

FY2023-2024 Budget - RAP Tax Process Timeline

January 10, 2023 – Fifth season RAP Tax Grant documents submitted for City Manager review and approval:

- a. RAP Tax Program Guidelines
- b. RAP Tax Program 2023 Timeline
- c. Grant Funding Application Form

March 6, 2023 – RAP Tax Grant Application distributed

- a. Notice of Application Period and copy of Grant Application posted to City website
- b. Application emailed to known, potential interested groups and individuals
- c. City project applications from departments are made via regular budget process

March 20, 2023 – RAP Tax Funding Applications due at City Hall (795 South Main, Bountiful) by 5:00 p.m.

March 27, 2023 – Staff Review of City Projects and Grant Applications. Additional information requested from applicants, if necessary.

April 6, 2023 – Applications and other committee materials distributed to Parks, Recreation and Arts Committee

April 2023 – Parks, Recreation & Arts Committee Meeting (April 10 at 4:00 p.m. – City Hall).

- a. Review of FY2022-2023 program status.
- b. Review available funding and program guidelines for 2023 (FY2023-2024 budget)
- c. Consider funding applications to recommend for City Council approval or,
- d. Consider designation of a separate subcommittee to review and provide recommendations for later approval by the City Council (FY2023-2024 budget)

May & June 2023 –RAP Tax funding recommendations sent to City Council for consideration of tentative and final approval as part of overall budget (FY2023-2024 Budget)

July 2023 – Approved funding applications processed for payment according to RAP Tax Program Guidelines (FY2023-2024 Budget)

April 2024 – RAP Tax program status provided in budget review by Parks, Recreation and Arts Committee

Revised: 1/10/2023