

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, August 11, 2020

6:00 - Work Session

7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **South Davis Metro Fire Station 81, 255 South 100 West, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, members of the public wishing to attend this meeting are encouraged not to attend in person and to view the meeting online. The link to view the meeting can be found on the Bountiful City website homepage. If there is a public hearing listed on the agenda that you would like to submit a comment for, please email that comment prior to the meeting to info@bountifulutah.gov and indicate in the email if you would like your comment read at the meeting.

AGENDA

6:00 p.m. – Work Session

1. General Obligation Bond survey results – Mr. Gary Hill

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meeting held on July 28, 2020 p. 3
4. Council Reports
5. BCYC Report
6. Consider approval of:
 - a. Expenditures greater than \$1,000 paid July 20 & 27, 2020 p. 9
 - b. June 2020 Financial Report p. 13
7. Consider approval of the contract with Y2 Analytics – Mr. Gary Hill p. 29
8. Consider adoption of Resolution 2020-09 authorizing and providing for a Bond Election to purchase the former Washington Elementary site and expand the City’s trail system to be held on November 3, 2020 – Mr. Gary Hill p. 33
9. Consider amending the Bountiful City Land Use Code Text Amendment to allow gun ranges via conditional use in the General Commercial (C-G) subzone – Mr. Francisco Astorga p. 41
 - a. Public Hearing
 - b. Action: Continuation to August 25, 2020 (No Final Action)
10. Adjourn


City Recorder

Minutes of the
BOUNTIFUL CITY COUNCIL

July 28, 2020

6:00 p.m. – Work Session

7:00 p.m. – Regular Session

Present:	Mayor	Randy Lewis
	Councilmembers	Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris R. Simonsen
	Asst. City Manager	Galen Rasmussen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	City Attorney	Clinton Drake
	Power Director	Allen Johnson
	Water Director	Mark Slagowski
	Asst. Water Director	Brett Eggett
	Community Service Council	Richard Watson
	Recording Secretary	Maranda Hilton

Official notice of the City Council Meeting was given by posting an Agenda at the temporary City Hall locations (805 South and 150 North Main Street) and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.

South Davis Metro Fire Station Conference Room

Mayor Lewis called the meeting to order at 6:02 p.m. and welcomed those in attendance.

CARBON-FREE POWER PROJECT UPDATE – MR. ALLEN JOHNSON

Mr. Allen Johnson gave the Council an update on the Carbon-Free Power Project. He presented the history of the project, the need for another source of carbon-free power generation, the project’s proposed schedule, the City’s current position and upcoming decisions. The Council and Mayor asked questions about how the funding and refunding processes would work if the project is not viable at any point along the timeline. They asked Mr. Johnson about the likelihood of getting enough subscribers on board and about how nuclear power compares in cost to other types of renewable energy sources. Mr. Johnson also explained the discontinuation of the Joint Use Module Project (JUMP) program and what that means for the participants moving forward. He said that the next off-ramp available for the City will be in October 2020 and he will bring this item back to Council in September for their vote on that matter. If the Council decides to take that off-ramp, the \$654,000 that has been paid so far will not be refunded. The next off-ramps will be in May 2023, and then in December 2025 before construction begins. Councilman Higginson acknowledged that this is a big decision and applauded Mr. Johnson and the Power Commission for being so proactive in finding new energy sources and positioning the City to be at the forefront of good energy practices.

The work session was ended at 6:58 p.m.

1 Mayor Lewis thanked Mr. Moore for his thoughts and reminded everyone that decisions
2 regarding the mascot will be made by the Davis School District and not by the City Council.
3

4 Mr. Jaren Davis (2845 Palma Way, Salt Lake City) said he has spent 16 years working on
5 preserving land and open spaces in Utah and he now has a proposal that would preserve 160 acres
6 along the Bonneville Shoreline Trail from Mueller Park to Holbrook Canyon. He presented Council
7 with a written document they could look over and said he hoped they would contact him with any
8 questions.
9

10 Ms. Ellie Christensen (junior at Bountiful High School) stated her love for Bountiful High
11 School, and said that although she recognizes the mascot decision is not the responsibility of the
12 Council, she wished to appeal to the Council and Mayor as the leaders of our community, asking
13 them to lead us to become better and more inclusive. She stated that symbols mean nothing without
14 the values that they represent, and Bountiful High students are good and are a positive example in our
15 community. They cannot stand for that under a mascot that hurts people.
16

17 The public comment section was ended at 7:17 p.m.
18

19 **CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETING HELD JULY 14, 2020**

20 Councilman Simonsen made a motion to approve the minutes of the previous meeting held
21 July 14, 2020 and Councilwoman Harris seconded the motion. The motion passed with
22 Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.
23

24 **COUNCIL REPORTS**

25 Councilman Higginson did not have a report, but noted that the transmission rate (of COVID-
26 19) has been below one for one month and the number of cases is falling.

27 Councilwoman Bahr reported that the BCYC had a service project at the Bountiful History
28 Museum on Saturday and that it was a lot of fun. They conducted tours, hosted games on the lawn
29 and ran an interactive weather station exhibit.

30 Councilwoman Harris did not have a report.

31 Councilman Simonsen reported that the Bountiful Veteran’s park will be laying sod on
32 Saturday morning at 7:00 a.m. and that volunteers are needed to help lay it. He also mentioned some
33 of the projects being completed by the Bountiful Community Service Council. They are helping
34 repair the roof on the Baptist Church and they recently cleaned up and chipped a lot of wood in the
35 Mill Creek area to help create a fire break and reduce wildland fire risk.

36 Councilwoman Bradshaw did not have a report.
37

38 **CONSIDER APPROVAL OF EXPENDITURES GREATER THAN \$1,000 PAID JULY 6 &**
39 **13, 2020**

40 Councilwoman Harris made a motion to approve the expenditures paid July 6 & 13, 2020 and
41 Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr,
42 Bradshaw, Harris, Higginson and Simonsen voting “aye”.
43

44 **RECOGNITION OF LORNA KOCI FOR HER YEARS OF SERVICE AS DIRECTOR OF**
45 **THE BOUNTIFUL FOOD PANTRY – MAYOR RANDY LEWIS**

46 Ms. Lorna Koci was invited to report on her nine years as the Director of the Bountiful Food
47 Pantry. She said it has been a wonderful experience to serve and she has never received so much joy
48 and fulfillment from any other job. She said the support of the City and of the community has also

1 been wonderful. The Bountiful Food Pantry helps people realize that there is a need for this in the
2 community and that they serve families who are in very difficult situations. Over the last seven years
3 the Pantry Pack Program has grown very large, from three schools giving out 155 packs a week, to
4 over 65 schools giving out 107,000 packs last year. Over 200 people regularly volunteer at the pantry
5 each week and many others come in the evenings. She said they distribute two million pounds of
6 food each year and half of that comes from our generous local grocery stores. Ms. Koci said she will
7 miss this work very much but is grateful to “pass the baton” to Ms. Mariesha Bosgieter who will
8 bring new and wonderful things to the position.

9 Mayor Lewis thanked Ms. Koci and presented her with flowers, saying how loved she is. He
10 recalled how small the donation center was when he first moved to Bountiful, and said to see how it
11 has grown is amazing. He thanked her again for exhibiting “pure religion” by helping the fatherless
12 and the widows and stated that she was absolutely the “right person for the right job.”

13
14 **RECOGNITION OF BRETT EGGETT FOR HIS YEARS OF SERVICE AT THE**
15 **BOUNTIFUL CITY WATER DEPARTMENT – MAYOR LEWIS**

16 Mr. Mark Slagowski, Water Director, began the comments by saying what a pleasure it has
17 been to work with Brett for the last 30 years. He conveyed how Mr. Eggett came to the Water
18 Department when the culture was pretty rough, but because of his example and intolerance of crude
19 language and behavior it slowly changed to the wonderful culture that they are very proud of today.
20 He said that Mr. Eggett has been a great teacher as well and has taught the crews very well over the
21 years. He said he appreciates Mr. Eggett’s contribution to the City and to their department.

22 Mayor Lewis said how wonderful it is that one person can make such a difference, and
23 thanked him for what he has done and said how much the City appreciates him.

24 Mr. Eggett thanked the Mayor. Mayor Lewis presented Mrs. Eggett with flowers.

25
26 **RECOMMENDED PLAN FOR CONTINUING THE 2020 CONCERTS IN THE PARK**
27 **SERIES – MR. GALEN RASMUSSEN**

28 Mr. Rasmussen reported that at the Council’s request staff has created a plan for holding the
29 “Concerts in the Park” event series in August. He explained that they used the current State
30 guidelines to draft the plan and that as the guidelines continue to change they will make sure they
31 update it as necessary. He said they recommend the following actions be taken:

- 32 1. Post notices of the concerts on the City website and social media platforms, and in the
33 Davis Clipper newspaper. The notices will include health department cautions and
34 guidelines for social distancing and safe practices.
- 35 2. Post physical signs at entrance points around the park (four locations) stating health
36 department guidelines.
- 37 3. Mark sitting and standing areas around the stage that will help groups to social distance
38 from one another.
- 39 4. Allow early entrance for people who are at “high risk” for COVID-19.
- 40 5. Performers and vendors will be responsible for their own compliance with State
41 regulations.
- 42 6. Fill out an “Event Plan” in preparation for each concert and have it on hand for inspection
43 upon request by the health department.
- 44 7. Make announcements throughout the show to encourage social distancing and wearing of
45 masks.

46 He also said that in order to comply with state recommendations to keep track of concert
47 attendees, they will be encouraging concert goers to use the “HealthyTogether” COVID-19 App. This

1 allows people to share their location with the health department and fulfill the contact tracing
2 recommendation.

3 The Council asked which concerts are coming up. Mr. Richard Watson answered that August
4 7th will be Wildwood, August 14th will be Vision Band, August 21st will be Green River Revival, and
5 August 28th will be Endless Summer.

6 The Council asked some clarifying questions about the plan details which were answered by
7 Mr. Rasmussen and Mr. Watson.

8 Councilman Higginson made a motion to adopt the plan and remain nimble as guidelines
9 change and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers
10 Bahr, Harris, Higginson and Simonsen voting “aye, and Councilwoman Bradshaw voting “nay”.

11
12 Mayor Lewis asked Mr. Lloyd Cheney to give a brief report about the City Hall remodel
13 project. Mr. Cheney said he would know a more firm completion date tomorrow after they get an
14 updated schedule from the contractor. He said that November was the last date they had heard.

15 Mayor Lewis asked him to report on the progress of Bountiful Town Square also. Mr. Cheney
16 said they are forging ahead and making the granite that they have work.

17
18 **ADJOURN**

19 Councilman Higginson made a motion to adjourn the meeting and Councilwoman Harris
20 seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson
21 and Simonsen voting “aye”.

22
23 The regular session of City Council was adjourned at 7:53 p.m.

Mayor Randy Lewis

City Recorder

City Council Staff Report



Subject: Expenditures for Invoices > \$1,000 paid
July 20 & 27, 2020
Author: Tyson Beck, Finance Director
Department: Finance
Date: August 11, 2020

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid July 20 & 27, 2020.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 20, 2020**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1078	ALL STAR STRIPING, L	Streets	104410 448000	Operating Supplies	40,633.50	216573	5122	Street Striping
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	2,846.80	216576	67R67720	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	2,846.80	216576	67R67920	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	2,737.40	216534	67R67620	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	2,737.40	216534	67R67820	Tree Trimming
1395	BODY WORKS UNLIMITED	Liability Insurance	636300 451150	Liability Claims/Deductible	1,645.49	216536	1085	Accident- Police
11666	BRONCO FENCE	Parks	104510 474500	Machinery & Equipment	5,187.00	216537	8850a	Vinyl Fencing for Dog Park
1924	DELL MARKETING L.P.	Human Resources	104134 423000	Travel & Training	1,239.96	216541	10398841456	27" Monitors-HR- Customer # 13129956
11639	EQUIPMENTSHARE	Government Buildings	454160 474500	Machinery & Equipment	49,636.00	216604	378366-000	Capital Equipment Genie TZ-50 Hybrid
2141	FARWEST LINE SPECIAL	Light & Power	535300 445202	Uniforms	1,255.42	216547	308332	Equipment Bag
2154	FEDERAL ENERGY	Light & Power	535300 448627	Echo Hydro	13,175.65	216607	H20486-00	Annual FERC Charges- Project ID 03755
2154	FEDERAL ENERGY	Light & Power	535300 448628	Pineview Hydro	7,989.45	216607	H20510-00	Project 04597 - 2020 Annual FERC Charges
8701	FOREUP GOLF SOFTWARE	Golf Course	555500 431000	Profess & Tech Services	7,200.00	216609	31295	Yearly Subscription
2329	GORDON'S COPYPRINT	Legislative	104110 461000	Miscellaneous Expense	2,172.26	216613	511125	Adopted Budget Printed/Binde
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,956.00	216615	14914	Turf Treatment
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	3,981.12	216551	23283	Meters
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	17,377.92	216551	23285	ERT's Cables
2610	INTERMOUNTAIN ELECTR	Streets	104410 448000	Operating Supplies	1,777.84	216624	396899	Battery Charger
11527	JONES AND ASSOCIATES	Legislative	104110 461000	Miscellaneous Expense	2,929.00	216554	19677	Professional Engineering Services for June 2020
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,089.27	216629	5528	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	1,834.95	216629	5543	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,030.34	216629	5592	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,178.15	216629	5612	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	3,844.23	216629	5599	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	4,437.42	216629	5557	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	9,840.48	216629	5623	Patching
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	4,383.99	216629	5579	Patching, Overlay to 200 East, from 300 E to 400 N
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	12,172.16	216629	5529	Overlay, Oakmont Dr to 1800 S to 400 E
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	13,626.21	216629	5573	Overlay, Cove Lane to Maple Hills
8137	LAKEVIEW ASPHALT PRO	Streets	104410 473200	Road Materials - Overlay	13,656.24	216629	5568	Overlay Lewis B Park to North Canyon to Citc
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,357.17	216630	384055	Road Base
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,344.62	216630	384092	Road Base
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	2,446.64	216630	384170	Road Base
3193	MOUNTAIN STATES INDU	Light & Power	535300 448635	Vehicles	1,343.90	216558	28459	Auger Repairs, parts and labor
3200	MOUNTAIN WEST TRUCK	Streets	104410 425000	Equip Supplies & Maint	2,228.88	216638	994867	Parts and Tools
10551	PANTHER SECURITY	Police	104210 432000	Examination & Evaluation	1,350.00	216646	2499	Dispatch App
3458	PETERBILT OF UTAH, I	Sanitation	585800 425000	Equip Supplies & Maint	3,369.35	216649	849263	Auto Parts
3458	PETERBILT OF UTAH, I	Sanitation	585800 425000	Equip Supplies & Maint	8,995.11	216649	158719	Garbage serviced parts and labor
3812	SAFETY SUPPLY & SIGN	Water	515100 448000	Operating Supplies	7,598.36	216562	173580	Safety Signs
3916	SIGNATURE EQUIPMENT	Sanitation	585800 425000	Equip Supplies & Maint	2,554.67	216659	9201140	Misc. Parts and Supplies
7373	STONE CREEK BOUNTIFU	Engineering	104450 453100	Interest Expense	2,186.99	216664	07152020	Final Bond Release, Stone Creek Estates Phase 1
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	4,465.00	216667	1499316	Chlorine
4229	TOM RANDALL DIST. CO	Golf Course	555500 425000	Equip Supplies & Maint	1,062.59	216668	0310326	Fuel
4273	TURF EQUIPMENT CO	Golf Course	555500 425000	Equip Supplies & Maint	5,717.08	216566	448724-00	Blade Cutting Unit and Narrow Wheel Roller
4273	TURF EQUIPMENT CO	Golf Course	555500 425100	Special Equip Maintenance	2,858.54	216566	448725-00	Blade Cutting Unit and Narrow Wheel Roller
4413	UTAH STATE TAX COMMI	Workers' Comp Insurance	646400 461200	State Tax On Premium	2,500.00	216677	07202020	2ND QTR 2020 SELF INS PREMIUM
5531	VORTEX COLORADO, INC	Light & Power	535300 448628	Pineview Hydro	2,734.51	216569	33-301430	Replaced Door Hardware- Customer # 26735
TOTAL:					293,531.86			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid July 27, 2020**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
11962	AIRGRONOMICS	Golf Course	555500 426100	Special Projects	3,059.64	216680	1071	Air2G2 Service	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 448633	Street Light	7,636.00	216725	1126-08	Directional Boring	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 448633	Street Light	8,081.00	216725	1126-07	Directional Boring	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 448633	Street Light	12,144.00	216725	1126-09	Directional Boring	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 448633	Street Light	31,966.40	216725	1126-06	Directional Boring	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	7,154.00	216725	1126-05	Directional Boring	
1142	AMERICOM TECHNOLOGY	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	95,521.00	216725	1126-11	Directional Boring	
11637	BLACK SHEEP OILFIELD	Water	515100 473110	Water Mains	90,378.33	216683	07272020	Waterline work on Lewis Park and Highland Oaks	
11637	BLACK SHEEP OILFIELD	Water	515100 473110	Water Mains	2,090.00	216726	6619	Waterline work on Lewis Park and Highland Oaks	
10270	DOUBLE H TRUCK LLC	Sanitation	585800 425000	Equip Supplies & Maint	1,010.00	216690	1051	Diagonstic Repairs	
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474820	CIP 12 Dist Sys Feeder #575	14,423.00	216730	88684	Proj #BCP-019,3100 S Feeder, for June 2020	
2264	GATEWAY MAPPING, INC	Light & Power	535300 429300	Computer	10,849.77	216731	0135499	Proj # 50-19-055 - Data Cleanup for June 2020	
5026	GLOBAL SURVEILLANCE	Legislative	454110 473100	Improv Other Than Bldgs	15,462.55	216695	GS-19168-85	Surveillance for Bountiful Town Square	
8137	LAKEVIEW ASPHALT PRO	Streets	104410 441200	Road Matl Patch/ Class C	2,187.51	216699	5631	Patching	
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist System Repair & Maint	2,040.23	216706	S103668567.001	Misc.Parts and Tools	
3293	NICKERSON CO INC	Water	515100 425000	Equip Supplies & Maint	18,730.00	216733	J21889	Motor	
3756	ROCKY MOUNTAIN TRANS	Planning	104610 431000	Profess & Tech Services	6,389.00	216736	130091	Batteries,3 way charger bay, remote, 3 sets of pro	
3938	SKM INC.	Water	515100 431000	Profess & Tech Services	1,116.25	216737	19204	Engineering June 2020 Holbrook Booster	
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	14,006.83	216719	0310785	Fuel	
4273	TURF EQUIPMENT CO	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	1,453.80	216720	449204-00	Misc. Parts and Supplies	
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,000.13	216739	07102020TE	Face Mask,CleaningWipes-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	2,690.67	216739	07102020SC	OfficeSuppliesTraining- Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,500.00	216739	07102020TR	The Spa,Tattoo Removal- Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 423000	Travel & Training	1,169.22	216739	07102020FA	Uniforms,Books,Cell Ph-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 425000	Equip Supplies & Maint	2,537.93	216739	07102020AW	Tain,PC Equip,Hardware -Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 431000	Profess & Tech Services	6,296.68	216739	07102020FA	Uniforms,Books,Cell Ph-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Legislative	104110 461000	Miscellaneous Expense	2,000.13	216739	07102020TE	Face Mask,CleaningWipes-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	2,690.67	216739	07102020SC	OfficeSuppliesTraining- Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Police	104210 445100	Public Safety Supplies	1,500.00	216739	07102020TR	The Spa,Tattoo Removal- Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 423000	Travel & Training	1,169.22	216739	07102020FA	Uniforms,Books,Cell Ph-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 425000	Equip Supplies & Maint	2,537.93	216739	07102020AW	Tain,PC Equip,Hardware -Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Planning	104610 431000	Profess & Tech Services	6,296.68	216739	07102020FA	Uniforms,Books,Cell Ph-Acct # 4246-0445-5571-8851	
5000	U.S. BANK CORPORATE	Light & Power	535300 461000	Miscellaneous Expense	1,398.69	216739	07102020AJ	Train,CarServic,CleanSup-Acct #4246-0445-5571-8851	
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448620	Power Purch CRSP	227,061.56	216740	07272020	June 2020 payment for power resources	
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448621	Power Purch IPP	1,484.97	216740	07272020	June 2020 payment for power resources	
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448622	Power Purch San Juan	159,381.87	216740	07272020	June 2020 payment for power resources	
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448626	Power Purch UAMPS (Pool etc)	450,913.83	216740	07272020	June 2020 payment for power resources	
4341	UTAH ASSOCIATED MUNI	Light & Power	535300 448628	Pineview Hydro	6,141.08	216740	07272020	June 2020 payment for power resources	
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	2,142.65	216741	9857738398	Acct # 442080322-00001	
4450	VERIZON WIRELESS	Water	515100 428000	Telephone Expense	2,142.65	216741	9857738398	Acct # 442080322-00001	
7732	WINGFOOT CORP	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,095.00	216724	105203	Janitorial Cleaning Services for July 2020	
12024	Y2 ANALYTICS	Legislative	104110 461000	Miscellaneous Expense	27,700.00	216742	2479	Focus Groups and Surveys	
					TOTAL:	1,258,550.87			

City Council Staff Report

Subject: Preliminary June 2020 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: August 11, 2020



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These reports are only preliminary numbers as there will be some additional revenue & expense changes associated with the final fiscal yearend adjustments. The final numbers for fiscal 2020 will be presented to the Council in November 2020 when the CAFR is complete and audited. These preliminary financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of preliminary revenue, expense, and budget results for the associated period.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2020 budget portion of these reports is the amended FY2020 budget, approved by the City Council in June of 2020.

Recommendation

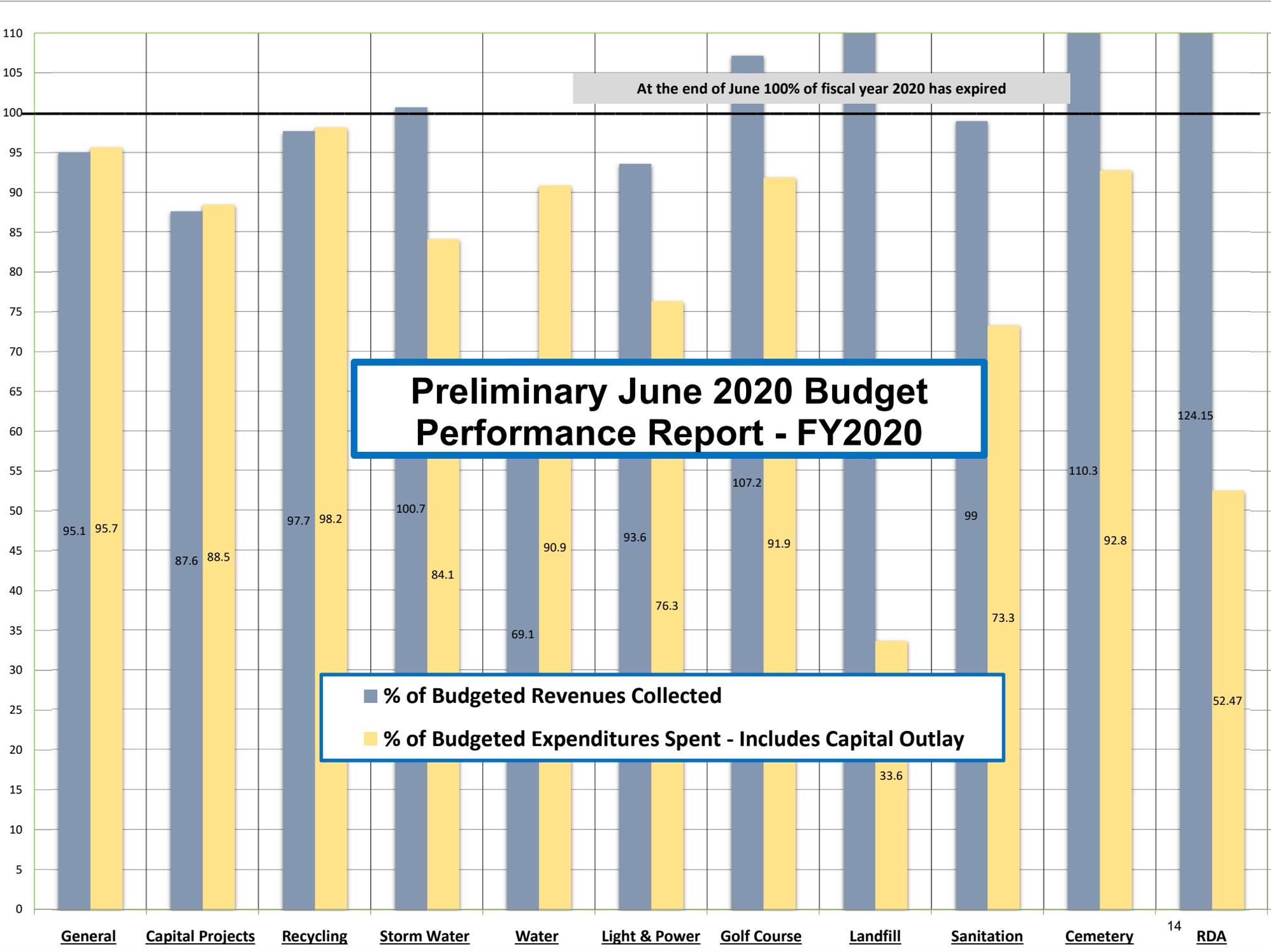
Council should review the attached revenue, expense, and budget reports.

Attachments

- Preliminary June 2020 Fiscal YTD Revenue & Expense Report – FY2020

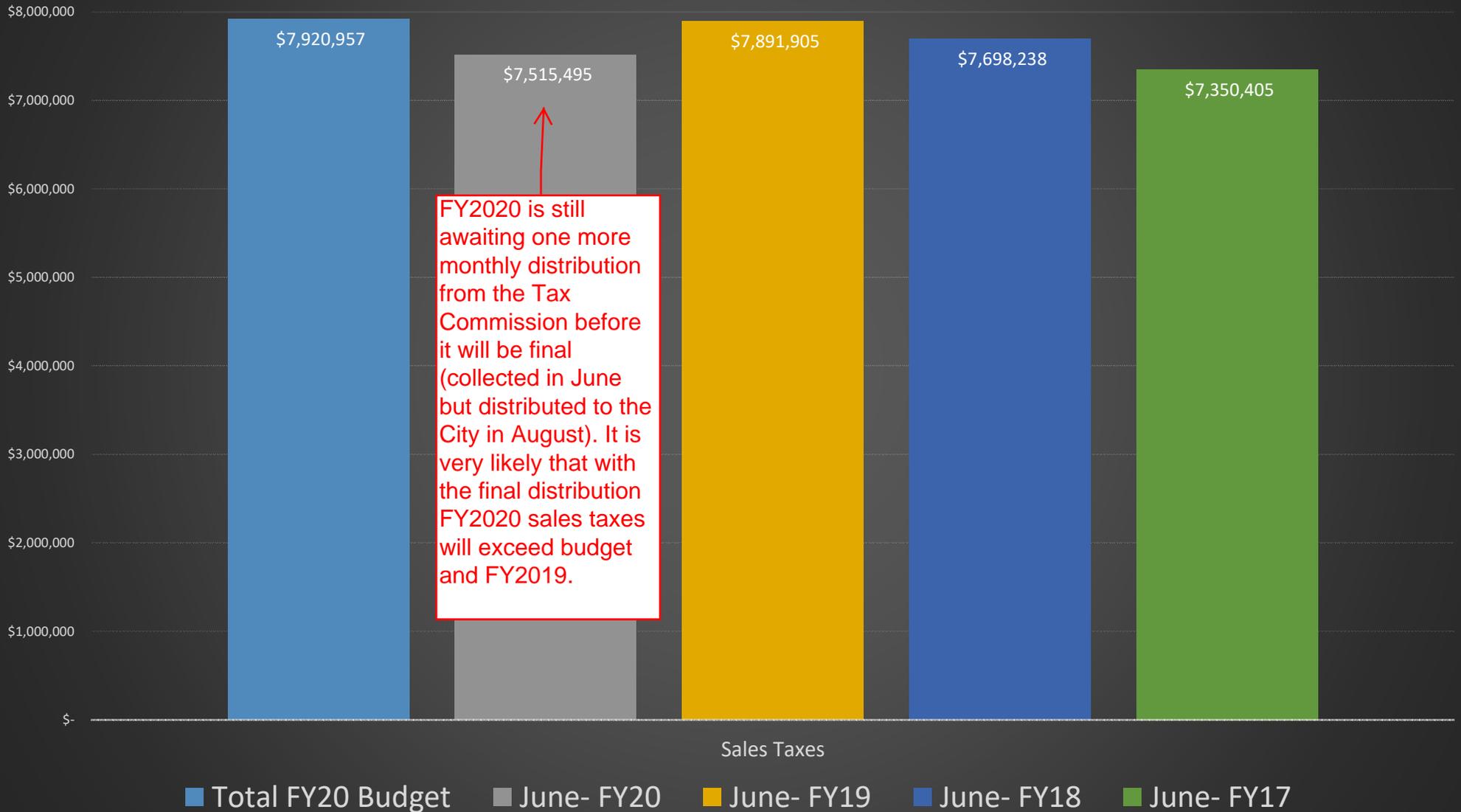
Preliminary June 2020 Budget Performance Report - FY2020

At the end of June 100% of fiscal year 2020 has expired



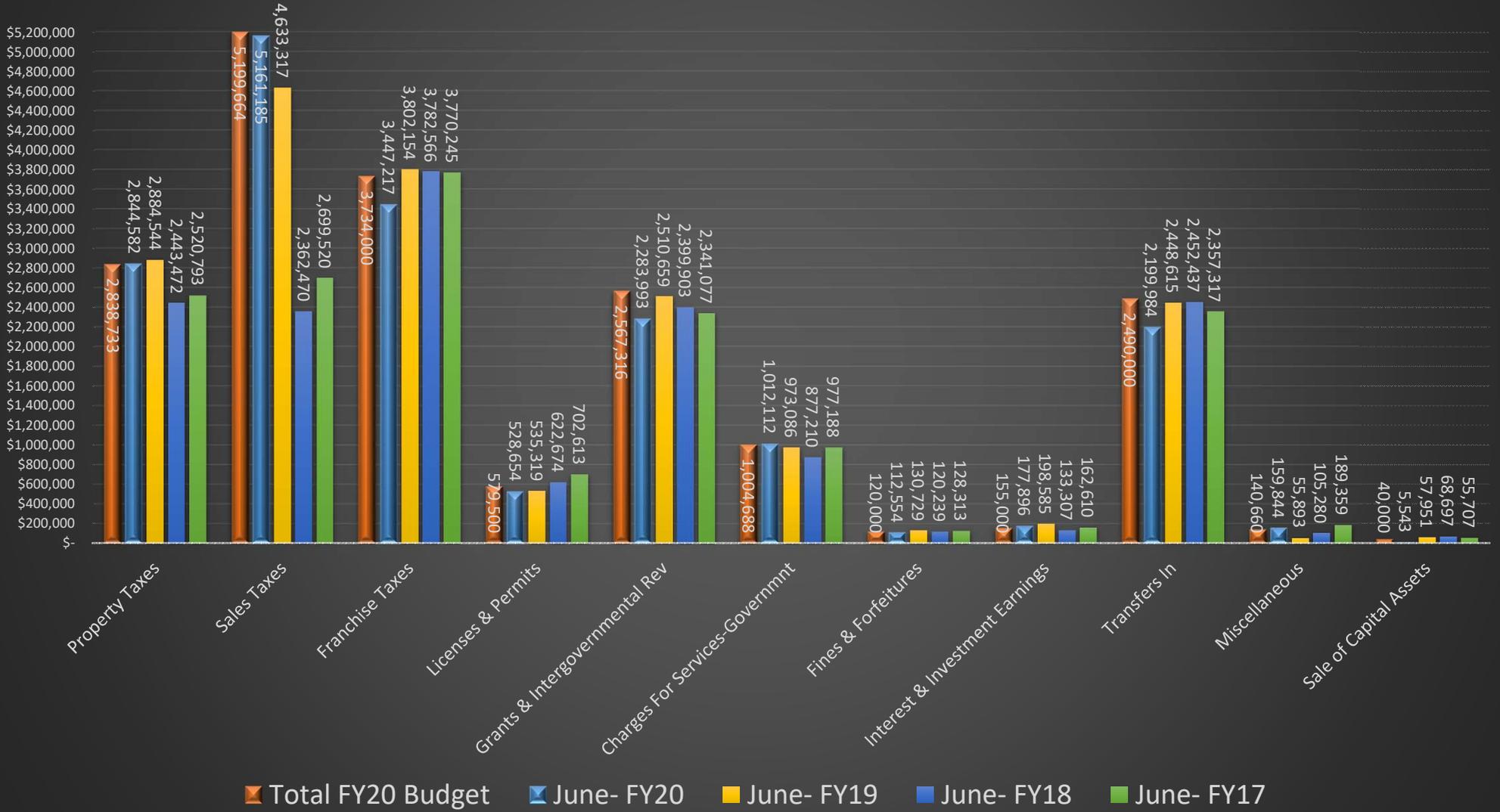
■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

Preliminary FY 2020 City-Wide Sales Tax Revenues Compared to The Sales Tax Revenues of Same Timeframe of the Past Three Fiscal Years

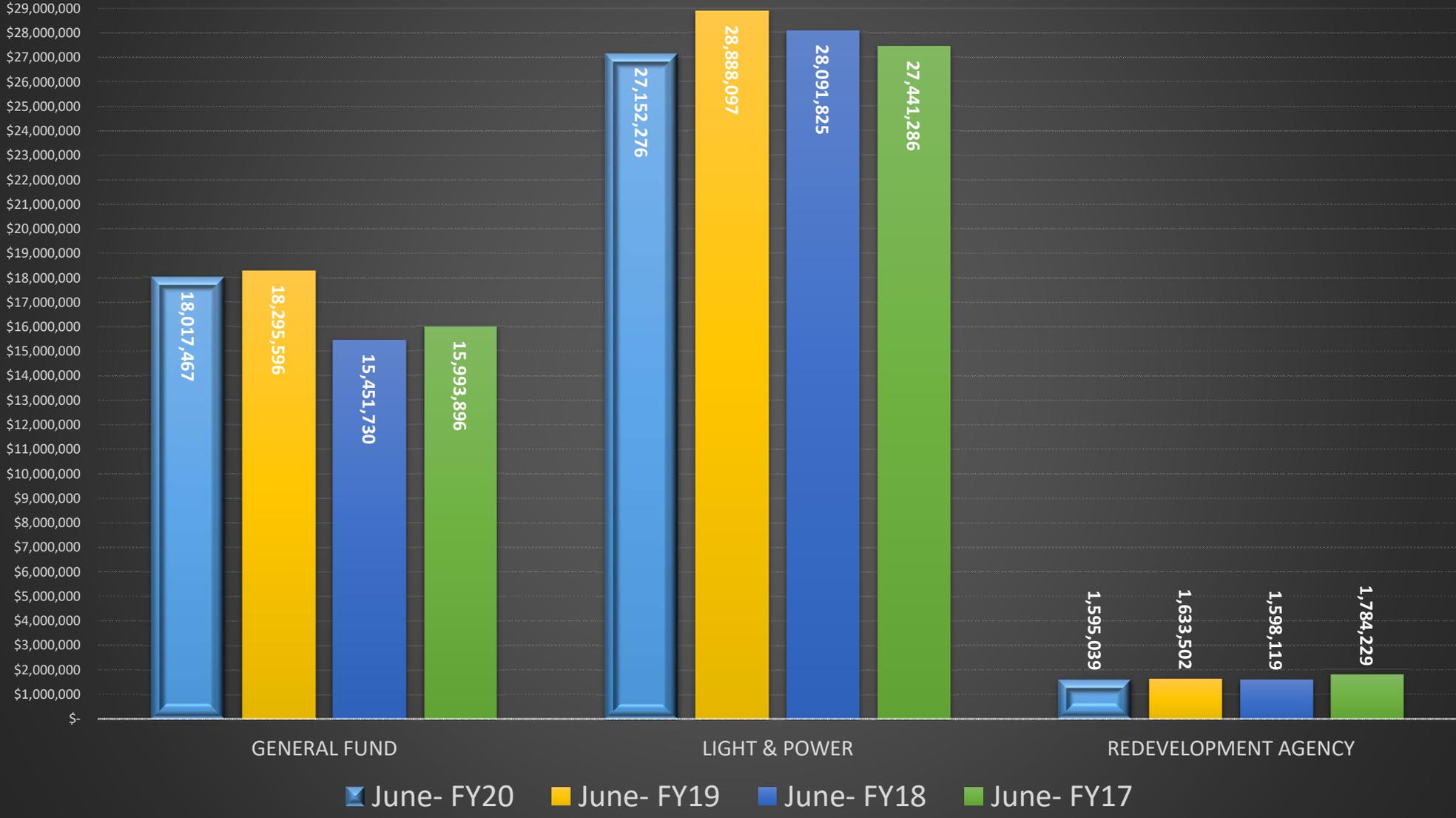


General Fund Detailed Revenues - Preliminary June 2020

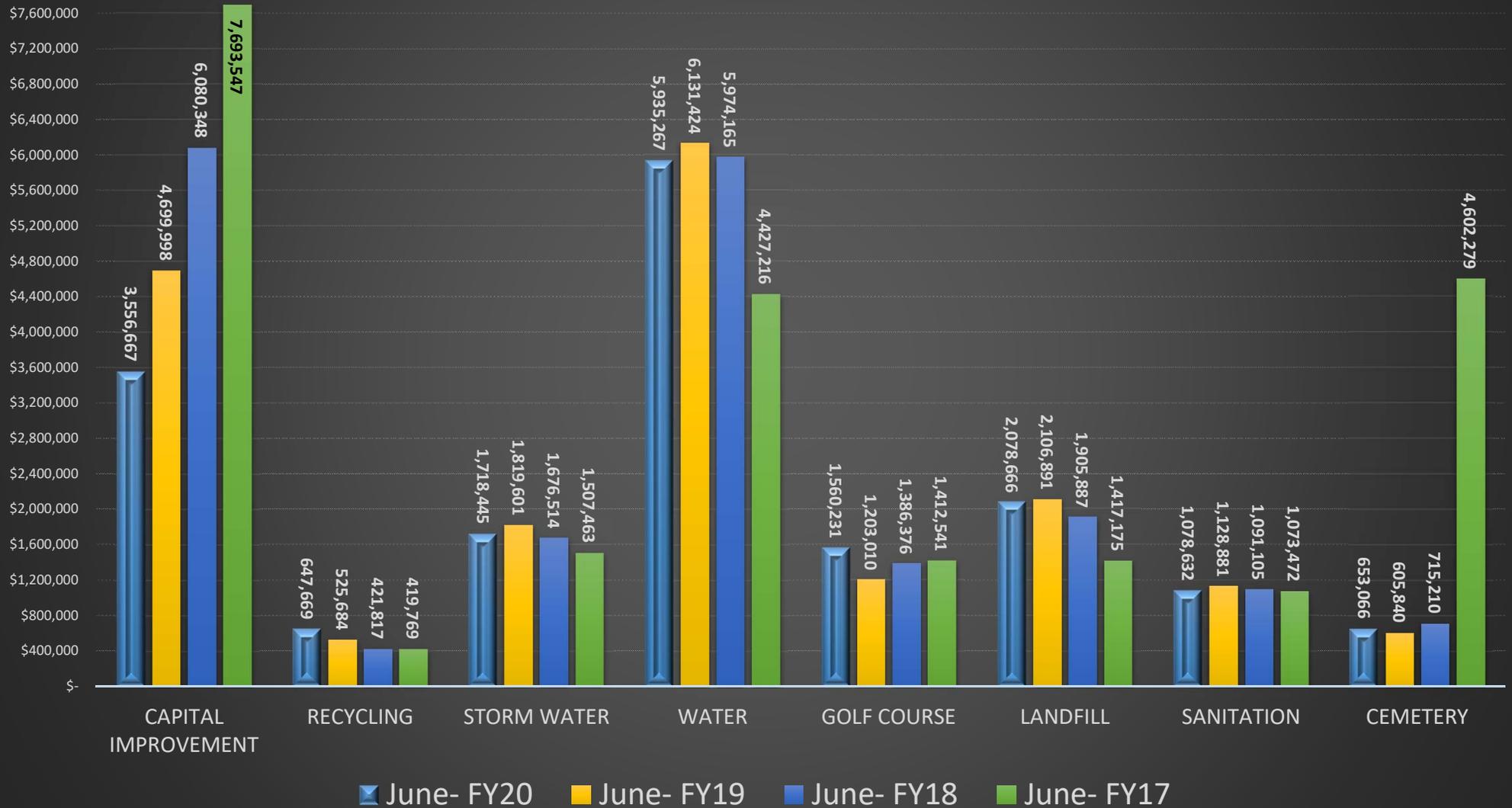
YTD Revenues (Fiscal Year 2020) Compared to the FY2020 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2020 YTD Revenues (Fiscal 2020) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



Preliminary June 2020 YTD Revenues (Fiscal 2020) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
PRELIMINARY JUNE YTD REVENUES - FY2020

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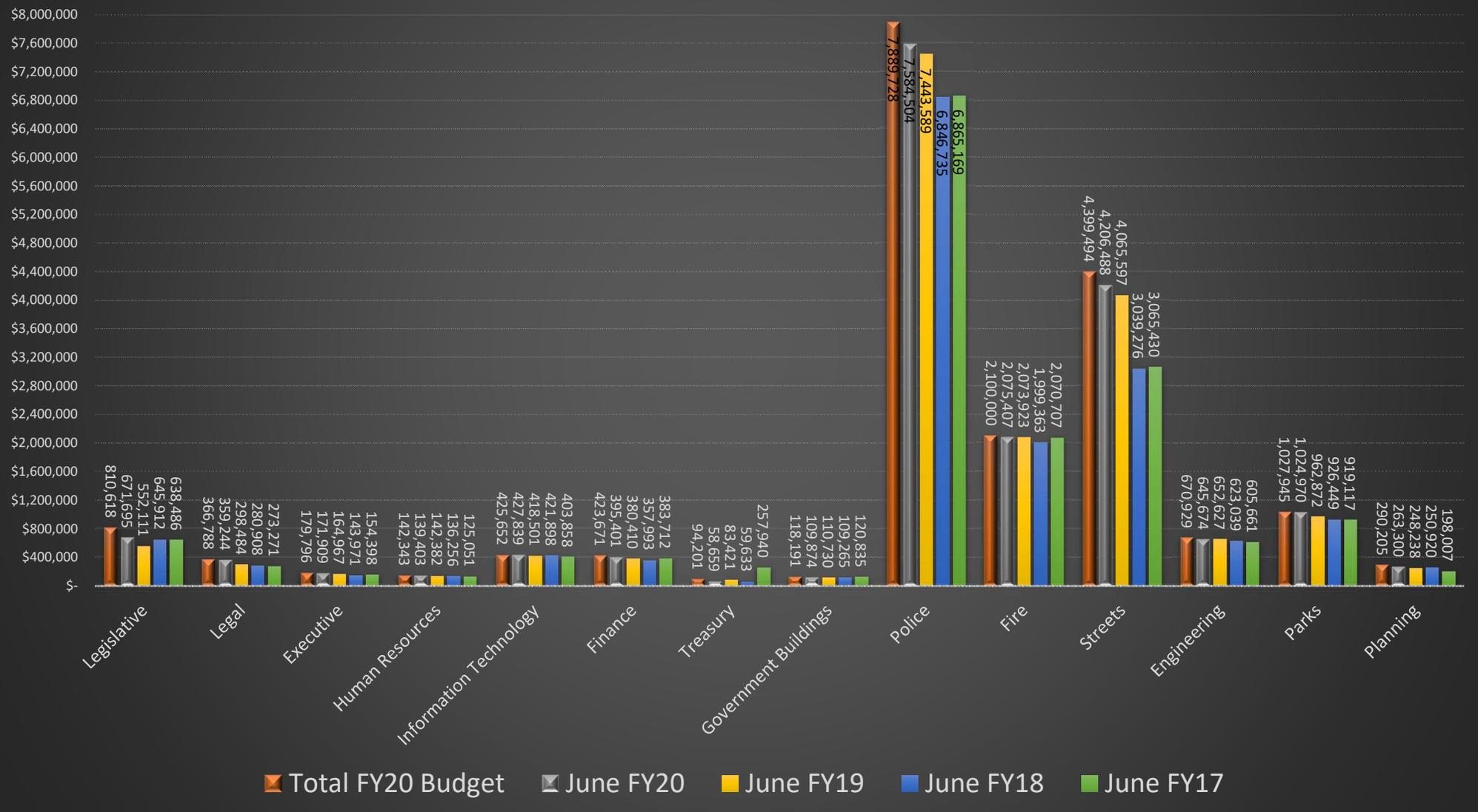
FOR 2020 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-18,866,401	-18,939,561	-18,017,466.81	-1,917,616.74	.00	-922,094.19	95.1%
30 DEBT SERVICE	-400	-400	-434.26	-23.79	.00	34.26	108.6%
44 MUNICIPAL BUILDING AUTHORITY	-6,000	-6,000	-7,567.54	-414.56	.00	1,567.54	126.1%
45 CAPITAL IMPROVEMENT	-9,797,800	-4,061,175	-3,556,667.05	-247,865.73	.00	-504,507.95	87.6%
48 RECYCLING	-662,685	-662,685	-647,669.18	-78,399.45	.00	-15,015.82	97.7%
49 STORM WATER	-1,707,000	-1,707,000	-1,718,444.93	-256,577.28	.00	11,444.93	100.7%
51 WATER	-6,115,000	-8,583,371	-5,935,267.19	-1,086,450.73	.00	-2,648,103.81	69.1%
53 LIGHT & POWER	-34,204,247	-29,011,011	-27,152,275.94	-3,829,636.37	.00	-1,858,735.06	93.6%
55 GOLF COURSE	-1,661,966	-1,455,500	-1,560,231.35	-265,800.99	.00	104,731.35	107.2%
57 LANDFILL	-2,468,676	-1,818,645	-2,078,666.23	-194,787.58	.00	260,021.23	114.3%
58 SANITATION	-1,217,374	-1,090,000	-1,078,631.80	-158,622.37	.00	-11,368.20	99.0%
59 CEMETERY	-592,200	-592,200	-653,065.92	-122,960.65	.00	60,865.92	110.3%
61 COMPUTER MAINTENANCE	-61,730	-44,758	-45,159.42	-50.16	.00	401.42	100.9%
63 LIABILITY INSURANCE	-578,137	-403,300	-411,336.95	-2,047.62	.00	8,036.95	102.0%
64 WORKERS' COMP INSURANCE	-304,550	-304,550	-314,781.34	-37,224.67	.00	10,231.34	103.4%
72 RDA REVOLVING LOAN FUND	-502,600	-224,729	-245,480.49	-7,412.93	.00	20,751.49	109.2%
73 REDEVELOPMENT AGENCY	-4,386,523	-1,060,008	-1,349,558.70	-4,882.06	.00	289,550.70	127.3%
74 CEMETERY PERPETUAL CARE	-95,000	-95,000	-124,424.82	-14,288.69	.00	29,424.82	131.0%
78 LANDFILL CLOSURE	-18,000	-18,000	-18,253.78	-688.56	.00	253.78	101.4%
83 RAP TAX	-797,734	-561,000	-572,236.50	-98,253.13	.00	11,236.50	102.0%
92 OPEB TRUST	0	0	-14,044.61	-2,925.19	.00	14,044.61	100.0%
99 INVESTMENT	0	0	-349,051.73	-411,419.55	.00	349,051.73	100.0%
GRAND TOTAL	-84,044,023	-70,638,893	-65,850,716.54	-8,738,348.80	.00	-4,788,176.46	93.2%

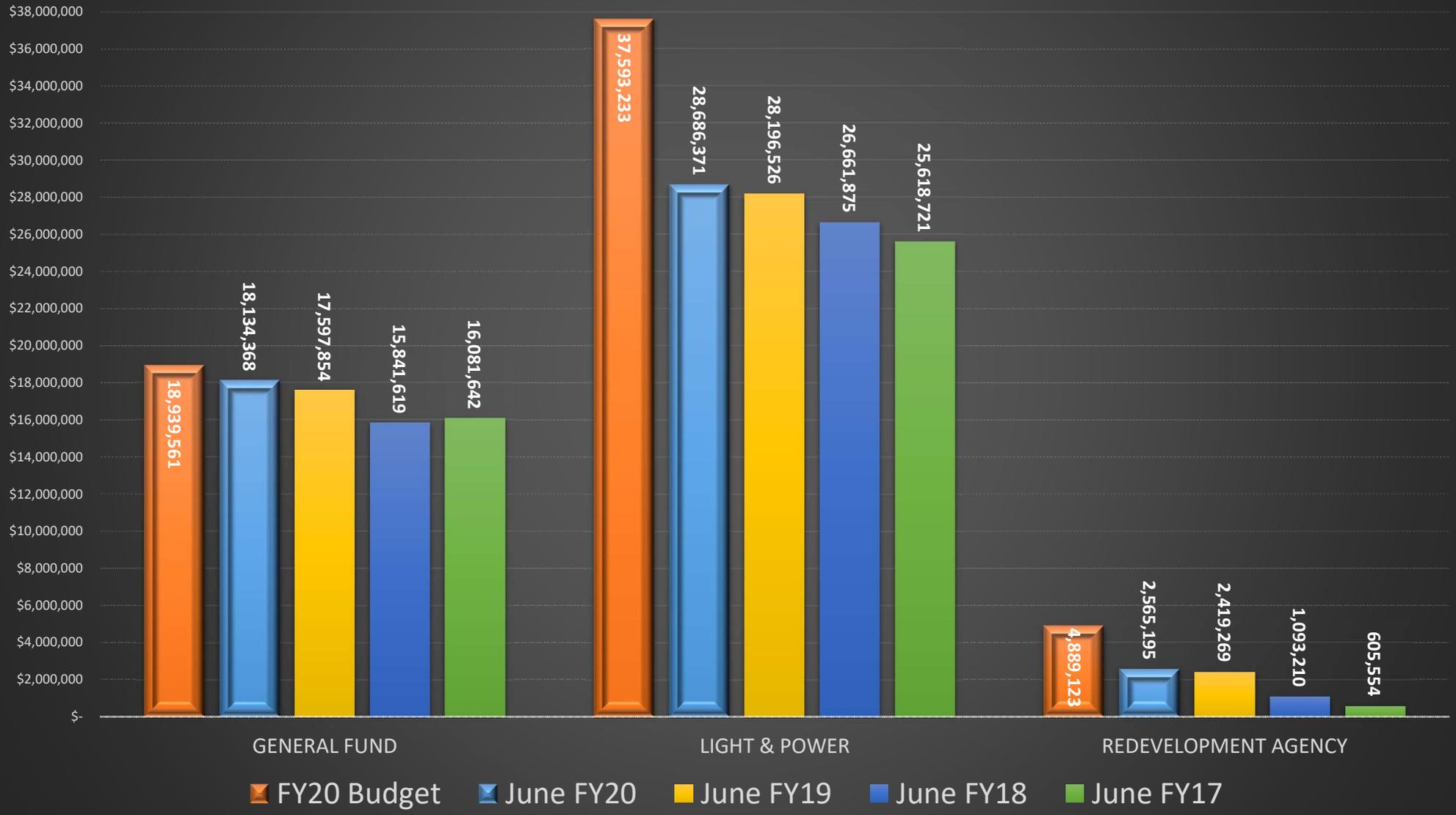
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - Preliminary June 2020

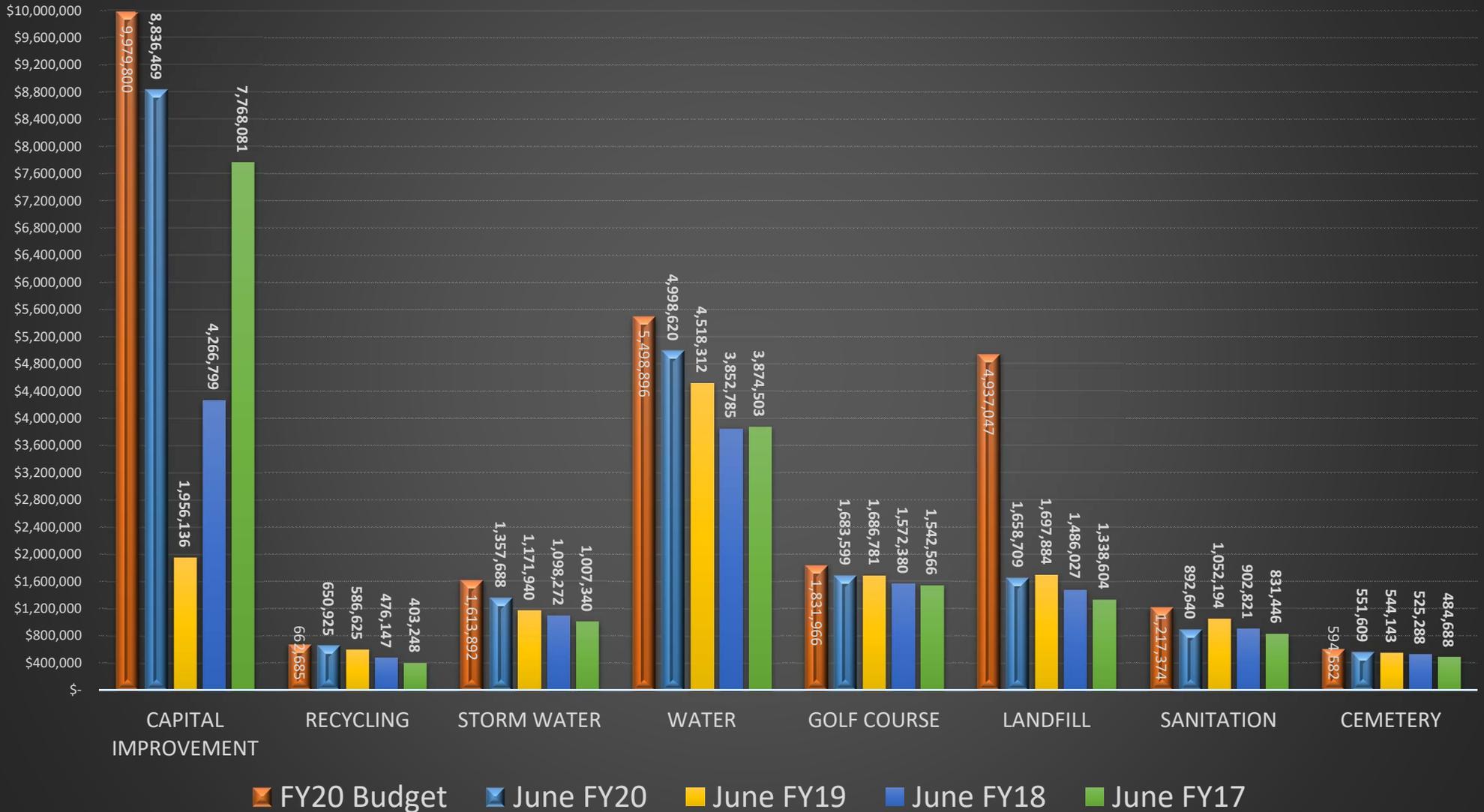
Fiscal 2020 YTD Expenditures Compared to the Fiscal 2020 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2020 YTD (Fiscal 2020) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



Preliminary June 2020 YTD (Fiscal 2020) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
PRELIMINARY JUNE YTD EXPENSES - FY2020

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FOR 2020 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	810,618	810,618	671,694.88	64,257.35	.00	138,923.12	82.9%
4120 Legal	366,788	366,788	359,244.15	45,757.44	.00	7,543.85	97.9%
4130 Executive	179,796	179,796	171,909.06	24,131.82	.00	7,886.94	95.6%
4134 Human Resources	142,343	142,343	139,402.81	19,998.59	.00	2,940.19	97.9%
4136 Information Technology	407,492	425,652	427,838.80	69,752.84	.00	-2,186.80	100.5%
4140 Finance	423,671	423,671	395,400.93	54,629.12	.00	28,270.07	93.3%
4143 Treasury	94,201	94,201	58,659.39	14,566.77	.00	35,541.61	62.3%
4160 Government Buildings	118,191	118,191	109,874.25	18,738.79	.00	8,316.75	93.0%
4210 Police	6,740,767	6,740,767	6,515,544.36	922,025.24	.00	225,222.64	96.7%
4215 Reserve Officers	10,000	10,000	597.09	.56	.00	9,402.91	6.0%
4216 Crossing Guards	151,049	151,049	132,358.56	7,012.88	.00	18,690.44	87.6%
4217 PROS	353,770	353,770	313,190.01	33,656.28	.00	40,579.99	88.5%
4218 Liquor Control	39,142	39,142	41,401.04	24,976.33	.00	-2,259.04	105.8%
4219 Enhanced 911	595,000	595,000	581,413.04	53,904.02	.00	13,586.96	97.7%
4220 Fire	2,100,000	2,100,000	2,075,407.00	.00	.00	24,593.00	98.8%
4410 Streets	4,399,494	4,399,494	4,206,488.13	620,532.29	.00	193,005.87	95.6%
4450 Engineering	670,929	670,929	645,674.18	92,858.57	.00	25,254.82	96.2%
4510 Parks	972,945	1,027,945	1,024,970.24	163,117.77	.00	2,974.76	99.7%
4610 Planning	290,205	290,205	263,299.69	56,807.14	.00	26,905.31	90.7%
TOTAL GENERAL FUND	18,866,401	18,939,561	18,134,367.61	2,286,723.80	.00	805,193.39	95.7%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	400	25	11.77	1.05	.00	13.23	47.1%
TOTAL DEBT SERVICE	400	25	11.77	1.05	.00	13.23	47.1%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	6,000	372	277.04	18.28	.00	94.96	74.5%
TOTAL MUNICIPAL BUILDING AUTHORITY	6,000	372	277.04	18.28	.00	94.96	74.5%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
PRELIMINARY JUNE YTD EXPENSES - FY2020

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FOR 2020 12

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	7,880,800	7,880,800	7,628,496.67	522,447.73	.00	252,303.33	96.8%
4136	Information Technology	25,000	25,000	480.54	480.54	.00	24,519.46	1.9%
4140	Finance	45,000	45,000	16,282.38	1,362.24	.00	28,717.62	36.2%
4160	Government Buildings	0	50,000	.00	.00	.00	50,000.00	.0%
4210	Police	737,000	737,000	107,218.86	59,463.00	.00	629,781.14	14.5%
4410	Streets	995,000	1,095,000	1,005,545.74	167,313.16	.00	89,454.26	91.8%
4510	Parks	115,000	147,000	78,444.79	21,911.00	.00	68,555.21	53.4%
	TOTAL CAPITAL IMPROVEMENT	9,797,800	9,979,800	8,836,468.98	772,977.67	.00	1,143,331.02	88.5%
<hr/>								
48	RECYCLING							
4800	Recycling	662,685	662,685	650,925.09	102,698.61	.00	11,759.91	98.2%
	TOTAL RECYCLING	662,685	662,685	650,925.09	102,698.61	.00	11,759.91	98.2%
<hr/>								
49	STORM WATER							
4900	Storm Water	1,707,000	1,613,892	1,357,687.96	63,316.62	.00	256,204.04	84.1%
	TOTAL STORM WATER	1,707,000	1,613,892	1,357,687.96	63,316.62	.00	256,204.04	84.1%
<hr/>								
51	WATER							
5100	Water	6,115,000	5,498,896	4,998,620.44	628,769.28	.00	500,275.56	90.9%
	TOTAL WATER	6,115,000	5,498,896	4,998,620.44	628,769.28	.00	500,275.56	90.9%
<hr/>								
53	LIGHT & POWER							
5300	Light & Power	34,204,247	37,593,233	28,686,371.20	4,607,184.55	.00	8,906,861.80	76.3%
	TOTAL LIGHT & POWER	34,204,247	37,593,233	28,686,371.20	4,607,184.55	.00	8,906,861.80	76.3%
<hr/>								
55	GOLF COURSE							

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City of Bountiful, UT
PRELIMINARY JUNE YTD EXPENSES - FY2020

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FOR 2020 12

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,661,966	1,831,966	1,683,598.78	233,468.30	.00	148,367.22	91.9%
	TOTAL GOLF COURSE	1,661,966	1,831,966	1,683,598.78	233,468.30	.00	148,367.22	91.9%
<hr/>								
57	LANDFILL							
5700	Landfill	2,468,676	4,937,047	1,658,708.74	226,229.15	.00	3,278,338.26	33.6%
	TOTAL LANDFILL	2,468,676	4,937,047	1,658,708.74	226,229.15	.00	3,278,338.26	33.6%
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58	SANITATION							
5800	Sanitation	1,217,374	1,217,374	892,640.31	109,361.28	.00	324,733.69	73.3%
	TOTAL SANITATION	1,217,374	1,217,374	892,640.31	109,361.28	.00	324,733.69	73.3%
<hr/>								
59	CEMETERY							
5900	Cemetery	592,200	594,582	551,609.09	91,767.30	.00	42,972.91	92.8%
	TOTAL CEMETERY	592,200	594,582	551,609.09	91,767.30	.00	42,972.91	92.8%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	61,730	61,730	55,928.14	5,448.92	.00	5,801.86	90.6%
	TOTAL COMPUTER MAINTENANCE	61,730	61,730	55,928.14	5,448.92	.00	5,801.86	90.6%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	578,137	578,137	505,454.25	23,650.51	.00	72,682.75	87.4%
	TOTAL LIABILITY INSURANCE	578,137	578,137	505,454.25	23,650.51	.00	72,682.75	87.4%
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64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
PRELIMINARY JUNE YTD EXPENSES - FY2020

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FOR 2020 12

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	304,550	505,511	652,922.63	183,804.63	.00	-147,411.63	129.2%
	TOTAL WORKERS' COMP INSURANCE	304,550	505,511	652,922.63	183,804.63	.00	-147,411.63	129.2%
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72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,600	502,600	1,847.46	167.38	.00	500,752.54	.4%
	TOTAL RDA REVOLVING LOAN FUND	502,600	502,600	1,847.46	167.38	.00	500,752.54	.4%
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73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	4,386,523	4,386,523	2,563,347.83	20,366.66	.00	1,823,175.17	58.4%
	TOTAL REDEVELOPMENT AGENCY	4,386,523	4,386,523	2,563,347.83	20,366.66	.00	1,823,175.17	58.4%
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74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	95,000	1,500	1,206.16	106.21	.00	293.84	80.4%
	TOTAL CEMETERY PERPETUAL CARE	95,000	1,500	1,206.16	106.21	.00	293.84	80.4%
<hr/>								
78	LANDFILL CLOSURE							
7800	Landfill Closure	18,000	0	.00	.00	.00	.00	.0%
	TOTAL LANDFILL CLOSURE	18,000	0	.00	.00	.00	.00	.0%
<hr/>								
83	RAP TAX							
8300	RAP Tax	797,734	797,734	641,681.25	12.99	.00	156,052.75	80.4%
	TOTAL RAP TAX	797,734	797,734	641,681.25	12.99	.00	156,052.75	80.4%
<hr/>								
91	GFAAG							

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City of Bountiful, UT
PRELIMINARY JUNE YTD EXPENSES - FY2020

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FOR 2020 12

91	GFAAG	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	0	0	12,620.55	.00	.00	-12,620.55	100.0%
4160	Government Buildings	0	0	934.27	.00	.00	-934.27	100.0%
	TOTAL GFAAG	0	0	13,554.82	.00	.00	-13,554.82	100.0%
<hr/>								
92	OPEB TRUST							
9200	OPEB Trust	0	0	32,529.55	2,934.08	.00	-32,529.55	100.0%
	TOTAL OPEB TRUST	0	0	32,529.55	2,934.08	.00	-32,529.55	100.0%
GRAND TOTAL		84,044,023	89,703,168	71,919,759.10	9,359,007.27	.00	17,783,408.90	80.2%

** END OF REPORT - Generated by Tyson Beck **

City Council Staff Report



Subject: Approval of Contract with Y2 Analytics for survey work
Author: Gary Hill
Department: Administration
Date: August 11, 2020

Background

On June 16th survey professionals Y2 Analytics presented the City Council with a proposal to query residents about the advisability of pursuing a General Obligation Bond for the purchase of the former Washington Elementary school site as a park. The survey would also gauge resident support for bonding to expand the City trail system. The proposal was as follows:

PRICING		
Below you will find focus group and survey pricing based on the project recommendations previously outlined in this proposal. Survey length and sample size are the largest determinants of survey costs.		
OPTION	DELIVERABLES	COST ESTIMATE
PHASE I		
TWO FOCUS GROUPS of 6-8 likely voters each	Moderator guide draft and rounds of revision. Likely voter modeling and participant recruitment. Monetary incentives for participants. Discussion moderation. Reporting.	\$12,600
PHASE II		
SURVEY 500-600 online self-administered interviews, 12-15 minutes	Questionnaire draft and rounds of revision. Likely voter modeling. Survey coding, administration, & data cleaning. Post-field weights and reporting. Margin of error = +/- 4.4 to 5.6 percentage points.	\$15,900
DISCOUNT for email addresses provided by City	If the City has a database of email addresses with robust resident coverage (e.g. email addresses connected to utility billing accounts), appending these email addresses to registered voter file records reduces sample acquisition costs. We propose a discount of \$1.60 per completed interview for access to an available email list.	\$800 for n = 500

Analysis

The City Council did not make a decision at the meeting on June 16th. To be of any use to the City, the survey results would need to be completed by August 11th, which is the last date by which the City Council could put a bond question on the November ballot. In order to perform both the focus group and survey, Y2 Analytics needed to begin their process before the next scheduled City Council meeting. Consistent with City Code, the City Manager entered into a contract with Y2 on June 25th. A copy of the contract is included with this report.

Staff now asks the City Council to approve the contract previously entered into by the City Manager.

Department Review

This report was written by the City Manager.

Significant Impacts

Sufficient funding is budgeted in the Legislative Contingency account.

Recommendation

City Council should approve the contract with Y2 Analytics in an amount not to exceed \$28,500.

Attachments

Contract with Y2 Analytics



STATEMENT OF WORK

ORDER DATE: June 22, 2020

<p>CLIENT: Gary Hill Bountiful City 150 North Main Street Bountiful, Utah 84010</p>	<p>PAYABLE TO: Y² Analytics Attn: Karen Akerlow 15 West South Temple Suite #250 Salt Lake City, UT 84102 P: 801.406.7877</p>
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PROJECT NAME Bountiful City GO Bond Viability Research

INVOICING SCHEDULE 50% to be invoiced upon project approval. Remainder due upon deliverables receipt. Outstanding balances accumulate interest at the rate of 1.5% per month.

PROJECT DESCRIPTION Conduct qualitative and quantitative research among likely Bountiful City general election voters to gauge viability of a general obligation bond effort under consideration for the November 2020 ballot. Deliverables to include focus group participant screener, moderator’s guide, discussion transcripts, and findings memo; survey questionnaire draft and rounds of revision; survey coding, administration, & data cleaning; post-field weights and topline; full analysis report and presentation of final data.

PROJECT TIMELINE

PHASE I
 Recruitment screener for group participation finalized by **June 22nd**.
 Draft moderator’s guide delivered to the city for review by **June 29th**.
 Draft ballot language needed for testing in the discussions due by **July 2nd**.
 Focus group participant recruitment to be completed no later than **July 6th**.
 One week for revisions to moderator’s guide. Finalized guide due by **July 6th**.
 Focus groups will be concluded:
 Wednesday, July 8th – Female voters
 Thursday, July 9th – Male voters
 Qualitative findings report due by **July 13th**.

PHASE II
 Initial questionnaire draft delivered to city for review by **July 10th**.
 Survey questionnaire feedback to be received by **July 14th**.
 Programmed survey test link delivered for review by **July 15th**.
 Revisions and/or approval for launch due by **July 17th**.
 Survey fielding to be completed by **July 31st**.
 Topline results delivered by **August 4th**.
 Final survey analysis presentation delivered to city by **August 11th**.

COST

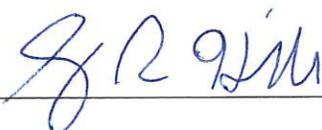
The cost below reflects the agreed upon pricing contained in the proposal from Y² Analytics approved by the City of Bountiful in 2020. Any tasks requested outside of the scope of work will require a signed change order or new agreement.

ITEM	DELIVERABLES	COST ESTIMATE
TWO FOCUS GROUPS of 6-8 likely voters each	Moderator guide draft and rounds of revision. Likely voter modeling and participant recruitment. Monetary incentives for participants. Discussion moderation. Reporting.	\$12,600
SURVEY 500-600 online self-administered interviews, 12-15 minutes	Questionnaire draft and rounds of revision. Likely voter modeling. Survey coding, administration, & data cleaning. Post-field weights and reporting. Margin of error = +- 4.4 to 5.6 percentage points.	\$15,900
DISCOUNT for email addresses provided by City	Access to Bountiful City utilities email database for survey sampling purposes; discount of \$1.60 per completed interview, assuming n=500.	-\$800
TOTAL:		\$27,700

Neither party shall be liable to the other for any indirect, incidental, punitive or consequential damages (including, without limitation, lost profits) regardless of whether such party is informed of the possibility the same may exist. Notwithstanding the foregoing, each party's liability for death, personal injury or property damage caused by its negligence or willful act or omission or that of its employees is not excluded. The liability of the parties shall be limited to the amount of any fees received by Y² Analytics from Client pursuant to this Agreement in connection with the Project for which liability is asserted or indemnification is sought.

This Agreement shall be interpreted and construed in accordance with the laws and procedures of the State of Utah, without giving effect to the principles of conflicts of law of those jurisdictions. Any dispute, disagreement or controversy with respect to this Agreement or any Project undertaken hereunder shall be resolved by binding arbitration conducted in accordance with or by the American Arbitration Association ("AAA").

AGREED TO BY CLIENT



Printed Name

Gary Hill

Title

City Manager

Date

06/25/2020

AGREED TO BY Y² ANALYTICS



Printed Name

Kyrene Gibb

Title

Partner, VP of Research

Date

06/22/2020

City Council Staff Report

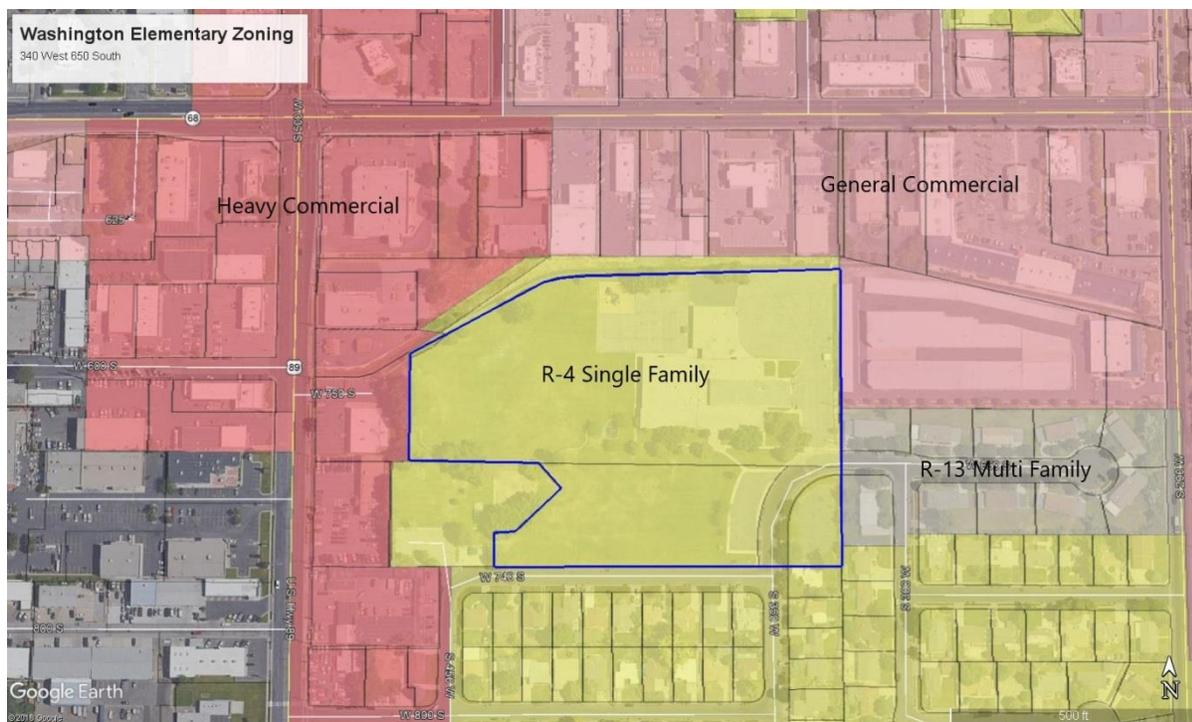
Subject: Resolution Authorizing a General Obligation Bond Election to purchase the former Washington Elementary site and expand Bountiful's trail system.



Author: Gary Hill
Department: Administration
Date: August 11, 2020

Background

The Davis School District (DSD) closed Washington Elementary in Bountiful in June 2019. The District has given Bountiful City the right of first refusal to purchase the property. The entire parcel is slightly larger than 10 acres including parking. It is zoned R-4 (Residential, 4 Units per Acre). Surrounding uses include commercial, single family, and multi-family.



The City has received consistent feedback from residents that Bountiful does not have enough field space for activities like football, soccer, baseball, lacrosse, etc. It would be desirable to purchase the property, but a tax increase is likely necessary.

Y2 Analytics has conducted a public survey to get a feel for resident sentiment. The results of this survey will be presented at the Work Session on August 11th.

In order to give residents the opportunity to vote on a potential General Obligation Bond, the City Council would need to pass a resolution on August 11th. This resolution would contain the proposition voters will be asked to consider. The date of the next General Election is November 3, 2020.

Analysis

Bond Language - If the City Council adopts the proposed resolution, the bond question would look like this:

BOUNTIFUL PARK AND TRAILS BOND

Shall Bountiful City be authorized to issue General Obligation Bonds (“Bonds”) in an amount not to exceed Eight Million Dollars (\$8,000,000) to purchase the former Washington Elementary School site and improve it as a City park that would include a variety of recreation fields and sports uses, and to expand and improve the Bountiful Trail System?

PROPERTY TAX COST OF BONDS:

If the Bonds are issued, a property tax increase would be necessary to pay debt service on the Bonds over a period of 20 years. The estimated property tax increase would be \$32.57 per year on a \$371,000 primary residence and \$59.22 per year on a business property having the same value.

The foregoing information is only an estimate and is not a limit on the amount of taxes that the City may be required to levy in order to pay debt service on the Bonds. The City is obligated to levy taxes to the extent provided by law in order to pay the Bonds.

Why Now? – Davis School District has given Bountiful until the end of the year to make a decision on the property. After that time, the property will need to be renegotiated and may be sold. The City recognizes that asking residents to raise property taxes during the COVID-19 pandemic is not ideal, but also knows that this is a passing opportunity that the residents of Bountiful deserve a chance to vote on.

What Happens if the City Does Not Purchase the Property? – The School District will likely sell the property on the open market for development. The property is currently zoned single-family residential. Surrounding uses include commercial, single-family, and multi-family. Based on current market conditions and the kinds of requests we receive at the City, it is most likely that a buyer will want to develop multi-family units (apartments, condos, or town homes).

How Will the Bonds Be Used? – Approximately \$6 million would be used to purchase the former school site from Davis School District and make improvements to it. Examples of improvements could include, but are not limited to parking, restrooms, field improvements such as backstops or goal posts, walking paths, pickleball courts, etc. Once the bond is improved he city would conduct a public design process to solicit resident input and

The remaining \$2 million would be available to expand the Bountiful Trail system as outlined in the Bountiful Trails Master Plan. Emphasis would be on providing new and expanded trails for the community. It is proposed that no funds be used to purchase property or make improvements to the Creekside Trail in Millcreek Canyon.

How Much Will the Bond Cost Residents? – On average, a resident will pay \$2-\$3 per month until the bonds are retired in 20 years. Said another way, an average residence valued at \$371,000 would pay \$32.57 per year. This is a 1% percent increase in property taxes.

Won't the City Miss Out on Property Tax Revenue if the Property isn't Developed? – Under current zoning, a maximum of 39 new homes could be built on the 10-acre property. Assuming each is assessed at the average residential value of \$371,000, each new home would generate only \$166 in tax revenue. The total annual tax revenue to Bountiful would be less than \$6,500 (even if each home was worth \$1,000,000, the total tax revenue to Bountiful would only equal about \$17,400). This is due to Bountiful's very low tax rate:

Average Home Value	\$ 371,000
Taxable Value of Avg. Home	\$ 204,050
City Property Tax Rate	0.000814
Annual Property Tax Revenue	\$ 166
Buildable Lots	39
Annual Property Tax Revenue to City	\$ 6,478

How Does this Purchase Benefit All Residents? – While Bountiful has several beautiful parks, there are very few playing fields. Residents and their children frequently have to leave Bountiful to play soccer, lacrosse, football, etc. This property provides a very unique opportunity to meet that specific need, which will serve many households across the city. In addition, the funding for trails will significantly expand trail options for everyone. In a recent survey, “more trails” was identified as the number one desired recreational need for Bountiful residents. Finally, the City Council frequently hears concerns from residents that the Wasatch Front is becoming too crowded and that there is too much development (particularly multi-family) in Bountiful. This is an opportunity to preserve 10 acres as open recreation space.

Department Review

This report was written by the City Manager.

Significant Impacts

One advantage of a G.O. bond is that it gives voters the ability to decide directly if they support a proposed project or not. It's a good tool for projects that are "wants" (such as a new park) vs "needs" such as roads or buildings.

Recommendation

Staff recommends that the City Council adopt Resolution 2020-09 providing for a Bond Election to be held on November 3rd.

Attachment

Resolution 2020-09



BOUNTIFUL

BOUNTIFUL CITY, UTAH RESOLUTION NO. 2020-09

MAYOR
Randy C. Lewis
CITY COUNCIL
Millie Segura Bahr
Kate Bradshaw
Kendalyn Harris
Richard Higginson
Chris R. Simonsen
CITY MANAGER
Gary R. Hill

A RESOLUTION AUTHORIZING AND PROVIDING FOR A BOND ELECTION TO BE HELD ON NOVEMBER 3, 2020, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF BOUNTIFUL, UTAH, A PROPOSITION REGARDING THE ISSUANCE OF NOT TO EXCEED EIGHT MILLION DOLLARS (\$8,000,000) IN GENERAL OBLIGATION BONDS TO FINANCE THE COSTS TO PURCHASE THE FORMER WASHINGTON ELEMENTARY SCHOOL SITE AND IMPROVE IT AS A CITY PARK THAT WOULD INCLUDE A VARIETY OF RECREATION FIELDS AND SPORT USES AND TO EXPAND AND IMPROVE THE BOUNTIFUL TRAIL SYSTEM; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING; APPROVING THE FORM OF AND DIRECTING THE PUBLICATION OF A NOTICE OF ELECTION AND THE BALLOT PROPOSITION; AND RELATED MATTERS.

WHEREAS, the City Council (the “Council”) of Bountiful, Utah, (the “City”) finds it is in the best interest of the City to call a general obligation bond election for the purchase improve the former Washington Elementary School site as a City park that would include a variety of recreation fields and sports uses, and to expand and improve the Bountiful Trail System, including all ancillary and related improvements (collectively, the “Project”); and

WHEREAS, the City has determined to finance the Project through the issuance of up to eight million dollars (\$8,000,000) of its General Obligation Bonds (the “Bonds”); and

WHEREAS, the Council desires to submit a proposition concerning the issuance of the Bonds to the vote of the qualified electors of the City pursuant to the provisions of the Local Government Bonding Act, Title 11, Chapter 14, Utah Code Annotated 1953, as amended, and applicable provisions of the Utah Election Code, Title 20A, Utah Code Annotated 1953, as amended (collectively, the “Act”);

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bountiful City, Utah, as follows:

Section 1. Definition of Terms. The terms defined or described in the recitals hereto shall have the same meaning when used in the body of this Resolution.

Section 2. Election Call. On November 3, 2020, as part of the regular general election, there shall be held in the City a general obligation bond election (the “Bond Election”) as further described herein.

Section 3. Election Process. The Bond Election shall be in accordance with the Utah Code and follow the process of the regular general election held the same day.

Section 4. Notice of Election and Ballot Proposition. In addition to any other required notices, the City shall provide a notice of election and ballot proposition in accordance with Utah State law and shall be in substantially the following form:

ELECTION NOTICE

To all qualified electors of the Bountiful City, Utah:

Take notice that on November 3, 2020 between the hours of 7:00 a.m. and 8:00 p.m., (or as may be determined by Davis County) a bond election (the “Bond Election”) will be held in the Bountiful City, Utah (the “City”) in conjunction with the general election to be held that day.

Information regarding polling places for each voting precinct, each early voting polling place, and each election day voting center, including changes to the location of a polling place and the location of an additional polling place, may be found at the Statewide Electronic Voter Information Website at vote.utah.gov or at the Davis County Clerk/Auditor’s Website at <https://www.daviscountyutah.gov/clerk-auditor/home> or at the City’s Website at <https://www.bountifulutah.gov>. To obtain information regarding the location of a polling place voters may also call (801) 451-3508. The Election will be held for the purpose of submitting the following ballot proposition:

OFFICIAL BALLOT FOR BOUNTIFUL CITY, UTAH PARK AND TRAILS BOND PROPOSITION

November 3, 2020

/s/ Shawna Andrus
Bountiful City Recorder

PROPOSITION [fill in number]

Shall Bountiful City, Utah (“City”), be authorized to issue General Obligation Bonds in an amount not to exceed Eight Million Dollars (\$8,000,000) (“Bonds”), in an amount not to exceed Eight Million Dollars (\$8,000,000) to purchase the former Washington Elementary School site and improve it as a City park that would include a variety of recreation fields and sports uses, and to expand and improve the Bountiful Trail System? including all ancillary and related improvements; said Bonds to be due and payable in not to exceed twenty (20) years from the date of issuance of the Bonds?

Property Tax Cost of Bonds: If the Bonds are issued, a property tax increase would be necessary to pay debt service on the Bonds over a period of 20 years. The estimated property tax increase would be \$32.57 per year on a \$371,000 primary residence and \$59.22 per year on a business property having the same value.

The foregoing information is only an estimate and is not a limit on the amount of taxes that the City may be required to levy in order to pay debt service on the Bonds. The City is obligated to levy taxes to the extent provided by law in order to pay the Bonds.

FOR THE ISSUANCE OF BONDS

AGAINST THE ISSUANCE OF BONDS

GIVEN by order of the City Council Bountiful City, Utah.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

Section 5. Appointment of Election Officers. In accordance with State laws, the County Clerk/Auditor of Davis County and the City Recorder of the City will act as election officers (the “Election Officers”). City and County staff and officials are hereby directed and authorized to coordinate with the Election Officers as required for the Bond Election.

Section 6. Further Authority. The Election Officers and City Staff are authorized and directed to take all actions necessary to ensure compliance with the Act and as required by law. The Council further authorizes and directs the City Recorder and Staff to take any action or make changes to any notice or the ballot proposition described herein to complete the same, cure any ambiguity or defect therein or to make any other changes to such notice or ballot proposition as may be required or allowed by the laws of the State of Utah.

Section 7. Effective Date. This Resolution shall be adopted and take effect immediately upon its approval and passage.

APPROVED, PASSED AND ADOPTED BY THE BOUNTIFUL CITY COUNCIL THIS 11TH DAY OF AUGUST, 2020.

Randy C. Lewis, Mayor

ATTEST:

Shawna Andrus, City Recorder

City Council Staff Report



Subject: PUBLIC HEARING & CONTINUATION TO AUGUST 25, 2020
(NO FINAL ACTION) Amendment to the Land Use Code to
Permit Indoor Shooting Ranges in the General Commercial Subzone
as a Conditional Use

Author: Francisco Astorga, AICP, Planning Director

Date: August 11, 2020

Background

The Applicants, Bryan Green and Kristopher Jeppsen, submitted a formal request to amend the Land Use Code to permit (entertainment) indoor shooting ranges in the General Commercial (C-G) subzone as a conditional use. The Applicants are in negotiations to purchase the old Rite Aid site, 535 South Main Street, with the purpose of redeveloping the site into an entertainment indoor shooting range.

During the August 4, 2020 Planning Commission meeting, the Commission reviewed the request, held a public hearing, and made a motion to forward a positive recommendation to the City Council. Three (3) members of the Commission did not attend the meeting as they notified the Planning Director of their absence prior to the meeting allowing four (4) Commission members to take care of the item, which constitutes a quorum. The outcome of the motion forwarding a positive recommendation resulted in a three to one (3-1) vote in favor. The motion did not carry through due to the following provision found in the Land Use Code regarding Planning Commission procedure:

14-2-103(C)(4)

No official business shall be conducted by the Planning Commission unless a quorum of its members is present. Four (4) members of the Planning Commission shall constitute a quorum. Any action taken shall require a minimum of four (4) yes votes from members of the Planning Commission, unless otherwise prescribed by law.

The Commission made another motion to continue the item to the next Planning Commission meeting consisting of August 18, 2020 allowing more members to attend the meeting in order to finalize the required recommendation. The outcome of the motion resulted in a four to zero (4-0) vote in favor of the motion continuing the item.

Once the Commission forwards a recommendation to the City Council it allows Council to review the item, hold a public hearing, and take final action. The Land Use Code also indicates that if the Commission fails to make a recommendation within thirty (30) days after hearing the petition, it is deemed as a positive/favorable recommendation. The Commission is scheduled to take another vote on this item on August 18, 2020, allowing the City Council to review the item, hold a public hearing, and take final action on August 25, 2020.

Recommendation

Due to the noticed public hearing, staff recommends that the City Council hold the public hearing and continue the item to the August 25, 2020 City Council meeting. Final action should not take place tonight. The August 4, 2020 Planning Commission staff report is found [here](#).