

# BOUNTIFUL CITY COUNCIL

Tuesday, April 22<sup>nd</sup>, 2025  
7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN on the Utah Public Notice Website, the Bountiful City Website and at Bountiful City Hall not less than 24 hours prior to the meeting that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 795 South Main Street, Bountiful, Utah, at the time and on the date given above. The public is invited to all open meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans with Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140

The meeting is also available to view online, and the link will be available on the Bountiful City website homepage ([www.bountifulutah.gov](http://www.bountifulutah.gov)) approximately one hour prior to the start of the meeting.

## AGENDA

### 7:00 p.m. – Regular Meeting

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and city of residency, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of the minutes of the previous meeting held on April 8<sup>th</sup>, 2025 pg. 3
4. Council reports
5. Consider approval of expenditures greater than \$1,000 paid on March 19<sup>th</sup>, 26<sup>th</sup>, April 2<sup>nd</sup> and 9<sup>th</sup>, 2025 pg. 9
6. Consider approval of the Northern Utah Mutual Aid Agreement – Mr. Greg Martin pg. 17
7. Consider approval of the purchase of a transformer from GE/Prolec, supplied by Anixter, in the total amount of \$27,522 – Mr. Allen Johnson pg. 29
8. Consider approval of the proposal from Black Forest Paving and award the contact at the unit prices noted in the Bid Tabulation – Mr. Lloyd Cheney pg. 31
9. Consider approval of the release of the Public Utility Easement on Lot 4 of the Creekside Views Subdivision – Mr. Lloyd Cheney pg. 35
10. Consider approval of the proposal from M.C. Green & Sons, Inc. and extend the contract for the water line replacement at the unit prices submitted - Mr. Lloyd Cheney pg. 45
11. Consider approval of proposals for fire fuel mitigation work under the existing HMGP Fuels Mitigation – Mr. Galen Rasmussen pg. 49
12. Approve Polling Locations and Vote Centers for 2025 Elections – Mr. Gary Hill pg. 53
13. Adjourn to a meeting of the RDA Board with a separate agenda

  
City Recorder



Minutes of the  
BOUNTIFUL CITY COUNCIL  
April 8, 2025 – 6:00 p.m.

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: The City Journal and Standard Examiner.

**Work Session – 6:00 p.m.**  
**City Council Chambers**

Present:	Mayor	Kendalyn Harris
	Councilmembers	Kate Bradshaw (via Zoom), Beth Child, Matt Murri, Cecilee Price-Huish
	City Manager	Gary Hill
	Finance Director	Tyson Beck
	City Attorney	Brad Jeppsen
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Streets Director	Charles Benson
	Recording Secretary	Maranda Hilton
Excused:	Councilmember	Richard Higginson

Mayor Harris called the meeting to order at 6:06 pm and welcomed those in attendance.

**GENERAL PLAN – MR. FRANCISCO ASTORGA**

Mr. Francisco Astorga continued the discussion about the Guiding Principles, Goals and Action Items in the General Plan update from the previous work session. The Council discussed the different action items, changing some of the wording, fixing some redundancies they found, and making sure the items all supported the goals of the General Plan. Mr. Astorga and his staff will make the edits to the General Plan update before it comes back to the Council for approval.

**SOUTH DAVIS RECREATION CENTER UPDATE – MR. TIF MILLER**

Mr. Tif Miller, SDRD Director, gave a report on the operations of the Recreation District, explaining how the new budgeting system has been helping them make program decisions, and that they are trending in a positive direction for the coming year. He explained some of the changes they have made with membership passes, youth and adult sports programming, their website, the addition of a mental health program, the increased interest in youth hockey, and their new Zamboni. He reported that they will close the rink for 3 weeks in May for maintenance, host their annual Splash N Sprint Triathlon in May, host their annual Egg Dive on Saturday, and celebrate their 18<sup>th</sup> anniversary. They are also looking at remodeling their locker rooms to comply with new state guidelines, remodeling their entrance, and are still talking to the School District about a possible pool expansion. He said that, overall, things are looking up and they are excited for the future and thankful for their continued relationship with Bountiful City.

The work session ended at 7:08 pm.

**Regular Meeting – 7:00 p.m.**  
**City Council Chambers**

4	Present:	Mayor	Kendalyn Harris
5		Councilmembers	Kate Bradshaw (via Zoom), Beth Child, Matt Murri,
6			Cecilee Price-Huish
7		City Manager	Gary Hill
8		Finance Director	Tyson Beck
9		City Engineer	Lloyd Cheney
10		Planning Director	Francisco Astorga
11		Streets Director	Charles Benson
12		Water Director	Kraig Christensen
13		City Prosecutor	Aaron Nielson
14		Legal Admin Asst	Lana Agbeko
15		Victim Advocate	Colette Rampton
16		Recording Secretary	Maranda Hilton
17	Excused:	Councilmember	Richard Higginson

**WELCOME, PLEDGE OF ALLEGIANCE AND THOUGHT/PRAAYER**

Mayor Harris called the meeting to order at 7:11 pm and welcomed those in attendance. Mr. Ron Mortensen led the Pledge of Allegiance and Mr. Darren Townsend offered a prayer.

**PUBLIC COMMENT**

The time for public comment began at 7:12 pm.

Mr. Richard Watson announced that auditions for Bountiful’s Got Talent will be happening in May and reminded everyone about the Carpenters Platinum concert taking place on April 11<sup>th</sup>.

Mr. Gary Davis announced that the HAM Radio classes will begin tomorrow night in the City Hall basement at 6:30pm and invited everyone to attend.

Ms. Kelly Barnett asked if there is a citywide water/sanitation plan in place for earthquake emergencies.

The time for public comment ended at 7:16 pm.

**CONSIDER APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS HELD ON MARCH 25TH, 2025**

Councilmember Price-Huish made a motion to approve the minutes from March 25<sup>th</sup>, 2025, and Councilmember Child seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri and Price-Huish voting “aye.”

**COUNCIL REPORTS**

Councilmember Bradshaw reported that Lakeview Hospital made Fortune’s top 100 list of small, community hospitals once again, which is quite an honor.

Councilmember Murri did not have a report.

Councilmember Price-Huish reported that the BCYC will hold its annual Bunny Hop event at Town Square this Saturday at 9am. She also announced that the Davis School District art show will be opening Thursday at the BDAC and encouraged everyone to go see the student art exhibition.

Mayor Harris reported that the South Davis Metro Fire annual report was just released and

1 invited everyone to take a look at it. She also recognized the absence of Councilmember Higginson  
2 and said the Council looks forward to him being able to join them again soon.

3 Councilmember Child reported on the HAM Radio classes and the Carpenters Platinum  
4 concert and thanked all the wonderful volunteers who share their talents.

5  
6 **BCYC REPORT**

7 Mr. Joey Christensen reported that the BCYC volunteered at the Bountiful Food Pantry on  
8 February 18<sup>th</sup> and attended a youth leadership conference at USU recently. They are now getting  
9 ready to host the annual “Bunny Hop” event, working on sign-ups for next year’s BCYC roster, and  
10 planning the “Stomp on Main” event.

11  
12 **CONSIDER APPROVAL OF THE FEBRUARY 2025 FINANCIAL REPORT**

13 Councilmember Murri made a motion to approve the February 2025 Financial Report and  
14 Councilmember Child seconded the motion. The motion passed with Councilmembers Bradshaw,  
15 Child, Murri, and Price-Huish voting “aye.”

16  
17 **RECOGNIZE LANA RICHARDSON FOR HER RETIREMENT AFTER 43 YEARS OF**  
18 **SERVICE AT BOUNTIFUL CITY – MAYOR KENDALYN HARRIS**

19 Mayor Harris thanked Ms. Lana Agbeko for her 43 years of service at Bountiful City.

20 Mr. Aaron Nielson, City Prosecutor, said that Ms. Agbeko began working for the City in the  
21 Redevelopment Department in 1982, as a single mom with three kids under the age of ten. She  
22 worked on the redevelopment of Main Street and helped with the aftermath of the big flood in 1983.  
23 After six years in Redevelopment, she moved to the Legal department and has stayed there ever  
24 since. Mr. Nielson explained that Ms. Agbeko does so much to make their department run efficiently;  
25 fielding calls, resolving complaints, covering for other employees as needed, and protecting him from  
26 daily distractions. He expressed his deep appreciation for all of her help and for her friendship, and  
27 said he will miss her a lot.

28 Ms. Collette Rampton, Victim Advocate, said that Ms. Agbeko is an incredible asset to the  
29 City, and that her knowledge, dedication and loyalty were bar none. She said Ms. Agbeko had earned  
30 respect from her years of hard work, and she hoped Ms. Agbeko knew how much she is loved and  
31 appreciated.

32 Mr. Brad Jeppsen, City Attorney, commended Ms. Agbeko for her ability to run the office so  
33 well, saying she embodies what a City employee should be. He explained that she stayed an extra  
34 year so that he and Mr. Nielsen could more easily transition to their positions, and thanked Ms.  
35 Agbeko’s husband for allowing her to stay another year.

36 Ms. Agbeko said that Bountiful will always be her home, and she was deeply grateful for the  
37 job the City gave her and for the many friends she has been able to work with over the years.

38 Mayor Harris presented Ms. Agbeko with a certificate of recognition and Ms. Rampton  
39 presented her with flowers.

40  
41 **CONSIDER APPROVAL OF THE 135 S MAIN STREET REMODEL PROJECT IN THE**  
42 **GUARANTEED MAXIMUM PRICE OF \$1,508,641 – MR. LLOYD CHENEY**

43 Mr. Lloyd Cheney explained that City Creek Construction has been awarded the contract for  
44 the remodel of 135 S Main Street. He explained that this restaurant is an important part of the  
45 changes taking place downtown, helping to bring more life and vitality to Main Street. He went over  
46 the budget for the project, explaining the contractor fees and the contingency fund for this project. He

1 also explained that because this project is being funded by the RDA, this item will come before the  
2 RDA Board for final approval. Mr. Cheney showed what the brick, siding and stone façade will look  
3 like once the restaurant is complete and went over the changes being made to the site to  
4 accommodate outdoor seating areas, a rear walk-up window and a delivery ramp. He also explained  
5 that the City will provide all the basic building amenities and restrooms, and Lucky Slice Pizza will  
6 provide its own seating, counter, and kitchen equipment, etc.

7 Mr. Gary Hill noted that without the efforts of Mayor Harris, this project never would have  
8 happened and thanked her for work making the connections that led to this great outcome for Main  
9 Street.

10 Councilmember Price-Huish made a motion to approve the remodel project and  
11 Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
12 Bradshaw, Child, Murri, and Price-Huish voting “aye.”

13  
14 **CONSIDER APPROVAL OF TRAFFIC SIGNAL MAINTENANCE PROJECTS IN THE**  
15 **TOTAL AMOUNT OF \$56,857 – MR. LLOYD CHENEY**

16 Mr. Cheney explained that there are two large streetlight projects in the budget this year, and  
17 they are a joint effort between the Streets, Engineering and Power Departments. He said they will be  
18 replacing controllers and cabinets that are over 30 years old, and they can get supplies at state pricing  
19 through UDOT. They want to get it done before material costs increase.

20 Councilmember Child made a motion to approve the traffic signal maintenance projects and  
21 Councilmember Price-Huish seconded the motion. The motion passed with Councilmembers  
22 Bradshaw, Child, Murri and Price-Huish voting “aye.”

23  
24 **CONSIDER APPROVAL OF WIDDISON WELL SERVICES INCS.’S CONTRACT FOR**  
25 **VIEWMONT WELL REHABILITATION PROJECT – MR. LLOYD CHENEY**

26 Mr. Cheney explained that the Viewmont well is out of commission and needs to be repaired.  
27 The Viewmont well is an important part of the City’s diverse water system, but the budget will not  
28 allow for this repair until after July 1<sup>st</sup>, at which time staff would like to have Widdison Well services  
29 begin the 4-month process. Widdison Well Services completed a very similar project at the Calder  
30 Well last year, and they did a great job.

31 Councilmember Price-Huish asked if Widdison already has all the materials they need to  
32 begin. Mr. Cheney said he felt confident they would be able to procure all the necessary materials by  
33 July 1<sup>st</sup>.

34 Councilmember Price-Huish asked what impacts having Viewmont well out of commission  
35 for that long will have. Mr. Cheney said that the Water Department has been running the system  
36 without the Viewmont well for some time and is well-equipped to handle it until it’s back online.

37 Councilmember Price-Huish made a motion to approve the contract for the Viewmont Well  
38 rehabilitation project and Councilmember Murri seconded the motion. The motion passed with  
39 Councilmembers Bradshaw, Child, Murri and Price-Huish voting “aye.”

40  
41 **CONSIDER APPROVAL OF THE EXTENSION OF THE 2024 STORM DRAIN PROJECT**  
42 **WITH RIDGE ROCK, INC. – MR. LLOYD CHENEY**

43 Mr. Cheney explained that staff would like to extend the 2024 Storm Drain Projects contract  
44 with Ridge Rock, Inc. They have been a pleasure to work with and have agreed to keep pricing the  
45 same, which is a huge benefit to the City.

1 Councilmember Murri made a motion to approve the contract extension with Ridge Rock, Inc.  
2 and Councilmember Bradshaw seconded the motion. The motion passed with Councilmembers  
3 Bradshaw, Child, Murri and Price-Huish voting “aye.”  
4

5 **CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF REAL PROPERTY,**  
6 **PENDING LITIGATION, AND/OR TO DISCUSS THE COMPETENCY AND/OR**  
7 **CHARACTER OF AN INDIVIDUAL(S)(UTAH CODE §52-4-205) – MR. BRADLEY**  
8 **JEPPSEN**

9 Councilmember Price-Huish made a motion at 8:15 pm to move to a closed session to discuss  
10 the acquisition or sale of real property, pending litigation, and/or to discuss the character and/or  
11 competency of an individual(s). Councilmember Child seconded the motion, and the motion passed  
12 with the following roll call vote:

13	Child	Aye
14	Bradshaw	Aye
15	Murri	Aye
16	Price-Huish	Aye

17  
18 The closed session began at 8:19 pm.

19 Present: Mayor Harris, Councilmembers Bradshaw (via Zoom), Child, Murri and Price-Huish,  
20 Mr. Gary Hill, Mr. Bradley Jeppesen, and Mr. Lloyd Cheney.

21 Councilmember Price-Huish made a motion at 9:06 pm to leave the closed session and return  
22 to the regular session. Councilmember Bradshaw seconded the motion. The motion passed with  
23 Councilmembers Bradshaw, Child, Murri and Price-Huish voting “aye.”  
24

25 **ADJOURN**

26 Councilmember Murri made a motion to adjourn the meeting and Councilmember Child  
27 seconded the motion. The motion passed with Councilmembers Bradshaw, Child, Murri and Price-  
28 Huish voting “aye.”  
29

30 The meeting was adjourned at 9:06 pm.

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*Mayor Kendalyn Harris*

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— *City Recorder*





# City Council Staff Report

**Subject:** Expenditures for Invoices > \$1,000 paid  
March 19, 26 & April 2 & 9, 2025

**Author:** Tyson Beck, Finance Director

**Department:** Finance

**Date:** April 22, 2025

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## **Background**

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

## **Analysis**

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

## **Department Review**

This report was prepared and reviewed by the Finance Department.

## **Significant Impacts**

None

## **Recommendation**

Council should review the attached expenditures.

## **Attachments**

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000, paid March 19, 26 & April 2 & 9, 2025.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00****Paid March 19, 2025**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1195	ARNOLD MACHINERY CO	Landfill Operations	585820 425000	Equip Supplies & Maint	4,807.63	244341	PS1063585-1	Control Mode for backhoe - Cust # B10003428
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,001.91	244343	X02282025	Account # 287314361186
15840	CHILD, BETH	Legislative	104110 423000	Travel & Training	1,618.68	244350	03122025	Reimbursed for TRVL&TRAIN Expense for NLCT
1707	CLEVELAND GOLF/SRIXO	Golf Course	555500 448240	Items Purchased - Resale	2,365.56	244354	8271389 SO	Golf Balls
1924	DELL MARKETING L.P.	Information Technology	104136 425000	Equip Supplies & Maint	3,586.08	244359	10802315166	27" U2719D Monitors - Cust # 13129956
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	11,723.24	244360	76559	Tree Trimming
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,035.60	244360	76560	Tree Trimming
2008	DURA-CRETE INC	Water	515100 448400	Dist Systm Repair & Maint	1,390.00	244363	185265	Acct# BOU3385 - Meter box
8045	ELITE LANDSCAPE SERV	Trails	454550 473103	Improv. Other Than Bldg-Grant\$	57,570.00	244366	25210	Fence Bid, Trail Construction 50% for Eggett Park
5281	ENBRIDGE GAS UTAH	Police	104210 427000	Utilities	2,593.19	244368	03012025C	Account # 3401140000
5281	ENBRIDGE GAS UTAH	Streets	104410 427000	Utilities	1,604.52	244368	03012025E	Account # 3893910000
5281	ENBRIDGE GAS UTAH	Parks	104510 427000	Utilities	1,169.38	244368	03012025I	Account # 2987969838
5281	ENBRIDGE GAS UTAH	Parks	104510 427000	Utilities	1,275.98	244368	03012025F	Account # 2493910000
5281	ENBRIDGE GAS UTAH	Water	515100 427000	Utilities	1,729.17	244368	03012025J	Account # 9591363682
5281	ENBRIDGE GAS UTAH	Light & Power	53 213100	Accounts Payable	14,903.42	244368	03/05/2025	Acct# 6056810000 - Natural Gas
5281	ENBRIDGE GAS UTAH	Light & Power	535300 448613	Power Plant Operating Costs	1,516.98	244368	03/03/2025	Acct# 1067495449 - Natural gas
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	2,300.00	244372	119900	Misc. Supplies - Cust # 38730
2334	GRAINGER, INC	Government Buildings	104160 426000	Bldg & Grnd Suppl & Maint	3,164.03	244373	9428397161	Misc. Parts/Supplies - Acct # 846580041
2642	INTERWEST SUPPLY COM	Landfill Operations	585820 425000	Equip Supplies & Maint	3,035.58	244380	IN0118364	Misc. Parts/Supplies - Cust # BOU01
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,883.10	244381	SLC03250039	March 2025 Janitorial Service
2727	JOHNSON, ALLEN R	Light & Power	535300 423000	Travel & Training	2,357.38	244382	03122025	Trvl&Training Reimbursement
3458	PETERBILT OF UTAH, I	Streets	104410 425000	Equip Supplies & Maint	1,392.21	244396	1063623PU	Misc. Parts/Supplies - Acct # 457
3458	PETERBILT OF UTAH, I	Landfill Operations	585820 425000	Equip Supplies & Maint	1,864.98	244396	1063714PU	Misc parts
3805	S.D.P. MANUFACTURING	Light & Power	535300 448635	Vehicles	3,524.00	244401	54364	Bucket
13043	SIMONS, DON	Engineering	104450 423000	Travel & Training	1,637.95	244403	03172025	Trvl&Train Expense EDUCode ICC Training
3982	SOUTH DAVIS METRO FI	Fire	104220 431000	Profess & Tech Services	707,035.50	244404	03032025	Quarterly Fire & EMS Services Assessment
9926	STANCIL CORPORATION	PSAP - E911	104219 428000	Internet & Telephone Expense	2,897.00	244407	12341	Maintenance and service
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,735.58	244414	919697869	Bags - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	2,023.14	244414	919461964	Golf Balls - Acct # US00021802
4131	T-MOBILE	Police	104210 428000	Internet & Telephone Expense	1,572.72	244412	02212025	Account # 992894616
4131	T-MOBILE	Water	515100 428000	Internet & Telephone Expense	1,082.34	244412	02222025	Account # 991466102
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,128.65	244415	0395765	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,233.10	244415	0395099	Bulk Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,622.50	244415	0395453	DEF - Acct # 275
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	21,827.51	244415	0395347	Fuel - Acct # 000275
4229	TOM RANDALL DIST. CO	Landfill Operations	585820 425000	Equip Supplies & Maint	2,300.10	244415	0395248	Bulk Oil - Acct # 000138
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	1,720.00	244417	03102025SW	Reg.for 2025 ULCT Conf. -Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legal	104120 421000	Books Subscr & Mmbrshp	1,389.45	244417	03102025BJ	Misc. Items - Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 425200	Communication Equip Maint	2,140.64	244417	03102025AS	Misc. Parts/Supplies - Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 423000	Travel & Training	1,743.57	244417	03102025KC	Uniform, Training,ect Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Water	515100 423000	Travel & Training	4,140.24	244417	03102025TH	Trvl/Train expense - Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 445201	Safety Equipment	4,643.71	244417	03102025AJ	Safety Awards& Misc. - Acct# 4246-0445-5571-8851

4334 USDA-FOREST SERVICE	Water	515100	426000	Bldg & Grnd Suppl & Maint	3,650.75	244420 BF041901AF048	Treatment Plant Permit Use plus interest
4535 WEBER RIVER WATER US	Light & Power	535300	448627	Echo Hydro Operating Costs	3,267.46	244431 12-5359	Annual Gas Bill
4535 WEBER RIVER WATER US	Light & Power	535300	448627	Echo Hydro Operating Costs	115,254.86	244431 12-56358	25% Annual Budget
15839 WM RECYCLE AMERICA	Recycle Collection Operations	585810	431550	Recycling Processing Fees	3,413.89	244434 IAC6538058	Recycling Fees
5928 WOODS CROSS CITY	Police	104210	423000	Travel & Training	3,048.62	244435 514	Education reimbursement
10488 YOUNG FORD	Water	515100	474600	Vehicles	110,133.92	244436 17S4030	Crew truck & body
TOTAL:					<u>1,141,056.12</u>		

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00**  
**Paid March 26, 2025**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1105	ALTEC INDUSTRIES, IN	Light & Power	535300 448635	Vehicles	2,405.58	244439	51623606	Repairs - Cust # 98370
1164	ANIXTER, INC.	Light & Power	535300 448636	Special Equipment	1,096.98	244440	6346423-00	Fluke Clamp Meter/Leads - Cust # 6000052
1164	ANIXTER, INC.	Light & Power	535300 448636	Special Equipment	9,934.57	244440	6318286-00	5010 Truck Tools - Cust # 6000052
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,547.70	244441	1464021	Patching - Cust # 5628
1211	ASPHALT MATERIALS IN	Streets	104410 441200	Road Matl Patch/ Class C	1,548.80	244441	1464331	Patching - Cust # 5628
15944	ASTEC	Streets	104410 425000	Equip Supplies & Maint	5,256.66	244442	10074224	Heating Elements - Cust Acct # 194017
1348	BIDDLE CONSULTING GR	PSAP - E911	104219 429200	Computer Software	1,038.35	244445	79851	TestGenius Software
1473	BROKEN ARROW INC	Streets	104410 441100	Special Highway Supplies	46,044.86	244453	50447	Road Salt - Customer # BOUNTIFUL
1393	BTS LANDSCAPING PROD	Landfill Operations	585820 462400	Contract Equipment	14,672.25	244454	115	Green waste grinding
1555	CALLAWAY GOLF	Golf Course	555500 448220	Pro Shop Misc Supplies	2,611.85	244460	939616286	Rental Clubs - Acct # 14853
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	1,373.70	244460	939633260	Golf Balls - Acct # 14853
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	2,971.65	244460	939559617	Golf Balls - Acct # 14853
1555	CALLAWAY GOLF	Golf Course	555500 448240	Items Purchased - Resale	8,668.80	244460	939518628	Golf Balls - Acct # 14853
1599	CCG HOLDINGS	Police	454210 472100	Buildings	9,059.53	244461	12147	Misc. Parts/Supplies
1602	CDW GOVERNMENT, INC.	Police	104210 429200	Computer Software	16,200.00	244462	AD12D3G	Software
10341	CORE & MAIN LP	Storm Water	494900 426000	Bldg & Grnd Suppl & Maint	1,372.50	244471	INV0015240	Wash out hydrant - Acct # 353505
9982	DIAMOND TREE EXPERTS	Light & Power	535300 448632	Distribution	12,060.00	244475	76562	Tree Trimming for Bountiful City
14161	EQUINOX ENGINEERING	Landfill Operations	585820 473100	Improv Other Than Bldgs	4,683.95	244482	123.01.05	Bountiful City Landfill Retention Pond
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	1,159.88	244485	1262070	Misc. Parts/Supplies - Cust # 48108
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist Systm Repair & Maint	3,664.00	244485	1262069	Misc. Parts/Supplies - Cust # 48108
5310	FLEETPRIDE	Landfill Operations	585820 425000	Equip Supplies & Maint	3,637.27	244486	124050413	Misc. Parts/Supplies - Acct # 815961
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	6,284.80	244493	25486	Misc. Parts/Supplies
2537	HOSE & RUBBER SUPPLY	Landfill Operations	585820 425000	Equip Supplies & Maint	1,242.02	244499	02033160	Misc. Parts/Supplies - Cust # B1580
2707	JENSEN, JERRELL	Light & Power	535300 423000	Travel & Training	1,230.66	244505	03242025	Travel & Training Expense for Meter School
3924	JOHNSON CONTROLS	Police	104210 426000	Bldg & Grnd Suppl & Maint	3,146.23	244506	52732419	Work done on Bountiful City PD
3924	JOHNSON CONTROLS	Police	104210 426000	Bldg & Grnd Suppl & Maint	4,476.01	244506	52752653	Work done on Bountiful City PD
3018	MARQUEE BODY & PAINT	Police	104210 425430	Service & Parts	10,869.10	244515	10715	Misc. Supplies
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	2,485.14	244523	S106837119.002	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	15,005.91	244523	S106859115.001	Misc. Parts/Supplies - Cust # 18498
15142	OLYMPUS REFUSE	Recycle Collection Operations	585810 425000	Equip Supplies & Maint	2,431.66	244530	625282	Misc. Parts/Supplies
10404	PAR WEST TURF SERVIC	Golf Course	555500 426100	Special Projects	2,956.41	244533	INV-PW228065	Misc. Parts/Supplies
12326	PARSONS BEHLE & LAT	Liability Insurance	636300 431000	Profess & Tech Services	2,559.00	244534	1687645	Brian L v Jayne H Farr
5550	PARTRIDGE GROUP	Police	104210 432000	Examination & Evaluation	1,050.00	244535	6266	Direct Care Seesions (Therapy)
3458	PETERBILT OF UTAH, I	Refuse Collection Operations	585800 425000	Equip Supplies & Maint	2,212.80	244538	1065047PU	Misc. Parts/Supplies - Acct # 457
6148	PLANT, CHRISTENSEN &	Liability Insurance	636300 431000	Profess & Tech Services	1,775.50	244540	92067	Fuentes v Bountiful City
5453	PLAYSPACE DESIGNS IN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	6,625.00	244541	13739	Misc. Parts/Supplies
13735	PRICE-HUIH, CECILEE	Legislative	104110 423000	Travel & Training	1,514.01	244544	03242025	Trvl&Train Expense for NLCT Conference
5553	PURCELL TIRE AND SER	Landfill Operations	585820 425000	Equip Supplies & Maint	3,092.99	244547	280103372	Tires and Service - Acct # 2801867
3649	RASMUSSEN EQUIPMENT	Water	515100 425000	Equip Supplies & Maint	2,500.00	244550	10190719	Misc. Parts/Supplies - Acct # 09503
3649	RASMUSSEN EQUIPMENT	Landfill Operations	585820 425000	Equip Supplies & Maint	5,313.78	244550	10193602	Loader Hydraulic - Acct # 09503

3875 READING TRUCK	Light & Power	535300	474600	Vehicles	22,898.99	244551 W 162028	Unit #5 oil bed
13120 RECYCLE IT	Landfill Operations	585820	448000	Operating Supplies	3,990.00	244552 10612	Mattress Recycling for February 2025
3938 SKM INC.	Water	515100	431000	Profess & Tech Services	3,147.50	244561 29826	Engineering SCADA - Project # M187
4045 STATE FIRE	Government Buildings	104160	426000	Bldg & Grnd Suppl & Maint	2,316.05	244563 12607988	Service Call Job # 39457737
4143 TAYLOR MADE-ADIDAS G	Golf Course	555500	448240	Items Purchased - Resale	1,087.00	244566 38080241	Golf Balls - Acct # 608035
4143 TAYLOR MADE-ADIDAS G	Golf Course	555500	448240	Items Purchased - Resale	3,478.00	244566 38080456	Golf Balls - Acct # 608035
4229 TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	20,505.06	244569 0393057	Fuel - Acct # 000275
4229 TOM RANDALL DIST. CO	Streets	104410	425000	Equip Supplies & Maint	22,521.04	244569 0395810	Fuel - Acct # 000275
4341 UTAH ASSOCIATED MUNI	Light & Power	53	213130	UAMPS Accrual	1,358,862.25	244574 03252025	Feb. 2025 payment for Power Resource
10811 UTOPIA FIBER	Fiber	505000	472150	Fiber Networks Buildings-Huts	206,000.00	244575 03172025	Network construction fees Feb. 2025
10811 UTOPIA FIBER	Fiber	505000	473150	Fiber Network Lines/Conduit	30,500.00	244575 CONBF-015	February 2025 Fiber network connection fees
10811 UTOPIA FIBER	Fiber	505000	473150	Fiber Network Lines/Conduit	455,859.75	244575 03172025	Network construction fees Feb. 2025
9304 VAN DRIMMELEN & ASSO	Landfill Operations	585820	431000	Profess & Tech Services	2,400.00	244576 21101	Appraisal for piece of land in Legacy Prkway
4450 VERIZON WIRELESS	Light & Power	535300	429300	Computer Hardware	4,387.12	244577 6107375683	Account # 371517689-00001
4450 VERIZON WIRELESS	Light & Power	535300	448641	Communication Equipment	2,247.95	244577 6107375683	Account # 371517689-00001
5431 VIKING-CIVES MIDWEST	Streets	104410	425000	Equip Supplies & Maint	2,010.31	244578 111763	Misc. Parts/Supplies - Acct # 26776
4528 WAXIE SANITARY SUPPL	Police	104210	426000	Bldg & Grnd Suppl & Maint	1,035.12	244580 83116607	Misc. Supplies - Cust # 9024
7226 WEBER STATE UNIVERSI	Police	104210	423000	Travel & Training	2,150.00	244581 202530S0085455	Police Academy Course - Cust # W01540096
4815 WESTERN STATES CIRCU	Light & Power	535300	448639	Substation	13,700.00	244583 5523-25RA	VSAT Reclosers
7732 WINGFOOT CORP	Police	104210	426000	Bldg & Grnd Suppl & Maint	2,363.85	244585 500026	Janitorial Cleaning Services
					TOTAL:	<u>2,389,239.89</u>	

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00****Paid April 2, 2025**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
7563	AIRGAS USA LLC	Light & Power	535300 445201	Safety Equipment	1,140.97	244588	9159276234	Face Shield with hart hat
1220	AT&T MOBILITY	Streets	104410 428000	Internet & Telephone Expense	1,001.91	244592	X03282025	Account # 287314361186
1924	DELL MARKETING L.P.	Light & Power	535300 448614	Power Plant Equipment Repairs	6,622.02	244598	10806428525	Computer - Cust # 13129956
2055	ELECTRICAL CONSULTAN	Light & Power	535300 474790	CIP 09 Dist Sub NW Substation	21,855.50	244601	129899	Northwest Sub - Project # BCP-023
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	10,575.00	244604	1262472	Hydrants - Cust # 48108
2164	FERGUSON ENTERPRISES	Water	515100 448400	Dist System Repair & Maint	17,625.00	244604	1262469	Hydrants - Cust # 48108
12227	GRAHAM FIRE APPARAT	Streets	104410 425000	Equip Supplies & Maint	1,216.32	244607	1042	Misc. Parts/Supplies
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	8,560.00	244609	25450	Misc. Parts/Supplies
5458	HANSEN, ALLEN & LUCE	Water	515100 431000	Profess & Tech Services	5,943.50	244611	54269	Rehab at Viewmont
8756	IRBY ELECTRICAL DIST	Light & Power	535300 445201	Safety Equipment	1,627.41	244619	S014207705.001	Glove Testing - Cust # 221694
3186	MOTOROLA	Police	104210 425200	Communication Equip Maint	4,614.70	244630	8282095372	Account # 1000743551
15142	OLYMPUS REFUSE	Recycle Collection Operations	585810 425000	Equip Supplies & Maint	1,578.00	244637	625309	Misc. Parts/Supplies
4844	OWEN EQUIPMENT	Storm Water	494900 425000	Equip Supplies & Maint	3,116.24	244638	00119792	Misc. Parts/Supplies - Acct # S1234
3562	PRIORITY DISPATCH CO	PSAP - E911	104219 428000	Internet & Telephone Expense	6,000.00	244644	SIN401978	Dispatch Annual Maintenance - Agency ID 290
3649	RASMUSSEN EQUIPMENT	Water	515100 448400	Dist System Repair & Maint	5,300.00	244645	10194095	Misc. Parts/Supplies - Acct # 09503
4131	T-MOBILE	Police	104210 428000	Internet & Telephone Expense	1,572.72	244657	03212025A	Account # 992894616
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	22,030.42	244658	0396375	Fuel - Acct # 000275
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	1,025.00	244662	784112 RI	Misc. Parts/Supplies - Cust # 4592160
4281	TWIN D INC.	Storm Water	494900 462400	Contract Equipment	17,107.17	244662	784264 RI	Misc. Parts/Supplies - Cust # 4592160
<b>TOTAL:</b>					<b><u>138,511.88</u></b>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00****Paid April 9, 2025**

<b><u>VENDOR</u></b>	<b><u>VENDOR NAME</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>ACCOUNT</u></b>	<b><u>ACCOUNT DESC</u></b>	<b><u>AMOUNT</u></b>	<b><u>CHECK NO</u></b>	<b><u>INVOICE</u></b>	<b><u>DESCRIPTION</u></b>
1465	BRIDGESTONE GOLF, IN	Golf Course	555500 448240	Items Purchased - Resale	1,623.79	244677	INV-1003273712	Golf Balls - Cust # 33740
1393	BTS LANDSCAPING PROD	Landfill Operations	585820 462400	Contract Equipment	18,163.00	244678	116a	Green Waste Grinding
13599	DAVIS PARK CAFE	Golf Course	555500 422100	Advertising & Marketing	1,404.00	244690	102	Lunch for Mens Club Tournament
5281	ENBRIDGE GAS UTAH	Water	515100 427000	Utilities	1,144.12	244697	04012025A	Account # 9591363682
5281	ENBRIDGE GAS UTAH	Light & Power	53 213100	Accounts Payable	15,589.70	244697	04012025	Natural Gas - Account # 6056810000
14161	EQUINOX ENGINEERING	Landfill Operations	585820 473100	Improv Other Than Bldgs	5,889.05	244699	123.01.06	Project UT-123-01 Bountiful Landfill Retention Pon
2229	FRODSHAM BETTER LAWN	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,045.00	244703	121565	Full Lawn application - Cust # 38641
5458	HANSEN, ALLEN & LUCE	Water	515100 431000	Profess & Tech Services	1,687.50	244706	54345	Rehab / Viewmont - Project # 374.07.100
5412	HARRIS, KENDALYN	Legislative	104110 423000	Travel & Training	2,773.09	244707	04082025	Trvl&Train expense for St. George Conference
6959	JANI-KING OF SALT LA	Light & Power	535300 424002	Office & Warehouse	1,883.10	244713	SLC04250040	April 2025 Janitorial Service - Cust # 065075
2691	JC GOLF ACCESSORIES	Golf Course	555500 448240	Items Purchased - Resale	1,892.53	244714	SI-204003	Accessories - Acct # BOUNTIFUL
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	1,169.92	244716	432616	Road base - Cust # BCTY07399
2886	LAKEVIEW ROCK PRODUC	Water	515100 461300	Street Opening Expense	5,616.32	244716	432591	Road base - Cust # BCTY07399
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,505.92	244724	S106884519.002	Misc. Parts/Supplies - Cust # 18498
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	4,648.86	244724	S106884519.001	Misc. Parts/Supplies - Cust # 18498
3491	PING INC	Golf Course	555500 448240	Items Purchased - Resale	2,543.40	244732	18086989	Clubs - Cust # 19919
3549	PREMIER VEHICLE INST	Police	104210 425430	Service & Parts	12,728.64	244734	47059	Install of equipment, labor/materials
4051	STATE OF UTAH	Light & Power	535300 448613	Power Plant Operating Costs	1,500.00	244745	NA3218	2025 Emissions Fees - Cust ID #VC239216
4051	STATE OF UTAH	Landfill Operations	585820 431300	Environmental Monitoring	2,893.17	244746	04072025	Bountiful Landfill Solid Waste Qtr fee 1Q2025
4143	TAYLOR MADE-ADIDAS G	Golf Course	555500 448240	Items Purchased - Resale	4,485.37	244751	38080206	Clubs - Acct # 608035
4171	THATCHER COMPANY	Water	515100 448000	Operating Supplies	3,750.60	244752	2025100104046	Citric Acid Treatment Plant - Cust # C1303
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,456.78	244753	919795400	Men's wear - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	1,975.68	244753	919904914	Gloves - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	2,320.50	244753	919904915	Clubs - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	3,919.30	244753	919773309	Clubs - Acct # US00021802
4217	TITLEIST	Golf Course	555500 448240	Items Purchased - Resale	7,065.31	244753	919773308	Golf Balls - Acct # US00021802
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,958.55	244754	0396328	Bulk Oil - Acct # 000275
10811	UTOPIA FIBER	Fiber	505000 473150	Fiber Network Lines/Conduit	8,976.49	244761	03312025 INSTALL	Fiber Network connection fees
9364	VISTA OUTDOOR SALES	Golf Course	555500 448240	Items Purchased - Resale	2,012.79	244765	INV1167407	Accessories - Cust # 105485
<b>TOTAL:</b>					<b><u>123,622.48</u></b>			





# City Council Staff Report

**Subject:** Northern Utah Mutual Aid Agreement  
**Author:** Greg Martin  
**Department:** Information Technology  
**Date:** April 22, 2025



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## **Background**

Several city and county government agencies are working together to adopt a mutual aid agreement to allow for resource pooling for critical events. This agreement would allow an agency to request support from other local agencies when/if a critical event occurs. The agency requesting support would dictate the number and type of staff needed for a particular event.

## **Analysis**

When events have occurred in the past with other agencies, normal staffing has been inadequate to complete all the tasks necessary to fully recover in a timely manner. On occasion, it has taken a week or more to restore functionality for City operations. If smaller cities were able to lean on larger cities, they could restore operations in a more timely manner.

## **Department Review**

This staff report and the mutual aid agreement have been reviewed by the City Manager, City Attorney, and the IT Director.

## **Significant Impacts**

This agreement would allow for up to a maximum of 40 hours of IT support without charge at the discretion of the responding agency and upon agreement by both parties.

## **Recommendation**

The Information Technology department recommends that the City Council approve the Mutual Aid agreement.

## **Attachments**

LOCAL GOVERNMENT IT MUTUAL AID AGREEMENT  
LOCAL GOVERNMENT EXHIBIT "A"

## **MULTI-JURISDICTION IT MUTUAL AID AGREEMENT**

THIS MULTI-JURISDICTION IT MUTUAL AID AGREEMENT (the “Agreement”) is entered and made effective as of February 24, 2025, by Bountiful City, Centerville City, Central Utah 911, Cottonwood Heights City, Davis County, Draper City, Duchesne County, Eagle Mountain City, North Ogden, Orem City, Payson City, Provo City, Riverton City, Salt Lake City, Salt Lake County, Sandy City, Saratoga Springs City, South Salt Lake City, Tooele City, Utah County, Wasatch County, Weber Area 911, Weber County, West Jordan City, West Valley City (collectively referred to as the “Parties” and each individually as a “Party”).

### **RECITALS**

- A. Each Party is a municipality or governmental entity in the State of Utah.
- B. Each Party has an information technology (IT) department, division, or function (IT Department) with equipment and personnel trained to provide information technology services in support of various government operations.
- C. Each Party has a Chief Information Officer (CIO), Director, Division Director, or other position who holds the role as head of IT operations (hereinafter “IT Leader”). Each respective IT Leader is trained in IT management practices and leads information technology services for their respective municipality or government organization.
- D. Each Party desires to cooperate with and assist the others in times of emergency including, but not limited to, cyber security events, natural disasters, or other events that impact the information technology services provided by the impacted government organization(s).
- E. The Parties wish to benefit all Parties and their respective government organizations, employees, residents, businesses, and invitees by entering into this Agreement that sets forth procedures regarding mutual aid, including the use of services and facilities among the Parties. The provision of these services is likely to take place both within and outside the normal geographical jurisdictional limits of each Party.
- F. The Parties also want to expand their training opportunities by training jointly with one or more Parties, or by offering or accepting the use of one or more Parties’ training facilities or instructors.
- G. The Parties intend by this Agreement to assist each other whenever possible, while allowing each Party the sole discretion to determine when its personnel, equipment, and/or facilities can be spared for assisting other Parties.
- H. This Agreement will not supersede nor preclude any other agreements which are made or which will be made by any Party with any other Party.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. ACCURACY OF RECITALS. The Parties acknowledge and agree to the accuracy of the Recitals above, which are hereby incorporated as part of this Agreement.
  
2. DEFINITIONS.
  - a) **Emergency Incident**: any situation posing an immediate risk to health, life, property, or environment requiring urgent or emergency response, including, but not limited to, cyber security threats, natural disasters, acts of terrorism, or other events that impact the confidentiality, integrity, or availability of information systems or data.
  - b) **Incident Commander**: the individual authorized and responsible for the overall management of the Emergency Incident, including, but not limited to, coordinating resources, developing objectives, managing operations, and serving as the primary point of contact.
  - c) **Information Technology Services (“IT Services”)**: the various technological services and support provided, including, but not limited to, computer systems, software applications, network configurations, data management, and technical assistance, which are aimed at enhancing operational efficiency and communication within an organization.
  - d) **Mutual Aid**: the provision of personnel, equipment, services, and resources by one Party to another Party requesting such aid in times of an Emergency Incident.
  - e) **Requesting Party**: the party formally asking another party to provide Mutual Aid.
  - f) **Responding Party**: the party providing Mutual Aid.
  
3. PURPOSE. As outlined in the Recitals, the purpose of this Agreement is to promote the secure and reliable operation of technology services by each Party through mutual aid between and among the Parties. To achieve this purpose, the Parties agree to combine and share their collective capabilities and resources, subject to the sole discretion and election of each Party. Resources and services provided pursuant to this Agreement shall not be used to substitute for or supplement day-to-day full and continuing IT services within each Party’s own geographic area of jurisdiction.
  
4. OTHER AGREEMENTS. This Agreement is intended to be complementary and work in conjunction with any other interlocal or mutual aid agreements between or among Parties to this Agreement.
  
5. RELATIONSHIP OF PARTIES. Each Party acknowledges and agrees that no governmental or corporation or joint venture relationship is created by this Agreement. Furthermore, no Party shall be considered an agent of another Party. Rather, each Party maintains its separate and distinct governmental entity status.
  
6. CONSIDERATION. The consideration for this Agreement consists of the mutual benefits and exchange of promises provided herein, the receipt and sufficiency of which are acknowledged by the Parties by execution of this Agreement.
  
7. SERVICE AREA. The area to be served by this Agreement includes the collective service area of each Party, which may extend beyond a Party’s jurisdiction. By signing the Agreement, the governing body of each Party is hereby deemed to have approved the provision of aid beyond its

boundaries, and any aid provided pursuant to this Agreement shall not require any further approval by the governing body of any Party.

8. **RESPONSE.** In times of emergency, as outlined in Recital D, each Party agrees to provide its available personnel, equipment, and resources to assist and aid a Party requesting such Mutual Aid. The response and provision of Mutual Aid is subject to the discretion and determination of the Responding Party that it has personnel, equipment, services, and resources reasonably available to support its own needs and the Requesting Party's needs.
  - a. **Process to Receive Mutual Aid:** Requests for Mutual Aid will be made by the Requesting Party's IT Leader to the IT Leader(s) of Responding Party(ies). The request shall identify, as best as possible, the specific resources needed to deal with the Emergency Incident. Mutual aid will (absent special circumstances agreed upon at the time) be provided by responding parties without cost for the initial operational period up to 40 hours. The reimbursement of costs for mutual aid beyond this initial operational period will be subject to and based upon an agreement between the requesting Party and responding Party established at the time of the request, a previously established agreement for cost allocation and/or reimbursement, or a responding Party may bill the receiving Party within 60 days of the end of the incident and the Parties will then determine the appropriate cost reimbursement. If the incident involving mutual aid is one in which cost recovery from a third party is available, the Party in whose jurisdiction the incident occurs is strongly encouraged to invoice and collect recoverable costs. In the event a Party receives such funds, the collecting Party will proportionally distribute funds to additional Parties as applicable pursuant to the relative costs incurred during the response.
  - b. **Minimum Standards for No-Charge Response:** To qualify for the initial 40 hours of no-charge response, a Requesting Party must meet the following minimum standards:
    - i. **Updated Disaster Recovery Plan:** The Requesting Party must have an up-to-date disaster recovery plan that is reviewed and tested annually. This plan should include procedures for data backup and recovery, communication strategies, and resource allocation.
    - ii. **Cybersecurity Program:** The Requesting Party must have a cybersecurity program in place. This program should address the following areas:
      1. **Risk Assessment:** Regular risk assessments to identify and mitigate potential threats.
      2. **Policies and Procedures:** Established cybersecurity policies and procedures that align with an industry standard framework such as NIST.
      3. **Training and Awareness:** Ongoing cybersecurity training and awareness programs for all employees.
    - iii. **Base Cybersecurity Tools:** The Requesting Party must have the following base cybersecurity tools implemented and actively maintained:
      1. **Endpoint Protection:** Effective endpoint protection software implemented.
      2. **Firewalls:** Configured firewalls to protect the network from unauthorized access.

3. Multi-Factor Authentication (MFA): MFA implemented for access to critical systems and data.
      4. Incident Response Plan: An incident response plan that is regularly tested and updated to handle potential cybersecurity incidents.
    - iv. Compliance with Legal and Regulatory Requirements: The Requesting Party must be in compliance with all applicable local, state, and federal IT security regulations and standards.
    - v. Regular Audits and Assessments: The Requesting Party must conduct regular audits and assessments of their IT infrastructure to ensure compliance with the above standards and identify areas for improvement.
    - vi. Documentation and Reporting: The Requesting Party must maintain documentation of their compliance with these minimum standards and be prepared to provide such documentation upon request by any Responding Party.
  - c. Verification of Compliance: The Responding Party reserves the right to verify the Requesting Party's compliance with the above minimum standards. This verification can include a review of documentation, policies, and procedures, as well as discussions with relevant IT personnel.
  - d. Termination of Mutual Aid. Personnel, equipment, services, and resources from a Responding Party will be released or terminated by the Incident Commander when the mutual aid services of the Responding Party are no longer needed by the Requesting Party or upon notification that the personnel, equipment, services, and resources of the Responding Party are needed within its own jurisdictional area.
9. INCIDENT COMMAND. The Requesting Party's IT Department will initiate and maintain incident command, including the designation of an Incident Commander. As detailed in the definitions above, the Incident Commander will be responsible for managing all emergency response operations and resources at the scene of an emergency incident. Except for taking operational direction as part of incident command, the Responding Party's personnel, equipment, services, and resources will be operating as part of the Responding Party and not the Requesting Party receiving such mutual aid.
10. TRAINING. In addition to providing Mutual Aid in times of emergency, the Parties also agree to utilize mutual training opportunities and exercises. The Parties agree to equally share in the costs and expenses of such training, including rental space fees, guest lecturer or instructor fees, equipment rental fees, and other training resources.
11. EQUIPMENT AND FACILITY. From time to time a Party may agree to lend equipment or facility space to another Party for its temporary use. The borrowing Party will be responsible for the maintenance of and repair of damage to the equipment or facility while in its possession or use. Such obligation will not apply to major repairs that would ordinarily result from long-term use of the equipment or facility space unless such damage is specifically attributable to the use or misuse by the borrowing Party. The borrowing Party will be responsible for maintaining sufficient property damage and liability coverage on all borrowed equipment or facility space and its use of them will be subject to the indemnification provisions provided for in this Agreement.

12. RIGHT TO DECLINE REQUEST. Mutual Aid by a Responding Party under this Agreement will be made only when the absence of IT personnel and/or equipment, in the sole discretion of the Responding Party, will not jeopardize IT services or other governmental interests of the Responding Party.
13. INSURANCE. As required by law, each Party is solely responsible for providing workers' compensation and benefits for its own officials, employees, and volunteers who provide services under this Agreement. Each Party will obtain independent insurance, become a member of an insurance risk pool or trust, or be self-insured to cover all costs of liabilities and defense. Such insurance coverage shall include, but is not limited to, coverage for negligence, including attorney fees and costs, arising out of services rendered under this Agreement, including negligent acts or omissions to act and the civil rights violations of any person.
14. GOVERNMENTAL IMMUNITY. The Parties are governmental entities as set forth in the Governmental Immunity Act of Utah, Title 63G, Chapter 7, Utah Code Annotated (the "Immunity Act"). The Parties do not waive any defenses otherwise available under the Immunity Act, nor does any Party waive any limits of liability provided by the Immunity Act which immunity and damage caps are expressly preserved and retained. The Parties retain the same privileges and immunities from liability when responding to a request for assistance outside its jurisdictional area as it possesses in the performance of its duties within its own territorial jurisdiction. All obligations imposed upon the Parties or their employees and volunteers by virtue of the execution of this Agreement are considered within their current scope of employment with each Party.
15. CONFIDENTIALITY. The Responding Party agrees to hold in strict confidence any information obtained as a result of providing Mutual Aid under this Agreement. At no time shall the Responding Party disclose or release any information related to the Emergency Incident, except as required by law or with the express written consent of the Requesting Party. The Requesting Party retains sole responsibility for the communication and release of information related to the Emergency Incident. Parties agree to comply with all applicable state laws covering confidentiality, including but not limited to GRAMA, the Utah Protection of Personal Information Act, and other relevant privacy and cybersecurity regulations. This provision shall survive the termination of this Agreement.
16. INDEMNIFICATION. Subject to the terms of the Immunity Act, and as provided herein, it is mutually agreed that the Parties are each responsible for their own negligent, reckless, or intentional acts or omissions which are committed by them or their agents, officials, or employees. Furthermore, each Party agrees to indemnify, defend, and hold each other harmless from any and all damages or claims for damages occurring to persons or property as a result of the negligent, reckless, or intentional acts or omissions of its own officers, employees, and agents involved in providing services and equipment, or the use of such equipment, under the terms of this Agreement. This duty to indemnify, defend, and hold each other harmless includes costs or expenses in law or equity, including attorney fees. The terms of this paragraph will survive the termination of this Agreement.
17. REPRESENTATIONS AND WARRANTIES. Each Party hereby represents and warrants to the other Parties that it has all requisite power and authority to execute, deliver, and perform this

Agreement and to consummate the transactions contemplated hereby. This Agreement has been duly executed and delivered by each Party and constitutes each Party's respective legal, valid, and binding obligations, enforceable against the Party in accordance with its terms, except as the enforcement thereof may be limited by the legislature, court order, bankruptcy, insolvency, reorganization, or moratorium relating to or affecting the enforcement of rights under this Agreement, by general principles of equity, and, as to rights of indemnification, by principles of public policy.

18. TERM; EXECUTION; TERMINATION. This Agreement will continue for a period of five (5) consecutive years from the effective date, July 1, 2024. Upon its execution by a Party, that Party will become a participant in and subject to the Agreement with all other Parties who have similarly executed the Agreement. The failure of a Party to execute the Agreement will not invalidate the Agreement as to those Parties who have executed it.

Furthermore, each Party reserves the right to terminate its participation under this Agreement for any reason, in its sole discretion, prior to the expiration date by giving thirty (30) days prior written notice of such termination to each of the other Parties. At the end of the initial five (5) year term, the Parties agree to review this Agreement to determine if it continues to meet their needs and its purpose. If no changes are needed and the Parties do not take any action to rescind or amend this Agreement, it will automatically renew for an additional five (5) year term.

19. ADDITIONAL PARTIES. After the execution of this Agreement, municipalities or other governmental entities that are not parties to this Agreement ("Applying Party"), but which have their own respective IT departments and seek to subsequently join in this IT Mutual Aid Agreement, may do so by providing request and notice to the Parties of this Agreement. The Applying Party shall submit a letter, in writing, to the IT Director of each Party requesting to be added to this Agreement. The letter shall identify specific personnel, equipment, and resources available to the Applying Party, including the contact information for the IT Director for the Applying Party. The Applying Party's letter shall also identify any known IT needs of the Applying Party.

Any objection to the Applying Party's request to be admitted as a Party to this Agreement, shall be made in writing by a Party's IT Director within sixty (60) days of receiving the request. If no Party's IT Director objects to the Applying Party's request within sixty (60) days of the request, the Applying Party may execute a counterpart of this Agreement and send it to the other Parties. Upon such execution, the Applying Party will be bound by the terms and conditions of this Agreement.

If any IT Director objects, a simple majority of current Parties, by and through their respective IT Director, may agree to accept the requesting entity as a Party to this Agreement, subject to approval by the Applying Party's governing body and execution of this Agreement. Approval of the governing bodies of the current parties to the Agreement is not required for acceptance of any Applying Party to be an additional party to this Agreement.

20. GOVERNING LAW. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Utah. The Parties agree that litigation of disputes under this Agreement shall be conducted in the Fourth Judicial District Court of the State of Utah.

21. SEVERABILITY OF PROVISIONS. Each provision of this Agreement is intended to be severable, and, if any term or provision of this Agreement is determined to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity or legality of the remainder of this Agreement.
22. THIRD-PARTIES. This Agreement is not intended and should not be construed to benefit persons or other entities either not named as a Party herein or subsequently added as a Party pursuant to its provisions.
23. TITLES AND CAPTIONS. The titles and captions of this Agreement are for convenience only and in no way define, limit, augment, extend, or describe the scope, content, or intent of any part or parts of this Agreement.
24. NON-ASSIGNABILITY. No Party shall transfer or delegate any of their rights, duties, powers, or obligations under this Agreement, without written consent of each of the other Parties.
25. NOTICES. Except for “dispatching services” all notices and other communications provided for in this Agreement shall be in writing and will be sufficient for all purposes if: (a) sent by email to the address the Party may designate, or by fax to the fax number the Party may designate, and (concurrently) sent by first class mail to the Party and to the Party’s legal office; (b) personally delivered; or (c) sent by certified or registered United States Mail addressed to the Party at the address the party may designate, return receipt requested. Each Party has set forth in their respective execution page, which page shall utilize a form substantially similar to Exhibit A, their respective contact information, and such contact information will be applicable until modified in writing.
26. EXECUTION. This Agreement may be executed in multiple counterparts, including by facsimile or e-mail, each of which shall constitute an original instrument, but all of which shall constitute one and the same agreement. Counterparts of this Agreement or its signature page may be transmitted by electronic delivery. Each Party agrees that each Party must execute this Agreement by signing, acknowledging, and having their respective Attorney approve this Agreement as to legality and form, through an execution page that utilizes a format substantially similar to the attached Exhibit A.
27. ENTIRE AGREEMENT; NO WAIVER. This Agreement, including any exhibits and schedules hereto which are attached hereto and incorporated herein by this reference, embodies the entire agreement and understanding of the Parties, and this Agreement supersedes all prior agreements, representations, warranties, and understandings between or among the Parties with respect to such subject matter. This Agreement may not be amended, supplemented, or modified, except by a written agreement signed by all Parties.

No failure by any Party at any time to give notice of any breach by another Party of, or to require compliance with, any condition or provision of this Agreement will be deemed a waiver of similar or dissimilar provisions or conditions at the same or at any prior or subsequent time.



28. The Parties hereto have executed this Agreement as of the date indicated on each Party's execution page.

*[Remainder of page intentionally left blank.*

*Signature pages follow.]*

MULTI-JURISDICTION IT MUTUAL AID AGREEMENT

EXHIBIT "A"

PROVO CITY

Agreed this \_\_\_\_ day of \_\_\_\_\_, 2025 for Provo City.

PROVO CITY

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By: Michelle Kaufusi  
Provo City Mayor

ATTEST AND COUNTERSIGN:

\_\_\_\_\_  
City Recorder

Recordation Date

APPROVED AS TO FORM  
Provo City Attorney's Office

Date \_\_\_\_\_

Sign \_\_\_\_\_

Print name: \_\_\_\_\_

CONTACT INFORMATION FOR PROVO INFORMATION SYSTEMS DIVISION:

**Joshua Ihrig**  
445 W Center St  
Provo UT, 84601-4374  
801-852-6551  
[jihrig@provo.gov](mailto:jihrig@provo.gov)

**Provo Information Systems Support Desk**  
[support@provo.gov](mailto:support@provo.gov)  
801-852-6560

Bountiful City

Agreed this \_\_\_\_ day of \_\_\_\_\_, 2025 for Bountiful City.

BOUNTIFUL CITY

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By: Gary Hill  
Bountiful City Manager

ATTEST AND COUNTERSIGN:

\_\_\_\_\_  
City Recorder

Recordation Date

APPROVED AS TO FORM  
Bountiful Attorney's Office

Date \_\_\_\_\_

Sign \_\_\_\_\_

Print name: \_\_\_\_\_

CONTACT INFORMATION FOR INFORMATION TECHNOLOGY

**Greg Martin**  
795 South Main St.  
Bountiful, UT 84025  
(801) 298-6215  
[greg@bountiful.gov](mailto:greg@bountiful.gov)

**Bountiful City IT Helpdesk**  
[ithelpdesk@bountiful.gov](mailto:ithelpdesk@bountiful.gov)  
(801) 298-6211

# City Council Staff Report



**Subject:** 500 KVA GE/Prolec Transformer Bid  
Approval from Anixter  
**Author:** Allen Ray Johnson, Director  
**Department:** Light & Power  
**Date:** April 22, 2025

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## **Background**

Transformers continue to be hard to purchase and their lead times are a factor in keeping an adequate inventory. This transformer will be purchased and installed at the Renaissance project for the parking structure.

## **Analysis**

Specifications and an invitation to submit a quote for this transformer was sent out to two (2) major suppliers for a 500 KVA three phase Pad Transformer.

We received quotes from two (2) different vendors for three different transformer manufacturers on April 8, 2025, at 11:00 a.m. The results are as follows:

<b>Distributors/Manufacture</b>	<b>Total Cost</b>	<b>Delivery</b>
<b>Anixter – GE/Prolec Salt Lake City, Utah</b>	<b>\$27,522</b>	<b>20 weeks</b>
Stuart C. Irby Co. – Central-Moloney West Valley City, Utah	\$39,900	24-26 weeks
Stuart C. Irby Co. – ABB West Valley City, Utah	\$41,665	24-26 weeks

## **Department Review**

This has been reviewed by the Power Department Staff and the City Manager.

## **Significant Impacts**

This transformer will be purchased and placed into inventory until it is installed.

## **Recommendation**

Staff recommends the approval of the transformer from GE/Prolec transformer from Anixter company for sum of \$27,522.

This item will be discussed at the Power Commission meeting Tuesday morning, April 22, 2025, and we will bring their recommendation to the City Council meeting that night.

## **Attachments**

None



# City Council Staff Report

**Subject:** 2025 Asphalt Overlay Contract  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering, Streets  
**Date:** April 22, 2025



## **Background**

For Fiscal Years 2025 and 2026 the Street Department Budget includes large overlay projects on several streets which are better suited for a commercial paving contractor. For FY 2025, the planned project is located on 500 S, from the east side of the intersection to the west side of the intersection at 400 E. The paving project for FY2026 includes 1800 S from Main Street to 400 E. Staff has combined projects in both fiscal years into a single contract to streamline the bidding process and take advantage of potential economies of scale. Paving on 500 South is programmed for completion prior to June 30 with 1800 S following in the new budget year.

## **Analysis**

A Bid Opening was held on April 8, 2025 and proposals were received from **10** companies. The prices received from all Bidders is included on the attached Bid Tabulation. The 3 lowest cost proposals are as follows:

<u>Engineer's Estimate</u>	<u>\$659,909.00</u>
Black Forest Paving	\$620,856.72
C&B Asphalt	\$648,924.20
Ridge Rock	\$685,633.40

Black Forest Paving has completed two reconstruction projects of our downtown streets and also the 2021 contract for overlay work the for the City over the last 5 years, so they are acquainted with the City, our process and expectations. We anticipate that the planned projects will be completed in a timely manner, with minimal delay between milling the existing asphalt and installing the new pavement. Staff will work with Black Forest to determine the exact schedule so that advance notice can be provided to the community.

## **Department Review**

This memo has been reviewed by the City Engineer and the Street Dept. Director.

## **Significant Impacts**

Funding for this work has been included in the Street Department's Operations & Maintenance Road Materials-Overlay line items in the current FY2025 budget and in the

preliminary budget for FY2026. This expense will be funded by B&C money and Transportation tax revenues.

**Recommendation**

- It is recommended that the City Council accept the proposal of Black Forest Paving and award the contract at the unit prices noted in the Bid Tabulation.

**Attachments**

Bid Tabulation



BID TABULATION

Item	Description	Qty	Unit	Engineer's Estimate		Black Forest		C & B Asphalt		Ridge Rock		Granite		Miller Paving	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>SCHEDULE 1 - 500 South</b>															
1	Mobilization	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 23,000.00	\$ 23,000.00	\$ 14,785.00	\$ 14,785.00	\$ 8,500.00	\$ 8,500.00	\$ 35,000.00	\$ 35,000.00	\$ 43,300.00	\$ 43,300.00
2	Pavement Milling - 2" Depth	20,604	Sqyd	\$ 2.25	\$ 46,359.00	\$ 2.18	\$ 44,916.72	\$ 1.80	\$ 37,087.20	\$ 2.10	\$ 43,268.40	\$ 2.25	\$ 46,359.00	\$ 2.40	\$ 49,449.60
3	2.5" Asphalt Overlay (PG 58-28)	3,000	Ton	\$ 82.00	\$ 246,000.00	\$ 80.00	\$ 240,000.00	\$ 90.00	\$ 270,000.00	\$ 95.80	\$ 287,400.00	\$ 89.70	\$ 269,100.00	\$ 89.00	\$ 267,000.00
4	Adjust Water Valve	20	Ea	\$ 1,200.00	\$ 24,000.00	\$ 800.00	\$ 16,000.00	\$ 715.00	\$ 14,300.00	\$ 855.00	\$ 17,100.00	\$ 745.00	\$ 14,900.00	\$ 775.00	\$ 15,500.00
5	Adjust Manhole (Plastic Form)	16	Ea	\$ 1,500.00	\$ 24,000.00	\$ 940.00	\$ 15,040.00	\$ 1,090.00	\$ 17,440.00	\$ 1,155.00	\$ 18,480.00	\$ 950.00	\$ 15,200.00	\$ 980.00	\$ 15,680.00
6	Adjust Manhole ( Conc.)	2	Ea	\$ 1,500.00	\$ 3,000.00	\$ 940.00	\$ 1,880.00	\$ 1,090.00	\$ 2,180.00	\$ 975.00	\$ 1,950.00	\$ 1,050.00	\$ 2,100.00	\$ 980.00	\$ 1,960.00
7	Adjust Survey Monument	3	Ea	\$ 1,000.00	\$ 3,000.00	\$ 940.00	\$ 2,820.00	\$ 835.00	\$ 2,505.00	\$ 1,150.00	\$ 3,450.00	\$ 1,250.00	\$ 3,750.00	\$ 1,450.00	\$ 4,350.00
SubTotal - Schedule 1					\$ 364,359.00		\$ 343,656.72		\$ 358,297.20		\$ 380,148.40		\$ 386,409.00		\$ 397,239.60
<b>SCHEDULE 2 - 1800 South</b>															
1	Mobilization	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 21,000.00	\$ 21,000.00	\$ 14,785.00	\$ 14,785.00	\$ 6,500.00	\$ 6,500.00	\$ 35,000.00	\$ 35,000.00	\$ 37,900.00	\$ 37,900.00
2	Pavement Milling - 2" Depth	15,400	Sqyd	\$ 2.25	\$ 34,650.00	\$ 2.20	\$ 33,880.00	\$ 1.88	\$ 28,952.00	\$ 2.10	\$ 32,340.00	\$ 2.35	\$ 36,190.00	\$ 2.40	\$ 36,960.00
3	2.5" Asphalt Overlay (PG 58-28)	2,400	Ton	\$ 82.00	\$ 196,800.00	\$ 80.00	\$ 192,000.00	\$ 90.00	\$ 216,000.00	\$ 95.80	\$ 229,920.00	\$ 89.00	\$ 213,600.00	\$ 89.00	\$ 213,600.00
4	Adjust Water Valve	18	Ea	\$ 1,200.00	\$ 21,600.00	\$ 800.00	\$ 14,400.00	\$ 715.00	\$ 12,870.00	\$ 970.00	\$ 17,460.00	\$ 700.00	\$ 12,600.00	\$ 775.00	\$ 13,950.00
5	Adjust Manhole (Plastic Form)	13	Ea	\$ 1,500.00	\$ 19,500.00	\$ 940.00	\$ 12,220.00	\$ 1,090.00	\$ 14,170.00	\$ 1,155.00	\$ 15,015.00	\$ 900.00	\$ 11,700.00	\$ 980.00	\$ 12,740.00
6	Adjust Manhole ( Conc.)	2	Ea	\$ 1,500.00	\$ 3,000.00	\$ 940.00	\$ 1,880.00	\$ 1,090.00	\$ 2,180.00	\$ 975.00	\$ 1,950.00	\$ 1,050.00	\$ 2,100.00	\$ 980.00	\$ 1,960.00
7	Adjust Survey Monument	2	Ea	\$ 1,000.00	\$ 2,000.00	\$ 910.00	\$ 1,820.00	\$ 835.00	\$ 1,670.00	\$ 1,150.00	\$ 2,300.00	\$ 1,250.00	\$ 2,500.00	\$ 1,450.00	\$ 2,900.00
SubTotal - Schedule 2					\$ 295,550.00		\$ 277,200.00		\$ 290,627.00		\$ 305,485.00		\$ 313,690.00		\$ 320,010.00
<b>Total, ALL SCHEDULES</b>					\$ 659,909.00		\$ 620,856.72		\$ 648,924.20		\$ 685,633.40		\$ 700,099.00		\$ 717,249.60

Item	Description	Qty	Unit	BH		Staker and Parson		Kilgore		Geneva		Morgan	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>SCHEDULE 1 - 500 South</b>													
1	Mobilization	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 60,400.00	\$ 60,400.00	\$ 49,500.00	\$ 49,500.00	\$ 34,000.00	\$ 34,000.00	\$ 30,000.00	\$ 30,000.00
2	Pavement Milling - 2" Depth	20,604	Sqyd	\$ 2.20	\$ 45,328.80	\$ 2.65	\$ 54,600.60	\$ 2.15	\$ 44,298.60	\$ 2.20	\$ 45,328.80	\$ 2.60	\$ 53,570.40
3	2.5" Asphalt Overlay (PG 58-28)	3,000	Ton	\$ 95.00	\$ 285,000.00	\$ 83.75	\$ 251,250.00	\$ 97.00	\$ 291,000.00	\$ 99.70	\$ 299,100.00	\$ 110.00	\$ 330,000.00
4	Adjust Water Valve	20	Ea	\$ 720.00	\$ 14,400.00	\$ 657.00	\$ 13,140.00	\$ 750.00	\$ 15,000.00	\$ 795.00	\$ 15,900.00	\$ 825.00	\$ 16,500.00
5	Adjust Manhole (Plastic Form)	16	Ea	\$ 1,050.00	\$ 16,800.00	\$ 955.00	\$ 15,280.00	\$ 950.00	\$ 15,200.00	\$ 1,620.00	\$ 25,920.00	\$ 1,100.00	\$ 17,600.00
6	Adjust Manhole ( Conc.)	2	Ea	\$ 1,050.00	\$ 2,100.00	\$ 955.00	\$ 1,910.00	\$ 1,125.00	\$ 2,250.00	\$ 1,185.00	\$ 2,370.00	\$ 1,100.00	\$ 2,200.00
7	Adjust Survey Monument	3	Ea	\$ 830.00	\$ 2,490.00	\$ 803.00	\$ 2,409.00	\$ 1,300.00	\$ 3,900.00	\$ 945.00	\$ 2,835.00	\$ 1,175.00	\$ 3,525.00
SubTotal - Schedule 1					\$ 396,118.80		\$ 398,989.60		\$ 421,148.60		\$ 425,453.80		\$ 453,395.40
<b>SCHEDULE 2 - 1800 South</b>													
1	Mobilization	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 49,700.00	\$ 49,700.00	\$ 30,500.00	\$ 30,500.00	\$ 29,000.00	\$ 29,000.00	\$ 19,000.00	\$ 19,000.00
2	Pavement Milling - 2" Depth	15,400	Sqyd	\$ 2.45	\$ 37,730.00	\$ 2.15	\$ 33,110.00	\$ 2.15	\$ 33,110.00	\$ 2.20	\$ 33,880.00	\$ 2.80	\$ 43,120.00
3	2.5" Asphalt Overlay (PG 58-28)	2,400	Ton	\$ 92.75	\$ 222,600.00	\$ 87.60	\$ 210,240.00	\$ 97.00	\$ 232,800.00	\$ 99.45	\$ 238,680.00	\$ 94.00	\$ 225,600.00
4	Adjust Water Valve	18	Ea	\$ 1,050.00	\$ 18,900.00	\$ 657.00	\$ 11,826.00	\$ 725.00	\$ 13,050.00	\$ 795.00	\$ 14,310.00	\$ 825.00	\$ 14,850.00
5	Adjust Manhole (Plastic Form)	13	Ea	\$ 1,050.00	\$ 13,650.00	\$ 955.00	\$ 12,415.00	\$ 950.00	\$ 12,350.00	\$ 1,620.00	\$ 21,060.00	\$ 1,100.00	\$ 14,300.00
6	Adjust Manhole ( Conc.)	2	Ea	\$ 1,050.00	\$ 2,100.00	\$ 955.00	\$ 1,910.00	\$ 1,125.00	\$ 2,250.00	\$ 1,185.00	\$ 2,370.00	\$ 1,100.00	\$ 2,200.00
7	Adjust Survey Monument	2	Ea	\$ 830.00	\$ 1,660.00	\$ 803.00	\$ 1,606.00	\$ 1,300.00	\$ 2,600.00	\$ 945.00	\$ 1,890.00	\$ 1,175.00	\$ 2,350.00
SubTotal - Schedule 2					\$ 321,640.00		\$ 320,807.00		\$ 326,660.00		\$ 341,190.00		\$ 321,420.00
<b>Total, ALL SCHEDULES</b>					\$ 717,758.80		\$ 719,796.60		\$ 747,808.60		\$ 766,643.80		\$ 774,815.40



# City Council Staff Report

**Subject:** Release of Easement at 765 E Abby Lane  
**Author:** Lloyd Cheney, City Engineer  
**Department:** Engineering  
**Date:** April 22, 2025

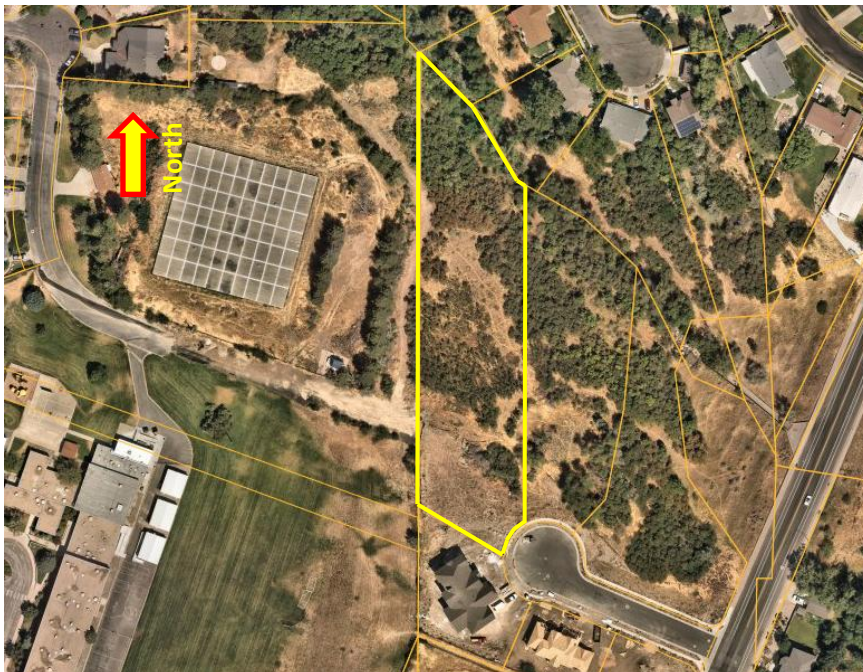


## **Background**

Eric Beard of Beard Construction, representing Dan and Amber Crane (owners of the property located at 765 E Abby Lane), has requested a partial release of the Public Utility Easement along the west property line of Lot 4 of the Creekside Views Subdivision. The proposed area includes the 7 ft wide section and a short segment of the 20 ft wide easement, to accommodate the construction of a new single family residence.

## **Analysis**

Lot 4 of the Creekside Views Subdivision is adjacent to the City-owned Millcreek Reservoir property, which is located west of the subdivision. When originally platted, easements were laid out to accommodate the construction of the new sewer, culinary water and irrigation lines which are located along the southern end of the west property line of Lot 4. A 7 ft easement was also extended to the north, along the west property line to the edge of the buildable area for the Lot.



*Figure 1 Vicinity Map of Lot 4, Creekside Views Subdivision.*

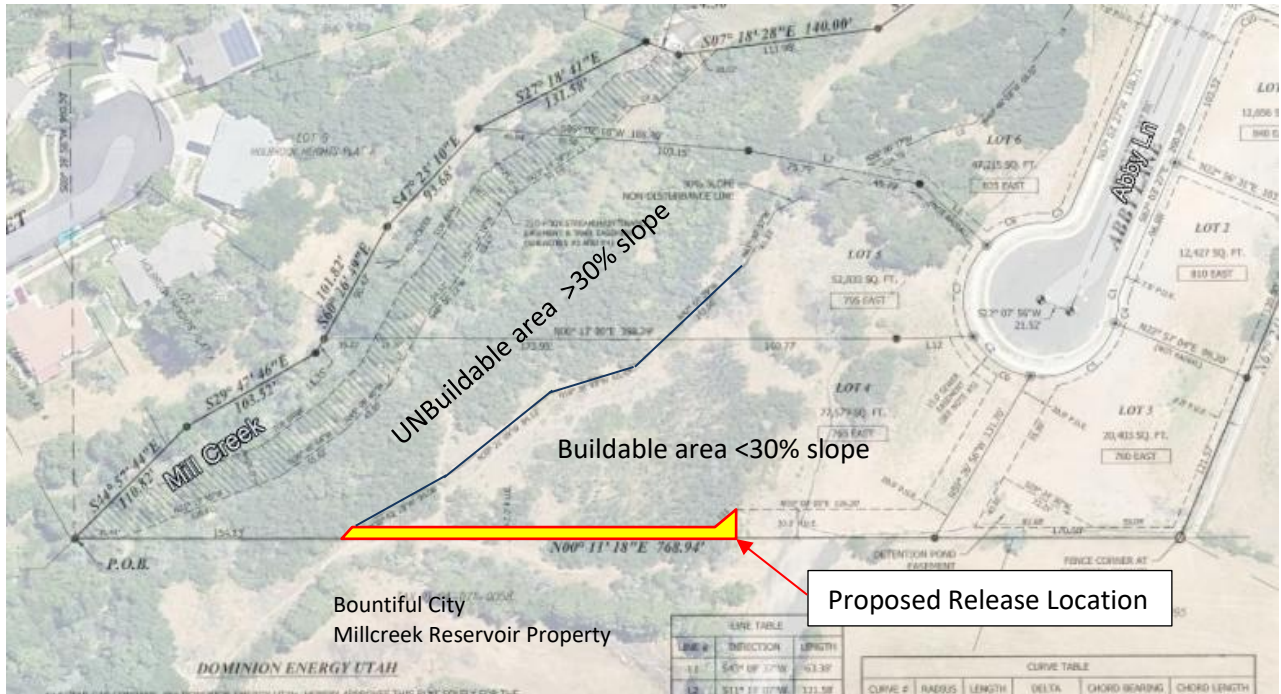


Figure 2 Proposed easement release location on west line of Lot 4.

After further review, staff has determined that the wider easement along the west side of Lot 4 and the adjacent 20 ft easement on the north line of Lot 3 are sufficient to accommodate the current and future utility needs. Signatures have been collected from the utility companies agreeing to the release of the designated segments.

**Department Review**

This report has been reviewed by the City Manager.

**Significant Impacts**

No significant impacts are anticipated.

**Recommendation**

- Staff recommends the City Council authorize the release of the Public Utility Easements on Lot 4 of the Creekside Views Subdivision as shown in the staff report and as described by the legal description.

**Attachments**

- Exhibit depicting the locations of the requested release of easement
- Legal description of the portion of the easement to be released
- Utility signatures & associated documentation

**RELEASE OF EASEMENT**

BOUNTIFUL, a municipal corporation, does hereby release a utility easement over, and under and across the following described property:

SEE ATTACHMENT

**UTILITY COMPANY APPROVAL**

Bountiful City Engineer \_\_\_\_\_ Date \_\_\_\_\_  
Bountiful Light & Power R. Alan Farms Date 3-4-25  
Bountiful Subcon. District See attached Date 3-4-25  
\* Dominion Energy See attached Date 3-4-25  
Century Link Pending request. Date \_\_\_\_\_  
Bountiful Water [Signature] Date 3-4-25  
South Davis Sewer [Signature] Date 3/5/2025  
South Davis Water [Signature] Date 3-4-25  
\* Comcast Television Elysia Valdez - See attached Date 2/25/25  
Weber Basin Water N/A - per Vince Hamilton Date 3/5/25

Release of the easement described above was authorized by the action of the Bountiful City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Recorder

STATE OF UTAH )  
 )  
County of Davis )

On the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, personally appeared before me,  
\_\_\_\_\_, Mayor and \_\_\_\_\_,  
City Recorder of Bountiful, who each being by me duly sworn did say that the above  
instrument was signed in behalf of Bountiful City, municipal corporation, by authority of  
the City Council and they did each acknowledge to me that they executed the same.

\_\_\_\_\_  
Notary Public

Seal

**RELEASE OF EASEMENT**

BOUNTIFUL, a municipal corporation, does hereby release a utility easement over, and under and across the following described property:

SEE ATTACHMENT

**UTILITY COMPANY APPROVAL**

Bountiful City Engineer \_\_\_\_\_ Date \_\_\_\_\_  
Bountiful Light & Power \_\_\_\_\_ Date \_\_\_\_\_  
Bountiful Subcon. District Kirk Goff Date 3/4/25  
\* Dominion Energy \_\_\_\_\_ Date \_\_\_\_\_  
Century Link \_\_\_\_\_ Date \_\_\_\_\_  
Bountiful Water \_\_\_\_\_ Date \_\_\_\_\_  
South Davis Sewer \_\_\_\_\_ Date \_\_\_\_\_  
South Davis Water \_\_\_\_\_ Date \_\_\_\_\_  
\* Comcast Television Clyvia Valdez Date 2/25/25  
Weber Basin Water \_\_\_\_\_ Date \_\_\_\_\_

Release of the easement described above was authorized by the action of the Bountiful City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_  
City Recorder

Space above for County Recorder's use  
PARCEL I.D.# 041980004

**DISCLAIMER OF UTILITY EASEMENT**

The undersigned, QUESTAR GAS COMPANY dba Enbridge Gas Utah, Grantor, hereby disclaims and releases any rights, title or interest which it may have in and to the following-described real property in Davis County, Utah, to-wit:

All public utility easements, excepting the easement(s) or portion of easement(s) running adjacent and parallel to the street(s), located within Lot 4, Creekside Views Subdivision, located in the Southwest quarter of Section 29, Township 2 North, Range 1 East, Salt Lake Base and Meridian, Davis County, Utah; said Subdivision recorded in the Office of the County Recorder for Davis County, Utah.

IN WITNESS WHEREOF, this disclaimer and release of any right, title or interest has been duly executed on March 4, 2025.

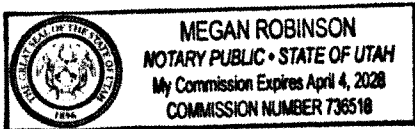
QUESTAR GAS COMPANY  
Dba Enbridge Gas Utah

By: *[Signature]*  
Authorized Representative

STATE OF UTAH                    )  
  ) ss.  
COUNTY OF SALT LAKE        )

On March 4, 2025, personally appeared before me *Alec Shook*, who, being duly sworn, did say that (s)he is an Authorized Representative for QUESTAR GAS COMPANY dba Enbridge Gas Utah, and that the foregoing instrument was signed on behalf of said corporation pursuant to a Delegation of Authority.

*[Signature]*  
Notary Public







Comcast Cable Communications, Inc.  
1350 E. Miller Ave.  
Salt Lake City, Utah 84106  
801-401-3041 Tel  
801-255-2711 Fax

February 25, 2025

Robyn Searle  
Beard Construction  
900 North 400 West, Bldg. 1-A  
North Salt Lake, UT 84054

To whom it may concern,

Comcast of Utah II grants permission to vacate the existing utility easements, which exists along the South and West property lines of Lot 4 Creek side Views, 765 East Abby Lane, Bountiful, UT, as long as it does not interfere with or deny access to our existing facilities (poles, cable, conduits, pedestal, electronics). Three feet of clearance must be maintained around all pedestals.

If you need our facilities to be moved, it can be done at your expense. If any damage is incurred to our facilities due to your encroachment, repairs will be done at your expense. Be sure to contact Blue Stakes to locate all utility services at least 48 hours before digging.

Sincerely,

*Annette Harm*

Annette Harm  
Authorized Representative

## LEGAL DESCRIPTION

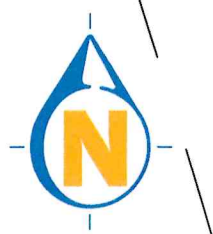
PREPARED April 07, 2025, by SMB

### PROPOSED PUBLIC UTILITY EASEMENT VACATION DESCRIPTION

A PORTION OF AN EASEMENT LOCATED IN THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 2 NORTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN, BOUNTIFUL CITY, DAVIS COUNTY, UTAH, SAID EASEMENT IS LOCATED WITHIN LOT 4 OF THE CREEK SIDE VIEWS SUBDIVISION RECORDED AS ENTRY NO. 3498695 IN THE DAVIS COUNTY RECORDER'S OFFICE, SAID EASEMENT PORTION IS FURTHER DESCRIBED AS FOLLOWS.

BEGINNING AT A POINT ON THE WEST LINE OF SAID LOT 4, SAID POINT IS SOUTH 00°11'18" WEST 883.45 FEET ALONG THE SECTION LINE AND NORTH 90°00'00" WEST 960.26 FEET TO THE SOUTHWEST CORNER OF SAID LOT AND NORTH 00°11'18" EAST 152.30 FEET ALONG SAID LOT LINE FROM THE CENTER QUARTER CORNER OF SAID SECTION; AND RUNNING THENCE NORTH 00°11'18" EAST 260.42 FEET ALONG THE WEST LINE OF SAID EASEMENT AND SAID LOT LINE TO THE LIMIT OF DISTURBANCE DESCRIBED ON SAID PLAT; THENCE SOUTH 30°52'25" EAST 13.62 FEET ALONG SAID LINE TO THE EAST LINE OF SAID EASEMENT; THENCE SOUTH 00°11'18" WEST 248.75 FEET ALONG SAID EAST LINE; THENCE NORTH 89°48'42" WEST 7.03 FEET TO THE POINT OF BEGINNING.

NOTE: THE DAVIS COUNTY SURVEYOR'S NAD83 STATE PLANE BEARING ALONG THE QUARTER SECTION LINE IS SOUTH 00°31'14" WEST (ROTATE THIS LEGAL DESCRIPTION CLOCKWISE 0°21'56" TO MATCH).



SCALE: 1"=60'

PARCEL ID# 04-071-0058

30% SLOPE  
NON-DISTURBANCE  
LINE FROM PLAT

7' PUE TO BE VACATED

PORTION OF SEWER  
EASEMENT TO BE VACATED

P.O.B.

20' PUE

LOT 4  
CREEK SIDE VIEWS  
SUBDIVISION

LOT 5  
CREEK SIDE VIEWS  
SUBDIVISION

15' SEWER  
EASEMENT

LOT 3  
CREEK SIDE VIEWS  
SUBDIVISION

7' PUE

LOT 6  
CREEK SIDE VIEWS  
SUBDIVISION



Entellus™

1470 South 600 West  
Woods Cross, Utah 84010  
Phone 801-298-2236

**DAN CRANE**

765 EAST ABBY LANE

LOT 4, CREEK SIDE VIEWS SUBDIVISION  
LOCATED IN THE SW 1/4 OF SECTION 29, T.2N., R.1E., S.L.B.&M.  
BOUNTIFUL CITY, DAVIS COUNTY, UTAH

**DRAWN:**  
SMB 04/07/2025

**PROJECT:** 2005002  
SURVEY 2005002.dwg

**EXB (2)**  
**PUBLIC UTILITY  
EASEMENT VACATION**



# City Council Staff Report

**Subject:** Second Extension of 2023 Water Line  
Contract for 2025

**Author:** Lloyd Cheney, City Engineer

**Department:** Engineering, Water

**Date:** April 22, 2025



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## **Background**

Approximately one year ago the City Council approved the first extension of the original 2023 contract with MC Green for water line replacement projects. MC Green is requesting the second and final extension of the contract for this year, and has provided an update to the unit pricing schedule for the contract.

## **Analysis**

MC Green completed two projects under the previous contract extension. Currently there are 3 replacement projects planned for the upcoming summer: 200 E (300 N to 500 S), Bountiful Hills Drive (Davis Blvd to Millbrook Way), and the remaining segment of the Mill St. replacement project, which will continue on to 650 E and 750 E up to 700 S. The 200 E project will be completed in advance of a planned street reconstruction project. Bountiful Hills Drive has had a significant leak history and needs to be replaced in preparation for an overlay project by the Street Dept.

The proposed pricing will apply to Schedule 1, which contains the complete list of pay items included in the contract and is used for pricing water line installation in new developments which may be approved, or for unanticipated projects. Under Schedule 1, individual items are proposed to increase from 5% to as much as 8.6% with an overall increase in the Schedule of bid items of 5.1% from 2024 pricing. Schedule 1 will apply to the 200 E and Bountiful Hills Dr projects. The increases in costs proposed for Schedule 1 are not unexpected and are reasonable, given the current economic conditions. Schedules 2 and 3 (carryover projects from the original 2023 contract) will be completed using 2024 pricing.

## **Department Review**

This report has been reviewed by the Water Department Director and the City Manager.

## **Significant Impacts**

The FY24-25 Water Dept. Capital Expense – Water Mains budget has allocated a total of \$1.5 M for water line replacement projects. Of this amount, approximately \$500,000 is available for use by the end of the current budget year.

**Recommendation**

- Staff recommends the City Council accept the proposal of M.C. Green & Sons, Inc. and extend the contract for the water line replacement at the unit prices submitted.

**Attachments**

Pricing Evaluation

Schedule 1: Random Locations				2023 Contract Pricing	
Item	Unit	Qty	Description	Unit Price	Amount
1	Lft	200	4" C-900 PVC Pipe (DR 18)	100.80	20,160.00
2	Lft	1,000	6" C-900 PVC Pipe (DR 18)	92.59	92,590.00
3	Lft	1,000	8" C-900 PVC Pipe (DR 18)	104.12	104,120.00
4	Lft	1,000	10" C-900 PVC Pipe (DR 18)	117.76	117,760.00
5	Lft	1,000	12" C-900 PVC Pipe (DR 18)	134.36	134,360.00
6	Ea	3	6" Tapping Tee and Valve	4,717.42	14,152.26
7	Ea	3	8" Tapping Tee and Valve	5,692.53	17,077.59
8	Ea	3	4" Tee	1,706.74	5,120.22
9	Ea	5	6" Tee	1,881.80	9,409.00
10	Ea	5	8" Tee	2,152.33	10,761.65
11	Ea	5	10" Tee	2,519.38	12,596.90
12	Ea	3	12" Tee	2,986.19	8,958.57
13	Ea	2	8" Cross	2,310.86	4,621.72
14	Ea	3	4" Fitting	1,088.85	3,266.55
15	Ea	5	6" Fitting	1,198.25	5,991.25
16	Ea	5	8" Fitting	1,371.96	6,859.80
17	Ea	5	10" Fitting	1,666.51	8,332.55
18	Ea	3	12" Fitting	1,974.07	5,922.21
19	Ea	3	4" Gate Valve	2,058.14	6,174.42
20	Ea	5	6" Gate Valve	2,359.70	11,798.50
21	Ea	5	8" Gate Valve	3,194.82	15,974.10
22	Ea	5	10" Gate Valve	4,445.66	22,228.30
23	Ea	3	12" Gate Valve	5,424.54	16,273.62
24	Ea	5	Bountiful Standard FH Assembly	8,895.18	44,475.90
25	Ea	10	Transfer Service Lateral	1,645.54	16,455.40
26	Ea	10	Replace Service Lateral to Exist. Meter	2,354.52	23,545.20
27	Ea	10	New 1" Culinary Service	2,978.71	29,787.10
28	Ea	2	New 2" Culinary Service	7,597.14	15,194.28
29	Ea	5	Connect to Exist. Main	3,142.50	15,712.50
30	Ea	1	6" PRV with vault	36,521.79	36,521.79
31	Ea	1	8" PRV with vault	42,634.16	42,634.16
32	Ton	1,000	Granular Backfill	18.46	18,460.00
				897,295.54	

Proposed 2024 Contract Pricing			'23 to '24 Comparison
Unit Price	Amount		
111.02	22,204.00	110.1%	
101.91	101,910.00	110.1%	
113.95	113,950.00	109.4%	
128.17	128,170.00	108.8%	
145.50	145,500.00	108.3%	
5,172.73	15,518.19	109.7%	
6,190.24	18,570.72	108.7%	
1,947.75	5,843.25	114.1%	
2,130.42	10,652.10	113.2%	
2,412.71	12,063.55	112.1%	
2,795.72	13,978.60	111.0%	
3,282.82	9,848.46	109.9%	
2,578.13	5,156.26	111.6%	
1,236.28	3,708.84	113.5%	
1,350.43	6,752.15	112.7%	
1,531.69	7,658.45	111.6%	
1,839.05	9,195.25	110.4%	
2,159.98	6,479.94	109.4%	
2,247.71	6,743.13	109.2%	
2,562.38	12,811.90	108.6%	
3,433.80	17,169.00	107.5%	
4,739.02	23,695.10	106.6%	
5,760.47	17,281.41	106.2%	
9,532.13	47,660.65	107.2%	
1,858.99	18,589.90	113.0%	
2,666.39	26,663.90	113.2%	
3,326.22	33,262.20	111.7%	
8,145.45	16,290.90	107.2%	
3,529.33	17,646.65	112.3%	
39,610.90	39,610.90	108.5%	
45,989.02	45,989.02	107.9%	
20.20	20,200.00	109.4%	
980,774.42		109.3%	

Proposed 2025 Contract Pricing			'24 to '25 Comparison
Unit Price	Amount		
111.02	22,204.00	100.0%	
110.52	110,520.00	108.4%	
117.10	117,100.00	102.8%	
135.86	135,860.00	106.0%	
154.23	154,230.00	106.0%	
5,431.36	16,294.08	105.0%	
6,499.75	19,499.25	105.0%	
2,045.13	6,135.39	105.0%	
2,236.94	11,184.70	105.0%	
2,533.35	12,666.75	105.0%	
2,935.50	14,677.50	105.0%	
3,449.96	10,340.88	105.0%	
2,707.03	5,414.06	105.0%	
1,298.09	3,894.27	105.0%	
1,417.95	7,089.75	105.0%	
1,592.09	7,960.45	103.9%	
1,931.00	9,655.00	105.0%	
2,267.97	6,803.91	105.0%	
2,360.00	7,080.27	105.0%	
2,690.49	13,452.45	105.0%	
3,608.92	18,044.60	105.1%	
4,975.97	24,879.85	105.0%	
6,048.49	18,145.47	105.0%	
10,356.39	51,781.95	108.6%	
1,951.93	19,519.30	105.0%	
2,799.70	27,997.00	105.0%	
3,492.53	34,925.30	105.0%	
8,552.72	17,105.44	105.0%	
3,065.03	15,325.15	86.8%	
41,591.44	41,591.44	105.0%	
48,288.47	48,288.47	105.0%	
21.31	21,310.00	105.5%	
1,030,976.68		105.1%	

Schedule 2: Mill Street and Bali Hai Subdivision				2023 Contract Pricing	
Item	Unit	Qty	Description	Unit Price	Amount
1	Lft	639	6" C-900 PVC Pipe (DR 18)	95.25	60,864.75
2	Lft	5,253	8" C-900 PVC Pipe (DR 18)	103.68	544,631.04
3	Ea	13	8" Tee	2,065.48	26,851.24
4	Ea	20	6" Fitting	1,154.99	23,099.80
5	Ea	12	8" Fitting	1,281.45	15,377.40
6	Ea	3	6" Gate Valve	2,296.62	6,889.86
7	Ea	11	8" Gate Valve	3,182.34	35,005.74
8	Ea	8	Bountiful Standard FH Assembly	8,895.18	71,161.44
9	Ea	39	Repl. Service Lateral to Exist. Meter (Short)	2,307.89	90,007.71
10	Ea	38	Repl. Service Lateral to Exist. Meter (Long)	2,502.37	95,090.06
11	Ea	12	Connect to Exist. Main	2,544.42	30,533.04
12	Ea	2	Replace Existing 8" Pressure Reducing Valve	40,765.98	81,531.96
13	Ton	3,654	Granular Backfill	18.46	67,452.84
SubTotal				1,148,496.88	

Proposed 2024 Contract Pricing			
Unit Price	Amount		
104.76	66,941.64	110.0%	
111.00	583,083.00	107.1%	
2,322.08	30,187.04	112.4%	
1,305.29	26,105.80	113.0%	
1,437.24	17,246.88	112.2%	
2,496.55	7,489.65	108.7%	
3,420.78	37,628.58	107.5%	
9,532.13	76,257.04	107.2%	
2,622.82	102,289.98	113.6%	
2,820.97	107,196.86	112.7%	
2,905.25	34,863.00	114.2%	
43,789.42	87,578.84	107.4%	
20.20	73,810.80	109.4%	
1,250,679.11		108.9%	

Proposed 2025 Contract Pricing			
Unit Price	Amount		
104.76	66,941.64	100.0%	
111.00	583,083.00	100.0%	
2,322.08	30,187.04	100.0%	
1,305.29	26,105.80	100.0%	
1,437.24	17,246.88	100.0%	
2,496.55	7,489.65	100.0%	
3,420.78	37,628.58	100.0%	
9,532.13	76,257.04	100.0%	
2,622.82	102,289.98	100.0%	
2,820.97	107,196.86	100.0%	
2,905.25	34,863.00	100.0%	
43,789.42	87,578.84	100.0%	
20.20	73,810.80	100.0%	
1,250,679.11		100.0%	

Completed

Approx. 60% complete in 2024

Schedule 3: 650 E and 200 N				2023 Contract Pricing	
Item	Unit	Qty	Description	Unit Price	Amount
1	Lft	31	6" C-900 PVC Pipe (DR 18)	229.51	7,114.81
2	Lft	1,569	8" C-900 PVC Pipe (DR 18)	102.91	161,465.79
3	Ea	6	8" Fitting	1,286.68	7,720.08
4	Ea	2	8" Gate Valve	3,194.82	6,389.64
5	Ea	3	Bountiful Standard FH Assembly	8,895.18	26,685.54
6	Ea	14	Repl. Service Lateral to Exist. Meter (Short)	2,333.45	32,668.30
7	Ea	21	Repl. Service Lateral to Exist. Meter (Long)	2,468.97	51,848.37
8	Ea	2	Connect to Exist. Main	4,396.55	8,793.10
9	Ea	1	Replace Existing 8" Pressure Reducing Valve	50,106.86	50,106.86
10	Ton	992	Granular Backfill	18.46	18,312.32
SubTotal				371,104.81	

Proposed 2024 Contract Pricing			
Unit Price	Amount		
248.99	7,718.69	108.5%	
111.00	174,159.00	107.9%	
1,442.70	8,656.20	112.1%	
3,433.80	6,867.60	107.5%	
9,532.13	28,596.39	107.2%	
2,648.65	37,081.10	113.5%	
2,787.23	58,531.83	112.9%	
5,088.11	10,176.22	115.7%	
54,787.42	54,787.42	109.3%	
20.20	20,038.40	109.4%	
406,612.85		109.6%	

Proposed 2025 Contract Pricing			
Unit Price	Amount		
248.99	7,718.69	100.0%	
111.00	174,159.00	100.0%	
1,442.70	8,656.20	100.0%	
3,433.80	6,867.60	100.0%	
9,532.13	28,596.39	100.0%	
2,648.65	37,081.10	100.0%	
2,787.23	58,531.83	100.0%	
5,088.11	10,176.22	100.0%	
54,787.42	54,787.42	100.0%	
20.20	20,038.40	100.0%	
406,612.85		100.0%	

Total, all Schedules 2,416,897.23 2,638,066.38 109.2% 2,688,268.64 101.9%





# City Council Staff Report

**Subject:** Fire Fuels Removal – HMGP Fuels Reduction grant work  
**Author:** Galen D. Rasmussen, Assistant City Manager  
**Department:** Executive  
**Date:** April 22, 2025



## **Background**

On July 23, 2021 Bountiful City received an award under the Hazard Mitigation Grant Program (HMGP) for fire fuels mitigation work in the City. The grant was awarded in the amount of \$430,893 to be disbursed at a 75% federal share with a 25% local cost share to be paid by the City. Through the end of 2024, the City had received \$114,213 of the \$430,893 allocated, which has been accomplished through eligible work performed during the annual Day of Service events. The period of performance for the grant was to end on March 31, 2023 so City staff requested a time extension to complete additional eligible work. This time extension was approved with a close out date for the grant of January 23, 2026.

## **Analysis**

To draw down as much of the remaining grant funds as possible in a timely manner, it was deemed necessary to expedite the work of removing fire fuels from City locations. To assess potential priority work projects, and means to accomplish the work, a management team comprised of Galen Rasmussen, Assistant City Manager, Brock Hill, Parks Director, Charles Benson, Streets and Sanitation Director, and Jess Pearce, Power Department Superintendent of Operations, reviewed key fire fuel reduction areas. The areas determined most in need for fire fuel mitigation were:

- Creekside Park
- North Canyon Park
- Rocket Park
- Eggett Park
- Mueller Park Jr. High

The foregoing list of areas was provided to Diamond Tree Experts and management worked with Diamond Tree staff to tour each location. From these location assessment tours, key areas of fire risk were identified for selective removal of vegetative debris including deadfall trees, bushes, and similar materials. Due to the existing City contractual relationship in place with Diamond Tree Experts, which is used by the Power Department for tree trimming, proposals were requested solely from this vendor. Diamond Tree had previously been selected from a competitive procurement process which would meet City procurement rules.

A summary of the proposals received, along with a copy of each supporting proposal, are attached for review.

## **Department Review**

This staff report has been reviewed by, and received the concurrence of, the City Manager.

**Recommendation**

City staff recommends approval of the attached summary of proposals for fire fuel mitigation work under the existing HMGP Fuels Mitigation.

**Significant Impacts**

Approval of the proposals for work will have a significant impact in reducing fire risk in city park areas and will provide a federally funded source for 75% of the costs in performing this essential work.

**Attachments**

- Summary of Fire Fuel Mitigation work by location

**Bountiful City**  
**HMGP Fuels Mitigation Grant**  
**Fire Fuels Reduction**  
**Diamond Tree Experts**

<u>Park Area</u>	<u>Address</u>	<u>Proposal Number</u>	<u>Proposal Amount</u>
Creekside Park	600 Mill Street	189768	\$ 86,500.00
Eggett Park	1600 Barton Creek Lane	189899	\$ 62,400.00
Mueller Park Jr. High	900 Mueller Park Road	189900	\$ 31,200.00
North Canyon Park	3900 South Bountiful Blvd	189898	\$ 75,500.00
Tolman (Rocket) Park	100 North 1300 East	189901	\$ 26,000.00
<b>Total of all Proposals</b>			<b>\$ 281,600.00</b>



# City Council Staff Report



**Subject:** Bountiful City Polling Location and Davis County  
Vote Centers  
**Author:** Sophia Ward, City Recorder  
**Department:** Executive/Legislative  
**Date:** March 31, 2025

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## **Background**

By contracting with Davis County to conduct Bountiful City's election(s), voting will be by mail in 2025. However, the County will have at least one polling location set up in each Davis County city on Election Day(s) in August (August 12) if there is a Primary Election to accommodate voters who cannot vote independently on a paper ballot, did not receive a ballot in the mail, have misplaced their ballot or choose to submit their ballot in person at a polling location. Polling locations for the November 4 General Election will be approved in July.

## **Analysis**

The Utah State Code §20a-5-403, 20A-5-303(6), and 20A-3a-703 state that "Each election officer shall obtain the approval of the county or municipal legislative body or local district governing board for those polling places." The proposed polling location in Bountiful is the Bountiful Library, located at 725 South Main Street, and will need Council approval. This is the same location approved in prior years. Also, designating the polling places in each of the other Davis County cities as Vote Centers by the Council enables Bountiful residents to vote in any of those Vote Centers on Election Day(s). Please note that cities that do not hold a Primary Election will not have a Vote Center available on Primary Election Day (August 12).

Early voters will also be able to drop off ballots in the Ballot Box located outside the west entrance of the Bountiful Library three weeks in advance of the Election Day(s).

## **Recommendation**

I recommend that the Council approve the Bountiful Library and Vote Centers in each Davis County city (see attachment) as polling locations in the 2025 Municipal Primary Election.

## **Department Review**

This proposal has been reviewed and approved by the City Recorder and City Manager.

## **Significant Impacts**

None

## **Attachment**

Election Approval Letter from the Davis County Clerk



# County Clerk

Davis County Administration Building - P.O. Box 618 - Farmington Utah 84025  
 Telephone: (801) 451-3213 – Fax: (801) 451-3421

**Brian McKenzie, CERA**  
 Clerk

## Approval of 2025 Polling Location and Vote Centers

In accordance with 20A-5-403 the following has been designated a polling place for the 2025 Municipal Primary and General Elections for \_\_\_\_\_ City and is established as a common polling place for all voting precincts within this city in accordance with 20A-5-303.

(List your polling location here)

In addition, and in accordance with 20A-3a-703, the following are designated as Election Day voting centers, so long as the cities in which these buildings are located, are required to hold an election.

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield City Hall	55 South State Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Fruit Heights City Hall	910 South Mountain Road, Fruit Heights
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
City of North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross