

**Approved Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
Monday, September 29, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

Planning Conference Room
795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Francisco Astorga Brad Clawson Jill Fraiser Amber Corbridge
	Assistant Planner Planning Technician Recording Secretary	Chaz Leech Rachel Coleman Sam Harris

1. Welcome

Chair Astorga called the meeting to order at 3:04 p.m. and welcomed everyone.

2. Meeting Minutes from April 14, 2025

Committee Member Corbridge motioned to continue the minutes from April 14, 2025, to the next meeting. Committee Member Clawson seconded the motion. The motion was approved with Committee Members Corbridge, Clawson, and Frasier voting “aye.”

Committee Member Corbridge was excused from the meeting at (3:10 p.m.?, provided best guess).

3. Meeting Minutes from September 08, 2025

Committee Member Frasier mentioned that the Cell Tower Upgrade that was mentioned in the last meeting was not in the minutes. Chair Astorga mentioned that the item would be fully noticed when it is placed on an agenda.

Committee Member Frasier motioned to approve the minutes from September 08, 2025. Chair Astorga seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

4. Conditional Use Permit Home Occupation for a Residential Preschool at 1946 Bonneview Drive

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Frasier had questions regarding the swimming pool criteria written in the staff report. Carrie Sweet, Applicant, stated that there is not a swimming pool on the property. Planning Technician explained that the swimming pool language is found in the applicable Code, and that it did not apply to the subject application.

Chair Astorga opened the Public Hearing at 3:14 p.m. No comments were made. Chair Astorga closed the Public Hearing at 3:14 p.m.

Carrie Sweet added that there will not be more than twelve (12) kids to keep the loving and safe environment.

Committee Member Clawson motioned to approve the Conditional Use Permit Home Occupation for a Residential Preschool at 1946 Bonneview Drive. Committee Member Frasier seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

5. Adjourn

There was conversation between Staff and Committee regarding the placement of Public Notice Hearing signs specifically the Call Tower Upgrade from August 04, 2025, meeting.

Chair Astorga adjourned the meeting at 3:22 p.m.