



BOUNTIFUL CITY COUNCIL

Tuesday, May 26th, 2026

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. Economic Development Strategy – Mr. Gary Hill pg. 3
2. South Davis Recreation District Updates – Mr. Tif Miller pg. 11

7:00 p.m. – Regular Meeting

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of:
 - a. The minutes of the City Council Budget Committee meetings held on April 27th, 28th, May 5th, and 6th, 2026 pg. 13
 - b. The minutes of the City Council meetings held on April 28th and May 12th, 2026 pg. 37
4. BCYC Report
5. Council reports
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid on April 22nd and 29th, 2026 pg. 49
 - b. March 2026 Financial Report pg. 53
7. Consider approval of the purchase of Echo Transmission Line Wood Crossarms from Irby Utilities in the total amount of \$27,640 – Mr. Allen Johnson pg. 69
8. Consider approval of Resolution No. 2026-10 approving the Interlocal Cooperation Agreement for administrative services provided for the South Davis Recreation District – Mr. Tyson Beck pg. 73
9. Adjourn



City Recorder

City Council Staff Report



Subject: Economic Development Strategy – Guiding Principles

Author: Gary Hill

Department: Executive

Date: April 28, 2026

Background

At the City Council Retreat in January 2026 the City Council discussed the purposes of economic development. The goal of the conversation was to identify the key reasons and interests related to economic development to focus city efforts.

On March 24th the Council provided direction on a purpose statement and guiding principles:

Purpose Statement:

Ongoing economic development enables Bountiful City to fund and deliver high-quality public services without increasing the local tax burden. Fortifying the city economy also expands the range of businesses and amenities available to residents, enhances community vitality and livability, and promotes the long-term success of local businesses.

Guiding Principles:

- Build upon Bountiful’s unique identity
 - Preserve and enhance Main Street
- Protect the City’s existing tax base and businesses
- Leverage city resources, such as RDA funds, to encourage private investment.
 - Provide infrastructure rather than incentives
- Carefully evaluate land use decisions and policies that could erode the tax base
- Complement, rather than compete with, the private sector
- Regularly evaluate and adjust economic development strategies to evolve with the economy
- Use economic development to generate revenues for new services and amenities; avoid increasing the tax burden on residents
- Redevelop underused properties in harmony with the General Plan

Analysis

The next step of the process is to create strategies consistent with the Purpose Statement and Guiding Principles. An effective strategy would be one that maximizes city resources and is closely tied to the City Council's priorities. To pick good strategies, the City use criteria by which these strategies can be evaluated and measured. A survey with 22 different priorities was provided to the mayor and city council. The survey takers were asked to give a score to each criterion based on how important they felt it was as a measure of the city's economic development success:

1. **Sales Tax Generation** – Does the strategy strengthen retail, restaurant, and commercial activity that produces sales tax revenue? *

Essential	Very Important	Somewhat Important	Not Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The results of the survey will be presented at the Council meeting on April 28th with a goal to choose the 8-10 criteria the Council consider most important.

The 8-10 prioritized criteria will be used to evaluate which economic development strategies are worth considering. For example, if the City Council considers Business Expansion a higher priority than New Businesses, the city should use strategies that support existing businesses growth before using resources to attract new commercial enterprises.

Department Review

The report was prepared by the City Manager

Significant Impacts

None

Recommendation

No formal action is required at this time. Staff would like the City Council to

1. Confirm or amend the Purpose Statement and Guiding Principles, and
2. Discuss and select 8-10 criteria they consider the most important measures of success.

Attachments

Sample Survey – Economic Development Strategy Criteria

Economic Development Strategies: Evaluation Criteria

To be effective, economic development strategies must be tied to desired outcomes. How will Bountiful determine which strategies to employ? And how will the success of those strategies be measured?

Please rate each of the evaluation criteria below based on: **How much does this criterion matter as a success measure for the city's economic development strategy?**

- 1. Essential
- 2. Very important
- 3. Somewhat important
- 4. Not important

* Required

* This form will record your name, please fill your name.

1. **Sales Tax Generation** – Does the strategy strengthen retail, restaurant, and commercial activity that produces sales tax revenue? *

Essential Very Important Somewhat Important

2. **Property Tax Base** – Does the strategy increase the city's property tax base and revenue? *

Essential Very Important Somewhat Important

3. **Existing Business Retention** – Does the strategy protect high sales tax producing city businesses and help them remain competitive? *

Essential Very Important Somewhat Important

4. **Business Expansion** – Does the strategy help local businesses grow, add locations, or increase capacity within the city? *

Essential Very Important Somewhat Important

5. **Private Investment Leveraged** – Will the strategy result in meaningful private investment to match public investment? *

Essential Very Important Somewhat Important

6. **Broad Public Benefit** – Does the strategy benefit the greater community rather than a single entity or small group? *

Essential Very Important Somewhat Important

7. **Financial Benefit to City Operations** – Does the strategy strengthen the city's ability to fund public services? *

Essential Very Important Somewhat Important

8. **Redevelopment of Underused Property** – Does the strategy return vacant, obsolete, or underused property to productive use? *

Essential Very Important Somewhat Important

9. **Downtown / Main Street Vitality** – Does the strategy improve the health, activity, and appearance of Main Street? *

Essential Very Important Somewhat Important

10. **Occupancy Rate Improvement** – Does the strategy reduce vacancies and increase occupancy in storefronts, offices, and commercial space? *

Essential Very Important Somewhat Important

11. **New Business Formation** – Does the strategy help create new businesses, especially locally owned businesses? *

Essential Very Important Somewhat Important

12. **Small Business Health** – Does the strategy improve survival, growth, and stability of small businesses? *

Essential Very Important Somewhat Important

13. **Job Creation** – Does the strategy create new jobs within the city? *

Essential	Very Important	Somewhat Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. **Job Retention** – Does the strategy preserve jobs that might otherwise be lost? *

Essential	Very Important	Somewhat Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

15. **Access to Services** – Does the strategy make it easier for residents to reach services through transportation, proximity, or mobility improvements? *

Essential	Very Important	Somewhat Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. **Infrastructure Support** – Does the strategy improve roads, utilities, sidewalks, parking, broadband, or other infrastructure that supports business access? *

Essential	Very Important	Somewhat Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. **Walkability and Place Quality** – Does the strategy improve the customer and visitor experience through safe, attractive, and connected public spaces? *

Essential	Very Important	Somewhat Important
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. **Economic Diversity** – Does the strategy broaden the city’s economic base so it is not overly dependent on one sector or one employer? *

Essential Very Important Somewhat Important

19. **Community Vitality** – Does the strategy increase activity, amenities, and day-to-day livability for residents? *

Essential Very Important Somewhat Important

20. **Public Return on Investment** – Does the strategy produce measurable city benefit relative to public spending? *

Essential Very Important Somewhat Important

21. **Resilience** – Does the strategy help the city withstand economic shocks and recover faster? *

Essential Very Important Somewhat Important

Statement 1

22. **Equitable Benefit** – Does the strategy create opportunities for a broad range of residents and business owners? *

Essential Very Important Somewhat Important

23. Are there other criteria you might suggest?

24. Comments or Explanations

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City Council Staff Report



Subject: South Davis Recreation District Update

Author: Gary Hill

Department: Executive

Date: May 26, 2026

Background

South Davis Recreation District (SDRD) is currently in its 19th year of operations. District Director Tif Miller will provide an update on the District to the City Council during the work session on May 26, 2026.

Analysis

Topics to be covered include a review of 2025 accomplishments, plans for 2026, participation in recreation programs, current and future joint ventures between Bountiful City and SDRD, and general District highlights.

Department Review

The City Manager has discussed this topic with Mr. Miller

Significant Impacts

None

Recommendation

This item is for information only.

Attachments

None

1 **Minutes of the**
2 **Finance and Administration Committee Budget Meeting**

3 Bountiful City Hall Council Work Room
4 April 27, 2025 (8:00 a.m.)
5

6 Present:

7 Committee Members: Beth Child (Chair), Millie Segura Bahr, Richard Higginson
8 Other City Council Members: Kate Bradshaw, Dan Bell
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Department Personnel: David Burgoyne, Kevin McFadden, Mike Doxey,
12 Greg Martin, Dan Urban, Jessica Sims, Lloyd Cheney, Todd
13 Christensen, Brad Jeppsen
14

15 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the
16 Bountiful City Website and the Utah Public Notice Website.
17

18 Committee chair Child opened the meeting at 8:00 a.m.. Committee chair Child asked Tyson Beck to
19 provide direction on the order of budget presentations. It was noted that voting by committee
20 members for approval of all budgets would be made at the end of the presentations.

21 **PRESENTATION OF BUDGETS**

22 Time was turned over to Gary Hill who began with a brief City-wide discussion over the budgeted 3%
23 cost-of-living adjustment and 2.5% increase in medical insurance, and that unless otherwise stated this
24 is the main reason for each department's budgeted increase in the personnel services section.

25 **Legislative Department**

26 Gary Hill continued with the Legislative department and mentioned that it includes the activities of the
27 elected body of the city. The department's fiscal year priority projects were outlined with a brief
28 discussion. There were only two changes in the operations and maintenance category. The first is the
29 reduction in election expenses due to 2027 being a non-election year. The second is an increase in the
30 budget for the concert series provided by the Bountiful Community Services Council. The City Council
31 gave direction that the concert series budget would be set at \$25,000, an increase from prior years,
32 with flexibility on the quantity of concerts based on sponsorships and donations received. The
33 department's capital projects plan for the fiscal year 2027 budget was outlined with a brief discussion.

34 **Executive Department**

35 Gary Hill outlined the structure of the department and covered the department's fiscal year priority
36 projects. The department's personnel services section includes a budgeted increase for the Assistant

1 City Manager position. This is a relocation of the position from the Finance budget where it had been
2 budgeted for many years. This is a relocation to better report the responsibilities of the position. The
3 operations and maintenance section also includes several increases for this budget change.

4 **Legal Department**

5 Brad Jeppsen outlined the department structure and department's fiscal year priority projects. The
6 division of responsibilities in the department were reviewed for the committee along with the overall
7 responsibilities of the department for civil and criminal cases. Budget line-item changes were outlined
8 in personnel services and operations and maintenance areas. Brad discussed that main cost of Legal's
9 operations and maintenance section is from prosecution fees based on judge appointed cases where
10 there is little to no control by the City.

11 **Liability Fund**

12 Brad Jeppsen outlined the department's fiscal year priority projects and the budget request of the fund.
13 The city is self-insured to \$500,000 with an excess insurance policy in place to cover claims over this
14 amount. Several open cases are being worked currently. The main cost of this fund comes from the
15 excess insurance policy and there is a slight increase to that budget line. Brad discussed that the claims
16 expense line is difficult to predict and can have large swings from year to year.

17 **Workers' Compensation Fund**

18 Brad Jeppsen outlined the department's fiscal year priority projects and the budget request of the fund.
19 The City is still working with Tristar Risk Management under a partially self-insured risk model for a
20 limited number of claims and has moved to a fully insured risk model with the Workers' Compensation
21 Fund of Utah for the majority of the claims. Jessica Sims provided additional oversights on how workers
22 compensation premiums are charged by job function within departments. These claims are another
23 challenging budget to estimate with significant swings between years. It was pointed out that there is
24 a \$49,000 budgeted decrease in premiums expense from the recent switch to Workers' Compensation
25 Fund of Utah.

26 **Human Resources Department**

27 Jessica Sims reviewed the Human Resources department's fiscal year priority projects. The personnel
28 services section includes the hiring of a new part-time payroll technician. This position request is to aid
29 in the additional workload in part from new requirements from the Utah Retirement Systems due to
30 their implementation of a new reporting software.

31 **Information Technology Department**

1 Greg Martin outlined the budget request from the Information Technology department, including
2 department responsibilities, and fiscal priorities. The department’s operations and maintenance
3 categories do not have a budget increase.

4 A discussion was held about the possibility of including a new network infrastructure charge into the
5 South Davis Recreation District interlocal agreement where City staff provide I.T. services to the District.

6 Councilmember Bell inquired about a capital budget decrease to zero for the department. Greg
7 responded that all those capital expenditures are now being budgeted in the Computer Replacement
8 fund to better report the city-wide use of such equipment and software.

9 **Computer Replacement Fund**

10 Greg Martin reviewed the budget request of the Computer Replacement fund. This fund is used to
11 track and account for the replacement of software, network equipment, personal computers and
12 related hardware using a replacement schedule by category. IT staff has retooled their cost estimates
13 and decreased the amounts being charged out to the various departments, thus decreasing the fund’s
14 revenue. This is offset by expense decreases throughout the other City departments. The ten-year
15 capital plan of the fund was also reviewed with committee members.

16 **Finance Department**

17 David Burgoyne reviewed the budget request from the Finance Department including a review of the
18 department fiscal year priorities. The budget for personnel services was reviewed. The large decrease
19 was discussed as the removal of the Assistant City Manager position from Finance and relocation to the
20 Executive department.

21 As for other budget categories, adjustments in operations and maintenance were made for computer
22 software and hardware costs from reclassifications in how the Information Technology Department is
23 allocating overall costs citywide. The capital request for fiscal year 2027 was reviewed.

24 **Engineering Department**

25 Lloyd Cheney reviewed the budget submission of the department and fiscal year 2027 priorities. A
26 discussion surrounding the replacement of the Mill Creek Reservoir took place. Key changes in the
27 department budget between the current budget year and fiscal year 2027 were highlighted including
28 decreases in Professional & Technical Services and Interest Expense from performance bonds. No
29 capital request is being made in the department for fiscal year 2027. Increases in Engineering fees
30 related to cash deposits for street damage were discussed.

31 **Planning Department**

1 Gary Hill excused the absence of Franciso Astorga and he outlined the budget request of the
2 department and reviewed the related fiscal year priorities. The budgeted personnel services have a
3 significant increase as the Planning Director position and part-time administrative assistant position are
4 now fully budgeted out of the Planning department. Previously these positions were being partially or
5 fully allocated to the Redevelopment Agency (RDA). These RDA responsibilities were realigned to be
6 under the Assistant City Manager position and thus the need to report their wages and benefits fully in
7 the Planning department.

8 **Debt Service Fund Budget**

9 Tyson Beck outlined the budget request of the debt service fund for fiscal year 2027. This fund accounts
10 for debt service on the general obligation debt of the city. The tax rate used to pay for this debt service
11 is adjusted annually to match the actual debt service due. A discussion was had that the tax rate is
12 adjusted each year to ensure we are not over collecting above the debt service requirements of the
13 bond.

14 **Cemetery Perpetual Care Fund**

15 Tyson Beck reviewed the budget request of the Cemetery Perpetual Care fund. This fund accounts for
16 future funding of maintenance for the cemetery after all operations have ceased. The income for this
17 fund is derived from lot sales and from interest income. Interest income was adjusted for fiscal year
18 2027 to better reflect the most currently available projections.

19 **Landfill Closure Fund**

20 Tyson Beck noted that this fund accounts for the amount needed to maintain the City landfill after its
21 eventual closure. The fund accumulates interest income on deposited amounts for that future closure
22 based on estimated life of the landfill. Funds for this landfill closure originated from a June 1990
23 settlement agreement between Bountiful City and several surrounding municipalities regarding the
24 former joint use Bay Area Refuse Disposal (BARD) landfill.

25 **Fiber Fund**

26 Tyson Beck and Gary Hill reviewed the budget request of the Fiber fund and its fiscal year 2027 priorities.
27 The construction phase for the project is substantially complete with essentially just customer
28 connections remaining. An original estimate of a 12% take rate at this point in the project was
29 anticipated from the proforma projections made by staff. The Fiber Fund has been utilizing Capital
30 Projects Fund reserves for debt service payments during the construction phase through an interfund
31 loan and this arrangement is approved to continue through the initial operational phase of the project.
32 A discussion was had about the projected customer total and take rate through fiscal year 2027. The
33 fund's budgeted capital expenses were discussed.

1 **Redevelopment Agency (RDA) Fund**

2 Gary Hill and Tyson Beck reviewed the budget request of the RDA fund and its fiscal year 2027 priorities.
3 Gary Hill provided a physical copy of an updated version of the RDA budget to the committee. The
4 budgeted personnel services have a decrease as the Planning Director position and part-time
5 administrative assistant position are now fully budgeted out of the Planning department. These
6 decreases were partially offset with an allocation of 30% of the Assistant City Manager position to the
7 RDA with a change in that position’s responsibilities. Changes between budget years in line items of the
8 RDA Operating Fund were discussed. The capital plan for fiscal year 2027 includes some design work for
9 the future project of Main Street infrastructure improvements along with a roof replacement for the
10 BDAC building.

11 **Committee Action and Adjourn**

12 Committee chair Child asked for a motion to approve the budgets presented. Committee member
13 Higginson made a motion for approval of all budgets presented, with the only change being the RDA
14 insert provided by Gary Hill in place of the printed version of the RDA budget. This motion was seconded
15 by Committee chair Child. Voting was unanimous with Committee member Higginson and Child voting
16 aye.

17 The meeting adjourned at 10:15 a.m. with the unanimous consent of the committee members.

18

1 **Minutes of the**
2 **Parks, Recreation & Arts Committee Budget Review Meeting**

3 Bountiful City Hall, Council Work Room
4 April 27, 2026 (4:00 p.m.)
5

6 Present:

7 Committee Members: Kate Bradshaw (chair), Dan Bell, Beth Child
8 City Council Member: Richard Higginson
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Department Personnel: Brock Hill, Lloyd Cheney, Todd Christensen, Thomas
12 Rhoades, Chris Stover, Paul (Geno) Flanary, Jessica Sims,
13 David Burgoyne
14

15 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
16 City Website and the Utah Public Notice Website.
17

18 Committee chair Kate Bradshaw called the meeting to order at 4:03 p.m. and welcomed those in
19 attendance. Committee chair Bradshaw provided an overview of the budget process of the city along
20 with planned meetings. This meeting is held for the purpose of recommending actions to the full City
21 Council. It was noted that voting on all budget submissions would take place at the conclusion of
22 presentations.

23 **PRESENTATION OF BUDGETS**

24 **Cemetery Fund**

25 Lloyd Cheney, Brock Hill, and Geno Flanary reviewed fiscal priorities for the upcoming budget year.

26 Budget line-item changes for fiscal year 2027 were reviewed along with a capital request for an
27 expansion of the healing garden and a project to remove Pine road at the cemetery.

28 **RAP Tax Grant Applications**

29 Committee Chair Bradshaw reviewed with the committee a RAP Tax grant overview of the fiscal year
30 2027 funding requests and available funding for grants. It was noted that the city received a total of
31 \$155,435 in requests for grant funding. The fiscal year 2027 only has \$87,000 in available funding to
32 balance against these requests leaving a deficit of nearly \$68,435 between requests and funding
33 availability. Key points from the RAP Tax Grant Guidelines document were discussed.

34 Gary Hill led a discussion on several elements of some of the RAP Tax grant applications that were
35 ineligible under the guidelines. The grant application from Bountiful City Music in the Park Concerts was
36 also deemed ineligible as it is not a separate organization from the City.

1 The decision of the final funding of grants would not be made today. A sub-committee was formed with
2 City staff, Committee Chair Bradshaw, and Committee Member Child. This sub-committee would
3 provide a final recommendation of grant funding and adoption in June by the full City Council.

4 **Golf Fund**

5 Thomas Rhoades and Chris Stover discussed the fiscal year priorities for the course. Chris stated they
6 are proposing a green fee increase of \$2 (nine holes) and \$4 (18 holes) beginning in January 2027.
7 Committee Member Bell inquired about our rates compared to other municipal courses. Chris replied
8 that it is safe to say we are lower than the average. A discussion was had about the desire to begin
9 setting aside funds for a potential remodel or reconstruction of the clubhouse.

10 No significant changes in operations and maintenance categories are proposed with this budget. The
11 capital requests of the fund were also reviewed with the committee.

12 **Government Buildings Department**

13 Brock Hill was asked to review the budget request and overall aspects of the department along with
14 fiscal year priorities. No significant changes from the prior year are proposed in the budget other than
15 the personnel services budget decreased due to the retirement of Bruce Sweeten and the hiring of Alen
16 Ljubijankic. Brock also led a discussion on the department's capital budget.

17 **Parks Department**

18 Brock Hill reviewed the fiscal year 2027 budget request of the Parks Department along with its priorities.
19 The department is requesting in this budget three new full-time positions and a new part-time seasonal
20 crew. A discussion was held regarding the expansion of recreation properties in the city and the
21 corresponding workload for department employees. Budget line-items were reviewed along with the
22 capital requests of the department which include a new equipment for the new maintenance crew and
23 work on the department's greenhouse.

24 A question was raised and a discussion was held regarding the length and quality of the city's 24th of
25 July firework show. The committee recommended that the amount budgeted in the Park's department
26 be revisited to ensure a quality firework show is held.

27 **Trails Department**

28 Brock Hill reviewed fiscal year priorities of the department including work with the Forest Service to
29 obtain the necessary National Environmental Policy Act (NEPA) approvals for projects. Line-items in the
30 budget were reviewed with the committee including a discussion of capital plans.

31 **Recreation, Arts and Parks (RAP) Tax Fund –**

1 Gary Hill reviewed the fund priorities and major projects for Fiscal Year 2027. Line items of the budget
2 were reviewed with reference to RAP tax funding and how it is used per council guidelines. The current
3 RAP Tax authorization that began in April 2026 allowed for 75% of funds to be allocated to fund existing
4 City park infrastructure, 5% for public art, 5% for grants, and 10% for trails.

5 **Committee Action and Adjourn**

6 Committee member Bell made a motion to approve the budget submissions. The motion was seconded
7 by Committee member Child. Voting was unanimous with Committee member Bell, Bradshaw, and
8 Child voting aye.

9 Committee member Bell made a motion to adjourn with a second by Committee member Child. Voting
10 was unanimous with Committee member Bell, Bradshaw, and Child voting aye. The meeting adjourned
11 at 6:10 p.m.

PENDING

1 **Minutes of the**
2 **Power Committee Budget Review Meeting**
3 **(Joint Meeting with Power Commission)**

4 Bountiful City Power Department
5 April 28, 2026 (8:00 a.m.)
6

7 Present:

8 Committee Members:	Richard Higginson (Chair), Kate Bradshaw, Dan Bell
9 Council Members:	Beth Child
10 Power Commissioners	Susan Becker (Chair), Matthew Myers, David Irvine
11 City Manager:	Gary Hill
12 Assistant City Manager:	Tyson Beck
13 Department Personnel:	Allen Johnson, Alan Farnes, Jess Pearce, 14 Tyrone Hansen, Luke Veigel, Nancy Lawrence, 15 Jessica Sims, 16

17 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
18 City Website and the Utah Public Notice Website.
19

20 Power Commission chair Susan Becker called the meeting to order at 8:00 a.m. and she welcomed those
21 in attendance.

22 **PRESENTATION OF BUDGET**

23 The meeting was turned over to Tyrone Hansen, Light & Power Department Accountant, to review key
24 points of the power system and budget request via PowerPoint presentation.

25 Budget highlights for the Fiscal Year 2027 were presented as follows:

- 26 • Overall budget for adoption of \$43,080,097
- 27 • 4% increase in power rates
- 28 • 4% Feed-in-tariff increase in power rates
- 29 • Solar Net Metering buy back rate reduced from \$0.07 to \$.065
- 30 • The annual Pole attachment fee increased from \$15 to \$16

31 Major Roles and Critical Functions were outlined as follows:

- 32 • Ensure the safety of everyone that interacts with the electrical system.
- 33 • Buy and generate electricity at economical prices.
- 34 • Deliver reliable electricity to residential, commercial, and industrial customers.

35 Department Description:

- 1 • Services are provided to 17,400 total customers (15,744 residential; 1,655 commercial; 1
- 2 industrial)
- 3 • 24-hour operation
- 4 • Staffing:
 - 5 ○ Substation Technicians (6 substations)
 - 6 ▪ Hydro Inspection and Maintenance (2 hydros – Echo and Pineview)
 - 7 ▪ Traffic Controller Maintenance (15 city-owned controllers)
 - 8 ▪ SCADA maintenance
 - 9 ○ Line Crews
 - 10 ▪ Outage and system damage
 - 11 ▪ Capital Improvement Projects
 - 12 ▪ System maintenance
 - 13 ▪ Support of city events
 - 14 ○ Tree Crews
 - 15 ▪ Manage the 3-year vegetation management cycle
 - 16 ○ Engineer and Power System Planners
 - 17 ▪ Design projects
 - 18 ▪ Blue Staking
 - 19 ▪ Update of GIS and system records
 - 20 ▪ Monitor pole attachments
 - 21 ▪ Work with customers and contractors
 - 22 ○ Metering Technicians
 - 23 ▪ Gather meter readings monthly
 - 24 ▪ Respond to customer inquiries and billing concerns
 - 25 ▪ Approving new solar and battery installations
 - 26 ▪ Audit meter operations
 - 27 ▪ Complete customer connects and disconnects
 - 28 ▪ Maintain school crossing flashers
 - 29 ○ Office Staff
 - 30 ▪ Handle overall customer relations
 - 31 ▪ Coordinate building maintenance
 - 32 ▪ Maintain records and accounting
 - 33 ▪ Prepare financial reports
 - 34 ▪ Inventory management and purchasing
 - 35 ○ Safety Director
 - 36 ▪ Organizes monthly safety and training meetings
 - 37 ▪ Places orders for personal protective equipment
 - 38 ▪ Processes system damage claims

1 ○ On Call staff with a 30-minute response time

2 The electrical system includes:

- 3 • 6 substations
- 4 • 42 miles of 46KV transmission lines
- 5 • 90 miles of 15KV overhead distribution lines
- 6 • 135 miles of 15KV underground distribution lines
- 7 • 75 miles of street light circuits

8 Resource List:

- 9 • Colorado River Storage Project
- 10 • Intermountain Power Project
- 11 • Natural Gas Fired Power Plant
- 12 • Hydroelectric projects at Echo and Pineview reservoirs
- 13 • Red Mesa and Steel Solar projects
- 14 • Contracts from industry suppliers

15 Fiscal Year 2027 Priorities:

- 16 • Upgrade of feeders #573
- 17 • Replacement & updated of Echo Hydro control systems
- 18 • Relocate transmission and distribution lines for UDOT I-15 expansion
- 19 • Continue replacing insulators on the Echo Hydro transmission line
- 20 • Acquiring power resources to stabilize the cost of power and increase green and carbon-free
- 21 resources

22 Jesse Pearce was asked to provide information on field operations for the department:

- 23 • Over 8 years with no lost time accidents
- 24 • 70,000+ hours worked per year
- 25 • National awards from Intermountain Power Superintendents and American Public Power
- 26 Association national award
- 27 • Outage restoration statistics were presented graphically from fiscal years 2017 through 2025
- 28 with a five-year average system reliability rate of .9999985%
- 29 • Distribution pole replacements data was presented including mention of 2,488 poles being
- 30 replaced out of a total of 4,938 in the system since the year 2000. An average of 126 poles are
- 31 replaced per year which equates to a 50-year replacement cycle.

- 1 • The department’s underground system includes 1,293,500 feet of cable (18,000 feet of cable is
2 replaced or added per year on average). All the new jacketed cable comes with a 40-year
3 warranty but can be expected to have up to an 80-year life.
- 4 • Tree trimming – 4,322 trees worked per year on average (1 in-house and 2 contracted crews)
- 5 • Supply chain delivery delays and wire price increases were cited with up to 60%+ price increase
6 since the year 2021.

7 Luke Veigel was asked to review the capital requests for Fiscal Year 2027:

- 8 • Total capital request is \$4,139,097. Various power line projects were discussed in detail but the
9 largest was the \$1,375,000 to cover the control replacement project at Echo Hydro.

10 Tyrone reviewed the needs behind the requested 4% rate increase. He discussed current power
11 resources and the load/energy demands of the City. He also discussed the “Day Ahead Market” and
12 “Energy Day Ahead Market” (EDAM) that are requirements beginning May 1, 2026. These will require
13 that Bountiful Power must have at its daily disposal 109% of its anticipated power demand. These new
14 requirements will change how Bountiful Power has traditionally purchased power as at times they will
15 have to buy blocks of power in excess of what is actually required by residents. Staff is estimating that
16 this new requirement will be the largest contributor to the almost \$3 million budgeted increase to
17 power costs for fiscal year 2027.

18 Tyrone led a discussion regarding the city’s Colorado River Storage Project (CRSP) and the concerning
19 water levels at Lake Powell due to the drought. The projected reduction in hydro generation from CRSP
20 is also a factor, along with EDAM, for the proposed 4% rate increase for fiscal year 2027. Even with the
21 4% increase it is projected that approximately \$1.5 million will be needed from reserves/retained
22 earnings

23 The meeting concluded with a summary of the budget request which included:

- 24 • 4% metered electric rate increase
- 25 • 4% Feed-in-tariff rate increase
- 26 • Net Metering buy back rate reduction from \$0.07 to \$.0065
- 27 • Operating revenue of \$38,342,032 up by \$2,293,989
- 28 • Even with the 4% rate increase we will still be lower than Rocky Mountain Power rates
- 29 • Personnel Services costs at \$6,933,685 up by \$359,140
 - 30 ○ This budget includes one additional full-time substation technician
 - 31 ○ 38 full-time and 4 part-time total employees
- 32 • Operations and Maintenance costs at \$28,552,019 up by \$3,023,927
- 33 • A transfer to the General Fund of \$3,291,424
- 34 • A total of \$49,409,097 in planned capital expenses (at 2026-dollar values) in the next 10 years

- 1 • \$43,080,097 total proposed budget for Fiscal Year 2027

2 Power cash reserves were discussed and a cash projection schedule was presented by Tyrone based on
3 future estimated operations and the 10-year capital plan.

4 Councilman Bell asked Allen Johnson to explain the rationale behind the proposed 4% rate increase
5 when it is projected that reserves will be needed to balance the budget. Allen explained that originally
6 when they were considering the new requirements for EDAM, increased operating expenses, and
7 capital needs, a 9% increase seemed warranted. It was ultimately decided that due to this being the
8 first full fiscal year of EDAM and that the Power Fund has enough reserves to absorb some hit, a 4%
9 increase is a reasonable increase. Councilman Higginson asked if 4% was enough. Allen responded that
10 with the use of potentially \$1.5 million in reserves it should be enough. This will also allow us to gain
11 insight from the first year of EDAM and adjust as needed with that additional experience. David Irvine
12 asked if a 5% might be a safer increase. Gary Hill responded that 4% allows us to remain under the Rocky
13 Mountain Power/Pacific Corp rate and still be okay with the financial status of the fund.

14 Following the discussions, Power Commission chair Susan Becker called for a motion to approve the
15 Fiscal Year 2027 budget request with all items as outlined. Commissioner Irvine motioned to approve
16 the budget with a 5% increase (also Feed-in-tariff) and Commissioner Myers seconded the motion.
17 Commissioner Becker vote nay on that motion and Commissioner Higginson put forth a new motion at
18 the original 4% rate increase. That was seconded by Commissioner Myers and all commissioners voted
19 aye.

20 Council Committee Member Bradshaw made a motion to accept that Power Commission
21 recommendation at the 4% rate. That motion was seconded by Committee Member Bell. All on the
22 Power Budget Committee voted unanimously aye (Higginson, Bradshaw, and Bell).

23 The budget review portion of the meeting adjourned at 10:29 a.m. by consent of the Power
24 Commissioners and City Council Budget Committee members.

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department
4 May 5, 2026 (2:00 p.m.)
5

6 Present:

7 Committee Members: Dan Bell (Chair), Richard Higginson, Matt Murri
8 Elected Officials present: Beth Child and Kate Bradshaw
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Department Personnel: Charles Benson, Scott Redding, Damian Izatt,
12 Anjela Blazer, Lloyd Cheney, Kraig Christensen,
13 Jessica Sims, Angel Pineda, Brett Leatham
14

15 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
16 City Website and the Utah Public Notice Website.
17

18 Committee chair Bell called the meeting to order at 2:00 p.m. and welcomed those in attendance.
19 Charles Benson was asked to review budget requests with the committee.

20 **PRESENTATION OF BUDGETS**

21 **Overview of Department Operations**

22 A slide presentation was shown for those present to overview the various department functions within
23 Streets, Storm Water, and the Sanitation (Refuse Collection, Recycling, and Landfill departments).

24 Road safety and Snow Removal operations:

- 25 • Drivers utilize updated equipment and plows to remove snow, ice, and apply road salt on
26 scheduled routes throughout the city
- 27 • Pre-Brine applications are used as pre-treatment before storms (if within the right weather and
28 pavement conditions) and pre-wet treatment during plowing operations with salt to improve
29 effectiveness of salt application and more rapid clearing of pavement areas.
- 30 • Street signs and marking
- 31 • Vehicle Fueling and Maintenance:
 - 32 ▪ Unleaded, DEF and Diesel for City departments; South Davis Metro Fire; South Davis
33 Recreation District.
 - 34 ▪ Mobile and in-shop service is provided for City departments and South Davis Metro Fire (500
35 total vehicles and heavy equipment)

36 Special Clean-up:

- 1 • Spring and Fall special curbside collection
- 2 • Household hazardous waste collection

3 Road Work:

- 4 • Reconstruction
- 5 • Resurfacing
- 6 • Road Preservation – Slurry, sealants
- 7 • Repairs
- 8 • Paving of parking lots

9 Assistance to other departments (including graffiti removal; hauling of equipment)

10 **Street Department**

11 Charles Benson reviewed the fiscal year priorities and line-item budget for Fiscal Year 2027 in the Street
12 Department.

13
14 Fiscal Priorities were outlined:

- 15 • Road reconstruction on 800 East – 500 S. to 400 N. & sidewalk reconstruction at 1970 E. Maple
16 Ridge Dr.
- 17 • Road overlays (5.1 miles)
- 18 • Pavement preservation (16 miles of slurry seal)
- 19 • Road repairs due to water lines and utilities replacement
- 20 • Purchase of road paver and skid loader

21 Review of personnel services changes – mostly due to cost of living, and health insurance changes. The
22 capital request is increased due to additional road reconstruction and reduced for equipment needing
23 replacement.

24 **Storm Water Fund**

25 An overview of the Storm Water Fund was provided by Charles Benson including a slide presentation
26 illustrating work completed in various areas of the city along with typical issues experienced.

27 It was noted that the county maintains creek channels while the city has charge over the storm water
28 system which includes 73 miles of storm drains. Repairs have, to the extent possible, been completed
29 through use of sleeves inserted in the existing pipes to save costs and disruption of digging up
30 infrastructure for repair.

1 Fiscal Year Priorities were reviewed:

- 2 • Storm drain replacements at Edgehill Dr.
- 3 • Storm drain extension at 3400 S.
- 4 • Storm Drain install on 1800 S.
- 5 • Replacement of waterways at various locations

6 Changes in the budget were reviewed including personnel services and operations and maintenance
7 categories for system maintenance needs. The performance measures were reviewed along with
8 capital requests.

9 **Sanitation Fund (Refuse Collection Department)**

10 Charles Benson provided an overview of the Refuse Collection department, a part of the overall
11 Sanitation Fund.

12 The Fund provides an annual Hazardous Waste cleanup event as well as a Spring and Fall Special cleanup
13 event. The most recent Hazardous Waste event served 944 residents with a cost of \$187,350 for the
14 event. Charles Benson provided a brief review of changes in personnel services and selected operations
15 and maintenance categories to explain variances and answer questions.

16 The budget includes an increase of \$2 per can (from \$8 to \$10 per month). Also adding an internal
17 charge for the refuse collection trucks as they are dumping at the landfill. Previously the departments
18 of Sanitation and Landfill would split a portion of the per-can revenue.

19 Chair Bell asked a question about increasing rates when the budget is showing a net addition to net
20 position. Charles mentioned that this is an effort to ensure the long-term health of the fund and limit a
21 need to have large rate increases down the road. The last increase in rates was in fiscal year 2025.
22 Charles presented a schedule showing our per can rate compared to some other municipalities.

23 **Sanitation Fund (Recycling Department)**

24 Charles Benson reviewed the operations of the Recycling Department and addressed questions from
25 the committee members. Costs of recycling are affected by the quality of recyclables delivered to
26 recycling companies along with the overriding market condition for recycled materials. These factors
27 both affect the processing cost paid by the city. It was noted that recyclables are not to be bagged
28 before they are placed in the collection carts as these bagged materials will not be accepted by the
29 recycling company but are landfilled by them instead. Charles noted that the city is currently diverting
30 up to 9.8% of collected material from the Landfill with the recycling program, thus extending the useful
31 life of the Landfill. Glass recycling is handled by a separate company not associated with the city that
32 offers this service on subscription to interested residents.

1 This budget includes a rate increase proposed from \$4 to \$5 per can. A brief discussion was held
2 regarding the operational need driving the proposed increase.

3 A brief review of changes in the personnel services and operations and maintenance categories was
4 provided to the committee.

5 **Sanitation Fund (Landfill Department)**

6 Charles Benson presented a series of slides to show operations and key indicators for department
7 activities. Mattresses, refrigerators, are recycled and freon is removed from the refrigerators.

8 Fiscal year priorities were discussed along with changes in budget categories between the current year
9 and fiscal year 2027. Capital request includes a request for a loader purchase and work on storm water
10 basin expansion.

11 The budget includes a fee increase from \$5 to \$7 per residential load being dumped. It also includes the
12 \$85,000 in projected revenue for the internal charge of the refuse trucks dumping at the landfill.

13 In fiscal year 2027 the department will begin imposing the State-mandated fee for
14 unsecured/uncovered loads arriving at the Landfill. This will be a \$10 per load fee with \$5 being remitted
15 to the State and \$5 retained by the city.

16 A brief discussion was held regarding a potential refuse transfer station that would be in partnership
17 with Wasatch Integrated Waste Management District.

18 **Committee Action and Adjourn**

19 Committee member Higginson made a motion to accept the tentative budget of the Streets, Storm
20 Water, Sanitation Fund (Refuse Collection, Recycling and Landfill departments), as presented, and to
21 send these budgets to the full City Council for approval. Committee member Murri seconded the
22 motion. Voting was unanimous with Committee members, Murri, Bell, and Higginson voting "aye".

23 The meeting adjourned at 3:24 p.m. on a motion of Committee member Bell and a second from
24 Committee member Murri. Voting was unanimous with Committee members Murri, Bell, and Higginson
25 voting "aye".

1 **Minutes of the**
2 **Public Safety Committee Budget Review Meeting**

3 Bountiful City Public Safety Building
4 May 5, 2026 (4:00 p.m.)
5

6 Present:

7 Committee Members: Matt Murri (Chair), Kate Bradshaw, Millie Bahr
8 Council Members Present: Richard Higginson, Beth Child, Dan Bell
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Police Department Staff: Ed Biehler, David Gill, Mike Sheldon, Priscilla Ipina,
12 Amy Waldron, Meg Wade, Haden Nelson
13 Other City Staff: Jessica Sims
14 South Davis Metro Fire Agency: Jeff Larson, Jessica Hardy, Hunter Stone
15

16 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
17 City Website and the Utah Public Notice Website.
18

19 Committee chair Murri called the meeting to order at 4:01 p.m., welcomed those in attendance.

20 **PRESENTATION OF SOUTH DAVIS METRO FIRE AGENCY BUDGET**

21 Gary Hill opened by providing an overview for the origin of the South Davis Metro Fire Agency formed
22 by a combination of the former South Davis Fire agency and Bountiful City Fire. Additional information
23 was provided on how the Agency is funded and staffed.

24 3% increase in member assessments over the current year assessment and South Davis Fire is proposing
25 a property tax increase. Gary mentioned that the increases are to help cover a new Deputy Director
26 position and moving a part-time inspector to full-time. Discussion was had as to why the new full-time
27 position is being proposed.

28 A discussion was also had about how the District calculates the assessment. Gary responded that it is
29 based on each City's assessed value.

30 Following discussion, committee member Bahr made a motion to accept the tentative budget
31 submission of the South Davis Metro Fire Agency and forward this recommendation to the full Council
32 for adoption as presented. Committee member Bradshaw seconded the motion. Voting was unanimous
33 with Committee members Bahr, Murri, and Bradshaw voting "aye".

34 **PRESENTATION OF POLICE DEPARTMENT BUDGET**

1 Chief Ed Biehler asked staff members from the Police Department to introduce themselves and then he
2 reviewed a slide presentation to introduce the department operations and fiscal year 2027 budget
3 request. A discussion was held about the department's fiscal year priorities.

4 It was noted that personnel services changes resulted from a combination of a cost of living 2.5% COLA,
5 health insurance changes, and salary adjustments from merits (45 employees eligible for a potential 5%
6 increase).

7 Operations and maintenance categories increased in various line items including building/ground
8 maintenance and insurance. Decreases in computer software and hardware were discussed based on
9 the patrol division using a single laptop computer instead of both a office computer and a vehicle laptop.
10 The capital request of the department is largely based on planned vehicle replacements and building
11 component needs.

12 Several crime and general policing statistics were reviewed for the committee with a slide presentation.
13 Chief Biehler described that the stats are fairly consistent over the past several years. Further statistics
14 included a review of calls for service. Both non-emergency and emergency rose by 32% from 2024 to
15 2025. Chief Biehler explained that this is due to 2025 being the first full year of having Farmington and
16 Kaysville in our dispatch area.

17 A discussion was held regarding a new A.I. software (Hyper) being implemented for non-emergency
18 calls. Amy Waldron discussed that so far the initial implementation has been successful and that the
19 software is likely to begin taking live calls in about a month.

20 Lieutenant David Gill led a topic of drone use and capabilities within the department. Some questions
21 were asked about how many officers are drone certified. Lieutenant Gill mentioned they usually have
22 2 or 3 on each shift that can operate them.

23 Lieutenant Mike Sheldon led a discussion on the department's use of License Plate Readers (LPR).

24 Chief Biehler gave a brief discussion on the department's School Resource Officers (SRO). The
25 department has SRO presence, either full-time or part-time, at all 14 schools in Bountiful. Funding for
26 SRO's is in partnership with Davis School District.

27 A question was raised about case expungements. Lieutenant Sheldon discussed the necessary process
28 of expungement of cases.

29 A question was raised about the department's training budget and if the proposed budget was
30 sufficient. Ed mentioned that they do in-house trainings to save money and they feel like they have
31 what they need to pay for their needed training.

1 Following discussion, committee member Bradshaw made a motion to accept the tentative budget
2 submission of the Bountiful City Police Department and forward this recommendation to the full Council
3 for adoption as presented. Committee member Bahr seconded the motion. Voting was unanimous
4 with Committee members Murri, Bradshaw, and Bahr voting “aye”.

5 The meeting adjourned at 5:30 p.m. on a motion made by committee member Bahr and seconded by
6 committee member Bradshaw. Voting was unanimous with Committee members Murri, Bahr and
7 Bradshaw voting “aye”.

PENDING

1 **Minutes of the**
2 **Water Committee Budget Review Meeting**

3 Bountiful City Water Department
4 May 6, 2026 (4:30 p.m.)
5

6 Present:

7 Committee Members: Millie Bahr (Chair), Matt Murri, Beth Child
8 Council Members: Dan Bell
9 City Manager: Gary Hill
10 Assistant City Manager: Tyson Beck
11 Other City Department Staff: Kraig Christensen, Gerald Wilson, Tracy Hatch,
12 Lloyd Cheney, Todd Christensen, Jessica Sims,
13

14 Official Notice of this meeting was given by posting an Agenda at Bountiful City Hall and on the Bountiful
15 City Website and the Utah Public Notice Website.
16

17 Committee chair Matt Murri called the meeting to order at 4:31 p.m. and welcomed those in
18 attendance.

19 **PRESENTATION OF BUDGET**

20 Kraig Christensen, Water Department Director, presented an overview of the Water Department
21 operations along with the Major Roles and Critical Functions of the department. A slide presentation
22 showed some projects that the staff has worked on for illustration of work products. The major roles
23 and critical functions of the Water Department were discussed by Kraig.

24 Major Roles and Functions:

- 25
- 26 • Deliver the best quality water that meets industry standards
 - 27 • Quick response to calls
 - 28 • Maintain the city water system infrastructure
 - 29 • Maintain all facilities
 - Open communication with residents

30 Fiscal Year Priorities for Fiscal Year 2027 include:

- 31
- 32 • LCRI (Lead and Copper rule improvements) service line inventory compliance
 - 33 • Main line pipe replacement
 - 34 • Improve Cross Connection program – ensure no cross connections between culinary and
secondary sources develop in the system
 - 35 • Water conservation
 - 36 • Millcreek reservoir replacement – Phase 1

1 Kraig discussed the department’s performance measures.

2 Operational budget highlights were reviewed with the Committee. Metered water sales are expected
3 to increase in fiscal year 2027 due to a proposed 3% increase in water rates and some natural growth
4 in usage. Changes in personnel services are due to the 3% cost of living allowance and a 2.5% change
5 in health insurance premiums along with merit increases for employees that qualify. Operations and
6 maintenance category changes were reviewed.

7 A discussion was held about what water is purchased by the department. For FY2027 it is anticipated
8 that the Weber Basin water purchase will increase in cost by \$19,000.

9 Lloyd Cheney led a brief explanation of the \$1.7 million Federal funding we were awarded through
10 Representative Celeste Maloy’s office to replace our Millcreek culinary water reservoir. Lloyd discussed
11 the many steps that are required to be fully awarded for this grant by the Federal government. Lloyd
12 explained that this Federal grant represents a little less than half of the full cost, so the 3% rate increase
13 built into the budget along with annual 5% increases for several years to help with the remaining costs.
14 The project will be replacing one reservoir with two 1.5-million-gallon reservoirs.

15 A question was raised about when the last rate increases were for the department. Lloyd responded
16 that fiscal year (FY) 2023 increased 5%, FY25 increased 2%, FY26 increased 20%, and the proposed 3%
17 increase in FY27. Gary Hill added that these increases are being driven by the significant need to replace
18 end-of-lifecycle culinary water reservoirs.

19 Lloyd Cheney and Kraig Christensen reviewed graphs reflecting water revenue trends in both the base
20 rate and overage categories. It was noted that the overage category is the most difficult to forecast
21 due to water conservation efforts, weather patterns, and customer perception and demand.

22 A transition was then made to display a separate forecasting model developed by the City Engineer.
23 This model was designed by the former City Engineer to reflect the impact of revenues and expenses
24 on the fund balance of the Water Fund utilizing both historical financial data as well as reasonable
25 projections. Projections are based on conservative estimates for such items as construction costs,
26 inflation, and related factors. The graphical output of the model has the appearance of a roller coaster
27 when trends are viewed over a selection of years. These trends help in forecasting future infrastructure
28 needs, and necessary rate increases to support the expense needs of the Water Fund. The forecast calls
29 for ongoing 5% annual increase to take care of operating and capital needs.

30 Lloyd also expressed a desire to soon revisit how our tiered rate structure treats water use. Lloyd
31 explained our top tier is significantly higher than the majority of Davis County municipalities and most
32 of them only have three tiers while we have five. Lloyd will bring any recommended changes back to
33 the Council in a coming budget cycle.

1 Kraig showed a map illustrating that ~40% of the City's waterlines have been replaced since the year
2 2000.

3 With no further comments or questions raised, Committee member Murri made a motion to accept the
4 tentative budget of the Water fund, as presented, and send a budget recommendation to the full city
5 council for approval. Committee member Child seconded the motion. Voting was unanimous with
6 Committee members Murri, Child, and Bahr voting "aye".

7 The meeting adjourned at 6:08 p.m. on a motion made by Committee member Child and seconded by
8 Committee member Murri. Voting was unanimous with Committee members Murri, Child, and Bahr
9 voting "aye".

PENDING

Minutes of the
BOUNTIFUL CITY COUNCIL
April 28, 2026 – 7:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

Regular Meeting – 7:00 p.m.
City Council Chambers

Present:	Mayor	Kate Bradshaw
	Councilmembers	Mille Segura Bahr, Dan Bell, Beth Child, Richard Higginson, Matt Murri (via Zoom)
	City Manager	Gary Hill
	Asst City Manager	Tyson Beck
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Power Director	Allen Johnson
	Streets Director	Charles Benson
	Recording Secretary	Maranda Hilton

Excused:

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Bradshaw called the meeting to order at 7:01 pm and welcomed those in attendance. Ms. Susan Becker led the Pledge of Allegiance and Mr. Mark May, Bountiful Central Stake, offered a thought and a prayer.

PUBLIC COMMENT

The time for public comment was opened at 7:05 pm.

Mr. Gary Davis (resident) offered a list of suggested names for the golf carts at Bountiful Ridge Golf Course.

Mr. Jon Atkin presented himself as the candidate who won the Republican Convention vote for Davis County Sheriff. He expressed his commitment to building strong relationships with the communities in Davis County, especially with law enforcement agencies. He also stated that the safety of children and their future remains a central focus as he continues his campaign.

The time for public comment was closed at 7:09 pm.

CONSIDER APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS HELD ON MARCH 10TH AND 24TH, 2026

Councilmember Higginson made a motion to approve the minutes from the meetings on March 10th and 24th, 2026 and Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

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BCYC REPORT

No one was present to give a report.

COUNCIL REPORTS

Councilmember Murri reported that BCYC applications were closed this weekend and interviews will begin next week.

Councilmember Bell did not have a report.

Councilmember Bahr did not have a report.

Councilmember Child reported that the Community Service Council held a successful blood drive, collecting 41 pints of blood. The Service Council has made a goal to collect 250 pints for the America250 celebration. She also announced that the Davis School District art show is open at the BDAC right now and she encouraged everyone to go check it out.

Councilmember Higginson reported that the Power Commission met that morning and thanked everyone who came so well prepared.

Mayor Bradshaw reported that the Ukrainian delegation that spent time with representatives from different Utah cities, including Bountiful, back in February, invited her to attend a traditional dinner on Sunday night, and she attended. She said Mr. Andreii Zelenskyi gifted the City a hand-painted easter egg and shared with her that he was inspired by the Veterans Park and wanted to create something in his city to honor their veterans. She presented the easter egg to the Council.

CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID ON APRIL 8TH AND 15TH, 2026

Councilmember Bahr made a motion to approve the expenditures and Councilmember Bell seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

CONSIDER APPOINTMENT OF JAMIE TITENSOR AND JEFF THORPE TO THE POWER COMMISSION – MAYOR KATE BRADSHAW

Mayor Bradshaw introduced Ms. Jamie Titensor, saying that Ms. Titensor is a physics teacher at Viewmont High School. The mayor said she was impressed with Ms. Titensor’s enthusiasm for the energy industry and her excitement to serve on the Power Commission and feels she will be an excellent addition to the group.

Ms. Titensor expressed her excitement to serve on the Power Commission and to learn even more about the different sources of energy and how it all works in the “real world.”

Mayor Bradshaw introduced Mr. Jeff Thorpe, who was unable to attend the meeting tonight, saying that he was the CFO for a commercial architecture firm before he retired and has an impressive background in finance which will prove very useful to the Power Commission.

Councilmember Bahr made a motion to appoint Ms. Jamie Titensor to the Power Commission and Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

Councilmember Bell made a motion to appoint Mr. Jeff Thorpe to the Power Commission and Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higgins, and Murri voting “aye.”

Councilmember Bahr thanked the new appointees for their willingness to serve the City in such an important role.

1
2 **CONSIDER APPROVAL OF ORDINANCE NO. 2026-03 AMENDING THE LAND USE**
3 **CODE REGARDING RESIDENTIAL MULTI-FAMILY ZONES AND ACCESS**
4 **STANDARDS – MR. FRANCISCO ASTORGA**

5 Mr. Francisco Astorga explained that an application for a land use code amendment regarding
6 multi-family zones and access standards was submitted by Mr. John Blocker of Brighton Homes and
7 was reviewed by staff and the Planning Commission. The proposal was broken into 9 items. Mr.
8 Astorga went through each item with the Council and explained that this ordinance proposes the
9 approval of amendments 1 and 2 (as drafted by the Planning Commission), and amendments 7, 8, and
10 9, (as drafted by the applicant), but does not support the approval of amendments 3, 4, 5, or 6.

11 After discussing each item and why it was either forwarded or not forwarded for approval, the
12 Council agreed with the Planning Commission’s recommendations. Councilmember Higginson and
13 Councilmember Child noted some typographical errors on pages 27 and 44 that needed to be
14 corrected.

15 Councilmember Higginson made a motion to approve Ordinance No. 2026-03 with the noted
16 corrections and Councilmember Bahr seconded the motion. The motion passed with Councilmembers
17 Bahr, Bell, Child, Higginson, and Murri voting “aye.”

18 Mr. Astorga credited Ms. Amber Corbridge with creating the staff report for this item.
19

20 Councilmember Murri asked Mayor Bradshaw if he could be excused from the rest of the
21 meeting. She approved his request and he left the meeting at 7:55 pm.
22

23 **CONSIDER APPROVAL OF A PROPOSAL FROM ELECTRICAL RELIABILITY**
24 **SERVICES FOR NW SUBSTATION TESTING IN THE TOTAL AMOUNT OF \$74,925 –**
25 **MR. ALLEN JOHNSON**

26 Mr. Allen Johnson explained that the NW Substation needs to be thoroughly tested to make
27 sure all the wires are functioning correctly at this stage of the rebuild project. He said that the City
28 has used Electrical Reliability Service for two previous substations and they have done a great job, so
29 staff recommends accepting the low bid from them. He added that this will come out of the capital
30 projects fund for the NW Substation rebuild.

31 Councilmember Bell made a motion to approve the proposal from Electrical Reliability
32 Services and Councilmember Child seconded the motion. The motion passed with Councilmembers
33 Bahr, Bell, Child, and Higginson voting “aye.”
34

35 **CONSIDER APPROVAL OF THE PURCHASE OF TWO PMH-9 PAD-MOUNTED**
36 **SWITCHGEAR UNITS, INCLUDING NECESSARY FUSE HOLDERS, FROM IRBY IN**
37 **THE TOTAL AMOUNT OF \$27,380 – MR. ALLEN JOHNSON**

38 Mr. Johnson explained that his crew realized that the switch can outside the NW Substation
39 was in worse shape than they previously thought and had to replace it from their inventory. They like
40 to keep two of these units in inventory at all times, so staff are requesting the purchase of one to
41 replace the one they used. Delivery time will be about one year, so there will only be one backup unit
42 until it arrives.

43 Councilmember Child made a motion to approve the purchase from Irby and Councilmember
44 Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, and
45 Higginson voting “aye.”
46

1
2 **CONSIDER APPROVAL OF BOUNDARY LINE ADJUSTMENTS FOR THE DAVIS**
3 **COUNTY LIBRARY REMODEL – MR. LLOYD CHENEY**

4 Mr. Lloyd Cheney explained that the remodel of the Bountiful branch of the library is
5 underway and it is time to make some changes to the property to accommodate the new site plan. It is
6 being proposed that Davis County and Bountiful City swap two equally sized pieces of property so
7 that the library’s south parking area can be improved. This has the added benefit of the City now
8 owning the parking area parking adjacent to the Golden Years center, which the City owns.

9 Mayor Bradshaw asked if the library access on Main Street would be removed. Mr. Cheney
10 said, yes, it will be eliminated to help relieve congestion at that spot and increase safety for
11 pedestrians.

12 Councilmember Bahr asked if the library drop box will be moved to the East side of the
13 building now. Mr. Cheney confirmed, it would be.

14 Mayor Bradshaw asked if the ballot drop box would also be moved to that side. Mr. Cheney
15 said it would.

16 Councilmember Bahr made a motion to approve the boundary line adjustments for the Davis
17 County Library remodel and Councilmember Child seconded the motion. The motion passed with
18 Councilmembers Bahr, Bell, Child, and Higginson voting “aye.”

19
20 **CONSIDER APPROVAL OF A PROPOSAL FROM ROLFE EXCAVATING &**
21 **CONSTRUCTION AND AWARD OF THE CONTRACT FOR THE 2026 WATER LINE**
22 **PROJECTS AT THE UNIT PRICES SUBMITTED – MR. LLOYD CHENEY**

23 Mr. Cheney explained that the City bids out this contract for water-line replacement projects
24 every year. This year three major water line projects have been identified and a couple more will
25 probably be assigned to this contract as well. Staff were pleased to receive ten proposals for this
26 contract and glad to find that prices were better than anticipated. He explained that the lowest bidder,
27 Rolfe Excavating, has not worked for the City before, but after researching them, staff feel confident
28 they are qualified and capable of doing a great job.

29 Councilmember Bell asked what impact these projects have on residents. Mr. Cheney said
30 that waterline replacements always affect residents, but they do their best to minimize the time people
31 spend without water and access to their homes. They also expect the contractors to be courteous, and
32 they notify residents beforehand about access and water shut offs.

33 Councilmember Bahr asked about the price of the contract. Mr. Cheney explained that the
34 contract contains a mechanism for addressing pricing changes if the cost of materials increases. The
35 contractor can submit a request for a change in pricing which is reviewed by staff. It is a normal tool
36 in this volatile market. Councilmember Bahr asked if the pricing would come before the Council for
37 approval if that happened. Mr. Cheney said it would just be reviewed by staff. Mr. Gary Hill added
38 that the item would only come before the Council if it happened to exceed the budget.

39 Councilmember Higginson made a motion to approve the proposal from Rolfe Excavating
40 and Councilmember Child seconded the motion. The motion passed with Councilmembers Bahr,
41 Bell, Child, and Higginson voting “aye.”

1
2 **CONSIDER APPROVAL OF RESOLUTION NO. 2026-07 APPROVING AN INTERLOCAL**
3 **COOPERATION AGREEMENT WITH DAVIS COUNTY FOR THE COMMUNITY**
4 **DEVELOPMENT BLOCK GRANT PROGRAM FOR FEDERAL FISCAL YEARS 2027,**
5 **2028, AND 2029 – MR. BRADLEY JEPPESEN**

6 Mr. Bradley Jeppesen explained that this resolution would allow Davis County to apply for
7 and manage funds from the Community Block Grant Program in place of Bountiful City. These funds
8 help provide housing assistance. It is an agreement we have entered in the past and it has worked out
9 well for both parties and for our residents.

10 Councilmember Bahr made a motion to approve Resolution No. 2026-07 and Councilmember
11 Child seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, and
12 Higginson voting “aye.”

13
14 **ADJOURN**

15 Councilmember Bell made a motion to adjourn the meeting and Councilmember Higginson
16 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, and Higginson
17 voting “aye.”

18
19 The meeting was adjourned at 8:17 pm.

Mayor Kate Bradshaw

City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL
May 12, 2026 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kate Bradshaw
	Councilmembers	Mille Segura Bahr, Dan Bell, Beth Child, Richard Higginson, Matt Murri
	City Manager	Gary Hill
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Finance Director	David Burgoyne
	Recording Secretary	Maranda Hilton

Mayor Bradshaw called the meeting to order at 6:01 pm and welcomed those in attendance.

SOUTH DAVIS GREENWAY FEASIBILITY STUDY UPDATE – MR. FRANCISCO ASTORGA

Mr. Francsico Astorga explained that Bountiful City has partnered with the cities of Farmington, Centerville and North Salt Lake to conduct a greenway study focused on ways to increase active transportation connectivity between our communities. He introduced Mr. Brent Crowther, the project manager representing the consulting firm Kimley Horn.

Mr. Crowther presented an overview of and gave an update on the greenway study project and explained the purpose of and the proposed alignment for the greenway. He showed examples of what the greenway might look like and talked about the trade-offs that should be considered while considering this type of a project.

The Council asked questions about the potential alignment of the path, how businesses and homes in certain areas might be affected by it, the future cost of maintenance of the greenway, how it would affect parking, and what kind of vehicles and users would be allowed to use the greenway. The Council expressed their excitement about the project overall and the ways it could improve connectivity for people of all ages and abilities.

Mr. Crowther added that the study was being done in a way that would allow this project to be 100% funded by Governor Cox’s newly created Utah Trails Network , which does not require a local match for grants. However, cities who do provide a local match may be given more consideration.

Councilmember Child asked about the timing of the project if it is built. Mr. Crowther explained that the next opportunity to request funding is next March, and they hope to be ready to apply to the State Transportation Board at that time. The project would likely not be ready for implementation until 2030 or 2031 and hopefully not take more than ten years to complete.

1 Mayor Bradshaw thanked Mr. Crowther for coming, and announced that they will be holding
2 an open house about the greenway study right before the summer concert at Bountiful Park on June
3 26th.
4

5 The work session ended at 6:56 pm.
6
7

8 **Regular Meeting – 7:00 p.m.**
9 **City Council Chambers**

10 Present:	Mayor	Kate Bradshaw
11	Councilmembers	Mille Segura Bahr, Dan Bell, Beth Child, Richard Higginson, Matt Murri
12		
13	City Manager	Gary Hill
14	Asst. City Manager	Tyson Beck
15	City Attorney	Brad Jeppsen
16	City Engineer	Lloyd Cheney
17	Planning Director	Francisco Astorga
18	Finance Director	David Burgoyne
19	Parks Director	Brock Hill
20	Asst. City Engineer	Todd Christensen
21	Fire Chief	Jeff Larsen
22	Recording Secretary	Maranda Hilton
23		
24		

25 **WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER**

26 Mayor Bradshaw called the meeting to order at 7:03 pm and welcomed those in attendance.
27 Mr. Charles Benson led the Pledge of Allegiance and Ms. Alyssa Allred Mercer, Davis School Board
28 Member, offered a prayer.
29

30 **PUBLIC COMMENT**

31 The time for public comment was opened at 7:06 pm.
32 Ms. Eileen West (resident) expressed how grateful she is for the wonderful cultural
33 opportunities offered in Bountiful, and explained that she enjoyed a Philharmonia concert a few
34 weeks ago and also attended a wonderful play put on by the special needs activity program (SNAP)
35 last week.

36 The time for public comment was closed at 7:08 pm.
37

38 **CONSIDER APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS HELD ON**
39 **APRIL 14, 2026**

40 Councilmember Higginson made a motion to approve the minutes from the meeting held on
41 April 14, 2026, and Councilmember Murri seconded the motion. The motion passed with
42 Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”
43

44 **BCYC REPORT**

45 No one was present to give a report.
46

1 **COUNCIL REPORTS**

2 Councilmember Bell reported that Mr. Kevin McFadden and Mr. Michael Doxey were sworn
3 in at the last Recreation District Board meeting to serve as the new District Treasurer and District
4 Clerk, respectively. He reported that talks between the Recreation District and the School District are
5 going well and an Interlocal Agreement will most likely be ready for approval at the board meeting in
6 June. He reported that the financial audit was completed and the District had a final net income of
7 \$573k for 2025, which means their income has been increasing for the past three years. Lastly, he
8 reported that the Board approved some fee increases at the meeting to help cover the program costs of
9 youth sports. He announced that the Recreation District will host a “Red, White, and Move” program
10 from Memorial Day until Labor Day to help residents celebrate America250, and that they will start
11 up their outdoor movie nights again in June, which will be held at Town Square.

12 Councilmember Bahr did not have a report.

13 Councilmember Child reported that the Community Service Council is very busy preparing for all
14 their normal annual summer events, and also preparing for the extra America250 events this year.
15 She announced that the Veterans Foundation will host a Memorial Day event at the Veterans Park at
16 11 am on May 25th, and there will be a flyover this year. The Bountiful Kids’ Bike Parade will take
17 place on June 2nd, there will be a Super Senior Day on June 30th at Bountiful Park, and Bountiful’s
18 Philharmonia will perform at Bountiful Park on July 4th, alongside free food and other activities. She
19 reported that the Bountiful Food Pantry received a truckload of 7,000 lbs. of food donated from the
20 Church of Jesus Christ of Latter-Day Saints as part of their initiative to donate 250 truckloads of food
21 for America250.

22 Councilmember Murri reported that the BCYC helped cleanup the Kimball Mill alongside the
23 Sons of Utah Pioneers. He thanked everyone who came and worked so hard, and thanked the Streets
24 Department for bringing a dump truck for them to use. He also reported that the BCYC is currently
25 holding interviews for the next school year.

26 Councilmember Higginson reported that he could not get any atomic fireballs for the Council
27 to use in the Pioneer Day parade.

28 Mayor Bradshaw reported that this Saturday at 10 am the Bountiful Community Garden was
29 going to hold its grand opening. She invited everyone to attend the ceremony. She also announced
30 that there would be a community demonstration for the South Davis Greenway Project on June 26th at
31 Bountiful Park at 5 pm, just before the free concert.

32
33 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID ON APRIL**
34 **22ND AND 29TH, 2026**

35 Councilmember Bahr made a motion to approve the expenditures and Councilmember Child
36 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and
37 Murri voting “aye.”

38
39 **RECOGNITION OF OUSTANDING HIGH SCHOOL STUDENTS – MAYOR KATE**
40 **BRADSHAW**

41 Mayor Bradshaw welcomed all of the students from Bountiful and Woods Cross High
42 Schools along with their families and administrators. She invited Coach Chism and the BHS Boys’
43 Volleyball team to report on their recent State Championship win and congratulated them for their
44 victory. She asked the BHS Assistant Principal, Ms. Dawnelle Call, to recognize her students, Soren
45 Johnson and Neve Bawden, for their academic achievements. She then invited WXHS Assistant
46 Principal, Mr. Sam Demonja, to recognize his students; Brie Nydegger, Teylor Anderson, Simon

1 Warr, Kaeden Brierly, Jacob Vandenberg, Alliance Uwamahoro, Diana Marroquin, Henry Campbell,
2 Maya Mercer, Makini Ita’ Aehau, and Kallie Holzer for their academic excellence, community
3 involvement, and leadership.

4 The Council presented each student with a certificate of achievement and took photographs
5 with them.

6 Mayor Bradshaw expressed how much she loves to see the caliber of youth we have in our
7 community and told them how much the Council loves and supports them in all their endeavors.

8
9 **CONSIDER APPROVAL OF RESOLUTION NO. 2026-08 ADOPTING THE 2026**
10 **INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR THE UPDES GENERAL**
11 **PERMIT – MR. TODD CHRISTENSEN**

12 Mr. Todd Christensen explained that this interlocal agreement allows Davis County
13 municipalities to help one another meet the State-issued requirements regarding Storm Water
14 discharge and to share resources with one another.

15 Councilmember Higginson made a motion to approve Resolution No. 2026-08 and
16 Councilmember Bell seconded the motion. The motion passed with Councilmembers Bahr, Bell,
17 Child, Higginson, and Murri voting “aye.”

18 Mayor Bradshaw took a moment to recognize and thank Mr. Brock Hill and Mr. Todd
19 Christensen for their work in securing two more grants that will go toward funding our Holbrook
20 access trails projects. Mr. Hill gave the credit to Mr. Christensen. Councilmember Child made a
21 motion to appreciate Mr. Christensen, which was seconded by Councilmember Bahr and received a
22 unanimous vote of approval.

23
24 **CONSIDER APPROVAL OF ROOF REPAIRS AT THE BOUNTIUL DAVIS ART CENTER**
25 **(BDAC) BY AMERICAN ROOFING COMPANY IN THE TOTAL AMOUNT OF \$45,390 –**
26 **MR. BROCK HILL**

27 Mr. Brock Hill explained that the City bought and renovated the building that houses the
28 Bountiful Davis Art Center (BDAC) in 2013, but the roof did not get redone at that time. Since then,
29 there have been a lot of patching and small repairs to help with leaks, but it has become necessary to
30 do a major roof repair to help protect the valuable art that is housed there. Staff received three bids
31 back for this project and recommends accepting the low bid from American Roofing Company. This
32 project will consist of entirely covering the existing roof with a new roof, which comes with a 20-
33 year warranty.

34 Councilmember Bell asked if the building has been checked for mold. Mr. Brock Hill said
35 that it was extensively checked by a contractor and all mold has been taken care of.

36 Councilmember Child made a motion to approve the roof repairs at the BDAC and
37 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bahr, Bell,
38 Child, Higginson, and Murri voting “aye.”

39
40 **CONSIDER APPROVAL OF THE FISCAL YEAR 2027 TENTATIVE BUDGET AND**
41 **RELATED ITEMS – MR. TYSON BECK**

42 Mr. Tyson Beck presented a timeline and an overview of the FY2027 Tentative Budget. The
43 key elements of this budget include; no proposed property tax increase, a 3% cost of living
44 adjustment (COLA) for employees, a 2.5% increase in employee medical insurance, a 5% merit
45 increase for eligible employees, one new full-time substation technician position in the Power
46 department, one new part-time payroll position in the HR Department, two new full-time crew lead

1 positions, one part-time administrative assistant position, and some additional seasonal positions in
2 the Parks Department, and various fee increases for City-provided services.

3 Mr. Beck explained that this budget proposed a \$6.1M use of reserves, the majority of which
4 will be used by the Fiber project, and secondarily the Power Department. Additionally, the RAP Tax
5 Fund will change to allot 5% toward the public art program, and there will be some changes to
6 employee compensations in the Golf, Cemetery, and Parks departments after completing market
7 studies for those departments. Lastly, the budget for the annual City fireworks show has been
8 increased.

9 Councilmember Higginson said he would like to have more discussion about the changes to
10 the public art program funding. Mr. Gary Hill said staff was happy to discuss that further at the next
11 meeting on June 9th.

12 Councilmember Murri asked for more details about the fireworks budget increase. Mr. Gary
13 Hill explained that the fireworks show budget had not increased in several years despite costs going
14 up, which shortened the length of the show incrementally over the years. So, the goal is to have a full
15 half-hour show again that is of the same quality as they have always had.

16 Councilmember Higginson praised the people who prepared for the budget meetings this year
17 and thanked them for their thoughtfulness and the care they take to protect the City and its residents
18 from financial strain.

19 Councilmember Bell agreed and said how impressed he was with the work that goes into
20 creating the budget months before this point in the process. He also requested that the Council discuss
21 the cost of providing financial and payroll services to the Recreation District. Mr. Beck said that the
22 Council would be reviewing the agreement with the Recreation District at the May 26th meeting, so
23 perhaps the discussion should take place that evening. Councilmember Bell agreed.

24 Councilmember Bell also asked about the line item of \$550,000 for RDA loans. Mr. Gary Hill
25 explained that the amount listed was acting as a placeholder of sorts. The actual amount available in
26 the RDA loan fund is more than that, and \$550,00 is just a guess if a new loan were to be taken out.

27 Councilmember Bell then voiced a concern that the Fiber revenues listed in the budget do not
28 seem realistic to him for this fiscal year.

29 Mayor Bradshaw thanked Councilmember Bell for his thoughtful questions and suggested
30 that staff prepare more information, and they have further discussion on these items another night.
31 That was agreed upon.

32 Mayor Bradshaw thanked the staff for the tremendous amount of work put in and for their
33 consideration of the Council's priorities while they create the budgets.

34 Councilmember Bahr made a motion to adopt the FY2027 Tentative Budget and
35 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bahr, Bell,
36 Child, Higginson, and Murri voting "aye."

37 Councilmember Bahr made a motion to approve the public hearings concerning the tentative
38 budget and its related items to be held June 9th at 7 pm, and Councilmember Higginson seconded the
39 motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting
40 "aye."

41
42 **CONSIDER APPROVAL OF ORDINANCE NO. 2026-04 CONTINUING FIREWORKS**
43 **RESTRICTIONS WITHIN DESIGNATED AREAS OF THE CITY – MR. BRADLEY**
44 **JEPPSEN**

1 Mr. Bradley Jeppsen explained that State law allows cities to ban fireworks in specific areas
2 of their city, based on the recommendation of the fire chief. This ordinance contains the same
3 restrictions that were institute last year, namely the same boundaries and dates.

4 Councilmember Child said she heard from some residents who would like a firework
5 restriction sign to be posted at 400 North and Pages Lane also. Mr. Charles Benson said that because
6 of the irregular boundaries between Bountiful and Centerville, he believes that Centerville has
7 historically placed a sign there.

8 Councilmember Murri made a motion to approve Ordinance No. 2026-04 and
9 Councilmember Child seconded the motion. The motion passed with Councilmembers Bahr, Bell,
10 Child, Higginson, and Murri voting “aye.”

11
12 **CONSIDER APPROVAL OF RESOLUTION NO. 2026-09 APPROVING THE FIRST**
13 **AMENDMENT TO THE OPTION AND SITE LEASE AGREEMENT WITH T-MOBILE**
14 **WEST LLC – MR. BRADLEY JEPSEN**

15 Mr. Jeppsen explained that this is an amendment to a lease agreement the City entered into in
16 2006 with T-Mobile West Corporation for a telecommunications facility (cell tower) located at 3830
17 South Bountiful Boulevard. T-Mobile requested an amendment in order to make modifications to its
18 exiting tower, and this allowed the City to renegotiate certain aspects of the lease agreement; namely
19 the monthly rent amount and control of any future modification requests. It also stipulates that rent
20 will increase 15% at the beginning of every subsequent renewal, with the current term ending
21 December 3, 2031. Mr. Jeppsen said he felt it is a big step forward and the new agreement strikes a
22 good balance.

23 Councilmember Higginson asked if the new lease agreement requires T-Mobile to use
24 Bountiful Fiber haul back for their calls. Mr. Jeppsen said it does not specify that in the amendment,
25 no.

26 Mayor Bradshaw asked if the City would be capable of requiring that in future lease
27 agreements. Mr. Jeppsen said he could research it and get back to the Council with that information if
28 they wished. They asked him to please look into it.

29 Councilmember Bell made a motion to approve Resolution No. 2026-09 to enter a lease
30 agreement with T-Mobile West LLC and Councilmember Higginson seconded the motion. The
31 motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

32
33 **ADJOURN**

34 Councilmember Bell made a motion to adjourn the meeting and Councilmember Child
35 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and
36 Murri voting “aye.”

37
38 The meeting was adjourned at 8:33 pm.

Mayor Kate Bradshaw

City Recorder

PENDING

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
May 6 & 13, 2026
Author: David Burgoyne, Finance Director
Department: Finance
Date: May 26, 2026

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid May 6 & 13, 2026.

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid May 6, 2026

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,760.50	250837	6666985-08	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448633	Street Light	12,000.00	250837	6700361-00	Misc. Parts/Supplies - Cust # 6000052
12855	BROWN FOX MATERIALS	Police	104210 422000	Public Notices	1,225.00	250840	05012026	leather gym bags for Bountiful P.D.
16205	BURT BROTHERS	Police	104210 425430	Service & Parts	1,156.91	250841	3415-8849570	Tires and Service - Cust # UT-300624
16205	BURT BROTHERS	Police	104210 425430	Service & Parts	1,156.93	250841	3415-9019007	Tires and Service - Cust # UT-300624
1585	CARSON ELEVATOR COMP	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,825.00	250845	J85568	State inspection
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,421.60	250852	76647	Tr
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,421.60	250852	76649	Tree Trimming
2008	DURA-CRETE INC	Water	515100 448400	Dist Systm Repair & Maint	1,606.00	250858	INV5621	Meter Box
5039	E.C.T. SALES & SERVI	Water	515100 448400	Dist Systm Repair & Maint	11,753.69	250859	21243	Motor Drive
16252	ELEVATION SOUND	Legislative	104110 492080	Community Events-BntflComServC	1,600.00	250860	1004	sound rental for Carpenter's Platinum Concert
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,125.00	250864	159438	Lawn Treatment - Cust # 38652
2316	GOLDEN WEST INDUSTRI	Golf Course	555500 425100	Special Equip Maintenance	2,109.32	250867	2136221	Maintenance equip & supplies - Cust # 39296
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,512.00	250870	26135	Misc. Parts/Supplies
16273	GREENS' WELDING	Parks	104510 426000	Bldg & Grnd Suppl & Maint	7,342.00	250871	2377a	Bountiful Park Monument Signs
8756	IRBY ELECTRICAL DIST	Light & Power	535300 445201	Safety Equipment	1,059.69	250877	S014579193.002	Lineman Gloves - Cust # 221694
8756	IRBY ELECTRICAL DIST	Light & Power	535300 445201	Safety Equipment	3,667.92	250877	S014579193.001	Lineman Gloves - Cust # 221694
2727	JOHNSON, ALLEN R	Light & Power	535300 423000	Travel & Training	1,057.94	250879	04292026	Trvl&Train expense for UAMPS St. George conf.
2727	JOHNSON, ALLEN R	Light & Power	535300 423000	Travel & Training	5,818.15	250879	04292026A	Trvl&Tain expense for APPA E&O conf.
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	9,550.00	250881	04302026	APRil 2026 Legal Fees
3115	MILLARD, MARK	Streets	104410 448000	Operating Supplies	1,019.29	250886	103455	Misc. Parts/Supplies
11929	OSBORNE, ABBY	Liability Insurance	636300 451150	Liability Claims/Deductible	1,962.59	250900	05042026	Bountiful City claim for damage
4773	PEARCE, JESS	Light & Power	535300 423000	Travel & Training	1,191.59	250901	04302026	Trvl&Tain expense for APPA E&O conf.
10033	PINETOP ENGINEERING	Streets	104410 441300	Street Signs	1,881.45	250904	6074	Engineering for retaining wall on 1800 S.
16295	PRIMO GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,167.00	250907	INV-281368491	Men's Wear
16295	PRIMO GOLF	Golf Course	555500 448240	Items Purchased - Resale	2,021.00	250907	INV-281368493	Men's Wear
5926	SMOKIN BONES BBQ, LL	Legislative	104110 461750	Employee Wellness & Recognit'n	1,520.00	250917	05042026	Bountiful City Employee Lunch
4051	STATE OF UTAH	PSAP - E911	104219 413060	Unemployment Reimb	1,478.88	250921	05012026	MAY UNEMPLOYMENT - A. RODGERS
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	5,526.10	250923	2026100105689	T-Chlor - Cust # C1303
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,475.15	250925	0416207	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	36,071.97	250925	0416160	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Landfill Operations	585820 425000	Equip Supplies & Maint	1,254.25	250925	0416208	Bulk Oil - Acct # 000138
14946	WIDDISON WELL SRVC	Water	515100 431000	Profess & Tech Services	6,726.00	250933	5884	100 E Pipe and Pump
14946	WIDDISON WELL SRVC	Water	515100 431000	Profess & Tech Services	15,600.00	250933	5885	Brushings East Well
14946	WIDDISON WELL SRVC	Water	515100 448400	Dist Systm Repair & Maint	47,280.00	250933	5883	Motor 1st East
14946	WIDDISON WELL SRVC	Water	515100 448400	Dist Systm Repair & Maint	56,944.75	250933	5886	Motor Viewmont
TOTAL:					<u>276,289.27</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00

Paid May 13, 2026

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1103	ALPHAGRAPHS BOUNTI	Legislative	104110 466000	Contingency	2,330.31	250937 357361		America 250 Banners for Main Street
16286	ANDY'S LOCK & KEY	Police	104210 426000	Bldg & Grnd Suppl & Maint	4,619.00	250938 INV-100396		Keys for Bountiful P.D.
16286	ANDY'S LOCK & KEY	Redevelopment Agency	737300 426100	Special Projects	2,853.99	250938 INV-100404		Key's for Bountiful Davis Arts Center
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,020.70	250939 6773972-00		Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,134.00	250939 6666985-11		Misc. Parts/Supplies - Cust # 6000052
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,196.60	250942 X04282026		Account # 287314361186
8179	CALL, RICHARD	Liability Insurance	636300 451150	Liability Claims/Deductible	2,452.95	250948 05122026		Claim - Repairs
16140	CARLSON SALES	Light & Power	535300 448636	Special Equipment	6,970.01	250950 2041		Ronin Capstan
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,095.00	250954 26C2290		Lab Fees Radium
5206	CLEAR CHOICE HEADSET	PSAP - E911	104219 445100	Public Safety Supplies	2,643.50	250957 0426135		headsets
1825	CULVER COMPANY, INC.	Light & Power	535300 422000	Public Notices	2,166.54	250960 INV75678		Activity Books - Cust # C1340
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,111.60	250962 76651		Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,324.00	250962 76652		Tree Trimming
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	6,616.50	250968 144943		NW Sub - Project # BCP-023
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	41,121.50	250968 144942		NW Sub - Project # BCP-023
2102	ESI ENGINEERING INC	Engineering	104450 431000	Profess & Tech Services	2,550.00	250971 121787		Misc. Parts/Supplies - Cust # Bountiful City
5458	HANSEN, ALLEN & LUCE	Water	515100 431000	Profess & Tech Services	3,913.50	250974 57648		Engineering for Millcreek water rights
16298	HCC TACTICAL	Police	104210 445100	Public Safety Supplies	15,880.06	250975 INV-0952		Headsets, AMP Download, Gasmasks
5177	HILL, GARY	Legislative	104110 423000	Travel & Training	1,242.67	250979 05072026		Reimbursed Council X-mas dinner & NLC flights
2537	HOSE & RUBBER SUPPLY	Streets	104410 425000	Equip Supplies & Maint	2,052.68	250982 02197543		Misc. Parts/Supplies - Cust # B1580
15574	ISLAND VIEW PLUMBING	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,162.55	250983 4250		Service Call/ Labor
15574	ISLAND VIEW PLUMBING	Parks	104510 426000	Bldg & Grnd Suppl & Maint	4,235.00	250983 4252		Cut and remove concrete
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,883.10	250985 SLC05260035		May 2026 Janitorial Service - Cust # 065075
2765	JP ELECTRICAL, LC	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,475.00	250987 W28810		Bountiful Parks service call/labor
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,611.06	250989 444828		Road base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	3,709.00	250989 444690		Road base - Cust # BCTY07399
16257	MCFADDEN, KEVIN	Finance	104140 423000	Travel & Training	1,085.91	250994 05112026		Trvl&Train expense for UAPT Conference
7644	METRON-FARNIER, LLC	Water	515100 448650	Meters	1,958.50	250995 992424935		Barton Creek Assist.Living Meter- Cust #U1292-0000
15180	MINT GREEN GROUP	Golf Course	555500 448240	Items Purchased - Resale	1,922.60	250996 INV837666		Shoes - Client # C784520-US
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,088.86	250997 S107825786.001		Misc. Parts/Supplies - Cust # 18498
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	1,139.60	251045 198400PU		Misc. Parts/Supplies - Cust # 457
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	3,992.80	251045 1114988PU		Misc. Parts/Supplies - Acct # 457
3541	PRECISION CONCRETE C	Streets	104410 473400	Concrete Repairs	17,984.82	251048 UT69559UM		Concrete cutting for Bountiful City
16050	RODDA-MILLER PAINT	Streets	104410 448000	Operating Supplies	2,133.06	251053 95008795		Misc. Paint Supplies - Acct # 774188
3812	SAFETY SUPPLY & SIGN	Streets	104410 441300	Street Signs	3,504.58	251055 197865		Misc. Parts/Supplies - Cust ID 00330
15960	SWANNIES GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,186.50	251060 707638		Men's and Womens Wear
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,612.12	251063 0416952		Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	39,587.60	251063 0416776		Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	2,492.75	251063 0416574		Fuel - Acct # 000276
7842	UTILISYNC LLC	Storm Water	494900 429200	Computer Software	2,750.00	251068 INV-1930		yearly renewal
4450	VERIZON WIRELESS	Engineering	104450 428000	Internet & Telephone Expense	1,983.23	251072 6142441540		Account # 342313927-00001
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	2,417.34	251072 6142449574		Acct # 371517689-00001
16258	WASATCH ENVIRONMENTA	Landfill Operations	585820 431300	Environmental Monitoring	5,051.50	251074 38338		Lab Testing
4535	WEBER RIVER WATER US	Light & Power	535300 448618	Echo Hydro Major Repairs	7,425.75	251077 12-5899		Echo Stilling Basin
TOTAL:					239,688.34			

City Council Staff Report

Subject: March 2026 Financial Reports
Author: David Burgoyne, Finance Director
Department: Finance
Date: May 26, 2026



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2026 through January as compared to the past three fiscal year periods through that same timeframe.

The FY2026 budget portion of these reports is the originally adopted FY2026 budget approved by the City Council in June of 2025.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council is encouraged to review the attached revenue, expense, and budget reports.

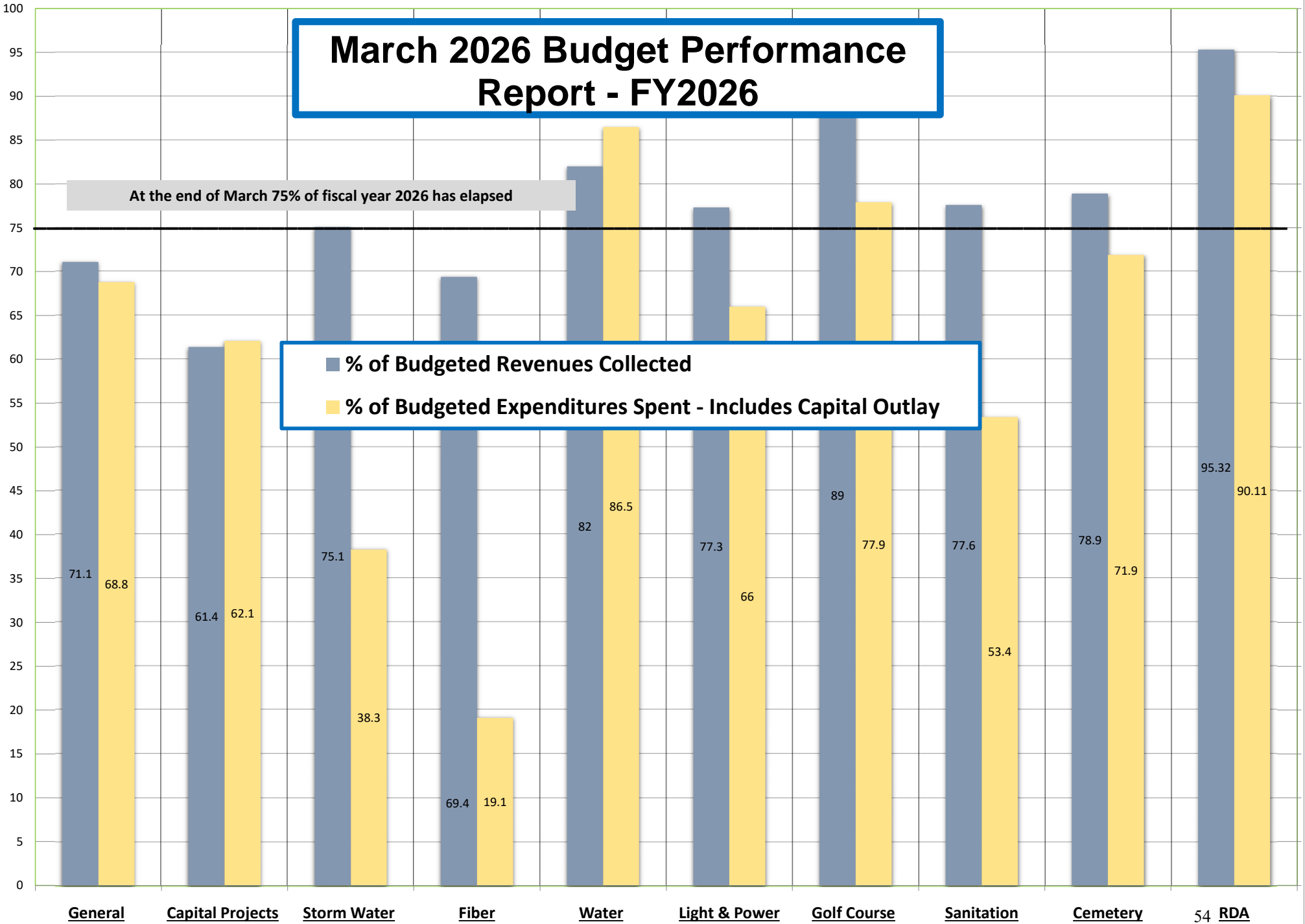
Attachments

- March 2026 Revenue & Expense Reports – Fiscal 2026 YTD

March 2026 Budget Performance Report - FY2026

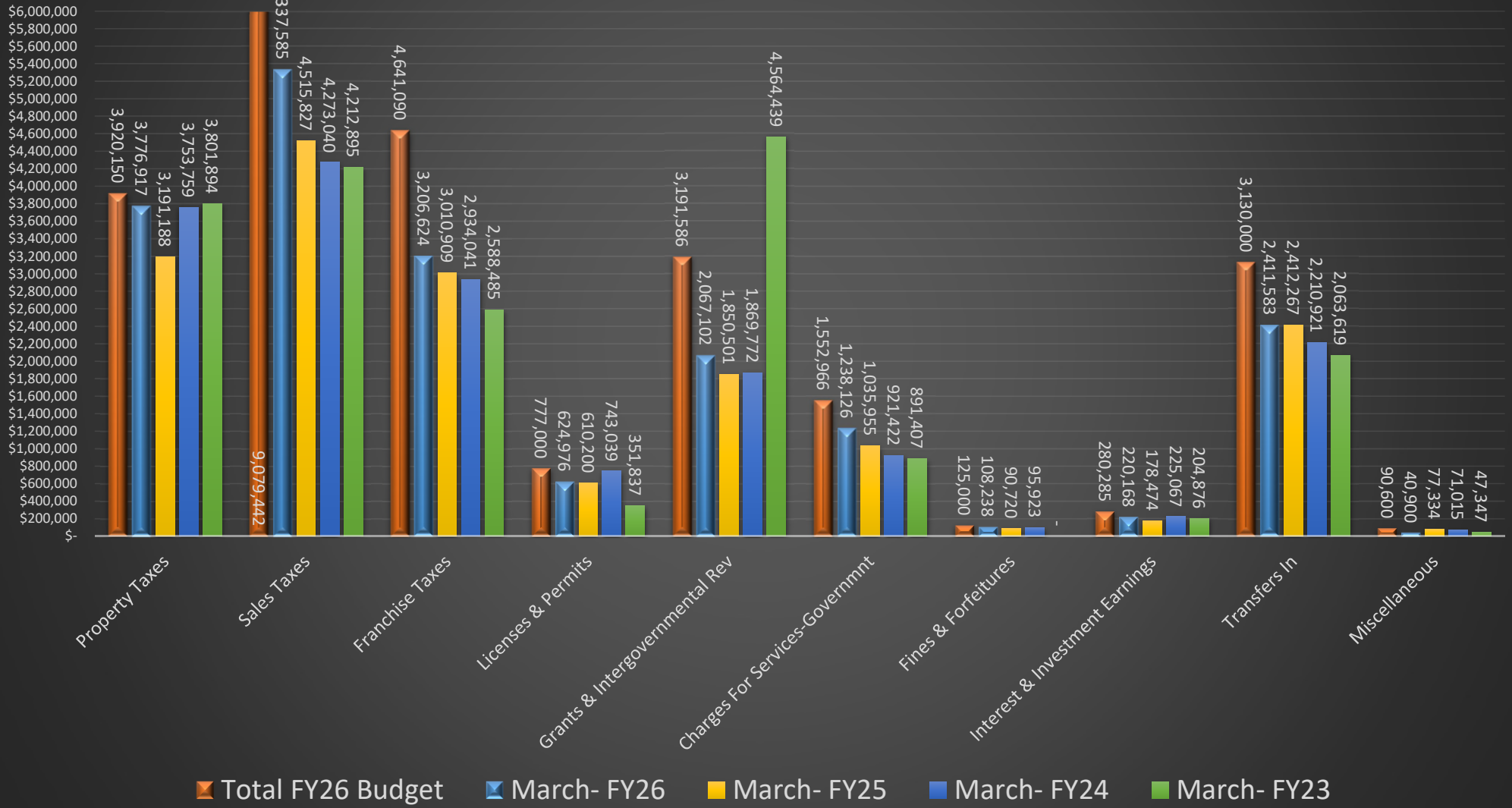
At the end of March 75% of fiscal year 2026 has elapsed

■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

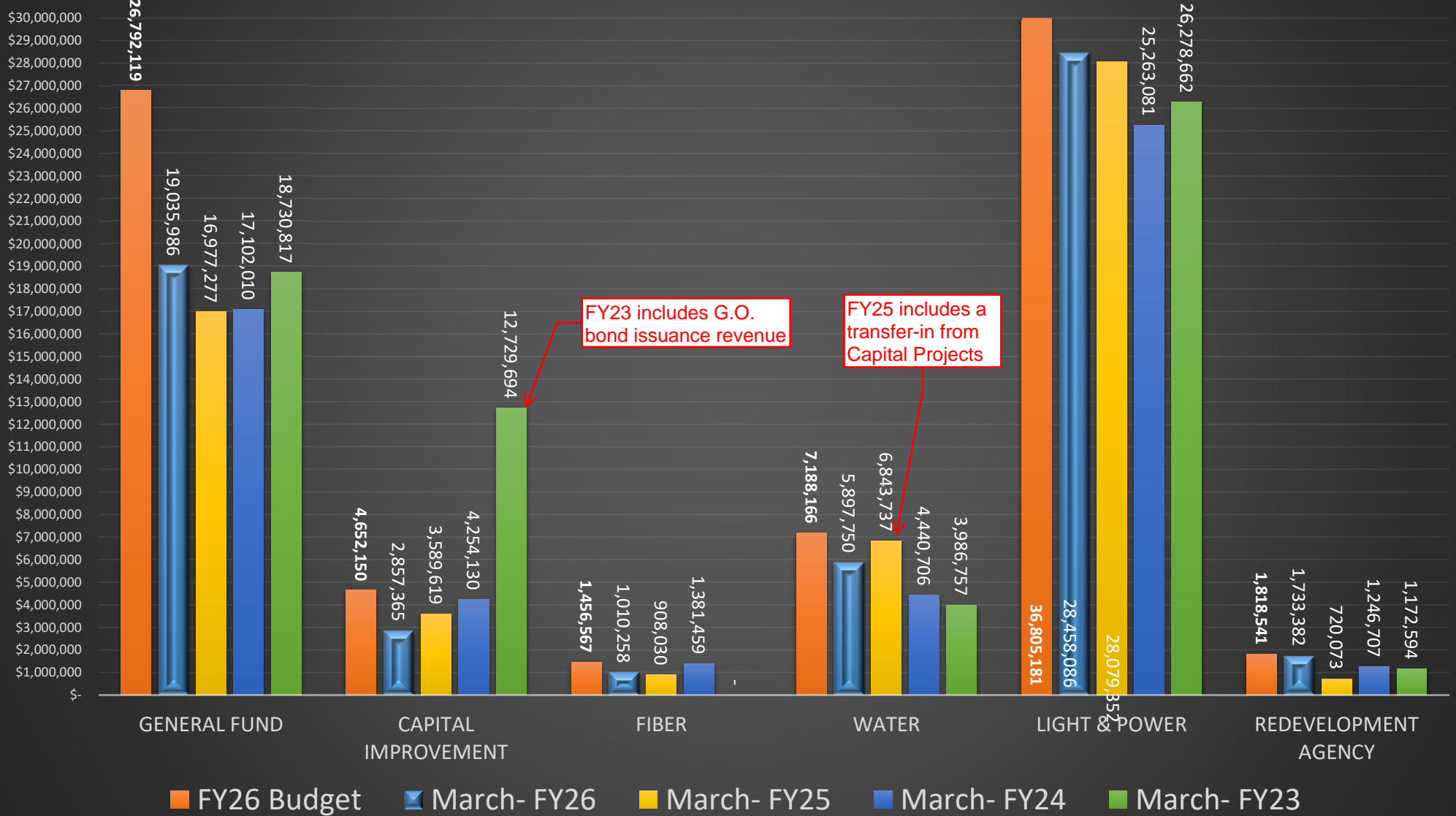


General Fund Detailed Revenues - March 2026

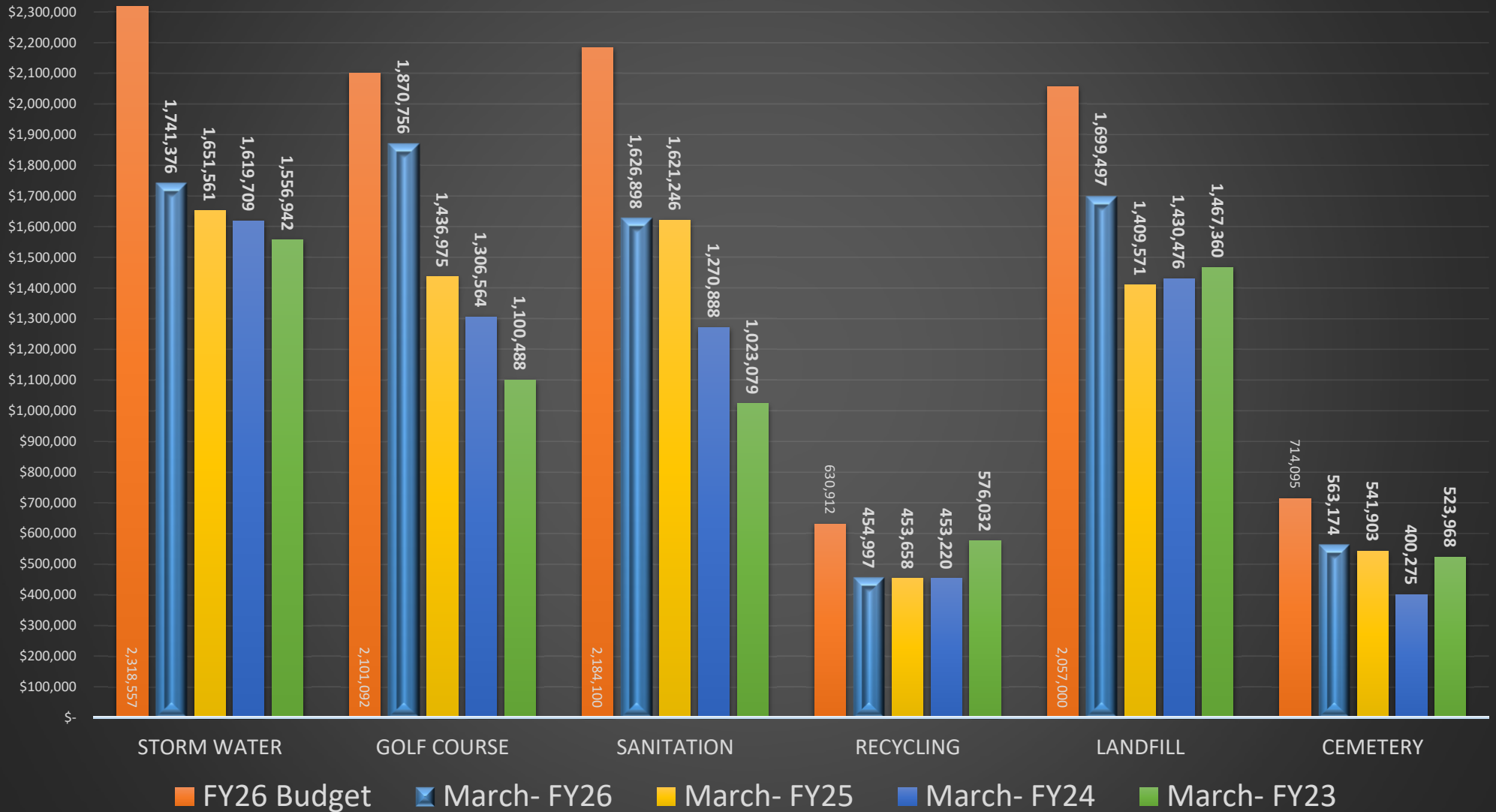
YTD Revenues (Fiscal Year 2026) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



March 2026 YTD Revenues (Fiscal 2026) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

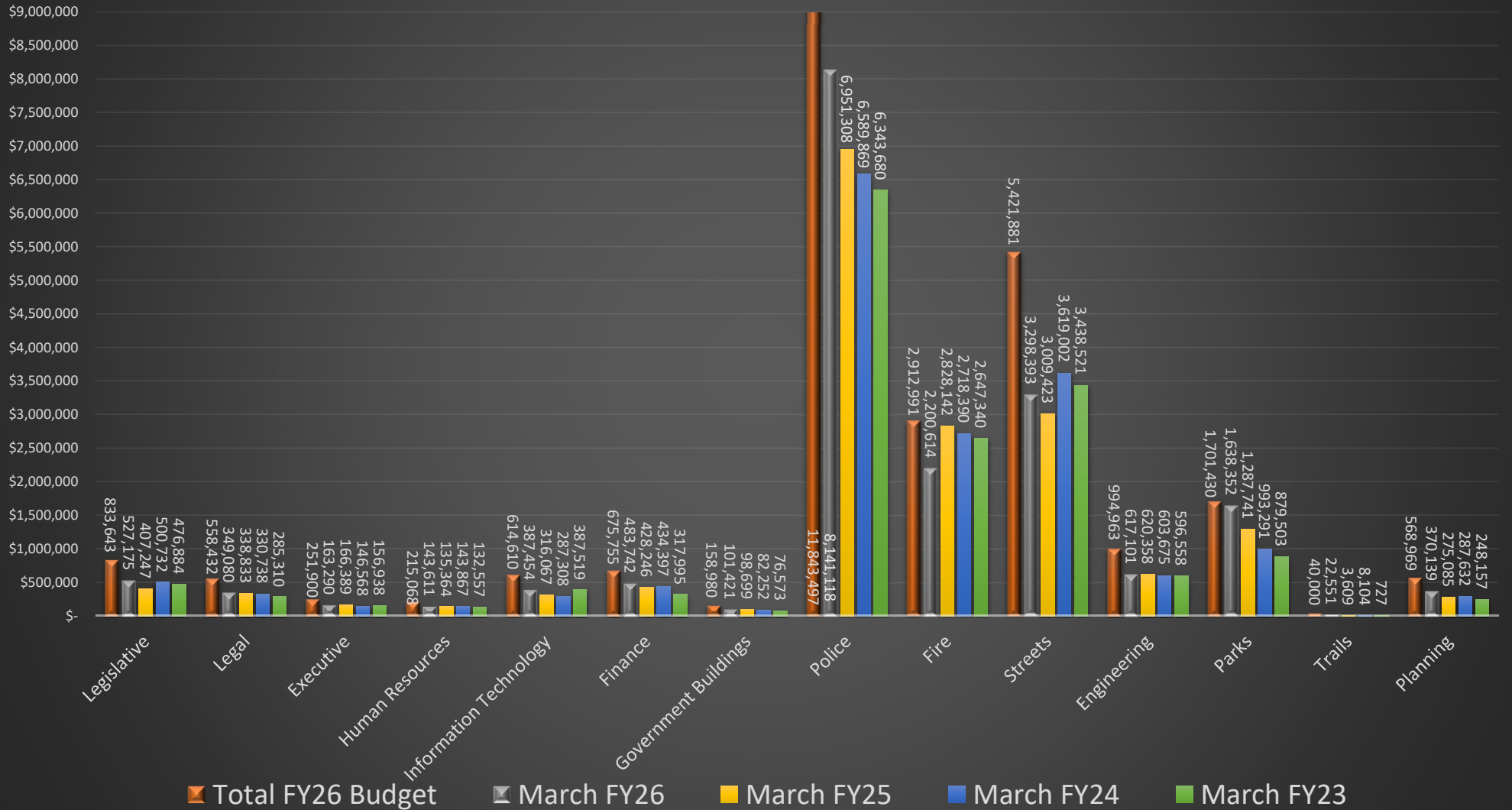


March 2026 (Fiscal 2026) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

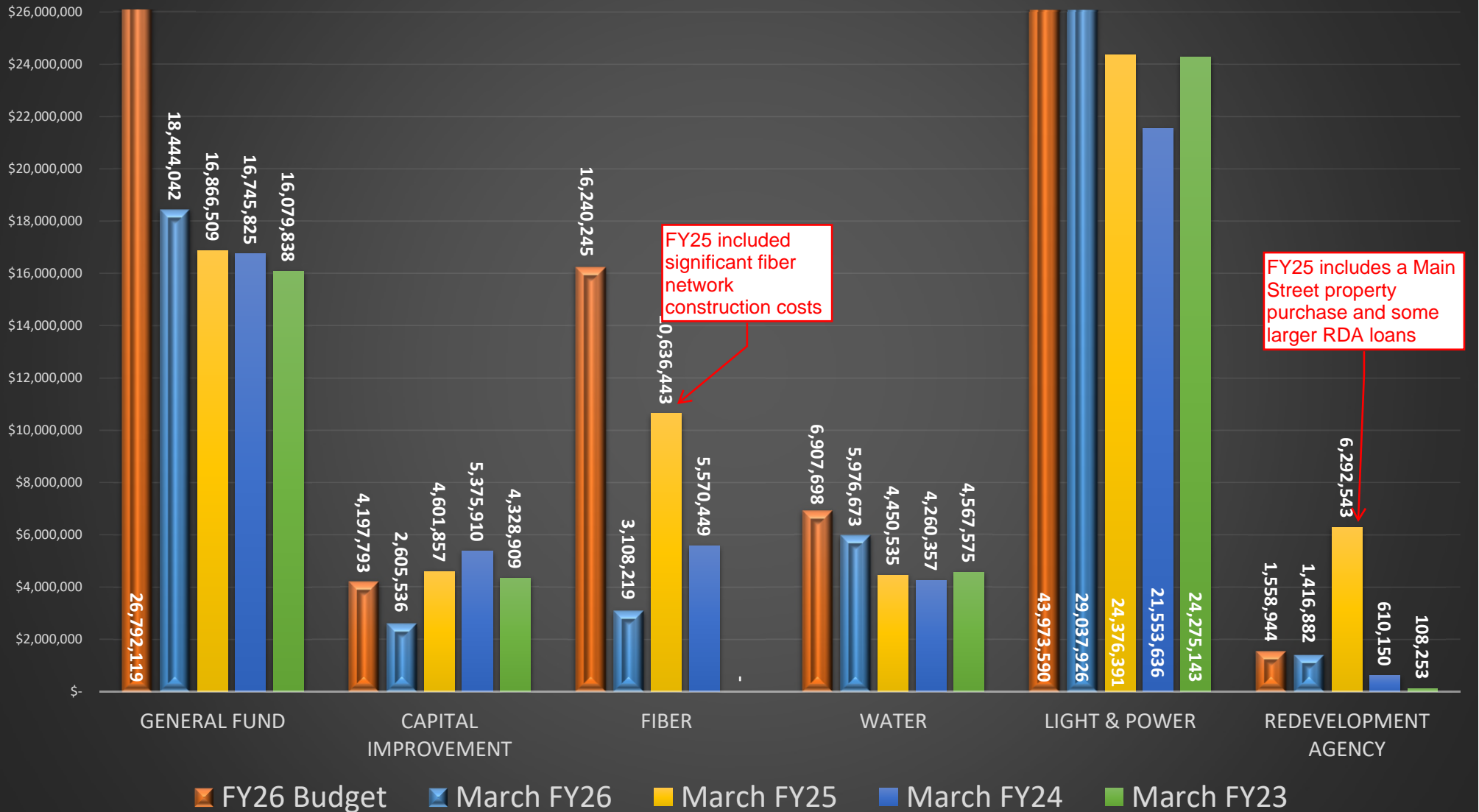


General Fund Detailed Expenditures - March 2026

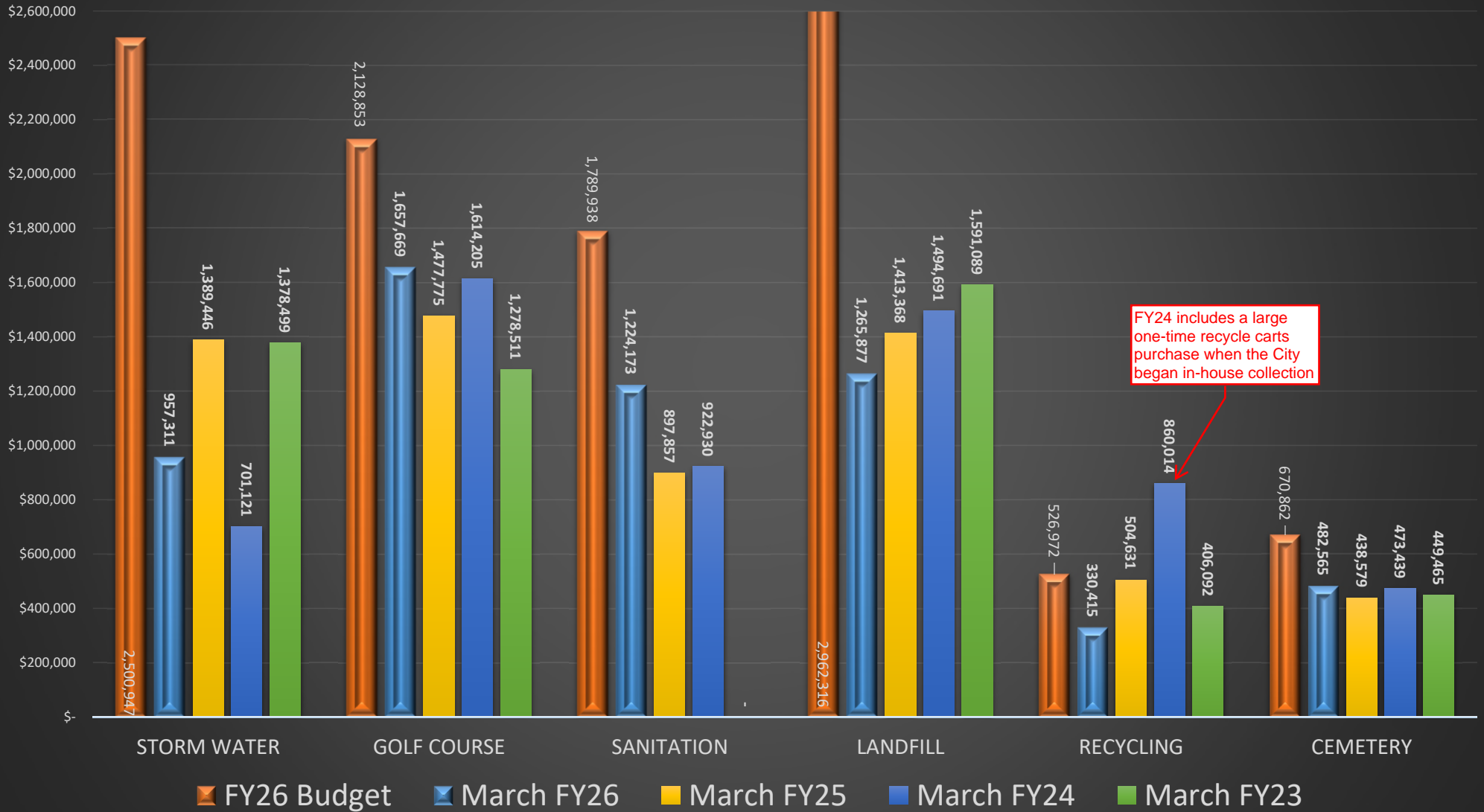
Fiscal 2026 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



March 2026 YTD (Fiscal 2026) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



March 2026 YTD (Fiscal 2026) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
1010 Property Tax Revenues	-3,920,150	-3,920,150	-3,776,916.92	-568,262.39	.00	-143,233.08	96.3%
1020 Sales Tax Revenues	-9,079,442	-9,079,442	-5,337,584.80	-647,287.73	.00	-3,741,857.20	58.8%
1030 Franchise Tax Revenues	-4,641,090	-4,641,090	-3,206,623.95	-431,603.65	.00	-1,434,466.05	69.1%
1040 Property Tax Increment Revenu	-4,000	-4,000	-3,768.79	-3,768.79	.00	-231.21	94.2%
2000 License & Permit Revenues	-777,000	-777,000	-624,975.83	-56,075.21	.00	-152,024.17	80.4%
3000 Grants & Intergovernmental Re	-3,191,586	-3,191,586	-2,067,101.86	-129,024.29	.00	-1,124,484.14	64.8%
3100 Fine & Forfeiture Revenue	-125,000	-125,000	-108,237.58	-14,739.21	.00	-16,762.42	86.6%
4000 Charges For ServicesRev-Gover	-1,552,966	-1,552,966	-1,238,126.13	-68,834.82	.00	-314,839.87	79.7%
4110 Legislative Expenditures	833,643	833,643	527,175.37	41,785.86	.00	306,467.63	63.2%
4120 Legal Expenditures	558,432	558,432	349,079.52	38,850.31	.00	209,352.48	62.5%
4130 Executive Expenditures	251,900	251,900	163,290.13	14,400.83	.00	88,609.87	64.8%
4134 Human Resources Expenditures	215,068	215,068	143,611.40	13,393.60	.00	71,456.60	66.8%
4136 Information Technology Expend	614,610	614,610	387,454.09	40,690.33	.00	227,155.91	63.0%
4140 Finance Expenditures	675,755	675,755	483,741.77	13,469.55	.00	192,013.23	71.6%
4160 Government Buildings Expendit	158,980	158,980	101,420.86	9,401.61	.00	57,559.14	63.8%
4210 Police Expenditures	8,836,417	8,836,417	6,066,895.83	668,902.26	.00	2,769,521.17	68.7%
4215 Reserve Officers Expenditures	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards Expenditures	204,689	204,689	146,990.37	20,042.49	.00	57,698.63	71.8%
4217 School Resource Officer Expen	507,008	507,008	270,008.73	30,563.39	.00	236,999.27	53.3%
4218 Liquor Control Expenditures	55,026	55,026	23,292.55	1,970.45	.00	31,733.45	42.3%
4219 PSAP - E911 Expenditures	2,230,357	2,230,357	1,633,930.79	171,701.29	.00	596,426.21	73.3%
4220 Fire/EMS Expenditures	2,912,991	2,912,991	2,200,614.00	.00	.00	712,377.00	75.5%
4410 Streets Expenditures	5,421,881	5,421,881	3,298,393.14	257,790.88	.00	2,123,487.86	60.8%
4450 Engineering Expenditures	994,963	994,963	617,101.43	63,759.95	.00	377,861.57	62.0%
4510 Parks Expenditures	1,701,430	1,701,430	1,638,351.80	101,882.70	.00	63,078.20	96.3%
4550 Trails Expenditures	40,000	40,000	22,551.37	2,844.54	.00	17,448.63	56.4%
4610 Planning Expenditures	568,969	568,969	370,139.18	41,060.83	.00	198,829.82	65.1%
6000 Miscellaneous	-90,600	-90,600	-40,899.60	-2,843.74	.00	-49,700.40	45.1%
6010 Interest & Investment Earning	-280,285	-280,285	-220,167.86	-61,000.02	.00	-60,117.14	78.6%
6020 Sale of Capital Assets	0	0	-17,625.00	-1,000.00	.00	17,625.00	100.0%
8010 Transfers In	-3,130,000	-3,130,000	-2,411,582.60	-230,329.52	.00	-718,417.40	77.0%
TOTAL GENERAL FUND	0	0	-609,568.59	-682,258.50	.00	609,568.59	100.0%
TOTAL REVENUES	-26,792,119	-26,792,119	-19,053,610.92	-2,214,769.37	.00	-7,738,508.08	
TOTAL EXPENSES	26,792,119	26,792,119	18,444,042.33	1,532,510.87	.00	8,348,076.67	

30 DEBT SERVICE

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

30	DEBT SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-519,910	-519,910	-491,225.77	-53,135.38	.00	-28,684.23	94.5%
4710	Debt Sevice	568,419	568,419	568,374.86	2.22	.00	44.14	100.0%
6010	Interest & Investment Earning	-2,000	-2,000	-2,918.46	-2,923.70	.00	918.46	145.9%
	TOTAL DEBT SERVICE	46,509	46,509	74,230.63	-56,056.86	.00	-27,721.63	159.6%
	TOTAL REVENUES	-521,910	-521,910	-494,144.23	-56,059.08	.00	-27,765.77	
	TOTAL EXPENSES	568,419	568,419	568,374.86	2.22	.00	44.14	

45 CAPITAL IMPROVEMENT

1020	Sales Tax Revenues	-2,410,358	-2,410,358	-1,405,470.77	-169,310.20	.00	-1,004,887.23	58.3%
4110	Legislative Expenditures	305,000	305,000	2,600.00	.00	.00	302,400.00	.9%
4136	Information Technology Expend	240,000	240,000	139,586.03	18,761.44	.00	100,413.97	58.2%
4140	Finance Expenditures	36,000	36,000	21,376.94	1,189.40	.00	14,623.06	59.4%
4210	Police Expenditures	868,668	868,668	679,744.83	3,500.00	.00	188,923.17	78.3%
4410	Streets Expenditures	2,487,000	2,487,000	1,656,494.70	.00	.00	830,505.30	66.6%
4510	Parks Expenditures	85,000	85,000	58,667.48	.00	.00	26,332.52	69.0%
4550	Trails Expenditures	176,125	176,125	47,065.93	.00	.00	129,059.07	26.7%
6000	Miscellaneous	-46,628	-46,628	-34,716.22	-3,902.45	.00	-11,911.78	74.5%
6010	Interest & Investment Earning	-1,488,101	-1,488,101	-1,381,520.51	-200,708.34	.00	-106,580.49	92.8%
6020	Sale of Capital Assets	-55,000	-55,000	-30,237.50	.00	.00	-24,762.50	55.0%
8000	Contribution Revenue	-5,000	-5,000	-5,420.00	-250.00	.00	420.00	108.4%
8010	Transfers In	-647,063	-647,063	.00	.00	.00	-647,063.00	.0%
	TOTAL CAPITAL IMPROVEMENT	-454,357	-454,357	-251,829.09	-350,720.15	.00	-202,527.91	55.4%
	TOTAL REVENUES	-4,652,150	-4,652,150	-2,857,365.00	-374,170.99	.00	-1,794,785.00	
	TOTAL EXPENSES	4,197,793	4,197,793	2,605,535.91	23,450.84	.00	1,592,257.09	

49 STORM WATER

4900	Storm Water Expenses	2,500,947	2,500,947	957,310.88	94,003.70	.00	1,543,636.12	38.3%
6000	Miscellaneous	-5,800	-5,800	-4,936.00	-617.00	.00	-864.00	85.1%
6010	Interest & Investment Earning	-134,000	-134,000	-142,547.31	-21,898.49	.00	8,547.31	106.4%
7000	Charge For Services Rev.-Prop	-2,178,757	-2,178,757	-1,586,191.68	-183,061.83	.00	-592,565.32	72.8%
8020	Impact Fee Revenue	0	0	-7,700.96	-1,650.00	.00	7,700.96	100.0%
	TOTAL STORM WATER	182,390	182,390	-784,065.07	-113,223.62	.00	966,455.07	-429.9%
	TOTAL REVENUES	-2,318,557	-2,318,557	-1,741,375.95	-207,227.32	.00	-577,181.05	
	TOTAL EXPENSES	2,500,947	2,500,947	957,310.88	94,003.70	.00	1,543,636.12	

50 FIBER

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

50 FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5000 Fiber Expenses	16,240,245	16,240,245	3,108,219.49	141,180.00	.00	13,132,025.51	19.1%
6000 Miscellaneous	0	0	-1,767.50	-1,767.50	.00	1,767.50	100.0%
6010 Interest & Investment Earning	-300,000	-300,000	-239,952.31	-22,881.31	.00	-60,047.69	80.0%
7000 Charge For Services Rev.-Prop	-1,156,567	-1,156,567	-768,538.05	-105,240.49	.00	-388,028.95	66.4%
TOTAL FIBER	14,783,678	14,783,678	2,097,961.63	11,290.70	.00	12,685,716.37	14.2%
TOTAL REVENUES	-1,456,567	-1,456,567	-1,010,257.86	-129,889.30	.00	-446,309.14	
TOTAL EXPENSES	16,240,245	16,240,245	3,108,219.49	141,180.00	.00	13,132,025.51	

51 WATER

5100 Water Expenses	6,907,698	6,907,698	5,976,672.82	346,406.51	.00	931,025.18	86.5%
6000 Miscellaneous	-2,000	-2,000	-4,267.00	.00	.00	2,267.00	213.4%
6010 Interest & Investment Earning	-164,166	-164,166	-101,240.83	-16,699.88	.00	-62,925.17	61.7%
6020 Sale of Capital Assets	-25,000	-25,000	-75,050.00	-10,450.00	.00	50,050.00	300.2%
7000 Charge For Services Rev.-Prop	-6,887,000	-6,887,000	-5,426,363.87	-536,746.26	.00	-1,460,636.13	78.8%
7010 Connection & Servicing Revenu	-40,000	-40,000	-13,430.37	-1,331.35	.00	-26,569.63	33.6%
8020 Impact Fee Revenue	-40,000	-40,000	-66,223.20	-6,450.00	.00	26,223.20	165.6%
8030 Capital Contributions/Donatio	-30,000	-30,000	-211,175.00	-77,855.27	.00	181,175.00	703.9%
TOTAL WATER	-280,468	-280,468	78,922.55	-303,126.25	.00	-359,390.55	-28.1%
TOTAL REVENUES	-7,188,166	-7,188,166	-5,897,750.27	-649,532.76	.00	-1,290,415.73	
TOTAL EXPENSES	6,907,698	6,907,698	5,976,672.82	346,406.51	.00	931,025.18	

53 LIGHT & POWER

5300 Light & Power Expenses	43,973,590	43,973,590	29,037,925.83	2,390,675.30	.00	14,935,664.17	66.0%
6000 Miscellaneous	-122,000	-122,000	-407,531.35	-10,094.92	.00	285,531.35	334.0%
6010 Interest & Investment Earning	-595,138	-595,138	-730,611.95	-111,215.09	.00	135,473.95	122.8%
6020 Sale of Capital Assets	-34,000	-34,000	-42,434.50	.00	.00	8,434.50	124.8%
7000 Charge For Services Rev.-Prop	-34,984,538	-34,984,538	-26,727,855.57	-2,565,370.44	.00	-8,256,682.43	76.4%
7010 Connection & Servicing Revenue	-100,000	-100,000	-75,277.98	-6,862.65	.00	-24,722.02	75.3%
7030 Equipment & Facility Rent Rev	-89,505	-89,505	-88,905.69	.00	.00	-599.31	99.3%
8030 Capital Contributions/Donatio	-880,000	-880,000	-385,469.00	-54,071.00	.00	-494,531.00	43.8%
TOTAL LIGHT & POWER	7,168,409	7,168,409	579,839.79	-356,938.80	.00	6,588,569.21	8.1%
TOTAL REVENUES	-36,805,181	-36,805,181	-28,458,086.04	-2,747,614.10	.00	-8,347,094.96	
TOTAL EXPENSES	43,973,590	43,973,590	29,037,925.83	2,390,675.30	.00	14,935,664.17	

55 GOLF COURSE

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5500	Golf Course Expenses	2,128,853	2,128,853	1,657,668.83	238,829.66	.00	471,184.17	77.9%
6000	Miscellaneous	-3,000	-3,000	-4,147.21	-28.37	.00	1,147.21	138.2%
6010	Interest & Investment Earning	-48,612	-48,612	-50,369.75	-6,260.34	.00	1,757.75	103.6%
7020	Admission & Lesson Fee Revenue	-1,196,480	-1,196,480	-1,047,092.69	-116,847.58	.00	-149,387.31	87.5%
7030	Equipment & Facility Rent Rev	-555,000	-555,000	-497,369.51	-52,294.28	.00	-57,630.49	89.6%
7040	Concession & Merchandise Sale	-298,000	-298,000	-271,776.68	-13,587.79	.00	-26,223.32	91.2%
	TOTAL GOLF COURSE	27,761	27,761	-213,087.01	49,811.30	.00	240,848.01	-767.6%
	TOTAL REVENUES	-2,101,092	-2,101,092	-1,870,755.84	-189,018.36	.00	-230,336.16	
	TOTAL EXPENSES	2,128,853	2,128,853	1,657,668.83	238,829.66	.00	471,184.17	

58 SANITATION

5800	Refuse Collection OperationsE	1,789,938	1,789,938	1,224,172.68	96,537.84	.00	565,765.32	68.4%
5810	Recycle CollectionOperationsE	526,972	526,972	330,414.90	33,745.74	.00	196,557.10	62.7%
5820	Landfill Operations Expenses	2,962,316	2,962,316	1,265,877.32	125,667.89	.00	1,696,438.68	42.7%
6000	Miscellaneous	0	0	-.02	.00	.00	.02	100.0%
6002	Miscellaneous - Landfill	-30,000	-30,000	-14,590.05	-766.71	.00	-15,409.95	48.6%
6010	Interest & Investment Earning	-221,831	-221,831	-217,020.29	-33,506.07	.00	-4,810.71	97.8%
6012	Interest Earnings - Landfill	0	0	-121,298.34	-12,949.97	.00	121,298.34	100.0%
7000	Charge For Services Rev.-Prop	-1,962,269	-1,962,269	-1,409,877.60	-162,472.12	.00	-552,391.40	71.8%
7001	Charge For ServicesRev-Recycl	-630,912	-630,912	-454,997.32	-52,517.70	.00	-175,914.68	72.1%
7002	Charge For ServicesRev-Landfi	-2,027,000	-2,027,000	-1,563,609.02	-208,558.61	.00	-463,390.98	77.1%
	TOTAL SANITATION	407,214	407,214	-960,927.74	-214,819.71	.00	1,368,141.74	-236.0%
	TOTAL REVENUES	-4,872,012	-4,872,012	-3,781,392.64	-470,771.18	.00	-1,090,619.36	
	TOTAL EXPENSES	5,279,226	5,279,226	2,820,464.90	255,951.47	.00	2,458,761.10	

59 CEMETERY

5900	Cemetery Expenses	670,862	670,862	482,564.53	46,963.36	.00	188,297.47	71.9%
6010	Interest & Investment Earning	-29,370	-29,370	-27,099.21	-4,140.39	.00	-2,270.79	92.3%
7000	Charge For Services Rev.-Prop	-576,100	-576,100	-417,625.00	-62,200.00	.00	-158,475.00	72.5%
7050	Cemetery Burial Plot Sale Rev	-108,625	-108,625	-118,450.00	-12,475.00	.00	9,825.00	109.0%
	TOTAL CEMETERY	-43,233	-43,233	-80,609.68	-31,852.03	.00	37,376.68	186.5%
	TOTAL REVENUES	-714,095	-714,095	-563,174.21	-78,815.39	.00	-150,920.79	
	TOTAL EXPENSES	670,862	670,862	482,564.53	46,963.36	.00	188,297.47	

61 COMPUTER MAINTENANCE

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

61	COMPUTER MAINTENANCE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4000	Charges For ServicesRev-Gover	-453,517	-453,517	-394,916.51	.00	.00	-58,600.49	87.1%
6000	Miscellaneous	0	0	-1,230.00	-600.00	.00	1,230.00	100.0%
6010	Interest & Investment Earning	-1,250	-1,250	-7,744.86	-585.27	.00	6,494.86	619.6%
6100	Computer Maintenance Expendit	328,567	328,567	253,364.31	19,055.82	.00	75,202.69	77.1%
	TOTAL COMPUTER MAINTENANCE	-126,200	-126,200	-150,527.06	17,870.55	.00	24,327.06	119.3%
	TOTAL REVENUES	-454,767	-454,767	-403,891.37	-1,185.27	.00	-50,875.63	
	TOTAL EXPENSES	328,567	328,567	253,364.31	19,055.82	.00	75,202.69	
63 LIABILITY INSURANCE								
6010	Interest & Investment Earning	-21,000	-21,000	-8,357.92	-1,699.13	.00	-12,642.08	39.8%
6300	Liability Insurance	1,118,088	1,118,088	741,766.59	9,887.94	.00	376,321.41	66.3%
7000	Charge For Services Rev.-Prop	-780,000	-780,000	-623,039.13	.00	.00	-156,960.87	79.9%
	TOTAL LIABILITY INSURANCE	317,088	317,088	110,369.54	8,188.81	.00	206,718.46	34.8%
	TOTAL REVENUES	-801,000	-801,000	-631,397.05	-1,699.13	.00	-169,602.95	
	TOTAL EXPENSES	1,118,088	1,118,088	741,766.59	9,887.94	.00	376,321.41	
64 WORKERS' COMP INSURANCE								
6010	Interest & Investment Earning	-29,439	-29,439	-36,558.07	-6,102.84	.00	7,119.07	124.2%
6400	Workers' Comp Insurance	511,951	511,951	209,169.04	18,532.36	.00	302,781.96	40.9%
7000	Charge For Services Rev.-Prop	-924,039	-924,039	-633,432.01	-71,179.15	.00	-290,606.99	68.6%
	TOTAL WORKERS' COMP INSURANCE	-441,527	-441,527	-460,821.04	-58,749.63	.00	19,294.04	104.4%
	TOTAL REVENUES	-953,478	-953,478	-669,990.08	-77,281.99	.00	-283,487.92	
	TOTAL EXPENSES	511,951	511,951	209,169.04	18,532.36	.00	302,781.96	
72 RDA REVOLVING LOAN FUND								
6000	Miscellaneous	-594,992	-594,992	-571,644.05	-8,869.56	.00	-23,347.95	96.1%
6010	Interest & Investment Earning	-77,464	-77,464	-77,311.57	-8,688.22	.00	-152.43	99.8%
7200	RDA Revolving Loans Expenditu	500,400	500,400	265.19	32.74	.00	500,134.81	.1%
	TOTAL RDA REVOLVING LOAN FUND	-172,056	-172,056	-648,690.43	-17,525.04	.00	476,634.43	377.0%
	TOTAL REVENUES	-672,456	-672,456	-648,955.62	-17,557.78	.00	-23,500.38	
	TOTAL EXPENSES	500,400	500,400	265.19	32.74	.00	500,134.81	
73 REDEVELOPMENT AGENCY								

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

73	REDEVELOPMENT AGENCY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-77,000	-77,000	-87,447.00	-87,447.00	.00	10,447.00	113.6%
1040	Property Tax Increment Revenu	-950,000	-950,000	-918,839.00	-518,839.00	.00	-31,161.00	96.7%
4000	Charges For ServicesRev-Gover	-72,000	-72,000	-42,000.00	-6,000.00	.00	-30,000.00	58.3%
6010	Interest & Investment Earning	-47,085	-47,085	-36,140.12	-7,133.44	.00	-10,944.88	76.8%
7300	Redevelopment Agency Expendit	1,058,544	1,058,544	1,416,616.44	12,154.38	.00	-358,072.44	133.8%
	TOTAL REDEVELOPMENT AGENCY	-87,541	-87,541	332,190.32	-607,265.06	.00	-419,731.32	-379.5%
	TOTAL REVENUES	-1,146,085	-1,146,085	-1,084,426.12	-619,419.44	.00	-61,658.88	
	TOTAL EXPENSES	1,058,544	1,058,544	1,416,616.44	12,154.38	.00	-358,072.44	
74 CEMETERY PERPETUAL CARE								
6010	Interest & Investment Earning	-78,551	-78,551	-75,547.31	-11,417.44	.00	-3,003.69	96.2%
7050	Cemetery Burial Plot Sale Rev	-70,000	-70,000	-80,850.00	-10,425.00	.00	10,850.00	115.5%
7400	Cemetery Perpetual Care Expen	802	802	749.27	73.43	.00	52.73	93.4%
	TOTAL CEMETERY PERPETUAL CARE	-147,749	-147,749	-155,648.04	-21,769.01	.00	7,899.04	105.3%
	TOTAL REVENUES	-148,551	-148,551	-156,397.31	-21,842.44	.00	7,846.31	
	TOTAL EXPENSES	802	802	749.27	73.43	.00	52.73	
78 LANDFILL CLOSURE								
6010	Interest & Investment Earning	-38,250	-38,250	-32,423.01	-3,461.52	.00	-5,826.99	84.8%
	TOTAL LANDFILL CLOSURE	-38,250	-38,250	-32,423.01	-3,461.52	.00	-5,826.99	84.8%
	TOTAL REVENUES	-38,250	-38,250	-32,423.01	-3,461.52	.00	-5,826.99	
83 RAP TAX								
1050	RAP Tax Revenues	-761,250	-761,250	-478,353.58	-57,318.93	.00	-282,896.42	62.8%
6010	Interest & Investment Earning	-13,000	-13,000	-15,423.03	-3,156.65	.00	2,423.03	118.6%
8300	RAP Tax Expenditures	762,481	762,481	76,909.23	20.30	.00	685,571.77	10.1%
	TOTAL RAP TAX	-11,769	-11,769	-416,867.38	-60,455.28	.00	405,098.38	3542.1%
	TOTAL REVENUES	-774,250	-774,250	-493,776.61	-60,475.58	.00	-280,473.39	
	TOTAL EXPENSES	762,481	762,481	76,909.23	20.30	.00	685,571.77	
99 INVESTMENT								
6010	Interest & Investment Earning	0	0	-86,127.30	353,439.65	.00	86,127.30	100.0%

MARCH 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 09

99	INVESTMENT	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL INVESTMENT	0	0	-86,127.30	353,439.65	.00	86,127.30	100.0%
	TOTAL REVENUES	0	0	-86,127.30	353,439.65	.00	86,127.30	
	GRAND TOTAL	21,129,899	21,129,899	-1,577,676.98	-2,437,620.45	.00	22,707,575.98	-7.5%
** END OF REPORT - Generated by David Burgoyne **								

City Council Staff Report



Subject: Echo Transmission Line Wood Crossarm Purchase
From Irby Utilities
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: May 26, 2026

Background

In the upcoming FY 2026-27 budget we have identified the need to perform line maintenance on the Echo hydro transmission line. The Echo line is approximately 40 years old and 26 miles long. Due to the age of the Echo Transmission Line and a dead-end insulator failure that resulted in a fire in 2025, staff is proactively replacing dead-end insulators and crossarms along the line. The work will take place in multiple phases over the next three to four years.

This scope of this work will consist of replacing crossarms, insulators, and pole gains. This next phase is schedule to begin this summer or early fall of 2026. We are planning on hiring a contractor to perform this work and we will bring a recommendation at a later date for approval from the Council.

Analysis

This purchase will be for the crossarms to be used on the second phase of the Echo transmission line. Specifications and an invitation to submit a quote for the cross arms were sent out to two (2) major suppliers. The quotation is for the following quantities:

(31) Crossarms vary in length from 11.5 feet to 25 feet

Distributors/Manufacture	Total Cost	Delivery
Irby Utilities West Valley, Utah	\$27,640	7-8 weeks
Anixter-Wesco Salt Lake City, Utah	\$27,968	7-8 weeks

Significant Impacts

The cross arms will be purchased and placed into inventory until they are used later this summer or fall.

Department Review

This has been reviewed by the staff and the City Manager.

Recommendation

Staff recommend the approval of the quote for 31 crossarms from Irby Utilities for the total sum of \$27,640.

This item will be discussed at the Power Commission meeting Tuesday morning, May 26, 2026, and we will bring their recommendation to the City Council meeting that night.

Attachments

Photos

Typical H Frame Structures



City Council Staff Report



Subject: Interlocal Cooperation Agreement for Administrative Services Provided for the South Davis Recreation District

Author: Tyson Beck, Finance Director

Department: Finance

Date: May 26, 2026

Background

Since October 2007 Bountiful City (the City) employees have been contracted to provide administrative services on behalf of the South Davis Recreation District (the District) in exchange for stipulated monthly fees. These services encompass numerous activities but can be categorized as follows: accounting, finance, accounts payable, treasury, human resources, payroll and benefits, information technology, lawn care and irrigation, parking lot snow plowing and sweeping, and field maintenance and lighting.

These City-provided services were contracted through a 12-month interlocal agreement signed by both government entities in June of 2025. That agreement’s term ends June 30, 2026. It is now necessary to renew this interlocal agreement.

Analysis

It is proposed that the interlocal agreement between the City and the District again be extended. The interlocal agreement proposed would authorize the continuation of City-provided services through June of 2027. Upon nearing the completion of the proposed agreement, it is anticipated that another interlocal would again be negotiated and brought before the City Council and District Board for approval.

The proposed agreement would entail an estimated 347 City-employee service hours per month for administrative services and additional hours for grounds maintenance. This fiscal year 2027 agreement includes pricing changes due to recent personnel changes in Finance and a budgeted new part-time payroll technician in Human Resources. The agreement pricing has traditionally included a 10% discount as a courtesy to a governmental entity providing recreational services to Bountiful City residents. This discount has been a City Council topic of discussion throughout the years and again this year. Here are two proposed agreement pricing options for the City Council consideration:

	Current Fees	Option #1	Option #2
	FY2026	FY2027 Fees	FY2027 Fees
	Fees	No Discount	With 10% Discount
Administrative services fee	234,240	233,436	210,096
Field maintenance & lighting	2,676	2,760	2,760
Lawn care & irrigation	5,748	5,916	5,916
Parking lot snow plowing & sweeping	7,404	7,632	7,632
Totals	250,068	249,744	226,404
Decrease from current pricing		\$ (324)	\$ (23,664)
% decrease		-0.13%	-9.46%

The proposed agreement would continue through June 2027. The agreement will also be reviewed and it is anticipated to be approved by the District Board during their June 2026 Board meeting.

Department Review

This report was prepared by the Assistant City Manager and reviewed by the City Manager.

Significant Impacts

The City and the District would enter into an interlocal cooperation agreement that would continue through June of 2027 with anticipated agreement renewals in the future that would continue these services. This interlocal agreement would provide the City's General Fund with needed revenues to help cover the long-standing personnel costs being incurred to provide these services for the District.

Recommendation

It is recommended that the City Council approve Resolution 2026-10 allowing the City to enter into this Interlocal Cooperation Agreement for City employee services to be provided to the District.

Attachments

Resolution 2026-10 Interlocal Cooperation Agreement – Bountiful City Services

Bountiful City Services Interlocal Agreement with the SDRD – July 2026 to June 2027



BOUNTIFUL

Bountiful City Resolution No. 2026-10

MAYOR
Kate Bradshaw

CITY COUNCIL
Millie Segura-Bahr
Dan Bell
Beth Child
Richard Higginson
Matt Murri

CITY MANAGER
Gary R. Hill

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR BOUNTIFUL CITY SERVICES PROVIDED TO THE SOUTH DAVIS RECREATION DISTRICT.

WHEREAS, the Parties, pursuant to Utah's Interlocal Cooperation Act, codified at Title 11, Chapter 13, Utah Code Ann. (the "Act"), are authorized to enter in an agreement; and

WHEREAS, the Parties desire to enter into an Agreement of Interlocal Cooperation for their mutual benefit and for the further purpose of Bountiful City (the City) employees providing services to the South Davis Recreation District (the District) as specified herein; and

WHEREAS, the City has provided these services to the District since October of 2007 and both parties desire to continue said services through June of 2027; and

Now, therefore, be it resolved by the City Council of Bountiful, Utah as follows:

Section 1. Agreement Approved. The Bountiful City Council hereby approves the attached Interlocal Cooperation Agreement for City services to be provided to the District.

Section 2. Mayor Authorized to Execute. The Mayor of Bountiful City is authorized to sign and execute the attached Interlocal Cooperation Agreement and any other documents necessary to implement the Agreement.

Section 3. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage. The Agreement shall take effect as described therein.

Adopted by the City Council of Bountiful, Utah, this 26th day of May 2026.

Kate Bradshaw, Mayor

Sophia Ward, City Recorder

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
SOUTH DAVIS RECREATION DISTRICT AND BOUNTIFUL CITY**

THIS AGREEMENT ("Agreement") is made and entered into as of the ____ day of June 2026, by and between SOUTH DAVIS RECREATION DISTRICT, a special service district of the State of Utah, hereinafter referred to as the "District," and BOUNTIFUL CITY, a Utah municipal corporation, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, Title 11 Chapter 13 of the *Utah Code Annotated*, 1953, as amended, authorizes contracts between public agencies to enter into Agreements for cooperative action and to provide and/or exchange services between such agencies; and

WHEREAS, the parties to this Agreement are both governmental entities located in Davis County, State of Utah and are empowered to provide and operate recreational facilities and programs for the benefit of their citizens; and

WHEREAS, the City and District have coordinated together on various projects and in acquiring facilities and desire to cooperate in obtaining and providing fiscal and related services and to cooperate with each other in doing so; and

WHEREAS, the parties desire to reduce their respective understandings and agreements to writing;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereby agree as follows:

1. The City hereby agrees to provide financial, personnel, computer, and related services to the District as more particularly set forth in the proposed scope of services attached hereto as Exhibit A and by this reference made a part hereof. In performing services for the District, the City will comply with all applicable laws, rules and regulations of any governmental entity having jurisdiction over the District.
2. In order to coordinate with the City in providing services to the District, the District will perform those functions set forth under the District's role as specified in Exhibit A attached hereto.
3. It is the intent and desire of the parties hereto to cooperate in carrying out the terms of this Agreement in order to obtain coordinated, economical financial information and related services described in Exhibit A attached hereto and to minimize unnecessary expenses for the District and the City.
4. The District will pay administrative service fees to the City in accordance with the schedule attached hereto as Exhibit B and by this reference made a part hereof. The City will provide monthly written billings to the District for services performed. The District will pay the City's invoice within 30 days of receipt of the same. The service fees in Exhibit B are based on the 2025 operations and accounting/reporting systems of the District. If the District board of governance or management expand operations to additional facilities or property, increase personnel, or elect for other operational or accounting/reporting systems

changes affecting Bountiful City service levels beyond those in effect in 2025, the service fees in this agreement will be renegotiated and amended at the City's initiative. If renewed terms cannot be reached within 30 days of initial presentation to the District, City services will be terminated.

5. This Agreement shall be effective beginning July 1, 2026, through June 30, 2027, unless the same is terminated as provided herein. Either party hereto may terminate this Agreement upon giving the other party 180 days written notice prior to the date of termination. In the event of termination, the City shall be paid for all services rendered up to the effective date of such termination.
6. No separate legal entity is created by the terms of this Agreement. To the extent that this agreement requires administration other than as set forth herein, it shall be administered by the Executive Director of the District and the City Manager of the City, acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.
7. This Agreement is not assignable.
8. Each party hereto shall be solely responsible for providing workers compensation, wages and benefits for its own personnel who provide any assistance under this Agreement.
9. Each party hereto shall be responsible and shall defend the actions of its own employees, negligent or otherwise, performed pursuant to the provisions of this Agreement.
10. This Agreement contains the entire agreement and understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, written or oral, between the parties with respect to the subject matter hereof.
11. This Agreement shall be submitted to the authorized attorney for each party for approval as to form in accordance with Section 11-13-202.5 of the *Utah Code Annotated*, 1953, as amended.
12. If any portion of this Agreement is held to be unenforceable or invalid for any reason by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
13. This Agreement is not intended to benefit any person or entity not named as a party hereto.
14. If either party fails to perform its obligations hereunder or to comply with the terms hereof, the non-defaulting party shall have all rights and remedies available at law and in equity.
15. This Agreement may be amended only in writing signed by the parties hereof.
16. Each of the parties hereto shall cause the governing body of that party to pass a resolution authorizing said party to enter into this Agreement and a copy of said resolution shall be attached hereto and be a part hereof by this reference.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by and through their respective duly authorized representatives as of the day and year first hereinabove written.

SOUTH DAVIS RECREATION DISTRICT

Ryan Westergard, District Board Chair

Dated: _____

ATTEST:

Micheal Doxey, District Clerk

Approved as to form and compliance with applicable law:

Attorney for South Davis Recreation District

BOUNTIFUL CITY

Kate Bradshaw, Bountiful City Mayor
Dated: _____

ATTEST:

Sophia Ward, City Recorder

Approved as to form and compliance with applicable law:

Bountiful City Attorney

EXHIBIT A

Exhibit A note: any requested assistance with items outside of the Bountiful City roles described in Exhibit A, may be billed separately by Bountiful City at an agreed upon rate and depending upon the circumstances of the request.

Scope of Services and Division of Duties:

Bountiful City's Role	District's Role
<p><u>Human Resources / Payroll:</u> Bi-weekly payroll processing using City computer and software to include:</p> <ol style="list-style-type: none"> 1. Employee set-up/maintenance. 2. Payroll tax calculations, remittance, and reporting. 3. Munis software time entry. 4. Employee benefits processing & remittances including State Retirement and 401(k) programs. 5. Payroll check and direct deposit issuance. <p>Preparation and maintenance of new employee information packets and change forms.</p> <p>Creation and maintenance of permanent employee files.</p> <p>Assist with benefits open enrollment annually.</p> <p>Preparation of W -2 annually.</p> <p>Provision of technical assistance related to management and employee payroll and benefit questions.</p> <p>Aid in State retirement systems maintenance, reporting, and occasional audits.</p> <p>Aid in tracking Affordable Care Act hours. Preparation of annual 1095 forms.</p> <p>Aid with State census reporting.</p> <p>Aid in the annual budget process by creating payroll and benefit cost projections.</p>	<p><u>Human Resources / Payroll:</u> Time sheet preparation, reviews, submission for payment to the City.</p> <p>Hiring, employee evaluations, job actions (promotions, reclassifications, demotions), terminations.</p> <p>Workers Compensation administration (including training, injury claims and reporting).</p> <p>Maintenance and administration of personnel policies, job descriptions, etc.</p> <p>Supply needed forms and envelopes.</p>

EXHIBIT A (Continued)

Bountiful City's Role	District's Role
<p><u>Accounting / Accounts Payable:</u> Provide full general ledger accounting services using City-provided financial reporting software to include:</p> <ol style="list-style-type: none"> 1. District transaction data entry into financial software (Munis). 2. Preparation of monthly journal entries. 3. Monthly reconciliations and closing of books. 4. Capital asset tracking and reporting. 5. Yearly closing of books in accordance with governmental accounting standards. 6. Preparation of yearend reconciliations, schedules, and documents necessary for independent audit. 7. Coordinate and orchestrate annual independent financial statement audit. 8. Monthly calculation and submission to State Tax Commission of sales taxes. <p>Provide financial reporting to include:</p> <ol style="list-style-type: none"> 1. Monthly detailed cash disbursement listing for management use and Board approval. 2. Monthly budget-to-actual reports for management use and Board approval. 3. Monthly revenue and expense reports from the City's financial software with graphs illustrating the prior three years of comparison data. 4. Quarterly cash/investment balances report. 5. Annual financial report analysis for management and the Board. 6. Submission of annual audited financial statements to the various State, bonding, and operational entities. 7. Quarterly and annual transparency report preparation and submission as required by the State. <p>Provide a competent individual to act as District Clerk who attends the monthly Board meetings.</p>	<p><u>Accounting / Accounts Payable:</u> Vendor negotiation and management.</p> <p>Invoice review, approval, and coding.</p> <p>Accounts Receivable establishment, collection, and write-offs (provide documentation as needed).</p> <p>Supply daily transaction and deposit reporting from the District's point-of-service software for input into the financial reporting software by the City.</p> <p>Supply requested operational and financial information in a timely manner to properly account for the District operations.</p> <p>District management review of monthly financial reporting.</p> <p>Supply checks, forms, and envelopes.</p> <p>District Clerk duties other than financial (minutes, resolutions, contracts, agreements, etc.).</p> <p>Overall responsibility for compliance with all State and Federal laws.</p> <p>Overall responsibility for selection and establishment of financial internal controls.</p>

EXHIBIT A (Continued)

Bountiful City's Role	District's Role
<p><u>Accounting / Accounts Payable (Continued):</u> Weekly accounts payable (AP) services using City computers and software that include:</p> <ol style="list-style-type: none">1. Input and processing of AP invoices, and issuance of checks using City computers and printers.2. Secondary/independent internal control review over AP batches and vendor adjustments.3. Set up and maintenance of District vendors.4. Preparation and issuance of annual 1099's to vendors.	

EXHIBIT A (Continued)

Bountiful City's Role	District's Role
<p><u>Treasury / Budget:</u> Provide investment and cash management services that include:</p> <ol style="list-style-type: none"> 1. Recording of daily and monthly revenues and investment transactions. 2. Monitoring of cash and investment balances. 3. Monthly bank account and investment reconciliations. 4. Investing of funds in accordance with approved policies and laws. <p>Semi-annual reporting of deposits and investments with the State Treasurer.</p> <p>Annual reporting of Unclaimed Property to State Treasurer's Office.</p> <p>Prepare and file property tax certification forms with County staff.</p> <p>Provide budgeting assistance that includes:</p> <ol style="list-style-type: none"> 1. Annually assemble a budget document with historical data for District Management to begin creation of a tentative budget to present to the District Board. 2. Prepare and submit required budget reports to Utah State Auditor. <p>Provide a competent individual to act as District Treasurer and who is available to attend the monthly Board meetings, as requested.</p>	<p><u>Treasury / Budget:</u> Daily cash receipting and closing.</p> <p>Daily deposits.</p> <p>Submission of daily cash/credit card reports to City staff for recording.</p> <p>Collection of returned checks.</p> <p>Correction of deposit errors from bank and reporting of corrections to City staff for recording in financial records.</p> <p>Annual follow-up and preparation of data for submission to the Unclaimed Property Report to the State Treasurer's Office.</p> <p>Prepare budget calendar in connection with City staff.</p> <p>Develop annual operating and capital budget.</p> <p>Present budget to board for tentative and final approval.</p> <p>Prepare budget and property tax resolutions for adoption by District board.</p>

EXHIBIT A (Continued)

Bountiful City's Role	District's Role
<p><u>Information Technology:</u> Provide telephones and computers, necessary wiring installation and termination, network switching/routing, network firewall and unfiltered Internet services.</p> <p>Provide virtual or hardware-based servers as needed including backup and disaster recovery.</p> <p>Provide network directory services, user account maintenance, local file storage and permission management, and network printer access.</p> <p>Manage user accounts and periodically disable any left inactive after three or more weeks.</p> <p>Provide, install, and maintain end-point protection (anti-virus, anti-malware, etc.) for District workstations.</p> <p>Maintain operating system updates and patches.</p> <p>Purchase all equipment and software licensing related to the above services.</p> <p>Provide inquiry/reporting access to the City's financial reporting software to specific District employees. Also provide financial software support.</p> <p>Due to the District's extensive operating hours as compared to the City's operating hours, the City will provide best-effort support and services during off-hours to ensure critical system operability related to the above services.</p>	<p><u>Information Technology:</u> Provide reimbursement to the City for the District's portion of the service providers' monthly billings as well as any direct purchases of equipment/software on behalf of the District.</p> <p>Notification of need for telecommunication and data processing moves, additions, and, deletions, and changes.</p> <p>Ensure its use of all information technology will comply with the City's current ratified IT policy.</p> <p>Responsible for all license compliance other than that software and hardware which is provided by the City.</p> <p>For all hardware and software not provided by the City for which the District requires City support, the District is to maintain a current support contract and valid license.</p> <p>Wholly responsible for its print and copy services.</p> <p>Notify the City of network user terminations/separations within two business days.</p> <p>No installation of additional software except direct business-oriented software packages.</p> <p>No changes to operating system version.</p> <p>Establish, maintain, and provide support for the District's productivity software and licensing (currently Microsoft Office 365).</p> <p>Implement, maintain, and support employee security training program (e.g. KnowB4) as indicated in current City IT policy.</p>

EXHIBIT B

Schedule of Services and Charges:

Admin. Services Category:	Est. FY 2027	FY 2027 Monthly	FY 2026 Presented for Comparison	
	Monthly Hrs	Service Fee	Est. FY 2026	FY 2026 Monthly
			Monthly Hrs	Service Fee
Human Resources/Payroll	140	TBD	121	\$ 6,927
Accounting	95	TBD	114	6,526
Accounts Payable	73	TBD	67	3,835
Treasury/Cash Management	12	TBD	14	801
Information Systems	25	TBD	25	1,431
Monthly Totals	345	\$ -	341	\$ 19,520

Estimated FY 2027 Hourly Rate	Estimated FY 2026 Hourly Rate
\$ -	\$ 57.24

Bountiful City Additional Monthly Services:

	FY 2027 Monthly Fee	FY 2026 Monthly Fee
Field maintenance and lighting	\$ 230	\$ 223
Lawn care and irrigation	\$ 493	\$ 479
Parking lot snowplowing and sweeping	\$ 636	\$ 617

	Fiscal Year 2027	Fiscal Year 2026
Total Combined Monthly Service Fee	TBD	\$ 20,839
Total Combined Annualized Service Fee	TBD	\$ 250,068