

1 **Minutes of the**
2 **Parks, Recreation & Arts Committee Budget Review Meeting**

3 Bountiful City Hall, Council Work Room
4 July 20, 2022 (3:30 p.m.)
5

6 Present:

7 Committee Members: Jesse Bell (chair), Richard Higginson, Kate Bradshaw
8 Assistant City Manager: Galen Rasmussen
9

10 Excused:

11 City Manager: Gary Hill
12

13 Official Notice of this meeting had been given by posting a written notice of same and an agenda at
14 the City Hall and providing copies to the following newspapers of general circulation: Davis County
15 Clipper, Standard Examiner, and on the Utah Public Notice Website.
16

17 Committee chair Jesse Bell called the meeting to order at 3:35 p.m. and welcomed those in
18 attendance.

19 **PRESENTATION OF BUDGET**

20 **Review of existing Recreation Arts & Parks (RAP) Tax grant program guidelines and discussion of**
21 **modifications**

22 David Joy (Joy Foundation) joined the meeting and was welcomed by the chair. Galen Rasmussen was
23 asked to provide an overview of the matters to be considered by the committee. The meeting today
24 has been scheduled to address certain unfinished business from the last meeting of the committee on
25 April 12, 2022. That unfinished business was essentially to review existing RAP Tax grant procedures
26 and guidelines and provide guidance to staff in making any needed revisions in the program for RAP
27 Tax grant making. A brief review was made of the relevant content of the staff report and
28 attachments all of which were provided in advance of the meeting.

29 Committee members noted that their overall desires for the RAP Tax Grant program is to improve the
30 clarity of the grant program guidelines and grant application materials. A greater emphasis is needed
31 to help ensure a clearer application process with similarly clear and straightforward guidelines for
32 applicants. Committee members noted the ongoing challenges involved in the process related to
33 applicants requesting multiple items which either don't meet guidelines or further the intents of the
34 program.

35 Summary of committee changes recommended in the program guidelines:

- 36
- Funding of Bountiful specific events

- 1 • Emphasis on funding of new equipment over replacement equipment in general
- 2 • Emphasis on funding of community events but with allowance for possible funding for other
- 3 classes, seminars, and similar items if there is broad participation in the Bountiful community
- 4 • Recognition that funding is limited which will require ranking and prioritization of applications
- 5 each year

6 An additional suggestion was made to remove the “Rent Assistance” item under the Funding
7 Requested section of the RAP Tax Grant Application in future versions.

8 **Committee Action and Adjourn**

9 Committee member Bradshaw made a motion to approve staff recommended changes as amended
10 and committee member revisions and additions discussed for the RAP Tax Grant Program Guidelines.
11 Additionally, the revised guidelines are recommended for submission to the full City Council for
12 review and approval. This combined motion was seconded by Committee member Higginson.
13 Committee members Bell, Higginson, and Bradshaw all voted aye.

14 The meeting adjourned at 4:07 p.m. by motion of Committee Member Bradshaw and seconded by
15 Committee Member Higginson. Committee members Bell, Higginson, and Bradshaw all voted aye.