



BOUNTIFUL CITY COUNCIL

Tuesday, August 11th, 2026

6:00 p.m. – Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. South Davis Metro Fire Policy Changes – Mr. Gary Hill pg. 3

7:00 p.m. – Regular Meeting

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of the minutes of the previous meeting held on June 23rd, 2026 pg. 35
4. BCYC Report
5. Council reports
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid on July 8th, 15th, 22nd, and 29th, 2026 pg. 43
 - b. June 2026 Financial Report pg. 49
7. Consider approval of the Architectural and Site Plan Review for Alphagraphics located at 1579 N Main Street – Ms. Amber Corbridge pg. 65
8. Consider approval of the Architectural and Site Plan Review for the Bountiful Library Remodel located at 725 S Main Street – Ms. Amber Corbridge pg. 95
9. Consider approval of the purchase of four police vehicles from Young Automotive Group and Eurosports Utah in the total amount of \$208,326 – Asst. Chief David Gill pg. 115
10. Consider approval of the purchase of two crew work trucks from Young Ford in the total amount of \$119,750 – Mr. Brock Hill pg. 117
11. Consider approval of the purchase of a Variable Frequency Device from Codale Electric in the total amount of \$25,884 – Mr. Allen Johnson pg. 119
12. Consider approval of the award of Schedules 1 through 5 of the 2026 Storm Drain Projects to MC Green & Sons at the unit prices identified in the bid tabulation – Mr. Lloyd Cheney pg. 121
13. Consider approval of the Traffic Safety Committee recommendations for Main Street – Mr. Lloyd Cheney pg. 125
14. Consider approval of Ordinance No. 2026-07, amending Title 5 of the Bountiful City Code – Mr. Bradley Jeppsen pg. 133
15. Adjourn



City Recorder

City Council Staff Report



Subject: South Davis Metro Fire Administrative Committee

Author: Gary Hill

Department: Executive

Date: September 15, 2026

Background

The creation of the South Davis Metro Fire District was the result of more than a decade of regional discussion regarding how fire and emergency medical services should be organized and funded in south Davis County.

For many years, Bountiful City operated its own fire department. In 2004, Bountiful joined with Centerville, North Salt Lake, West Bountiful, Woods Cross, and Davis County to create the South Davis Metro Fire Agency through an interlocal cooperation agreement. The Agency provided unified regional fire protection and emergency medical services, but it remained dependent upon annual appropriations from its member governments and did not possess independent taxing authority. The Agency was governed by a board consisting of the participating mayors and a county commissioner. (see 2004 Interlocal Agreement)

Although the Agency was created as an interlocal organization, the founding documents acknowledged a long-term desire to eventually establish a separate governmental entity with taxing authority. The recitals to the 2004 Interlocal Agreement specifically stated that the participating entities intended the Agency to serve as an interim step toward the creation of an independent fire district.

By 2013, member communities were again evaluating whether the Agency should transition into an independent fire district. An April 23, 2013 staff report to the Bountiful City Council identified two primary drivers behind the proposal. First, member cities sought a more stable funding source following the recession, which significantly reduced anticipated revenues from fire impact fees and increased reliance on municipal general funds. Second, Agency leaders believed direct taxing authority would provide greater financial autonomy and reduce the burden of obtaining annual budget approval from multiple city councils. (Bountiful City Council Staff Report, April 23, 2013)

The proposal also raised significant policy concerns, particularly for Bountiful City. The 2013 staff report noted concerns regarding the transfer of local taxing authority to a regional entity, the potential loss of local control over future funding decisions, governance and voting representation, responsibility for existing Agency debt obligations, and the transfer of fire impact fee authority from individual cities to the proposed district. City officials were also concerned that Bountiful residents could become subject to tax decisions made by a governing board that was not entirely accountable to Bountiful voters. (Bountiful City Council Staff Report, April 23, 2013)

A key breakthrough in the discussions occurred when the participating cities developed a governance and funding structure that preserved meaningful municipal involvement. Throughout the evaluation process, one of the principal concerns expressed by elected officials was that an independent district with taxing authority could gradually disconnect fire service decisions from the cities that funded and relied upon those services. The final proposal addressed those concerns by (1) retaining member assessments as a component of district funding and (2) establishing an Administrative Committee composed of the city managers from each participating city. The Administrative Committee was given a formal role on district budgets, employee compensation, and other matters assigned by the Board of Trustees, with its chair serving as the District's Budget Officer. The proposal specifically emphasized that the budgeting process would remain subject to the professional financial and budgeting expertise of the city managers rather than being left solely to the district administration. (Bountiful City Council Staff Report and Minutes August 11, 2015)

The use of city managers was particularly important because it reflected the desire of the mayors and member cities to maintain an ongoing connection between district operations and municipal government. While the Board of Trustees would be composed of elected officials from the participating entities, the Administrative Committee ensured that the senior administrative officers responsible for developing and managing municipal budgets remained directly involved in reviewing district finances, evaluating service needs, and advising on operational priorities. This arrangement provided a mechanism for concerns from EACH city to flow into at the budget process from beginning to end of the process and alleviate fears that city councils would lose their voice after transferring a portion of their property tax authority to the new district. Combined with the continuation of member assessments through a new interlocal agreement, the Administrative Committee represented a middle ground between full municipal control and complete district independence, ultimately providing the assurance necessary for the participating cities, including Bountiful City, to support creation of the district. (Staff Report and Minutes, August 4, 2015; Resolution 2015-09, August 11, 2015; memo *Issues Relating to Proposed Creation of an Independent District*, April 13, 2015)

The proposal was discussed publicly over multiple years, including City Council study sessions in April 2013 and June 2015, adoption of the initiating resolution in August 2015, and the final approval process in December 2015. In addition, state law required public hearings before every participating city council and the Davis County Commission before creation of the district could be finalized. Together, the Administrative Committee, continued member assessments, multiple public discussions, and the required public hearing process provided the assurances necessary for the participating communities to move forward with district creation.

The South Davis Metro Board of Trustees recently created a subcommittee to review the role of the Administrative Committee. This subcommittee will make recommendations on possible changes to the Board. Although each city council was required to approve the creation of the District and initial bylaws, changes now are solely at the discretion of the Board of Trustees. The purpose of this discussion is to (1) provide the City Council and Mayor with a comprehensive history of the issues and compromises leading to the formation of SDMFA, (2) discuss the current status and role of the Administrative Committee and why changes are being considered, and (3) provide the Council with an opportunity to give input to Mayor Bradshaw, who serves on the Board of Trustees and the

reviewing subcommittee, and city manager Gary Hill who represents the City on the Administrative Committee.

Analysis

Administrative Committee Benefits

- One of the most important policy decisions made during district formation was the creation of the Administrative Committee. The committee was developed in response to concerns, particularly from Bountiful City, that an independent district with taxing authority could reduce municipal influence over financial decisions that directly affect city budgets. By retaining member assessments and establishing an Administrative Committee composed of city managers, the participating communities ensured that cities would remain actively involved in district financial planning. (Bountiful City Council Staff Report, April 23, 2013; Bountiful City Council Staff Report, June 23, 2015; Resolution No. 2015-09, August 11, 2015)
- A primary benefit of the Administrative Committee is that each member community participates in the budget process from its earliest stages through final adoption. Typically, district staff meet with the committee early in the budget cycle to discuss anticipated revenues, assessment capacity, and financial pressures facing each member city. Because the city managers serve as the budget officers for their respective municipalities, they are uniquely positioned to understand current fiscal conditions and provide guidance regarding what level of assessment increase can reasonably be absorbed by each community. This approach mirrors the municipal budgeting process in which departmental budgets are reviewed by the budget officer before being forwarded to the governing body for consideration. (Bountiful City Council Staff Report, June 23, 2015; Staff Report, Initial Resolution on Creating an Independent Fire Service Area, August 4, 2015).
- The Administrative Committee also provides continuity and professional expertise. Membership on the Board of Trustees naturally changes over time, and elected officials often balance district responsibilities with full-time employment and other public service commitments. The city managers, by contrast, are professional administrators whose daily responsibilities include budgeting, financial planning, capital management, and organizational oversight. Their ongoing involvement provides institutional knowledge and consistency that can help support long-term financial and operational planning. (Staff Report, Initial Resolution on Creating an Independent Fire Service Area, August 4, 2015; Resolution No. 2015-09, August 11, 2015).
- The committee also addresses one of the central concerns raised during district formation: ensuring that every community maintains a voice in district finances. During the formation process, cities expressed concern about ceding too much budget authority either to the district itself or to other member communities with differing priorities. This concern was especially significant for Bountiful because it

represented the district's largest population base and assessed valuation. The Administrative Committee ensures that every member community has a seat at the table during budget development and provides a venue where concerns can be discussed before recommendations are forwarded to the Board of Trustees. This structure was instrumental in building the trust necessary to secure unanimous support for district formation. (Bountiful City Council Staff Report, April 23, 2013; Bountiful City Council Staff Report, June 23, 2015; Resolution No. 2015-09, August 11, 2015).

- Finally, the Administrative Committee has served as a valuable forum for developing long-term financial and operational policies. Over the years, the committee has helped evaluate and recommend practices such as fund reserve policies, capital replacement planning, asset management and apparatus replacement schedules, and compensation review processes based on market studies. While final decisions remain with the Board of Trustees, the committee's collective municipal experience has provided an additional layer of analysis and oversight that has contributed to the district's long-term financial stability and operational readiness. (SDMFD meeting minutes from Administrative Committee and Board of Trustees)

Administrative Committee Challenges and Considerations

- One challenge associated with the Administrative Committee is that the Fire Chief must work with two oversight bodies. The district is governed by the Board of Trustees, but the Administrative Committee also plays a significant role in budget development and financial planning. This additional layer of review requires time and coordination and can create challenges associated with differing priorities, communication styles, and personalities. Interviews with former chiefs and district staff suggest that navigating both groups can be cumbersome and, at times, a source of stress for district leadership.
- Another challenge is the annual rotation of the Administrative Committee chair, who also serves as the District's Budget Officer. The rotating chairmanship promotes shared ownership among the member communities but can also create inconsistency. Each city manager approaches budgeting differently and brings a unique management style and perspective. As a result, district leadership and finance staff must adapt to a new working relationship each time the chair changes. Opportunities may exist to develop procedures or practices that provide greater continuity between transitions while preserving the benefits of rotation.
- A third challenge involves the annual discussion regarding member assessments. Each city has a different financial capacity and tolerance for assessment increases based on its own revenue projections, budget priorities, and economic conditions. Consequently, budget discussions can create tension as communities balance district needs against competing municipal obligations. However, this tension is

largely intentional and reflects one of the reasons the Administrative Committee was originally created. The committee ensures that the impact on city budgets is fully discussed before recommendations reach the Board of Trustees. Moreover, these discussions would likely occur regardless of whether the Administrative Committee existed. As long as assessments remain part of the district's funding structure, member communities will continue to have differing perspectives on acceptable levels of financial contribution.

- Finally, the district has evolved considerably since its creation. At the time of formation, the district had limited internal financial resources and relied heavily on the expertise of city managers to assist with budgeting and financial planning. Since then, the district has developed its own professional administrative and finance staff capable of performing many of those technical functions internally. To district staff and casual observers, this evolution can occasionally raise questions about the continued necessity of the Administrative Committee. However, the historical record demonstrates that the committee was not created solely to provide financial expertise. Its primary purpose was to preserve municipal involvement, protect city budgets, and ensure that city councils continued to have a voice in district decision-making. Those objectives remain relevant today even as the district's internal capabilities have expanded. (*Bountiful City Council Staff Report, June 23, 2015; Staff Report, Initial Resolution on Creating an Independent Fire Service Area, August 4, 2015; Resolution No. 2015-09, August 11, 2015*).

Preliminary Conclusion

The strengths and weaknesses of the Administrative Committee largely stem from the same underlying principle: the desire of the member communities to maintain meaningful participation in district governance after transferring fire service responsibilities to an independent entity. The committee introduces additional layers of review, discussion, and coordination, which can create administrative complexity and occasional tension. However, those same features also provide continuity, municipal representation, budget transparency, and protection for member city interests. The policy question is therefore not whether the Administrative Committee creates additional work, but whether the value of continued municipal involvement outweighs the costs associated with a more collaborative governance structure. The creation documents indicate that this balance was a central consideration in securing unanimous support for district formation and remains one of the defining characteristics of the South Davis Metro Fire District's governance model. (*Bountiful City Council Staff Report, June 23, 2015; Staff Report, Initial Resolution on Creating an Independent Fire Service Area, August 4, 2015; Bountiful City Council Staff Report, April 23, 2013*).

The SDMFD Board of Trustees and Subcommittee will hopefully consider the following interests and concepts:

1. Can adjustments be made to the Administrative Committee to provide more continuity (and less frustration for district staff) between changes in chairmanship? One approach could include the Admin Committee chair serving three years: the first year in a learning role from the sitting chair, the second with sole responsibility, and the third mentoring the next chair. This approach mirrors the Handcart Days model.
2. If the Admin Committee is reduced in size, how can the views of each city be represented in the development of the budget at the beginning of the process? What are the risks to a community the size of Bountiful if its member “rotates off” the administrative committee for a year or two? Is that acceptable to the Bountiful City Council?
3. Should the city managers still have a role in developing the budget at all, or should the responsibility be left entirely to district staff? This is the standard model in other service districts.

Department Review

This report was prepared by the City Manager (with assistance from Microsoft365 Copilot to research historical staff reports, memos, and meeting minutes).

Significant Impacts

The compromises and innovations created by the cities were of great importance at the time of District creation. The District has changed and matured in the last 10 years, and it’s appropriate to consider changes to the governance model. Changes should be carefully considered to retain the protection for member cities while improving efficiencies.

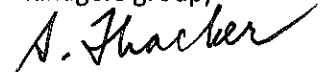
Recommendation

No formal action is required, but the Council should discuss and provide any input desired to the mayor and city manager.

Attachments

- 2013 Memo: Issues Relating to Proposed Creation of Special Service District
- December 8, 2015 Staff and resolution Creating the SDMF District

To: South Davis Metro Fire Agency Board of Directors
From: Steve Thacker—Centerville City Manager (and current chair of city managers group)
Date: May 13, 2015
Subject: Issues Relating to Proposed Creation of Special District



Recently the city managers of the South Davis Metro Fire Agency member cities met to discuss the issues relating to the proposal to create a special district. We discussed ideas for making the special district concept more acceptable to elected and appointed city officials who are concerned about whether there would be adequate constraints on the taxing and spending decisions of a completely independent special district. The city managers are also concerned about how the conversion to a special district would impact the cities' own property tax levies in order to comply with Truth-in-Taxation requirements. Our discussion concluded with the managers group expressing support for three ideas that may help city officials become more comfortable with the concept of a special district: 1) limit the purpose for which a special district is created; 2) initially create the district with a very small property tax levy; and 3) strengthen the role of the city managers in the annual budget process.

I respectfully request the opportunity to address the Board at your May 18 meeting about these suggestions. These ideas have been discussed with Chief Bassett. He has asked a number of questions that merit discussion—particularly regarding the city managers' role in the budget process. If the Board is interested in pursuing these ideas further, I recommend his questions and other details be discussed in a follow up meeting of the city/county managers with Chief Bassett, with a report back to the Board and their subsequent discussion.

Limit the District's Purpose

As was discussed in an earlier work session of the mayors and city managers, the district could be created only for funding capital needs, including issuing bonds and paying debt service. This would leave the operational budget still subject to the current annual process that requires assessments from the member cities and County and, therefore, review by each city council. Capital needs would be primarily facilities related. The replacement of vehicles would still be funded with a combination of annual budget funds, savings at the close of budget years, and using the current General Fund balance of the SDMFA, which has been trending upward for years. This balance should be tapped as appropriate to supplement the annual budgeted amount for the Capital Reserve Fund and the transfer of budget savings at the close of each fiscal year. There may be an occasional exception that could be funded via the special district—such as the replacement of a ladder truck. But otherwise the use of the special district tax levy would be limited to construction/remodeling/repair of fire facilities.

Begin with Small Tax Levy

City managers are concerned about the impact on their respective city's tax levy upon creation of a special district. The intent of creating a special district for facility needs is to provide a new funding source for purposes not funded with current revenue sources. However, when the special district is first created and sets its initial tax levy, member cities will be required under Truth-in-Taxation to reduce their own tax levies to offset that new levy unless they go through the statutory process to avoid that

reduction. As an alternative, a district could be created initially with a very small tax levy that would require only a very small reduction in each city's own tax levy. Then in subsequent years the district could go through its own Truth-in-Taxation process to justify to the taxpayers the need to fund fire facilities—without impact on the cities' own tax levies. This ties the tax levy increase very directly and clearly with the need for fire facilities, and allows one governing body—the special district board—to go through this process instead of the governing bodies of all member entities to avoid impact on their own tax levies. If it would help city councils get more comfortable with the creation of a special district for capital needs, a maximum cap could be established on the tax rate.

City Managers' Role in Budget Process

In the past few years city managers have been involved informally in the fire agency's budget process, at the request of the Board. City managers have been asked to review the fire chief's proposed budget and provide comments to him before he submits it to the Board. Admittedly this has been a relatively cursory review. The city managers' role could be strengthened by requiring the fire chief to submit his "budget request"—for both operational and capital expenditures—to the city managers group for their collective in-depth review, with the chair of that group designated as the "budget officer" for the fire agency. This budget officer would in turn present the "proposed budget" to the Board of Directors of the fire agency. This process would be similar to the process currently followed in each city—i.e. the city manager is designated the budget officer and all departmental budgets are reviewed by the city manager before a "proposed budget" is submitted to the city council.

This concept is suggested as a way to engage the city managers more formally in the budget process, with the intent of providing confidence that the budget proposed to the Board has been thoroughly vetted by those who also have the responsibility of submitting to their respective city councils a budget that includes the fire agency's assessment.

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, December 8, 2015

Work Session – 6:30 p.m.

Regular Meeting - 7:00 p.m.

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to both the Work Session and Regular Meeting. Deliberations will occur in both meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

Work Session – 6:30 p.m.

1. Discussion of installing an angel statue in the children and infants area of the Bountiful City Cemetery - Mr. Gary Hill p. 3
2. Discussion on creating an independent Fire Service Area – Mr. Russell Mahan p. 5
3. Discussion of cable TV franchise ordinance – Mr. Russell Mahan p. 29

Regular Session – 7:00 p.m.

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Approve minutes of previous meetings – October 27 and November 10 & 17, 2015 p. 33
3. Council Reports
4. Youth Council Report
5. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid November 2, 9, 16 & 23, 2015 p. 45
 - b. Monthly financial report – September 2015 p. 51
6. Consider adoption of Resolution 2015-14 approving the establishment of an independent Fire Service Mr. Russell Mahan p. 5
7. Consider approval of the 2016 City Council meeting schedule – Mr. Gary Hill p. 59
8. Consider approval of the purchase of a service truck and related equipment for a total amount of \$102,958 – Mr. Mark Slagowski p. 61
9. Consider approval of the purchase of substation relay panels from Instrument Control Company in the amount of \$112,214 – Mr. Allen Johnson p. 63
10. Consider approval of the purchase of new AV and sound equipment for the Council Chambers from Marshall Industries in the amount of \$21,712.10– Mr. Gary Hill p. 65
11. Consider approval of Ordinance 2015-18 repealing the requirement for a public hearing in the cable television franchise process – Mr. Russell Mahan p. 29
12. Adjourn to an RDA meeting with a separate agenda


City Recorder

City Council Staff Report

**Subject: Resolution to Create an
Independent Fire Service Area**

Authors: Russell Mahan

Department: City Attorney

Date: December 8, 2015



Background

The proposed Resolution will create a new South Davis Metro Fire Service Area, which is an independent fire district. It has already been approved by Davis County and all the other cities.

Bountiful City has historically had its own fire department. In 2004 it was decided to join forces with the surrounding cities to create the South Davis Metro Fire Agency, which is what we now have. This was done by an Interlocal Cooperation Agreement, which created a separate but not an independent governmental entity funded by each City individually appropriating money. The governing board consists of the Mayors and a County Commissioner. The Fire Agency has no taxing authority.

It is now proposed that an independent “Fire Service Area” be set up, which would have its own authority to levy a property tax. It would be still be governed by representatives from the cities and county. The Council held a public hearing on September 8th and approved an initial resolution to start the process. Since then, no formal protests have been filed by anyone opposing the creation of a new district. Davis County and all other cities have already approved the resolution to create the district.

Analysis

When the Fire Agency was established there was the intention that it was an intermediate step toward an ultimately independent District. In the 2004 Interlocal Agreement itself, which was adopted by the Bountiful City Council, it stated that “It is the desire of the participants...to create a new legal entity having taxing authority.... To that end, the participants are entering into this Interlocal Agreement in order to make interim preparations to create the legal entity....” Now is the action to create an independent fire service area. There are several points I would like to make with respect to the new Fire Service Area.

1. The new Fire Service Area will be its own independent District with its own taxing authority over Bountiful residents. However, the exercise of that right of taxation will be through elected

representatives from the member entities. The governing board will consist of Mayors and a County Commissioner, who are elected to their respective positions by a vote of the people. The majority of the District governing board will be made up of representatives from the other cities, and will have the ability to increase property taxes without approval of the Bountiful City Council or Mayor. However, this is not a new situation. Bountiful residents are already subject to other taxing entities the City does not fully control, such as South Davis Sewer, the Mosquito Abatement District, etc. If requested, voting by the Fire Service Area board will be by a weighted vote, which would give Bountiful about 36% of the vote.

2. The new Fire Service Area will not be financially independent from the beginning. Attaining financial independence will be a process of many years. The proposed district shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law.”

A small property tax base will be transferred from Bountiful City (and each city) to the District. This means that it will be deducted from Bountiful’s taxing base and put into the District. This initial tax base transfer (of a mill levy of .000010 or \$22,312) will be revenue neutral to the taxpayer because it will be deducted from the Bountiful property tax and added to the Fire Service Area property tax, creating an offset. However, it should be understood that in the future the Fire Service Area will very likely increase property taxes to pay for the operational and capital improvement needs of the District. Any such increases will be subject to truth in taxation laws and hearings by the District.

Transferred property tax bases from the cities and county will be small and will not fund the entire expenses of the Fire Service Area. “Member assessments” will therefore be made to the cities and county for proportionate financial contributions. This will continue into the future until such time, if ever, that the property tax and other revenues make assessments of cities no longer necessary.

Another source of funding is fire impact fees on new construction. Bountiful has not implemented such fees, but when the new Fire Service Area is created the application of those impact fees will be District wide, including Bountiful. Because they are limited to new construction, and Bountiful is mostly built out, this will have relatively little importance.

3. When the South Davis Metro Fire Agency was created in 2005 it needed money to acquire land and build fire stations, so each member City was assessed a certain amount. Bountiful paid its contribution toward this by a \$3,100,000 credit for the newly constructed fire station on 100 West Street and \$1,192,000 in cash, and the other cities paid their share for through a bond (the 2006 Revenue Bond for \$4,205,000.) That bond is still outstanding and has many years yet to go

until paid off. Bountiful's credit and cash contribution, and non-obligation to pay the bonds, is recognized and protected in this new district.

4. The budgeting process of the new Fire Service Area will be subject to the professional financial and budgeting skills of the city managers of the cities. There will be an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the district, composed of the city manager of each participating city. The Chair of the Administrative Committee will be elected by the members thereof and will serve as Budget Officer for the District with duties as assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees.

5. Because the new Fire Service Area will not be completely independent, a new inter-local agreement has been written to address issues of member assessments. A copy of it is included. The interlocal agreement will be approved at a later time.

6. It should be remembered that Bountiful will have a declining percentage of responsibility and contribution within the new Fire Service Area. Bountiful originally made up about 44% of the Fire Agency (based on population), but that has since dropped to about 36%. It will continue to go down over time as the other cities grow much faster than Bountiful. Nevertheless, Bountiful for now is still the biggest component.

7. In order to have a new Fire District in place for 2016, it must be created and recorded with the Lieutenant Governor prior to December 31st of this year. Because of the meeting calendar, Bountiful City is the last entity to vote on approving this Resolution.

Department Review

This memorandum was prepared by City Attorney Russell Mahan and reviewed by City Manager Gary Hill.

Recommendation

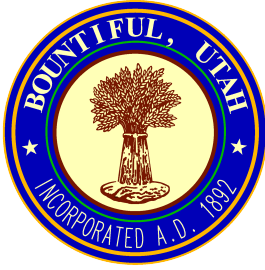
It is recommended that the City Council adopt Resolution 2015-14 to approve the establishment an independent Fire Service Area.

Significant Impacts

This will have multiple and significant impacts, which have been addressed.

Attachments

Resolution 2015-14, Interlocal Agreement, Bylaws, Resolution for calculating bond pre-payments.



BOUNTIFUL

City of Beautiful Homes and Gardens

MAYOR
Randy C. Lewis
CITY COUNCIL
Kendalyn Harris
Richard Higginson
Beth Holbrook
John Marc Knight
John S. Pitt
CITY MANAGER
Gary R. Hill

BOUNTIFUL CITY RESOLUTION NO. 2015-14

A Resolution of the Bountiful City Council, a municipal corporation of the State of Utah, approving the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services to the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and the unincorporated area of south Davis County and the transfer of the responsibilities and operations of the existing South Davis Metro Fire Agency to the Service Area created hereby.

WHEREAS, on August 11, 2015, Bountiful City adopted a Resolution proposing the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services. The Service Area proposed by that Resolution, the creation of which is approved by this Resolution, included the area within the corporate limits of the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and all property in the unincorporated area of Davis County located south of an east/west extension of the northern corporate limits of Centerville City, north of the Salt Lake County Line, west of U.S. Forest Service line, and east of the Great Salt Lake as more shown on the map which is attached hereto as Attachment A. In the event that not all of the enumerated governmental entities approve the creation of the Service Area, the boundaries of the Service Area shall be reduced by the exclusion of the non-approving entity and the map shall be adjusted accordingly prior to its submission to the County Surveyor and Lieutenant Governor for approval. The proposed local district and service area shall be known as the South Davis Metro Fire Service Area;

WHEREAS, the proposed Service Area shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law. Assessments will be made in accordance with the provisions of a new interlocal agreement entered into among the member entities and the Service Area;

WHEREAS, a Public Hearing on the creation of the proposed Service Area was held the 8th day of September, 2015, at the Bountiful City Hall, 790 So. 100 E., Bountiful, UT at 6:00 pm. In accordance with UCA Sec. 17B-1-211, the City Recorder in conjunction with the County Clerk and the City Recorders of the participating cities published notice of the Public Hearing in the Davis County Clipper, a newspaper of general circulation, and on the Utah Public Notice Website in accordance;

WHEREAS, the statutorily mandated protest period began of September 8, 2015, and ended on November 9, 2015;

WHEREAS, Bountiful City received -0- protests constituting -0- percent of the number of votes cast in the city for the office of President of the United States at the most recent presidential election prior to the date of the adoption of the resolution and -0-% of the value of

all of the private land area in the city. The City Council determines and finds the protest levels are less than the levels required by UCA Sec. 17B-1-213 for terminating the creation of the Service Area; and

WHEREAS, the City Council is authorized to proceed with the creation of the Service Area and having considered all written or verbal input provided the City Council during the public hearing and thereafter believes that it is in the public interest to approve the creation of the Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services with the boundaries as described.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bountiful City, Utah, as follows:

Section 1. Fire Service Area Approved. The City Council, in accordance with UCA Sec. 17B-1-213 and UCA Sec. 17B-2a-901 et seq., hereby approves the creation of a Service Area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services. The Service Area shall be known as the South Davis Metro Fire Service Area.

Section 2. Service Area Boundaries. The boundaries of the Service Area shall include the area within the corporate limits of the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and all property in the unincorporated area of Davis County located south of an east/west extension of the northern corporate limits of Centerville City, north of the Salt Lake County Line, west of U.S. Forest Service line, and east of the Great Salt Lake as more shown on the map which is attached hereto as Attachment A. The City Council determines that it would be in the best interests of its citizens to create the Service Area even if all proposed entities do not approve its creation and directs that, in the event that not all of the enumerated governmental entities approve the creation of the Service Area, the boundaries of the Service Area shall be reduced by the exclusion of the non-approving entity and the map shall be adjusted accordingly prior to its submission to the County Surveyor and Lieutenant Governor for approval.

Section 3. Service Area Funding. The proposed Service Area shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law. Assessments will be made in accordance with the provisions of a new interlocal agreement entered into among the member entities and the Service Area. The initial Service Area tax levy will be used for payment of debt service on existing fire station bonds and will likely increase in future years to fund future needs.

Section 4. Service Area Governance.

- a. The Service Area shall be governed by a Board of Trustees composed of one elected official appointed by each participating entity in accordance with UCA Sec. 17B-2a-905. The Fire Chief shall serve as the Chief Executive and Administrative Officer of the district. Upon approval and issuance of a

Certificate of Incorporation by the Lieutenant Governor in accordance with UCA Sec. 67-1a-6.5, the legislative body of each participating entity shall appoint one elected official to serve as a Trustee of the Service Area.

- b. There shall be an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the Service Area, the compensation of the Service Area's officers and employees and such other matters as are assigned to it by the Board of Trustees. The Administrative Committee shall be composed of the city manager of each participating city, or in the event that any participating city does not employ a city manager, a representative appointed by the governing authority of the city, and a designee appointed by the County Commission of Davis County to represent the county if the county is an entity participating in the creation of the Service Area. The Fire Chief shall be responsible for the preparation of a proposed budget for submission to the Administrative Committee and the preparation of tentative and final budgets approved by the Committee and Board. The Chair of the Administrative Committee shall be elected by the members thereof and shall serve as Budget Officer for the Service Area with duties as assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees. The Fire Chief shall be responsible to ensure that Service Area expenditures within each fund conform to the fund budget and any other budget guidelines approved by the Board. The Fire Chief shall serve as an ex officio, non-voting member of the Administrative Committee. Subject to approval of the Board of Trustees, the Administrative Committee shall adopt bylaws for its operation and governance.
- c. A majority of the Board members, with a quorum present, shall be required for all actions taken by the Board of Trustees except that actions taken to adopt or amend the bylaws of the service area or actions taken to change the assessment formulas by which member charges are determined shall require a two-thirds vote of the entire Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment.

Section 5. Fiscal Year. The fiscal year of the Service Area shall be from July 1 of each year through the following June 30th.

Section 6. Effective Date of Incorporation and Commencement of Operations. The incorporation of the Service Area shall be the date of issuance of the Certificate of Incorporation by the Lieutenant Governor in accordance with UCA Sec. 67-1a-6.5. The Service Area shall commence operation of the enumerated and authorized services on July 1, 2016.

Section 7. Cooperation of City Staff. City staff are hereby directed to take and cooperate in all actions necessary to complete the incorporation of the Service Area. The City Recorder shall cooperate in transmitting to the Lieutenant Governor a Notice of Impending Boundary Action and a copy of the approved local entity plat within ten (10) days of the date of the adoption of this Resolution.

Section 8. Termination of Interlocal Agreement Creating the South Davis Metro Fire Agency. Effective July 1, 2016, the interlocal agreement establishing the South Davis Metro Fire Agency dated October 1, 2004 and any amendment thereto shall be terminated and dissolved and all functions, obligations, buildings and other assets of all types of the Agency shall be transferred to and assumed by the South Davis Metro Fire Service Area. Obligations of the Agency to any Member for existing debt of the Agency shall be assumed by the Service Area. Capital contribution requirements or limits contained in the existing interlocal agreement creating the South Davis Metro Fire Agency, including specifically paragraph 5.01(h), and any amendment thereto shall continue in full force and effect until satisfied. Specifically, in consideration of the transfer by Bountiful City of \$1,192,000.00 and the \$3,100,000.00 capital contribution credit due Bountiful City as set forth in paragraph 5.01(h) of the interlocal agreement, Bountiful City and its citizens shall not be obligated to pay any portion of the Ambulance Fee Revenue Bond Series 2006, or any refinancing of those bonds except as such revenues are derived from ambulance service payments for services provided to Bountiful City residents. Capital contributions for future capital improvements approved by the South Davis Metro Fire Service Area Board shall be paid proportionately by each member as determined by the Board.

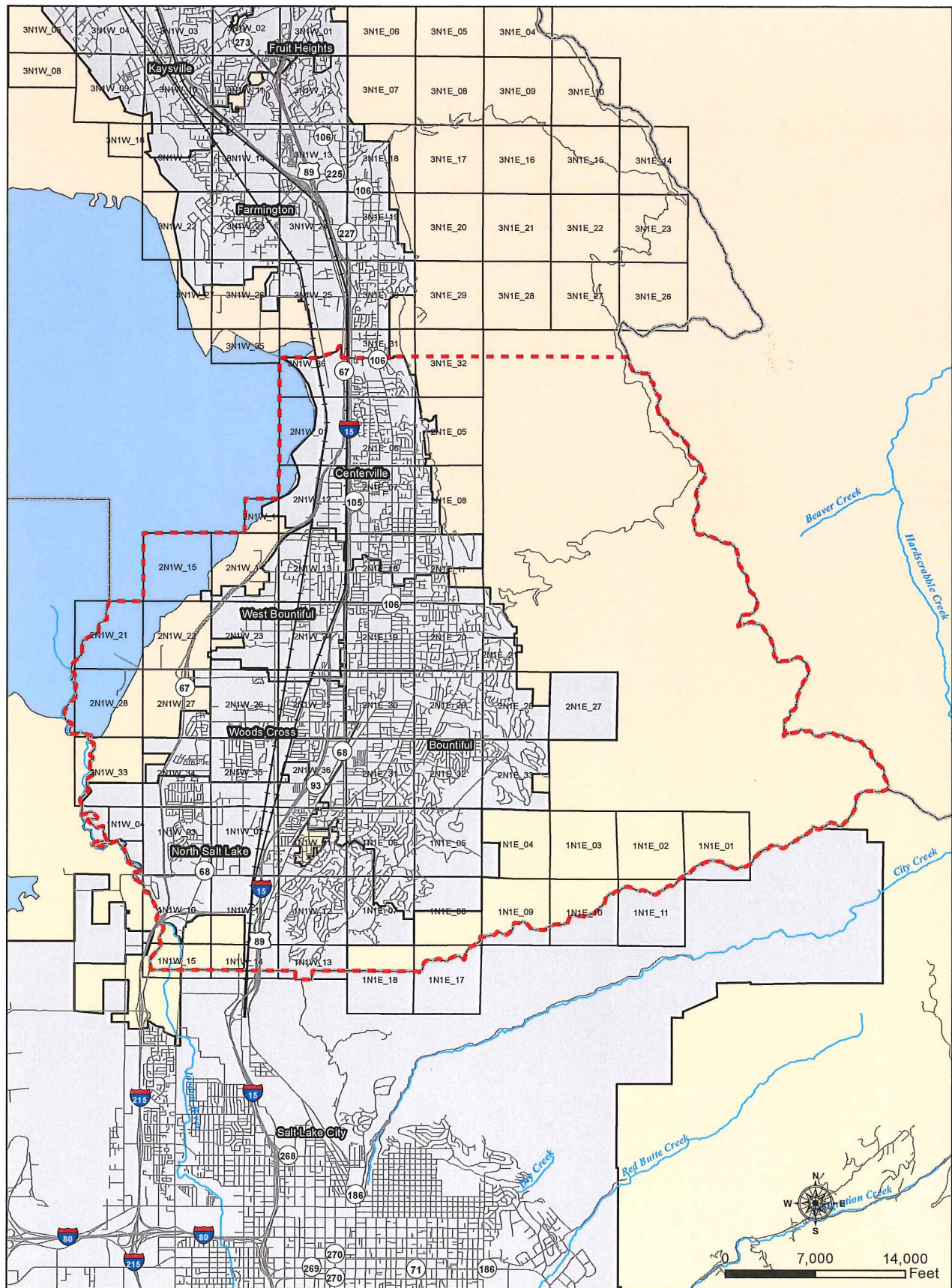
Section 9. Effective Date. This Resolution shall take effect immediately.

Adopted by the Bountiful City Council this 8th day of December, 2015.

RANDY C. LEWIS, MAYOR

ATTEST:

SHAWNA ANDRUS, CITY RECORDER



SOUTH DAVIS METRO FIRE SERVICE AREA



Legend

- South Davis Metro Fire Service Area
- County Boundaries
- City Boundaries

INTERLOCAL AGREEMENT RELATED TO THE PROVISION OF FIRE SUPPRESSION
AND EMERGENCY MEDICAL SERVICE

This Agreement is made and entered into as of the 1st day of July, 2016 by and between SOUTH DAVIS METRO FIRE SERVICE AREA ("SDMFSA"), a local district and service area, DAVIS COUNTY ("COUNTY"), a body corporate and politic of the State of Utah, BOUNTIFUL CITY ("BOUNTIFUL"), CENTERVILLE CITY ("CENTERVILLE"), NORTH SALT LAKE CITY ("NORTH SALT LAKE"), WEST BOUNTIFUL CITY ("WEST BOUNTIFUL"), WOODS CROSS CITY ("WOODS CROSS"), all municipal corporations and political subdivisions of the State of Utah, collectively referred to as the "Parties"

WHEREAS, the Parties have collectively created SDMFSA to provide emergency response, paramedic, emergency medical services and fire prevention and suppression services within all or part of the territorial boundaries of the individual governmental entities creating SDMFSA (collectively referred to as the "Members");

WHEREAS, the operations of SDMFSA will be supported through ad valorem tax levies, impact fees, revenues generated by SDMFSA, assessments to the Members, and other revenues authorized by law; and

WHEREAS, the Parties desire to establish by interlocal agreement the financing practices of SDMFSA and the assessment formula that will be used for Member assessments.

NOW THEREFORE, the Parties hereby enter into this interlocal agreement (the "Agreement" or the "Assessment Agreement") establishing the financial practices and policies of SDMFSA and the assessment formula that will be utilized by the Board of Trustees of SDMFSA in establishing Member assessments.

1. **TERM.** This Agreement shall be effective as of the date first above written and shall continue into effect for a period of fifty (50) years or until either the total costs of SDMFSA are supported by revenues other than assessments, at which time the Agreement may be terminated, by the Parties.

2. **NO SEPARATE LEGAL ENTITY CREATED.** By entering into this Agreement, the Parties do not create a separate legal entity.

3. **GOVERNANCE.** This Agreement shall be administered by the Board of Trustees of SDMFSA (the "Board") and as provided herein, the Chief Administrative and Executive Officer ("CAO") as they are constituted from time to time.

4. **CAPITAL FACILITIES AND EQUIPMENT/BONDED INDEBTEDNESS.** It is the intent of the parties that the current and future cost of acquisition, construction, equipping and remodeling of SDMFSA fire facilities and the acquisition and equipping of SDMFSA heavy apparatus be financed, when possible, from the proceeds received from SDMFSA imposed impact fees and revenue received from the imposition of ad valorem taxes. When those revenue

sources are insufficient to finance the acquisition cost or service the debt for such facilities and/or equipment, it is the intent of the Parties that the Board shall first utilize existing fund balance to the extent that such transfer does not jeopardize the bond rating or the financial security of SDMFSa. If all such revenues are insufficient to pay the acquisition cost or service the debt for capital facilities and equipment, it is the intent of the Members that their duly appointed Trustees shall include the annual shortfall in the Member assessments issued pursuant to this Agreement. If fund balance reserves or assessments are used to cover such a shortfall, it is the intent of the Members that their duly appointed Trustees shall consider an increase in the SDMFSa ad valorem tax rate in the following fiscal year to generate the amount necessary to replenish the SDMFSa fund balance for the amount transferred and the amount included in the Member assessments.

5. 2006 AMBULANCE SERVICE REVENUE BONDS. The Parties acknowledge and agree that Bountiful prepaid its proportionate share of initial capital improvements, and is relieved of any present and future obligation for payment of debt service on the 2006 AMBULANCE SERVICE REVENUE BONDS (the "Bonds"). In the event that SDMFSa levies ad valorem taxes for the payment of debt service on those Bonds, Bountiful shall be entitled to a credit against any assessment levied pursuant to this Agreement for the amount of revenue received by SDMFSa from the assessed valuation of real and personal property located in Bountiful and motor vehicle fees based on Bountiful's assessed valuation. The ad valorem and motor vehicle revenue attributable to Bountiful shall be calculated in accordance with Tax Commission procedures applicable to the calculation of certified tax rates and distribution of motor vehicle revenues. If any other party to this Agreement elects to prepay its portion of the 2006 Ambulance Service Revenue Bonds, that party shall also be entitled to a credit in its assessment against ad valorem taxes levied upon property within its area calculated and applied in the same manner as set forth above for the Bountiful credit.

6. DEBT SERVICE RECONCILIATION. The parties acknowledge that ad valorem taxes or member assessments may be used to retire that portion of the 2006 Ambulance Service Revenue Bonds determined at the time of the issuance of the Bonds to be paid by impact fee collections. Said ad valorem taxes or member assessments shall be considered payments in lieu of impact fees until said fees are collected. Upon retirement of the 2006 Ambulance Service Revenue Bonds should any unspent debt service revenues remain, and no member assessments for debt service have been imposed, the excess revenues shall be utilized by the Board of SDMFSa to reduce ongoing member assessments for operations or future capital needs. If member assessments have been imposed to offset shortfalls in impact fee collections such assessments shall be considered as advances on future impact fee collections subject to repayment. Impact fees remaining upon retirement of the Bonds shall be reimbursed to each member in the same proportion as the member's debt service assessments bears to the total of such assessments. In no event shall a member be entitled to a reimbursement greater than the impact fees collected within the boundaries of that member.

7. CALCULATION OF ASSESSMENTS. Unless utilized to fund shortfalls in capital facility and equipment acquisition costs or debt service related thereto, assessments shall be imposed solely for the payment of operational costs of SDMFSa. "Operational Costs" as used in this Agreement shall include the customary costs associated with the daily operations of

SDMFSA and the cost of light fleet replacement including contributions into a light vehicle replacement fund. Assessments, including amounts necessary to fund shortfalls in capital facilities and equipment costs, shall be imposed by the Board as part of the annual budget process and shall, as part of that process, be subject to review and recommendation by the Administrative Committee established by the Board. The total revenue to be raised by the imposition of assessments shall be included in the budget and apportioned to the Members proportionately based on the Member's assessed value. A Member's proportionate share of the total assessment shall be calculated by dividing the assessed value of the Member by the total assessed value of SDMFSA. Assessed value shall be determined by using an average of the last two years assessed value for the Member and SDMFSA as established in the most recent final settlement and current year assessed valuation prepared by Davis County, unless otherwise determined by the Board. Any action taken to amend the assessment formula by which member charges are determined as set forth herein shall require a two-thirds vote of the entire SDMFSA Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment before adjustments are made to assessments to account for prepayments..

8. PAYMENT OF ASSESSMENTS. The CAO shall bill the Members for their respective assessment in four equal installments on January 1, April 1, July 1 and October 1 of each year. Assessment installments are due when issued and delinquent if not paid within thirty (30) days of issuance. Delinquent assessment payments shall accrue interest at the rate established by the Utah State Treasurer for deposits in its Public Treasurer Investment Fund (PTIF). If an installment remains unpaid after ninety (90) days after issuance, the Board shall have all collection remedies available at law and may initiate proceedings to withdraw from SDMFSA the area within SDMFSA that is also within the boundaries of the delinquent Member.

9. IMPACT FEES. Effective July 1, 2016, SDMFSA will implement and impose impact fees for fire related public safety facilities including facilities identified in the current Impact Fee Facilities Plans adopted by the individual Members of SDMFSA. Upon imposition of Service Area wide impact fees by SDMFSA, each Member hereby agrees to repeal and abolish any impact fees it has levied for the same fire related public safety facilities. The effective date of such repeal shall be as of the same date the impact fees imposed by SDMFSA become effective.

10. TOTAL AGREEMENT. This Agreement constitutes the total agreement between the parties with respect to the calculation of Member Assessments. No representations, understandings, or agreements not contained in this Agreement are binding on the Parties and may not be relied upon by any Party with respect to the interpretation of any term of this Agreement.

11. NO THIRD PARTY BENEFICIARIES. This Agreement and the covenants, promises, obligations and responsibilities contained herein are intended solely to establish the obligations and benefits of the respective parties hereto. No other persons are intended to benefit from or be bound by the mutual obligations of the parties and no third party may enforce the terms of this Agreement or rely on this Agreement in any action against any of the parties.

12. TRANSFER OF EXISTING MEMBER ASSETS. Any asset titled in the name of an individual Member and used for the operations of SDMFSFA on June 30, 2016 shall be transferred by Special Warranty Deed, unless otherwise prohibited by law or existing covenant, to SDMFSFA no later than September 1, 2016. Those assets, by Member, are identified and set out in Attachment A, hereto which, by this reference, is incorporated herein. If the transfer of any asset to SDMFSFA is prohibited by covenant or law, the Member owning the asset shall exercise due diligence in seeking to remove the transfer restriction. In the event that such transfer restriction cannot be removed, the Member shall at its sole expense, and at the Board's discretion, either substitute a different asset or financial compensation equal to the value of the restricted asset to SDMFSFA or obtain for SDMFSFA the right to continued use of the asset for SDMFSFA purposes.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement to be effective as of the date first above written this _____ day of _____, 2016.

SOUTH DAVIS METRO FIRE SERVICE AREA

Chair

ATTEST:

Clerk

Approved as to Form and Legality

Legal Counsel

DAVIS COUNTY

Chair, Board of County Commissioners

ATTEST:

Davis County Clerk

Approved as to Form and Legality

Deputy Davis County Attorney

BOUNTIFUL CITY

Mayor

ATTEST

City Recorder

Approved as to Form and Legality

City Attorney

CENTERVILLE CITY

Mayor

ATTEST

City Recorder

Approved as to Form and Legality

City Attorney

NORTH SALT LAKE CITY

Mayor

ATTEST

City Recorder

Approved as to Form and Legality

City Attorney

WEST BOUNTIFUL CITY

Mayor

ATTEST

City Recorder

Approved as to Form and Legality

City Attorney

WOODS CROSS CITY

Mayor

ATTEST

City Recorder

Approved as to Form and Legality

City Attorney

**SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD OF TRUSTEES
BYLAWS**

**ARTICLE 1
BOARD NAME**

Section I. 1. Name. The South Davis Metro Fire Service Area (the “Service Area” also “SDMFSA”) shall be governed by the South Davis Metro Fire Service Area Board of Trustees (the “Board”).

**ARTICLE II
AGENCY OFFICES**

Section II. 1. Agency Office. From time to time, the Board may designate such offices for the Service Area as it may deem appropriate. The initial office of the Service Area shall be located at 255 south 100 West in Bountiful City, Utah 84010.

**ARTICLE III
GOVERNANCE OF THE SERVICE AREA**

Section III. 1. Purpose. The Board shall have all powers of governance for the Service Area that are provided for under UCA §§ 17B-1-301 and 17B-2a-905 relating to the provision of fire suppression and protection, emergency response, emergency medical response, paramedic services, ambulance services and related services by the Agency within the boundaries of the Service Area except as delegated by the Board to Service Area Officers or the Chief Administrative and Executive Officer (the “CAO”).

Section III. 2. Adoption of Bylaws. The Board hereby adopts these Bylaws to provide for the orderly functioning of the Board. In the event of any ambiguity or conflict between the provisions of these Bylaws and the separately executed Interlocal Agreement relating to the calculation of service area assessments (the “Assessment Agreement”), or state law, the provisions of state law and/or the Assessment Agreement shall, in that order, prevail.

Section III. 3. Programs and Activities. The Board shall establish and regularly assess the appropriateness and effectiveness of the Service Area’s services, facilities, and activities provided within the Service Area.

Section III. 4. Chief Administrative and Executive Officer. The duly appointed Fire Chief shall serve as the Chief Administrative and Executive Officer of the Service Area and exercise day to day control over the operations of the Service Area. The management of personnel and facilities, the procurement of goods and services and the execution of contracts related thereto is delegated to the Fire Chief in accordance with policies duly adopted by the Board. The Board and the Fire Chief are authorized to enter

into an employment agreement setting forth the terms of the appointment. Any such agreement shall be in accordance with UCA §17B-1-302(4).

Section III. 5. Committees. The Board may create such committees as it deems necessary for the proper functioning of the Service Area and the Board. There is hereby created an Administrative Committee with the composition and duties set forth in ARTICLE VI of these Bylaws.

Section III. 6. Finances. All finances of the Service Area shall be conducted in accordance with The Fiscal Procedures For Local Districts (Title 17B, Chapter 1, Part 6, Utah Code Annotated or as subsequently recodified or renumbered). The Board, the Administrative Committee, the Budget Officer, and the Fire Chief shall each direct and administer the Service Area's finances in accordance with the provisions of these Bylaws and as required by state law. The Board shall cause to be prepared and shall require the filing of annual audits. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued by the Service Area shall be signed by the Treasurer and the Fire Chief or such other individuals designated by the Board.

Section III. 7. Fiscal Year. The fiscal year of the Service Area shall begin on July 1 and end on June 30 of each year.

Section III. 8. Budgeting. The Fire Chief shall be responsible for the preparation of a proposed budget for submission to the Administrative Committee (the "Committee") and the preparation of tentative and final budgets approved by the Committee and Board. The Chair of the Administrative Committee shall serve as Budget Officer for the District with the statutory duties assigned to that position and those duties assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees. The Fire Chief shall be responsible to ensure that agency expenditures within each fund conform with the fund budget and any other budget guidelines approved by the Board. The Fire Chief shall serve as an ex officio, non-voting member of the Administrative Committee.

ARTICLE IV BOARD MEMBERSHIP

Section IV. 1. Composition of the Board. The initial Board of Trustees shall be composed of six (6) members. The Board shall be composed of one elected official appointed by the Governing Body of each city or county whose area is included in whole or part in the Service Area (the "Member(s)"). Each Member may appoint one Alternate Trustee authorized to represent the Member on the Board in the event of the absence of the primary Trustee. Each Alternate Trustee shall be an elected official of the appointing Member. Each member of the Board shall be an elected official of, and shall serve at the pleasure of, the governing body of the appointing authority. Each Trustee shall represent the Service Area at large in accordance with UCA §17B-1-308(1)(d)

Section IV. 2. Terms of Office. In accordance with UCA §17B-1-308, and as limited by Article IV, *Section 1*, of these Bylaws, the term of each Trustee shall be four years and shall coincide with the Trustee's term as a county or municipal legislative body member. In the event that a Trustee is changed by the Member or is no longer an elected official of the Member, the successor shall be appointed for the balance of the unexpired term.

Section IV. 3. Restrictions. Board membership may be restricted as provided for in state law. Existing restrictions on Board membership are as follows:

- (a) No Trustee, while serving on the Board, may be employed by the Service Area, whether as an employee or by contract.
- (b) No person employed by the Service Area, whether as an employee or by contract, may serve on the Board.

Section IV. 4. Compensation of Trustees. Trustees may receive reimbursement of expenses as provided for in UCA §17B-1-307(2) and as determined by the Board.

ARTICLE V BOARD OFFICERS

Section V. 1. Officers. The Board of Trustees shall elect from their number a Chair and Vice Chair and such other officers as the Board considers appropriate. Except for the initial election to be held at the Board's initial meeting, all officers shall be elected by the Board at the Board's January meeting and the officers shall hold office for one (1) year. The Board shall appoint a Clerk and may elect or appoint a Treasurer, but the same person may not hold both offices.

Section V. 2. Eligibility. Except for the initial election, the Chair, Vice Chair, and Treasurer, if elected, shall, to the extent possible, be selected from those Trustees who have served on the Board for at least one year.

Section V. 3. Bond. The officers of the Service Area shall execute a bond with written sufficient sureties, payable to the Service Area in such amounts as may be determined by the Board, or state law, conditioned for the faithful performance of the duties of the respective officers and the payment of all moneys received by such officer according to law and the rules of the Service Area. In lieu of bonds, officers may be included in a public employee blanket bond or insurance policy issued with coverage in an amount determined by the Board and state law. The cost and premium charged for such bond or policy of insurance shall be paid by the Service Area.

Section V. 4. Officer Vacancy. During any regular meeting, the Board may elect a Board Trustee to fill the remaining term of any officer who has vacated that seat.

Section V. 5. Chair and Vice Chair. The Chair shall preside at the Board meetings and shall be an ex officio member of all committees. In the absence of the Board Chair, the Vice Chair shall perform the Chair's duties. The Board may, from time to time, determine a method or order for the selection of a Board member to act as a temporary Chair in the absence or inability of the Chair and Vice Chair to act, and take such action as may be deemed necessary.

Section V. 6. Clerk. The Board shall appoint a Clerk to perform the following duties:

- (a) to take, prepare and sign minutes of Board meetings and file them at the Service Area offices;
- (b) to attest all legal documents;
- (c) to organize Board files and documents and supervise record retention and classification of Service Area records;
- (d) to perform other duties as may be assigned by the Board and required by the Fiscal Procedures for Local Districts or other provisions of state law.

Section V. 7. Removal from Office. Officers serve at the pleasure of the Board and may be removed at any time, with or without cause, by a majority vote.

ARTICLE VI COMMITTEES

Section VI. 1. Meetings and Notice. The Board, at its discretion, may create and/or abolish Service Area Committees or other organizational units such as Task Forces and designate the membership thereof. Committees shall serve to make recommendations to the Board.

Section VI. 2. Committee Designations. Committees may be designated as Standing or Ad-hoc Committees. Standing Committees will be those that are formed with an expected charge of one year or more. Ad-hoc Committees will be appointed as needed for specific purposes or projects. With the exception of the Administrative Committee, all committee members must be approved by the Board.

Section VI. 3. Administrative Committee/Budget Officer. There is hereby created an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the district, the compensation of the district's officers and employees and such other matters as are assigned to it by the Board of Trustees. The Administrative Committee is composed of the city manager or city administrator of each participating city and a designee appointed by the County Commission of Davis County to represent the county. The Chair of the Administrative Committee shall be elected by the members thereof for a term of one year. The Administrative

Committee may adopt bylaws for its operation and governance. Administrative Committee Bylaws shall be subject to approval by the Board.

ARTICLE VII BOARD MEETINGS

Section VII. 1. Meetings and Notice. The Board shall, at its first meeting in January of each year, establish an annual meeting schedule and give notice of it as provided by law. The Board may set Special and Emergency meetings as necessary. All meetings shall be noticed and conducted in accordance with the Utah Open and Public Meetings law, UCA Title 52, Chapter 4. Written notice of each meeting, except for emergency meetings, shall be sent to each Trustee prior to each regular or special meeting. If the Board holds an emergency meeting, notice shall be given to each Trustee by the best practicable means.

Section VII. 2. Quorum. Except as provided in these Bylaws, a majority of the Board of Trustees constitutes a quorum for the transaction of board business, and action by a majority of a quorum constitutes action of the Board. Actions taken to adopt or amend the bylaws of the service area shall require a two-thirds vote of the entire Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment. To approve an action by weighted vote, the weighted vote in favor must represent more than fifty (50) percent of the full Board's weighted vote, or at least two thirds (2/3) of the full Board's weighted vote to approve or change the Bylaws.

Section VII. 3. Setting of Meetings. An emergency or special meeting may be called as necessary by the Chair and shall be called by the Chair upon the written request of any three Trustees.

Section VII. 4. Agenda. The agenda for all meetings shall be set by the Chair. Upon the request of the Fire Chief or any two Trustees, agenda items shall be included on the formal meeting agenda for discussion and/or action.

ARTICLE VIII AMENDMENTS TO THE BYLAWS

Section VIII. 1. Amendments. These Bylaws may be amended only by an affirmative vote at a duly convened meeting of two-thirds (2/3) or more of the full Board, or two-thirds (2/3) of the full Board's weighted vote if a weighted vote is called for.

Section VIII. 2. Method of Amendment. Any Trustee may propose amendments, modifications or other changes to these Bylaws from time to time. Written notice setting forth the proposed amendment(s) shall be mailed or given to each Board member no less than fifteen (15) days prior to the meeting at which the vote on the proposed amendment(s) is to be cast.

These Bylaws were approved and adopted at the initial meeting of the Board held on the ____ day of _____, 2016.

SOUTH DAVIS METRO FIRE SERVICE AREA

By: _____
Chair

ATTEST:

CLERK

A RESOLUTION OF THE SOUTH DAVIS METRO FIRE AGENCY PROVIDING THE
BASIS FOR THE CALCULATION OF MEMBER PREPAYMENT AMOUNTS FOR THE
SOUTH DAVIS METRO FIRE AGENCY 2006 AMBULANCE REVENUE BONDS

WHEREAS, South Davis Metro Fire Agency (the "Agency") issued the 2006 Ambulance Revenue Bonds (the "Bonds") to finance the construction of certain capital improvements;

WHEREAS, Bountiful City prepaid its portion of the Agency's initial capital improvements and is not a part of or obligated upon the Bonds;

WHEREAS, members of the Agency other than Bountiful ("Obligated Member(s)") have expressed an interest in prepaying their portion of the Bonds which would allow for a partial redemption of the outstanding bonds;

WHEREAS, certain assumptions regarding the impact fee revenues raised by each Obligated Member were made in calculating debt service and prepayment amounts;

WHEREAS, the parties believe that the accelerated receipt of an Obligated Member's impact fee collections generally results in a reduction in future debt service obligations for that Member with no substantial deviation from the initial debt service assumptions; and

WHEREAS, the parties are best served by the development of an easily calculated and readily transparent prepayment formula.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the South Davis Metro Fire Agency that the prepayment obligation of any Obligated Member of the Agency with respect to the Bonds shall be the Obligated Member's proportionate share of the outstanding debt obligation and shall be calculated and implemented as follows:

1. In determining an Obligated Member's prepayment obligation, the Board shall determine the Obligated Member's proportionate share of the outstanding debt obligation based on the proportion that the Obligated Member's total assessed valuation bears to the total assessed valuation of all Obligated Members of the Agency. Davis County assessed valuation shall be calculated based on the unincorporated area of Davis County included in the Agency. Assessed value shall be determined by using an average of the last two years assessed value for the Member and SDMFSA as established in the most recent final settlement and current year assessed valuation prepared by Davis County, unless otherwise determined by the Board and as adjusted for decisions issued by the courts, State Tax Commission and County Board of Equalization through the date of prepayment by the Obligated Member.

2. The amount of the outstanding debt obligation against which the assessed value proportion is applied shall be the amount of principal outstanding and all interest accruing from the date of the last debt service payment through the date of the Obligated Member's prepayment.

3. An Obligated Member intending to prepay its proportionate share of the Bonds shall give the Agency one hundred twenty (120) days advance written notice of the Member's intended prepayment to allow the Agency to process the prepayment and arrange for a partial redemption of the Bonds with the bondholder.

APPROVED and ADOPTED this _____ day of _____, 2015.

BOARD OF DIRECTORS
SOUTH DAVIS METRO FIRE AGENCY

CHAIR

ATTEST:

Clerk

Minutes of the
BOUNTIFUL CITY COUNCIL
June 23, 2026 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

Work Session – 6:00 p.m.
City Council Chambers

Present:	Mayor	Kate Bradshaw
	Councilmembers	Mille Segura Bahr, Dan Bell, Beth Child, Richard Higginson, Matt Murri
	City Manager	Gary Hill
	City Attorney	Brad Jeppsen
	Planning Director	Francisco Astorga
	Asst. City Manager	Tyson Beck
	Finance Director	David Burgoyne
	Streets Director	Charles Benson
	Asst. City Engineer	Todd Christensen
	Victim Advocate	Julianne Peterson
	Recording Secretary	Maranda Hilton
Excused:	City Engineer	Lloyd Cheney

Mayor Bradshaw called the meeting to order at 6:03 pm and welcomed those in attendance.

VICTIM'S ADVOCATE SERVICES PRESENTATION – MS. JULIANNE PETERSON

Ms. Julianne Peterson gave a presentation about the services she provides in her role as the Victim Advocate; helping victims of crimes understand their rights, navigate the court system, and obtain protective orders, and connecting them with community resources, like housing. She explained that her part-time position is funded through a VOCA grant.

Mayor Bradshaw asked if county or state funds are used to help connect victims with housing services. Ms. Peterson said it is through the VOCA grant, which is a federal grant administered by the state.

Councilmember Higginson thanked Ms. Peterson for using her expertise to bless people who need her services.

Mr. Brad Jeppsen thanked Ms. Peterson and Mr. David Burgoyne for their efforts in ensuring that this position is funded each year, allowing people continued access to the help they need.

PROPOSED AMMENDMENTS TO THE CITY CODE SECTION 1-4 – MR. BRADLEY JEPPSEN

Mr. Jeppsen presented the changes staff are proposing for Sections 1–4 of the Land Use Code, explaining that they primarily focus on the sections regarding Hearing Officers and Administrative Law. He noted that updates were necessary due to changes in the administrative rules. He also explained the formatting changes he made to create greater consistency throughout these sections.

1 He explained that section 1-1-102(3) now specifies that throughout the code “words importing
2 one gender include all genders.” This will help reduce unique defenses; people believing the code
3 does not apply to them because the wording does not specify their gender.

4 Section 2-1-104 clarifies that candidate filing fees of \$25 also apply to applicants wishing to
5 fill a vacant seat.

6 Section 2-3-105(6) aligns the City Manager’s contract approval authority with the
7 procurement section of the code, increasing it from \$10,000 to \$20,000.

8 Section 2-3-110 clarifies that the noticing of the disposal of real property should align with
9 current state law; noticing in a newspaper is no longer required.

10 Section 2-5 changed the City’s procurement code to align with state code, which offers an
11 exception to the normal RFP process when bidding for “professional services” as defined in the code.
12 Mayor Bradshaw said she felt that the text should better emphasize that the cost of services would
13 still be a deciding factor, helping residents understand that the City is mindful of the use of tax
14 dollars. Mr. Jeppsen said he was happy to clarify that in the text. Councilmember Child asked if IT
15 services should be added to the list of defined professional services that would garner an exception.
16 Mr. Jeppsen said he was happy to add that after some discussion with the Council.

17 Section 4 was changed to state that Bountiful will comply with state laws and officially adopt
18 the National Electrical Safety Code and the International Property Maintenance Code, and that the
19 more restrictive of the two codes would take precedent if/where they diverge. This will eliminate
20 obsolete code references and ensure consistency with current state law and industry standards.

21 Section 4-5-101 regarding building permit valuation has been updated to reflect current
22 industry standards and practices for how the City calculates permit valuations.

23 Section 2-8 was given a substantial revision to create a more comprehensive and uniform
24 framework for how appeals to the Administrative Law Judge (ALJ) should take place and to clarify
25 the procedures and protections available, and to reduce uncertainty. It also changes the ALJ term
26 from two years to five years.

27 Section 2-4 addresses employee disciplinary appeals and was rewritten to provide a
28 comprehensive framework for the appeal process while ensuring compliance with current state law.
29 The major proposed changes would place the burden of proof on the employee rather than the City
30 and remove the hearing officer’s ability to “reduce the discipline.” The section was also revised to
31 clarify that the City Attorney would select the hearing officer. Staff believes these changes will make
32 the employee’s disciplinary appeal process fairer and more unbiased.

33 Mayor Bradshaw asked if section 2-4-102(d) should be changed from “The City Manager *may*
34 adopt administrative rules governing appeals under this Chapter, including rules governing
35 scheduling, pre-hearing procedures, exhibits, witness disclosure, continuances, hearing procedures,
36 and the form of decisions.” To “The City Manager *shall* adopt...”. She said she worries that the
37 current wording may take away consistency and not be fair to all employees. Mr. Jeppsen said he
38 kept the wording broad to help accommodate the wide ranges of potential appeals, but he said they
39 could use more precise language if the Council prefers that.

40 Mr. Gary Hill said this flexibility is intended to better accommodate employees and expressed
41 his concern that being too prescriptive in the code would make the process more difficult for
42 employees who are going through it.

43 Councilmember Bahr suggested changing it to “shall adopt administrative rules *within 30*
44 *days of disciplinary action becoming filed...*” Mr. Hill explained that the employee manual contains a
45 comprehensive appeals process but that there needs to be a better process created for appeals that are
46 out of the ordinary. Mr. Jeppesen suggested that the Hearing Officer could adopt the rules instead of

the City Manager, keeping it more unbiased. The Mayor and Council liked that suggestion and asked Mr. Jeppsen to make that change.

Councilmember Bell asked Mr. Jeppesen if he would look into simplifying the compensation rates for the various City commissions and boards. He said he would look into it and prepare that discussion for another date.

The work session ended at 7:05 pm.

Regular Meeting – 7:00 p.m.
City Council Chambers

Present:	Mayor	Kate Bradshaw
	Councilmembers	Mille Segura Bahr, Dan Bell, Beth Child, Richard Higginson, Matt Murri
	City Manager	Gary Hill
	City Attorney	Brad Jeppsen
	Planning Director	Francisco Astorga
	Asst. City Manager	Tyson Beck
	Asst. City Engineer	Todd Christensen
	Parks Director	Brock Hill
	Finance Director	David Burgoyne
	Power Director	Allen Johnson
	Streets Director	Charles Benson
	SDMF Chief	Jeff Larsen
	Recording Secretary	Maranda Hilton
Excused:	City Engineer	Lloyd Cheney

WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAYER

Mayor Bradshaw called the meeting to order at 7:12 pm and welcomed those in attendance. Mr. Gary Davis led the Pledge of Allegiance and Councilmember Bahr offered a prayer.

PUBLIC COMMENT

The time for public comment was opened at 7:15 pm.

Mr. Gary Davis (resident) announced that “Amateur Radio Field Day” would be happening this weekend and explained that every year since it began in the 1930’s, the ARRL holds this event to test the field preparedness and the emergency communication capabilities of the amateur radio community. Participants in over 4,000 registered clubs and individuals in North America try to contact as many other stations as possible in a 24-hour period.

Mr. Gary Johnson (resident) explained that he serves on the communication arm of the Bountiful Emergency Preparedness Council and his job is to keep the radios in working order. He said that Bountiful is organized into 12 districts that can communicate with the City. He presented Mayor Bradshaw, who is an amateur radio operator, with her own radio. She thanked him for the gift and requested a tutorial on how to use it at a later date.

The time for public comment was closed at 7:20 pm.

COUNCIL REPORTS

Councilmember Child reported that Mr. Lynn Jacobs and Mr. Sean Monson both retired from the Planning Commission and thanked them for their phenomenal service to the City, especially their work during the General Plan update process. She also reported on the many activities taking place almost every night this week; Family Art Night at the BDAC tomorrow at 6 pm, the Farmer's Market opening night Thursday at Town Square, the Bountiful's Got Talent concert at Bountiful Park on Friday at 7 pm, and the HAM radio event on Saturday. She added that the Jeep Posse will host a blood drive next week, and that there are many Amercia250 events happening as well. She thanked everyone who is helping to put on all these amazing events in the community.

Councilmember Murri announced that free sprays are available from the Mosquito Abatement District and reported that members from the Sewer District will be coming to educate them about water treatment technology.

Councilmember Higginson reported that the Power Commission meeting was held that morning and said that there was some good news regarding resource planning. He also reported that progress is being made on the effort to replace cross arms and insulators on the Echo line.

Councilmember Bahr shared a personal story about her son being able to participate in a youth program at Bountiful Ridge Golf Course and then bike around the city with his friends to various locations to buy food and treats. She expressed her gratitude for living in this community where it is safe for her children to do those things and that the city is built in a way that allows people to be active and to have easy access to goods and services. She reported that the Traffic Safety Committee will be addressing some of the safety concerns about Main Street at their next meeting, that they are working hard to make sure Bountiful is a safe place for everyone.

Councilmember Bell announced that the Traffic Safety Committee is scheduled to meet again in the first week of July.

Mayor Bradshaw announced that the consultants and neighboring cities working on the South Davis Greenway Project will be hosting an open house on Friday at Bountiful Park from 6-9 pm and added that the outdoor concert will start at 7 pm as usual. She announced that the next Red, White & Move event will be a bike ride on the Mahogany Trail in North Canyon on June 25th, and the following event will be a hike on July 11th. More Amercia250 events include a seniors event on June 30th at Bountiful Park that includes tai chi, yoga, a concert, and prizes; a kids' bike parade on July 2nd; the First Friday Stroll on July 3rd and the farmer's market. The culminating event will be a July 4th Phiharmonia concert and other events at Bountiful park, including free hot dog and chips for the first 1,000 people, a kids' art yard, and a service project for the Bountiful Food Pantry. The City is also encouraging neighborhoods to gather for potlucks on July 5th, and there will be a multi-neighborhood potluck at North Canyon Park that everyone is welcome to attend. Lastly, she asked people to please be responsible about how they celebrate the holiday due to the high fire risk.

CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID JUNE 3RD AND 10TH, 2026

Councilmember Higginson made a motion to approve the expenditures as presented and Councilmember Child seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting "aye."

CONSIDER APPROVAL OF THE SOUTH DAVIS METRO FIRE AREA PROPOSED TAX INCREASE:

1 Mr. Tyson Beck explained that the South Davis Metro Fire Service Area is proposing a tax
2 increase of 16.21%, which would be an additional \$1.3M in revenue. The purposes for the tax
3 increase are to raise employee salaries and increase benefits in order to remain competitive at
4 retaining and attracting employees, as well as the addition of a deputy fire chief position, and to help
5 offset the increasing costs of operations. State law requires that Bountiful, a member-city in the fire
6 service area, holds a public comment period about the proposed tax increase and takes those public
7 comments back to the SDMF.

8
9 **A. PUBLIC COMMENT PERIOD**

10 The public comment period was opened at 7:40 pm.

11 Mr. Gary Davis said that after attending many of the budget meetings for the fire
12 district, he supports the proposed tax increase because he believes it is necessary. He thanked
13 the Fire Chief and staff for their work and encouraged residents to avoid creating additional
14 work for them.

15 Mr. Ron Mortensen (cofounder of Citizens for Tax Fairness) said that his
16 organization, which advocates for collecting the minimum tax revenue necessary to fund core
17 government functions, has not taken an official position on the proposed tax increase at this
18 time. He stated that they plan to meet with the Fire Chief prior to the Truth in Taxation
19 hearing to learn more about the proposal. Mr. Mortensen noted that his fire service taxes
20 increased from \$1.18 in 2006 to \$115.70 in 2025, which he stated equates to an annual
21 increase of approximately 15%. He also expressed his organization's concerns regarding the
22 governance structure of the fire district, specifically that there are no independently elected
23 individuals serving on the board.

24 The public comment period was closed at 7:44 pm.

25
26 Mayor Bradshaw had the Council give their comments about the proposed tax
27 increase. After some discussion, the Council offered unanimous support for the increase and
28 the addition of the new deputy chief position at the fire district.

29 Mayor Bradshaw asked if agenda item #14 could be moved up in order to use Chief
30 Larsen's time more efficiently. The Council agreed to that.

31
32 **CONSIDER APPROVAL OF RESOLUTION NO. 2026-12, A COOPERATIVE WILDFIRE**
33 **SYSTEM AGREEMENT WITH THE UTAH DIVISION OF FORESTRY, FIRE AND STATE**
34 **LANDS – MR. BRADLEY JEPSEN**

35 Mr. Jepsen asked Chief Larsen to present the information on this item.

36 Chief Larsen explained that for the last 10 years, the SDMF has participated in a program that
37 essentially requires fire districts to keep track of volunteer fire mitigation hours and then provides
38 resources (hand crews, engine crews, and air assets) from both state and federal partners, in the event
39 we have a fire in our urban interface. He stated that all volunteer hours are logged in good faith and
40 that, so far this year, the district has received \$25,000 for an incident in February, with an additional
41 \$66,000 remaining available. He explained that in previous years, the district was able to sign the
42 agreement and have it apply to all member cities; however, due to changes in legislation, the state
43 now requires each member city to sign its own agreement.

44 The Council thanked him for his work on this.

Councilmember Bahr made a motion to approve Resolution No. 2026-12 and Councilmember Murri seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

CONSIDER APPROVAL OF:

B. SUBDIVISION PLAT APPROVAL FOR THE NORTH CANYON TOWNS PUD SUBDIVISION AT 460 WEST 2600 SOUTH

C. ARCHITECTURAL AND SITE PLAN APPROVAL FOR NORTH CANYON TOWNS AT 460 WEST 2600 SOUTH – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga explained that the Council previously approved this site plan in November 2025, but after some issues were brought up concerning the secondary access location, staff realized the secondary access was no longer necessary according to the international fire code and have proposed removing it from the site plan. He added that, because the plat was never recorded by the applicant and the removal of the secondary access allowed space for one additional unit, the item is back before the Council for approval with those two changes. The Planning Commission approved the architectural and site plan with a vote of 6–0.

Councilmember Higginson made a motion to approve the subdivision plat approval for the North Canyon Towns PUD subdivision and Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

Councilmember Higginson made a motion to approve the architectural and site plan approval for North Canyon Towns, and Councilmember Bell seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”

PRESENTATION OF THE INTERNAL RISK ASSESSMENT FOR FY2026 – MR. DAVID BURGOYNE

Mr. David Burgoyne presented the internal risk assessment, explaining that it is an annual requirement from the state auditor’s office that assesses the internal controls of a city or municipality and gives them a score based on a checklist. Bountiful’s score for 2026 gives us a grade of “low risk.” He explained that staff has been drafting an ethics policy for employees and Councilmembers in order to fulfill an additional item on the checklist and they will conduct employee ethics training at the annual employee training event in October. This training will help employees understand their expectations and challenges, and act to with integrity in real world situations.

Mayor Bradshaw asked if the Council could also receive the training. Mr. Burgoyne said he was happy to provide the training to the Council and Mayor if they wanted to receive it. They all said they would like that.

CONSIDER APPROVAL OF A FIREFIGHTER PARK TENNIS COURT RESURFACING CONTRACT WITH PARKIN TENNIS COURTS IN THE TOTAL AMOUNT OF \$29,000 – MR. BROCK HILL

Mr. Brock Hill explained that the tennis courts at Fireman’s Park were installed in 2004 and require major repairs to the surface and nets to remain operational.

Councilmember Bell asked how soon the work could be completed. Mr. Brock Hill said he hopes they will begin within two weeks, so they should be completed very soon.

1 Councilmember Murri made a motion to approve the contract with parkin Tennis Courts and
2 Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell,
3 Child, Higginson, and Murri voting “aye.”
4

5 **CONSIDER APPROVAL OF THE PURCHASE OF 80 CLUB CARR GOLF CARTS AND**
6 **FOUR CLUB CAR CARRYALL UTILITY CARTS FROM INTERMOUNTAIN GOLF**
7 **CARS, INC., IN THE TOTAL AMOUNT OF \$456,400 – MR. BROCK HILL**

8 Mr. Brock Hill explained that the golf course began leasing a fleet of 81 carts nine years ago,
9 exchanging a few carts every year for new ones. But with the help of Mr. Burgoyne, this year they
10 were able to purchase the fleet outright, receiving 80 new carts and a utility cart for maintenance
11 staff. This arrangement will save the City around \$53,000 over the life of the carts. The carts will be
12 2026 models because the purchase is so late in the season, but that also means pricing was better. Mr.
13 Brock Hill explained that staff received 3 bids and recommend purchasing from Intermountain Golf
14 Cars.

15 Councilmember Bell asked if the new carts would have electronic range finders in them. Mr.
16 Brock Hill said they did not opt for range finders in the carts because most golfers bring their own
17 and it added \$90,000 to the purchase price.

18 Mayor Bradshaw thanked Mr. Brock Hill and Mr. Burgoyne for working together to save
19 money.

20 Councilmember Bell made a motion to approve the purchase from Intermountain Golf Cars
21 and Councilmember Higginson seconded the motion. The motion passed with Councilmembers Bahr,
22 Bell, Child, Higginson, and Murri voting “aye.”
23

24 **CONSIDER APPROVAL OF THE PURCHASE OF A CE/PROLEC TRANSFORMER**
25 **FROM WESCO/ANIXTER COMPANY IN THE TOTAL AMOUNT OF \$37,701 MR. ALLEN**
26 **JOHNSON**

27 Mr. Allen Johnson explained that the Power Department tries to always have two of these
28 transformers in inventory, so that they always have a spare, and they are currently down to only one
29 in inventory. The delivery time is only 15 weeks, which is better than it has been. Staff received bids
30 from two suppliers and recommend accepting the low bid from CE/Prolec.

31 Councilmember Bahr made a motion to approve the purchase of a transformer from
32 Wesco/Anixter and Councilmember Higginson seconded the motion. The motion passed with
33 Councilmembers Bahr, Bell, Child, Higginson, and Murri voting “aye.”
34

35 **CONSIDER APPROVAL OF THE PURCHASE OF 26 POWER POLES FROM STELLA-**
36 **JONES IN THE TOTAL AMOUNT OF \$52,117 – MR. ALLEN JOHNSON**

37 Mr. Johnson explained that these poles are single-source and are necessary for the safety of
38 our linemen who must climb the poles in backyards that cannot be accessed by our trucks. He added
39 that the Power Department would like to stock up their inventory to be prepared for the fall winds.

40 Councilmember Child made a motion to approve the purchase of the power poles from Stella-
41 Jones and Councilmember Bell seconded the motion. The motion passed with Councilmembers Bahr,
42 Bell, Child, Higginson, and Murri voting “aye.”
43

44 **CONSIDER APPROVAL OF THE PURCHASE OF A FLOW METER FROM ACCUSONIC**
45 **IN THE TOTAL AMOUNT OF \$363,821 – MR. ALLEN JOHNSON**

1 Mr. Johnson explained that this flow meter (and the following agenda item for a control
2 system replacement) is for the Echo hydro plant which will be receiving some needed updates. The
3 flow meter monitors the flow and hydroelectric output of the plant. The plan is to install it sometime
4 after October 15th when the water has been shut off.

5 Councilmember Higginson made a motion to approve the purchase from Accusonic and
6 Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell,
7 Child, Higginson, and Murri voting “aye.”

8
9 **CONSIDER APPROVAL OF THE PROPOSAL FROM ECI FOR THE ECHO**
10 **HYDROELECTRIC CONTROL SYSTEM REPLACEMENT IN THE TOTAL AMOUNT OF**
11 **\$2,515,940 – MR. ALLEN JOHNSON**

12 Councilmember Higginson made a motion to approve the purchase from ECI and
13 Councilmember Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bell,
14 Child, Higginson, and Murri voting “aye.”

15
16 **ADJOURN**

17 Councilmember Higginson made a motion to adjourn the meeting and Councilmember Murri
18 seconded the motion. The motion passed with Councilmembers Bahr, Bell, Child, Higginson, and
19 Murri voting “aye.”

20
21 The meeting was adjourned at 8:38 pm.

Mayor Kate Bradshaw

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
July 8, 15, 22 & 29, 2026
Author: David Burgoyne, Finance Director
Department: Finance
Date: August 11, 2026



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid July 8, 15, 22 & 29, 2026.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 8, 2026**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1103	ALPHAGRAPHS BOUNTI	Legislative	104110 466000	Contingency	2,333.57	251848 359916		America 250 Banners for City Hall
1117	AMERICAN CASTING & M	Light & Power	535300 448650	Meters	1,516.32	251849 396017		Meter Tags - Cust # CITYBOU1
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,977.75	251850 1637134		Patching - Cust # 5628
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,202.72	251851 X06282026		Account # 287314361186
11636	BLACK FOREST PAVING	Streets	454410 473500	Road Reconstruction	71,614.58	251852 06302026		Paving for Bountiful City
9387	BURGOYNE, DAVID	Finance	104140 423000	Travel & Training	1,593.63	251854 07072026		Trvl&Train expense for GFOA Conf. in Chicago
16205	BURT BROTHERS	Police	104210 425430	Service & Parts	1,248.20	251855 3415-9477749		Tires and Service - Cust # 300624
9585	C & C MANUFACTURING	Landfill Operations	585820 425000	Equip Supplies & Maint	1,012.16	251856 45689		Weidment - Cust # C00132
14651	CREATIVE TRAILS, INC	Trails	454550 473103	Improv. Other Than Bldg-Grant\$	11,100.00	251862 06302026		Bountiful 2026 Trails Project
13110	DORSETT CONTROLS	Water	515100 448400	Dist System Repair & Maint	2,225.54	251935 1000275		Controllers
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	2,250.00	251871 1291175		Misc. Parts/Supplies - Cust # 48108
10205	GOBLE SAMPSON ASSOCI	Water	515100 448400	Dist System Repair & Maint	1,671.00	251873 BINW0013793		Misc. Parts/Supplies - Cust ID BOUNT 01
5458	HANSEN, ALLEN & LUCE	Water	515100 431000	Profess & Tech Services	13,792.19	251876 58153		Engineering for June 2026 Bountiful DWSP
8096	HARRISON EUROSPTS	Police	515100 425430	Service & Parts	1,401.09	251877 41342		Parts and Service
2517	HOME DEPOT CREDIT SE	Water	515100 448400	Dist System Repair & Maint	1,033.46	251937 3024899		Misc. Parts/Supplies
2574	ICMA CONFERENCE REGI	Executive	104130 421000	Books Subscr & Mmbrshp	1,200.00	251939 07012026		ICMA Membership Renewal for Member # 444128
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	20,935.26	251883 16619		Patching - Cust # BOUN02610
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,852.91	251884 446544		Road Base - Cust # BCT07399
8635	LARSEN LARSEN NASH &	Legal	104120 431100	Legal And Auditing Fees	5,600.00	251885 06302026		Legal Fees for June 2026
3186	MOTOROLA	Police	104210 445100	Public Safety Supplies	7,800.00	251889 1411258137		Customer # 1000743551
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	2,314.15	251891 S107940040.001		Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	2,485.71	251891 S107929402.001		Misc. Parts/Supplies - Cust # 18498
3293	NICKERSON CO INC	Water	515100 441150	Dist System Repair & Maint	7,328.00	251894 J28334		Pump Motor - Cust # BOUCT
16331	OAKLEY, GABE	Liability Insurance	636300 451150	Liability Claims/Deductible	3,500.00	251895 07072026		Claim for power surge damage AC/Heat unit
4773	PEARCE, JESS	Light & Power	535300 423000	Travel & Training	1,664.17	251897 07062026		Trvl&Train expense for APPA National Conf.
12023	PERKINS, MITCH	Legislative	104110 466000	Contingency	1,029.40	251901 50918		Reimbursed for costs for America250 events
3549	PREMIER VEHICLE INST	Liquor Control	104218 445100	Public Safety Supplies	7,012.50	251901 50918		Lightbar install
15056	RDO EQUIPMENT CO.	Landfill Operations	585820 448000	Equip Supplies & Maint	1,789.45	251903 P68298R2		Misc. Parts/Supplies - Actt # 61110002
13120	RECYCLE IT	Landfill Operations	585820 448000	Operating Supplies	6,492.50	251904 10872		Mattress Recycling for June 2026
16329	REME ENVIRONMENTAL	Trails	104550 426000	Bldg & Grnd Suppl & Maint	5,520.00	251905 07012026		Bountiful Parks Spray Treatment
1078	ROADSAFE TRAFFIC	Streets	104410 448000	Operating Supplies	49,859.91	251907 349788		2 Application of Road Markings
13267	SLATE ROCK FR LLC	Light & Power	535300 445202	Uniforms	4,845.44	251911 104025		FR Clothing
4026	STAKER & PARSONS	Water	515100 461300	Street Opening Expense	3,516.00	251912 6876203		Flow Fill - Cust # 200359
4087	STREAMLINE SUPPLY	Streets	104410 473200	Road Materials - Overlay	1,243.06	251953 240291		Misc. Parts/Supplies
4143	TAYLOR MADE-ADIDAS G	Golf Course	555500 448240	Items Purchased - Resale	2,538.72	251918 39289442		Gold Bails - Actt # 608035
4273	TURF EQUIPMENT CO	Golf Course	555500 426000	Equip Supplies & Maint	1,257.69	251921 3042255-01		Turf Supplies - Cust # 2144
6483	TURF SOLUTIONS, INC	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	6,238.88	251954 3042985-00		Misc. Turf Supplies - Cust # 2144
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAWPS Accrual	3,294.73	251922 6901		Bulk Sand for Bountiful Ridge Golf Course
4387	UTAH LEAGUE OF CTIE	Legislative	104110 421000	Books Subscr & Mmbrshp	664,467.71	251956 07012026		May 2026 payment for Power Resource
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	33,751.91	251957 07012026		FY 2027 Membership Fees for Bountiful City
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	3,981.91	251926 8381808		Deductible - Actt # 257435
15372	WCF MUTUAL INSURANCE	Workers' Comp Insurance	646400 451150	Liability Claims/Deductible	8,654.65	251926 8381811		Deductible - Actt # 257435
5334	WEST COAST CODE CONS	Engineering	104450 431000	Profess & Tech Services	17,982.75	251960 8380830		Deductible - Actt # 257435
4585	WILDING ENGINEERING,	Trails	104550 431000	Profess & Tech Services	2,080.00	251928 UT26-545N-003		Building Inspection for June 2026
TOTAL:					2,000.00	251929 136823		Commercial Engineering for Bountiful East Trail
					998,209.62			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 15, 2026

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	1,792.00	252012	6788712-06	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	12,583.25	252012	6798885-05	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	1,091.00	251964	6788712-04	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	1,414.00	251964	6788712-05	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	1,817.25	251964	6798885-04	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	2,361.75	251964	6788712-03	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448632	Distribution	1,178.00	251964	6660291-02	Misc. Parts/Supplies - Cust # 6000052
5568	BELL, DANIEL	Light & Power	535300 423002	Travel Board Members	1,258.76	251966	07082026	Trvl&Train expense for AAPA NCI Conf. Boston, MA
1453	BRADY INDUSTRIES	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,924.57	251967	11848487	Misc. Parts/Supplies - Cust ID 552207
16205	BURT BROTHERS	Police	104210 425430	Service & Parts	1,149.39	252017	3415-9662710	Tires and Service - Cust # UT-300624
1716	CMT ENGINEERING LABO	Streets	454410 473500	Road Reconstruction	1,334.00	251973	23819	Project #105076.001 Bountiful Street Reconstructio
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	10,086.40	251975	76664	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,421.60	251975	76662	Tree Trimming
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,593.41	252029	260667622	Battery Stock - Cust # 570600167
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474520	M&E PineView	130,897.00	251977	147459	Pineview Controls
5281	ENBRIDGE GAS UTAH	Light & Power	53 213100	Accounts Payable	54,953.96	251978	07012026C	Account # 6056810000
13042	ENFUSION TECHNOLOG	Engineering	104450 429200	Computer Software	2,750.00	252030	260016	2026-2027 Maintenance/Update for Software
11702	ENVIRO-CLEAN GROUP	Storm Water	494900 474600	Computer Software	2,750.00	252030	260016	2026-2027 Maintenance/Update for Software
5123	EXPONENTIAL POWER	Light & Power	535300 448614	Vehicles	351,182.62	252031	1051110	Street Sweeper - Stock # OR203151
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Power Plant Equipment Repairs	12,544.89	251979	INV202397	Taurus Battery
2329	GORDON'S COPYPRINT	Legislative	104110 422000	Bldg & Grnd Suppl & Maint	2,125.00	252032	164486	Lawn Treatment - Cust # 38992
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Public Notices	1,409.00	251980	50268	Bountiful City Newsletter
12086	GREG SIMPSON INC	Legislative	104110 492080	Bldg & Grnd Suppl & Maint	4,400.00	252036	26311	HCU
5306	HANSEN, ROBERT	Light & Power	535300 423000	Community Events-BnftComServc	1,300.00	252037	71026	Artist Fee for 7/10/2026 Concert
4501	HARRIS	Light & Power	535300 448613	Travel & Training	16,703.60	251982	SR000115326	2026 Tesco metering school
2537	HOSE & RUBBER SUPPLY	Streets	104410 425000	Power Plant Operating Costs	2,134.70	252044	02220875	Fire Alarms - Cust # 10000570
2564	I-D ELECTRIC INC	Water	515100 431000	Equip Supplies & Maint	1,892.94	251984	INV-469809-T	Misc. Parts/Supplies - Cust # B1580
16324	IDENTSYS INC	Legislative	104110 461750	Profess & Tech Services	1,115.00	251984	INV-469809-T	Switches Install - Act # BCUWAT
16324	IDENTSYS INC	Human Resources	104134 424000	Employee Wellness & Recognit'n	1,581.26	251984	INV-469809-T	Printer maintenance supplies - Act # ML-CIT002
15574	ISLAND VIEW PLUMBING	Parks	104510 426000	Office Supplies	3,925.80	252047	4300	Misc. Parts/Supplies
15574	ISLAND VIEW PLUMBING	Light & Power	535300 424002	Bldg & Grnd Suppl & Maint	4,949.85	252047	4293	Plumbing Repairs
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,883.10	252048	SLC07260035	July 2026 Janitorial Service
2727	JOHNSON, ALLEN R	Light & Power	535300 423000	Travel & Training	2,587.03	251986	07132026	Trvl&Train expense for AAPA in Boston, MA
2727	JOHNSON, ALLEN R	Light & Power	535300 423002	Travel Board Members	9,603.04	251986	07132026	Trvl&Train expense for AAPA in Boston, MA
2886	LAKEVIEW ROCK PRODUC	Water	515100 431000	Profess & Tech Services	2,489.55	251987	446187	Road Base - Cust # BCT070399
2983	M & M ASPHALT SERVIC	Streets	104410 473210	Road Reconstruction & Repair	434,584.65	252055	126007	Slurry Seal Bountiful Roads
10588	MILLER, RYAN	Legislative	104110 492080	Community Events-BnftComServc	1,500.00	252057	07042026	Sound for Philharmonia Bountiful Concert
3200	MOUNTAIN WEST TRUCK	Streets	104410 423000	Equip Supplies & Maint	1,308.48	252062	XA101132975:01	Misc. Parts/Supplies
3271	NETWIZE	Computer Maintenance	616100 429300	Computer Hardware	39,205.66	252065	27282	Network Support Renewal
16335	PAUL DAVIS RESTORATI	Parks	104510 426000	Bldg & Grnd Suppl & Maint	8,371.23	251990	06302026	Work/Labor for Bountiful City
3549	PREMIER VEHICLE INST	Streets	104410 425000	Equip Supplies & Maint	1,758.60	252100	51010	Light Bar install
15056	RDO EQUIPMENT CO.	Landfill Operations	585820 425000	Equip Supplies & Maint	2,482.26	252104	PE9091R2	Misc. Parts/Supplies - Actt # 61110002
16334	ROLFE EXCAVATING	Water	515100 473110	Water Mains	88,686.00	251995	2001290	Satouve 500 E Replacement
6957	SPRINKLER SUPPLY, CO	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,141.19	252111	KN2173	Misc. Parts/Supplies
4051	STATE OF UTAH	PS&P - E911	104219 413060	Unemployment Reimb	1,478.88	252114	07012026	JULY 2026 UNEMPLOYMENT - RODGERS
16220	THISEN, INC	PS&P - E911	104219 423000	Travel & Training	3,000.00	252001	INV-211	Training

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
4131	T-MOBILE	Police	104210 428000	Internet & Telephone Expense	1,665.66	251999	062120268	Account # 992894616
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	29,288.25	252003	0419834	Fuel - Acct # 000275
4273	TURF EQUIPMENT CO	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,036.75	252120	3042255-02	Turf Supplies
5396	VEIGEL, LUKE	Light & Power	535300 423000	Travel & Training	1,658.85	252006	07102026	Tvnl&Train expense for APPA in Boston, MA
16258	WASATCH ENVIRONMENTA	Landfill Operations	585820 431300	Environmental Monitoring	2,956.00	252008	38586	Ground Sampling and Lab Testing
TOTAL:					<u>1,287,401.71</u>			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 22, 2026

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	1,355.00	252147	6788712-07	Misc. Parts/Supplies - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448631	Hydro Transmission	9,496.30	252147	6798885-06	Misc. Parts/Supplies - Cust # 6000052
1433	BOUNTIFUL MEMORIAL A	Cemetery	595900 426000	Bldg & Grnd Suppl & Maint	2,739.00	252150	07012026	Granite Bench
1447	BP ENERGY COMPANY	Light & Power	53 213100	Accounts Payable	119,472.91	252151	21817044	Natural Gas - Contract # 23191
4806	CHEMTECH-FORD, INC	Water	515100 431000	Profess & Tech Services	1,095.00	252154	26E2084	Lab Fees
1975	DLT SOLUTIONS, INC.	Light & Power	535300 429200	Computer Software	3,929.20	252157	5421027A	AutoCAD
11484	EAST PENN MANUFAC	Streets	104410 425000	Equip Supplies & Maint	1,135.74	252158	260677660	Battery Stock - Cust # 570600167
11702	ENVIRO-CLEAN GROUP	Storm Water	494900 425000	Equip Supplies & Maint	2,681.04	252159	10P2836	Sweeper Brooms - Cust # 65049
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,150.00	252164	26849	Speed Zone
8756	IRBY ELECTRICAL DIST	Light & Power	535300 448631	Hydro Transmission	27,582.23	252170	5014576552.001	Blank Crossarms - Cust # 221694
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,242.54	252171	16758	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,543.86	252171	16711	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	3,343.14	252171	16738	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	3,772.44	252171	16749	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	1,6674.66	252171	16696	Paving - Cust # BOUN02610
6326	LEXPOL, LLC	Police	104210 429200	Computer Software	11,707.73	252177	INVLX11269962	Annual Law Enforcement Policy Manual/Training
3458	PETERBLT OF UTAH, I	Refuse Collection Operations	585800 474600	Vehicles	209,269.00	252195	DE-07866	Refuse Trucks Chassis - VIN # VD846447
5272	REVOLUTION GEAR & TR	Landfill Operations	585820 425000	Equip Supplies & Maint	1,256.00	252200	198207	Misc. Parts/Supplies
3812	SAFETY SUPPLY & SIGN	Streets	104410 441300	Street Signs	1,551.00	252201	198666	Misc. Parts/Supplies
14767	T.C. RECYCLING	Streets	104410 425000	Equip Supplies & Maint	1,557.64	252207	8004	Pick Holders for road tec road mill
16167	TAYLOR ELECTRIC	Streets	104410 473400	Concrete Repairs	20,658.96	252208	07202026	Repairs for Bountiful City
16167	TAYLOR ELECTRIC	Storm Water	494900 441250	Storm Drain Maintenance	6,225.05	252208	07202026	Repairs for Bountiful City
16167	TAYLOR ELECTRIC	Light & Power	535300 448632	Distribution	1,462.95	252208	07202026	Repairs for Bountiful City
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	3,461.70	252209	0420810	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	3,148.47	252209	0420029	Fuel - Acct # 000276
6483	TURF SOLUTIONS, INC	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	2,758.88	252212	6943	BS Signature Damp Bulk
4285	TYLER TECHNOLOGIES,	Computer Maintenance	616100 429200	Computer Software	97,440.87	252213	C1100-00306826	Tyler Munis Support - Cust # 41630
4331	USA BLUE BOOK	Water	515100 448400	Dist Syste Repair & Maint	1,457.69	252215	INV01100669	Transmitter - Cust # 228844
16340	BAYCOM, INC.	Police	104210 445100	Public Safety Supplies	3,030.00	252125	GO-37740-J4K8	Vehicle Dock - Cust # 43095
16340	BAYCOM, INC.	Police	104210 445100	Public Safety Supplies	4,770.00	252125	GO-37734-Z2W2	Vehicle Dock - Cust # 43095
1540	CACHE VALLEY ELECTRI	Light & Power	535300 448633	Street Light	181,227.00	252126	12-352306	Boring - Application #1
1540	CACHE VALLEY ELECTRI	Light & Power	535300 474810	CIP 11 Dist Sys Feeder #573	72,289.00	252126	12-352306	Boring - Application #1
1716	CMT ENGINEERING LABO	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	1,915.00	252127	23802	Bountiful NW Substation
8613	SALMON HVAC SHA	Police	454210 472100	Buildings	7,208.00	252135	015574	Contract work for Bountiful City P.D.
3985	SOUTH DAVIS SEWER DI	Police	104210 427000	Utilities	2,916.00	252137	070120268	Sewer Account # 30884-00
4126	SYMBOLARTS	Police	104210 445100	Public Safety Supplies	1,150.00	252138	0572554	Police Badge
16159	TRAFIC PARTS	Streets	104410 441300	Street Signs	2,539.45	252139	590240	Misc. Parts/Supplies - Cust # 1492
10811	UTOPIA FIBER	Fiber	505000 473150	Fiber Network Lines/Conduit	115,500.00	252142	CONBR--031	June 2026 Fiber Network
4536	WEBER-BOX ELDER	Light & Power	535300 448628	Pineview Hydro Operating Costs	2,293.70	252144	07192026	1Q2026 Generation
15839	WM RECYCLE AMERICA	Recycle Collection Operations	585810 431550	Recycling Processing Fees	7,625.52	252146	1AC8340647	Recycling Fees for June 2026
TOTAL:					961,332.67			

Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 29, 2026

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
16205	BURT BROTHERS	Light & Power	535300 448635	Vehicles	1,054.28	252233	3415-9759100	Tires and Service - Cust # UT-301080
2055	ELECTRICAL CONSULTAN	Light & Power	535300 431000	Profess & Tech Services	3,204.45	252220	145914	EDAM Engineering
2055	ELECTRICAL CONSULTAN	Light & Power	535300 473730	CIP 03 Trans Sys UDOT Trans	17,000.00	252220	146740	UDOT Transmission
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	1,174.08	252239	1293160	Misc. Parts/Supplies - Cust # 48108
2164	FERGUSON ENTERPRISES	Water	515100 444400	Dist Systm Repair & Maint	1,667.94	252239	1291122-1	Misc. Parts/Supplies - Cust # 48108
16349	GARDINER, JOSEPH	Liability Insurance	636300 451150	Liability Claims/Deductible	1,300.00	252241	07222026	Damage claim imbursement
2329	GORDON'S COPYPRINT	Legislative	104110 424000	Office Supplies	1,662.46	252243	56541	Printing/Binding of FY27 Budget
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,084.86	252249	16842	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,513.08	252249	16805	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	5,883.84	252249	16819	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	20,460.60	252249	16789	Patching - Cust # BOUN02610
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	28,702.62	252249	16777	Paving - Cust # BOUN02610
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	5,069.58	252223	446630	Paving - Cust # BOUN02610
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,192.89	252256	5108028629.001	Road Base - Cust # BCT07399
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	3,082.36	252256	5108031932.002	Misc. Parts/Supplies - Cust # 18498
10820	PEAK ASPHALT, LLC	Streets	104410 473200	Road Materials - Overlay	2,449.00	252265	90024200	Track Oil - Cust # 1003321
5553	PURCELL TIRE AND SER	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	5,457.82	252270	280148723	Tires - Cust # 2801867
3791	RUSH TRUCK CENTER-SA	Storm Water	494900 474600	Vehicles	164,758.52	252276	2101-03739	2027 HV515 Chasis - VIN # VL148073
3830	SALT LAKE COMMUNITY	Light & Power	535300 423001	Education Benefit	1,550.00	252277	D16F23B4	Nick Allemdinger tuition
3830	SALT LAKE COMMUNITY	Light & Power	535300 423001	Education Benefit	9,050.00	252277	95D45DA1	App. Fall Tuition
4229	TOM RANDALL DIST. CO	Streets	104410 423000	Equip Supplies & Maint	34,301.61	252283	0421035	Fuel - Act # 000275
5000	U.S. BANK CORPORATE	Finance	104140 423000	Travel & Training	1,025.39	252226	07102026TB	Tvl&Train,farmers - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,273.45	252226	07102026MS	Tvl&Train - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,595.60	252226	07102026EB	Airfare iACP, Eprep- Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 425200	Communication Equip Maint	1,339.90	252226	07102026DG	Tvl&Train Expense - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,502.50	252226	07102026CJ	SWAT training supplies - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	PSAP - E911	104219 445100	Public Safety Supplies	4,106.57	252226	07102026BPC2	Dispatch Training - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Streets	104410 448000	Operating Supplies	2,566.30	252226	07102026CB	Misc. Parts/Supplies - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,343.21	252226	07102026BH	Misc. Parts/Supplies - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Planning	104610 423000	Travel & Training	2,390.00	252226	07102026FA	Misc. Parts/Supplies - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Planning	104610 429200	Computer Software	1,762.29	252226	07102026FA	Misc. Parts/Supplies - Act #4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 448631	Hydro Transmission	1,905.00	252226	07102026AJ	Tvl&Train & misc - Act #4246-0445-5571-8851
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Accrual	1,342,495.90	252227	6147468521	June 2026 payment for Power Resource
4450	VERIZON WIRELESS	Light & Power	535300 448641	Communication Equipment	2,965.79	252227	6147468521	Account # 371517689-00001
8034	WASATCH SOUND	Legislative	104110 492080	Community Events-BnftComServC	6,450.00	252287	10274	Sound equipment for concerts in the park
10488	YOUNG FORD	Parks	454510 474500	Machinery & Equipment	51,747.00	252288	1755617	2026 Ford 150 VIN # TKD86641
10488	YOUNG FORD	Parks	454510 474500	Machinery & Equipment	52,553.00	252289	1756019	2026 Ford 150 VIN # TKED4442
TOTAL:					1,788,651.89			

City Council Staff Report

Subject: Preliminary June 2026 Financial Reports
Author: David Burgoyne, Finance Director
Department: Finance
Date: August 11, 2026



Background

These reports include summary revenue, expense, and budget information for all City funds. These reports are only preliminary numbers as there will be some additional revenue & expense changes associated with the final fiscal yearend adjustments. The final numbers for fiscal 2026 will be presented to the Council in November 2026 when the Annual Comprehensive Financial Report (ACFR) is completed and audited. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of preliminary revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2026 as compared to the past three fiscal year periods through that same timeframe.

The FY2026 budget portion of these reports is the amended FY2026 budget approved by the City Council in June of 2026.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

Financial information to aid in legislative and operational decision making.

Recommendation

Council is encouraged to review the attached revenue, expense, and budget reports.

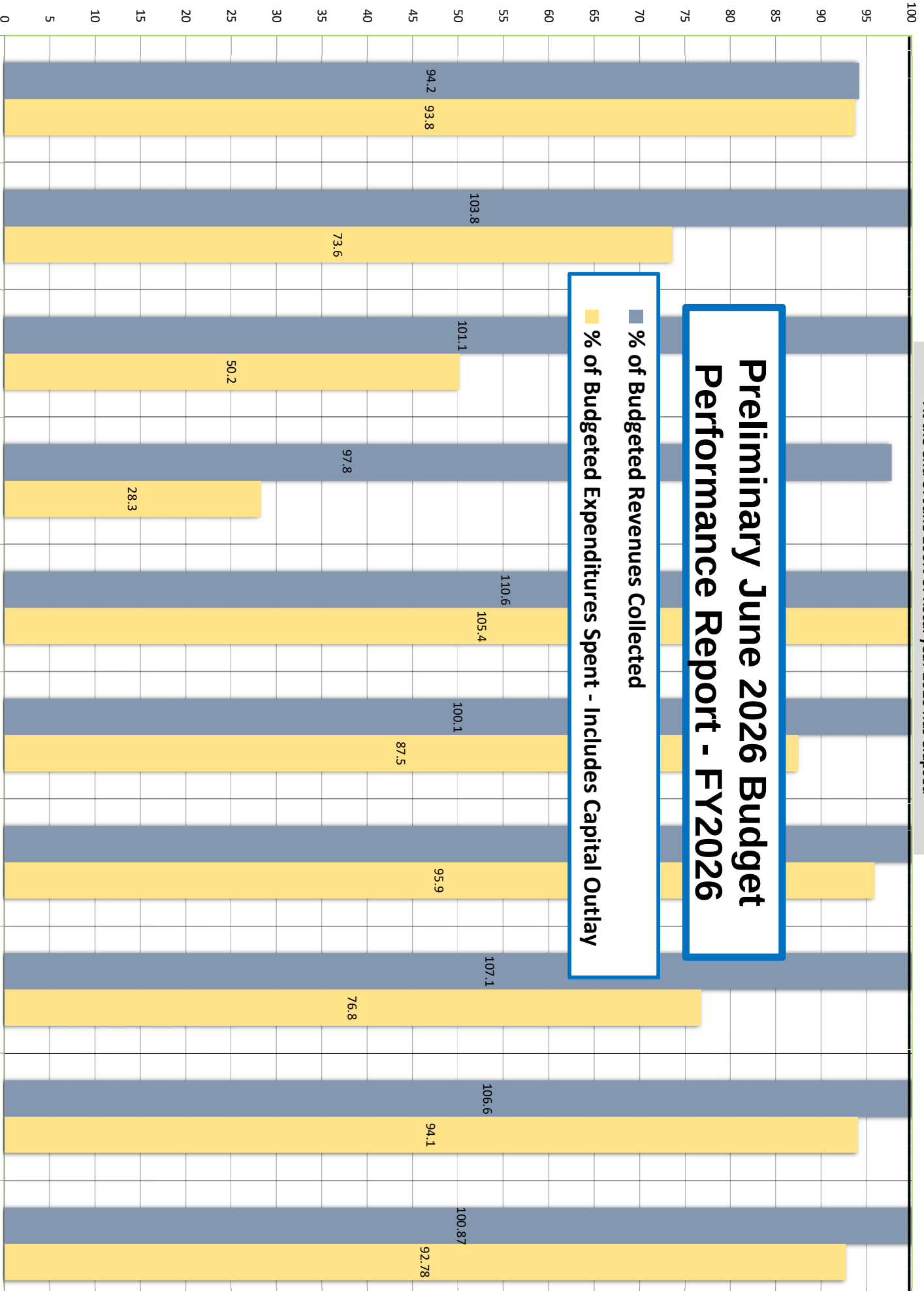
Attachments

- Preliminary June 2026 Revenue & Expense Reports – Fiscal 2026 YTD

At the end of June 100% of fiscal year 2026 has elapsed

Preliminary June 2026 Budget Performance Report - FY2026

■ % of Budgeted Revenues Collected
■ % of Budgeted Expenditures Spent - Includes Capital Outlay



General

Capital Projects

Storm Water

Fiber

Water

Light & Power

Golf Course

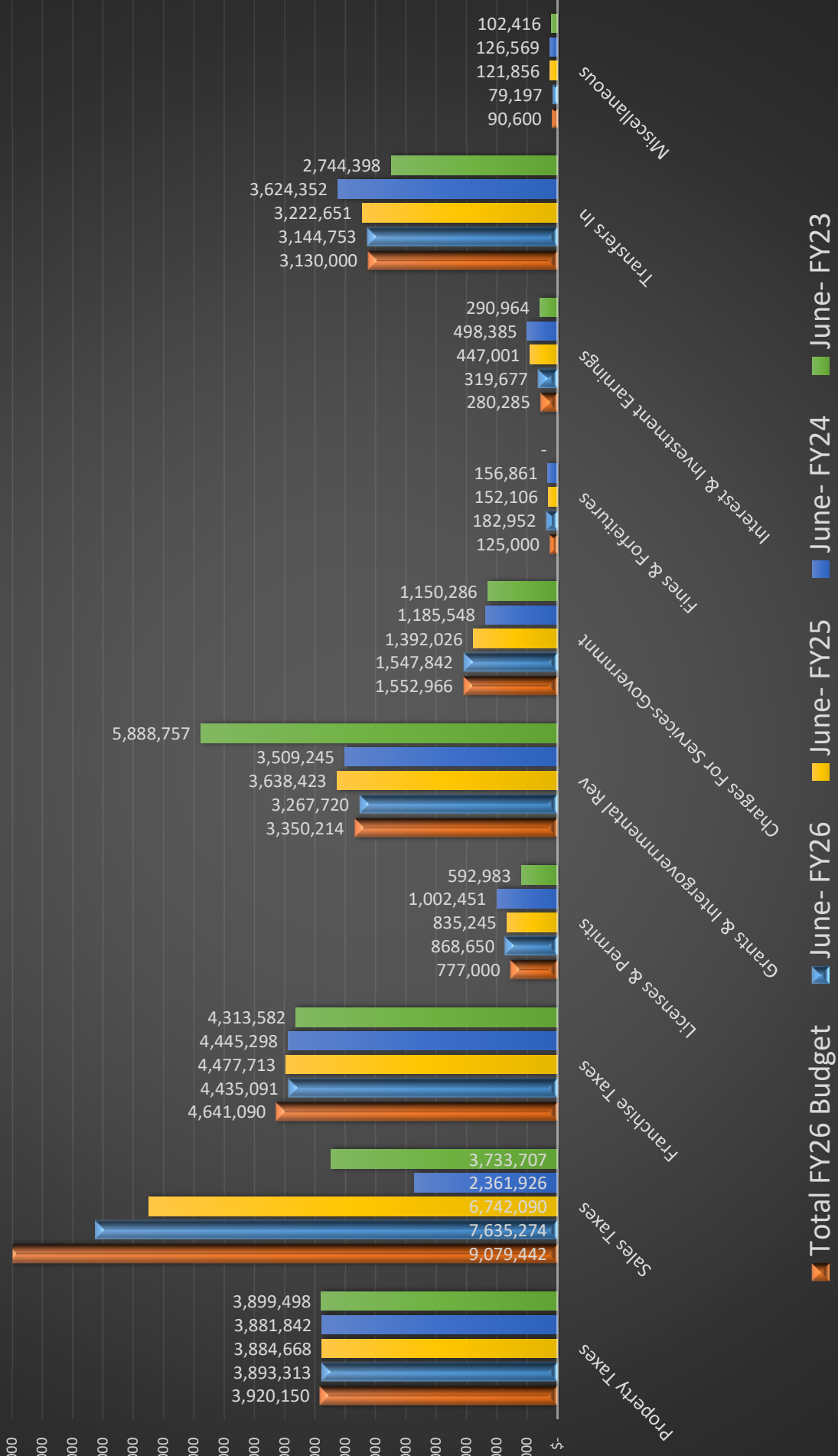
Sanitation

Cemetery

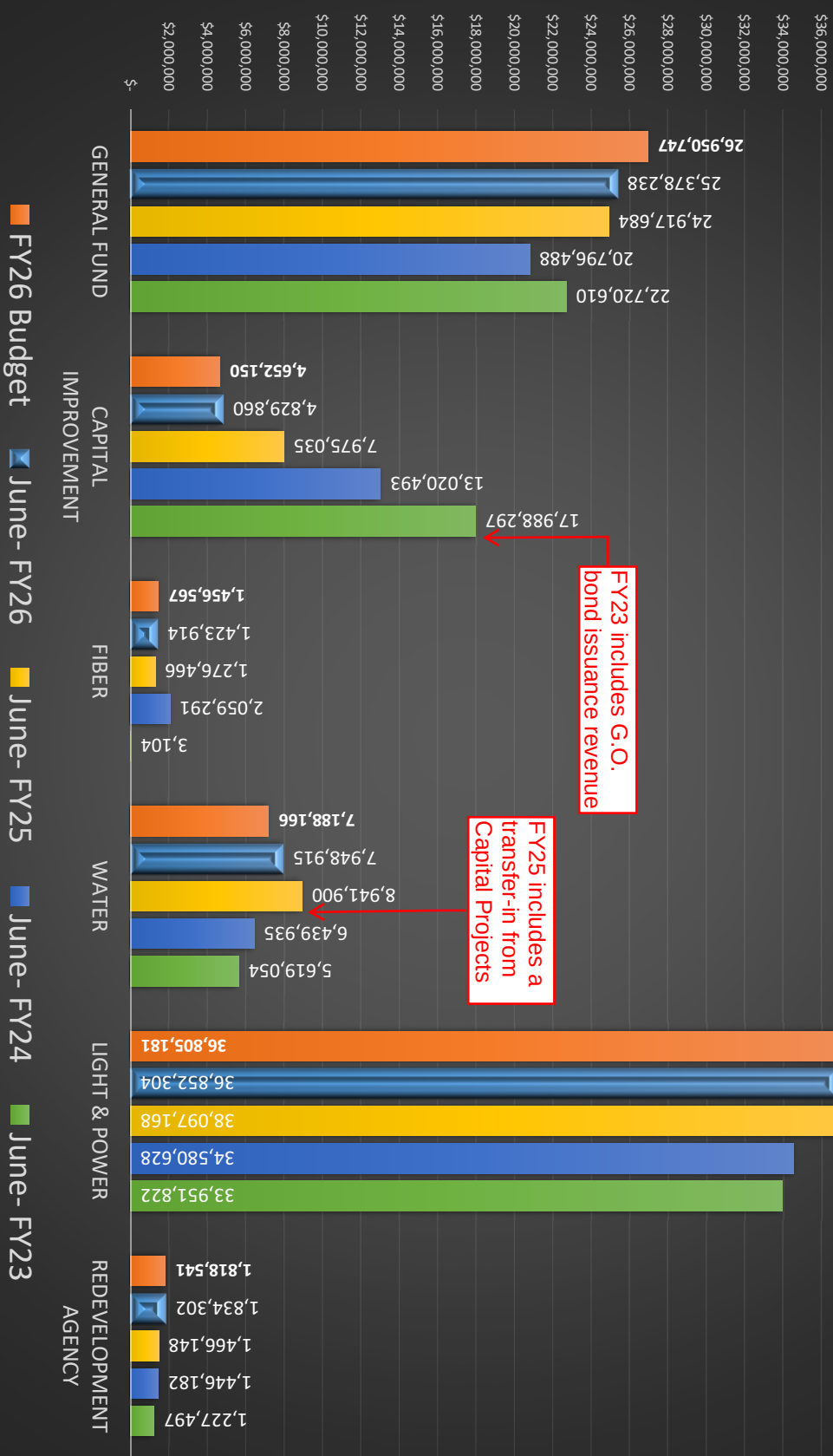
RDA

General Fund Detailed Revenues - Preliminary June 2026

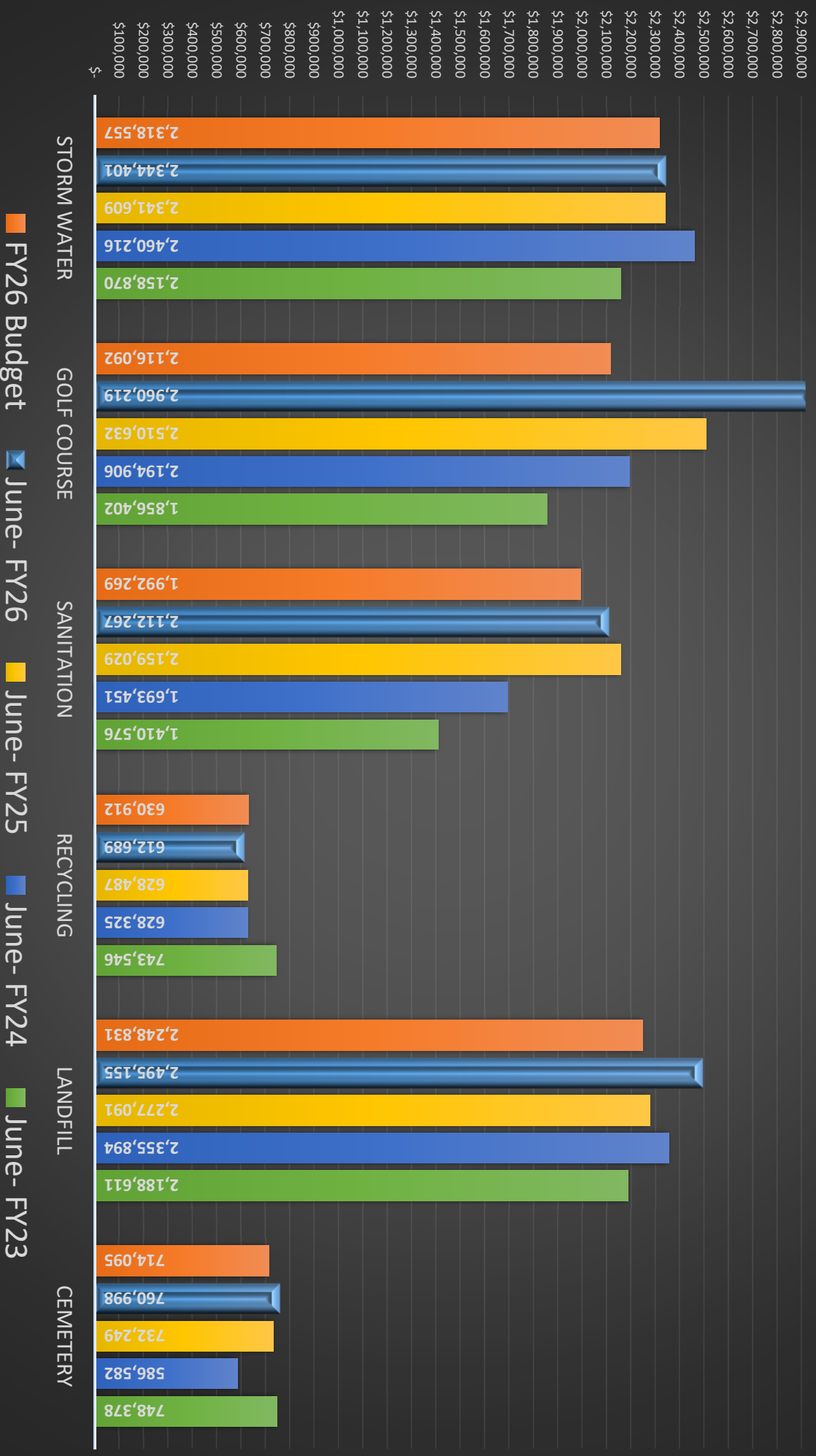
YTD Revenues (Fiscal Year 2026) Compared to Budget and also the Revenues of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2026 YTD Revenues (Fiscal 2026) Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

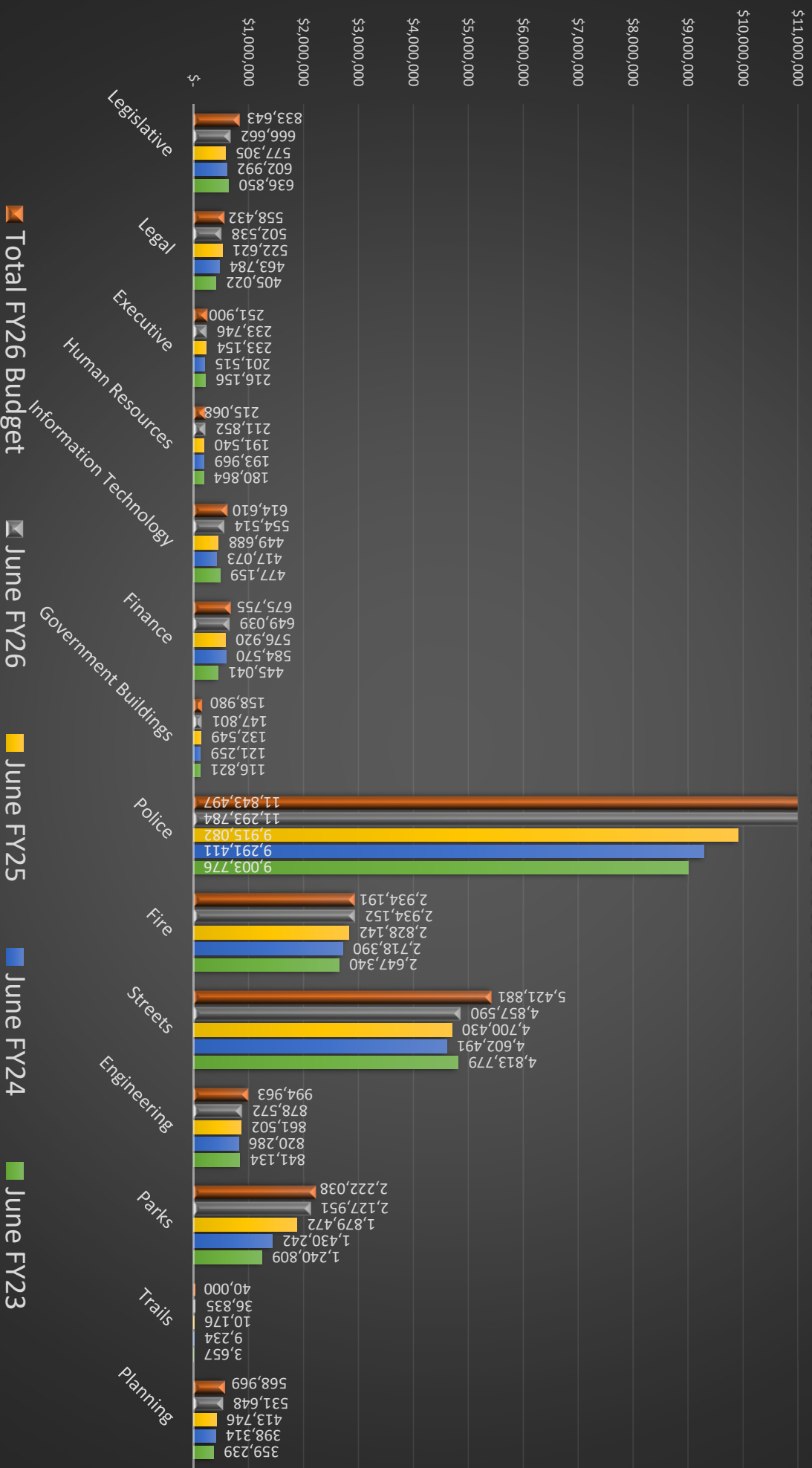


Preliminary June 2026 (Fiscal 2026) YTD Revenues Compared to Budget and also the Revenues of Same Timeframe of the Past Three Fiscal Years

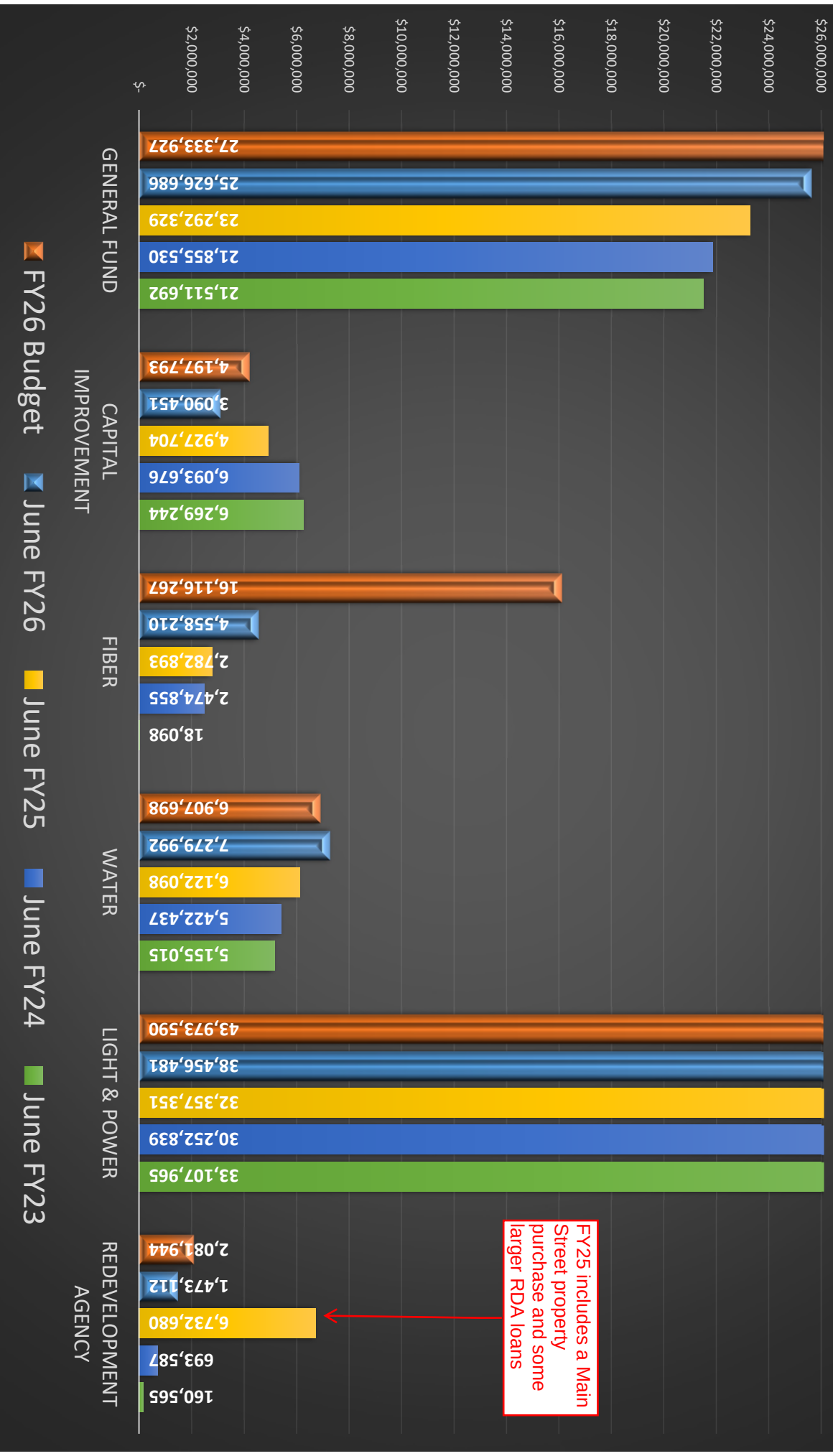


General Fund Detailed Expenditures - Preliminary June 2026

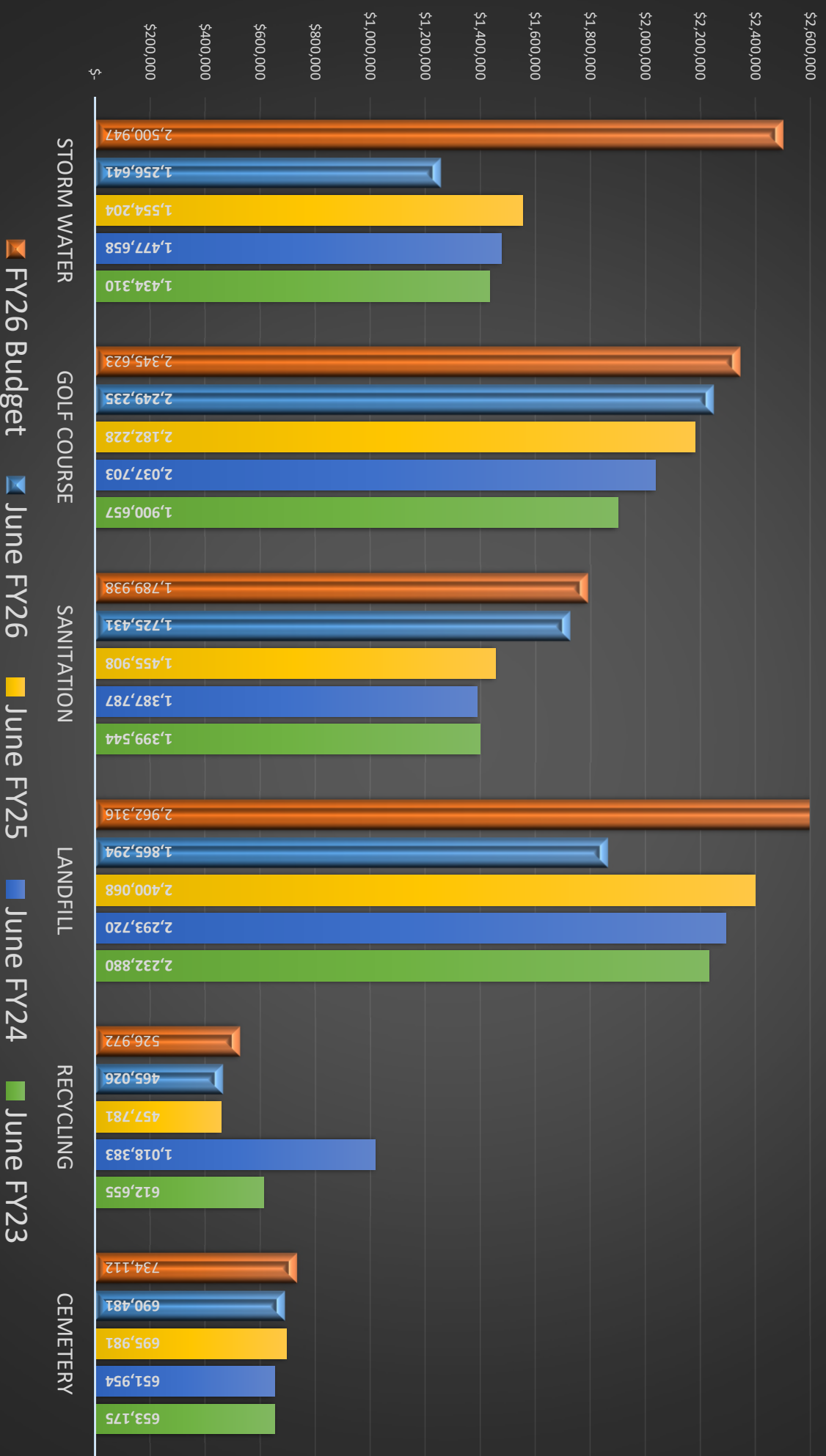
Fiscal 2026 YTD Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2026 YTD (Fiscal 2026) Expenditures Compared to Budget and also the Expenditures of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2026 YTD (Fiscal 2026) Expenses Compared Budget and also the Expenses of the Same Timeframe of the Past Three Fiscal Years



Bountiful City Corporation



JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
1010 Property Tax Revenues	-3,920,150	-3,920,150	-3,893,313.09	-48,839.62	.00	-26,836.91	99.3%
1020 Sales Tax Revenues	-9,079,442	-9,079,442	-7,635,274.27	-752,487.30	.00	-1,444,167.73	84.1%
1030 Franchise Tax Revenues	-4,641,090	-4,641,090	-4,435,090.78	-521,492.34	.00	-205,999.22	95.6%
1040 Property Tax Incremental Revenue	-4,000	-4,000	-3,768.79	-112,551.39	.00	-231.21	94.2%
2000 License & Permit Revenues	-777,000	-777,000	-668,650.42	-176,746.06	.00	91,650.42	11.8%
3000 Grants & Intergovernmental Re	-3,191,586	-3,350,214	-3,267,720.08	-38,244.04	.00	-82,493.92	97.5%
3100 Fine & Forfeiture Revenue	-125,000	-125,000	-182,951.56	-63,471.74	.00	57,951.56	146.4%
4000 Charges For Services-Rev-Gover	-1,552,966	-1,552,966	-1,547,841.88	-58,771.97	.00	-5,124.12	99.7%
4110 Legislative Expenditures	833,643	833,643	666,662.33	58,771.97	.00	166,980.67	80.0%
4120 Legal Expenditures	558,432	558,432	502,538.15	57,504.67	.00	55,893.85	90.0%
4130 Executive Expenditures	251,900	251,900	233,746.26	30,081.42	.00	18,153.74	92.8%
4134 Human Resources Expenditures	215,068	215,068	211,851.56	29,468.85	.00	3,216.44	98.5%
4136 Information Technology Expend	614,610	614,610	554,514.20	66,013.79	.00	60,095.80	90.2%
4140 Finance Expenditures	675,755	675,755	649,039.33	62,161.54	.00	26,715.67	96.0%
4160 Government Buildings Expendit	158,980	158,980	147,801.00	13,107.71	.00	11,179.00	93.0%
4210 Police Expenditures	8,836,417	8,836,417	8,415,442.71	919,889.57	.00	420,974.29	95.2%
4215 Reserve Officers Expenditures	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards Expenditures	204,689	204,689	197,391.25	1,298.22	.00	7,297.75	96.4%
4217 School Resource Officer Expen	507,008	507,008	369,701.09	28,271.90	.00	137,306.91	72.9%
4218 Liquor Control Expenditures	55,026	55,026	51,772.45	22,173.67	.00	3,253.55	94.1%
4219 PSAP - E911 Expenditures	2,230,357	2,230,357	2,259,476.80	243,396.45	.00	-29,119.80	101.3%
4220 Fire/EMS Expenditures	2,912,991	2,934,191	2,934,152.07	99,899.59	.00	39.00	100.0%
4410 Streets Expenditures	5,421,881	5,421,881	4,857,590.07	1,048,999.59	.00	564,290.93	89.6%
4450 Engineering Expenditures	994,963	994,963	878,571.91	99,899.32	.00	116,391.09	88.3%
4510 Parks Expenditures	1,701,430	2,222,038	2,127,951.20	260,685.41	.00	94,086.80	95.8%
4550 Trails Expenditures	40,000	40,000	36,835.08	8,990.50	.00	3,164.92	92.1%
4610 Planning Expenditures	568,969	568,969	531,648.49	63,126.68	.00	37,320.51	93.4%
6000 Miscellaneous	-90,600	-90,600	-79,197.42	-8,066.58	.00	-11,402.58	87.4%
6010 Interest & Investment Earning	-280,285	-280,285	-319,676.86	-34,871.69	.00	39,391.86	114.1%
6020 Sale of Capital Assets	0	0	-17,625.00	.00	.00	17,625.00	100.0%
8010 Transfers In	-3,130,000	-3,130,000	-3,144,753.25	-282,589.71	.00	14,753.25	100.5%
TOTAL GENERAL FUND	0	383,180	230,822.48	974,480.79	.00	152,357.52	60.2%
TOTAL REVENUES	-26,792,119	-26,950,747	-25,395,863.40	-2,039,360.47	.00	-1,554,883.60	
TOTAL EXPENSES	26,792,119	27,333,927	25,626,685.88	3,013,841.26	.00	1,707,241.12	

30 DEBT SERVICE

JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

30	DEBT SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-519,910	-519,910	-506,662.61	-6,469.31	.00	-13,247.39	97.5%
4710	Debt Service	568,419	568,419	568,379.16	-1.07	.00	39.84	100.0%
6010	Interest & Investment Earning	-2,000	-2,000	-3,470.72	-4.41	.00	1,470.72	173.5%
	TOTAL DEBT SERVICE	46,509	46,509	58,245.83	-6,474.79	.00	-11,736.83	125.2%
	TOTAL REVENUES	-521,910	-521,910	-510,133.33	-6,473.72	.00	-11,776.67	
	TOTAL EXPENSES	568,419	568,419	568,379.16	-1.07	.00	39.84	
45 CAPITAL IMPROVEMENT								
1020	Sales Tax Revenues	-2,410,358	-2,410,358	-2,863,442.96	-1,041,519.70	.00	453,084.96	118.8%
4110	Legislative Expenditures	305,000	305,000	2,600.00	.00	.00	302,400.00	98.2%
4136	Information Technology Expend	240,000	240,000	139,586.03	1,297.99	.00	100,413.97	58.2%
4140	Finance Expenditures	36,000	36,000	25,332.63	7,208.00	.00	10,667.37	70.4%
4210	Police Expenditures	868,668	868,668	714,124.83	424,646.40	.00	154,543.17	82.2%
4410	Streets Expenditures	2,487,000	2,487,000	2,081,141.10	424,646.40	.00	405,858.90	83.7%
4510	Parks Expenditures	85,000	85,000	58,667.48	21,933.00	.00	26,332.52	69.0%
4530	Trails Expenditures	176,125	176,125	68,998.93	21,933.00	.00	107,126.07	39.2%
6000	Miscellaneous	-46,628	-46,628	-46,491.98	-3,936.69	.00	-136.02	99.7%
6010	Interest & Investment Earning	-1,488,101	-1,488,101	-1,874,317.88	-185,961.70	.00	386,216.88	126.0%
6020	Sale of Capital Assets	-55,000	-55,000	-36,935.00	.00	.00	-18,065.00	67.2%
8000	Contribution Revenue	-5,000	-5,000	-8,672.43	-1,121.43	.00	3,672.43	173.4%
8010	Transfers In	-647,063	-647,063	.00	.00	.00	-647,063.00	.0%
	TOTAL CAPITAL IMPROVEMENT	-454,357	-454,357	-1,739,409.25	-777,454.13	.00	1,285,052.25	382.8%
	TOTAL REVENUES	-4,652,150	-4,652,150	-4,829,860.25	-1,232,539.52	.00	177,710.25	
	TOTAL EXPENSES	4,197,793	4,197,793	3,090,451.00	455,085.39	.00	1,107,342.00	
49 STORM WATER								
4900	Storm Water Expenses	2,500,947	2,500,947	1,256,641.45	136,895.76	.00	1,244,305.55	50.2%
6000	Miscellaneous	-5,800	-5,800	-6,787.00	-1,234.00	.00	987.00	117.0%
6010	Interest & Investment Earning	-134,000	-134,000	-196,444.65	-20,871.43	.00	62,444.65	146.6%
7000	Charge For Services Rev.-Prop	-2,178,757	-2,178,757	-2,130,428.11	-181,707.00	.00	-48,328.89	97.8%
8020	Impact Fee Revenue	0	0	-10,741.44	-1,915.48	.00	10,741.44	100.0%
	TOTAL STORM WATER	182,390	182,390	-1,087,759.75	-68,832.15	.00	1,270,149.75	-596.4%
	TOTAL REVENUES	-2,318,557	-2,318,557	-2,344,401.20	-205,727.91	.00	25,844.20	
	TOTAL EXPENSES	2,500,947	2,500,947	1,256,641.45	136,895.76	.00	1,244,305.55	
50 FIBER								

JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

50	FIBER	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5000	Fiber Expenses	16,240,245	16,116,267	4,558,210.21	1,183,929.81	.00	11,558,056.79	28.3%
6000	Miscellaneous	0	0	-1,767.50	.00	.00	1,767.50	100.0%
6010	Interest & Investment Earning	-300,000	-300,000	-318,399.93	-27,146.90	.00	18,399.93	106.1%
7000	Charge For Services Rev.-Prop	-1,156,567	-1,156,567	-1,103,746.49	-114,976.02	.00	-52,820.51	95.4%
	TOTAL FIBER	14,783,678	14,659,700	3,134,296.29	1,041,806.89	.00	11,525,403.71	21.4%
	TOTAL REVENUES	-1,456,567	-1,456,567	-1,423,913.92	-142,122.92	.00	-32,653.08	
	TOTAL EXPENSES	16,240,245	16,116,267	4,558,210.21	1,183,929.81	.00	11,558,056.79	
51	WATER							
5100	Water Expenses	6,907,698	6,907,698	7,279,992.04	506,045.51	.00	-372,294.04	105.4%
6000	Miscellaneous	-2,000	-2,000	-18,573.30	1,465.00	.00	16,573.30	928.7%
6010	Interest & Investment Earning	-164,166	-164,166	-145,033.37	-17,616.07	.00	-19,132.63	88.3%
6020	Sale of Capital Assets	-25,000	-25,000	-75,050.00	.00	.00	50,050.00	300.2%
7000	Charge For Services Rev.-Prop	-6,887,000	-6,887,000	-7,293,642.47	-736,143.06	.00	406,642.47	105.9%
7010	Connection & Servicing Revenue	-40,000	-40,000	-18,583.09	-2,000.71	.00	-21,416.91	46.5%
8020	Impact Fee Revenue	-40,000	-40,000	-181,369.45	-104,097.05	.00	141,369.45	453.4%
8030	Capital Contributions/Donatio	-30,000	-30,000	-216,663.00	.00	.00	186,663.00	722.2%
	TOTAL WATER	-280,468	-280,468	-668,922.64	-352,346.38	.00	388,454.64	238.5%
	TOTAL REVENUES	-7,188,166	-7,188,166	-7,948,914.68	-858,391.89	.00	760,748.68	
	TOTAL EXPENSES	6,907,698	6,907,698	7,279,992.04	506,045.51	.00	-372,294.04	
53	LIGHT & POWER							
5300	Light & Power Expenses	43,973,590	43,973,590	38,456,481.18	3,999,418.22	.00	5,517,108.82	87.5%
6000	Miscellaneous	-122,000	-122,000	-441,654.63	-11,736.37	.00	319,654.63	362.0%
6010	Interest & Investment Earning	-595,138	-595,138	-981,402.53	-98,133.88	.00	386,264.53	164.9%
6020	Sale of Capital Assets	-34,000	-34,000	-42,434.50	.00	.00	8,434.50	124.8%
7000	Charge For Services Rev.-Prop	-34,984,538	-34,984,538	-34,811,892.98	-3,099,785.29	.00	-172,645.02	99.5%
7010	Connection & Servicing Revenue	-100,000	-100,000	-100,544.26	-8,107.29	.00	544.26	100.5%
7030	Equipment & Facility Rent Rev	-89,505	-89,505	-88,905.69	.00	.00	-599.31	99.3%
8030	Capital Contributions/Donatio	-880,000	-880,000	-385,469.00	.00	.00	-494,531.00	43.8%
	TOTAL LIGHT & POWER	7,168,409	7,168,409	1,604,177.59	781,655.39	.00	5,564,231.41	22.4%
	TOTAL REVENUES	-36,805,181	-36,805,181	-36,852,303.59	-3,217,762.83	.00	47,122.59	
	TOTAL EXPENSES	43,973,590	43,973,590	38,456,481.18	3,999,418.22	.00	5,517,108.82	

55 GOLF COURSE

Bountiful City Corporation



JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
55 GOLF COURSE								
5500 Golf Course Expenses	2,128,853	2,345,623	2,249,235.05	269,952.10		.00	96,387.95	95.9%
6000 Miscellaneous	-3,000	-3,000	-4,913.63	-392.49		.00	1,913.63	163.8%
6010 Interest & Investment Earning	-48,612	-48,612	-68,593.29	-7,843.25		.00	19,981.29	141.1%
7020 Admission & Lesson Fee Revenue	-1,196,480	-1,196,480	-1,708,855.26	-270,720.09		.00	512,375.26	142.8%
7030 Equipment & Facility Rent Rev	-555,000	-555,000	-794,618.83	-124,061.52		.00	239,618.83	143.2%
7040 Concession & Merchandise Sale	-298,000	-313,000	-383,237.65	-46,749.70		.00	70,237.65	122.4%
TOTAL GOLF COURSE	27,761	229,531	-710,983.61	-179,814.95		.00	940,514.61	-309.8%
TOTAL REVENUES	-2,101,092	-2,116,092	-2,960,218.66	-449,767.05		.00	844,126.66	
TOTAL EXPENSES	2,128,853	2,345,623	2,249,235.05	269,952.10		.00	96,387.95	
58 SANITATION								
5800 Refuse Collection Operationse	1,789,938	1,789,938	1,725,431.18	287,101.61		.00	64,506.82	96.4%
5810 Recycle CollectionOperationsE	526,972	526,972	465,025.66	55,388.36		.00	61,946.34	88.2%
5820 Landfill Operations Expenses	2,962,316	2,962,316	1,865,294.02	211,112.04		.00	1,097,021.98	63.0%
6000 Miscellaneous	0	0	-25.02	.00		.00	25.02	100.0%
6002 Miscellaneous - Landfill	-30,000	-30,000	-25,428.65	-3,799.34		.00	-4,571.35	84.8%
6010 Interest & Investment Earning	-221,831	-221,831	-298,283.51	-31,164.40		.00	76,452.51	134.5%
6012 Interest Earnings - Landfill	0	0	-159,646.34	-12,755.86		.00	159,646.34	100.0%
6021 Sale of Capital Assets-Recycl	0	0	-4,275.00	.00		.00	4,275.00	100.0%
7000 Charge For ServicesRev-Recycl	-1,962,269	-1,962,269	-1,927,192.07	-191,788.03		.00	-35,076.93	98.2%
7001 Charge For ServicesRev-Recycl	-630,912	-630,912	-612,689.43	-52,660.84		.00	-18,222.57	97.1%
7002 Charge For ServicesRev-Landfi	-2,027,000	-2,027,000	-2,192,596.88	-222,903.07		.00	165,596.88	108.2%
TOTAL SANITATION	407,214	407,214	-1,164,386.04	38,530.47		.00	1,571,600.04	-285.9%
TOTAL REVENUES	-4,872,012	-4,872,012	-5,220,136.90	-515,071.54		.00	348,124.90	
TOTAL EXPENSES	5,279,226	5,279,226	4,055,750.86	553,602.01		.00	1,223,475.14	
59 CEMETERY								
5900 Cemetery Expenses	670,862	734,112	690,481.14	79,573.34		.00	43,630.86	94.1%
6010 Interest & Investment Earning	-29,370	-29,370	-36,922.69	-3,781.33		.00	7,552.69	125.7%
7000 Charge For Services Rev.-Prop	-576,100	-576,100	-567,450.00	-63,525.00		.00	-8,650.00	98.5%
7050 Cemetery Burial Plot Sale Rev	-108,625	-108,625	-156,625.00	-14,300.00		.00	48,000.00	144.2%
TOTAL CEMETERY	-43,233	20,017	-70,516.55	-2,032.99		.00	90,533.55	-352.3%
TOTAL REVENUES	-714,095	-714,095	-760,997.69	-81,606.33		.00	46,902.69	
TOTAL EXPENSES	670,862	734,112	690,481.14	79,573.34		.00	43,630.86	
61 COMPUTER MAINTENANCE								

JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

61	COMPUTER MAINTENANCE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4000	Charges For ServicesRev-gover	-453,517	-453,517	-394,916.51	.00	.00	-58,600.49	87.1%
6000	Miscellaneous	0	0	-1,230.00	.00	.00	1,230.00	100.0%
6010	Interest & Investment Earning	-1,250	-1,250	-8,618.90	-151.55	.00	7,368.90	689.5%
6100	Computer Maintenance Expendit	328,567	328,567	365,388.22	84,567.00	.00	-36,821.22	111.2%
	TOTAL COMPUTER MAINTENANCE	-126,200	-126,200	-39,377.19	84,415.45	.00	-86,822.81	31.2%
	TOTAL REVENUES	-454,767	-454,767	-404,765.41	-151.55	.00	-50,001.59	
	TOTAL EXPENSES	328,567	328,567	365,388.22	84,567.00	.00	-36,821.22	
63 LIABILITY INSURANCE								
6010	Interest & Investment Earning	-21,000	-21,000	-10,743.18	-1,465.55	.00	-10,256.82	51.2%
6300	Liability Insurance	1,118,088	1,118,088	798,679.57	26,489.10	.00	319,408.43	71.4%
7000	Charge For Services Rev.-Prop	-780,000	-780,000	-623,039.13	.00	.00	-156,960.87	79.9%
	TOTAL LIABILITY INSURANCE	317,088	317,088	164,897.26	25,023.55	.00	152,190.74	52.0%
	TOTAL REVENUES	-801,000	-801,000	-633,782.31	-1,465.55	.00	-167,217.69	
	TOTAL EXPENSES	1,118,088	1,118,088	798,679.57	26,489.10	.00	319,408.43	
64 WORKERS' COMP INSURANCE								
6010	Interest & Investment Earning	-29,439	-29,439	-52,284.43	-6,221.70	.00	22,845.43	177.6%
6400	Workers' Comp Insurance	511,951	511,951	287,038.06	32,427.54	.00	224,912.94	56.1%
7000	Charge For Services Rev.-Prop	-924,039	-924,039	-905,741.19	-98,876.10	.00	-18,297.81	98.0%
	TOTAL WORKERS' COMP INSURANCE	-441,527	-441,527	-670,987.56	-72,670.26	.00	229,460.56	152.0%
	TOTAL REVENUES	-953,478	-953,478	-958,025.62	-105,097.80	.00	4,547.62	
	TOTAL EXPENSES	511,951	511,951	287,038.06	32,427.54	.00	224,912.94	
72 RDA REVOLVING LOAN FUND								
6000	Miscellaneous	-594,992	-594,992	-598,385.99	-12,321.37	.00	3,393.99	100.6%
6010	Interest & Investment Earning	-77,464	-77,464	-100,370.63	-9,265.34	.00	22,906.63	129.6%
7200	RDA Revolving Loans Expenditu	500,400	500,400	376.34	36.92	.00	500,023.66	.1%
	TOTAL RDA REVOLVING LOAN FUND	-172,056	-172,056	-698,380.28	-21,549.79	.00	526,324.28	405.9%
	TOTAL REVENUES	-672,456	-672,456	-698,756.62	-21,586.71	.00	26,300.62	
	TOTAL EXPENSES	500,400	500,400	376.34	36.92	.00	500,023.66	
73 REDEVELOPMENT AGENCY								

JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

73	REDEVELOPMENT AGENCY	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1010	Property Tax Revenues	-77,000	-77,000	-87,447.00	.00	.00	10,447.00	113.6%
1040	Property Tax Incremental Revenue	-950,000	-950,000	-918,839.00	.00	.00	-31,161.00	96.7%
4000	Charges For ServicesRev-gover	-72,000	-72,000	-76,078.15	-16,030.72	.00	4,078.15	105.7%
6010	Interest & Investment Earning	-47,085	-47,085	-53,180.84	-6,494.60	.00	6,095.84	112.9%
7300	Redevelopment Agency Expendit	1,058,544	1,581,544	1,472,736.04	26,732.36	.00	108,807.96	93.1%
	TOTAL REDEVELOPMENT AGENCY	-87,541	435,459	337,191.05	4,207.04	.00	98,267.95	77.4%
	TOTAL REVENUES	-1,146,085	-1,146,085	-1,135,544.99	-22,525.32	.00	-10,540.01	
	TOTAL EXPENSES	1,058,544	1,581,544	1,472,736.04	26,732.36	.00	108,807.96	
74	CEMETERY PERPETUAL CARE							
6010	Interest & Investment Earning	-78,551	-78,751	-103,028.51	-10,499.68	.00	24,277.51	130.8%
7030	Cemetery Burial Plot Sale Rev	-70,000	-70,000	-104,025.00	-7,750.00	.00	34,025.00	148.6%
7400	Cemetery Perpetual Care Expen	802	1,002	995.64	81.19	.00	6.36	99.4%
	TOTAL CEMETERY PERPETUAL CARE	-147,749	-147,749	-206,057.87	-18,168.49	.00	58,308.87	139.5%
	TOTAL REVENUES	-148,551	-148,751	-207,053.51	-18,249.68	.00	58,302.51	
	TOTAL EXPENSES	802	1,002	995.64	81.19	.00	6.36	
78	LANDFILL CLOSURE							
6010	Interest & Investment Earning	-38,250	-38,250	-42,673.43	-3,409.64	.00	4,423.43	111.6%
	TOTAL LANDFILL CLOSURE	-38,250	-38,250	-42,673.43	-3,409.64	.00	4,423.43	111.6%
	TOTAL REVENUES	-38,250	-38,250	-42,673.43	-3,409.64	.00	4,423.43	
83	RAP TAX							
1050	RAP Tax Revenues	-761,250	-761,250	-752,183.39	-133,121.77	.00	-9,066.61	98.8%
6010	Interest & Investment Earning	-13,000	-13,000	-23,841.29	-3,455.20	.00	10,841.29	183.4%
8300	RAP Tax Expenditures	762,481	762,481	115,643.11	2,531.72	.00	646,837.89	15.2%
	TOTAL RAP TAX	-11,769	-11,769	-660,381.57	-134,045.25	.00	648,612.57	5611.2%
	TOTAL REVENUES	-774,250	-774,250	-776,024.68	-136,576.97	.00	1,774.68	
	TOTAL EXPENSES	762,481	762,481	115,643.11	2,531.72	.00	646,837.89	
99	INVESTMENT							
6010	Interest & Investment Earning	0	0	-52,789.03	40,297.50	.00	52,789.03	100.0%

JUNE 2026 - FY2026 REVENUE & EXPENSE

FOR 2026 12

99	INVESTMENT	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL INVESTMENT	0	0	-52,789.03	40,297.50	.00	52,789.03	100.0%
	TOTAL REVENUES	0	0	-52,789.03	40,297.50	.00	52,789.03	
	GRAND TOTAL	21,129,899	22,177,121	-2,282,994.27	1,353,618.26	.00	24,460,115.27	-10.3%
** END OF REPORT - Generated by David Burgoyne **								

City Council Staff Report

Subject: Final Architectural and Site Plan Review -
Alphagraphics (1579 North Main Street)
Author: Amber Corbridge, Senior Planner
Date: August 11, 2026



Background

The applicant, Grant Richey, owner of the property located at 1579 North Main Street, is requesting Final Architectural and Site Plan Approval for a new commercial building for *Alphagraphics*, a printing company. The 1.2-acre site is currently vacant (See Figure 1 below) and is located within the Village on Main Development, where business services and offices are permitted.

This proposal includes construction of a new 10,449-square foot, twenty-eight-foot-tall commercial building (see Attached Architectural Plans). The building exterior consists of red brick, dark wood fiber cement, black metal siding, and gray stucco.



Analysis

The property is located in the Mixed-Use Residential (MXD-R) Zone. Bountiful Land Use Code Section 14-10-105a lists office and professional services as a permitted use. Additionally, Section 14-10-106 provides that the approved Village on Main Development Plan is an integral part of the zoning regulations governing the property; therefore, the proposed development has been reviewed for compliance with both the MXD Zone and the approved Village on Main Development Plan.

Site Plan Approval Standards

The City Council shall determine if the proposed architectural and site development plans submitted are consistent with the purpose and objectives of the Code (14-2-301 and 14-2-306). The purpose of the architectural and site plan review and approval process includes:

- 1. Implementing the policies and goals established in the Bountiful City General Plan.*
- 2. Compliance with the Land Use Code and Village on Main Development Plan.*
- 3. Promoting the orderly and safe development of land in the City.*
- 4. Promoting the orderly layout of buildings, landscaping, walkways, lighting, and other site improvements.*

The proposed plans for a new building and site have been reviewed by Staff for compliance with the above criteria. Staff has reviewed the proposed architectural and site plans and finds the proposal complies with the applicable provisions of the Bountiful Land Use Code, the approved Village on Main Development Plan, and the architectural and site plan review standards. The proposal meets the goals and objectives of the General Plan, where the City encourages the growth of high-quality local businesses through economic development of commercial nodes ([Bountiful by Design, Bountiful City General Plan, pg. 15](#)).

The subject property is designated Neighborhood Center on the Future Land Use Map, where buildings are encouraged to provide convenient pedestrian access and create an active streetscape. The proposed development supports these objectives by providing pedestrian connections to existing public sidewalks and incorporating varied building materials, architectural articulation, fenestration, and building-mounted signage that create an inviting street-facing façade (see Figure 2).



Figure 2. Architectural Plans, Page 7, Attached

Lighting Standards

The proposed Old Town-Style acorn light fixtures along pedestrian walkways and within the parking lot (See Attached Photometric Plan, Sheet E1.0P).

All proposed exterior lighting shall comply with the requirements of Land Use Code Section [14-16-111\(H\)](#) including the requirement that lighting be directed downward by means of a prismatic lens, deflector, or other shielding device to prevent light from projecting onto adjacent properties or public streets. Prior to issuance of a building permit, the applicant shall provide manufacturer specifications demonstrating compliance with these standards.

Additionally, Section 14-10-108(4) limits lighting fixtures within the MXD Zone to a maximum height of twenty (20) feet. Although the proposed fixtures may comply with the maximum height permitted by the Code, Staff recommends that pedestrian-scale lighting be maintained by limiting fixture heights to approximately ten (10) to fifteen (15) feet, consistent with the walkable character and design objectives of the Village on Main Development and the MXD Zone.

Signage Standards

The proposal includes a monument sign at the corner of Main Street and Pages Lane. Pursuant to Section 14-10-108(4) of the Bountiful Land Use Code, signage within the MXD Zone is subject to the monument sign standards of the Downtown (DN) Zone. The proposed monument sign shall comply with the applicable standards of Section 14-19-115(2), including location, size, height, and setback requirements. Any outstanding staff review comments or necessary revisions shall be addressed prior to issuance of a sign permit.

Utilities and Access

The initial construction of the Village on Main (VoM) site included sewer, culinary water and storm drain utilities to serve all of the pad sites. This existing infrastructure is adequate to serve the proposed building. Access points to the overall development from the adjacent public rights of way (1600 N, a City street and Main Street, a UDOT right of way) were also created with the initial development.

Department Review

This staff report was prepared by the Senior Planner and was reviewed by the City Manager.

Significant Impacts

The proposed development is not anticipated to create significant adverse impacts on adjacent properties or the surrounding area. The subject property is currently vacant and is located within the approved Village on Main Development. The proposed use is a permitted use within the MXD-R Zone and is consistent with the approved Village on Main Development Plan. Any remaining staff review comments shall be addressed prior to issuance of a certificate of occupancy.

Recommendation

Planning Commission and Staff recommends that the City Council review the Final Architectural and Site Plan application for the commercial business at 1579 North Main Street, and approve subject to:

1. The applicant shall demonstrate compliance with the exterior lighting requirements of Bountiful Land Use Code.
2. The proposed monument sign shall comply with the applicable standards of the Bountiful Land Use Code prior to issuance of a sign permit.
3. The applicant shall comply with all remaining staff review comments.
4. Consider removing 3-4 parking stalls on the NE corner of the property and replace with landscaping.
5. Consider including a street facing entrance on the north side of the building.

Attachments

1. Statement of Intent
2. Civil and Site Plans
3. Pedestrian Plan
4. Landscape Plan
5. Architectural Plans
6. Photometric Plan
7. Village on Main Development Plan and Ordinance 2005-6

Statement of Intent

5/14/2026

The proposed project consists of the construction of a new two-story commercial building totaling approximately 13,500 square feet with a maximum building height of approximately 30 feet. The building is intended to serve as a facility for AlphaGraphics and will include a retail component at the ground floor, production areas for printed media, and a larger production area dedicated to fabrication of large-format signage and vehicle wraps.

The subject property is currently an undeveloped lot. The proposed development is intended to complement the surrounding mixed-use context while providing a high-quality commercial building that contributes to the continued development of the area. The site has been planned to integrate with the existing shared access and circulation system serving adjacent commercial businesses and the neighboring multifamily development.

Vehicular access and parking for the development will be provided through the existing shared parking and circulation network. The site contains sufficient parking to satisfy the applicable requirements established by the governing CC&Rs, which are included as part of the submittal package for review. Internal circulation and site access have been designed to provide safe and efficient vehicular and pedestrian movement throughout the development.

The proposed building will utilize steel construction and incorporate a material palette consisting primarily of brick, EIFS, and metal panel systems. The architectural design is intended to create a durable and contemporary commercial appearance that is compatible with surrounding development while providing visual interest through variations in materials and facade articulation.

The site also contains a sight line easement intended to preserve views from the intersection of Pages Lane and Main Street to an adjacent business. The proposed site layout and building placement have been designed with consideration of this easement in order to maintain compliance with the established view corridor requirements.

Site improvements will include landscaping, pedestrian connections, utility infrastructure, drainage improvements, and associated site amenities as required by applicable City standards. Utilities and stormwater systems will be coordinated with the appropriate agencies and designed in accordance with City engineering requirements.

The proposed development has been designed to comply with the applicable zoning regulations and development standards of Bountiful. The applicant respectfully requests review and approval of the enclosed Site Plan application and supporting documents.

ALPHA GRAPHICS

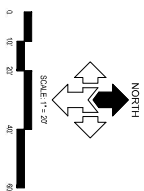
CONSTRUCTION PLANS

1579 NORTH MAIN STREET
BOUNTIFUL, UTAH 84010

Building Department
06/30/2026
Bountiful, UT
Don Simons, Building Official
Reviewed, with comments
Comments have red border, yellow background & blue letters

PLAN REVIEW
07/02/2026 11:42:20 AM
AMBER CORSEDALE, SENIOR PLANNER

PLAN REVIEW
07/02/2026
Lloyd Cheney, Bountiful City Engineer
TYPICAL COMMENTS: BLUE TEXT WITH GRAY BACKGROUND



VICINITY MAP
N.T.S.

SHEET	DRAWING INDEX
0010	0010 COVER SHEET
0011	0011 GENERAL NOTES, RECORD AND REVISIONS
0012	0012 SITE PLAN
0013	0013 GRADING AND DRAINAGE PLAN
0014	0014 STRUCTURAL FLOOR PLAN
0015	0015 STRUCTURAL ROOF PLAN
0016	0016 ELECTRICAL PLAN
0017	0017 MECHANICAL PLAN
0018	0018 CIVIL PLAN
0019	0019 SPECIAL NOTES

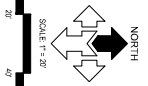
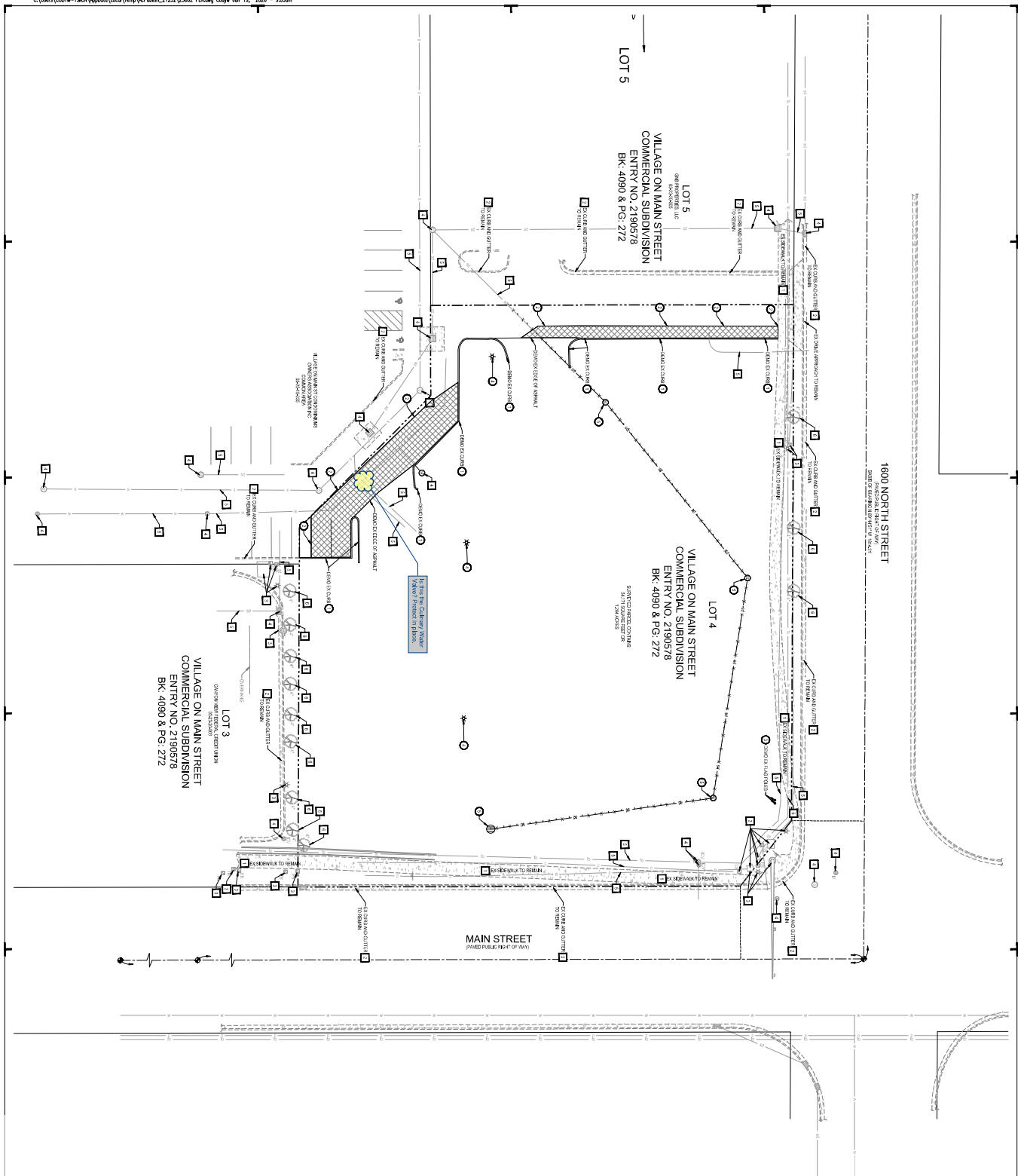
ALL WORK AND MATERIALS FOR WATER
MUST CONFORM TO BOUNTIFUL CITY
SEWER DISTRICT STANDARDS AND
SPECIFICATIONS

ALL WORK AND MATERIALS FOR SEWER
MUST CONFORM TO SOUTH DAVIS
SEWER DISTRICT STANDARDS AND
SPECIFICATIONS

ALL WORK AND MATERIALS MUST
CONFORM TO APWA STANDARDS AND
SPECIFICATIONS

ARCHITECT
JON ARCHITECTS
415 S. CENTER ST. SUITE #102
NORTH DALLAS, TX 75244
jon@jonarchitects.com

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GENERAL NOTES

- 1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL SHOWN ON THE PLAN.
- 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL SHOWN ON THE PLAN.
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CO.10

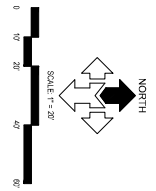
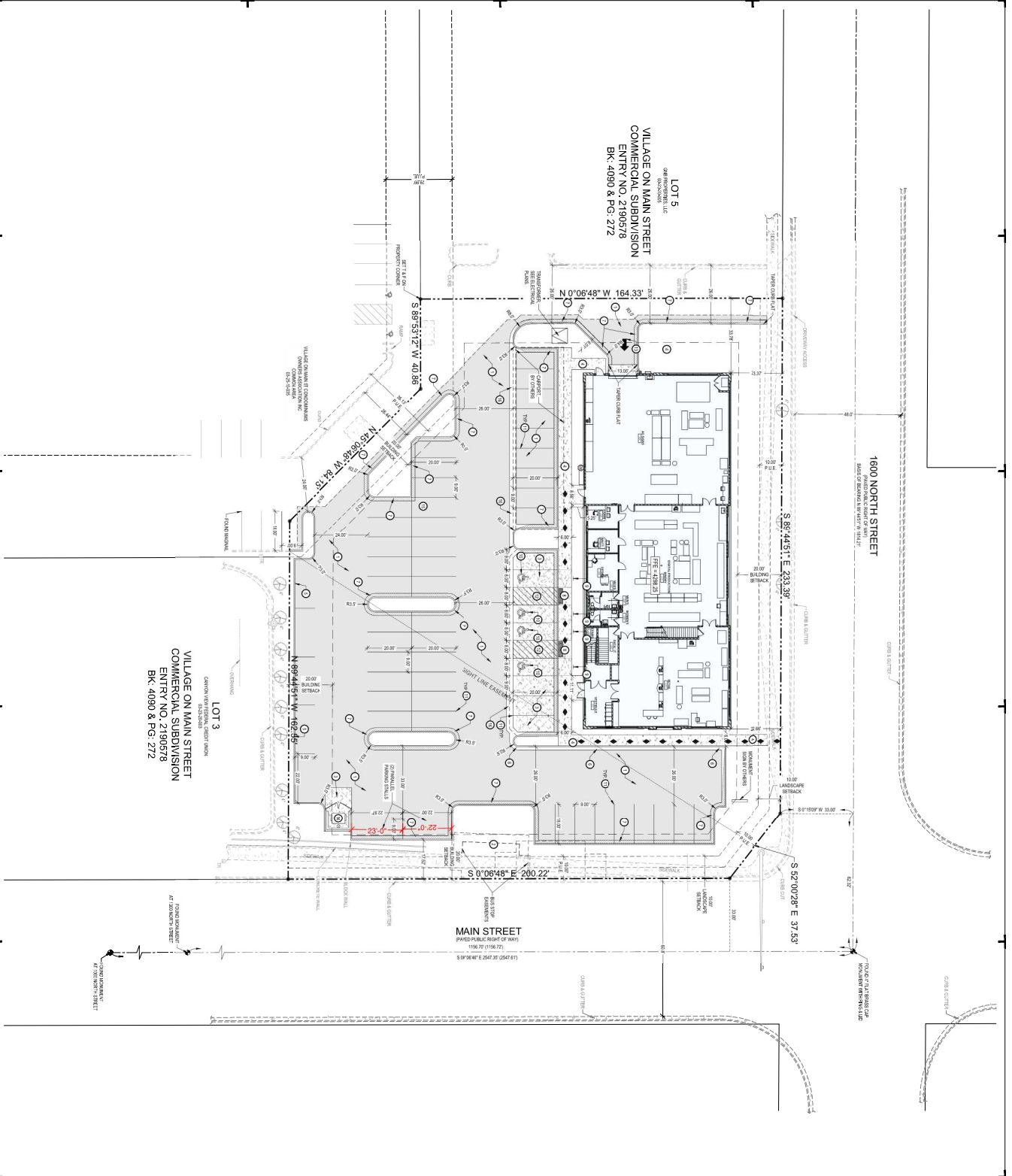
DEMOLITION PLAN

REV	DATE	DESCRIPTION
1	05-11-2025	PROJECT NO. 25602
2	05-11-2025	DRAWN BY: JONAS
3	05-11-2025	CHECKED BY: JONAS
4	05-11-2025	DATE: 05-11-2025

ALPHAGRAPHICS
1579 NORTH MAIN STREET
BOUNTIFUL, UTAH 84010



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DESCRIPTION	AREA	%
LANDSCAPE	5,111.577	10%
LANDSCAPE	5,111.577	10%
LANDSCAPE	5,111.577	10%
TOTAL	5,111.577	10%

GENERAL NOTES:
1. THE INFORMATION ON THIS PLAN IS BASED ON THE INFORMATION PROVIDED BY THE CLIENT AND THE INFORMATION ON THE RECORD PLANS.
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SITE PLAN REVIEW SHALL MEET FIRE MARSHAL APPROVAL. PROVIDE FIRE MARSHAL APPROVAL.



ALPHAGRAPHICS
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REV	DATE	DESCRIPTION
1	05/11/2026	PROJECT NO. 25602
2	05/11/2026	DESIGN NO. 100/000
3	05/11/2026	DATE

C1.01
CIVIL
SITE PLAN



Relocate out of the HC parking circulation area

Blue Stakes of
UTAH 811
Investigating

THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF UTILITIES AND RESTORATION OF THE EXCAVATION TO ORIGINAL UTILITY DEPTH OR NOT SHOWN ON THE PLANS.

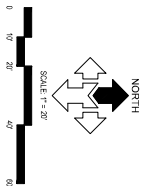
NOTICE:

**GRADING AND
DRAINAGE
PLAN**

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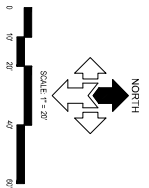
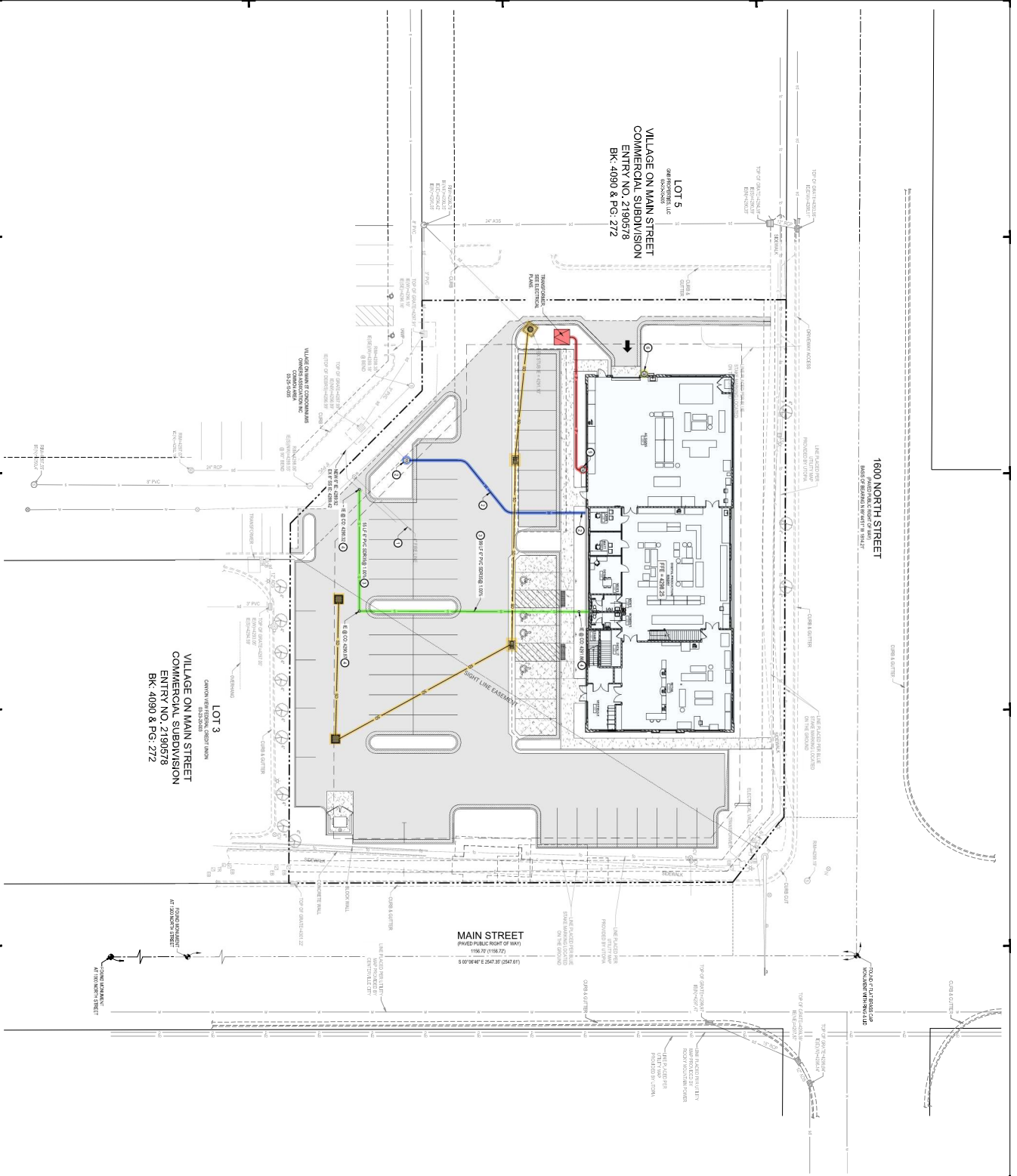
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REVISIONS		
REV	DATE	DESCRIPTION

PROJECT NO.: 25602
 DRAWING BY: TJO/BMB
 CHECKED BY: CCW
 DATE: 05-11-2026

EROSION CONTROL PLAN
C2.10



GENERAL NOTES:

- 1. ALL UTILITIES SHOWN ARE BASED ON THE LATEST AVAILABLE RECORDS AND FIELD SURVEY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
- 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
- 3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES.
- 5. THE CONTRACTOR SHALL MAINTAIN ADEQUATE EROSION CONTROL MEASURES THROUGHOUT THE CONSTRUCTION PROCESS.
- 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMEDIATION OF ANY DAMAGE TO THE SITE OR ADJACENT PROPERTIES.
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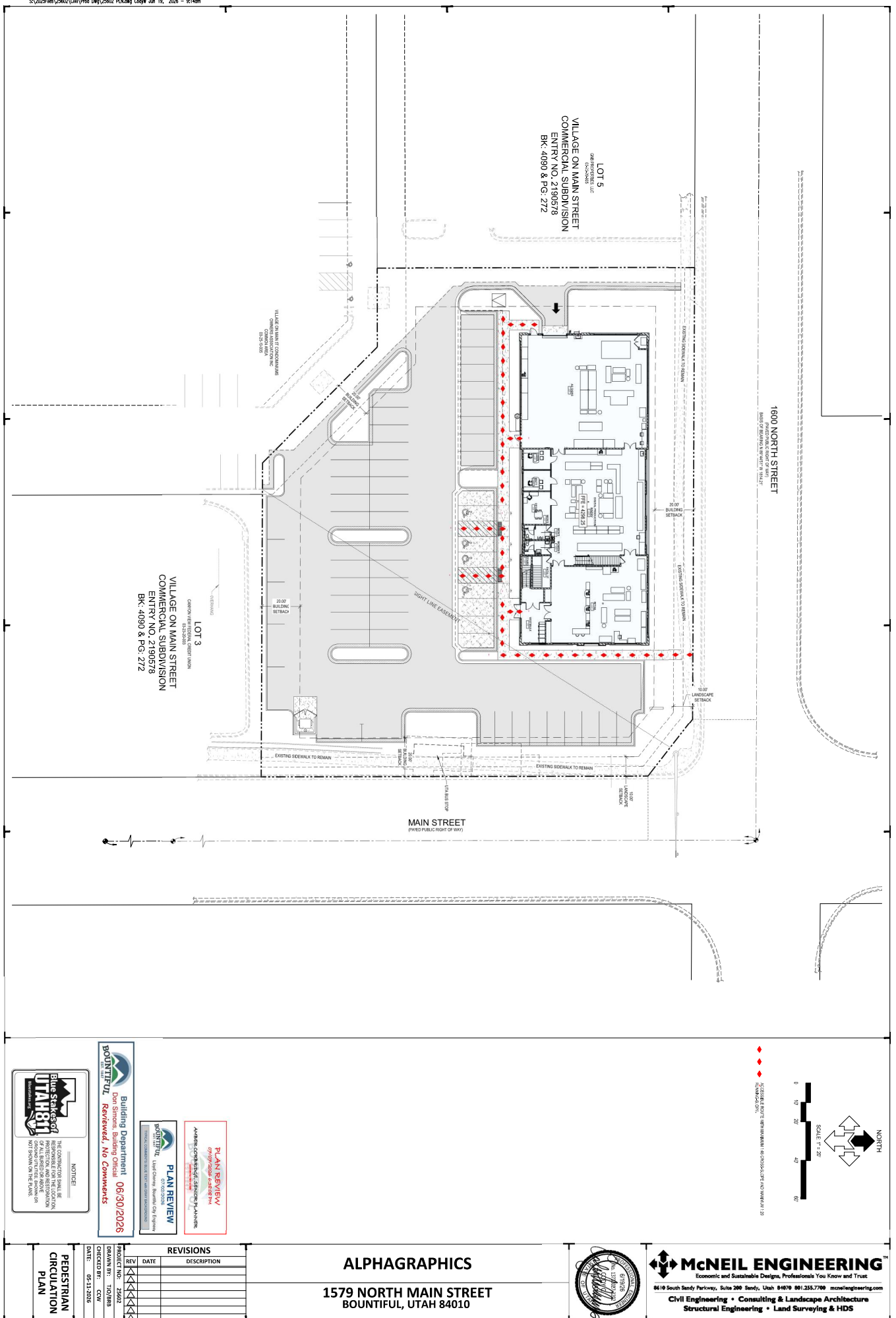
PROJECT NO.	25602
DRAWN BY	JDH
CHECKED BY	JDH
DATE	05-11-2026

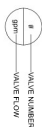
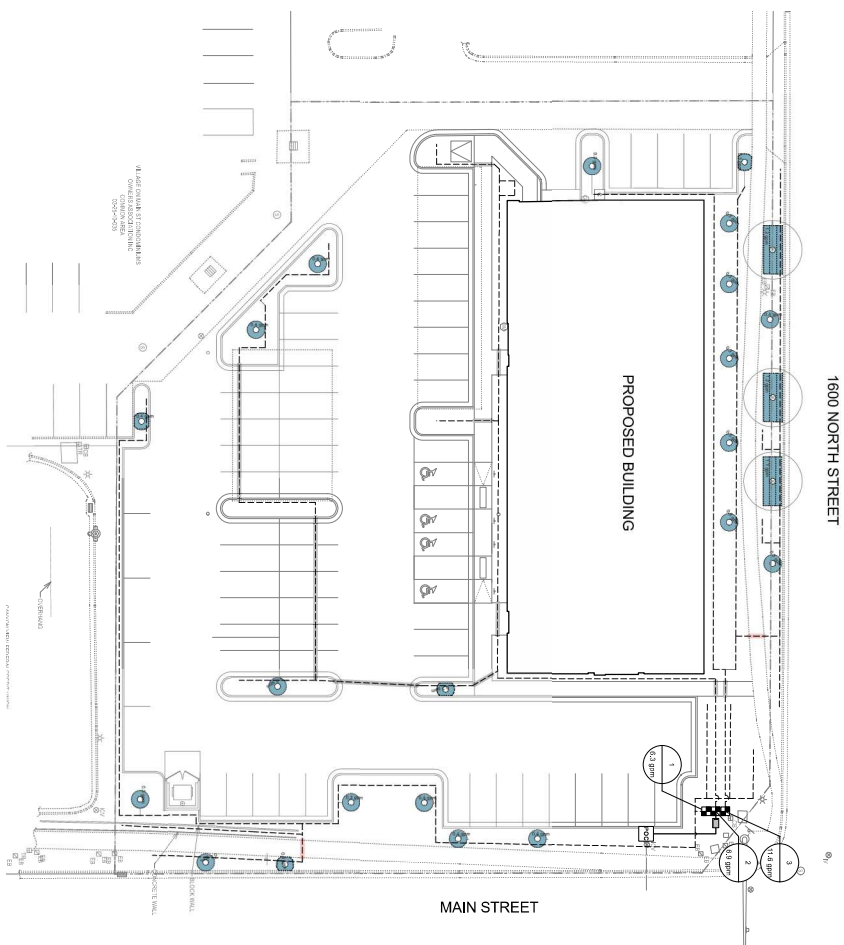
SITE UTILITY PLAN
C4.01

ALPHAGRAPHICS
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EMITTER SCHEDULE

[illegible]

GENERAL NOTE

1. REFER TO IRRIGATION NOTES ON SHEET I.O.03

[illegible]

ALPHAGRAPHICS

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BOUNTIFUL, UTAH



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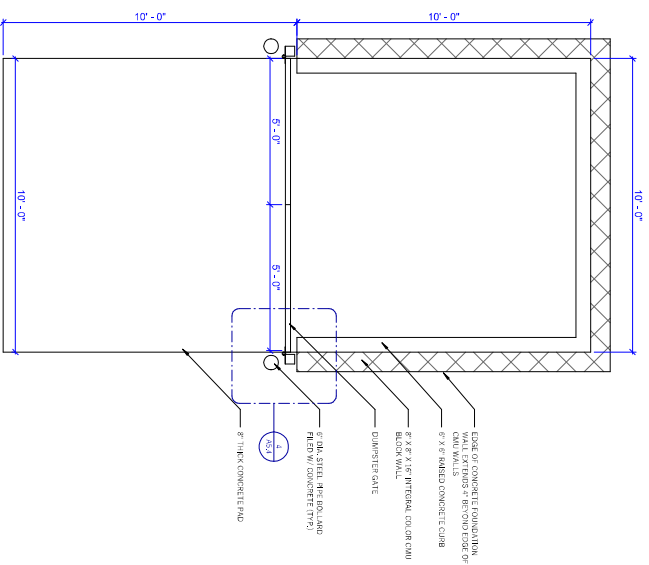
THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCAL PROTECTION AND RESTORATION OF ALL BLENDED OR ABOVE GROUND UTILITIES SHOWN NOT SHOWN ON THE PLANS.

NOTICE

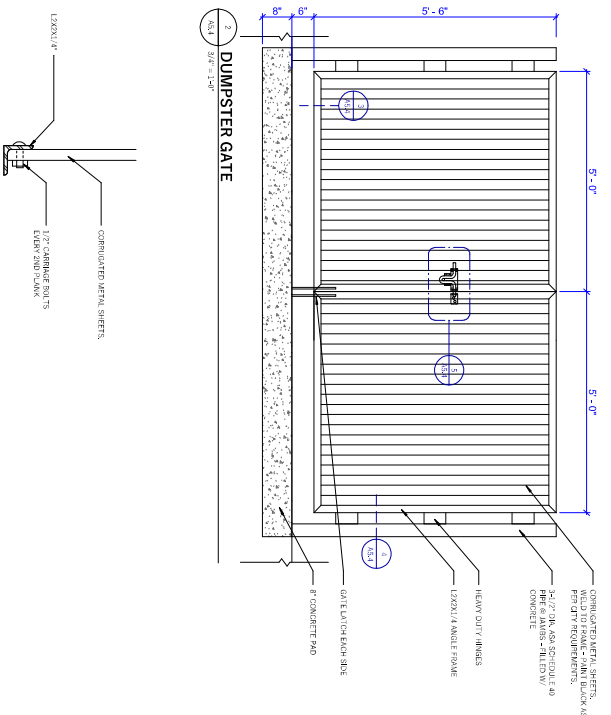
AND/OR CUTTING UNDERGROUND UTILITIES, ITS COSTS.

L3.01

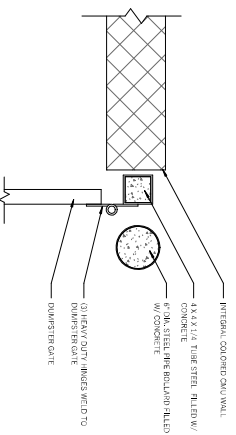
ISSUED:	DESCRIPTION
NO. DATE	
REVISIONS:	
JUNE 22, 2026	



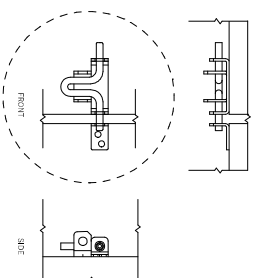
1
A5.4
DUMPSTER ENCLOSURE PLAN
 $1/2" = 1'-0"$



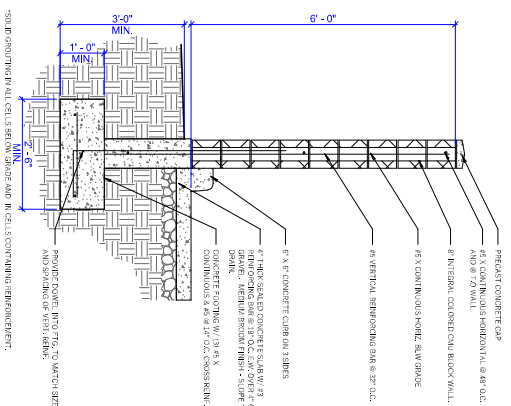
3
GATE SECTION
AS.4
3" x 1'-0"



4 DUMPSTER ENCLOSURE DETAIL
AS.A 1 1/2" = 1'-0"

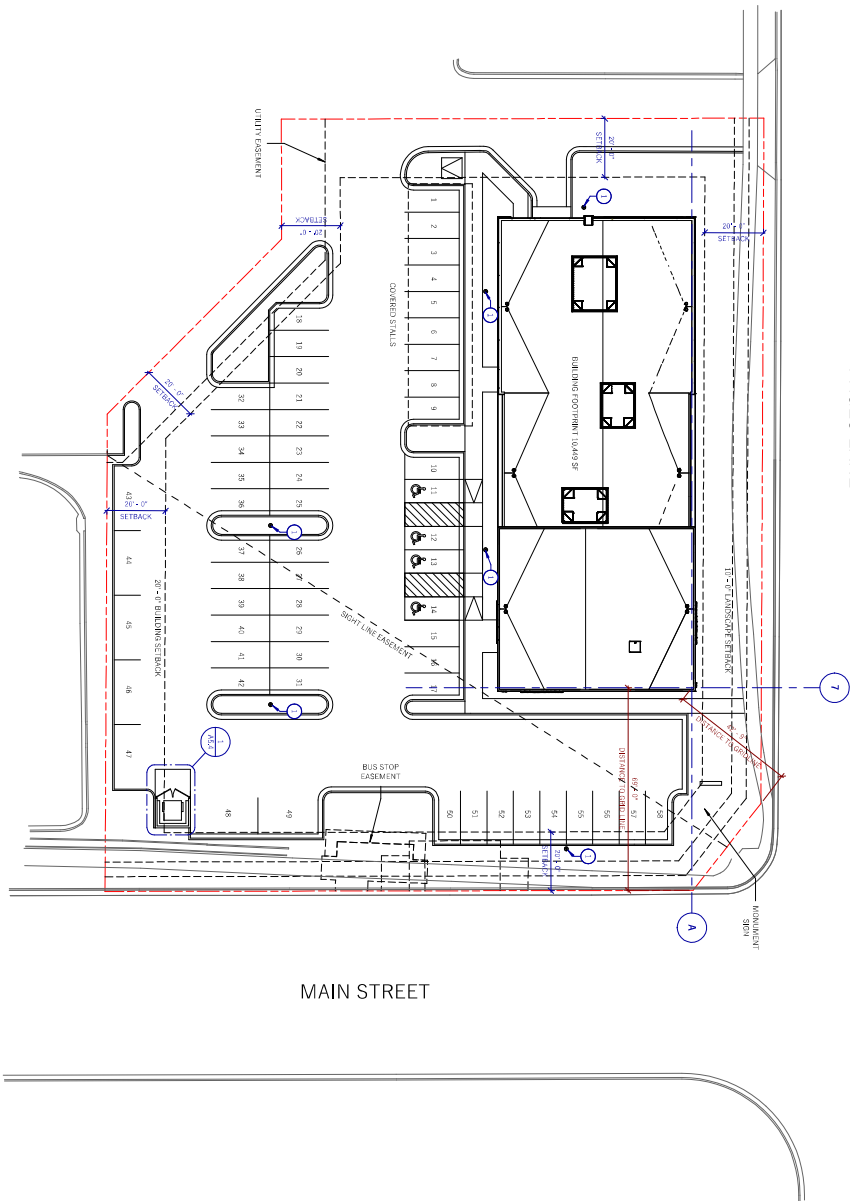


5	GATE LATCH DETAIL
AS.4	



6
A5.3
3/4" = 1'-0"





KEYED NOTES

- 1 OUTDOOR LIGHTING, SEE ELECTRICAL

LINE TYPE LEGEND

- PROPERTY LINE
--- SITE SETBACK/EASEMENT LINES
--- UTILITY EASEMENTS

SITE PLAN INFORMATION

PROJECT DESCRIPTION:
THE PROJECT CONSISTS OF THE CONSTRUCTION OF A NEW TWO-STORY COMMERCIAL BUILDING TOTALING APPROXIMATELY 13,500 SQUARE FEET. THE PROPOSED USE INCLUDES RETAIL, OFFICE SPACE, AND A RESTAURANT. THE BUILDING WILL BE SITUATED ON A 0.75-ACRE LOT. THE GROUND FLOOR IS DESIGNED TO ACCOMMODATE CUSTOMER-FACING RETAIL SPACE AND PRODUCTION AREAS, ALONG WITH OFFICES FOR MANAGEMENT AND DESIGN STAFF. THE SECOND FLOOR INCLUDES ADDITIONAL BUSINESS OFFICES, A CONFERENCE ROOM, AND A BREAK ROOM TO SUPPORT DAILY OPERATIONS.

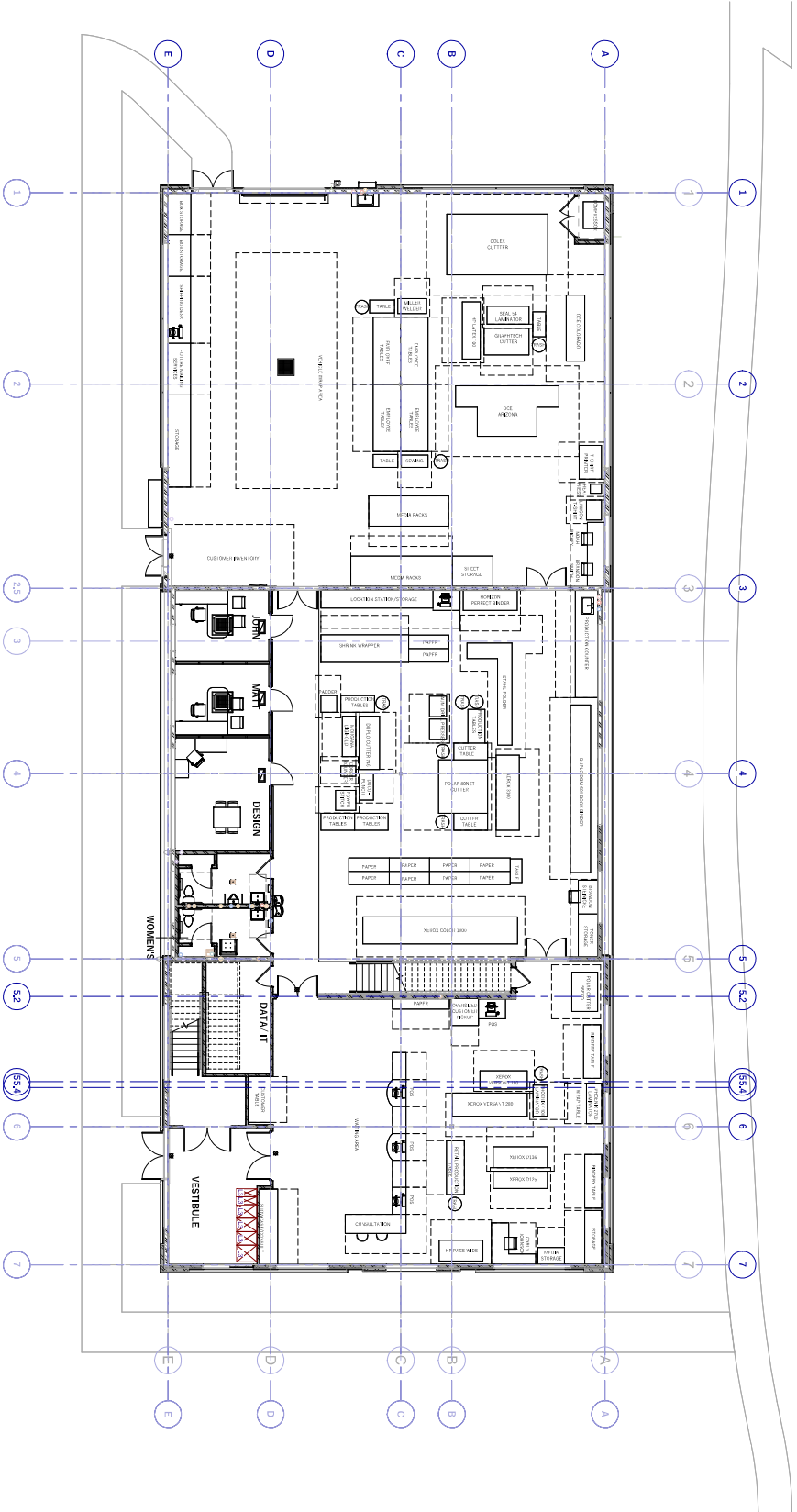
ZONE: MIXED USE - RESIDENTIAL
BUILDING HEIGHT ALLOWED: 30'
BUILDING HEIGHT PROVIDED: 30'

SETBACKS: 20' ALL SIDES
BUILDING USE: BUSINESS, INDUSTRIAL, RETAIL
OCCUPANCY: BUSINESS

LOT AREA: 56,175 SF
BUILDING FOOTPRINT: 10,449 SF
TOTAL BUILDING AREA: 13,500 SF
PARKING REQUIREMENT: 4 STALLS PER 1,000 GROSS SF

- 54 STALLS REQUIRED
- 48 STALLS PROVIDED
- 4 ADA STALLS
- 5 COMPACT STALLS





1. MAIN FLOOR PLAN
 SCALE: 1/8" = 1'-0"

135 E. CENTER STREET, NORTH SALT LAKE, UTAH 84054

849 W. HILL FIELD RD. STE. 201 LAYTON, UT 84041

150 N. MAIN STREET STE. 101 HEBER CITY, UT 84032

(801) 936-1343

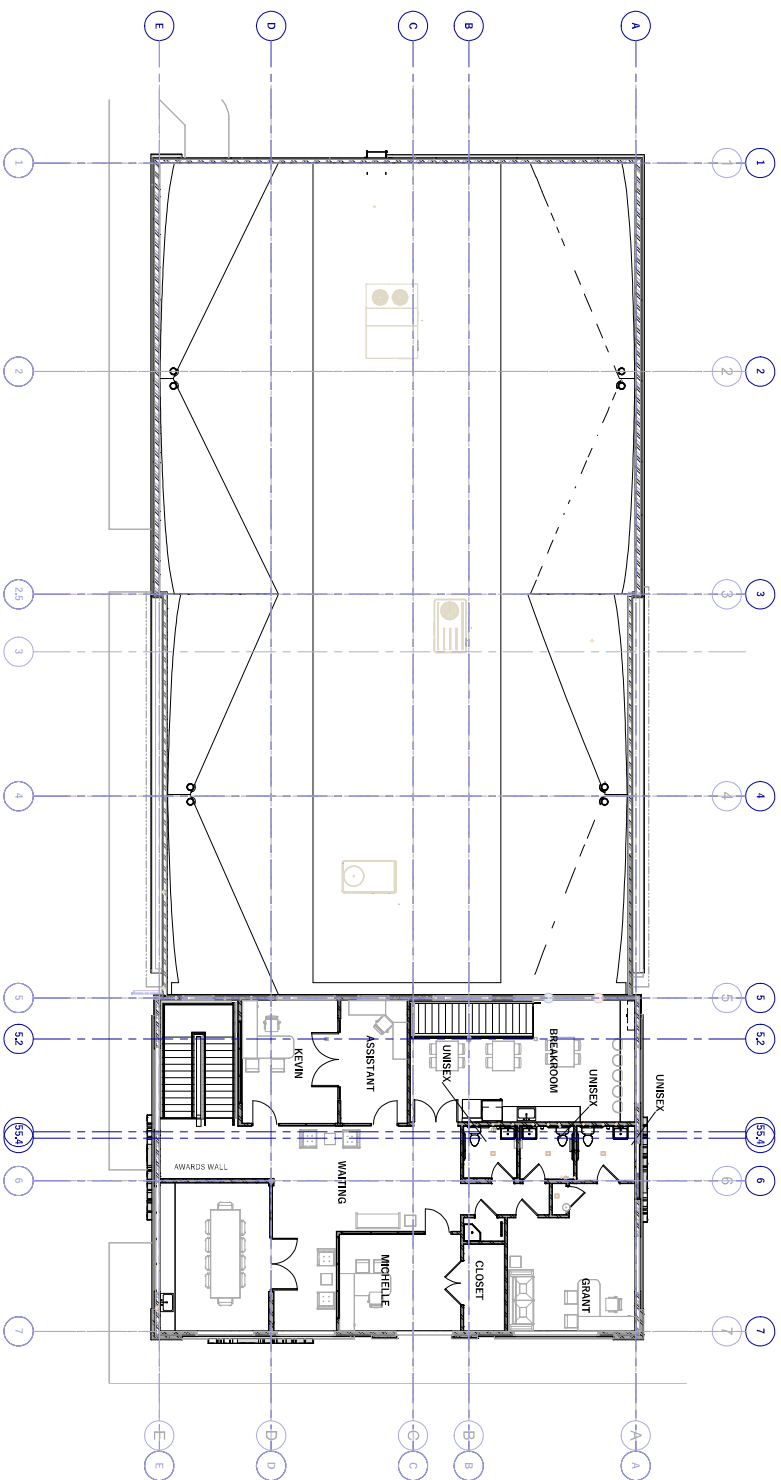
MAIN FLOOR PLAN

ALPHAGRAPHS, BOUNTIFUL

PR2.0

JUNE 22, 2026





LEVEL 2 (NEW PLAN)

135 E. CENTER STREET, NORTH SALT LAKE, UTAH 84054

849 W. HILL FIELD RD. STE. 201 LAYTON, UT 84041

150 N. MAIN STREET STE. 101 HEBER CITY, UT 84032

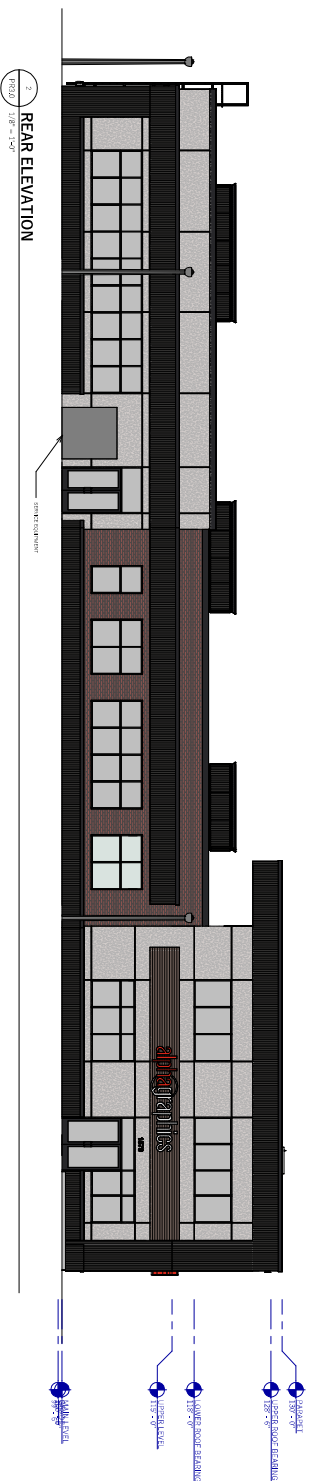
(801) 936-1343

JUNE 22, 2026

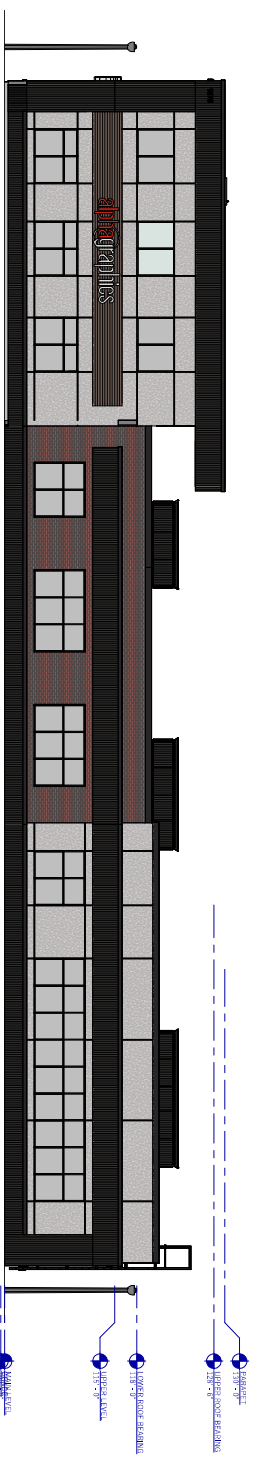
ALPHAGRAPHICS, BOUNTIFUL

SECOND FLOOR PLAN

PR2.1



2 REAR ELEVATION
PROJ 1/8" = 1'-0"



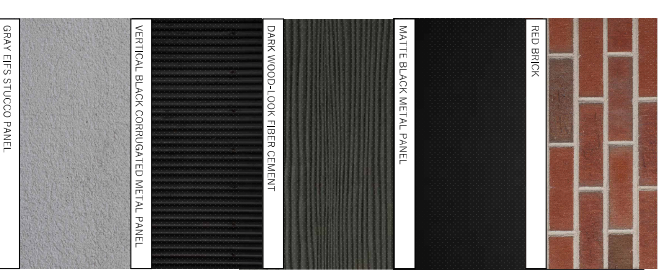
1 FRONT ELEVATION
PROJ 1/8" = 1'-0"



3 LEFT SIDE ELEVATION
PROJ 1/8" = 1'-0"



4 RIGHT SIDE ELEVATION
PROJ 1/8" = 1'-0"



5 EXTERIOR MATERIAL PALETTE
PROJ 1/8" = 1'-0"



135 E. CENTER STREET, NORTH SALT LAKE, UTAH 84054

849 W. HILL FIELD RD. STE. 201 LAYTON, UT 84041

150 N. MAIN STREET STE. 101 HEBER CITY, UT 84032

(801) 936-1343

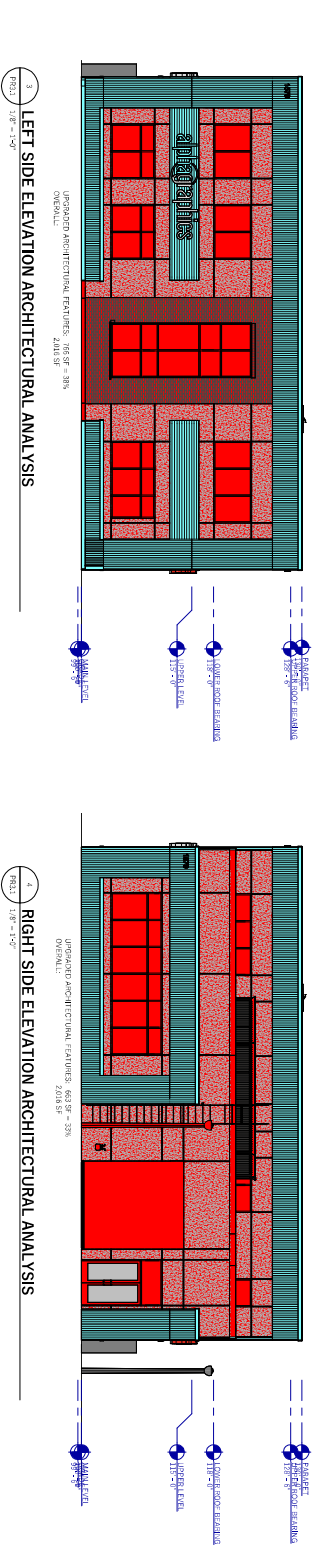
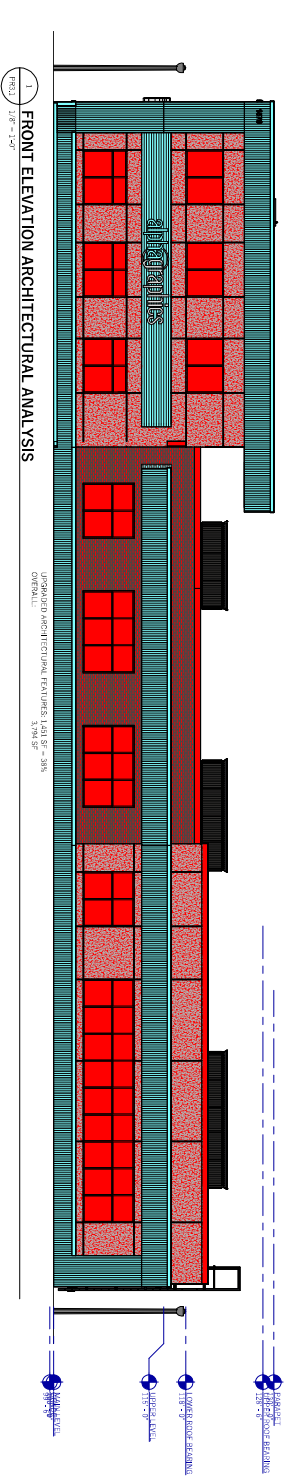
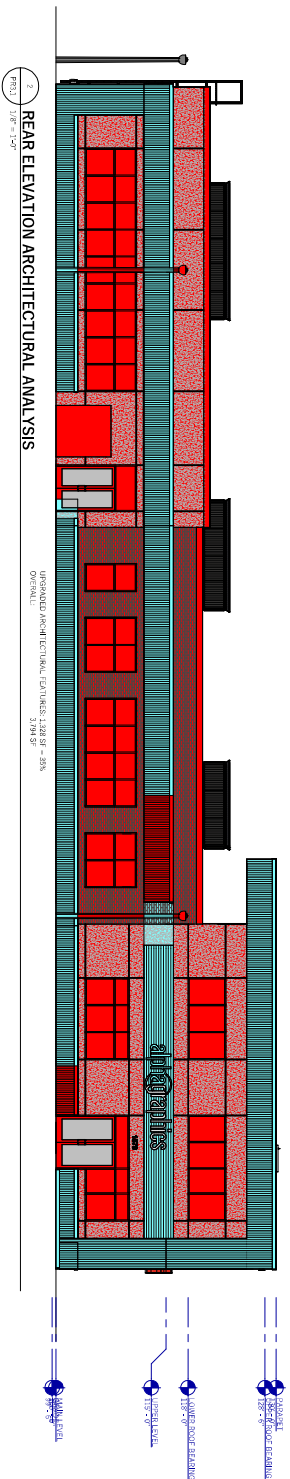
ALPHAGRAPHICS, BOUNTIFUL

ELEVATIONS

PR3.0

JUNE 22, 2026





PR3.1
ARCHITECTURAL FEATURE
ANALYSIS
ALPHAGRAPHICS, BOUNTIFUL

135 E. CENTER STREET, NORTH SALT LAKE, UTAH 84054

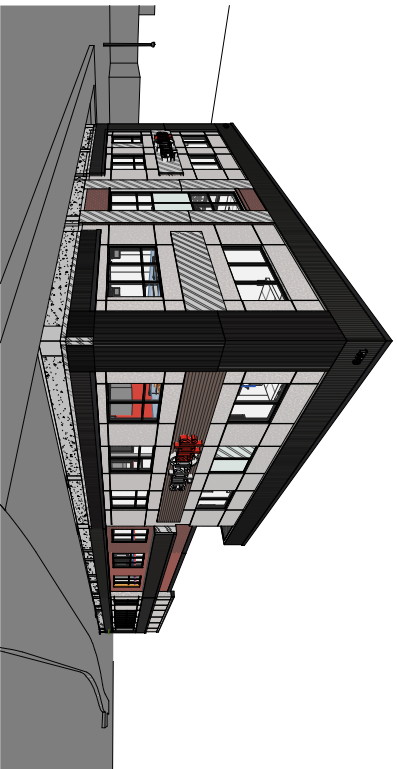
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150 N. MAIN STREET STE. 101 HEBER CITY, UT 84032

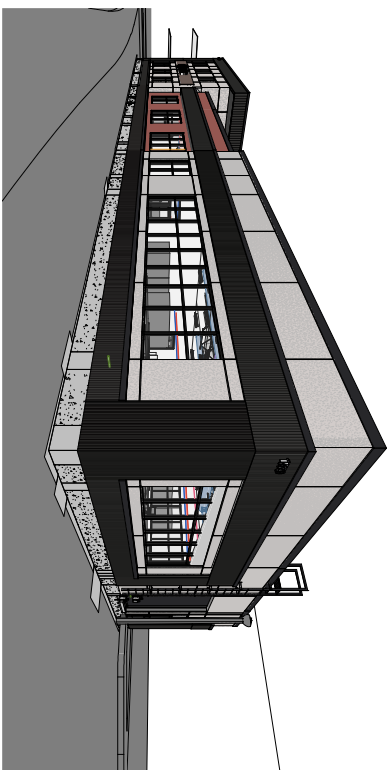
(801) 936-1343

JUNE 22, 2026





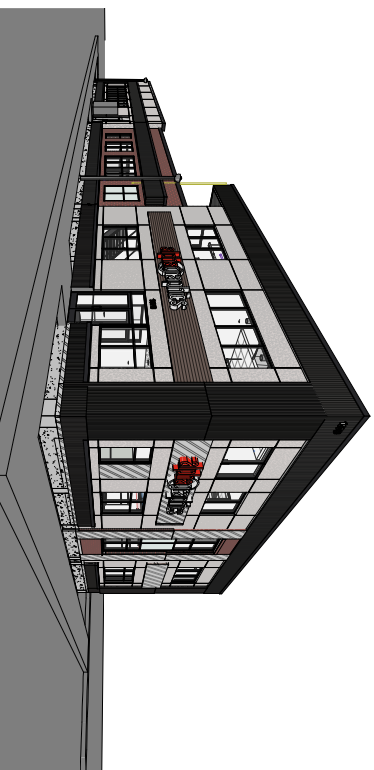
1 NORTH EAST VIEW
PR4.0



2 NORTH WEST VIEW
PR4.0



3 SOUTH WEST VIEW
PR4.0



4 SOUTH EAST VIEW
PR4.0

135 E. CENTER STREET, NORTH SALT LAKE, UTAH 84054

849 W. HILL FIELD RD. STE. 201 LAYTON, UT 84041

150 N. MAIN STREET STE. 101 HEBER CITY, UT 84032

(801) 956-1343

JUNE 22, 2026

ALPHAGRAPHS, BOUNTIFUL

EXTERIOR VIEWS

PR4.0

Bountiful City Ordinance No. 2005-6

An Ordinance amending the Bountiful City Zoning Map to re-zone property on the southwest corner of Pages Lane and Main Street from *General Commercial (C-G)* to *Mixed Use – Residential (MXD-R)*

It is the finding of the Bountiful City Council that:

1. The Bountiful City Council is empowered to adopt zoning ordinances pursuant to Section 10-9-401 of the Utah State Code, and to amend them under Section 10-9-403, and under corresponding sections of the Bountiful City Code.
2. This ordinance has been submitted to, and recommended for approval by, the Bountiful Planning Commission as required by Section 10-9-403(1)(b), and has been properly noticed for a public hearing and a public hearing has been held according to Section 10-9-402(2).
3. This ordinance will promote the health, safety, and welfare, and promote the prosperity, improve the morals, peace and good order, comfort, convenience, and aesthetics of the municipality and its present and future inhabitants and businesses.
4. The proposed changes to the Zoning Map meet the criteria set forth in Section 14-2-105 *Amendments to Ordinance and Map*.
5. The proposed changes to the Zoning Map, including the attached development plan and the development criteria set forth in this ordinance, meet the criteria set forth in Section 14-22 *Mixed Use Zone*.
6. This specific lot has been economically dormant for about fifteen years, since the J.C. Penney store closed on the site. During these years the property, though used as a telephone catalog center until recently, has been a visual and commercial impairment to the City. No other development proposal was made for the site since the closing of the store.
7. This development will provide an economic revitalization of the north end of Main Street. It will preserve the limited commercially zoned land within the city limits and bring in actual new businesses to a distressed area of town.
8. This development will establish a large area of mixed residential housing and businesses which does not presently exist within the City.
9. The proposed development will generally improve the mountain view of the residents in the subdivision to the west. The impacts on these residents have been reduced to a reasonable minimum by the arrangement of the site plan.

BE IT ORDAINED BY THE CITY COUNCIL OF BOUNTIFUL, UTAH:

Section 1. The Bountiful City Zoning Map is amended such that the zoning designation for an approximately 12.1 acre parcel of land located on the southwest corner of Main Street and Pages Lane, commonly referred to as the J.C. Penney's property, and more specifically described in the attached legal description, shall change from General Commercial (CG) to Mixed Use – Residential (MXD-R).

Section 2. The zoning granted in this ordinance is based strictly upon the following conditions, which shall apply to this land until such time, if any, that the City Council re-zones this property after notice and hearing as required by law. The following Development Standards apply to this property, and only this property, and supersede any conflicting provisions.

PURPOSE AND OBJECTIVES

The purpose of this ordinance is to provide site specific criteria supplementing the standards of the *Mixed-Use Zone*, Chapter 23 *Design Standards for Non-Single Family Development*, and other City ordinances. These provisions constitute zoning regulations for this parcel of land, and are enforceable by the City in the same manner as other zoning regulations. Any violations of these requirements shall constitute nuisances and/or misdemeanors as provided in the Bountiful Zoning Ordinance.

PERMITTED USES

1. 50% to 75% of the building floor area for the entire project area shall be in residential use only, of which at least 50% of the total residential building floor area shall consist of age restricted units and associated amenities, meeting the standards of the Federal Fair Housing Act, as shown on the attached development plan. The remaining residential area may be unrestricted or age restricted residential units.
2. The remaining floor area, (not to exceed 50% of the entire project floor area, nor to be less than 25% of the entire project floor area), shall be commercial or professional office use.

LOT AREA

Ownership of the premises may be either kept in one name with all areas being rented, or the development may be developed as a condominium. Residential units may be developed as either apartments or condominiums. Commercial or professional offices within the residential buildings may be rented or sold as condominium units in such size and configuration as is deemed appropriate. Free-standing commercial pads outside of the residential buildings shall have a minimum of 20,000 square feet.

LOT FRONTAGE

Each free-standing commercial lot outside of the residential buildings shall have a minimum frontage of 90 feet on Pages Lane or Main Street.

BUILDING HEIGHT

1. Buildings located on pad sites shall not exceed 30 feet in height.
2. The height of a mixed use residential building shall not exceed 45 feet, measured at the peak of a pitched roof, or at the highest point of a flat roof. In addition, a parapet of up to 5 feet in height in may be allowed to screen mechanical devices and for aesthetic purposes.

MINIMUM BUILDING SETBACKS

1. **Front Yard:** 20 feet
2. Side Yard: 40 feet when adjacent to a single family residential zone, and 20 feet when adjacent to any other zone
3. Rear Yard: 40 feet when adjacent to a single family residential zone, and 20 feet when adjacent to any other zone

PARKING, LOADING AND ACCESS

Parking stalls may be shared between all parcels throughout the development due to the mixed-use characteristic of the project, with the exception of the dedicated covered stalls associated with the residential use. The City Council may allow an overall parking reduction of up to 25% based on an approved parking efficiency study.

1. **Setback:** All parking areas shall be setback at least 10 feet from a public street and/or any exterior project boundary, except for a minimum of 15 feet along the south property line.
2. **Age Restricted Units:** 1 covered parking stall per unit. Guest parking to be established through shared parking with the commercial/office areas.
3. **Unrestricted Units:** 1 covered parking stall and 1 uncovered stall for both 1 and 2 bedroom units; an additional uncovered stall for any 3 bedroom or larger units.
4. **Commercial/Retail:** 4 stalls per 1,000 gross square feet
5. **Restaurants:** If greater than 1,500 square feet total floor area, 8 stalls per 1,000 gross square feet of floor area, if less than 1,500 square feet, then the same as retail.

6. Medical, dental and professional office, banks: 4 parking stalls per 1,000 gross square feet.

SITE PLAN APPROVAL

A development plan meeting the minimum criteria of the Mixed-Use Zone (MXD) is included as part of this ordinance.

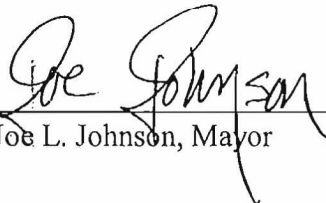
Final site plan review shall be based upon the criteria in this ordinance, the MXD zone text, the approved development plan, and all other applicable aspects of the Bountiful City Code.

Section 3. The attached development plan is the basis for any site plan approval. Any deviation from this plan must meet the standards set forth in 14-22-106. Any significant deviation will require a re-zoning of the property.

Section 4. City ordinances in conflict with these provisions are hereby repealed. However, all provisions in force immediately prior to this ordinance shall continue in force hereafter for the purpose of any pending legal action, all rights acquired, all fines, penalties and forfeitures imposed, and any liabilities already incurred.

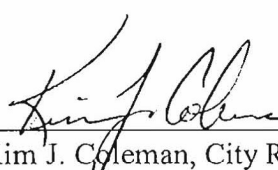
Section 5. This ordinance shall go into effect immediately upon first publication.

Passed by the City Council of Bountiful, Utah, this 12th day of April, 2005.

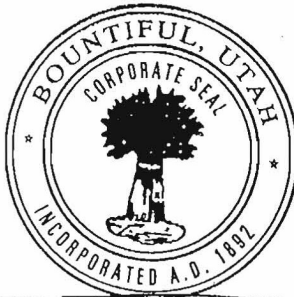


Joe L. Johnson, Mayor

Attest:



Kim J. Coleman, City Recorder



PARCEL 1:

Beginning at the intersection of the South line of a sixty-six (66) foot street (Pages Lane) and the West line of a sixty-six (66) foot street (Main Street), said point being also South 352.87 feet and West 1786.05 feet from the East $\frac{1}{4}$ corner of Section 18, Township 2 North, Range 1 East, Salt Lake Base and Meridian, and running thence South 0 deg. 01'20" East 880.93 feet; thence North 89 deg. 36'55" West 590.00 feet; thence North 0 deg. 01'20" West 880.93 feet to the South line of said Pages Lane; thence along said South line of Pages Lane South 89 deg. 36'55" East 590.00 feet to the point of beginning.

LESS AND EXCEPTING that portion of subject property conveyed to Utah Department of transportation in that Special Warranty Deed recorded September 21, 2001 as Entry No. 1690630 in Book 2891 at Page 22; more particularly described as follows:

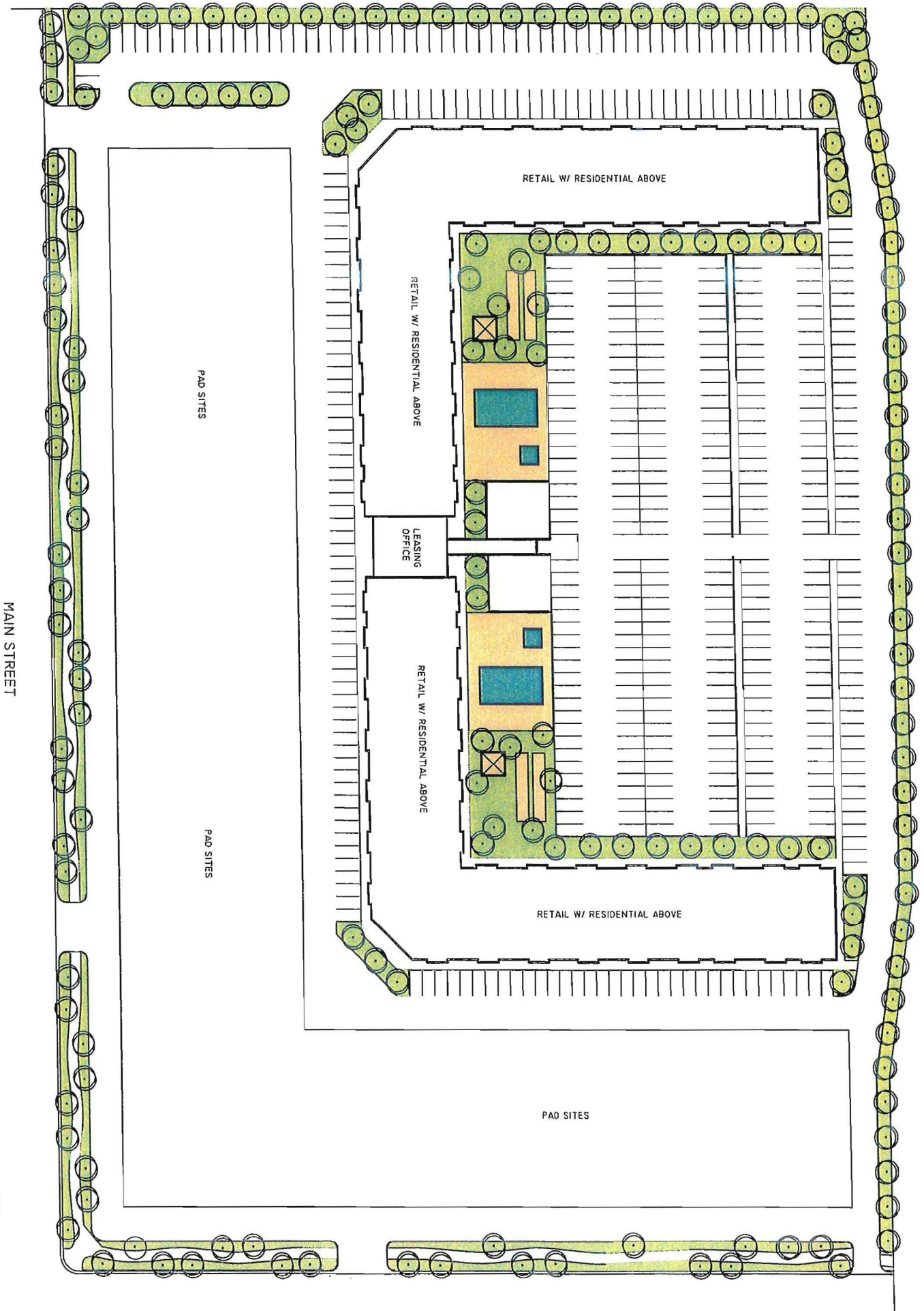
A parcel of land in fee incident to a safety improvement known as Project No. 9999, being part of an entire tract of property, situate in the Northwest $\frac{1}{4}$ Southeast $\frac{1}{4}$ of Section 18, Township 2 North, Range 1 East, Salt Lake Base and Meridian. The boundaries of said parcel of land are described as follows:

Beginning at the Northeast corner of said entire tract, which is the intersection of the South line of Pages Lane and the West line of Main Street (SR-106) and located 107.555 meters (352.87 feet) South and 544.388 meters (1786.05 feet) West from the East Quarter corner of said Section 18, and running thence South 00 deg. 01'20" East (highway bearing South 00 deg. 06'47" East) 7.000 meters (22.97 feet) along the Easterly boundary line of said tract to a point which is 10.058 meters (33.00 feet) perpendicularly distant Westerly from the centerline of said project at Engineer Station 1 + 763.005; thence North 51 deg. 53'38" West (highway bearing North 52 deg. 00'49" West) 11.441 meters (37.54 feet) to the Northerly boundary line of said entire tract; thence South 89 deg. 36'55" East (highway bearing South 89 deg. 45'09" East) 9.000 meters (29.53 feet) to the point of beginning as shown on the official map of said project on file in the office of the Utah Department of Transportation.

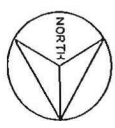
PARCEL 2:

A part of the Southeast Quarter of Section 18, Township 2 North, Range 1 East, Salt Lake Base and Meridian, U.S. Survey:

Beginning at a point on the East line of BOUNTIFUL SHADOWS NO. 2, Bountiful City, Davis County, Utah; said point being 365.71 feet South, 2374.93 feet North 89 deg. 44'51" West and 126.84 feet South 0 deg. 06'48" East from the Northeast Corner of said Quarter Section; running thence South 0 deg. 06'48" East 736.09 feet to the East Boundary of said Subdivision; thence three (3) courses along said boundary as follows: North 8 deg. 58'28" West 129.61 feet, North 0 deg. 06'48" West 480.00 feet and North 8 deg. 45'58" East 129.59 feet to the point of beginning.



SITE DEVELOPMENT PLAN



City Council Staff Report

Subject: Final Architectural and Site Plan Approval for Bountiful Library Remodel at 725 South Main Street

Author: Amber Corbridge, Senior Planner

Date: August 11, 2026



Background

The applicant Lane Rose, *Davis County Facilities Director*, is requesting Final Architectural and Site Plan Approval for the Bountiful Library Remodel at 725 South Main Street. The 1.5-acre site includes a 1960's building used for the Davis County South Branch Library (See Figure 1, below). The applicant seeks to preserve the existing structure and renovate the building and site to meet updated architecture, landscaping, and access features, as shown in the attached Proposed Plan Set. The following concept renderings provided by the applicant also depict proposed changes:





The Planning Commission reviewed this application on August 4, 2026, and forwarded a positive recommendation (5-0), with conditions listed below.

Analysis

The property is located in the Multi-Family Residential (RM-19) Zone. The proposed changes require Site Plan Approval, as the circulation, parking, access, and landscaping would be amended ([14-2-111](#)). The attached plans show 1) a vehicular access on Main Street removed to provide improved circulation, 2) a striped pedestrian crosswalk connecting the Library to Bountiful City property, 3) a drive-thru aisle for drop off and pick up, 4) additional parking and plaza space, and 5) improved landscaping paths and garden areas.

Site Plan Approval Standards

The City Council shall determine if the proposed architectural and site development plans submitted are consistent with the purpose and objectives of the Code (14-2-301 and 14-2-306). The purpose of the architectural and site plan review and approval process includes:

- 1. Implementing the policies and goals established in the Bountiful City General Plan.*
- 2. Compliance with the Land Use Code.*
- 3. Promoting the orderly and safe development of land in the City.*
- 4. Promoting the orderly layout of buildings, landscaping, walkways, lighting, and other site improvements.*

The proposed plans for an upgraded building and site have been reviewed by Staff for compliance with the above criteria. The proposal meets the goals and objectives of the General Plan, where the City encourages the preservation and creation of welcoming and attractive neighborhoods ([Bountiful by Design, Bountiful City General Plan, pg. 18](#)).

Additionally, the subject property is located in the Parks, Open Space, and Civic place-type where civic functions, such as libraries provide public access areas on site. The plaza space invites *robust community involvement*. ([Bountiful by Design, Bountiful City General Plan, pg. 24](#)). There are other remaining staff comments which will need to be satisfied prior to occupancy, such as the Civil Site Plan meeting ADA ramp requirements and adding callouts for utility inlets.

Significant Impacts

The proposed development is not anticipated to create significant adverse impacts on adjacent properties or the surrounding area. The subject property has an existing Library which needs upgrades that will not negatively impact the area or existing infrastructure.

Department Review

This staff report was prepared by the Senior Planner and was reviewed by the City Engineer, City Attorney, and Planning Director.

Recommendation

Planning Commission and Staff recommends that the City Council review the Final Architectural and Site Plan application for the library remodel at 725 South Main Street and approve subject to meeting Staff review comments.

Attachments

1. Statement of Intent
2. Civil and Site Plans
3. Record of Survey
4. Landscape Plan
5. Architectural Plans
6. Photometric Plan
7. Narrative

Additional - Sample Motions

The sample motions below are intended only to illustrate the format of a motion. They are neutral and do not imply a recommendation or preference for any particular action.

Positive Recommendation: I move that the Planning Commission forward a positive recommendation to the City Council to approve the Final Architectural and Site Plan for the Bountiful Library Remodel located at 725 South Main Street, based on the findings and recommendation in the staff report.

Continuation: I move that the Planning Commission continue consideration of the Final Architectural and Site Plan for the Bountiful Library Remodel located at 725 South Main Street to a future meeting, based on the discussion and findings of the Planning Commission, including x, y, and z.

Negative Recommendation: I move that the Planning Commission forward a negative recommendation to the City Council on the Final Architectural and Site Plan for the Bountiful Library Remodel located at 725 South Main Street, based on the findings of the Planning Commission, including x, y, and z.

The most sustainable building is the one you don't tear down.

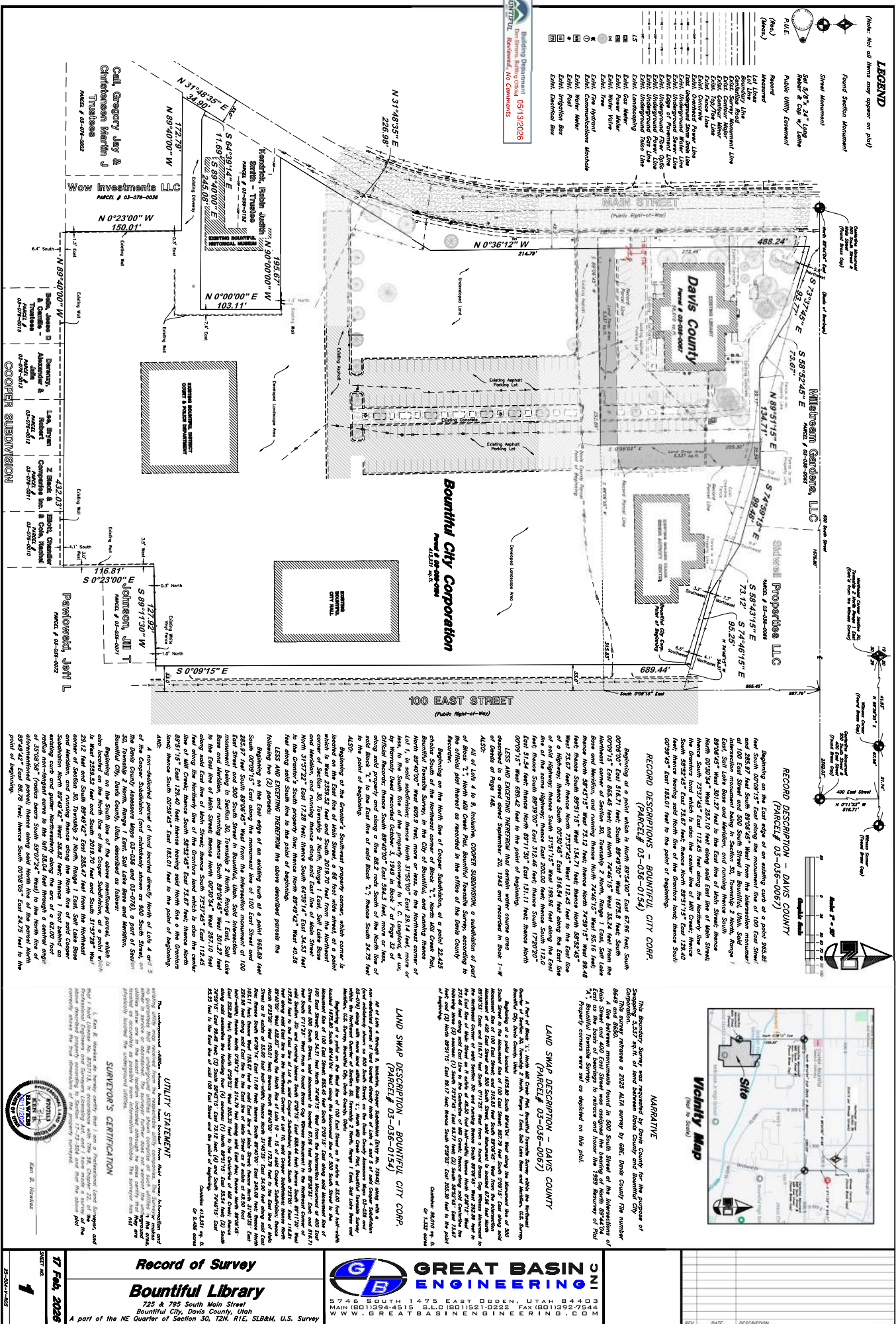
When Davis County selected our team to design a replacement for the South Branch Library (in Bountiful), the original plan called for demolition; a clean slate, a fresh start, a brand new building. But the more our team listened to the staff, to the librarians, to the community members who had grown up inside those walls, the clearer it became that the 1960's building wasn't meant to be torn down just yet.

Preservation is rarely the path of least resistance, but it's almost always the more responsible one. Rather than sending an entire building to the landfill in pursuit of something shinier, we made the case for adaptive reuse, and the County said yes. By furring out the existing building envelope brick walls and upgrading the roof envelope, the building that once leaked energy and fought against the Utah climate will instead work with it. No certification captures what it means to simply not destroy something once created with real materials in step with its time. The carbon that was never spent, the materials that were never wasted, the building that was never lost, these are all the quieter wins that matter most.

Inside, the concept centers on openness and flexibility, keeping the large open feeling of the original building and keeping a beautiful, timeless neutral palette that was always there as a backdrop to community life. New and enlarged thermally broken glazing and doors dissolve the boundary between the library and its landscape, drawing in light and pulling the mature landscaping and natural world in. A deliberately fluid landscape design wraps and envelops a building that was always an efficient box by design, the two in conversation and dialogue with each other.

The adult lounge, study lounge, children's area, and young adult spaces have all been reimagined for how people actually use a library today and for decades to come. The theater, once a three-sided open room that couldn't quite decide what it was, has been transformed into a truly multipurpose performance space capable of hosting the full range of community gatherings and flexible enough to adapt as community grows and changes.

What makes this project most distinctive, though, is who designed it. Every decision, from floor plan to millwork to fixtures, was shaped as much by the county staff, library staff, community members, as by our team. Weekly meetings with librarians and county stakeholders were the engine of the design process for well over a year. The Davis County Library South Branch opens in 2027, returning to its beloved community better than it was found, and keeping enough of what made it special to remind us why we saved it in the first place. Among the newness and the fast-paced development of today, the library will stand as a testament to keeping what works, preserving what is special, and preparing a half-century old building for future generations.



COLE LIGHTING L16 SERIES POST MOUNT LIT RAILING, ALUMINUM WITH
RAL 9028 POWDER COAT, SYMMETRIC LIGHT ANGLE, MITER END, PRESENT 85 ft

- [illegible]

- SL-006: ENTER SITE, WEED BARRIER DIAGRAM, SITE MATERIALS
- LEADING TO THE SITE STOP, FLOWCHART AND TOPSOIL GUIDELINES
- SL-002: NORTHERN HALF OF SITE LAYOUT
- SL-008: SOUTHERN HALF OF SITE LAYOUT
- SL-096: CLOSE-UP DETAILS OF ANVENETS AND AMENITY DIAGRAM
- SL-306: STUMP REMOVAL AND PRODUCT DETAILS
- LEAVING: EXISTING TREES ON SITE MARKED FOR RETENTION OR

VISIONS

- | | | | |
|--|---|---|---|
|  |  |  |  |
| STILL/SLAB COLUMN, REINFORCED/CONCRETE/SLABS TO INSTALLATION, INSTALL PER MANUFACTURER'S DIRECTIONS, ANCHORING | IR-202 ENTIRE SITE WITH PLANT CODES | IR-206 NORTHERN HALF OF SITE WITH PLANT CODES | IR-208 SOUTHERN HALF OF SITE WITH PLANT CODES |
| | IR-210 PLANTING DETAILS OF AMENITIES AND AMENITY DIAGRAM | IR-290 PLANTING AND INSTALLATION DETAILS | IR-300 SITE IRRIGATION PLAN, IRRIGATION LEGEND, P.O.C. |
| | IR-305 DAVIS CONVENTS FACILITIES MANAGEMENT IRRIGATION TUBES, WATERING SCHEDULE, AND P.O.C. LOCATION OVERVIEW | IR-309 IRRIGATION DETAILS | |

- [illegible]



SHADED AREAS TO RECEIVE
WEED BARRIER UNDER GRAVEL
MULCH

CASE DATE		PROJECT NUMBER		LOCAL OR SECTIONAL	
7/14/2026		UT25146		WITHIN 600' FROM THE PLANNING BOARD'S PLAT FILED FOR RECORDATION, THE PLANNING BOARD HAS REVIEWED THE PLAT AND FOUND IT TO BE IN ACCORDANCE WITH THE CITY OF DENVER'S ZONING ORDINANCE.	
NO. REVISION 1 ADDENDUM 02 2 ADDENDUM 3 3 4		DATE 07-14-2026 07-14-2026		 BLUE STATES OF UTAH 811 1-800-862-4111 BLUE STATES OF UTAH 811 1-800-862-4111 0' 10' 20' 40' 80' GRAPHIC SCALE: 1" = 20' NORTH	

DAVIS COUNTY LIB
725 S MAIN ST
BOUNTFUL, UTAH

TRENT SMITH
TRENT@MODERNOUTWEST.COM

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DESIGN GROUP

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LEHI, UTAH 84043 (801) 986-2517
www.ppkdesigngroup.com

DESIGNED BY: **SL-100**

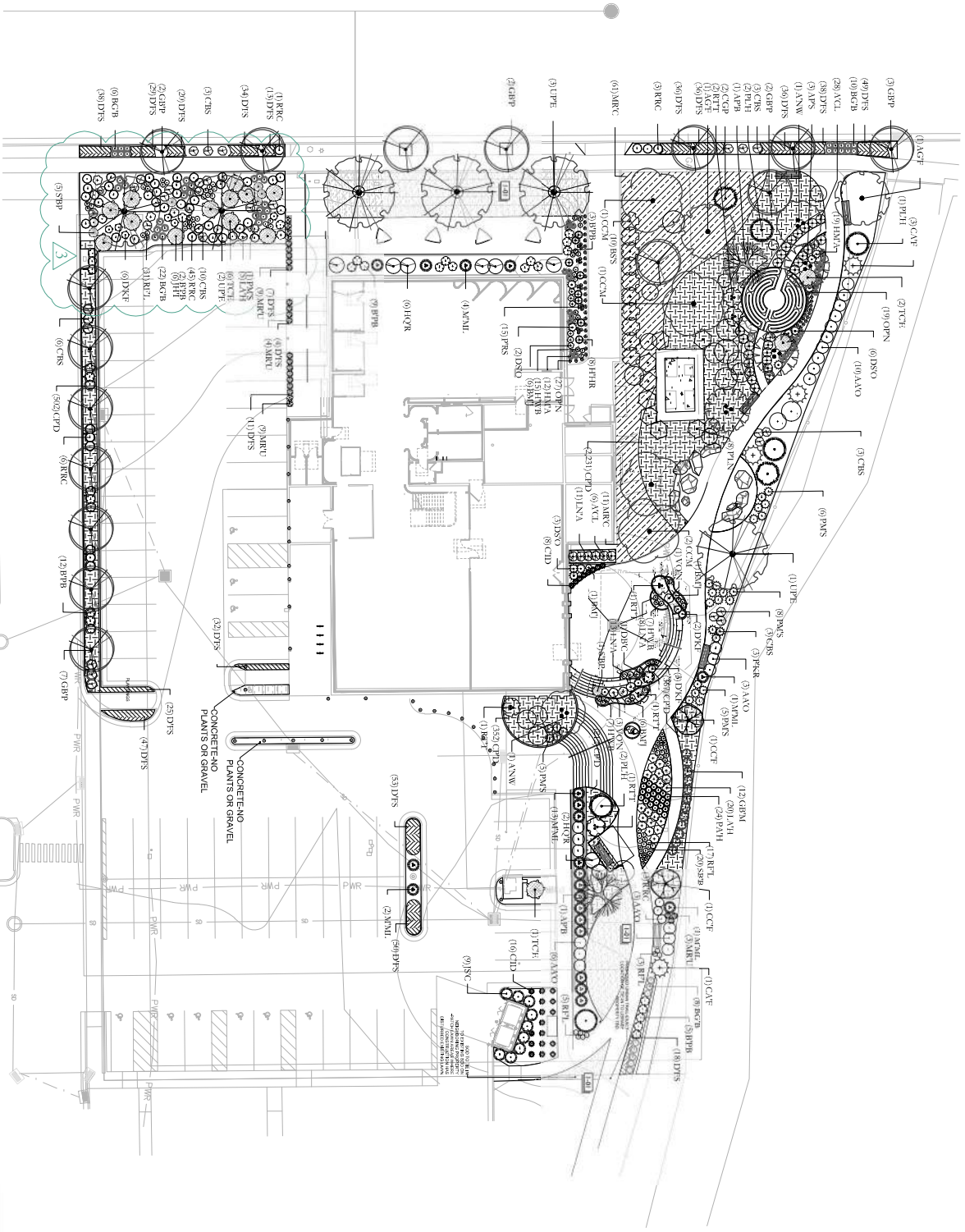
PLANTING: **SL-100**

IRrigation: **SL-100**

Lighting: **SL-100**

Signage: **SL-100**

Other: **SL-100**



DATE: 7/14/2026		PROJECT: DAVIS COUNTY LIBRARY		SHEET: 1 OF 1	
REVISION: 1		PROJECT: DAVIS COUNTY LIBRARY		SHEET: 1 OF 1	
REVISION: 2		PROJECT: DAVIS COUNTY LIBRARY		SHEET: 1 OF 1	
REVISION: 3		PROJECT: DAVIS COUNTY LIBRARY		SHEET: 1 OF 1	
REVISION: 4		PROJECT: DAVIS COUNTY LIBRARY		SHEET: 1 OF 1	

81

BLUE STAKES OF UTAH

1-800-562-4111

www.bluestakesofutah.org

NORTH

GRAPHIC SCALE: 1" = 40'

DAVIS COUNTY LIBRARY

725 S MAIN ST

BOUNTIFUL, UTAH

TRENT SMITH

TRENT@MODERNDIVISION.COM

PH: 801.224.0000

FX: 801.224.0001

PKJ DESIGN GROUP

3450 N. TRULIP BLVD. SUITE 102

LEHI, UTAH 84043 (801) 956-2217

www.pkjdesigngroup.com


Building Department
 Don Simons, Building Official
 05/13/2026
Reviewed, with comments
 Comments have red border, yellow background & blue letters

Not reviewed for code compliance. Corrections/comments will be made during plan review for the permit application. Plan review will commence after Site Plans are approved.

[illegible]

GENERAL NOTES

[illegible]

BID ALTERNATES

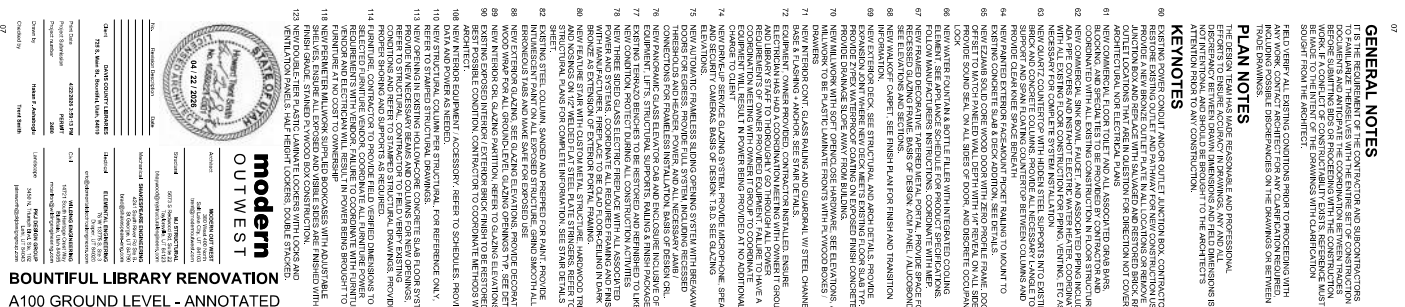
ALLERNALES TO THE BID ARE ALLOWED, HOWEVER MUST BE CLEARLY DEFINED AND SPOILED OUT IN THE BID SUBMISSION:

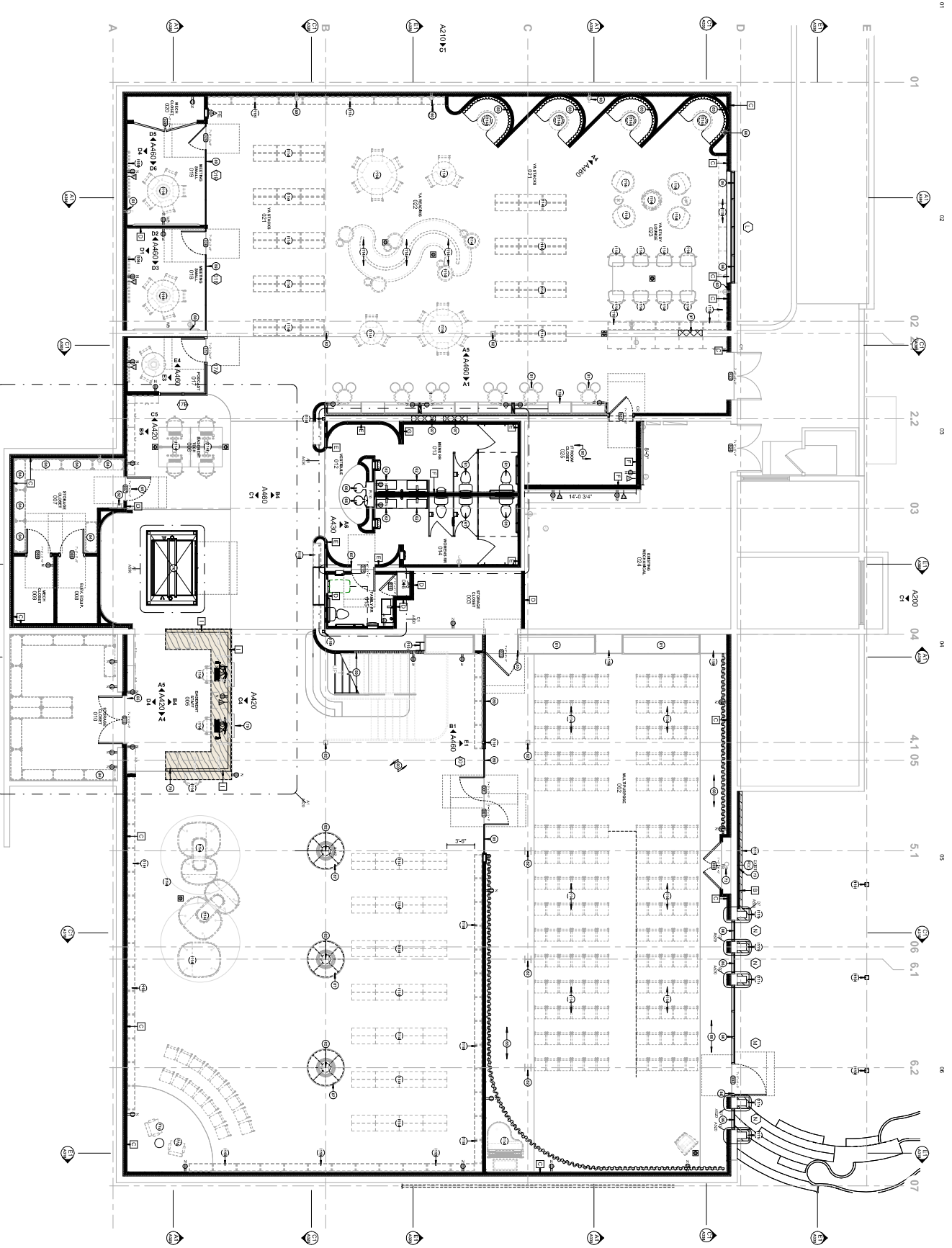
ADD ALTERNATES

ALTERNATES TO THE BID ARE ALLOWED, HOWEVER MUST BE CLEARLY DEFINED AND SPELLED OUT IN THE BID SUBMISSION:



modern
OUTWEST





A1 BASEMENT - ANNOTATED PLAN NORTH
3/8" = 1'-0"

GENERAL NOTES

1. THE REPRESENTATIVE OF THE CONTRACTOR AND SUBCONTRACTORS SHALL BE RESPONSIBLE FOR THE ENTIRE SET OF CONSTRUCTION DOCUMENTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

PLAN NOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

KEYNOTES

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



modern
OUTWEST

ARCHITECT
1000 10TH AVENUE
SUITE 100
SAN FRANCISCO, CA 94103
TEL: 415.774.1000
WWW.MODERNOUTWEST.COM

BOUNTIFUL LIBRARY RENOVATION
A101 BASEMENT LEVEL -
ANNOTATED PLAN

01

02

03

04

05

06

07

GENERAL NOTES

IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND SUBCONTRACTORS TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.

PLAN NOTES

THE DESIGN TEAM HAS MADE REASONABLE AND PROFESSIONAL EFFORTS TO ENSURE ACCURACY IN DRAWINGS, ANY AND ALL INFORMATION, INCLUDING BUT NOT LIMITED TO, SURVEYING DATA, IS NOT INTENTIONAL AND SHOULD BE BROUGHT TO THE ARCHITECT'S ATTENTION.

ELEVATION NOTES

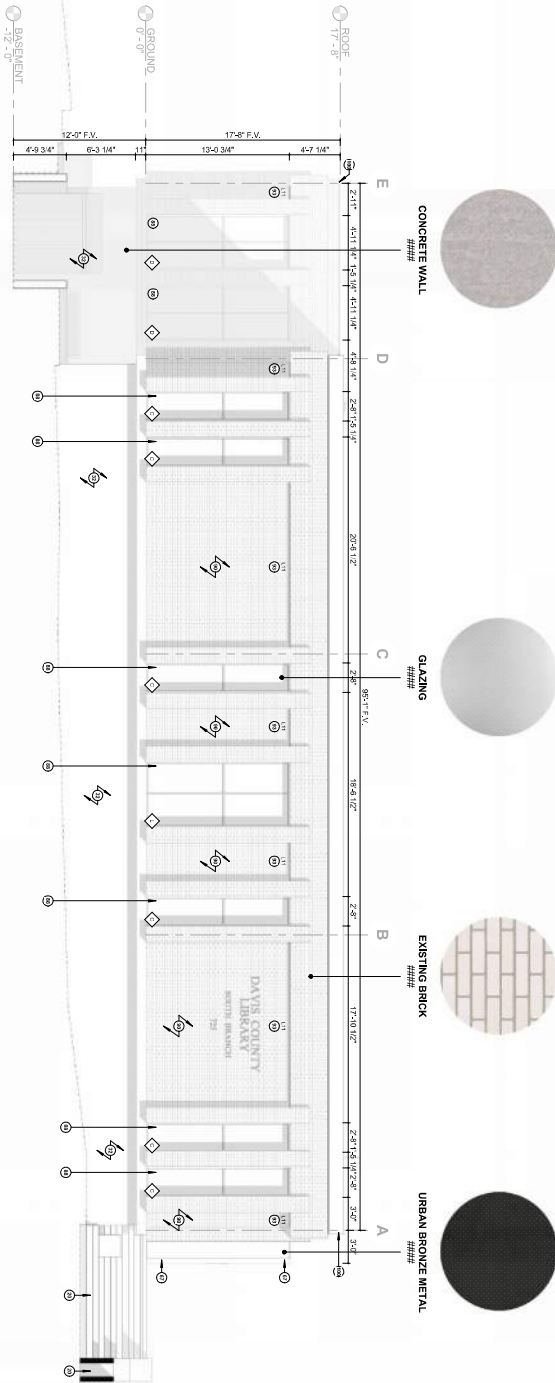
ALL EXISTING AND PROPOSED ELEVATIONS AND DIMENSIONS, ON SITE AND ON DRAWINGS, SHALL BE CHECKED AND VERIFIED BY THE CONTRACTOR PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.

KEYNOTES

1. NEW EXTERIOR CONCRETE STAIR / RAMP: REFER TO LANDSCAPE PLANS.
2. CONCRETE RETAINING WALLS AND ALL EXPOSED FOUNDATION WALLS FOR NEW FINISH.
3. PROVIDE 12" MINIMUM CONCOURSE SPACING FOR ALL NEW CONCRETE.
4. TO EXISTING CONCRETE SLAB: ADDITION SEE DETAILS.
5. BRICK FOR EXISTING GLAZING FRAME: BASE OF EXISTING GLAZING FRAME.
6. PROVIDE EXISTING GLAZING FRAME: BASE OF EXISTING GLAZING FRAME.
7. PROVIDE EXISTING GLAZING FRAME: BASE OF EXISTING GLAZING FRAME.
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10. PROVIDE EXISTING GLAZING FRAME: BASE OF EXISTING GLAZING FRAME.

C1 ELEVATION WEST

3/8" = 1'-0"



01

02

03

04

05

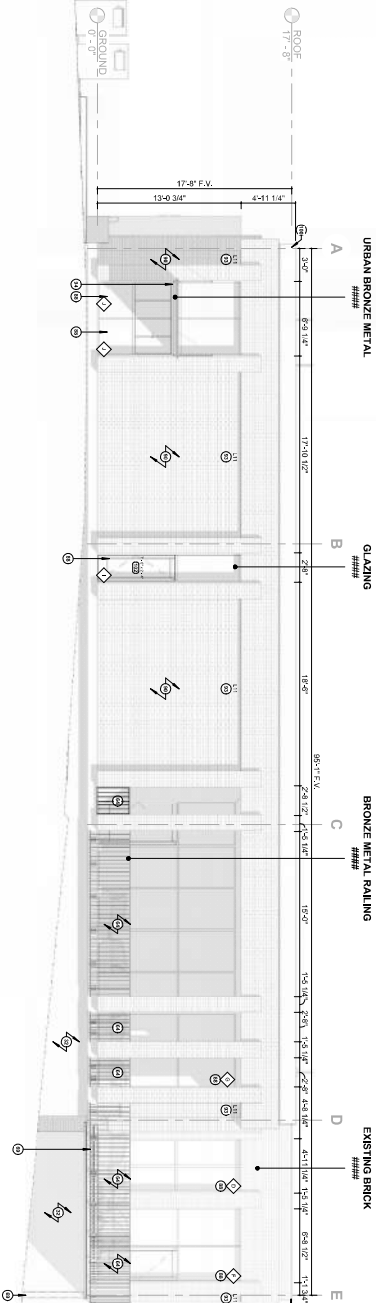
06

07

A1 ELEVATION EAST

3/8" = 1'-0"

BASEMENT
-12'-0"



01

02

03

04

05

06

07



modern
OUTWEST

BOUNTIFUL LIBRARY RENOVATION
A210 EXTERIOR ELEVATIONS

Statistics		Symbol		Unit	
Price	+	11.0%	152.5%	8.8%	5.6%
LOOKING BOOK	+	5.1%	0.6%	0.0%	NA
PROFIT MARGINAL	+	7.4%	21.5%	6.8%	20.1%
Physical	+	3.0%	1.91%	6.6%	9.3%
PROPERTY LINE	+	5.8%	5.8%	0.0%	NA
SEARAWAY	+	0.4%	53.3%	0.0%	NA



Bountiful Library Addendum No. 4 Civil Site Plan Revisions

The following is a list of the Bountiful City comments from their 7/14/26 review and how each was addressed on the civil site plan package.

Sheet C101 – Cover Sheet

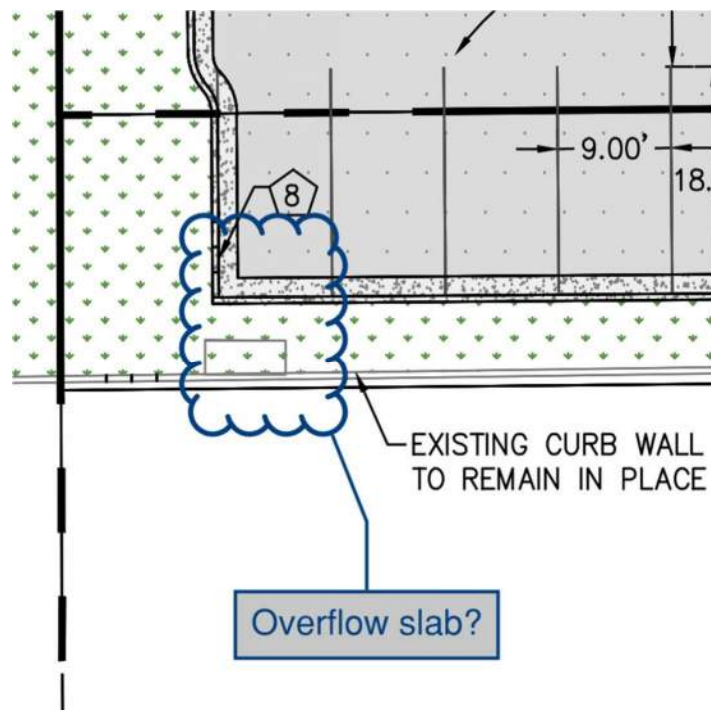
- No changes made.

Sheet C201 – Demolition Plan

- No changes made.

Sheet C202 – Civil Site Plan

- Revised Main Street Crosswalk to include detectable warning tiles at ADA ramp. Bountiful City requires these tiles to be cast iron.
- Revised all ramps between senior center and library to include detectable warning tiles. Bountiful City requires these tiles to be cast iron.
- *Bountiful City noted an overflow slab that shows on the landscaping plans, but not on the civil plans. This should be removed from the landscaping plans (City mentioned sheet SL-100), as this feature was from a previous submittal that was requested to be changed. (No change to civil drawings, informational only).*



- Added call-out to see grading plan for new storm drain inlet near senior center.

Sheet C203 – Civil Utility Plan

- No changes made.

Sheet C204 – Grading and Drainage Plan

- Revised label for new storm drain inlet at senior center to more clearly call out the new inlet. Inlet is to follow APWA plan 315.1.

Sheet C205 – Erosion Control Plan

- No changes made.

Sheet C206 – Construction Details

- Added APWA plan 315.1

City Council Staff Report

Subject: Vehicle Purchase
Author: Assistant Chief Gill
Department: Police Department
Date: July 30, 2026



Background

The following is a request to approve the purchase of five police vehicles. Funding for these vehicles is included in our FY 2027 budget.

Analysis

The vehicles to be purchased are:

Two Dodge Durango's assigned to the patrol division. These Dodge Durango's will be purchased from the Young Automotive Group for \$41,081 each. No other bids were obtained because these vehicles are available through state contract pricing.

One Chevrolet Traverse assigned to the detective division. This vehicle will be purchased from Young Automotive for \$38,542. No other bids were obtained because these vehicles are available through state contract pricing.

One Ford F-150 assigned to the patrol division. This vehicle will be purchased from Young Automotive for \$51,130.48. No other bids were obtained because these vehicles are available through state contract pricing.

One BMW R1300 RT-P assigned to the patrol division. This vehicle will be purchased from Eurosports Utah for \$36,491.31. No other bids were obtained because these vehicles are available through state contract pricing.

We will sell four vehicles in our fleet to be replaced and retain one motorcycle for training purposes.

2018 Ford Expedition with 88,127 miles

2018 Ford F-150 with 99,067 miles

2021 Dodge Charger with 92,504 miles

2021 Dodge Charger with 100,240 miles

It is proposed that we retain our current 2016 BMW R1250 RT as a training motorcycle. Motor officer training places significant wear on motorcycles and occasionally results in significant damage requiring repair. Replacement parts can take an extended period of time to obtain, creating operational downtime. The estimated resale value of the 2016 BMW R1250 RT is between \$2,000 and \$3,000. Retaining the motorcycle will provide a dedicated training platform that can be outfitted with additional protective equipment and reduce the need to remove operational motorcycles from service during training.

Department Review

The Police Department and City Manager have reviewed this staff report.

Significant Impacts

No significant issues. These vehicles were included in the Ten Year Capital Plan and funding is included in the budget.

Recommendation

I respectfully request your approval to purchase police vehicles in the amount of \$208,325.79. Thank you for your consideration in this matter.

Attachments

None

City Council Staff Report

Subject: Parks/Government Buildings Work Trucks

Author: Brock Hill

Department: Parks/Government Buildings

Date: 11 August 2026



Background

Bountiful City has always been committed to providing fun, beautiful, and well-maintained parks and cemetery facilities for its citizens. This is accomplished through daily maintenance operations with 8 full-time and up to 30 seasonal employees. We rely heavily on the maintenance vehicles and equipment in our fleet and work hard to maintain and upkeep that equipment in safe and reliable working conditions. We maintain 50 sites consisting of parks, detention basins, City owned facility landscapes, streetscapes, trailheads, and open spaces totaling 220 acres.

Analysis

The parks and government buildings departments rely heavily on their work trucks for daily transportation of staff, equipment, supplies, and to help employees accomplish assigned maintenance tasks and operations throughout the city. City Council recently approved the addition of a new full-time Park Superintendent. With this new position a truck will be needed to support their daily maintenance assignments and operations. In addition, the Government Buildings Department has one truck, a 2015 Dodge 2500 with 113,685 miles, that needs to be replaced. Maintenance costs have increased due to its age, mileage, unavailability of parts, and mechanical failures in the suspension and braking systems. One truck will be purchased to replace the existing truck currently being used.

We requested quotes from the current State Contract bid holder. Young Automotive has the State Contract for Ford, Chevrolet, and Dodge and has the ability to quote prices for each of the manufacturers for which we were seeking quotes. After reviewing the quotes received, we determined all were responsive responsible quotes based on the type of vehicle and equipment requested. The bids/quotes are as follows:

Ford (State Contract #MA3800)	\$59,875.00
Chevrolet (State Contract #MA3799)	no vehicles available as specified
Dodge (State Contract #MA3795)	no vehicles available as specified

Department Review

The review was completed by the Parks Departments

Significant Impacts

One work truck is budgeted for in the FY2027 Parks Capital Equipment budget. One work truck is budgeted for in the FY2027 Government Buildings Capital Equipment budget. There are sufficient funds in both departments budgets to cover the costs of these purchases.

Recommendation

Staff recommends the Council approve the purchase of one (1) 2026 Ford F-150 4x4 four-door crew work truck for the Parks Department in the amount of \$59,875 and one (1) 2026 Ford F-150 4x4 four-door crew work truck for the Government Buildings Department in the amount of \$59,875 from Young Ford, the State Contract holder and low-price bidder. The total purchase amount for both vehicles is \$119,750.

Attachments

None (quotes are available for review upon request)

City Council Staff Report



Subject: Taurus VFD Approval from Codale Electric
Author: Allen Ray Johnson, Director
Department: Light & Power
Date: August 11, 2026

Background

We recently had a failure of the Variable Frequency Drive (VFD) for our Taurus generator. This is the 4-megawatt solar manufactured natural gas turbine generator at the power plant here in Bountiful. The VFD is used to start the turbine and it is used in cooling during shutdown. The turbine goes into a slow roll for several hours so the shaft will cool in a straight line.

This VFD is a third-party component manufactured by Allen Bradley that controls the Taurus starting motor. The cost to replace the VFD will be as follows:

New Allen Bradley VFD: \$25,884

Analysis

The VFD has been purchased and installed. The purchase was approved by the City Manager and needs to be ratified by the Council

Department Review

This has been reviewed by the Power Department Staff and the City Manager.

Significant Impacts

The VFD will be purchased from the Power Plant Equipment Repairs account 535300-448614. The account has funds budgeted for unknown failures and needed repairs.

Recommendation

Staff recommend approval of the VFD replacement for a total cost of \$25,884.

Attachments

None

City Council Staff Report

Subject: 2026 Storm Drain Projects
Author: Lloyd Cheney, City Engineer
Department: Engineering, Storm Water
Date: August 11, 2026



Background

The Engineering, Landfill and Storm Water Departments have coordinated to assemble a group of projects which include 2 projects that were not completed as contemplated in the in FY 26 and 3 projects that are intended to resolve localized issues where problems with the operation of the storm drain system necessitate regular responses by staff to re-install manhole lids when pipes are surcharged by intense, short duration storms that are typical in the summer. The project also includes a sixth schedule of items that could be used to establish unit prices for other work that may be identified. The 2 projects from FY26 are:

- Pipe and control structure installation for the expansion of the landfill storm water retention pond
- Modifications to the inlet at Dry Creek (near 650 N 1100 E)

The 3 modification projects are located at:

- The intersection of Chelsea Drive and 400 E
- Near the intersection of 400 E and Davis Blvd
- Near the intersection of 2050 S and Bonneview Dr

Analysis

A Bid Opening was held on July 21, 2026 and proposals were received from 8 companies. The prices received from all Bidders is included on the attached Bid Tabulation. The 3 lowest cost proposals are as follows:

<u>Contractor</u>	<u>Total, Schedules 1-6</u>	<u>Total, Schedules 1-5</u>
<i>Engineer's Estimate</i>	<i>\$614,522.00</i>	<i>\$351,007.00</i>
Trico Construction	\$498,643.08	\$296,620.02
MC Green & Sons	\$498,852.80	\$217,864.74
Saunders Excavation	\$525,451.00	\$272,496.00

Trico Construction and MC Green pricing for all 6 project Schedules. After also considering the pricing submitted for the 5 planned projects, MC Green's proposal is significantly less expensive than both Trico and Saunders Excavation.

The American Public Works Association (APWA) contract documents which are used for advertising and awarding projects allow flexibility in the evaluation of proposals. Given that Schedule 6 is not associated with a specific project, staff's evaluation of pricing for the

planned projects represents the actual impact to the budgets of the affected departments. As projects are developed from the FY27 budget (designed, advertised and awarded), additional opportunities are available to create a schedule of items that can be used for minor problems that may need to be resolved in the future.

Department Review

This memo has been reviewed by the City Engineer and the Street Dept. Director.

Significant Impacts

Funding for the 5 projects will be charged to 3 separate Department accounts: Maintenance work in schedules 1,2 and 4 will be allocated to the Storm Water O&M account for Storm Drain Maintenance where \$185,000 is allocated. While originally planned as a capital project, a re-evaluation of the work needed on Dry Creek (Schedule 4) has shifted the project to maintenance focus. The project identified as Schedule 3 requires a significant modification to the storm drain system and will be charged to the Storm Water Capital account which has \$1.165 M in available funding. Finally, the modifications to the Landfill storm water retention pond will be charged to the Landfill's capital account where \$375,000 has been budgeted for the project. Staff will continue with efforts to design and construct storm water related projects listed in the FY27 budget.

Recommendation

- It is recommended that the City Council accept the proposal of MC Green & Sons and award Schedules 1 through 5 of the contract at the unit prices noted in the Bid Tabulation.

Attachments

Bid Tabulation

7/21/2026

Schedule 1: Chelsea Dr & 400 East													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
2	Remove Curb and Gutter	20	Lf	17.00	340.00	17,514.00	8,000.00	15,302.50	29,890.00	30,430.00	10,000.00	19,250.00	
3	Construct New 24" Curb and Gutter	20	Lf	50.00	1,000.00	59.85	2,000.00	25.00	1,350	22.25	445.00	170.00	
4	24" Class III RCP	75	Lf	165.00	12,375.00	103.48	1,100.00	100.00	2,740.00	69.00	45.00	1,690.00	
5	48" Storm Drain Manhole	1	Ea.	6,500.00	6,500.00	6,471.00	6,100.00	6,284.04	16,725.00	183.34	13,750.50	228.50	
6	4x6" Combo Box Inlet	1	Ea.	6,500.00	6,500.00	3,531.11	7,800.00	10,008.15	9,190.00	6,000.00	5,500.00	7,575.00	
7	Connect to Exist. Storm Drain Pipe	3	Ea.	3,500.00	10,500.00	9,761.00	3,300.00	10,008.15	7,295.00	9,200.00	8,000.00	8,905.00	
8	Remove Asphalt Pavement (Include saw cutting and milling)	413	Sqft	3.00	1,239.00	3.42	4,543.00	1,200.00	2,775.00	790.00	1,975.00	7,635.00	
9	Asphalt Patch	11	Ton	175.00	1,925.00	214.55	2,200.00	1,75	2,95	435.00	265.00	3,877.50	
10	Road Base	33	Ton	35.00	1,155.00	35.55	825.00	27.77	900.00	46.50	400.00	58.00	
11	Sod/Landscape Restoration (remove, replace)	200	Sqft	10.00	2,000.00	4.61	2,000.00	7.50	3,600.00	6.00	5.00	1,000.00	
12	Slip Line Existing Pipe	1	LS	1,000.00	1,000.00	1,407.00	2,200.00	4,500.00	1,415.00	7,800.00	3,250.00	3,310.00	
SUBTOTAL, Schedule 1				\$	59,534.00	\$	46,518.00	\$	80,783.35	\$	80,340.50	\$	73,746.25
Schedule 2: 400 E and Davis Blvd													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	15,000.00	15,000.00	14,095.00	6,000.00	15,302.50	25,275.00	24,000.00	10,000.00	19,250.00	
2	24" Class III RCP	65	Lf	165.00	10,725.00	112.06	7,150.00	274.60	14,625.00	198.00	16,200	235.00	
3	48" Storm Drain Manhole	1	Ea.	6,500.00	6,500.00	8,251.00	6,100.00	9,035.17	6,275.00	6,800.00	5,500.00	11,260.00	
4	72" Storm Drain Manhole	1	Ea.	8,500.00	8,500.00	16,213.00	8,100.00	13,113.79	8,930.00	9,200.00	8,150.00	13,665.00	
5	Remove Asphalt Pavement (Including saw cutting and milling)	358	Sqft	3.00	1,074.00	4.81	3,938.00	1.75	644.40	3.50	1,650	3.25	
6	Asphalt Patch	9	Ton	175.00	1,575.00	236.56	1,800.00	189.10	2,430.00	500.00	265.00	363.00	
7	Road Base	29	Ton	35.00	1,015.00	46.00	725.00	27.77	2,610.00	50.00	40.00	58.00	
SUBTOTAL, Schedule 2				\$	44,389.00	\$	33,813.00	\$	60,789.40	\$	60,073.00	\$	43,632.00
Schedule 3: 2050 S and Bonnevieu Dr													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	15,000.00	15,000.00	18,077.00	9,000.00	19,302.50	25,275.00	29,000.00	14,000.00	28,600.00	
2	Remove Existing Storm Drain Pipe	251	Lf	35.00	8,785.00	22.10	35.00	10.00	3,514.00	30.00	60.00	15,060.00	
3	12" Class III RCP	47	Lf	100.00	4,700.00	76.57	85.00	202.58	8,178.00	147.00	150.00	9,729.00	
4	15" Class III RCP	236	Lf	125.00	29,500.00	95.16	95.00	121.93	42,716.00	144.00	160.00	45,548.00	
5	Combination Type A Inlet with Side Box	1	Ea.	6,500.00	6,500.00	8,571.00	7,900.00	8,382.18	7,740.00	10,000.00	8,200.00	9,270.00	
6	48" Storm Drain Manhole	3	Ea.	6,500.00	19,500.00	5,728.67	18,300.00	5,911.99	19,425.00	5,600.00	5,500.00	16,500.00	
7	Connect to Exist. Manhole	2	Ea.	3,500.00	7,000.00	3,050.50	2,200.00	4,200.00	2,030.00	1,240.00	1,800.00	2,740.00	
8	Connect to Exist. Type A Inlet	2	Ea.	3,500.00	7,000.00	3,429.50	2,200.00	3,600.00	2,030.00	1,240.00	1,900.00	5,480.00	
9	Remove Asphalt Pavement (Including saw cutting and milling)	1300	Sqft	3.00	3,900.00	1.64	8.00	2.74	2,585.00	1.60	16.50	4,222.00	
10	Asphalt Patch	34	Ton	175.00	5,950.00	159.50	190.00	186.37	6,188.00	310.00	265.00	7,310.00	
11	Road Base	105	Ton	35.00	3,675.00	34.32	25.00	29,915.85	7,927.50	41.00	4,200.00	6,090.00	
SUBTOTAL, Schedule 3				\$	111,510.00	\$	94,285.00	\$	127,558.50	\$	126,108.00	\$	154,327.00
Schedule 4: Dry Creek													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	10,000.00	10,000.00	10,869.00	2,000.00	17,000.00	25,275.00	41,400.00	4,000.00	17,700.00	
2	Unclassified Excavation	9	Cyd	10.00	90.00	76.56	20.00	500.00	1,332.00	350.00	3,240.00	1,044.00	
3	Reinforced Concrete Retaining Wall Installed	55	Sqft	250.00	13,750.00	90.33	11,550.00	250.00	10,010.00	137.00	9,625.00	5,885.00	
4	Granular Backfill	2	Ton	17.00	34.00	253.00	8.00	200.00	478.00	19.00	1,000.00	230.00	
5	Sod/Landscape Restoration (remove, replace)	200	Sqft	10.00	2,000.00	4.83	1,600.00	7.50	3,600.00	6.00	1,000.00	1,050.00	
SUBTOTAL, Schedule 4				\$	25,874.00	\$	15,370.00	\$	40,695.00	\$	19,365.00	\$	25,859.00
Schedule 5: Landfill Retention Pond													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	20,000.00	20,000.00	10,371.00	9,000.00	17,003.00	25,275.00	22,500.00	5,000.00	24,600.00	
2	12" HP Polypropylene Pipe	684	Lf	100.00	68,400.00	51.50	35,226.60	71.63	66,690.00	52,668.00	92,340.00	88,236.00	
3	48" Storm Drain Manhole	1	Ea.	5,500.00	5,500.00	6,711.00	6,100.00	4,614.98	6,280.00	6,000.00	5,200.00	7,515.00	
4	Water Control Structure with Canal Gate	1	LS	15,000.00	15,000.00	17,472.00	22,500.00	18,015.44	18,575.00	90,000.00	24,000.00	30,200.00	
5	Erosion Control Rock	10	Ton	80.00	800.00	277.10	45.00	388.85	420.00	155.00	95.00	1,050.00	
SUBTOTAL, Schedule 5				\$	109,700.00	\$	82,510.00	\$	121,020.00	\$	127,490.00	\$	151,601.00
Schedule 6: Miscellaneous Storm Drain Work													
Item No.	Description	Quantity	Unit	Engineer's Estimate	TRICO Construction	Mc Green & Sons	Saunders Excavation	Ormond Construction	Stapp Construction	Newman Construction	Bowen Construction	Beck Construction	
1	Mobilization	1	LS	20,000.00	20,000.00	15,657.00	13,000.00	15,475.00	30,315.00	35,800.00	10,000.00	59,000.00	
2	Remove Storm Drain Inlet Box	4	Ea.	1,750.00	7,000.00	791.00	2,100.00	1,851.77	6,190.00	2,800.00	1,500.00	2,725.00	
3	Combination Type A Inlet with Side Box	2	Ea.	8,000.00	16,000.00	5,272.50	15,800.00	10,498.89	4,640.00	6,250.00	8,500.00	17,000.00	
4	Remove Storm Drain Pipe	6	Lf	20.00	120.00	80.33	21.00	281.82	14.00	128.00	260.00	45.00	
5	Remove Storm Drain Pipe	300	Lf	17.00	5,100.00	13.82	1,800.00	11.69	5.95	1,785.00	12.00	270.00	
6	Remove Curb and Gutter	750	Sqft	4.00	3,000.00	2.17	3,000.00	2,632.50	1,350.00	4.30	3,750.00	4.25	
7	Remove Concrete Sidewalk	300	Lf	50.00	15,000.00	32.68	16,500.00	56.51	34.50	53.00	13,500.00	36.00	
8	Construct New Type A Curb and Gutter	750	Sqft	12.00	9,000.00	10.28	9,000.00	15.00	8.75	16.25	12,000.00	10.00	
9	Construct New 4" Sidewalk	600	Lf	61,000.00	61,000.00	79,025.50	85.00	118.53	156.00	94.00	16.00	7,500.00	
10	12" Class III RCP	300	Lf	125.00	37,500.00	88.81	26,643.00	128.71	163.00	105.00	215.00	155.00	
11	15" Class III RCP	6	Ea.	400.00	2,400.00	2,237.67	18,000.00	4,599.25	3,054.00	4,75.00	64,500.00	163.00	
12	2 x 2 Cast Iron Detectable Warning Panel	1	Ea.	5,500.00	5,500.00	6,576.00	6,100.00	6,957.24	6,240.00	6,420.00	5,200.00	2,070.00	
13	48" Storm Drain Manhole	1	Ea.	5,500.00	5,500.00	4,219.86	23,100.00	5,681.91	15,890.00	2,150.00	6,000.00	11,200.00	
14	Type A Inlet Box	7	Ea.	4,000.00	28,000.00	29,539.02	3,300.00	4,010.86	2,270.00	15,050.00	6,000.00	71,050.00	
15	Connect to Exist. Storm Drain Inlet Box	1	Ea.	3,500.00	3,500.00	3,197.00	1,100.00	4,672.50	1,015.00	1,250.00	1,600.00	3,335.00	
16	Remove Asphalt Pavement (Including saw cutting and milling)	4550	Sqft	3.00	13,650.00	1.93	22,750.00	7.962.50	1.20	4,550.00	6.25	14,787.50	
17	Asphalt Patch	118	Ton	175.00	20,650.00	168,822.08	190.00	181.35	17,818.00	265.00	265.00	162.00	
18	Road Base	417	Ton	35.00	14,595.00	26.88	25.00	21,399.09	13,761.00	36.00	40.00	58.00	
19	Granular Backfill	50	Ton	30.00	1,500.00	1,689.90	20.00	29.24	29.00	26.50	55.00	24,186.00	
SUBTOTAL, Schedule 6				\$	263,515.00	\$	252,495.00	\$	270,75				

City Council Staff Report

Subject: Traffic Safety Committee Recommendations on Main St.
Author: City Engineer, Lloyd Cheney
Department: Engineering
Date: August 11, 2026



Background

Recent accidents in the summer of 2026 on the downtown segment of Main St. have prompted a meeting of the Traffic Safety Committee (TSC) to discuss results of speed and accident studies. The Committee also discussed potential actions that are intended to improve operating conditions for pedestrians, cyclists and motorists, and improve the perception of safety for all who visit downtown.

Analysis

The following information is a summary of the speed study results and accident review discussed by the Committee:

Speed Studies

Both the Engineering and Police Depts obtained multi-day speed data at approximately 200 N on Main St. Even though the radar speed trailer only collected data for Northbound traffic, the results were complimentary and confirmatory for the data resulting from the Engineering Dept's bi-directional speed study. Studies were conducted in May and June, approximately 2 weeks apart. The 85th percentile speed from both studies was approximately 29 mph. (This metric is an indicator of how "reasonable and prudent" drivers naturally behave and represents the safe and reasonable speed for road and traffic conditions. Per the Manual on Uniform Traffic Control Devices (MUTCD), an 85th percentile speed should be within ± 5 mph of the posted speed limit. Based on this metric, speed does not appear to be a problem although there are a small percentage of drivers who are operating outside the accepted range (5%-ish). Members of the committee also felt that the 85th percentile speed did not represent real-world conditions during weekday business hours as it would be difficult to travel that fast in the more active parts of Main St. Other comments relating to speed also included the location of the study. It is possible that additional studies would reveal different driver behavior where there are more pedestrians and parking activity.

Accident Review

To better understand the location and nature of accidents along Main St, all reportable accidents which occurred between 300 N and 400 S from 2020 to 2026 were reviewed. Accidents were divided into two categories: intersection accidents and mid-block. Accidents at the 400 N /Main St and 500 S/ Main St intersections were not included in the study because these locations are heavily influenced by the sheer volume of traffic on 400 North and 500 South. Some engineering judgement was applied to determine if an accident that occurred close to an intersection was influenced by traffic at the intersection. In total, 48 accidents occurred in this 7-year period and are summarized in the following tables:

Table 1, All Reportable Accidents

All Accidents	2020	2021	2022	2023	2024	2025	2026*
Intersection Accidents	2	4	2	3	1	3	2
Mid-block Accidents	1	7	4	5	5	3	6
Total	3	11	6	8	6	6	8

*- Part year data

Table 2, Pedestrian & Cyclist Accidents*

Ped/Cyclist	2020	2021	2022	2023	2024	2025	2026*
Pedestrian Accidents	0	0	0	0	0	0	1
Cyclist Accidents	0	0	1	0	0	2	2

*-Accidents are included in the yearly total shown in Table 1.

2019 included a total of 7 accidents but was not included in the detailed review. Only 1 accident appears to have occurred in an intersection. 2019 also included an accident involving a pedestrian in the parking lot of a business located on Main St., but the accident did not occur in the public right-of-way.

Table 3, Intersection Accidents

Year	2020	2021	2022	2023	2024	2025	2026*	Total
300 N	2	2	0	1	1	1	0	7
200 N	0	1	1	1	0	0	0	3
100 N	0	0	0	0	0	0	0	0
Center St	0	0	0	0	0	0	0	0
100 S	0	1	0	0	0	1	1	3
200 S	0	0	0	1	0	0	1	2
300 S	0	0	0	0	0	0	0	0
400 S	0	0	1	0	0	1	0	2
TOTAL	2	4	2	3	1	3	2	17

Brief Summary of accidents at each intersection:

Common Abbreviations: NB=Northbound, SB=Southbound, EB=Eastbound, WB=Westbound, Right Hand Turn=RHT, Left Hand Turn=LHT, Failure to Yield= FTY

300 N Accidents: 2 rear-end accidents (1 in the SB lane on Main St, 1 in the WB lane on 300 N), 5 LHT Failure to Yield (FTY) accidents, 1 accident involving a NB cyclist on the east side of Main St who was hit by an SB vehicle turning left). When viewed in terms of the 6 years included in the study, 7 accidents seems problematic, but the yearly rate of approximately 1 accident per year is not statistically significant.

200 N Accidents: 2* LHT FTY, and 1 FTY. *-1 pedestrian involved accident

100 S Accidents: 2 FTY; cyclist hit by a car that turned in front of the cyclist who was traveling on the outside of the lane, not seen by the driver, cyclist hit by driver making a u-turn

200 S Accidents: Lead vehicle makes an abrupt U-turn in front of following vehicle and is hit.

400 S Accidents: 1 LHT FTY, 1 FTY

Table 4, Mid-Block Accidents

Year	2020	2021	2022	2023	2024	2025	2026*	Total
400 N to 300 N	0	0	0	0	0	0	0	0
300 N to 200 N	0	1	0	0	0	0	0	1
200 N to 100 N	0	1	0	2	0	0	0	3
100 N to Center St	0	0	1	1	0	0	1	3
Center St to 100 S	0	1	2	1	1	0	2	7
100 S to 200 S	1	2	1	0	0	3	2	9
200 S to 300 S	0	1	0	0	0	0	0	1
300 S to 400 S	0	0	0	0	0	0	1	1
400 S to 500 S	0	1	0	1	4	0	0	6
TOTAL	1	7	4	5	5	3	6	31

Brief Summary of accidents in each block:

300 N to 200 N: Parked car left in Neutral rolls across the road, hitting a parked car

200 N to 100 N: 1 accident involving a car backing out of angled parking, 1 car in a thru lane drifts into a parked car, 1 accident caused by a driver making a RHT across outside lane

100 N to Center St: 1 car in a thru lane drifts into a parked car, 1 car backing from roadway hits a building, 1 WB car exiting a business hit by NB cyclist

Center St to 100 S: 1 semi-trailer hits street light while turning, 1 vehicle turning into angle parking hits cyclist travelling on the outside of the lane, 2 rear-end accidents, 1 accident involving a car backing out of angled parking, 1 LHT attempting to park on the opposite side of the road, 1 accident where driver hits streetlight (accelerator instead of brakes)

100 S to 200 S: 2 accidents involving a car backing out of angled parking, 2 rear-end accidents, 1 car in a thru lane drifts into a parked car, 1 accident where driver attempted to back up to align with angle parking stall hitting vehicle behind them, 1 accident where driver hits streetlight because he fell asleep at the wheel, 1 accident where driver hits adjacent car backing out of angled parking, 1 accident where driver makes LHT in front of oncoming traffic

200 S to 300 S: 1 FTY - Driver exiting a driveway enters traffic with parked delivery truck blocking vision of oncoming traffic

300 S to 400 S: Door of parked car hit by passing traffic

400 S to 500 S: 2 accidents relating to improper lane travel, 2 rear-end accidents, 1 accident caused by a U-turn, 1 accident from a vehicle entering traffic from a parallel parking stall

Twenty Two (22) of the thirty one (31) mid-block accidents occurred in the 4 block segment between 200 N and 200 S Streets. The blocks with the most accidents during the review period are:

- 100 S to 200 S : 9 accidents 3 in 2025, 2 in 2021 and 2026
- Center St to 100 S: 7 accidents 2 in 2022 and 2026
- 400 S to 500 S: 6 accidents 4 in 2024

Unusual Accidents

Of the 48 total accidents that were reviewed, a substantial number of accidents (22 of 48) are attributed to situations that are unlikely to be resolved by any action:

- Semi-truck driver who fails to negotiate a turn
- Driver who inadvertently presses accelerator instead of brake pedal
- Door of parked car clipped by passing car
- Driver who falls asleep at the wheel
- Driver operating a vehicle with reduced vision after a medical appointment
- 3 accidents where a driver improperly backs up their vehicle either into a building or another vehicle
- 2 accidents where a driver attempts to cut in front of another vehicle in a dedicated turn lane
- Driver who fails to leave a parked car in gear or engage the parking brake
- 8 rear-end accidents (maybe not an unusual accident, but possibly an accident type that is not easily deterred)
- 3 U-turn accidents

Accidents Related to Parking

- 5 accidents related to backing out of angled parking stalls
- 1 accident related to a vehicle entering traffic from a parallel parking stall

Accidents Involving Cyclists

Two of the six accidents involving cyclists have the similarity of the vehicle turning in front of a bike travelling in the same direction, where the car essentially “cuts off” the cyclist. Two accidents involving a cyclist occurred because the driver of the vehicle did not see the cyclist approaching the intersection as they made a left-hand turn.

Recommendation

It is the recommendation of the Traffic Safety Committee that the following modifications be made along Main St, between 200 S and 200 N Streets:

1. To reinforce the speed limit on Main St., the TSC recommends the installation of “25 MPH” pavement messages on a black background in the Northbound lane at 200 S and in the Southbound lane at 200 N, as shown in Figures 1 and 2. An additional speed limit sign is recommended to be installed in the park strip at the pavement message locations.



Figure 1 Proposed pavement message and speed limit sign installation at 200 S



Figure 2 Proposed pavement message and speed limit sign installation at 200 N

2. To increase awareness of the mid-block pedestrian crossing locations in the blocks between 200 S & 100 S and 100 N & Center St, the TSC recommends the installation of Rectangular Rapid Flashing Beacons (RRFBs) at each of these locations. The TSC also recommends upgrading the standard transverse solid bar crosswalk markings to a diagonal or “zebra” style crosswalk marking. See Figures 3,4,5 and 6.

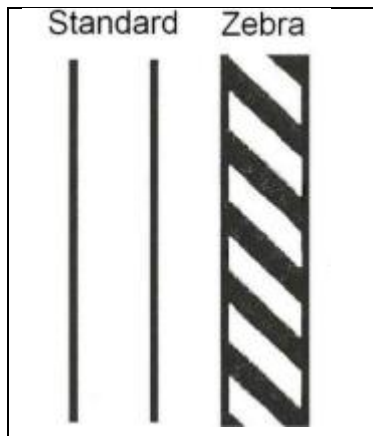


Figure 3 Crosswalk Marking Examples



Figure 4 Rectangular Rapid Flashing Beacon (RRFB) Installation

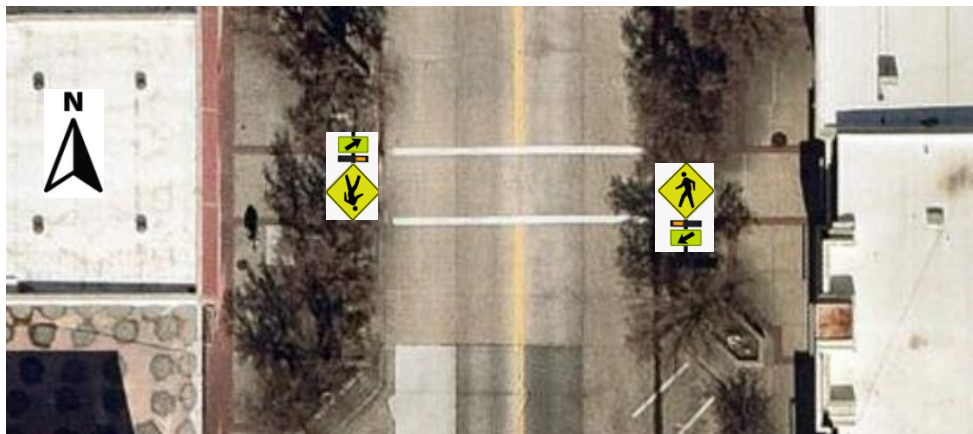


Figure 5 RRFB Installation at 150 S Main St

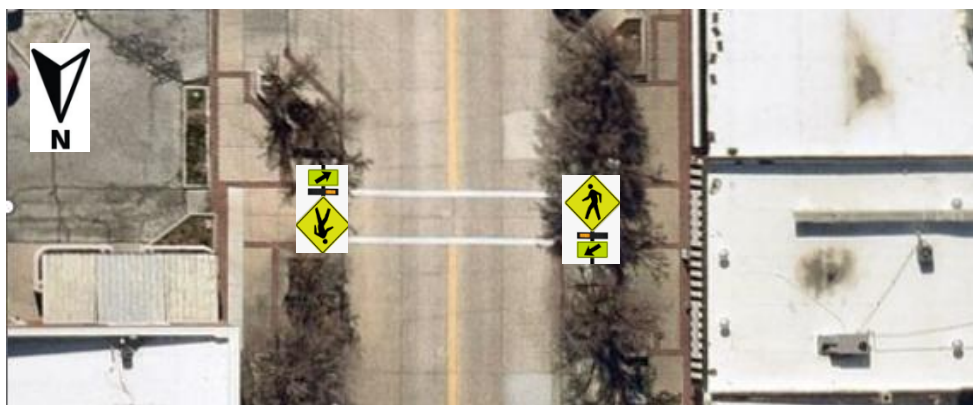


Figure 6 RRFB Installation at 150 S Main St

3. The TSC also recommends that a messaging campaign be developed for social media that can address concerns and be supported by messaging placed in the downtown businesses.

Department Review

This report has been reviewed by the Police Chief and Street Department Director and the City Manager.

Significant Impacts

At the time this memo was prepared, pricing for the proposed RRFB materials is estimated at \$6,500 per location, not including the cost of installing the power supplies. Speed limit signs, posts, hardware and pavement painting is anticipated at less than \$1,000. Staff anticipates most of this work will be completed by City crews to keep costs as low as possible.

Attachments

None.

City Council Staff Report



Subject: Update of Title 5 Chapter 1-9 of the City Code
Author: Bradley Jeppsen
Dept: City Attorney
Date: August 11, 2026

BACKGROUND

Title 5 has not undergone a comprehensive review in many years. During that time, Utah law has changed significantly, several new chapters have been added to the Bountiful City Code, and many existing provisions have become outdated or unnecessary. The proposed amendments modernize the Code, remove obsolete regulations, reduce unnecessary burdens on businesses, and improve consistency throughout the City's business licensing regulations.

On July 14, 2026, the City Council conducted a study session to review the proposed amendments. Councilmember comments were primarily grammatical and organizational in nature, and the Council generally expressed support for repealing Chapters 2 (Pawn Brokers), 3 (Public Dances), 4 (Amusement Devices), and 9 (Professional Dancers). The amendments presented for adoption incorporate the revisions discussed during that meeting.

ANALYSIS

Chapter 1 – General Licensing Provisions

The proposed amendments modernize the City's general business licensing provisions by removing obsolete definitions and recordkeeping requirements, updating the code to reflect the City's existing online application process, relocating fee-related provisions to the Schedule of Fees section found in the annual budget document, and clarifying that a business license may be denied, suspended, or revoked when criminal conduct directly related to the licensed business occurs.

Chapter 2 – Pawn Brokers

Staff recommends repealing this chapter because pawn broker regulation has largely been preempted by state law and is administered by the Utah Division of Consumer Protection.

Chapter 3 – Public Dances

Staff recommends repealing this chapter because it is outdated, no longer reflects current

community practices, and contains provisions that serve little practical regulatory purpose today.

Chapter 4 – Amusement Devices

Staff recommends repealing this chapter because businesses offering amusement devices remain adequately regulated through the City's general business licensing, zoning, and land use regulations, while gambling devices continue to be prohibited under state law.

Chapter 5 – Door-to-Door Solicitation

No substantive amendments are proposed.

Chapter 6 – Sound Amplification and Public Address Systems

No substantive amendments are proposed at this time. Staff anticipates incorporating these provisions into the City's noise ordinance and event ordinance during a future code update.

Chapter 7 – Businesses Selling Alcohol

The proposed amendments reorganize and modernize this chapter to better reflect the City's role under Utah law. They establish clearer standards for granting, renewing, and revoking local consent, clarify the responsibilities of the License Supervisor and City Council, and create a uniform administrative appeal process consistent with the City's Administrative Law Judge procedures.

Chapter 8 – Massage Therapy

The proposed amendments retain the existing state licensing framework for massage therapists while establishing a local licensing process for bodywork services not otherwise regulated by the State, including certain robotic and automated massage services. Self-operated consumer massage chairs are expressly exempted.

Chapter 9 – Professional Dancers

Staff recommends repealing this chapter because its subject matter is now comprehensively addressed by the City's Sexually Oriented Business regulations.

Title 5 has not undergone a comprehensive review in many years. During that time, significant

DEPARTMENT REVIEW

This Report and Proposed Amendments have been reviewed by the City Manager and City

Planning Director.

RECOMMENDED ACTION

Staff is recommending that the City Council approve ordinance 2026-08

ATTACHMENTS

- A. Ordinance 2026-07
- B. Redline Version of Code Title 5 Chapters 1-9. (Some grammatical changes were made based on the clean version and might not be reflected in the redline version).



BOUNTIFUL

Bountiful City Ordinance No. 2026-07

MAYOR
Kate Bradshaw

CITY COUNCIL
Beth Child
Dan Bell
Richard Higginson
Matt Murri
Millie Segura-Bahr

CITY MANAGER
Gary R. Hill

AN ORDINANCE AMENDING TITLE 5 OF THE CITY CODE

WHEREAS, the Bountiful City Council has reviewed Title 5 Chapters 1-9 of the Bountiful City Code and has determined that certain provisions should be updated to reflect current Utah law, existing City practices, and modern administrative procedures; and

WHEREAS, the City Council finds that certain provisions of the Bountiful City Code contain outdated statutory references, obsolete procedures, or duplicative regulations that should be revised, clarified, or repealed; and

WHEREAS, the City Council further finds that updating the City's administrative appeal procedures, procurement provisions, construction code adoptions, and related administrative regulations will promote consistency, improve efficiency, provide greater procedural clarity, and ensure continued compliance with applicable state law; and

WHEREAS, the City Council has determined that adoption of the amendments contained in this Ordinance is in the best interest of the public health, safety, and welfare of the residents of Bountiful City.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOUNTIFUL CITY COUNCIL AS FOLLOWS:

Section 1. Ordinance Amendment. Title 5 of the Bountiful City Code is hereby amended as follows:

Title 5 Business Regulations

- Chapter 1: General Licensing Provisions
- Chapter 2: Door-to-Door Soliciting Prohibited Where Notice Provided
- Chapter 3: Sound Amplification and Public Address Systems
- Chapter 4: Businesses Selling Alcohol
- Chapter 5: Massage and Bodywork License
- Chapter 6: Reserved
- Chapter 7: Reserved
- Chapter 8: Reserved
- Chapter 9 Reserved
- Chapter 10: Fireworks
- Chapter 11: Horse Drawn Carriages

Chapter 12: Temporary Licenses
Chapter 13: Going Out of Business Sales
Chapter 14: Businesses Leasing Premises to Other Businesses
Chapter 15: Sexually Oriented Businesses
Chapter 16: Ice Cream Vendors
Chapter 17: Sidewalk Cafes

Chapter 1: General Licensing Provisions

5-1-101. Definitions.
5-1-102. License Requirement.
5-1-103. License Supervisor.
5-1-104. Application for License.
5-1-105. License Term and Fees.
5-1-106. Display of License.
5-1-107. Appeal of License Denial.
5-1-108. Grounds for Denial, Modification, Suspension or Revocation.
5-1-109. Procedure for Appeal, Denial, Modification, Suspension or Revocation.
5-1-110. Records to be Maintained.
5-1-111. Exemption to License.

5-1-101. Definitions.

For the purpose of this Chapter, the following terms shall have the following meanings:

- (a) "Business" means and includes all activities engaged in within the corporate limits of Bountiful carried on for the business of gain or economic profit, except that the acts of employees rendering service to employers shall not be included in the term business unless otherwise specifically prescribed.
- (b) "Engaged in Business" includes but is not limited to the sale of tangible personal property and the rendering of personal services for others for a consideration by persons engaged in any craft, business, occupation, or other calling, except the rendering of personal services by an employee to his employer under any contract of personal employment. The foregoing shall also include the renting by a lessor of space, whether enclosed or otherwise, to be used as office space for any use or endeavor including but not limited to commercial, medical, dental, or other professional endeavors or otherwise. The foregoing shall also include the renting by a lessor of four (4) rental units or more for the purpose of human habitation whether the said units are included or enclosed within one (1) structure or separate structures or a combination thereof.
- (c) "Employee" means the operator, owner or manager of said business and any persons employed by such person in the operation of said business in any capacity and also any salesman, agent, or independent contractor engaged in the operation of said business in any capacity.
- (d) "Number of Employees" means the average number of full-time employees and part-time employees engaged in business on each regular working day during the preceding calendar year. Employees shall be classified as full-time or part-time in accordance with the employer's regular employment practices.
- (e) "Person" means any individual, receiver, assignee, trustee in bankruptcy, trust, estate, firm, co-partnership, joint venture, club, company, joint stock company, business trust, corporation,

association, society, or other group of individuals acting as a unit, whether mutual, cooperative, fraternal, non-profit, or otherwise.

- (f) "Temporary Business" means engaging in a business on a lot without a permanent building or on a lot with a permanent building, but disassociated with any business located within said building.
- (g) "Permanent Building" means any structure used or intended for supporting or sheltering any use or occupancy having footings and a foundation.

5-1-102. License Requirement.

- (a) Except for door-to-door solicitation, every business and every person engaged in business in the City must annually procure a business license, plus any other license which may be required in this Code. A separate license is required for each separate business site or location.
- (b) It is unlawful to engage in business without the current license or licenses required in this Code. Every day without a required license is a separate offense.
- (c) All licenses are non-transferable as to both the license holder and the location.

5-1-103. License Supervisor.

The City Planning and Economic Development Director is hereby designated as the License Supervisor. The License Supervisor shall have the duty to receive applications for licenses, to review them for completeness, to collect license fees, and to issue or deny licenses as appropriate.

5-1-104. Application for License.

- (a) Applications for a license shall be submitted electronically through the City's online application portal.
- (b) An applicant shall provide all applicable information. A license shall not be granted unless the application is complete.
- (c) It is unlawful to submit an application containing false or misleading information. Any such application shall be denied.

5-1-105. License Term and Fees.

- (a) All licenses, unless otherwise provided in this Code, shall be valid for the calendar year in which issued, or part thereof remaining. New licenses must be obtained every calendar year.
- (b) Prior to the issuance of any license, the applicant shall pay the applicable license fee. All license fees, renewal fees, late fees, fee schedules, applicable deadlines, and other related requirements shall be established by resolution of the City Council.

5-1-106. Display of License.

- (a) All licenses must be displayed on the business premises to which granted in a conspicuous place in view of the public.

- (b) The license or licenses of any business shall be exhibited upon request to a City representative or any peace officer. It is unlawful to refuse to do so.

5-1-107. Appeal of License Denial.

Any person whose license application has been denied, modified, suspended or revoked by the License Supervisor has the right to appeal to the Bountiful City Administrative Law Judge. Any such appeal shall be requested in writing directed to the Bountiful City Recorder within thirty (30) days of the denial.

5-1-108. Grounds for Denial, Modification, Suspension or Revocation.

The License Supervisor may deny, modify, suspend, or revoke any license for any of the following reasons:

- (a) fraud or misrepresentation in the application or procurement of the license;
- (b) violation of, or failure to comply with, any provision of this Code or of the Utah State Code;
- (c) failure to pay any required fee when due;
- (d) failure to comply with current zoning ordinances or failure to perform any condition of a conditional use permit;
- (e) failure to perform any requirement of the City made in the approval of a request to the City for any license, permit, etc., such as off-street parking, site plan provisions, architectural review, landscaping, or any other such requirement;
- (f) failure to maintain qualifications for the license;
- (g) maintenance of an illegal sign;
- (h) conducting an illegal business upon the premises;
- (i) the commission by the licensee of any felony, Class A misdemeanor, or Class B misdemeanor, or the commission by any employee of any felony, Class A misdemeanor, or Class B misdemeanor on the licensed premises or while acting within the course and scope of employment for the licensed business;
- (j) any conduct or act on the business premises, or any conduct, act or condition permitted, by the licensee or any employee which renders, or tends to render, such business or its premises a public nuisance or a menace to the health, peace, safety or general welfare of the City;
- (k) failure to comply with any applicable provision of the Uniform Fire Code, Uniform Building Code, Uniform Electrical Code, or any other building code provision adopted in this Code;
- (l) violation of any provision of the particular Chapter of this Code applicable to the license in question; or
- (m) conducting business without any license required by State law; or
- (n) conducting business in violation of any applicable State law; or

(o) for other good cause shown.

5-1-109. Procedure for Appeal, Denial, Modification, Suspension or Revocation.

An appeal shall be heard by the Bountiful City Administrative Law Judge in accordance with Section 2-8-101 et seq of this City Code.

5-1-110. Exemption to License.

No license fee shall be imposed under this chapter upon any person engaged in business for solely religious, charitable eleemosynary or other type of strictly non-profit purpose who is tax exempt in such activities under the laws of the United States and the State of Utah, nor shall any license fee be imposed on any person engaged in a business specifically exempted from municipal taxation and fees by the laws of the United States or the State of Utah.

Chapter 2: Door-to-Door Soliciting Prohibited Where Notice Provided.

5-2-101. (a) “Soliciting” means the practice of engaging in, or attempting to engage in, conversation with any person at a residence for the purpose of making, seeking to make, or facilitating the sale of goods or services through door-to-door solicitation.

(b) “Solicit a residence” means to knock on the door or ring a doorbell at a residence, or speak with a person at the premises, for the purpose of selling, seeking to sell, or obtaining orders or prospective customers for goods or services.

(c) Any occupant of a residence may give notice of a desire to refuse solicitations by displaying a sign stating “No Soliciting” or similar wording, which shall be posted on or near the main entrance door. The display of such a sign constitutes notice to any solicitor that the inhabitants of the residence do not desire to receive and/or do not invite solicitors. It is the duty of the Solicitor to check each residence for the presence of any such sign or notice and to refrain from soliciting where present.

(d) It is a Class C misdemeanor for any person to solicit a residence or a person at a residence where a “No Soliciting” or similar notice has been given against soliciting as provided in this section.

Chapter 3: Sound Amplification and Public Address Equipment

5-3-101. Sound Amplifier Defined.

5-3-102. Sound Amplifier License.

5-3-103. Application.

5-3-104. Summary Revocation.

5-3-101. Sound Amplifier Defined.

For the purpose of this Chapter a "Sound Amplifier" is defined as any instrument or device which amplifies or increases the volume of sound. This includes, but is not limited to, public address systems, loud speakers, music players such as boom boxes, electronic instruments, and any other device which produces loud words, music or other sound.

5-3-102. Sound Amplifier License.

It is unlawful for any person, firm, association or corporation to use or operate, or permit to be used or operated out of doors, or indoors when used or operated to reach persons out of doors, any sound amplifier as defined in this chapter in any part of the City without a current amplified sound license from the City.

5-3-103. Application

The application shall set forth the name and address of the applicant, the location or locations or route or routes at which or over which applicant proposes to operate such sound amplifier or sound amplifiers, the purpose for which such sound amplifier or sound amplifiers will be used, the proposed hours of operation, and the number of days of proposed operation.

5-3-104. Denial of License and Summary Revocation.

A sound amplification license may be summarily revoked by any Bountiful police officer upon probable cause to believe that the noise ordinance is being violated, or if under the totality of circumstances the sound is unreasonably disturbing neighbors, the public, or others. The revocation may be appealed to the Bountiful Police Chief, and a denial or revocation of a license may be appealed to the Bountiful City Administrative Law Judge.

Chapter 4: Businesses Selling Alcohol

5-4-101. Definitions.

5-4-102. Alcohol License.

5-4-103. Qualifications for License.

5-4-104. Applications for License.

5-4-105. Referral to City Officials.

5-4-106. Issuance of License.

5-4-107. License Expiration and Renewal.

5-4-108. License Conditions.

5-4-109. Licenses.

5-4-110. Unlawful Acts.

5-4-101. Definitions.

Terms used in this Chapter shall have the meanings provided in Title 32B of the Utah Code, as amended.

5-4-102. Unlawful Sale or Service of Alcoholic Beverages.

- (a) It is unlawful for any person to sell, offer for sale, furnish, distribute, serve, manufacture, store for sale, or permit the consumption of any alcoholic beverage within Bountiful City without first obtaining all licenses, permits, approvals, and local consent required by federal law, state law, and this Code.
- (b) It is unlawful for any person to sell, offer for sale, furnish, distribute, serve, manufacture, store for sale, or permit the consumption of any alcoholic beverage in violation of Title 32B of the Utah Code, any rule promulgated thereunder, or any applicable provision of the Bountiful City Code.
- (c) A violation of this section is a Class B misdemeanor.

5-4-103. Qualifications for Local Consent and City Licensing.

In addition to any requirements imposed by state law, an applicant seeking local consent, a City business license, or other approval under this Chapter shall demonstrate the following:

- (a) The applicant shall comply with all applicable provisions of Title 32B of the Utah Code and all applicable federal, state, and local laws.
- (b) The proposed business shall comply with all applicable zoning regulations, land use regulations, development standards, parking requirements, building codes, fire codes, health regulations, and conditions of approval imposed by the City.
- (c) The applicant shall not have knowingly made any false, misleading, or fraudulent statement in any application submitted to the City or the State of Utah.
- (d) The applicant shall not have had a state alcohol license, local consent, or business license revoked or suspended within the preceding three (3) years for violations involving alcoholic beverage laws, controlled substances, fraud, violence, public safety, or similar misconduct.
- (e) The proposed operation shall not create a substantial adverse impact upon the public health, safety, or welfare that cannot be adequately mitigated through compliance with applicable laws, regulations, and conditions of approval.
- (f) The applicant shall satisfy all distance and proximity requirements established by Title 32B of the Utah Code and any applicable land use regulations of Bountiful City.
- (g) The applicant shall maintain all licenses, permits, and approvals required by federal, state, and local law.
- (h) The applicant shall remain in good standing with respect to all City taxes, fees, assessments, and obligations related to the proposed business.
- (i) The applicant, and if the applicant is not a natural person, any officer, director, manager, managing member, partner, or person holding a controlling ownership interest in the applicant, shall not have been convicted within the preceding five (5) years of a felony, Class A misdemeanor, Class B misdemeanor, or any offense involving the unlawful manufacture, sale, distribution, furnishing, transportation, or possession of alcoholic beverages, controlled substances, fraud, theft, violence, or other conduct bearing upon the applicant's fitness to hold an alcohol-related license.
- (j) The City Council may consider the applicant's history of compliance with alcoholic beverage laws, business licensing requirements, land use regulations, and other laws directly related to the operation of the proposed business.

5-4-104. Applications for License.

- (a) Any person seeking local consent for the sale of alcoholic beverages within Bountiful City shall submit an application to the License Supervisor upon forms approved by the City.

- (b) The application shall contain such information as reasonably necessary to determine compliance with this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.
- (c) The applicant shall provide all information requested by the City. An application shall not be considered complete until all required information has been submitted.
- (d) The applicant shall pay all fees established by resolution of the City Council.

5-4-105. Review of Application.

- (c) Upon receipt of a complete application, the License Supervisor shall review the application for compliance with this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.
- (d) The License Supervisor may refer the application to City departments for review and comment, including the Police Department, and any other department reasonably necessary to evaluate the application.
- (e) Upon completion of the review, the License Supervisor shall prepare a recommendation to the City Council regarding whether the applicant satisfies the qualifications and requirements of this Chapter.

5-4-106. Local Consent.

- (a) The City Council shall act as the local authority for purposes of granting local consent under this Chapter and Title 32B of the Utah Code.
- (b) The City Council shall grant local consent upon finding that the applicant satisfies the qualifications and requirements of this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.
- (c) The City Council may deny local consent only upon a showing of good cause. Good cause includes, but is not limited to:
 - (1) Failure to satisfy any qualification or requirement established by this Chapter, Chapter 5-1 of this Title, applicable land use regulations, or Title 32B of the Utah Code;
 - (2) Materially false, misleading, or fraudulent information contained in the application.
 - (3) Failure to obtain or maintain any required permit, approval, or license;
 - (4) A demonstrated history of violations of alcoholic beverage laws, business licensing requirements, land use regulations, or other laws directly related to the operation of the proposed business; or
 - (5) Circumstances demonstrating that approval would pose a substantial threat to the public health, safety, or welfare.
- (d) The City Council may impose reasonable conditions on local consent as authorized by law.

5-4-107. Renewal of Local Consent.

- (a) Local consent issued under this Chapter shall expire on December 31 of each year unless sooner suspended or revoked.
- (b) A holder of local consent may renew such consent by submitting a renewal application and paying any required fee no later than thirty (30) days prior to expiration.
- (c) The License Supervisor shall renew local consent upon determining that the applicant continues to satisfy the qualifications and requirements of this Chapter and has maintained all licenses, permits, and approvals required by federal law, state law, and this Code.
- (d) The License Supervisor may deny renewal upon a finding of good cause. Good cause includes failure to maintain the qualifications required by this Chapter, violation of Title 32B of the Utah Code, violation of this Code, violation of any condition of approval, or the loss of any required license, permit, or approval.
- (e) Any denial of renewal by the License Supervisor may be appealed to the Administrative Law Judge in accordance with Chapter 2-4 and Chapter 5-1 of this Code.
- (f) If local consent expires due to the failure of the holder to timely apply for renewal, the holder shall obtain new local consent in accordance with this Chapter before resuming the sale of alcoholic beverages.

5-4-108. License Conditions.

- (a) Every holder of local consent issued under this Chapter shall comply at all times with all applicable federal laws, state laws, administrative regulations, and provisions of the Bountiful City Code, including all conditions of approval imposed by the City.
- (b) Failure to comply with this section shall constitute good cause for the denial, suspension, revocation, or non-renewal of local consent.

5-4-109. Revocation of Local Consent

- (a) The License Supervisor may revoke local consent at any time upon a finding of good cause.
- (b) Good cause includes, but is not limited to:
 - (1) Violation of any provision of this Chapter;
 - (2) Violation of any applicable provision of the Bountiful City Code;
 - (3) Violation of any applicable federal law, state law, or administrative regulation;
 - (4) Violation of any condition imposed as part of the grant or renewal of local consent; or
 - (5) Failure to maintain any qualification required by this Chapter.

- (c) The License Supervisor shall provide written notice of the revocation to the holder of local consent. The notice shall state the grounds for revocation.
- (d) The holder of local consent may appeal the revocation by filing a written notice of appeal with the City Recorder within thirty (30) calendar days after service of the notice of revocation.
- (e) Upon the timely filing of an appeal, the revocation shall be stayed pending a final decision by the Administrative Law Judge.
- (f) The appeal shall be heard by the Bountiful City Administrative Law Judge in accordance with Chapter 2-8 of this Code.
- (g) The Administrative Law Judge shall affirm the revocation if substantial evidence supports the factual findings of the License Supervisor and the decision to revoke local consent was not an abuse of discretion.
- (h) The Administrative Law Judge shall reverse the revocation if substantial evidence does not support the factual findings of the License Supervisor or if the decision to revoke local consent constituted an abuse of discretion.
- (i) The Administrative Law Judge may affirm or reverse the revocation and shall issue written findings supporting the decision.
- (j) Any person whose local consent has been revoked shall be ineligible to apply for or receive local consent under this Chapter for a period of five (5) years from the date the revocation becomes final.

Chapter 5: Massage and Bodywork License.

5-5-101. Definitions.

5-5-102. Massage Therapy License.

5-5-103. License Application.

5-5-104. Referral to Police Chief.

5-5-101. Definitions.

- (a) The terms "massage," "massage therapist," and any similar term defined by the Utah Massage Therapy Practice Act shall have the meanings set forth in Utah law.
- (b) **"Bodywork Service"** means any service, whether or not performed for compensation, that involves touching, rubbing, kneading, manipulating, pressing, vibrating, tapping, stretching, applying pressure to, or otherwise performing manual, mechanical, robotic, automated, electronically controlled, or purported energy-based work upon or directed at the human body for relaxation, stress reduction, wellness, recovery, therapeutic purposes, energy balancing, or similar purposes. The term includes, but is not limited to, massage, chair massage performed by a person, reflexology, acupressure, Reiki, energy work, aura massage, sound healing, and any substantially similar practice or service, regardless of the name or technology used to provide the service, including services performed in whole or in part through robotic or automated massage equipment.

(c) The term does not include:

1. Services performed by a physician, chiropractor, physical therapist, occupational therapist, athletic trainer, nurse, cosmetologist, barber, esthetician, or any other person acting within the scope of a license issued by the State of Utah.
2. The use of a self-operated consumer massage chair or recliner that is designed primarily for casual personal use and that does not employ robotic arms, body mapping, or other automated systems intended to replicate or substitute for professional massage therapy.

5-5-102. Massage Therapy License.

- (a) It is unlawful for any person to provide or offer to provide massage or any bodywork service within the City without first obtaining a Massage and Bodywork License from the City.
- (b) A person licensed as a massage therapist by the State of Utah shall satisfy the professional qualification requirements for issuance of a City license upon providing proof of a current Utah massage therapy license in good standing.
- (c) A person providing bodywork services that are not regulated or licensed by the State of Utah may obtain a City Massage and Bodywork License by satisfying the requirements of Section 5-5-104.
- (d) Nothing in this Chapter authorizes a person to perform any service requiring a state license without first obtaining that state license.

5-5-103. License Application.

Every person applying for a Massage and Bodywork License shall submit an application upon forms approved by the City. The application shall identify the address where the applicant proposes to conduct the business and include such other information as the License Supervisor may reasonably require. If the applicant holds a license issued by the State of Utah for the services to be provided, the applicant shall identify the type of state license, the license number, and provide evidence that the license is current and in good standing. If the services to be provided are not licensed by the State of Utah, the applicant shall provide such additional information as the License Supervisor determines is reasonably necessary to evaluate the applicant's qualifications under this Chapter.

5-5-104. Investigation of Applicant and Premises.

- (a) An applicant shall be entitled to receive a Massage and Bodywork License if the applicant:
 - (1) Holds a current Utah massage therapy license in good standing; **or**
 - (2) If no state license exists for the services to be provided, demonstrates to the satisfaction of the License Supervisor that:
 - (i) the applicant has not been convicted of a felony within the preceding ten (10) years;
 - (ii) the applicant has not been convicted of a controlled substance offense within the preceding ten (10) years.

- (iii) the applicant has not been convicted of a sexual offense within the preceding ten (10) years;
 - (iv) the proposed business complies with all applicable zoning and City Code requirements;
 - (v) the application contains no materially false or misleading information; and
 - (vi) the applicant otherwise satisfies all requirements of this Chapter.
- (b) The License Supervisor may refer any application submitted under Subsection (a)(2) to the Police Department for investigation and recommendation.
- (c) The License Supervisor shall issue the license upon determining that the applicant satisfies this Chapter.

Section 2. Effective Date. This Ordinance shall become effective immediately upon passage.

Adopted by the City Council of Bountiful, Utah, this 11th day of August 2026.

Kate Bradshaw, Mayor

Attest:

Sophia Ward, City Recorder

Title 5 Business Regulations

Chapter 1: General Licensing Provisions

~~Chapter 2: Pawn Brokers~~

~~Chapter 3: Public Dance Halls~~

~~Chapter 4: Amusement Devices~~

Chapter ~~25~~: Door to Door Soliciting Prohibited Where Notice Provided.

Chapter ~~63~~: Sound Amplification and Public Address Systems

Chapter ~~74~~: Businesses Selling Alcohol

Chapter ~~85~~: Massage Therapy

~~Chapter 9: Professional Dancers~~ Chapter 6: Reserved

~~Chapter 7: Reserved~~

~~Chapter 8: Reserved~~

~~Chapter 9 Reserved~~

Chapter 10: Fireworks

Chapter 11: Horse Drawn Carriages

Chapter 12: Temporary Licenses

Chapter 13: Going Out of Business Sales

Chapter 14: Businesses Leasing Premises to Other Businesses

Chapter 15: Sexually Oriented Businesses

Chapter 16: Ice Cream Vendors

Chapter 17: Sidewalk Cafes

Chapter 1: General Licensing Provisions

5-1-101. Definitions.

5-1-102. License Requirement.

5-1-103. License Supervisors.

5-1-104. Application for License.

5-1-105. License Term and Fees.

5-1-106. Display of License.

5-1-107. Appeal of License Denial

5-1-108. Grounds for Denial, Modification, Suspension or Revocation

5-1-109. Procedure for Appeal, Denial, Modification, Suspension or Revocation.

5-1-110. Records to be Maintained.

5-1-111. Exemption to License.

5-1-101. Definitions.

For the purpose of this Chapter, the following terms shall have the following meanings:

- (a) "Business" means and includes all activities engaged in within the corporate limits of Bountiful carried on for the business of gain or economic profit, except that the acts of employees rendering service to employers shall not be included in the term business unless otherwise specifically prescribed.
- (b) "Engaged in Business" includes but is not limited to the sale of tangible personal property and the rendering of personal services for others for a consideration by persons engaged in any craft, business, occupation, or other calling, except the rendering of personal services by an employee to

his employer under any contract of personal employment. The foregoing shall also include the renting by a lessor of space, whether enclosed or otherwise, to be used as office space for any use or endeavor including but not limited to commercial, medical, dental, or other professional endeavors or otherwise. The foregoing shall also include the renting by a lessor of four (4) rental units or more for the purpose of human habitation whether the said units are included or enclosed within one (1) structure or separate structures or a combination thereof.

- (c) "Employee" means the operator, owner or manager of said business and any persons employed by such person in the operation of said business in any capacity and also any salesman, agent or independent contractor engaged in the operation of said business in any capacity.
- (d) "Number of Employees" means the average number of employees engaged in business each regular working day during the preceding calendar year. In computing said number, each regular full-time employee shall be counted as one employee, and each part-time employee shall be counted as that fraction which is formed by using the total number of hours regularly worked by a full-time employee as the denominator.
- (e) "Person" means any individual, receiver, assignee, trustee in bankruptcy, trust, estate, firm, co-partnership, joint venture, club, company, joint stock company, business trust, corporation, association, society or other group of individuals acting as a unit, whether mutual, cooperative, fraternal, non-profit or otherwise.
- ~~(f) "Gross Revenue" means the gross receipts of the business, but shall not include: The amount of any federal tax, except excise taxes imposed upon or with respect to retail or wholesale sales, whether imposed upon the retailer, wholesaler, jobber or upon the consumer and regardless of whether or not the amount of federal tax is stated to customers as a separate charge; and the amount of net Utah State Sales Tax. The term "gross sales" includes the amount of any manufacturer's or importer's excise tax included in the price of the property sold, even though the manufacturer or importer is also the wholesaler or retailer thereof, and whether or not the amount of such tax is stated as a separate charge.~~
- ~~(g)~~(f) "Temporary Business" means engaging in a business on a lot without a permanent building or on a lot with a permanent building, but disassociated with any business located within said building.
- ~~(h)~~(g) "Permanent Building" means any structure used or intended for supporting or sheltering any use or occupancy having footings and a foundation.

5-1-102. License Requirement.

- (a) Except for door to door solicitation, every business and every person engaged in business in the City must annually procure a business license, plus any other license which may be required in the Code. A separate license is required for each separate business site or location.
- (b) It is unlawful to engage in business without the current license or licenses required in this Code. Every day without a required license is a separate offense.
- (c) All licenses are non-transferable as to both the license holder and the location.

5-1-103. License Supervisor.

The City Planning and Economic Development Director is hereby designated as the License Supervisor. The License Supervisor shall have the duty to receive applications for licenses, to review them for completeness, to collect license fees, and to issue or deny licenses as appropriate.

5-1-104. Application for License.

- (a) Applications for a license shall be made in writing upon the forms provided by the City.
- (b) An applicant must provide all information requested upon the application form. A license shall not be granted upon an incomplete form.
- (c) It is unlawful to give to the City an application for a license which contains false or misleading information. Any such application shall be denied.

5-1-105. License Term and Fees.

- (a) All licenses, unless otherwise provided in this Code, shall be valid for the calendar year in which issued, or part thereof remaining. New licenses must be obtained every calendar year.
- (b) Prior to the granting of any license, the applicant must pay the license fee. All license fees shall be set by resolution of the City Council, unless otherwise specified in other chapters of this Title.
- (c) License fees for businesses licensed for the previous year shall be double the normal fee if renewed on or after July 1st of the current year.

5-1-106. Display of License.

- (a) All licenses must be displayed on the business premises to which granted in a conspicuous place in view of the public.
- (b) The license or licenses of any business shall be exhibited upon request to a City representative or any peace officer. It is unlawful to refuse to do so.

5-1-107. Appeal of License Denial.

Any person whose license application has been denied, modified, suspended or revoked by the License Supervisor has the right to appeal to the Bountiful City Administrative Law Judge. Any such appeal shall be requested in writing directed to the Bountiful City Recorder within 30 days of the denial.

5-1-108. Grounds for Denial, Modification, Suspension or Revocation.

The License Supervisor may deny, modify, suspend or revoke any license for any of the following reasons:

- (a) fraud or misrepresentation in the application or procurement of the license;
- (b) violation of, or failure to comply with, any provision of this Code or of the Utah State Code;
- (c) failure to pay any required fee when due;
- (d) failure to comply with current zoning ordinances or failure to perform any condition of a conditional use permit;

- (e) failure to perform any requirement of the City made in the approval of a request to the City for an license, permit, etc., such as off-street parking, site plan provisions, architectural review, landscaping, or any other such requirement;
- (f) failure to maintain qualifications for the license;
- (g) maintenance of an illegal sign;
- (h) conducting an illegal business upon the premises;
- (i) ~~(i) the commission by the licensee of any felony, Class A misdemeanor, or Class B misdemeanor, or the commission by any employee of any felony, Class A misdemeanor, or Class B misdemeanor on the licensed premises or while acting within the course and scope of employment for the licensed business; violating any statute or ordinance involving moral turpitude;~~
- (j) any conduct or act on the business premises, or any conduct, act or condition permitted, by the licensee or any employee which renders, or tends to render, such business or its premises a public nuisance or a menace to the health, peace, safety or general welfare of the City;
- (k) failure to comply with any applicable provision of the Uniform Fire Code, Uniform Building Code, Uniform Electrical Code, or any other building code provision adopted in this Code;
- (l) violation of any provision of the particular Chapter of this Code applicable to the license in question; or
- (m) conducting business without any license required by State law; or
- (n) conducting business in violation of any applicable State law; or
- (o) for other good cause shown.

5-1-109. Procedure for Appeal, Denial, Modification, Suspension or Revocation.

An appeal shall be heard by the Bountiful City Administrative Law Judge in accordance with Section 2-8-101 et seq of this City Code.

~~**5-1-110. Records to be Maintained.**~~

~~It is the duty of every person liable for the payment of a business fee imposed by this chapter, to keep and preserve for a period of four (4) years such books and records as will accurately reflect the amount of his gross annual sales of goods and services for any year, and the number of employees from which can be determined the amount of any license fee for which he may be liable under the provisions of this chapter.~~

5-1-1101. Exemption to License.

No license fee shall be imposed under this chapter upon any person engaged in business for solely religious, charitable eleemosynary or other type of strictly non-profit purpose who is tax exempt in such activities under the laws of the United States and the State of Utah, nor shall any license fee be imposed o

any person engaged in a business specifically exempted from municipal taxation and fees by the laws of the United States or the State of Utah.

Chapter 2: Pawn Brokers Repealed

~~5-2-101. Pawn Broker Defined.~~

~~5-2-102. Pawn Broker License.~~

~~5-2-103. Records to be Kept.~~

~~5-2-104. Dealing with Minors Prohibited.~~

~~5-2-105. Unlawful to Pawn Items not Owned or to Give False Information.~~

~~5-2-101. Pawn Broker Defined.~~

Any person within the limits of this City who loans money on deposit of personal property or deals in the purchase or possession of personal property on condition of selling the same back again to the pledger or depositor or who loans or advances money on personal property by taking chattel mortgage security thereon and takes or receives such personal property in his possession is hereby declared to be a pawn broker.

~~5-2-102. Pawn Broker License.~~

It is unlawful for a person to engage in the business of a pawn broker without a current pawn broker license from the City.

~~5-2-103. Records to be Kept.~~

Every pawn broker shall comply with all applicable State law, and shall keep records containing a description of all articles received by them, the amounts paid therefor or advanced thereon, a general description of the person from whom received, together with his name and address and the date of the transaction. Such records shall at all reasonable times be accessible to any peace officer who demands an inspection thereof, and any further information regarding such transaction that he may require shall be given by pawn brokers and second-hand dealers to the best of the ability. At the close of each day's business pawn brokers shall mail a copy of such records to the Police Chief. It is unlawful to fail to keep this required information, or to provide false information.

~~5-2-104. Dealing with Minors Prohibited.~~

It is unlawful for any pawn broker business to permit persons under eighteen years of age to pawn, pledge or deposit items of any kind.

~~5-2-105. Unlawful to Pawn Items not Owned or to Give False Information.~~

(a) It is unlawful for anyone to pawn items with a pawn broker when that person does not own those items.

(b) It is unlawful for anyone to give false information concerning property to a pawn broker. **Re**

Chapter 3: Public Dances Repealed

~~5-3-101. Definitions.~~

~~5-3-102. Dance License.~~

~~5-3-103. Age Requirements.~~

5-3-104. Permitted Hours.

5-3-101. Definitions.

"Public Dance" means any dance to which the public generally may gain admission with or without the payment of a fee, but shall not include any dance conducted on or in any public park, street, or public grounds by permission of the City Council and under the supervision of the Bountiful City Recreation Department, a public or private school and churches.

"Public Dance Hall" means any rooms, place or space in which a public dance is held or in which classes in dancing are held and instruction in dancing is given for hire.

"Non-Public Dances" means dances conducted and sponsored by public or private schools and churches for the students or members thereof even though an admission fee is charged, and dances conducted in private homes. Such dances shall not be deemed to be public dances and shall be exempt from the licensing provisions of this Chapter.

5-3-102. Dance License.

(a) It is unlawful to hold or conduct any public dance without a current dance license from the City.

(b) The Police Department and Fire Department shall each examine each application to determine whether or not the dance halls sought to be licensed conform with the regulations, ordinances and laws applicable thereto. A written recommendation from each department shall be made as to whether a license shall be granted or refused.

5-3-103. Age Requirements.

(a) Except as provided in subparagraph (b) of this Section, it is unlawful to permit any person who has not reached the age of 18 years to attend or remain at any public dance unless such person is accompanied by his parent or legal guardian.

(b) It is lawful to permit persons who have attained the age of 14 years to attend a public dance without being accompanied by their parent or legal guardian only where such public dance is held under the following conditions:

(1) Said dance is under the supervision of a uniformed Category I Police Officer, who must be in his or her peace officer uniform and not in a private security or other uniform; which supervision shall be furnished at the expense of the management of the dance.

(2) No cigarettes, beer or liquor is sold, consumed or used upon the dance hall premises.

5-3-104. Permitted Hours.

It is unlawful for any person to conduct or maintain any public dance or public dance hall or having charge or control thereof to conduct carry on or permit any dance or dancing therein between the hours of 12:00 midnight of any day and 6:00 a.m. of the following day.

Chapter 4: Amusement Devices

5-4-101. Purpose.

5-4-102. Definitions.

~~5-4-103. License.~~

~~5-4-104. Referral to Police Chief.~~

~~5-4-105. Gambling Devices Prohibited.~~

~~5-4-106. Amusement Device Regulations.~~

~~5-4-107. Exemption.~~

~~5-4-101. Purpose.~~

The City Council finds that in order to preserve the peace, health, safety and welfare of the inhabitants, and particularly of the youth, of the City of Bountiful, the public patronage and use of amusement devices should be licensed and be subject to certain regulations as set forth in this Chapter.

~~5-4-102. Definitions.~~

"Amusement device" means any amusement machine, computer or other device made available to the public for the purpose of amusement or skill, and for the play of which a fee is charged. The term does not include coin-operated music devices, ride machines designed primarily for the amusement of children, or vending machines not involving chance or skill.

"Accessory use" means a use incidental and subordinate to the principal use of the building or business, and operating fewer than eleven amusement devices.

"Arcade" means a business operating amusement devices as its primary business and/or having eleven or more machines.

"Person" means individual natural person, partnership, corporation, joint venture, society, association, club, trustee, or any other agency.

~~5-4-103. License.~~

(a) It is unlawful for any person to display or make available for public patronage or operation any amusement device without a current amusement device license from the City.

(b) No license shall be issued to individuals, or to business entities with principal individuals, with criminal convictions involving sexual or child abuse or other offenses involving moral turpitude.

~~5-4-104. Referral to Police Chief and Fire Chief.~~

The application for an amusement device license, together with such information as is required by the City to be attached thereto, shall be referred to the Chief of Police and to the Fire Chief for inspection, investigation and report. They shall, within fifteen days after receiving the application, make a report to the Licensing Supervisor.

~~5-4-105. Gambling Devices Prohibited.~~

Nothing in this ordinance shall in any way be construed to authorize, license or permit any gambling device whatsoever, or any device in any way contrary to law.

~~5-4-106. Amusement Device Regulations.~~

The following regulations shall apply to any business involving amusement devices:

~~(a) For businesses with amusement devices as an accessory use, no more than 25% of the floor area (not including restrooms and storage) may be used for amusement devices.~~

~~(b) For amusement device arcades, location, floor plans and other details shall be reviewed on an individual basis by the Planning Director, Fire Chief, and Police Chief.~~

~~(c) For all businesses with amusement devices, the following regulations shall apply:~~

~~———— (1) ——— Space and Location Requirements.~~

~~(A) Adequate space shall be provided for each amusement device so as to allow its use without overcrowding.~~

~~(B) All entrances and interior areas shall be adequately lighted for adequate visibility and supervision.~~

~~———— (2) ——— Supervision Required.~~

~~There shall be at least one supervisory employee on the premises during hours of operation of the amusement devices. The location of the amusement devices shall be such that there is a management attendant within the same room or such that the management attendant outside of the same room can easily see and supervise the interior of the room.~~

~~———— (3) ——— Age Limits and Hours of Operation.~~

~~(A) It is unlawful for any licensee or any agent or employee of such licensee to permit, suffer or allow any person under the age of eighteen years to use or operate any amusement device located in or upon the licensed premises during such time as public elementary and secondary schools are in session.~~

~~(B) Persons under the age of eighteen may be allowed to operate amusement devices during their school hours if accompanied by an adult twenty-one years or older or by a parent.~~

~~———— (4) ——— No Smoking or Alcohol.~~

~~No person shall be allowed to remain on the license premises for amusement devices while in the possession of, consuming, using or under the influence of, any alcoholic beverage or illegal drugs. No licensee, manager or supervisory employee shall permit any such person to enter or remain on the premises. Smoking and the sale of tobacco products on the premises is prohibited, except for general merchandise department and grocery stores.~~

~~———— (5) ——— Signage.~~

~~Signs informing the public of the limitations on operation by school age children and the limitations on alcoholic beverages and smoking shall be posted in each area licensed for the operation of amusement devices. The text of such signs shall be in letters at least two inches high and on a contrasting background so as to be clearly readable.~~

~~(6) Other Requirements.~~

~~The Licensing Supervisor may make such specific requirements as may be reasonably necessary to protect the interests, safety and welfare of the children and others who will be the clientele of the licensee, and to ensure sufficient access, parking, lighting, etc., for the specific site. This shall be a continuing right even after the license is issued.~~

~~5-4-107. Exemption.~~

~~These regulations do not apply to businesses not allowing minors upon the premises.~~

Chapter 25: Door to Door Soliciting Prohibited Where Notice Provided.

5-25-101. (a) "Soliciting" means the practice of engaging in, or attempting to engage in, conversation with any person at a residence for the purpose of making or seeking to make or facilitate a sale of goods or services by means of door to door solicitation.

(b) "Solicit a residence" means to knock on the door or ring a door bell at a residence, or speak with a person at the premises, for the purpose of selling, seeking to sell, or obtaining orders or prospective customers for goods or services.

(c) Any occupant of a residence may give notice of a desire to refuse solicitations by displaying a sign stating "No Soliciting" or similar wording, which shall be posted on or near the main entrance door. The display of such a sign constitutes notice to any solicitor that the inhabitants of the residence do not desire to receive and/or do not invite solicitors. It is the duty of the Solicitor to check each residence for the presence of any such sign or notice and to refrain from soliciting where present.

(d) It is a class C misdemeanor for any person to solicit a residence or a person at a residence where a "no soliciting" or similar notice has been given against soliciting as provided in this section.

Chapter 6: Sound Amplification and Public Address Equipment

5-26-101. Sound Amplifier Defined.

5-26-102. Sound Amplifier License.

5-26-103. Application.

5-26-104. Summary Revocation.

5-26-101. Sound Amplifier Defined.

For the purpose of this Chapter a "Sound Amplifier" is defined as any instrument or device which amplifies or increases the volume of sound. This includes, but is not limited to, public address systems, loud speakers, music players such as boom boxes, electronic instruments, and any other device which produces loud words, music or other sound.

5-26-102. Sound Amplifier License.

It is unlawful for any person, firm, association or corporation to use or operate, or permit to be used or operated out of doors, or indoors when used or operated to reach persons out of doors, any sound amplifier as defined in this chapter in any part of the City without a current amplified sound license from the City.

5-26-103. Application

The application shall set forth the name and address of the applicant, the location or locations or route or routes at which or over which applicant proposes to operate such sound amplifier or sound amplifiers, the purpose for which such sound amplifier or sound amplifiers will be used, the proposed hours of operation and the number of days of proposed operation.

5-26-104. Denial of License and Summary Revocation.

A sound amplification license may be summarily revoked by any Bountiful police officer upon probable cause to believe that the noise ordinance is being violated, or if under the totality of circumstances the sound is unreasonably disturbing neighbors, the public, or others. The revocation may be appealed to the Bountiful Police Chief, and a denial or revocation of a license may be appealed to the Bountiful City Administrative Law Judge.

Chapter 7: Businesses Selling Alcohol

- 5-37-101. Definitions.**
- 5-37-102. Alcohol License.**
- 5-37-103. Qualifications for License.**
- 5-37-104. Applications for License.**
- 5-37-105. Referral to City Officials.**
- 5-37-106. Issuance of License.**
- 5-37-107. License Expiration and Renewal.**
- 5-37-108. License Conditions.**
- 5-37-109. Licenses.**
- 5-37-110. Unlawful Acts.**

5-37-101. Definitions.

~~Terms used in this Chapter shall have the meanings provided in Title 32B of the Utah Code, as amended. Unless the context clearly requires otherwise, as used in this Chapter, the terms shall have the definitions given in the Alcoholic Beverage Control Act of the Utah State Code.~~

~~"Alcoholic beverage", "beer" and "liquor" shall have the definitions given in the Alcoholic Beverage Control Act of the Utah State Code.~~

~~**5-7-102. Beer License.**~~

~~**5-3-102. Unlawful Sale or Service of Alcoholic Beverages.**~~

- ~~(a) It is unlawful for any person to sell, offer for sale, furnish, distribute, serve, manufacture, store for sale, or permit the consumption of any alcoholic beverage within Bountiful City without first obtaining all licenses, permits, approvals, and local consent required by federal law, state law, and this Code.~~
- ~~(b) It is unlawful for any person to sell, offer for sale, furnish, distribute, serve, manufacture, store for sale, or permit the consumption of any alcoholic beverage in violation of Title 32B of the Utah Code, any rule promulgated thereunder, or any applicable provision of the Bountiful City Code.~~
- ~~(c) A violation of this section is a Class B misdemeanor.~~

(a) ~~It is unlawful for a person to sell beer or an alcoholic beverage at retail, and/or permit the consumption of beer or an alcoholic beverage on any business premises without a current beer license from the City, or without a current license required by State law.~~

(b) ~~A separate license is required for each separate place of business.~~

~~5-7-103. ——— **Qualifications for License.**~~

~~**5-3-103. Qualifications for Local Consent and City Licensing.**~~

~~In addition to any requirements imposed by state law, an applicant seeking local consent, a City business license, or other approval under this Chapter shall demonstrate the following:~~

- ~~(a) The applicant shall comply with all applicable provisions of Title 32B of the Utah Code and all applicable federal, state, and local laws.~~
- ~~(b) The proposed business shall comply with all applicable zoning regulations, land use regulations, development standards, parking requirements, building codes, fire codes, health regulations, and conditions of approval imposed by the City.~~
- ~~(c) The applicant shall not have knowingly made any false, misleading, or fraudulent statement in an application submitted to the City or the State of Utah.~~
- ~~(d) The applicant shall not have had a state alcohol license, local consent, or business license revoked or suspended within the preceding three (3) years for violations involving alcoholic beverage law; controlled substances, fraud, violence, public safety, or similar misconduct.~~
- ~~(e) The proposed operation shall not create a substantial adverse impact upon the public health, safety, or welfare that cannot be adequately mitigated through compliance with applicable laws, regulations, and conditions of approval.~~
- ~~(f) The applicant shall satisfy all distance and proximity requirements established by Title 32B of the Utah Code and any applicable land use regulations of Bountiful City.~~
- ~~(g) The applicant shall maintain all licenses, permits, and approvals required by federal, state, and local law.~~
- ~~(h) The applicant shall remain in good standing with respect to all City taxes, fees, assessments, and obligations related to the proposed business.~~
- ~~(i) The applicant, and if the applicant is not a natural person, any officer, director, manager, managing member, partner, or person holding a controlling ownership interest in the applicant, shall not have been convicted within the preceding five (5) years of a felony, Class A misdemeanor, Class B misdemeanor, or any offense involving the unlawful manufacture, sale, distribution, furnishing, transportation, or possession of alcoholic beverages, controlled substances, fraud, theft, violence, or other conduct bearing upon the applicant's fitness to hold an alcohol-related license.~~
- ~~(j) The City Council may consider the applicant's history of compliance with alcoholic beverage law; business licensing requirements, land use regulations, and other laws directly related to the operation of the proposed business.~~

~~(a) Applicants for licenses and the premises proposed to be licensed under this Chapter must meet the following qualifications:~~

~~(1) Each licensee must be over 21 years of age, and a citizen of the United States, or a lawful resident alien, or is otherwise lawfully residing within the United States;~~

~~(2) Each licensee must possess the qualifications required under the Alcoholic Beverage Control Act and other pertinent statutes;~~

~~(3) Each licensee, or in the case of a partnership, each partner, or in the case of a corporation each director or officer, shall not have been convicted of or forfeited bail on a charge of having committed a misdemeanor involving moral turpitude or a felony or any violation of any law or ordinance relating to intoxicating liquors or drunken driving or keeping a gambling or disorderly house;~~

~~(4) Each licensee shall not be delinquent in his financial obligations to the city;~~

~~(5) The licensed premises shall comply with the regulations issued by the Board of Health;~~

~~(6) No license shall be granted to allow on-premise consumption of alcoholic beverages:~~

~~(A) within 600 feet of any public or private school, church, public library, public playground, or park, as measured by the method established by State law; or~~

~~(B) for any location with a vehicle entrance or exit within 200 feet of any public or private school, church, public library, public playground, or park, as measured in a straight line from the nearest entrance/exit of the proposed establishment to the nearest property boundary of the public or private school, church, public library, public playground, or park;~~

~~(C) With respect to the establishment of an on-premise beer retailer license that does not operate as a tavern (as defined by State law) the City Council may authorize a variance to the proximity requirements of this subsection if:~~

~~(i) the State also grants a variance;~~

~~(ii) a public hearing has been held by the City Council after notice published twice in a locally distributed newspaper five to twenty-one days prior to the hearing; and~~

~~(iii) the City Council determines that establishing a license would not be detrimental to the public health, peace, safety, and welfare of the community, after considering relevant facts, including the following: the location of the beer retailer relative to the location of the school, church, library or park, whether and what kind of street is between them, the pedestrian flow in the area, the location of sidewalks, other geographical considerations, the respective hours of operation, the nature of the neighborhood, and other factors that may exist.~~

~~(b) The governing body reserves, for implementation at a future time, the right to require of establishments licensed under this Chapter, a bond to guarantee compliance with all laws and ordinances and which may be forfeited to the city upon such conditions as the governing body may, at a future time, adopt and specify by ordinance.~~

~~(c) The governing body reserves, for implementation at a future time, the right to restrict the number of establishments licensed under this Chapter and to adopt a system providing for the allocation of such licenses in the future.~~

~~(d) The license required by this Chapter shall be in addition to any other business or regulatory license or licenses required by the city or other regulatory authority.~~

5-37-104. Applications for License.

~~(c) Any person seeking local consent for the sale of alcoholic beverages within Bountiful City shall submit an application to the License Supervisor upon forms approved by the City.~~

~~(d) The application shall contain such information as reasonably necessary to determine compliance with this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.~~

~~(e) The applicant shall provide all information requested by the City. An application shall not be considered complete until all required information has been submitted.~~

~~(f) The applicant shall pay all fees established by resolution of the City Council.~~

~~(a) All applications for licenses required by this Chapter shall be filed with the License Supervisor and must state the applicant's name in full and contain all necessary information required to show that he has complied with the requirements and possesses the qualifications specified in the Alcohol Beverage Control Act and this Chapter. The License Supervisor or the Chief of Police may require the applicant to furnish other information to insure compliance with this Chapter. If the applicant is a partnership, association, or corporation, the same information must be obtained with respect to each partner, association member, corporate director or officer. All applications by individuals must be subscribed by such persons and state under oath that the facts set forth therein are true. Each applicant shall provide with his initial application a site plan and layout review, indicating all security measures and plans for ingress and egress to a public street. Each applicant shall, at the time of filing his license application, present himself to the chief of police or his designee, to be fingerprinted and photographed. Such fingerprints and photographs shall be clearly marked and designated as having been taken in connection with an application for a beer license.~~

5-37-105. Review of Application. Referral to City Officials.

~~(c) Upon receipt of a complete application, the License Supervisor shall review the application for compliance with this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.~~

~~(d) The License Supervisor may refer the application to City departments for review and comment, including the Police Department, Fire Department, Community Development Department, and any other department reasonably necessary to evaluate the application.~~

~~(e) Upon completion of the review, the License Supervisor shall prepare a recommendation to the City Council regarding whether the applicant satisfies the qualifications and requirements of this Chapter.~~

- (a) ~~The License Supervisor shall refer all applications for a license under this Chapter to the Chief of Police and the Fire Chief.~~
- (b) ~~The Chief of Police shall, within 10 days after receiving such application, report in writing to the governing body the general reputation and character of the persons who habitually frequent such place, the nature and kind of business conducted at such place by the applicant or by any other person or by the applicant at any other place, whether said place is or has been conducted in a lawful, quiet and orderly manner, the nature and kind of entertainment, if any at such place, whether gambling is or has been permitted on the premises or by the applicant at any other place, the proximity of such premises to any school or church, and his recommendation as to whether or not the application should be granted.~~

5-37-106. Issuance of License Local Consent.

- (a) ~~The City Council shall act as the local authority for purposes of granting local consent under this Chapter and Title 32B of the Utah Code.~~
- (b) ~~The City Council shall grant local consent upon finding that the applicant satisfies the qualifications and requirements of this Chapter, Chapter 5-1 of this Title, applicable land use regulations, and Title 32B of the Utah Code.~~
- (c) ~~The City Council may deny local consent only upon a showing of good cause. Good cause includes, but is not limited to:~~
 - ~~(1) Failure to satisfy any qualification or requirement established by this Chapter, Chapter 5-1 of this Title, applicable land use regulations, or Title 32B of the Utah Code;~~
 - ~~(2) Materially false, misleading, or fraudulent information contained in the application.~~
 - ~~(3) Failure to obtain or maintain any required permit, approval, or license;~~
 - ~~(4) A demonstrated history of violations of alcoholic beverage laws, business licensing requirements, land use regulations, or other laws directly related to the operation of the proposed business; or~~
 - ~~(5) Circumstances demonstrating that approval would pose a substantial threat to the public health, safety, or welfare.~~
- (d) ~~The City Council may impose reasonable conditions on local consent as authorized by law.~~
- (a) ~~Upon receipt of the reports from the Chief of Police and other officials, the governing body may consider the application for license.~~
- (b) ~~The governing body has the sole discretion to grant or to refuse to grant a license under this chapter.~~
- (c) ~~If the applicant has complied with all applicable laws, ordinances and regulations, the governing body may direct the City Recorder to issue a license to the applicant for the licensed premises.~~
- (d) ~~The issuance of a license pursuant to this Chapter shall grant only a revocable privilege as provided hereunder and under the laws of the State of Utah and shall not confer any vested rights of any kind or nature upon a licensee.~~
- (e) ~~If the license application is denied by the governing body, no new application shall be made for the premises until after the expiration of one year following the denial of the initial application.~~

5-73-107. ~~Renewal of Local Consent.~~License Expiration and Renewal.

- (a) Local consent issued under this Chapter shall expire on December 31 of each year unless sooner suspended or revoked.
- (b) A holder of local consent may renew such consent by submitting a renewal application and paying any required fee no later than thirty (30) days prior to expiration.
- (c) The License Supervisor shall renew local consent upon determining that the applicant continues to satisfy the qualifications and requirements of this Chapter and has maintained all licenses, permits and approvals required by federal law, state law, and this Code.
- (d) The License Supervisor may deny renewal upon a finding of good cause. Good cause includes failure to maintain the qualifications required by this Chapter, violation of Title 32B of the Utah Code, violation of this Code, violation of any condition of approval, or the loss of any required license, permit, or approval.
- (e) Any denial of renewal by the License Supervisor may be appealed to the Administrative Law Judge in accordance with Chapter 2-4 and Chapter 5-1 of this Code.
- (f) If local consent expires due to the failure of the holder to timely apply for renewal, the holder shall obtain new local consent in accordance with this Chapter before resuming the sale of alcoholic beverages.

~~(a) All licenses issued under this Chapter shall expire on the 31st day of December of each year unless sooner canceled or revoked, except seasonal licenses which may be issued for a period of less than one year as may be determined by the governing body. No license shall be issued for a period longer than one year.~~

~~(b) Licenses may be renewed by making application therefor and paying the appropriate fee. All applications to renew licenses shall be filed by the licensee with the city recorder at least 30 days, but no earlier than 90 days, prior to the expiration date of the license. The renewal application shall state whether or not the business is presently operating and if not, the date when it ceased daily operation, together with such other information as the City Recorder may reasonably require to verify or determine the status of the business. Any person who fails to file such application within the time limit shall, upon expiration of the license, cease the operations licensed under this Chapter on the premises and shall not resume such operations until a new license is issued upon order of the governing body. A licensee may apply for renewal of his license annually until suspended or revoked for cause or until said license is no longer currently and actively used to operate a business authorized by the license; provided, however, the license may be renewed after termination of the authorized business activity during a licensing period for one additional year, if the licensee makes application within 45 days after the expiration of said license and if the licensee certifies under oath that he is not holding the license for speculative reasons and he is actively seeking a purchaser for his business premises and assets as provided above, or is actively seeking a new business location for which he will seek a transfer of said license as provided herein. No license renewal may be granted beyond one year of inactive status as provided above.~~

5-37-108. ~~License Conditions.~~

- (a) Every holder of local consent issued under this Chapter shall comply at all times with all applicable federal laws, state laws, administrative regulations, and provisions of the Bountiful City Code, including all conditions of approval imposed by the City.

(b) Failure to comply with this section shall constitute good cause for the denial, suspension, revocation, or non-renewal of local consent.

(a) Licensed premises shall be illuminated at a minimum of 2 candlepower light measured at a level 5 feet above the floor at all times that it is occupied or open for business and no booth, blind or stall shall be maintained unless all tables, chairs and occupants, if any, therein are kept open to full view from the main floor of such licensed premises.

(b) Licensed premises selling beer on draft shall be so situated that the beer dispensing device is not visible from the area normally occupied by customers or patrons.

(c) All licensed premises shall be subject to inspection by any police officer.

(d) All employees handling and selling liquor must be at least twenty-one years of age.

5-37-109. Licenses.Revocation of Local Consent

(a) The License Supervisor may revoke local consent at any time upon a finding of good cause.

(b) Good cause includes, but is not limited to:

(1) Violation of any provision of this Chapter;

(2) Violation of any applicable provision of the Bountiful City Code;

(3) Violation of any applicable federal law, state law, or administrative regulation;

(4) Violation of any condition imposed as part of the grant or renewal of local consent; or

(5) Failure to maintain any qualification required by this Chapter.

(c) The License Supervisor shall provide written notice of the revocation to the holder of local consent. The notice shall state the grounds for revocation.

(d) The holder of local consent may appeal the revocation by filing a written notice of appeal with the City Recorder within thirty (30) calendar days after service of the notice of revocation.

(e) Upon the timely filing of an appeal, the revocation shall be stayed pending a final decision by the Administrative Law Judge.

(f) The appeal shall be heard by the Bountiful City Administrative Law Judge in accordance with Chapter 2-8 of this Code.

(g) The Administrative Law Judge shall affirm the revocation if substantial evidence supports the factual findings of the License Supervisor and the decision to revoke local consent was not an abuse of discretion.

(h) The Administrative Law Judge shall reverse the revocation if substantial evidence does not support the factual findings of the License Supervisor or if the decision to revoke local consent constitutes an abuse of discretion.

~~(i) The Administrative Law Judge may affirm or reverse the revocation and shall issue written finding supporting the decision.~~

~~(j) Any person whose local consent has been revoked shall be ineligible to apply for or receive local consent under this Chapter for a period of five (5) years from the date the revocation becomes final.~~

~~(a) A Class "A" retail beer license entitles the licensee to sell beer on the licensed premises only in original containers for consumption off the premises in accordance with the Alcoholic Beverage Control Act and Ordinances of the City.~~

~~(b) A class "B" retail beer license entitles the licensee to sell beer on the licensed premises only in original containers for consumption on or off the premises in accordance with the Alcoholic Beverage Control Act and ordinances of the city.~~

~~(c) A class "C" retail beer license entitles the licensee to sell beer on the licensed premises on draft and in original containers for consumption on or off the premises in accordance with the Alcoholic Beverage Control Act and ordinances of the City.~~

~~(d) A class "D" retail beer license entitles the licensee to sell beer only on the licensed premises in open containers not exceeding two liters and on draft for consumption on the premises in accordance with the Alcoholic Beverage Control Act and ordinances of the city.~~

~~(e) A class "E" retail beer license entitles the licensee to sell beer at a single event permit, subject to the conditions set forth in the approval of the permit. Any person or entity actually granted a single event permit by the State may be granted a class "E" beer license to run concurrently with the State permit. The license fee shall be \$50.00.~~

~~(f) A Liquor License, in conjunction with a valid license issued by the State of Utah according to State law, entitles the licensee to sell liquor as permitted in the State license. Issuance of this license by the City for liquor package agencies, restaurants, special uses, public service, and single events is intended to constitute the written consent of the local authority that is required by State law. Club liquor licenses will not be issued by the City, and the City will not give local consent for State club liquor licenses.~~

~~5-7-110. Unlawful Acts.~~

~~(a) It is unlawful for any licensee, by himself or through his agent or employee, to violate or to fail to comply with any of the provisions of this Chapter or of the Alcoholic Beverage Control Act.~~

~~(b) It is unlawful for any person, by himself or through his agent or employee, to expose, keep for sale, or directly or indirectly or upon any pretense or upon any device, to sell or offer to sell any alcoholic beverages, except as provided in this Chapter and the Alcoholic Beverage Control Act.~~

~~(c) It is unlawful for any licensee to purchase or acquire or to have or possess for the purpose of sale or distribution any beer except that which he shall have lawfully purchased from a brewer or wholesaler licensed under the provisions of the Alcoholic Beverage Control Act.~~

~~(d) It is unlawful for any person in charge of any place of business knowingly to permit or allow customers, guests or any other person to possess liquor upon which the seal has been broken at the place of business unless the premises have been licensed therefor under the Alcoholic Beverage Control Act.~~

- ~~(e) It is unlawful for any person to store any liquor in or on premises licensed under this Chapter unless appropriately licensed by the State of Utah to do so.~~
- ~~(f) It is unlawful for any licensee or any operator or employee of a licensee to hold, store or possess liquor on the premises licensed under this Chapter unless appropriately licensed by the State of Utah.~~
- ~~(g) It is unlawful for any person in charge of any place of business knowingly to permit or allow customers, guests, or any other person to consume alcoholic beverages at the place of business unless the premises have been licensed therefor under this Chapter or the Alcoholic Beverage Control Act.~~
- ~~(h) It is unlawful for any person to consume alcoholic beverages in any place of business whose premises are not licensed under this Chapter or the Alcoholic Beverage Control Act.~~
- ~~(i) It is unlawful for any person to sell, possess or consume alcoholic beverages on premises licensed hereunder between the hours of 1:00 a.m. and 6:00 a.m..~~
- ~~(j) It is unlawful for any licensee by himself or his agent or employee to permit any customer, guest, or any other person to possess or consume any alcoholic beverages on the licensed premises between the hours of 1:00 a.m. and 6:00 a.m..~~
- ~~(k) It is unlawful for any person to sell or supply any alcoholic beverages or permit alcoholic beverages to be sold or supplied to any person under or apparently under the influence of liquor.~~
- ~~(l) It is unlawful for any person to sell any alcoholic beverages at any public dance.~~
- ~~(m) It is unlawful for any person to advertise the sale of alcoholic beverages except under such regulation as is made by the Utah Liquor Control Commission, except that a simple designation of the fact that beer or sold may be placed in or upon the window or front of the licensed premises.~~
- ~~(n) It is unlawful for any employee at licensed premises, while on duty, to consume an alcoholic beverage or be under the influence of alcohol.~~

Chapter 8: Massage Therapy.

- 5-48-101. Definitions.**
- 5-48-102. Massage Therapy License.**
- 5-48-103. License Application.**
- 5-48-104. Referral to Police Chief.**

5-48-101. Definitions.

- ~~(a) The terms "massage," "massage therapist," and any similar term defined by the Utah Massage Therapy Practice Act shall have the meanings set forth in Utah law.~~
- ~~(b) "Bodywork Service" means any service, whether or not performed for compensation, that involves touching, rubbing, kneading, manipulating, pressing, vibrating, tapping, stretching, applying pressure to, or otherwise performing manual, mechanical, robotic, automated, electronically controlled, or purported energy-based work upon or directed at the human body for relaxation, stress reduction, wellness, recovery, therapeutic purposes, energy balancing, or similar purposes. The term includes, but is not limited to, massage, chair massage performed by a person, reflexology, acupressure, Reiki, energy work, aura massage, sound healing, and any substantially~~

similar practice or service, regardless of the name or technology used to provide the service, including services performed in whole or in part through robotic or automated massage equipment

(c) The term does not include;

(1) Services performed by a physician, chiropractor, physical therapist, occupational therapist, athletic trainer, nurse, cosmetologist, barber, esthetician, or any other person acting within the scope of a license issued by the State of Utah,

(2) The use of a self-operated consumer massage chair or recliner that is designed primarily for casual personal use and that does not employ robotic arms, body mapping, or other automated systems intended to replicate or substitute for professional massage therapy.

The terms "massage," "massage technician" and "massage apprentice" shall have the meanings set forth in the Massage Practice Act of the Utah Code.

5-48-102. Massage Therapy License.

(a) It is unlawful for any person to provide or offer to provide massage or any bodywork service within the City without first obtaining a Massage and Bodywork License from the City.

(b) A person licensed as a massage therapist by the State of Utah shall satisfy the professional qualification requirements for issuance of a City license upon providing proof of a current Utah massage therapy license in good standing.

(c) A person providing bodywork services that are not regulated or licensed by the State of Utah may obtain a City Massage and Bodywork License by satisfying the requirements of Section 5-8-104.

(d) Nothing in this Chapter authorizes a person to perform any service requiring a state license without first obtaining that state license.

It is unlawful for any person to practice or engage in, or attempt to practice or engage in, massage for compensation without first (a) being licensed as a massage technician or as a massage apprentice by the State of Utah and (b) obtaining a current massage therapy license from the City. It is unlawful for any person licensed by the City to exceed the scope of the license granted by the State.

5-48-103. License Application.

Every person applying for a massage therapy license shall state in the application that the applicant is a massage technician or massage apprentice licensed by the State of Utah, giving the license number thereof stating the address where the applicant proposes to conduct the business of massage, and such other information as the Licensing Information may require. Every person applying for a Massage and Bodywork License shall submit an application upon forms approved by the City. The application shall identify the address where the applicant proposes to conduct the business and include such other information as the License Supervisor may reasonably require. If the applicant holds a license issued by the State of Utah for the services to be provided, the applicant shall identify the type of state license, the license number, and provide evidence that the license is current and in good standing. If the services to be provided are not licensed by the State of Utah, the applicant shall provide such additional information as the License Supervisor determines is reasonably necessary to evaluate the applicant's qualifications under this Chapter.

5-48-104. Investigation of Applicant and Premises.

~~(b) An applicant shall be entitled to receive a Massage and Bodywork License if the applicant:~~

~~(1) Holds a current Utah massage therapy license in good standing; or~~

~~(2) If no state license exists for the services to be provided, demonstrates to the satisfaction of the License Supervisor that~~

~~(i) the applicant has not been convicted of a felony within the preceding ten (10) years;~~

~~(ii) the applicant has not been convicted of a controlled substance offense within the preceding ten (10) years.~~

~~(iii) the applicant has not been convicted of a sexual offense within the preceding ten (10) years;~~

~~(iv) the proposed business complies with all applicable zoning and City Code requirements;~~

~~(v) the application contains no materially false or misleading information; and~~

~~(vi) the applicant otherwise satisfies all requirements of this Chapter.~~

~~(b) The License Supervisor may refer any application submitted under Subsection (a)(2) to the Police Department for investigation and recommendation.~~

~~(c) The License Supervisor shall issue the license upon determining that the applicant satisfies this Chapter.~~

~~The application for such license, together with such other information as is required by the city to be attached thereto, shall be referred to the Chief of Police for investigation and recommendation.~~

Chapter 9: Professional Dancers.

~~5-9-101. License Required.~~

~~5-9-102. License – Application and Issuance Conditions.~~

~~5-9-103. Referral to Police Chief.~~

~~5-9-104. Performer Location Restrictions.~~

~~5-9-105. Dancers – Restricted Activities.~~

~~5-9-106. Dancers – Age Restrictions.~~

~~5-9-107. Dancers – Costume Restrictions.~~

~~5-9-108. Patrons – Prohibited Activities.~~

~~5-9-101. License Required.~~

~~It is unlawful:~~

~~(a) For any person to perform as a professional dancer on the premises of an establishment as defined in this chapter, either gratuitously or for compensation, without first obtaining a license therefor from the City;~~

~~(b) For any person, agency, firm or corporation to furnish, book or otherwise engage or permit any person to dance as a professional dancer, either gratuitously or for compensation, in or for any establishment, which dancer, at the time of such booking, employment or performance, was not licensed in accordance with subsection (1) of this section;~~

(c) For any person, firm, corporation, business or agent, or employee thereof, to furnish, book or otherwise engage or permit any person to dance as a professional dancer, either gratuitously or for compensation, in any establishment unless such establishment is licensed by the City to allow professional dancing in accordance with the provisions of this chapter.

5-9-102. — License – Application and Issuance Conditions.

The applicant shall appear in person before the City Recorder and shall complete the application form in writing. The application shall include the name and address of the applicant, any stage name or names used, the name of the agent or agency if the performer uses an agent, the criminal record, if any, and such other information as may be reasonably required by the license supervisor pertaining to verifying personal identification and criminal history of the applicant, including its officers and employees.

5-9-103. — Referral to Police Chief.

Upon receipt of the fee and application, the City Recorder shall transmit the application to the police department, which shall make inquiry concerning the applicant's character and background and report whether or not in its opinion a license should be granted. If the police recommend denial of the application, the license supervisor shall not issue the license. If the applicant desires a hearing, the applicant shall apply to the mayor for a public hearing within ten days after denial of a license.

5-9-104. — Performer Location Restrictions.

It is unlawful for a professional dancer to dance with or among the patrons of an establishment, or upon the tables or chairs, or in any part of an establishment other than on a stage, platform or dance floor which is separated on all sides from the aisles, tables, chairs, booths and the patrons of said establishment by at least three feet.

5-9-105. — Dancers – Restricted Activities.

It is unlawful for any dancer, while performing in any establishment pursuant to the provisions of this chapter, to touch in any manner any other person, to throw any object or clothing, to accept any money, drink or any other object from any person, or to allow another person to touch such dancer or to place any money or object on such dancer or within the costume or person of such dancer.

5-9-106. — Dancers – Age Restrictions.

It is unlawful for any person under the age of twenty-one to perform, dance or entertain either gratuitously or for compensation in any premise licensed under this chapter.

5-9-107. — Dancers – Costume Restrictions.

(a) Professional dancers shall at all times be costumed during performances in a manner not to violate any city ordinance or State law concerning obscene conduct, or conduct themselves in such a manner which violates the provisions of any city ordinance or State law.

(b) Each agency, person, firm or corporation employing, booking or using the services of a dancer required to be licensed under the provisions of this chapter shall require that such dancers comply with the provisions of this chapter, and any person, firm, corporation, business or establishment that permits a