

# BOUNTIFUL CITY COUNCIL

TUESDAY, November 14, 2023

**5:00 p.m. - Joint City Council/Planning Commission**

**7:00 p.m. - Regular Session**

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

*The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.*

## AGENDA

### **5:00 p.m. – Joint City Council/Planning Commission Meeting**

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### **7:00 p.m. - Regular**

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held October 10 & 26, 2023 p. 5
4. BCYC Report
5. Council reports
6. Consider approval of:
  - a. Expenditures greater than \$1,000 paid October 4, 11, 18, 25 & November 1, 2023 p. 15
  - b. September 2023 financial report p. 21
7. Recognition of Bountiful High Mountain Biking Team – Mayor Kendalyn Harris & the Council
8. BDAC presentation – Ms. Holly Yocum, Executive Interim Director
9. Consider approval of the purchase of 32 transformers from Irby in the total amount of \$171,550 – Mr. Allen Johnson p. 37
10. Fiscal Year 2023 Annual Comprehensive Financial Report (ACFR) p. 39
  - a. Presentation of the Fiscal Year 2023 ACFR – Mr. Tyson Beck
  - b. Independent Financial Statement Audit Presentation for FY2023 – Mr. Marcus Arbuckle
11. Convene in a closed session to discuss the acquisition or sale of real property, pending litigation and/or to discuss the character and/or competency of an individual(s) (Utah Code §52-4-205).
12. Adjourn

  
City Recorder



# City Council + Planning Commission Staff Report



**Subject:** General Plan Update: Bountiful By Design  
**Author:** Francisco Astorga, AICP, Planning Director  
**Date:** November 8, 2023

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## Background

The City has been working with Logan Simpson Design to update the City's current Comprehensive General Plan. Bountiful by Design, Bountiful's new General Plan will provide decision makers with tools and guidance to help Bountiful achieve the plan's vision over the next 20 years. This plan has been in the works since Summer of 2022 and the project has entered into the final phase which is anticipated to go through the end of the year. During the September 26, 2023 Council Commission joint session, the consultant provided an update regarding key findings and community engagement. The consultant also conducted an interactive presentation regarding possible goals and policy.

## Analysis

The City Council and Planning Commission will be meeting in a joint session to provide comments on a pre-public draft of the General Plan. This meeting will discuss the following components of the draft:

- Plan structure and organization.
- Vision, guiding principles, and the public engagement process.
- Goals and actions to fulfill the vision.
- Land use strategy (place types, character areas, and future land use).
- Implementation, prioritization, and decision-making tools.

The draft copy of the General Plan has been distributed to the Council and the Commission. This meeting provides an opportunity for the consultant to guide overall group consensus in a joint Council and Commission form before publishing the draft plan for public review as the Planning Commission and City Council prepares for the public hearing process.

## Department Review

The Planning Department is assisting the consultant throughout this process. The Planning Director is the project manager for the Comprehensive General Plan Update.

## Significant Impacts

None.

## Recommendation

Staff requests that the City Council and the Planning Commission provide input regarding the outlined items in this staff report. This is the fifth (5<sup>th</sup>) joint work-session acting as an update to the Council and the Commission.

## Attachments

1. Meetings and events to date

## **Attachment 1 – Meetings and Event to date**

### **Steering Committee Meetings:**

Steering Committee #1	07/13/22
Steering Committee #2	08/24/22
Steering Committee #3	10/19/22
Steering Committee #4	01/31/23
Steering Committee #5	03/08/23
Steering Committee #6	04/26/23
Steering Committee #7	10/10/23
Steering Committee #8	11/15/23 (scheduled)

### **Joint Sessions Planning Commission + City Council:**

Joint Session #1	07/12/22
Joint Session #2	10/25/22
Joint Session #3	03/14/23
Joint Session #4	09/26/23
Joint Session #5	11/14/23 (scheduled)

### **Popup Outreach Events**

Handcart Days	07/07/22
Farmers Market	07/14/22, 07/28/22, 08/11/22
Food Truck Friday	10/07/22
Main Street Trick or Treat	10/31/22
Chalk Art Festival	06/03/23
BDAC Summerfest	06/12/23
Rotary Car Show	06/16/23

### **Public Open Houses & Focus Group**

Open House #1	04/12/23
Open House #2	04/17/23
Downtown Open House	04/27/23
Downtown Roundtable	09/14/23

### **Community Interviews**

Council, Commission, & others 07/12-14/23, 07/26/23

Minutes of the  
BOUNTIFUL CITY COUNCIL  
October 10, 2023 – 6:30 p.m.

Official notice of the City Council Meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**Work Session – 6:30 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish (via Zoom)
	City Manager	Gary Hill
	Asst City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	Streets Director	Charles Benson
	Power Director	Allen Johnson
	Electrical Engineer	Luke Veigel
	Operations Superintendent	Jess Pearce
	Recording Secretary	Maranda Hilton

Mayor Harris called the meeting to order at 6:32 p.m. and welcomed those in attendance.

**LUMEN FRANCHISE AGREEMENT UPDATE – MR. GARY HILL**

Mr. Gary Hill explained that Lumen (formerly CenturyLink) has been operating for many years in the City, providing telecommunication services. A portion of their work is allowed under a pole attachment agreement that was made with the City in 1936, and a franchise agreement was made in 1965. Earlier this year they began a process of bringing fiber to residences in Bountiful, but it was mutually discovered that they do not have a franchise agreement to provide those services. This situation provided an opportunity to look at some of the issues the City has encountered throughout the years with them not honoring the pole attachment agreement and not removing old attachments or poles as they should. Lumen has proposed that as part of this new franchise agreement for fiber, they will clean up all the sites that have not yet been cleaned up as they move through the City installing fiber. City staff has concerns with Lumen’s ability to meet that stipulation and told them so in a recent meeting.

Mr. Allen Johnson showed some pictures of old pole attachments and unfinished pole transfers that can be found around the City. He explained that when Bountiful City erects a bigger pole, they transfer their lines onto it, then they notify Lumen and Comcast to transfer their lines, so the old pole can be removed. The City currently has 158 notifications entered into Lumen’s system, but Lumen is behind by about 400 poles. Mr. Johnson explained that Lumen now wants to add fiber cables to the poles, adding more weight, but not removing any of their old cables. He explained that this is worrisome, since some of the poles are very old and should not hold so much weight.

1 Mr. Luke Veigel showed a map of the poles that the City shares with Lumen and Comcast  
2 around the City. He showed how many poles from the past three years still need to be transferred,  
3 which is just over 300. He explained that it takes quite a bit of prodding and discussion with Lumen  
4 and Comcast to get things to happen.

5 Mr. Hill thanked Mr. Johnson and Mr. Veigel for the information. He advised the Council that  
6 a new franchise agreement should only be entered into after taking this information into  
7 consideration, and it should be determined if a new pole attachment agreement is needed since the old  
8 one has been largely ignored for many years.

9 Mayor Harris asked if the City can wait for a new agreement until Lumen comes into  
10 compliance. Mr. Clint Drake said he would have to do more research to see what can be done. He  
11 will look into it and get information from the Council.

12 Councilmember Bradshaw said she has major concerns about moving forward with Lumen  
13 since they have ignored infrastructure updates and have not been good partners in general. She agrees  
14 that revamping both the franchise and pole attachment agreements should happen and that the  
15 backlog of pole attachments and old cables should be taken very seriously. She also suggested taking  
16 a look at franchise agreements with other carriers as well.

17 Councilmember Bell agreed with Councilmember Bradshaw's suggestions.

18 Councilmember Higginson asked Mr. Drake what would compel the City to sign a new  
19 franchise agreement. Mr. Drake answered that any entity that would like to operate in the right of  
20 way and complies with the terms of the City's existing franchise agreement, can do so. So, the  
21 question becomes what to do with a company who has not complied with the franchise agreement in  
22 the past. He said he would like to investigate more and see what options the City has moving  
23 forward.

24 Councilmember Price-Huish said that she agrees with her colleagues. She voiced her concerns  
25 about the additional liability and risk from adding more weight to the poles. She said she puts her full  
26 faith in City staff to protect the infrastructure and interests of the City as they navigate this process.  
27 She asked if the City can require that Lumen pays for the cost of staff time that it takes to put together  
28 a new agreement.

29 Mr. Hill said the City cannot require Lumen to pay that cost. He explained that the City will  
30 be responsive and diligent in working on this, but not at the exclusion of other City priorities, like  
31 maintaining the power system.

32 Councilmember Bahr asked if a timeline was discussed at the recent meeting City staff had  
33 with Lumen. Mr. Hill said that no timeline was discussed, only that they requested a new franchise  
34 agreement and provided a couple of drafts. He believes Lumen would like it to be resolved as soon as  
35 possible.

36 Councilmember Bradshaw asked Mr. Drake to research if the franchise agreement can contain  
37 a fine schedule for failure to remove poles in a timely fashion.

38 Councilmember Bell asked about the history of liability claims for damage with Lumen. Mr.  
39 Johnson explained that Lumen has billed the City many times over the years for events that have  
40 damaged their equipment, and the City has paid some and fought some. The City has billed Lumen  
41 before as well, but trying to bill them and get paid is a very difficult process.

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43 The work session ended at 7:04 p.m.  
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**Regular Meeting – 7:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw, Richard Higginson, Cecilee Price-Huish (via Zoom)
	City Manager	Gary Hill
	Asst City Manager	Galen Rasmussen
	City Attorney	Clinton Drake
	Planning Director	Francisco Astorga
	Streets Director	Charles Benson
	Police Chief	Ed Biehler
	Senior Planner	Amber Corbridge
	Recording Secretary	Maranda Hilton
Excused:	City Engineer	Lloyd Cheney

**WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

Mayor Harris called the meeting to order at 7:08 p.m. and welcomed those in attendance. Ms. Stacey Segura led the Pledge of Allegiance and Mr. Thomas Segura offered a prayer.

**PUBLIC COMMENT**

The public comment section was opened at 7:10 p.m.

Mr. Gary Davis (2814 South 500 West) said it has been a very eventful few weeks and thanked all the public servants (first responders, police, EMS, firefighters, medics, the Power Department staff and City staff) that have done a good job. He also thanked the Council for their judicious handling of public funds and stated there are great people working for the City.

Mr. Alan West encouraged the Council to take into consideration Lumen’s history of not honoring their previous agreements when contemplating a new franchise agreement with them. He said he feels Lumen should be required to take care of their pole attachments before the City allows them to move forward.

The public comment section was closed at 7:12 p.m.

**CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD SEPTEMBER 26, 2023**

Councilmember Bahr made a motion to approve the minutes from September 26, 2023, and Councilmember Bradshaw seconded the motion. The motion was approved with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

**BCYC REPORT**

1 Mr. Carter Black (BCYC Interim Mayor) reported that the BCYC recently worked on graffiti  
2 clean-up projects and is currently planning their Halloween activity (October 28<sup>th</sup> at North Canyon  
3 Park) and trying to find ways to do food and supply drives for the teen centers in Woods Cross and  
4 Bountiful. The BCYC wants to focus on teen homelessness and poverty this year.

5  
6 **COUNCIL REPORTS**

7 Councilmember Bahr did not have a report.

8 Councilmember Price-Huish did not have a report.

9 Mayor Harris reminded everyone about the Business Symposium taking place the following  
10 morning at City Hall at 7:30 a.m. The event will be a chance for business owners to connect to one  
11 another, get an update about development from the City and listen to a keynote speaker about  
12 branding. A complimentary breakfast will be served.

13 Councilmember Bell encouraged people to attend the business symposium.

14 Councilmember Bradshaw reported that the South Davis Recreation District Truth in Taxation  
15 public hearing will be held November 6 at 6:00 p.m. in the public rooms on the second floor of the  
16 Rec Center. She also reported that the grand opening ceremony for Washington Park will be held this  
17 Friday, October 13 at 5:00 p.m.

18 Councilmember Higginson also encouraged people to attend the grand opening of  
19 Washington Park.

20  
21 **CONSIDER APPROVAL OF:**

22 **A. EXPENDITURES GREATER THAN \$1,000 PAID SEPTEMBER 20 & 27, 2023**

23 **B. AUGUST 2023 FINANCIAL REPORT**

24 Councilmember Higginson made a motion to approve the expenditures paid September 20 &  
25 27, 2023, and the August Financial Report and Councilmember Bell seconded the motion, which  
26 passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
27

28 **UDOT I-15 PRESENTATION – MR. GARY HILL**

29 Mr. Gary Hill explained that UDOT has spent some time doing an environmental impact  
30 study (EIS) of I-15 between Farmington and Salt Lake and recently released a draft that is open for  
31 public comment. He turned the time over to Ms. Siobhan Locke and Mr. Larry Reasch from UDOT  
32 to present the information.

33 Ms. Locke talked about the main goals of the expansion project and that it was instigated  
34 because this section of I-15 is aging and needs improvements. They are looking out to the year 2050  
35 and trying to predict what future transportation needs will be as population growth occurs. She  
36 explained that they have tried to address safety concerns and make better connections between  
37 communities for all modes of transportation. There was a lot of public outreach as part of the process,  
38 and now that the draft EIS has been released there will be more outreach. She encouraged everyone  
39 to give feedback about the study and the proposed changes. All the open houses will have a kid’s  
40 corner, free food, Spanish language interpreters, and free transportation to and from the events. There  
41 are also online open house options. They anticipate that the study will be fully complete in 2024, and  
42 funding has been identified in 2026 for the projects that are chosen.

43 Mayor Harris asked when residents will be able to see the specific impacts of this project. Ms.  
44 Locke said that it is all available right now and encouraged everyone to go online and look at the  
45 impact map at their own homes and neighborhoods and then give feedback about the plan.

1 Councilmember Bell thanked them for their work and asked how they anticipate funding this  
2 project. Mr. Reasch explained that they estimated the cost to be \$3.7B and they currently have \$1.7B  
3 allotted for it. UDOT is looking into additional funding sources and how to make up the difference  
4 right now.

5 Mayor Harris thanked them for the wonderful information.  
6

7 **CONSIDER APPROVAL OF THE PURCHASE OF A JOHN DEERE 744 K LOADER FROM**  
8 **JOHN DEERE FINANCIAL IN THE AMOUNT OF \$51,277 – MR. CHARLES BENSON**

9 Mr. Charles Benson explained that the lease is up on a 2015 John Deere loader they have been  
10 using at the landfill, and the City must now decide if they want to exercise the option to purchase it or  
11 return it. He said that they need a reliable backup loader at the landfill and feel purchasing this loader  
12 for \$51,277 would be a good value. They expect the loader to last another 5-7 years in this capacity  
13 and recommend purchasing it.

14 Councilmember Higginson made motion to approve the purchase of the 744 K loader from  
15 John Deere and Councilmember Bahr seconded the motion. The motion passed with Councilmembers  
16 Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
17

18 **CONSIDER APPROVAL OF THE PURCHASE OF FIVE POLICE VEHICLES IN THE**  
19 **TOTAL AMOUNT OF \$224,001 – CHIEF ED BIEHLER**

20 Chief Ed Biehler explained that it has been difficult to purchase new vehicles for the Police  
21 Department for several years, and he recently had the opportunity to purchase five vehicles (three  
22 Dodge Durangos and two Ford F-150s) so the City Manager approved the purchase.

23 Councilmember Bell asked when the vehicles would be delivered. Chief Biehler answered  
24 that the Durangos are supposed to be ready within a month or two, according to the dealership. The  
25 F-150s still need to be built, so that will take longer.

26 Councilmember Bahr made a motion to approve the purchase of the police vehicles and  
27 Councilmember Bradshaw seconded the motion. The motion passed with Councilmember Bahr, Bell,  
28 Bradshaw, Higginson and Price-Huish voting “aye.”  
29

30 **CONSIDER APPROVAL OF A CONTRACT WITH GOULD PLUS ARCHITECTURE FOR**  
31 **THE REMODEL OF THE POLICE DEPARTMENT RESTROOMS IN THE AMOUNT OF**  
32 **\$21,400 – CHIEF ED BIEHLER**

33 Chief Biehler explained that the public safety building is over 25 years old and needs some  
34 improvements, including the remodeling of four restrooms on the ground floor. The PD obtained bids  
35 from two architectural design companies, which were reviewed by City staff, and they recommend  
36 accepting the low bid from Gould Plus Architecture. He explained that this approval is for  
37 architectural design fees, and the next phases of the remodeling project will come before the Council  
38 at a later date. Funds have been approved in the budget for this project.

39 Councilmember Bell made a motion to approve the contract with Gould Plus Architecture and  
40 Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bahr,  
41 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
42

43 **CONSIDER APPROVAL OF A LOT LINE ADJUSTMENT TO LOTS 18 AND 19 OF THE**  
44 **OAK HOLLOW SUBDIVISION, 515 EAST AND 551 EAST 3550 SOUTH – MR.**  
45 **FRANCISCO ASTORGA**

1 Mr. Francisco Astorga explained that a surveying error caused the misplacement of the lot  
2 line between Lots 18 and 19 in the Oak Hollow Subdivision. The lot line adjustment being requested  
3 at this time would help reduce the level of non-compliance of the side-yard setback for the home on  
4 Lot 19. The adjustment will change the current four-foot setback to a seven-foot setback, while full  
5 compliance would be an eight-foot setback. Staff recommends approving the lot line adjustment.

6 Councilmember Higginson made a motion to approve the lot line adjustment and  
7 Councilmember Bell seconded the motion. The motion passed with Councilmembers Bahr, Bell,  
8 Bradshaw, Higginson and Price-Huish voting “aye.”  
9

10 **CONSIDER APPROVAL OF ORDINANCE 2023-06 WHICH MODIFIES THE**  
11 **COMMERCIAL USE TABLE IN THE LAND USE CODE – MS. AMBER CORBRIDGE**

12 Ms. Amber Corbridge explained that the goal of this land use code change is to create more  
13 low-impact uses for a Neighborhood Commercial (C-N) Zone. She explained that the following uses  
14 would be allowed if the Ordinance is approved: banks and institutions, medical/dental laboratory,  
15 general retail, medical/dental office, personal services, professional services, tailor/seamstress, shoe  
16 repair, tutoring, dance, and preschool/daycare. The Planning Commission reviewed this Ordinance  
17 and held a public hearing on October 3, 2023, and forwarded a positive recommendation. The City  
18 does not currently have any C-N Zones, but the next agenda item is seeking approval to rezone a  
19 particular property to a C-N Zone.

20 **A. PUBLIC HEARING**

21 The public hearing opened at 7:51 p.m.

22 No comments were made.

23 The public hearing was closed at 7:52 p.m.

24 **B. ACTION**

25 Councilmember Bahr asked to see a current zoning map of the City. The map was  
26 projected, and Mr. Astorga explained the current zones on the map.

27 Councilmember Higginson made a motion to approve Ordinance 2023-06 and  
28 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers Bahr,  
29 Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
30

31 **CONSIDER APPROVAL OF ORDINANCE 2023-07 WHICH REZONES THE PROPERTY**  
32 **AT 1840 SOUTH ORCHARD DRIVE FROM R-4 (SINGLE FAMILY RESIDENTIAL) TO C-**  
33 **N (NEIGHBORHOOD COMMERCIAL) – MS. AMBER CORBRIDGE**

34 Ms. Amber Corbridge explained that the owner of Bountiful Professional Plaza at 1840 South  
35 Orchard Drive applied for a rezoning of his property from an R-4 (single-family residential) to a C-N  
36 (neighborhood commercial) zone. No changes have been proposed to the building or the site. The  
37 Planning Commission forwarded a positive recommendation. The approval of this ordinance will  
38 bring the building into compliance with City code, since businesses currently there are not allowed to  
39 operate in an R-4 zone.

40 Councilmember Bell asked when the zone became R-4. Mr. Astorga answered that in 1992  
41 the area was rezoned to be single-family residential (R-4 did not exist yet) but staff does not know  
42 exactly why this property was included in that rezoning. So, at that time, the property became a legal  
43 non-conforming site. The rezone to a C-N Zone will fix this issue and allow more businesses to be  
44 able to operate there.

45  
46 **A. PUBLIC HEARING**

1 The public hearing was opened at 8:01 p.m.

2  
3 Ms. Rachel Coleman (202 East 1400 South) spoke in favor of the rezone. She said she  
4 believes this rezone will allow the property to attract more local services and fulfill the  
5 needs of the neighborhood. She also asked the Council for assistance in making  
6 Orchard Drive a safer place for pedestrians, bikers and drivers.  
7

8 Mr. Gary Wall (210 East 1400 South) also spoke in favor of the rezone. He said that  
9 he was concerned about the property being an R-4 zone, as it would impact traffic and  
10 noise if the site were turned into housing. He enjoys the low traffic in the evenings and  
11 on weekends. He and his neighbors agree that this rezoning will be a better fit for this  
12 property and help the community also.  
13

14 The public hearing was closed at 8:08 p.m.

15 **B. ACTION**

16 Councilmember Higginson said that he feels the fact that the City would be  
17 fixing a mistake it made decades ago should be a primary consideration for the  
18 approval of this Ordinance.

19 Councilmember Bradshaw assured Ms. Coleman that Orchard Drive is a big  
20 concern for the Council as well and is being addressed in the General Plan update.

21 Councilmember Bell said he thinks any commercial uses the City currently has  
22 should be protected and preserved. He was in favor of the Ordinance.

23 Councilmember Bell made a motion to approve Ordinance 2023-07 and  
24 Councilmember Higginson seconded the motion. The motion passed with  
25 Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”  
26

27 **CONSIDER APPROVAL OF A LIQUOR LICENSE FOR NUMBER ONE THAI FUSION**  
28 **LOCATED AT 575 WEST 500 SOUTH – MR. FRANCISCO ASTORGA**

29 Mr. Astorga explained that this license is for Number One Thai Fusion restaurant located at  
30 575 West 500 South and will allow them to serve beer and wine.

31 Councilmember Bell made a motion to approve the liquor license and Councilmember Bahr  
32 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and  
33 Price-Huish voting “aye.”  
34

35 **ADJOURN**

36 Councilmember Bradshaw made a motion to adjourn the meeting and Councilmember Bahr  
37 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, and Higginson  
38 voting “aye.”  
39

40 The regular session was adjourned at 8:12 p.m.  
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*Mayor Kendalyn Harris*

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*City Recorder*

Minutes of the  
BOUNTIFUL CITY COUNCIL  
October 26, 2023 – 5:45 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

**City Council Meeting**  
**Chamber Conference Room**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Millie Segura Bahr, Jesse Bell, Kate Bradshaw (via phone), Richard Higginson, Cecilee Price-Huish
	City Manager	Gary Hill
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga

**WELCOME**

Mayor Harris welcomed everyone and opened the meeting at 5:45 p.m.

Councilmember Higginson made a motion to convene to a closed session and Councilmember Bahr seconded the motion. The motion passed with the following roll call vote:

Bahr	Aye
Bell	Aye
Price-Huish	Aye
Higginson	Aye
Bradshaw	Aye

**CONVENE TO A CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF REAL PROPERTY, PENDING LITIGATION, AND/OR TO DISCUSS THE CHARACTER AND/OR COMPETENCY OF AN INDIVIDUAL(S) (UTAH CODE §52-4-205).**

The closed session began at 5:45 p.m.

Councilmember Higginson made a motion to return to the open session and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

**ADJOURN**

Councilmember Bahr made a motion to adjourn the meeting and Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers Bahr, Bell, Bradshaw, Higginson and Price-Huish voting “aye.”

The meeting was adjourned at 6:18 p.m.

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*Mayor Kendalyn Harris*

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*City Recorder*

PENDING



# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
October 4, 11, 18, 25, and November 1, 2023

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** November 14, 2023

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid October 4, 11, 18, 25, and November 1, 2023

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid October 4, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1220	AT&T MOBILITY	Streets	104410 428000	Telephone Expense	1,037.32	236026	X09282023	Account # 287314361186
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	70,559.26	236032	21297051	Natural Gas - Contract # 23191
1531	C.H. SPENCER & COMPA	Water	515100 448400	Dist Systm Repair & Maint	2,883.72	236042	401047283	Compressor Services - Customer ID 1253
11488	CENTRAL SQUARE	Police	104210 428000	Telephone Expense	8,343.65	236045	391584	PortalOne Mobile Maintenance - Cust # 16803
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	4,600.00	236046	2311368	Lab Fees
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	236056	76431	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	236056	76433	Tree Trimming
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,347.75	236060	230947526	Misc. Parts - Cust # 570600167
12227	GRAHAM FIRE APPARAT	Streets	104410 425000	Equip Supplies & Maint	2,726.38	236070	271	Radiator
2510	HOLLAND EQUIPMENT CO	Streets	104410 425000	Equip Supplies & Maint	2,380.00	236077	26570	Salter Chain
2553	HVAC CONSTRUCTION, I	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,385.00	236082	128683	Air Conditioner Repair for Bountiful City Water
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	5,734.08	236083	27407	Meter's & Cables
11059	INTELLIRENT	Light & Power	535300 448639	Substation	1,531.12	236084	OR112693-01	Test Equip Rental
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	5,466.83	236106	S105697455.001	Couplers and Sleeves - Cust # 18498
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	2,732.61	236116	1000997PU	Cooler & Water Pump - Acct # 457
11060	PRIME FIELD SERVICE	Light & Power	535300 448628	Pineview Hydro Operating Costs	16,200.00	236117	025918	Gate Actuator Arms - Cust # BOUPOWER
14873	QUALITROL CO	Light & Power	535300 448639	Substation	3,312.69	236118	20225540	Trans., Temp Guage - Customer# 183255
3869	SDI-ACCOUNTS RECEIVA	PSAP - E911	104219 414000	Uniform Allowance	1,178.00	236125	OE 20894	Uniform Sweatshirts & Jackets -
7941	SHAMROCK PLUMBING LL	Redevelopment Agency	737300 426100	Special Projects	3,361.50	236126	SD3837	Install Toilet and Labor - Cust # 21513
14875	SIDEWINDERS, LLC	Light & Power	535300 448628	Pineview Hydro Operating Costs	9,588.44	236128	FRI-1035	Generator Repair - Customer # 1179
4051	STATE OF UTAH	Landfill Operations	585820 431300	Environmental Monitoring	5,194.42	236134	10032023	3Q2023 Landfill Solid Waste Fees
11445	TFORCE FREIGHT	Light & Power	535300 448639	Substation	1,390.10	236142	R1799356	Battery Charger Repair - Customer # 34946323
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	2,008.46	236143	916580149	Golf Balls - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	32,905.75	236144	0368907	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	36,341.61	236144	0367602	Fuel - Acct # 000275
4389	UTAH STATE UNIVERSIT	Streets	104410 448000	Operating Supplies	14,004.00	236148	7287	Utah LTAP Pavement Assessment for Bountiful City
4536	WEBER-BOX ELDER	Light & Power	535300 448628	Pineview Hydro Operating Costs	19,440.11	236157	10022023	3Q2023 Generation
5389	YOUNG WHOLESALE	Streets	454410 474500	Machinery & Equipment	63,956.00	236161	3S6257	2023 Silv35 - Vln# 1GB3YSEY7PF181254
TOTAL:					<u>343,728.80</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid October 11, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
14651	CREATIVE TRAILS, INC	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	5,330.00	236175 5		Project: Bountiful Trails for Sept. 2023
5351	DEERE CREDIT, INC.	Landfill Operations	585820 474500	Machinery & Equipment	51,276.57	236178 0062822		Approved by Council - Loader
7212	ENTELLUS INC	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	1,665.00	236184 56330		Project #1190016 Canyon Creek Rd Trail Head
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	16,825.00	236185 1222089-1		Hydrants - Cust # 48108
2510	HOLLAND EQUIPMENT CO	Streets	104410 425000	Equip Supplies & Maint	2,380.00	236193 26794		Chain for Salt Spreader
2719	JMR CONSTRUCTION INC	Streets	104410 473400	Concrete Repairs	40,780.88	236202 09302023		Work completed thru September 2023
2765	JP ELECTRICAL, LC	Parks	454510 473100	Improv Other Than Bldgs	43,870.00	236203 W24322		Work done on Pickle Ball Court
14890	KEETCH, RUSSELL	Liability Insurance	636300 451150	Liability Claims/Deductible	3,989.32	236204 10042023		Claim - Police
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,451.32	236206 10755		Patching - Customer # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	32,376.24	236206 10749		Paving 1500 E to BNTFL Blvd - Customer # BOUN02610
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,444.32	236207 418313		Road Base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,920.48	236207 418359		Road Base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,132.20	236207 418249		Road Base - Cust # BCTY07399
14745	MCT	Police	104210 425500	Terminal Maint & Queries	1,180.00	236214 69576		Thermal Printer,paper roll, roll case& car adapter
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,641.57	236219 5105710135.001		6" Couplers - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,727.71	236219 5105699035.001		8" Grip Rings - Cust # 18498
3402	PACIFICORP	Light & Power	535300 448628	Pineview Hydro Operating Costs	1,649.39	236230 CR216915		2023 O&M Costs - Pineview Hydro
5429	PERFORMANCE FORD LIN	Liability Insurance	636300 451150	Liability Claims/Deductible	3,235.10	236232 10032023		Claim for Bountiful City Parks Dept
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	1,660.02	236233 1001893PU		Diesel Injector - Acct # 457
3549	PREMIER VEHICLE INST	Streets	104410 425000	Equip Supplies & Maint	1,452.30	236235 42347		Light Bar for Police Vehicle
13120	RECYCLE IT	Landfill Operations	585820 448000	Operating Supplies	3,915.00	236238 10136		Mattress Recycling for Bountiful City
10586	ROCKY MOUNTAIN RECYC	Recycle Collection Operations	585810 431550	Recycling Processing Fees	8,738.90	236242 NP-133162		Recycle Fees for Bountiful City
3916	SIGNATURE EQUIPMENT	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	3,664.16	236248 9231178		Misc. Parts & Supplies
14513	STAPP CONSTRUCTION	Legislative	454110 473100	Improv Other Than Bldgs	149,452.89	236254 2500		Project Washington Park Skate Park - App #6
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,004.26	236264 916625735		Golf Balls - Acct # US00021802
4257	TREE SOURCE CENTRAL	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,919.20	236265 1113337-1		Tree for Bountiful City Parks
4334	USDA-FOREST SERVICE	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	8,346.83	236269 3004717901		Mueller Prk North Canyon Trail - CUst #6021080
10818	VALLEY GLASS INC	Landfill Operations	585820 426000	Bldg & Grnd Suppl & Maint	4,550.00	236272 I08107095		WIndow Replacement - Acct # 0376
4450	VERIZON WIRELESS	Police	104210 428000	Telephone Expense	1,946.74	236274 9945088723		Account # 771440923-00001
7732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,295.00	236277 112506		October 2023 Janitorial Service for Bountiful PD
TOTAL:					<u>405,820.40</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid October 18, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	127,051.94	236287	21298344	Natural Gas - Contract # 23191	
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	205,109.07	236287	21291291	Natural Gas - Contract # 23191	
5115	BRIGHTON HOMES UTAH	Engineering	104450 453100	Interest Expense	1,633.62	236288	10112023	Final Bond Release for Towns at 5th & Orchard	
1393	BTS LANDSCAPING PROD	Landfill Operations	585820 462400	Contract Equipment	25,393.50	236289	103	Tub Grinding for August 2023 for Bountiful City	
1550	CALL CLIMATE	Light & Power	535300 448639	Substation	9,843.00	236292	24234954	Replaced Sub AC	
13117	CAPTIVE AIRE SYSTEMS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,419.06	236294	2209920	Job#Bountiful City Plaza- Cust #886834(Tax Exempt)	
1602	CDW GOVERNMENT, INC.	Computer Maintenance	616100 429200	Computer Software	4,514.40	236295	CB00435017	Office 365 Software License - Cust #6530022	
1602	CDW GOVERNMENT, INC.	Computer Maintenance	616100 429200	Computer Software	22,470.61	236295	CB00434116	Office 365 Software License - Cust #6530022	
1605	CEM AQUATICS	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,885.92	236296	14532	Water Feature chemicals - Cust # BOU05	
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,100.00	236298	2310110	Lab Fees	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,868.68	236307	76436	Tree Trimming	
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	236307	76434	Tree Trimming	
5281	DOMINION ENERGY UTAH	Police	104210 427000	Utilities	1,788.90	236309	10012023E	Account # 3401140000	
5281	DOMINION ENERGY UTAH	Light & Power	53 213100	Accounts Payable	35,035.43	236309	10012023	Natural Gas - Account # 6056810000	
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,347.75	236313	231007467	Misc. Parts/Supplies - Cust #570600167	
2104	ESRI-ENVIRONMENTAL S	Light & Power	535300 429300	Computer Hardware	17,000.00	236314	94571565	GIS Software - Acct # 1496150335	
2126	FAIRBANKS SCALES	Landfill Operations	585820 426000	Bldg & Grnd Suppl & Maint	1,897.00	236315	1656709	Maintenance Agreement - Cust # 95481	
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	10,095.00	236317	1222089-2	Hydrants - Cust # 48108	
12227	GRAHAM FIRE APPARAT	Streets	104410 425000	Equip Supplies & Maint	2,836.43	236319	333	Fuel Tank for South Davis Fire	
11418	HUMDINGER EQUIPMENT	Landfill Operations	585820 425000	Equip Supplies & Maint	1,412.60	236326	32767	Misc. Parts & Supplies	
12230	HUNTINGTON NATIONAL	Golf Course	555500 474500	Machinery & Equipment	81,471.44	236328	8462838	Toro Turf Equipment - Customer # 790912	
2649	IPSA-INTERMOUNTAIN P	Light & Power	535300 423000	Travel & Training	2,000.00	236334	3264	Hotline School Registration Fee	
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,828.25	236335	SLC10230049	October 2023 Janitorial Service - Cust # 065075	
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,460.16	236336	10842	Patching - Cust # BOUN02610	
14892	METHLING, MATTHEW	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	63,325.00	236346	385	Installation of bridge for Bountiful City	
11104	POLICE LEGAL SCIENCE	PSAP - E911	104219 423000	Travel & Training	1,920.00	236356	12104	Dispatch Pro 12 Lesson Pkg	
5553	PURCELL TIRE AND SER	Storm Water	494900 425000	Equip Supplies & Maint	1,231.00	236357	280058934	Tires and Service - Acct # 2801867	
5553	PURCELL TIRE AND SER	Storm Water	494900 425000	Equip Supplies & Maint	1,540.20	236357	280059084	Tires and Service - Acct # 2801867	
3875	SEMI SERVICE INC	Streets	104410 425000	Equip Supplies & Maint	1,457.08	236362	S 188954	Parts	
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	2,923.63	236363	26269	Engineering SCADA for Bountiful Water	
3972	SOLAR TURBINES, INC.	Light & Power	535300 448614	Power Plant Equipment Repairs	4,220.00	236366	AFS10065850	Taurus Repair - Acct # 400004258	
4033	STANTEC CONSULTING	Light & Power	403300 448613	Power Plant Operating Costs	2,737.00	236369	2137840	NOI Requirement Prep - Cust # 6825	
4064	STEVE REGAN CO	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,221.00	236370	1387558	Misc. Supplies - Cust # 51024	
10507	STRUCTURE WORKS, INC	Landfill Operations	585820 426000	Bldg & Grnd Suppl & Maint	1,901.72	236371	75643	Camera's for Landfill Scale House- Cust #BOUNT010	
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	2,828.55	236375	0369722	Bulk Oil - Acct # 000275	
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	29,507.46	236375	0369672	Fuel - Acct # 000275	
4229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	2,238.24	236375	0368873	Fuel - Acct # 000276	
7842	UTILISYNC LLC	Storm Water	494900 424000	Office Supplies	1,650.00	236379	INV-1554	Service for Bountiful City	
7842	UTILISYNC LLC	Water	515100 431000	Profess & Tech Services	1,650.00	236379	INV-1554	Service for Bountiful City	
7842	UTILISYNC LLC	Light & Power	535300 431001	Blue Stake & Location	1,650.00	236379	INV-1554	Service for Bountiful City	
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	4,959.85	236382	UT23-545-010	Building Inspection for Sept. 2023	
<b>TOTAL:</b>					<u>710,483.49</u>				

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid October 25, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1012	AAA SPRING SPECIALIS	Streets	104410 425000	Equip Supplies & Maint	6,491.91	236383	01P19620	Misc. Parts - Customer # 07988
7666	AMERICAN CHILLER MEC	Redevelopment Agency	737300 426100	Special Projects	27,967.00	236384	37211	RDA approval for Parts and Labor
13077	AVID TRAILS	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	30,317.25	236390	Christmas Tree-03	Avid Trail Construction
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	137,649.36	236396	21298355	Natural Gas - Contract # 23191
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	236414	76438	Tree Trimming
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	1,503.75	236420	1226220	Pipe - Cust # 48108
14919	KEYES, KYLE	Liability Insurance	636300 451150	Liability Claims/Deductible	1,141.42	236443	10182023	Reimbursed for Car Rental
2830	KIMBALL EQUIPMENT CO	Landfill Operations	585820 425000	Equip Supplies & Maint	2,220.38	236444	PSO138664-1	Compost Screener Parts - Cust # BP0000215
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,186.08	236446	10902	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,821.00	236446	10854	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	6,527.04	236446	10864	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	7,256.08	236446	10896	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	11,689.60	236446	10876	Patching - Cust # BOUN02610
13969	LAUNCH CONSTRUCTION	Streets	104410 473400	Concrete Repairs	3,069.60	236448	2202-12	Project Washington Park
13969	LAUNCH CONSTRUCTION	Legislative	454110 473100	Improv Other Than Bldgs	87,715.74	236448	2202-12	Project Washington Park
2920	LEFAVOR ENVELOPE COM	Finance	104140 429050	Utility Billing Supplies	1,014.75	236450	176313	Envelopes - Cust # COB
2987	M.C. GREEN & SONS IN	Water	515100 473110	Water Mains	494,628.14	236453	4945	2023 Waterline Project - Application #4
14892	METHLING, MATTHEW	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	16,400.00	236459	387	Mueller Park Bridge for Bountiful City
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,785.80	236465	S105659057.001	Meter Boxes - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,232.25	236465	S105733355.001	Meter Boxes - Cust # 18498
3321	NORTHERN POWER EQUIP	Light & Power	535300 448632	Distribution	1,170.00	236470	86911	Misc. Parts & Supplies - Customer # 8012986111
13267	SLATE ROCK FR LLC	Light & Power	535300 445202	Uniforms	3,018.59	236489	70297	FR Shirts and Pants
14920	THE GOLFER'S GREEN	Light & Power	535300 448639	Substation	2,200.00	236500	101766	Weeds
14015	THE RADAR SHOP	Police	104210 445100	Public Safety Supplies	1,680.00	236501	15155	Misc. Parts
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,488.24	236504	10102023SC	Columbus Train Supplies -Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	1,503.04	236504	10102023SC	Columbus Train Supplies -Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,937.16	236504	10102023BH	Misc.ParkSupplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 448000	Operating Supplies	1,464.21	236504	10102023BH	Misc.ParkSupplies - Acct #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 429300	Computer Hardware	1,628.06	236504	10102023AJ	Laptop Adapter,Testing - Acct #4246-0445-5571-8851
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	2,065.90	236508	9945721353	Account # 371517689-00001
TOTAL:					<u>876,832.35</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00  
Paid November 1, 2023**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
13972	3XL INC.	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	132,657.79	236512	1080 & 1081	Work done North Canyon Trailhead- App #00000-07
5123	EXPONENTIAL POWER	Light & Power	535300 448627	Echo Hydro Operating Costs	5,631.95	236538	INV068601	New Battery - Customer # C013209
13272	GALLOWAY & COMPANY	Police	454210 472100	Buildings	2,200.00	236540	127113	Professional Services through Sept. 2023
14923	GENERAL PACIFIC, INC	Light & Power	535300 474600	Vehicles	197,000.00	236541	1476678	Cable Puller - Customer ID 114935
11008	GOODFELLOW CORP	Streets	104410 425000	Equip Supplies & Maint	1,580.14	236542	INV140063	Heating Elements for Paver
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	5,584.00	236543	23856	Turf Supplies
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,578.50	236543	23111	Turf Supplies for Bountiful Ridge
2483	HIGHLAND GOLF	Golf Course	555500 425100	Special Equip Maintenance	1,060.93	236548	53391	Misc. Parts & Supplies
5068	HUNT ELECTRIC, INC.	Streets	454410 474550	Traffic Signals	129,276.00	236552	76095	October 2023 Draw 1 - Cust # BOU003
3193	MOUNTAIN STATES INDU	Light & Power	535300 474600	Vehicles	23,238.00	236561	30385	Service Body for Bountiful City Power
14936	REDLINE ROOFING	Light & Power	535300 448639	Substation	2,766.88	236570	I231010273	50% Deposit for NE Sub Roof at Bountiful Power
14807	RIVENDELL TREE EXPER	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,000.00	236571	03021-I	Stump Grinding and Removal for Bountiful City
14807	RIVENDELL TREE EXPER	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,450.00	236571	03018-I	Stump Grinding and Removal for Bountiful City
14807	RIVENDELL TREE EXPER	Parks	104510 426000	Bldg & Grnd Suppl & Maint	5,815.00	236571	04101-I	Stump Grinding and Removal for Bountiful City
14774	ROCK SOLID TRAIL	Trails	454550 473101	Improv. Other Than Bldg-Bond \$	70,501.54	236572	1650	Project Set C Holbrook to Ward - App #3
4026	STAKER & PARSONS	Streets	104410 441200	Road Matl Patch/ Class C	1,086.04	236577	6227468	Patching - Customer # 18108
14513	STAPP CONSTRUCTION	Legislative	454110 473100	Improv Other Than Bldgs	35,298.08	236578	2524	Project Washington Park Skate Park - App #7
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,093.97	236586	916735367	Clubs - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	30,875.89	236587	0370427	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	2,656.96	236587	0369629	Fuel - Acct # 000276
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Accrual	1,010,285.14	236592	10242023	Sept. 2023 payment for Power Resources
TOTAL:					<u>1,662,636.81</u>			

# City Council Staff Report

**Subject:** September 2023 Financial Reports  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** November 14, 2023



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## **Background**

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

## **Analysis**

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2024 through September as compared to the past three fiscal year periods through that same timeframe.

The FY2024 budget portion of these reports is the originally adopted FY2024 budget approved by the City Council in June of 2023.

## **Department Review**

These reports were prepared and reviewed by the Finance Department.

## **Significant Impacts**

Financial information to aid in legislative and operational decision making.

## **Recommendation**

Council is encouraged to review the attached revenue, expense, and budget reports.

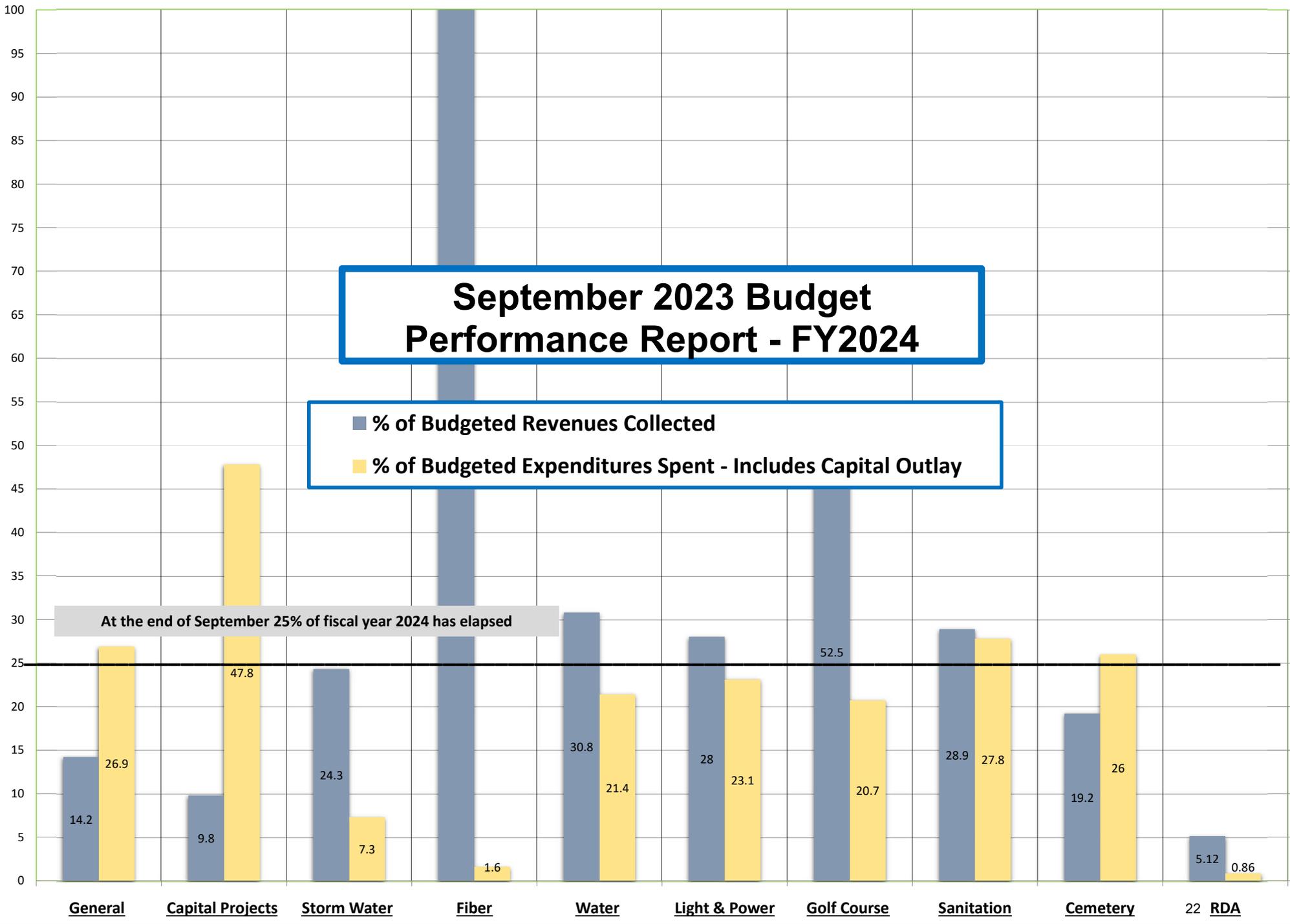
## **Attachments**

- September 2023 Revenue & Expense Reports – Fiscal 2024 YTD

# September 2023 Budget Performance Report - FY2024

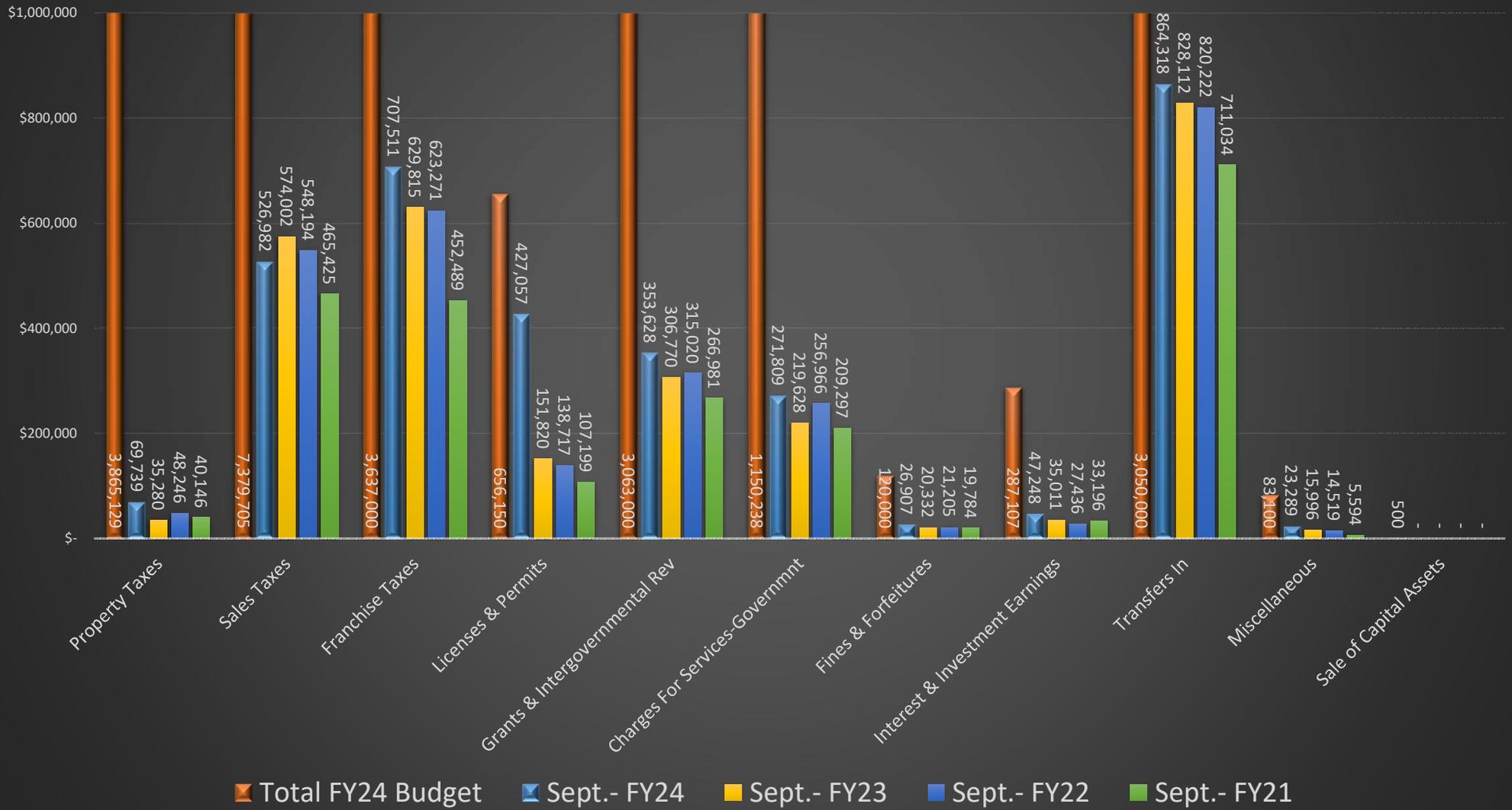
■ % of Budgeted Revenues Collected  
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of September 25% of fiscal year 2024 has elapsed

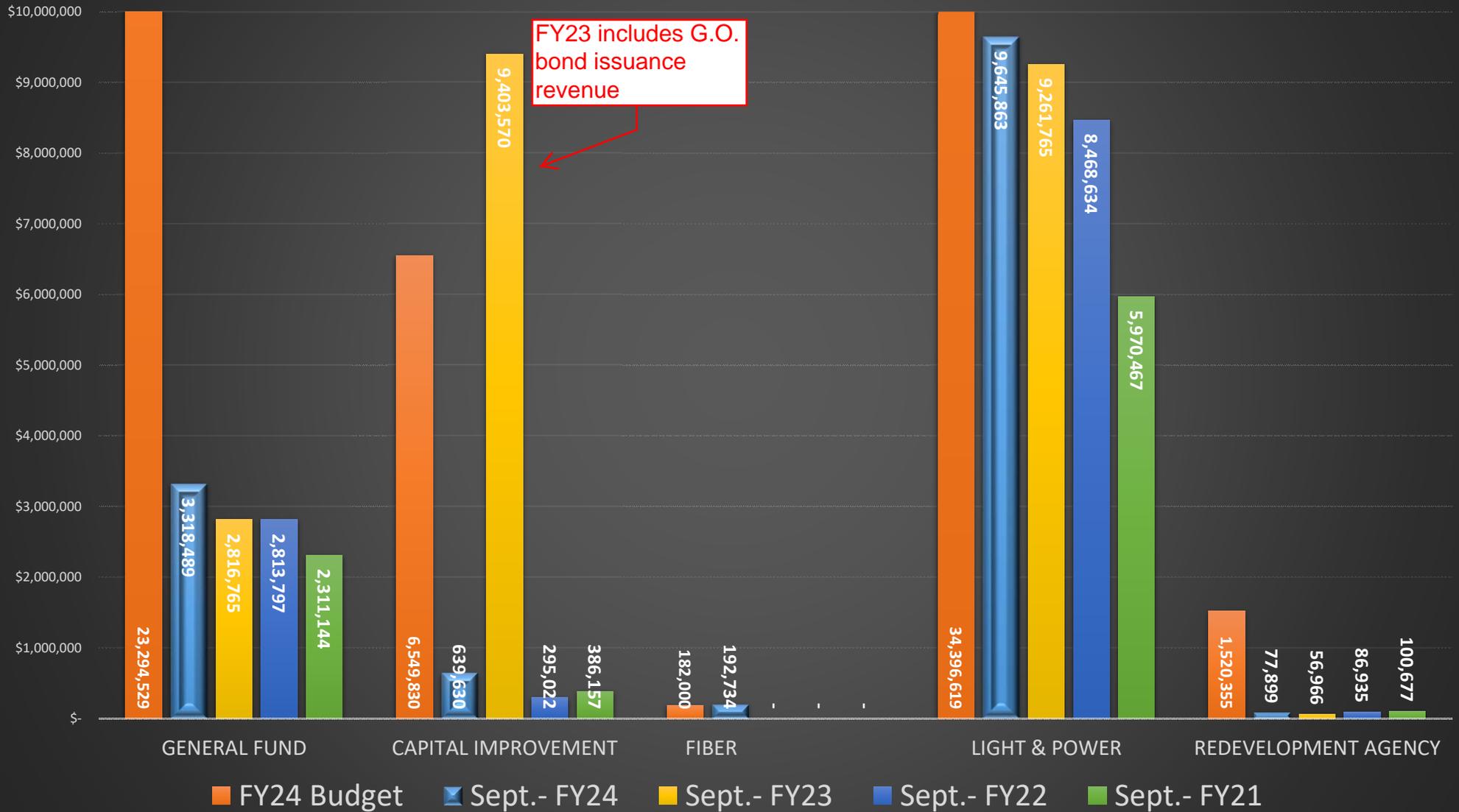


## General Fund Detailed Revenues - September 2023

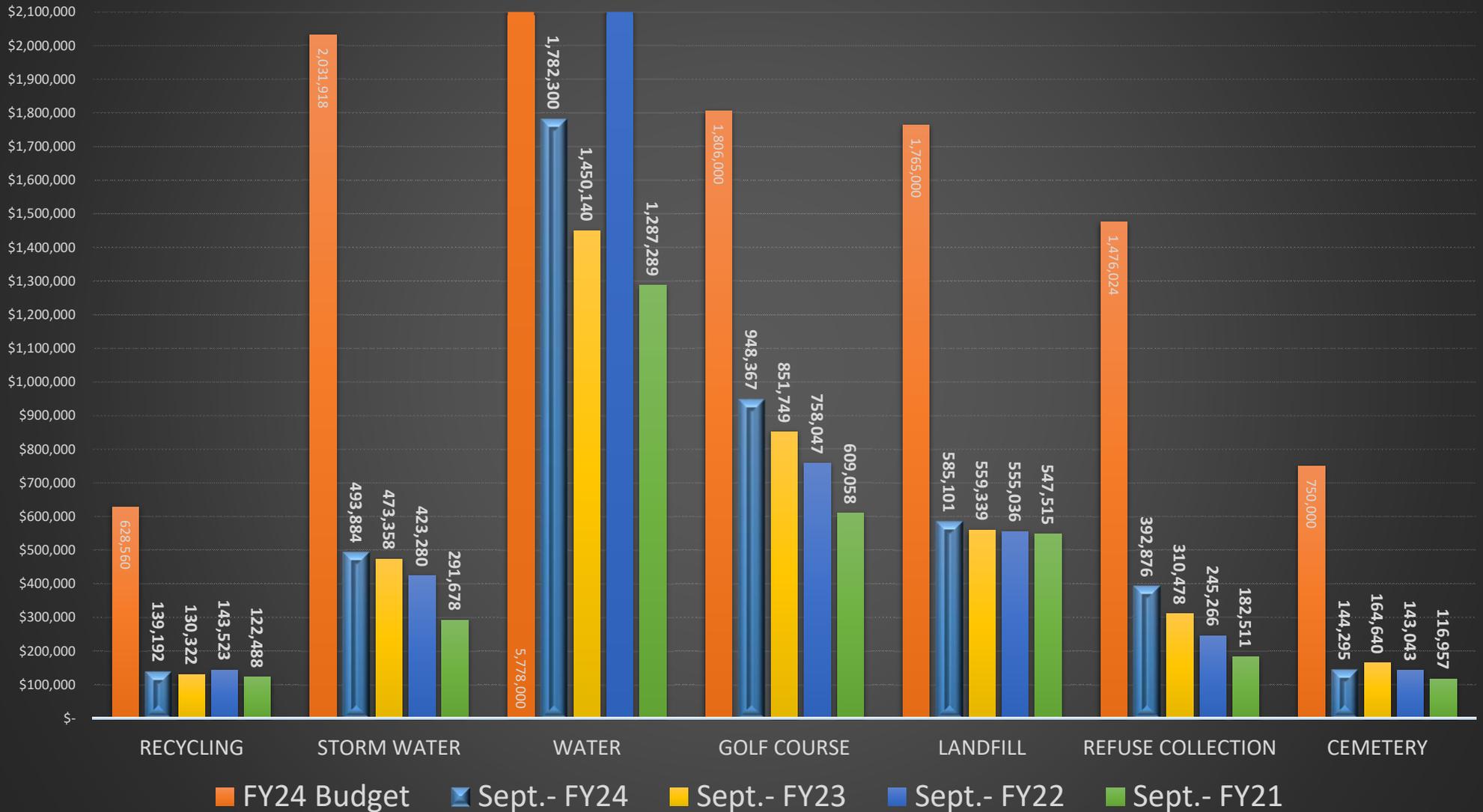
### YTD Revenues (Fiscal Year 2024) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



## September 2023 YTD Revenues (Fiscal 2024) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

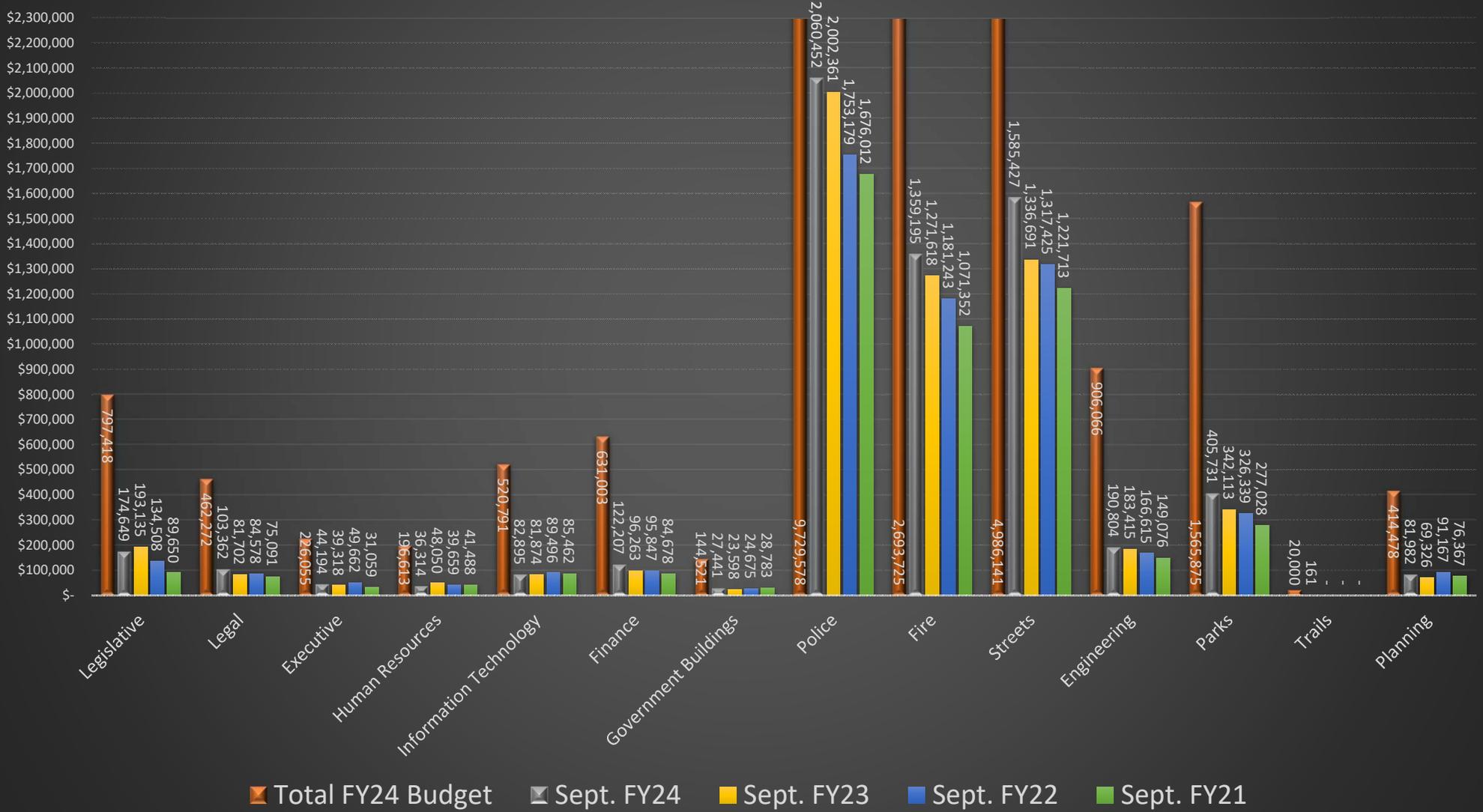


## September 2023 (Fiscal 2024) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

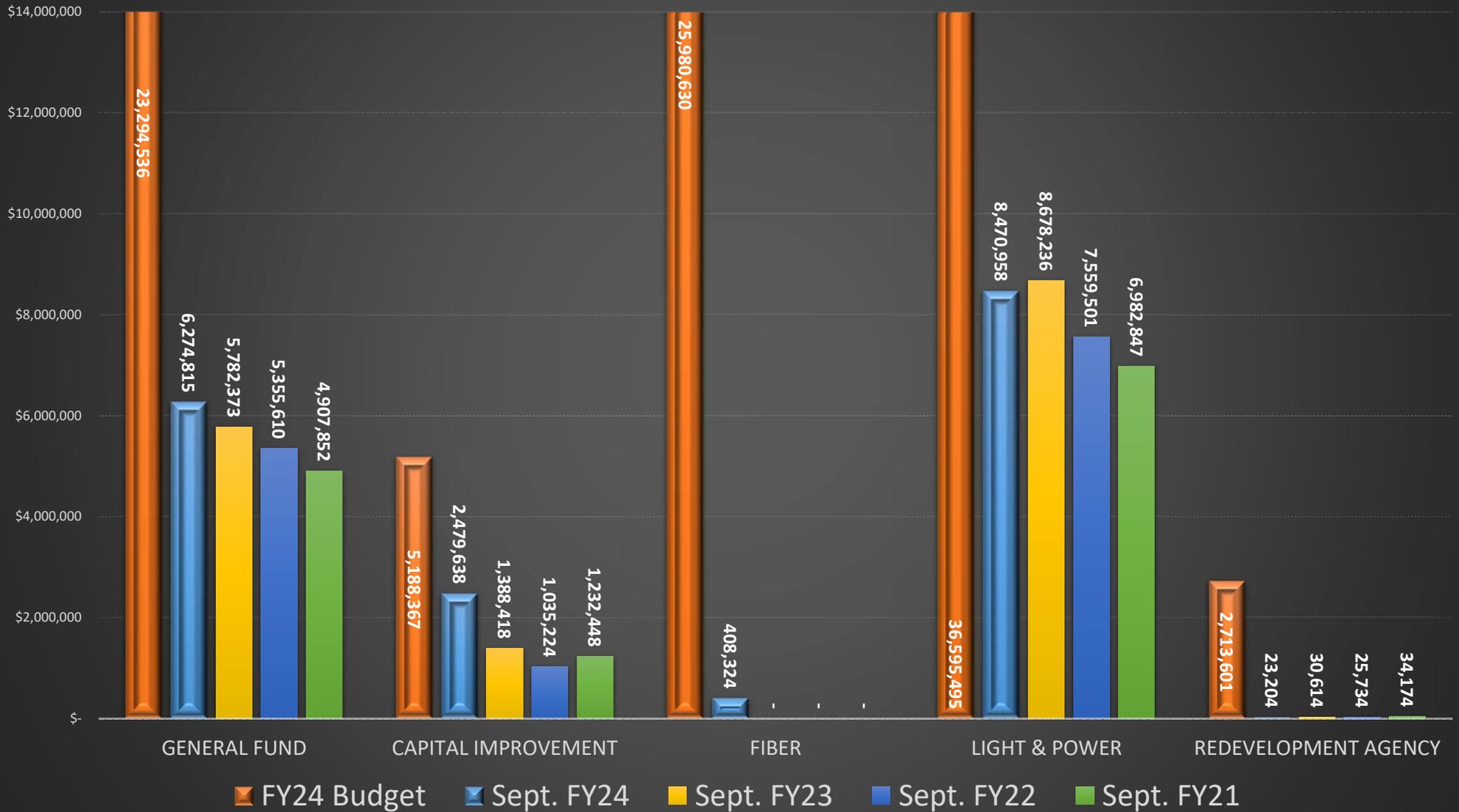


## General Fund Detailed Expenditures - September 2023

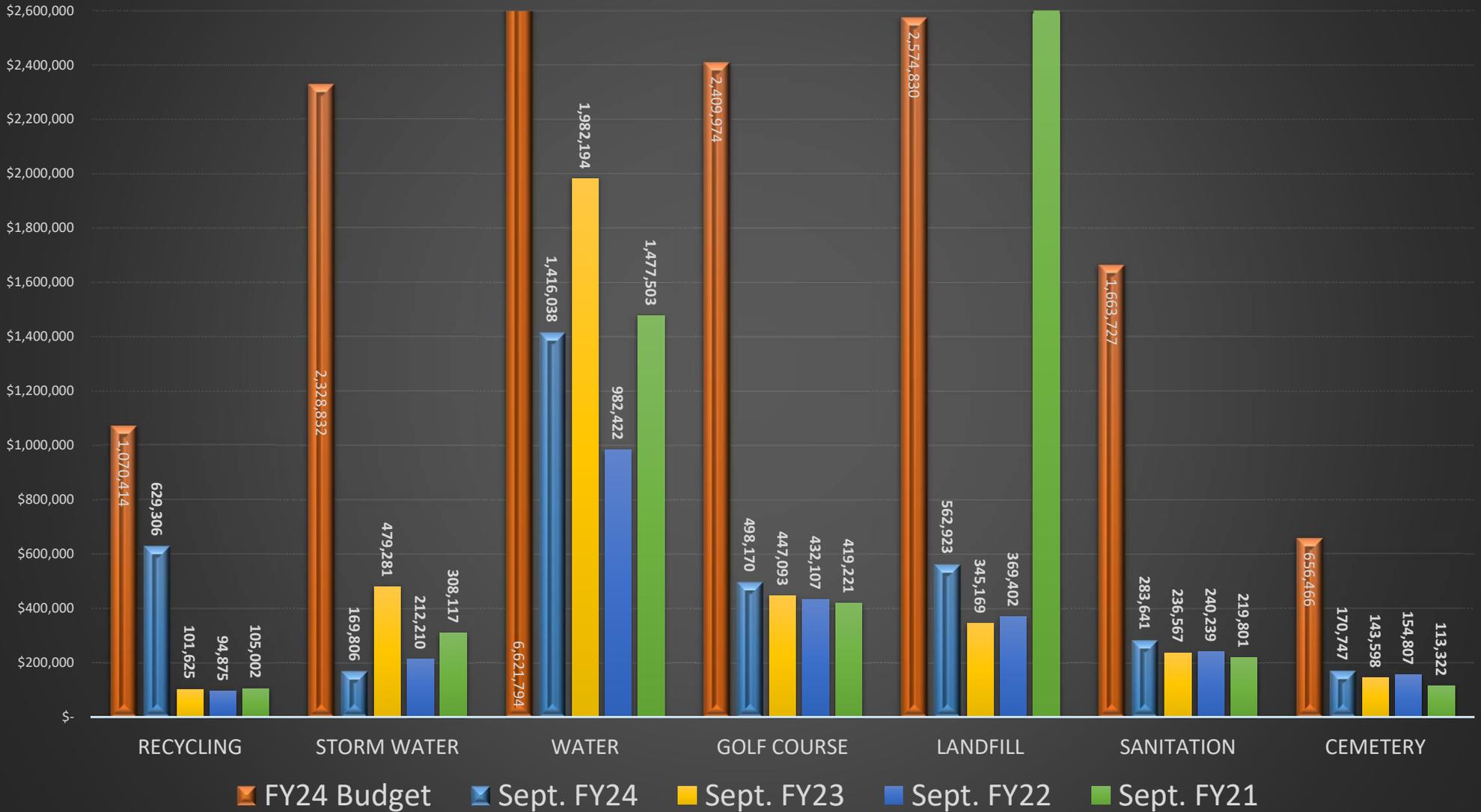
### Fiscal 2024 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## September 2023 YTD (Fiscal 2024) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



## September 2023 YTD (Fiscal 2024) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

FOR 2024 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10 GENERAL FUND</b>							
1010 Property Taxes	-3,865,129	-3,865,129	-69,739.01	-50,130.69	.00	-3,795,389.99	1.8%
1020 Sales Taxes	-7,379,705	-7,379,705	-526,982.38	-526,982.38	.00	-6,852,722.62	7.1%
1030 Franchise Taxes	-3,637,000	-3,637,000	-707,510.82	-286,400.10	.00	-2,929,489.18	19.5%
1040 Property Tax Increment	-2,600	-2,600	.00	.00	.00	-2,600.00	.0%
2000 Licenses & Permits	-656,150	-656,150	-427,056.81	-44,824.24	.00	-229,093.19	65.1%
3000 Grants & Intergovernmental Re	-3,063,000	-3,063,000	-353,627.69	-345,112.06	.00	-2,709,372.31	11.5%
3100 Fines & Forfeitures	0	-120,000	-26,907.21	-5,565.59	.00	-93,092.79	22.4%
4000 Charges For Services-Governmn	-1,150,238	-1,150,238	-271,809.21	-70,901.81	.00	-878,428.79	23.6%
4110 Legislative	797,418	797,418	174,648.63	30,141.89	.00	622,769.37	21.9%
4120 Legal	462,272	462,272	103,361.76	33,996.84	.00	358,910.24	22.4%
4130 Executive	226,055	226,055	44,194.17	13,993.33	.00	181,860.83	19.6%
4134 Human Resources	196,613	196,613	36,313.80	12,039.74	.00	160,299.20	18.5%
4136 Information Technology	520,791	520,791	82,895.02	25,785.30	.00	437,895.98	15.9%
4140 Finance	631,003	631,003	122,207.36	22,319.88	.00	508,795.64	19.4%
4160 Government Buildings	144,521	144,521	27,441.24	9,669.72	.00	117,079.76	19.0%
4210 Police	7,402,818	7,402,818	1,642,588.07	558,886.10	.00	5,760,229.93	22.2%
4215 Reserve Officers	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards	163,385	163,385	18,352.68	15,615.73	.00	145,032.32	11.2%
4217 School Resource Officer	475,799	475,799	70,313.88	32,770.39	.00	405,485.12	14.8%
4218 Liquor Control	43,827	43,827	3,927.23	1,739.61	.00	39,899.77	9.0%
4219 PSAP - E911	1,633,749	1,633,749	325,270.47	125,781.97	.00	1,308,478.53	19.9%
4220 Fire	2,693,725	2,693,725	1,359,195.00	679,597.50	.00	1,334,530.00	50.5%
4410 Streets	4,986,141	4,986,141	1,585,427.31	498,945.03	.00	3,400,713.69	31.8%
4450 Engineering	906,066	906,066	190,803.86	61,735.62	.00	715,262.14	21.1%
4510 Parks	1,565,875	1,565,875	405,731.15	111,554.51	.00	1,160,143.85	25.9%
4550 Trails	20,000	20,000	161.11	89.74	.00	19,838.89	.8%
4610 Planning	414,478	414,478	81,982.22	23,550.34	.00	332,495.78	19.8%
5000 Fiber	-120,000	0	.00	.00	.00	.00	.0%
6000 Miscellaneous	-83,100	-83,100	-23,289.20	-2,394.64	.00	-59,810.80	28.0%
6010 Interest & Investment Earning	-287,107	-287,107	-47,248.48	-23,783.67	.00	-239,858.52	16.5%
6020 Sale of Capital Assets	-500	-500	.00	.00	.00	-500.00	.0%
8010 Transfers In	-3,050,000	-3,050,000	-864,317.91	-281,901.62	.00	-2,185,682.09	28.3%
<b>TOTAL GENERAL FUND</b>	<b>7</b>	<b>7</b>	<b>2,956,326.24</b>	<b>620,216.44</b>	<b>.00</b>	<b>-2,956,319.24</b>	<b>%</b>
<b>TOTAL REVENUES</b>	<b>-23,294,529</b>	<b>-23,294,529</b>	<b>-3,318,488.72</b>	<b>-1,637,996.80</b>	<b>.00</b>	<b>-19,976,040.28</b>	
<b>TOTAL EXPENSES</b>	<b>23,294,536</b>	<b>23,294,536</b>	<b>6,274,814.96</b>	<b>2,258,213.24</b>	<b>.00</b>	<b>17,019,721.04</b>	

30 DEBT SERVICE

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

FOR 2024 03

30	DEBT SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Taxes	-588,611	-588,611	-9,956.99	-7,007.77	.00	-578,654.01	1.7%
4710	Debt Sevice	561,700	561,700	500.64	.33	.00	561,199.36	.1%
6010	Interest & Investment Earning	-200	-200	-177.08	-91.40	.00	-22.92	88.5%
	<b>TOTAL DEBT SERVICE</b>	<b>-27,111</b>	<b>-27,111</b>	<b>-9,633.43</b>	<b>-7,098.84</b>	<b>.00</b>	<b>-17,477.57</b>	<b>35.5%</b>
	<b>TOTAL REVENUES</b>	<b>-588,811</b>	<b>-588,811</b>	<b>-10,134.07</b>	<b>-7,099.17</b>	<b>.00</b>	<b>-578,676.93</b>	
	<b>TOTAL EXPENSES</b>	<b>561,700</b>	<b>561,700</b>	<b>500.64</b>	<b>.33</b>	<b>.00</b>	<b>561,199.36</b>	

45 CAPITAL IMPROVEMENT

1020	Sales Taxes	-3,882,027	-3,882,027	-273,897.53	-273,897.53	.00	-3,608,129.47	7.1%
3000	Grants & Intergovernmental Re	-907,928	-907,928	.00	.00	.00	-907,928.00	.0%
4110	Legislative	640,000	640,000	354,787.93	2,376.00	.00	285,212.07	55.4%
4136	Information Technology	70,000	70,000	.00	.00	.00	70,000.00	.0%
4140	Finance	13,200	13,200	979.40	452.05	.00	12,220.60	7.4%
4210	Police	871,167	871,167	495,171.02	229,403.46	.00	375,995.98	56.8%
4410	Streets	2,564,000	2,564,000	966,777.94	287,535.06	.00	1,597,222.06	37.7%
4450	Engineering	250,000	250,000	7,512.17	.00	.00	242,487.83	3.0%
4510	Parks	50,000	50,000	70,000.00	70,000.00	.00	-20,000.00	140.0%
4550	Trails	730,000	730,000	584,409.82	255,985.86	.00	145,590.18	80.1%
6010	Interest & Investment Earning	-760,375	-760,375	-332,582.02	-129,705.34	.00	-427,792.98	43.7%
6020	Sale of Capital Assets	-40,000	-40,000	-6,650.00	-6,650.00	.00	-33,350.00	16.6%
8000	Contributions	0	0	-1,500.00	.00	.00	1,500.00	100.0%
8010	Transfers In	-959,500	-959,500	-25,000.00	-25,000.00	.00	-934,500.00	2.6%
	<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>-1,361,463</b>	<b>-1,361,463</b>	<b>1,840,008.73</b>	<b>410,499.56</b>	<b>.00</b>	<b>-3,201,471.73</b>	<b>-135.1%</b>
	<b>TOTAL REVENUES</b>	<b>-6,549,830</b>	<b>-6,549,830</b>	<b>-639,629.55</b>	<b>-435,252.87</b>	<b>.00</b>	<b>-5,910,200.45</b>	
	<b>TOTAL EXPENSES</b>	<b>5,188,367</b>	<b>5,188,367</b>	<b>2,479,638.28</b>	<b>845,752.43</b>	<b>.00</b>	<b>2,708,728.72</b>	

49 STORM WATER

4900	Storm Water	2,328,832	2,328,832	169,806.22	50,455.31	.00	2,159,025.78	7.3%
6000	Miscellaneous	-5,800	-5,800	-1,152.00	-576.00	.00	-4,648.00	19.9%
6010	Interest & Investment Earning	-15,000	-15,000	-26,846.56	-13,464.67	.00	11,846.56	179.0%
7000	Charge For Services-Proprieta	-2,011,118	-2,011,118	-465,885.54	-171,205.12	.00	-1,545,232.46	23.2%
	<b>TOTAL STORM WATER</b>	<b>296,914</b>	<b>296,914</b>	<b>-324,077.88</b>	<b>-134,790.48</b>	<b>.00</b>	<b>620,991.88</b>	<b>-109.1%</b>
	<b>TOTAL REVENUES</b>	<b>-2,031,918</b>	<b>-2,031,918</b>	<b>-493,884.10</b>	<b>-185,245.79</b>	<b>.00</b>	<b>-1,538,033.90</b>	
	<b>TOTAL EXPENSES</b>	<b>2,328,832</b>	<b>2,328,832</b>	<b>169,806.22</b>	<b>50,455.31</b>	<b>.00</b>	<b>2,159,025.78</b>	

50 FIBER

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

FOR 2024 03

50 FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5000 Fiber	25,980,630	25,980,630	408,324.26	1,582.96	.00	25,572,305.74	1.6%
6000 Miscellaneous	-500	-500	.00	.00	.00	-500.00	.0%
6010 Interest & Investment Earning	-500	-500	-176,712.52	-176,828.47	.00	176,212.52*****%	
7000 Charge For Services-Proprieta	-181,000	-181,000	-16,021.78	-5,398.50	.00	-164,978.22	8.9%
<b>TOTAL FIBER</b>	<b>25,798,630</b>	<b>25,798,630</b>	<b>215,589.96</b>	<b>-180,644.01</b>	<b>.00</b>	<b>25,583,040.04</b>	<b>.8%</b>
TOTAL REVENUES	-182,000	-182,000	-192,734.30	-182,226.97	.00	10,734.30	
TOTAL EXPENSES	25,980,630	25,980,630	408,324.26	1,582.96	.00	25,572,305.74	

51 WATER

5100 Water	6,621,794	6,621,794	1,416,037.81	556,396.62	.00	5,205,756.19	21.4%
6000 Miscellaneous	-2,000	-2,000	.00	.00	.00	-2,000.00	.0%
6010 Interest & Investment Earning	-60,000	-60,000	-28,558.88	-14,558.41	.00	-31,441.12	47.6%
6020 Sale of Capital Assets	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
7000 Charge For Services-Proprieta	-5,546,000	-5,546,000	-1,716,285.40	-618,684.06	.00	-3,829,714.60	30.9%
7010 Connection & Servicing	-40,000	-40,000	-4,787.28	-1,659.30	.00	-35,212.72	12.0%
8020 Impact Fees	-60,000	-60,000	-26,668.00	-3,676.00	.00	-33,332.00	44.4%
8030 Capital Contributions/Donatio	-50,000	-50,000	-6,000.00	-4,800.00	.00	-44,000.00	12.0%
<b>TOTAL WATER</b>	<b>843,794</b>	<b>843,794</b>	<b>-366,261.75</b>	<b>-86,981.15</b>	<b>.00</b>	<b>1,210,055.75</b>	<b>-43.4%</b>
TOTAL REVENUES	-5,778,000	-5,778,000	-1,782,299.56	-643,377.77	.00	-3,995,700.44	
TOTAL EXPENSES	6,621,794	6,621,794	1,416,037.81	556,396.62	.00	5,205,756.19	

53 LIGHT & POWER

5300 Light & Power	36,595,495	36,595,495	8,470,957.54	2,161,053.08	.00	28,124,537.46	23.1%
6000 Miscellaneous	-122,000	-122,000	-57,786.23	-9,225.30	.00	-64,213.77	47.4%
6010 Interest & Investment Earning	-402,689	-402,689	-109,911.70	-55,981.25	.00	-292,777.30	27.3%
6020 Sale of Capital Assets	-4,000	-4,000	.00	.00	.00	-4,000.00	.0%
7000 Charge For Services-Proprieta	-33,242,374	-33,242,374	-9,427,166.78	-3,094,400.53	.00	-23,815,207.22	28.4%
7010 Connection & Servicing	-100,000	-100,000	-23,637.36	-6,590.70	.00	-76,362.64	23.6%
7030 Equipment & Facilty Rents	-75,556	-75,556	-20,022.00	-20,022.00	.00	-55,534.00	26.5%
8030 Capital Contributions/Donatio	-450,000	-450,000	-7,339.00	.00	.00	-442,661.00	1.6%
<b>TOTAL LIGHT &amp; POWER</b>	<b>2,198,876</b>	<b>2,198,876</b>	<b>-1,174,905.53</b>	<b>-1,025,166.70</b>	<b>.00</b>	<b>3,373,781.53</b>	<b>-53.4%</b>
TOTAL REVENUES	-34,396,619	-34,396,619	-9,645,863.07	-3,186,219.78	.00	-24,750,755.93	
TOTAL EXPENSES	36,595,495	36,595,495	8,470,957.54	2,161,053.08	.00	28,124,537.46	

55 GOLF COURSE

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

FOR 2024 03

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5500	Golf Course	2,409,974	2,409,974	498,170.18	106,183.89	.00	1,911,803.82	20.7%
6000	Miscellaneous	-3,000	-3,000	-3,242.92	-100.44	.00	242.92	108.1%
6010	Interest & Investment Earning	-8,000	-8,000	-8,777.26	-4,486.81	.00	777.26	109.7%
7020	Admission & Lesson Fees	-998,000	-998,000	-533,609.98	-151,215.55	.00	-464,390.02	53.5%
7030	Equipment & Facility Rents	-491,000	-491,000	-273,200.18	-78,007.90	.00	-217,799.82	55.6%
7040	Concession & Merchandise Sale	-306,000	-306,000	-129,536.84	-55,458.39	.00	-176,463.16	42.3%
	<b>TOTAL GOLF COURSE</b>	<b>603,974</b>	<b>603,974</b>	<b>-450,197.00</b>	<b>-183,085.20</b>	<b>.00</b>	<b>1,054,171.00</b>	<b>-74.5%</b>
	TOTAL REVENUES	-1,806,000	-1,806,000	-948,367.18	-289,269.09	.00	-857,632.82	
	TOTAL EXPENSES	2,409,974	2,409,974	498,170.18	106,183.89	.00	1,911,803.82	

58 SANITATION

5800	Refuse Collection Operations	1,663,727	1,663,727	283,641.21	86,545.73	.00	1,380,085.79	17.0%
5810	Recycle Collection Operations	1,070,414	1,070,414	629,306.48	37,129.07	.00	441,107.52	58.8%
5820	Landfill Operations	2,574,830	2,574,830	562,922.77	122,592.26	.00	2,011,907.23	21.9%
6000	Miscellaneous	0	0	-14.88	.00	.00	14.88	100.0%
6002	Miscellaneous - Landfill	-30,000	-30,000	-5,123.87	-10.68	.00	-24,876.13	17.1%
6010	Interest & Investment Earning	-58,000	-58,000	-68,531.29	-27,784.27	.00	10,531.29	118.2%
6012	Interest Earnings - Landfill	0	0	-31,307.15	-15,620.78	.00	31,307.15	100.0%
7000	Charge For Services-Proprieta	-1,418,024	-1,418,024	-324,345.18	-121,828.96	.00	-1,093,678.82	22.9%
7001	Charge For Services - Recycle	-628,560	-628,560	-139,192.40	-52,341.71	.00	-489,367.60	22.1%
7002	Charge For Services - Landfil	-1,735,000	-1,735,000	-548,669.48	-187,688.85	.00	-1,186,330.52	31.6%
	<b>TOTAL SANITATION</b>	<b>1,439,387</b>	<b>1,439,387</b>	<b>358,686.21</b>	<b>-159,008.19</b>	<b>.00</b>	<b>1,080,700.79</b>	<b>24.9%</b>
	TOTAL REVENUES	-3,869,584	-3,869,584	-1,117,184.25	-405,275.25	.00	-2,752,399.75	
	TOTAL EXPENSES	5,308,971	5,308,971	1,475,870.46	246,267.06	.00	3,833,100.54	

59 CEMETERY

5900	Cemetery	656,466	656,466	170,746.90	42,863.25	.00	485,719.10	26.0%
6010	Interest & Investment Earning	-11,000	-11,000	-6,384.58	-3,238.17	.00	-4,615.42	58.0%
7000	Charge For Services-Proprieta	-462,500	-462,500	-108,510.00	-42,560.00	.00	-353,990.00	23.5%
7050	Cemetery Burial Plot Sales	-276,500	-276,500	-29,400.00	-5,500.00	.00	-247,100.00	10.6%
	<b>TOTAL CEMETERY</b>	<b>-93,534</b>	<b>-93,534</b>	<b>26,452.32</b>	<b>-8,434.92</b>	<b>.00</b>	<b>-119,986.32</b>	<b>-28.3%</b>
	TOTAL REVENUES	-750,000	-750,000	-144,294.58	-51,298.17	.00	-605,705.42	
	TOTAL EXPENSES	656,466	656,466	170,746.90	42,863.25	.00	485,719.10	

61 COMPUTER MAINTENANCE

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

FOR 2024 03

61	COMPUTER MAINTENANCE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4000	Charges For Services-Governmn	-53,869	-53,869	-120,730.00	.00	.00	66,861.00	224.1%
6010	Interest & Investment Earning	-200	-200	-574.34	-285.16	.00	374.34	287.2%
6100	Computer Maintenance	74,640	74,640	29,304.55	3,879.60	.00	45,335.45	39.3%
	TOTAL COMPUTER MAINTENANCE	20,571	20,571	-91,999.79	3,594.44	.00	112,570.79	-447.2%
	TOTAL REVENUES	-54,069	-54,069	-121,304.34	-285.16	.00	67,235.34	
	TOTAL EXPENSES	74,640	74,640	29,304.55	3,879.60	.00	45,335.45	

63 LIABILITY INSURANCE

6010	Interest & Investment Earning	-31,000	-31,000	-7,859.22	-3,728.99	.00	-23,140.78	25.4%
6300	Liability Insurance	766,956	766,956	736,600.59	8,650.40	.00	30,355.41	96.0%
7000	Charge For Services-Proprieta	-591,497	-591,497	-706,782.00	.00	.00	115,285.00	119.5%
	TOTAL LIABILITY INSURANCE	144,459	144,459	21,959.37	4,921.41	.00	122,499.63	15.2%
	TOTAL REVENUES	-622,497	-622,497	-714,641.22	-3,728.99	.00	92,144.22	
	TOTAL EXPENSES	766,956	766,956	736,600.59	8,650.40	.00	30,355.41	

64 WORKERS' COMP INSURANCE

6010	Interest & Investment Earning	-21,000	-21,000	-5,214.97	-2,748.47	.00	-15,785.03	24.8%
6400	workers' Comp Insurance	361,353	361,353	319,003.46	45,053.55	.00	42,349.54	88.3%
7000	Charge For Services-Proprieta	-350,973	-350,973	-73,653.54	-26,545.28	.00	-277,319.46	21.0%
	TOTAL WORKERS' COMP INSURANCE	-10,620	-10,620	240,134.95	15,759.80	.00	-250,754.95	-2261.2%
	TOTAL REVENUES	-371,973	-371,973	-78,868.51	-29,293.75	.00	-293,104.49	
	TOTAL EXPENSES	361,353	361,353	319,003.46	45,053.55	.00	42,349.54	

72 RDA REVOLVING LOAN FUND

6000	Miscellaneous	-513,755	-513,755	-39,071.80	-13,056.47	.00	-474,683.20	7.6%
6010	Interest & Investment Earning	-92,303	-92,303	-31,006.86	-14,256.75	.00	-61,296.14	33.6%
7200	RDA Revolving Loans	502,760	502,760	100.78	43.06	.00	502,659.22	.0%
	TOTAL RDA REVOLVING LOAN FUND	-103,298	-103,298	-69,977.88	-27,270.16	.00	-33,320.12	67.7%
	TOTAL REVENUES	-606,058	-606,058	-70,078.66	-27,313.22	.00	-535,979.34	
	TOTAL EXPENSES	502,760	502,760	100.78	43.06	.00	502,659.22	

73 REDEVELOPMENT AGENCY

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

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73	REDEVELOPMENT AGENCY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Taxes	-76,000	-76,000	.00	.00	.00	-76,000.00	.0%
1040	Property Tax Increment	-827,497	-827,497	.00	.00	.00	-827,497.00	.0%
6010	Interest & Investment Earning	-10,800	-10,800	-7,820.69	-3,936.65	.00	-2,979.31	72.4%
7300	Redevelopment Agency	2,210,841	2,210,841	23,103.41	8,685.43	.00	2,187,737.59	1.0%
	<b>TOTAL REDEVELOPMENT AGENCY</b>	<b>1,296,544</b>	<b>1,296,544</b>	<b>15,282.72</b>	<b>4,748.78</b>	<b>.00</b>	<b>1,281,261.28</b>	<b>1.2%</b>
	TOTAL REVENUES	-914,297	-914,297	-7,820.69	-3,936.65	.00	-906,476.31	
	TOTAL EXPENSES	2,210,841	2,210,841	23,103.41	8,685.43	.00	2,187,737.59	
<b>74 CEMETERY PERPETUAL CARE</b>								
6010	Interest & Investment Earning	-44,400	-44,400	-15,329.86	-7,694.78	.00	-29,070.14	34.5%
7050	Cemetery Burial Plot Sales	-93,000	-93,000	-17,400.00	-4,500.00	.00	-75,600.00	18.7%
7400	Cemetery Perpetual Care	2,055	2,055	66.12	28.18	.00	1,988.88	3.2%
	<b>TOTAL CEMETERY PERPETUAL CARE</b>	<b>-135,345</b>	<b>-135,345</b>	<b>-32,663.74</b>	<b>-12,166.60</b>	<b>.00</b>	<b>-102,681.26</b>	<b>24.1%</b>
	TOTAL REVENUES	-137,400	-137,400	-32,729.86	-12,194.78	.00	-104,670.14	
	TOTAL EXPENSES	2,055	2,055	66.12	28.18	.00	1,988.88	
<b>78 LANDFILL CLOSURE</b>								
6010	Interest & Investment Earning	-37,200	-37,200	-12,444.37	-4,175.43	.00	-24,755.63	33.5%
	<b>TOTAL LANDFILL CLOSURE</b>	<b>-37,200</b>	<b>-37,200</b>	<b>-12,444.37</b>	<b>-4,175.43</b>	<b>.00</b>	<b>-24,755.63</b>	<b>33.5%</b>
	TOTAL REVENUES	-37,200	-37,200	-12,444.37	-4,175.43	.00	-24,755.63	
<b>83 RAP TAX</b>								
1050	RAP Taxes	-770,000	-770,000	-51,764.56	-51,764.56	.00	-718,235.44	6.7%
6010	Interest & Investment Earning	-10,000	-10,000	-1,517.55	-675.44	.00	-8,482.45	15.2%
8300	RAP Tax	1,350,185	1,350,185	114,609.68	25,002.47	.00	1,235,575.32	8.5%
	<b>TOTAL RAP TAX</b>	<b>570,185</b>	<b>570,185</b>	<b>61,327.57</b>	<b>-27,437.53</b>	<b>.00</b>	<b>508,857.43</b>	<b>10.8%</b>
	TOTAL REVENUES	-780,000	-780,000	-53,282.11	-52,440.00	.00	-726,717.89	
	TOTAL EXPENSES	1,350,185	1,350,185	114,609.68	25,002.47	.00	1,235,575.32	
<b>92 OPEB TRUST</b>								

SEPTEMBER 2023- FY2024 REVENUE & EXPENSE

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92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
6010	Interest & Investment Earning	0	0	-8,197.13	-2,559.85	.00	8,197.13	100.0%
9200	OPEB Trust	0	0	336.94	38.74	.00	-336.94	100.0%
	TOTAL OPEB TRUST	0	0	-7,860.19	-2,521.11	.00	7,860.19	100.0%
	TOTAL REVENUES	0	0	-8,197.13	-2,559.85	.00	8,197.13	
	TOTAL EXPENSES	0	0	336.94	38.74	.00	-336.94	
<b>99 INVESTMENT</b>								
6010	Interest & Investment Earning	0	0	-44,580.86	108,425.92	.00	44,580.86	100.0%
	TOTAL INVESTMENT	0	0	-44,580.86	108,425.92	.00	44,580.86	100.0%
	TOTAL REVENUES	0	0	-44,580.86	108,425.92	.00	44,580.86	
	GRAND TOTAL	31,444,770	31,444,770	3,151,165.65	-690,613.97	.00	28,293,604.35	10.0%

\*\* END OF REPORT - Generated by Tyson Beck \*\*



# City Council Staff Report



**Subject:** Transformer Purchase Approval  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** November 7, 2023

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## **Background**

Transformers continue to be hard to purchase and their lead times are a factor in keeping an adequate inventory. These transformers will be used for upcoming projects and to replace transformers as they are used on the system. We need to purchase a 1,000 KVA transformer to be installed at Bountiful Elementary along with a spare transformer for our inventory.

## **Analysis**

Specifications and an invitation to submit a bid for the transformers were sent out to three (3) major suppliers. We opened bids in September, and we purchased transformers that were not the low bid at that time, but had a much better deliver time. The 100 KVA transformers are the low bid transformers from that bid, but the deliver time was longer than the transformers we purchased.

30 (ea.) 100 KVA single phase Pad  
2 (ea.) 1,000 KVA three phase Pad

<b>Distributors/Manufacture</b>	<b>Total Transformer Cost</b>	<b>Delivery</b>
<b>Irby - Howard West Valley City, Utah</b>	\$171,550.00	50-60 weeks
Irby – ABB West Valley City, Utah	\$203,600.00	156-158 weeks
Anixter Power Solutions - GE Salt Lake City, Utah	\$247,836.00	38-40 weeks
Western Electrical Ermco Salem, Utah		Not able to quote

The quotes were evaluated on both the purchase price and delivery.

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager.

**Significant Impacts**

These transformers will be purchased and placed into inventory until they are needed.

**Recommendation**

The Staff recommends approval to purchase the 32 transformers from Irby for the sum of \$171,550.

This item was discussed at the Power Commission meeting on October 24<sup>th</sup> and forwarded to the City Council with a positive recommendation.

**Attachments.**

None

# City Council Staff Report



**Subject:** Annual Comprehensive Financial Report & the independent auditor's Supplemental Reports for FY2023  
**Author:** Tyson Beck, Finance Director  
**Department:** Finance  
**Date:** November 14, 2023

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## **Background**

Our annual audit has been completed and the Annual Comprehensive Financial Report (ACFR) and independent auditor's Supplemental Reports must be presented to the City Council.

## **Analysis**

State law requires that municipalities prepare and present to the governing body an annual financial report in conformity with Generally Accepted Accounting Principles (GAAP). State law also requires municipalities with annual revenues or expenditures of \$1,000,000 or more receive an annual independent audit and that the report of said audit be presented to the governing body (*See UCA Sections 10-6-150 and 51-2a-201 through 203.*).

For the fiscal year ended June 30, 2023 (FY2023) the ACFR was again prepared in-house by the Finance Department and audited by the independent auditing firm Keddington & Christensen, LLC. The FY2023 ACFR received an unmodified opinion (i.e. clean opinion) from the auditors.

Auditing standards require the independent auditing firm to report the scope of the audit, audit findings (if any), and significant audit adjustments (if any) directly to the governing body. Marcus Arbuckle, Partner at Keddington & Christensen, LLC., will present the audit and Supplemental Reports to the City Council.

## **Department Review**

The ACFR was prepared principally by the Finance Director and reviewed by the Assistant Finance Director and Assistant City Manager, as well as audited by Keddington & Christensen, LLC. The Supplemental Reports were prepared by Keddington & Christensen, LLC. and reviewed by the Finance Director and Assistant City Manager. This staff report was written by the Finance Director and reviewed by the City Manager.

## **Significant Impacts**

There is no action required or other significant impacts in regard to these financial reports.

## **Attachments**

ACFR and the auditor's Supplemental Reports for fiscal year ended June 30, 2023, will be provided electronically initially and physically when they are printed and bound.

## **Recommendation**

These reports are for your review of the City's FY2023 operations and finances. There is no formal action needed from the Mayor and City Council.