

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, May 11, 2021

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, the meeting is also available to view online. The link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. City budget and property tax review – Mr. Galen Rasmussen & Mr. Tyson Beck p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on April 7, 13 & 27, 2021 p. 5
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid April 19 & 26, 2021 p. 21
 - b. March 2021 financial report p. 25
7. Recognition of outstanding high school seniors – Mayor Randy Lewis
8. Consider adoption of the City of Bountiful Operation and Capital Budget (Tentative Budget) for Fiscal Year 2022 and set the time and place for a public hearing on the Tentative Budget – Mr. Galen Rasmussen p. 39
9. Consider approval of the purchase of playground equipment and installation for Eggett Park from Sonntag Recreation in the amount of \$44,8800 – Mr. Brock Hill p. 41
10. Consider approval of Ordinance 2021-05 prohibiting the use of fireworks east of Davis Boulevard as described – Mr. Clinton Drake p. 55
11. Consider approval of the bid from IMBA in the amount of \$33,765 for trails design – Mr. Francisco Astorga p. 61
12. Consider approval of the South Davis Branch Library as the Bountiful City polling location and the Davis County Vote Centers for the 2021 Primary and General Municipal Elections– Mr. Gary Hill p. 69
13. Adjourn


City Recorder

City Council Staff Report

Subject: Property Tax Review
Author: Galen D. Rasmussen, Assistant City
Manager Tyson C. Beck, Finance Director
Department: Executive and Finance
Date: May 11, 2021



Background

Prudent management of public funds requires an ongoing analysis of essential and desired services along with all sources of funds available to meet these needs with a mandate of achieving a balance between revenues and expenditures. In relation to the General Fund of the City, which is tax supported, there is only one source of revenue that remains under the City's control for adjustment in meeting essential and desired services. That revenue source is the Property Tax.

The process of levying property tax along with setting of the rate, and dollar amount of that tax is the topic of discussion on several occasions during each annual budget. Statutorily, if property tax is to be levied it should be presented as part of the final budget along with a separate public hearing and adoption process for the rate and dollar amount to be levied.

To review specifics of the property tax and determine legislative desires and intents, staff participated with the Mayor and Council on three prior occasions including two retreats in February 2018, February 2019 and again in September 2019 during a City Council Meeting. Each of these meetings were publicly noticed and open to the public. During these meetings staff outlined the purposes and importance of the property tax as a funding source. Following discussion, the Mayor and Council outlined their intents for how the rate and amount of tax should be administered each year. Staff has continued to conduct future City budget analysis and development each year in keeping with these Council developed intents.

Analysis

A summary of Council Intents from 2018 and 2019 for administering the property tax are summarized as follows:

- Follow an annual transparent process, such as Truth-in-Taxation, to allow residents to get accustomed to the process but to only increase taxes when warranted.
- Make sure that all revenue sources are considered before raising taxes.
- Keep City property tax revenues caught up with inflation.
- Incremental increases to property taxes are better than large one-time increases.
- Staff should review the need for a tax increase annually as part of the budgeting process and recommend to the Council when an increase is needed.

A detailed staff analysis of the property tax has been prepared and will be presented in the Council Meeting in alignment with the foregoing Council Intents. This analysis will show both current and anticipated future financial conditions along with recommendations for a series of adjustments in the property tax to address those current and future financial conditions.

Department Reviews

This staff report and the supporting analysis and presentation has been reviewed by the City Manager and comes with his approval.

Significant Impacts

Financial status of both the General Fund and Capital Projects Fund.

Recommendation

Staff recommends favorable consideration by the Mayor and Council of a series of future adjustments in the rate and amount of property tax to proactively address current and future financial conditions of the tax supported General and Capital Funds of the City. No formal action is necessary at this time.

Attachments

None

1 **Minutes of the**
2 **Streets and Sanitation Committee Budget Review Meeting**

3 Bountiful City Streets Department (and via phone)

4 April 7, 2021 (4:00 p.m.)
5

6 Present:

7 Committee Members: Millie Segura Bahr (Chair), Randy Lewis,
8 Kate Bradshaw
9 City Manager: Gary Hill
10 Assistant City Manager: Galen Rasmussen
11 Department Personnel: Charles Benson, Scott Redding, Sherry Steed,
12 Lloyd Cheney and Todd Christensen
13

14 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
15 the City Hall and providing copies to the following newspapers of general circulation: Davis County
16 Clipper, Standard Examiner, and on the Utah Public Notice Website.
17

18 Committee chair Millie Segura Bahr called the meeting to order at 4:08 p.m. and welcomed those in
19 attendance. Committee member Randy Lewis attended via phone starting at 4:08p.m. and left the
20 meeting at 5:38 p.m. The meeting was turned over to Charles Benson and staff to review budgets.

21 **PRESENTATION OF BUDGET**

22 **Overview of Department Operations**

23 Charles Benson, Streets and Sanitation Director, and Scott Redding, Assistant Director, showed a
24 PowerPoint presentation to provide an overview of overall operations for the Streets and other
25 departments. The following points were covered in the presentation along with other related
26 information:

- 27 • Snow removal activity in the current season totaled 55 call outs for the crews.
- 28 • Street signs in place throughout the City total \$321,364 in value.
- 29 • Painted road markings cost the City approximately \$94,000 annually.
- 30 • The Streets Department maintains a fueling center for City departments and some related
31 governmental entities as well as a vehicle maintenance function for the same groups. Savings
32 to departments from the vehicle maintenance function is estimated to be up to 75% over the
33 cost of outsourcing.
- 34 • The Streets Department performs patching, crack sealing, slurry sealing, and paving of asphalt
35 surfaces in the City.
- 36 • In 2020 the department performed overlay work on roadways using 6,439 tons of asphalt.
37 Patching operations used approximately 7,000 tons of asphalt during the year. Most roadways

1 receive one and one-half inches of asphalt applied. Other road treatments are also applied
2 from time-to-time such as high-density mineral bond which is applied in lower elevation areas
3 and slurry seal treatments to extend surface life.

- 4 • The department, in addition to regular activities, also participated in cleaning up from the
5 September 2020 windstorm hauling 71,000 cubic yards of tree and related debris to the
6 Landfill.

7 **Streets Department**

8 Charles Benson outlined the major roles and critical functions of the department which are:

- 9 • Maintaining and improving the city road network of 160 miles.
- 10 • Repairing damages to rights-of-ways.
- 11 • Maintaining all road markings and signs to State and Federal standards.
- 12 • Clearing roads of snow and ice for safety.
- 13 • Maintaining vehicle fleets.

14 Fiscal Year priorities to be covered in the Fiscal Year 2021-2022 budget were reviewed:

- 15 • Road reconstruction of 1000 North from 200 West to 500 West using a contractor.
- 16 • Road overlays of 5.2 miles with City crews and 1.9 miles with contractor resources.
- 17 • Pavement preservation on 11.6 miles (slurry seal) and 2.4 miles of High-Density Mineral Bond

18 Budget line items were reviewed with the committee along with the long-term capital plan and
19 questions posed by the committee members were addressed.

20 **Recycling Fund**

21 Charles Benson reviewed the budget overview of the fund. A fee increase is being recommended
22 from \$2.75 per can to \$3.75 per can and with this increase there will still be a \$95,000 subsidy needed
23 from the Landfill to balance the Recycling budget. It should be noted that this \$95,000 is roughly
24 equivalent to the interest revenue earned by the Landfill Fund. Gary Hill also noted that the amount
25 of the rate increase and the subsidy was designed to be fiscally conservative and with a view to overall
26 tax and fee burdens on residents. A fee comparison with neighboring cities shows that Bountiful
27 continues to have the lowest rate even with the increase. Market conditions will continue to be
28 monitored and the operations studied each year with recommendations on future direction being
29 made when warranted.

30 **Storm Water Fund**

31 Scott Redding reviewed pictures of infrastructure that have been repaired or are needing repairs.
32 Lloyd Cheney, City Engineer, noted that the Storm Water system is the system that he is most

1 concerned with in the City. This system is the most in need of attention given the deteriorating
2 nature of system materials used in the past such as corrugated metal pipes.

3 Charles Benson outlined the storm water system components which include 71 miles of drain lines, 23
4 detention basins and hundreds of inlets. Fiscal Year priorities for Fiscal Year 2021-2022 include:

- 5 • A storm drain upgrade on 200 East from 300 South to 100 South.
- 6 • Storm drain extension on 400 South from 100 East to 200 East.
- 7 • Storm drain replacement on Main Street from 1350 North to Pages Lane.
- 8 • Purchase of a replacement road sweeper and work truck.
- 9 • Hiring of a new equipment operator.

10 Budget line items of note were reviewed in revenues (including a \$0.50 per Equivalent Residential
11 Unit fee increase); personnel services and operations and maintenance; and the Fund's long-term
12 capital plan. There will also be another \$0.50 increase in the Equivalent Residential Unit in Fiscal Year
13 2022-2023.

14 **Landfill Fund**

15 Scott Redding showed pictures of the Landfill including public areas and work areas. Charles Benson
16 noted the need for an increase in commercial hauler rates to \$40 per ton. An increase in rate for
17 receiving refrigerators will be increased to \$20. All increases are designed to recover costs of services
18 and to compare more closely with nearby landfills. There is also a need for rates that discourage
19 receiving waste from sources outside of the City limits and over-utilizing landfill space. The rate for
20 commercial haulers may need to be adjusted again in the future to arrive at a rate which will
21 discourage haulers from bringing in waste from outside of the City limits. Committee member
22 discussion supported this approach.

23 Fiscal Year priorities were reviewed with the Committee:

- 24 • Replacement of a large loader and haul truck.
- 25 • Adjust slopes to 30% for maximum air space utilization.
- 26 • Upgrade of the landfill computer connection to the City's network.
- 27 • Hiring of an additional landfill employee.

28 Budget line items with notable changes were reviewed including revenue, personnel services,
29 operations and maintenance and capital needs.

30 **Sanitation Fund**

1 Scott Redding reviewed the results of the Household Hazardous Waste Day. The most recent event
2 resulted in an approximate \$63,000 cost to the City paid to an outside contractor. Charles Benson
3 reviewed the Fiscal Year priorities:

- 4 • Adjust rate for second and additional cans to \$6.00 which is the same as the first can rate.
- 5 • Purchase replacement collection truck and complete grant requirements for partial
6 reimbursement.
- 7 • Plan for increased resident participation at Household Hazardous Waste Day.

8 A discussion was also held on the benefits of lower rates due to the City owning a landfill operation
9 which helps to keep per can rates low.

10 Prior to leaving the meeting at 5:38 p.m. Committee member Lewis expressed his approval of the
11 budgets presented. With no further comments or questions on any of the budgets, Committee
12 member Bahr made a motion to accept the tentative budget of the Streets, Recycling, Storm Water,
13 Landfill and Sanitation funds, as presented, and Committee member Bradshaw seconded the motion.
14 Voting was unanimous with Committee members Bahr, and Bradshaw voting “aye”.

15 The meeting adjourned at 6: 07 p.m. on a motion made by Committee member Bahr and seconded by
16 Committee member Bradshaw. Voting was unanimous with Committee members Bahr, and
17 Bradshaw voting “aye”.

1 **Minutes of the**
2 **Power Committee Budget Review Meeting**
3 **(Joint Meeting with Power Commission)**

4 Bountiful City Power Department
5 April 13, 2021 (8:00 a.m.)
6

7 Present:

8 Committee Members:	Richard Higginson, Randy Lewis, Kendalyn Harris, 9 Kate Bradshaw
10 Power Commissioners	Susan Becker, Paul Summers, 11 David Irvine, Dan Bell, John Knight
12 City Manager:	Gary Hill
13 Assistant City Manager:	Galen Rasmussen
14 Department Personnel:	Allen Johnson, Alan Farnes, Jess Pearce, 15 Jay Christensen, Luke Veigel, David Farnes, 16 Nancy Lawrence

17
18 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
19 the City Hall and providing copies to the following newspapers of general circulation: Davis County
20 Clipper, Standard Examiner, and on the Utah Public Notice Website. This meeting was also conducted
21 as an electronic meeting with some participants joining in that forum.
22

23 Power Commission acting chair Paul Summers called the meeting to order at 8:02 a.m. and welcomed
24 those in attendance. Some meeting attendees participated in the meeting electronically via Zoom.

25 **PRESENTATION OF BUDGET**

26 The meeting was turned over to Allen Johnson, Light & Power Department Director, and the
27 department staff to present the detailed budget for the Light & Power fund. The meeting started with
28 a brief video of Power crews rescuing a young man from a power pole that had climbed the pole the
29 day before yesterday.

30 Jay Christensen, Light & Power Department Accountant, reviewed key points of the power system via
31 PowerPoint presentation. Major Roles and Critical Functions were outlined as follows:

- 32 • Ensure the safety of everyone that interacts with the electrical system.
- 33 • Buy and generate electricity at economical prices.
- 34 • Deliver electricity to residential, commercial, and industrial customers.
- 35 • Provide reliable electric service by designing, building, and maintaining the electrical
36 transmission, distribution, and street lighting systems, and by providing 24/7 dispatching and
37 outage management.

1 Budget highlights for Fiscal Year 2021-2022 were presented as follows:

- 2 • Overall budget for adoption of \$31,130,455.
- 3 • Operating revenues of \$28,261,095 (down \$81,798 from the prior year).
- 4 • Personnel Services of \$5,291,294 (up \$581,850). Category includes a 2% cost-of-living
5 adjustment, merit increases for 14 employees and market adjustments for 19 employees. The
6 department is authorized at 37 employees full-time (up by 3 as requested this year) and 5
7 part-time employees.
- 8 • Operating Expenses of \$20,166,256 (up \$650,143). The category is comprised mostly of the
9 cost of power purchases; a major repair to the Echo Hydro unit in the amount t of \$750,000
10 and distribution expenses including material for a new line crew proposed in the budget.

11 To provide further detail on the budget, Alan Farnes, Power Systems and Generation Superintendent,
12 reviewed the upcoming engineering and design work related to the Echo Hydro turbine control
13 systems. Work will include a programmable controller, breakers, relays, hydraulics, and related
14 equipment. Costs for the actual replacement of the controls will be in a future budget request. Water
15 levels at the hydro are low and are currently near the level that necessitates shutdown. Current levels
16 of water could possibly allow operations until July.

17 Following the presentation by Alan Farnes, Jess Pearce, Superintendent of Operations, outlined the
18 request for an additional line crew of three. A summary of the distribution and transmission system
19 was provided wherein it was noted that there are 4,938 poles in the distribution system. Since 2009
20 1,337 poles have been replaced. Osmose (a contractor) was hired to identify poles in need of repair
21 and replacing and they discovered 32 priority reject poles, along with 265 reject poles. Many of the
22 poles from this study are still yet to be replaced by department crews due to department workload
23 requirements.

24 As for electric lines in the system, there are currently 87 miles of overhead distribution lines. An
25 average of 114 poles are replaced per year. At this rate it will take 27 years to replace the remaining
26 3,086 poles on the system. The remaining poles are nearly 50 years old now. Slides with illustrative
27 pictures of poles in need of replacement were shown with evidence of internal decay. Questions from
28 the Power Commission and Budget Committee about specifics of the system were asked and
29 responded to. It was noted that the proposed new crew will be used to catch up on pole
30 replacements and to maintain the system ongoing.

31 The underground system of electric lines includes 1,241,000 of cable installed. Much of this
32 underground system is comprised of bare concentric cable (264,000 feet) which had a 20-year life
33 expectancy. New jacketed cable is installed now and has a warranty of 40 years and an 80-year life
34 expectancy. An average of 18,000 feet of cable has been installed/replaced per year since 1995. The

1 department needs to continue to replace the bare concentric cable as quickly as possible and the
2 additional crew will also help speed this process up.

3 In addition to aging cable, other components such as pad mounted transformers can be problematic
4 due to aging of components, rusting of cases, and leaking oil. These conditions contribute to overall
5 system outages. Questions from the Power Commission and the Budget Committee were responded
6 to by staff. It was noted that conversion of overhead lines to underground is not undertaken often
7 due to the costs and effort involved.

8 The resources needed for a new crew of three will require provision of all associated equipment,
9 materials, tools, and safety gear. Benefits of a new crew include faster replacement of aging
10 infrastructure, cost savings versus use of outside contractors and more staff to respond in
11 emergencies. It was noted that contractors would still be used for department work on occasion.

12 Luke Veigel, Power Systems Electrical Engineer, reviewed planned capital expenditures in the amount
13 of \$1,848,000 for Fiscal Year 2021-2022. This category is down \$2,472,000 from the previous budget
14 year. The department's capital plan includes work on the building and office warehouse; acquisition
15 of vehicles and equipment and work on system infrastructure including:

- 16 • \$450,000 for Feeder #575 to upgrade along 3100 South.
- 17 • \$200,000 for Feeder #272 upgrade.
- 18 • \$140,000 for Distribution System Feeder #576 upgrade.
- 19 • \$70,000 for Renaissance Distribution (paid for by developer).
- 20 • \$80,000 Feeder #373 upgrade.
- 21 • \$50,000 Stone Creek Phase 4 related to a subdivision (paid by developer).
- 22 • \$60,000 for Street Lights.

23 Jay Christensen also outlined operating transfers in and out including a \$2,562,235 transfer in use of
24 Retained Earnings and a \$2,523,371 transfer out to the General Fund. The long-term capital plan was
25 also reviewed in the meeting. The plan totals \$36,038,000 to be spent over ten years. There are no
26 changes in the schedule of rates, fees, or deposits. The budget does include the request for the
27 addition of a 3-person line crew and maintenance and upgrades to the electrical system.

28 Power Commission acting chair Paul Summers called for a motion to approve the Fiscal Year 2021-
29 2022 budget. Commissioner John Marc Knight made a motion to approve the budget and City
30 Councilman Richard Higginson seconded the motion. All commissioners voted aye.

31 City Council Budget Committee chair Higginson called for a motion on the Power Fund budget. The
32 budget was passed with a motion from Committee member Lewis with a second from Committee
33 member Harris. Voting was unanimous with Committee member Higginson, Harris and Lewis voting
34 aye. An additional question was asked about plans to include vehicle charging stations in the future.

- 1 Allen Johnson noted that this is a future issue that is being watched by the department as it is a
- 2 desired service and could support economic development and other purposes.
- 3 The budget review portion of the meeting adjourned at 9:10 a.m.

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Minutes of the
BOUNTIFUL CITY COUNCIL

April 27, 2021 – 6:00 p.m.

Present: Mayor Pro Tem Kate Bradshaw
Councilmembers Millie S. Bahr, Kendalyn Harris, Richard Higginson,
Chris R. Simonsen
City Manager Gary Hill
City Engineer Lloyd Cheney
Planning Director Francisco Astorga
City Attorney Clinton Drake
Power Director Allen Johnson
Finance Director Tyson Beck
Streets Director Charles Benson
Recording Secretary Maranda Hilton

Excused:
Mayor Randy Lewis

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

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Work Session – 6:00 p.m.
City Council Chambers

Mayor Pro Tem Bradshaw called the meeting to order at 6:03 p.m., welcomed those in attendance and excused Mayor Lewis.

HOUSEHOLD SOLAR POWER GENERATION – MR. ALLEN JOHNSON

Mr. Allen Johnson presented the current status of the Solar Program to the Council. He explained the power system requirements and that no matter who is using the system, everyone relies on the entire system working properly. He said the Power Department has been replacing underground bare concentric wire at a rate of 18,000 feet per year since 1995, and it will take another 20 years to completely replace it with the new jacketed wire that has a life expectancy of 40 years. He also explained that they have 4,938 power poles in BCLP (Bountiful City Light & Power) distribution system and 3,086 of them need to be replaced. At their current rate of replacing 114 poles per year, it will take 27 years to replace the remaining 3,086, which is longer than some of those poles will last.

He said that every utility customer should be helping to fund the fixed and variable costs of power, the day-to-day operations and maintenance, and the future system capital improvement projects. Right now, residential customers are only billed for energy used and a monthly customer charge. Commercial customers are billed for energy used, a demand charge, and a customer charge.

Mr. Johnson explained that excesses and shortages in power are sold and purchased every hour at the current market rate, which is driven by demand. He talked about the several resources

1 BCLP purchases or generates power from. Beginning in June 2022, there will be two new solar
2 projects added to the pool of resources, the Red Mesa Tapaha solar project and the Steel Solar
3 project.

4 He explained that currently there are 194 residential net metering solar customers, six
5 commercial net metering customers, and 32 feed-in tariff customers. He talked about the differences
6 between net metering and feed-in tariff systems. In 2017, the City decided to switch from a net
7 metering system to a feed-in tariff system, so the net metering customers were grandfathered in. He
8 explained that net metering customers are able to bank up credits during the day and use them when
9 their systems are not generating, leaving them with a zero electrical bill or even a credit. Many of
10 these customers only use 30-50% of their own power, relying on our system to take and store or sell
11 the excess power they produce. The concern with this net metering system is the solar panels generate
12 power in the morning and early afternoon when the city's energy demands are low, and power is
13 relatively inexpensive. Then in the late afternoon and evening the residential customers want to
14 purchase power from the city when demand is high, and power is expensive. Feed-in tariff customers
15 sell all of their solar production to the city based on when they generate the power, and then they
16 purchase power back from the city through their utilities.

17 Councilmembers asked Mr. Johnson about the possibility of offering net metering rates that
18 will help us cover the costs of system requirements and still allow residents to use the power they
19 generate themselves. He said that was an option and he was happy to do anything the Council asked.
20 They decided they would like the Power Commission to work on the issue and bring it back to the
21 Council with some recommendations and ideas at a future date.

22
23 The meeting was closed at 7:01 p.m.
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25 **Regular Meeting – 7:00 p.m.**
26 **City Council Chambers**
27

28 Mayor Pro Tem Bradshaw called the meeting to order at 7:05 p.m. and welcomed those in
29 attendance. Mr. Paul Summers led the Pledge of Allegiance and Rev. Mark Schlamann, Cross of
30 Christ Lutheran Church, offered a devotion and a prayer.
31

32 **PUBLIC COMMENT**

33 The public comment section was opened at 7:12 p.m.

34 No comments were made.

35 The public comment section was closed at 7:12 p.m.
36

37 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON APRIL 5, 6,**
38 **8, 12 & 13, 2021**

39 Councilman Higginson thanked staff for the enormous amount of work they put in on budget
40 preparation this year and complimented the new format that highlights department goals.

41 Councilwoman Bahr made a motion to approve the minutes from April 5, 6, 8, 12 & 13, 2021
42 and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr,
43 Bradshaw, Harris, Higginson and Simonsen voting "aye".
44

45 **COUNCIL REPORTS**

1 Councilman Simonsen reported that there will be a Veterans Park Memorial Day service at
2 11:00 a.m. on May 31st.

3 Councilwoman Harris asked for an update on the founding documents display that had been
4 discussed earlier this year.

5 Mr. Hill explained that Ms. Rebecca Hatch is currently gathering documents to include in the
6 display. Once she has the documents, she will be able to plan the layout, find a location, and bring it
7 back to the Council for recommendations.

8 Councilwoman Bahr did not have a report.

9 Councilman Higginson did not have a report.

10 Councilwoman Bradshaw reported that the Trails Advisory Committee had an activity on
11 Saturday to work on the North Canyon uphill and downhill tracks. It was a wonderful event that
12 brought more than 150 volunteers out to help. A majority of the volunteers were members of the high
13 school mountain biking teams from all three local high school. She thanked the Parks employees who
14 spent their Saturday supervising the volunteer efforts.

15
16 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID APRIL 5 &**
17 **12, 2021**

18 Councilman Higginson made a motion to approve the expenditures and Councilwoman Bahr
19 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson
20 and Simonsen voting “aye”.

21
22 **RECOGNITION OF MR. JOHN CUSHING – MR. ALLEN JOHNSON**

23 Mr. Gary Hill spoke on behalf of Mayor Lewis, thanking Mr. Cushing for his service as both
24 a Mayor of Bountiful and most recently as a Power Commissioner. Mayor Lewis sent his “love and
25 gratitude... to someone who dedicated so much time and energy to the community.”

26 Mr. Allen Johnson expressed his sadness at saying goodbye to a “powerhouse for...the
27 community”. Mr. Cushing served on the City Council, as a two-term mayor and on the Power
28 Commission for 14 years. Mr. Johnson said his insight and knowledge were irreplaceable and that he
29 was always kind and a gentleman. He expressed appreciation for Mr. Cushing’s listening ear and said
30 he was always willing to listen to people, even angry people. He also said Mr. Cushing has been a
31 great friend and a mentor, and he will be sad to not see him as often.

32 Mr. Cushing thanked them for the recognition and talked about how rewarding the work was
33 for him. He said when he served as the Mayor, he really began to appreciate the elected
34 Councilmembers who spend so much time and effort representing the residents and trying to make
35 Bountiful a great place to live. He thanked the Council, the Mayor and all the staff. He spoke about
36 his involvement with every department of the City and how impressed he is with the wonderful
37 people who are trying to make this a great place. He also thanked his family members and others who
38 supported him for 20 years in these positions. He left his blessing upon the current Council and said
39 he knew they would “do everything they can to help [the City] go onward and upward.”

40 Councilman Simonsen commented that it was at the encouragement of Mr. Cushing that the
41 Coats for Kids Car Show was initiated 23 years ago, which has now provided over 16,000 children
42 with coats, mittens and boots. He thanked Mr. Cushing for that.

43 Mayor Pro Tem Bradshaw thanked Mr. Cushing for his long service.
44
45

1 **CONSIDER APPROVAL OF ORDINANCE 2021-04 AMENDING SECTION 2 OF**
2 **BOUNTIFUL CITY ORDINANCE 2019-05 WHICH CONTAINED DEVELOPMENT**
3 **STANDARDS OF THE RENAISSANCE TOWNE CENTER DEVELOPMENT PLAN – MR.**
4 **FRANCISCO ASTORGA**

5 Mr. Francisco Astorga presented the changes being requested by the developer to the
6 Renaissance Towne Center site development plan. He explained, if approved, Lot 19 would increase
7 in height from 42’ to 46’, adding around 5,000 sq. feet and changing from office space to residential
8 space; Lot 14 would increase to about 90,000 sq. feet and add 81 units; Lot 11 would change from
9 being “residential and office” to being “residential, office and commercial”, increasing the residential
10 by 46 units and 35,000 sq. feet, decreasing office space by 3,350 sq. feet and adding 15,000 sq. feet
11 of commercial space.

12 He explained that all other specifications, including traffic and circulation and number of
13 building sites, will remain the same. He explained that parking will be reviewed as each site plan is
14 submitted to make sure that parking is adequate for market trends at that time. The Planning
15 Commission added a condition of approval, saying the development plan must include at least two
16 restaurants of a minimum total combined square footage of 14,200.

17
18 **A. PUBLIC HEARING**

19 The public hearing opened at 7:37 p.m.

20
21 Mr. Ken Isaac (116 West 1950 South) said he lives one block away from Renaissance Towne
22 Centre and uses the surrounding streets all the time. He explained that Bountiful is special,
23 and that its high standards are what make people want to live here. He asked why Renaissance
24 is being allowed to have less parking than is allowed for other multi-family developments. He
25 foresees that people will park on the streets instead of using the overflow parking that is at the
26 other end of the development. He has seen this happen with two other developments by his
27 home that also allowed for shared use parking. He now has a lot of frustration trying to turn
28 onto 200 West due to cars being parked on both sides of the street. He hopes there is a plan,
29 and that the City won’t be allowing every new development a variance. He said he welcomes
30 new people and new developments to Bountiful, and he hopes the City will try to maintain our
31 “beautiful homes and gardens.”

32
33 Ms. Carma Hyde (2095 South Main Street) spoke about the issues and increase in accidents
34 they had below 1800 South on Main Street in 2019 when cars were parked along both sides of
35 the street. She said it was appalling how bad it was, people couldn’t see, and buses were
36 loading in the middle of the street. She said she would hate to see the block above them ruined
37 in the same way. She said that adding 500 more units to that development seemed
38 incomprehensible to her and she wants to know where all those cars are supposed to go.

39
40 Ms. Brenda Raccuia (50 West 1790 South) explained that she is a nurse who has worked at
41 Renaissance Tower I for 17 years. She said she has great concerns about the plan for the new
42 parking structure. She explained that the current parking structure has terrible visibility and is
43 too narrow for cars to maneuver in. She has seen very many near misses as patients come and
44 go. She stated that most of the visitors are older residents who come to the surgical center and
45 there are not enough handicapped spaces. She is worried adding 1,000 residents in addition to
46 restaurant patrons will exacerbate the problem and it will be dangerous. She also explained

1 that she lives off 1800 South and is worried that it will be overwhelmed with traffic and
2 parking. She said she is not afraid of more people coming to Bountiful but is worried that a
3 beautiful part of the City will be ruined if the City isn't careful.
4

5 Ms. Janeth Balle (160 West 1950 South) said she had the same concerns about traffic. She
6 begged the Council to not approve the addition of the extra 163 units being requested. She
7 asked them to consider how those extra units will impact the surrounding schools and
8 neighborhoods and parks. She said she hoped that the development will include enough
9 greenspace and that the City will encourage growth that contributes to the feeling of Bountiful
10 instead of overwhelming the roads and systems.
11

12 The public hearing closed at 7:53 p.m.
13

14 **B. ACTION**

15 Mr. Astorga explained that the Planning Commission did not forward an approval of
16 the requested height increase, but the Staff looked at it and they do recommend it.

17 Councilwoman Harris further explained that the Planning Commission felt the current
18 approved heights were set at the highest they would recommend, so that's why they are not
19 recommending the height increase. She also added that the traffic engineer on the Planning
20 Commission felt good about the traffic impacts because this development is right on the BRT
21 route. She said that there will undoubtedly be growth and there is a need for high density
22 housing, so it makes sense to put it in this location where there is already density and where
23 public transit available. She advocated that the developer has a right to develop this property
24 but that the Council owes it to the residents to be wise about how growth is allowed. She is
25 satisfied that they will revisit parking requirements with each site approval.

26 Councilwoman Bahr agreed that looking at the parking with each site plan approval
27 was a good idea.

28 Councilman Higginson clarified that only one building was being raised by four feet,
29 which was affirmed. He then asked Mr. Lloyd Cheney to discuss traffic counts for the
30 surrounding streets.

31 Mr. Cheney gave the traffic volume counts (lows and highs) for 1500 South, 500
32 West, 1800 South, SR106 and Main Street. He summarized that volumes in this area are fairly
33 low averaging around 8,000 cars a day, while major roads average closer to 20,000 cars a day.

34 Councilman Higginson explained that if every unit in the entire development parked
35 two cars and drove them every day, traffic would increase by less than 10% over the course of
36 a day, which seemed very insignificant to him.

37 Councilman Simonsen asked if shared parking in the evenings between restaurant
38 patrons and residents returning home from work would work out. Mr. Astorga said that
39 according to the parking study, it will.

40 Councilwoman Bahr clarified that they would be able to make adjustments to the
41 parking requirements as each site plan came before them. Mr. Astorga answered affirmatively
42 and added that the future impacts of the BRT line have not been factored in yet.

43 Councilwoman Bradshaw asked about the possibility of improving the existing
44 parking structure. Mr. Cheney answered that it would be difficult to improve the existing
45 structure, but that they would have the opportunity to look into that in future phases of

1 development. The developer was present in the meeting and added that the concept for the
2 new structure was still being decided.

3 Councilman Higginson made a motion to approve Ordinance 2021-04 and
4 Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr,
5 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

6 Councilman Higginson added that he hopes the City will not allow building zero
7 parking requirement developments along transit lines like they do in Salt Lake.
8

9 **CONSIDER APPROVAL OF THE PURCHASE OF FOUR TRANSFORMERS FROM**
10 **ANIXTER POWER SOLUTIONS IN THE AMOUNT OF \$43,238 – MR. ALLEN JOHNSON**

11 Mr. Johnson explained that they have recently used four transformers from their inventory,
12 due to leaking and new developments, and they wish to replace them. They received two bids for this
13 purchase and are recommending the bid from Anixter Power Solutions. They have budgeted the
14 money for this purchase.

15 Councilman Higginson made a motion to approve the purchase of the transformers and
16 Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr,
17 Bradshaw, Harris, Higgins and Simonsen voting “aye”.

18
19 **CONSIDER APPROVAL OF M.C. GREEN AND SONS’ PROPOSAL FOR THE 2021 1000**
20 **NORTH STREET RECONSTRUCTION AT THE UNIT PRICES SUBMITTED IN THE**
21 **PROPOSAL – MR. LLOYD CHENEY**

22 Mr. Cheney said they were excited about this project and were happy they received three bids
23 for it. The estimate came back higher than they anticipated, but it was not a big surprise given the
24 current climate. M.C. Green & Sons was the lowest bidder, and they recommend accepting the bid.
25 They are choosing to reconstruct 1000 North with concrete instead of asphalt for a number of
26 reasons, but mainly due to the poor soil conditions and the number of utilities located underground
27 there. The project should be finished in late September.

28 Councilman Higginson made a motion to approve the proposal from M.C. Green and Sons
29 and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr,
30 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

31
32 **CONSIDER APPROVAL OF AN EASEMENT RELEASE AT 424 EAST CANYON**
33 **ESTATES DRIVE AND AUTHORIZE THE MAYOR TO SIGN THE RELEASE OF**
34 **EASMENT DOCUMENT – MR. LLOYD CHENEY**

35 Councilman Higginson made a motion to approve the easement releases for both 424 East
36 Canyon Estates Drive and 4738 Spring Meadow Circle (the following agenda item) and
37 Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr,
38 Bradshaw, Harris, Higginson and Simonsen voting “aye”.

39
40 **CONSIDER APPROVAL OF AN EASEMENT RELEASE AT 4738 SPRING MEADOW**
41 **CIRCLE AND AUTHORIZE THE MAYOR TO SIGN THE RELEASE OF EASEMENT**
42 **DOCUMENT – MR. LLOYD CHENEY**

43 See previous agenda item.
44
45
46

1 **ADJOURN**

2 Councilwoman Bahr made a motion to adjourn the meeting and Councilwoman Harris
3 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson
4 and Simonsen voting “aye”.

5
6 The regular session was adjourned at 8:27 p.m.
7

Mayor Randy Lewis

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
April 19 & 26, 2021
Author: Tyson Beck, Finance Director
Department: Finance
Date: May 11, 2021

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid, April 19 & 26, 2021.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid April 19, 2021**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
11762	ALADTEC INC	Police	104210 425500	Terminal Maint & Queries	4,248.00	221111	2021-1015	Employee Scheduling and Workforce Mngmt
12719	APPGEO	Planning	104610 431000	Profess & Tech Services	3,000.00	221114	INV-0021764	MapGEO Subscription
1393	BTS LANDSCAPING PROD	Landfill	575700 462400	Contract Equipment	23,851.30	221118	113076	Tubgrinding for March 2021
1576	CAROLINA SOFTWARE	Landfill	575700 424000	Office Supplies	3,985.00	221119	78527	WasteWorks License and Support
1602	CDW GOVERNMENT, INC.	Light & Power	535300 448640	SCADA	2,024.22	221121	B402548	Computer Equipment - Customer # 13078102
1615	CENTURYLINK	Enhanced 911	104219 428000	Telephone Expense	1,070.19	221122	5107XLB1S3-2021098	Acct # 5107XLB1S3
1889	DAVIS COUNTY GOVERNMENT	Police	104210 445100	Public Safety Supplies	14,045.99	221130	112117	POU Equipment Reimbursement
5351	DEERE CREDIT, INC.	Parks	104510 425000	Equip Supplies & Maint	2,500.00	221132	E05468	John Deere BTC10338 Canopy - Acct # BOUNT002
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	1,486.20	221140	1149761	Pipe Inventory - Customer # 48108
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	17,225.00	221147	24220	100 West ERT Metering
2626	INTERMOUNTAIN TRAFFI	Streets	104410 441300	Street Signs	1,687.50	221149	46658	Telespars fpr Signs - Customer ID BOUCIT
2725	JOHNSON HYDRAULICS,	Light & Power	535300 448627	Echo Hydro Operating Costs	5,400.00	221152	39457	Repalced 2 Pumps
5549	JRCA ARCHITECTS,INC	Legislative	454110 472100	Buildings	12,000.00	221153	18034-15	Project 18034 Bountiful City Hall Remodel
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,781.85	221154	391924	Road Base - Customer # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,795.29	221154	391897	Road Base - Customer # BCTY07399
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	1,488.92	221162	S104042516.001	Misc. Parts and Supplies - Customer # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	2,079.26	221162	S104044725.001	Misc. Parts and Supplies
5553	PURCELL TIRE AND SER	Streets	104410 425000	Equip Supplies & Maint	1,852.56	221172	2808706	Tires and Service - Acct # 2801867
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	1,244.40	221172	2808926	Tires and Service - Acct # 2801867
3916	SIGNATURE EQUIPMENT	Landfill	575700 425000	Equip Supplies & Maint	3,136.25	221183	9210269	Interior Rail, Outside Post
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	2,183.75	221184	20897	Feb.2021 Engineering -Project Zesiger Well
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	2,857.00	221184	20899	Feb.2021 Engineering -Project Bountiful Eggett
4033	STANTEC CONSULTING,	Light & Power	535300 448614	Power Plant Equipment Repairs	4,819.00	221187	1773669	2020 Emissions Inventory, Submission for Pwr Plant
4051	STATE OF UTAH	Light & Power	535300 448628	Pineview Hydro Operating Costs	1,483.99	221189	04012021	Acct # 101498 - Annual BOR Charge
4118	SURVALENT TECHNOLOGY	Light & Power	535300 448640	SCADA	14,184.00	221191	U18867	Annual Support - Customer # 19720
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	1,561.57	221192	1517996	Chlorine Treatment Plant - Customer # 0205700
4229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	2,358.88	221193	0322701	Fuel - Acct # 000276
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,426.56	221195	04122021SA	EmpAwards,Trvl&Train- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Finance	104140 423000	Travel & Training	1,190.00	221195	04122021TB	TylerTech Reg. - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,830.26	221195	04122021BH	ParkEquip,Ph,Books - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 429300	Computer	1,018.71	221195	04122021AJ	Trvl&Train,Cmputer - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 445201	Safety Equipment	1,827.54	221195	04122021AJ	Trvl&Train,Cmputer - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Liability Insurance	636300 431000	Profess & Tech Services	1,850.00	221195	04122021CD	Trvl&Train,LegalFee- Acct # 4246-0445-5571-8851
12720	WEST SIDE WELDING	Light & Power	535300 448627	Echo Hydro Operating Costs	3,130.00	221199	2021-002	Pump Shevling and Painting
TOTAL:					<u>150,623.19</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid April 26, 2021**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1102	ALPHA POWER SYSTEMS,	Light & Power	535300 448630	Transmission	1,092.32	221201	124053IN	AL 1272 COMP PADS
7666	AMERICAN CHILLER MEC	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,668.00	221202	25246	Redo wiring on controls in Greenhouse
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	4,484.80	221204	60R78021	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,000.00	221204	60R77921	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,646.36	221204	60G08321	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,693.68	221204	60G08221	Tree Trimming - Customer # 025450
1836	CUSTOM FENCE CO.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,071.00	221224	K3185	Repair to Vinyl Fence from Wind Damage
1845	D & L SUPPLY	Water	515100 448650	Meters	3,320.00	221225	0000113734	Meter Lids - Customer ID UT-BOUNTIFUL
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Public Notices	1,871.80	221239	B30164	Copies for May 2021 News Letter
2462	HENRIKSEN/BUTLER DES	Golf Course	555500 473100	Improv Other Than Bldgs	3,656.95	221245	99904	Emu Americas Bridge Stacking Arm Chairs
2478	HIGGINSON, RICHARD	Legislative	104110 423000	Travel & Training	1,117.65	221247	04272021	Travel and Training Expense ULCT and APPA
11701	HORROCKS ENGINEERS	Streets	104410 473400	Concrete Repairs	1,983.00	221251	57007	Project UT-2144-1912 Davis Blvd Bridge Maintenance
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	17,225.00	221254	24221	ERT's for Inventory
2572	IC GROUP	Parks	104510 448000	Operating Supplies	1,063.12	221255	11153	Bountiful Parks Uniform Shirts
2664	J & J NURSERY AND GA	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,108.90	221260	2046950	Landscaping Supplies - Customer # C1447
2664	J & J NURSERY AND GA	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,269.60	221260	2046527	Landscaping Supplies - Customer # C1447
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,633.32	221261	6650	Patching on Oakwood Dr.
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,090.79	221261	6641	Patching - Customer BOUN02610
9721	OVERHEAD DOOR CO OF	Water	515100 426000	Bldg & Grnd Suppl & Maint	1,977.15	221282	IN-0430044	Garage Door Opener
12519	PARAGON CONSTRUCTION	Storm Water	494900 473106	Storm Drain Construction	25,817.93	221284	1163 & 1164	Oakwood Dr. Storm Drain Work
12326	PARSONS BEHLE & LAT	Liability Insurance	636300 431000	Profess & Tech Services	4,095.20	221285	1344020	Professional Services rendered through March 2021
3491	PING INC	Golf Course	555500 448240	Items Purchased - Resale	1,729.55	221288	15591050	Golf Clubs, Hats and Accessories - Customer #19919
3835	SALT LAKE WHOLESALE	Police	104210 445100	Public Safety Supplies	6,361.50	221303	7905	Misc. Supplies
3885	SERVPRO OF BOUNTIFUL	Light & Power	535300 424002	Office & Warehouse	1,300.47	221305	4506877	Water Restoration
4051	STATE OF UTAH	Streets	104410 441300	Street Signs	17,515.17	221312	2154000374	Main St. and %00 South Signal
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,967.79	221321	910474537	Golf Shoes - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	2,384.80	221321	910483433	Golf Gloves - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	3,218.31	221321	910461972	Golf Clubs - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,567.50	221323	0323284	Fuel - Acct # 000275
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	2,987.17	221326	20638	Municipal Flushing & Vacuuming , Video Inspection
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Annualized Accrual	897,971.93	221328	04232021	March 2021 payment for Power Resources
8325	WESTERN WATER WORKS	Water	515100 448400	Dist Systm Repair & Maint	27,305.00	221331	2102018-00	Approved by Council Pipping
12569	WITMER PUBLIC SAFETY	Liquor Control	104218 445100	Public Safety Supplies	3,307.16	221332	E2043719.002	Parts - Customer ID BOUCIT1
TOTAL:					<u>1,085,502.92</u>			

City Council Staff Report

Subject: March 2021 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: May 11, 2021



Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2021 through March as compared to the past three fiscal year periods through that same timeframe.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2021 budget portion of these reports is the originally adopted FY2021 budget approved by the City Council in June of 2020.

Recommendation

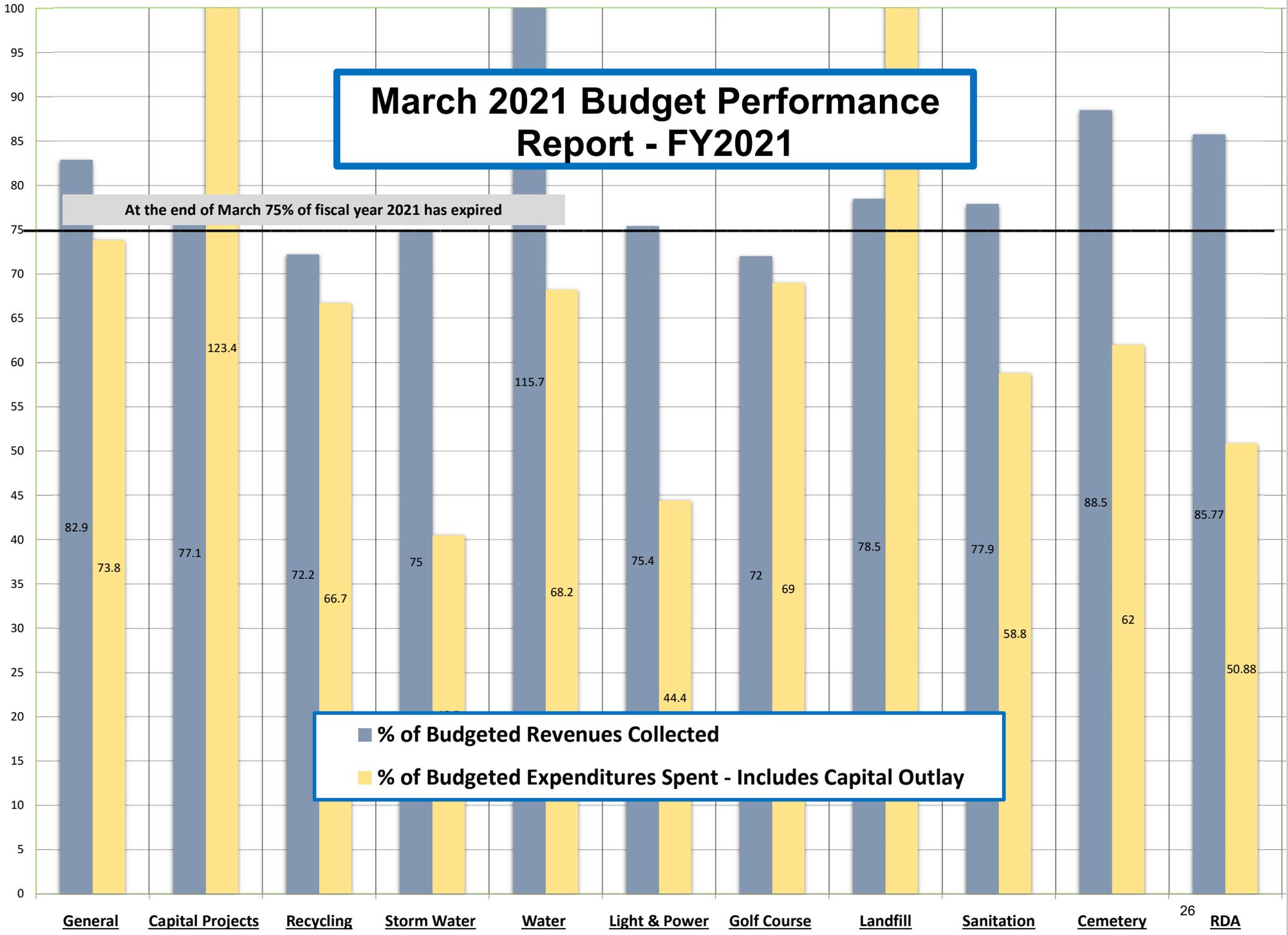
Council should review the attached revenue, expense, and budget reports.

Attachments

- March 2021 Revenue & Expense Reports – Fiscal 2021 YTD

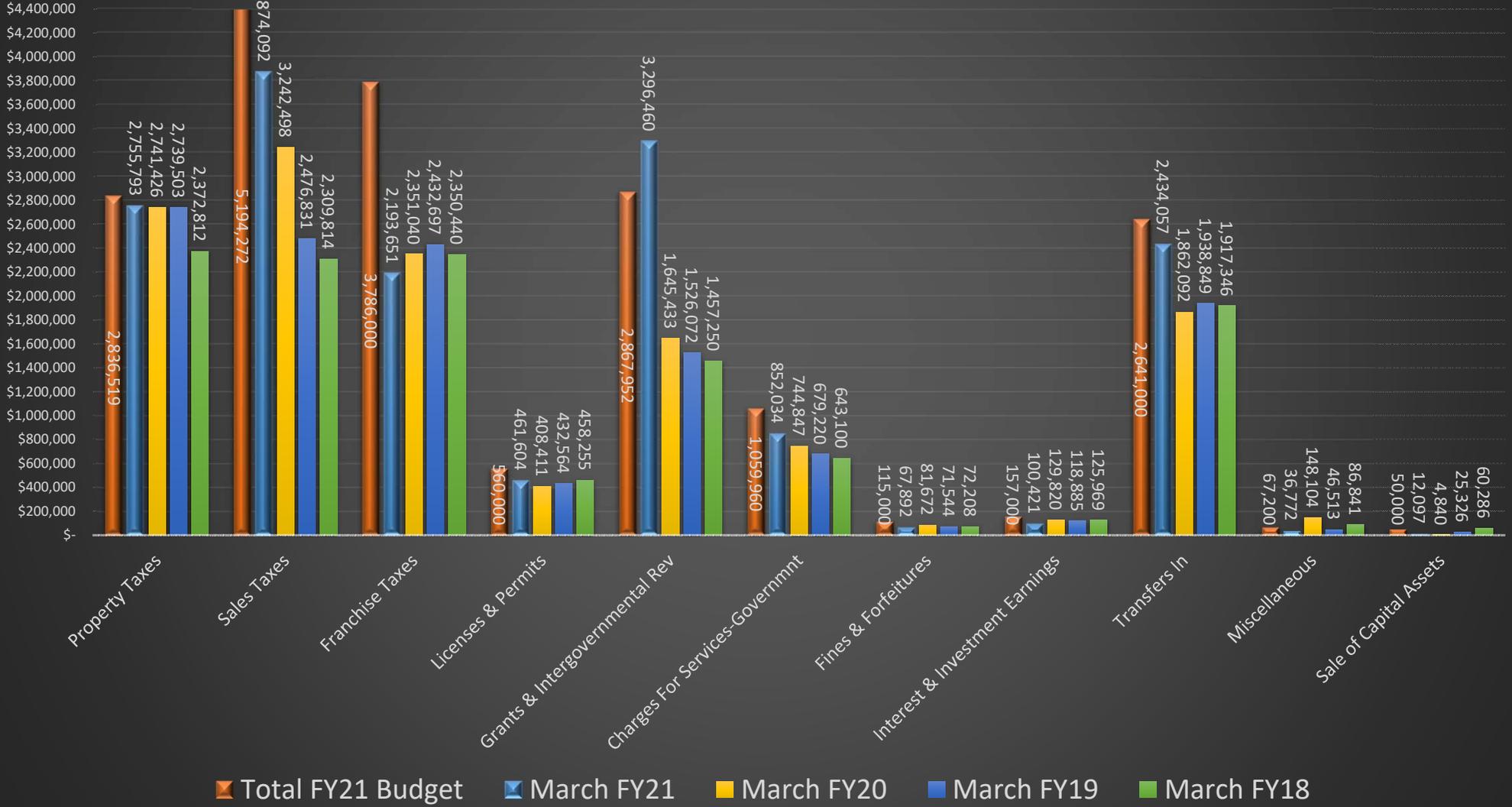
March 2021 Budget Performance Report - FY2021

At the end of March 75% of fiscal year 2021 has expired

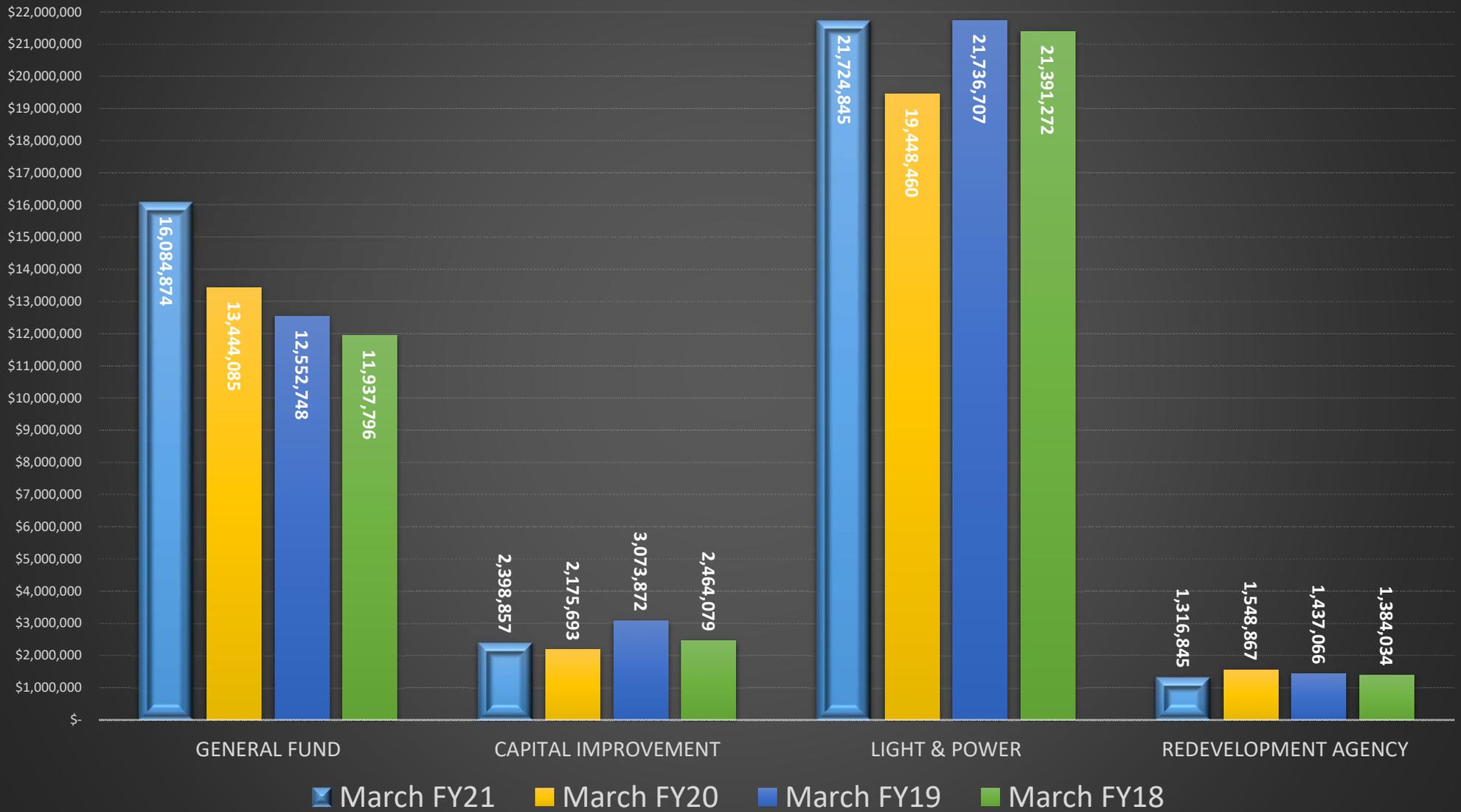


General Fund Detailed Revenues - March 2021

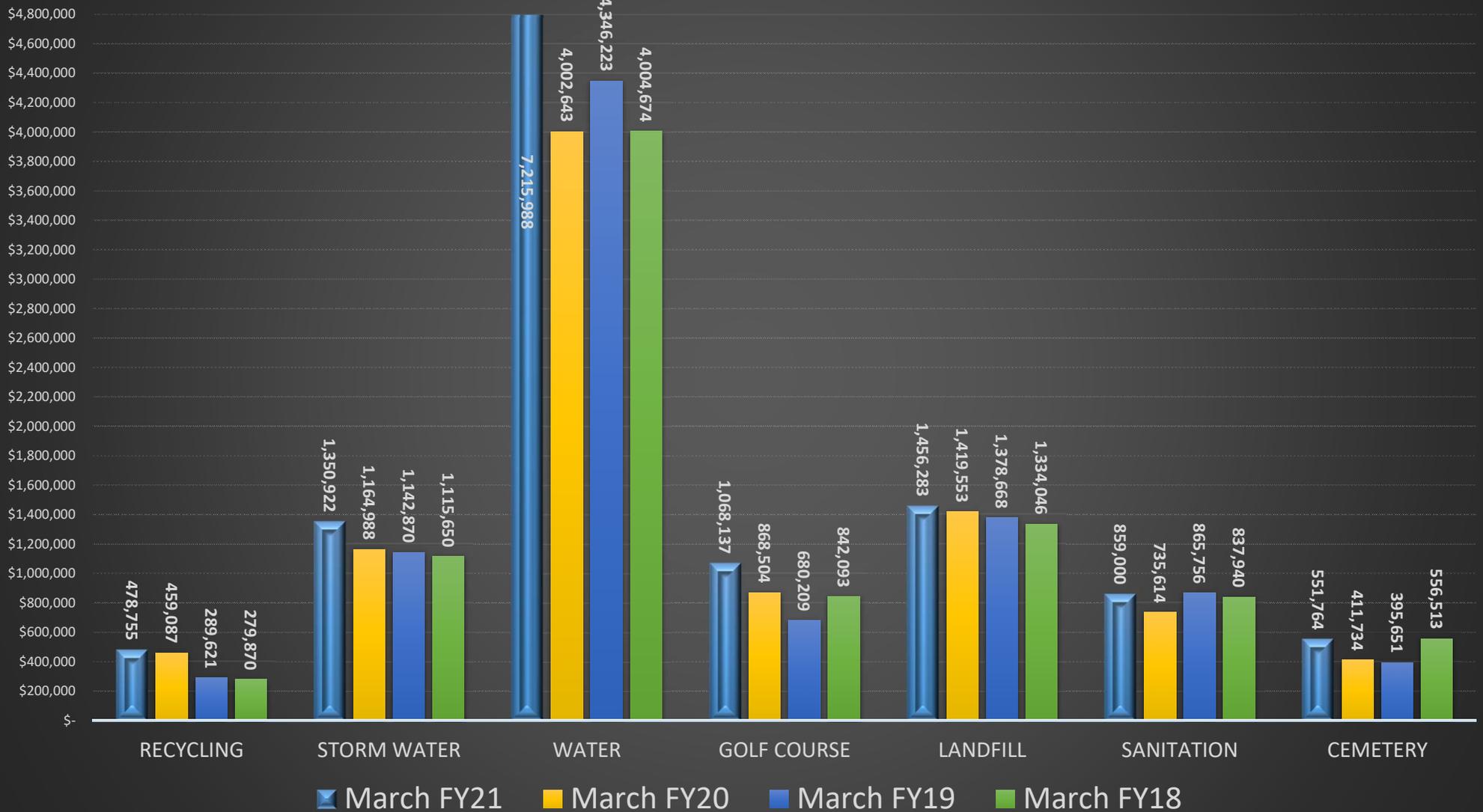
YTD Revenues (Fiscal Year 2021) Compared to the FY2021 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



March 2021 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



March 2021 YTD Revenues (Fiscal 2021) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
MARCH 2021 YTD REVENUES - FY2021

P 1
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FOR 2021 09

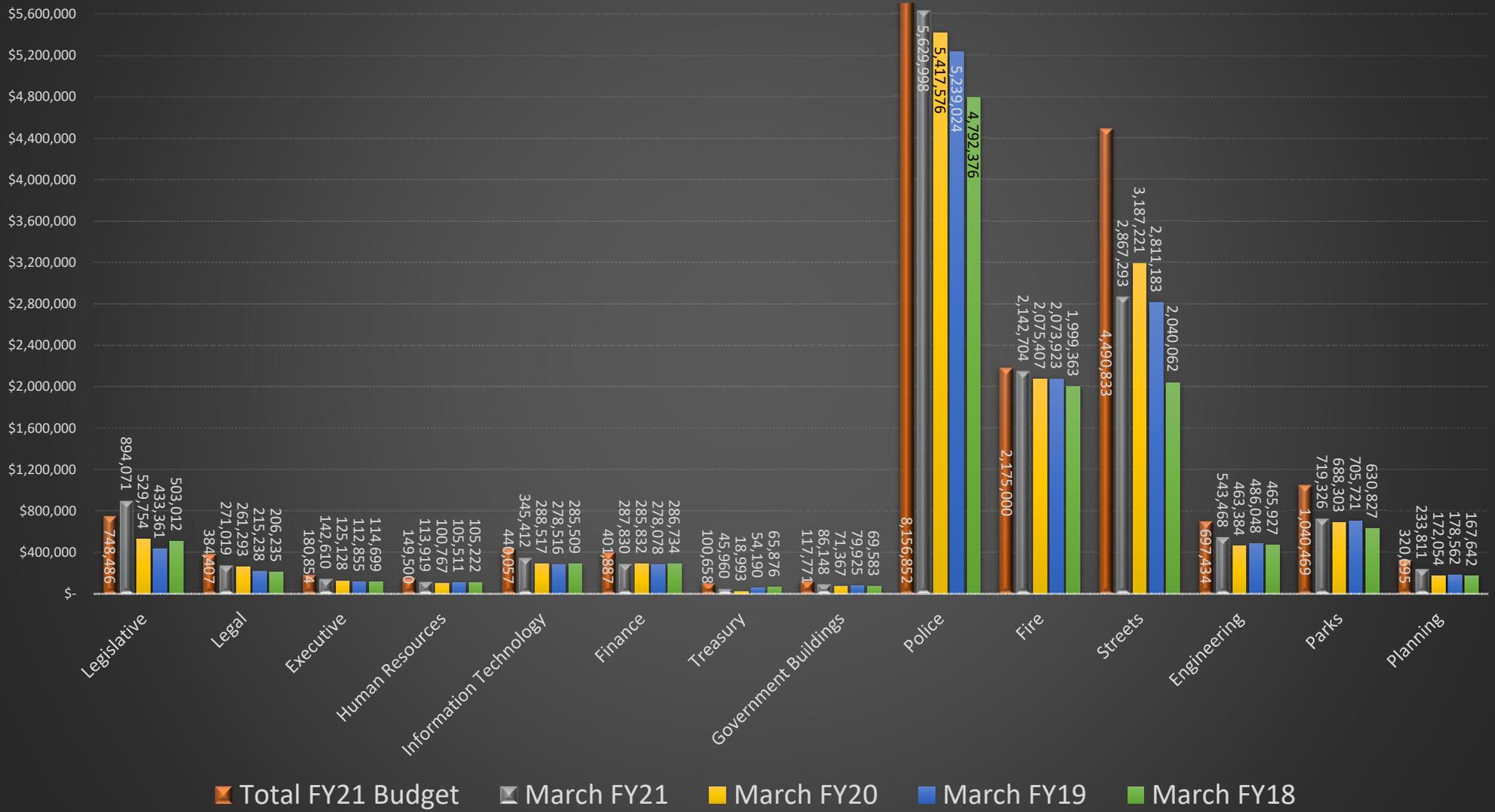
JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-19,404,903	-19,404,903	-16,084,874.42	-3,920,698.47	.00	-3,320,028.58	82.9%
30 DEBT SERVICE	-400	-400	-148.06	-12.68	.00	-251.94	37.0%
44 MUNICIPAL BUILDING AUTHORITY	-6,000	-6,000	-2,359.18	.00	.00	-3,640.82	39.3%
45 CAPITAL IMPROVEMENT	-3,110,185	-3,110,185	-2,398,857.41	-247,319.38	.00	-711,327.59	77.1%
48 RECYCLING	-663,256	-663,256	-478,754.94	-50,590.71	.00	-184,501.06	72.2%
49 STORM WATER	-1,802,265	-1,802,265	-1,350,921.80	-156,149.76	.00	-451,343.20	75.0%
51 WATER	-6,238,000	-6,238,000	-7,215,987.68	-446,846.81	.00	977,987.68	115.7%
53 LIGHT & POWER	-28,818,513	-28,818,513	-21,724,845.47	-2,119,685.72	.00	-7,093,667.53	75.4%
55 GOLF COURSE	-1,484,500	-1,484,500	-1,068,136.99	-28,142.83	.00	-416,363.01	72.0%
57 LANDFILL	-1,854,000	-1,854,000	-1,456,282.63	-177,909.72	.00	-397,717.37	78.5%
58 SANITATION	-1,102,400	-1,102,400	-859,000.36	-90,618.50	.00	-243,399.64	77.9%
59 CEMETERY	-623,300	-623,300	-551,763.64	-99,197.17	.00	-71,536.36	88.5%
61 COMPUTER MAINTENANCE	-54,294	-54,294	-49,614.27	-21.86	.00	-4,679.73	91.4%
63 LIABILITY INSURANCE	-421,915	-421,915	-427,132.03	-1,014.93	.00	5,217.03	101.2%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-223,239.99	-21,983.35	.00	-95,487.01	70.0%
72 RDA REVOLVING LOAN FUND	-284,730	-284,730	-192,829.41	-20,850.79	.00	-91,900.59	67.7%
73 REDEVELOPMENT AGENCY	-1,250,617	-1,250,617	-1,124,016.07	-670,935.50	.00	-126,600.93	89.9%
74 CEMETERY PERPETUAL CARE	-99,000	-99,000	-81,376.23	-13,103.19	.00	-17,623.77	82.2%
78 LANDFILL CLOSURE	-20,000	-20,000	-3,471.14	-320.37	.00	-16,528.86	17.4%
83 RAP TAX	-621,942	-621,942	-394,947.83	-47,454.03	.00	-226,994.17	63.5%
92 OPEB TRUST	0	0	-5,385.21	-257.29	.00	5,385.21	100.0%
99 INVESTMENT	0	0	-167,582.00	45,186.28	.00	167,582.00	100.0%
GRAND TOTAL	-68,178,947	-68,178,947	-55,861,526.76	-8,067,926.78	.00	-12,317,420.24	81.9%

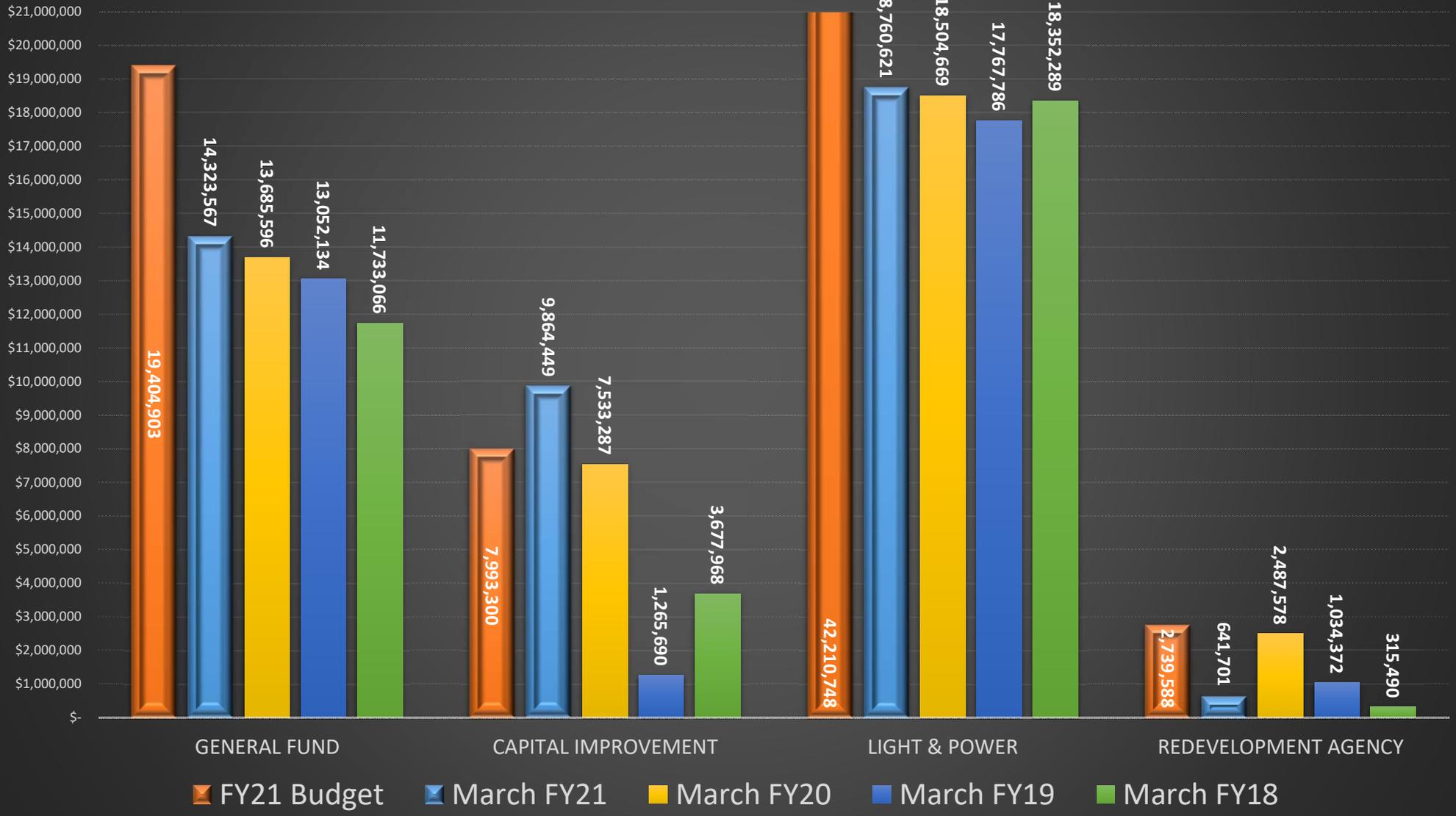
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - March 2021

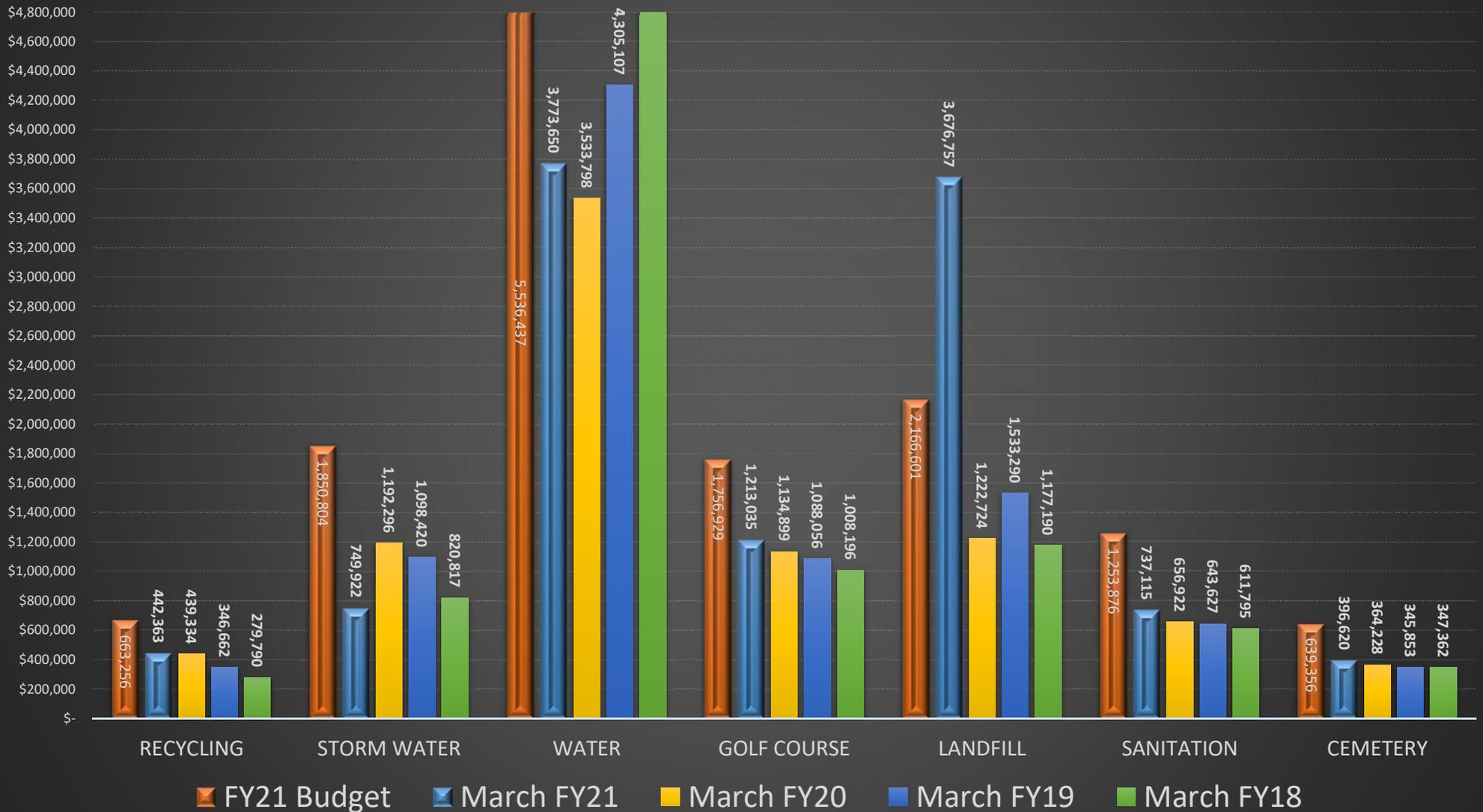
Fiscal 2021 YTD Expenditures Compared to the Fiscal 2021 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



March 2021 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years



March 2021 YTD (Fiscal 2021) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
MARCH 2021 YTD EXPENSES - FY2021

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FOR 2021 09

JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative	748,486	748,486	894,070.90	617,324.67	.00	-145,584.90	119.5%
4120 Legal	384,407	384,407	271,018.76	27,612.93	.00	113,388.24	70.5%
4130 Executive	180,854	180,854	142,609.78	12,151.48	.00	38,244.22	78.9%
4134 Human Resources	149,500	149,500	113,918.52	9,873.58	.00	35,581.48	76.2%
4136 Information Technology	440,057	440,057	345,412.19	25,413.94	.00	94,644.81	78.5%
4140 Finance	401,887	401,887	287,829.88	24,215.23	.00	114,057.12	71.6%
4143 Treasury	100,658	100,658	45,960.13	-5,105.34	.00	54,697.87	45.7%
4160 Government Buildings	117,771	117,771	86,147.52	9,678.01	.00	31,623.48	73.1%
4210 Police	7,004,137	7,004,137	4,821,844.38	508,196.65	.00	2,182,292.62	68.8%
4215 Reserve Officers	10,000	10,000	799.77	287.39	.00	9,200.23	8.0%
4216 Crossing Guards	151,049	151,049	78,017.40	11,699.66	.00	73,031.60	51.7%
4217 PROS	360,364	360,364	265,515.82	39,908.73	.00	94,848.18	73.7%
4218 Liquor Control	36,302	36,302	17,167.45	3,833.33	.00	19,134.55	47.3%
4219 Enhanced 911	595,000	595,000	446,653.03	48,474.00	.00	148,346.97	75.1%
4220 Fire	2,175,000	2,175,000	2,142,704.00	535,676.00	.00	32,296.00	98.5%
4410 Streets	4,490,833	4,490,833	2,867,292.59	285,740.65	.00	1,623,540.41	63.8%
4450 Engineering	697,434	697,434	543,467.78	83,255.11	.00	153,966.22	77.9%
4510 Parks	1,040,469	1,040,469	719,326.18	72,868.59	.00	321,142.82	69.1%
4610 Planning	320,695	320,695	233,811.32	16,044.05	.00	86,883.68	72.9%
TOTAL GENERAL FUND	19,404,903	19,404,903	14,323,567.40	2,327,148.66	.00	5,081,335.60	73.8%
30 DEBT SERVICE							
4710 Debt Sevice	25	25	10.46	1.33	.00	14.54	41.8%
TOTAL DEBT SERVICE	25	25	10.46	1.33	.00	14.54	41.8%
44 MUNICIPAL BUILDING AUTHORITY							
4110 Legislative	253	253	161.60	.00	.00	91.40	63.9%
4400 Municipal Building Authority	0	0	370,371.15	370,371.15	.00	-370,371.15	100.0%
TOTAL MUNICIPAL BUILDING AUTHORITY	253	253	370,532.75	370,371.15	.00	-370,279.75*****%	
45 CAPITAL IMPROVEMENT							

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City of Bountiful, UT
MARCH 2021 YTD EXPENSES - FY2021

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FOR 2021 09

JOURNAL DETAIL 2021 1 TO 2021 6

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	3,590,800	3,590,800	7,759,591.87	3,795,439.34	.00	-4,168,791.87	216.1%
4136	Information Technology	0	0	49,534.36	-1,027.06	.00	-49,534.36	100.0%
4140	Finance	41,000	41,000	17,824.19	1,419.97	.00	23,175.81	43.5%
4160	Government Buildings	0	0	49,636.00	.00	.00	-49,636.00	100.0%
4210	Police	432,000	432,000	245,844.00	191,212.00	.00	186,156.00	56.9%
4410	Streets	3,774,500	3,774,500	1,602,571.40	260,378.23	.00	2,171,928.60	42.5%
4450	Engineering	20,000	20,000	18,895.00	18,895.00	.00	1,105.00	94.5%
4510	Parks	135,000	135,000	120,551.95	74,979.00	.00	14,448.05	89.3%
	TOTAL CAPITAL IMPROVEMENT	7,993,300	7,993,300	9,864,448.77	4,341,296.48	.00	-1,871,148.77	123.4%
<hr/>								
48	RECYCLING							
4800	Recycling	663,256	663,256	442,362.73	53,333.81	.00	220,893.27	66.7%
	TOTAL RECYCLING	663,256	663,256	442,362.73	53,333.81	.00	220,893.27	66.7%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,850,804	1,850,804	749,922.44	50,634.02	.00	1,100,881.56	40.5%
	TOTAL STORM WATER	1,850,804	1,850,804	749,922.44	50,634.02	.00	1,100,881.56	40.5%
<hr/>								
51	WATER							
5100	Water	5,536,437	5,536,437	3,773,650.05	251,833.16	.00	1,762,786.95	68.2%
	TOTAL WATER	5,536,437	5,536,437	3,773,650.05	251,833.16	.00	1,762,786.95	68.2%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	42,210,748	42,210,748	18,760,620.70	1,767,178.56	.00	23,450,127.30	44.4%
	TOTAL LIGHT & POWER	42,210,748	42,210,748	18,760,620.70	1,767,178.56	.00	23,450,127.30	44.4%
<hr/>								
55	GOLF COURSE							

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City of Bountiful, UT
MARCH 2021 YTD EXPENSES - FY2021

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FOR 2021 09		JOURNAL DETAIL 2021 1 TO 2021 6						
55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,756,929	1,756,929	1,213,034.87	86,373.20	.00	543,894.13	69.0%
	TOTAL GOLF COURSE	1,756,929	1,756,929	1,213,034.87	86,373.20	.00	543,894.13	69.0%
<hr/>								
57	LANDFILL							
5700	Landfill	2,166,601	2,166,601	3,676,757.21	127,849.08	.00	-1,510,156.21	169.7%
	TOTAL LANDFILL	2,166,601	2,166,601	3,676,757.21	127,849.08	.00	-1,510,156.21	169.7%
<hr/>								
58	SANITATION							
5800	Sanitation	968,876	1,253,876	737,114.79	64,422.54	.00	516,761.21	58.8%
	TOTAL SANITATION	968,876	1,253,876	737,114.79	64,422.54	.00	516,761.21	58.8%
<hr/>								
59	CEMETERY							
5900	Cemetery	639,356	639,356	396,619.98	64,988.78	.00	242,736.02	62.0%
	TOTAL CEMETERY	639,356	639,356	396,619.98	64,988.78	.00	242,736.02	62.0%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	72,117	72,117	57,363.06	1,990.34	.00	14,753.94	79.5%
	TOTAL COMPUTER MAINTENANCE	72,117	72,117	57,363.06	1,990.34	.00	14,753.94	79.5%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	601,162	601,162	532,517.19	9,561.84	.00	68,644.81	88.6%
	TOTAL LIABILITY INSURANCE	601,162	601,162	532,517.19	9,561.84	.00	68,644.81	88.6%
<hr/>								
64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
MARCH 2021 YTD EXPENSES - FY2021

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FOR 2021 09		JOURNAL DETAIL 2021 1 TO 2021 6						
64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	309,038	309,038	440,111.82	95,575.54	.00	-131,073.82	142.4%
	TOTAL WORKERS' COMP INSURANCE	309,038	309,038	440,111.82	95,575.54	.00	-131,073.82	142.4%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,200	502,200	1,719.19	223.52	.00	500,480.81	.3%
	TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	1,719.19	223.52	.00	500,480.81	.3%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	2,237,388	2,237,388	639,982.01	21,408.54	.00	1,597,405.99	28.6%
	TOTAL REDEVELOPMENT AGENCY	2,237,388	2,237,388	639,982.01	21,408.54	.00	1,597,405.99	28.6%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	1,390	1,390	1,117.28	139.29	.00	272.72	80.4%
	TOTAL CEMETERY PERPETUAL CARE	1,390	1,390	1,117.28	139.29	.00	272.72	80.4%
<hr/>								
83	RAP TAX							
8300	RAP Tax	878,451	878,451	531,363.19	271.08	.00	347,087.81	60.5%
	TOTAL RAP TAX	878,451	878,451	531,363.19	271.08	.00	347,087.81	60.5%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	25,264.64	2,807.78	.00	-25,264.64	100.0%
	TOTAL OPEB TRUST	0	0	25,264.64	2,807.78	.00	-25,264.64	100.0%
	GRAND TOTAL	87,793,234	88,078,234	56,538,080.53	9,637,408.70	.00	31,540,153.47	64.2%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report

Subject: Budget Overview and Tentative Budget Adoption
Author: Galen D. Rasmussen, Assistant City Manager
Department: Executive
Date: May 11, 2021



Background

As required by State law (Utah Code Sections 10-6-109 to 10-6-113), a budget has been prepared by management and staff for consideration as Bountiful City's Tentative Budget for Fiscal Year 2021-2022. State law requires adoption of a tentative budget at the first regular meeting in May of each year along with the setting of a time and place for a public hearing on that Tentative Budget.

Analysis

The document, "**City of Bountiful, Operating and Capital Budget, (Tentative Budget) Fiscal Year 2022**" was distributed previously to each of you for use in conducting Council Budget Committee Meetings with every department and fund of the City and the Bountiful Redevelopment Agency (RDA). Development of the budget began in early January within each department of the City. The City Manager, Assistant City Manager, HR Manager and others prepared projections and various analyses to arrive at the budget document you received.

This budget document is presented tonight for adoption by the Mayor and City Council as the "Tentative Budget" of the City for Fiscal Year 2021-2022 which begins on July 1, 2021 and ends on June 30, 2022. The budget document contains a summary of the budget process, Council priorities, a variety of narrative descriptions, and quantitative measures. This collection of data provides documentation for results of past operations, projected results for the current fiscal year, and the request for Fiscal Year 2021-2022. There are also sections for fees and charges and a long-term capital plan. Submitted also for adoption, by reference, along with the budget document are:

1. Compensation schedules which were used to develop the personnel services sections of the budget document.
2. A certification of participation in the Public Employees Contributory Retirement System and the Public Safety Contributory Retirement System of the Utah Retirement Systems (URS) for fiscal year 2021-2022.

This combined budget document with fees, charges, long-term capital plan, referenced compensation schedules, and URS certifications are presented for consideration of adoption as the Tentative Budget of the City.

As a companion to the budget document, I will also conduct a brief presentation during the Council Meeting to highlight overall budget amounts and key points of the budget for each fund of the City for consideration of the Council. The budget document itself is prepared in accordance with the State Uniform Fiscal Procedures Act and is balanced with regard to revenues and expenditures/expenses.

Department Reviews

The referenced budget document for Fiscal Year 2021-2022 has been reviewed by every department manager in the City; Council Budget Committees; and the City Manager for concurrence. During the Council Budget Committee Meetings there were some considerations expressed as potential changes to the tentative budget. The Tentative Budget presented tonight will therefore be revised to incorporate any recommended changes to arrive at a final budget that will be presented for adoption by the Mayor and City Council on June 22, 2021 after applicable public hearing processes. The companion analysis presentation to be provided tonight during the meeting is derived from the Tentative Budget document and has also been reviewed for concurrence by the City Manager.

Significant Impacts

None.

Recommendation

Based on the analysis provided, and the Operating & Capital Budget document referenced, it is recommended that the Mayor and City Council:

1. Adopt the "**City of Bountiful, Operating and Capital Budget (Tentative Budget), Fiscal Year 2022**" document as the City's Tentative Budget.
2. Set the time and place for a public hearing on the Tentative Budget. This would be the City Council Meeting which is scheduled to begin at 7:00 p.m. on Tuesday, June 22, 2021 in the Council Chambers of Bountiful City Hall.

Attachments

None

City Council Staff Report

Subject: Eggett Park Playground

Author: Brock Hill

Department: Parks

Date: 11 May 2021



Background

Bountiful City Parks Department is committed to providing beautiful clean, green, and safe family recreational areas that enhance the quality of life for all the citizens of Bountiful. As part of the 10-year capital projects plan for the citizen authorized Recreation Arts and Parks (RAP) tax fund, Eggett Park is scheduled for the replacement of the playground equipment this fiscal year.

Analysis

Eggett park is one of the oldest and most outdated playground structures in the parks, at least 28 years old. Also, basic replacement parts and elements of the playground have been difficult to find because manufacturers are consistently updating and moving away from trends that are determined to be no longer beneficial to children. Further, some of the protective safety coating and paint is cracking and peeling off and the slide joints are sun rotted, warping, and separating causing potential entanglement issues. Its time the structure, in its entirety, be replaced.

Staff contacted four playground product and installation companies. All four responded with proposed designs, layouts, and costs that fit within the existing designated playground area (40'x40') and approved budget (\$45,000), including installation. They are as follows:

<u>Company</u>	<u>Manufacturer</u>	<u>Quote</u>
Big T Recreation (Draper)	PlayWorld	\$52,740.00
Garrett and Company (Murray)	Miracle	\$49,887.00
Sonntag Recreation (Salt Lake)	Landscape Structures	\$44,800.00
Play Space Designs (Murray)	Kompan	\$35,209.96

Evaluation and selection of Company and Playground Product was based on quality of equipment, quantity of equipment, type of play equipment, past working relationships, and price.

Department Review

The review was completed by the Parks Department

Significant Impacts

If not replaced, the play structure will have to be taken out of service and removed. There is sufficient budget in the RAP tax capital project plan to cover the costs of this purchase and installation.

Recommendation

Staff recommends Council approve the purchase of new playground equipment for Eggett Park and authorize Parks Staff to enter into a purchase and installation agreement with Sonntag Recreation for the price of \$44,800.00 based on stated evaluation criteria.

Attachments

Submitted park equipment designs and quotes



Eggett Park Option #1

Bountiful City, UT

Sales Representative



Equipment Manufacturer



Eggett Park Option #1

Bountiful City, UT

1-591-5A

Sales Representative



Equipment Manufacturer



POST & COMPONENT	ROTOHOLD PLASTIC	ROPE	ECO-ARMOR
Forest Green	Brownstone	Green	Green
Beige	Tropical Yellow		Brown





Big T Recreation
 11618 S. State St #1602
 Draper, UT 84020
 801-572-0782
 taft@bigtrec.com

QUOTE

Date	Quote #
03/26/2021	12863
Exp. Date	
	05/31/2021

Shipping Address
Bountiful 400 North 200 West Bountiful, Utah 84010

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Structure	Eggett Park Playground Designs Playworld Option 1 or 2 Select from Design 21-4943A OR 21-4944A	1	40,550.00	40,550.00
Freight	Freight (Bundled 1/2 Truck Rate)	1	2,490.00	2,490.00
Services	Installation	1	9,700.00	9,700.00
Safety Surfacing NOT Included on this quote				
			SUBTOTAL	
			TAX	
			TOTAL	\$52,740.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.





Garrett & Company, Inc.
P.O. Box 57426
Murray, UT 84157

GARRETT & COMPANY

ESTIMATE

PROJECT	<i>Eggett Park</i>	SHIP TO	<i>Brock Hill</i>	ESTIMATE	<i>21066-3</i>
BILL TO	<i>City of Bountiful</i>		<i>1600 East Barton Creek Ln.</i>	OPTION	<i>3</i>
	<i>950 South 200 West</i>		<i>Bountiful, UT 84010</i>	DATE	<i>2/24/2021</i>
	<i>Bountiful, UT 84010</i>		<i>bhill@bountifulutah.gov</i>	EXPIRES	<i>4/25/2021</i>

ITEM	DESCRIPTION	QTY	AMOUNT
Product	<i>MM Dynamics Lab</i>	1.00	\$ 4,499.00
Product	<i>MM Grand Gallery</i>	1.00	\$ 11,249.00
Product	<i>MM SpinAtrium</i>	1.00	\$ 899.00
Product	<i>MM Momentum Corridor</i>	1.00	\$ 5,939.00
Product	<i>5' Chameleon Slide</i>	1.00	\$ 3,648.00
Product	<i>Flux Capacitor</i>	1.00	\$ 5,418.00
Product	<i>Bongos</i>	3.00	\$ 496.00
Product	<i>Cyclocone Spinner</i>	1.00	\$ 7,739.00
			\$ -
			\$ -
Service	<i>Installation of Option 3</i>	1.00	\$ 10,000.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Offloading	<i>Garrett & Company offers offloading services for an additional charge of \$1,000. This is an optional service; if you plan on offloading the equipment yourself, please make sure to have 3-4 helpers available to get the equipment off the truck(s).</i>	SUBTOTAL	\$ 49,887.00
Freight	<i>Freight costs are included in these prices</i>	SALES TAX	\$ -
		OFFLOAD	\$ -
		TOTAL	\$ 49,887.00



Eggett Park

1152476-04-01 • 04.26.20



©2021 Landscape



Eggett Park

1152476-04-01 • 04.26.20

©2021 Landscape



landscape
structures



Sonntag
Recreation, LLC

QUOTE

Sonntag Recreation

QUOTE #
DATE: 3-22-21

4245 Panorama Cir, Salt Lake City, UT 84124
Phone 801-278-9797 Fax 801-278-9794
chris@sonntagrec.com

EXPIRATION DATE 12/31/21

TO **Bountiful City Parks**

SALESPERSON	JOB	PAYMENT TERMS	LEAD TIME
Chris	Eggett Park	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Playground Design manufactured by Landscape Structures including delivery and installation		\$40,900.00
SUBTOTAL			\$40,900.00
FREIGHT			3,900.00
TOTAL			\$44,800.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!





QUOTE



5698 S Shady Farm Lane
Murray, Utah 84107
801-274-0212

Quote Number:

00000795

Created Date: 2021-02-26

Expiration Date: 2021-12-31

Prepared By:

Ali Jones

ali@goplayspace.com

PROJECT NAME: Eggett Park Option 1
Location: Bountiful, Utah
Payment Terms: Net 30

Qty	Manufacturer	Product Code	Product Description	Unit Price	Extended Price
1	Kompan	PCE211102-0901	YELLOWSTONE WITH ROOF SKY - IN-GROUND	\$18,299.00	\$18,299.00
1	Kompan	M18301-12P	MOTORCYCLE SEESAW,IG IG60	\$3,100.00	\$3,100.00
1	Kompan	PSF - K	Equipment Freight	\$2,810.96	\$2,810.96
1	Installation Services	Installation	**Estimated** Install Cost	\$11,000.00	\$11,000.00

Total Cost	\$35,209.96
Tax Percentage	0.00%
Sales/Use Tax	\$0.00
Grand Total	\$35,209.96

Accepted By:

Accepted Date:

NOTES

- Please inventory product within 5 days of receipt and notify us of any problems.
- We are a supplier only. Customer is responsible for accuracy and conformity to plans and specifications.
- Freight has been quoted for single delivery. If customer requires multiple deliveries, additional costs will apply.
- Customer will be prepared to receive material upon delivery, which may include offloading equipment. If unable, customer is responsible for additional storage and/or re-consignment fees.

City Council Staff Report



Subject: Fireworks Ordinance
Author: Clinton Drake
Dept: City Attorney
Date: 11 May 2021

Background

Utah Code Annotated 15A-5-202.5 allows municipalities to implement fireworks restrictions based on a fire code official's evaluation of the existing conditions within a city. If a fire code official determines that hazardous environmental conditions exist and recommends restrictions, a city council may enact an ordinance restricting fireworks.

Each year Fire Chief Dane Stone (Fire Code Official) evaluates the fire hazards related to fireworks in Bountiful and makes a recommendation on restrictions.

Analysis

Chief Stone (Fire Code Official) has determined that conditions within areas of Bountiful City are hazardous for fires and has recommended that restrictions be adopted for those areas posing a fire risk. Chief Stone's determination empowers the City Council to adopt fireworks restrictions by adopting a Fireworks Ordinance for 2021 which would expire on November 20, 2021.

Beginning at the North Salt Lake boundary, fireworks will be prohibited east of Davis Boulevard until 400 North. At 400 North the boundary will drop to 900 East until approximately 1400 North. At 1400 North, the boundary will drop to 650 East. This is the same firework restriction area as last year.

Notice to the public of the fireworks restrictions will be strategically placed within the City.

Department Review

This Staff Report was prepared by the City Attorney and reviewed by the City Manager.

Recommendation

It is recommended that the City Council adopt Ordinance 2021-05 to prohibit discharging fireworks east of Davis Boulevard.

Significant Impacts

Imposing fireworks restrictions in the mountainous, brush-covered or forest-covered areas will minimize fire risks and increase public safety within the City.

Attachments

Ordinance 2021-05
Map of Bountiful City including fire restricted areas.
Fire Chief Stone's letter of findings.



BOUNTIFUL

Bountiful City

Ordinance No. 2021-5

MAYOR
Randy Lewis
CITY COUNCIL
Millie Segura Bahr
Kate Bradshaw
Richard Higginson
Kendalyn Harris
Chris Simonsen
CITY MANAGER
Gary R. Hill

An ordinance adopting restrictions of the use of fireworks within certain areas of the City of Bountiful, Utah, for the year 2021.

WHEREAS, the Utah Legislature grants authority to local governments to regulate the sale and discharge of Class “C” fireworks; and

WHEREAS, the Utah Code provides for annual scrutiny and review of fire hazards and risks by fire code officials and legislative bodies regarding fireworks and fire restrictions; and

WHEREAS, the Fire Chief of the South Davis Metro Fire Agency, who is the Bountiful Fire Code Official, has determined under the International Fire Code, Chapter 3, Section 310.8, that hazardous environmental conditions in and around Bountiful necessitate controlled use of ignition sources, including fireworks, and has recommended temporary fireworks discharge restrictions; and

WHEREAS, the City Council finds it is in the best interest of the municipality and the general health, safety and welfare of the public that this Ordinance should be passed;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOUNTIFUL CITY COUNCIL AS FOLLOWS:

Section 1. Ordinance Amendment. Section 5-10-108 of the Bountiful City Code is hereby amended as follows:

5-10-108. Fireworks Restrictions.

(1) Within the limits of the City of Bountiful east of Bountiful Boulevard, and, north of 400 North, east of 900 East:

(a) The discharge of class C common fireworks is prohibited at all times; and

(b) Campfires and other fires are allowed only in an approved fire pit designed and installed by the Forest Service or the City. No homemade or makeshift fire pits are allowed. The restrictions of this section 1(b) do not apply to residential structures or improved fire pits adjacent to a residential structure.

(2) (a) The discharge of fireworks is prohibited at all times **as follows:**

- (i) **from the Centerville – Bountiful City border at 650 east, east of 650 east to 1400 North;**
- (ii) **1400 North East to 900 East;**
- (iii) **east of 900 East to 400 North;**
- (iv) **east 400 north to Davis Blvd;**
- (v) **all of Davis Blvd to the Bountiful- North Salt Lake border**
- (vi) **fireworks are prohibited in any other areas designated by South Davis Metro Fire Agency officials.**

(b) Within the area described in Subsection (2)(a), campfires and other fires are allowed only in an approved fire pit designed and installed by the Forest Service or the City. No homemade or makeshift fire pits are allowed. The restrictions of this section 1(b) do not apply to residential structures or improved fire pits adjacent to a residential structure.

(c) This subsection (2) does not apply to Bountiful City's **annual** public fireworks display because of adequate fire prevention preparations.

(d) This subsection (2) shall expire **rescinded or amended by the City Council**.

(3) In other parts of the City where not prohibited by Sections 1 and 2, the possession, display or discharge of Class C common state approved fireworks is permitted only as provided by State law. Any other possession, display or discharge is prohibited.

(4) It is unlawful to negligently discharge class C common state approved explosives, in such a manner as to cause, or to recklessly risk causing, a fire or injury to people or property.

(5) This ordinance shall not limit the authority of the Fire Chief or Fire Marshal to at any time issue emergency decrees or order fireworks and/or other fire restrictions depending upon conditions or needs.

(6) Fireworks possessed, sold or offered for sale in violation of this Ordinance may be seized and destroyed and the license of the person selling or offering fireworks for sale may be revoked.

(7) All terms relating to fireworks used in this Ordinance shall have the same meaning as defined in Utah Code § 53-7-202 of the Utah Fire Prevention Act.

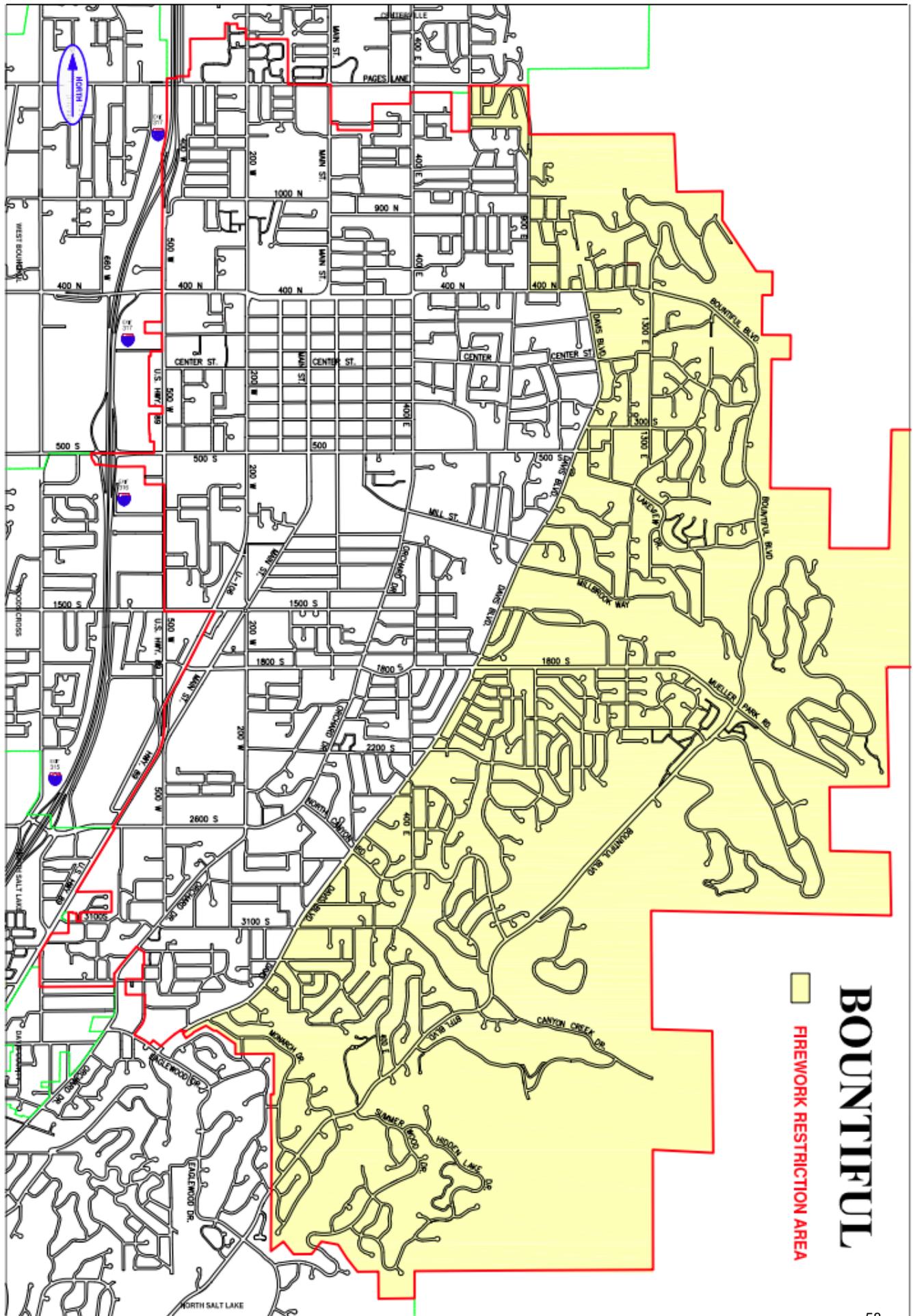
Section 2. Effective Date. This Ordinance shall become effective immediately upon first publication.

Adopted by the City Council of Bountiful, Utah, this 11th day of May, 2021.

Randy C. Lewis, Mayor

Attest:

Shawna Andrus, City Recorder



South Davis Metro Fire Service Area

Proudly Serving the Communities of

Bountiful - Centerville - Davis County - North Salt Lake, West Bountiful - Woods Cross

Dane Stone, Fire Chief

Mr. Gary Hill

April 22, 2021

Bountiful City Manager

Bountiful City

790 South 100 East

Bountiful, Utah, 84010

Mr. Hill:

I have evaluated areas within Bountiful City where existing and historical hazardous environmental conditions exist and meet the requirements of 15A-5-202.5(b). It is anticipated these areas will become drier and more hazardous in the month of July. These areas where existing and historical hazardous environmental conditions exist are shown on the attached map and detailed below.

Based on the determination that existing or historical hazardous environmental conditions exist in the described and restricted areas on the attached map, the use of any ignition source, including fireworks, lighters, matches, sky lanterns, and smoking materials is prohibited in the restricted area.

The discharge of fireworks is prohibited in the city of Bountiful within the areas from the Centerville – Bountiful City border at 650 east, East of 650 east to 1400 North, 1400 North East to 900 East, East of 900 East to 400 North, East 400 north to Davis Blvd, All of Davis Blvd to the Bountiful- North Salt Lake border.

Campfires and all other fires are allowed only in an approved fire pit designed and installed by the forest service or the City. No homemade or makeshift fire pits are allowed. This restriction does not apply to residential structures or improved fire pits adjacent to a residential structure.

This does not apply to the Bountiful City Handcart Days public fireworks display because of adequate fire prevention preparations.

Dane Stone, Fire Chief

Board of Trustees: *Randy Lewis – Clark Wilkinson – Bob Stevenson - Len Arave - Ken Romney - Rick Earnshaw*

P.O. Box 1547 • Bountiful, Utah 84011 • 801-677-2400 • Fax 801-677-0166

City Council Staff Report

Subject: Multiple Trails Design Project Contract
Author: Curtis Poole, City Planner
Department: Planning
Date: May 11, 2021



Background

The Trails Committee, with the assistance of City Staff, has identified multiple proposed trails in the Trails Master Plan which first require NEPA (National Environmental Policy Act of 1969) approval from the Forest Service prior to construction. To submit for NEPA review, the Forest Service requires applicants to include the design and location of the trail. The proposed trails identified by Staff and the Trails Committee that were submitted for bids are:

1. Extension of Mueller Park Downhill Trail (design for Mueller Park Downhill was completed in the fall of 2020)
2. Ridgeline Trail – connecting Rudy’s Flat to Cave Peak
3. Mueller Park to Holbrook Canyon Trail
4. Additional Mueller Park Downhill Trails – using the proposed Ridgeline Trail and Bonneville Shoreline Trail (BST)
5. Kenny Creek Trail extension and realignment
6. Rudy’s Flat to Grandview Peak Trail realignment to add switchbacks

Because of the technical design of the downhill bike trails and the steep slopes, creek crossings and rocky terrain on the other trails the Committee determined these trails should be designed by an experienced trail builder.

Analysis

The City received bid proposals from the following companies:

International Mountain Biking Association (IMBA)	\$33,765
SingleTrack Trails	\$38,500

Both companies are well known in the trail building industry. The City and County both awarded contracts to SingleTrack Trails last year to provide design work for a Mueller Park downhill trail (City) and alignment of the BST (County).

IMBA has designed and developed significant trail networks throughout the State, such as Corner Canyon (Draper City) and Iron Hills (Cedar City). As part of its proposal, IMBA offers access to additional resources, such as contractors and grants, through the IMBA trail building network.

Department Review

This proposal has been reviewed by the Planning Department and City Attorney.

Significant Impacts

Since passage of the Parks and Trails bond by Bountiful residents last fall, this will represent the largest commitment by the City to design and construct the trails identified in the Trails Master Plan. Funds for the contract are available with RAP Tax revenues and may also be reimbursed using the recently authorized Parks and Trails Bond.

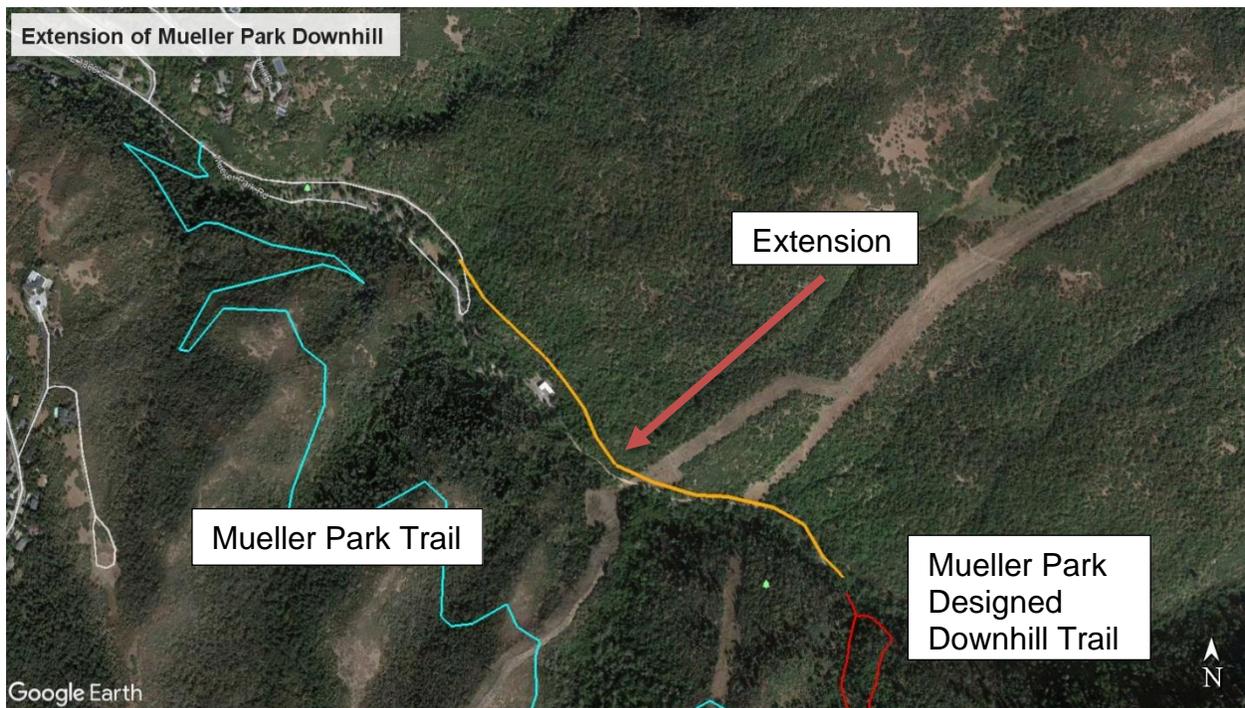
Recommendation

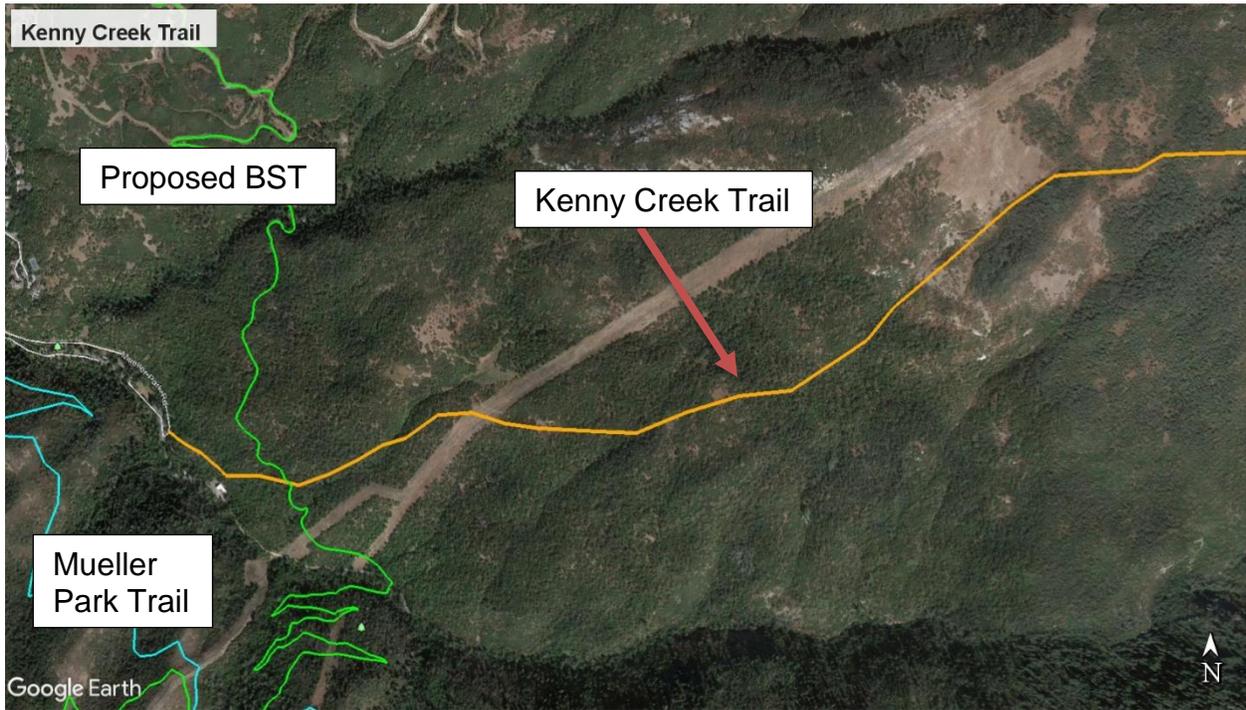
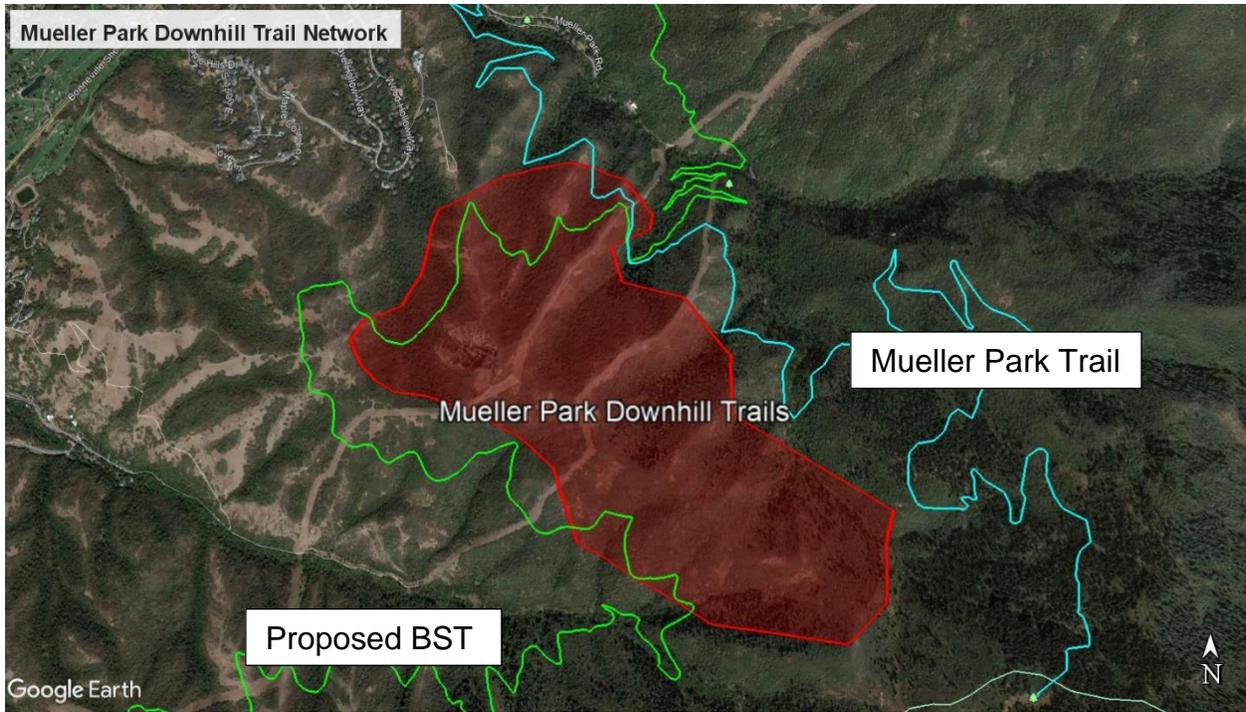
Based upon the reputation of IMBA in the industry and its work on trail networks throughout the State and the fact that IMBA is the low bid, Staff recommends the City Council accept the proposal submitted by IMBA for the design work of the trails identified at the price submitted in the proposal.

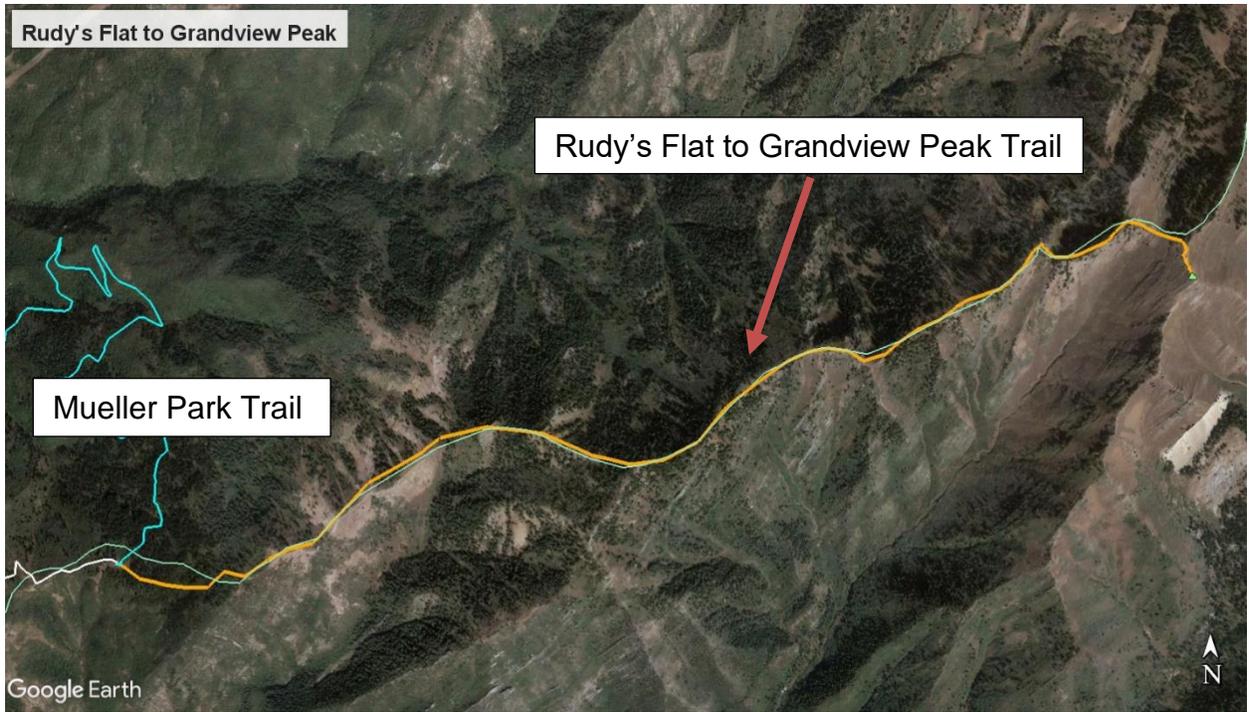
Attachments

1. Aerial photo of Proposed Trails
2. Submitted Bids

Aerial Photo of Proposed Trails







Bountiful, UT - USFS Lands Trail Design		
	Expenses	Fee
TASK 1 - PROJECT PREPARATION		
1.1	Project initiation calls with City Staff, USFS, and appropriate stakeholders	\$ 1,345
1.2	Mapping data acquisition	\$ 580
1.3	Base mapping set up	\$ 775
1.4	Review planning documents and recent trail design deliverables	\$ 845
1.5	Desktop review of project area and site visit prep	\$ 1,615
TASK 1 SUBTOTAL		\$ 5,160
TASK 2 - Site Visit Kickoff and Recon		
2.1	Travel to/from Bountiful, UT	\$ 1,735
2.2	Site visit kickoff meeting with City Staff, USFS, and appropriate stakeholders	\$ 325
2.3	On site recon (1 TS staff, up to 3 days)	\$ 2,385
2.4	City Staff and USFS check-in meetings (3) during design tasks	\$ 595
TASK 2 SUBTOTAL		\$ 5,040
TASK 2 EXPENSES		\$ 1,370
TASK 3 - Ridgeline Trail, ~1.5 miles		
3.1	Field design (1 TS staff, up to 2 days)	\$ 2,165
3.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 670
TASK 3 SUBTOTAL		\$ 2,835
TASK 3 EXPENSES		\$ 545
TASK 4 - Mueller Park Canyon to Holbrook Canyon, ~1mile		
4.1	Field design (1 TS staff, up to 1 day)	\$ 1,085
4.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 560
TASK 4 SUBTOTAL		\$ 1,645
TASK 4 EXPENSES		\$ 305
TASK 5 - Extension of Mueller Park Downhill to Parking Lot, ~1mile		
5.1	Field design (1 TS staff, up to 1 day)	\$ 1,085
5.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 560
TASK 5 SUBTOTAL		\$ 1,645
TASK 5 EXPENSES		\$ 305
TASK 6 - Additional Muller Park Downhill Trails (off of Ridgeline or BST), ~3miles		
6.1	Field design (1 TS staff, up to 5 days)	\$ 5,415
6.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 670
TASK 6 SUBTOTAL		\$ 6,085
TASK 6 EXPENSES		\$ 1,155
TASK 7 - Kenny Creek Trail, ~1mile		
7.1	Field design (1 TS staff, up to 1 day)	\$ 1,085
7.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 560
TASK 7 SUBTOTAL		\$ 1,645
TASK 7 EXPENSES		\$ 305
TASK 8 - Rudy's Flat to Grandview Peak, ~1mile		
8.1	Field design (1 TS staff, up to 1 day)	\$ 1,085
8.2	GPS/GIS data, trail experience narrative, and trail specifications	\$ 660
TASK 8 SUBTOTAL		\$ 1,745
TASK 8 EXPENSES		\$ 305
TASK 9 - Design Brief and Data for NEPA Support		
9.1	Compile design brief and deliver draft for review	\$ 1,845
9.2	Finalize design brief based on client feedback	\$ 455
9.3	Provide design data to USFS and TS Staff available for 10 hours of NEPA Support	\$ 1,375
TASK 9 SUBTOTAL		\$ 3,675
TOTAL LABOR COSTS		\$ 29,475
ESTIMATED EXPENSES		\$ 4,290
TOTAL PROJECT COSTS		\$ 33,765



Fee Estimate

Labor fee is estimated to be \$29,475

Expenses are estimated to be \$4,290 and will only be billed as incurred; this includes travel costs, lodging, meals, and field supplies.

Total Project Costs \$33,765

Note:

Approx. mileage of trail alignments have been provided by city staff. A modification of fees may be needed if actual mileage is significantly different than listed here.

Bountiful, UT – USFS Lands Trail Design and NEPA Support



INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION

Using available scope of work and assumptions, Singletrack Trails has developed the following Proposed Project Cost Estimates. With that in mind, the project management team is prepared to adjust project budgeting, timeline estimates, and overall development goals as the project moves forward.



Project Cost Estimate

Task Item	Quantity	Unit of Measure	Rate	Task Item Cost
Geospatial Trail Planning & Design Report (estimated)				
	80,000	feet	\$0.35	\$28,000.00
Ground Proofing, Site Characterization, & Field Design (includes travel expenses)				
	6	day	\$1,750.00	\$10,500.00
Project Total Cost				\$38,500.00

Cost Estimate is valid for 30 days from date of proposal

City Council Staff Report



Subject: Bountiful City polling location and Davis County
Vote Centers
Author: Shawna Andrus, City Recorder
Department: Executive/Legislative
Date: May 11, 2021

Background

By contracting with Davis County to conduct Bountiful City's election(s), voting will be by mail in 2021. However, the County will have at least one polling location set up in each Davis County city on Election Day(s) in August (August 10) if there is a Primary Election and in November (November 2) for the General Election to accommodate voters who cannot vote independently on a paper ballot, did not receive a ballot in the mail, have misplaced their ballot or choose to submit their ballot in person at a polling location.

Analysis

The Utah State Code §20A-5-403(1)(b) states that "Each election officer shall obtain the approval of the county or municipal legislative body or local district governing board for those polling places." The proposed polling location in Bountiful is the South Branch of the Davis County Library, located at 725 South Main Street, and will need Council approval. This is the same location approved in prior years. Also, designating the polling places in each of the other Davis County cities as Vote Centers by the Council enables Bountiful residents to vote in any of those Vote Centers on Election Day(s). Please note that cities that do not hold a Primary Election will not have a Vote Center available on Primary Election Day (August 13).

Early voters will also be able to drop off ballots in the Ballot Box located outside the west entrance of the South Davis Branch of the Library three weeks in advance of the Election Day(s).

Recommendation

I recommend that Council approve the South Branch of the Davis County Library and Vote Centers in each Davis County city (see attachment) as polling locations in the 2021 Municipal Election.

Department Review

This proposal has been reviewed and approved by the City Recorder and City Manager.

Significant Impacts

None

Attachments

List of polling locations in Davis County with addresses

Approval of 2021 Polling Location and Vote Centers

In accordance with 20A-5-403 the following has been designated a polling place for the 2021 Municipal Primary and General Elections for Bountiful City and is established as a common polling place for all voting precincts within this city in accordance with 20A-5-303.

Bountiful Library, 725 South Main Street, Bountiful

In addition, and in accordance with 20A-3a-703, the following are designated as Election Day voting centers, so long as the cities in which these buildings are located, are required to hold an election.

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield City Hall	55 South State Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Fruit Heights City Hall (for General Election Only)	910 South Mountain Road, Fruit Heights
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross