



NOTICE OF JOB OPENING REGULATORY SPECIALIST

Posting Date: October 17, 2024
Department: Water
Reports to: Water Director
Salary Range: Grade N12 (Starting Salary \$27.20 per hour)
Position Type: Full-Time
How to Apply: Applications available at bountifulutah.gov
Send to: Human Resources,
795 South Main Street, Bountiful, UT 84010
Email: jobs@bountiful.gov

Application Deadline: 5:00 P.M., Thursday, October 31, 2024

Overview:

Performs various duties relating to regulations, maintenance, and repair of the City's water production facilities and distribution system. Help the Assistant Water Director to perform water sampling and flushing to insure reliable, safe, high quality drinking water. Works closely with the Assistant Water Director and assists the Field Service Specialist with blue staking and works on the valve and hydrant maintenance program. Under the supervision of the meter supervisor this position will help perform basic metering duties.

Essential Job Functions:

1. Performs all sampling as set forth by EPA, State, and local Health Department regulations.
2. Tracks chlorine and fluoride levels in the water system and adjusts as necessary to maintain proper residuals.
3. Maintains sufficient training to ensure a good working knowledge of job-related functions and to stay current on regulations and safety issues.
4. Ensures maintenance is routinely done on sampling equipment.
5. Maintains fluoride injection equipment at all sources to ensure chemical injection equipment remains in a safe and functional condition and all safety precautions are observed. Maintains cleanliness of chemical injection rooms.
6. Keeps chlorine injection equipment maintained and operational at all sources and ensures all safety precautions are observed.
7. Develops a program for flushing the city water system and assists in maintaining clean, safe, and reliable water. Keeps records of flushing activities.
8. Performs routine checks on fire hydrants throughout the city and makes sure all hydrants are properly maintained. Makes sure fire hydrants operate freely in the full range required and ensures caps are lubricated. Keep records of fire hydrant maintenance.
9. Maintains water production and booster station facilities to keep them neat, clean, and functional. Keeps pumps and motors lubricated and changes oil in the motors as needed. Maintains detailed records of maintenance performed.
10. Maintains level IV water treatment and distribution certifications.
11. Perform computer record keeping tasks and monthly reports.
12. Perform various tasks under the direction of the Meter Supervisor and Field Service Specialist.

13. Performs after-hours repairs or special installations either scheduled or emergency, as required.
14. Serves in an "on-call" capacity in the weeknight, weekend, and holiday rotation to take care of problems that arise after-hours.
15. Performs other duties as assigned, assisting in various aspects of the operation and maintenance of the water system.

Knowledge, Skills, and Abilities:

- Considerable knowledge of current methods, principles, and practices of water system maintenance and repair.
- Basic knowledge of water regulations as they relate to water sampling requirements.
- Familiarity with methods used in the various types of sampling.
- Understanding of safety practices in dealing with certain hazardous chemicals.
- Journey level skill in the use of water line installation and maintenance equipment and tools including the operation of a backhoe/loader, dump truck, plow truck, and other department equipment.
- Able to work outdoors in extreme weather conditions.
- Perform strenuous labor.
- Ability to communicate effectively both verbally and in writing.
- Ability to follow written and verbal instructions.
- Establish and maintain effective working relationships with co-workers and members of the public.

Qualifications:

High School Diploma or equivalent

Three years of experience in water system construction and maintenance or related employment

Must reside within 30 minutes of the Bountiful City Water Department

Successfully pass a background check, a driving record check, and a pre-employment drug test

Required Licenses and Certifications:

Must possess at least a Class B Commercial Driver's License

Must reside within 30 minutes of Department headquarters

Utah Water System Operator Class IV Distribution Certification

Utah Water System Operator Class IV Water Treatment Certification

Working Conditions:

Essential job functions require a variety of physical activities, generally involving muscular strain related to walking, standing, stooping, sitting, reaching, and lifting up to 100 pounds.

Talking, hearing, and seeing are essential to performing job functions. Common eye, hand, and finger dexterity. Mental application utilizes memory for details, verbal instructions, emotional stability, discrimination, thinking, and creative problem solving. Daily local travel is required in the normal course of job performance. Uncomfortable working conditions will be encountered at times due to environmental extremes. Frequent exposure to occupational and safety hazards associated with trench construction and proximity to traffic or in department facilities. Occasionally, will be called out after hours (nights, weekends, and holidays) to respond to emergency problems relating to public utilities.

Benefits:

Health Insurance, Dental Insurance, Life Insurance (2 times annual salary + \$10,000), Utah State Retirement, Paid Vacation (96 hours per year), Paid Sick Leave (96 hours per year), Paid Holidays (96 hours per year), Tuition Reimbursement (up to \$2,500 per year), Reduced Rates at City Golf Course