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**MINUTES OF THE
BOUNTIFUL LIGHT & POWER COMMISSION
January 28, 2025 - 8:00 a.m.**

Those in Attendance

Power Commission

Paul Summers, Chairman
Susan Becker, Commissioner
Dan Bell, Commissioner
David Irvine, Commissioner
John Marc Knight, Commissioner
Jed Pitcher, Commissioner
Cecilee Price-Huish, Councilwoman

Power Department

Allen Johnson, Director
Alan Farnes, Generation Supt.
Dave Farnes, Safety/Customer Service
Tyrone Hansen, Accountant
Jess Pearce, Supt. of Operations
Luke Veigel, Engineer
Darlene Baetz/Nancy Lawrence,
Recording Secretary

WELCOME

Chairman Summers called the meeting to order at 8:00 a.m. and welcomed those in attendance. The prayer was offered by Chairman Summers.

MINUTES – NOVEMBER 21, 2024

Minutes of the Joint meeting of the Bountiful City Council and the Bountiful Power Commission held November 21, 2024 were presented and unanimously approved as written. Commissioner Knight made the motion to approve, and Commissioner Pitcher seconded the motion. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers, and Councilwoman Price-Huish voted “aye”.

ELECTION FOR CHAIRMAN – VICE CHAIRMAN

Mr. Johnson said that it is time to re-elect the Chairman and Vice Chairman of the Power Commission. He noted that Paul Summers, the current chairman, has served 15+ years on the Power Commission and has been a tremendous asset to the Commission. Commissioner Irvine said he would like to make a motion, but first to pay tribute to Commissioners Summers and recognize not only his major contributions to the Power Commission but also thank him for being “such a good friend”. He then made the motion to elect Susan Becker as the Chairman. Commissioner Bell seconded the motion which carried unanimously. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers, and Councilwoman Price-Huish voted “aye”.

Commissioner Pitcher then made a motion to elect Dan Bell as Vice Chairman. The motion was seconded by Commissioner Irvine and voting was unanimous. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers, and Councilwoman Price-Huish voted “aye”.

BUDGET REPORT – YEAR TO DATE 5-MONTH PERIOD

Mr. Hansen presented the Budget Report for the Year to Date 5-Month period ended November 30, 2024. Total Revenues YTD were \$17,284,696, above the HAB by \$1,504,900. The major item above budget was Electric Metered Sales at \$1,119,195, 8.1% above its HAB;

1 Air Products income, \$138,603. was above its HAB with an average load factor of 78.8%;
2 Sundry Revenues were \$54,229 above budget and Interest Income on Investments was above
3 its HAB at \$186,296. Contribution in Aid to Construction was \$(34,163), below its HAB as a
4 result of line extensions(\$165K) and Utopia (\$70K).

5
6 Total Operating Expenses YTD were \$13,740,786, below the HAB by \$389,691. Power
7 Cost Expense was below its HAB at \$540,254 (Power Generation was under \$121K and Power
8 Resources Cost was under 418K). Other operating expenses that were below the HAB were
9 Distribution Expense at \$129,560; and Street Light Expense at \$62,873.

10
11 The major item (above) budget was Hydro Transmission expense, \$(660,524), which
12 includes a \$500,000 payment to the contractor who worked on the Echo fire. Other fire costs
13 are still being negotiated. The Transfer to the General Fund was also above its HAB at
14 \$(26,770).

15
16 Total Capital Expenditures YTD were \$629,677, which included \$9,000 at 400 South
17 Main, \$15,000 for Renaissance Lot 11, \$42,000 for Feeder 572/574 tie and \$559,000 for the
18 Northwest Substation.

19
20 Total Labor and Benefits was \$2,146,308. As of 23 November 2024 (the last pay period
21 paid in the YTD period), 40% or \$2,392,714 of the TL&B could have been spent; the actual
22 TL&B was \$246,406 below that target.

23
24 The Net Margin for the YTD was \$2,914,232, as revenues are above budget and power
25 costs are coming in under budget.

26
27 Total cash and equivalents were a net \$25,198,382 at month end, up \$2,138,008 from
28 \$23,060,373 at 30 June 2024, and \$9,024,382 above the \$16,174,000 total reserved cash
29 requirement. Major sources and (uses) of cash at month end compared to fiscal year-end 2024
30 included the \$882,166 decrease in total accounts receivable; increase of \$(561,350) in total
31 inventories; and increase of \$(64,908) in prepaid expenses.; decrease in total accounts payable
32 \$(260,851); \$(123,562) decrease in Accrued benefits and payroll; and the \$(646,917) decrease
33 in other equity (excluding the net margin). Following a brief discussion regarding solar
34 customers and their relationship to the total load, Commissioner Pitcher made a motion to
35 accept the budget report as presented, and Commissioner Bell seconded the motion which
36 passed unanimously. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers, and
37 Councilwoman Price-Huish voted “aye”.

38
39 **DIAMOND TREE EXPERTS CONTRACT EXTENSION**

40 Mr. Pearce explained that BCL&P currently has a contract with Diamond Tree Experts
41 for two tree trimming crews (along with an in-house crew) that we use year-round to trim trees
42 within the city. This enables the crews to get completely through the city every 3 – 3 ½ years,
43 which cycle is about standard for the industry. Approximately 500 trees are trimmed or
44 removed each year, which has significantly decreased tree related power outages and associated
45 costs. The current contract with Diamond Tree Experts includes an option for 12-month
46 extensions with a rate increase cap of 4% per year. Diamond has proposed a three-year

1 extension with a 3% increase the first year (rate per each crew \$155.27 per hour), a 3% increase
2 the second year, (hourly rate per each crew \$159.93) and a 2% increase the third year (\$163.13
3 hourly rate per each crew). This includes all the necessary equipment, personnel gear, hand
4 tools, ropes, and safety equipment to handle all tree trimming and removal projects. Mr. Pearce
5 reported that this proposal from Diamond Trees is a fair proposal, has been reviewed by the
6 Power department staff, City Attorney and City Manager and is recommended for approval.

7
8 Councilwoman Price-Huish asked how the work was scheduled per the calendar and
9 Mr. Pearce explained that the in-house crew responds to individual “notes” (call-in requests by
10 citizens) and areas scheduled via feeders is done by the two Diamond contract crews.
11 Discussion followed regarding the nature of the distribution system in Bountiful, compared to
12 other cities of similar size. It was pointed out that because a majority of our system is overhead
13 in back yards and a majority of the where trees are planted, it is difficult to make cost/efficiency
14 comparisons because most other municipalities of similar size have a majority of the
15 distribution system underground in front of the homes. This creates a very significant
16 difference between the tree trimming process and needs.

17
18 Commissioner Becker made a motion to recommend approval of the Contract Extension
19 with Diamond Tree Experts, as presented. Councilwoman Price-Huish seconded the motion
20 which carried unanimously. Commissioners Becker, Bell, Irvine, Knight, Pitcher and
21 Summers, and Councilwoman Price-Huish voted “aye”.

22
23 *(Commissioner Irvine left the meeting at this time).*

24
25 **NW SUBSTATION STEEL POLE PURCHASE APPROVAL**

26 Alan Farnes reviewed that we are in the process of completing a rebuild of the
27 Northwest Substation which is tentatively scheduled to begin in September 2025. We are in
28 the process of bidding out the long-lead items to determine the actual start time for this project.
29 Invitations to bid on two new Steel Poles for the transmission lines were sent to six suppliers
30 and three responded. It is the recommendation of staff to accept the low bid (received via e-
31 mail) from Nello (South Bend, Indiana) in the amount of \$89,563. Councilwoman Price-Huish
32 made a motion to recommend approval of the low bid as presented. Commissioner Becker
33 seconded the motion which carried unanimously. Commissioners Becker, Bell, Knight, Pitcher
34 and Summers, and Councilwoman Price-Huish voted “aye”. This bid meets the proposed
35 construction schedule as well.

36
37 *(Commissioner Irvine returned to the meeting at this time).*

38
39 **NW SUBSTATION CAPACITOR BANK PURCHASE APPROVAL**

40 Alan Farnes presented the request for approval to purchase a 1200 kVAR Metal
41 Enclosed pad mounted Capacitor Bank, which is another long lead item included in the rebuild
42 of the NW substation. Invitations to bid were sent out to six manufacturers and three responded;
43 however, the bid from Anixter did not meet bid specifications. The other two bids were
44 reviewed by the Power Department staff and the City Manager. He also noted that we have
45 experience with the Controllix products, with 4 Controllix capacitor banks currently on our
46 system. Staff recommends approval of the low bid from Controllix Corporation, a division of

1 Virginia Transformer, for the 1200 KVAR Capacitor Bank for the sum of \$103,272.00 with a
2 delivery of 30-34 weeks. Commissioner Pitcher made a motion to support the Power department
3 staff in recommending approval of this purchase. Commissioner Knight seconded the motion
4 and voting was unanimous. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers,
5 and Councilwoman Price-Huish voted “aye”.

6
7 **WAREHOUSE BUILDING ROOF REPAIR APPROVAL**

8 Mr. Veigel reported that the warehouse roof over the truck bay and inventory area has
9 been leaking over the past several years and has been repaired or patched several times, but
10 with no success. The current roof was installed about 45 years ago and needs to be replaced.
11 An invitation to bid was sent to three major roofing companies and all responded. Evaluated
12 on both the purchase price and warranty, it is the recommendation of staff to approve the low
13 bid from Superior Roofing for the sum of \$80,201.00, with a warranty of 20 years.
14 Commissioner Bell motioned to support the recommendation from staff. Councilwoman Price-
15 Huish seconded the motion and voting was unanimous. The current budget includes \$100,000
16 to perform these repairs.

17
18 **2025 CALENDAR**

19 Mr. Johnson explained that the February meeting of the Power Commission is scheduled
20 on the 3rd week (2/18/2025). However, due to the meeting schedule of UAMPS (2/18/2025), it
21 would be best to move the Power Commission back to the 4th week (2/25/2025) to allow for
22 him to attend the UAMPS meeting. Commissioner Knight made a motion to re-schedule the
23 February Power Commission to February 25, 2025 (4th week , Tuesday). Commissioner Irvine
24 seconded the motion which carried unanimously. Commissioners Becker, Bell, Irvine, Knight,
25 Pitcher and Summers, and Councilwoman Price-Huish voted “aye”.

26
27 **RESOURCE UPDATE**

28 Mr. Johnson reported that at the last UAMPS meeting, it was decided for UAMPS to
29 meet *every other month*, instead of monthly. This will result in him reporting back to the Power
30 Commission with a Resource Update *every other month*, not monthly. He then thanked the
31 Commission for their action in supporting the Power County Idaho Power Project (base
32 loading) and the Millard County Utah gas-fired peaking project. He said that Logan municipal
33 power has voted to not participate in the Idaho project contract; however, they may still
34 participate if the subscription level is changed. The Millard project was moving forward, but
35 has not yet acquired property and the project is delayed. A realtor is working with them in an
36 effort to find the land.

37
38 In response to a question from Commissioner Irvine, Mr. Johnson said Energy Solutions
39 is in the preliminary process of developing a nuclear plant on the IPP footprint. Pacificorp is
40 also looking at nuclear development. The involvement of State government in power resources
41 is speculative at this point, but is driven by the possibility of bringing data centers to Utah,
42 which require a large energy load. Further discussion focused on the possibilities of nuclear
43 energy as a resource, as well as geothermal.

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46 *The following items were included in the packet, but not discussed in the meeting.*

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POWER SYSTEM OPERATION REPORT

- a. October-November Resource Reports
- b. December 2024 Lost Time/Safety Reports
- c. December 2024 Public Relation Reports
- d. November 2024 Outage Reports

OTHER BUSINESS


None

NEXT POWER COMMISSION MEETING

The next meeting of the Power Commission will be held on February 25, 2025 at 8:00 a.m.

ADJOURN

The meeting adjourned at 9:20 a.m. on a motion made by Commissioner Irvine and seconded by Commissioner Pitcher. Commissioners Becker, Bell, Irvine, Knight, Pitcher and Summers, and Councilwoman Price-Huish voted “aye”.


Paul Summers, Chairman

