



NOTICE OF JOB OPENING PARK MAINTENANCE SUPERVISOR

Posting Date: January 7, 2021
Department: Parks
Reports to: Parks Director
Salary Range: Grade N9 (Starting Salary \$20.07 per hour)
Position Type: Full-Time
How to Apply: Applications available at bountifulutah.gov
Send to: Human Resources, 260 West 1050 South, Bountiful, Utah 84010 or
Email: jobs@bountifulutah.gov
Application Deadline: 5:00 P.M., Thursday, January 28, 2021

Overview:

Under direct supervision of the Parks Director, the Park Maintenance Supervisor plans, directs, and manages the maintenance operations, irrigation, playgrounds, landscaping, flowers and flower beds, buildings, structures, sport fields or courts and special events associated with the City of Bountiful parks, open spaces, trails, sports facilities, and streetscapes as assigned.

Tasks:

Promotes and follows the City's mission statement, policies, and expectations.

Serves as a parks maintenance supervisor and crew leader; oversees and performs general grounds and landscape maintenance; maintains parks, playgrounds, bowery's, restrooms, small buildings and storage facilities, trailhead facilities, detention basins, open spaces, and streetscape; assures proper operation of doors, windows, plumbing fixtures, and lighting and electrical systems. Maintains and/or installs trees, shrubs, flowers, turf, playground equipment, protective playground surfacing, sports fields, court nets, benches, bleachers, picnic tables, fencing, etc.

Operates, directs and trains laborers in personal safety equipment and usage of mechanical landscape equipment including string trimmers, edgers, blowers, chain saws, push mowers, zero turn mowers, large gang mowers, snow blowers, trencher, sod cutter, small tractors, and other related landscape equipment; performs routine and regular maintenance on equipment to assure efficiency and safety.

Fertilizes, aerates, mows and trims grass; removes weeds; maintains flower and shrub beds, collects and removes trash, prunes trees, shrubs and plants; removes dead, diseased, or injured trees; stimulates healthy plant growth through custom pruning and cutting, fertilizing, and watering. Assists in the installation and maintenance of sprinkler systems; selects line sizes, sprinkler spacing, type of control equipment; installs, tests, and maintains systems utilizing low voltage, hydraulic, or other operating features.

Directs a project crew performing operations such as spraying projects for the prevention or eradication of pests, fungus, and insects harmful to park turf, plants, trees, shrubs and other environments; selects appropriate chemicals and combinations to accomplish task; maintains records of spraying activities; assures chemicals are properly stored and used in conformity with city, state, or federal regulations; operates spraying equipment.

Prepares and maintains various field records; monitors worker time cards; monitors materials; assists in monitoring employee leave accrual and usage; conducts safety inspections and makes recommendations for changes or improvements in equipment, facilities, employees, etc. Must be available for weekend rotating reservation, special event coverage, and emergency call-outs.

Performs other duties as required or assigned. The Parks Director reserves the right to add or change job responsibilities, assignments, or duties at any time.

Knowledge, Skills and Other Characteristics:

- Knowledge of the principles and techniques of park operations, turf management, grounds maintenance, facilities maintenance, and special event or sports operations.
- Knowledge of the operation, maintenance, and repair of park and facility maintenance equipment and automated irrigation systems,
- Knowledge of safe methods for using, storing, mixing, and applying insecticides, herbicides, pesticides, fertilizers, surfactants, and other chemicals.
- Knowledge of pruning, horticulture and landscaping principles and practices.
- Knowledge of and ability to operate city equipment to remove snow from city parking lots and sidewalks.
- Knowledge of principles and practices of supervision, including employee training, performance evaluation, employee hiring, motivation, and discipline.
- Knowledge of and ability to perform basic maintenance and/or repairs to equipment.
- Ability to prepare and present clear and concise maintenance reports.
- Ability to communicate clearly and concisely, both orally and in writing.
- Skill in establishing and maintaining effective working relationships with City officials, park staff, other City departments, and general public.

- Ability to lift and/or move up to 50 pounds frequently and 100 pounds occasionally.
- Ability to perform other related duties and tasks as directed or required.

Qualifications:

Graduation from a standard senior high school; plus two (2) years of specialized training or education provided through professionally sponsored workshops, technical school, vocational studies or apprentice program;

AND

Five (5) years of progressively responsible experience in the maintenance, upkeep and beautification of turf, parks, irrigation systems, plant material, equipment, and facilities and/or related environments.

OR

An equivalent combination of education and experience

Must possess a valid Utah Driver's License

Must possess a valid Utah Non-Commercial Pesticide Applicators License(s) or able to obtain one within 6 months of hire. Minimum certificates required; Ornamental & Turf and Vertebrate.