	10.00	10,520.00	14.40	15,148.80	11.00	11,572.00
5	Remove Concrete Slabs	SqFt	4240	3.50	14,840.00	5.25	22,260.00	3.50	14,840.00	16.20	68,688.00
6	Construct 24" Curb and Gutter	LFt	1009	35.00	35,315.00	40.00	40,360.00	48.40	48,835.60	48.00	48,432.00
7	Construct 30" Curb and Gutter	LFt	43	37.00	1,591.00	59.00	2,537.00	51.90	2,231.70	58.00	2,494.00
8	Construct 4" Flatwork	SqFt	2756	9.50	26,182.00	12.50	34,450.00	13.41	36,957.96	11.30	31,142.80
9	2x2 Cast Iron Detectable Warning Panel	Ea	44	300.00	13,200.00	265.00	11,660.00	246.38	10,840.72	272.00	11,968.00
10	9" Flatwork (Waterways, Transitions)	SqFt	40	25.00	1,000.00	70.00	2,800.00	28.47	1,138.80	44.00	1,760.00
11	Type A Drive Approach	LFt	13	80.00	1,040.00	185.00	2,405.00	175.20	2,277.60	120.00	1,560.00
12	Type B Drive Approach	LFt	348	73.00	25,404.00	145.00	50,460.00	91.98	32,009.04	93.00	32,364.00
13	Sawcut Asphalt	LFt	290	2.00	580.00	1.50	435.00	1.64	475.60	3.50	1,015.00
14	Storm Water Curb Opening	Ea	0	-	-	-	-	-	-	-	-
15	8" Roadway Excavation	CYd	3400	25.00	85,000.00	22.00	74,800.00	25.50	86,700.00	13.50	45,900.00
16	Pulverize or Remove Existing Asphalt	SqYd	13755	2.50	34,387.50	1.75	24,071.25	0.82	11,279.10	2.95	40,577.25
17	Rough Grading	SqYd	13755	8.00	110,040.00	1.00	13,755.00	6.42	88,307.10	9.20	126,546.00
18	Finish Grading	SqYd	13755	2.50	34,387.50	1.10	15,130.50	1.02	14,030.10	1.30	17,881.50
19	4" Asphalt Pavement	Ton	3167	75.00	237,525.00	86.00	272,362.00	80.10	253,676.70	80.00	253,360.00
20	Road Base	Ton	1700	27.00	45,900.00	20.00	34,000.00	18.15	30,855.00	18.50	31,450.00
21	Raise Valve to Finish Grade	Ea	18	500.00	9,000.00	445.00	8,010.00	372.30	6,701.40	420.00	7,560.00
22	Raise Manhole - Concrete Collar	Ea	9	850.00	7,650.00	595.00	5,355.00	503.70	4,533.30	520.00	4,680.00
23	Raise Monument to Finish Grade	Ea	4	650.00	2,600.00	1,350.00	5,400.00	897.90	3,591.60	520.00	2,080.00
24	Type A Inlet Box	Ea	4	3,500.00	14,000.00	6,475.00	25,900.00	7,971.60	31,886.40	3,000.00	12,000.00
Total					740,512.00		712,670.75		726,109.94		808,710.55

Item No.	Description	Unit	Qty	Staker Paving		Post		Granite		Geneva	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	123,551.50	123,551.50	31,500.00	31,500.00	32,900.00	32,900.00	119,900.00	119,900.00
2	Lower Valve	Ea	18	231.00	4,158.00	250.00	4,500.00	216.00	3,888.00	264.00	4,752.00
3	Lower Manhole	Ea	9	315.00	2,835.00	305.00	2,745.00	324.00	2,916.00	360.00	3,240.00
4	Remove Curb & Gutter	Lft	1052	12.60	13,255.20	12.00	12,624.00	13.00	13,676.00	14.65	15,411.80
5	Remove Concrete Slabs	SqFt	4240	6.85	29,044.00	4.50	19,080.00	3.35	14,204.00	3.70	15,688.00
6	Construct 24" Curb and Gutter	Lft	1009	46.40	46,817.60	50.00	50,450.00	36.50	36,828.50	52.50	52,972.50
7	Construct 30" Curb and Gutter	Lft	43	49.75	2,139.25	60.00	2,580.00	42.00	1,806.00	58.85	2,530.55
8	Construct 4" Flatwork	SqFt	2756	12.85	35,414.60	15.00	41,340.00	9.60	26,457.60	14.75	40,651.00
9	2x2 Cast Iron Detectable Warning Panel	Ea	44	236.00	10,384.00	425.00	18,700.00	289.00	12,716.00	320.00	14,080.00
10	9" Flatwork (Waterways, Transitions)	SqFt	40	27.30	1,092.00	68.00	2,720.00	22.50	900.00	29.25	1,170.00
11	Type A Drive Approach	Lft	13	168.00	2,184.00	200.00	2,600.00	176.00	2,288.00	215.00	2,795.00
12	Type B Drive Approach	Lft	348	88.20	30,693.60	180.00	62,640.00	176.00	61,248.00	215.00	74,820.00
13	Sawcut Asphalt	Lft	290	1.25	362.50	2.00	580.00	1.00	290.00	4.80	1,392.00
14	Storm Water Curb Opening	Ea	0	-	-	-	-	-	-	-	-
15	8" Roadway Excavation	CYd	3400	32.20	109,480.00	34.00	115,600.00	48.30	164,220.00	19.45	66,130.00
16	Pulverize or Remove Existing Asphalt	SqYd	13755	0.93	12,792.15	5.75	79,091.25	0.80	11,004.00	2.15	29,573.25
17	Rough Grading	SqYd	13755	5.70	78,403.50	1.10	15,130.50	17.50	240,712.50	10.80	148,554.00
18	Finish Grading	SqYd	13755	1.10	15,130.50	1.35	18,569.25	1.50	20,632.50	1.25	17,193.75
19	4" Asphalt Pavement	Ton	3167	76.80	243,225.60	95.00	300,865.00	86.00	272,362.00	99.35	314,641.45
20	Road Base	Ton	1700	21.15	35,955.00	29.00	49,300.00	38.50	65,450.00	25.50	43,350.00
21	Raise Valve to Finish Grade	Ea	18	357.00	6,426.00	615.00	11,070.00	110.00	1,980.00	407.00	7,326.00
22	Raise Manhole - Concrete Collar	Ea	9	483.00	4,347.00	800.00	7,200.00	324.00	2,916.00	551.00	4,959.00
23	Raise Monument to Finish Grade	Ea	4	861.00	3,444.00	1,100.00	4,400.00	648.00	2,592.00	985.00	3,940.00
24	Type A Inlet Box	Ea	4	7,645.00	30,580.00	5,250.00	21,000.00	4,860.00	19,440.00	14,750.00	59,000.00
Total				841,715.00		874,285.00		1,011,427.10		1,044,070.30	

City Council Staff Report

Subject: Final Acceptance of the Joe & Bette Eggett Subdivision, Phase 6
Address: 1400 East 1800 South.
Author: City Engineer
Department: Engineering
Date: May 9, 2023



Background

Phase 6 of The Joe & Bette Eggett Subdivisions is a 6 lot development located on the North side of 1800 South Street near the top of the hill, as you drive towards Bountiful Blvd and the Mueller Park area. It was granted Final Approval by the City Council in May, 2019. A one year extension of the Final Approval was granted in July, 2020. Construction was completed in 2021 and the warranty period for the subdivision improvements has now concluded.

Analysis

The Engineering Department has conducted an inspection of the street improvements (curb, gutter, sidewalk, pavement) and utilities and finds no issues or deficiencies to be addressed. By the Council's action to accept the improvements, the City would now accept the maintenance obligation for the public improvements and City-owned utilities.

Department Review

This memo has been reviewed by the City Manager.

Recommendation

Staff recommends the City Council accept the improvements of the Joe and Bette Eggett Phase 6 Subdivision and authorize the release of the remaining bond funds to the developer.

Significant Impacts

None

Attachments

Aerial Photograph (next page)

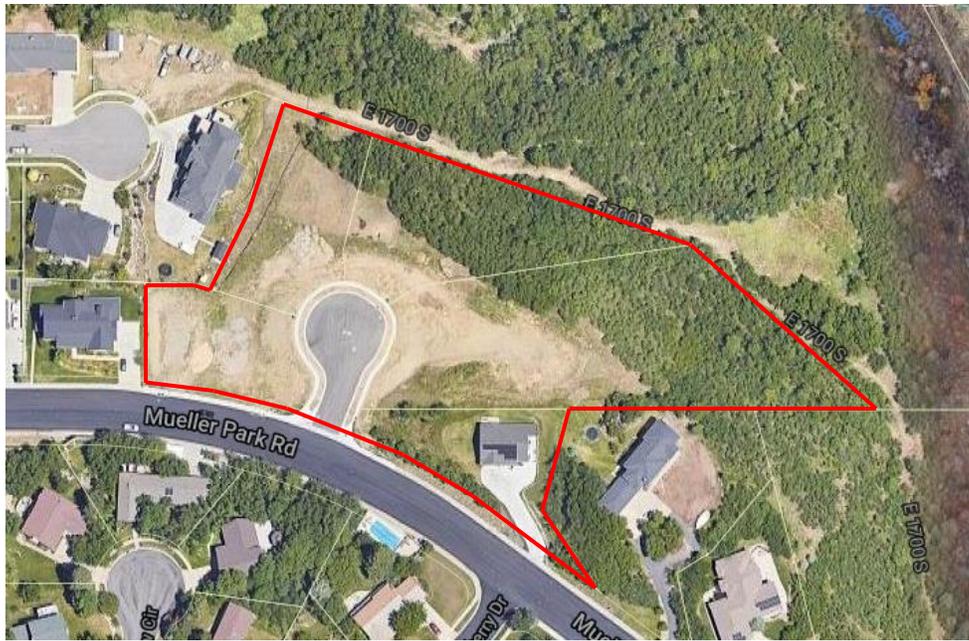


Figure 1 Joe & Bette Eggett Subdivision, Phase 6

City Council Staff Report



Subject: Bountiful City polling location and Davis County
Vote Centers
Author: Shawna Andrus, City Recorder
Department: Executive/Legislative
Date: May 9, 2023

Background

By contracting with Davis County to conduct Bountiful City's election(s), voting will be by mail in 2023. However, the County will have at least one polling location set up in each Davis County city on Election Day(s) in August (August 15) if there is a Primary Election to accommodate voters who cannot vote independently on a paper ballot, did not receive a ballot in the mail, have misplaced their ballot or choose to submit their ballot in person at a polling location. Polling locations for the November 7 General Election will be approved in July.

Analysis

The Utah State Code §20a-5-403, 20A-5-303(6), and 20A-3a-703 state that "Each election officer shall obtain the approval of the county or municipal legislative body or local district governing board for those polling places." The proposed polling location in Bountiful is the Bountiful Library, located at 725 South Main Street, and will need Council approval. This is the same location approved in prior years. Also, designating the polling places in each of the other Davis County cities as Vote Centers by the Council enables Bountiful residents to vote in any of those Vote Centers on Election Day(s). Please note that cities that do not hold a Primary Election will not have a Vote Center available on Primary Election Day (August 15).

Early voters will also be able to drop off ballots in the Ballot Box located outside the west entrance of the Bountiful Library three weeks in advance of the Election Day(s).

Recommendation

I recommend that the Council approve the Bountiful Library and Vote Centers in each Davis County city (see attachment) as polling locations in the 2023 Municipal Primary Election.

Department Review

This proposal has been reviewed and approved by the City Recorder and City Manager.

Significant Impacts

None

Attachments

Equipment Officials and Resources (EOR)
Election Approval Letter from the Davis County Clerk

Equipment Officials and Resources (EOR)

Election Name: 2023 General
 Election Date: November 7, 2023

Base Turnout	38.00%	16
Calculated Provisional	42.00%	14.0
By Mail	98%	76701
Polls	2%	1565
Early	0.00%	0
Provisional	5%	78

Processing Day	16
Temp Staff	4794
Ballots Per Day	96.9
Emp. Hrs./Day	96.9
TAB	4.0
MBV	1.4
1st	5.4

Date Printed 04/26/23

Voters per Voting Booth **150**

Location Information	Turnout Adjuster	Projected Turnout by City	Provisional Adjuster	Precincts	Voters			Poll Workers										Express Vote	DS200			
					Active as of 1/17/23	Expected By Mail	Expected Regular	Expected Provisional	PM	APM	RC	BC	Prov	Hosts	Total	Tablets/Laptops				Voting Booths		
																Poll Pads	BOD				Hotspots	ADJ
Bountiful Library	10.00%	48.00%	0.00%	44	25979	12221	237	12	1	0	1	1				3	1	1	0	4	1	1
Centerville Library	10.00%	48.00%	0.00%	18	10053	4744	92	5	1	0	1	1				3	1	1	0	4	1	1
Clearfield Library	0.00%	38.00%	0.00%	24	11446	4263	83	4	1	0	1	1				3	1	1	0	4	1	1
Clinton Rec. Admin Bldg.	0.00%	38.00%	0.00%	22	11399	4245	82	4	1	0	1	1				3	1	1	1	4	1	1
Davis Conference Center	0.00%	38.00%	0.00%	77	40867	15219	295	16	1	0	1	1		1		4	1	1	0	4	1	1
Farmington Community Ce	0.00%	38.00%	0.00%	25	13785	5134	100	5	1	0	1	1				3	1	1	1	4	1	1
Fruit Heights City Hall	10.00%	48.00%	0.00%	8	3854	1813	35	2	1	0	1	1				3	1	1	1	4	1	1
Kaysville Library	10.00%	48.00%	0.00%	36	19758	9295	180	9	1	0	1	1				3	1	1	1	4	1	1
North Salt Lake City Hall	0.00%	38.00%	0.00%	20	10930	4071	79	4	1	0	1	1				3	1	1	0	4	1	1
South Weber Family Activl	5.00%	43.00%	0.00%	11	4657	1963	38	2	1	0	1	1				3	1	1	1	4	1	1
Sunset City Hall	5.00%	43.00%	0.00%	4	2241	945	18	1	1	0	1	1				3	1	1	1	4	1	1
Syracuse Library	0.00%	38.00%	0.00%	38	17667	6580	128	7	1	0	1	1				3	1	1	0	4	1	1
West Bountiful City Hall	10.00%	48.00%	0.00%	6	3532	1662	32	2	1	0	1	1				3	1	1	1	4	1	1
West Point City Hall	0.00%	38.00%	0.00%	15	6535	2434	47	2	1	0	1	1				3	1	1	1	4	1	1
Woods Cross City Hall	0.00%	38.00%	0.00%	11	5669	2112	41	2	1	0	1	1				3	1	1	1	4	1	1
Total				359	188402	76701	1487	78	15	0	15	15	1	46	15	15	7	60	15	15	15	15



County Clerk

Davis County Administration Building - P.O. Box 618 - Farmington Utah 84025
Telephone: (801) 451-3213 – Fax: (801) 451-3421

Brian McKenzie, CERA
Clerk

Approval of 2023 Polling Location and Vote Centers

In accordance with 20A-5-403 the following has been designated a polling place for the 2023 Municipal Primary and General Elections for _____ City and is established as a common polling place for all voting precincts within this city in accordance with 20A-5-303.

(list your polling location here)

In addition, and in accordance with 20A-3a-703, the following are designated as Election Day voting centers, so long as the cities in which these buildings are located, are required to hold an election.

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield Library	1 North Main Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross