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Minutes of the Parks, Recreation & Arts Committee Budget Review Meeting

Bountiful City Hall Planning Conference Room
April 11, 2019 (4:00 p.m.)

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Present:

Committee Members:	Kate Bradshaw (chair), Kendalyn Harris, John Marc Knight
City Manager:	Gary Hill
Assistant City Manager:	Galen Rasmussen
Department Personnel:	Lloyd Cheney, Brock Hill, Kent McComb, Thomas Rhoades, Bruce Sweeten, Paul (Geno) Flanary

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Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Committee chair Kate Bradshaw called the meeting to order at 4:00 p.m., and welcomed those in attendance.

PRESENTATION OF BUDGET

Recreation Arts & Parks (RAP) Tax Grant Applications

Committee chair Kate Bradshaw noted the presence of several representatives in the audience from local arts and non-profit groups. These individuals were welcomed and identified as having submitted applications for consideration of the City issuing grants from RAP Tax funding. Through a request of the Committee chair for volunteers to start their introductions, the following groups made comments on their applications:

CenterPoint Legacy Theatre

Jansen Davis, Lowell Leishman and Ken Cutler attended representing the Theatre Board. Mr. Davis noted that the application made this funding cycle is for lighting improvements in the amount of \$14,299 (contractor proposal included with application). Mr. Davis also noted that the Theatre's request inadvertently omitted the \$250 cost of freight which they would like to append to the application, if possible. A question was asked by the Committee as to how many patrons of the Theatre are Bountiful residents. Mr. Davis noted that approximately 11% of all patrons are Bountiful residents. The representatives of the Theatre were thanked for their application and the next group was asked to come forward.

1 Joy Foundation

2 Jeremy Holt, representing the Joy Foundation attended to review the Foundation's grant application.
3 It was noted by Jeremy that Jane Joy was unable to attend due to a prior commitment in leading a
4 youth based class. The Foundation's application for \$10,000 related to the same programs as have
5 been funded in prior years. These programs included Chalk Art Festival; Open Mic Night; and
6 programs in support of children. Jeremy was thanked for the application and the next group was
7 invited to present.

8 Bountiful Historical Preservation Foundation

9 Sandy Inman and Tom Tolman attended in representing the Historical Preservation Foundation.
10 Sandy noted that the application for \$7,940 this funding cycle is for a Bamberger Train display and
11 exhibit at the History Museum. The contributions of those involved in preparing the exhibit were
12 recognized. Committee chair Bradshaw thanked the group for their application.

13 Designation of a RAP Tax Grant Subcommittee

14 Committee chair Bradshaw noted that she was aware from past years that a subcommittee was
15 formed to evaluate and recommend RAP Tax Grant applications for funding by the full City Council.
16 The recommendation for designation of a subcommittee was again supported by the Committee
17 members present. With this support, Committee chair Bradshaw recommended the subcommittee
18 be comprised of herself, Committee member John Marc Knight, with Galen Rasmussen, Assistant City
19 Manager, and Brock Hill, Parks Director. The subcommittee will set a meeting in the near future to
20 complete the evaluations and form a recommendation for action by the City Council.

21 Golf Fund Budget

22 Brock Hill, Parks Director, Kent McComb, Golf Professional, and Thomas Rhoades, Golf Course
23 Superintendent, presented the budget for the Bountiful Ridge Golf Course (Golf Fund). Focus was put
24 on the capital requests of the golf course including equipment planned and remodeling of restrooms
25 on the course. Discussion was also pointed toward the Strategic Plan developed for the Golf Course
26 and key points from the document were noted including a budget for marketing. Brock Hill asked
27 Galen Rasmussen to insert a budget line-item for Golf Course marketing in the amount of \$10,000 for
28 the Fiscal Year 2020 budget. A copy of the Strategic Plan will be sent to each committee member for
29 their reference.

30 Cemetery Fund Budget

31 Brock Hill and Paul (Geno) Flanary, Cemetery Sexton, reviewed the budget request for the Cemetery
32 Fund. Questions from the Committee were focused on the condition of the Cemetery offices and
33 plans for updates to improve the look and feel of the facility for patrons. Both Brock and Geno

1 provided comments on renovations completed to-date which include a new water line to the building;
2 updates to the bathroom and also to the bedroom. Future plans include renovation of an additional
3 room to be outfitted with a television and comfortable furniture to be used by patrons waiting for
4 service.

5 New to the budget for Fiscal Year 2020 is a request for a Columbarium (Urn) area. It was noted that in
6 2017 there were 34 urn burials and in 2018 there were 62 burials. This trend indicates a need for a
7 dedicated area for burials of this type to meet customer demand. The capital request for the
8 Cemetery includes a utility cart.

9 Government Buildings Department Budget

10 Brock Hill and Bruce Sweeten, Building Maintenance Supervisor, provided a brief overview of the
11 budget request for the Government Buildings Department. The staff is small but is in charge of the
12 maintenance of all City buildings including City Hall, Golf Course, and all other facilities owned by
13 Bountiful City. Major work projects for Fiscal Year 2020 include work to remodel bathrooms in many
14 of the City Parks and work to restart the two fountains maintained in the City (one at the Public Safety
15 Building and the other at the Post Office location).

16 Parks Department Budget

17 Brock Hill and Lloyd Cheney, City Engineer & Public Works Director, introduced the budget request of
18 the Parks Department for Fiscal Year 2020. Discussion ensued on the topic of the number of
19 personnel needed to supervise and maintain City park locations. This work includes additional staff
20 that have been needed for the Creekside Park on Mill Street as well as the new Plaza under
21 construction in the downtown area of the City. The staffing plan for maintenance and care of the
22 Plaza area will include additional seasonal employees. There will also be additional budgeted funds to
23 cover other related operations and maintenance costs for the Plaza and other park areas.

24 A question was asked in regards to progress on construction of the Plaza. Lloyd Cheney responded on
25 the matter noting steady progress but somewhat weather dependent in speed of the project
26 completion. Additional comments and questions followed on other Parks related projects and plans
27 for Fiscal Year 2020. These projects include a new Dog Park (which will include some donated
28 materials and fixtures) along with a new "Single Track" trail addition in the east side of the City.

29 With no further comments or questions on any of the budgets, Committee member Kendalyn Harris
30 made a motion to accept the tentative budget of the Golf and Cemetery funds, and the Government
31 Buildings and Parks departments in addition to designating a subcommittee for evaluation and review
32 of the RAP Tax Grant applications received, all as presented, and Committee member John Marc
33 Knight seconded the motion. Voting was unanimous with Committee members Bradshaw, Harris and
34 Knight voting "aye".

- 1 The meeting adjourned at 5:35 p.m. on a motion made by Committee member Harris and seconded
- 2 by Committee member Knight. Voting was unanimous with Committee members Bradshaw, Harris
- 3 and Knight voting "aye".