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Minutes of the
BOUNTIFUL CITY COUNCIL

March 27, 2018 – 6:30 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Kendalyn Harris, Richard Higginson, Beth Holbrook, John Marc Knight and Chris Simonsen
	City Manager	Gary Hill
	Asst. City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	City Planner	Chad Wilkinson
	City Engineer	Paul Rowland
	Asst. City Engineer	Lloyd Cheney
Department Directors/Staff:		
	Power Director	Allen Johnson
	Network Administrator	Rex Pickett
	Recording Secretary	Nikki Dandurand

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:30 p.m.
Planning Conference Room

Mayor Lewis welcomed those in attendance and called the session to order at 6:30 p.m.

CITY COMMUNICATION PLAN – MR. GARY HILL

Mr. Hill said this is a follow up discussion from the Council retreat. In no particular order, Mr. Hill reviewed several of the points outlined in the staff report. Councilman Simonsen commented on the road survey that was done and discussed at the retreat. There were comments made by residents in regards to this, and the City responded in a positive manner. Mayor Lewis was impressed with the City staff in handling this situation. Councilwoman Holbrook stated that the strategy of “something is better than nothing” works well. Councilwoman Harris stated she likes that we try multi-faceted approaches to reach and inform the public. Council agreed that there have been some great improvements in the communication gap and we can continue to do more.

Regular Meeting – 7:03 p.m.
City Council Chambers

Mayor Lewis called the meeting to order at 7:03 p.m. and welcomed those in attendance. Brian Humphreys (Troop 732), led the Pledge of Allegiance; Pastor Josh Knight, Flourishing Grace Church, gave an opening prayer.

1 **PUBLIC COMMENT**

2 No comments were made.

3
4 **APPROVE MINUTES OF PREVIOUS MEETING – FEBRUARY 8, 9 & 27, 2018**

5 Mayor Lewis presented the minutes from the previous meeting. Councilwoman Harris moved
6 to approve the minutes and Councilman Higginson seconded the motion. Voting was unanimous
7 with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

8
9 **BCYC REPORT**

10 Emily Theobald, Appreciation Chair, and Olivia Harrison reported on the Bunny Hop held
11 last Saturday at the park.

12
13 **COUNCIL REPORTS**

14 No council reports were given, with the exception of mention from the Mayor of the
15 Council’s recent trip to Washington, D.C. to attend the National League of Cities Conference.

16
17 **CONSIDER APPROVAL OF:**

- 18 a. **WEEKLY EXPENDITURES > \$1,000 PAID FEBRUARY 19 & 26 AND MARCH 5 &**
19 **12, 2018**
20 b. **JANUARY 2018 FINANCIAL REPORT**

21
22 Mayor Lewis presented the expenditures/financial report and asked for a motion to approve.
23 Councilman Higginson moved to approve the weekly expenditures/reports and Councilwoman
24 Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris, Higginson,
25 Holbrook, Knight and Simonsen voting “aye”.

26
27 **BOUNTIFUL COMMUNITY SERVICE COUNCIL REPORT – MR. RICHARD WATSON**

28 Mr. Watson reported on the committee’s recent activities, announced Chalk Art in May and
29 that Ms. Jane Joy holds an open mic night every Saturday night at 8 p.m. Auditions are already
30 scheduled for “Bountiful’s Got Talent.” Councilman Simonsen asked how the Service Council is
31 publicizing this event, in particular to the youth of the area. Mr. Watson said announcements are
32 made to the schools and teachers. Councilwoman Holbrook asked Mr. Watson to give his Facebook
33 page so people can follow the concerts and activities. Mr. Watson did state that many people have
34 requested the food trucks come back to the park, instead of across town. Mr. Watson said the
35 sponsors are so great to help provide and put on these free concerts and he also expressed thanks to
36 the City departments for their support. Councilwoman Holbrook confirmed that the Emergency
37 Preparedness Fair is county wide, not just for individual cities.

38
39 **APPOINTMENT OF APRIL WILLIAMSEN TO BOUNTIFUL HISTORIC**
40 **PRESERVATION COMMISSION – MAYOR RANDY LEWIS**

41 Mayor Lewis introduced Ms. Williamsen and welcomed her to the commission. Councilman
42 Higginson moved to approve her position and Councilwoman Harris seconded the motion. Voting
43 was unanimous with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting
44 “aye”.

1 **CONSIDER APPROVAL OF THE PROPOSAL FROM HOGAN CONSTRUCTION FOR**
2 **CONSTRUCTION MANAGER/GENERAL CONTRACTOR SERVICES FOR THE**
3 **DOWNTOWN PLAZA PROJECT IN THE AMOUNT OF \$263,000 – MR. LLOYD CHENEY**

4 Mr. Cheney stated that the proposal process had just started when the annual Council retreat
5 was held. Since then, four proposals have been received. The selection committee met and as has
6 been done on prior projects, each proposal included a separate fee schedule so that qualifications
7 could be evaluated independently of the proposed cost. With just the criteria being evaluated, there
8 was a unanimous vote for Hogan. Funding for this contract will be allocated from the Capital
9 Improvement Fund and is in addition to the \$3.5M construction budget from the Redevelopment
10 Agency. It is recommended that the City Council accept the Proposal of Hogan Construction and
11 award the contract for Construction Manager/General Contractor Services for the Downtown Plaza
12 Project at the rates established in their proposal. Councilwoman Holbrook made a motion to approve
13 the proposal and Councilman Simonsen seconded the motion. Voting was unanimous with
14 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

15
16 Mr. Cheney stated that another contract will be coming before the council on April 10th for
17 this project. Councilman Higginson asked that with the hiring of the design team, if the public would
18 be involved on further amenity selection or if that process was done. Mr. Cheney said the public will
19 be informed of the final design at the next public event, but that the public input process was
20 completed. Mr. Gary Hill stated the Council can add additional meetings if it chooses, but there has
21 been nothing new presented since the last public event. Councilman Higginson did acknowledge that
22 ideas were solicited from the public on numerous occasions and were included in the design process.
23 Mayor Lewis complimented Qualtrics and the extensive involvement with the public.

24
25 **CONSIDER APPROVAL OF THE PROPOSAL FROM JMR CONSTRUCTION FOR THE**
26 **2018 REPLACEMENT AND NEW CONSTRUCTION OF SIDEWALK , CURB AND**
27 **GUTTER AND STORM DRAIN FACILITIES IN THE AMOUNT OF \$491,392 – MR.**
28 **LLOYD CHENEY**

29 Mr. Cheney stated this is for the concrete replacement program, which is extended every three
30 years. This year, five proposals were received and some were new bidders. JMR was awarded this
31 contract in 2015 and the City has been under contract with them for the last two years. They have
32 been awarded this contract many times over the years and are very familiar with the City’s policies,
33 staff and facilities. Unit prices increased 5% and 7% during the prior contract with JMR. These
34 increases were generally attributed to an increase in material costs. An increase in the cost of ready
35 mix concrete for the coming year has affected the proposed prices. Mayor Lewis asked if the
36 contract for grinding edges was a different contract. Mr. Cheney replied yes. Councilman Higginson
37 made a motion to approve the proposal for replacement and new construction of sidewalk, curb and
38 gutter and storm drain facilities at locations throughout the City by JMR Construction at unit prices
39 listed in their proposal and Councilwoman Holbrook seconded the motion. Voting was unanimous
40 with Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

1 **CONSIDER APPROVAL OF INTERFUND LOAN BETWEEN THE LANDFILL FUND AND**
2 **THE WATER FUND – MR. GALEN RASMUSSEN**

3 a. **Public Hearing**

4 b. **Action**

5 Mr. Rasmussen stated that pursuant to the planned 40 year capital replacement schedule of the
6 Water Department, staff has determined a need for an advanced funding source. To provide the most
7 efficient and cost effective funding source, staff recommends the establishment of an interfund loan
8 between the Landfill Fund (lender) and Water Fund (borrower). If approved, this loan would be
9 effective immediately. An updated amortization schedule is provided tonight and the majority of the
10 funds will be withdrawn and used within the next few months. Councilwoman Holbrook had a
11 question about the start date on the amortization schedule. Mr. Rowland stated this money is for the
12 400 North Reservoir. Following comments by the Council and staff, Mayor Lewis opened a public
13 hearing on this matter as noted below:

14 *Public Hearing:* Open – 7:38 p.m.

15 No comments were made

16 Closed – 7:39 p.m.

17
18
19 Councilman Higginson made a motion to approve the interfund loan, Resolution 2018-02 and
20 Councilwoman Holbrook seconded the motion. Voting was unanimous with Councilpersons Harris,
21 Higginson, Holbrook, Knight and Simonsen voting “aye”.

22
23 **CONSIDER APPROVAL OF THE PURCHASE OF A 185 CFM AIR COMPRESSOR AND**
24 **AUXILIARY EQUIPMENT FROM CATE EQUIPMENT COMPANY IN THE AMOUNT OF**
25 **\$24,140 – MR. ALLEN JOHNSON**

26 Mr. Johnson reported that all of the following purchases were discussed with the Power
27 Commission this morning and recommended for approval.

28 Mr. Johnson stated the current unit is approximately 20 years old. This is a budgeted item.
29 Only two bids were received, the lowest also being the state bid. Councilwoman Harris made a
30 motion to approve the purchase of the stated equipment from Cate Equipment Company in the
31 amount of \$24,140 and Councilman Higginson seconded the motion. Voting was unanimous with
32 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

33
34 **CONSIDER APPROVAL OF THE PURCHASE OF 7,800 FEET OF 1100 URD CABLE**
35 **FROM CODALE ELECTRIC SUPPLY IN THE AMOUNT OF \$61,776 – MR. ALLEN**
36 **JOHNSON**

37 Mr. Johnson stated that the Power Company’s inventory of 1100 URD Primary cable is
38 running low. The cable will be used on several feeder upgrade projects on the system this spring and
39 summer. This cable has a 40 year warranty. It is manufactured by Okonite and Codale Electric
40 Supply is the single source for this cable in the state of Utah. Councilman Knight made a motion to
41 approve the purchase of 7,800 feet of 1100 URD Cable from Codale Electric Supply in the amount of
42 \$61,776 and Councilman Simonsen seconded the motion. Voting was unanimous with
43 Councilpersons Harris, Higginson, Holbrook, Knight and Simonsen voting “aye”.

1 **CONSIDER APPROVAL OF ECI ENGINEERING SERVICES TO COMPLETE A FAULT**
2 **STUDY OF THE CITY'S ENTIRE ELECTRICAL SYSTEM IN THE AMOUNT OF \$58,400 –**
3 **MR. ALLEN JOHNSON**

4 Mr. Johnson reported that with the construction of the new Southwest Substation, the new 138
5 Substation, and the upgrades that have been made at the power plant and Central Substation, it is
6 necessary to update Bountiful Power's system fault study and arc flash study. One transformer is
7 currently out and the system will be limping along until June. The project is going well and should
8 be completed on time. The study takes approximately eight weeks to complete. Councilman
9 Simonsen made a motion to approve the study by ECI Engineering Services in the amount of \$58,400
10 and Councilman Higginson seconded the motion. Voting was unanimous with Councilpersons
11 Harris, Higginson, Holbrook, Knight and Simonsen voting "aye".
12

13 **CONSIDER APPROVAL OF A QUOTE FROM OSMOSE UTILITIES SERVICES INC. FOR**
14 **REINFORCE AND RESTORE 10 TRANSMISSION POLES IN THE AMOUNT OF \$21,770 –**
15 **MR. ALLEN JOHNSON**

16 Mr. Johnson stated several transmission poles are in poor/failing condition. Bountiful Power
17 requested a quote from Osmose Utilities Services Inc. to reinforce and restore 10 poles for the quoted
18 price of \$21,770. This is done by installing galvanized steel trusses parallel to the butt of the pole.
19 Upon the completion of this project, all of the tested transmission poles that failed will have been
20 replaced or reinforced. Councilman Knight asked if this is a permanent solution. Mr. Johnson
21 replied this is the best long term solution. Councilman Knight made a motion to approve the quote
22 and Councilman Simonsen seconded the motion. Voting was unanimous with Councilpersons Harris,
23 Higginson, Holbrook, Knight and Simonsen voting "aye".

24 Councilwoman Holbrook asked about the installation and the possibility of the poles rotting
25 below ground level. Mr. Johnson stated the installation process will secure both sides of the pole.
26

27 Mayor Lewis asked for a motion to adjourn to an RDA meeting. Councilwoman Harris made
28 a motion to adjourn the regular City Council meeting and Councilman Higginson seconded the
29 motion. The regular session of the City Council was adjourned at 7:51 p.m.
30
31


Mayor


City Recorder