



NOTICE OF JOB OPENING Building Inspector III

Posting Date: January 04, 2022
Department: Engineering
Reports to: Building Official
Salary Range: Grade N14 (Entry \$26.14 to Step 4 \$31.77)
Position Type: Full-Time, Non-Exempt
How to Apply: Applications available at www.bountifulutah.gov (CITY APPLICATION REQUIRED)
Send to: Human Resources, 795 South Main Street, Bountiful, Utah 84010
Email: jobs@bountifulutah.gov

Application Deadline: 5:00 P.M., January 18, 2022
Position Title: Building Inspector III, may underfill as Inspector I or II

Overview:

Performs construction inspection duties for commercial and residential building projects, performs a variety of administrative, code-professional and technical duties. Assures compliance with adopted building codes and Bountiful City Ordinances.

Essential Responsibilities:

1. Promote and follow the City's values for service, ethics and expectations.
2. Reviews construction projects for compliance with current building, electrical, plumbing and mechanical codes, the Americans with Disabilities Act, and the Bountiful City Ordinances.
3. Addresses building inspection concerns and follows up on miscellaneous problems related to building construction and finalizing building permits.
4. Consults with contractors, homeowners, architects, engineers, attorneys and the general public on issues related to building construction, building codes and zoning regulations.
5. Issues Stop Work Orders and enforces building or land use codes and City Ordinances as necessary.
6. Coordinates construction with other City Departments and outside regulatory agencies as necessary.
7. Performs building permit review and fee determination activities in a supplementary capacity.
8. Assists with storage of permit related documents for residential and commercial projects.
9. Attend and participate in professional group activities and meetings.
10. Perform related duties and other tasks as assigned.

Knowledge, Skills and Other Characteristics:

Knowledge of construction materials, including new materials and prefabricated construction components
Knowledge of building construction methods and practices, including stages when possible violations and defects may be most easily observed and corrected
Knowledge of related building codes, state amendments, and related laws and ordinances of Bountiful City
Knowledge of personnel management techniques in public organizations
Knowledge of the principles and practices of employee supervision and training
Skill in the planning, coordination, directing, and controlling the work of the Building Inspectors
Skill in establishing and maintaining effective working relationships with upper management, contractors, co-workers, and the general public
Skill in communicating clearly and concisely, both orally and in writing
Experience with computer software for permit review, inspection tracking and determination of fees. City Inspect software experience preferred

Required Licenses and Certifications:

Must possess valid Utah motor vehicle operator's license.
Must possess ICC Residential AND Commercial Building, Electrical, Plumbing and Mechanical Certifications AND State of Utah Combination Certificate (or be able to obtain UT Combination Certificate within one year of employment).

Minimum Qualifications:

High School GED or equivalent AND experience equivalent to six (6) years full-time building inspection and code enforcement work.

Benefits:

This is a full time non-exempt position, Monday–Thursday 7am–6pm and is eligible for benefits which include (in part) vacation and sick leave, Medical, and life insurance, Utah Retirement benefits, and a vehicle allowance.