



<b>For Office Use Only</b>	
Date Rec'd	_____
Application \$	_____
Zone	_____

## ZONING MAP AND ORDINANCE AMENDMENT APPLICATION

Date of Submittal: \_\_\_\_\_

Property Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone #: \_\_\_\_\_

Applicant E-Mail: \_\_\_\_\_

Authorization (Owner Signature): \_\_\_\_\_

*(If applicant is not owner, applicant must submit notarized authorization from all property owners)*

**Project Name and Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Check Item that applies:**

- Amend the text of the Land Use Ordinance
- Amend the Zoning Map by rezoning property from the \_\_\_\_\_ Zone to the \_\_\_\_\_ Zone.

**Fees:**

Rezoning: \$450.00 + \$100.00 per acre (max \$1000.00)

Text Amendments: \$500.00

### Items to be completed that shall be included with any Zoning Amendment Application:

- Bountiful City will prepare labels and mail out the notice to all property owners within five hundred feet (500') of the subject property boundaries based on the most recent Davis County Tax Assessment records.  
  
\*\*The fee for the preparation and mailing of notices has been added to the application fee. **Do not get labels from Davis County Recorders office**, if you do, you will still be charged the entire fee on page 1.
- For rezones, two (2) 24 x 36, and one (1) 11x17 copy or one (1) .PDF file, of the preliminary development plan drawn at 1:10 scale or as required by the City Engineer or City Planner. A development plan shall include:
  - A north arrow, the scale of the drawing, and the date of the drawing.
  - Street names and addresses.
  - Property lines with dimensions.
  - All sidewalks, driveways, curbs and gutter, and parking areas.
  - All existing easements, rights-of-way, and any other restrictions on the use of the property.
  - Existing buildings and other significant features on the site.
  - Existing buildings and significant features located on adjacent properties within 50 feet (50') of the subject property boundaries.
  - When required by the City Planner or City Engineer, a survey including both existing and proposed contours of the land at intervals of two feet (2') or better.
- For text amendments, a .doc or .wpd file of the proposed text amendment and one (1) hard copy.
- Typed responses to the following questions:
  - List the complete legal description of the property (or submit a separate survey):
  - What is intended to be done on or with the property?
  - Why is the intended zone change necessary at this particular location to provide a service to the community?
  - Explain how the intended zone change will not be detrimental to the health, general welfare or safety of persons working or residing in the vicinity, or injurious to property or improvements in the vicinity.
  - Explain fully the timetable for development as well as financing available.

### Processing Procedure:

- Bountiful Planning Staff will review application first.
- A completed application will be placed on the first available Planning Commission agenda.
- The Planning Commission will discuss the application at its regular meeting and make a recommendation to the City Council. The applicant will be notified of the time and place of this meeting. The applicant or a representative for the applicant must be present at this meeting for the item to be heard by the Planning Commission.
- The application will be sent to the City Council along with the Planning Commission's recommendation to have a public hearing set. If an unfavorable recommendation is received from the Planning Commission and there is concurrence by the City Council with that unfavorable recommendation, no public hearing shall be held. If the recommendation from the Planning Commission is favorable, or if the City Council determines a hearing is desirable despite an unfavorable recommendation, the City Council shall set a public hearing date.
- The public hearing must be advertised in the local newspaper fourteen (14) days prior to the public hearing date not counting the date of the publication and the date of the hearing. For a rezone, notice will be sent to all the property owners within five hundred feet (500') along with a sign posted on the property provided by the Planning Department.
- At the public hearing, the City Council may accept the recommendation of the Planning Commission, or may elect to make recommendations of its own. The applicant or agent is required to attend the public hearing. Any other interested parties are invited to attend. The City Council may take action at the public hearing or may take the application under advisement to make a decision at a later time.

**The application must be signed and notarized by each property owner or authorized agent(s).**

## Property Owners Affidavit

I (we) \_\_\_\_\_, being first duly sworn, depose and say that I (we) am (are) the current owner(s) of the property involved in this application: that I (we) have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon my (our) personal knowledge.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature (co-owner if any)

State of Utah )

§

County of Davis )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public: \_\_\_\_\_

## Agent Authorization

I (we), \_\_\_\_\_, the owner(s) of the real property located at \_\_\_\_\_, in Bountiful City, Utah, do hereby appoint \_\_\_\_\_, as my (our) agent to represent me (us) with regard to this application affecting the above described real property, and authorize the aforementioned agent to appear on my (our) behalf before any City board or commission considering this application.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature (co-owner if any)

State of Utah )

§

County of Davis )

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me \_\_\_\_\_ the signer(s) of the above *Agent Authorization* who duly acknowledge to me that they executed the same.

Notary Public: \_\_\_\_\_