

BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, January 22, 2019

6:00 p.m. Work Session

7:00 p.m. – Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at City Hall, 790 South 100 East, Bountiful, Utah, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

AGENDA

6:00 p.m. - Work Session

1. City Communications – Mr. Gary Hill p. 3
2. Legislative Update – Mr. Gary Hill

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. **Public Comment** - If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Approve minutes of previous meeting held on December 11, 2018 p. 5
4. Council Reports
5. Consider approval of:
 - a. Weekly expenditures > \$1,000 paid December 31, 2018 and January 7, 2019 p. 13
 - b. November 2018 Financial report p. 17
6. Consider approval of fiber and telecom service contracts with UTOPIA Fiber and Veracity Networks in the total monthly amount of \$2,217– Mr. Alan West p. 31
7. Consider approval of St. Olaf’s special event liquor permit for Saturday, April 27, 2019 – Mr. Chad Wilkinson p. 55
8. Consider approval of a Release of Easement at 122 W. Monarch Drive and authorizing the Mayor to sign the release document – Mr. Lloyd Cheney p. 59
9. Consider approval of the Aquafficiency proposal for a one year water efficiency study in the not-too-exceed amount of \$40,633 – Mr. Lloyd Cheney p. 63
10. Consider final approval of the Seifert Subdivision located at approximately 3300 South and 725 West – Mr. Lloyd Cheney p. 65
11. Consider approval of the purchase and cost of equipping a vehicle for the Engineering Department from Larry H. Miller Ford in the total amount of \$35,234 – Mr. Lloyd Cheney p. 69
12. Adjourn


City Recorder

City Council Staff Report

Subject: City Council and the City Communication Plan
Author: Gary Hill
Department: Administration
Date: January 22, 2018



Background

In 2018 the Bountiful City Council adopted the City Communication Plan. The primary purpose of the document is to guide how City officials communicate with the public. The Plan also includes principles on how staff should provide information to the City Council and touches lightly on roles and the importance of a unified voice to residents.

Mayor Lewis has asked to schedule a work session so that the City Council can discuss how they, as individuals and a collective body, would like to communicate with the public and constituents.

Analysis

The City Communication Plan is geared primarily to guide the communication from staff to the general public, but there are principles in it that may guide how the City Council communicates with constituents.

Here are a few questions that might start the conversation with the Council:

- What are the best ways for council members to communicate with constituents?
- Which items should be communicated by individual council members, and what should be delivered by staff on behalf of the whole council?
- When is it important to clarify that a council member is speaking for him/herself, and when he/she is speaking for the council?
- When sharing individual viewpoints, is there a difference between a newsletter-type e-mail and a blog or Facebook page?

Department Review

City Manager and City Attorney have reviewed this report

Significant Impacts

Communicating with residents more effectively and in a unified manner was a priority of the City Council this last year. It's a good practice to review how communication goals are being accomplished from time to time.

Recommendation

This item is for discussion only.

Attachments

Bountiful City Communication Plan



Bountiful City Communication Plan

(Adopted by City Council 2018)

Communicate with Integrity

- Honest
- Respectful
- Reassuring

Make Information Available

- Quick
- Concise
- Easy to access

Foresee Potential “High Communication” Issues

- Control the narrative
- Get ahead of issues, which can include:
 - Disruptions or change to lifestyle
 - Capital projects
 - Tax and rate changes
 - Negative issues

Identify the Best Methods of Communication for the Issue

- Who is the intended audience?
- How will they best be reached?

Assertively Dispel Misinformation

- Develop a facts page on website
- Use social media
- Respond quickly and affirmatively

Take More Time to Educate and Provide Information to Decision-Makers

- Use work sessions to provide context
- Provide more background with each item (“How did we get here?”)

Follow-Through and Follow-Up

- Don't assume it's someone else's job to take ownership
- Follow up afterwards whenever possible

Everyone is Responsible, but Communication Must Go Through Approved Channels

- 2-4 approved channels/people
- Develop a social media policy
- Clearly discern between council direction and individual opinion

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**Minutes of the
BOUNTIFUL CITY COUNCIL**

January 8, 2019 – 6:00 p.m.

Present: Mayor Randy Lewis
Councilmembers Kate Bradshaw, Kendalyn Harris, Richard Higginson,
John Marc Knight, Chris Simonsen
City Manager Gary Hill
City Attorney Clinton Drake
City Planner Chad Wilkinson
City Engineer Lloyd Cheney
Chief of Police Tom Ross
Finance Director Tyson Beck
Water Director Mark Slagowski
Parks Director Brock Hill
Recording Secretary Maranda Hilton

Others Present:
Power Commissioner Paul Summers
Power Commissioner John Cushing
Power Commissioner Susan Becker
BCYC Advisor Stefani Jones

Official notice of the City Council Meeting was given by posting an Agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Clipper and Standard Examiner.

Work Session – 6:00 p.m.
Planning Conference Room

Mayor Randy Lewis welcomed those in attendance, and called the session to order at 6:03 p.m.

CONVERSATION WITH THE BOUNTIFUL CITY YOUTH COUNCIL

Mayor Lewis expressed his excitement about having the BCYC in attendance that evening and then turned the time over to Councilwoman Kendalyn Harris to lead the discussion with the BCYC members. She invited them to introduce themselves, say which school they attend and if they currently hold a position on the BCYC. Around 20 students came and represented Bountiful High School, Woods Cross High School, Viewmont High School and Millcreek Junior High School.

Councilwoman Harris then opened up the floor for BCYC members to ask the City Council questions. Questions covered topics such as law enforcement responsibilities, campaign fundraising policies, City wide recycling and green waste costs, landfill longevity, local effects of the federal government shutdown, Bountiful City Power sources and costs, the homeless population and the infrastructure needed for an increase in electric cars. Councilmembers answered questions, talked to the students about some exciting new projects, and how the future of Bountiful will depend on them, the upcoming generation of leaders.

One project brought up by Councilwoman Bradshaw was the new food waste digester being built in North Salt Lake at one of the South Davis Sewer District’s plants. The Mayor talked in some

1 detail about the benefits of having this food waste processor available to the residents of Utah. The
2 end products of this food waste digester are gas that can produce enough energy in one year to power
3 a city the size of Bountiful, and a very rich fertilizer which will be sold to farms in Idaho.

4 Councilwoman Harris brought up the plans to remodel City Hall, which means BCYC will
5 likely have their meetings at the South Davis Library while construction is taking place. She also
6 mentioned the latest plans to build an ice ribbon as part of the Downtown Plaza, which will be a fun
7 place to go skating with friends, and will be completed by the end of October.

8 One question posed to the Council by a member of the BCYC was, “what are the biggest
9 issues facing Bountiful right now?” Councilman John Marc Knight said that his constant worry is
10 about keeping up with infrastructure repairs and improvements. The streets, storm water, water and
11 electrical systems in the City need constant attention, so being prepared to fix them and being
12 prepared to fund the improvements is something that he believes is very important. Councilwoman
13 Bradshaw said that the biggest issue she sees right now is growth. Population growth brings many
14 positive and negative changes to communities, states and regions, and she feels it’s important to be
15 planning now for the changes that will be coming in the future.

16 The Mayor thanked all of the participants for joining in that night, and hoped that the
17 information and discussion was helpful. The work session ended at 7:00 pm.

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19 **Regular Meeting – 7:00 p.m.**
20 **City Council Chambers**

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22 Mayor Randy Lewis called the meeting to order at 7:05 p.m. and welcomed those in
23 attendance. Mr. Paul Summers led the Pledge of Allegiance; Mr. John Cushing, former Bountiful
24 Mayor, gave a prayer.

25
26 **PUBLIC COMMENT**

27 The Mayor opened the meeting up for public comment at 7:08 pm, and invited anyone who
28 wished to come forward to do so.

29 Scott, (lives off of 2600 S), stood up and said he was new to the City and asked the Council to
30 explain what local government was all about in a nutshell. The Mayor responded that this time was
31 not for question and answer and Councilwoman Harris answered briefly by explaining that the City
32 Council dealt with issues covering garbage, storm water, water, power, police, parks, streets and
33 snow removal. The Mayor thanked him for coming and taking an interest in the City. The public
34 comment section was closed at 7:10 pm.

35
36 **APPROVE MINUTES OF PREVIOUS MEETING HELD ON DECEMBER 11, 2018**

37 The Mayor looked for a motion to approve the minutes from December 11, 2018. Councilman
38 Simonsen made a motion to approve the minutes and Councilman Higginson seconded the motion.
39 The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting
40 “aye”.

41
42 **COUNCIL REPORTS**

43 Councilwoman Bradshaw did not have a report, but expressed her gratitude for the
44 snowplows and snow removal services in Bountiful City and what a good job they do.

1 Councilman Simonsen did not have a report, but also commented on how Bountiful has a
2 history of “black streets”, meaning when they remove the snow, they get all the way down to the
3 asphalt so the streets are safer.

4 Councilwoman Harris did not have a report.

5 Councilman Knight did not have a report, but commented that he was recently in Ann Arbor,
6 Michigan and in comparing the condition of the roads between our City and theirs, he feels we are
7 blessed to have a Streets Department that keeps our roads usable and safe.

8 Councilman Higginson did not have a report.
9

10 **RECOGNITION OF MR. GREG SKEDROS, OWNER OF THE MANDARIN**
11 **RESTAURANT – MAYOR LEWIS**

12 The Mayor welcomed Mr. Greg Skedros and his family to the meeting and briefly talked
13 about their long history together and the contributions that Greg has made to the City of Bountiful
14 over the years saying, “You’re a giant in our city, we love and respect you and your family.”

15 The Mayor then turned the time over to Mr. Skedros to say a few words. Mr. Skedros talked
16 about his beginnings, being born in Salt Lake City to Greek immigrant parents, his father dying when
17 he was 12 years old, going to work at his uncle’s drugstore in order to help support the household,
18 graduating from East High School in 1945, the University of Utah Air Force ROTC class of 1948,
19 and being in the first graduating class of the College of Pharmacy in 1950. He went on to serve as a
20 pharmacist during the Korean War in the Philippines from 1951-1953, and then worked at Hill AFB
21 from 1955-1961. He has been a Bountiful resident for the past 57 years. He opened his first pharmacy
22 in Bountiful on the corner of 900 North and 400 East in 1961. After a few years he realized that
23 pharmacies were all going extinct as they got absorbed into the larger grocery stores, so he found a
24 space to lease and opened the Mandarin in 1977 with a Chinese couple as his partners. They
25 expanded the space from 50 seats to over 200, and make over 25 different sauces that have stayed
26 consistent for decades. He lastly thanked his daughter Angel and her husband Paul for their work that
27 has lifted the Mandarin to even greater heights and helped put Bountiful on the map.

28 The Mayor presented Mr. Skedros with an official letter from the City, thanking him for how
29 he has represented our City and our community.

30 Councilwoman Harris thanked Mr. Skedros for his service to the City. As a former employee
31 of the Mandarin herself, she expressed her appreciation for how his restaurant has heightened the
32 sense of community by employing many residents of Bountiful over the years, and how he cares for
33 the people who both work at the restaurant and who come to the restaurant.

34 Councilman Simonsen thanked Mr. Skedros for being the one who started the food court at
35 the Bountiful Car Show, helping to turn it into the great charity and community event that it is today.

36 Councilman Knight thanked the Skedros family for keeping the Mandarin restaurant in
37 Bountiful.
38

39 **CONSIDER APPROVAL OF WEEKLY EXPENDITURES >\$1,000 PAID DECEMBER 10, 17**
40 **& 24, 2018**

41 The Mayor asked for a motion to approve the weekly expenditures greater than \$1,000.
42 Councilman Higginson made a motion to approve the weekly expenditures from December 10, 17 &
43 24, 2018. Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers
44 Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

45 Councilwoman Harris asked how much of the vehicular maintenance and repair is done in-
46 house as compared to what is sent to shops, with reference to one of the expenditures in the report.

1 Mr. Gary Hill responded that the vast majority of vehicle servicing is done in-house, and that
2 management is actually quite proud of Bountiful City's shops and mechanics that repair City
3 vehicles.
4

5 **CONSIDER APPROVAL OF THE APPOINTMENTS OF:**

- 6 a. **SUSAN BECKER AND JOHN CUSHING TO THE POWER COMMISSION**
7 **THROUGH JANUARY 15, 2023**
8 b. **COUNCILWOMAN KATE BRADSHAW TO THE SOUTH DAVIS MOSQUITO**
9 **ABATEMENT DISTRICT BOARD THROUGH DECEMBER 31, 2019**
10

11 The Mayor asked for a motion to approve the appointments of Susan Becker and John
12 Cushing to the Power Commission through January 15, 2023 and of Kate Bradshaw to the Mosquito
13 Abatement District Board through December 31, 2019.

14 Councilman Knight made a comment about the great work both Mr. Cushing and Ms. Becker
15 do on the Power Commission and their relative expertise and knowledge they bring to the
16 Commission. Councilman Knight then made a motion to reappoint Susan Becker and John Cushing
17 to the Power Commission and Kate Bradshaw to the Mosquito Abatement Board and Councilman
18 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
19 Higginson, Knight and Simonsen voting "aye".
20

21 **CONSIDER APPROVAL OF THE APPOINTMENT OF TERMS FOR THE BOUNTIFUL**
22 **HISTORIC PRESERVATION COMMISSION MEMBERS – MR. CLINTON DRAKE**

23 Mr. Clinton Drake presented the following appointments and terms for the Historic
24 Preservation Commission for approval: April Williamsen appointed to the Commission through
25 2019, Robert McArthur through 2019, John Simmonds through 2021, and Sandy Inman through
26 2021, with Richard Higginson appointed to the Commission as the representative for the City
27 Council.

28 Councilman Higginson made a motion to approve the appointments and terms as presented by
29 staff and Councilwoman Harris seconded the motion. The motion passed with Councilmembers
30 Bradshaw, Harris, Higginson, Knight and Simonsen voting "aye".
31

32 **CONSIDER DESIGNATION OF A SITE FOR A FUTURE VETERAN'S PARK – MR. GARY**
33 **HILL**

34 Councilman Simonsen disclosed his vested interest in this item of business as the Chairman of
35 the Bountiful Veteran's Committee.

36 Councilman Higginson asked that a correction be noted on the Staff Report concerning this
37 item of business. The second paragraph incorrectly stated that he requested in early January 2019 for
38 this item to be placed on the City Council agenda, but he made that request in early December 2018.

39 Mr. Gary Hill spoke to the Council about a formal designation of a site for a future Veteran's
40 Park, explaining that until a site is designated the Veteran's Park Foundation cannot move forward on
41 raising funds for the project. The Foundation presented to the Council on November 13, 2018, and
42 proposed that the plot of land just north of the City Hall building be donated to them to use for the
43 park. As a result of that presentation and the following discussion, staff sat down with the Foundation
44 to develop criteria that they propose the Council adopt in conjunction with the designation of the site
45 directly north of City Hall. Some of the major points and recommendations are:

- 1 a. The work on the site should not begin until all the funding has been received (this also
- 2 would mean that any “donations in kind” be written and have a contract in place).
- 3 b. Every phase of the park construction should be able to stand on its own, resulting in
- 4 the park always looking complete.
- 5 c. Construction on the park should wait until it will not conflict with construction on City
- 6 Hall.
- 7 d. The Committee will be responsible for submitting engineered drawings.
- 8 e. Any improvements in equipment must match City specifications, e.g., the sprinkler
- 9 system, so that the City doesn’t have to maintain two different systems.
- 10 f. The design of the park should not require the City to purchase any specialized
- 11 equipment or hire additional staff in order to maintain it.
- 12 g. The City and Committee must follow all applicable procurement laws.
- 13 h. The Committee will be responsible for regularly updating the City on fundraising and
- 14 any changes to the design of the park.

15 The Mayor asked about potentially adding a time limit to the agreement, so that if the
16 fundraising or construction takes too long, then the agreement would be terminated. He feels that
17 doing so would give the Foundation motivation to get the fundraising and construction done quickly.
18 Mr. Hill agreed that it would be a wise idea to have some sort of date stipulated when the Council
19 would revisit the agreement to determine if it needs to be amended or terminated.

20 Councilwoman Bradshaw raised questions about how the County’s decisions regarding the
21 remodel/relocation plans for the library and the senior center (which lie adjacent to the proposed site),
22 as well as how possible RDA developments there, might affect the future of the site’s attractiveness
23 to the Foundation as their park location. Councilman Simonsen answered on behalf of the Veteran’s
24 Park Foundation by saying that waiting and waiting until every little thing is in place before we make
25 a decision will only delay the creation of this park that holds a lot of importance for our veterans and
26 our residents. He feels that the decision to move forward must be made to get the park built as soon
27 as possible. The Mayor and Councilman Higginson also stated that since the County is taking so long
28 to make their decision, there is no harm in designating this land for the park and thus removing it
29 from the County’s list of possible locations for the library/senior center. They feel comfortable
30 making that decision and its consequences.

31 Councilman Knight made a motion that the Council designate the land directly north of City
32 Hall for a Veteran’s Park, adopting all recommendations made by staff in their administrative
33 document and without adopting a formalized timeline for completion. Councilman Simonsen
34 seconded the motion.

35 The Council discussed the idea of having a time frame put in place that would allow the City
36 to revisit the agreement, so that they do not donate the land in perpetuity, since fundraising can take
37 longer than expected in many instances. Several timeframes were proposed, including 1 year, 18
38 months, or 2 years. It was discussed that it may be unwise to go forward without a time frame in
39 place, as fundraising efforts might not go as planned, causing this piece of land to be tied up
40 indefinitely and causing hurt feelings on both sides of the agreement. Mr. Clinton Drake drafted a
41 tentative condition that could be added to the agreement, which states, “If funding adequate to
42 complete the Veteran’s Park as presented to the Council in November 2018, is not received within
43 _____, the Council will consider alternate locations better suited for the amount of funding
44 raised.” The Council then discussed whether or not to stipulate if funding for the entire park need be
45 completed, or just for Phase 1. The Council discussed that in order to move forward, they could adopt

1 the wording to mean the entire amount of funding, and revisit it once they had more information from
2 the Foundation about the cost of each phase.

3 Councilman Knight made a new motion that the Council designate the land directly north of
4 City Hall for a Veteran’s Park, adopting all recommendations made by staff in their administrative
5 document, with the addition of this language: “If funding adequate to complete the Veteran’s Park as
6 presented to the Council in November 2018, is not received within 24 months, the Council will
7 consider alternate locations better suited for the amount of funding raised.” Councilman Higginson
8 seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight
9 and Simonsen voting “aye”.

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11 **CONSIDER APPROVAL OF THE PURCHASE OF A JOHN DEERE 310K**
12 **BACKHOE/LOADER IN THE AMOUNT OF \$47,961 FROM JOHN DEERE FINANCIAL –**
13 **MR. BROCK HILL**

14 Mr. Brock Hill asked that the Council approve the purchase of the backhoe that has been on
15 lease and in use at the cemetery for the past five years. The other options would be to return the
16 backhoe to John Deere Financial, or to sign a new lease on it. Returning the backhoe would leave the
17 cemetery without their primary piece of equipment which is critical to daily operations, and signing a
18 new lease on the backhoe would be financially unfavorable as rates have increased considerably in
19 the past few years. His recommendation is therefore to purchase the backhoe outright for continued
20 use by the cemetery.

21 Councilwoman Bradshaw asked how long we expect to keep this backhoe in operation. Mr.
22 Hill answered that they anticipate it being used for at least 20 more years, due to the amount of
23 maintenance they have done on it, and that it was new when they leased it.

24 Councilman Higginson made a motion to approve the purchase of the backhoe in the amount
25 of \$47, 961 from John Deere Financial and Councilman Simonsen seconded the motion. The motion
26 passed with Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

27
28 **CONSIDER APPROVAL OF THE PURCHASE OF 318 ACRE FEET OF WATER FROM**
29 **SOUTH DAVIS WATER IN THE AMOUNT OF \$36,253 – MR. MARK SLAGOWSKI**

30 Mr. Mark Slagowski addressed the Council, explaining that having gone through a summer
31 without their treatment plant operating; they ended up needing to purchase water from South Davis
32 Water. The price ended up being about \$80/acre foot, which is a very good price (compared to Weber
33 Basin’s water which would have cost \$550/acre foot). This expense was not planned and was not
34 budgeted for explicitly, but he feels confident that they have enough money that is unspent to cover
35 the cost.

36 Councilwoman Harris made a motion to approve the purchase of 318 acre feet of water from
37 South Davis Water in the amount of \$36,253 and Councilman Higginson seconded the motion. The
38 motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting
39 “aye”.

40
41 **CONSIDER APPROVAL OF A NOT-TO-EXCEED AMOUNT OF \$22,000 FOR OFFICE**
42 **CONSTRUCTION IN THE WATER DEPARTMENT BUILDING TO HOUSE THE IT &**
43 **HUMAN RESOURCES DEPARTMENTS DURING THE CITY HALL REMODEL – MR.**
44 **MARK SLAGOWSKI**

45 Mr. Mark Slagowski addressed the Council, explaining that the unfinished space in the Water
46 Department building will be turned into office space for the IT Department and the Human Resources

1 Department for the duration of the City Hall renovation. They received two bids for the renovation,
2 one for \$41,500, and another for \$25,628.80. However, JMR construction (the second bidder) is
3 willing to let the Water Department do some of the work themselves in order to bring the total costs
4 below \$22,000. Mr. Slagowski is asking the Council to approve the not-to-exceed amount of \$22,000
5 for office construction to house additional departments at the water building during the City Hall
6 remodel.

7 Councilman Higginson made a motion to approve the amount and Councilwoman Bradshaw
8 seconded the motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight
9 and Simonsen voting “aye”.

10
11 **CONSIDER APPROVAL OF THE PROPOSAL FROM EPG IN THE AMOUNT OF \$182,700**
12 **FOR THE DESIGN OF THE ICE RIBBON AT THE DOWNTOWN PLAZA – MR. LLOYD**
13 **CHENEY**

14 Mr. Lloyd Cheney addressed the Council to seek approval for the proposal from EPG to
15 design the ice ribbon feature for the new Downtown Plaza. He explained that because this is a large
16 and complicated feature, he felt it best to seek consultants and mechanical engineers who have prior
17 experience designing and building this kind of structure. This is a substantial investment and he
18 wants to make sure that the money is spent wisely.

19 The Mayor asked for a motion. Councilwoman Bradshaw made a motion to approve the
20 proposal from EPG in the amount of \$182,700 for the design of an ice ribbon and Councilman
21 Higginson seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
22 Higginson, Knight and Simonsen voting “aye”.

23
24 **CONSIDER PRELIMINARY PLAT APPROVAL FOR THE JOE AND BETTE EGGETT**
25 **SUBDIVISION, PHASE 6 LOCATED AT 1400 EAST 1800 SOUTH – MR. LLOYD CHENEY**

26 Mr. Lloyd Cheney brought before the Council the preliminary plat for the Joe & Bette Eggett
27 subdivision for approval. The plot of land is well known in Bountiful for having a llama pasture on it,
28 and is located at 1400 East 1800 South. The subdivision would be a cul-de-sac with a total of six lots
29 on it (two existing, four new), and will not take up the entire parcel of land that the Eggetts now own.
30 The remaining undeveloped land behind the subdivision (around nine acres) will be the new home of
31 the relocated llamas. All of the lots meet the minimum City requirements for frontage and size, with a
32 variance being granted for Lot# 605 regarding requirements of frontage on a corner lot, due to a
33 portion of land on that lot being unusable. All utilities are available by way of 1800 South and an
34 open detention basin will sit on the low side of the development which will meet all storm drain
35 requirements.

36 The Mayor asked for a motion. Councilman Higginson made a motion to approve the
37 preliminary plat approval for the Joe and Bette Eggett subdivision, Phase 6 and Councilman
38 Simonsen seconded the motion. The motion passed with Councilmembers Bradshaw, Harris,
39 Higginson, Knight and Simonsen voting “aye”.

40
41 **OPEN AND PUBLIC MEETINGS ACT TRAINING – MR. CLINTON DRAKE**

42 Mr. Clinton Drake conducted the yearly required training for public officials on The Open and
43 Public Meetings Act.
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1 **ADJOURN TO AN RDA MEETING**

2 Councilman Higginson made a motion to adjourn this session to an RDA meeting with a
3 separate agenda and Councilwoman Harris seconded the motion. The motion passed with
4 Councilmembers Bradshaw, Harris, Higginson, Knight and Simonsen voting “aye”.

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6 The regular session of the City Council was adjourned at 8:56 p.m.

7
8 The regular session of City Council was reconvened at 9:06 pm

9
10 **MOVE TO A CLOSED SESSION TO DISCUSS THE ACQUISITION OR SALE OF REAL**
11 **PROPERTY, PENDING LITIGATION AND/OR TO DISCUSS THE CHARACTER AND/OR**
12 **COMPETENCY OF AN INDIVIDUAL(S) (§UTAH CODE 52-4-205)**

13 Councilman Higginson made a motion to move to a closed session to consider the sale of real
14 property, pending litigation, and/or to discuss the character and/or competency of an individual(s).
15 Councilman Knight seconded the motion. The motion passed with a roll call vote as follows:

16 Councilman Higginson “aye”
17 Councilman Knight “aye”
18 Councilwoman Harris “aye”
19 Councilman Simonsen “aye”
20 Councilwoman Bradshaw “aye”

21
22 The regular session of City Council was moved into a closed session at 9:06 pm.

23
24 The regular session of City Council was reconvened at 9:45pm

25
26 **ADJOURN**

27 Councilman Higginson made a motion to adjourn. Councilwoman Harris seconded the
28 motion. The motion passed with Councilmembers Bradshaw, Harris, Higginson, Knight and
29 Simonsen voting “aye”.

30
31 The regular meeting of City Council was adjourned at 9:45 pm.

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33

Mayor Randy Lewis

City Recorder

City Council Staff Report

Subject: Expenditures for Invoices > \$1,000 paid
December 31, 2018, & January 7, 2019

Author: Tyson Beck, Finance Director

Department: Finance

Date: January 22, 2019



Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding \$1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding \$1,000 paid December 31, 2018 & January 7, 2019.

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid December 31, 2018**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	3,973.12	206663	85Q13318	Tree Trimming
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	4,791.60	206663	85Q13218	Tree Trimming
1294	BASLER ELECTRIC CO	Echo Hyrdo	53.5300.448627.	Echo Hyrdo	2,539.56	206665	2653542	Voltage Regulator & PWR Factor
1540	CACHE VALLEY ELECTRI	CIP 01 138KV Trans Substation	53.5300.474710.	CIP 01 138KV Trans Substation	12,400.83	206675	41-215435	Splices
1540	CACHE VALLEY ELECTRI	CIP 01 138KV Trans Substation	53.5300.474710.	CIP 01 138KV Trans Substation	28,202.72	206675	11262018	Change Order for the failed unit, from new trans
1895	DAVIS COUNTY-SOUTH D	Public Notices	10.4110.422000.	Public Notices	1,780.00	206690	12272018	Printed Davis Co. Directories
2076	EN POINTE TECHNOLOGI	Buildings	45.4110.472100.	Buildings	3,466.30	206695	93354985	Server Project- KUM Switches
6485	H20 ENVIRONMENTAL IN	PCB Disposal	53.5300.448638.	PCB Disposal	3,024.00	206699	008415457	PCB Oil Drum Disposal
2719	JMR CONSTRUCTION INC	Const Retention Payable	49.0000.256000.	Const Retention Payable	3,877.62	206709	12312018	Release of the 2018 Retention
2719	JMR CONSTRUCTION INC	Const Retention Payable	45.0000.256000.	Const Retention Payable	6,739.18	206709	12312018	Release of the 2018 Retention
2719	JMR CONSTRUCTION INC	Buildings	51.5100.472100.	Buildings	11,306.64	206709	12232018	Water Treatment Plant
5549	JRCA ARCHITECTS,INC	Buildings	45.4110.472100.	Buildings	42,439.35	206710	18034-01	City Hall Remodel
3018	MARQUEE BODY & PAINT	Liability Claims/Deductible	63.6300.451150.	Liability Claims/Deductible	13,103.24	206718	12242018	Police Vehicle Repair
5429	PERFORMANCE FORD LIN	Vehicles	53.5300.474600.	Vehicles	28,396.00	206731	KKC24584	2019 F150 Vin# 1FTFX1E59KKC24584
5429	PERFORMANCE FORD LIN	Vehicles	53.5300.474600.	Vehicles	28,396.00	206731	KKC24585	2019 F150 VIN# 1FTFX1E50KKC24585
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,134.79	206741	10053	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,154.50	206741	10038	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,164.35	206741	3587	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,166.18	206741	3586	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,173.84	206741	10031	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,175.67	206741	10052	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,183.70	206741	10037	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,192.82	206741	10035	Road Salt
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,194.65	206741	10033	Road Salt
3931	SIX STATES DISTRIBUT	Equip Supplies & Maint	10.4410.425000.	Equip Supplies & Maint	1,381.77	206742	01 328524	Parts
5000	U.S. BANK CORPORATE	Employee Wellness & Recognit'n	10.4110.461750.	Employee Wellness & Recognit'n	1,439.28	206747	12102018SC	Recognition&Wellness // Acct# 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Safety Equipment	53.5300.445201.	Safety Equipment	3,482.21	206747	12102018AJ	Trvl&Trn Expense// Acct# 4246-0445-5571-8851
4341	UTAH ASSOCIATED MUNI	Power Purch IPP	53.5300.448621.	Power Purch IPP	1,232.07	206749	12242018	Power Resources for December 2018
4341	UTAH ASSOCIATED MUNI	Power Purch San Juan	53.5300.448622.	Power Purch San Juan	156,220.16	206749	12242018	Power Resources for December 2018
4341	UTAH ASSOCIATED MUNI	Power Purch CRSP	53.5300.448620.	Power Purch CRSP	357,195.10	206749	12242018	Power Resources for December 2018
4341	UTAH ASSOCIATED MUNI	Power Purch UAMPS (Pool etc)	53.5300.448626.	Power Purch UAMPS (Pool etc)	446,162.98	206749	12242018	Power Resources for December 2018
TOTAL:					<u>\$ 1,172,090.23</u>			

**Expenditure Report for Invoices (limited to those outlined in staff report) >\$1,000.00
Paid January 7, 2019**

<u>VENDOR</u>	<u>VENDOR NAME</u>	<u>DEPARTMENT</u>	<u>ACCOUNT</u>		<u>AMOUNT</u>	<u>CHECK NO</u>	<u>INVOICE</u>	<u>DESCRIPTION</u>	
1050	AFFILIATED METALS	Equip Supplies & Maint	10.4410.425000.	Equip Supplies & Maint	1,111.68	206761	IV-297703	Stainless Sheet Materials	
1103	ALPHAGRAPHICS BOUNTI	Public Notices	53.5300.422000.	Public Notices	1,331.65	206767	243198	18,000 PR Inserts	
1142	AMERICOM TECHNOLOGY	Street Light	53.5300.448633.	Street Light	28,701.59	206769	55223	800' x2" Pipe for Street Lights	
1164	ANIXTER, INC.	Distribution	53.5300.448632.	Distribution	1,694.21	206770	4100498-00	1/0 Elbows & DE Auto 4-4/0	
1211	ASPHALT MATERIALS IN	Road Matl Patch/ Class C	10.4410.441200.	Road Matl Patch/ Class C	1,312.90	206771	84041	Patching	
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	3,161.28	206772	86U18518	Tree Trimming	
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	4,730.64	206772	86H49718	Tree Trimming	
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	5,007.36	206772	86U18418	Tree Trimming	
1212	ASPLUNDH TREE EXPERT	Distribution	53.5300.448632.	Distribution	5,235.93	206772	86H49818	Tree Trimming	
5455	BAKER, CAMRON	Education Benefit	53.5300.423001.	Education Benefit	2,304.00	206773	01072019	Reimbursed for 1/2 Tuition for JC	
1415	BOUNTIFUL DAVIS ARTS	Contr-Btfl/Davis Art Ctr	10.4110.492010.	Contr-Btfl/Davis Art Ctr	30,000.00	206779	01022019	2nd Half of Fiscal Year 2018-2019	
1473	BROKEN ARROW INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	20,368.87	206781	28636	Road Salt	
1473	BROKEN ARROW INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	40,720.93	206781	28633	Road Salt	
1393	BTS LANDSCAPING PROD	Contract Equipment	57.5700.462400.	Contract Equipment	22,737.50	206782	112940	Green Waste Grinding at Landfill	
1602	CDW GOVERNMENT, INC.	Equip Supplies & Maint	10.4136.425000.	Equip Supplies & Maint	8,940.00	206785	QMV2426	Cisco Fire Power Renewal	
1615	CENTURYLINK	Telephone Expense	10.4219.428000.	Telephone Expense	3,522.28	206788	12222018	Acct # 801-578-0401 452B	
1887	DAVIS COUNTY GOVERN	Profess & Tech Services	51.5100.431000.	Profess & Tech Services	2,952.00	206796	IN0005384	Lab Fees for Water Sampling	
5281	DOMINION ENERGY UTAH	Office & Warehouse	53.5300.424002.	Office & Warehouse	1,114.73	206801	01032019	Acct # 1067495449	
5281	DOMINION ENERGY UTAH	Utilities	51.5100.427000.	Utilities	1,693.73	206801	01032019A	Acct # 9591363682	
5281	DOMINION ENERGY UTAH	Plant	53.5300.448613.	Plant	1,740.09	206801	01032019	Acct # 1067495449	
2055	ELECTRICAL CONSULTAN	CIP 01 138KV Trans Substation	53.5300.474710.	CIP 01 138KV Trans Substation	4,118.00	206803	79434	Contract Extention	
2055	ELECTRICAL CONSULTAN	Profess & Tech Services	53.5300.431000.	Profess & Tech Services	6,193.50	206803	79435	Model Development & Arc Flash Assessment	
2055	ELECTRICAL CONSULTAN	CIP 01 138KV Trans Substation	53.5300.474710.	CIP 01 138KV Trans Substation	17,834.00	206803	79433	Tranformer #2 Replacement	
2164	FERGUSON ENTERPRISES	Dist Systm Repair & Maint	51.5100.448400.	Dist Systm Repair & Maint	7,293.53	206809	1075432	Pipe & Gate Valves	
2523	HONNEN EQUIPMENT COM	Equip Supplies & Maint	51.5100.425000.	Equip Supplies & Maint	2,107.04	206823	1011759	Windshield	
2553	HVAC CONSTRUCTION, I	Bldg & Grnd Suppl & Maint	10.4410.426000.	Bldg & Grnd Suppl & Maint	3,030.00	206824	124898	Replaced exhaust fan on roof for streets building	
2564	I-D ELECTRIC INC	Profess & Tech Services	51.5100.431000.	Profess & Tech Services	6,096.00	206825	104165	Motor Repair	
6959	JANI-KING OF SALT LA	Office & Warehouse	53.5300.424002.	Office & Warehouse	1,775.00	206831	SLC01190070	January 2019 Custodial Services	
2804	KEN GARFF WEST VALLE	Machinery & Equipment	45.4210.474500.	Machinery & Equipment	25,375.00	206833	KH555048	2019 Dodge Charger Vin # KH555048	
8137	LAKEVIEW ASPHALT PRO	Road Matl Patch/ Class C	10.4410.441200.	Road Matl Patch/ Class C	1,079.93	206834	3526	Patching	
2886	LAKEVIEW ROCK PRODUC	Street Opening Expense	51.5100.461300.	Street Opening Expense	1,607.02	206835	365455	Road Base	
8635	LARSEN LARSEN NASH &	Legal And Auditing Fees	10.4120.431100.	Legal And Auditing Fees	1,650.00	206837	12312018	Legal Fees	
4844	LEGACY EQUIPMENT	Equip Supplies & Maint	10.4410.425000.	Equip Supplies & Maint	3,892.97	206839	88680	Shains for Spreaders	
2932	LES SCHWAB TIRE CENT	Vehicles	53.5300.448635.	Vehicles	1,064.16	206841	50200186422	Tires	
8404	MAIN STREET INVESTME	Buildings	45.4110.472100.	Buildings	8,779.50	206846	01072018	Rent for February 2019	
3195	MOUNTAINLAND SUPPLY	Dist Systm Repair & Maint	51.5100.448400.	Dist Systm Repair & Maint	2,574.21	206849	S102894472.001	Clay Valve Repair Kits	
10026	OSMOSE UTILITIES SER	Distribution	53.5300.448632.	Distribution	12,773.08	206857	INV1102474	Test & Treat Poles	
5429	PERFORMANCE FORD LIN	Vehicles	53.5300.474600.	Vehicles	30,961.00	206860	KKC42346	Ford F150 Vin # 1FTFW1E52KKC42346	
5553	PURCELL TIRE AND SER	Equip Supplies & Maint	10.4410.425000.	Equip Supplies & Maint	2,870.11	206869	2876882	Tires & Service	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,158.15	206878	10039	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,169.83	206878	3662	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,170.56	206878	10051	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,189.90	206878	3637	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,191.73	206878	3588	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,222.75	206878	3620	Road Salt	
7165	SALTWORX INC	Special Highway Supplies	10.4410.441100.	Special Highway Supplies	1,242.46	206878	3621	Road Salt	
9934	TANNER LLC	Profess & Tech Services	10.4136.431000.	Profess & Tech Services	1,798.00	206893	98477	Know B3 4 Security Training	
4229	TOM RANDALL DIST. CO	Equip Supplies & Maint	10.4410.425000.	Equip Supplies & Maint	16,500.26	206896	0284784	Fuel	
6545	TRISTAR RISK MANAGE	Cash In Bank-Workers Comp	64.0000.111564.	Cash In Bank-Workers Comp	24,034.70	206899	105869	Workers Compensation	
9699	TRUSTED NETWORK SOL	Buildings	45.4110.472100.	Buildings	46,231.53	206900	8422	Server Project, Niumble Network Storage Equipment	
4415	UTAH STATE UNIVERSIT	Bntfl City Youth Council	10.4110.492050.	Bntfl City Youth Council	3,948.00	206907	301404	BCYC Registration// Confrim #301404	
4450	VERIZON WIRELESS	Communication Equip Maint	10.4210.425200.	Communication Equip Maint	1,480.67	206909	9820850335	Acct # 771440923-00001	
4533	WEBER BASIN WATER CO	Purchase Of Water	51.5100.461400.	Purchase Of Water	184,010.00	206913	0057736	Annual Water Charges	
4555	WEST, ALAN M	Telephone Expense	10.4136.428000.	Telephone Expense	1,393.82	206915	01092019	Reimbursed for Telephone Expense	
7732	WINGFOOT CORP	Bldg & Grnd Suppl & Maint	10.4210.426000.	Bldg & Grnd Suppl & Maint	1,895.00	206916	102421	Janitorial Cleaning Services for December 2018	
10370	XTELESIS	Buildings	45.4110.472100.	Buildings	16,819.88	206919	37210	Server Project Software Licensing	
10370	XTELESIS	Buildings	45.4110.472100.	Buildings	49,247.22	206919	37134	Server Project, Server Network Switches	
TOTAL:					<u>\$ 685,159.88</u>				

City Council Staff Report

Subject: November 2018 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: January 22, 2018



Background

These reports include summary revenue, expense, and budget information for all of the City's funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expenditure reports are provided that give comparative revenue and expenditure data for November 2018 compared to the past three fiscal YTD periods through each respective September.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

The FY2019 budget portion of these reports is the originally adopted FY2019 budget approved by the City Council in August of 2018.

Recommendation

Council should review the attached revenue, expense, and budget reports.

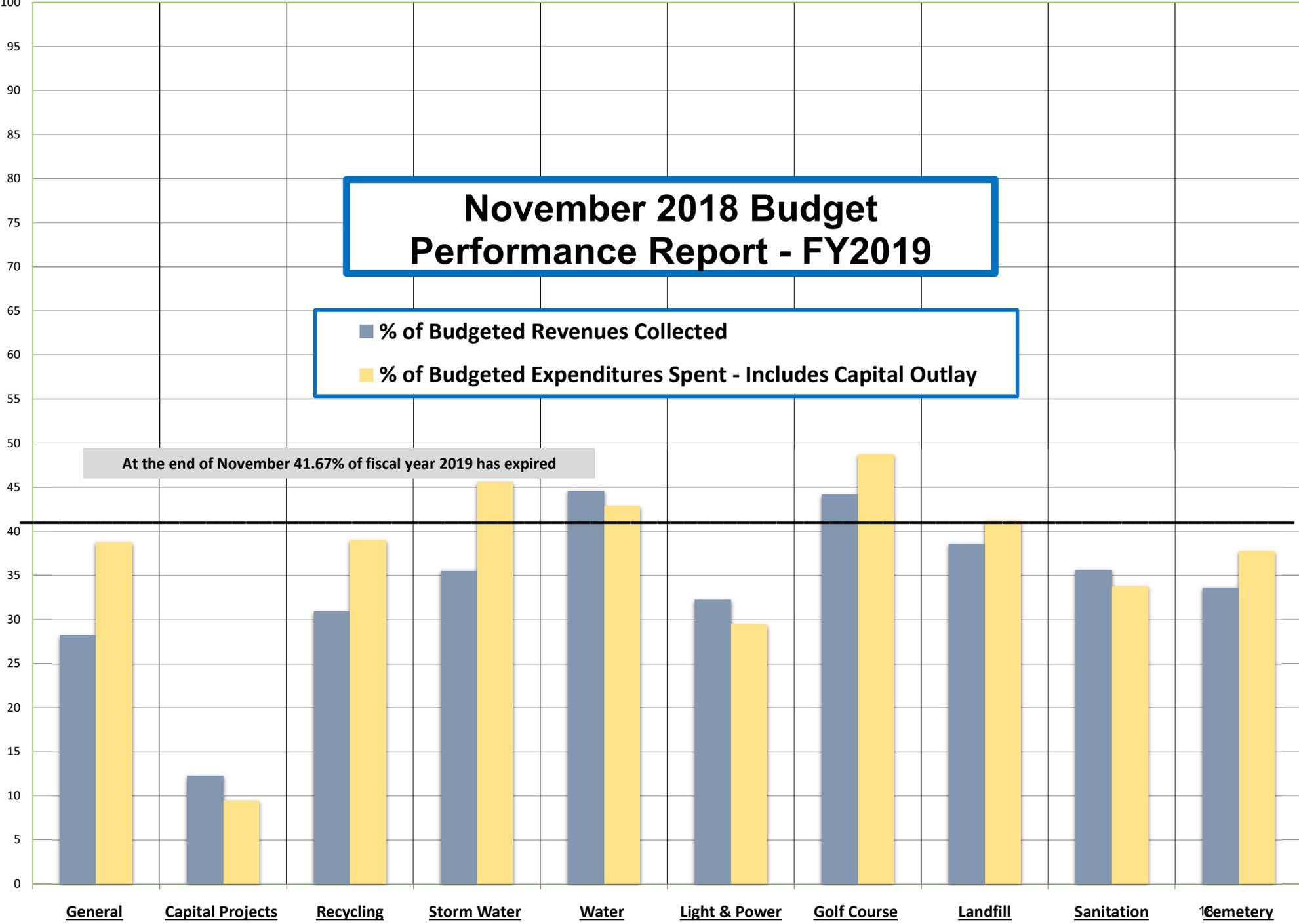
Attachments

- November 2018 Revenue & Expense Report – Fiscal 2019 YTD

November 2018 Budget Performance Report - FY2019

■ % of Budgeted Revenues Collected
 ■ % of Budgeted Expenditures Spent - Includes Capital Outlay

At the end of November 41.67% of fiscal year 2019 has expired



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City of Bountiful, UT
NOVEMBER YTD REVENUES - FY 2019

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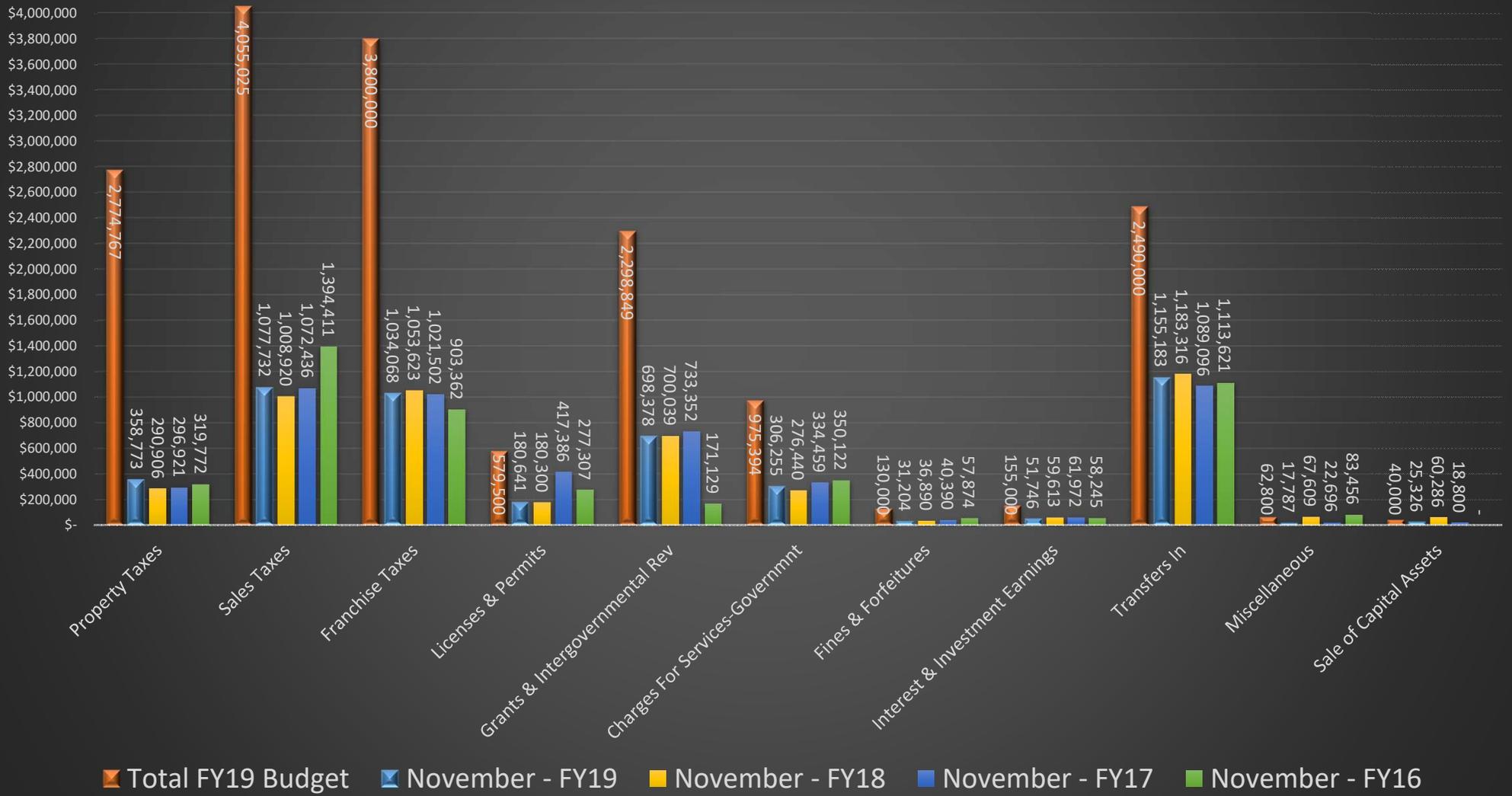
FOR 2019 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-17,451,335	-17,451,335	-4,937,093.59	-1,498,219.81	.00	-12,514,241.41	28.3%
30 DEBT SERVICE	-300	-300	-159.55	-32.82	.00	-140.45	53.2%
44 MUNICIPAL BUILDING AUTHORITY	-171,875	-171,875	-2,780.76	-571.95	.00	-169,094.24	1.6%
45 CAPITAL IMPROVEMENT	-9,430,400	-9,430,400	-1,156,681.07	-375,433.36	.00	-8,273,718.93	12.3%
48 RECYCLING	-431,628	-431,628	-133,732.22	-35,354.27	.00	-297,895.78	31.0%
49 STORM WATER	-1,632,804	-1,632,804	-580,739.39	-138,992.75	.00	-1,052,064.61	35.6%
51 WATER	-5,905,000	-5,905,000	-2,631,012.36	-484,614.94	.00	-3,273,987.64	44.6%
53 LIGHT & POWER	-34,638,387	-34,638,387	-11,187,576.59	-2,082,778.74	.00	-23,450,810.41	32.3%
55 GOLF COURSE	-1,455,500	-1,455,500	-642,642.62	-40,073.19	.00	-812,857.38	44.2%
57 LANDFILL	-2,139,102	-2,139,102	-825,997.11	-145,454.27	.00	-1,313,104.89	38.6%
58 SANITATION	-1,227,682	-1,227,682	-438,512.42	-105,830.40	.00	-789,169.58	35.7%
59 CEMETERY	-591,400	-591,400	-199,521.61	-42,388.04	.00	-391,878.39	33.7%
61 COMPUTER MAINTENANCE	-42,583	-42,583	-42,320.11	-122.21	.00	-262.89	99.4%
63 LIABILITY INSURANCE	-561,712	-561,712	-384,363.81	-3,279.91	.00	-177,348.19	68.4%
64 WORKERS' COMP INSURANCE	-304,550	-304,550	-114,734.42	-23,194.11	.00	-189,815.58	37.7%
72 RDA REVOLVING LOAN FUND	-502,600	-502,600	-107,378.76	-21,669.54	.00	-395,221.24	21.4%
73 REDEVELOPMENT AGENCY	-4,326,545	-4,326,545	-46,760.38	-9,592.87	.00	-4,279,784.62	1.1%
74 CEMETERY PERPETUAL CARE	-87,000	-87,000	-43,308.40	-8,360.60	.00	-43,691.60	49.8%
78 LANDFILL CLOSURE	-12,400	-12,400	-9,320.50	-1,911.93	.00	-3,079.50	75.2%
83 RAP TAX	-548,000	-548,000	-138,246.42	-51,088.27	.00	-409,753.58	25.2%
92 OPEB TRUST	0	0	-6,506.97	-1,270.10	.00	6,506.97	100.0%
99 INVESTMENT	0	0	44,210.00	-75,669.46	.00	-44,210.00	100.0%
GRAND TOTAL	-81,460,803	-81,460,803	-23,585,179.06	-5,145,903.54	.00	-57,875,623.94	29.0%

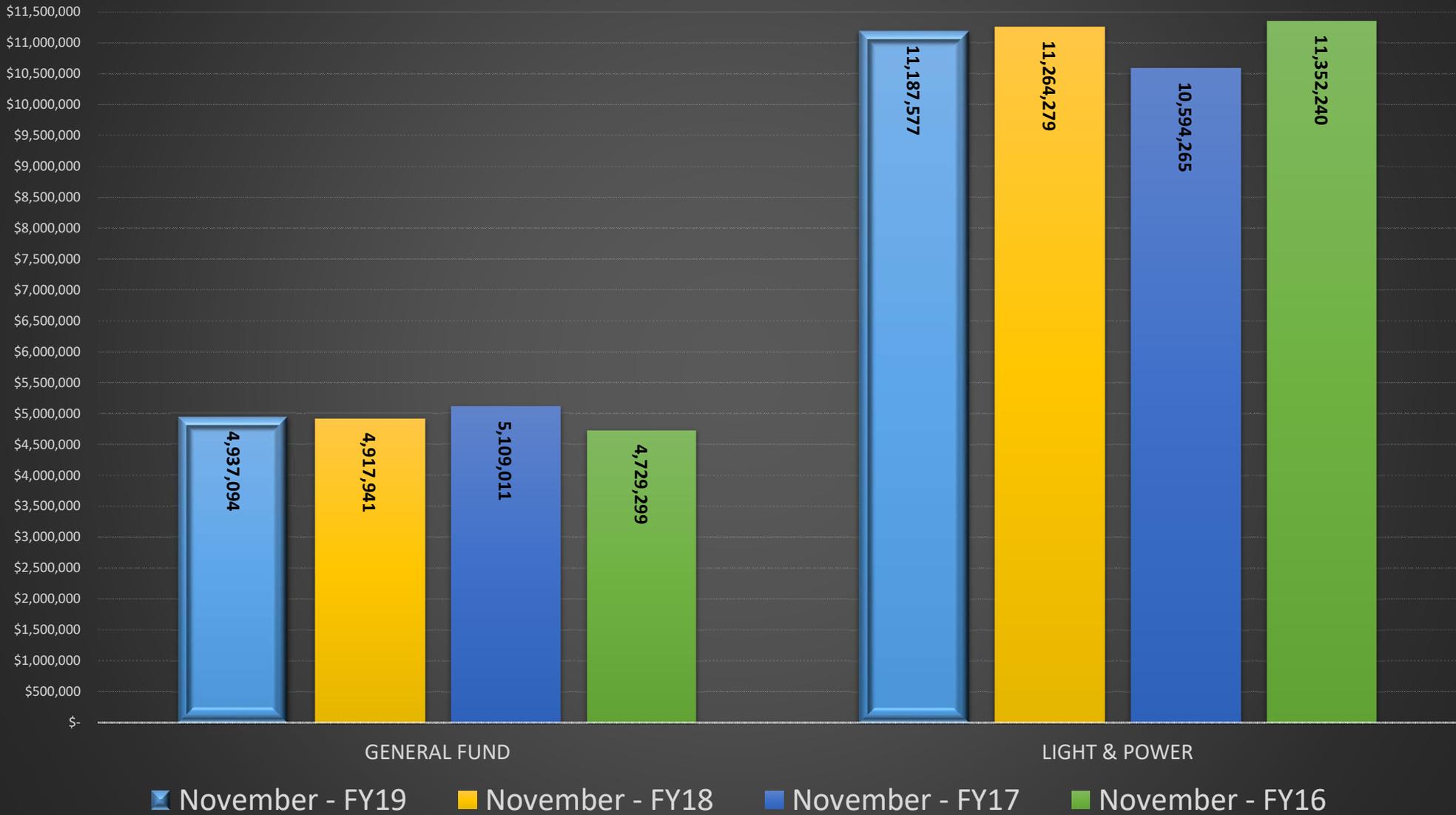
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Revenues - November 2018

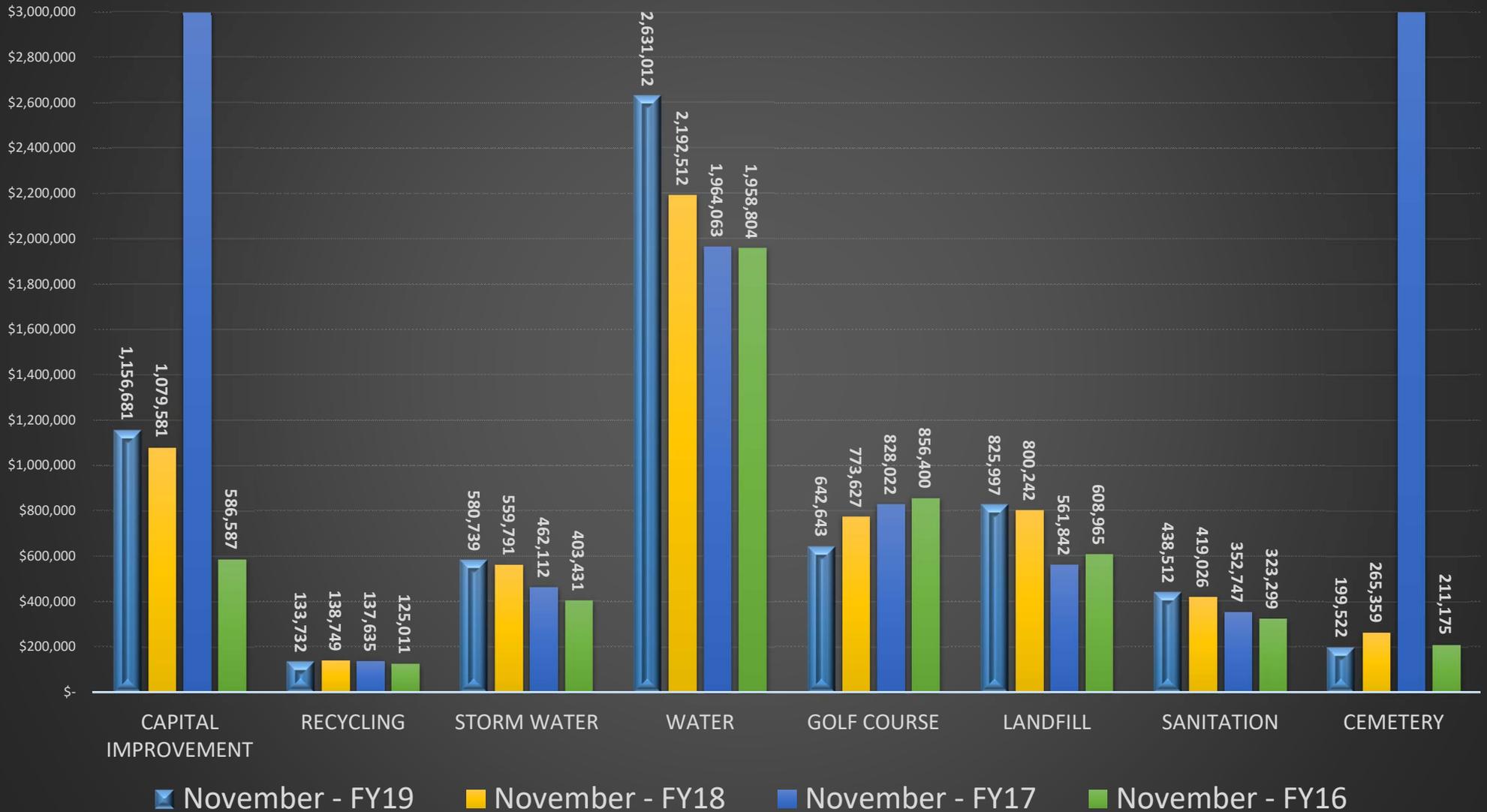
YTD Revenues (Fiscal Year 2019) Compared to the FY2019 Total Budget and the Revenues of the Same Timeframe of the Past Three Fiscal Years



November 2018 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



November 2018 YTD Revenues (Fiscal 2019) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years



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City of Bountiful, UT
NOVEMBER YTD EXPENSES - FY 2019

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FOR 2019 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>10 GENERAL FUND</u>							
4110 Legislative	740,766	740,766	195,057.39	34,783.55	.00	545,708.61	26.3%
4120 Legal	330,355	330,355	131,473.42	29,378.79	.00	198,881.58	39.8%
4130 Executive	191,265	191,265	57,104.00	9,807.06	.00	134,161.00	29.9%
4134 Human Resources	149,963	149,963	57,430.06	9,008.41	.00	92,532.94	38.3%
4136 Information Technology	415,833	415,833	130,829.76	24,554.47	.00	285,003.24	31.5%
4140 Finance	428,798	428,798	157,782.79	30,640.13	.00	271,015.21	36.8%
4143 Treasury	148,986	148,986	21,167.49	-6,490.49	.00	127,818.51	14.2%
4160 Government Buildings	120,447	120,447	46,636.75	7,886.99	.00	73,810.25	38.7%
4210 Police	6,573,099	6,573,099	2,356,878.13	480,909.52	.00	4,216,220.87	35.9%
4215 Reserve Officers	10,000	10,000	1,174.59	452.97	.00	8,825.41	11.7%
4216 Crossing Guards	147,350	147,350	45,509.99	14,411.58	.00	101,840.01	30.9%
4217 PROS	345,277	345,277	137,460.81	33,884.60	.00	207,816.19	39.8%
4218 Liquor Control	43,358	43,358	27,386.70	2,936.72	.00	15,971.30	63.2%
4219 Enhanced 911	595,000	595,000	237,650.24	56,571.31	.00	357,349.76	39.9%
4220 Fire	2,049,347	2,049,347	1,036,961.50	.00	.00	1,012,385.50	50.6%
4410 Streets	3,239,743	3,239,743	1,272,893.40	218,969.82	.00	1,966,849.60	39.3%
4450 Engineering	705,686	705,686	298,421.80	36,140.31	.00	407,264.20	42.3%
4510 Parks	927,154	927,154	464,712.85	68,948.81	.00	462,441.15	50.1%
4610 Planning	288,910	288,910	96,905.04	16,637.28	.00	192,004.96	33.5%
TOTAL GENERAL FUND	17,451,337	17,451,337	6,773,436.71	1,069,431.83	.00	10,677,900.29	38.8%
<u>30 DEBT SERVICE</u>							
4710 Debt Sevice	300	300	6.24	1.24	.00	293.76	2.1%
TOTAL DEBT SERVICE	300	300	6.24	1.24	.00	293.76	2.1%
<u>44 MUNICIPAL BUILDING AUTHORITY</u>							
4110 Legislative	171,875	171,875	176.99	44.35	.00	171,698.01	.1%
TOTAL MUNICIPAL BUILDING AUTHORITY	171,875	171,875	176.99	44.35	.00	171,698.01	.1%
<u>45 CAPITAL IMPROVEMENT</u>							

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City of Bountiful, UT
NOVEMBER YTD EXPENSES - FY 2019

P 2
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FOR 2019 05

45	CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4110	Legislative	7,035,000	7,035,000	241,298.70	32,856.85	.00	6,793,701.30	3.4%
4140	Finance	17,900	17,900	9,070.28	1,807.42	.00	8,829.72	50.7%
4210	Police	443,000	443,000	102,212.93	96,691.23	.00	340,787.07	23.1%
4410	Streets	1,792,000	1,792,000	480,896.87	154,818.21	.00	1,311,103.13	26.8%
4450	Engineering	38,500	38,500	.00	.00	.00	38,500.00	.0%
4510	Parks	104,000	104,000	63,149.63	.00	.00	40,850.37	60.7%
	TOTAL CAPITAL IMPROVEMENT	9,430,400	9,430,400	896,628.41	286,173.71	.00	8,533,771.59	9.5%
48 RECYCLING								
4800	Recycling	431,628	431,628	168,487.64	40,479.82	.00	263,140.36	39.0%
	TOTAL RECYCLING	431,628	431,628	168,487.64	40,479.82	.00	263,140.36	39.0%
49 STORM WATER								
4900	Storm Water	1,632,803	1,632,803	743,989.11	73,439.68	.00	888,813.89	45.6%
	TOTAL STORM WATER	1,632,803	1,632,803	743,989.11	73,439.68	.00	888,813.89	45.6%
51 WATER								
5100	Water	5,905,000	5,905,000	2,532,424.18	368,265.67	.00	3,372,575.82	42.9%
	TOTAL WATER	5,905,000	5,905,000	2,532,424.18	368,265.67	.00	3,372,575.82	42.9%
53 LIGHT & POWER								
5300	Light & Power	34,638,387	34,638,387	10,224,560.67	2,072,362.99	.00	24,413,826.33	29.5%
	TOTAL LIGHT & POWER	34,638,387	34,638,387	10,224,560.67	2,072,362.99	.00	24,413,826.33	29.5%
55 GOLF COURSE								

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City of Bountiful, UT
NOVEMBER YTD EXPENSES - FY 2019

P 3
glytdbud

FOR 2019 05

55	GOLF COURSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5500	Golf Course	1,455,500	1,455,500	709,483.26	105,128.04	.00	746,016.74	48.7%
	TOTAL GOLF COURSE	1,455,500	1,455,500	709,483.26	105,128.04	.00	746,016.74	48.7%
<hr/>								
57	LANDFILL							
5700	Landfill	2,139,102	2,139,102	882,204.16	195,255.86	.00	1,256,897.84	41.2%
	TOTAL LANDFILL	2,139,102	2,139,102	882,204.16	195,255.86	.00	1,256,897.84	41.2%
<hr/>								
58	SANITATION							
5800	Sanitation	1,227,681	1,227,681	415,055.59	108,340.24	.00	812,625.41	33.8%
	TOTAL SANITATION	1,227,681	1,227,681	415,055.59	108,340.24	.00	812,625.41	33.8%
<hr/>								
59	CEMETERY							
5900	Cemetery	591,400	591,400	223,699.99	39,889.59	.00	367,700.01	37.8%
	TOTAL CEMETERY	591,400	591,400	223,699.99	39,889.59	.00	367,700.01	37.8%
<hr/>								
61	COMPUTER MAINTENANCE							
6100	Computer Maintenance	42,583	42,583	4,982.22	431.52	.00	37,600.78	11.7%
	TOTAL COMPUTER MAINTENANCE	42,583	42,583	4,982.22	431.52	.00	37,600.78	11.7%
<hr/>								
63	LIABILITY INSURANCE							
6300	Liability Insurance	561,711	561,711	422,382.28	9,403.28	.00	139,328.72	75.2%
	TOTAL LIABILITY INSURANCE	561,711	561,711	422,382.28	9,403.28	.00	139,328.72	75.2%
<hr/>								
64	WORKERS' COMP INSURANCE							

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City of Bountiful, UT
NOVEMBER YTD EXPENSES - FY 2019

P 4
glytdbud

FOR 2019 05

64	WORKERS' COMP INSURANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6400	Workers' Comp Insurance	304,550	304,550	115,055.07	11,197.46	.00	189,494.93	37.8%
	TOTAL WORKERS' COMP INSURANCE	304,550	304,550	115,055.07	11,197.46	.00	189,494.93	37.8%
<hr/>								
72	RDA REVOLVING LOAN FUND							
7200	RDA Revolving Loans	502,600	502,600	1,056.25	212.05	.00	501,543.75	.2%
	TOTAL RDA REVOLVING LOAN FUND	502,600	502,600	1,056.25	212.05	.00	501,543.75	.2%
<hr/>								
73	REDEVELOPMENT AGENCY							
7300	Redevelopment Agency	4,326,545	4,326,545	50,247.53	12,814.03	.00	4,276,297.47	1.2%
	TOTAL REDEVELOPMENT AGENCY	4,326,545	4,326,545	50,247.53	12,814.03	.00	4,276,297.47	1.2%
<hr/>								
74	CEMETERY PERPETUAL CARE							
7400	Cemetery Perpetual Care	87,000	87,000	594.19	118.79	.00	86,405.81	.7%
	TOTAL CEMETERY PERPETUAL CARE	87,000	87,000	594.19	118.79	.00	86,405.81	.7%
<hr/>								
78	LANDFILL CLOSURE							
7800	Landfill Closure	12,400	12,400	.00	.00	.00	12,400.00	.0%
	TOTAL LANDFILL CLOSURE	12,400	12,400	.00	.00	.00	12,400.00	.0%
<hr/>								
83	RAP TAX							
8300	RAP Tax	548,000	548,000	55,037.70	95.57	.00	492,962.30	10.0%
	TOTAL RAP TAX	548,000	548,000	55,037.70	95.57	.00	492,962.30	10.0%
<hr/>								
92	OPEB TRUST							

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City of Bountiful, UT
NOVEMBER YTD EXPENSES - FY 2019

P 5
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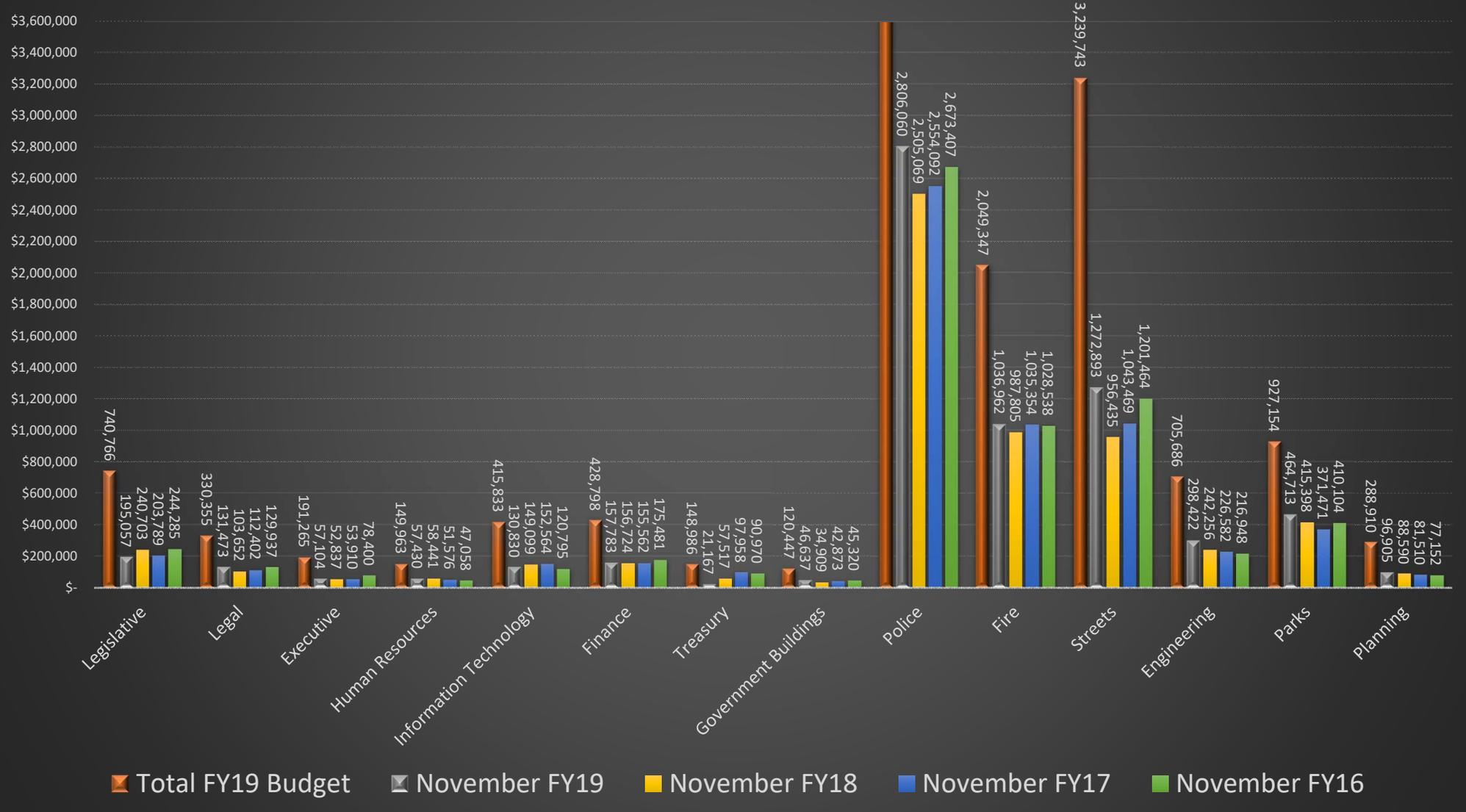
FOR 2019 05

92	OPEB TRUST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9200	OPEB Trust	0	0	15,660.85	2,230.78	.00	-15,660.85	100.0%
	TOTAL OPEB TRUST	0	0	15,660.85	2,230.78	.00	-15,660.85	100.0%
	GRAND TOTAL	81,460,802	81,460,802	24,235,169.04	4,395,316.50	.00	57,225,632.96	29.8%

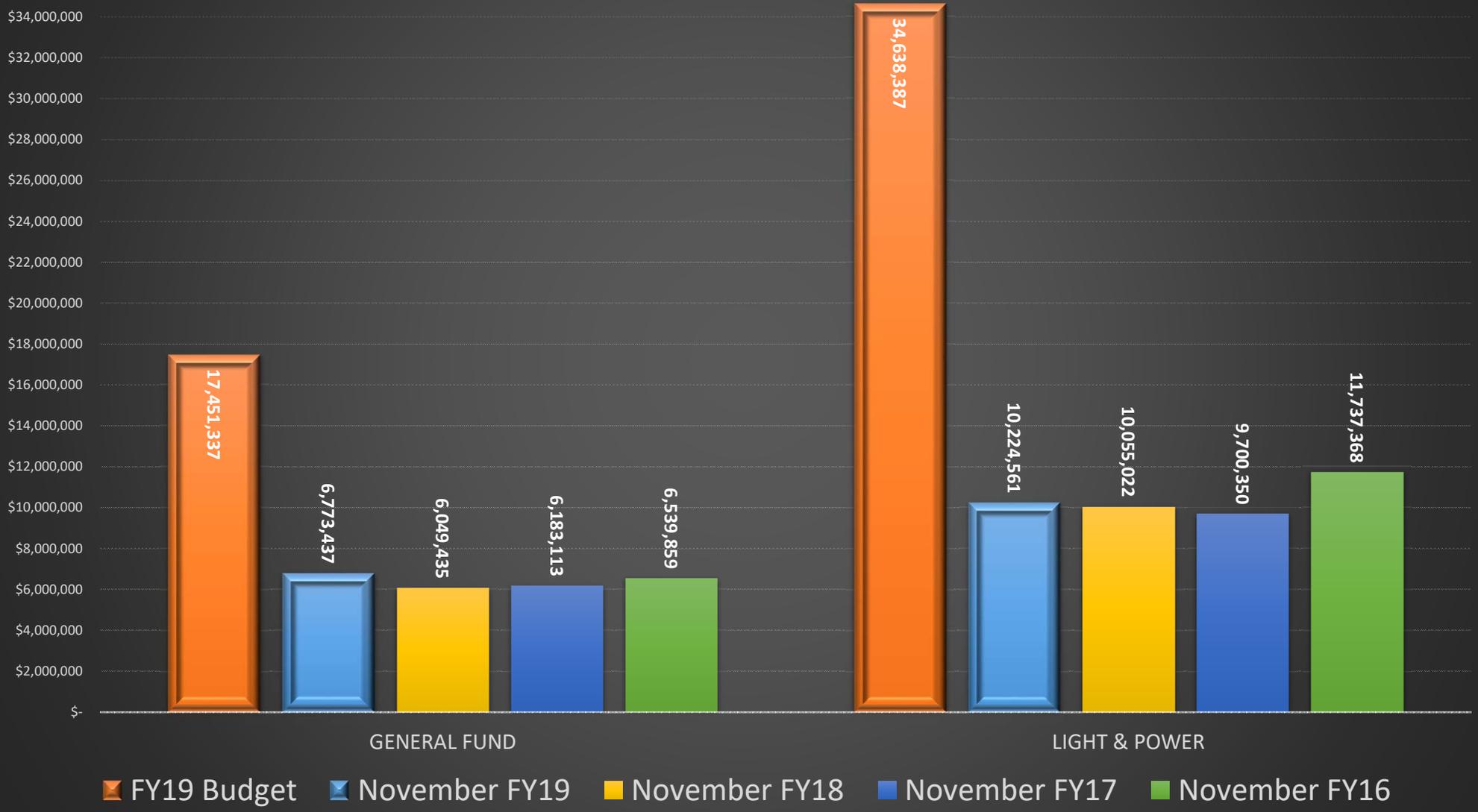
** END OF REPORT - Generated by Tyson Beck **

General Fund Detailed Expenditures - November 2018

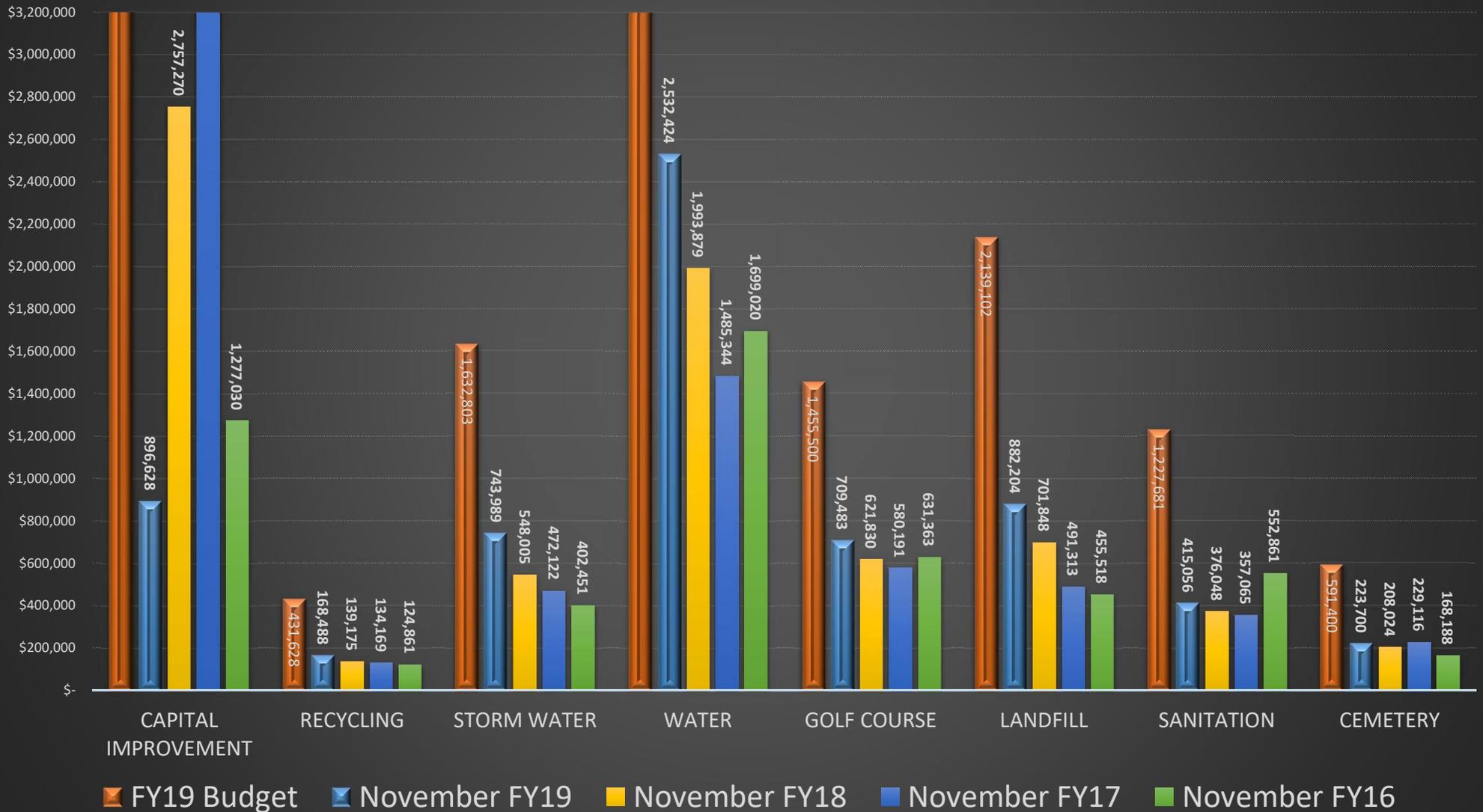
Fiscal 2019 YTD Expenditures Compared to the Fiscal 2019 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years



November 2018 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



November 2018 YTD (Fiscal 2019) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years



City Council Staff Report

Subject: Utopia Fiber, Veracity Telecom Contracts
Author: Alan West
Department: Information Technology
Date: 01/22/2019



Background

Just over six years ago we contracted with Integra Telecom for internet and telephone services. Since that time Integra was purchased by Electric Lightwave, who was then purchased by Zayo and then rebranded as Allstream. (For the sake of this Staff Report, we will refer to our current telecommunications provider as “Integra”). Although the industry has seen huge advances in technology and speed, Integra has offered no improvements in service, speed or cost to us.

As we have been identifying options to be considered as this contract with Integra expires, two other significant projects have been identified. Not only do we need improved internet and phone services for the existing City network, but we also need to expand the network to include:

- **Temporary internet and phone services at 150 North Main Street for the relocated City Hall**
- **Permanent internet and phone services at the Plaza**

Analysis

Our contract with Integra expired December 2018. Since that time we have been operating on a month-to-month basis. The monthly costs have been around **\$2,375** for the past several years. This includes a dismal **3Mbps** internet circuit (not-fiber) and telephone services for all City offices. We also provide internet and phone services to the South Davis Recreation Center through Integra.

We have received proposals from several vendors. Some vendors offer fiber only. Other proposals include only telecommunications services. A few have offered a combination of fiber and telecom services.

UTOPIA Fiber

UTOPIA Fiber has completed most of their large installation projects in the state and is now interested in expanding fiber services into other areas. Starting in 2017 we have been

discussing options with UTOPIA representatives trying to figure out how to bring fast and **affordable** fiber-optic internet services into Bountiful.

UTOPIA Fiber has offered the following installation and ISP (Internet Service Provider) options:

- Main 1GB Fiber Circuit including ISP Services: \$59,400
 - \$990.00 per month over 5 years
- Additional Fiber Circuit to 150 North Main and Plaza: \$68,400
 - \$1,140 per month over 5 years
- The total for this project is \$127,764. UTOPIA Fiber has offered to lease the entire fiber installation and provide a 1GB fiber circuit and ISP services as follows:
 - **\$1,183 per month over 9 years**
 - $\$1,183 \times 108 \text{ months} = \$127,764$

Other Fiber Options:

- CenturyLink offered a 100Mbps service (*this is 1/10th the performance offered by UTOPIA Fiber*) for \$3,000 per month... and this was ONLY for services to 150 North Main
- Syringa offered a 100Mbps service, along with limited telecom service (only for City Hall) for \$829 per month

Telecom Services

As we accepted proposals and met with telecom vendors, Veracity Telecom rose to the top. They offered a competitive bid for fiber and telephone services at \$2,166.89 per month for 3 years. (However, the internet speeds were only 10Mbps, which wasn't much of an improvement). Also, if we commit to using Veracity-installed fiber, then the only way we could use another telecom vendor in the future would be to contract for *another fiber installation*. We determined that for a slightly higher monthly cost, we will have the option of using UTOPIA Fiber services, but have the flexibility of changing telecom providers in the future if necessary.

Department Review

We have received quotes from UTOPIA Fiber, Syringa Networks, Veracity Networks, CenturyLink and First Digital. We have also worked with the Power Department in an effort to combine forces and use an existing project they are working on with Americom (AlphaGraphics) to cut costs.

Significant Impacts

Every department will be directly affected by this fiber and telephone project. Internet speeds will be increased **over 300 times** (from 3Mbps <3 million bits per second> to 1Gbps <1,000 million bits per second>) while increasing reliability and reducing costs.

- Current monthly cost through Integra: **\$2,375.00**
- Proposed monthly cost through UTOPIA and Veracity: **\$2,217.08**

We currently have a 100Mbps fiber service at the Police Department through CenturyLink. Adding an additional fiber circuit will allow us to use “BGP” (Border Gateway Protocol) controls to automatically reroute potentially life-saving internet traffic through one circuit in the event of a service failure of the other circuit.

An additional benefit will be the capability of using “SIP Trunk” (Session Internet Protocol) technology which allows for telecommunications fail-over recovery in case of fiber or service interruptions. This means that telephone calls could be rerouted over the circuit at the Police Department in the event that UTOPIA service is ever interrupted.

Being able to use both SIP Trunk Routing and BGP Controls will give us critical redundant fiber and telephone service options.

Recommendation

The Information Technology department recommends that City Council approve the contract to have UTOPIA Fiber install fiber services to purchase of equipment to complete the Server, Storage, Network Upgrade project as follows:

Vendor	Services	Cost
UTOPIA Fiber	<ul style="list-style-type: none"> • 1GB fiber Installation plus ISP Services to our existing fiber-optic network • 1GB fiber installation to connect 150 North Main and the Plaza 	\$1,183.00 / month (for 9 years)
Veracity Networks	<ul style="list-style-type: none"> • SIP Trunk Telecom Services plus: Analog phone line service to each location 	\$1,034.08 / month (for 3 years)
TOTAL		\$2,217.08 / month

Attachments

- Contract or Proposals from:
 Utopia Fiber
 Veracity Networks

(Proposals from all vendors are available upon request)

5858 S 900 E
 Murray, UT 84121
 Phone: (801) 613-3800
 Fax: (801) 908-7225



Term **108 months**
 Date **1/17/2019**

Order Form

Customer		Service Provider		Notes
Company:	Bountiful City	Name:	UTOPIA	
Contact:	Alan West	Rep:	Brad Houtz	
Address:	790 S 100 E	Email:	bhoutz@utopiafiber.com	
City/State:	Bountiful City	Phone:	801-298-6213	
Zip Code:	84010			
Address ID:	<input type="text"/>			
Phone:	801-298-6213			
Email:	awest@bountifulutah.gov			

Installation

Parade Route	Yes	Type	Fiber not in building
Item	Cost	Qty	Build Charges
Service Installation	\$ 127,764.00	1	\$ 127,764.00
Term Discount 108 months	\$ (127,764.00)		(127,764.00)
Installation Total			0.00

Monthly Service		Rate
5/5Gbps unlimited business transport		\$ 918.00
5/5Gbps DIA UTOPIA bandwidth		\$ 250.00
5 iP's		\$ 15.00
Monthly Payment Due		\$ 1,183.00

Terms of Agreement

- A: Term of contract to be 108 months from date of installation
- B: Service Provider is responsible for monthly recurring loop cost from date of installation until the end of the term of the contract
- C: Service Provider can replace monthly revenue with equal or greater value but will be responsible for prorated NRC charge with net 15 terms
- D: Installation due upon completion of install, terms net 15
- E: This Quotation is valid for 30 days from date above

Terms Accepted By

<u>UTOPIA</u>	<u>Customer</u>
Printed Name	Printed Name
Channel Manager	Title
Title	Title
Sign	Sign
Date	Date

Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



world class service with a local touch



Veracity by definition means “devotion to the truth,” and reflects our commitment to providing “World Class” communications services, customer support and network reliability on one of the country’s fastest fiber-optic networks. Trusting your telecommunications services to Veracity is something we take seriously. Our pledge to you is to develop and implement the right solutions and provide First-Class Support to meet business telecommunication requirements.

Bountiful City, 805 S Main Bountiful, UT 84010

Order# 61595

Veracity Services	QTY	MRC	Install/Equip	Total MRC
SIP - Local Trunk Group				
Local SIP Trunk Group	1	\$50.00	\$0.00	\$50.00
SIP - Local Call Path				
SIP Call Path	25	\$10.00	\$0.00	\$250.00
Federal Access Charge	25	\$0.50	\$0.00	\$12.50
Telecom Recovery Fee	25	\$3.16	\$0.00	\$79.00

Taxes and Fees	Install/Equip	MRC
State	\$0.00	\$25.97
ST USF Surcharge	\$0.00	\$9.00
Federal Service Fee	\$0.00	\$37.42
Fed. USF Surcharge	\$0.00	\$10.80
Municipal Telecomm	\$0.00	\$14.18
Regulatory Fee	\$0.00	\$42.57

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$391.50
Taxes and Fees	\$0.00	\$139.94
Total	\$0.00	\$531.44



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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Bountiful City, 253 S 200 W Bountiful, UT 84010

Order# 61597

Veracity Services	QTY	MRC	Install/Equip	Total MRC
e.SHDSL/EoC Up to 10Mbps Bonded e.SHDSL/EoC up to 10Mbps ***REQUIRES 2 CIRCUITS***	1	\$120.00	\$0.00	\$120.00
Adtran 912 Analog Line				
Federal access charge	10	\$3.00	\$0.00	\$30.00
Analog Phone Line	10	\$19.99	\$0.00	\$199.90
Telecom Recovery Fee	10	\$2.60	\$0.00	\$26.00

Taxes and Fees	Install/Equip	MRC
State	\$0.00	\$15.48
ST USF Surcharge	\$0.00	\$2.97
Federal Service Fee	\$0.00	\$18.99
Fed. USF Surcharge	\$0.00	\$39.98
Municipal Telecomm Regulatory Fee	\$0.00	\$8.45
	\$0.00	\$40.87

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$375.90
Taxes and Fees	\$0.00	\$126.74
Total	\$0.00	\$502.64



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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Rates:

Outbound Switched Rates (per minute)		Inbound Switched Rates (per minute)	
Interstate Rate:		Interstate Rate:	
Intrastate Rate:		Intrastate Rate:	

Outbound Dedicated Rates (per minute)		Inbound Dedicated Rates (per minute)	
Interstate Rate:		Interstate Rate:	
Intrastate Rate:		Intrastate Rate:	
Billing Increments:		Billing Increments:	

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$767.40
Taxes	\$0.00	\$266.68
Total	\$0.00	\$1,034.08



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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Service Term: 3 Year

- This Service Agreement, upon execution by Customer and acceptance by Veracity Networks, LLC ("Veracity"), constitutes the valid and binding agreement between Veracity and the Customer identified herein to purchase and use the Veracity products and services described in this Service Agreement. This Service Agreement, together with any terms or conditions set forth in any applicable amendment, addendum, exhibit or schedule to this Service Agreement, is subject to and governed by the any applicable terms, policies, notices and agreements set forth at www.veracitynetworks.com/terms-conditions, including without limitation: the Universal Terms of Service ("UTOS"), the Acceptable Use Policy ("AUP"), the Customer Proprietary Network Information Policy ("CPNI"), the 911/E911 Disclosure Notice and Acknowledgment ("911 DNA"), the Equipment Rental Agreement ("ERA"), the Privacy Policy ("PP"), the Hosted Services Agreement ("HSA") and any applicable Service Level Agreement ("SLA") (collectively, the "Agreement"). Customer acknowledges that the Agreement (a) includes provisions relating to billing, payment, collection, early termination charges, liability limitations and E911 services and (b) is hereby made part of and incorporated by this reference into the Service Agreement. Capitalized terms not otherwise defined in this Service Agreement shall have the meanings ascribed to such terms in the Agreement. Prices do not include applicable Fees and Taxes, and to the extent such Fees and Taxes are noted on sales quote the same are deemed estimates and subject to modification based on the final Service Agreement.

Customer hereby authorizes Veracity to verify all information provided by Customer for credit purposes. Customer hereby appoints Veracity to act as Customer's agent in order to effect changes, and authorize it to handle on Customer's behalf all arrangements including ordering services, obtaining an inventory of all numbers billed to designated BTN, and obtaining carrier information for all locations. The person whose signatures appears below warrants that they are authorized to sign and execute this Service Agreement and to acknowledge and accept the Services and Agreement.

Subscribers Authorized Signature

Printed Name

Date

Veracity Authorized Signature

Printed Name

Date



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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Contact Information

Main Number: _____

Account Number: 21952

Business Contact: _____

Secondary Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email

Contact Email

Billing Contact: _____

IT Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email

Contact Email

IT Company: _____

Phone Vendor: _____

IT Contact: _____

Vendor Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email

Contact Email

Desired Install Date: _____

Is Customer Moving? _____

Billing Address: _____

City: _____

State: _____

Zip: _____

Previous Address: _____

City

State:

Zip:



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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LETTER OF AUTHORIZATION: Toll Free Number and Responsible Organization (RESP ORG) Transfer

Current RESP ORG / I.D.: _____ Telephone # _____

Holder Name
(on current bill): _____

Address
(on current bill): _____

City, State, Zip: _____

New #'s Porting #'s Disconnecting

The undersigned Toll Free number holder (the "Holder") does hereby appoint _____
as the Responsible Organization for Toll Free numbers:π

#	Toll Number	Ring to Number or DNIS	#	Toll Number	Ring to Number or DNIS
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

AUTHORIZED SIGNATURE: _____

SIGNATORY NAME (printed): _____

TITLE: _____

DATE: _____

TOLL FREE OPTIONS

TOLL FREE ENHANCED ROUTING

Description of Routing Features:

DIRECTORY ASSISTANCE Yes No * 800 DIRECTORY ASSISTANCE FORM REQUIRED - ALLOW 2 WEEKS FOR ACTIVATION AFTER RESPORG HAS BEEN CHANGED

REVERSE COMPLIMENTARY Yes No** CUSTOMER RESPONSIBLE FOR NOTIFICATION TO BELL OPERATING COMPANY (BOC). AREA CODES TO BE CARRIED BY BOC.



Service Agreement

Bountiful City - Admins

805 S Main Bountiful, UT 84010 ID# 21952



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Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Veracity by definition means “devotion to the truth,” and reflects our commitment to providing “World Class” communications services, customer support and network reliability on one of the country’s fastest fiber-optic networks. Trusting your telecommunications services to Veracity is something we take seriously. Our pledge to you is to develop and implement the right solutions and provide First-Class Support to meet business telecommunication requirements.

Bountiful City, 790 South 100 East Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Toll Free Number				
Toll Free Number	1	\$1.00	\$0.00	\$1.00
Off-Network Connection				
Adtran 916				
Promotional Discount	1	\$0.00	-\$1,115.00	\$0.00
Adtran 916	1	\$0.00	\$1,115.00	\$0.00
Local Voice G.711				
Telecom Recovery Fee	1	\$25.00	\$0.00	\$25.00
Federal Access Charge	1	\$15.00	\$0.00	\$15.00
Promotional Discount	1	-\$175.00	\$0.00	-\$175.00
PRI/CAS	1	\$120.00	\$0.00	\$120.00
Local Trunk Group				
DID - Local Number				
Local DID Number	280	\$0.15	\$0.00	\$42.00
Additional Listing				
Additional Listing	36	\$6.99	\$0.00	\$251.64
Analog Line				
Federal access charge	15	\$3.00	\$0.00	\$45.00
Analog Phone Line	15	\$19.99	\$0.00	\$299.85
Telecom Recovery Fee	15	\$2.60	\$0.00	\$39.00

Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$8.81
State	\$0.00	\$41.35
ST USF Surcharge	\$0.00	\$4.88
Federal Service Fee	\$0.00	\$0.04
Fed. USF Surcharge	\$0.00	\$54.52
Municipal Telecomm	\$0.00	\$21.01
Regulatory Fee	\$0.00	\$64.30

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$663.49
Taxes and Fees	\$0.00	\$194.91
Total	\$0.00	\$858.40

Bountiful City, 950 S 200 W Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
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Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



world class service with a local touch



Centrex Analog Line				
Centrex Analog Line	3	\$27.50	\$0.00	\$82.50
Telecom Recovery Fee	3	\$2.60	\$0.00	\$7.80
Federal Access Charge	3	\$3.00	\$0.00	\$9.00

Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$2.48
State	\$0.00	\$6.19
ST USF Surcharge	\$0.00	\$1.37
Municipal Telecomm	\$0.00	\$3.38
Regulatory Fee	\$0.00	\$9.63

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$99.30
Taxes and Fees	\$0.00	\$23.05
Total	\$0.00	\$122.35

Bountiful City, 805 S Main Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Centrex Analog Line				
Centrex Analog Line	6	\$27.50	\$0.00	\$165.00
Telecom Recovery Fee	6	\$2.60	\$0.00	\$15.60
Federal Access Charge	6	\$3.00	\$0.00	\$18.00

Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$4.95
State	\$0.00	\$12.38
ST USF Surcharge	\$0.00	\$2.73
Municipal Telecomm	\$0.00	\$6.76
Regulatory Fee	\$0.00	\$19.25

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$198.60
Taxes and Fees	\$0.00	\$46.07
Total	\$0.00	\$244.67

Bountiful City, 2224 S 200 W Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Utility Line				
Utility Line	1	\$27.50	\$0.00	\$27.50
Federal Access Charge	1	\$3.00	\$0.00	\$3.00
Telecom Recovery Fee	1	\$2.60	\$0.00	\$2.60



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$0.83
State	\$0.00	\$2.07
ST USF Surcharge	\$0.00	\$0.46
Municipal Telecomm	\$0.00	\$1.13
Regulatory Fee	\$0.00	\$3.21

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$33.10
Taxes and Fees	\$0.00	\$7.70
Total	\$0.00	\$40.80

Bountiful City, 2430 S Bountiful Blvd Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Centrex Analog Line				
Federal Access Charge	5	\$3.00	\$0.00	\$15.00
Centrex Analog Line	5	\$27.50	\$0.00	\$137.50
Telecom Recovery Fee	5	\$2.60	\$0.00	\$13.00

Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$4.13
State	\$0.00	\$10.31
ST USF Surcharge	\$0.00	\$2.27
Municipal Telecomm	\$0.00	\$5.63
Regulatory Fee	\$0.00	\$16.04

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$165.50
Taxes and Fees	\$0.00	\$38.38
Total	\$0.00	\$203.88

Bountiful City, 1300 W Pages Ln Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Utility Line				
Utility Line	1	\$27.50	\$0.00	\$27.50
Federal Access Charge	1	\$3.00	\$0.00	\$3.00
Telecom Recovery Fee	1	\$2.60	\$0.00	\$2.60



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$0.83
State	\$0.00	\$2.07
ST USF Surcharge	\$0.00	\$0.46
Municipal Telecomm	\$0.00	\$1.13
Regulatory Fee	\$0.00	\$3.21

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$33.10
Taxes and Fees	\$0.00	\$7.70
Total	\$0.00	\$40.80

Bountiful, 550 N 200 W Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Centrex Analog Line				
Federal Access Charge	3	\$3.00	\$0.00	\$9.00
Centrex Analog Line	3	\$27.50	\$0.00	\$82.50
Telecom Recovery Fee	3	\$2.60	\$0.00	\$7.80

Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$2.48
State	\$0.00	\$6.19
ST USF Surcharge	\$0.00	\$1.37
Municipal Telecomm	\$0.00	\$3.38
Regulatory Fee	\$0.00	\$9.63

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$99.30
Taxes and Fees	\$0.00	\$23.05
Total	\$0.00	\$122.35

Bountiful City, 260 W 1050 S Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
Utility Line				
Telecom Recovery Fee	1	\$2.60	\$0.00	\$2.60
Utility Line	1	\$27.50	\$0.00	\$27.50
Federal Access Charge	1	\$3.00	\$0.00	\$3.00



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Taxes and Fees	Install/Equip	MRC
Federal	\$0.00	\$0.83
State	\$0.00	\$2.07
ST USF Surcharge	\$0.00	\$0.46
Municipal Telecomm	\$0.00	\$1.13
Regulatory Fee	\$0.00	\$3.21

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$33.10
Taxes and Fees	\$0.00	\$7.70
Total	\$0.00	\$40.80

Bountiful City, 253 S 200 W Bountiful, UT 84010

Veracity Services	QTY	MRC	Install/Equip	Total MRC
e.SHDSL/EoC Up to 10Mbps Bonded e.SHDSL/EoC up to 10Mbps ***REQUIRES 2 CIRCUITS***	1	\$120.00	\$0.00	\$120.00
Adtran NetVanta 838T Promotional Discount	1	\$0.00	-\$870.00	\$0.00
Adtran 838	1	\$0.00	\$870.00	\$0.00
Adtran 912 Promotional Discount	1	\$0.00	-\$1,044.00	\$0.00
Adtran 912	1	\$0.00	\$1,044.00	\$0.00
Analog Line Federal access charge	10	\$3.00	\$0.00	\$30.00
Analog Phone Line	10	\$19.99	\$0.00	\$199.90
Telecom Recovery Fee	10	\$2.60	\$0.00	\$26.00

Taxes and Fees	Install/Equip	MRC
State	\$0.00	\$15.48
Federal Service Fee	\$0.00	\$18.99
Fed. USF Surcharge	\$0.00	\$37.59
Municipal Telecomm	\$0.00	\$8.45
Regulatory Fee	\$0.00	\$36.43

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$375.90
Taxes and Fees	\$0.00	\$116.94
Total	\$0.00	\$492.84



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Rates:

Outbound Switched Rates (per minute)		Inbound Switched Rates (per minute)	
Interstate Rate:	0.039000	Interstate Rate:	
Intrastate Rate:	0.039000	Intrastate Rate:	
Billing Increments:	6/6	Billing Increments:	
Outbound Dedicated Rates (per minute)		Inbound Dedicated Rates (per minute)	
Interstate Rate:	0.012900	Interstate Rate:	0.015900
Intrastate Rate:	0.012900	Intrastate Rate:	0.015900
Billing Increments:	6/6	Billing Increments:	6/6

Total Cost	Install/Equip	Total MRC
Sub Total	\$0.00	\$1,701.39
Taxes	\$0.00	\$465.50
Total	\$0.00	\$2,166.89



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Service Term: 3 Year

- This Service Agreement, upon execution by Customer and acceptance by Veracity Networks, LLC ("Veracity"), constitutes the valid and binding agreement between Veracity and the Customer identified herein to purchase and use the Veracity products and services described in this Service Agreement. This Service Agreement, together with any terms or conditions set forth in any applicable amendment, addendum, exhibit or schedule to this Service Agreement, is subject to and governed by the any applicable terms, policies, notices and agreements set forth at www.veracitynetworks.com/terms-conditions, including without limitation: the Universal Terms of Service ("UTOS"), the Acceptable Use Policy ("AUP"), the Customer Proprietary Network Information Policy ("CPNI"), the 911/E911 Disclosure Notice and Acknowledgment ("911 DNA"), the Equipment Rental Agreement ("ERA"), the Privacy Policy ("PP"), the Hosted Services Agreement ("HSA") and any applicable Service Level Agreement ("SLA") (collectively, the "Agreement"). Customer acknowledges that the Agreement (a) includes provisions relating to billing, payment, collection, early termination charges, liability limitations and E911 services and (b) is hereby made part of and incorporated by this reference into the Service Agreement. Capitalized terms not otherwise defined in this Service Agreement shall have the meanings ascribed to such terms in the Agreement. Prices do not include applicable Fees and Taxes, and to the extent such Fees and Taxes are noted on sales quote the same are deemed estimates and subject to modification based on the final Service Agreement.

Customer hereby authorizes Veracity to verify all information provided by Customer for credit purposes. Customer hereby appoints Veracity to act as Customer's agent in order to effect changes, and authorize it to handle on Customer's behalf all arrangements including ordering services, obtaining an inventory of all numbers billed to designated BTNs, and obtaining carrier information for all locations. The person whose signatures appears below warrants that they are authorized to sign and execute this Service Agreement and to acknowledge and accept the Services and Agreement.

Subscribers Authorized Signature	Printed Name	Date
----------------------------------	--------------	------

Veracity Authorized Signature	Printed Name	Date
-------------------------------	--------------	------



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Summary of Services:

MRC = Monthly Recurring Charges Installation = Non-Recurring Charges

Product	QTY	MRC	Install/Equip	Total MRC
Additional Listing				
•	1	\$6.99	\$0.00	\$6.99
Adtran 912				
• Customer Premise Router and Voice Gateway.	1	\$0.00	\$0.00	\$0.00
Adtran 916				
• Customer Premise Router and Voice Gateway.	1	\$0.00	\$0.00	\$0.00
Adtran NetVanta 838T				
• e.SHDSL Capable router	1	\$0.00	\$0.00	\$0.00
Analog Line				
• Analog phone line. utilizing an Integrated Access Device that has analog FXO/FXS Ports.	2	\$25.59	\$0.00	\$51.18
Centrex Analog Line				
• Full Featured Phone Line, primarily for Businesses. - Caller ID Name and Number - Call Forward Variable - - Call Forward Always, Busy, No Answer - Call Transfer - Hunting (Roll Over) - Call Waiting	4	\$33.10	\$0.00	\$132.40
DID - Local Number				
• Direct Inward Dialing for UTAH local Areas.	1	\$0.15	\$0.00	\$0.15
Local Voice G.711				
• Voice services (PRI or CAS) - 24 Channels for Local and Long Distance Voice Service	1	-\$15.00	\$0.00	-\$15.00
Toll Free Number				
•	1	\$1.00	\$0.00	\$1.00
Utility Line				
• Phone Line that does not have any standard features. Typically used for Fax , Credit Card, Fire Alarm and Elevator Line.	3	\$33.10	\$0.00	\$99.30
e.SHDSL/EoC Up to 10Mbps				
• Bonded e.SHDSL/EoC	1	\$120.00	\$0.00	\$120.00



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



Contact Information

Main Number: _____

Account Number: 21670

Business Contact: _____

Secondary Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email _____

Contact Email _____

Billing Contact: _____

IT Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email _____

Contact Email _____

IT Company: _____

Phone Vendor: _____

IT Contact: _____

Vendor Contact: _____

Contact Phone: _____

Contact Phone: _____

Contact Cell: _____

Contact Cell: _____

Contact Fax: _____

Contact Fax: _____

Contact Email _____

Contact Email _____

Desired Install Date: _____

Is Customer Moving? _____

Billing Address: _____

City: _____

State: _____

Zip: _____

Previous Address: _____

City _____

State: _____

Zip: _____



Service Agreement

Bountiful City

790 South 100 East Bountiful, UT 84010, 84010 ID# 21670
Presented by: Sumo Communications



LETTER OF AUTHORIZATION: Toll Free Number and Responsible Organization (RESP ORG) Transfer

Current RESP ORG / I.D.: _____ Telephone # _____

Holder Name
(on current bill): _____

Address
(on current bill): _____

City, State, Zip: _____

New #'s Porting #'s Disconnecting

The undersigned Toll Free number holder (the "Holder") does hereby appoint _____
as the Responsible Organization for Toll Free numbers:π

#	Toll Number	Ring to Number or DNIS	#	Toll Number	Ring to Number or DNIS
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

AUTHORIZED SIGNATURE: _____

SIGNATORY NAME (printed): _____

TITLE: _____

DATE: _____

TOLL FREE OPTIONS

TOLL FREE ENHANCED ROUTING

Description of Routing Features:

DIRECTORY ASSISTANCE Yes No * 800 DIRECTORY ASSISTANCE FORM REQUIRED - ALLOW 2 WEEKS FOR ACTIVATION AFTER RESPORG HAS BEEN CHANGED

REVERSE COMPLIMENTARY Yes No** CUSTOMER RESPONSIBLE FOR NOTIFICATION TO BELL OPERATING COMPANY (BOC). AREA CODES TO BE CARRIED BY BOC.



City Council Staff Report



Subject: Single Event Alcohol Permit – St. Olaf Catholic Church

Author: Chad Wilkinson, Planning Director and
Darlene Baetz, Business License Administrator

Department: Planning

Date: February 12, 2019

Background

St. Olaf's Church has requested a Local Consent for a Single Event Alcohol Permit for Saturday, April 27, 2019. The requested license is to serve alcohol for a single fund raising event, and is not for an ongoing right to serve liquor. Under State law, any licensing for alcoholic beverages beyond beer (such as wine and hard liquors) must be approved by the State. In addition, part of the State licensing process includes a consent form to be signed by the local jurisdiction.

Analysis

The applicant meets all of the legal requirements for the permit to be issued. St. Olaf's requests these permits every six months, and has done so for many years. There has never been a problem about these events, and the City Council has routinely approved them. St. Olaf's has requested a Local Consent Single Event Alcohol Permit for Saturday, April 27, 2019. Setup of the event will start at 12:00 noon and the event will run from 5:00 p.m. thru 12:00 midnight. The organizers have paid all applicable fees to the City and now request approval from the City.

Department Review

This application has been reviewed by the Planning Director, the Police Chief, and the City Attorney

Significant Impacts

None.

Recommendation

It is recommended that the application be granted.

Attachments

St. Olaf's Application for a Single Event Permit and Local Consent form.



010713-0013 Darlene ... 01/09/2019 05:19PM
91394 - SAINT OLAF CATHOLIC SCHOOL
190007
Business License - 2246 - 2019
Payment Amount: 100.00
Transaction Amount: 100.00
CREDIT-PLN: *****3853

Calendar Year 2019
Date Received _____
Police Approval E. B. M. 1-17-19
CC Approval _____
Legal App. CD 1/17/19
LICENSE FEE: \$100.00

2246

SINGLE EVENT BEER PERMIT APPLICATION

190007

Please Complete All Items – Incomplete Forms Will Be Returned Without Being Processed

BCSE

Name of Organization: Saint Olaf Catholic School
 Name of Applicant: Annie Yates
 Address of Organization: 1793 Orchard Dr, Bountiful UT 84010
 Business Phone # (801) 295-5341 Cell Phone # _____
 E-Mail annieyates1@gmail.com / smcfall@stolafs.org

Names and Addresses of Officer's of the Business or Organization:

Name: Simon McFall Address: 1793 Orchard Dr
 Name: _____ Address: _____
 Name: _____ Address: _____
 Name: _____ Address: _____

Event Name: Saint Olaf Catholic School Auction (29th annual)
 Address of Event: 1793 Orchard Dr (School gym)
 Event Dates: April 27, 2019
 Event Times: 5:00pm - midnight
 State Permit #: _____

1. I (We) hereby submit this application for a Single Event Beer Permit to sell beer strictly within the terms of the Ordinances of Bountiful City and the Liquor Control Act of Utah.
2. I (We) have applied for and been granted a Single Event Permit by the State of Utah for the sale of liquor for a period not to exceed 72 hours and this Single Event Beer Permit will run concurrently with that State Permit.
3. I (We) have complied with the requirements, and possess the qualifications specified in the Ordinances of Bountiful City and the Liquor Control Act of Utah, and agree that if a permit is issued that it shall be subject to the revocation as provided by City Ordinances, and provisions of the Liquor Control Act of Utah.

I CERTIFY THAT THE INFORMATION HEREIN IS TRUE AND CORRECT AND THAT I WILL ABIDE BY ALL OF THE CONDITIONS LISTED ON THIS APPLICATION.

Signature of Applicant [Signature] Date 1-2-2019
Title of Applicant Auction Chair (parent volunteer)

SINGLE EVENT PERMIT

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

AUTHORITY: Utah Code 32B-9-201

Bountiful City
Local business license authority

, [] City [] Town [] County

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Saint Olaf Catholic School

Event Name: Saint Olaf Catholic School Fundraising Dinner

Event location address: 1793 Orchard Dr Bountiful UT 84010
street city state zip

On the 27 day(s) of April, 2019
dates month year

during the hours of 12 noon until 12 midnight pursuant to the provision of Utah Code 32B-9.
defined hours from - to

We recommend this entity as conducting a civic or community enterprise* [] Yes [] No
[] Not providing a recommendation

***As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise.** A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable.
AS OF SEPTEMBER 1, 2015, LOCAL CONSENT MUST BE SUBMITTED TO THE DABC BY THE APPLICANT.

City Council Staff Report

Subject: Request for Release of Easement
122 W Pheasant Circle
Author: Lloyd Cheney
Department: Engineering
Date: January 22, 2019



Background

Mr. Terrance Holbrook and his neighbor Steve Broderick are requesting a release of easements along the lot lines which are common to their adjacent properties. The applicants received approval from the Administrative Committee earlier this month for a lot line adjustment which was made in the (not-so-recent) past without authorization from the City, which impacts the original easements that were recorded on the subdivision plat.

Analysis

A condition of approval for the Lot Line Adjustment requires the release of the existing easements and for new easements to be recorded along the adjusted property lines. The applicants have obtained the necessary signatures and documentation from the affected utilities.

Department Review

This proposal has been reviewed by the City Engineer/Public Works Director.

Significant Impacts

None

Recommendation

I recommend that the Council approve this Release of Easement, and authorize the Mayor to sign the Release of Easement Document.

Attachments

1. Aerial Photo showing the location of the easement to be released, and the easement to be recorded.
2. Copy of the Release of Easement Document



Figure 1 Easements to be released (yellow), proposed easement (red).

City Council Staff Report

Subject: Water System Efficiency Study
Author: Lloyd Cheney
Department: Engineering
Date: January 22, 2019



Background

In the fall of last year, the Engineering Department was contacted by Aquaficiency, who introduced the idea of conducting an efficiency study on the City's water system. Aquaficiency is a company which represents Cascade Energy, an industrial efficiency consultant; and Hansen, Allen and Luce, who is a local civil engineering consulting company which focuses on municipal water system design and analysis. The intent of these types of studies is to identify operational issues (equipment, procedures or system configuration) which are inefficient and result in higher operating costs (purchase of electricity).

Aquaficiency has conducted similar audits for multiple water systems and industrial clients in Utah, and recently completed a 2 year study for North Salt Lake City, which resulted in a reported 25% energy savings. Over 3 years this totaled \$476,000.

Analysis

Bountiful's water system is very complex. It includes 8 wells (each with a pump and motor), 12 booster stations (with a total of 36 pumps and motors), and over 200 pressure reducing valves. Each of these components use energy either directly – as in the case of a pump and motor, or indirectly by removing excess energy at certain locations in the water system. A pressure reducing valve is an example of a piece of equipment that removes energy from the water system. While the amount can fluctuate from year to year, the purchase of electricity represents approximately 30% of the Operations and Maintenance costs (excluding personnel expenses) for the water system. For example, \$538,000 has been budgeted for utility expenses in the current FY.

Our recent efforts to evaluate and improve the water system have focused on the age of the pipes and major facilities, and it is equally important to improve the operation of the water system by evaluating the equipment and procedures which are currently used. It is our optimistic hope that the study will identify sufficient inefficiencies, which when corrected, will pay for the expense of the study from the realized savings in the current year. In the pessimistic case, the study should yield enough savings to pay for the study in 2-3 years, with additional ongoing future savings.

In order to evaluate the culinary water system, the team from Hansen, Allen & Luce will use the current computer model and coordinate with staff members from the Water and Engineering Departments. Brad Clawson, the newest member of the Engineering Department has significant experience with computer modeling, and will have the primary assignment for this project from Engineering.

Department Review

This proposal has been reviewed by the City Manager, Water Department Director and the City Engineer.

Recommendation

I recommend that the Council accept the proposal of Aquafficiency in the not-to-exceed amount of \$40,632.50 for a one year study, as outlined in the proposal.

Significant Impacts

The costs for this study will be funded from the current budget, either by actual realized savings, or from income generated by metered water sales. Currently, the Water Dept. has realized an additional \$90,000 in income from metered water sales in the current FY.

Attachments

Aquafficiency's proposal is marked as a confidential document, and will be included (separately) in the City Council's packet.

City Council Staff Report

Subject: Final Approval of the Seifert Subdivision
Author: Lloyd Cheney
Department: Engineering
Date: January 22, 2019



Background

Mr. Roger Seifert is requesting final approval of the Seifert Subdivision. This subdivision was granted Preliminary Approval by the City Council on December 11, 2018. The Planning Commission reviewed the request for Final Approval on January 15, 2019 and unanimously agreed to recommend final approval to the City Council.

Analysis

The existing parcels are located in the R-4 zone and combine to form a 1.384 acre parcel from which three lots will be created. The proposed area of each lot is more than twice the 8,000 sq.ft. minimum lot size requirement for this zone. Lot 1, which will include the existing home on the west side of 725 West, will have 90 ft. of frontage. Lots 2 and 3 will have widths of 109 ft. and 112 ft. respectively (measured at the 25 ft. setback).

The construction drawings propose the extension of 725 West Street to be constructed at a centerline grade of approximately 4.5%, which is acceptable. The drawings also identify a 4 ft tall rock retaining wall which is to be constructed along the southernmost portion of the right-of-way line of the cul-de-sac. This feature could conceivably occupy 2-3 ft of the 8 ft of right – of-way which is behind the curb line. Since no sidewalk is currently proposed (or required), this is a minor issue which could affect the construction of future sidewalk. Staff recommends that a vertical retaining wall be constructed in a configuration that will accommodate a 6 ft wide sidewalk (adjacent to the curb and gutter) along the southern portion of the cul-de-sac. Since it is possible that the retaining wall structure would extend into the private property beyond the cul-de-sac right-of-way, the ownership and maintenance of the retaining wall should remain the responsibility of the owners of Lots 2 and 3.

Department Review

The proposed plat and construction drawings have been reviewed by the Engineering Department and Planning Department.

Recommendation

It is recommended by Staff that the Planning Commission forward a positive recommendation for final approval of the Seifert Subdivision to the City Council, with the following conditions:

1. Provide a current title report for the property which is included in the subdivision.
2. Sign a development agreement for the required subdivision improvements.
3. Post a bond for the required subdivision improvements.
4. Replace the west curb and gutter adjacent to the extension of the culinary water

line and repair the adjacent asphalt pavement with a patch which is at least 3'-0" wide.

5. Construct a vertical retaining wall in a configuration that will accommodate a 6 ft wide sidewalk along the southern portion of the cul-de-sac.
6. Make all necessary red line corrections to the plat.
7. Pay all required fees (Storm Water Impact Fee, Power Fee).

Significant Impacts

None

Attachments

1. Aerial photo showing the proposed location
2. A copy of the plat and construction drawings.

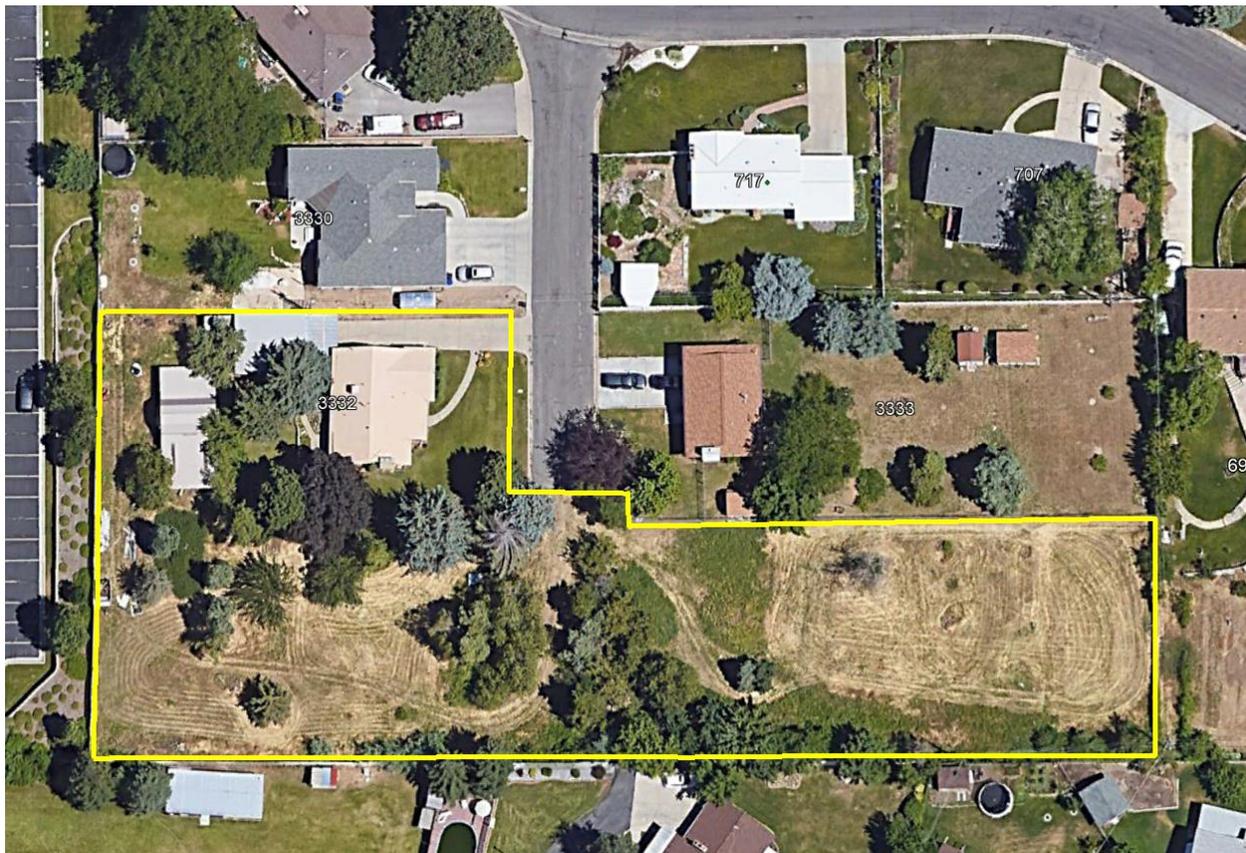
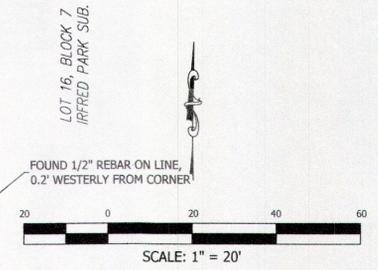
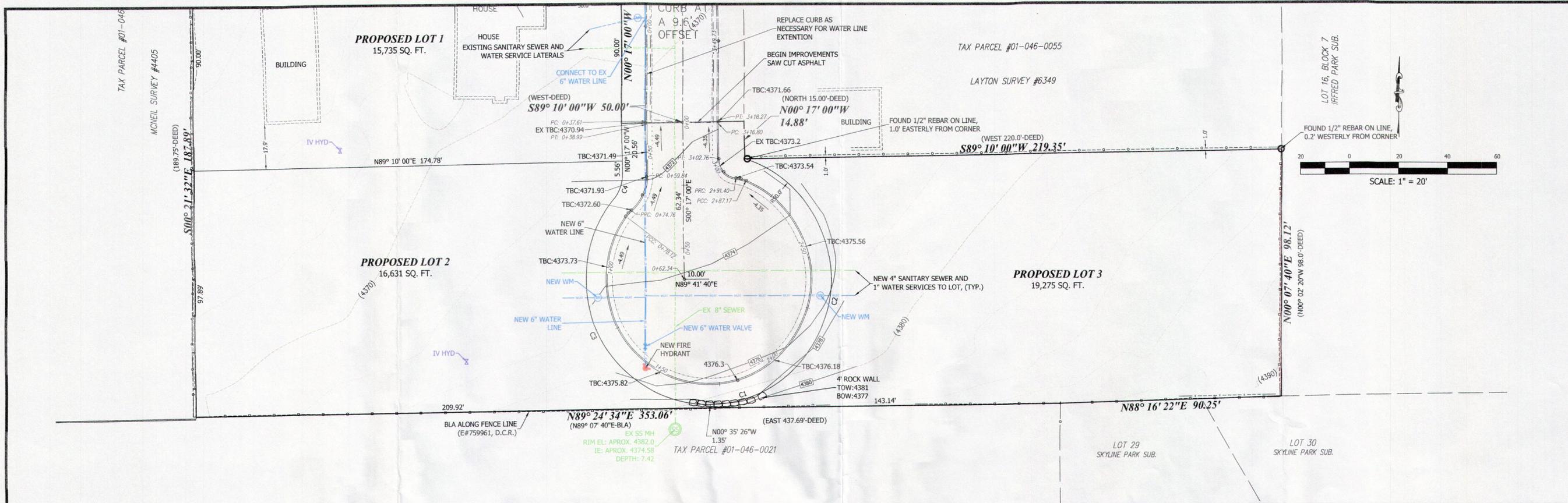
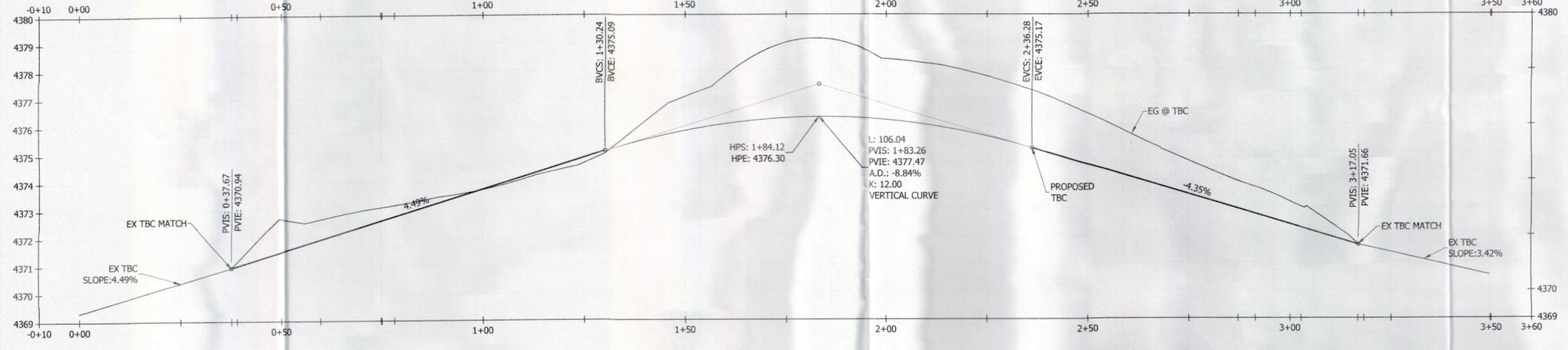


Figure 1 Aerial Photo of the Seifert Subdivision



CULDESAC - STA: -0+10 to 3+60



received
12/20/18
final

181 North 200 West, Suite #4
Bountiful, UT 84010
Phone 801.298.2236
www.Entellus.com



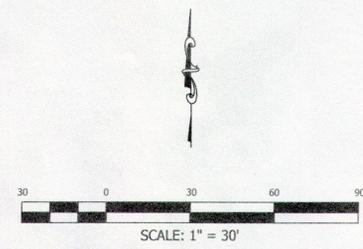
ROGER SEIFERT

3332 SOUTH 725 WEST STREET
TAX PARCELS #01-046-0017 and #01-046-0066
LOCATED IN THE NE 1/4 OF SECTION 1, T.1N., R.1E., S.L.B.&M.
BOUNTIFUL CITY, DAVIS COUNTY, UTAH

DRAWN: [BY] [DATE]
APPROVED: STA [DATE]
PROJECT: 1708001

PROFILE 1708001.dwg
PLAN & PROFILE

SEIFERT SUBDIVISION
 INCLUDING PART OF PLAT OF BLOCK 7, IRFRED PARK SUBDIVISION
 LOCATED IN THE NORTHEAST 1/4 OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 1 EAST
 SALT LAKE BASE AND MERIDIAN, BOUNTIFUL CITY, DAVIS COUNTY, UTAH



SURVEYOR'S CERTIFICATE

I, VON R. HILL, A PROFESSIONAL LAND SURVEYOR HOLDING CERTIFICATE NO. 166385 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, DO HEREBY CERTIFY THAT BY THE AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HERewith AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS SEIFERT SUBDIVISION AND THAT SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN.

NOT APPROVED

VON R. HILL, P.L.S. UT #166385 DATE _____

BOUNDARY DESCRIPTION

DEED DESCRIPTION
 FROM A QUIT-CLAIM DEED RECORDED AS ENTRY #1231646 IN BOOK 1974 AT PAGE 923, DAVIS COUNTY RECORDER'S OFFICE.

BEGINNING ON THE WEST LINE OF A STREET ON THE NORTH LINE OF GRANTOR'S LAND AND THE SOUTH LINE OF BLOCK 7, IRFRED PARK SUBDIVISION, ACCORDING TO THE AMENDED PLAT THEREOF, AT A POINT 64 RODS SOUTH AND 342 FEET EAST OF THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 1 WEST, SALT LAKE MERIDIAN, WHICH POINT OF BEGINNING IS ALSO THE SOUTHWEST CORNER OF LOT 19, OF SAID BLOCK 7, AND RUNNING THENCE WEST ALONG THE NORTH LINE OF GRANTOR'S LAND AND THE SOUTH LINE OF SAID LOT 19, 150 FEET; THENCE SOUTH 75 FEET; THENCE EAST 150 FEET TO THE WEST LINE OF SAID STREET AS EXTENDED; THENCE NORTH 75 FEET TO THE POINT OF BEGINNING

ALSO, BEGINNING 64 RODS SOUTH AND 167 FEET, MORE OR LESS, EAST OF NORTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 1 WEST, SALT LAKE MERIDIAN; THENCE SOUTH 0°21'32" EAST 189.75 FEET; THENCE EAST 437.69 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER OF THE PROPERTY CONVEYED IN BOOK 22, PAGE 132, OF OFFICIAL RECORDS; THENCE NORTH 0°02'20" W 98 FEET, MORE OR LESS; THENCE WEST 220 FEET, MORE OR LESS; THENCE NORTH 15 FEET; THENCE WEST 200 FEET; THENCE NORTH 75 FEET; TH 25 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.

AS-SURVEYED DESCRIPTION
 BEGINNING AT A POINT ON THE SOUTH LINE OF LOT 19, BLOCK 7, IRFRED PARK SUBDIVISION, LOCATED IN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 1 WEST, SALT LAKE MERIDIAN, SAID POINT BEING SOUTH 02°17'25" EAST 1068.70 FEET ALONG THE QUARTER SECTION LINE AND NORTH 90°00'00" EAST 205.68 FEET FROM THE NORTH QUARTER CORNER OF SAID SECTION 1 (THE BASIS OF BEARING FOR BEING SOUTH 06°30'07" EAST 2663.25 FEET FROM THE CENTER QUARTER CORNER OF SAID SECTION 1 TO THE WITNESS CORNER TO SAID NORTH QUARTER CORNER), AND RUNNING THENCE SOUTH 00°21'32" EAST 187.89 FEET TO A POINT ON A WOOD FENCE LINE DESCRIBED IN A BOUNDARY LINE AGREEMENT RECORDED AS ENTRY #759961, DAVIS COUNTY RECORDER'S OFFICE; THENCE NORTH 89°24'34" EAST 353.06 FEET ALONG SAID FENCE LINE AND AGREEMENT TO A FENCE CORNER; THENCE NORTH 88°16'22" EAST 90.25 FEET ALONG A WOOD FENCE LINE TO THE SOUTHWEST CORNER OF LOT 16, BLOCK 7, IRFRED PARK SUBDIVISION; THENCE NORTH 00°07'40" EAST 98.12 FEET ALONG SAID WEST LINE TO A POINT THAT IS APPROXIMATELY 1.00 FEET DISTANT FROM AND PARALLEL TO A CHAIN LINK FENCE; THENCE SOUTH 89°10'00" WEST 219.35 FEET ALONG SAID PARALLEL LINE TO THE EAST LINE OF 725 WEST STREET; THENCE NORTH 00°17'00" WEST 14.88 FEET ALONG SAID EAST LINE; THENCE SOUTH 89°10'00" WEST 50.00 FEET TO THE WEST LINE OF SAID STREET; THENCE NORTH 00°17'00" WEST 75.00 FEET ALONG SAID WEST LINE TO THE SOUTHWEST CORNER OF SAID LOT 19, BLOCK 7, IRFRED PARK SUBDIVISION; THENCE SOUTH 89°10'00" WEST 174.90 FEET ALONG THE SOUTH LINE OF SAID LOT 19 TO THE POINT OF BEGINNING. WHOLE PARCEL CONTAINS 1.384 ACRES.

OWNER'S DEDICATION

KNOWN ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNERS OF THE ABOVE DESCRIBED TRACT OF LAND, HAVING CAUSED SAME TO BE SUBDIVIDED INTO PRIVATE LOTS, HEREAFTER TO BE KNOWN AS SEIFERT SUBDIVISION, DO HEREBY DEDICATE FOR PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, INCLUDING STREETS AND EASEMENTS, AND DO WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENT OR OTHER ENCUMBRANCE WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE, AND OPERATION OF THE STREETS AND SAID EASEMENTS.

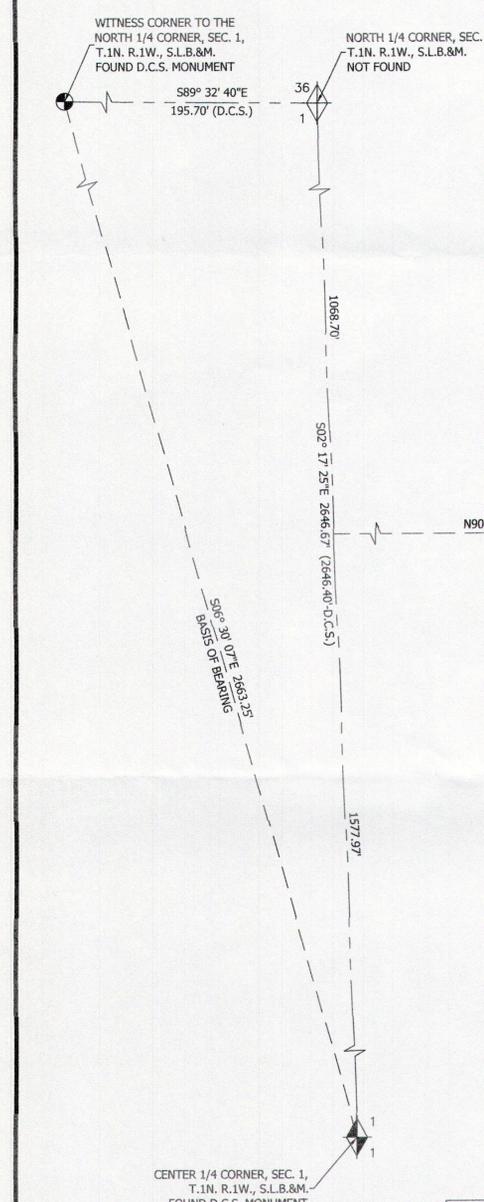
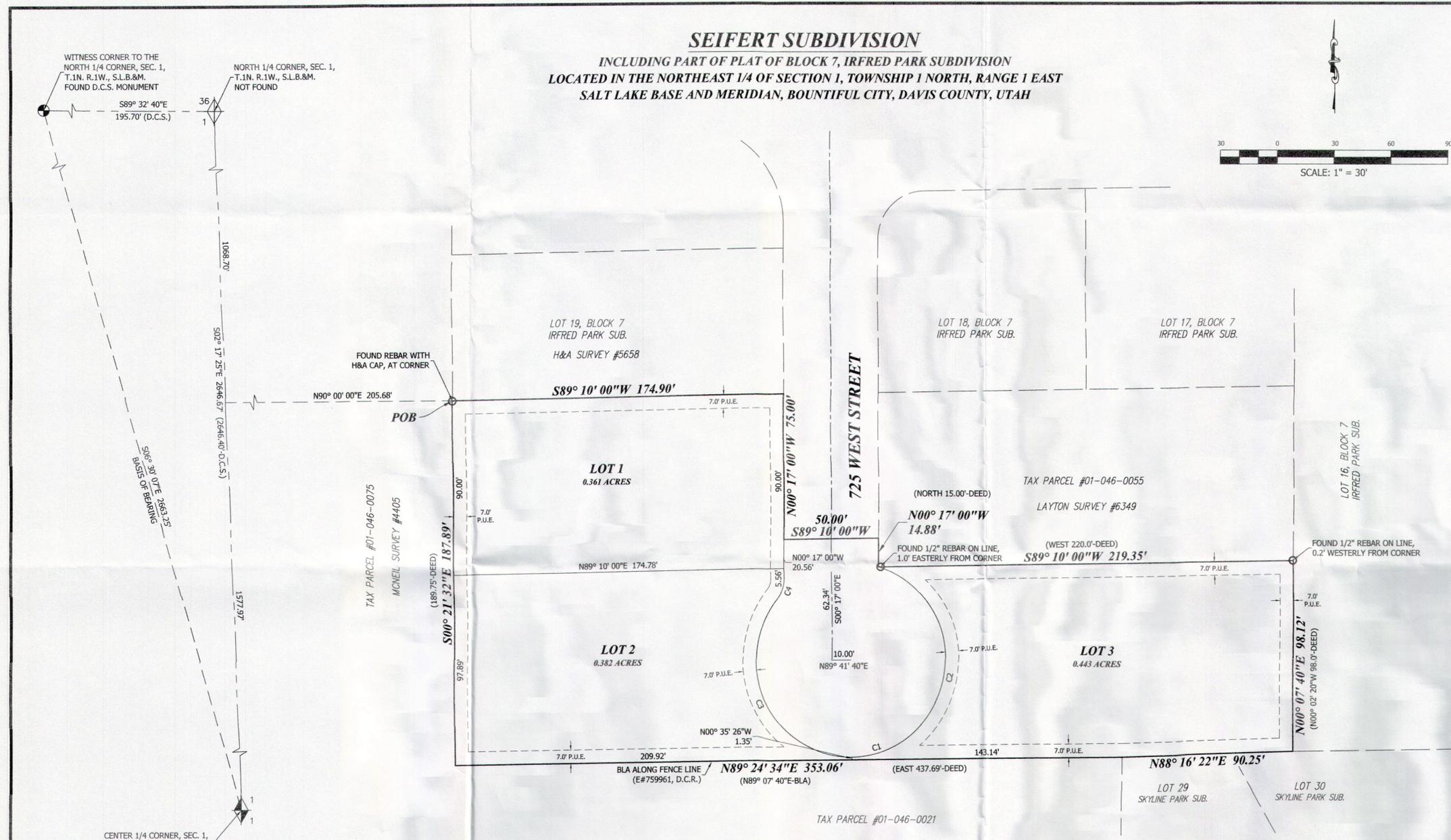
IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS _____ DAY OF _____, 20____.

MARTIN W. SEIFERT _____ MARILYN B SEIFERT _____

TRUST ACKNOWLEDGMENT

ON THE _____ DAY OF _____, 20____, THERE PERSONALLY APPEARED BEFORE ME, MARTIN W. SEIFERT AND MARILYN B SEIFERT, TRUSTEE OF THE MARTIN W. SEIFERT AND MARILYN B SEIFERT TRUST, WHO BEING DULY SWORN, DID SAY THAT HE/SHE IS A TRUSTEE OF SAID TRUST AND THAT THE FOREGOING INSTRUMENT WAS SIGNED ON BEHALF OF SAID TRUST AND THAT IT IS WITHIN THE TRUSTEE'S AUTHORITY TO EXECUTE THE SAME.

NOTARY PUBLIC: _____
 RESIDENCE: _____
 MY COMMISSION EXPIRES: _____



LEGEND

PROPERTY LINE _____
 ADJACENT PROPERTY _____
 ROAD CENTERLINE _____
 SECTION LINE _____
 TIE TO MONUMENT _____
 EASEMENT LINE _____

RECORD CALLS ()

SET 5/8" REBAR WITH H&A ENTELLUS CAP, LS #166385, AT CORNER (UNLESS OTHERWISE NOTED) ●

FOUND PROPERTY MARKER (AS NOTED) ○

NOTES

- (P.U.E.) DENOTES PUBLIC UTILITY EASEMENTS

CURVE TABLE

CURVE	LENGTH	RADIUS	Δ	CH BEARING	CH LENGTH
C1	255.04'	50.00'	292°15'27"	S 73°18'11" W	55.73'
C2	141.58'	50.00'	162°14'07"	S 08°17'31" W	98.80'
C3	113.47'	50.00'	130°01'20"	N 25°34'46" E	90.64'
C4	10.40'	15.00'	039°42'54"	N 19°34'27" E	10.19'

UTILITY APPROVAL

SO, DAVIS SEWER IMP. DISTRICT: _____ DATE: _____
 BOUNTIFUL LIGHT AND POWER: _____ DATE: _____
 BOUNTIFUL CITY WATER: _____ DATE: _____
 CENTURY LINK: _____ DATE: _____
 COMCAST: _____ DATE: _____
 BOUNTIFUL IRRIGATION: _____ DATE: _____
 QUESTAR GAS: _____ DATE: _____

<p>181 North 200 West, Suite #4 Bountiful, UT 84010 Phone 801.298.2236 www.Entellus.com PROJECT #1708001 12/18/2018, JH</p>	<p align="center">CITY COUNCIL'S APPROVAL</p> <p>PRESENTED TO THE CITY COUNCIL OF BOUNTIFUL CITY, UTAH, ON THIS _____ DAY OF _____, 20____.</p> <p>CITY RECORDER ATTEST: _____ MAYOR: _____</p>	<p align="center">CITY ENGINEER'S APPROVAL</p> <p>APPROVED BY THE BOUNTIFUL CITY ENGINEER, THIS _____ DAY OF _____, 20____.</p> <p>BOUNTIFUL CITY ENGINEER _____</p>	<p align="center">PLANNING COMMISSION APPROVAL</p> <p>APPROVED BY THE PLANNING COMMISSION OF BOUNTIFUL CITY, THIS _____ DAY OF _____, 20____.</p> <p>PLANNING DIRECTOR _____</p>	<p align="center">CITY ATTORNEY'S APPROVAL</p> <p>APPROVED ON THIS _____ DAY OF _____, 20____.</p> <p>BOUNTIFUL CITY ATTORNEY _____</p>	<p align="center">DAVIS COUNTY RECORDER</p> <p>ENTRY NO. _____ FEE PAID _____ FILED FOR RECORD AND RECORDED THIS _____ DAY OF _____, 20____ AT _____ IN BOOK _____ OF _____ COUNTY RECORDER: _____ BY: _____ DEPUTY</p>
	<p align="center">PROJECT #1708001 12/18/2018, JH</p>				

Fine

12/20/18

City Council Staff Report

Subject: Vehicle Purchase
Author: Lloyd Cheney
Department: Engineering
Date: January 22, 2019



Background

The Engineering Department fleet currently consists of a 1996 Jeep Cherokee (23 yrs old), a 2001 Ford F-150 4x4 (18 yrs old), and a 2006 Chevy 1500 4x4 (13 yrs old). These vehicles are used by the Public Works Inspector, Staff Engineer, and Interns. Although the current budget document identifies the Jeep as the vehicle to be replaced, the Engineering Department intends to retire the 2001 Ford, which has a manual transmission. This feature has proven to be a challenge for past interns to drive. The Jeep continues to be reliable and is well suited for use by the interns, even though it is the oldest vehicle.

Analysis

Price quotes were obtained from 3 Ford Dealers who participate in the State Purchasing contract program. Department staff did request pricing for Chevrolet and Dodge vehicles, but did not receive any responses. All of the vehicles have the same equipment package (XL trim, 3.6L V-6, super crew short bed) to simplify the pricing analysis. Proposals received are as follows:

<u>Dealer</u>	<u>Amount</u>
Larry H Miller Ford	\$29,934
Ken Garff Ford	\$30,021
Performance Ford	\$30,210

In addition to the vehicle purchase, the Engineering Department intends to spend an additional \$5,300 for floor mats, seat covers, lighting, truck bed shell, deck unit and bed storage system (for survey equipment and materials) for this vehicle.

Department Review

This proposal has been reviewed by the City Manager and the City Engineer.

Recommendation

I recommend that the Council accept the proposal of Larry H Miller Ford in the amount of \$29,934 and authorize the Engineering Department to purchase and equip the vehicle for a total cost of \$35,234.

Significant Impacts

The Engineering Department Budget for FY 2018-2019 includes \$38,500 for the purchase and equipping of this vehicle.

Attachments

None