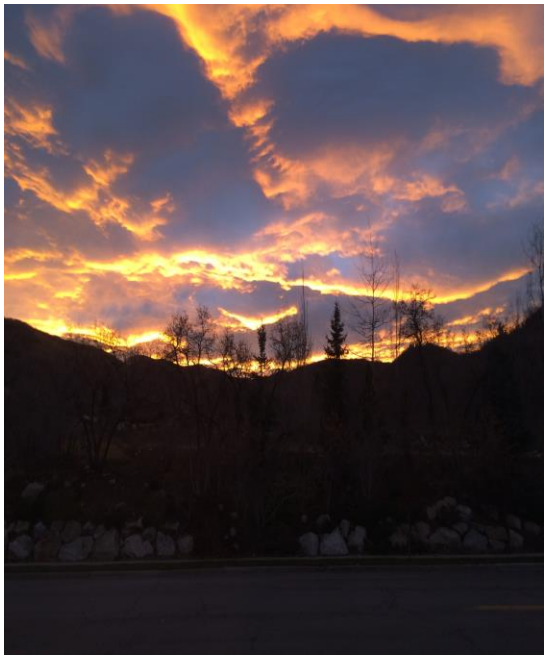
# EVENT APPLICATION

**YOUR *COMPLETED* APPLICATION MUST BE SUBMITTED AT LEAST TEN (10) BUSINESS DAYS PRIOR TO YOUR EVENT**



# GENERAL INFORMATION

Bountiful City prides itself on the events, activities and celebrations that engage our community and enrich our quality of life. We look forward to reviewing your application, and if approved, working with you to make your event a success. Please read this information carefully and follow all instructions for completing it so as to not delay the approval process.

1. Please complete the "General Application" on pages two through four
2. If you checked a "Yes" box on any of the questions, please provide any additional information requested in that section specific to your type of event.
3. Once you have completed pages one through four and all other applicable pages and signed and dated page four, please mail, email or hand deliver them to the ***City Recorder*** in the ***Bountiful City Manager's Office*** (790 South 100 East, Bountiful, Utah 84010), events@bountifulutah.gov ***at least 10 business days prior to your event.***

In some cases, after a preliminary review of the application, additional forms or information may be required and we will contact you if that is the case. Completion and submission of this form or any related forms does not guarantee final approval of the event.

Prior to submitting your application, please read Bountiful City's event policies and procedures section that is included in this packet (pages 6-10; 15-17).

In addition to City applications and forms, the event may require other County or State permits (i.e., food handlers permits – www.daviscountyutah.gov), so be sure you have those in place as well before your event.

If you have any questions, please call the City Manager's office at (801) 298-6140. Thank you for helping make Bountiful a great place to be!

*– Bountiful City*

# GENERAL APPLICATION – 1 OF 2

**YOUR INFORMATION:**

**Name:** _____

**Phone:** _____ **Email:**_____

**Mailing address:** _____

**EVENT INFORMATION:**

**Name of event:** _____

**Type of event:** _____

**Is your event public or private?** _____

**Event date(s):** _____ **Event times:** _____

**Time of operation:** _____
(Include start of set-up through the end of take down.)

**Number of participants expected:** _____
(500+ requires mass gathering permit through Davis County at: www.daviscountyutah.gov.)

**Event description:** _____

_____

_____

_____

**Event location & address:** _____

_____

_____

**(If your event will be held in a Bountiful City Park/Bowery, a reservation and fee may be required – see page 14-17)**

# GENERAL APPLICATION – 2 OF 2

## EVENT & PERMIT TYPES

**Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:**

**1. Have you applied previously to hold this event in Bountiful City?** **yes** ☐ **no** ☐
*If yes, please complete Section A only (page 11). If not, please complete the rest of this page*

**2. Is your event a multiple day event*?** **yes** ☐ **no** ☐
*If yes, please complete Section B (page 12)*

**3. Will there be a cost for admission and/or vendor sales*?** **yes** ☐ **no** ☐
*If yes, please complete Section C (page 13)*

**4. Will you be reserving a Bountiful City Bowery and/or stage (April 15-October 15)?** **yes** ☐ **no** ☐
*If yes, please complete Section D (page 14)*

**5. Is your event a block party?** **yes** ☐ **no** ☐
*If yes, please complete Section E (page 18)*

**6. Are you filming on public property*?** **yes** ☐ **no** ☐
*If yes, please complete Section F (page 19-20)*

**7. Will you be holding a rally or protesting on public property?** **yes** ☐ **no** ☐
*If yes, please complete Section G (page 21)*

**8. Will there be outdoor music or sound amplification?** **yes** ☐ **no** ☐
*If yes, please complete a Sound Amplification Permit (pages 22-23)*

**9. Will this event require Bountiful City services?** **yes** ☐ **no** ☐
*If yes, please attach list of those services (i.e., Police, Sanitation, power, water, etc.)*

**10. Will this event use, cross or close any public roads, sidewalks or trails?** **yes** ☐ **no** ☐
If yes, please attach a map with a proposed barricade/traffic plan. If State roads are involved, please attach proof of proper permitting, or provide details of status. **You will need to provide your own barricades** (except for a block party).

**11. Does the event include a run, walk, race, or parade route?** **yes** ☐ **no** ☐
*If yes, please attach a map with the proposed route*

**12. Will food be served at this event?** **yes** ☐ **no** ☐
*If yes, please contact Davis County Environmental Health at 801.525.5128*

**13. Will alcohol be served at the event?** **yes** ☐ **no** ☐
*If yes, please contact the State Division of Alcohol Beverage Control at 801.977.6800*

**(CONTINUED ON PAGE 4)**

**14. Will you be bringing in, setting up or staking any special equipment? yes ☐ no ☐**
*If yes, please attach a description of the special equipment*
**15. Do you anticipate any parking problems? yes ☐ no ☐**
*If yes, please attach a parking plan*

**PLEASE NOTE: If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 6 (filming on public property),* ***you must provide a certificate of insurance with your application*** *of at least $2 million per occurrence with a $2 million aggregate limit naming Bountiful City, its officers, employees and volunteers as additional insured.*

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Bountiful City Staff and Police. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

**SIGNATURE: _____ DATE: _____**

----------**FOR CITY USE ONLY**----------

Date received in City Manager's Office: _____ Date emailed for approvals:_____

| Application reviewed by | Questions | Date approved |
|---|---|---|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

# POLICIES & PROCEDURES

## INDEX

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# BOUNTIFUL CITY CODES AND REGULATIONS

## AMUSEMENT PARK RIDES
## (5-4-103)

It is unlawful for any person to display or make available for public patronage or operation any amusement device without a current amusement device license from the City. No license shall be issued to individuals, or to business entities with principal individuals, with criminal convictions involving sexual or child abuse or other offenses involving moral turpitude.

## BEER & ALCOHOL
## (5-7-102 & 5-7-104)

It is unlawful for a person to sell beer or an alcoholic beverage at retail, and/or permit the consumption of beer or an alcoholic beverage on any business premises without a current beer license from the City, or without a current license required by State law. A separate license is required for each separate place of business.

All applications for licenses required by this Chapter shall be filed with the License Supervisor and must state the applicant's name in full and contain all necessary information required to show that he has complied with the requirements and possesses the qualifications specified in the Alcohol Beverage Control Act and this Chapter. The License Supervisor or the Chief of Police may require the applicant to furnish other information to insure compliance with this Chapter. If the applicant is a partnership, association, or corporation, the same information must be obtained with respect to each partner, association member, corporate director or officer. All applications by individuals must be subscribed by such persons and state under oath that the facts set forth therein are true. Each applicant shall provide with his initial application a site plan and layout review, indicating all security measures and plans for ingress and egress to a public street. Each applicant shall, at the time of filing his license application, present himself to the chief of police or his designee, to be fingerprinted and photographed. Such fingerprints and photographs shall be clearly marked and designated as having been taken in connection with an application for a beer license.

## DANCES
## (5-3-102 & 5-3-104)

It is unlawful to hold or conduct any public dance without a current dance license from the City. The Police Department and Fire Department shall each examine each application to determine whether or not the dance halls sought to be licensed conform with the regulations, ordinances and laws applicable thereto. A written recommendation from each department shall be made as to whether a license shall be granted or refused. It is unlawful for any person to conduct or maintain any public dance or public dance hall or having charge or control thereof to conduct carry on or permit any dance or dancing therein between the hours of 12:00 midnight of any day and 6:00 a.m. of the following day.

## FIREWORKS
## (5-10-102, 5-10-103, 5-10-104, 5-10-105, 5-10-106 & 5-10-108)

It is a class B misdemeanor for a person to:

a) sell, or to offer to sell, class C common state approved explosives, without a current fireworks license from the City;
b) discharge display fireworks, or exhibit a pyrotechnic display inside a public building, without current fireworks license from the City.

### Referral to Fire Chief and Police Chief

Any application for a fireworks license for the purpose of discharging display fireworks or an exhibit of a pyrotechnic display inside a public building shall be referred to the Fire Chief and Police Chief for their recommendation as to public safety.

### Fireworks Display Permit

The City Manager or his designee may, upon application writing and the posting of a bond acceptable to the City, grant a permit for the public display of fireworks. The display must be performed by a competent operator, who shall be approved by the Police Chief and the Chief of the Fire Department. Such display shall be of such a nature and so located and discharged as, in the opinion of the Police Chief and the Chief of the Fire Department, shall not be hazardous to person or property. After such permit shall have been granted, the sale, possession, use and distribution of fireworks for such display shall be lawful for that purpose only. Any permit granted hereunder is non-transferable.

### Application for Permit

All applications for permits shall set forth the date, hour and location proposed for the display, the place of storing fireworks prior to the display, the names or names of individuals or entities making the display, and the name of the person or persons in charge of the actual igniting of the fireworks, and such other information as the Licensing Supervisor may reasonably require. The location of the storage place shall be subject to the approval of the Chief of the Fire Department.

### Bond or Liability Insurance

Any application for a permit shall be accompanied by a certificate of insurance of a policy insuring the licensee and naming Bountiful City as an additional insured, providing for the payment of all damages which may be caused to any person or property by reason of the display. Such insurance shall be in a sum not less than $2,000,000/$2,000,000 for bodily injury and/or property damage. No City officer shall issue any permit until the certificate of insurance has been furnished by the applicant and approved by the City Manager and the City Attorney.

### Restrictions

Within the limits of the City of Bountiful east of Bountiful Boulevard, and, north of 400 North, east of 900 east:

a) The discharge of class C common fireworks is prohibited at all times; and
b) Campfires and other fires are allowed only in an approved fire pit designed and installed by the

Forest Service or the City. No homemade or makeshift fire pits are allowed. The restrictions of this section 1(b) do not apply to residential structures or improved fire pits adjacent to a residential structure.

The discharge of fireworks is prohibited at all times:

i. east of Orchard Drive (from the North Salt Lake city limits to 500 South Street) and east of 400 East Street (from 500 South Street to the Centerville city limits), as depicted on Exhibit "A;" and
ii. in areas as designated by the officials at the South Davis Metro Fire Agency.

Campfires and other fires are allowed only in an approved fire pit designed and installed by the Forest Service or the City. No homemade or makeshift fire pits are allowed. The restrictions of this section 1(b) do not apply to residential structures or improved fire pits adjacent to a residential structure.

This subsection (2) does not apply to Bountiful City's Handcart Days public fireworks display because of adequate fire prevention preparations.

This subsection (2) shall expire unless extended by vote of the City Council at 11:59 p.m. on November 30, 2013.

In other parts of the City where not prohibited by Sections 1 and 2, the possession, display or discharge of Class C common state approved fireworks is permitted only as provided by State law. Any other possession, display or discharge is prohibited.

It is unlawful to negligently discharge class C common state approved explosives, in such a manner as to cause, or to recklessly risk causing, a fire or injury to people or property.

This ordinance shall not limit the authority of the Fire Chief or Fire Marshal to at any time issue emergency decrees or order fireworks and/or other fire restrictions depending upon conditions or needs.

Fireworks possessed, sold or offered for sale in violation of this Ordinance may be seized and destroyed and the license of the person selling or offering fireworks for sale may be revoked.

All terms relating to fireworks used in this Ordinance shall have the same meaning as defined in Utah Code § 53-7-202 of the Utah Fire Prevention Act.

A temporary business license may be issued to a temporary business meeting all of the following requirements:

1) The conduct of the requested use will not have any detrimental effects on adjacent properties and will be in general harmony with surrounding uses.

2) The requested use will not create excessive traffic hazards on adjacent streets. Sufficient off-street parking shall be provided which shall be designed to meet all City parking regulations. A site plan showing where the sale of goods will take place, points of ingress and egress to the site, and parking available for the temporary business shall be provided.
3) The applicant has obtained, or shall obtain, all necessary City permits associated with the placement and operation of the use, i.e., Health Department approvals for sales of food items, electrical permit for electrical hookups, fire department clearance for fireworks stands, etc.
4) The applicant shall provide, at its own expense, for the restoration of the site of said use to its original condition, including such clean up, washing and replacement of facilities as may be necessary.

## PARADES
## (13-2-103, 13-2-105 & 13-2-106)

It is unlawful to hold, manage, conduct, aid, participate in, form, start or carry on any parade in or upon any public street, park, or other public place in the City unless and until a permit to conduct such parade has been obtained in compliance with the provisions of this chapter.

Application for permits under this chapter must be filed with the Chief of Police not less than twenty (20) business days in advance of the proposed parade.

The application shall be in writing, and shall give the following information:

1) The name, address, and telephone number of the person requesting the permit; if the parade is proposed to be conducted for on behalf of or by any organization, the name, address and telephone number of the headquarters of the organization and the authorized head of such organization shall be stated;
2) The name, address, and telephone number of the person who will be directly in charge of and responsible for the parade;
3) The date, time, and location and/or route of the proposed parade;
4) The approximate number of person who will participate in the parade, the number and kinds of vehicles, equipment or animals which will be used.
5) Plans for the assembly and dispersal of the parade, including times and locations thereof;
6) Any additional information which the Chief of Police shall find reasonably necessary to make a determination of the findings required by Section 13-2-106, or its successor.

The Chief of Police shall issue a permit as provided for hereunder when, from a consideration of the application and from such other information as may be otherwise obtained, he/she finds that:

a) The conduct of such parade will not substantially interrupt the safe and orderly movement of other traffic;
b) The concentrations of persons, animals and vehicles will not unduly interfere with proper fire, police, ambulance or other life-safety protection or service to areas where the parade will take place or areas contiguous thereto;
c) The conduct of such parade is not reasonably likely to cause injury to person or property; and
d) Such parade is not to be held for the primary purpose of advertising the goods, wares, or merchandise of a particular business establishment or vendor.

# PREVIOUSLY HELD EVENT
## SECTION A

When was your event last held in Bountiful? _____

Describe any changes or additional needs for your event this year: _____

_____

_____

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## MULTIPLE DAY EVENT
SECTION B

**Will your event set-up and take-down include all, a portion, or none of the event related materials, tents, barricades, etc. each day?**

**ALL** ☐ **A PORTION** ☐ **NONE** ☐

If all or a portion, what are your set-up and take down times?

_____

_____

_____

_____

_____

If a portion, please describe what will remain set-up overnight:

_____

_____

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_____

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_____

If a portion or none, please describe your overnight security plans:

_____

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_____

_____

_____

# ADMISSIONS OR VENDOR SALES
## SECTION C

Event organizers are responsible for informing Bountiful City of all vendors in attendance before the event and must ensure that each vendor is properly licensed. Likewise, event organizers are responsible to ensure that all sales tax is collected by vendors at the event and is properly reported and turned in. This form does not apply to tax-exempt charitable/non-profit organizations accepting admission for fundraising purposes, **unless** a portion of admission fees or vendor sales are retained by the event organizer or vendor for business purposes.

**Will all, or a portion of, admission fees or vendor sales be retained for business purposes by the event organizer or vendor?**

**YES** ☐ **NO** ☐

**Please list the number of anticipated vendors at the event:** _____

Please list all vendors:

| Organization | Contact | Phone | Email |
|---|---|---|---|
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*Make additional copies of this form as needed.*

**Will any funds or proceeds be collected from this event?** **YES** ☐ **NO** ☐

If yes, will a fee be charged for admission? **YES** ☐ **NO** ☐

If yes, will products be sold at the event? **YES** ☐ **NO** ☐

If yes, do you have an IRS 501(c)3? **YES** ☐ **NO** ☐

If yes, will proceeds go to a charitable/non-profit organization? **YES** ☐ **NO** ☐

If yes, please name the charity or non-profit: _____

## BOWERY RESERVATION
## SECTION D (APRIL 15-OCTOBER 15)

This application is for the purpose of requesting the reservation of a park bowery or bowerys and park stages. All approvals are subject to the Bountiful City Park, Pavilion & Stage Policies and the Bountiful City Noise Ordinance and to other applicable law. All requested information is required.

**Name of Applicant:** _____ **Group Name:** _____

**Address:** _____

**Home Phone number:** _____ **Alternative Phone number:** _____

**Bowery requested:**

☐ North Canyon Large (NCL) ☐ North Canyon Small (NCS) ☐ Creekside Park (CRK)

☐ Eggett Park Small (EGG) ☐ Foss Lewis Park Large (FLP) ☐ City Park Large (BCB)

**Activity:** _____ **Date of activity:** _____

**Time of Activity:** ☐ 9am-2pm ☐ 4pm-10pm ☐ All Day **# of people expected:** _____

**Bountiful Resident?** ☐ **Yes** ☐ **No** (proof of residency required)

I have read and agree to comply with the Bountiful City Bowery & Stage Policies and the Bountiful City Noise Ordinance, I understand that any reservation or permit granted may be revoked, or conditions may hereafter be imposed, by the City for violation of these policies or any conditions imposed in the permit, or if under the totality of the circumstances it is determined that continued amplification of sound is a public nuisance, violates the City noise ordinance, or is otherwise a violation of the law. I understand that reservation of a pavilion does not include the park area, sports fields, courts or other pavilions or bowerys. I agree that, if requested by a police officer to do so, I or those in attendance under my permit will turn down or cease all sound amplification. Failure to do so when requested by a police officer automatically terminates the amplification permit. I understand that bowery and/or stage reservation fees are transferable but not refundable (unless your event is not approved)

**Signature:** _____ **Date:** _____

**Reservation must be made in person at City Hall prior to submitting this event application.**

**For office use only:**

Approved: _____ Date: _____ Amount paid: $ _____ Receipt #: _____

Sound amplification permit is granted? ☐ Yes ☐ No ☐ Not Requested

Additional Restrictions? ☐ No ☐ Yes (explain) _____

## BOWERY RESERVATIONS (6-12-114.)

The City may reserve City-owned parks and boweries for the occasional exclusive use of specific citizens or groups, subject to availability and compliance with applicable rules and fees established by the City.

It is an unlawful trespass and a class C misdemeanor for any person, who has been informed by a City employee or the party holding the reservation that the park is reserved for the exclusive use of those with a reservation and their invitees, to enter or remain upon parks, boweries and other park areas which have been reserved by the City for use by others. This subsection does not apply to City employees acting within the scope of their employment.

## BOUNTIFUL CITY BOWERY & STAGE POLICIES

1. It is the policy of the City to make parks, park boweries and stages available to the public for reasonable use, but to reserve the right to regulate and prohibit use as appropriate. These facilities may be reserved by designated City staff.
2. A written reservation is required to exclusively use part or all of a park bowery and/or stage.
3. The follow rules apply to reservations for the use of City parks, boweries and stages:
   (a) If the permittee charges admission to the event, then a fee for the stage of $100 per day must be paid for the permit. If the permittee does not charge admission, the large bowery or stage fee, for a half day, is $50 for residents of the City and $100 for nonresidents; for the small bowery, the half day fee is $25 for residents and $50 for nonresidents. ***Bowery prices double if reserved for all day except for stage**
   (b) If the event lasts more than one day, or is expected to attract more than five hundred people within a single day, then the applicant must:
      (1) Review security arrangements with the Bountiful Police Department;
      (2) Make refuse and litter removal arrangement with the Bountiful City Streets Department;
      (3) Review restroom facilities arrangements with an outside company that meet health code requirements with the City Planning Department; and
      (4) Obtain a mass gathering permit from Davis County (www.daviscountyutah.gov)
   (c) The maximum number of days that may be reserved for any one event or for any one permittee is four days within a thirty day period.
   (d) Any damage to park, bowery or stage facilities resulting from the permittee's event, shall be paid by the permittee.
   (e) Smoking and alcohol are strictly prohibited from all park events. It is the responsibility of the permittee to enforce observance of this requirement.
   (f) Permits may be denied to any previous permittee who violated these or other restrictions imposed by the City.
   (g) Driving or parking motor vehicles on park grass is prohibited. It is the responsibility of the permittee to enforce observance of this requirement. Vehicles with equipment necessary for setup and take down of the event are allowed only if specifically approved by the Parks Director.
   (h) All refuse, garbage, food debris, liquid spills, and litter in the event area must be promptly cleaned or gathered by the permittee, upon the close of the event and put in the provided trash receptacles.
   (i) All City ordinances concerning parks must be obeyed.
   (j) Other reasonable requirements may be required by the City, depending upon the facts of the particular park involved, the nature of the intended activity, and the time of day the event will take place.
   (k) Water slides are not permitted.
   (l) Bounce houses, or similar portable play equipment, are not permitted.
   (m) Stakes longer than 6" are not permitted.

(n) All other acts prohibited within public parks as described in City Code 6-12-109.

4. If water and/or electricity is needed by permittee, arrangements must be made with Bountiful City Parks Department prior to the event.
5. If there is to be amplified sound of any kind, a Sound Amplification Permit from the City is required in addition to the reservation of the park, bowery or stage. All amplified sound in a City park without a permit, or which exceeds the conditions imposed in the permit issued, is illegal, is declared to be a public nuisance, and may be summarily abated by the City.

## SOUND AMPLIFICATION (5-6-102 & 5-6-103)

It is unlawful for any person, firm, association or corporation to use or operate, or permit to be used or operated out of doors, or indoors when used or operated to reach persons out of doors, any sound amplifier as defined in this chapter in any part of the City without a current amplified sound license from the City.

The application shall set forth the name and address of the applicant, the location or locations or route or routes at which or over which applicant proposes to operate such sound amplifier or sound amplifiers, the purpose for which such sound amplifier or sound amplifiers will be used, the proposed hours of operation, and the number of days of proposed operation.

1. The following rules apply to sound amplification permits:
   (a) The applicant for a reservation or a noise permit must fill out and sign an application, and must agree to abide by the terms of these policies.
   (b) There can be no amplified sound (music or voice or otherwise) without a written permit from the City. No permits will be issued between October 16th and April 14th.
   (c) All amplified sound must cease as of 9:00 p.m. between April 15th through the Thursday preceding Memorial Day, and from the day after Labor Day through October 15th, and must cease as of 10:00 p.m. from the Friday preceding Memorial Day through Labor Day. The park itself closes to all activity at 11:00 p.m.
   (d) All permittees must comply with the Bountiful City Noise Ordinance.
   (e) All permits issued may be revoked, or conditions may hereafter be imposed, by the City for violation of these policies, or any conditions may be imposed in the permit, or if under the totality of the circumstances it is determined that continued amplification of sound is a public nuisance, violates the City noise ordinance, or is otherwise a violation of any applicable law.
   (f) The applicant/permittee must agree, if asked by a police officer to do so, that he/she will turn down or cease all sound amplification. Failure to do so will result in denial of the application. Failure to turn down or cease all sound amplification when requested by a police officer automatically terminates the amplification permit.
2. City staff may use discretion in deciding whether to issue reservations and amplification permits. The following criteria will be used in reviewing applications:
   (a) The time of day of the proposed activity
   (b) The number of people expected to attend the proposed activity.
   (c) The availability of parking for the number of people expected to attend.
   (d) The availability of restroom facilities for the number of people expected to attend.
   (e) Whether the proposed activity will disturb others lawfully using the park.
   (f) Whether other reasonable alternative sites exist for the proposed activity.
   (g) Whether the proposed activity is of such a nature that security should reasonably be required, and whether and how it is proposed to be provided.
   (h) The danger of the proposed activity to those in attendance, or others.
   (i) The likelihood of damage to City or private property resulting from the proposed activity.
   (j) The extent (loudness) of the amplification or other sound.

(k) The criminal record of the applicant, his/her agents, etc.
(l) The past conduct of the applicant, his/her agents, etc., at similar activities in the past.

## BOUNTIFUL CITY NOISE ORDINANCE (8-7-101 – GENERAL PROHIBITIONS)

It is unlawful to:

(a) intentionally disturb the quiet, comfort or repose of any person in his dwelling by making unreasonably loud noises, which under the circumstances would disturb a person of average and reasonable sensitivities; or
(b) make unreasonable loud noises with a reckless disregard that the noise is disturbing the quiet, comfort of repose of any person in his dwelling, which under the circumstances would disturb a person of average and reasonable sensitivities, after being informed that the noise is having that effect; or
(c) make unreasonably loud noises with the intention of preventing or disrupting a lawful meeting, gathering, business or other lawful activity, which under the circumstances would disturb a person of average and reasonable sensitivities; or
(d) make unreasonable loud noises with a reckless disregard that the noise is preventing or disrupting a lawful meeting, gathering, business or other lawful activity, which under the circumstances would disturb a person of average and reasonable sensitivities, after being informed that the noise is having that effect.

**For Park or Bowery problems call 801.298.6178. Please note that calls after hours (nights and weekends) will be transferred to an on-call employee. Please allow for a response time of up to 15 minutes.**

BOUNTIFUL
EST. 1847

# BLOCK PARTY
## SECTION E

For each block party application which involves a street closure, the applicant must secure approval by obtaining the names and signatures of the residents/property owners in the area where the street will be closed. Please use an additional sheet of paper if necessary. It is mandatory that the applicant arrange with the Streets Department to pick up and drop off "Road Closed" signs by calling them at 801.298.6175, Monday-Friday, 7:00 a.m. – 4:00 p.m.

| Home/property owner name (printed) & signature | Address (House # and Street only) |
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## FILMING ON PUBLIC PROPERTY - 1 OF 2
SECTION F

**General Terms and Conditions for filming to which the applicant agrees:**

**1.** The permit provided with the approval of this application must be kept in the possession of the applicant at all times while on location and must be made available for inspection when requested by City authorities or the public.

**2.** Applicant agrees to comply with all applicable Federal, State and local laws, ordinances, regulations and rules.

**3.** In the event an authorized representative of the City finds that the activities being conducted by the applicant unnecessarily endangers the health and safety of any person or that said activities are or will cause damage to real or personal property, said representative, at his sole discretion, may suspend, cancel or amend this permit at any time without incurring any liability to the applicant.

**4.** If any changes occur to the scope permitted by the permit, the Applicant must contact the Bountiful City Police Department at 801-298-6000 immediately.

*PLEASE NOTE: If you will be holding a multi-day event (Section B), charging admission or vendor sales (section C) or filming on public property (Section F),* ***you must provide a certificate of insurance with your application*** *of at least $2 million per occurrence with a $2 million aggregate limit naming Bountiful City, its officers, employees and volunteers as additional insured.*

We hereby accept this permit and agree to abide by the terms and conditions hereof. The undersigned hereby personally covenants, guarantees and warrants that he/she has the power to obligate the filming company to the terms and conditions hereof.

**Organization:** _____

**Country of Origin:** _____ **Network Affiliation:** _____

**Location Manager:** _____ **Cell Phone:** _____

**Asst. Location Manager:** _____ **Cell Phone:** _____

**Authorized Signature:** _____ **Date:** _____

# FILMING ON PUBLIC PROPERTY - 2 OF 2
## SECTION F (CON'T)

**Film Start Date:** _____ **Film End Date:** _____

Does the filming involve more than 4 people? **YES** ☐ **NO** ☐

Does the filming involve restriction of public access including the stopping or disruption of vehicular or pedestrian traffic? **YES** ☐ **NO** ☐

Does the filming require vehicle access adjacent to filming location? **YES** ☐ **NO** ☐
(If yes was marked on any item, please complete Part 1. If not, proceed to Part 2.)

**Part 1: Crew Information**

Number of crew members: _____

Number of vehicles: _____

Do vehicles need to be parked adjacent to filming location?

**Part 2: Location Information**

| Location | Date | Time | Type of Shot |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

What Bountiful City services do you anticipate needing for the filming?

_____

_____

_____

_____

_____

# RALLY OR PROTEST ON PUBLIC PROPERTY
## SECTION G

**Will this event involve music or other amplification?**
(Amplification would include microphones, sound systems or megaphones)

If yes, please describe the source of music or amplification:

_____

_____

_____

**Will this event interfere with or interrupt pedestrian or vehicle traffic?**

If yes, in what ways and in which locations:

_____

_____

_____

**List any props, signs, etc. that will be used in the event, including size and location**

_____

_____

_____

_____

**What Bountiful City services do you anticipate needing for the event?**

_____

_____

_____

_____

# Application for Sound Amplification License
# Permission for Presentation in Public Parks, or
# An Exception to the Bountiful City Noise Ordinance

The Bountiful City Code protects the citizens of the City from noise disturbance. **Section 5-6-102** requires a sound amplification license be obtained in order to use electronically amplified sound outdoors. **Section 6-12-109(o)** prohibits the performance of music or other public presentation at any public property without written permission from the City. Sections **8-7-101** and **102** make it unlawful to intentionally or unreasonably disturb people in their homes, businesses, or lawful gatherings, or to perform specific acts between the hours of 11:00 p.m. and 6:00 a.m.

If you wish to apply for a sound amplification license for permission to use public property for a musical or other public presentation, or for an exception from the noise ordinance, please fill out this application form. **This form must be turned in at least two weeks before the event for the Chief of Police to review and approve the criteria of the request.**

**Submission Date:** _____

**Name of Applicant:** _____

**Applicant's Email Address:** _____

**Address:** _____

**Applicant's DOB:** _____

**Contact Numbers:** **Cell** **Home** **Work** _____

**Proposed Activity:** _____

**Date of Activity:** _____

**Place of Activity:** _____

**Time of Activity:** _____

**# of People Expected:** _____

**Reason for Activity** _____

**Signature of Applicant** _____

Any permission granted may be revoked by a Bountiful Police Officer if it is determined that the existing situation exceeds what is permitted or violates other laws. Any such revocation may be appealed to the Bountiful Police Chief. **This application is not approved unless signed below.**

**Approved by:**_____ **Date of approval:** _____

## Criteria in Reviewing

## Application for Sound Amplification License
## Permission for Presentation in Public Parks, or
## Exceptions to the Bountiful City Noise Ordinance

**The following criteria should be used in reviewing applications:**

1. The extent of the amplification or other sound. (How loud will it be?)

2. The time of day of the proposed activity.

3. The closeness of the proposed activity to residences, businesses, etc.

4. The number of people expected to attend the proposed activity.

5. The availability of parking for those attending the proposed activity.

6. The availability of restroom facilities for the number of people anticipated.

7. Whether the proposed activity will disturb others.

8. Whether other reasonable alternative sites exist for the proposed activity.

9. Whether the proposed activity is of such a nature that security should be required, and whether or how it is proposed to be provided.

10. The danger of the proposed activity to those in attendance, or others.

11. The criminal record of the applicant, agents, etc.

12. The past conduct of the applicant, agents, etc. at similar activities as that proposed.

13. The likelihood of damage to City or private property resulting from the proposed activity

14. Other circumstances which may be relevant to the proposed activity.