

Minutes of the
BOUNTIFUL CITY COUNCIL
June 24, 2025 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw, Beth Child, Richard Higginson, Matt Murri, Cecilee Price-Huish
	City Manager	Gary Hill
	Asst City Manager	Galen Rasmussen
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Senior Planner	Amber Corbridge
	Asst City Engineer	Todd Christensen
	Streets Director	Charles Benson
	Chief of Police	Ed Biehler
	Recording Secretary	Maranda Hilton

Mayor Harris called the meeting to order at 6:04 pm and welcomed those in attendance.

PROPOSED BOUNTIFUL TRAIL NAMES – MS. AMBER CORBRIDGE

Ms. Amber Corbridge presented names for the new trails that sit on Forest Service property, which must be approved by the Forest Service before being adopted. The names were generated by the Trails Advisory Committee and staff. The Council decided upon the following names and backup names for submission to the Forest Service:

1. Trail 306 – “Big Rock”
2. Trail 307 and 406 – “Peregrine”
3. Trail 304 and 305 – “Elephant Descent” with “Treefall” as the backup.
4. Trail 404 – “Maple Glow” with “Maple Line” as the backup.
5. Trail 405 and 409 – “Gobbler’s Gap” with “Rock Spine” as the backup.
6. Trail 501 – “Kinglet” with “Holbrook Overlook” as the backup.
7. Trail 502B – “Wildflower Ridge” with “Fools Gold” as the backup.

The work session ended at 6:42 pm.

Regular Meeting – 7:00 p.m.
City Council Chambers

Present: Mayor Kendalyn Harris
Councilmembers Kate Bradshaw, Beth Child, Richard Higginson, Matt Murri, Cecilee Price-Huish
City Manager Gary Hill
Asst. City Manager Galen Rasmussen
City Engineer Lloyd Cheney
City Attorney Brad Jepps
Planning Director Francisco Astorga
Finance Director Tyson Beck
Power Director Allen Johnson
Streets Director Charles Benson
Chief of Police Ed Biehler
Senior Planner Amber Corbridge
Systems Admin. Corwin Beck
Elect. Engineer Luke Veigel
Power Accountant Tyrone Hansen
Water Director Kraig Christensen
HR Director Jessica Sims
Recording Secretary Maranda Hilton

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Harris called the meeting to order at 7:01 pm and welcomed those in attendance. Ms. Beverly Ward led the Pledge of Allegiance and Mr. Aaron Arbuckle offered a prayer.

PUBLIC COMMENT

The public comment period was opened at 7:03 pm.

Mr. Gary Davis (2814 South 500 West) said as the hot, dry season is upon us and fireworks will be for sale soon, he hopes people will be wise in how they use them, and he thanked the firefighters in advance for their work.

Ms. Angela Sterner asked if it was possible for the landfill to make more money from recycling metal. She also asked about what to expect with storm drain maintenance in front of her house.

The public comment period was closed at 7:06 pm.

CONSIDER APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS HELD ON JUNE 10TH, 2025

Councilmember Price-Huish made a motion to approve the minutes from the previous meeting and Councilmember Child seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”

COUNCIL REPORTS

Councilmember Child reported that the Community Service Council is composed of leaders from many service organizations and they are doing amazing things in the City. The outdoor concert

1 series and the Farmers Market are both underway and have been going well. She expressed her
2 gratitude for all the volunteers who make Bountiful a better place to live.

3 Councilmember Bradshaw reported that the Standard Examiner named the BDAC the Best
4 Gallery in Davis County and thanked Director Sarina Ehr Gott for her hard work at the art center.

5 Councilmember Higginson did not have a report.

6 Councilmember Murri reported that the Mosquito Abatement District offers free sprays before
7 events and encouraged people to use their services. He also congratulated Ty Cottle, son of Andrew
8 and Ashley Cottle, for qualifying for the US Junior Amateur Golf Tournament, and wished him good
9 luck.

10 Councilmember Price-Huish reported on the stellar work of the Power Director and Power
11 Commission, always looking ahead and planning so that we have sufficient power resources to cover
12 our heavy load in the summer months. She also reported on behalf of the BCYC, saying that they had
13 a busy month in June, volunteering at the Car Show and at the Chalk Festival. She also reported that
14 invitations have been sent for the Healthy Utah Communities advisory board, and a number of people
15 have already accepted, so that project is moving forward. Lastly, she thanked the Trails Advisory
16 Committee for all of their work making the trails in Bountiful so wonderful.

17 Mayor Harris reported that she was able to take a tour of the Echo Hydro substation, and she
18 found it to be educational and beautiful. She also reported Bountiful won several awards at the COG
19 meeting held at the Bountiful Redge Golf Course recently. The BDAC won Best Gallery in Davis
20 County, and the City won Best Historic District and Best Farmers Market. !

21
22 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID JUNE 11TH,**
23 **2025**

24 Councilmember Murri made a motion to approve the expenditures paid June 11th, 2025, and
25 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers
26 Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”

27
28 **APPOINT AARON ARBUCKLE TO THE PLANNING COMMISSION – MAYOR**
29 **KENDALYN HARRIS**

30 Mayor Harris explained that the Planning Commission has a vacancy due to the ending of Mr.
31 Jim Clark’s term. She proposed that Mr. Aaron Arbuckle fill the seat, saying that he is an architect
32 with an impressive resume of projects and of community involvement. Mr. Arbuckle also served on
33 the Administrative Committee last year.

34 Councilmember Bradshaw made a motion to approve the appointment of Aaron Arbuckle to
35 the Planning Commission and Councilmember Higginson seconded the motion. The motion passed
36 with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”

37
38 **APPOINT JILL FRASIER TO THE ADMINISTRATIVE COMMITTEE – MAYOR**
39 **KENDALYN HARRIS**

40 Mayor Harris presented Ms. Jill Frasier to the Council to fill the vacancy on the
41 Administrative Committee. Ms. Frasier has a wealth of experience in community service and is very
42 familiar with the land use code after working as a compliance officer in real estate.

43 Councilmember Child thanked Jill and her husband, Shawn, for their service on the Handcart
44 Days committee.

1 Councilmember Child made a motion to approve the appointment of Jill Frasier to the
2 Administrative Committee and Councilmember Price-Huish seconded the motion. The motion passed
3 with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”
4

5 **CONSIDER APPROVAL OF THE PURCHASE OF NETWORK REPLACEMENT**
6 **EQUIPMENT FROM NETWIZE IN THE TOTAL AMOUNT OF \$109,964 – MR. CORWIN**
7 **BECK**

8 Mr. Corwin Beck explained that Bountiful has been operating for the last nine years on
9 network switches and wireless access points from Ruckus Network, and that currently over half of
10 the switches are past-end-of-life and are at end-of-support. He said that staff researched competing
11 technologies from several companies and are proposing purchasing new equipment from Netwize.

12 Councilmember Price-Huish made a motion to approve the purchase of network equipment
13 from Netwize and Councilmember Murri seconded the motion. The motion passed with
14 Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”
15

16 **CONSIDER APPROVAL OF THE FINAL ARCHITECTURAL AND SITE PLAN**
17 **APPLICATION FOR VEHICLE SERVICES AT 416 W 500 SOUTH – MS. AMBER**
18 **CORBRIDGE**

19 Ms. Amber Corbridge explained that this property is zoned General Commercial and thus this
20 change of use requires site plan approval. No changes are being proposed to the site, but they do need
21 to have UDOT approval because this property fronts a UDOT right of way.

22 Mayor Harris asked if they already have UDOT approval. Ms. Corbridge said they will not be
23 heard by UDOT for about two months, but they can have temporary approval granted until that time.

24 Councilmember Bradshaw asked staff to please help them with their temporary approval as
25 soon as possible.

26 Councilmember Bradshaw made a motion to approve the plans for vehicle services at 416 W
27 500 S and Councilmember Child seconded the motion. The motion passed with Councilmembers
28 Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”
29

30 **CONSIDER APPROVAL OF THE FINAL ARCHITECTURAL AND SITE PLAN**
31 **APPLICATION FOR PERSONAL SERVICES AT 515 W 500 SOUTH – MS. AMBER**
32 **CORBRIDGE**

33 Ms. Corbridge explained that the Personal Services use on this site requires site plan approval.
34 The Planning Commission forwarded a positive recommendation and this one will also need to have
35 UDOT approval.

36 Councilmember Child asked if they had obtained their UDOT approval yet. Ms. Corbridge
37 said they did not, but staff would also work with them for temporary approval until they could get full
38 approval.

39 Councilmember Price-Huish made a motion to approve the plans for personal services at 515
40 W 500 S and Councilmember Murri seconded the motion. The motion passed with Councilmembers
41 Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”
42

43 **CONSIDER APPROVAL OF THE FINAL ARCHITECTURAL AND SITE PLAN FOR A**
44 **HOTEL AT 638 N 500 WEST – MS. AMBER CORBRIDGE**

45 Ms. Corbridge explained that this site is the vacant lot behind Culver’s. The plan details that
46 the hotel will have 87 rooms, 7 employees and 80 parking stalls on site. The Planning Commission

1 asked the applicant to put in any utility easements for water lines. They also determined that the
2 setbacks were adequate because of the code that states, "Setbacks may be reduced during site plan
3 approval process if the land use authority determines that there is no need for a landscape buffer
4 along a portion of the site." The Planning Commission determined that the adjacent uses would not
5 be negatively affected by the smaller setback.

6 Councilmember Bradshaw expressed her excitement for Bountiful's first hotel.

7 Councilmember Bradshaw made a motion to approve the plans for a hotel at 638 N 500 W
8 and Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers
9 Bradshaw, Child, Higginson, Murri, and Price-Huish voting "aye."

10 11 **ANNUAL FRAUD RISK ASSESSMENT PRESENTATION – MR. TYSON BECK**

12 Mr. Tyson Beck explained that each year the State Auditor's Office requires Utah
13 municipalities to fill out a fraud risk assessment checklist. The results of the checklist this year put
14 Bountiful in the "Low Risk" category. However, this year staff took the previous directions from the
15 Council and have developed an employee ethics policy for the Council to review and hope to
16 implement it and hold training on it in the near future. Having this added component will improve
17 Bountiful's fraud risk score in the following years.

18 Mayor Harris thanked Mr. Beck for the presentation and said she liked the draft of the ethics
19 policy very much. She asked how they plan to administer it annually.

20 Mr. Beck answered that they have not decided how to administer it yet, but ideas have arisen
21 around doing it during the annual employee training day, during open enrollment, or just as a mass
22 email.

23 Councilmember Price-Huish said she really liked it and stated how important she felt it is to
24 have this and to be vigilant about fraud. She asked if members of committees and advisory boards
25 will also be required to sign it and be trained on it. Mr. Beck answered that the Council could make
26 that decision. The auditor's checklist only specifies that "employees and elected officials" should
27 sign it.

28 Councilmember Price-Huish said she thought anyone who volunteers in an official capacity
29 should participate.

30 Councilmember Child made a suggestion to rewrite it and use "I" statements throughout the
31 document so that it's more of a statement of commitment when employees sign it. Mr. Beck said it
32 was great feedback and that they could make those changes.

33 34 **CONSIDER APPROVAL OF THE CACHE VALLEY ELECTRIC BID FOR THE NW** 35 **SUBSTATION IN THE TOTAL AMOUNT OF \$3,199,644 – MR. ALLEN JOHNSON**

36 Mr. Allen Johnson explained that this is another expense for the NW Substation rebuild
37 project that will begin in the Fall. This is one of the bigger contracts for the project and it will include
38 labor, rebar, cement, and more. He added that it is vital to have experienced substation contractors
39 doing this work. Cache Valley Electric was the low bid, and although it was higher than staff
40 anticipated, staff recommends accepting the bid because the project needs to move forward.

41 Councilmember Bradshaw noted that there are three more contracts or items yet to be
42 purchased for this project and asked if the contingency fund will cover the extra expenses, or if the
43 budget will need to be adjusted. Mr. Johnson said he thinks they will likely have to open their budget
44 again at this time next year based on a number of factors.

1 Councilmember Price-Huish made a motion to approve the bid from Cache Valley Electric
2 and Councilmember Murri seconded the motion. The motion passed with Councilmembers
3 Bradshaw, Child, Higginson, Murri, and Price-Huish voting “aye.”
4

5 **CONSIDER APPROVAL OF THE ACCUSONIC QUOTE FOR A FLOWMETER IN THE**
6 **TOTAL AMOUNT OF \$82,385 – MR. ALLEN JOHNSON**

7 Mr. Johnson explained that this flowmeter will be replacing one that failed at the Pineview
8 Hydro and needs to be compatible with the existing system. This funding was identified in the
9 FY2026 budget that will be reviewed tonight.

10 Councilmember Bradshaw made a motion to approve the quote from Accusonic and
11 Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw,
12 Child, Higginson, Murri, and Price-Huish voting “aye.”
13

14 **CONSIDER FOR ADOPTION – FY 2025 AMENDED BUDGET AND FY 2026 FINAL**
15 **BUDGET WITH RELATED ITEMS – MR. GALEN RASMUSSEN**

16 Mr. Galen Rasmussen explained that both the fiscal year (FY) 2025 amended budget and the
17 FY 2026 final budget were up for adoption this evening, and that a continuation of the public hearing
18 held on June 10th would be held tonight. He explained that the budget process begins with the
19 Council establishing its Policy Priorities each year in January. These priorities help build the
20 foundation of the budget and inform all departments in their decision-making for the coming year.
21 Some of the key points in the FY2026 budget are that no property tax increase is being proposed,
22 several fee and rate increases are being proposed across many departments, a 5% cost of living
23 adjustment (COLA) for all eligible permanent employees is being proposed, merit increases for
24 eligible employees will be included, medical insurance is expected to increase about 6%, and one
25 new position is being proposed in the Golf Department. Mr. Rasmussen explained that most of the
26 City’s revenue comes from user fees, with taxes and reserves being tied for second. The main
27 expenses of the City are operations and maintenance, personnel services, and capital projects.

28 Mr. Kraig Christensen gave a presentation about the need for the metered water sales rate
29 increase to help fund ongoing maintenance needs for the aging water system, and fund special
30 projects to rehabilitate several wells and reservoirs. Bountiful City currently has 11,139 metered
31 water connections, 260 Pressure Reducing Valves (PRVs), 181 miles of main lines, 15 reservoirs, 14
32 booster stations, 9 wells, and 1 water treatment plant.

33 Mr. Tyrone Hansen presented the Power Department’s proposed rate and fee increases,
34 explaining that they are asking for a 3% rate increase and 10% fee increase to generate revenue to
35 help them maintain and improve their infrastructure and provide safe, economical, and reliable power
36 for their customers. He mentioned the inflated cost of supplies and materials contributing to the need
37 for more revenue. The City of Bountiful currently has 6 substations, 42 miles of 46KV transmission
38 lines, 90 miles of 15KV overhead distribution lines, 135 miles of 15KV underground distribution
39 lines, and 75 miles of street light circuits. He also explained that by his calculations, Bountiful power
40 rates will still be 2.6% lower than Rocky Mountain Power’s rates on average after the 3% increase is
41 approved.

42 Mr. Luke Veigel presented about how they maintain and replace their aging lines and poles,
43 fix outages, and work to keep trees trimmed.

44 Mr. Galen Rasmussen explained how property tax money is distributed between all the taxing
45 entities, and which items in the FY 2026 tentative budget (adopted in May) were amended before it

became the final budget. Lastly, he showed which portions of the FY 2025 budget were changed and need to be adopted tonight as an amended budget.

- **PUBLIC HEARING ON THE FY 2024-2025 AMENDED BUDGET AND THE FY 2025-2026 FINAL BUDGET**

The public hearing was opened at 8:26 pm.

Mr. Gary Davis (2814 South 500 West) said he attended the budget meetings and found them to be enlightening as he learned more about how the money is spent and all the amazing work being done by City employees. He said he is okay with the budget and thanked everyone for their work.

Dr. Ron Mortensen, Ph.D. said he thinks the increase in Bountiful Light & Power's customer service charge increase is highly regressive as it disproportionately affects low- to moderate-income residents. He asked: 1) Why the customer service charge has gone up from \$4/month in 2010 to \$15/month now (an annual increase of \$180), 2) Why 10% of that charge increase is transferred to the General Fund, and 3) Why Bountiful's customer service charge is roughly 30% higher than Rocky Mountain Power's.

The public hearing ended at 8:30 pm.

- **PUBLIC HEARING ON THE FY 2025-2026 COMPENSATION INCREASES FOR EMPLOYEES INCLUDING EXECUTIVE MUNICIPAL OFFICERS**

Mr. Rasmussen went over the employee compensation schedule. He explained that state law requires certain employee positions to be listed in the budget, and that some of the employees listed show only the 5% COLA increase, and others show an additional merit increase based on their years of employment.

The public hearing was opened at 8:31 pm.

Dr. Ron Mortensen, Ph.D. said he wanted to make sure the public safety employees were receiving a competitive salary.

The public hearing was closed at 8:31 pm.

- **CONSIDER APPROVAL OF ORDINANCE 2025-08 APPROVING COMPENSATION INCREASES FOR EMPLOYEES INCLUDING EXECUTIVE MUNICIPAL OFFICERS**

Councilmember Bradshaw made a motion to approve Ordinance 2025-08 and Councilmember Child seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting "aye."

- **CONSIDER APPROVAL OF ORDINANCE 2025-09 ADOPTING AMENDED AND FINAL BUDGETS, PROPERTY TAX RATES, COMPENSATION SCHEDULES, AND RELATED ITEMS**

- **AMEND THE CURRENT FISCAL YEAR 2024-2025 BUDGET AND**
- **ADOPT FISCAL YEAR 2025-2026 BUDGET AS A FINAL BUDGET, INCORPORATING TECHNICAL CORRECTIONS, A SCHEDULE OF FEES,**

**TAXES, AND EMPLOYEE COMPENSATION SCHEDULES;
CONFIRMATION OF THE CITY'S PARTICIPATION IN THE PUBLIC
EMPLOYEE CONTRIBUTORY AND PUBLIC SAFETY RETIREMENT
SYSTEMS; AND ADOPTION OF PROPERTY TAX RATES ON REAL
PROPERTY FOR 2025**

Councilmember Bradshaw made a motion to approve Ordinance 2025-09 and Councilmember Murri seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting "aye."

ADJOURN TO A MEETING OF THE RDA BOARD WITH A SEPARATE AGENDA

Councilmember Bradshaw made a motion to adjourn to an RDA meeting and Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Higginson, Murri, and Price-Huish voting "aye."

The meeting was adjourned at 8:37 pm.

Mayor Kendalyn Harris

City Recorder