

City of Bountiful

Operating and Capital Budget

Fiscal Year 2021
Tentative Budget



City of Bountiful, Utah

FY2020-2021 Operating & Capital Budget

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Operating & Capital Budget
Fiscal Year 2020-2021

Introduction:

- City Manager Letter
- GFOA Distinguished Budget Presentation Award
- City Council Policy Priorities
- Summary of Proposed Budgets
- City Organizational Chart
- Budget Calendar
- Statistics
- Employees
- Inter-City Revenues & Transfers
- Budget Summary

Map Source:
<http://www.city-data.com/city/Bountiful-Utah.html>



City Manager Letter

The Honorable Randy Lewis, Mayor
Members of City Council

Dear Mayor and City Council,

We present you with Bountiful City's consolidated budget for Fiscal Year 2020-2021 which begins on July 1, 2020 and ends on June 30, 2021. This budget is presented for adoption as the City's Tentative Budget prior to public hearings scheduled for June 16, 2020. This consolidated budget is balanced with respect to revenues and expenditures/expenses as a result of the process used to develop the budget. This process is guided, as in previous years, by a collaborative effort of our elected officials and City staff with a continuing shared goal of keeping Bountiful City financially stable, fiscally balanced, and diverse both now and in the future. Also included in the budget are the Council's updated policy priorities upon which the budget is structured.

In the pages that follow, you will find sections for each department of the City, including narrative descriptions and budget data for each department's operational and capital plans along with sections for fees and charges and long-term capital plans for City Departments. The consolidated document also includes budgets for the Revolving Loan Fund and Operating Fund of the Bountiful Redevelopment Agency (RDA) and the budget of the Municipal Building Authority of Bountiful (MBA). Both the RDA and the MBA are organized and operate as separate legal entities under State law being governed by boards of directors. The City Council sits as the board of directors for both the RDA and the MBA as specified in State law. For reporting purposes, the RDA and MBA are both reported in the consolidated budget document and the City's Comprehensive Annual Financial Report (CAFR) as Special Revenue Funds. However, due to a long established City budget reporting practice, the MBA is integrated (for budget purposes) as a department within the City's budget and is adopted as such. Conversely, the RDA's budget (while being included for reference in the consolidated budget document) is presented under a separate approval and adoption process from the City's budget.

The financial well-being and budget of the City are subject to the external forces of mandates imposed by Federal and State laws and regulations, along with changing economic conditions. These competing forces must then be balanced against the need for maintaining services and acceptable conditions of City assets such as equipment, public buildings, roads, water lines, power facilities and valued community amenities. Striking a balance between competing external forces and City needs will, from time-to-time, result in a need for adjustment to fees, charges and other funding mechanisms. Management seeks always to maintain a solid financial base, a fundamental pay-as-you go philosophy for most financing needs and to keep taxes and fees low but consistent with maintaining services and the condition of public assets.

City Manager Letter (continued)

The budget contains no general property tax increase but there are increases in certain City fees and charges which are designed primarily to maintain service levels and the condition of infrastructure.

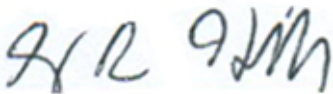
Budgets are developed from the base established in the previous year. Personnel Services increases stem from adjustments in the rates for health insurance (approximately 6% increase over the prior year) a 2% cost of living allowance, and compensation adjustments for merit based pay (for those eligible). Operations and Maintenance expenditures are subject to adjustments for such items as utility costs, maintenance agreements and the like. Capital expenditures are based on the need for replacement of infrastructure in accordance with the long-term capital plan of the City.

As noted previously, this document is presented for adoption as the Final Budget of the City, and when adopted in Final form, can be used as a comprehensive guide for the budgeted services scheduled to be provided for the residents and patrons of Bountiful City for review and reference by City departments, elected officials and the public. The Government Finance Officers Association of the United States and Canada (GFOA) presented a **“Distinguished Budget Presentation Award”** to the **City of Bountiful, Utah** for its annual budget for the fiscal year beginning **July 1, 2019**. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The City has now received the Distinguished Budget Presentation Award for four consecutive years and expects to receive the award for a fifth year.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award. The GFOA budget award program is similar in nature to the **“Certificate of Achievement for Excellence in Financial Reporting Program”** which has been awarded to Bountiful City for the City’s Comprehensive Annual Finance Report (CAFR) since 1981.

City Management, Department Heads and Staff all convey their collective appreciation for the efforts and support of the Mayor and Council in the budgeting process. We look forward to an upcoming successful year for Bountiful City.

Respectfully,

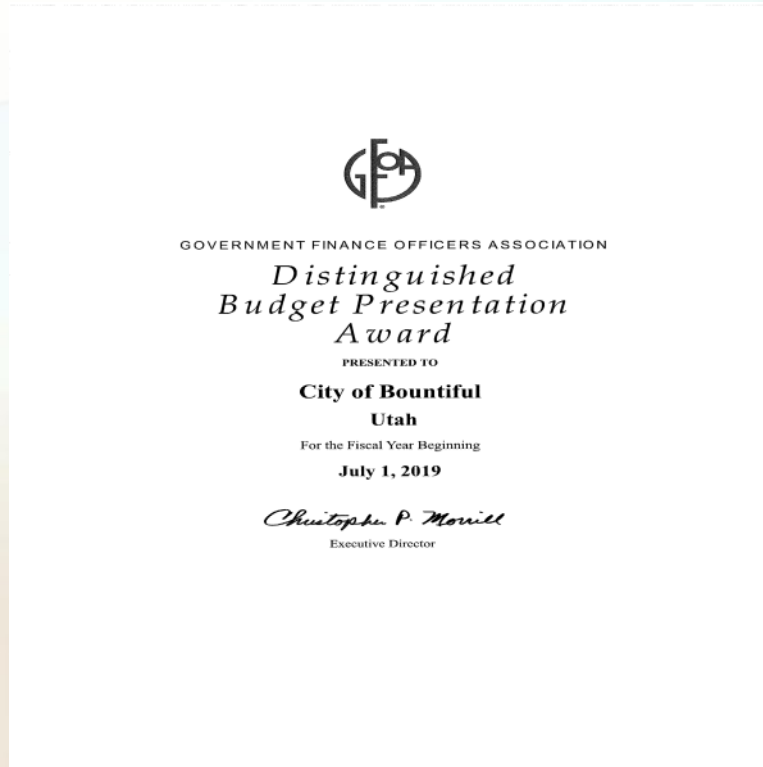


Gary R. Hill
City Manager



Galen D. Rasmussen, CPA
Assistant City Manager

GFOA Distinguished Budget Presentation Award



City of Bountiful, Utah

Budget Award Years

Fiscal Year 2016-2017

Fiscal Year 2017-2018

Fiscal Year 2018-2019

Fiscal Year 2019-2020

City Council Policy Priorities

These Policy Priorities are intended to provide the Council, Staff and the City's boards, commissions and residents with a succinct, unified vision of what is important to the City of Bountiful, Utah. Items in Tier 1 are considered to need more attention than items in lower tiers.

Tier 1

Improve & Maintain Infrastructure

- Stay ahead of the maintenance curve
- Appropriate & reasonable utility rates
- Long-term capital planning
- Communication of accomplishments

Community-Compatible Economic Development

- Lower the tax burden of residents
- Broaden the tax base
- Provide jobs & services
- Creative redevelopment

Financial Balance & Accountability

- Pay-as-you-go
- Transparency
- Balanced revenue sources

Open, Accessible, & Interactive Government

- Active resident engagement
- Consistent two-way communication
- Customer relations
- Professional, well trained staff

Tier 2

Sustainable Bountiful

- Long-term vision in planning
- Balanced housing mix
- Clean, safe neighborhoods

Preserve Community Identity & Vitality

- Vibrant Main Street
- Celebration & events
- Arts & history
- Public safety

Tier 3

Public Safety & Emergency Preparedness

- Community-oriented Police and Fire
- Active emergency preparation
- Engage & train neighbors

Regional Cooperation & Collaboration

- Shared facilities
- Strong relationships
- Economies of scale

Quality & Varied Recreational Opportunities

- Well maintained parks
- Trails & urban pathways
- World-class golf facility

Summary of Proposed Budgets

BOUNTIFUL CITY BUDGET SUMMARY (condensed)

Fiscal Year 2020-2021

REVENUES:	TOTAL
Property Taxes & Fees-in-Lieu of Property Taxes	2,937,189
Sales Taxes	8,633,942
Utility Franchise, Municipal Energy Sales Taxes & E911 Telephone Revenue	3,786,000
Licenses & Permits (Business Licenses, Building & Street Opening Permits, Subdivision Fees)	563,000
Refuse Collection Fees & Landfill Charges	2,957,886
Grants & Intergovernmental (Liquor Fund Allotment; Class C Road, Grants; Local Highway Transit; Bail Forfeitures)	2,985,952
Cemetery Lot Sales and Related Fees	674,300
Interest Income	1,576,298
Contribution in Aid from outside entities	450,000
Recycling Fees	537,054
Storm Water Fees	1,758,165
Sale of Water	5,650,000
Golf Course Fees & Cart Rental	1,436,500
Sale of Electricity	27,521,227
Miscellaneous Income (Lease & Rental Income; Other)	2,404,393
Use of Fund Balance or Retained Earnings	18,071,689
Inter-City Transfers	3,729,987
Sub-total - Revenues	85,673,582
Adjustment for Inter-City Revenue & Transfers	(3,729,987)
NET REVENUES	81,943,595

Summary of Proposed Budgets (continued)

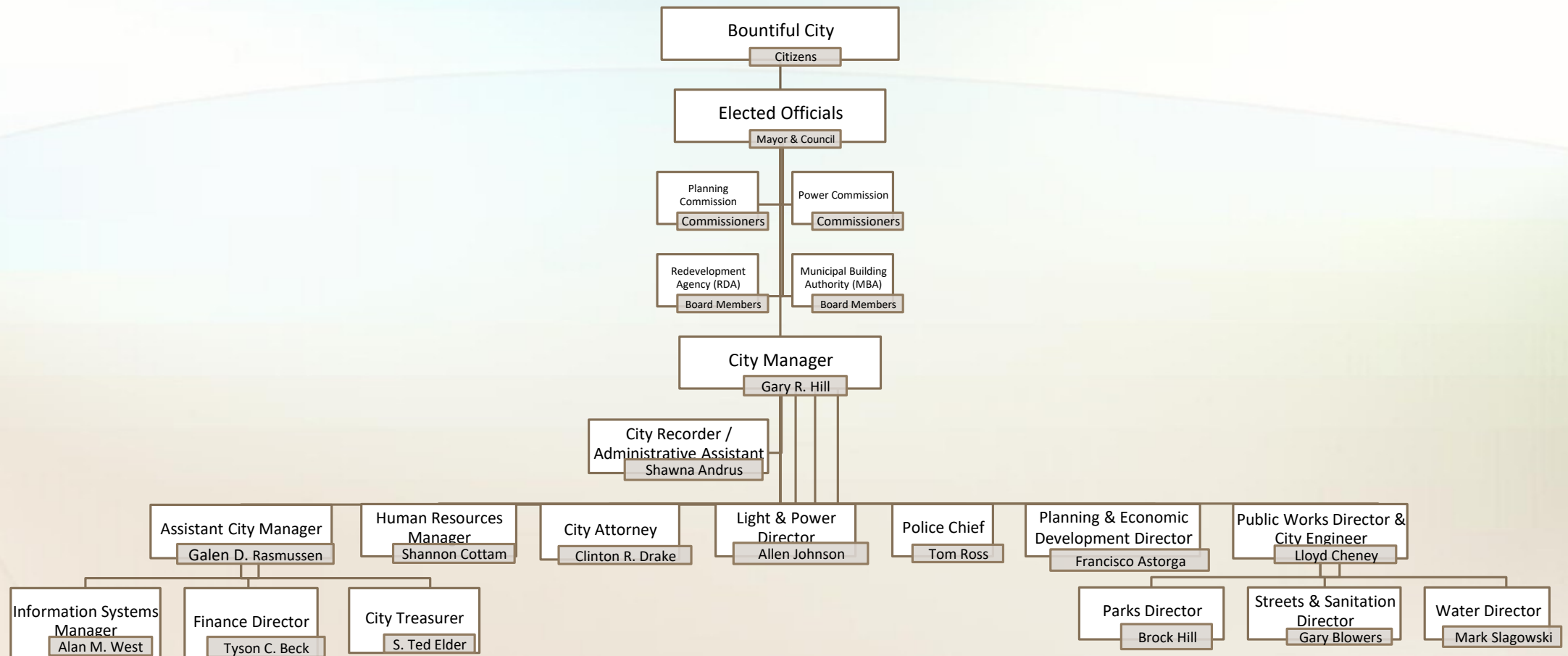
BOUNTIFUL CITY BUDGET SUMMARY (condensed) Fiscal Year 2020-2021

EXPENDITURES & EXPENSES:	TOTAL
Legislative (Mayor, Council and Community Engagement)	4,342,368
Executive & Legal (City Manager, City Recorder; Civil and Prosecution)	573,100
Administration (Human Resources; Payroll; Information Technology; Finance; Treasury & Utility Billing/Customer Service)	1,155,573
Police (Police and Dispatch Services)	8,726,807
Fire & Emergency Medical Services (provided via Interlocal agreement with the South Davis Metro Fire Agency)	2,200,000
Streets (Includes construction, maintenance and snowplowing)	8,299,985
Engineering & Planning (Public Works; Building Inspection; Licensing and Code Enforcement)	1,052,154
Parks & General Government Buildings	1,303,151
Debt Service & Municipal Building Authority (MBA)	278
Recycling	664,849
Storm Water	1,864,829
Water	5,652,916
Light & Power	42,210,748
Golf Course	1,770,504
Sanitation & Landfill	3,331,445
Cemetery	659,370
Recreation Arts and Parks (RAP) Tax	878,450
Cemetery Perpetual Care	1,390
Landfill Closure	0
Internal Service (Computer Replacement, Liability Insurance, Worker's Compensation)	985,665
Sub-total - Expenditures & Expenses	85,673,582
Adjustment for Inter-City Revenue & Transfers	(3,729,987)
NET EXPENDITURES & EXPENSES	81,943,595

NOTES:

*The Bountiful Municipal Building Authority is a separate legal entity but is integrated with the City budget for ease of administration.
The Bountiful Redevelopment Agency is a separate legal entity with a separately presented and adopted budget.*

City Organizational Chart



Budget Calendar

JANUARY - MARCH 2020

Monday, January 20:

Preliminary personnel services projections due from Human Resources Manager. City Manager meets with Assistant City Manager, Finance Director, Assistant Finance Director, and City Treasurer to discuss revenues and trends, and to forecast revenues (General, Capital and RDA funds).

Tuesday, January 21:

Review of budget packet formats and discussion of budget process with Department Heads. Preparation of departmental operating and capital budgets begins for Bountiful City (City), Municipal Building Authority (MBA) and Redevelopment Agency (RDA).

Thursday, January 23 and Friday, January 24:

City Council & Staff Retreat to discuss overall vision, priorities, budget framework, process, guidelines, and other planning.

Thursday, February 13:

Quarterly Management Meeting to review budget and other matters.

Thursday, February 27:

Department operating and ten-year capital budgets are due to the City Manager and Assistant City Manager. Department Heads to submit budgets (including narrative, cost and other numeric budget data with rates, fees and long-term capital plans) via email in Microsoft Word and Excel formats for each of the following budgets:

- (1) FY2021 budget and
- (2) FY2020 budget amendments. Show amendments by account number in the amendment column of the Excel template and provide a separate narrative sheet to explain each amendment needed for evaluation and approval during budget meetings with the City Manager. City Manager approved amendments will become part of the overall budget submitted for Tentative Council approval in May and Final approval in June (or August, if a property tax is proposed by the Council through the Truth-in-Taxation process).

Budget Calendar (continued)

MARCH 2020

Monday, March 16 to Thursday, March 19:

City Manager, Assistant City Manager, and Human Resources Manager scheduled to review department budget requests with department heads for the City, MBA and RDA. Follow-up meetings scheduled, as needed, to achieve a balance between department requests, available revenues, and overall goals and objectives. Department Heads to email final versions of their City Manager approved budgets to the City Manager and Assistant City Manager.

Monday, March 23 to Thursday, March 26:

Revised department budgets will be compiled in one consolidated document and distributed to Council Committees for review prior to the first scheduled budget committee meetings. Department Heads to review and respond with approval for their sections of the consolidated document prior to submission of that document for Council Committee review.

APRIL 2020

Monday, April 6 to Thursday, April 16:

City Council budget committee reviews of department budget requests. Meeting times to be set by City Manager and Committee Chairs.

Thursday, April 16 to Monday, April 23:

City Manager and Assistant City Manager prepare the Tentative Operating and Capital budget (City, MBA and RDA) along with the consolidated Ten-Year Capital Plan following committee approvals. The Tentative Budget and Ten-Year Capital Plan documents are to be delivered to the Mayor and City Council with all items scheduled for adoption on Tuesday, May 12th.

MAY 2020

Monday, May 4:

Mail and email notices to utility customers in bills during the three bill cycles of May for the:

1. Light & Power Enterprise Fund transfer to the General Fund and
2. Landfill Enterprise Fund transfer to the Recycling Enterprise Fund.

Budget Calendar (continued)

MAY – JUNE 2020

Tuesday, May 12:

Tentative Budget for fiscal year 2020-2021 presented for adoption by the City Council. City Council to review the annual tentative operating and capital budget and the long-term capital plan at Work Study Session.

In regular **City Council Meeting**, the City Council shall consider adoption of the tentative budget and the long-term capital plan along with setting public hearings for Tuesday, June 16th at **South Davis Metro Fire Agency Main Station, 255 South 100 West, Bountiful** to accomplish the following:

- 1) Public Hearing on transfer of funds from the Light & Power Fund to the General Fund
- 2) Public Hearing on transfer of funds from the Landfill Fund to the Recycling Fund
- 3) Public Hearing to reopen the City & MBA fiscal year 2018-2019 budget and adopt the tentative City & MBA 2020-2021 fiscal year budgets; rates, taxes & fees; compensation schedules & URS rates and the 2021-2030 long-term capital plan.

Notices of public hearings on the budget to be published in the City newsletter, City Website, Utah Public Notice Website, and City utility bills in May and early June. Additional notices of Public Hearings to be published in the Davis County Clipper (or other newspaper of general circulation) no later than May 28, 2020 (earliest Clipper publication date to meet 7 day requirement prior to the public hearings).

Wednesday, May 13 to Tuesday, June 16:

City, MBA and RDA Tentative Budgets for fiscal year 2020-2021 open for public inspection at Bountiful City Hall. City Council Meetings scheduled for May 26th and June 16th are open for reviews of the budget. City Manager and Assistant City Manager prepare a budget message and presentation for use at the June 16th City Council Meeting. Department Heads submit final amendment requests for the fiscal year 2019-2020 budgets on approved amendment forms to the Assistant City Manager no later than Thursday, May 21st. Assistant City Manager, Finance Director and City Manager review the budget status of each department in comparison with Department Head amendment requests to help ensure that expenditures/expenses do not exceed budget.

Tuesday, June 16:

In regular **City Council Meeting** to be held at the **South Davis Metro Fire Agency Main Station, 255 South 100 West, Bountiful** the City Council shall conduct the following business:

- 1) Public Hearing on transfer of funds from the Light & Power Fund to the General Fund
- 2) Public Hearing on transfer of funds from the Landfill Fund to the Recycling Fund
- 3) Public Hearing to reopen the City & MBA fiscal year 2019-2020 budget and on the City & MBA 2020-2021 fiscal year budget; rates, taxes & fees; compensation schedules & URS rates and the 2021-2030 long-term capital plan.
- 4) Subject to Council direction, set a Public Hearing for Truth-in-Taxation as Tuesday, August 11, 2020 at the City Council Meeting which begins at 7:00 p.m. **(Date subject to adjustment by Davis County depending on the schedule of tax hearings)**

Budget Calendar (continued)

JUNE – AUGUST 2020

Tuesday, June 16:

South Davis Metro Fire Agency Main Station, 255 South 100 West, Bountiful: (Location may change depending on the remodel status of City Hall)

- 1) Public Hearing to reopen the RDA fiscal year 2019-2020 budget and to adopt the final RDA 2020-2021 fiscal year budget.
- 2) RDA Board to consider adoption of Resolution amending the fiscal year 2019-2020 budget and approving the fiscal year 2020-2021 budget.

Before Tuesday, June 23:

By June 23rd (7 days after adoption) publish on social media and website a notice of the Council's adoption of the tentative budget that included the described transfers from the Enterprise funds to other City funds. Also ensure the specific enterprise fund information has remained on the City's social media and website and alerts the public that it was adopted.

Before Wednesday, July 8:

If the budget is adopted in final form on June 16th then by July 15th (30 days after adoption) submit to the State Auditor's Office the specific enterprise fund information for each enterprise fund transfer.

Thursday, July 16, July 23 and August 3:

(Dates subject to adjustment by Davis County depending on the schedule of tax hearings)

A notice of the proposed property tax increase, including specifics related to the date, time and place of a public hearing along with the financial impacts of the increase on the average residential home and business in Bountiful City will be published in the Davis Clipper on three separate dates and on the City's social media sites. The first two dates are to be July 16th and 23rd in consolidated format by Davis County along with other taxing entities pursuing tax increases. The third date of publication will be a separate notice from Bountiful City published on August 3rd in the Davis Clipper. Companion notices will also be published on the following websites (in addition to the City's social media sites) as required by law:

www.utahlegals.com:

www.bountifulutah.gov

www.daviscountyutah.gov

www.utah.gov/pmn

Thursday, August 6:

If the budget is adopted in final form on June 9th, mail and email 60 day follow-up notices of the Light & Power Enterprise Fund transfer to the General Fund and the Landfill Enterprise Fund transfer to the Recycling Enterprise Fund to utility customers in bills during the three bill cycles of July.

Budget Calendar (continued)

AUGUST – SEPTEMBER 2020

Tuesday, August 11:

In regular **City Council Meeting, South Davis Metro Fire Agency Main Station, 255 South 100 West, Bountiful**, the City Council shall consider the following actions:
(Location may change depending on the remodel status of City Hall)

1. Hold the required Truth in Taxation Public Hearing prior to consideration of adoption of the final budget, property tax amount, and tax rate.
2. Consider adoption of a Resolution to set a property tax rate for calendar year 2020 taxes.
3. Consider adoption of an Ordinance to adopt the Fiscal Year 2020-2021 Tentative Budget as the City's final budget containing the applicable property tax amount and a real property tax rate assessed as calendar year 2020 taxes.

Wednesday, August 12:

If the budget is adopted in final form on August 11th, mail and email 60 day follow-up notices of the Light & Power Enterprise Fund transfer to the General Fund and the Landfill Enterprise Fund transfer to the Recycling Enterprise Fund to utility customers in bills during the three bill cycles of July.

Enter proposed City property tax rate and property tax revenue budget for fiscal year 2020-2021 in the Utah Certified Tax Rates system (www.taxrates.utah.gov). Publish final budget document, as adopted. Email PDF document of adopted rates, taxes and fees to City Treasurer for update of utility billing and related systems for revenue collection (copy to Department Heads for their follow-up with the City Treasurer as a double-check of data input to the accounting and billing system).

Starting, Thursday, August 20:

Distribute printed and electronic copies of adopted budget:

- 1) Upload budget information to Utah State Auditor via website at <http://auditor.utah.gov/forms-for-local-government/>
- 2) Distribute copies of the adopted budget to elected officials, City departments and other parties requesting copies.
- 3) Email adopted budget document to City Recorder for posting to City website.
- 4) Publish notice of final adopted budget availability for City, MBA, and RDA in the Davis County Clipper (or other newspaper of general circulation). Budgets continuously available for public inspection at City Hall.
- 5) Upload adopted budget amounts (including amendments) into financial system for City, MBA, and RDA. Publish notice of final adopted budget availability for City, MBA and RDA in the Davis County Clipper (or other newspaper of general circulation). City, MBA and RDA Budgets available for public inspection at City Hall.

Before Wednesday, September 10:

If the budget is adopted in final form on August 11th then by September 10th (30 days after adoption) submit to the State Auditor's Office the specific enterprise fund information for each enterprise fund transfer.

Annual Statistics

<u>Statistic/Data Measured</u>	<u>Unit of Measure</u>	<u>Current as of:</u>	<u>Data or Statistic</u>
Date of Incorporation		March 2019	December 14, 1892
Form of government		March 2019	Council-Manager by Ordinance
Area (Square miles)		March 2019	14
Population	Total (Utah estimate)	March 2019	44,107
	Percentage of population age 65 and older	2010	16.3%
	Percentage of population under age 5	2010	8.3%
	School age population	2010	20.4%
Property Values	Real Property (Market Value)	December 2017	\$4,677,590,630
	Personal Property (Market Value)	December 2017	\$61,590,939
	Centrally Assessed Property (Market Value)	December 2017	\$28,387,142
Miles of streets (total)		June 2018	159
Miles of streets (overlayed)		June 2018	18
Miles of streets (reconstructed)		June 2018	0.44
Number of street lights		June 2018	2,140
City employees	Full-time positions	March 2019	178
	Part-time positions	March 2019	40
	Total Employees	March 2019	218
Fire protection:	Number of stations (operated by South Davis Metro Fire Service Area)	March 2019	2
	Number of fire calls	June 2016	827
	Number of EMS calls	June 2016	2,723
Police protection:	Number of stations	March 2019	1
	Number of patrol units	March 2018	22
	Citations written (hazardous and non-hazardous)	June 2017	3,314
	Arrests	June 2017	1,130

Annual Statistics (continued)

<u>Statistic/Data Measured</u>	<u>Unit of Measure</u>	<u>Current as of:</u>	<u>Data or Statistic</u>
Municipal water department:	Average daily gallons consumed	June 2018	4,389,454
	Number of service lines	March 2018	10,945
	Miles of water mains	June 2018	177
Sanitation & Recycling:	Number of Sanitation collection trucks	June 2018	13
	Tons of waste collected and landfilled	June 2018	79,880
	Tons of recyclables collected (service began December 1, 2008)	June 2018	2,642
Storm Water:	Miles of Encased Storm Drains	June 2018	71
	Miles of Concrete lined open ditch	June 2018	1
	Miles of storm drains inspected	June 2018	6
	Miles of streets cleaned	June 2018	160
Power and light:	Miles of distribution & transmission lines	June 2018	231
	Number of connections	March 2018	16,900
	Kilowatt hours sold	June 2018	283,555,713
Building Permits Issued:	Total	June 2018	134
Recreation and culture:	Number of parks	June 2018	16
	Number of picnic areas	June 2018	22
	Number of tennis courts	June 2018	20
	Number of soccer fields	June 2018	6
	Number of ball diamonds	June 2018	10
	Number of Trail Heads	June 2018	2
	Number of swimming pools (South Davis Recreation District)	June 2018	1
	Number of ice rinks (South Davis Recreation District)	June 2018	1
	Number of Libraries (Davis County)	June 2018	1
	Number of golf courses	June 2018	1 (18 holes)
	Number of art centers (Bountiful Davis Arts Center)	June 2018	1
Ordinances Passed by City Council		June 2018	9
Resolutions Passed by City Council		June 2018	12
Registered (active) voters		June 2018	24,838
Ballots Cast		2018 General Election	20,100
Percentage of registered voters voting		2018 General Election	80.93%

Employees (Full-time Equivalents)

Fiscal Year 2020-2021

Department	Fund	Full-Time FTE	Full-Time Hours	Part-Time FTE	Part-Time Hours	Total FTE	Total Hours
GENERAL FUND							
Legislative	General	0.50	1,040	0.38	780	0.88	1,820
Legal	General	2.40	4,992	0.46	950	2.86	5,942
Executive	General	1.30	2,704	0.00	0	1.30	2,704
Human Resources	General	1.60	3,328	0.00	0	1.60	3,328
Information Technology	General	3.00	6,240	0.50	1,040	3.50	7,280
Finance	General	4.00	8,320	0.60	1,248	4.60	9,568
Treasury	General	4.00	10,400	1.00	2,080	5.00	12,480
Government Buildings	General	1.00	2,080	0.56	1,166	1.56	3,246
Police	General	58.25	121,160	45.37	94,362	103.62	215,522
Streets	General	18.50	38,480	1.06	2,200	19.56	40,680
Parks	General	5.90	12,272	5.73	11,914	11.63	24,186
Engineering	General	5.50	11,440	0.37	760	5.87	12,200
Planning	General	2.60	5,408	0.00	0	2.60	5,408
Total General Fund		108.55	227,864	56.03	116,500	164.58	344,364
ENTERPRISE FUNDS							
Storm Water	Enterprise	4.30	8,944	0.82	1,700	5.12	10,644
Water	Enterprise	15.00	31,200	1.25	2,600	16.25	33,800
Power	Enterprise	34.00	70,720	1.83	3,812	35.83	74,532
Golf	Enterprise	4.00	8,320	10.43	21,700	14.43	30,020
Landfill	Enterprise	4.75	9,880	3.25	6,750	8.00	16,630
Sanitation	Enterprise	5.15	10,712	0.50	1,040	5.65	11,752
Cemetery	Enterprise	3.00	6,240	1.44	3,000	4.44	9,240
Total Enterprise Funds		70.20	146,016	19.52	40,602	89.72	186,618
INTERNAL SERVICE FUNDS							
Liability	Internal Service	0.50	1,040	0.00	0	0.50	1,040
Workers Compensation	Internal Service	0.50	1,040	0.00	0	0.50	1,040
Total Internal Service Funds		1.00	2,080	0.00	0	1.00	2,080
SPECIAL REVENUE FUNDS							
Redevelopment Agency	Special Revenue	0.16	832	0.50	1,040	0.66	1,872
Total - All Funds		179.91	376,792	76.05	158,142	255.96	534,934

Inter-City Revenues & Transfers

BOUNTIFUL CITY INTER-CITY REVENUE TRANSFERS

Fiscal Year 2020-2021

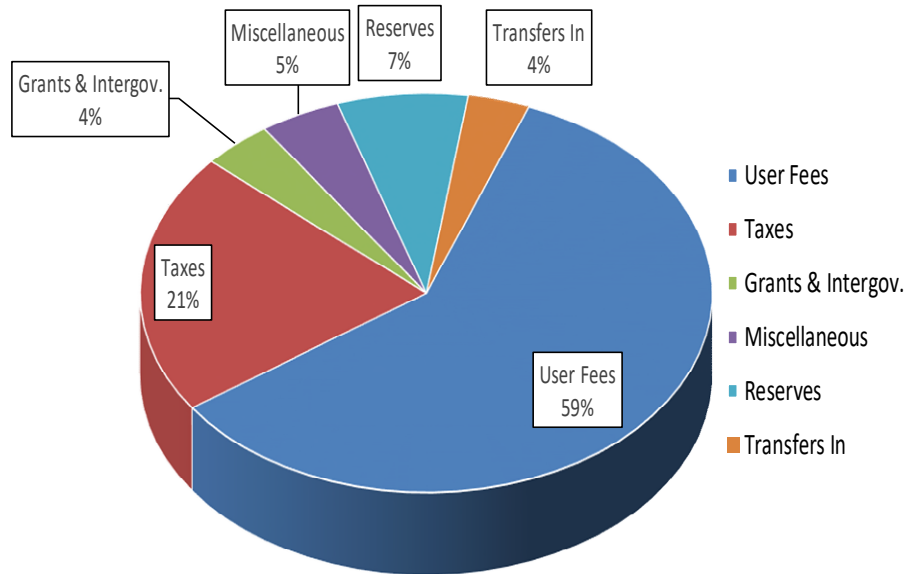
FUND NUMBER	FUND NAME & TRANSFER DESCRIPTION	AMOUNT	TOTAL FUND
10	General Fund		
	Contribution from Light & Power	2,400,000	
	Total General Fund		2,400,000
45	Capital Projects Fund		
	From RAP Tax Fund	460,457	
	Total Capital Projects Fund		460,457
48	Recycling Fund		
	From Landfill Fund	127,595	
	Total Recycling Fund		127,595
61	Computer Replacement Fund:		
	Charges for Services	53,293	
	Total Computer Maintenance Fund		53,293
63	Liability Insurance Fund:		
	Contribution - Insurance Premiums	390,915	
	Total Liability Insurance Fund		390,915
64	Worker's Compensation Insurance Fund:		
	Contribution - W/C Premium	297,727	
	Total Worker's Compensation Fund		297,727
TOTAL			3,729,987

Budget Summary

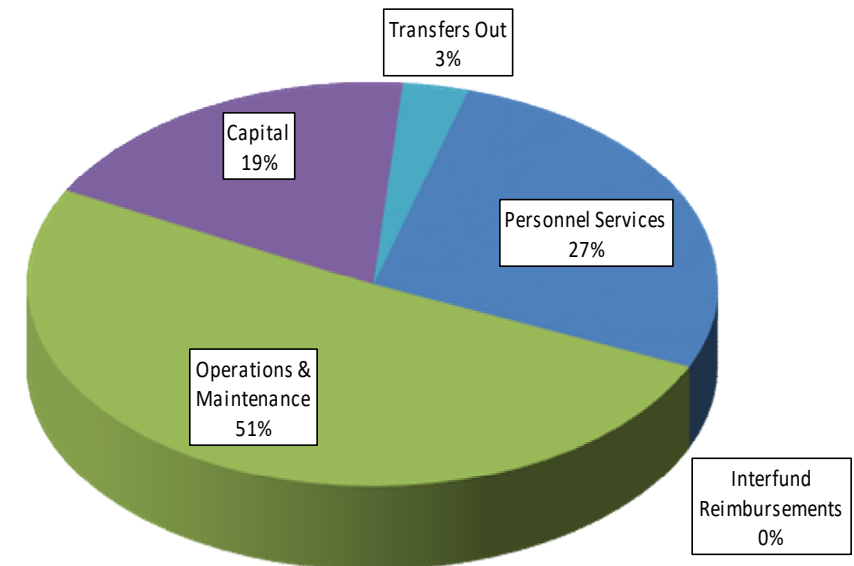
OVERVIEW

Bountiful City's budget is comprised of 30 departments within 18 funds. General tax supported activities include administration, police, Fire, parks, and streets. Fee supported activities include recycling, storm water, water, electric power, golf, landfill, sanitation, and cemetery. There are also specialized funds to account for activities such as general liability, workers compensation insurance, centralized computer Operations and RAP Tax. The summary below and those that follow do not include the Redevelopment Agency (RDA) which is a Separate legal entity. However, the RDA's budgets are included for reference.

FY 2020-2021 Budget - Sources of Funds



FY 2020-2021 Budget - Uses of Funds



City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

General & Capital Funds:

- General Fund Revenue Summary
- General Fund Expenditure Summary
- Capital Projects Fund Revenue Summary
- Capital Projects Fund Expenditure Summary
- Legislative
- Legal
- Executive
- Human Resources
- Information Technology
- Finance
- Treasury
- Government Buildings
- Police
- Fire
- Streets
- Engineering
- Parks
- Planning, Licensing & Code Enforcement



General Fund Revenue Summary

GENERAL FUND - REVENUES BY TYPE											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
TAXES AND FEES-IN-LIEU											
101010 311000	General Property Taxes	2,242,862	2,161,764	2,600,988	1,727,637	836,096	2,563,733	2,563,733		2,602,189	38,456
101010 312000	Prior Yrs'Taxes-Delinquent	64,315	80,039	66,135	4,948	70,052	75,000	75,000		60,000	(15,000)
101010 315000	Fees-In-Lieu Of Prop Tax	213,616	201,669	217,421	100,671	105,329	206,000	200,000		205,000	5,000
101020 313000	Sales & Use Tax-General	2,507,802	2,167,209	4,439,378	1,694,903	3,605,097	5,300,000	5,004,664		5,418,037	413,373
101020 313010	Sales & Use Tax-West Btfl	191,718	195,262	193,939	86,351	107,649	194,000	195,000		195,000	0
101030 314010	Utility Tax-Telephone	448,607	405,167	352,105	100,933	249,067	350,000	375,000		350,000	(25,000)
101030 314020	Utility Tax-Natural Gas	801,806	837,769	767,913	152,144	689,856	842,000	810,000		830,000	20,000
101030 314030	Utility Tax-Electricity	1,582,219	1,615,314	1,631,636	721,084	878,916	1,600,000	1,600,000		1,632,000	32,000
101030 314040	Utility Tax-Cable	341,519	332,245	324,572	80,896	244,104	325,000	325,000		327,000	2,000
101030 341900	E911 Telephone Revenue	596,093	592,070	725,928	219,508	416,000	635,508	624,000		647,000	23,000
101040 311100	Property Tax Increment - RDA	89,154	83,475	64,744	0	70,000	70,000	70,000		70,000	0
Sub-total		9,079,712	8,671,983	11,384,758	4,889,076	7,272,166	12,161,242	11,842,397	0	12,336,226	493,829
LICENSES & PERMITS											
102000 321000	Business Licenses	113,105	85,109	81,110	10,032	73,939	83,971	82,500		75,000	(7,500)
102000 322100	Building Permits	511,585	468,300	343,000	142,660	195,914	338,574	400,000		375,000	(25,000)
102000 322600	Street Opening Permits	54,599	54,152	89,610	86,927	20,601	107,528	75,000		90,000	15,000
102000 322700	Sign Permits	150	0	525	150	0	150	0		0	0
102000 341300	Zoning & Subdivision Fees	23,173	15,113	21,074	4,915	9,014	13,929	22,000		20,000	(2,000)
Sub-total		702,613	622,674	535,319	244,683	299,468	544,151	579,500	0	560,000	(19,500)
GRANTS & INTERGOVERNMENTAL											
103000 334100	Federal Grants - Miscellaneous	11,600	41,699	5,500	2,750	31,620	34,370	11,000		335,000	324,000
103000 334200	Federal Grants-VictimsAdvocate	0	11,841	22,062	5,653	16,347	22,000	32,000		22,000	(10,000)
103000 334500	Federal Bulletrpf Vest Grant	1,418	2,323	6,250	1,088	0	1,088	2,000		2,000	0
103000 334600	Federal Byrne/JAG Grant	7,285	0	7,933	0	7,003	7,003	7,100		7,000	(100)
103000 335100	State Grants - Miscellaneous	21,278	17,563	38,636	19,000	17,000	36,000	185,000		39,000	(146,000)
103000 335110	State-DavisMetroNarc.SF/HIDTA	4,929	8,513	8,924	1,993	4,958	6,951	7,200		7,200	0
103000 335600	Class 'C' Road Fund Allot	1,676,087	1,586,528	1,680,881	537,255	1,100,000	1,637,255	1,600,000		1,630,000	30,000
103000 335700	County Hwy/Transit SIsTx-Contr	564,924	593,566	614,796	236,846	540,000	776,846	600,000		705,000	105,000
103000 335800	State Liquor Fund Allot	39,024	40,915	39,142	36,304	0	36,304	40,000		38,000	(2,000)
103000 335900	State DUI OT Reimbursement	14,533	7,342	5,439	1,595	5,298	6,893	7,000		7,000	0
103000 336100	SDMFSA 2006 Bond Agreement Pmt	0	89,613	81,095	0	76,000	76,000	76,016		75,752	(264)
Sub-total		2,341,077	2,399,903	2,510,659	842,484	1,798,226	2,640,710	2,567,316	0	2,867,952	300,636

General Fund Revenue Summary (continued)

GENERAL FUND - REVENUES BY TYPE												
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	
CHARGES FOR SERVICES												
104000 341400	Traffic School Fees	4,600	3,000	7,750	10,501	4,350	14,851	4,000		8,000	4,000	
104000 342200	Spec Protective Services	10,937	8,328	7,575	6,063	3,398	9,461	8,200		9,000	800	
104000 342300	School Rsrc Offcr Reimb	108,600	113,600	113,600	0	113,600	113,600	114,000		114,000	0	
104000 342400	Dispatch Services	283,262	293,460	333,460	171,732	171,732	343,464	344,000		374,000	30,000	
104000 343000	Streets & Public Improv	133,595	70,208	65,623	21,046	50,000	71,046	65,000		70,000	5,000	
104000 344500	Maint Of County Grounds	3,000	1,500	1,500	0	1,500	1,500	1,500		1,500	0	
104000 344600	Rec Dist Acctg & Maint	126,587	132,748	139,694	59,769	85,699	145,468	144,982		165,000	20,018	
104000 362030	Rental - U Of U	80,504	0	0	0	0	0	0		0	0	
104000 362045	Rental - Park Boweries	16,550	20,890	18,800	4,970	5,260	10,230	20,000		19,000	(1,000)	
104000 362046	Rent - Telecommun Towers	81,553	105,477	157,084	61,204	96,000	157,204	155,000		160,000	5,000	
104000 369200	District Court Services	128,000	128,000	128,000	74,000	74,000	148,000	148,006		150,960	2,954	
Sub-total		977,188	877,210	973,086	409,285	605,539	1,014,824	1,004,688	0	1,071,460	66,772	
FORFEITURES - DISTRICT COURT												
105000 352000	Fines & Forfeitures	128,313	120,239	130,729	51,188	72,418	123,606	120,000		125,000	5,000	
Sub-total		128,313	120,239	130,729	51,188	72,418	123,606	120,000	0	125,000	5,000	
MISCELLANEOUS REVENUE												
106000 369000	Sundry Revenues	165,239	80,809	28,621	134,406	21,360	155,766	41,000		41,000	0	
106000 369001	Youth City Council Revenue	413	625	480	104	400	504	800		500	(300)	
106000 369002	Community Service Cncl Revenue	22,889	22,801	25,856	7,785	17,215	25,000	25,000		25,000	0	
106000 369020	Income From Uncollect Accts	818	1,045	936	290	480	770	700		700	0	
106010 361000	Interest & Investment Earnings	62,000	82,820	78,180	29,706	34,970	64,676	60,000		65,000	5,000	
106010 361020	Utility Finance Charge	119,356	92,322	93,248	49,593	43,912	93,505	95,000		92,000	(3,000)	
106010 361200	InvestmntUnrealized(Gain)/Loss	(18,746)	(41,835)	27,157	0	1,125	1,125	0		0	0	
106020 364000	Gain on Fixed Asset Sales	55,707	68,697	57,951	0	55,000	55,000	40,000		50,000	10,000	
Sub-total		407,675	307,284	312,430	221,884	174,462	396,346	262,500	0	274,200	11,700	
CONTRIBUTIONS & SURPLUS REVENUE												
108010 383053	Transfer From Light & Power	2,357,317	2,452,437	2,448,615	1,271,593	1,100,000	2,371,593	2,490,000		2,400,000	(90,000)	
Sub-total		2,357,317	2,452,437	2,448,615	1,271,593	1,100,000	2,371,593	2,490,000	0	2,400,000	(90,000)	
TOTAL GENERAL FUND REVENUE												
		15,993,895	15,451,730	18,295,596	7,930,193	11,322,279	19,252,472	18,866,401	0	19,634,838	768,437	

General Fund Expenditure Summary

1	GENERAL FUND EXPENDITURES													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4														4
6	10	4110	Legislative	638,486	645,912	552,111	299,224	389,289	688,513	808,118	0	751,568	(56,550)	6
7	10	4120	Legal	273,271	280,908	298,484	167,346	177,121	344,467	366,788	0	390,518	23,730	7
8	10	4130	Executive	154,397	143,971	164,968	79,693	116,749	196,442	179,796	0	182,582	2,786	8
9	10	4134	Human Resources	125,051	136,257	142,382	67,060	73,900	140,960	142,343	0	151,222	8,879	9
10	10	4136	Information Technology	403,858	421,898	418,501	188,620	217,136	405,755	407,492	0	416,282	8,790	10
11	10	4140	Finance	383,711	357,993	380,410	191,400	202,062	393,463	423,671	0	422,490	(1,181)	11
12	10	4143	Treasury	257,940	59,633	83,421	26,270	48,998	75,268	94,201	0	99,579	5,378	12
13	10	4160	General Govt. Buildings	120,836	109,265	110,731	44,664	60,614	105,278	118,191	0	119,253	1,062	13
14	10	4210	Police	5,721,245	5,746,078	6,326,110	2,995,132	3,791,095	6,786,227	6,740,767	0	7,134,832	394,065	14
15	10	4215	Police - Reserve Officers	5,329	5,845	2,024	467	2,847	3,314	10,000	0	10,000	0	15
16	10	4216	Police - Crossing Guards	140,697	140,933	138,365	57,895	81,763	139,658	151,049	0	151,049	0	16
17	10	4217	Police - School Resource & PROS	385,323	330,284	354,113	146,676	210,578	357,254	353,770	0	367,624	13,854	17
18	10	4218	Police - Liquor Law Enf.	50,436	49,598	58,977	9,179	39,143	48,322	39,142	0	36,302	(2,840)	18
19	10	4219	Police - Enhanced 911	562,140	573,997	563,972	290,313	275,141	565,454	595,000	0	595,000	0	19
20	10	4220	Fire	2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000	0	2,200,000	100,000	20
21	10	4410	Streets	3,065,430	3,039,275	4,065,598	2,404,476	2,012,566	4,417,042	4,399,494	176,000	4,525,485	125,991	21
22	10	4450	Engineering	605,661	623,039	652,627	303,387	363,663	667,050	670,929	0	707,191	36,262	22
23	10	4510	Parks	919,117	926,790	962,872	504,646	461,717	966,363	972,945	0	1,048,898	75,953	23
24	10	4610	Planning/Licensing/Code Enf.	198,008	250,919	248,238	110,696	161,213	271,909	290,205	0	324,963	34,758	24
25	TOTAL GENERAL FUND EXPENDITURES			16,081,643	15,841,958	17,597,827	9,443,699	9,229,040	18,672,739	18,863,901	176,000	19,634,838	770,937	25

Capital Projects Fund Revenue Summary

1	CAPITAL PROJECTS FUND - REVENUES BY TYPE												1	
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Dollar Change	3
4													4	
5	TAXES AND FEES-IN-LIEU												5	
6	451020	313000	Sales & Use Tax-General	4,650,884	5,335,768	3,258,588	921,606	1,840,000	2,761,606	2,721,293		2,406,963	(314,330)	6
7	Sub-total			4,650,884	5,335,768	3,258,588	921,606	1,840,000	2,761,606	2,721,293	0	2,406,963	(314,330)	7
8													8	
9	MISCELLANEOUS REVENUE												9	
10	456000	369030	Repayment Of N/R (Princ)	5,880	8,025	8,270	3,920	84,678	88,598	88,598		22,123	(66,475)	10
11	456010	361000	Interest & Investment Earnings	373,170	497,124	743,703	340,348	330,000	670,348	475,000		600,000	125,000	11
12	456010	361200	InvestmntUnrealized(Gain)/Loss	(106,113)	(238,195)	240,049	0	9,900	9,900	0		0	0	12
13	456010	369040	Interest Earnings - N/R	3,336	2,770	2,526	1,080	1,249	2,329	2,329		1,877	(452)	13
14	Sub-total			276,272	269,725	994,548	345,348	1,249	771,175	565,927	0	624,000	58,073	14
15													15	
16	CONTRIBUTIONS & SURPLUS REVENUE												16	
17	458010	381000	Trnsfr From Other Funds	2,365,000	0	0	0	0	0	0		0	0	17
18	458010	381083	Transfer From RAP Tax Fund -83	401,390	474,855	411,816	0	591,955	591,955	591,955		460,457	(131,498)	18
19	Use of (Addition to) Fund Balance									0		4,526,880	4,526,880	19
20	Sub-total			2,766,390	474,855	411,816	0	591,955	591,955	591,955	0	4,987,337	4,395,382	20
21													21	
22	TOTAL CAPITAL PROJ. FUND REV.			7,693,546	6,080,348	4,664,952	1,266,954	2,433,204	4,124,736	3,879,175	0	8,018,300	4,139,125	22

Capital Projects Fund Expenditure Summary

1	CAPITAL PROJECTS FUND EXPENDITURES												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4													4
5													5
6	45 4110	Legislative	4,129,178	1,573,937	1,070,575	3,508,651	2,083,822	5,592,473	7,799,000	0	3,590,800	(4,208,200)	6
7	45 4120	Legal	0	0	0	0	0	0	0	0	0	0	7
8	45 4130	Executive	0	0	0	0	0	0	0	0	0	0	8
9	45 4134	Human Resources	0	0	0	0	0	0	0	0	0	0	9
10	45 4136	Information Technology	49,696	40,000	0	0	25,000	25,000	25,000	0	25,000	0	10
11	45 4140	Finance	17,291	17,839	20,068	8,173	8,400	16,573	45,000	49,000	41,000	(4,000)	11
12	45 4143	Treasury	0	0	0	0	0	0	0	0	0	0	12
13	45 4160	General Govt. Buildings	17,919	0	0	0	50,000	50,000	0	50,000	0	0	13
14	45 4210	Police	319,248	385,326	438,755	22,336	35,000	57,336	737,000	0	432,000	(305,000)	14
15	45 4215	Police Reserves	0	0	0	0	0	0	0	0	0	0	15
16	45 4217	Police - School Resource & PROS	0	0	0	0	0	0	0	0	0	0	16
17	45 4219	Police - Enhanced 911	0	0	0	0	0	0	0	0	0	0	17
19	45 4410	Streets	1,225,129	1,378,307	300,049	828,478	429,971	1,258,449	995,000	664,000	3,774,500	2,779,500	19
20	45 4450	Engineering	0	0	33,932	0	0	0	0	0	20,000	20,000	20
21	45 4510	Parks	2,009,620	871,389	92,757	16,853	129,526	146,379	115,000	147,000	135,000	20,000	21
22	45 4610	Planning/Licensing/Code Enf.	0	0	0	0	0	0	0	0	0	0	22
23	TOTAL CAPITAL PROJECTS FUND EXPENDITURES		7,768,081	4,266,798	1,956,136	4,384,491	2,761,719	7,146,210	9,716,000	910,000	8,018,300	(1,697,700)	23
24													24
25	RECAP												25
26	10	Total General Fund	16,081,643	15,841,958	17,597,827	9,443,699	9,229,040	18,672,739	18,863,901	176,000	19,634,838	770,937	26
27	45	Total Capital Projects Fund	7,768,081	4,266,798	1,956,136	4,384,491	2,761,719	7,146,210	9,716,000	910,000	8,018,300	(1,697,700)	27
28	TOTAL GENERAL & CAPITAL		23,849,724	20,108,756	19,553,963	13,828,190	11,990,759	25,818,949	28,579,901	1,086,000	27,653,138	(926,763)	28

Legislative Department

OVERVIEW

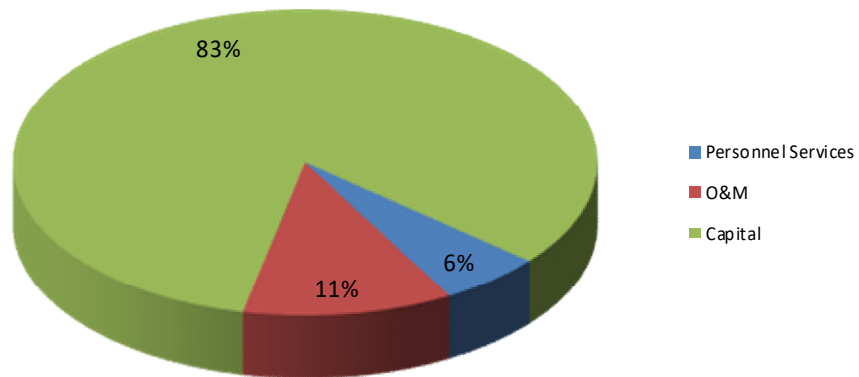
The Legislative Department is responsible for administering several of the City Council's community programs. This includes funding for various community organizations and events, including contributions for the annual Handcart Days celebration, Bountiful City Youth Council, Community Service Council, Bountiful/Davis Art Center, and Bountiful Historical Society. This budget also includes funds for certain employee programs such as the City Wellness Program and Employee Recognition. The Department budget frequently includes funding for major city projects such as the current remodel of City Hall

LINE-ITEM HIGHLIGHTS

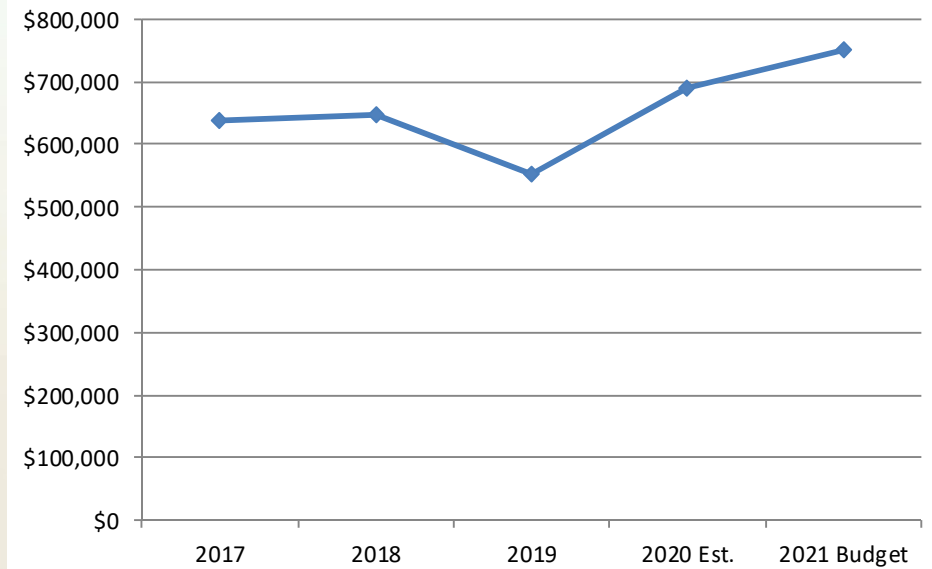
The Personnel budget reflects increases for a 2% COLA and a 6% increase for health insurance. The Operations and Maintenance budget includes a reduction for election expenses. The Capital Projects Budget has been amended to reflect funding required to complete the City Hall remodel in Fiscal Year 2021.

Legislative Budget Graphs

FY 2020-2021 Legislative Budget



Budget History (Less Capital)



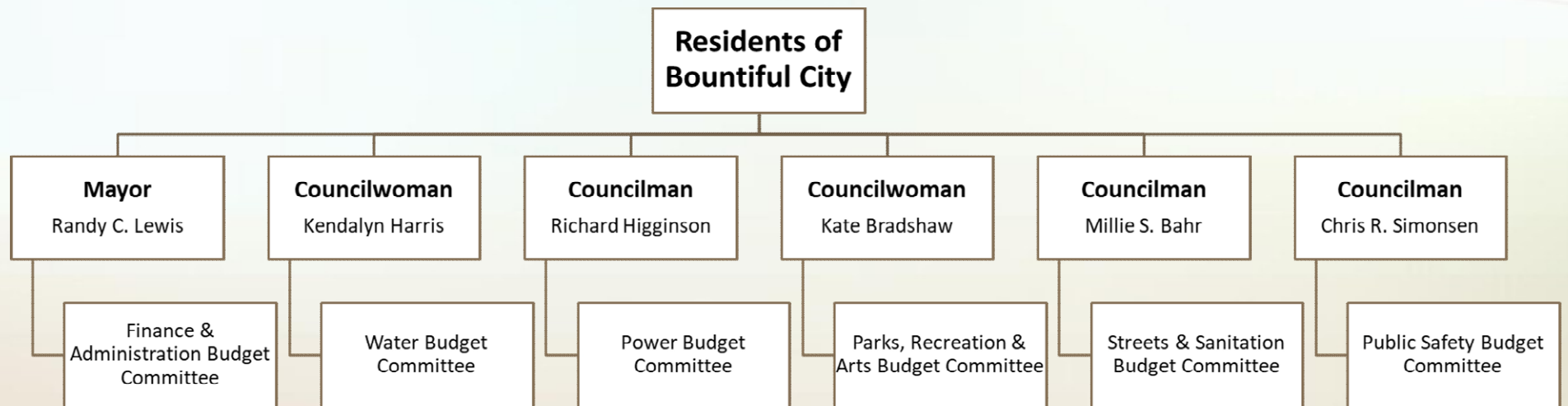
Legislative Budget

1	LEGISLATIVE									Amended			1	
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3				2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4	Account Description													4
5	PERSONNEL SERVICES:													5
6	104110	411000	Salaries - Perm Employees	76,307	76,904	79,239	39,241	47,327	86,568	83,228		83,820	592	6
7	104110	412000	Salaries-Temp & Part-Time	21,776	21,443	9,724	3,865	4,662	8,527	15,600		15,600	0	7
8	104110	413010	Fica Taxes	8,527	8,893	7,321	3,513	4,236	7,749	8,937		8,955	18	8
9	104110	413020	Employee Medical Ins	72,885	76,426	74,492	41,653	50,236	91,889	99,747		109,328	9,581	9
10	104110	413030	Employee Life Ins	625	623	639	314	379	693	703		707	4	10
11	104110	413040	State Retirement & 401 K	8,364	8,341	7,274	3,473	4,188	7,661	8,564		8,677	113	11
12	104110	425300	Vehicle Allowance	16,790	17,829	16,529	7,800	9,407	17,207	18,000		17,640	(360)	12
13	104110	491640	WorkersCompPremiumCharge-ISF	1,947	2,018	1,618	734	885	1,619	1,739		1,741	2	13
14	TOTAL PERSONNEL SERVICES			207,221	212,477	196,836	100,593	121,320	221,913	236,518	0	246,468	9,950	14
15														15
16	OPERATIONS AND MAINTENANCE													16
17	104110	421000	Books Subscr & Mmbrshp	32,070	30,106	34,652	6,922	23,078	30,000	30,000		30,000	0	17
18	104110	422000	Public Notices	9,459	7,691	15,876	3,615	11,385	15,000	15,000		15,000	0	18
19	104110	423000	Travel & Training	17,774	26,798	30,849	1,238	28,762	30,000	30,000		30,000	0	19
20	104110	424000	Office Supplies	1,325	1,602	1,954	560	2,440	3,000	3,000		3,000	0	20
21	104110	425000	Equip Supplies & Maint	1,087	1,012	1,036	326	674	1,000	1,000		1,000	0	21
22	104110	426000	Bldg & Grnd Suppl & Maint	17,067	22,378	14,069	3,235	14,765	18,000	18,000		18,000	0	22
23	104110	426050	Bldg/Grnds Maint - Stoker	10,007	3,033	0	0	0	0	0		0	0	23
24	104110	427400	Utilities - Stoker	31,190	2,405	2,958	501	1,499	2,000	2,000		2,000	0	24
25	104110	428000	Telephone Expense	2,457	2,389	2,213	1,229	(1,229)	0	0		2,500	2,500	25
26	104110	431000	Profess & Tech Services	0	0	0	0	17,000	17,000	17,000		14,000	(3,000)	26
27	104110	451100	Insurance & Surety Bonds	5,526	5,037	6,151	5,837	(237)	5,600	5,600		5,600	0	27
28	104110	452200	Election Expense	83	52,290	(132)	71,390	610	72,000	72,000		5,000	(67,000)	28
29	104110	461000	Miscellaneous Expense	55,950	55,536	38,479	14,050	5,950	20,000	20,000		20,000	0	29
30	104110	461750	Employee WellIness & Recognit'n	17,442	21,258	20,147	6,286	13,714	20,000	20,000		20,000	0	30
31	104110	462100	Prop Tax Incrmt Pmt - Bntl RDA	86,378	80,904	62,463	0	90,000	90,000	90,000		90,000	0	31
32	104110	462110	Prop Tax Incrmt Pmt - Othr RDA	2,776	2,571	2,281	0	0	0	0		0	0	32
33	104110	466000	Contingency	15,755	4,570	0	0	30,000	30,000	135,000		135,000	0	33
34	104110	492010	Contr-Btfl/Davis Art Ctr	60,731	60,075	60,042	30,000	30,000	60,000	60,000		60,000	0	34
35	104110	492050	Bntfl City Youth Council	4,489	5,589	5,773	772	4,228	5,000	5,000		6,000	1,000	35
36	104110	492070	Contr-Btfl Historical Soc	25,000	25,000	25,000	25,000	0	25,000	25,000		25,000	0	36
37	104110	492080	Community Events-BntflComServC	34,699	23,190	31,462	27,673	(4,673)	23,000	23,000		23,000	0	37
38	TOTAL OPER. & MAINT.			431,265	433,435	355,275	198,631	267,969	466,600	571,600	0	505,100	(66,500)	38
39														39
40	TOTAL LEGISLATIVE-G.F.			638,486	645,912	552,111	299,224	389,289	688,513	808,118	0	751,568	(56,550)	40

Legislative Budget (continued)

1	LEGISLATIVE											1
2		Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4												4
5												5
6	CAPITAL PROJECTS											6
7	454110 466000 Contingency	0	77,844	0	0	50,000	50,000	150,000		150,000	0	7
8	454110 471100 Land	4,036,038	0	0	0	0	0	0		0	0	8
9	454110 472100 Buildings	93,140	0	649,025	2,187,473	2,000,000	4,187,473	6,324,000		3,324,000	(3,000,000)	9
10	454110 473100 Improv Other Than Bldgs	0	0	421,549	1,321,178	3,822	1,325,000	1,325,000		35,000	(1,290,000)	10
11	454110 473160 Improv-PublicArt-1%CapProject	0	0	0	0	30,000	30,000	0		81,800	81,800	11
12	454110 491000 Transfer To Other Funds	0	1,458,000	0	0	0	0	0			0	12
13	454110 491590 Trnsfr To Cemetery	0	38,093	0	0	0	0	0			0	13
14	TOTAL LEGISLATIVE - CAP.	4,129,178	1,573,937	1,070,575	3,508,651	2,083,822	5,592,473	7,799,000	0	3,590,800	(4,208,200)	14
15												15
16	BUDGET SUMMARY											16
17	104110 Legislative - General Fund	638,486	645,912	552,111	299,224	389,289	688,513	808,118	0	751,568	(56,550)	17
18	454110 Legislative - Capital Projects Fund	4,129,178	1,573,937	1,070,575	3,508,651	2,083,822	5,592,473	7,799,000	0	3,590,800	(4,208,200)	18
19	TOTAL LEGIS. - GEN & CAP	4,767,664	2,219,849	1,622,686	3,807,875	2,473,111	6,280,986	8,607,118	0	4,342,368	(4,264,750)	19

Legislative Organizational Chart



Legal Department

OVERVIEW

The City Attorney is responsible for making sure the City is operating in a lawful manner. He is responsible for the management and control of all the legal business of the City and is the legal advisor to the Mayor, the City Council, the City Manager and all of the Department Heads, officers and Boards of the City. When required, the City Attorney provides written or verbal opinions of law upon any subject in which the City is interested. He represents the interest of the City before courts of law and other legal forums. The City Attorney's office is composed of the City Attorney, the City Prosecutor, a Victim Advocate, and two Administrative Assistants.

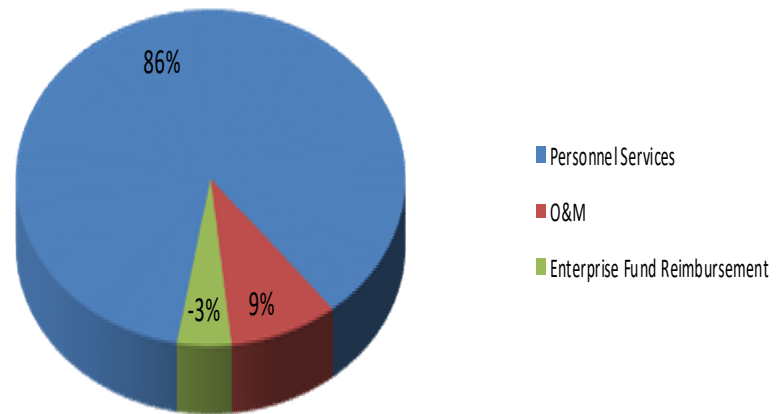
The City Attorney attends all City Council and Planning Commission meetings. He is responsible for maintaining and updating the City Code and the Personnel Policies & Procedures Manual. He prepares or reviews all ordinances, resolutions and contracts. He administers the Liability and the Workers Compensation programs of the City. All claims against the City are handled through him. The City Prosecutor does traffic and misdemeanor prosecution in the Second District Court.

LINE-ITEM HIGHLIGHTS

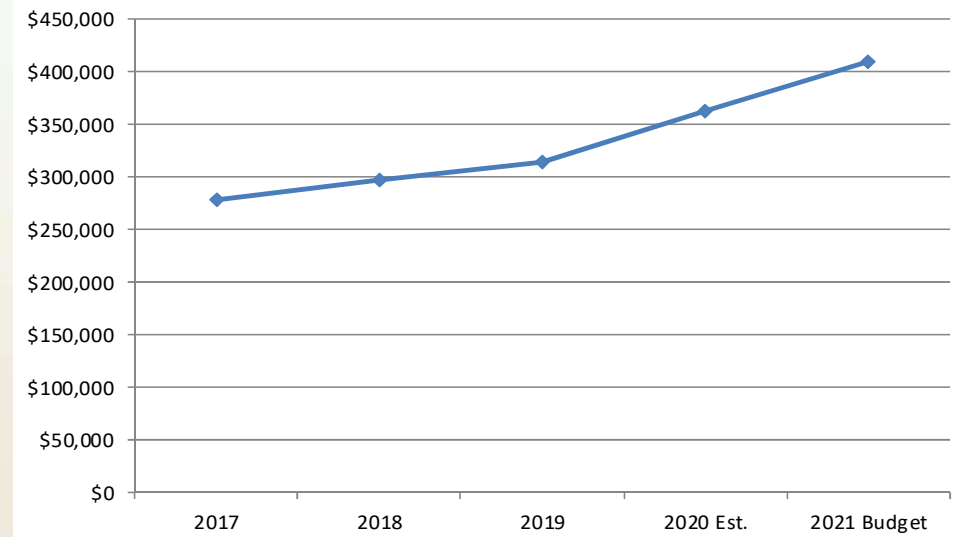
The operating budget for the Legal Department is reduced by an intra-city reimbursement for services provided to the Enterprise Funds of the City. This presentation is made to comply with financial reporting requirements prescribed by the Utah State Auditor's Office and the Governmental Accounting Standards Board (GASB). As in the previous year the costs of the Victim Advocate position (including related operations and maintenance costs) will be offset completely by grant revenue. There is nothing to report within the Legal budget on a capital plan.

Legal Budget Graphs

FY 2020-2021 Legal Budget



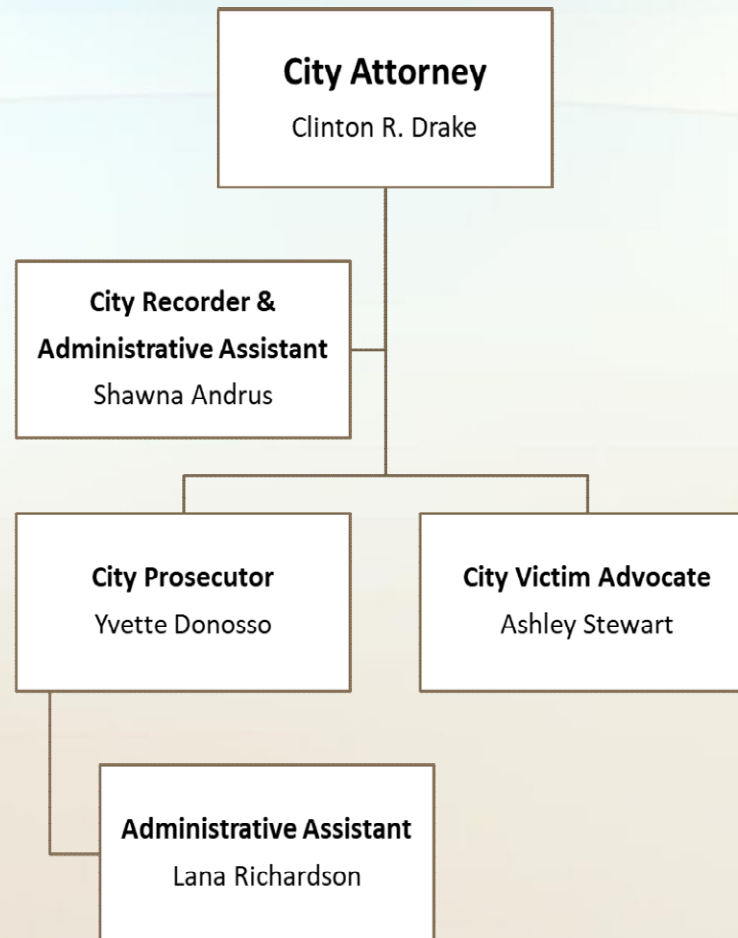
Budget History (Less Capital)



Legal Budget

1	LEGAL									Amended			1	
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4														4
5	PERSONNEL SERVICES													5
6	104120	411000	Salaries - Perm Employees	155,203	170,004	164,893	100,768	100,768	201,536	215,448		229,380	13,932	6
7	104120	412000	Salaries-Temp & Part-Time	0	9,840	18,737	10,760	10,760	21,520	25,459		25,459	0	7
8	104120	413010	Fica Taxes	12,706	14,707	14,500	8,161	8,161	16,322	18,976		20,042	1,066	8
9	104120	413020	Employee Medical Ins	34,735	35,987	32,450	18,547	18,547	37,094	41,483		44,897	3,414	9
10	104120	413030	Employee Life Ins	969	1,043	979	554	554	1,108	1,358		1,430	72	10
11	104120	413040	State Retirement & 401 K	28,279	30,928	29,805	17,954	17,954	35,908	39,274		41,894	2,620	11
12	104120	425300	Vehicle Allowance	7,169	7,170	7,170	3,280	3,870	7,150	7,150		7,150	0	12
13	104120	491640	WorkersCompPremiumCharge-ISF	2,590	2,168	608	1,272	1,272	2,544	723		765	42	13
14	TOTAL PERSONNEL SERVICES			241,650	271,846	269,142	161,296	161,886	323,182	349,871	0	371,016	21,145	14
15														15
16	OPERATIONS & MAINTENANCE													16
17	104120	421000	Books Subscr & Mmbrshp	2,272	2,187	3,611	941	5,571	6,512	5,700		5,700	0	17
18	104120	423000	Travel & Training	4,029	2,414	6,188	1,966	4,500	6,466	6,000		6,000	0	18
19	104120	424000	Office Supplies	671	311	350	42	550	592	700		700	0	19
20	104120	425000	Equip Supplies & Maint	1,854	3,264	3,425	1,812	1,812	3,624	1,375		1,670	295	20
21	104120	426000	Bldg & Grnd Suppl & Maint	2,405	3,033	2,071	491	1,000	1,491	2,300		2,300	0	21
22	104120	428000	Telephone Expense	2,011	1,508	2,414	718	990	1,708	2,200		2,200	0	22
23	104120	431000	Profess & Tech Services	4,082	453	599	198	1,500	1,698	3,000		3,000	0	23
24	104120	431100	Legal And Auditing Fees	16,230	8,575	23,546	5,910	7,590	13,500	10,000		13,500	3,500	24
25	104120	451100	Insurance & Surety Bonds	2,720	2,462	2,356	2,770	0	2,770	2,600		2,730	130	25
26	104120	461000	Miscellaneous Expense	188	543	944	181	701	882	1,000		1,000	0	26
27	TOTAL OPER. & MAINT.			36,462	24,750	45,504	15,029	24,214	39,243	34,875	0	38,800	3,925	27
28														28
29	TOTAL LEGAL - GENERAL FUND			278,112	296,596	314,646	176,325	186,100	362,425	384,746	0	409,816	25,070	29
30														30
31	Enterprise Fund Reimbursement - Administrative Services													31
32	104120	496200	Admin Services ReimbAdjustment	(4,841)	(15,688)	(16,162)	(8,979)	(8,979)	(17,958)	(17,958)		(19,298)	(1,340)	32
33	Total Enterprise Fund Reimbursement - Admin. Services			(4,841)	(15,688)	(16,162)	(8,979)	(8,979)	(17,958)	(17,958)	0	(19,298)	(1,340)	33
34														34
35	TOTAL ADJUSTED LEGAL - GENERAL FUND			273,271	280,908	298,484	167,346	177,121	344,467	366,788	0	390,518	23,730	35
36														36
37	CAPITAL PROJECTS													37
38														38
39	TOTAL LEGAL - CAPITAL			0	0	0	0	0	0	0	0	0	0	39
40														40
41	BUDGET SUMMARY													41
42	104120		Legal - General Fund	273,271	280,908	298,484	167,346	177,121	344,467	366,788	0	390,518	23,730	42
43	454120		Legal - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	43
44	TOTAL LEGAL - GENERAL & CAPITAL			273,271	280,908	298,484	167,346	177,121	344,467	366,788	0	390,518	23,730	44

Legal Organizational Chart



Executive Department

OVERVIEW

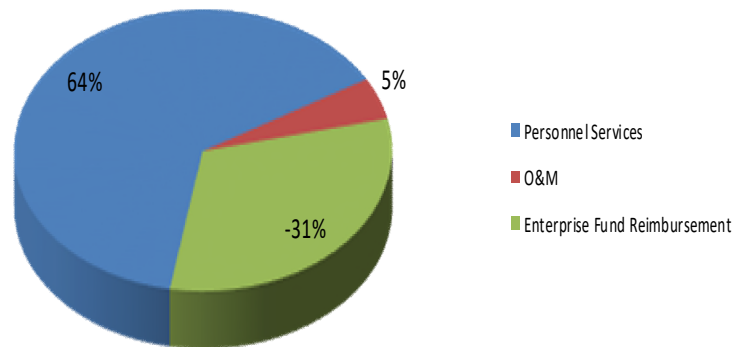
The Executive Department contains the operation plan and budget for the City Manager, Assistant City Manager, City Recorder/Administrative Assistant, and the City Communications Coordinator. The City Manager is charged by ordinance to implement the policies directed by the City Council through planning, coordinating, and directing the management and staff of the City under a collaborative management style. These managers and staff assist the City Manager by carrying out Council authorized activities within twenty-nine departments or functions that provide essential services for residents and businesses within Bountiful City.

LINE-ITEM HIGHLIGHTS

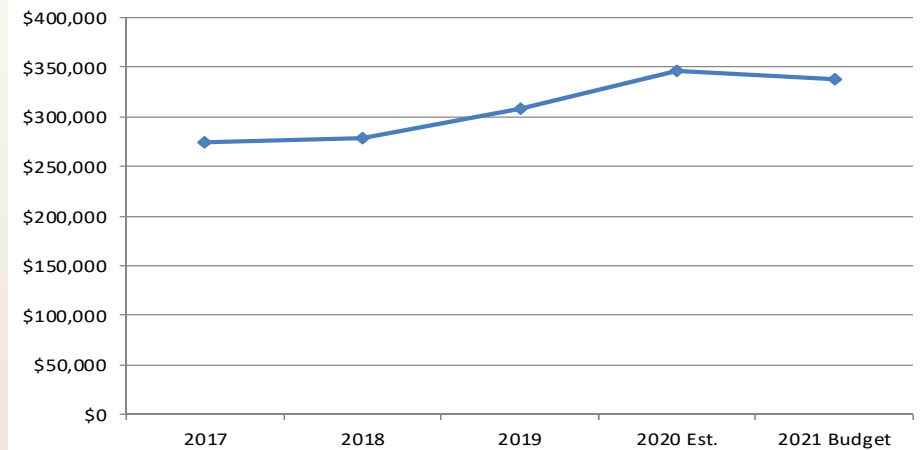
The only changes to the Executive operating budget are to reflect a 2% COLA and a 6% increase for health insurance.

Executive Budget Graphs

FY 2020-2021 Executive Budget



**Budget History
(Less Capital)**



Executive Budget

1	EXECUTIVE												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4													4
5	PERSONNEL SERVICES												5
6	104130 411000	Salaries - Perm Employees	183,334	186,979	197,307	106,733	128,725	235,459	215,833		220,188	4,355	6
7	104130 413010	Fica Taxes	11,547	11,884	12,466	4,275	5,156	9,430	17,008		17,342	334	7
8	104130 413020	Employee Medical Ins	21,562	21,861	23,320	10,203	12,305	22,508	25,903		28,044	2,141	8
9	104130 413030	Employee Life Ins	1,008	1,025	1,101	525	633	1,158	1,267		1,291	24	9
10	104130 413040	State Retirement & 401 K	34,607	35,312	37,093	20,092	24,231	44,323	39,096		39,885	789	10
11	104130 425300	Vehicle Allowance	6,517	6,518	6,518	2,982	3,597	6,579	6,500		6,500	0	11
12	104130 491640	WorkersCompPremiumCharge-ISF	680	583	614	1,561	1,883	3,444	648		661	13	12
13	TOTAL PERSONNEL SERVICES		259,255	264,161	278,419	146,371	176,530	322,901	306,255	0	313,909	7,654	13
14													14
15	OPERATIONS & MAINTENANCE												15
16	104130 421000	Books Subscr & Mmbrshp	370	1,791	1,948	30	1,470	1,500	1,500		1,500		16
17	104130 423000	Travel & Training	5,859	4,108	11,614	3,464	5,536	9,000	9,000		9,000	0	17
18	104130 424000	Office Supplies	983	1,119	1,247	415	1,585	2,000	2,000		2,000	0	18
19	104130 425000	Equip Supplies & Maint	1,424	1,463	1,678	1,110	1,890	3,000	3,000		3,000	0	19
20	104130 426000	Bldg & Grnd Suppl & Maint	4,075	4,097	3,357	764	2,736	3,500	3,500		3,500	0	20
21	104130 428000	Telephone Expense	77	115	189	0	1,000	1,000	1,000		1,000	0	21
22	104130 451100	Insurance & Surety Bonds	2,099	1,317	2,333	2,374	126	2,500	2,500		2,500	0	22
23	104130 461000	Miscellaneous Expense	402	592	6,859	144	856	1,000	1,000		1,000	0	23
24	TOTAL OPER. & MAINT.		15,288	14,600	29,226	8,301	15,199	23,500	23,500	0	23,500	0	24
25													25
26	TOTAL EXECUTIVE - GENERAL FUND		274,543	278,761	307,645	154,672	191,729	346,401	329,755	0	337,409	7,654	26
27													27
28	Enterprise Fund Reimbursement - Administrative Services												28
29	104130 496200	Admin Services ReimbAdjustment	(120,146)	(134,790)	(142,677)	(74,979)	(74,980)	(149,959)	(149,959)		(154,827)	(4,868)	29
30	Total Enterprise Fund Reimbursement - Admin. Services		(120,146)	(134,790)	(142,677)	(74,979)	(74,980)	(149,959)	(149,959)	0	(154,827)	(4,868)	30
31													31
32	TOTAL ADJUSTED EXECUTIVE - GENERAL FUND		154,397	143,971	164,968	79,693	116,749	196,442	179,796	0	182,582	2,786	32
33													33
34	CAPITAL PROJECTS												34
35	TOTAL EXECUTIVE - CAPITAL		0	0	0	0	0	0	0	0	0	0	35
36													36
37	BUDGET SUMMARY												37
38	104130	Executive - General Fund	154,397	143,971	164,968	79,693	116,749	196,442	179,796	0	182,582	2,786	38
39	454130	Executive - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	39
40	TOTAL EXECUTIVE - GENERAL & CAPITAL		154,397	143,971	164,968	79,693	116,749	196,442	179,796	0	182,582	2,786	40

Executive Organizational Chart



Human Resources Department

OVERVIEW

The Human Resources Department is committed to providing professional-level, customer-service oriented expertise, advice and support to Bountiful City's employees and to the employees of the South Davis Recreation District. The management and staff ensure timely and accurate processing and maintenance of employee payroll and benefits along with enforcing uniform policies and procedures to ensure compliance with Federal and State laws.

The Department is committed to actively recruiting qualified and diverse applicants, retaining and engaging employees by offering competitive and comprehensive compensation and benefits, providing ongoing education and learning opportunities, and ensuring a safe and equitable work environment for all employees. Human Resources services include: Recruitment & Testing; Payroll & Personnel Services; Employee Benefits Administration; Employee Relations; Employee Training; Employee Recognition & Well Being; and Worker's Compensation administration. The department also provides Payroll & Personnel Services and Employee Benefits Administration for the South Davis Recreation District.

GOALS & PROJECTS

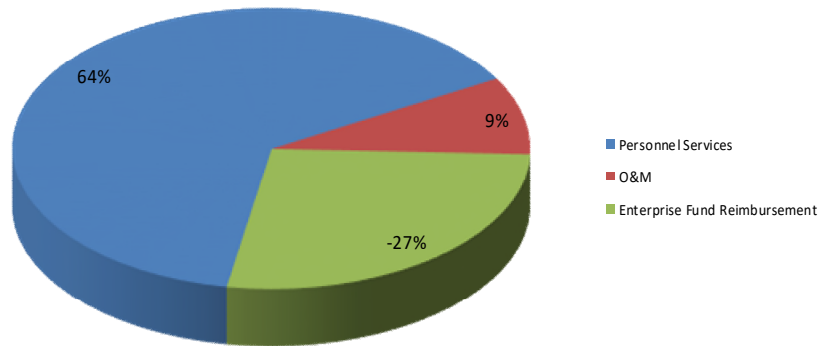
- Enhance Employee Self-Service functionality for employees
- Provide training opportunities for all employees and Management Team
- Participate in Human Resources and Payroll training
- Update procedures manual for Payroll
- Continue unification of Human Resources and Payroll policies and procedures between all departments

LINE-ITEM HIGHLIGHTS

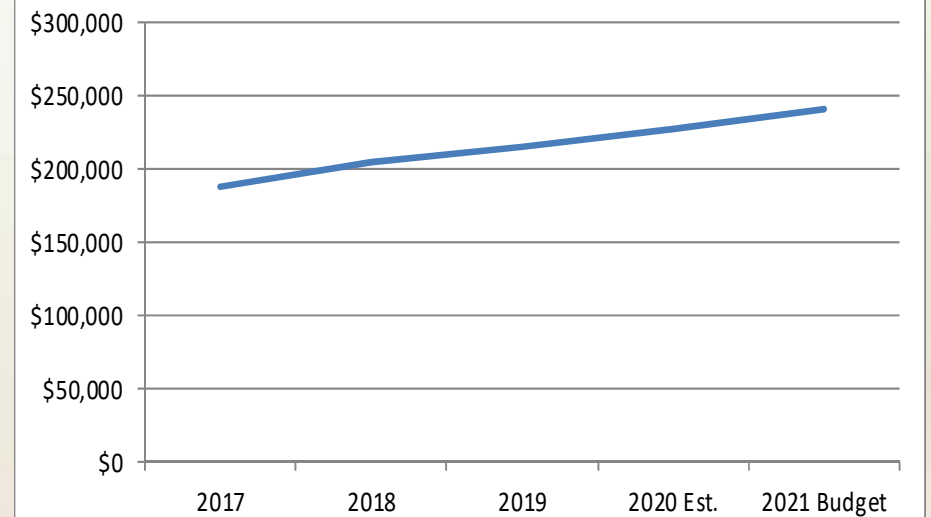
The operating budget for the Human Resources Department is reduced by an intra-city reimbursement for services provided to the Enterprise Funds of the City. This presentation is made to comply with financial reporting requirements prescribed by the Utah State Auditor's Office and the Governmental Accounting Standards Board (GASB). The budget for 2020-2021 is slightly increased in the Personnel Services section due to anticipated compensation adjustments and changes in health insurance rates. There is nothing to report within the Human Resources budget on a capital plan.

Human Resources Budget Graphs

FY 2020-2021 Human Resources Budget



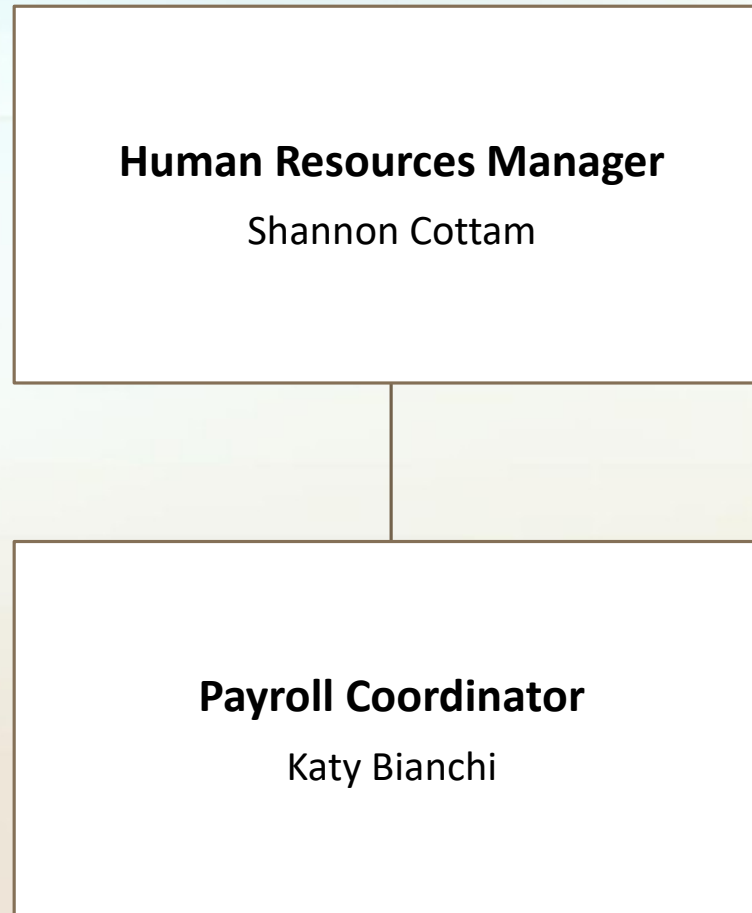
Budget History (Less Capital)



Human Resources Budget

1	HUMAN RESOURCES												1	
2													2	
3	Account Number		Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	3
4													4	
5	PERSONNEL SERVICES												5	
6	104134	411000	Salaries - Perm Employees	111,182	119,333	125,177	62,965	69,863	132,828	133,839		139,762	5,923	6
7	104134	413010	Fica Taxes	8,697	9,246	9,612	4,854	5,409	10,263	10,582		11,035	453	7
8	104134	413020	Employee Medical Ins	17,089	22,573	25,682	12,378	14,500	26,878	26,450		28,600	2,150	8
9	104134	413030	Employee Life Ins	636	654	695	333	401	734	814		848	34	9
10	104134	413040	State Retirement & 401 K	21,202	22,717	23,795	11,944	13,254	25,198	25,523		26,653	1,130	10
11	104134	425300	Vehicle Allowance	4,501	4,501	4,501	2,059	2,452	4,511	4,489		4,489	0	11
12	104134	491640	WorkersCompPremiumCharge-ISF	349	374	393	197	213	410	402		419	17	12
13	TOTAL PERSONNEL SERVICES			163,656	179,399	189,856	94,730	106,092	200,822	202,099	0	211,806	9,707	13
14													14	
15	OPERATIONS & MAINTENANCE												15	
16	104134	421000	Books Subscr & Mmbrshp	968	878	967	363	934	1,297	1,000		1,450	450	16
17	104134	423000	Travel & Training	4,709	4,939	4,241	1,449	2,651	4,100	4,100		4,100	0	17
18	104134	424000	Office Supplies	3,179	2,713	3,307	750	1,950	2,700	3,000		3,000	0	18
19	104134	425000	Equip Supplies & Maint	739	688	705	0	700	700	750		750	0	19
20	104134	426000	Bldg & Grnd Suppl & Maint	3,816	3,884	3,454	893	2,561	3,454	3,800		3,800	0	20
21	104134	428000	Telephone Expense	1,065	1,279	1,432	769	846	1,615	1,600		1,600	0	21
22	104134	429200	Computer Software	7,711	8,018	7,810	8,188	592	8,780	8,780		11,915	3,135	22
23	104134	429300	Computer	842	814	922	839	103	942	803		950	147	23
24	104134	451100	Insurance & Surety Bonds	1,447	1,042	1,502	1,638	0	1,638	1,500		1,720	220	24
25	104134	461000	Miscellaneous Expense	42	169	61	34	66	100	100		100	0	25
26	TOTAL OPER. & MAINT.			24,518	24,425	24,400	14,924	10,403	25,327	25,433	0	29,385	3,952	26
27													27	
28	TOTAL HUMAN RESOURCES - GENERAL FUND			188,174	203,824	214,256	109,654	116,495	226,149	227,532	0	241,191	13,659	28
29													29	
30	Enterprise Fund Reimbursement - Administrative Services												30	
31	104134	496200	Admin Services ReimbAdjustment	(63,123)	(67,567)	(71,874)	(42,594)	(42,595)	(85,189)	(85,189)		(89,969)	(4,780)	31
32	Total Enterprise Fund Reimbursement - Admin. Services			(63,123)	(67,567)	(71,874)	(42,594)	(42,595)	(85,189)	(85,189)	0	(89,969)	(4,780)	32
33													33	
34	TOTAL ADJUSTED HUMAN RESOURCES - GENERAL FUND			125,051	136,257	142,382	67,060	73,900	140,960	142,343	0	151,222	8,879	34
35													35	
36	CAPITAL PROJECTS												36	
37													37	
38	TOTAL HUMAN RESOURCES - CAPITAL			0	0	0	0	0	0	0	0	0	0	38
39													39	
40	BUDGET SUMMARY												40	
41	104134		Human Resources - General Fund	125,051	136,257	142,382	67,060	73,900	140,960	142,343	0	151,222	8,879	41
42	454134		Human Resources - Capital Proj. Fund	0	0	0	0	0	0	0	0	0	0	42
43	TOTAL HUMAN RESOURCES - GENERAL & CAPITAL			125,051	136,257	142,382	67,060	73,900	140,960	142,343	0	151,222	8,879	43

Human Resources Organizational Chart



Information Technology Department

OVERVIEW

The mission of the Information Technology Department is to provide all city employees with reliable state-of-the-art tools allowing access to the most current and accurate data available enabling them to make informed decisions which will increase productivity and improve the quality of services provided to citizens.

GOALS & PROJECTS

Ensure data and network security through:

- Firewall Protection
- Virus Protection
- Email Protection
- Intrusion Detection
- Data Backup & Recovery

Provide a very reliable City-wide data network by maintaining:

- Servers
- Data storage
- Network equipment
- Fiber Optics
- Wireless
- Cameras

Maintain telephone communications and equipment to support:

- Public Safety Communications
- Mobile Command Center
- Power Department P.O.R.S.C.H.E. System (Power Outage Response)
- Power and Water Department SCADA (Supervisory Control and Data Acquisition) network
- Day-to-day functions of all departments

Web Development

- Expand the use of Citizen Self-Service for Utility Billing, Business Licenses, Vendors and Permits & Inspections
- Enhanced use of Social Media

Evaluate Emerging Technologies

Information Technology Department (continued)

LINE-ITEM HIGHLIGHTS

Personnel Services

Payroll expenses have increased due a projected COLA, two merit increases and the increase of medical premiums.

Operations and Maintenance

Operations and Maintenance Budget remains the same as the previous year.

Enterprise Fund Reimbursement - Administrative Services

The operating budget for the Information Technology Department is reduced by an intra-city reimbursement for services provided to the Enterprise Funds of the City. This presentation is made to comply with financial reporting requirements prescribed by the Utah State Auditor's Office and the Governmental Accounting Standards Board (GASB). This amount allocated to our department will increase 10% this year.

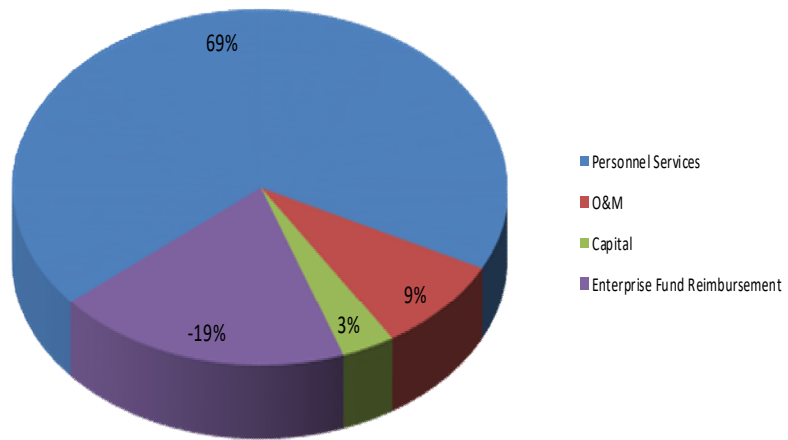
Capital Improvements

454136-474500 – Machinery & Equipment

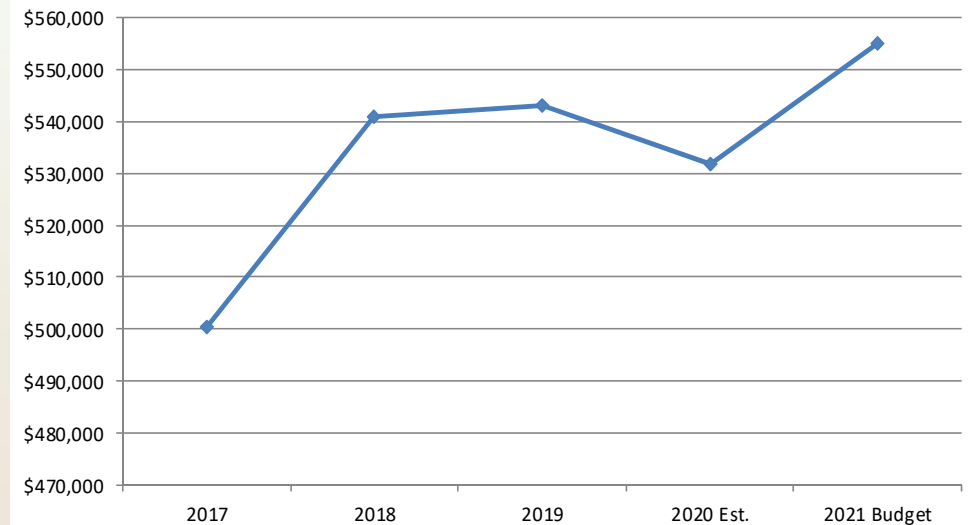
We have included \$25,000 in our Capital Improvements for FYE 2021 to make sure we can purchase any unexpected network or server equipment as we move back into City Hall. (The amount is unchanged from FYE 2020).

Information Technology Budget Graphs

FY 2020-2021 Information Technology Budget



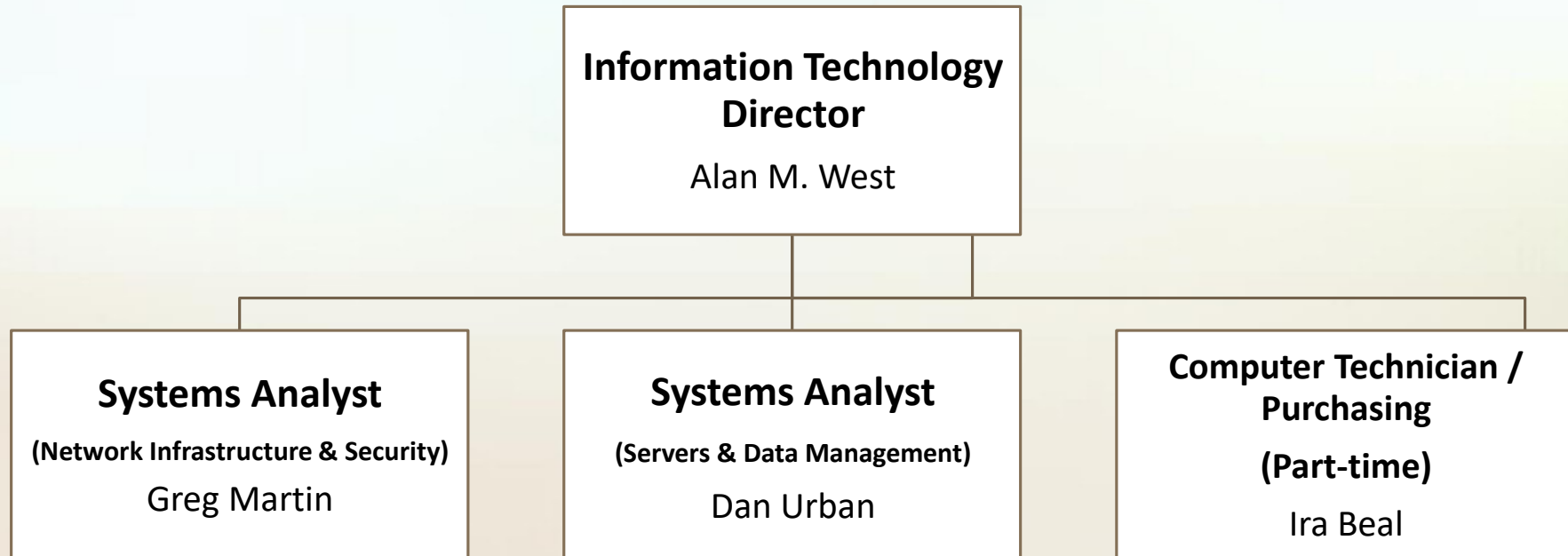
**Budget History
(Less Capital)**



Information Technology Budget

1	INFORMATION TECHNOLOGY									Amended			1	
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2		
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3	
4													4	
5	PERSONNEL SERVICES												5	
6	104136	411000	Salaries - Perm Employees	279,585	286,823	278,744	140,521	158,882	299,402	303,029		315,441	12,412	6
7	104136	412000	Salaries-Temp & Part-Time	15,817	15,251	15,652	7,360	9,211	16,571	15,668		15,986	318	7
8	104136	413010	Fica Taxes	22,136	22,584	21,773	11,009	13,096	24,105	24,724		25,698	974	8
9	104136	413020	Employee Medical Ins	50,667	82,485	62,844	25,048	29,570	54,618	62,832		68,043	5,211	9
10	104136	413030	Employee Life Ins	1,581	1,595	1,559	761	1,010	1,771	1,820		1,891	71	10
11	104136	413040	State Retirement & 401 K	52,955	52,720	52,547	26,657	30,140	56,796	57,788		60,155	2,367	11
12	104136	425300	Vehicle Allowance	4,501	4,501	4,501	2,059	2,454	4,514	4,489		4,489	0	12
13	104136	491640	WorkersCompPremiumCharge-ISF	907	927	897	453	516	968	956		994	38	13
14	TOTAL PERSONNEL SERVICES			428,150	466,886	438,518	213,867	244,878	458,744	471,306	0	492,696	21,390	14
15													15	
16	OPERATIONS & MAINTENANCE												16	
17	104136	421000	Books Subscr & Mmbrshp	498	0	1,124	524	0	524	350		350	0	17
18	104136	423000	Travel & Training	3,097	9,001	5,347	436	4,833	5,269	3,400		3,400	0	18
19	104136	424000	Office Supplies	1,653	1,704	2,479	252	400	652	750		750	0	19
20	104136	425000	Equip Supplies & Maint	17,197	29,449	43,908	10,961	5,000	15,961	14,790		14,790	0	20
21	104136	426000	Bldg & Grnd Suppl & Maint	10,059	10,070	8,906	1,804	7,000	8,804	9,000		9,000	0	21
22	104136	428000	Telephone Expense	9,340	9,678	8,129	2,570	6,000	8,570	9,000		9,000	0	22
23	104136	429200	Computer Software	606	2,260	15,101	2,967	1,000	3,967	4,000		4,000	0	23
24	104136	429300	Computer Hardware	13,062	3,811	4,487	2,980	9,000	11,980	12,000		12,000	0	24
25	104136	431000	Profess & Tech Services	12,778	4,700	10,973	11,394	2,000	13,394	5,000		5,000	0	25
26	104136	451100	Insurance & Surety Bonds	3,845	3,121	3,850	3,841	0	3,841	3,845		3,845	0	26
27	104136	461000	Miscellaneous Expense	0	105	160	0	0	0	0		0	0	27
28	TOTAL OPER. & MAINT.			72,135	73,898	104,463	37,728	35,233	72,961	62,135	0	62,135	0	28
29													29	
30	TOTAL INFORMATION TECHNOLOGY - GENERAL FUND			500,285	540,784	542,981	251,595	280,111	531,705	533,441	0	554,831	21,390	30
31													31	
32	Enterprise Fund Reimbursement - Administrative Services												32	
33	104136	496200	Admin Services ReimbAdjustment	(96,427)	(118,886)	(124,480)	(62,975)	(62,975)	(125,950)	(125,949)		(138,549)	(12,600)	33
34	Total Enterprise Fund Reimbursement - Admin. Services			(96,427)	(118,886)	(124,480)	(62,975)	(62,975)	(125,950)	(125,949)	0	(138,549)	(12,600)	34
35													35	
36	TOTAL ADJUSTED INFORMATION TECHNOLOGY - GENERAL FUND			403,858	421,898	418,501	188,620	217,136	405,755	407,492	0	416,282	8,790	36
37													37	
38	INFORMATION TECHNOLOGY - CAPITAL PROJECTS												38	
39	454136	474500	Machinery & Equipment	49,696	40,000	0	0	25,000	25,000	25,000		25,000	0	39
40	TOTAL INFORMATION TECHNOLOGY - CAPITAL			49,696	40,000	0	0	25,000	25,000	25,000	0	25,000	0	40
41													41	
42	BUDGET SUMMARY												42	
43	104136	Information Systems - Gen. Fund	403,858	421,898	418,501	188,620	217,136	405,755	407,492	0	416,282	8,790	43	
44	454136	Information Systems - Capital Proj.	49,696	40,000	0	0	25,000	25,000	25,000	0	25,000	0	44	
45	TOTAL INFORMATION TECHNOLOGY- GENERAL & CAPITAL			453,554	461,898	418,501	188,620	242,136	430,755	432,492	0	441,282	8,790	45

Information Technology Organizational Chart



Finance Department

OVERVIEW

The Finance Department primarily serves other departments and elected officials of the City in a support function that helps those departments and leaders make informed decisions and more effectively accomplish their responsibilities. We perform financial and reporting functions for all operations of the City of Bountiful and the South Davis Recreation District (SDRD) including: accounts payable, general accounting, safeguarding of assets through accountability, internal and external reporting for departmental and overall City management, annual audits and financial reports, financial analysis, bonding and financial work for adequate oversight as deemed necessary by the governing body and management. The salary and benefits and other expenses relating to the Assistant City Manager are accounted for in the Finance Department budget.

GOALS & PROJECTS

It is the goal of the Department to provide financial and informational services that help management better perform critical functions for citizens, ensure compliance with a myriad of regulations that are constantly changing, and to provide the critical information that helps the City run as cost effectively and efficiently as possible.

The most prominent current and upcoming projects are as follows:

- Implement and comply with new and developing Federal and State regulations.
- Apply regulations imposed by the Federal and State governments and regulatory authorities such as the Governmental Accounting Standards Board (GASB).
- Prepare the accounting records, financial analysis, and State compliance records for the annual independent audits for both the City and the SDRD.
- Prepare the annual Comprehensive Annual Financial Report (CAFR) for the City and ensure that it meets the high reporting standards required to achieve the CAFR award from the Government Finance Officers Association (GFOA).
- Perform internal analysis and present on City and SDRD cash balances, revenues, and expenditures. This would include financial forecasts and projections as well as historical analysis and trend modeling.
- Contain costs, maintain or improve existing programs/service levels and develop new services as well as revenues to pay for services as citizen needs and demands change.

Coordinate/balance responsibilities between Bountiful City and SDRD.

Finance Department (continued)

LINE-ITEM HIGHLIGHTS

Personnel Services

Acct# 411000-Salaries-Perm Employees, 413010-FICA Taxes, 413040-State Retirement & 401K

These accounts related to payroll and benefits all reflect an increase as a result of two anticipated merit increases and an overall 2% cost-of-living.

Acct# 413020-Employee Medical Insurance

This account reflects an estimated 10% increase in health insurance premiums.

Operations and Maintenance

Acct# 429200 Computer Software

The City's Information Technology department reallocated certain software costs away from Finance as well as reduced the City's overall Tyler Technologies software costs through dropping annual maintenance items on specific modules that were not being utilized by the City. FY2021 budget reflects those decreases from the FY2020 budget.

Acct# 431000-Profess & Tech Services

The government accounting standards require that the City's liability for its Other Postemployment Benefits (OPEB) plan be fully analyzed biannually by an independent actuary with interim updates in-between full-analysis years. Fiscal Year 2021 is a full-analysis year and the General Fund's portion of the \$8,100 actuarial valuation is \$2,900 and will be budgeted entirely out of Finance. This is an increase from FY2020 when only an interim update is required.

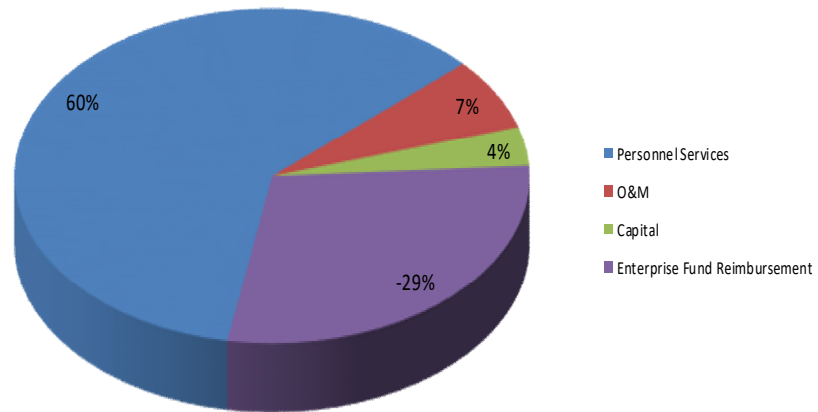
Enterprise Fund Reimbursement – Administrative Services

Acct# 46200-Admin Services Adjustment

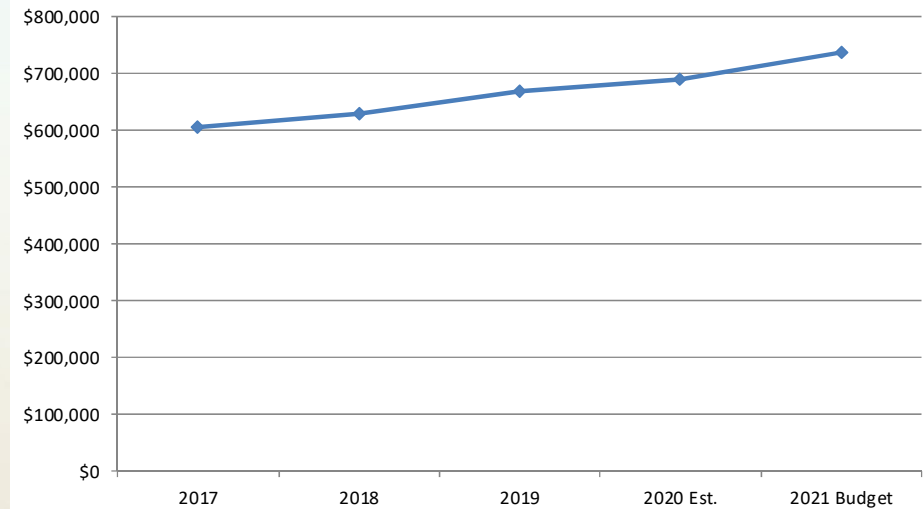
In 2015, the City implemented GASB codification 1800.102, requiring that interfund reimbursements for administrative services charged to Enterprise Funds be recognized as a reduction of expenditures rather than as a charge for service revenue. This account has been set up to offset Finance Department personnel and operating costs associated to time spent on Enterprise Fund operations and reporting. The increase from FY2020 to 2021 results from the increased personnel and operating costs of the Finance Department.

Finance Budget Graphs

FY 2020-2021 Finance Budget



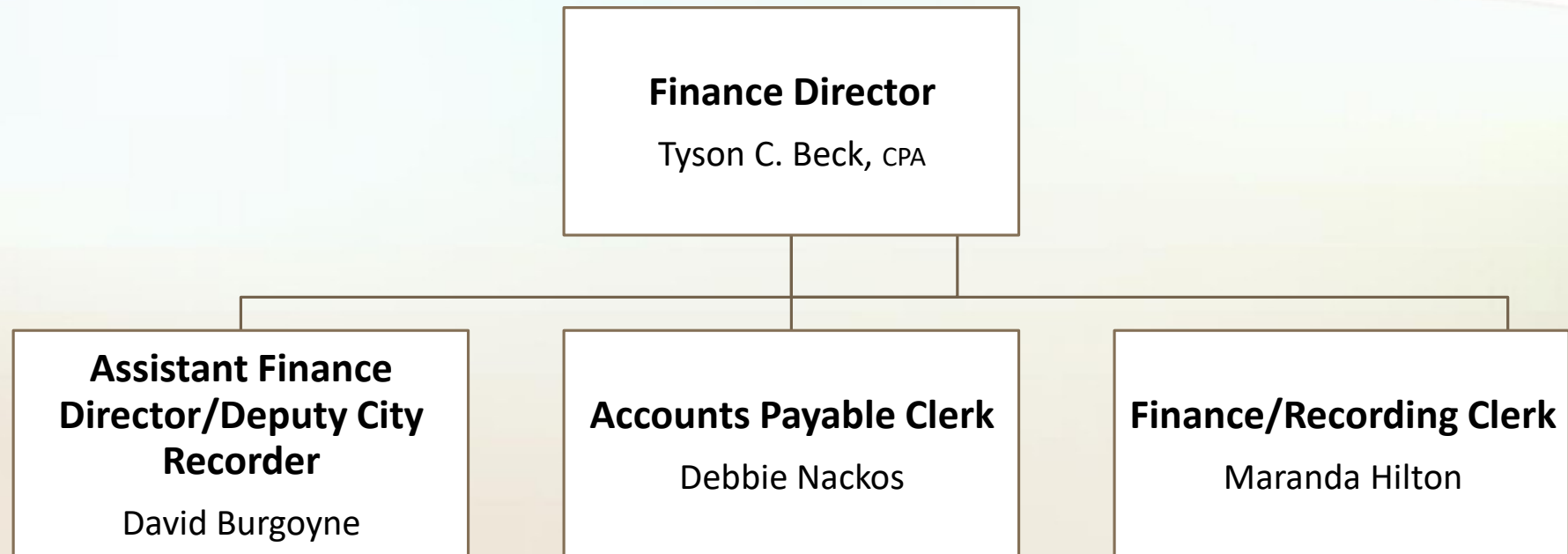
**Budget History
(Less Capital)**



Finance Budget

1	FINANCE											Amended			1
2	Account Number		Account Description	Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3				2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3	
4															4
5	PERSONNEL SERVICES														5
6	104140	411000	Salaries - Perm Employees	344,542	359,318	383,142	192,748	210,514	403,262	409,061		423,235	14,174	6	
7	104140	412000	Salaries-Temp & Part-Time	19,185	20,169	16,428	6,660	10,519	17,179	21,941		23,506	1,565	7	
8	104140	413010	Fica Taxes	26,231	27,468	29,041	14,383	16,489	30,872	33,658		34,863	1,205	8	
9	104140	413020	Employee Medical Ins	65,502	70,706	79,638	35,401	45,000	80,401	83,776		85,918	2,142	9	
10	104140	413030	Employee Life Ins	1,963	2,030	2,138	1,026	1,128	2,154	2,435		2,521	86	10	
11	104140	413040	State Retirement & 401 K	63,329	65,886	70,017	35,100	38,379	73,479	78,008		80,711	2,703	11	
12	104140	413060	Unemployment Reimb	5,256	539	0	0	0	0	0		0	0	12	
13	104140	425300	Vehicle Allowance	9,001	9,002	9,002	4,119	4,904	9,023	8,978		8,978	0	13	
14	104140	491640	WorkersCompPremiumCharge-ISF	1,122	1,170	1,232	613	682	1,295	1,293		1,340	47	14	
15	TOTAL PERSONNEL SERVICES			536,133	556,289	590,638	290,050	327,615	617,665	639,150	0	661,071	21,921	15	
16															16
17	OPERATIONS & MAINTENANCE														17
18	104140	421000	Books Subscr & Mmbrshp	1,191	1,065	1,191	305	760	1,065	1,200		1,200	0	18	
19	104140	423000	Travel & Training	6,093	6,847	8,525	980	7,800	8,780	9,000		9,000	0	19	
20	104140	424000	Office Supplies	3,911	4,253	4,681	1,169	3,294	4,463	4,400		4,500	100	20	
21	104140	425000	Equip Supplies & Maint	3,335	2,780	2,799	321	2,270	2,591	2,800		2,800	0	21	
22	104140	426000	Bldg & Grnd Suppl & Maint	9,544	9,714	7,979	1,804	2,100	3,904	9,600		8,000	(1,600)	22	
23	104140	428000	Telephone Expense	2,149	2,173	2,384	1,261	1,350	2,611	2,300		2,600	300	23	
24	104140	429200	Computer Software	20,521	21,760	20,630	21,360	0	21,360	22,904		16,774	(6,130)	24	
25	104140	429300	Computer Hardware	1,848	1,751	1,745	1,720	27	1,747	1,715		1,760	45	25	
26	104140	431000	Profess & Tech Services	2,891	948	2,893	0	950	950	2,900		2,900	1,950	26	
27	104140	431040	Bank & Investment Account Fees	2,671	2,819	1,874	726	1,080	1,806	2,500		1,900	(600)	27	
28	104140	431050	Credit Card Merchant Fees	0	4,726	5,662	2,944	3,000	5,944	6,500		6,100	(400)	28	
29	104140	431100	Legal And Auditing Fees	9,665	10,673	10,621	11,278	0	11,278	11,339		12,039	700	29	
30	104140	451100	Insurance & Surety Bonds	4,557	3,144	4,882	5,188	0	5,188	4,980		5,344	364	30	
31	104140	461000	Miscellaneous Expense	1,487	990	906	729	250	979	1,200		1,200	0	31	
32	TOTAL OPER. & MAINT.			69,863	73,642	76,770	49,784	22,881	72,666	81,388	0	76,117	(5,271)	32	
33															33
34	TOTAL FINANCE - GENERAL FUND			605,996	629,931	667,408	339,834	350,496	690,331	720,538	0	737,188	16,650	34	
35															35
36	Enterprise Fund Reimbursement - Administrative Services														36
37	104140	496200	Admin Services ReimbAdjustment	(222,285)	(271,938)	(286,998)	(148,434)	(148,434)	(296,868)	(296,867)		(314,698)	(17,831)	37	
38	Total Enterprise Fund Reimbursement - Admin. Service:			(222,285)	(271,938)	(286,998)	(148,434)	(148,434)	(296,868)	(296,867)	0	(314,698)	(17,831)	38	
39															39
40	TOTAL ADJUSTED FINANCE - GENERAL FUND			383,711	357,993	380,410	191,400	202,062	393,463	423,671	0	422,490	(1,181)	40	
41															41
42	FINANCE - CAPITAL PROJECTS														42
43	454140	431040	Bank & Investment Account Fees	17,291	17,839	20,068	8,173	8,400	16,573	23,000	27,000	19,000	(4,000)	43	
44	454140	474500	Machinery & Equipment	0	0	0	0	0	0	22,000	22,000	22,000	0	44	
45	TOTAL FINANCE - CAPITAL			17,291	17,839	20,068	8,173	8,400	16,573	45,000	49,000	41,000	0	45	
46															46
47	BUDGET SUMMARY														47
48	104140		Finance - General Fund	383,711	357,993	380,410	191,400	202,062	393,463	423,671	0	422,490	(1,181)	48	
49	454140		Finance - Capital Projects	17,291	17,839	20,068	8,173	8,400	16,573	45,000	49,000	41,000	(4,000)	49	
50	TOTAL FINANCE GENERAL & CAPITAL			401,002	375,832	400,478	199,573	210,462	410,036	468,671	49,000	463,490	(5,181)	50	

Finance Organizational Chart



Treasury Department

OVERVIEW

The Treasury Department serves internal departments as well as citizens and other customers of Bountiful City. This Department also performs cash management support services on contract for the South Davis Recreation District. The Department handles all aspects of customer relations and service offerings related to billing for utility services provided by the Power, Water, Storm Water, Recycling and Sanitation Departments of the City. Approximately 18,000 customers are served through telephone, in person and on-line contacts.

The 18,000 customer accounts are billed in three cycles during the month with due dates of the 10th, 20th and the 30th of each month from electronically collected meter readings gathered by the Water and Power Departments of the City. For efficiency and cost effectiveness, staff utilizes an outside mailing service to assist with inserting and mailing of utility bills monthly. Other departments of the City are also served through processing of their deposits. The Department has regularly received praise in City customer surveys taken by an independent research firm for the City.

In addition to utility customer service, the Department also provides efficient cash and investment management for all City funds (approximately \$92 million in the portfolio). The Treasurer is custodian of all cash and investments, utilizing the services of outside financial and brokerage institutions to invest and account for all funds received on a daily basis. All funds are managed in accordance with the adopted City Investment Policy, the Utah Money Management Act and the Utah Fiscal Procedures Act. The Finance Department conducts periodic internal audits of the treasury and cash management functions to ensure proper internal controls. Likewise, the Treasury Department audits disbursements and countersigns checks issued by the Finance Department to provide firm internal controls.

The current staffing pattern of two part-time and four full-time Customer Service Representatives continues to serve the department well by accommodating a balanced workflow process in the Department and work flow coverage. The staffing plan revisions have resulted in an overall lower dollar value budget with better customer service coverage during the entire work day and during peak time periods. It has also eliminated redundant training requirements present in the previous Department structure.

Treasury Department (continued)

The City Treasurer was appointed by Governor Herbert to a four year term on the Utah Money Management Council in March of 2019. The Utah Money Management Council (the Council) is created within Title 51, chapter 7 of Utah statute. The Council is composed of 5 members, including at least one elected treasurer from within the State of Utah, at least one appointed treasurer from within the State of Utah, and experienced representatives from Utah's banking and investment community. The Council works in close partnership with the Treasurer's office, the Attorney General's office, the Utah Department of Financial Institutions and the State's Division of Securities to oversee public deposits and investments to ensure the safety of public funds in Utah according to provisions of the Money Management Act and the Rules of the Money Management Council.

The City Treasurer was also elected to the office of President-Elect for the Utah Association of Public Treasurers during the last year and will serve as President of that organization during the upcoming 2019-2020 fiscal year. As such he will be attending the national conference of the Association of Public Treasurers for the United States and Canada as a representative.

GOALS & PROJECTS

One of the major goals for the Treasury Department is to complete the move back to the renovated city offices. We plan on coordinating with Engineering Department staff to accomplish this in an orderly and efficient manner. We will continue improving customer service and process efficiencies. The overarching vision of the department is to provide world class service with home town values – friendly efficient service. The goal is to provide uninterrupted quality service during this time period.

Some of the other goals of the Department during Fiscal Year 2019 - 2020 are to again bring a Tyler Technology Specialist for a three day training as part of Tyler's PACE program Bountiful subscribes to. We again will plan specific training to our Utility billing staff. We are also sending one of our Customer Service Representatives to the Tyler Tech Conference this year. They will be asked to return and share their training with the other staff members. All of this is dedicated to improving processes and keeping pace with the Tyler software updates.

Treasury Department (continued)

LINE-ITEM HIGHLIGHTS

Personnel Services

Acct# 411000, 412000, 413010, 413020, 413030, 413040, 491640

The Personnel Services category for the department reflects an overall 5.23% increase (\$22,071) resulting from merit increases for three of the five full time employees, and the associated benefit accounts shown in the budget.

Operations and Maintenance

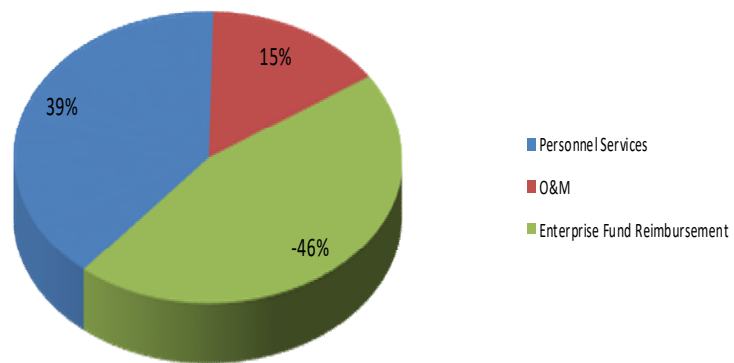
Acct# 423000, 429200, 429300

The Travel and Training category increased overall by 44.00% (\$2,000) due to the decision to send one Customer Service Representative (CSR) to the Tyler Technologies Conference each year. That CSR would then return to train the other CSRs on those items gleaned from the conference. Bountiful City receives 3 free slots to the training each year in association with the PACE program we are enrolled in. The Treasury Department will receive at least one slot per year. The additional costs here are for the associated travel. It is expected that the training will increase the efficiencies of our processes and keep staff on track with Tyler software updates. The other adjustments are for decreased computer software and hardware expenses (-\$3,472) passed through from the IT Department.

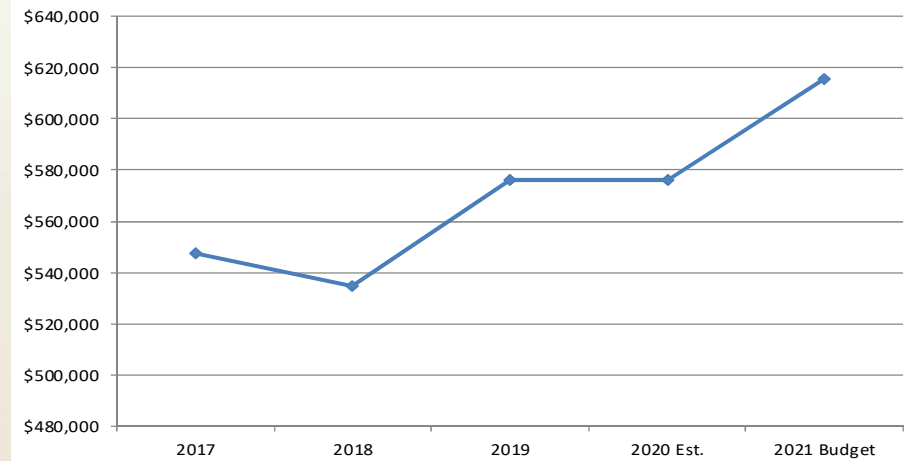
The operating budget for the Treasury Department is reduced by an intra-city reimbursement for services provided to the Enterprise Funds of the City. This presentation is made to comply with financial reporting requirements prescribed by the Utah State Auditor's Office and the Governmental Accounting Standards Board (GASB).

Treasury Budget Graphs

FY 2020-2021 Treasury Budget



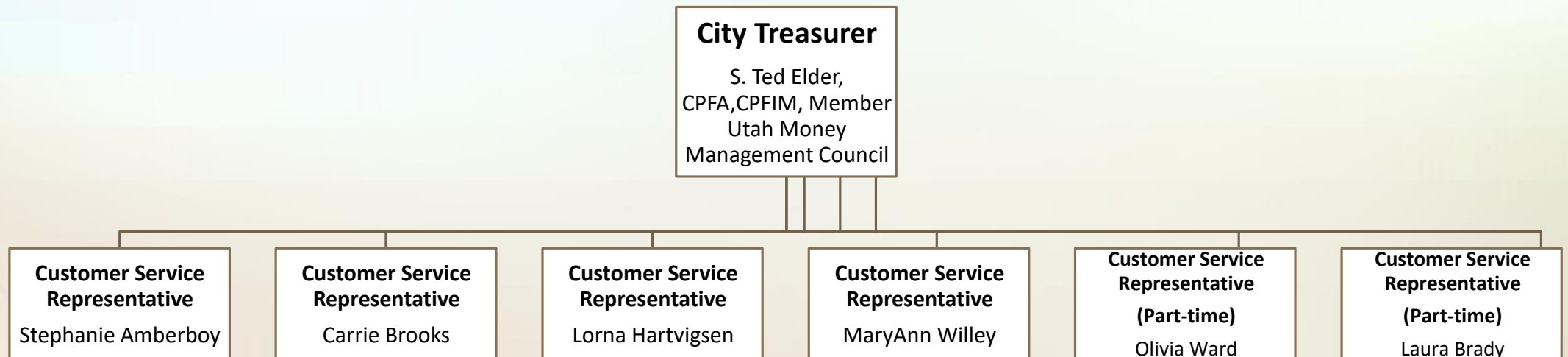
**Budget History
(Less Capital)**



Treasury Budget

1	TREASURY									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	PERSONNEL SERVICES												5
6	104143 411000	Salaries - Perm Employees	239,798	234,550	251,381	121,534	145,000	266,534	272,940		286,947	14,007	6
7	104143 412000	Salaries-Temp & Part-Time	34,390	37,481	30,158	13,805	17,500	31,305	34,085		35,609	1,524	7
8	104143 413010	Fica Taxes	21,227	21,043	21,941	10,512	12,541	23,053	23,831		25,019	1,188	8
9	104143 413020	Employee Medical Ins	18,457	18,436	19,895	9,328	22,179	31,507	31,507		34,061	2,554	9
10	104143 413030	Employee Life Ins	1,622	1,633	1,712	807	1,437	2,244	2,244		2,325	81	10
11	104143 413040	State Retirement & 401 K	42,202	42,108	45,065	21,700	25,890	47,589	52,050		54,721	2,671	11
12	104143 425300	Vehicle Allowance	4,501	4,501	4,501	2,059	2,400	4,459	4,489		4,489	0	12
13	104143 491640	WorkersCompPremiumCharge-ISF	979	834	867	415	496	911	921		968	47	13
14	TOTAL PERSONNEL SERVICES		363,175	360,587	375,520	180,161	227,442	407,603	422,067	0	444,138	22,071	14
15													15
16	OPERATIONS & MAINTENANCE												16
17	104143 421000	Books Subscr & Mmbrshp	779	1,222	867	192	300	492	500		500	0	17
18	104143 423000	Travel & Training	5,240	3,607	4,395	2,255	4,000	6,255	4,500		6,500	2,000	18
19	104143 424000	Office Supplies	3,922	3,204	4,152	1,698	2,200	3,898	4,000		4,000	0	19
20	104143 425000	Equip Supplies & Maint	1,422	2,694	1,036	481	600	1,081	1,000		1,000	0	20
21	104143 426000	Bldg & Grnd Suppl & Maint	14,026	14,337	13,065	2,650	3,000	5,650	12,000		12,000	0	21
22	104143 428000	Telephone Expense	2,318	2,949	3,502	2,149	2,100	4,249	3,000		3,000	0	22
23	104143 429050	Util Billing Supplies	108,661	104,584	127,747	49,484	55,000	104,484	105,000		105,000	0	23
24	104143 429200	Computer Software	29,553	29,918	25,918	26,620	1,000	27,620	28,223		25,865	(2,358)	24
25	104143 429300	Computer Hardware	2,331	3,564	2,807	2,781	400	3,181	3,099		1,985	(1,114)	25
26	104143 451100	Insurance & Surety Bonds	4,421	2,304	4,326	4,283	0	4,283	4,500		4,500	0	26
27	104143 452300	Uncollectible Accounts	10,231	4,030	12,218	3,667	2,500	6,167	6,000		6,000	0	27
28	104143 461000	Miscellaneous Expense	1,523	1,685	707	189	800	989	1,000		1,000	0	28
29	104143 463000	Cash Over Or Short	4	9	15	5	0	5	0		0	0	29
30	TOTAL OPER. AND MAINT.		184,432	174,107	200,755	96,453	71,900	168,353	172,822	0	171,350	(1,472)	30
31													31
32	TOTAL TREASURY - GEN. FUND		547,607	534,694	576,275	276,614	299,342	575,956	594,889	0	615,488	20,599	32
33													33
34	Enterprise Fund Reimbursement - Administrative Services												34
35	104143 496200	Admin Services ReimbAdjustment	(289,667)	(475,061)	(492,854)	(250,344)	(250,344)	(500,688)	(500,688)		(515,909)	(15,221)	35
36	Total Enterprise Fund Reimbursement - Admin. Services		(289,667)	(475,061)	(492,854)	(250,344)	(250,344)	(500,688)	(500,688)	0	(515,909)	(15,221)	36
37													37
38	TOTAL ADJUSTED TREASURY - GENERAL FUND		257,940	59,633	83,421	26,270	48,998	75,268	94,201	0	99,579	5,378	38
39													39
40	TREASURY - CAPITAL PROJECTS												40
41													41
42	TOTAL TREASURY - CAP. PROJ.		0	0	0	0	0	0	0	0	0	0	42
43													43
44	BUDGET SUMMARY												44
45	104143	Treasury - General Fund	257,940	59,633	83,421	26,270	48,998	75,268	94,201	0	99,579	5,378	45
46	454143	Treasury - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	46
47	TOTAL TREASURY GENERAL & CAPITAL		257,940	59,633	83,421	26,270	48,998	75,268	94,201	0	99,579	5,378	47

Treasury Organizational Chart



Government Buildings Department

OVERVIEW

The Bountiful City Building Maintenance Department is responsible for keeping city-owned buildings in good working order including city-owned office buildings, Bountiful Davis Arts Center, 15 park/trailhead restroom buildings and a number of other buildings and facilities. The Department is staffed with one full time and one seasonal employee.

Accomplishments in 2019 included:

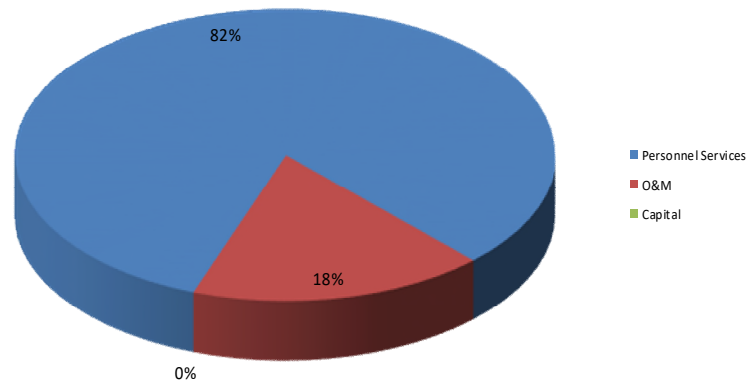
- Achieved CPO/LPO certifications and licensure (Pool Operator)
- Updated and installed heating in new grow beds in greenhouse
- Assisted in the move/electrical system shutdown of City Hall
- Scheduled/assisted with HVAC system at Streets/Parks building
- Assisted I.T. with data line replacement at Public Safety
- Upgraded lighting software system at Public Safety
- Researched/repaired floor leak at BDAC
- Replaced the water supply lines at Cemetery office
- Remodeled Courts staff office
- Completed remodel work at Landfill scale house

GOALS & PROJECTS

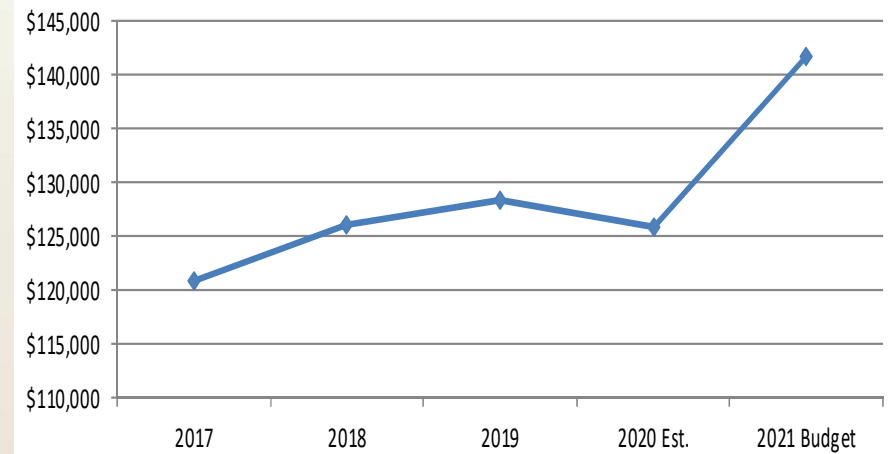
The goal of this Department is twofold; first, to provide a safe and comfortable work place for all city employees, residents and its Visitors. This enables City employees to perform their jobs and provide a pleasant experience to all of the Bountiful City residents they serve. Second, to keep the City's properties in good working order and efficient by maintaining and repairing systems such as lighting, heating, air conditioning, plumbing, electrical systems, exterior finishes, and roofing in a timely manner.

Government Buildings Budget Graphs

FY 2020-2021 Government Buildings Budget



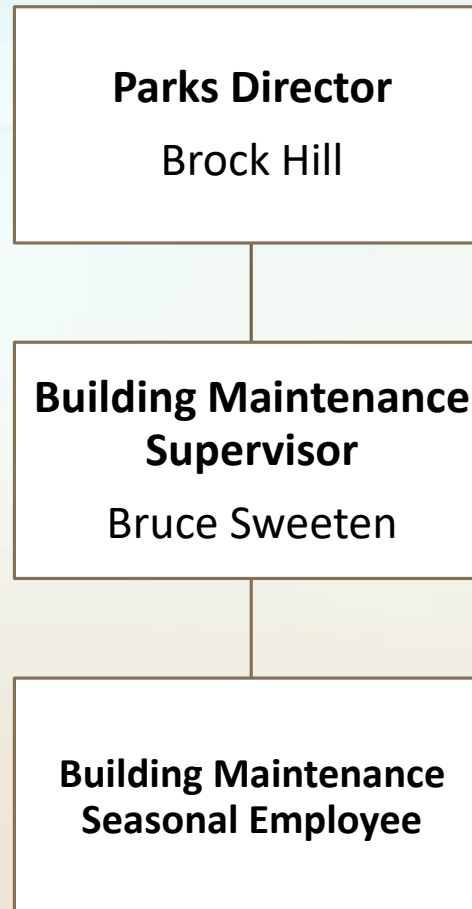
**Budget History
(Less Capital)**



Government Buildings Budget

1	GOVERNMENT BUILDINGS									Amended			
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change
4													
5	PERSONNEL SERVICES												
6	104160	411000	Salaries - Perm Employees	62,807	63,863	68,124	31,614	33,989	65,603	65,603		66,854	1,251
7	104160	412000	Salaries-Temp & Part-Time	3,056	6,699	1,172	0	0	0	10,500		10,500	0
8	104160	413010	Fica Taxes	4,753	5,109	5,018	2,283	3,539	5,822	5,822		5,918	96
9	104160	413020	Employee Medical Ins	13,564	14,020	15,959	7,599	8,932	16,531	16,531		17,875	1,344
10	104160	413030	Employee Life Ins	338	346	362	167	226	393	393		400	7
11	104160	413040	State Retirement & 401 K	11,976	12,155	12,954	5,997	6,514	12,511	12,511		12,749	238
12	104160	491640	WorkersCompPremiumCharge-ISF	1,327	1,423	1,402	638	1,000	1,638	2,283		2,321	38
13	TOTAL PERSONNEL SERVICES			97,821	103,615	104,991	48,300	54,200	102,500	113,643	0	116,616	2,973
14													
15	OPERATIONS & MAINTENANCE												
16	104160	423000	Travel & Training	(95)	0	380	0	600	600	1,500		1,500	0
17	104160	424000	Office Supplies	178	43	140	89	0	89	50		50	0
18	104160	425000	Equip Supplies & Maint	2,981	3,531	5,919	1,306	4,000	5,306	5,700		5,700	0
19	104160	426000	Bldg & Grnd Suppl & Maint	17,395	16,852	14,657	4,288	11,000	15,288	15,500		15,500	0
20	104160	428000	Telephone Expense	63	0	0	0	0	0	250		250	0
21	104160	431400	Landfill Fees	0	0	0	0	50	50	60		60	0
22	104160	448000	Operating Supplies	2,433	2,066	2,190	967	1,000	1,967	2,000		2,000	0
23	104160	461000	Miscellaneous Expense	60	36	30	0	50	50	60		60	0
24	TOTAL OPER. & MAINT.			23,015	22,527	23,316	6,650	16,700	23,350	25,120	0	25,120	0
25													
26	GOVT BLDGS - GEN. FUND			120,836	126,142	128,307	54,950	70,900	125,850	138,763	0	141,736	2,973
27													
28	Enterprise Fund Reimbursement - Administrative Services												
29	104160	496200	Admin Services ReimbAdjustment	0	(16,877)	(17,576)	(10,286)	(10,286)	(20,572)	(20,572)		(22,483)	(1,911)
30	Total Enterprise Fund Reimbursement - Admin. Services			0	(16,877)	(17,576)	(10,286)	(10,286)	(20,572)	(20,572)	0	(22,483)	(1,911)
31													
32	TOTAL ADJUSTED GOV'T BLDGS - GENERAL FUND			120,836	109,265	110,731	44,664	60,614	105,278	118,191	0	119,253	1,062
33													
34	GENERAL GOV'T BLDGS - CAPITAL PROJECTS												
35	454160	474500	Machinery & Equipment	17,919	0	0	0	50,000	50,000	0	50,000	0	0
36	TOTAL GOVT BLDGS - CAP.			17,919	0	0	0	50,000	50,000	0	50,000	0	0
37													
38	BUDGET SUMMARY												
39	104160		Gen. Govt. Buildings - Gen. Fund	120,836	109,265	110,731	44,664	60,614	105,278	118,191	0	119,253	1,062
40	454160		Gen. Govt. Buildings - Capital Proj.	17,919	0	0	0	50,000	50,000	0	50,000	0	0
41	TOTAL GOVT BLDGS - GEN & CAP			138,755	109,265	110,731	44,664	110,614	155,278	118,191	50,000	119,253	1,062

Government Buildings Organizational Chart



Police Department

OVERVIEW

The police department has the responsibility to enforce federal, state and local laws and to provide assistance related to matters of public safety. We accomplish this by providing the following services: patrol officers, detectives, “POP” officers, metro narcotics officer, school resource officers, multiagency dispatching, records services, evidence custodian and school crossing guards. We collect revenue to cover a portion of these services including; dispatch, school resource officers, metro narcotics officer, DUI enforcement, Second District Court building lease and miscellaneous state and federal grants and reimbursements.

GOALS

- Build Positive Community Relationships
- Expand the Davis Receiving Center Pilot Program to all cities in Davis County
- Complete *Utah Chiefs of Police Association* Accreditation Program
- Participate in Countywide Discussions Regarding Dispatch Services
- Enhance Bountiful City’s Emergency Preparedness Program
- Evaluate CAD/Records/Mobile Software for Department
- Finish Year within Budget

LINE-ITEM HIGHLIGHTS

Background and Analysis

The police department has the responsibility to enforce federal, state and local laws and to provide assistance related to matters of public safety. We accomplish this by providing the following services; patrol officers, detectives, “POP” officers, metro narcotics officer, school resource officers, multiagency dispatching, records services and school crossing guards. We collect revenue to cover a portion of some of these services including; dispatch, school resource officers, metro narcotics officer, DUI enforcement, Second District Court building lease and miscellaneous state and federal grants and reimbursements.

Police Department (continued)

LINE-ITEM HIGHLIGHTS

As a general rule, the budget philosophy of the police department is to start with the previous year's adopted budget and request increases only when necessary. As such, the proposed FY2021 budget is essentially unchanged from FY2020, with the exceptions as follows:

Acct # 104210-411000, 412000, 413010, 413020, 413030, 413040, 414000, 491640

These are payroll accounts affected by cost increases due to merits, retirement, FICA, medical insurance premiums, life insurance, uniform allowance and workers comp. There is also an additional dispatcher position included in the increase.

Acct # 104210-4255500

This is a computer maintenance account that was increased based on costs given by the city information systems director to two accounts. There is also a \$1,000 increase to cover a portion of the cost of Aerial Photo Software purchased by the Engineering Department and shared with the Police Department.

Acct # 104210-426000

This is the building maintenance account which includes a \$4,000 increase for janitorial services.

Acct # 104210-451100

This is our Insurance and Surety Bonds account which increased due to a 3% building insurance premium adjustment for a total increase of \$1,695.

Acct #104217 -411110, 411120, 411130, 413010, 413020, 413030, 413040, 491640

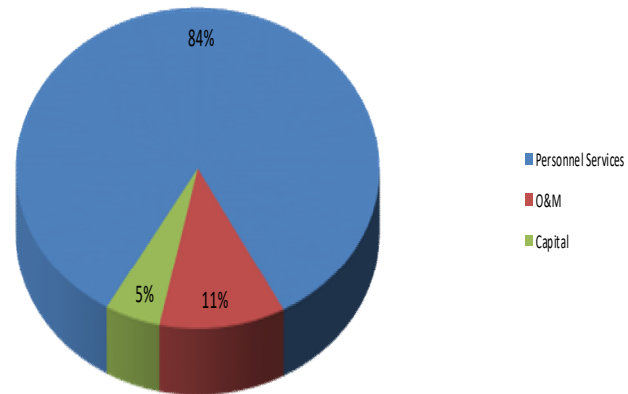
These are school resource officer payroll increases due to merit, COLA increases and medical insurance premiums.

Acct # 104218-411100

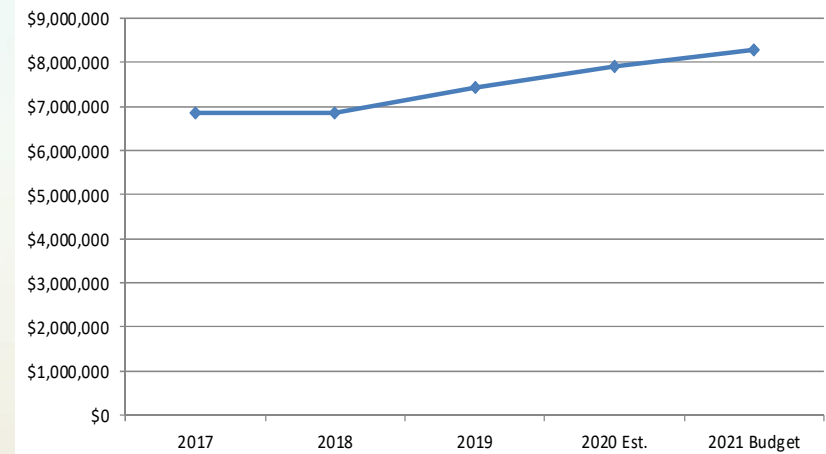
This is revenue funded by the state for alcohol programs. FY2021 was decreased by \$2,838 for a total of \$36,304.

Police Budget Graphs

FY 2020-2021 Police Budget



**Budget History
(Less Capital)**



Police Budget

1	POLICE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	PERSONNEL SERVICES												5
6	104210 411000	Salaries - Perm Employees	365,449	382,270	466,653	210,906	258,437	469,343	469,343		551,273	81,930	6
7	104210 411100	Salaries - Officer	2,302,740	2,337,843	2,475,845	1,226,534	1,419,115	2,645,649	2,605,649		2,628,045	22,396	7
8	104210 411400	Salaries - Spec Protect	5,406	8,227	5,913	4,043	2,657	6,700	3,700		53,700	50,000	8
9	104210 412000	Salaries-Temp & Part-Time	62,116	53,846	79,959	34,690	44,545	79,235	79,235		81,473	2,238	9
10	104210 413010	Fica Taxes	238,103	239,575	260,296	127,104	153,572	280,676	280,676		292,740	12,064	10
11	104210 413020	Employee Medical Ins	636,234	646,060	749,990	346,512	491,966	838,478	878,478		1,020,133	141,655	11
12	104210 413030	Employee Life Ins	16,639	16,892	18,470	8,819	12,908	21,727	21,727		22,661	934	12
13	104210 413040	State Retirement & 401 K	1,060,677	1,103,519	1,229,859	583,278	818,461	1,401,739	1,481,139		1,535,237	54,098	13
14	104210 414000	Uniform Allowance	30,803	31,896	34,995	16,326	20,598	36,924	36,924		38,052	1,128	14
15	104210 491640	Workers CompPremiumCharge-ISF	49,642	49,632	53,530	26,642	28,481	55,123	55,123		56,823	1,700	15
16	TOTAL PERSONNEL SERVICES		4,767,807	4,869,760	5,375,512	2,584,854	3,250,740	5,835,594	5,911,994	0	6,280,137	368,143	16
17													17
18	OPERATIONS & MAINTENANCE												18
19	104210 415000	Employee Education Reimb	9,031	2,453	5,245	846	5,154	6,000	10,000		10,000	0	19
20	104210 421000	Books Subscr & Mmbrshp	1,050	1,070	1,289	2,276	1,683	3,959	3,959		3,959	0	20
21	104210 422000	Public Notices	3,059	3,449	7,246	1,757	3,243	5,000	5,000		5,000	0	21
22	104210 423000	Travel & Training	43,113	40,387	40,949	14,371	26,307	40,678	21,678		21,678	0	22
23	104210 424000	Office Supplies	14,729	10,530	17,888	3,343	8,657	12,000	12,000		12,000	0	23
24	104210 425000	Equip Supplies & Maint	2,738	41	0	0	0	0	0		0	0	24
25	104210 425200	Communication Equip Maint	42,904	16,736	26,474	218	3,000	3,218	4,750		4,750	0	25
26	104210 425410	Fuel And Oil	57,384	71,672	69,101	25,099	50,000	75,099	102,060		102,060	0	26
27	104210 425430	Service & Parts	123,005	127,863	109,316	33,043	60,000	93,043	65,000		65,000	0	27
28	104210 425500	Terminal Maint & Queries	95,310	71,181	112,966	98,530	0	98,530	99,477		103,339	3,862	28
29	104210 426000	Bldg & Grnd Suppl & Maint	90,006	69,278	92,625	34,618	58,382	93,000	63,331		67,331	4,000	29
30	104210 426010	Tire House Maintenance	4,500	5,214	4,904	1,386	2,633	4,019	4,019		4,019	0	30
31	104210 427000	Utilities	129,052	105,401	111,464	51,643	61,357	113,000	105,000		105,000	0	31
32	104210 427700	Utilities - Jeep Posse	3,995	4,507	4,696	2,060	2,640	4,700	2,500		2,500	0	32
33	104210 428000	Telephone Expense	23,911	23,998	24,281	20,298	32,971	53,269	53,269		53,269	0	33
34	104210 429300	Computer Hardware	2,852	2,956	3,832	9,656	4,500	14,156	5,802		5,803	1	34
35	104210 431050	Credit Card Merchant Fees	561	608	551	274	726	1,000	1,000		1,000	0	35
36	104210 431200	Informant & Intelligence	138	100	0	0	250	250	500		500	0	36
37	104210 431600	Animal Control Services	82,341	90,011	101,929	36,109	72,891	109,000	108,328		124,692	16,364	37
38	104210 432000	Examination & Evaluation	1,200	2,175	8,113	5,175	3,000	8,175	630		630	0	38
39	104210 445100	Public Safety Supplies	163,766	166,360	150,297	10,140	140,646	150,786	100,786		100,786	0	39

Police Budget (continued)

1	POLICE												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4													4
5	104210 445300	Special Suppl Tech Svs	1,200	2,230	819	1,254	1,315	2,569	2,569		2,569		5
6	104210 451100	Insurance & Surety Bonds	53,329	55,406	54,098	56,808	0	56,808	56,515		58,210	1,695	6
7	104210 461000	Miscellaneous Expense	4,266	2,690	2,515	1,376	1,000	2,376	600		600	0	7
8	TOTAL OPER. & MAINT.		953,438	876,318	950,598	410,278	540,355	950,633	828,773	0	854,695	25,922	8
9													9
10	TOTAL POLICE - GEN. FUND		5,721,245	5,746,078	6,326,110	2,995,132	3,791,095	6,786,227	6,740,767	0	7,134,832	394,065	10
11													11
12	POLICE - RESERVE OFFICER PROGRAM												12
13	PERSONNEL SERVICES												13
14	104215 411100	Salaries - Officer	4,026	4,355	1,475	6	2,000	2,006	7,756		7,756	(0)	14
15	104215 413010	Fica Taxes	316	341	118	1	200	201	639		639	0	15
16	104215 413030	Employee Life Ins	905	627	400	153	200	353	850		850	0	16
17	104215 414000	Uniform Allowance	0	433	0	308	292	600	600		600	0	17
18	104215 491640	WorkersCompPremiumCharge-ISF	83	89	31	0	155	155	155		155	0	18
19	TOTAL PERSONNEL SERVICES		5,329	5,845	2,024	467	2,847	3,314	10,000	0	10,000	0	19
20													20
21	OPERATIONS & MAINTENANCE												21
22													22
23	TOTAL OPER. & MAINT.		0	0	0	0	0	0	0	0	0	0	23
24													24
25	TOTAL RES. OFFICER - GEN. FUND		5,329	5,845	2,024	467	2,847	3,314	10,000	0	10,000	0	25
26													26
27	POLICE - CROSSING GUARDS												27
28	PERSONNEL SERVICES												28
29	104216 412000	Salaries-Temp & Part-Time	126,067	126,557	124,369	51,856	73,144	125,000	135,750		135,750	0	29
30	104216 413010	Fica Taxes	9,645	9,682	9,514	3,967	5,547	9,514	10,384		10,384	0	30
31	104216 413040	State Retirement & 401 K	31	0	0	0	0	0	0		0	0	31
32	104216 491640	WorkersCompPremiumCharge-ISF	2,522	2,531	2,488	1,037	1,678	2,715	2,715		2,715	0	32
33	TOTAL PERSONNEL SERVICES		138,264	138,770	136,371	56,860	80,369	137,229	148,849	0	148,849	0	33

Police Budget (continued)

1	POLICE												1	
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4														4
5	OPERATIONS & MAINTENANCE												0	5
6	104216	445100	Public Safety Supplies	2,193	1,773	1,698	806	1,394	2,200	2,200		2,200	0	6
7	104216	461000	Miscellaneous Expense	240	390	296	229	0	229	0		0	0	7
8	TOTAL OPER. & MAINT.			2,433	2,163	1,994	1,035	1,394	2,429	2,200	0	2,200	0	8
9														9
10	TOTAL CROSSING GUARDS - G. F.			140,697	140,933	138,365	57,895	81,763	139,658	151,049	0	151,049	0	10
11														11
12	POLICE - PROS POLICE GRANT													12
13	PERSONNEL SERVICES													13
14	104217	411100	Salaries - Officer	20,235	244	2,984	7,862	0	7,862	0		0	0	14
15	104217	411110	Salaries - SRO	127,891	105,143	133,504	51,909	78,091	130,000	102,169		106,948	4,779	15
16	104217	411120	Salaries - PROS	74,256	70,946	62,006	23,684	35,000	58,684	94,398		98,374	3,976	16
17	104217	411130	Salaries - PROS II	29,573	24,071	24,664	5,747	22,253	28,000	45,028		47,709	2,681	17
18	104217	413010	Fica Taxes	18,589	17,167	16,237	6,443	9,807	16,250	18,482		19,433	951	18
19	104217	413020	Employee Medical Ins	42,418	39,401	45,783	19,577	26,423	46,000	36,652		34,022	(2,631)	19
20	104217	413030	Employee Life Ins	820	805	756	345	302	647	647		680	33	20
21	104217	413040	State Retirement & 401 K	66,496	67,838	63,707	29,325	35,675	65,000	51,581		55,399	3,818	21
22	104217	491640	WorkersCompPremiumCharge-ISF	5,044	4,668	4,470	1,786	3,027	4,813	4,813		5,061	248	22
23	TOTAL PERSONNEL SERVICES			385,323	330,284	354,113	146,676	210,578	357,254	353,770	0	367,624	13,854	23
24														24
25	OPERATIONS & MAINTENANCE													25
26														26
27	TOTAL OPER. & MAINT.			0	0	0	0	0	0	0	0	0	0	27
28														28
29	TOTAL PROS GRANT - GEN. FUND			385,323	330,284	354,113	146,676	210,578	357,254	353,770	0	367,624	13,854	29
30														30
31	LIQUOR LAW ENFORCEMENT													31
32	PERSONNEL SERVICES													32
33	104218	411100	Salaries - Officer	13,583	6,892	5,741	1,769	4,000	5,769	32,635		30,045	(2,590)	33
34	104218	411200	D.U.I Cases	10,228	10,000	10,116	5,000	5,000	10,000	3,062		3,062	0	34
35	104218	413010	Fica Taxes	1,040	519	435	133	2,597	2,730	2,730		2,532	(198)	35
36	104218	413020	Employee Medical Ins	619	342	735	66	0	66	0		0	0	36
37	104218	413040	State Retirement & 401 K	75	17	98	4	0	4	0		0	0	37
38	104218	491640	WorkersCompPremiumCharge-ISF	272	138	109	35	680	715	715		663	(52)	38
39	TOTAL PERSONNEL SERVICES			25,818	17,908	17,234	7,009	12,277	19,286	39,142	0	36,302	(2,840)	39

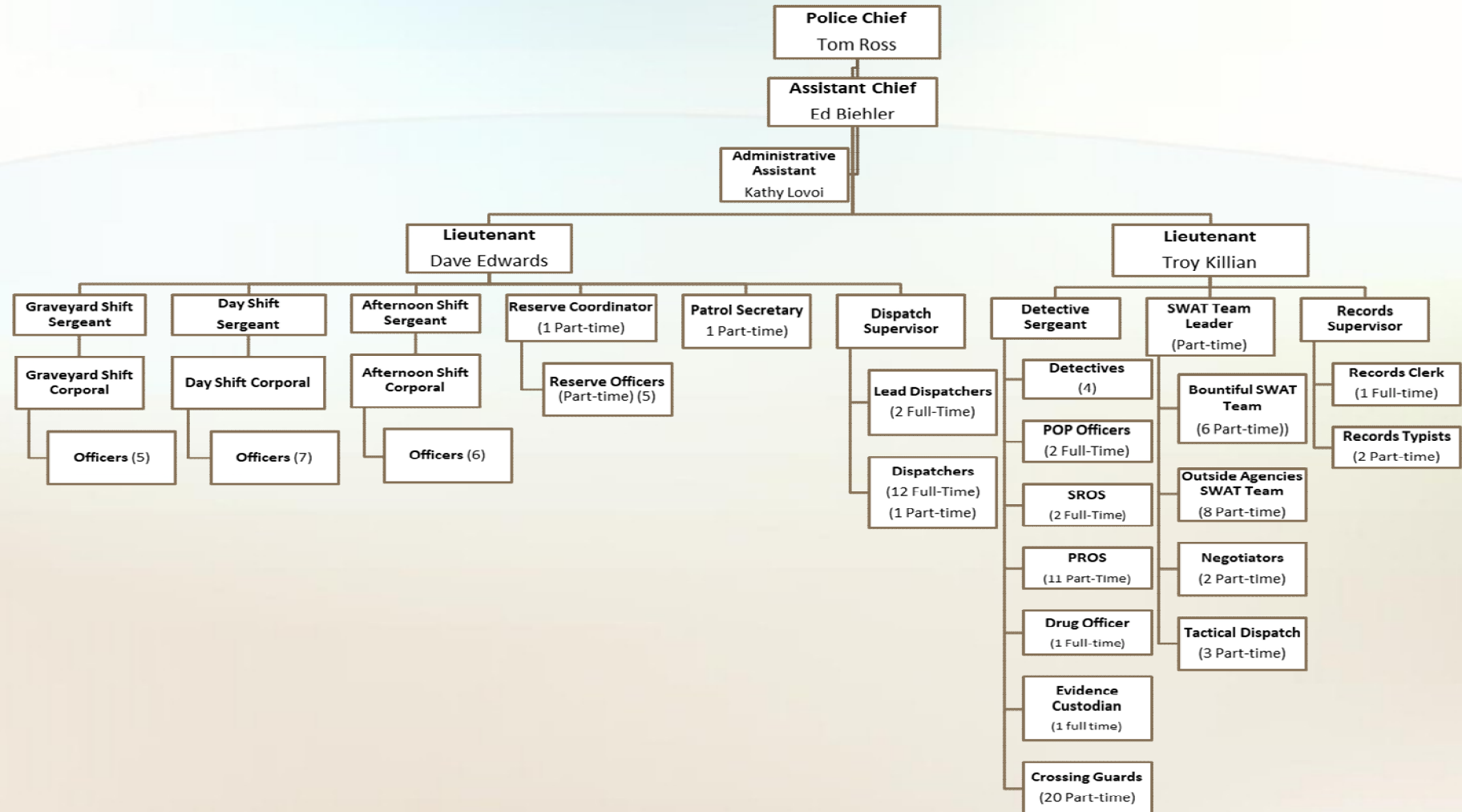
Police Budget (continued)

1	POLICE												1
2													2
3	Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	3
4													4
5	OPERATIONS & MAINTENANCE												5
6	104218 445100	Public Safety Supplies	24,618	31,690	41,743	2,170	26,866	29,036	0		0	0	6
7	TOTAL OPER. AND MAINT.		24,618	31,690	41,743	2,170	26,866	29,036	0	0	0	0	7
8													8
9	TOTAL LIQ. LAW ENF. - GEN. FUND		50,436	49,598	58,977	9,179	39,143	48,322	39,142	0	36,302	(2,840)	9
10													10
11	ENHANCED 911												11
12	PERSONNEL SERVICES												12
13	104219 411000	Salaries - Perm Employees	475,107	475,107	475,107	237,554	237,553	475,107	475,107		475,107	0	13
14	TOTAL PERSONNEL SERVICES		475,107	475,107	475,107	237,554	237,553	475,107	475,107	0	475,107	0	14
15													15
16	OPERATIONS & MAINTENANCE												16
17	104219 422000	Public Notices	(197)	1,918	460	92	1,908	2,000	2,000		2,000	0	17
18	104219 423000	Travel & Training	4,289	2,409	7,034	1,355	5,645	7,000	4,886		4,886	0	18
19	104219 425000	Equip Supplies & Maint	0	539	0	0	0	0	0		0	0	19
20	104219 428000	Telephone Expense	72,195	75,892	77,870	49,965	30,035	80,000	109,807		109,807	0	20
21	104219 445100	Public Safety Supplies	4,317	18,132	3,500	1,347	0	1,347	0		0	0	21
22	104219 474500	Machinery & Equipment	6,430	0	0	0	0	0	3,200		3,200	0	22
23	TOTAL OPER. & MAINT.		87,033	98,890	88,865	52,759	37,588	90,347	119,893	0	119,893	0	23
24													24
25	TOTAL E911 - GENERAL FUND		562,140	573,997	563,972	290,313	275,141	565,454	595,000	0	595,000	0	25
26													26
27	POLICE - CAPITAL PROJECTS												27
28	454210 472100	Buildings	724	0	172,345	0	0	0	0		0	0	28
29	454210 474500	Machinery & Equipment	318,524	385,326	266,410	22,336	35,000	57,336	737,000		432,000	(305,000)	29
30	TOTAL POLICE - CAP. PROJ.		319,248	385,326	438,755	22,336	35,000	57,336	737,000	0	432,000	(305,000)	30
31													31
32	POLICE - RES OFFICER PROGRAM - CAPITAL PROJ.												32
33													33
34	TOTAL RES. OFFICER - CAPITAL		0	0	0	0	0	0	0	0	0	0	34
35													35
36	POLICE - PROS POLICE GRANT - CAP. PROJ.												36
37													37
38	TOTAL PROS GRANT - CAPITAL		0	0	0	0	0	0	0	0	0	0	38
39													39
40	ENHANCED 911 - CAPITAL PROJECTS												40
41	TOTAL E911 - CAPITAL		0	0	0	0	0	0	0	0	0	0	41

Police Budget (continued)

1	POLICE									Amended			1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	BUDGET SUMMARY												5
6	104210	Police	5,721,245	5,746,078	6,326,110	2,995,132	3,791,095	6,786,227	6,740,767	0	7,134,832	394,065	6
7	104215	Police Reserves	5,329	5,845	2,024	467	2,847	3,314	10,000	0	10,000	0	7
8	104216	Police Crossing Guards	140,697	140,933	138,365	57,895	81,763	139,658	151,049	0	151,049	0	8
9	104217	Police PROS Grant	385,323	330,284	354,113	146,676	210,578	357,254	353,770	0	367,624	13,854	9
10	104218	Liquor Law Enforcement	50,436	49,598	58,977	9,179	39,143	48,322	39,142	0	36,302	(2,840)	10
11	104219	Enhanced 911	562,140	573,997	563,972	290,313	275,141	565,454	595,000	0	595,000	0	11
12	TOTAL POLICE - GEN. FUND		6,865,170	6,846,735	7,443,561	3,499,662	4,400,567	7,900,229	7,889,728	0	8,294,807	405,079	12
13	454210	Police Capital Improvements	319,248	385,326	438,755	22,336	35,000	57,336	737,000	0	432,000	(305,000)	13
14	454215	Police Reserves	0	0	0	0	0	0	0	0	0	0	14
15	454217	Police PROS Grant	0	0	0	0	0	0	0	0	0	0	15
16	454219	Enhanced 911	0	0	0	0	0	0	0	0	0	0	16
17	TOTAL POLICE - CAP. PROJ.		319,248	385,326	438,755	22,336	35,000	57,336	737,000	0	432,000	(305,000)	17
18													18
19	TOTAL POLICE - GEN. & CAP.		7,184,418	7,232,061	7,882,316	3,521,998	4,435,567	7,957,565	8,626,728	0	8,726,807	100,079	19

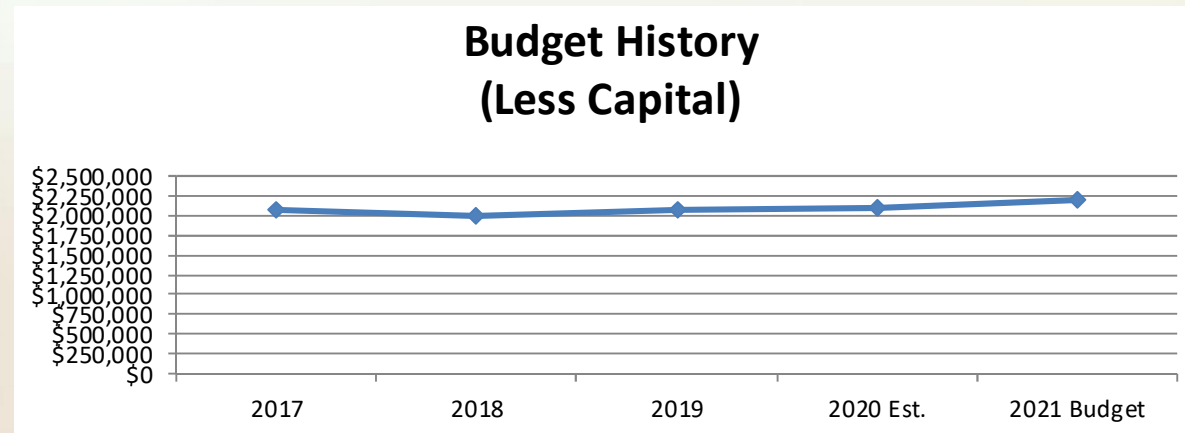
Police Organizational Chart



Fire Department

OVERVIEW

Bountiful City is a member of the South Davis Metro Fire Service Area which serves the cities of Bountiful, West Bountiful, Centerville, North Salt Lake, and Woods Cross with a small section of unincorporated Davis County. The Fire Service Area is a separate Special Service District with taxing authority which was reorganized from an interlocal agency effective July 1, 2016. The Fire budget represents Bountiful City's proportionate share in the Fire Service Area's operating expenses which is calculated based on total property tax assessed valuation within the service area. The City holds one seat on the six member governing body of the Fire Service Area. The budget impact to Bountiful City in Fiscal Year 2020-2021 is projected to be a \$100,000 increase in the assessment received from the Fire Service Area.



Fire Budget

1	FIRE												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4													4
5	OPERATIONS & MAINTENANCE												5
6	104220 431000	Profess & Tech Services	2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000		2,200,000	100,000	6
7	TOTAL OPER. & MAINT.		2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000	0	2,200,000	100,000	7
8													8
9	TOTAL FIRE - GENERAL FUND		2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000	0	2,200,000	100,000	9
10													10
11	BUDGET SUMMARY												11
12	104220	Fire - General Fund	2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000		2,200,000	100,000	12
13	TOTAL FIRE - GEN. & CAP.		2,070,707	1,999,363	2,073,923	1,556,555	543,445	2,100,000	2,100,000	0	2,200,000	100,000	13

Streets Department

OVERVIEW

The Street Department's responsibility is to establish, organize and accomplish the projects outlined by our City Council and Administration. The Department accomplishes this responsibility by using economical and environmentally proven procedures with a goal to provide the community with maintenance, snow removal and general care of City roads.

In order to provide this level of service, both the Street and Storm Water Departments require the use of the Sanitation and Landfill Department employees to assist with the labor needed to accomplish snow removal and large projects.

GOALS & PROJECTS

Continue to evaluate and upgrade stop and street signs to meet Federal Highway Administration requirements. Evaluate and repair tree root related sidewalk problems.

Complete scheduled overlay, patching and asphalt treatments.

Schedule Transportation Funds. Transportation funds can be used for:

- Class C Roads

- Sidewalks

- Curb and Gutter

- Safety Features

- Traffic Signs

- Traffic Signals

LINE-ITEM HIGHLIGHTS

Acct# 104410 - 411000 to 491640 Personnel Services

Increased \$145,136 in these series of accounts is for employee merit increases, cola, a new mechanic salary and increased cost of health insurance. Because of a new vehicle maintenance agreement with South Davis Metro Fire they will provide funding to offset the costs of an additional mechanic for the city shop.

Streets Department (continued)

LINE-ITEM HIGHLIGHTS (continued)

Acct# 454410 - 472100 Buildings

Increased \$1,846,000 for the planned vehicle storage / truck wash building.

Acct# 454410 - 473500 Road Reconstruction

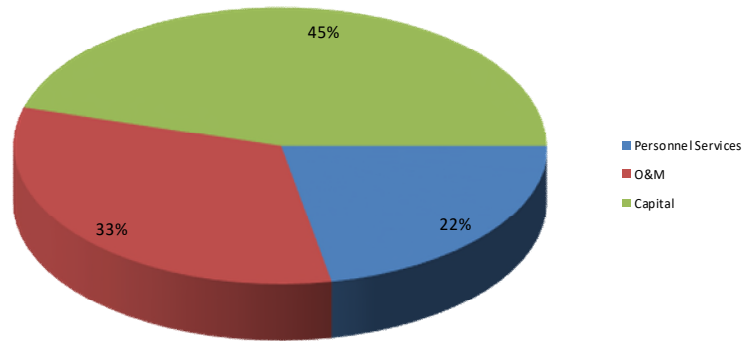
Increased \$960,000 for road reconstruction of 1000 North 500 West to 200 West \$1,200,000. Also Eagle Ridge Dr extension to Bountiful Blvd \$160,000. Eagle Ridge Dr is the city's portion of the Stone Creek Estates Subdivision road access plan.

Acct# 454410 - 474500 Machinery & Equipment

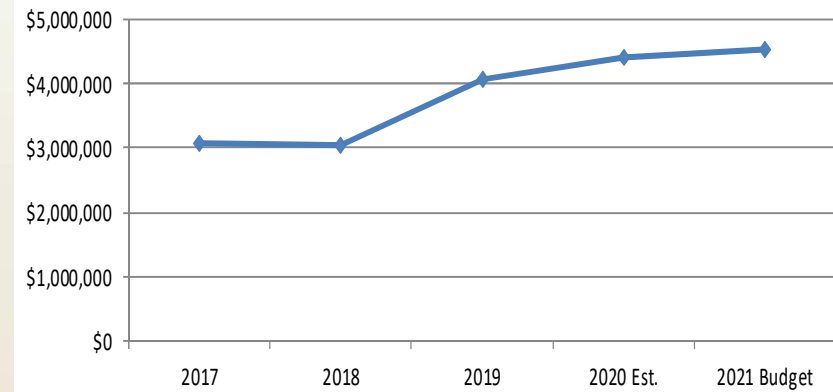
Decreased \$26,500 is determined by the scheduled replacement machinery and equipment program.

Streets Budget Graphs

FY 2020-2021 Streets Budget



**Budget History
(Less Capital)**



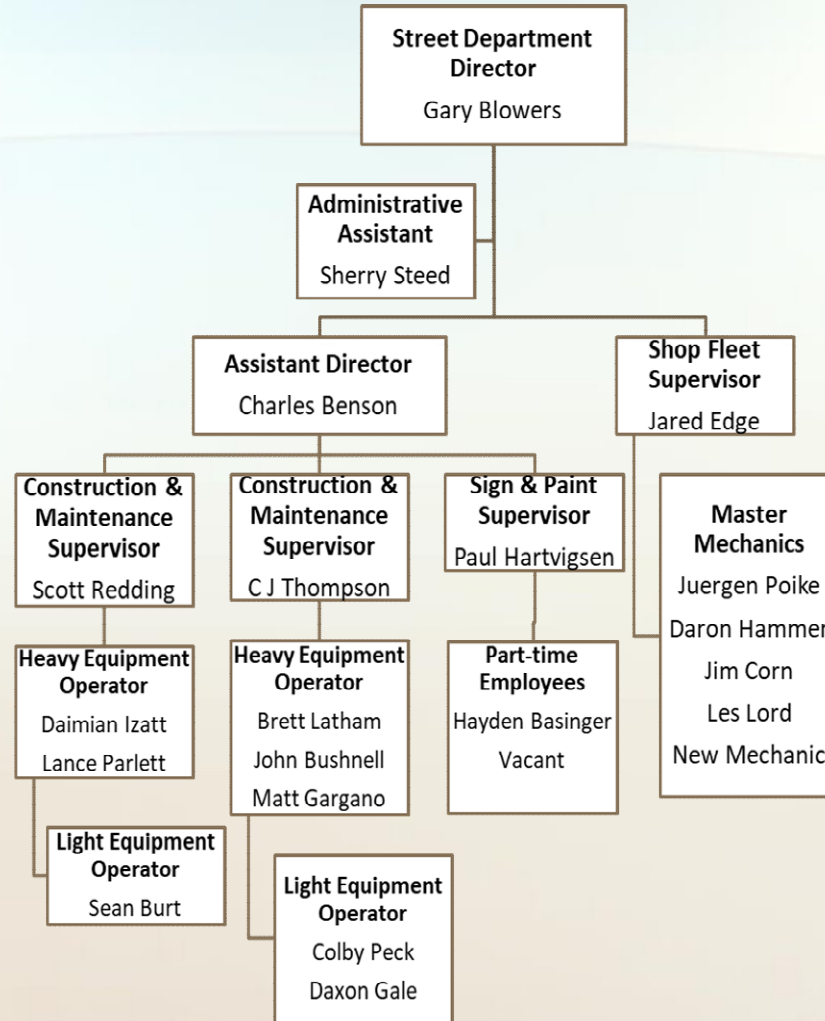
Streets Budget

1	STREETS DEPARTMENT												1
2													2
3	Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	3
4													4
5	PERSONNEL SERVICES												5
6	104410 411000	Salaries - Perm Employees	1,001,570	948,368	1,030,211	483,221	590,998	1,074,219	1,074,219	0	1,144,501	70,282	6
7	104410 412000	Salaries-Temp & Part-Time	21,687	25,947	34,346	24,545	15,455	40,000	40,000	0	40,000	0	7
8	104410 413010	Fica Taxes	79,397	76,688	83,257	40,134	45,104	85,238	85,238	0	90,614	5,376	8
9	104410 413020	Employee Medical Ins	213,686	230,743	255,297	116,946	137,021	253,967	253,967	0	288,344	34,377	9
10	104410 413030	Employee Life Ins	6,020	5,771	6,044	2,804	3,867	6,671	6,671	0	7,115	444	10
11	104410 413040	State Retirement & 401 K	196,206	186,059	200,542	93,832	110,901	204,733	204,733	0	218,136	13,403	11
12	104410 491640	WorkersCompPremiumCharge-ISF	30,719	29,687	32,281	15,560	17,267	32,827	32,827	0	34,935	2,108	12
13	TOTAL PERSONNEL SERVICES		1,549,283	1,503,262	1,641,978	777,043	920,613	1,697,656	1,697,655	0	1,823,646	125,991	13
14													14
15	OPERATIONS & MAINTENANCE												15
16	104410 421000	Books Subscr & Mmbrshp	0	0	0	956	0	956	200	0	200	0	16
17	104410 423000	Travel & Training	2,147	4,638	3,945	3,718	1,782	5,500	5,500	0	5,500	0	17
18	104410 424000	Office Supplies	4,616	7,389	7,357	6,165	1,835	8,000	8,000	0	8,000	0	18
19	104410 425000	Equip Supplies & Maint	269,073	253,338	247,476	145,236	124,764	270,000	270,000	0	270,000	0	19
20	104410 426000	Bldg & Grnd Suppl & Maint	21,380	29,215	35,989	13,322	6,678	20,000	20,000	0	20,000	0	20
21	104410 427000	Utilities	41,573	46,714	43,821	17,393	24,607	42,000	42,000	0	42,000	0	21
22	104410 428000	Telephone Expense	10,751	11,507	11,382	5,340	6,660	12,000	12,000	0	12,000	0	22
23	104410 431400	Landfill Fees	1,518	3,307	3,945	2,670	1,000	3,670	2,000	4,000	2,000	0	23
24	104410 441100	Special Highway Supplies	354,828	215,576	362,653	128,507	171,493	300,000	300,000	0	300,000	0	24
25	104410 441200	Road Matl Patch/ Class C	52,540	395,036	125,433	109,172	80,828	190,000	190,000	0	190,000	0	25
26	104410 441300	Street Signs	25,475	40,573	53,067	2,413	72,587	75,000	75,000	0	75,000	0	26
27	104410 448000	Operating Supplies	118,591	66,604	113,470	122,810	15,190	138,000	130,000	138,000	130,000	0	27
28	104410 451100	Insurance & Surety Bonds	24,022	24,429	24,262	31,677	1,584	33,261	26,139	34,000	26,139	0	28
29	104410 461000	Miscellaneous Expense	1,580	1,313	3,497	819	181	1,000	1,000	0	1,000	0	29
30	104410 473200	Road Materials - Overlay	241,913	164,559	574,988	509,694	265,306	775,000	775,000	0	775,000	0	30
31	104410 473210	Road Recondition & Repair	0	0	578,649	410,542	124,458	535,000	535,000	0	535,000	0	31
32	104410 473400	Concrete Repairs	346,139	271,816	233,688	117,000	193,000	310,000	310,000	0	310,000	0	32
33	TOTAL OPER. & MAINT.		1,516,147	1,536,013	2,423,620	1,627,433	1,091,953	2,719,386	2,701,839	176,000	2,701,839	0	33
34													34
35	TOTAL STREETS - GEN. FUND		3,065,430	3,039,275	4,065,598	2,404,476	2,012,566	4,417,042	4,399,494	176,000	4,525,485	125,991	35

Streets Budget (continued)

1	STREETS DEPARTMENT												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	STREETS - CAPITAL PROJECTS												5
6	454410 472100	Buildings	90,503	0	0	21,029	54,971	76,000	76,000		1,922,000	1,846,000	6
7	454410 473100	Improv Other Than Bldgs	0	22,911	0	0	0	0	0		0	0	7
8	454410 473200	Road Materials - Overlay	310,445	202,244	0	0	0	0	0		0	0	8
9	454410 473300	Roads-Class"C"&Transportation\$	460,687	667,591	0	0	0	0	0		0	0	9
10	454410 473500	Road Reconstruction	0	0	7,304	354,938	375,000	729,938	400,000	664,000	1,360,000	960,000	10
11	454410 474500	Machinery & Equipment	363,493	485,562	292,745	452,511	0	452,511	519,000		492,500	(26,500)	11
12	TOTAL STREETS - CAP. PROJ.		1,225,129	1,378,307	300,049	828,478	429,971	1,258,449	995,000	664,000	3,774,500	2,779,500	12
13													13
14	BUDGET SUMMARY												14
15	104410	Streets - General Fund	3,065,430	3,039,275	4,065,598	2,404,476	2,012,566	4,417,042	4,399,494	176,000	4,525,485	125,991	15
16	454410	Streets - Capital Projects Fund	1,225,129	1,378,307	300,049	828,478	429,971	1,258,449	995,000	664,000	3,774,500	2,779,500	16
17	TOTAL STREETS GEN. & CAP.		4,290,559	4,417,582	4,365,647	3,232,954	2,442,537	5,675,491	5,394,494	840,000	8,299,985	2,905,491	17

Streets Organizational Chart



Engineering Department

OVERVIEW

The Engineering Department serves the Public Works needs of the citizens of Bountiful by providing technical support to meet the needs of the various departments of the City. The staff provides professional engineering, surveying and construction management services for the design and construction of Public Works projects and they oversee many of the technical functions of the City. Some of the Engineering Department functions are:

- Review all Public Works Systems with the City Manager and other Department Heads to plan annually and ten-year project budgets which meet the needs of the City.
- Prepare cost estimates for budgeting activities.
- Review all private construction and land development to ensure compliance with City Codes, Ordinances and Engineering Standards.
- Oversee all environmental regulation compliance and permitting for City-owned properties, projects and interests such as the Bountiful Sanitary Landfill.
- Review all building plans for compliance with Building Codes and City Ordinances; and issue Building Permits, perform inspections for compliance and issue Certificates of Occupancy when the buildings are complete.
- Review all traffic control needs for conformance with the Traffic Control Manual and Traffic Engineering Standards including an annual review of all traffic accidents.
- Perform land surveys as needed by the City and establish survey control for all properties within City limits.
- Review all construction plans by private contractors and Utility Companies wishing to work in City streets and co-ordinate their work, issue Excavation Permits and inspect the work for compliance to City Ordinances and Codes.
- Meet with the City Council and present reports on Engineering and Public Works projects for their consideration and approval and perform any other special engineering studies as may be required by the Council.
- Keep maps and drawings of public utilities, streets, City boundaries and other records current and available for all.

Engineering Department (continued)

GOALS & PROJECTS

The Engineering Department will continue to provide engineering and construction management activities for regular maintenance of the City's infrastructure. The following projects are priorities during the fiscal year 2020-2021 budget year:

Capital Improvements Fund Projects

- Oversee the completion of construction and opening of the Bountiful Town Square
- Provide construction management duties for the remodel of City Hall
- Manage the return of City staff to City Hall after the remodel project is completed

Water Department Projects

- Continued supervision and participation in the water system efficiency study
- Complete the construction of the 4th North Reservoir Booster Station
- Complete the purchase of property for the 4th North Reservoir
- Prepare contract documents and plans and permits for the rehabilitation of the Large Calder Well, oversee well rehabilitation.
- Provide design, oversight and construction management for annual water line replacement projects:
425 W- 1000 N to 1350 N; 1350 N- 400 W to 200 W; 100 N – Main to 400 E
- Resolve irrigation supply issues from Mueller Park Diversion to the Golf Course
- Investigate culinary water line capacity in Mueller Park Rd (above Bountiful Blvd.)
- Evaluate Water System Funding

Engineering Department (continued)

GOALS & PROJECTS (continued)

Streets and Storm Water Department Projects

- Provide design, oversight and construction management for the 100 North Street reconstruction project
- Begin design of 1000 N Reconstruction, start Public Involvement with affected residents.
- Evaluate Storm Drain performance at select locations where capacity issues are evident.
- Supervise design and construction of the Street Dept. Car Wash Building Replacement
- Develop Davis Blvd Bridge Maintenance Program
- Coordinate with the Streets Department street maintenance work that will be funded by the Proposition 1 and Class C (gas tax) funds
- Evaluate localized drainage issues in the areas near 1300 E/ Center St, 300 S/Davis Blv

Miscellaneous Projects

- Plat the remaining Phase of the cemetery property (west side of 200 W).
- Refine development plan for the new cemetery property (east side of 200 W)
- Develop a Phased Landfill Contingency Plan to extend the life of the Bountiful Sanitary Landfill
- Coordinate School Construction plans with the Davis School District
- Provide construction inspection for the third phase of the Stone Creek Estates Subdivision; the Bountiful Chase P.U.D.; and the Joe and Bette Eggett Phase 6 Subdivision.
- Manage infrastructure inventories including street signs and corner view obstructions
- Begin comprehensive review of street signs and street paint markings on all city streets
- Obtain plain review waiver status from the division of drinking water for routine waterline replacement projects
- Trail Project Support
- Monitor and participate in the implementation of the Preliminary Flood Plain Maps

Engineering Department (continued)

LINE-ITEM HIGHLIGHTS

Accounts 104450 - 411000, 412000-413040 **Personnel Services**

Personnel Services include anticipated costs for the full time permanent positions; funding for a part time engineering intern to assist with surveys, traffic counts, concrete replacement estimates and inspections; and a 10 hr per week administrative assistant position to assist with the Building and Engineering Department functions. Approximately 90% of the increase in the Department's Personnel Services Budget is attributed to costs directly associated to full time employees: merit and COLA adjustments, medical insurance costs and State Retirement and 401K expenses.

Account 104450 - 421000 **Books, Subscriptions & Memberships**

Planned expenditures in this account reflect memberships to professional organizations for the Engineering, Surveying and Building Official and Building Inspector. This account also includes professional license renewal fees (Engineering and Surveying licenses due this year).

Account 104450 – 423000 **Travel and Training**

This account includes regular expenses associated with obtaining continuing education credit for the Building Dept. and Engineering Dept. staff. This account also includes funding to allow The Engineering Dept. Administrative Assistant to attend the MUNIS conference in 2021 (San Antonio, TX).

Account 104450 – 424000 **Office Supplies**

Planned expenditures reflect expected expenses for office supplies.

Account 104450 – 425000 **Equipment, Supplies and Maintenance**

Funding in this account includes necessary maintenance expenses for our GIS and engineering design software. This account also includes funds for the purchase of software which will assist in the review of electronically submitted building plans, development plans and plans for City projects.

Account 104450 – 426000 **Building and Grounds Supplies and Maintenance**

This account includes anticipated expenses for the temporary facilities currently occupied, and for the return of staff to City Hall after the completion of the remodel work.

Engineering Department (continued)

LINE-ITEM HIGHLIGHTS (continued)

Account 104450 – 428000 Telephone Expense

This account includes anticipated expenses for the mobile phones for the department, and a “hot spot” for the GPS Survey equipment. This account also includes allocated expenses for City wide phone services.

Account 104450 – 429300 Computer Hardware

This amount reflects the allocation determined by the IT Department. In addition, funding for 3 seats of the Office 365 software “premium version” is included.

Account 104450 – 431000 Professional & Technical Services

Planned expenditures in this account include an allowance for 3rd party review of plans for development projects at Renaissance Towne Center. These costs will be reimbursed to the City when building permits are issued.

Account 104450 – 431050 Credit Card Merchant Fees

This is an estimated amount, based on actual amounts from two prior years.

Account 104450 – 448000 Operating Supplies

Planned expenditures in this account is reduced in continued anticipation of needing fewer supplies in the upcoming year, due to the relocation of staff during the remodel of City Hall.

Account 104450 – 453100 Interest Expense

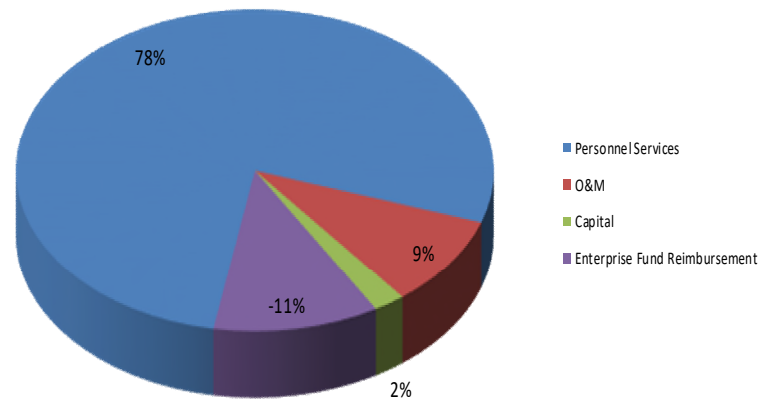
This is an estimated amount, based on actual amounts from two prior years.

Account 454450 – 0474500 Machinery & Equipment

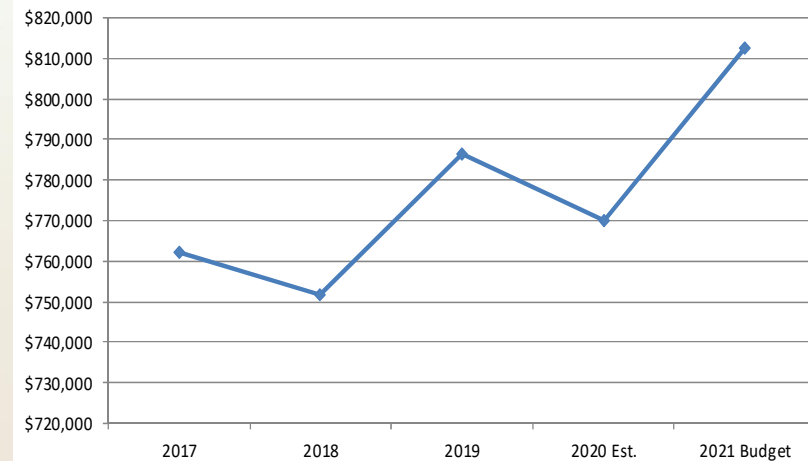
This account includes 50% of the anticipated purchase price of a large format toner based printer/copier. The full cost of the copier will be shared with the Planning Department.

Engineering Budget Graphs

FY 2020-2021 Engineering Budget



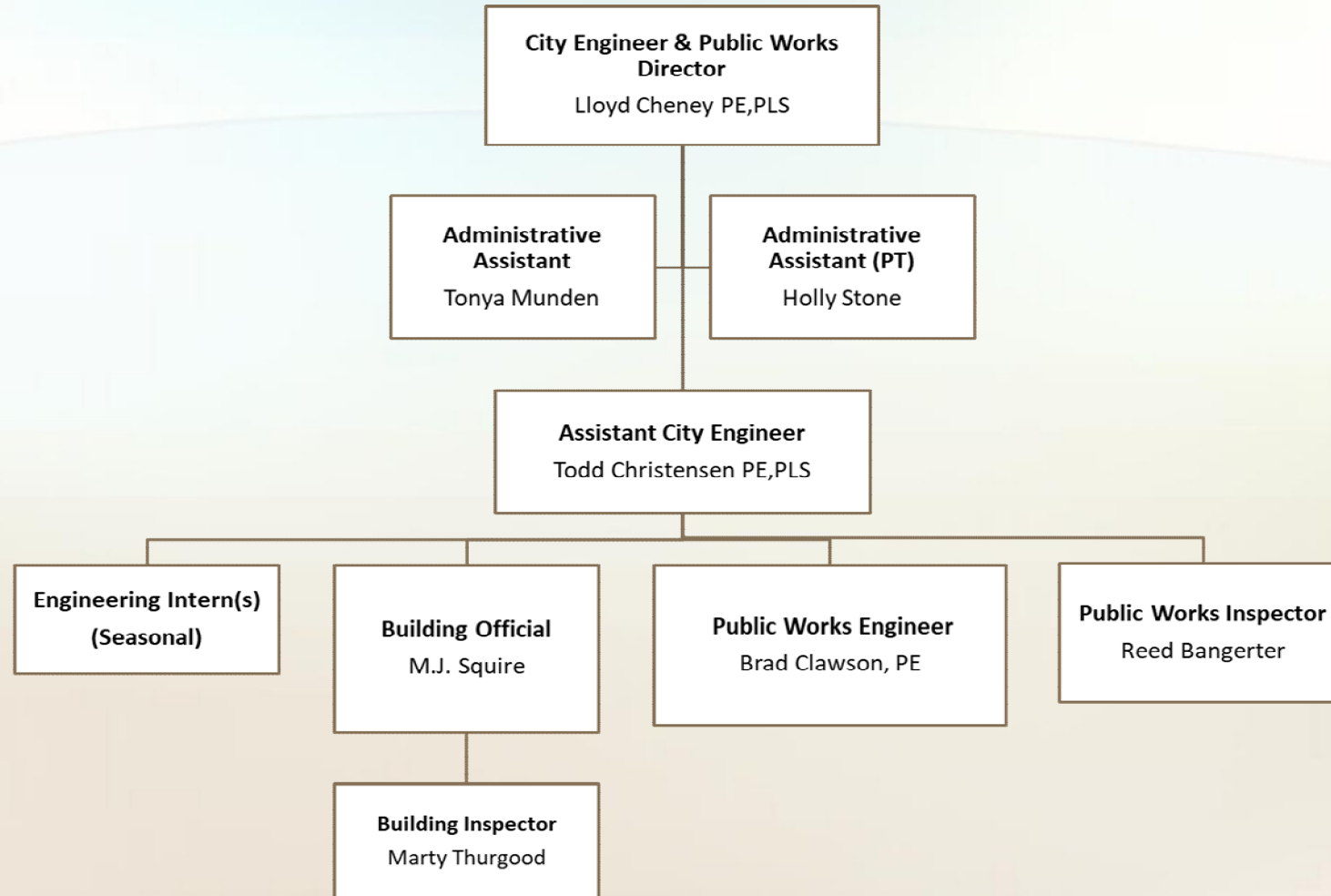
**Budget History
(Less Capital)**



Engineering Budget

ENGINEERING										Amended		
	Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
PERSONNEL SERVICES												
	104450 411000	Salaries - Perm Employees	446,589	454,598	426,872	204,430	227,731	432,161	432,161		451,067	18,906
	104450 412000	Salaries-Temp & Part-Time	3,677	4,593	8,269	6,946	8,700	15,646	12,000		18,000	6,000
	104450 413010	Fica Taxes	33,556	34,492	33,712	16,325	18,985	35,310	35,310		37,216	1,906
	104450 413020	Employee Medical Ins	68,884	72,934	124,305	35,812	61,202	97,014	97,014		104,995	7,981
	104450 413030	Employee Life Ins	2,557	2,593	2,401	1,124	1,592	2,716	2,716		2,826	110
	104450 413040	State Retirement & 401 K	82,982	83,979	77,301	37,438	44,975	82,413	82,413		86,018	3,605
	104450 425300	Vehicle Allowance	17,009	17,011	17,166	7,783	9,630	17,413	17,413		17,413	0
	104450 491640	WorkersCompPremiumCharge-ISF	8,777	8,918	8,420	4,049	4,068	8,117	8,117		8,570	453
TOTAL PERSONNEL SERVICES			664,030	679,117	698,447	313,907	376,883	690,790	687,144	0	726,105	38,961
OPERATIONS & MAINTENANCE												
	104450 421000	Books Subscr & Mmbrshp	2,455	1,326	4,818	158	2,342	2,500	2,500		2,500	0
	104450 423000	Travel & Training	11,736	8,275	8,661	4,584	5,416	10,000	10,000		10,000	0
	104450 424000	Office Supplies	3,682	3,681	3,851	1,198	2,802	4,000	4,000		4,000	0
	104450 425000	Equip Supplies & Maint	9,219	8,632	12,429	5,733	7,267	13,000	13,000		10,000	(3,000)
	104450 426000	Bldg & Grnd Suppl & Maint	20,002	20,111	16,479	3,751	6,000	9,751	18,000		14,000	(4,000)
	104450 428000	Telephone Expense	6,011	6,628	7,935	4,147	3,600	7,747	7,200		8,256	1,056
	104450 429300	Computer Hardware	8,979	9,306	9,894	10,158	0	10,158	10,673		14,842	4,169
	104450 431000	Profess & Tech Services	3,875	0	1,185	0	1,500	1,500	2,500		1,500	(1,000)
	104450 431050	Credit Card Merchant Fees	3,567	4,856	5,050	2,400	2,100	4,500	4,500		4,500	0
	104450 448000	Operating Supplies	11,889	361	6,074	71	3,929	4,000	4,000		4,000	0
	104450 451100	Insurance & Surety Bonds	5,944	5,090	6,085	5,573	0	5,573	6,200		5,852	(348)
	104450 453100	Interest Expense	10,634	4,044	5,122	3,121	3,200	6,321	4,000		6,500	2,500
	104450 461000	Miscellaneous Expense	90	141	270	132	168	300	300		300	0
TOTAL OPER. & MAINT.			98,083	72,451	87,852	41,024	38,324	79,348	86,873	0	86,250	(623)
TOTAL ENGINEERING - GENERAL FUND			762,113	751,568	786,299	354,931	415,207	770,138	774,017	0	812,355	38,338
Enterprise Fund Reimbursement - Administrative Services												
	104450 496200	Admin Services ReimbAdjustment	(156,452)	(128,529)	(133,672)	(51,544)	(51,544)	(103,088)	(103,088)		(105,164)	(2,076)
Total Enterprise Fund Reimbursement - Admin. Services			(156,452)	(128,529)	(133,672)	(51,544)	(51,544)	(103,088)	(103,088)	0	(105,164)	(2,076)
TOTAL ADJUSTED ENGINEERING - GENERAL FUND			605,661	623,039	652,627	303,387	363,663	667,050	670,929	0	707,191	36,262
ENGINEERING - CAPITAL PROJECTS												
	454450 474500	Machinery & Equipment	0	0	33,932	0	0	0	0		20,000	20,000
TOTAL ENGINEERING - CAPITAL			0	0	33,932	0	0	0	0	0	20,000	20,000
BUDGET SUMMARY												
	104450	Engineering - General Fund	605,661	623,039	652,627	303,387	363,663	667,050	670,929	0	707,191	36,262
	454450	Engineering - Capital Projects Fund	0	0	33,932	0	0	0	0	0	20,000	20,000
TOTAL ENGINEER GENERAL & CAPITAL			605,661	623,039	686,559	303,387	363,663	667,050	670,929	0	727,191	56,262

Engineering Organizational Chart



Parks Department

OVERVIEW

Currently, Bountiful City Parks Department has six full time staff and hires up to 20 seasonal staff during the summer months. The Department is responsible for maintaining the City's 17 Parks (122 acres), selected Streetscapes (4.5 acres), Facility Landscapes (16 acres), Trailheads (2; Summerwood/Sessions), Open Space (78 acres), and Detention Basins (1 acre). A total of two greenhouses are maintained to propagate and grow over 50,000 flowers which include 20 different species. Staff members plant and maintain 160 flower beds throughout the City. We assist in the scheduling, planning and operation of 17 City sponsored events including Bountiful Youth Council Easter egg hunt, Halloween Pumpkin Patch Bash and Main Street Dance, Chalk Art, Rotary Car Show, Concerts in the Park, Farmers Market, Bike Races, Handcart Days and fireworks, Summerfest, and Freedom Light Festival. Over 400 other events are hosted in the parks and pavilions including class and family reunions, civic events, religious events, youth group activities, weddings, and birthday parties. Staff members facilitate the use of the park's sport facilities for youth and adult softball leagues, youth baseball leagues, youth soccer games and tournaments, lacrosse leagues, tennis leagues and pickleball tournaments. In the winter months the Department is tasked with snow removal on 15 miles of City sidewalk and 22 acres of parking lot.

Some accomplishments of 2019 include:

- Assisted with moving and clean out of City Hall, April 2019
- Coordinated and held City wide "Service Day" with 200 volunteers completing 3 projects, April 2019
- Attended 3 day Certified Pool Operator's (CPO) class, 3 staff passed test for certification, May 2019
- Cleaned/crack sealed Cheese Park pickleball courts, May 2019
- Assisted with open house for Veteran's Park kickoff, May 2019
- Completed construction and opened "off-leash" Dog Park, June 2019
- Installed posts and net at Mueller Park baseball field, June 2019
- Planted 60 new trees throughout parks and Main Street, June-September 2019
- Assisted with Trail Masterplan update and Council adoption, June-November 2019
- Assisted with irrigation fix and install at Bountiful Museum, July 2019
- Assisted with Gun Range fire response, August-September 2019
- Assisted with supervision and construction of Town Square plaza, August-December 2019
- Started preliminary trail work/layout for North Canyon single track trail, October 2019
- Assisted with establishing operating procedures for Bountiful Trails Advisory Committee, Nov. 2019

Parks Department (continued)

GOALS & PROJECTS

Our primary goal at the Parks Department is to provide beautiful, safe and well-groomed parks, recreational areas, facilities, landscapes and trails throughout Bountiful. Staff members beautify the grounds at all City buildings and along streets, with our primary focus on Bountiful downtown and Main Street. During the winter, the Department keeps assigned parking lots safe and functional and sidewalks free of snow within 24 hours of a storm event

2020 Project Goals

Bountiful Town Square

Assist with the construction of the new Downtown Plaza and begin routine maintenance operations.

Brickyard Bark Park

Staff remains committed to develop the dog park as issues continue to evolve. Plans are to develop surface solutions, turf improvements, and fencing alternatives.

Single Track trail At North Canyon

Plans are in place and work is commencing on design, layout, and construction of a single track trail adjacent to the current motorized vehicle trail at North Canyon.

Foot Bridge Construction for Holbrook Canyon Trail

We plan to build 2 small foot bridges for North Canyon trail using grant money funds.

Transformer Replacement at Mueller Park Baseball Fields

The transformer at Mueller Park baseball fields is in dire need of replacement. It is a safety concern, outdated technology, and inefficient for today's needs.

Landscape 500 South at I-15 Off-Ramp

The Parks Department is currently tasked with mowing and maintaining the turf and undeveloped area on the North side of Sizzler Restaurant. Half of the area is irrigated turf, the other half is just dirt and weeds. As an entrance into Bountiful City, we would like to improve this area, not only for maintenance reasons, but also to beautify this heavily used entrance into our City. This year we are planning to install an irrigation system along with sod as the first part of this improvement.

Remodel Parks Bathrooms

As part of the parks improvement plan, the Parks Department, in cooperation with Building Maintenance, is planning on remodeling two of the public restrooms. We plan to install ceiling panels, paint walls, epoxy on the floors, and exterior soffit and fascia.

Parks Department (continued)

LINE-ITEM HIGHLIGHTS

Personnel Services:

The \$112,883 increase is the combination of one full time employee retiring and the request to add one full time Park Maintenance Supervisor. It also includes the cost for merit raises, cost of living increase, taxes, health insurance, retirement and Workers' Compensation as per Human Resources projections. Parks is requesting funds to support the hiring of an additional full time employee. The new Supervisor will help us better manage and maintain our existing properties and maintenance responsibilities with the addition of the new Bountiful Town Square.

Operations and Maintenance:

Acct# 104510-415000 – Employee Education Reimbursement

Parks is requesting this \$2500 increase to cover the costs associated with education reimbursement for 1 parks employee.

Acct# 104510-421000 – Books Subscriptions & Memberships

This \$500 increase is to cover the costs and fees associated with signing up a new employee for membership in our professional organizations.

Acct# 104510-42300 – Travel and Training

This \$1000 increase is to cover the costs of trade conferences, training, and tests and certifications for Playground Inspections licenses for a new employee.

Acct# 104510-42500 – Equipment Supplies and Maintenance

With the construction of the Downtown Plaza, we anticipate a full season of operations and maintenance with the water feature, special events, Farmers Market, and Food Trucks. In addition, it is expected that we will be tasked with additional and expanded maintenance operations at Washington Park. These expanded maintenance operations, will increase the amount of burden and upkeep and/or purchase of mowers, trimmers, and necessary hand tools.

Acct# 104510-426000 – Building and Ground Supply and maintenance

With the completion of Bountiful Town Square this year, we anticipate a full season of operations and maintenance with the water feature, special events, Farmers Markets, Food Trucks, winter maintenance. This will be the first park that will have activities programed year round. In addition, it is expected that we will be tasked with additional and expanded maintenance operations at Washington Park.

Parks Department (continued)

LINE-ITEM HIGHLIGHTS (continued)

Acct# 104510-427000 – Utilities

With the addition of Bountiful Town Square and the increase use of all the parks, bathrooms, and pavilions, it is difficult to keep up with this cost. We have many unknowns in terms of utility use and costs at the new Town Square. The Farmers market plans on moving back in the spring of 2020. The Food Truck League will be relocating here, the running of ice making equipment, and the running of the water feature pumps and systems. In addition, Mueller Park Baseball Association continues to grow its participants which means more start-ups and longer run times with the baseball lights and facilities at Mueller Park. This \$20,000 increase is an estimate to cover the costs of these new and increased uses.

Acct# 104510-448000 – Operating Supplies

This \$2,000 requested increase is to help cover the costs of personal safety equipment, clothing, and tools necessary to support 1 additional full time employee.

Acct# 104510-461400 – Purchase of Water

This \$6000 increase is requested to help offset the cost of additional water use at the new Town Square. This is an unknown. We don't have any history of water use for the new water feature i.e. track out, carry off, evaporation, system flushing, etc.

Enterprise Fund Reimbursement – Administrative Services

This \$2,159 increase is to help reimburse the cost of Park employees' time spent in maintenance operations at other departments' through-out the City, as estimated by the Finance department.

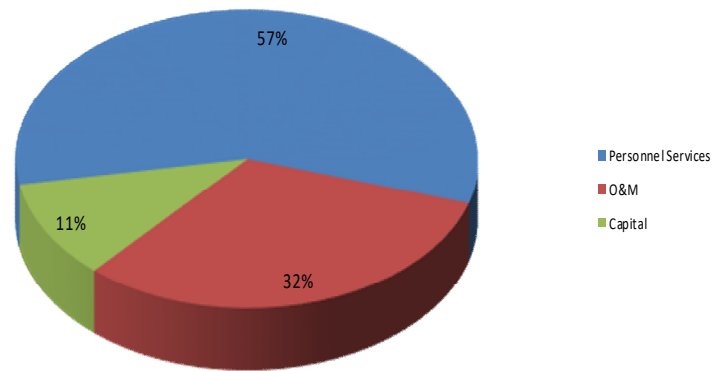
Capital Equipment and Improvements:

Acct# 454510-474500 – Machinery and Equipment

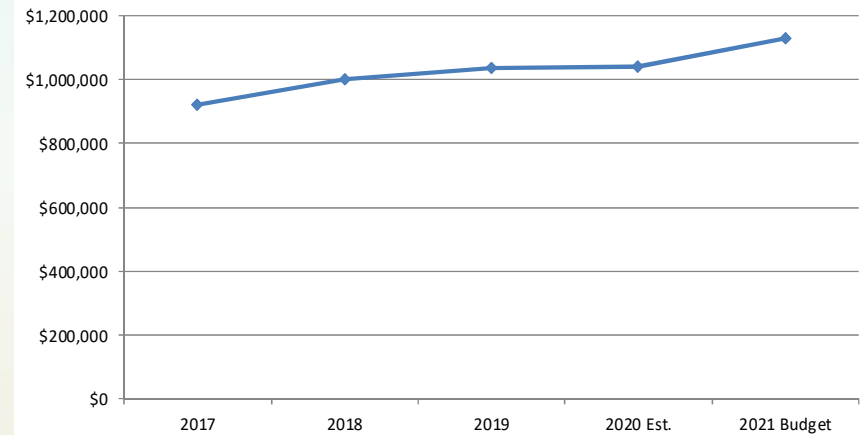
We are requesting the purchase of a new large area turf mower in anticipation of the expanded maintenance operations at Washington Park, 375' of 6' vinyl privacy fence at Brickyard Bark Park, and the replacement of the transformer and lights at Mueller Park baseball diamonds. The total increase of these items is \$32,000 over FY2020.

Parks Budget Graphs

FY 2020-2021 Parks Budget



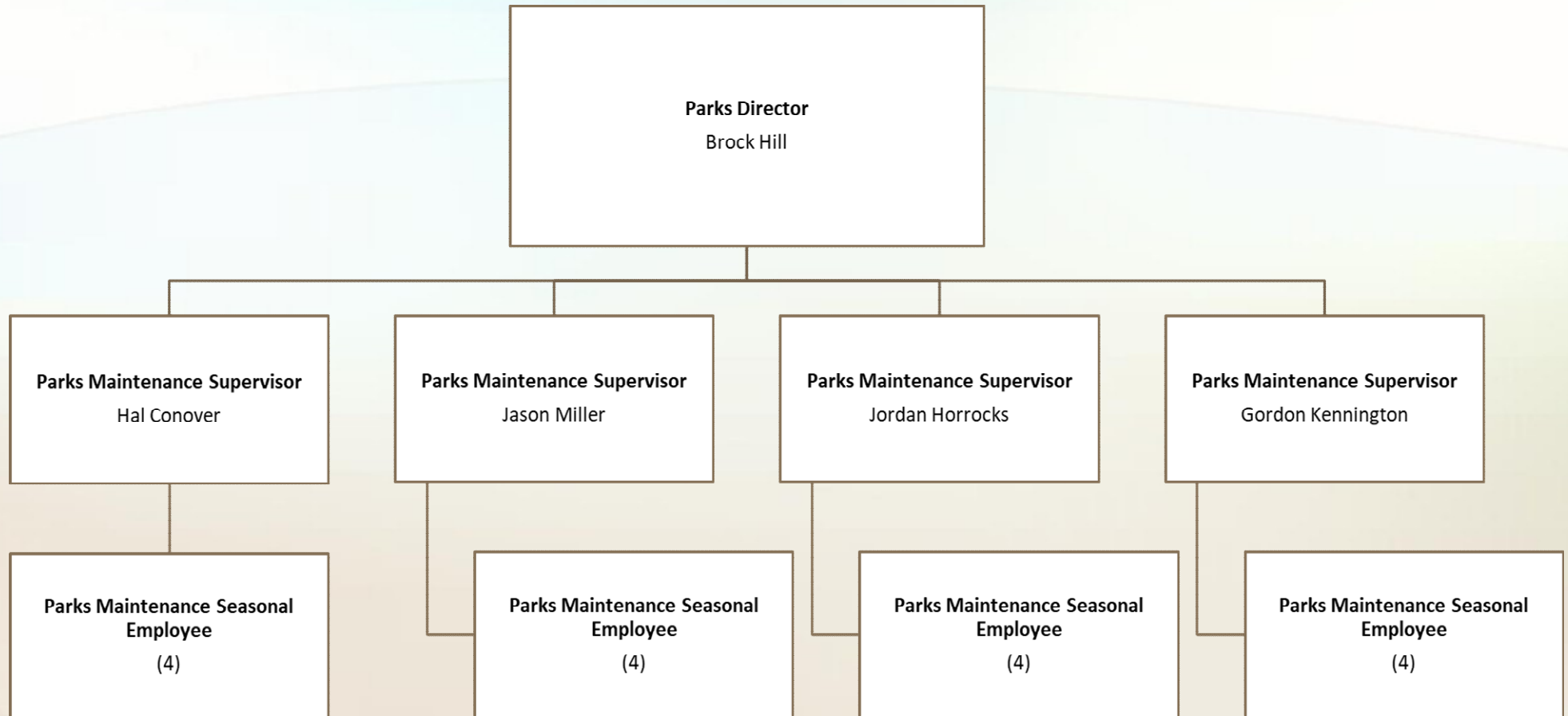
**Budget History
(Less Capital)**



Parks Budget

PARKS											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
PERSONNEL SERVICES											
104510 411000	Salaries - Perm Employees	316,972	339,418	345,670	171,972	179,406	351,378	351,378		358,646	7,268
104510 412000	Salaries-Temp & Part-Time	97,746	111,194	124,208	71,900	62,242	134,142	134,142		134,142	0
104510 413010	Fica Taxes	30,656	33,322	34,550	18,160	18,982	37,142	37,142		37,698	556
104510 413020	Employee Medical Ins	78,739	89,013	100,662	43,685	56,490	100,175	100,175		115,900	15,725
104510 413030	Employee Life Ins	1,816	1,919	1,941	919	1,262	2,181	2,181		2,212	31
104510 413040	State Retirement & 401 K	59,899	63,178	63,990	31,816	35,191	67,007	67,007		68,394	1,387
104510 491640	WorkersCompPremiumCharge-ISF	8,318	9,043	9,436	4,896	4,815	9,711	9,711		9,856	145
TOTAL PERSONNEL SERVICES		594,146	647,087	680,458	343,348	358,388	701,736	701,736	0	726,848	25,112
OPERATIONS & MAINTENANCE											
104510 415000	Employee Education Reimb	0	341	0	0	0	0	0		2,500	2,500
104510 421000	Books Subscr & Mmbrshp	0	395	124	956	0	956	500		1,000	500
104510 423000	Travel & Training	4,887	7,224	6,011	1,982	5,200	7,182	7,500		8,500	1,000
104510 424000	Office Supplies	2,174	1,092	1,563	1,003	0	1,003	1,000		2,000	1,000
104510 425000	Equip Supplies & Maint	65,980	63,801	53,659	33,113	30,000	63,113	65,000		75,000	10,000
104510 426000	Bldg & Grnd Suppl & Maint	90,480	93,321	97,839	34,933	63,500	98,433	105,000		120,000	15,000
104510 427000	Utilities	83,378	101,175	108,038	47,246	35,000	82,246	80,000		95,000	15,000
104510 428000	Telephone Expense	4,027	4,588	5,020	3,588	1,000	4,588	4,600		4,600	0
104510 431050	Credit Card Merchant Fees	97	16	17	8	250	258	2,500		2,500	0
104510 431400	Landfill Fees	480	1,065	900	415	300	715	700		700	0
104510 448000	Operating Supplies	9,270	9,703	11,713	5,134	5,000	10,134	10,000		12,000	2,000
104510 451100	Insurance & Surety Bonds	6,167	7,124	7,177	7,551	0	7,551	6,000		6,000	0
104510 461000	Miscellaneous Expense	1,107	678	1,122	786	0	786	250		250	0
104510 461400	Purchase Of Water	36,923	42,430	42,503	42,503	1,000	43,503	44,000		50,000	6,000
104510 462090	Handcart Days Celebration	20,000	20,000	20,000	20,000	0	20,000	20,000		20,000	0
TOTAL OPER. & MAINT.		324,971	352,954	355,684	199,218	141,250	340,468	347,050	0	400,050	53,000
TOTAL PARKS - GEN. FUND		919,117	1,000,041	1,036,142	542,566	499,638	1,042,204	1,048,786	0	1,126,898	78,112
Enterprise Fund Reimbursement - Administrative Services											
104510 496200	Admin Services ReimbAdjustment	0	(73,251)	(73,270)	(37,920)	(37,921)	(75,841)	(75,841)		(78,000)	(2,159)
Total Enterprise Fund Reimbursement - Admin. Services		0	(73,251)	(73,270)	(37,920)	(37,921)	(75,841)	(75,841)	0	(78,000)	(2,159)
TOTAL ADJUSTED PARKS - GENERAL FUND		919,117	926,790	962,872	504,646	461,717	966,363	972,945	0	1,048,898	75,953
PARKS - CAPITAL PROJECTS											
454510 473100	Improv Other Than Bldgs	1,935,365	871,389	0	0	95,000	95,000	80,000	95,000	60,000	(20,000)
454510 474500	Machinery & Equipment	74,255	0	92,757	16,853	34,526	51,379	35,000	52,000	75,000	40,000
TOTAL PARKS - CAPITAL		2,009,620	871,389	92,757	16,853	129,526	146,379	115,000	147,000	135,000	20,000
BUDGET SUMMARY											
104510	Parks - General Fund	919,117	926,790	962,872	504,646	461,717	966,363	972,945	0	1,048,898	75,953
454510	Parks - Capital Projects Fund	2,009,620	871,389	92,757	16,853	129,526	146,379	115,000	147,000	135,000	20,000
TOTAL PARKS GENERAL & CAPITAL		2,928,737	1,798,179	1,055,629	521,499	591,243	1,112,742	1,087,945	147,000	1,183,898	95,953

Parks Organizational Chart



Planning Department

OVERVIEW

The Planning and Economic Development Department works with City Council, City Staff, residents, property owners, businesses, etc. to create a desirable place to live, work, play, and do business. The Department administers the Land Use Code and promotes the General Plan.

The Department prepares staff recommendations for the Administrative Committee, Planning Commission, and City Council review and consideration; it also oversees the Trails Advisory Committee. Department members are responsible for the administration and processing of business licensing and land use review of building permits. The Department responds to resident questions related to land use and responds to relative code enforcement complaints. The Department works with residents to obtain compliance with the land use code. The Director establishes regional connections and participates in regional councils and committees.

The Planning and Economic Development Department also creates short and long term development plans for the community to implement the Goals and Policies of the Bountiful General Plan.

GOALS & PROJECTS

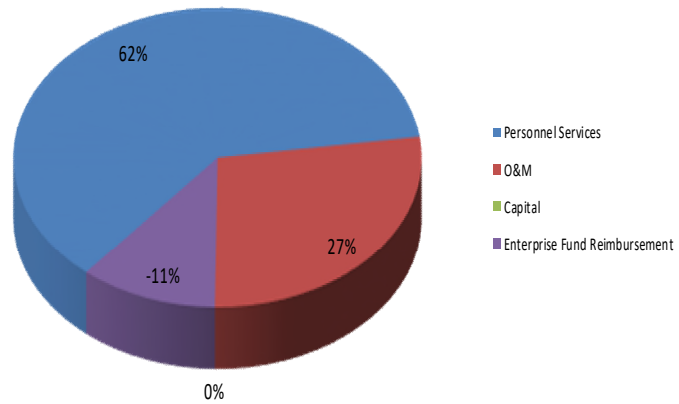
The redevelopment of downtown Bountiful and Renaissance Towne Center (former Five-Points Mall) continue as a major and ongoing concern. The recent adoption of the Bountiful Trails Master Plan anticipates active involvement of the Bountiful Trails Advisory Committee. The Department will be working on various Land Use Code text amendments include a revision to Accessory Dwelling Units, an outreach campaign and policy of Short-Term Rentals, on-going research and review of the Hospital Zone, and many other research activities. The Department also anticipates the review and adoption of the Active Transportation Plan.

LINE ITEM HIGHLIGHTS

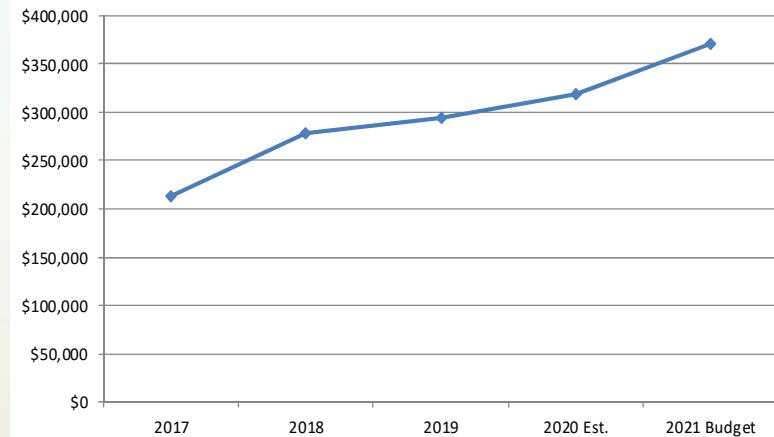
The actual budget for the Planning Department for Fiscal Year 2019-2020 should come in within the approved budget. City wide increases are reflected for health insurance coverage and anticipated compensation adjustments. There is also \$37,000 included for continued funding through May 2021 for an additional staff member based on the current needs of the Department.

Planning Budget Graphs

FY 2020-2021 Planning Budget



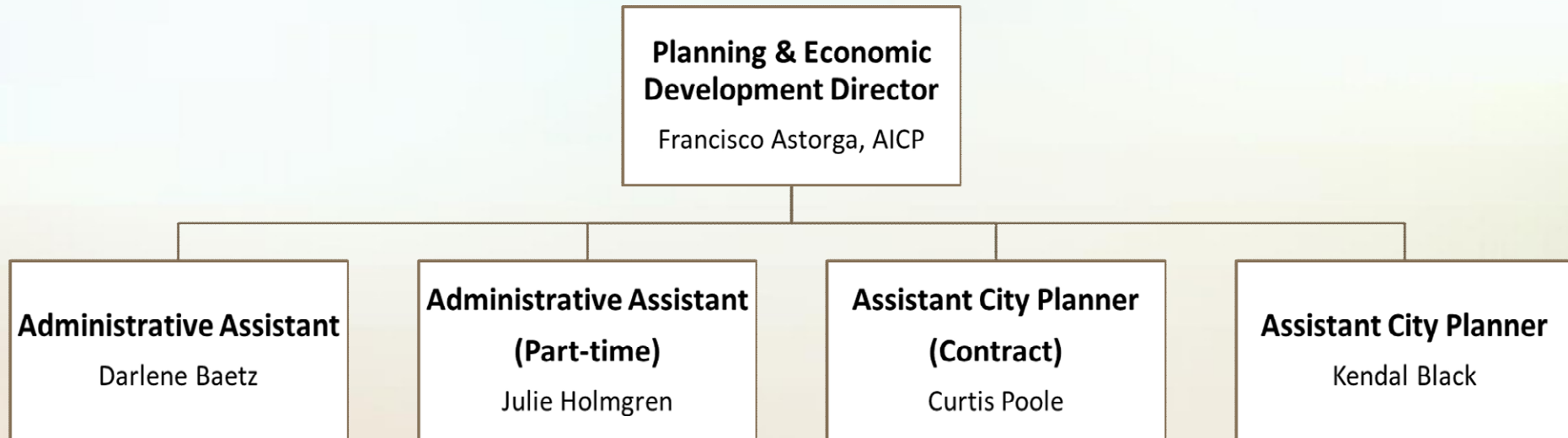
**Budget History
(Less Capital)**



Planning Budget

1	Planning, Licensing & Code Enforcement									Amended		
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change
4												
5	PERSONNEL SERVICES											
6	104610 411000	Salaries - Perm Employees	97,843	132,795	138,340	63,510	76,596	140,106	155,026		148,611	(6,415)
7	104610 412000	Salaries-Temp & Part-Time	11,019	6,128	0	0	0	0	0		0	0
8	104610 413010	Fica Taxes	8,614	11,252	10,510	4,758	5,738	10,496	12,269		11,779	(490)
9	104610 413020	Employee Medical Ins	28,404	35,097	50,331	24,809	29,920	54,729	54,454		58,971	4,517
10	104610 413030	Employee Life Ins	583	743	809	374	451	825	976		942	(34)
11	104610 413040	State Retirement & 401 K	17,996	25,636	30,246	13,672	16,489	30,161	29,564		28,340	(1,224)
12	104610 425300	Vehicle Allowance	5,589	5,949	5,304	1,431	1,726	3,158	5,365		5,365	(0)
13	104610 491640	WorkersCompPremiumCharge-ISF	1,794	2,296	2,264	1,009	1,217	2,226	2,343		2,200	(143)
14	TOTAL PERSONNEL SERVICES		171,841	219,897	237,804	109,563	132,138	241,701	259,997	0	256,208	(3,789)
15												
16	OPERATIONS & MAINTENANCE											
17	104610 421000	Books Subscr & Mmbrshp	610	3	694	381	369	750	750		750	0
18	104610 422000	Public Notices	419	609	1,032	414	586	1,000	1,000		1,000	0
19	104610 423000	Travel & Training	4,204	12,744	2,015	1,469	2,531	4,000	4,000		4,000	0
20	104610 424000	Office Supplies	3,444	4,034	4,978	2,536	1,464	4,000	4,000		4,000	0
21	104610 425000	Equip Supplies & Maint	9,227	9,238	9,609	10,053	(553)	9,500	9,500		9,500	0
22	104610 426000	Bldg & Grnd Suppl & Maint	6,618	6,654	5,452	1,241	4,759	6,000	6,000		6,000	0
23	104610 428000	Telephone Expense	805	918	1,004	1,108	(108)	1,000	1,000		1,000	0
24	104610 431000	Profess & Tech Services	6,741	15,256	17,664	860	39,140	40,000	40,000		77,000	37,000
25	104610 448000	Operating Supplies	0	17	4,197	240	760	1,000	1,000		1,000	0
26	104610 451100	Insurance & Surety Bonds	1,781	1,732	2,517	2,425	175	2,600	2,600		2,800	200
27	104610 453100	Interest Expense	0	1,110	193	11	(11)	0	0		0	0
28	104610 459240	Commissioner's Allowance	6,769	5,915	5,625	3,530	2,470	6,000	6,000		6,000	0
29	104610 461000	Miscellaneous Expense	748	358	712	186	814	1,000	1,000		1,000	0
30	TOTAL OPER. & MAINT.		41,367	58,587	55,691	24,454	52,396	76,850	76,850	0	114,050	37,200
31												
32	TOTAL PLANNING - GEN. FUND		213,208	278,484	293,495	134,017	184,534	318,551	336,847	0	370,258	33,411
33												
34	Enterprise Fund Reimbursement - Administrative Services											
35	104610 496200	Admin Services ReimbAdjustment	(15,200)	(27,565)	(45,257)	(23,321)	(23,321)	(46,642)	(46,642)		(45,295)	1,347
36	Total Enterprise Fund Reimbursement - Admin. Services		(15,200)	(27,565)	(45,257)	(23,321)	(23,321)	(46,642)	(46,642)	0	(45,295)	1,347
37												
38	TOTAL ADJUSTED PLANNING - GENERAL FUND		198,008	250,919	248,238	110,696	161,213	271,909	290,205	0	324,963	34,758
39												
40	PLANNING - CAPITAL PROJECTS											
41	TOTAL PLANNING - CAPITAL		0	0	0	0	0	0	0	0	0	0
42												
43	BUDGET SUMMARY											
44	104610	Planning - General Fund	198,008	250,919	248,238	110,696	161,213	271,909	290,205	0	324,963	34,758
45	454610	Planning - Capital Projects Fund	0	0	0	0	0	0	0	0	0	0
46	TOTAL PLANNING - GEN. & CAP.		198,008	250,919	248,238	110,696	161,213	271,909	290,205	0	324,963	34,758

Planning Organizational Chart



City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Debt Service Funds:

- Debt Service Fund

Source: Microsoft clipart (Bing image search)

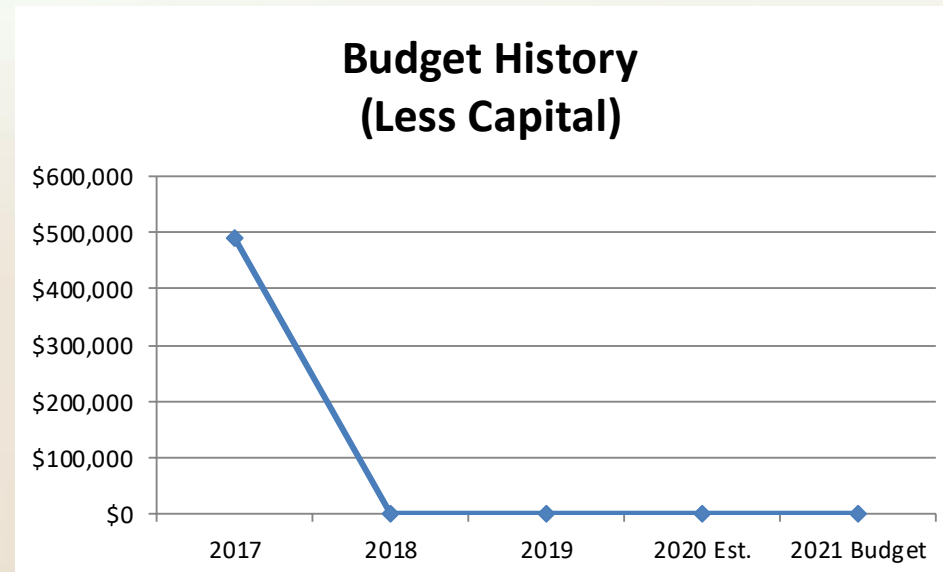


Debt Service Fund

OVERVIEW

The Debt Service Fund accounts for resources that will be used to service general long-term debt of the City. This is debt of a general nature rather than debt specifically applicable to Enterprise Funds, which is accounted for within those respective funds of the City. The City has had no general outstanding debt since fiscal year 2016-2017; as such, this fund currently has very little activity.

BUDGET GRAPHS



Debt Service Budget

1	DEBT SERVICE												1
2													2
3	Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	3
4													4
5	DEBT SERVICE REVENUES												5
6	306000 355010	Special Assessment Levies	251,465	0	0	0	0	0	0		0	0	6
7	306010 361000	Interest & Investment Earnings	1,123	380	497	232	198	430	400		400	0	7
8	306010 361200	InvestmntUnrealized(Gain)/Loss	(83)	(176)	157	0	20	20	0		0	0	8
9		Use of (Addition to) Fund Balance						0	0		(375)	(375)	9
10	TOTAL REVENUE		252,505	204	654	232	218	450	400	0	25	(375)	10
11													11
12	DEBT SERVICE EXPENDITURES												12
13	304710 431040	Bank & Investment Account Fees	74	14	14	6	6	12	25		25	0	13
14	304710 431100	Legal And Auditing Fees	123	115	0	0	0	0	0		0	0	14
15	304710 481000	Principal on Bonds	220,000	0	0	0	0	0	0		0	0	15
16	304710 482000	Interest on Bonds	8,800	0	0	0	0	0	0		0	0	16
17	304710 483000	SID Administration Fees	1,940	0	0	0	0	0	0		0	0	17
18	304710 483500	Arbitrage Compliance Fees	750	0	0	0	0	0	0		0	0	18
19	304710 484000	Paying Agents Fees	1,600	0	0	0	0	0	0		0	0	19
20	304710 491450	Trnsfr To Captl Imprvmnts	257,000	0	0	0	0	0	0		0	0	20
21	TOTAL EXPENDITURES		490,287	129	14	6	6	12	25	0	25	0	21
22													22
23	EXCESS (DEFICIENCY) OF												23
24	REVENUES OVER EXPENDITURES		(237,782)	75	640	226	212	438	375	0	0	(375)	24

City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Special Revenue Funds:

- Municipal Building Authority (MBA) Fund
- Recreation, Arts & Parks (RAP) Tax Fund
- Redevelopment Agency Funds
- Cemetery Perpetual Care Fund
- Landfill Closure Fund

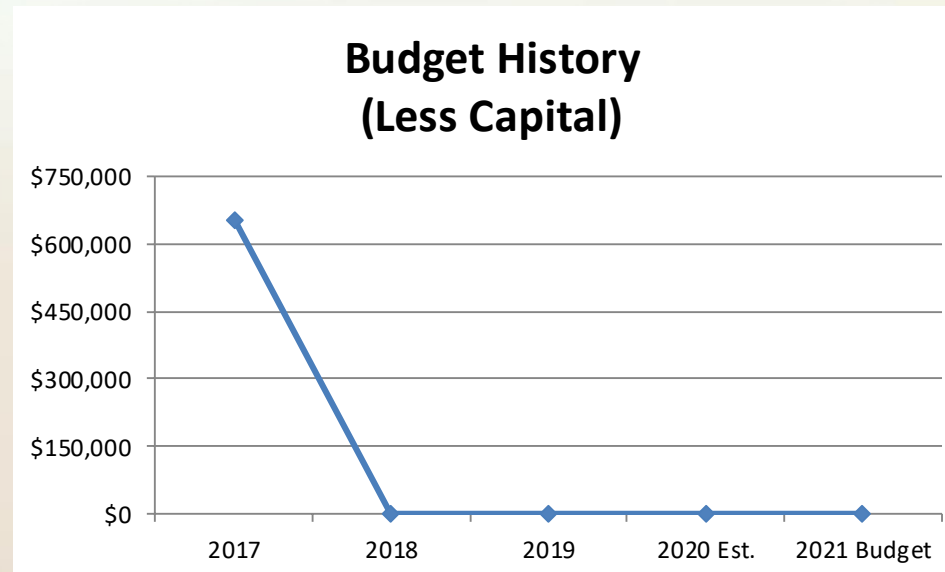


Municipal Building Authority (MBA) Fund

OVERVIEW

The Municipal Building Authority Fund accounts for specific resources that are assigned to expenditures for specific purposes other than general debt service or capital projects of the City. This fund is governed by a board comprised of the City Council. The fund has had no outstanding debt since fiscal year 2015-2016; as such, this fund currently has very little activity.

BUDGET GRAPHS



Municipal Building Authority Budget

1	MUNICIPAL BUILDING AUTHORITY											1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended		2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	Fiscal Year	Dollar
4										2020 Budget	2021 Budget	Change
5	REVENUES											5
6	444000 362410	Lease-Public Safety Bldg	168,875	168,875	168,875	0	0	0	0		0	0
7	446010 361000	Interest & Investment Earnings	3,103	7,132	8,670	4,042	3,600	7,642	6,000		6,000	0
8	446010 361200	InvestmntUnrealized(Gain)/Loss	(549)	(3,070)	2,737	0	200	200	0		0	0
9		Use of (Addition to) Fund Balance						0	0		(5,747)	(5,747)
10	TOTAL REVENUE		171,429	172,937	180,282	4,042	3,800	7,842	6,000	0	253	(5,747)
11												11
12	EXPENDITURES											12
13	444110 431040	Bank & Investment Account Fees	191	239	236	96	96	192	300		250	(50)
14	444110 431100	Legal And Auditing Fees	95	96	68	72	0	72	72		3	(69)
15	444400 491450	Trnsfr To Captl Imprvmnts	650,000	0	0	0	0		0		0	0
16	TOTAL EXPENDITURES		650,286	336	305	168	96	264	372	0	253	(119)
17												17
18	EXCESS (DEFICIENCY) OF											18
19	REVENUES OVER EXPENDITURES		(478,857)	172,601	179,977	3,874	3,704	7,578	5,628	0	0	(5,628)

RAP Tax Fund

OVERVIEW

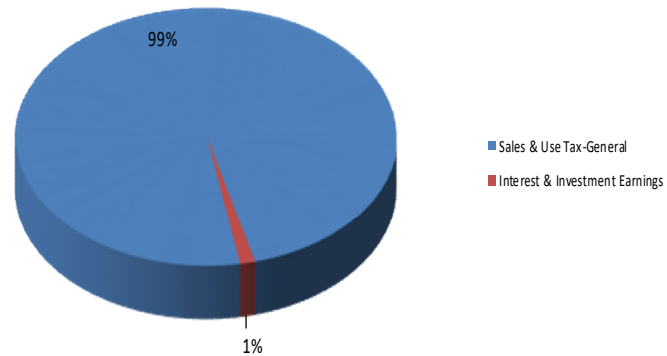
The Recreation, Arts and Parks (RAP) Tax (originally approved by voters in 2007) funded construction of the CenterPoint Legacy Theatre in Centerville as a joint project with Centerville City and recreational and cultural facilities and organizations in Bountiful City. In March 2008, Bountiful City entered into an interlocal agreement with the Centerville City Redevelopment Agency for the construction of the CenterPoint Legacy Theatre. Ninety percent of the one-tenth of one percent (0.01%) tax was paid to the Centerville RDA per that agreement which ended in Fiscal Year 2016-2017. The originally adopted RAP Tax expired on March 31, 2016, but the tax was re-authorized by voters in November 2014, to continue for a 10 year period. The reauthorized funding is slated primarily for projects located within the corporate limits of Bountiful City with the majority of the proceeds earmarked for the new Creekside Park located on Mill Street in Bountiful City and the Ice Ribbon being developed as part of the Bountiful Town Square project located downtown.

LINE-ITEM HIGHLIGHTS

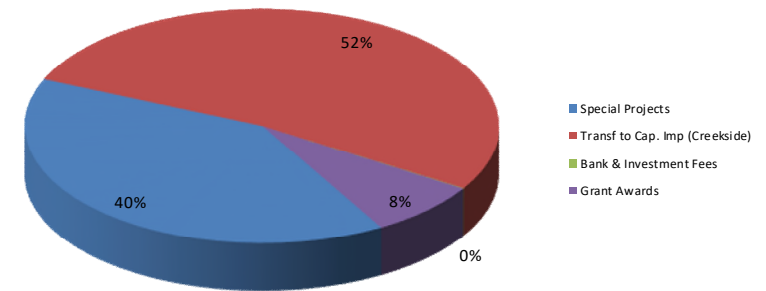
Tax revenues of the RAP Tax Fund for Fiscal Year 2019-2020 are projected to exceed the approved budget due to prevailing trends in tax collections. The budget for Fiscal Year 2020-2021 is similarly projected to be higher than the current budget year due to forecasted sales tax trends. Expenditures in the Special Projects line item include budgeted amounts for RAP Tax eligible expenditures for parks and trails projects by the City. The RAP Tax Grant Awards line item includes grants to eligible arts and community groups. Finally, transfers are budgeted to the Capital Improvement Fund to reimburse that Fund for Creekside Park development costs.

RAP Tax Budget Graphs

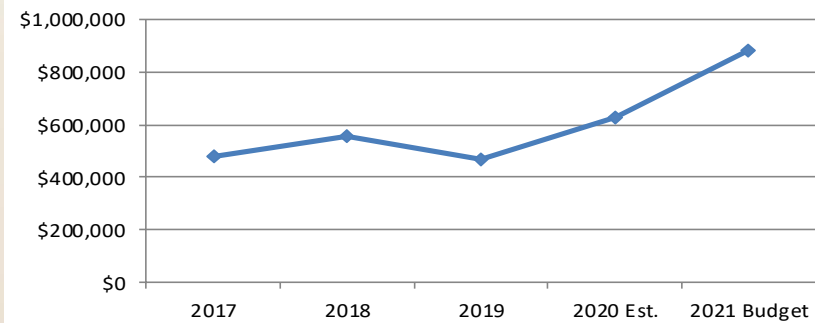
FY 2020-2021 RAP Tax Revenues



FY 2020-2021 RAP Tax Expenses



**Budget History
(Less Capital)**



RAP Tax Budget

1	RAP TAX												1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended		2
3		Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	Fiscal Year	Dollar
4											2020 Budget	2021 Budget	Change
5	RAP TAX REVENUES												5
6		831050 313000	Sales & Use Tax-General	527,530	550,203	568,575	193,904	408,000	601,904	555,000		613,942	58,942
7		836010 361000	Interest & Investment Earnings	6,237	6,939	7,962	4,879	3,121	8,000	6,000		8,000	2,000
8		836010 361200	InvestmntUnrealized(Gain)/Loss	(923)	(1,830)	2,259	0	0	0	0		0	0
9		838000 385000	Donations/Contributions - Cash	0	0	0	15,000	0	15,000	0		0	0
10			Use of (Addition to) Fund Balance						0	0		256,508	256,508
11		TOTAL REVENUE		532,844	555,312	578,796	213,783	411,121	624,904	561,000	0	878,450	1
12													12
13	RAP TAX EXPENDITURES												13
14		838300 426100	Special Projects	0	0	0	438	83,828	84,267	150,000		350,000	200,000
15		838300 431040	Bank & Investment Account Fees	284	250	223	110	110	220	220		230	10
16		838300 431100	Legal And Auditing Fees	207	208	214	229	0	229	214		230	16
17		838300 475300	Interlocal Payment-Centerville	79,309	0	0	0	0	0	0		0	0
18		838300 492020	RAP Tax Grant Award Payments	0	82,305	54,730	44,500	0	44,500	61,050		67,534	6,484
19		838300 491455	TrnsfrToCaptlImprv-CreeksidePk	338,250	474,855	411,816	0	451,428	451,428	586,250		460,457	(125,793)
20		838300 491460	TrnsfrToCaptlImprv-SpecialProj	63,140	0	0	0	44,261	44,261	0		0	0
21		TOTAL EXPENDITURES		481,190	557,618	466,983	45,277	579,628	624,904	797,734	0	878,450	80,716
22													22
23	EXCESS (DEFICIENCY) OF												23
24	REVENUES OVER EXPENDITURES												24
				51,654	(2,306)	111,813	168,506	(168,507)	0	(236,734)	0	0	236,734

Redevelopment Agency (RDA) Funds

OVERVIEW

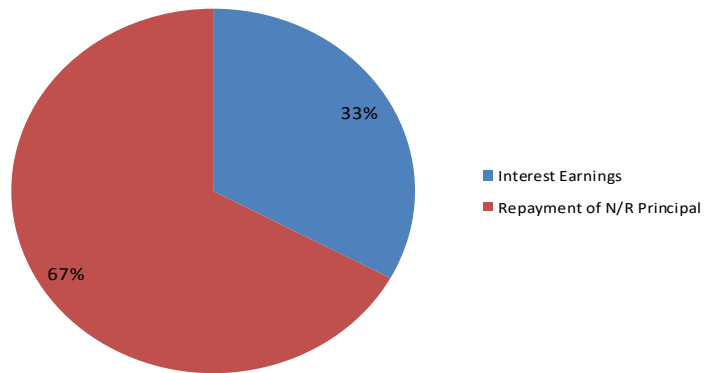
The Redevelopment Agency of Bountiful City is a separate agency authorized under State Law Title 17C known as the Limited Purpose Local Government Entities-Community Development and Renewal Agencies. The purpose of this agency is to facilitate redevelopment efforts in designated areas and to administer projects/programs to assist in economic development, community development and renewing urban areas. The Redevelopment Agency of Bountiful City assists in redevelopment efforts by encouraging private and public investment in previously developed areas that are underutilized or blighted. The Agency also promotes economic development by working with businesses to increase the jobs available in the community and the State as a whole. The Planning & Economic Development Director also functions as the RDA Director.

GOALS & PROJECTS

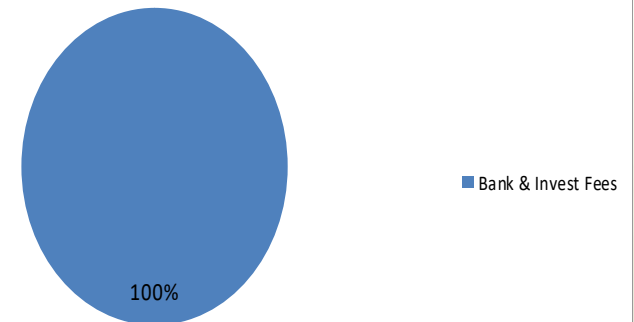
Agency special projects that are budgeted for next year include parking improvements in support of the plaza and downtown events. \$75,000 has been budgeted for the design and construction of Downtown Main Street signage/feature. An allocation for property acquisition of \$1,000,000 has been placed. Also, \$800,000 has been allocated for the infrastructure of the Renaissance Towne Center development, the former Five-Points Mall site. The Redevelopment Agency will also continue to administer the Revolving Loan Program and participate in other projects within the Redevelopment Project Area.

RDA Revolving Loan Budget Graphs

FY 2020-2021 RDA Revolving Loan Revenues



FY 2020-2021 RDA Revolving Loan Expenditures



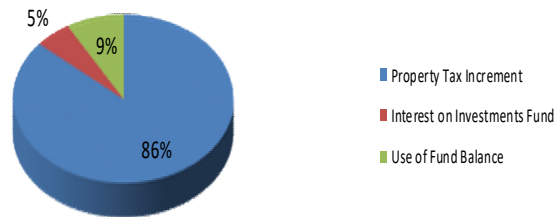
RDA Revolving Loan Budget

1	REDEVELOPMENT AGENCY (REVOLVING LOAN FUND)												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	REVENUES												5
6	726010 361000	Interest & Investment Earnings	53,988	68,937	77,347	35,948	39,000	74,948	0		60,000	60,000	6
7	726010 361071	Int-Costa Vida Restaurant	3	0	0	0	0	0	0		0	0	7
8	726010 361073	Int-The Square	8,806	6,016	0	0	0	0	0		0	0	8
9	726010 361074	Int-Skills Fitness	779	0	0	0	0	0	0		0	0	9
10	726010 361078	Int-Hist Bntfl Theater	10,191	8,387	6,527	2,549	2,062	4,611	4,611		2,637	(1,974)	10
11	726010 361082	Interest-Village On Main	524	0	0	0	0	0	0		0	0	11
12	726010 361083	Interest-Timbermill	1,307	0	0	0	0	0	0		0	0	12
13	726010 361085	Interest-Wight House Reception	1,093	175	0	0	0	0	0		0	0	13
14	726010 361086	Interest-Computech/VectorHoldn	1,117	1,090	460	0	0	0	0		0	0	14
15	726010 361087	Interest-CreativeArts/SeanMons	0	726	1,111	486	452	938	938		728	(210)	15
16	726010 361088	Interest-ColonialSquareOwner's	0	4,878	18,952	10,853	7,166	18,019	18,019		15,167	(2,852)	16
17	726010 361089	Interest-Broadhead&Associates	0	0	9,537	6,685	9,229	15,914	15,914		15,284	(630)	17
18	726010 361200	InvestmntUnrealized(Gain)/Loss	(15,363)	(29,380)	23,716	0	984	984	0		0	0	18
19	726000 369030	Repayment Of N/R (Princ)	577,556	395,339	195,436	99,095	86,152	185,247	185,247		190,914	5,667	19
20		Use of (Addition to) Fund Balance						0	0		217,470	217,470	20
21	TOTAL REVENUE		640,001	456,167	333,085	155,616	145,045	300,661	224,729	0	502,200	277,471	21
22													22
23	EXPENDITURES												23
24	727200 431040	Bank & Investment Account Fees	2,419	2,522	2,143	853	840	1,693	2,600		2,200	(400)	24
25	727200 461050	Loaned Monies	0	792,874	550,000	0	0	0	500,000		500,000	0	25
26	TOTAL EXPENDITURES		2,419	795,396	552,143	853	840	1,693	502,600	0	502,200	(400)	26
27													27
28	EXCESS (DEFICIENCY) OF												28
29	REVENUES OVER EXPENDITURES		637,582	(339,229)	(219,058)	154,763	144,205	298,968	(277,871)	0	0	277,871	29

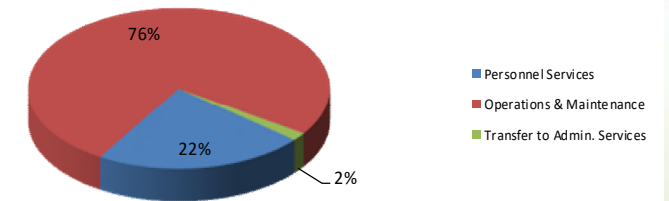
REDEVELOPMENT AGENCY (REVOLVING LOAN FUND)		
1		
2	Fiscal Year 2020-2021	
3	Principal / Interest Schedule	
4	Historic Bountiful Theater	2,637 66,887
5	Creative Arts Academy	728 6,070
6	Colonial Square Owner's Association	15,167 96,637
7	Broadhead & Associates, LLC	15,284 21,319

RDA Operating Budget Graphs

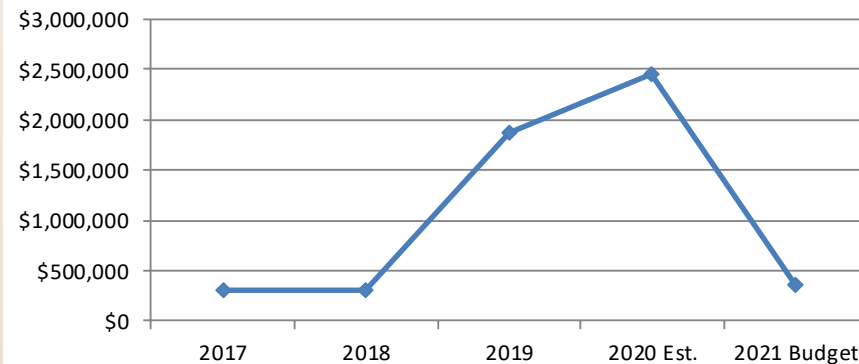
**FY 2020-2021 RDA Operating Fund
Revenues**



**FY 2020-2021 RDA Operating Fund
Expenditures**



**Budget History
(Less Capital)**



RDA Operating Budget

REDEVELOPMENT AGENCY (OPERATING FUND)										Amended		
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	
OPERATING REVENUES												
731040 311100	Property Tax Increment - RDA	1,097,450	1,090,549	1,020,008	400,000	620,008	1,020,008	1,020,008		1,143,117	123,109	
736000 369000	Sundry Revenues	0	0	0	2,050	0	2,050	0		0	0	
736010 361000	Interest & Investment Earnings	67,896	103,340	149,231	42,683	30,000	72,683	40,000		70,000	30,000	
736010 361200	InvestmntUnrealized(Gain)/Loss	(21,118)	(51,938)	42,178	0	0	0	0		0	0	
733000 335100	State Grants - Miscellaneous	0	0	25,000	0	122,500	122,500	0		37,500	37,500	
TOTAL REVENUES		1,144,228	1,141,952	1,236,418	444,733	772,508	1,217,241	1,060,008	0	1,250,617	190,609	
OPERATING EXPENDITURES												
PERSONNEL SERVICES												
737300 411000	Salaries - Perm Employees	44,611	46,199	42,643	19,109	23,046	42,156	48,611		40,641	(7,970)	
737300 412000	Salaries-Temp & Part-Time	16,932	15,273	15,607	6,560	7,912	14,473	16,867		17,196	329	
737300 413010	Fica Taxes	4,781	4,691	4,431	1,875	2,261	4,136	5,124		4,539	(585)	
737300 413020	Employee Medical Ins	12,174	11,393	10,837	6,309	7,608	13,917	8,378		9,072	694	
737300 413030	Employee Life Ins	267	272	246	112	135	247	301		256	(45)	
737300 413040	State Retirement & 401 K	7,907	8,195	7,338	3,179	3,834	7,013	9,270		7,750	(1,520)	
737300 425300	Vehicle Allowance	2,839	1,800	1,450	0	0	0	1,496		1,496	0	
737300 491640	WorkersCompPremiumCharge-ISF	1,001	1,007	930	402	485	888	1,023		864	(159)	
TOTAL PERSONNEL SERVICES		90,512	88,832	83,483	37,547	45,283	82,830	91,070	0	81,815	(9,255)	
OPERATIONS & MAINTENANCE												
737300 422000	Public Notices	69	40	117	0	500	500	500		500	0	
737300 423000	Travel & Training	50	0	0	0	0	0	0		0	0	
737300 424000	Office Supplies	10	0	115	3	497	500	500		500	0	
737300 426100	Special Projects	188,767	177,195	1,762,183	2,342,937		2,342,937	3,265,000		250,000	(3,015,000)	
737300 427000	Utilities	3,761	2,916	2,583	689	111	800	800		800	0	
737300 431000	Profess & Tech Services	4,671	15,509	3,372	6,332	8,669	15,000	15,000		15,000	0	
737300 431040	Bank & Investment Account Fees	3,084	3,652	4,085	1,083	1,917	3,000	3,000		3,000	0	
737300 431100	Legal And Auditing Fees	958	1,576	1,450	2,016	0	2,016	2,016		2,000	(16)	
737300 451100	Insurance & Surety Bonds	1,083	919	924	875	125	1,000	1,000		1,100	100	
737300 455050	Btfl Subconservancy Fees	1,442	1,959	1,959	855	1,145	2,000	2,000		2,000	0	
737300 461000	Miscellaneous Expense	0	0	0	40	0	40	0		0	0	
737300 462230	Public Relations Materials	1,811	0	1,353	0	0	0	0		0	0	
737300 491150	Admin Services Reimbursement	4,126	5,216	5,487	2,819	2,819	5,637	5,637		5,847	210	
TOTAL OPERATIONS & MAINTENANCE		209,831	208,982	1,783,628	2,357,648	15,782	2,373,430	3,295,453	0	280,747	(3,014,706)	
TOTAL OPERATING EXPENDITURES		300,343	297,814	1,867,111	2,395,195	61,065	2,456,260	3,386,523	0	362,562	(3,023,961)	

RDA Operating Budget (continued)

1	REDEVELOPMENT AGENCY (OPERATING FUND)									Amended			1	
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4														4
5	REDEVELOPMENT AGENCY - CAPITAL PROJECTS													5
6	737300	471100	Land	302,792	0	0	0	0	0	1,000,000		1,000,000	0	6
7	737300	472100	Buildings	0	0	0	0	0	0	0		0	0	7
8	737300	473100	Improvements Other Than Buildings	0	0	0	0	0	0	0		875,000	875,000	8
9	TOTAL CAPITAL EXPENDITURES			302,792	0	0	0	0	0	1,000,000	0	1,000,000	0	9
10														10
11	EXCESS (DEFICIENCY OF REVENUES OVER EXPENDITURES BEFORE TRANSFERS			541,093	844,138	(630,693)	(1,950,462)	711,443	(1,239,019)	(3,326,515)	0	(111,945)	3,214,570	11
12														12
13	OPERATING TRANSFERS IN (OUT):													13
14	Use of (Addition to) Fund Balance								0	0		111,945	111,945	14
15	TOTAL OPERATING TRANSFERS IN (OUT)			0	0	0	0	0	0	0	0	111,945	111,945	15
16														16
17														17
18	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			541,093	844,138	(630,693)	(1,950,462)	711,443	(1,239,019)	(3,326,515)	0	0	3,326,515	18

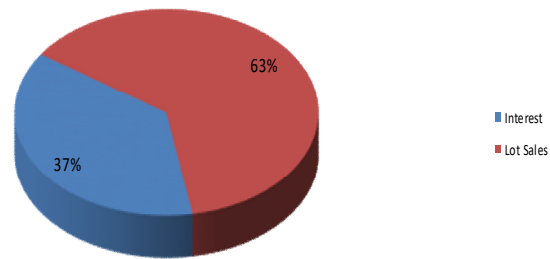
Cemetery Perpetual Care Fund

OVERVIEW

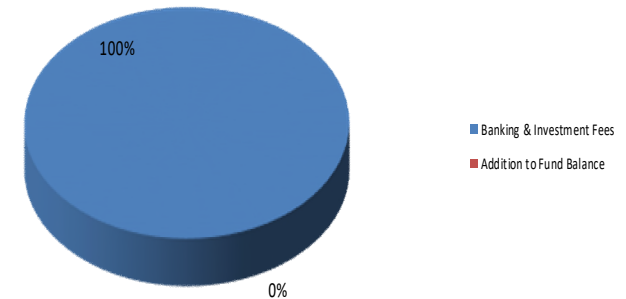
The Cemetery Perpetual Care Fund accounts for specific resources that are committed in use for the general care and maintenance of the City's cemetery by City policy. This fund receives its revenue through a fixed dollar amount of the sale of each cemetery lot. It is anticipated that this fund will accumulate these proceeds until all of the cemetery lots have been sold and will then use them for the perpetual care and maintenance of the cemetery.

Cemetery Perpetual Care Budget Graphs

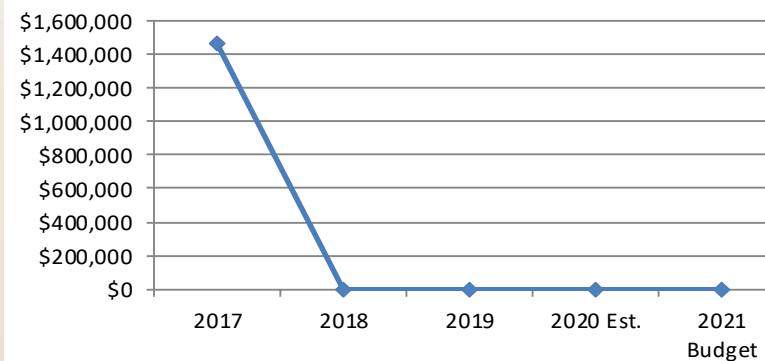
FY 2020-2021 Cemetery Perpetual Care Revenues



FY 2020-2021 Cemetery Perpetual Care Expenses



**Budget History
(Less Capital)**



Cemetery Perpetual Care Budget

1	CEMETERY PERPETUAL CARE										Amended			1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4														4
5	REVENUES													5
6	746010	361000	Interest & Investment Earnings	6,724	35,255	47,855	22,826	21,000	43,826	35,000		37,000	2,000	6
7	746010	361200	InvestmntUnrealized(Gain)/Loss	(1,359)	(16,607)	15,289	0	1,000	1,000	0		0	0	7
8	747050	348100	Sale Of Cemetery Lots	43,380	84,260	61,995	35,300	34,545	69,845	60,000		62,000	2,000	8
9	748010	381000	Trnsfr From Other Funds	0	1,458,000	0	0	0	0	0		0	0	9
10	Use of (Addition to) Fund Balance								0	0		(97,610)	(97,610)	10
11	TOTAL REVENUE			48,745	1,560,908	125,140	58,126	56,545	114,671	95,000	0	1,390	(93,610)	11
12														12
13	EXPENDITURES													13
14	747400	431040	Bank & Investment Account Fees	464	1,178	1,301	543	570	1,113	1,500		1,350	(150)	14
15	747400	431100	Legal And Auditing Fees	0	0	0	36	0	36	0		40	40	15
16	747400	491450	Trnsfr To Captl Imprvmnts	1,458,000	0	0	0	0	0	0		0	0	16
17														17
18	TOTAL EXPENDITURES			1,458,464	1,178	1,301	579	570	1,149	1,500	0	1,390	(110)	18
19														19
20	EXCESS (DEFICIENCY) OF													20
21	REVENUES OVER EXPENDITURES			(1,409,719)	1,559,730	123,839	57,547	55,975	113,522	93,500	0	0	(93,500)	21

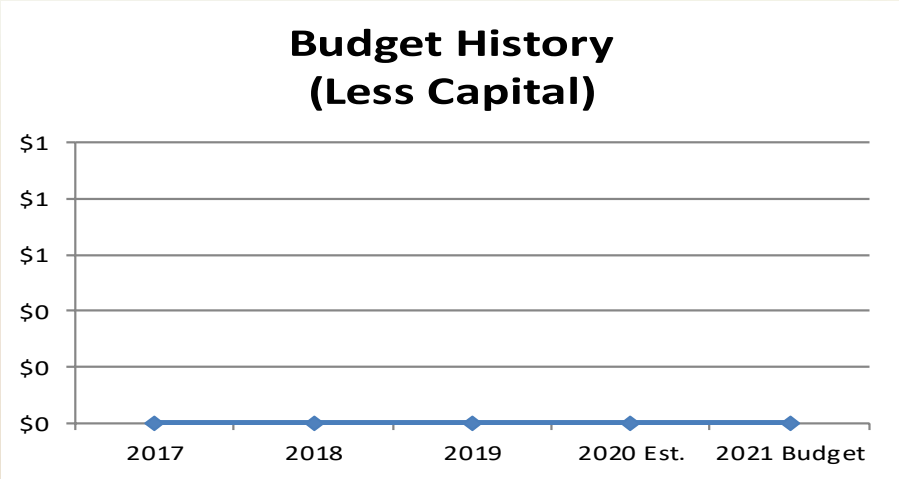
Landfill Closure Fund

OVERVIEW

The Landfill Closure Fund accounts for specific resources that are restricted by Federal legislation and third-party contributions for the estimated environmental remediation costs to close the City's landfill when it reaches its full capacity. These funds are used to plan and provide for final cover placement, grading, gas control systems, final compaction, vegetation establishment, and long term care after closure. Post closure care may include maintaining final cover, managing Storm Water, collecting and managing leachate, groundwater monitoring, gas monitoring and management and record keeping. Closure plans must begin when the Landfill opens. The total estimated funds needed for end of Landfill life and closure costs are \$2.2 million for an estimated 50 to 60 years of Landfill life. The gate receipts and tipping fees from operations fund this account. It is not anticipated that this fund will receive any additional revenues except through investment income.

The City also continues to build reserves for its estimated landfill closure costs in the Landfill and Sanitation Fund.

BUDGET GRAPH



Landfill Closure Budget

1	LANDFILL CLOSURE									Amended			1		
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2		
3	Account Number		Account Description		2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Dollar Change	3
4															4
5	REVENUES														5
6	786010	361000	Interest & Investment Earnings		9,485	15,195	23,875	11,276	10,200	21,476	18,000		20,000	2,000	6
7			Use of (Addition to) Fund Balance							0	0		(20,000)	(20,000)	7
8	TOTAL REVENUE				9,485	15,195	23,875	11,276	10,200	21,476	18,000	0	0	(18,000)	8
9															9
10	EXPENDITURES														10
11															11
12	TOTAL EXPENDITURES				0	0	0	0	0	0	0	0	0	0	12
13															13
14	EXCESS (DEFICIENCY) OF														14
15	REVENUES OVER EXPENDITURES				9,485	15,195	23,875	11,276	10,200	21,476	18,000	0	0	(18,000)	15

City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Enterprise Funds:

- Recycling Fund
- Storm Water Fund
- Water Fund
- Light & Power Fund
- Golf Fund
- Landfill Fund
- Sanitation Fund
- Cemetery Fund



Recycling Fund

OVERVIEW

Curbside recycling has been in place since 2008. Ace Disposal has a contract with the City for the collection and delivery of recyclables to Rocky Mountain Recycling. Bountiful City bills residents for recycling services and takes requests for delivery or removal of recycling cans and passes these requests on to Ace Disposal for action. Due to the downturn in the recycling market it has become necessary to contract with Rocky Mountain Recycling separately for the processing of recyclables. Funds from the Landfill will be used to cover the processing costs from Rocky Mountain Recycling until the market recovers. The current recycling charge to the City per can is \$2.79 which has increased from \$2.72 last year. The proposed rate increase to cover collection costs is \$0.75 per can. The amount charged to residents will be \$3.50 per can.

GOALS & PROJECTS

The goal of the Recycling Program is to continue with residential curbside recycling in a cost efficient manner for City residents.

LINE-ITEM HIGHLIGHTS

Acct# 487000 - 377220 Recycling Charges
Increase of \$115,000 due to a rate increase of \$0.75 per can.

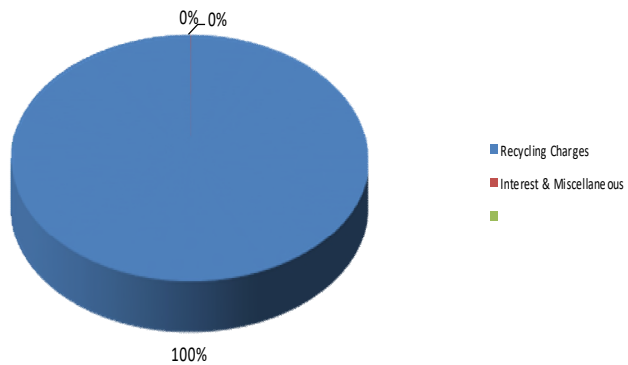
Acct# 484800 - 431550 Recycling Collection Service
Decreased \$2,000 from the forecasted amount as we have a full year of the processing charges from Rocky Mountain Recycling. Ace Disposal collection and delivery to Rocky Mountain Recycling for processing charges has increased from \$2.72 charge per can to \$2.79 per can. This increase took place in December 2019.

Acct# 484800 - 491150 Transfer to Administrative Services
Increased \$4,066 to reimburse the City for the cost of the services it provides to the Recycling Enterprise Fund.

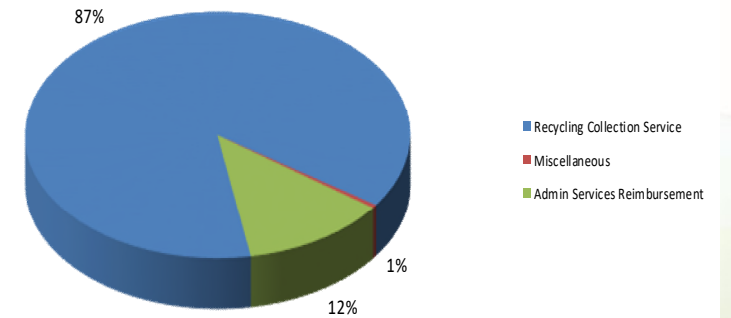
Acct# 488010 - 381000 Transfer From Other Funds
The \$127,595 transfer from the Landfill Funds is to cover the costs of the Recycling Processing Services.

Recycling Budget Graphs

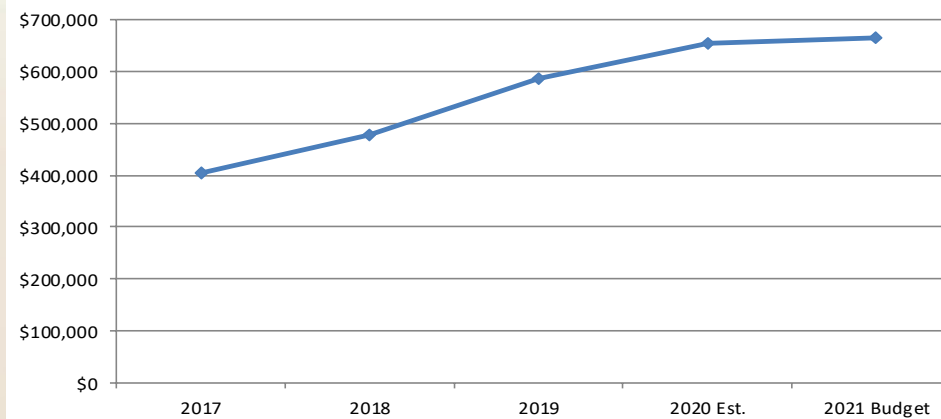
FY 2020-2021 Recycling Revenues



FY 2020-2021 Recycling Expenses



**Budget History
(Less Capital)**



Recycling Budget

1	RECYCLING												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change	3
4													4
5	OPERATING REVENUES												5
6	487000 377220	Recycling Charges	418,480	420,356	435,607	174,777	247,223	422,000	422,000		537,054	115,054	6
7	TOTAL RECYCLING REVENUE		418,480	420,356	435,607	174,777	247,223	422,000	422,000	0	537,054	115,054	7
8													8
9	OPERATING EXPENSES												9
10	OPERATIONS & MAINTENANCE												10
11	484800 431040	Bank & Investment Account Fees	68	79	14	0	0	0	70		70	0	11
12	484800 431050	Credit Card Merchant Fees	1,543	1,485	1,485	772	1,228	2,000	2,000		2,000	0	12
13	484800 431100	Legal And Auditing Fees	173	193	169	180	0	180	180		278	98	13
14	484800 431550	Recycling Collectn Service	385,792	398,795	506,370	234,334	340,666	575,000	583,000		581,000	(2,000)	14
15	484800 452300	Uncollectible Accounts	455	690	1,294	328	172	500	500		500	0	15
16	484800 491150	Admin Services Reimbursement	15,217	74,905	77,293	38,468	38,467	76,935	76,935		81,001	4,066	16
17	TOTAL OPERATIONS & MAINTENANCE		403,248	476,147	586,625	274,082	380,533	654,615	662,685	0	664,849	2,164	17
18													18
19	TOTAL OPERATING EXPENSES		403,248	476,147	586,625	274,082	380,533	654,615	662,685	0	664,849	2,164	19
20													20
21	EARNINGS (LOSS) FROM OPERATIONS		15,232	(55,791)	(151,018)	(99,305)	(133,310)	(232,615)	(240,685)	0	(127,795)	112,890	21
22													22
23	NON-OPERATING REVENUES (EXPENSES):												23
24	487000 369020	Income From Uncoll Accts	205	261	234	72	128	200	200		200	0	24
25	486010 361000	Interest & Investment Earnings	1,559	2,185	320	(25)	0	(25)	0		0	0	25
26	486010 361200	InvestmntUnrealized(Gain)/Loss	(474)	(985)	139	0	0	0	0		0	0	26
27	NON-OPERATING REVENUES - NET		1,289	1,461	693	48	128	176	200	0	200	0	27
28													28
29	EARNINGS (LOSS) BEFORE TRANSFERS		16,521	(54,330)	(150,325)	(99,257)	(133,182)	(232,439)	(240,485)	0	(127,595)	112,890	29
30													30
31	TOTAL RECYCLING EXPENSES		403,248	476,147	586,625	274,082	380,533	654,615	662,685	0	664,849	2,164	31
32													32
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		16,521	(54,330)	(150,325)	(99,257)	(133,182)	(232,439)	(240,485)	0	(127,595)	112,890	33
34													34
35	OPERATING TRANSFERS IN (OUT):												35
36	488010 381000	Transfer From Other Funds	0	0	89,384	120,184	120,184	240,368	240,485		127,595	(112,890)	36
37	TOTAL OPERATING TRANSFERS IN (OUT)		0	0	89,384	120,184	120,184	240,368	240,485	0	127,595	(112,890)	37
38													38
39	NET EARNINGS (LOSS)		16,521	(54,330)	(60,941)	20,927	(12,998)	7,929	0	0	0	0	39

Storm Water Fund

OVERVIEW

The Storm Water Department has the responsibility to inspect, clean and monitor the City's streets and storm water systems to comply with the Storm Water Phase II Control Measures. Staff will educate and provide quality service to the community. The Storm Water utility requires a split of personnel and equipment with the Streets and Engineering Departments to accomplish the storm drain projects and repairs. The Department goal is to improve storm water quality.

GOALS & PROJECTS

200 East - 300 South to 100 South

400 South - 100 East to 200 East

Oakridge Cir. - 100 East to 3600 South to 100 West

Corrugated storm drain pipe replacement. These pipe repair/replacements are located by the storm drain video inspection and maintenance program.

LINE-ITEM HIGHLIGHTS

Acct# 497000 - 373500 to 322100 Storm Water Collection Charges & Permits

Increased \$103,165 in these accounts is from new connections to the Storm Drain System and a \$0.50 ERU rate increase.

Acct# 494900 - 411000 to 491640 Personnel Services

Increased \$28,126 in these accounts is for employee merit increases, COLA, and the increased cost of health insurance.

Acct# 494900 - 491150 Transfer To Administrative Services

Increased \$5,032 to reimburse the City for the cost of the services it provides to the Storm Water Department Enterprise Fund.

Storm Water Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

Acct# 496000 - 369000 Sundry Revenues

Increased \$5,800 to show revenue for sweeping and storm drain maintenance for South Davis Rec Center.

Acct# 498020 - 387120 Impact Fees

Decreased \$13,700 for the Stone Creek Estates Subdivision Phase 4.

Acct# 494900 - 473106 Storm Drain Construction

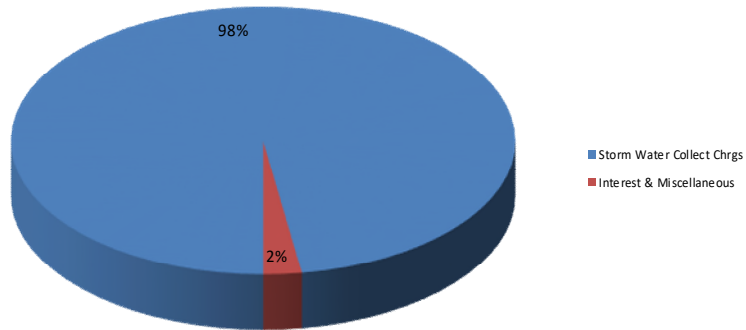
Increased \$30,000 for below surface storm water structures, outlets and inlets. This includes storm drain upgrades for 200 East - 300 South to 100 South \$145,000. Oakridge Cir - 100 East to 3600 South to 100 West redirect line \$250,000. 400 South - 100 East to 200 East extend line \$115,000.

Acct# 494900 - 474600 Vehicles

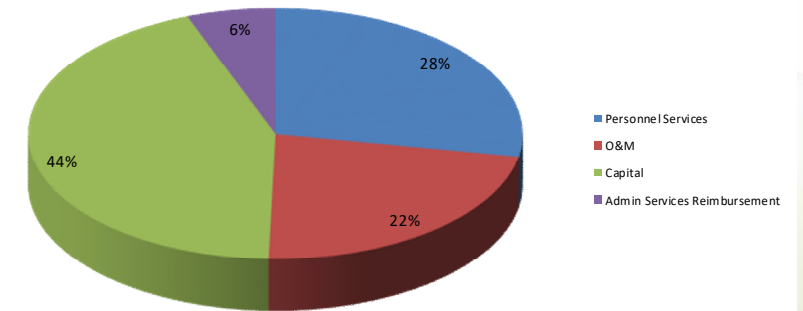
Increased \$193,000 in the vehicle account is for the purchase of a new Vacuum Sweeper Truck \$306,000. This is part of our scheduled equipment replacement program.

Storm Water Budget Graphs

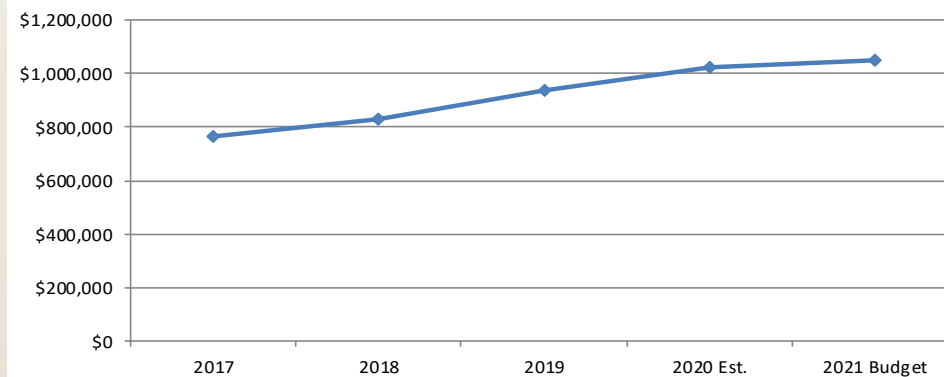
FY 2020-2021 Storm Water Revenues



FY 2020-2021 Storm Water Expenses



**Budget History
(Less Capital)**



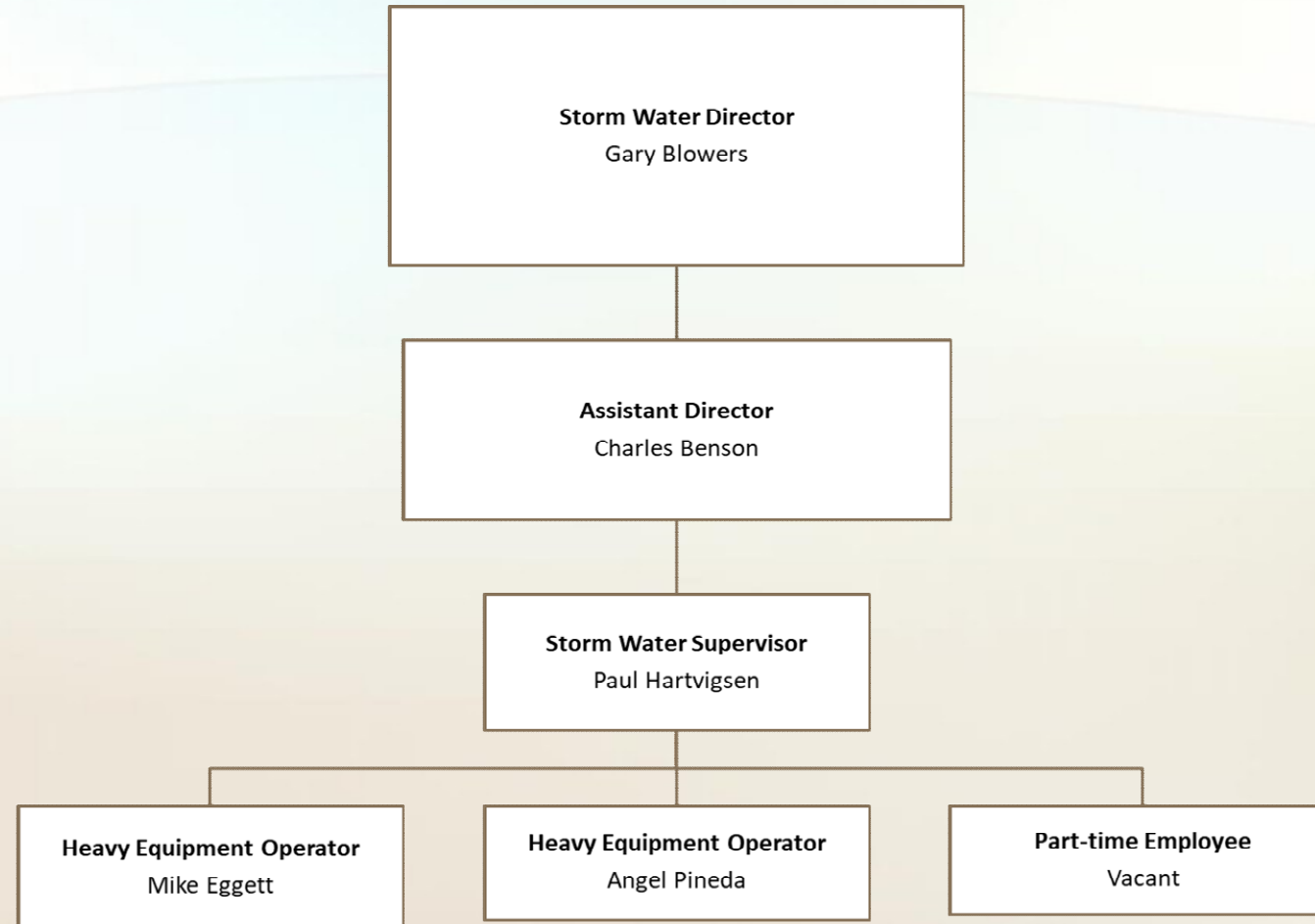
Storm Water Budget

STORM WATER											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
OPERATING REVENUES											
497000 322100	Building Permits	4,050	6,050	2,050	0	3,000	3,000	3,000		3,000	0
497000 369020	Income From Uncoll Accts	409	523	468	145	155	300	300		300	0
497000 373500	Storm Water Collect Chrgs	1,376,690	1,606,459	1,643,839	696,923	958,077	1,655,000	1,655,000		1,758,165	103,165
TOTAL STORM WATER REVENUE		1,381,149	1,613,032	1,646,357	697,068	961,232	1,658,300	1,658,300	0	1,761,465	103,165
OPERATING EXPENSES											
PERSONNEL SERVICES											
494900 411000	Salaries - Perm Employees	257,753	287,785	295,349	142,754	162,531	305,285	305,285		317,208	11,923
494900 412000	Salaries-Temp & Part-Time	11,524	9,788	14,728	10,768	9,232	20,000	20,000		20,000	0
494900 413010	Fica Taxes	19,683	21,755	22,793	11,277	13,412	24,689	24,689		25,831	1,142
494900 413020	Employee Medical Ins	57,502	63,180	70,040	32,304	46,949	79,253	79,253		85,445	6,192
494900 413030	Employee Life Ins	1,544	1,749	1,784	834	1,189	2,023	2,023		2,092	69
494900 413040	State Retirement & 401 K	56,271	44,734	65,180	26,283	31,553	57,836	57,836		60,110	2,274
494900 413100	Retired Employee Benefits	(68)	(313)	(406)	0	313	313	313		313	(0)
494900 425300	Vehicle Allowance	450	450	468	206	243	449	449		449	0
494900 462180	Accrued Comp Time Exp	1,285	(340)	(158)	0	0	0	0		0	0
494900 462190	Accrued Sick Leave Exp	(865)	57	666	0	0	0	0		0	0
494900 462200	Accrued Vacation Expense	2,364	(4,411)	296	0	0	0	0		0	0
494900 491640	WorkersCompPremiumCharge-ISF	7,192	8,111	8,498	4,241	4,580	8,821	8,821		9,210	389
TOTAL PERSONNEL SERVICES		414,635	432,545	479,239	228,667	270,002	498,669	498,669	0	520,658	21,989
OPERATIONS & MAINTENANCE											
494900 421000	Books Subscr & Mmbrshp	0	0	0	956	0	956	100		100	0
494900 422000	Public Notices	9,442	8,262	9,872	10,785	1,865	12,650	12,650		12,650	0
494900 423000	Travel & Training	4,585	336	1,549	432	2,568	3,000	3,000		3,000	0
494900 424000	Office Supplies	328	31	62	21	479	500	500		500	0
494900 425000	Equip Supplies & Maint	43,392	64,217	82,693	28,406	41,994	70,400	70,400		70,400	0
494900 426000	Bldg & Grnd Suppl & Maint	4,113	1,068	588	588	412	1,000	1,000		1,000	0
494900 428000	Telephone Expense	2,569	2,507	2,386	1,045	1,555	2,600	2,600		2,600	0
494900 431040	Bank & Investment Account Fees	1,165	1,409	1,639	651	669	1,320	1,320		1,320	0
494900 431000	Profess & Tech Services	173	58	175	0	0	0	0		0	0
494900 431050	Credit Card Merchant Fees	3,086	4,313	4,581	2,382	2,340	4,722	4,722		4,722	0
494900 431100	Legal And Auditing Fees	573	635	641	682	0	682	682		715	33
494900 431400	Landfill Fees	12	216	705	195	305	500	500		500	0
494900 441200	Road Matl Patch/ Class C	2,090	19,863	10,477	3,628	16,372	20,000	20,000		20,000	0
494900 441250	Storm Drain Maintenance	117,144	70,410	127,952	60,305	114,695	175,000	175,000		175,000	0
494900 441260	Wtrway Replcmnt-Concrete Rpr	29,165	13,878	0	12,153	27,847	40,000	40,000		40,000	0
494900 448000	Operating Supplies	11,961	6,695	4,010	1,878	1,622	3,500	3,500		3,500	0
494900 451100	Insurance & Surety Bonds	5,603	6,044	7,331	7,351	0	7,351	6,467	7,467	7,350	883
494900 452300	Uncollectible Accounts	1,470	1,514	2,510	877	623	1,500	1,500		1,500	0
494900 453600	Loss-Deleted Fixed Assets	0	681	340	0	0	0	0		0	0
494900 461000	Miscellaneous Expense	375	136	128	30	170	200	200		200	0
494900 462400	Contract Equipment	55,184	74,993	74,978	3,995	71,005	75,000	75,000		75,000	0
494900 491150	Admin Services Reimbursement	57,191	116,774	124,970	51,541	51,541	103,082	103,082		108,114	5,032
TOTAL OPERATIONS & MAINTENANCE		349,623	394,041	457,587	187,902	336,062	523,964	522,223	7,467	528,171	5,948

Storm Water Budget (continued)

1	STORM WATER									Amended		
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change
4												
5												
6	TOTAL OPERATING EXPENSES		764,258	826,586	936,826	416,569	606,064	1,022,633	1,020,892	7,467	1,048,829	27,937
8												
9	EARNINGS (LOSS) FROM OPERATIONS		616,891	786,446	709,531	280,499	355,168	635,667	637,408	(7,467)	712,636	75,228
10												
11	NON-OPERATING REVENUES (EXPENSES)											
11	496020	364000	Gain on Fixed Asset Sales	0	0	0	1,500	0	1,500	0	0	0
12	496000	369000	Sundry Revenues	1,902	3,715	5,800	1,933	3,867	5,800	0	5,800	5,800
13	496010	361000	Interest & Investment Earnings	25,754	40,138	61,056	26,781	3,219	30,000	30,000	30,000	0
14	496010	361200	InvestmntUnrealized(Gain)/Loss	(7,807)	(21,080)	20,897	0	0	0	0	0	0
15	498020	387120	Impact Fees	1,877	19,662	24,263	2,148	16,552	18,700	18,700	5,000	(13,700)
16	498030	387130	Contr-in Aid - Storm Drains	104,589	21,048	61,228	0	0	0	0	0	0
17	494900	453100	Interest Expense	(37)	(211)	(1,858)	(1,064)	0	(1,064)	0	0	0
18	NON-OPERATING REVENUES - NET		126,278	63,272	171,386	31,298	23,638	54,936	48,700	0	40,800	(7,900)
19												
20	EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS		743,169	849,718	880,917	311,797	378,806	690,603	686,108	(7,467)	753,436	67,328
21												
22	STORM WATER - CAPITAL PROJECTS											
23	494900	473106	Storm Drain Construction	188,843	189,436	467,714	497,619	(14,179)	483,440	480,000	510,000	30,000
24	494900	474600	Vehicles	233,120	125,834	63,546	120,327	0	120,327	113,000	306,000	193,000
25	TOTAL CAPITAL EXPENSES		421,963	315,270	531,260	617,946	(14,179)	603,767	593,000	0	816,000	223,000
26	Not included in "Earnings (Loss)" when depreciation included.											
27												
28	Accrual Accounting Adjustments											
29	494900	454800	Depreciation Expense	296,924	320,544	339,475	0	0	0	N/A	N/A	N/A
30	494900	496000	Fixed Assets Adjustments	(475,841)	(366,065)	(637,477)	(52,327)	0	(52,327)	N/A	N/A	N/A
31	Total Accrual Accounting Adjustments		(178,917)	(45,521)	(298,003)	(52,327)	0	(52,327)	0	0	0	0
32												
33	TOTAL STORM WATER EXPENSES		1,007,304	1,096,335	1,170,083	982,188	591,885	1,574,073	1,613,892	7,467	1,864,829	250,937
34												
35	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		500,123	579,969	647,660	(253,822)	392,985	139,163	93,108	(7,467)	(62,564)	(155,672)
36												
37	OPERATING TRANSFERS IN (OUT):											
38		Use of (Addition to) Net Position						0	0	0	62,564	
39	TOTAL OPERATING TRANSFERS IN (OUT)		0	0	0	0	0	0	0	0	62,564	62,564
40												
41	NET EARNINGS (LOSS)		500,123	579,969	647,660	(253,822)	392,985	139,163	93,108	(7,467)	0	(93,108)

Storm Water Organizational Chart



Water Fund

OVERVIEW

The mission of the Bountiful Water Department is to provide the customers of Bountiful City with reliable, safe and high quality drinking water at the most economical price possible. Culinary water service is provided to 10,989 homes and businesses and all applicable records are maintained. Department staff members perform the necessary sampling and reporting to comply with all EPA, State and local Health Department regulations. Staff members update and reserve water rights, maintain and operate 8 wells, 13 booster stations (38 pumps and motors), 15 reservoirs and 1 water treatment plant. Replacement of main lines, service lines and other water system components are also accomplished by Department staff members along with repair of main line and service line leaks. The Department operates and maintains 266 pressure regulating valves (PRVs), 1635 fire hydrants, 4,625 valves and 177 miles of main line and 10,989 service lines. Staff members operate and maintain an automated meter reading system and meters for customer sites. In-service training is extensive given the critical nature of this public health business. All employees are State certified in water distribution level IV and water treatment level IV.

GOALS & PROJECTS

- Plan for and construct new water sources and physical facilities to meet anticipated demand.
- Perform analysis on all sources yearly to determine if the system is operating at peak efficiency and assess current needs for source upgrades and/or the need for additional source(s).
- Assess the need and upgrade transmission lines to help move water to areas with higher demands.
- Provide prompt and courteous customer service.
- Establish and maintain a rate structure which defrays costs, including those of future replacement and equitably distributes the costs to customers.
- Review plans for, and inspect construction of additions for the water distribution system. Participate in system replacement with in-house staff when possible.
- Replace worn out and inadequate system components as required to maintain optimum service. Update a 10-year replacement plan yearly.
- Provide timely information to system customers and the general public concerning drinking water issues and educational matters.

Water Main Replacement

We are continually replacing water mains and services, as outlined to the City Council a few years ago. System replacement has been based on factors which include water quality issues, leak history, pipe size/volume, electrolysis and easements.

New Buildings

A new pump station is being constructed for the new reservoir on 1385 East 400 North. (\$362,000) it should be in service by July 2020.

Water Fund (continued)

GOALS & PROJECTS

Current and Completed Projects for 2019-2020

1. Built a new Pump Station at 950 East 250 North.
2. We received State approval for our new Source Protection Plan.
3. Our new Ultra Filtration Water Treatment Plant in Mueller Park was put in service.
4. Upgraded pump controls at our 3100 South 400 East Booster Station.
5. Upgraded pump controls at the Cumorah pump station 4757 South Summerwood Drive.
6. Rebuilt 18 pressure reducing stations.
7. Serviced 98 pressure reducing valves.
8. New main water line on 50 West from Wicker Lane to cemetery property and on 2050 South from 50 West to Cemetery property 933 feet of pipe 19 services and 2 Fire hydrants.
9. Cove Lane from Maple Hills Drive to 2853 South. 350 feet of pipe 4 services.
10. Main Line work for Bountiful Town Square 190 feet of pipe 2 services and 2 fire hydrants.
11. Main line work for St Olaf's 100 feet of pipe 1 fire hydrant.
12. Main line work for Bountiful Elementary 140 feet of pipe and 1 fire hydrant.
13. Replaced 800 North from 100 East to 300 East 970 feet of pipe 21 services and 2 fire hydrants.
14. Replaced 200 South from 100 East to 200 East 680 feet of pipe with 10 services and 1 fire hydrant.
15. Main line work for new condos 250 West 1000 North 1,146 feet of pipe with 15 services and 3 fire hydrants.
16. 325 South from 285 West to 425 West, and on 285 West from 325 South to 500 South. 1,585 feet of pipe with 36 services and 4 fire hydrants.
17. Main line work for new condos 200 North 450 West. 486 feet of pipe with 11 services and 2 fire hydrants.
18. Contractor installed water lines in Stone Creek Estates 2,176 feet of pipe. (contracted)
19. Replace water main on 200 South from 200 East to 400 East. 1,200 feet of pipe with 13 services and 2 fire hydrants. (water crew)
20. Replace water Main on 1000 North from Viewmont High to 500 West. 2,680 feet of pipe with 35 services and 4 fire hydrants. (contracted)
21. Replace water main on Highland Oaks to enhance fire protection. 2,450 feet of pipe with 13 services and 2 fire hydrants. (contracted)
22. Replace water main on 400 West from 1000 North to 1350 North and 1350 North from 400 West to 200 West. 2,400 feet of pipe with 58 services and 6 fire hydrants (contracted)

Water Fund (continued)

GOALS & PROJECTS (CONTINUED)

Current and Completed Projects for 2019-2020 (continued)

23. Replace water main on 100 North from Main Street to 400 East. 2,400 feet of pipe with 32 services and 4 fire hydrants (contracted)

To be done by June 30, 2020

Total main line installed 19,920 feet with 108 service lines replaced and 26 fire hydrants replaced.

Pipe Projects for 2020–2021

1. Replace water main on 350 West from 325 South to 500 South. 630 feet of pipe with 9 services and 1 fire hydrant. (water crew)
2. Replace water main on 400 West from 1350 North to Pages Lane. 1,135 feet of pipe 22 services and 2 fire hydrants. (contracted)
3. Replace water main on 350 West from 1400 North to Pages Lane. 875 feet of pipe with 21 services and 2 fire hydrants. (contracted)
4. Replace Water main on 1450 North from 400 West to 350 West. 500 feet of pipe with 6 services and 1 fire hydrant. (contracted)
5. Replace water main on 50 West from 1500 South to 1800 South. 810 feet of pipe with 10 services and 1 fire hydrant. (water Crew)
6. Replace water main on Deborah Circle. 250 feet of pipe 8 services and 1 fire hydrant. (water crew)
7. Replace water main on 1400 South from Main Street to 400 East. 2,775 feet of pipe with 56 services and 5 fire hydrants. (water crew)
8. Replace water main on 1050 North from Main Street to 400 East and on 100 East from 1050 North to 1130 North. 2,640 feet of pipe with 36 services and 5 fire hydrants. (water crew)
9. Replace water main on Pages lane from 400 West to 200 West 1,300' of pipe with 14 services and 1 fire hydrant. (contracted)
10. Replace water main on 300 West from 1400 North to Pages lane including 1550 North Circle. 1,610 feet of pipe with 27 services and 4 fire hydrants. (contracted)
11. Replace water main on 1500 North from 300 West to 200 West. 670 feet of pipe with 9 services and 1 fire hydrant. (contracted)

We will replace 13,195 total feet of pipe with 308 services and 34 fire hydrants in budget year 2021.

Water Fund (continued)

Calendar Year 2019 Statistics

Water Sampling

Bacteriological - 520

Investigative - 30

Fluoride - 123

Nitrates - 11

TTHM & HAA5 - 96

Chlorine Residual – 520

E-coli – 9

Pesticides – 1

Inorganics - 31

Lead and Copper - 64

Service Line Related Calls

New Lines – 21 Service Line Kills - 4

Freeze Ups (ours) - 2

Leaks - 45

Main Line Valves Replaced - 6

Valves Cleaned and Exercised - 95

Billing Issues

High Bill – 25

Low Bill – 2

Meters Tested -10

Main Line Related Calls

Leaks - 36

Hydrant Replacement/Repair - 21

Water Quality Related

Water Quality – 65

Misc – 12

Flushing - 98

Pressure Reducing Valves

PRVs checked and maintained - 157

Active PRVs replaced - 2

Pressure Related Calls - 51

Metering

Meter Leaks - 65

AMRs Installed - 65

Metering (continued)

AMRs Replaced - 980

Disconnect for Non Payment - 453

Meter Replacements - 54

Meter Valves Replaced - 6

Utility Work Orders – 2,285

Commercial Meters Replaced - 1

Manual Commercial Reads -216

Backflow reports - 90

Water Fund (continued)

LINE-ITEM HIGHLIGHTS

The operations budget has a few increases this year. Personnel, Weber Basin O&M, education, certification and testing, system replacement costs, street opening expenses and equipment replacement tend to be the ones that increase each year. The Budget items that have changed significantly this year are listed here with explanation:

Acct# 515100-411000 Salaries and Benefits Permanent Employees

Up \$49,650 – Includes 6 merit increases, a 3% cola as well as medical and other benefit increases. 4 of our employees take single coverage on the insurance. We also have one employee that is not insured through the City.

Acct# 515100-415000 Employee Education Riemb

Down \$1,900 Kraig and Kayson are still in school and Gerry, Kade and Bralynn will begin in the fall. All have turned in the application forms to HR.

Acct# 515100-423000 Travel and Training

Up \$1,400 – Increased costs to obtain and keep certifications. With two more employees as of last year we will be sending one more employee for yearly training in St. George along with applicable certification fees as well.

Acct# 515100-425000 Equipment Supplies and Maintenance

Up \$5,000 – We bought a new dump truck this year and we will keep and maintain our old one for use on capital pipe projects. We changed how we budget for capital projects in 2019-20 so this account may run over budget. The overage will be accounted for in 515100-473110 capital water mains as we use the equipment for capital projects as well as regular maintenance.

515100-426000 Building and Ground Maintenance

Up \$10,000 - Due to increase building maintenance as our 19 buildings we maintain age we will have some HVAC and overhead door costs for our Water Department building in the 2021 budget year. This HVAC work is a one-time cost.

Acct# 515100-428000 Telephone and Radio

Up \$4,100 – This increase is due to the need to put two way radios in our front line trucks. All other costs in this line item remain the same. One-time cost.

Water Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

Acct# 515100-431040 Bank and Investment Fees

Down \$500 – To more closely reflect actual costs.

515100-431400 Landfill Fees

Up \$1,000 - They are now charging us for everything we take down to the landfill.

515100-448400 Distribution System Repair and Maintenance

Down \$20,000 – The account may run over budget as we purchase material for capital pipe projects. The overage will be accounted for in account 515100-473110 capital water mains. The bottom line will not be affected.

Acct# 515100-448650 Meters

Up \$15,000 – This line item is up so much because of the decision we made to upgrade our current meter reading system rather than replace it. This number may seem high for a few years but we removed \$1,200,000 over the next 8 years from our ten year capital plan when we decided it is more cost effective to upgrade our current reading system. About 50% of our automated meter reading system is now out of warranty which means we will be purchasing more radio units for meters on our own dime. We have also been buying some new Nicor Polymer meter lids to improve the reading efficiency as the cast iron lids interfere with the radio signal.

Acct# 515100-461300 Street Opening Expense

Up \$20,000 - This is up because it includes street repairs for capital projects. This account was under estimated last year because of a new way we budget for capital projects. We now have a better feel for what the actual costs will be. The capital expenses will transfer from this expense account and shown as an asset as we turn in our work orders for capital projects. These costs are accounted for in account #515100-496010.

Acct# 515100-461400 Purchase of Water

Up \$26,000 – Weber Basin projects the cost of purchased water to go up 11%. Also we included \$15,000 to purchase water from South Davis Water in case the Calder well project takes longer than expected.

Water Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

515100-491150 Administrative Services Reimbursement

Up \$9,146 - Increased to more closely reflect administrative and labor costs for duties performed by other departments on behalf of the Water Department.

515100-472130 Wells

We will re sleeve our large Calder well and do it over two budget years. It will be \$300,000 in this budget year and \$300,000 in the 2022 budget year.

515100-473110 Water Mains

Up \$30,900 – We plan on doing a little more pipe replacement than last year as the bid for the water line contract is very reasonable.

515100-474500 Machinery and Equipment

Up \$95,000 – We will continue to upgrade our SCADA system (\$150,000). We will also buy one mobile emergency generator (\$115,000). And we will replace 1 pump and 1 motor at the 3100 South Booster Station. (\$50,000). We will also buy a new MC Light mobile meter reading system as part of our reading system upgrade. (\$30,000)

515100-474600 Vehicles

We will replace one of our staff pickup trucks as scheduled in our 10 year capital plan. (\$36,000)

515100-482050 Treatment Plant Note

This narrative is informational only to make the reader aware of the fiscal year 2020 use of funds. During fiscal year 2020 the Water Fund will make principal payments of \$269,720 to the Landfill Fund as per the terms of the loan. These principal payments, while still a use of cash, are a reduction of the outstanding balance owing and therefore are a balance sheet transaction (i.e. reduction of liability and cash) that is not accounted for as an expense; therefore, there is no need to budget any expense for principal payments.

Water Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

515100-453100 Interest Expense

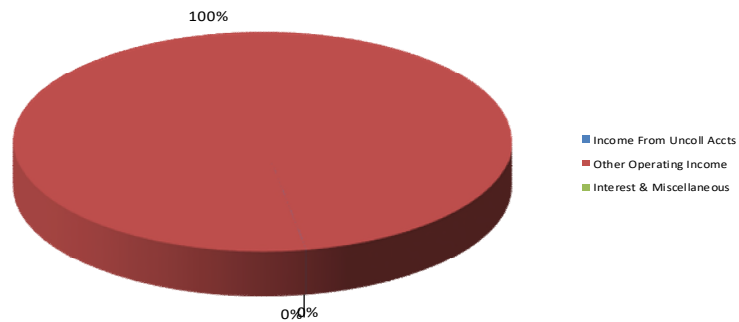
\$81,000 interest for the treatment plant loan derived from the loan amortization schedule.

Fees

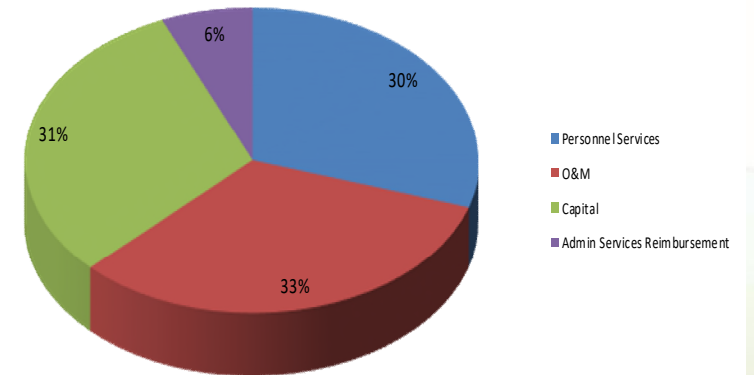
There are no fee change requests for the 2019-2020 fiscal year as noted in the fees and charges schedule.

Water Budget Graphs

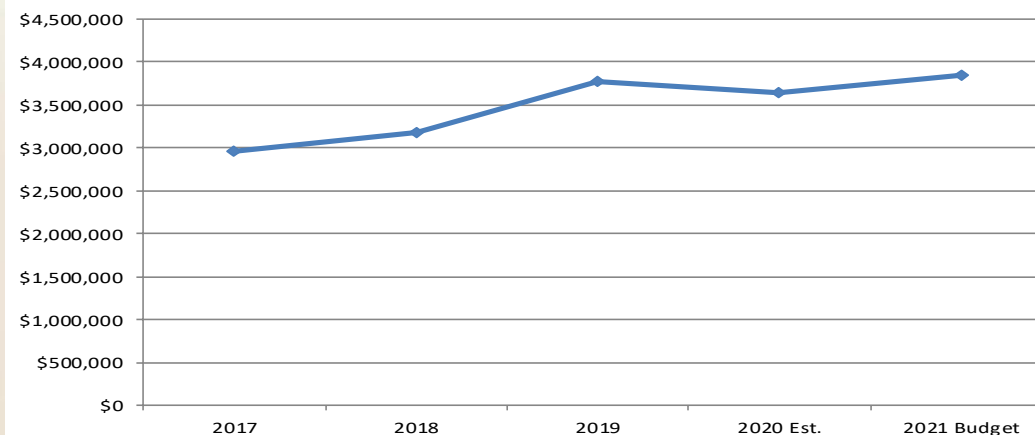
FY 2020-2021 Water Revenues



FY 2020-2021 Water Expenses



**Budget History
(Less Capital)**



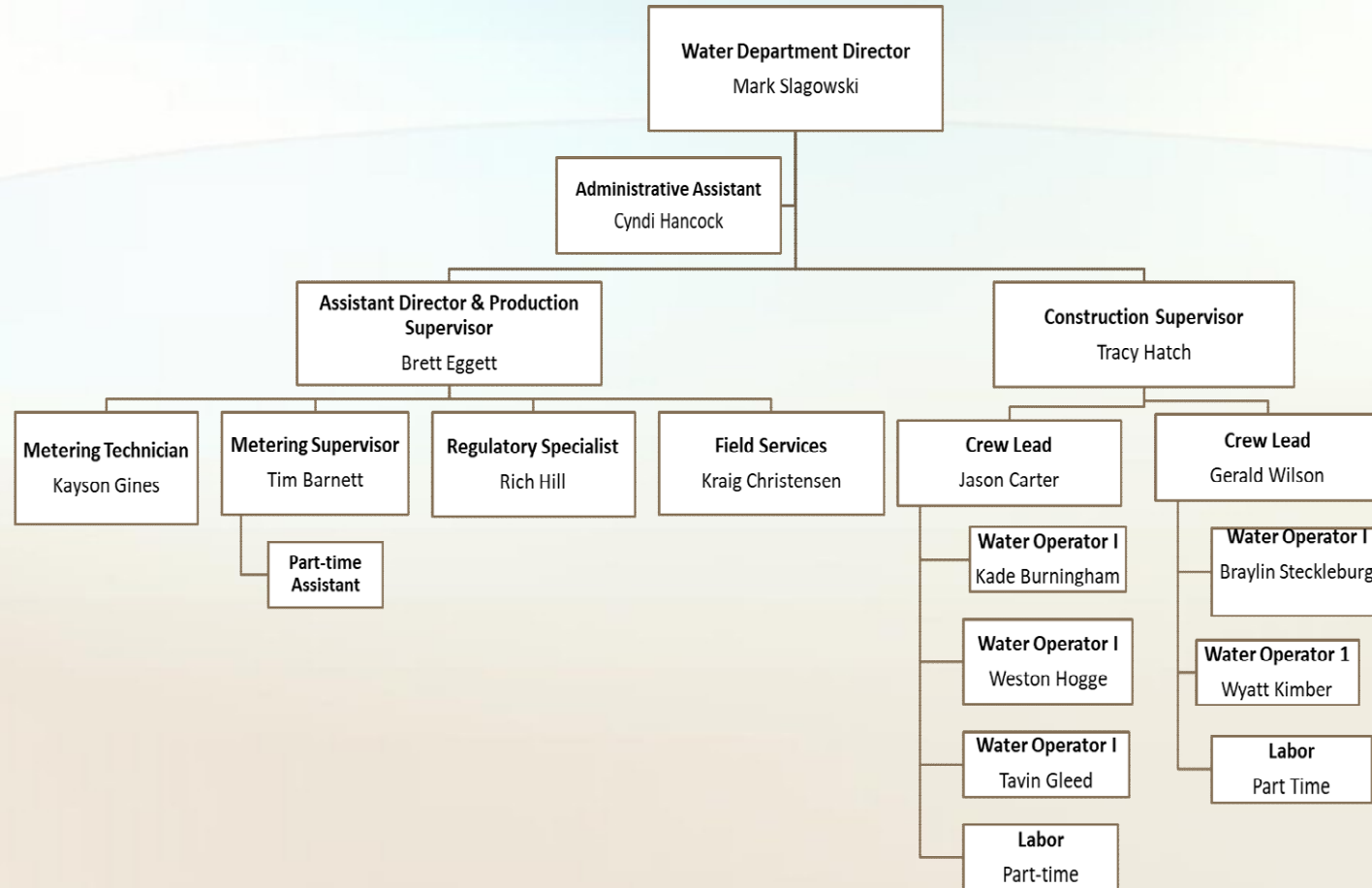
Water Budget

WATER											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
OPERATING REVENUES											
517000 369020	Income From Uncoll Accts	1,023	1,306	1,170	362	300	662	1,000		1,000	0
517000 371110	Metered Water Sales	4,077,853	5,587,976	5,621,449	2,610,944	3,040,000	5,650,944	5,650,000		5,650,000	0
517010 372400	Connection Fees	24,579	28,058	23,770	21,266	20,000	41,266	60,000		60,000	0
TOTAL OPERATING REVENUES		4,103,455	5,617,341	5,646,389	2,632,572	3,060,300	5,692,872	5,711,000	0	5,711,000	0
OPERATING EXPENSES											
PERSONNEL SERVICES											
515100 411000	Salaries - Perm Employees	809,644	860,588	988,900	471,193	469,000	940,193	1,054,781		1,071,475	16,694
515100 412000	Salaries-Temp & Part-Time	55,537	52,812	33,926	20,520	19,000	39,520	40,000		40,000	0
515100 413010	Fica Taxes	66,456	67,039	75,493	36,381	36,380	72,761	83,751		85,028	1,277
515100 413020	Employee Medical Ins	167,777	174,928	204,328	90,799	90,000	180,799	228,135		239,957	11,822
515100 413030	Employee Life Ins	4,369	4,616	5,350	2,461	2,500	4,961	5,959		6,059	100
515100 413040	State Retirement & 401 K	161,732	128,997	193,840	86,370	86,000	172,370	201,147		204,330	3,183
515100 413100	Retired Employee Benefits	(432)	(1,982)	(3,177)	0	0	0	1,982		1,982	(0)
515100 462180	Accrued Comp Time Exp	1,397	(681)	42	0	0	0	0		0	0
515100 462190	Accrued Sick Leave Exp	(636)	2,597	3,131	0	0	0	0		0	0
515100 462200	Accrued Vacation Expense	2,142	4,056	12,569	0	0	0	0		0	0
515100 491640	WorkersCompPremiumCharge-ISF	17,243	17,475	19,707	9,496	9,496	18,992	21,020		21,337	317
TOTAL PERSONNEL SERVICES		1,285,229	1,310,446	1,534,109	717,218	712,376	1,429,594	1,636,775	0	1,670,167	33,392
OPERATIONS & MAINTENANCE											
515100 415000	Employee Education Reimb	1,377	1,957	3,206	613	1,200	1,813	15,000		13,100	(1,900)
515100 421000	Books Subscr & Mmbrshp	4,015	7,806	5,746	4,410	1,500	5,910	6,400		7,250	850
515100 422000	Public Notices	0	25	0	0	200	200	1,200		1,200	0
515100 423000	Travel & Training	14,387	11,811	13,470	3,542	11,000	14,542	13,800		15,200	1,400
515100 424000	Office Supplies	310	681	554	240	200	440	1,000		1,000	0
515100 425000	Equip Supplies & Maint	11,137	49,417	93,094	63,830	60,000	123,830	90,000		95,000	5,000
515100 426000	Bldg & Grnd Suppl & Maint	15,659	29,893	30,756	33,683	20,000	53,683	28,550		38,550	10,000
515100 427000	Utilities	486,296	554,191	602,069	292,655	250,000	542,655	538,000		550,000	12,000
515100 428000	Telephone Expense	15,008	15,069	17,763	7,610	7,610	15,220	15,500		19,600	4,100
515100 429300	Computer Hardware	9,466	4,125	4,118	4,054	3,000	7,054	7,650		8,450	800
515100 431000	Profess & Tech Services	58,898	79,998	79,854	83,312	50,000	133,312	67,350		67,350	0
515100 431040	Bank & Investment Account Fees	2,394	2,069	2,221	854	1,746	2,600	2,600		2,100	(500)
515100 431050	Credit Card Merchant Fees	10,131	14,297	15,198	7,903	8,000	15,903	16,000		16,000	0
515100 431100	Legal And Auditing Fees	2,300	2,454	3,724	2,465	0	2,465	2,465		2,562	97
515100 431400	Landfill Fees	81	1,182	3,395	2,005	2,000	4,005	3,000		4,000	1,000
515100 448000	Operating Supplies	114,628	69,866	98,176	56,972	48,000	104,972	106,200		106,000	(200)
515100 448400	Dist Systm Repair & Maint	92,728	187,633	319,578	170,060	100,000	270,060	240,000		220,000	(20,000)
515100 448650	Meters	78,334	73,515	71,979	76,864	20,000	96,864	90,000		105,000	15,000
515100 451100	Insurance & Surety Bonds	21,812	23,477	24,292	29,010	0	29,010	25,000		30,000	5,000
515100 452300	Uncollectible Accounts	4,091	7,574	7,142	2,617	2,500	5,117	5,000		5,000	0
515100 453600	Loss-Deleted Fixed Assets	134,943	64,429	22,665	0	0	0	0		0	0
515100 461000	Miscellaneous Expense	4,984	1,122	2,283	459	500	959	3,100		3,100	0

Water Budget (continued)

WATER													1
			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
Account Number			2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
515100	461300	Street Opening Expense	131,351	156,760	239,999	121,346	120,000	241,346	220,000		220,000	0	4
515100	461400	Purchase Of Water	168,555	176,790	230,968	92,005	92,005	184,010	220,000		240,000	20,000	5
515100	466000	Contingency	32,146	0	0	0	0	0	50,000		50,000	0	6
515100	491150	Admin Services Reimbursement	265,340	332,661	348,792	176,621	176,620	353,241	353,241		362,387	9,146	7
TOTAL OPERATIONS & MAINTENANCE			1,680,371	1,868,802	2,241,042	1,233,129	976,081	2,209,210	2,121,056	0	2,182,849	61,793	8
TOTAL OPERATING EXPENSES			2,965,600	3,179,248	3,775,151	1,950,347	1,688,457	3,638,804	3,757,831	0	3,853,016	95,185	9
EARNINGS (LOSS) FROM OPERATIONS			1,137,855	2,438,093	1,871,238	682,225	1,371,843	2,054,068	1,953,169	0	1,857,984	(95,185)	10
NON-OPERATING REVENUES (EXPENSES)													11
516000	369000	Sundry Revenues	299	7,137	810	(288)	300	12	2,000		1,000	(1,000)	12
516000	369300	Restitution - Misc	2,889	222	0	361	400	761	2,000		1,000	(1,000)	13
516010	361000	Interest & Investment Earnings	50,810	60,585	76,794	36,367	37,000	73,367	50,000		60,000	10,000	14
516010	361200	InvestmntUnrealized(Gain)/Loss	(13,161)	(42,178)	21,273	0	0	0	0		0	0	15
516020	364000	Gain on Fixed Asset Sales	0	21,452	30,000	0	20,000	20,000	20,000		210,000	190,000	16
518020	387120	Impact Fees	62,492	107,181	60,007	12,866	13,000	25,866	55,000		55,000	0	17
515100	453100	Interest Expense	0	0	0	0	0	0	(79,065)		0	79,065	18
515100	453110	Interest Expense-InterfundPybl	0	(4,440)	(86,488)	(40,326)	(40,326)	(80,652)	0		(81,000)	(81,000)	19
518030	387110	Cont Aid-Mains Ltrls Mtrs	220,432	202,425	296,153	23,588	100,000	123,588	275,000		200,000	(75,000)	20
NON-OPERATING REVENUES - NET			323,761	352,384	398,547	32,569	130,374	162,943	324,935	0	446,000	121,065	21
EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS			1,461,616	2,790,477	2,269,785	714,794	1,502,217	2,217,011	2,278,104	0	2,303,984	25,880	22
CAPITAL EXPENSES													23
515100	472100	Buildings	183,797	3,797,443	1,006,993	362,589	0	362,589	350,000		0	(350,000)	24
515100	472120	Reservoirs	0	945,918	155,555	0	0	0	0		200,000	200,000	25
515100	472130	Wells	154,580	0	63,436	0	70,000	70,000	90,000		300,000	210,000	26
515100	473110	Water Mains	1,108,459	615,642	697,641	210,689	1,022,000	1,232,689	1,237,000		1,267,900	30,900	27
515100	474500	Machinery & Equipment	282,698	107,039	100,892	0	200,000	200,000	250,000		345,000	95,000	28
515100	474600	Vehicles	91,967	33,258	234,410	133,700	0	133,700	155,000		36,000	(119,000)	29
TOTAL CAPITAL EXPENSES			1,821,501	5,499,300	2,258,927	706,977	1,292,000	1,998,977	2,082,000	0	2,148,900	66,900	30
Not included in "Net Earnings (Loss) Before Transfers" when depreciation included													31
Accrual Accounting Adjustments													32
515100	454800	Depreciation Expense	871,694	915,087	1,032,832	0	0	0	0	N/A	N/A	N/A	33
515100	496000	Fixed Assets Adjustments	(1,784,293)	(5,466,246)	(2,221,951)	(133,700)	0	(133,700)	0	N/A	N/A	N/A	34
515100	496010	In-House Cap.Water Project Adj	0	(285,332)	(413,136)	0	0	0	(420,000)		(430,000)	N/A	35
515100	496100	Principal on Bond Adjustments	0	0	0	0	0	0	0	N/A	N/A	N/A	36
Total Accrual Accounting Adjustments			(912,599)	(4,836,490)	(1,602,255)	(133,700)	0	(133,700)	(420,000)	0	(430,000)	(10,000)	37
TOTAL WATER EXPENSES			3,874,502	3,842,058	4,431,823	2,523,624	2,980,457	5,504,081	5,419,831	0	5,652,916	233,085	38
EARNINGS (LOSS) BEFORE TRANSFERS			552,714	2,127,667	1,613,113	141,517	210,217	351,734	616,104	0	585,084	(31,020)	39
TRANSFERS IN (OUT)													40
Use of (Addition to) Net Position								0	0	0	(585,084)		41
TOTAL OPERATING TRANSFERS IN (OUT)			0	0	0	0	0	0	0	0	(585,084)	(585,084)	42
NET EARNINGS (LOSS)			552,714	2,127,667	1,613,113	141,517	210,217	351,734	616,104	0	0	(616,104)	43

Water Organizational Chart



Light & Power Fund

OVERVIEW

Bountiful City Light & Power (BCLP) provides electrical power to residential, commercial, and industrial customers in Bountiful, Utah. BCLP is an enterprise fund owned by the City of Bountiful (the City) which means it is operated similar to a business, where the expenses of providing electricity and related services to its customers are recovered primarily through revenues from those customers for the electricity and services they use.

BCLP was created when the City bought the existing Bountiful Light & Power Company, built a power plant, and produced its first electricity on May 22, 1935.

Currently, BCLP supplies power to approximately 17,100 total customers: 15,500 residential customers, 1,600 commercial customers, and one industrial customer.

Throughout the year, BCLP supplies electrical power from approximately 20 megawatts (MW, one million watts) to over 80 MW to its customers. The load varies from hour to hour and is affected by the time of day, the day of the week, the weather, and the season. The record one-hour system peak is 80.886 MW, set on July 1, 2013.

BCLP's largest source of revenue, electric metered sales (EMS, sales of electricity to its customers), changes daily and seasonally with customer usage: the highest peaks occur in the summer, lower peaks occur in the winter, and the lowest usage occurs in the fall and spring. Air conditioning is the reason for the summer peaks, and heating and lighting are the reason for the winter peaks.

Weather can have the largest single impact on BCLP's ability to stay within its budget:

- Average seasonal temperatures, and the resulting demand for electrical power, are essentially built into BCLP's budget.
- Mild seasonal temperatures and the resulting low demand for power can result in BCLP not meeting its budget as its fixed costs do not decline with a decrease in EMS.
- Extremes in seasonal temperatures (too hot and/or too cold) and the resulting high demand for power can have either:
 - o a positive impact on BCLP's budget if the cost of the extra power that BCLP must supply (from the market or its power plant) is lower than the price that power is sold for; or
 - o a negative impact if the cost of the extra power is higher than the price that power is sold for.

Light & Power Fund (continued)

OVERVIEW (CONTINUED)

Historically, BCLP has kept its rates lower than that of Rocky Mountain Power (RMP) and RMP's predecessors. Currently, BCLP's residential customers pay an average of 5.9% less than they would on RMP. However, BCLP customers that use less than 764 kilowatt hours (KWH) per month in October through April, or less than 634 KWH per month in May through September, would pay less on RMP.

BCLP's electrical system includes:

- Six substations in the City and two at its hydroelectric projects.
- 16 miles of 46,000 volt transmission lines in the City.
- 26 miles of transmission line to the City-owned Echo hydroelectric project.
- 87 miles of 7,200 volt overhead distribution system lines in the City.
- 120 miles of 7,200 volt underground distribution system lines in the City.

BCLP has the following long-term power resources:

- 16 to 26 MW from the Colorado River Storage Project (CRSP) generated by the Glenn Canyon Dam at Lake Powell. The current contract ends in 2057.
- 0 to 30 MW from the coal-fired Intermountain Power Project (IPP) near Delta, Utah. The current contract ends in 2027. In 2025, IPP will be repowered to a net 840 MW natural gas-fired plant and BCLP's contract will similarly be changed from 0 to 30 MW to 0 to approximately 13 MW and extended to 2044. The unused power can be laid off to Los Angeles, CA.
- 5 MW from the coal-fired San Juan Unit No. 4 power plant (San Juan) in New Mexico. This project is scheduled to be shut down in June 2022.

BCLP owns the following power resources:

- 32.3 MW (nameplate) from BCLP's natural-gas fired power plant.
- 4.5 MW from the Echo hydroelectric project.
- 1.8 MW from the PineView hydroelectric project.

BCLP also has the following power purchase resources which are contracted through September 2022:

- 6 MW scheduled for low load hours (LLH) all year at \$40.13 per megawatt hour (MWH).
- 11 MW scheduled for high load hours (HLH) all year at \$53.41 per MWH.
- 5 MW scheduled for HLH for December through January at \$53.41 per MWH.
- 10 MW scheduled for HLH for July through August at \$53.41 per MWH.

All these resources are priced below the IPP average of \$60.00 per MW.

Light & Power Fund (continued)

GOALS & PROJECTS

BCLP's most important goal is the safety of its employees, its customers, and anyone else that interacts with BCLP's electrical system.

In addition, BCLP continues to strive to:

- provide reliable electrical service;
- be a low cost provider; and
- provide good customer service.

BCLP must supply power to its customers regardless of the price it must pay to do so. Therefore, BCLP strives to buy and/or generate electricity at the most economical prices but it must also protect itself and its customers from excessive exposure to market price increases.

Budget Summary

BCLP's budget for Fiscal Year 2020-2021 (FY 2021) includes:

- A proposed overall 2.0% increase to rates. This will include a \$2.00 increase to all monthly customer charges and the implementation of a two tier KWH rate system for Residential customer in order to correct existing inequalities between lower and higher KWH users.
- Proposed changes to two connection fees.
- \$9,350,000 to pay off its 2010 Bond on 01 November 2020. BCLP has no current plans to take on additional debt.

For FY 2021, BCLP has a balanced budget of \$42,210,748, revenues and expenses. This includes:

- \$28,342,893 Total Operating Revenues;
- \$ 4,849,728 Total Personnel Services;
- \$19,617,136 Total Operations & Maintenance Expenses;
- \$ (9,225,214) Non-Operating Revenues (Expenses) Net, (equal to \$475,620 revenues and \$(9,700,834) expenses);
- \$ 4,320,000 Total Capital Expenditures;
- \$ 1,212,235 Total Accrual Accounting Adjustments; and
- \$10,881,420 Operating Transfers In (Out) Net, (equal to \$13,392,235 transfers in and \$(2,510,815) transfers out).

Light & Power Fund (continued)

GOALS & PROJECTS (CONTINUED)

Operating Expenses

BCLP's Total Operating Expenses for FY 2021 are budgeted at \$24,466,864, up \$109,741 from Fiscal Year 2019-2020 (FY 2020). This includes its Personnel Services and Operations & Maintenance Expenses.

BCLP continues to place great emphasis on maintaining its transmission and distribution substations and systems, metering systems, street lighting system, and power plant. The budget includes the ongoing replacement of transformers, wire, poles, meters, street lights, etc., upgrading them when feasible, trimming of trees from the power system, and regular maintenance at the power plant.

Capital Expenditures

BCLP's Total Capital Expenditures for FY 2021 are budgeted at \$4,320,000, down \$(386,000) from FY 2020. This includes:

- \$1,100,000 Office and Warehouse for a security wall, paving, and landscaping.
- \$ 200,000 Distribution System to begin an upgrade of the meter collection system.
- \$ 30,000 Distribution Street Lights for 10 new street lights on south Bountiful Blvd.
- \$ 450,000 M&E Vehicles for a new double bucket truck and a new tree trimming truck.
- \$1,500,000 Construction in Progress (CIP) 08 Distribution Substation to begin the upgrade of the North West substation.
- \$ 550,000 CIP 12 Distribution System to continue the upgrade of Feeder #575.
- \$ 200,000 CIP 13 Distribution System to upgrade Feeder #272.
- \$ 50,000 CIP 14 Distribution System to complete the Stone Creek (Keller) Property project.
- \$ 40,000 CIP 15 Distribution System to begin a new Feeder #373 East.
- \$ 200,000 CIP 20 Distribution System to begin study for a photovoltaic and possibly a battery system.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS

The following is a description of FY 2021 BCLP budget line items where the change from FY 2020 to FY 2021 is plus or minus \$10,000 or greater.

OPERATING REVENUES

BCLP's Total Operating Revenues for FY 2021 are budgeted at \$28,342,893, up \$142,136 from FY 2020.

Acct # 538030-372410 Contribution in Aid To Construction.

\$250,000, down \$100,000 with fewer known projects.

Acct # 537000-375100 Electric Metered Sales (EMS).

\$25,108,154, up \$208,154 with the proposed 2.0% overall rate increase and changes.

Acct # 537000-375300 Air Products Income.

\$2,413,073, up \$35,997 with the proposed 2.0% rate increase.

OPERATING EXPENSE – PERSONNEL SERVICES

BCLP's Total Personnel Services expenses for FY 2021 are budgeted at \$4,849,728, up \$211,960 from FY 2020. All labor and benefits budget amounts for each employee, all subtotals, and the total have been matched to Bountiful City's Human Resources data as of 25 March 2020.

Total Personnel Services includes:

- Employees at 34 full-time (no change) and 5 permanent part-time (no change).
- Merit increases for 10 employees.
- A 3.0% cost of living adjustment (COLA) for all employees.
- Increased health insurance rates.
- Total Labor is \$3,181,573, up \$112,947 with the COLA and merit raises.
- Total Benefits is \$1,668,155, up \$99,013 with increases in insurance and other costs.
- Increase the fee to Power Commissioners from \$50 to \$100 per month.

Note: The process of determining the amount of each Personnel Services budget line item is as follows: 1. Match each employee's salary and benefits data to Human Resources data (see above); 2. Show the totals for each type of benefit and for labor for the power plant, meter reading, administration, engineering, and power commission on their respective budget lines; and 3. Allocate the remaining labor to the remaining budget labor lines according to the actual results of the most recently completed fiscal year.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

OPERATING EXPENSE – OPERATIONS & MAINTENANCE

BCLP's Total Operating Expenses for Operations & Maintenance for FY 2021 are budgeted at \$19,617,136, down \$(102,219) from FY 2020.

Acct # 535300-424002 – Office & Warehouse

\$78,595, down \$(18,730) with the installation of audio / visual equipment in FY 2020.

Acct # 535300-429300 - Computer

\$204,560, up \$41,197 for a new Geographic Information System (GIS), software updates, and hardware.

Acct # 535300-431000 – Professional & Technical Services

\$8,462, down \$(23,224) with the elimination of public relations outsourcing.

Acct # 535300-445202 - Uniforms

\$53,000, up \$18,000 to increase the flame resistant (FR) clothing supplied to all crews.

Acct # 535300-448611 - Natural Gas

\$733,741, down \$(187,670) with anticipated usage and current hedged gas prices.

Acct # 535300-448613 Plant

\$183,809, down \$(10,226) with a lower estimate for insurance boiler / machinery comp coverage.

Acct # 535300-448614 Plant Equipment & Generation

\$542,104, up \$66,168 for the engineering and installation of reverse osmosis water treatment on the air cooling intakes of the 3 turbines.

Acct # 535300-448620 Power Purchased from Colorado River Storage Project (CRSP)

\$3,525,669, down \$(110,308) with a revised rate effective October 2020.

Acct # 535300-448622 Power Purchased from San Juan

\$2,120,939, down \$(220,688) with proposed operating costs and lower Capital expenses due to its scheduled shutdown in June 2022.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

Acct # 535300-448626 Power Purchased from UAMPS (Pool, etc.)

\$7,016,536, down \$(320,260) with current estimated power purchases from the market.

Acct # 535300-448627 Echo Hydro

\$567,249, up \$166,749 to complete the repair of the hydro.

Acct # 535300-448631 Hydro Transmission

\$60,592, down \$(25,449) with lower anticipated maintenance costs.

Acct # 535300-448632 Distribution

\$1,185,634, up \$33,054 with work planned for the overhead & underground systems.

Acct # 535300-448633 Street Lights

\$332,505, down \$(13,495) with ongoing repair and maintenance work and LED upgrades.

Acct # 535300-448636 Special Equipment

\$101,550, up \$74,900 for tools for the new double bucket truck, transformer test equipment, partial discharge monitor, and new locator.

Acct # 535300-448639 Substation

\$345,838, up \$234,000 with the purchase and installation of new bypass switches for the Central and South East Substations.

Acct # 535300-448640 SCADA

\$31,000, down \$(20,000) following the purchase and installation of a storage server in FY 2020.

Acct # 535300-448650 Meters

\$154,335, up \$33,985 to purchase a new remote meter reading system and disconnect meters.

Acct # 535300-466000 Contingency

\$728,539, up \$147,711 to prepare for possible consequences of the COVID-19 virus pandemic and to balance total expenses.

Acct # 535300-491150 Administrative Services Reimbursement

\$512,025, up \$19,311 to reimburse the City for the cost of the services it provides to the Power Department.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

NON-OPERATING REVENUES (EXPENSES)

BCLP's Total Non-Operating Revenues (Expenses) for FY 2021 are budgeted at a net expense of \$(9,225,214), up \$(8,707,595) from the net expense in FY 2020.

Acct # 533000-335000 Federal Bond Interest Expense Subsidy

\$107,433, down \$(112,744) with the pay-off of the 2010 Bond.

Acct # 536000-369000 Sundry Revenues

\$100,811, up \$35,000 to better match history.

Acct # 536010-361000 Interest & Investment Earnings

\$141,199, down (208,552) with lower cash balances after paying off the 2010 Bond and the lower projected average interest rate.

Acct # 536010-361010 Interest Income Rate Stabilization

\$86,094, down (24,921) with the lower projected average interest rate.

Acct # 536020-364000 Gain on Fixed Asset Sales

\$15,000, down \$(15,500) with sales of fixed assets.

Acct # 535300-481000 Principal on Bonds

\$(9,350,000), up \$(8,645,000) to pay off the 2010 Bond on 01 November 2020. \$8,630,000 funded by the use of retained earnings.

Acct # 535300-482000 Interest on Bonds

\$(253,709), down \$267,914 with the pay-off of the 2010 Bond.

CAPITAL EXPENSES

BCLP's Total Capital Expenses for FY 2021 are budgeted at \$4,320,000, down \$(386,000) from FY 2020.

Acct # 535300-472100 Buildings

\$1,100,000, up \$600,000 for a security wall, paving, and landscaping. Funded by the use of retained earnings.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

Acct # 535300-473135 Distribution System

\$200,000, no change, to begin an upgrade of the remote meter collector system. Funded by the use of retained earnings.

Acct # 535300-473140 Distribution Street Lights

\$30,000, down \$(30,000) to install 10 new street lights on south Bountiful Blvd.

Acct # 535300-474515 M&E Echo

\$0, down \$(500,000) with the postponement of the control package to FY 2022.

Acct # 535300-474600 M&E Vehicles

\$450,000, up \$85,000 for a new International Altec double bucket truck (\$265,000) and a new tree trimming truck (\$185,000).

Acct # 535300-474790 Construction In Progress (CIP) 09 Distribution Sub NW Substation

\$1,500,000, no change, to start the rebuild of the North West substation. Funded by the use of retained earnings.

Acct # 535300-474820 CIP 12 Distribution System Feeder #575

\$550,000, no change, to continue the upgrade of Feeder #575. Funded by the use of retained earnings.

Acct # 535300-474830 CIP 13 Distribution System Feeder #272 Rebuild

\$200,000, up \$200,000 for an upgrade of Feeder #272. Funded by the use of retained earnings.

Acct # 535300-474840 CIP 14 Distribution System Stone Creek Property

\$50,000, down \$(50,000) with anticipated work on this project.

Acct # 535300-474850 CIP 15 Distribution System Feeder #373 East

\$40,000, down \$(390,000) for anticipated work on this project.

Acct # 535300-474870 CIP 17 Distribution System Feeder InterTie #673-#271

\$0, down \$(171,000) with the completion of this project in FY 2020.

Acct # 535300-474890 CIP 19 Distribution System Feeder #374

\$0, down \$(130,000) with the completion of this project in FY 2020.

Light & Power Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

Acct # 535300-474900 CIP 20 Distribution System Photovoltaic & Battery System

\$200,000, no change, to begin a study for a photovoltaic system and possible battery system.

ACCRUAL ACCOUNTING ADJUSTMENTS

BCLP's Total Accrual Accounting Adjustments for FY 2021 are budgeted at \$1,212,235, unchanged from FY 2020.

Acct # 535300-454900 Amortization Expense

\$1,212,235, no change, to amortize (over five years) the intangible asset to purchase power from the San Juan power plant, as that plant is expected to be decommissioned in June of 2022. Funded by the use of retained earnings.

OPERATING TRANSFERS IN (OUT)

BCLP's Total Operating Transfers In (Out) for FY 2021 are budgeted at \$10,881,420 net transfers in (income), up \$13,371,420 from FY 2020.

Acct # 538000-389010 Use Of Retained Earnings

\$13,392,235 income, up \$13,392,235 to fund the following expenditures by the use of retained earnings:

- \$8,630,000 to pay off the remaining balance of the 2010 Bond after the \$720,000 required payment on 01 November 2020.
- \$1,212,235 for the amortization of the intangible asset to purchase power from the San Juan power plant.
- \$1,100,000 for a security wall, paving, and landscaping.
- \$ 200,000 to begin a meter collector system.
- \$1,500,000 for CIP 09 Dist Sub NW substation.
- \$ 550,000 for CIP 12 Dist Sys Feeder #575 rebuild.
- \$ 200,000 for CIP 13 Dist Sys Feeder #272 rebuild.

Acct # 535300-492000 Transfer To General Fund

\$(2,510,815) expense, equal to 10% of electric metered sales, up \$(20,815) with the increase in electric metered sales.

Light & Power Fund (continued)

RATES, FEES, AND DEPOSITS

For the FY 2021 budget, there is a proposed overall 2.0% increase to rates. This will include a \$2.00 increase to all monthly customer charges and the implementation of a two tier KWH rate system for Residential customers. There are also proposed changes to two connection fees. There are no proposed changes to deposits. The proposed changes include the following:

STANDARD RATES

RESIDENTIAL (ER):

- Monthly customer charge from \$10.00 per month to \$12.00 per month.
- Energy charge per Kilowatt Hour (KWH) from \$0.0925 for all KWH used to a two-tiered rate based on the amount of KWHs used:
 - \$0.0800 per KWH for the first 400 KWH used
 - \$0.1022 per KWH for all additional KWH used

COMMERCIAL SMALL WITH NO DEMAND (ES):

- Monthly customer charge from \$14.00 to \$16.00 per month
- Energy charge per KWH from \$0.1112 to \$0.1099

COMMERCIAL SMALL WITH DEMAND OF 30KW OR LESS (EX):

- Monthly customer charge from \$14.00 to \$16.00 per month
- Demand charge per Kilowatt (KW) for each KW in excess of 15KW from \$8.7000 to \$8.8740
- Energy charge per KWH for the first 1,500 KWH from \$0.1112 to \$0.1099
- Energy charge per KWH for all additional KWH from \$0.0624 to \$0.0636

COMMERCIAL LARGE WITH DEMAND GREATER THAN 30KW (EC):

- Monthly customer charge from \$58.00 to \$60.00 per month
- Demand charge per KW from \$16.8100 to \$17.1462
- Energy charge per KWH from to \$0.0381 to \$0.0389

TEMPORARY (50 amps or less) (ET) (Note: service greater than 50 amps to be billed as Commercial):

- Monthly equipment rental from \$30.00 to \$32.00
- Monthly customer charge from \$14.00 to \$16.00
- Energy charge per KWH from \$0.1112 to \$0.1099

Light & Power Fund (continued)

RATES, FEES, AND DEPOSITS (CONTINUED)

MUNICIPAL (flat rate / unmetered - only for Bountiful City accounts) (BS):

- Monthly customer charge from \$14.00 to \$16.00
- Energy charge per KWH from \$0.1112 to \$0.1099 (same as Small Commercial) x # KWH used (as determined by Power Dept.)

NET METERING RATES (No New Installations; Existing Customers Only):

RESIDENTIAL - NET METERING (EN):

- Monthly customer charge from \$14.00 to \$16.00
- Energy charge per KWH for all net KWH used from \$0.0925 for all KWH used to a two-tiered rate based on the amount of KWH used:
 - \$0.0800 per KWH for the first 400 KWH used
 - \$0.1022 per KWH for all additional KWH used
- Energy credit per KWH for all surplus generation from \$0.0925 to \$0.0800

COMMERCIAL SMALL WITH NO DEMAND - NET METERING (ESN):

- Monthly customer charge from \$18.00 to \$20.00
- Energy charge per KWH for all net KWH used from \$0.1112 to \$0.1099
- Energy credit per KWH for all surplus generation remains unchanged at \$0.0624

COMMERCIAL SMALL WITH DEMAND OF 30KW OR LESS - NET METERING (EXN):

- Monthly customer charge from \$18.00 to \$20.00
- Demand charge per KW for each KW in excess of 15KW from \$8.7000 to \$8.8740
- Energy charge per KWH for the first 1,500 KWH used from \$0.1112 to \$0.1099
- Energy charge per KWH for all additional KWH used from \$0.0624 to \$0.0636
- Energy credit per KWH for all surplus generation remains unchanged at \$0.0624

COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - NET METERING (ECN):

- Monthly customer charge from \$58.00 to \$60.00
- Demand charge per KW from \$16.8100 to \$17.1462
- Energy charge per KWH for all net KWH used from \$0.0381 to \$0.0389
- Energy credit per KWH for all surplus generation remains unchanged at \$0.0381

Light & Power Fund (continued)

RATES, FEES, AND DEPOSITS (CONTINUED)

FEED-IN TARIFF RATES:

RESIDENTIAL - FEED-IN TARIFF (ERF):

- Monthly customer charge from \$14.00 to \$16.00
- Energy charge per KWH for all net KWH used from \$0.0925 for all KWH used to a two-tiered rate based on the amount of KWH used:
 - \$0.0800 per KWH for the first 400 KWH used
 - \$0.1022 per KWH for all additional KWH used
- Energy credit 12am-12pm remains unchanged at \$0.0400
- Energy credit 12pm-4pm remains unchanged at \$0.0600
- Energy credit 4pm-12am remains unchanged at \$0.0925

COMMERCIAL SMALL WITH NO DEMAND - FEED-IN TARIFF (ESF):

- Monthly customer charge from \$18.00 to \$20.00
- Energy charge per KWH for all net KWH used from \$0.1112 to \$0.1099
- Energy credit 12am-12pm remains unchanged at \$0.0400
- Energy credit 12pm-4pm remains unchanged at \$0.0600
- Energy credit 4pm-12am remains unchanged at \$0.0925

COMMERCIAL SMALL WITH DEMAND OF 30KW OR LESS - FEED-IN TARIFF (EXF):

- Monthly customer charge from \$18.00 to \$20.00
- Demand charge per KW for each KW in excess of 15KW from \$8.7000 to \$8.8740
- Energy charge per KWH for the first 1,500 KWH used from \$0.1112 to \$0.1099
- Energy charge per KWH for all additional KWH used from \$0.0624 to \$0.0636
- Energy credit 12am-12pm remains unchanged at \$0.0400
- Energy credit 12pm-4pm remains unchanged at \$0.0600
- Energy credit 4pm-12am remains unchanged at \$0.0925

Light & Power Fund (continued)

RATES, FEES, AND DEPOSITS (CONTINUED)

COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - FEED-IN TARIFF (ECF):

- Monthly customer charge from \$58.00 to \$60.00
- Demand charge per KW from \$16.8100 to \$17.1462
- Energy charge per KWH for all net KWH used from \$0.0381 to \$0.0388
- Energy credit 12am-12pm remains unchanged at \$0.0400
- Energy credit 12pm-4pm remains unchanged at \$0.0600
- Energy credit 4pm-12am remains unchanged at \$0.0925

OTHER RATES (these require the approval of the Power Department):

COMMERCIAL POWER FACTOR CORRECTION:

- For every 1% less than 95% increase meter KWH remains unchanged at 1%

COMMERCIAL SMALL SEASONAL (ES):

- Monthly customer charge from \$14.00 to \$16.00
- Energy charge per KWH from \$0.1112 to \$0.1099

MOBILE HOME & HOUSE TRAILER PARK:

- Individual meters - see Residential Service
- Master meters (existing meters only) - see Commercial Service

SECURITY LIGHTING:

- A. LED Standard Post Top with Pole from \$29.00 to \$29.58
- B. LED High Wattage Horizontal from \$30.30 to \$30.91
- C. LED Low Wattage Horizontal from \$27.70 to \$28.25
- D. LED Decorative Post Top with Pole from \$36.35 to \$37.08
- E. LED High Wattage Flood from \$30.30 to \$30.91
- F. LED Low Wattage Flood from \$27.70 to \$28.25

Davit Pole - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY from \$3.89 to \$3.97

Davit Pole w/ Base - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY from \$13.45 to \$13.72

Light & Power Fund (continued)

RATES, FEES, AND DEPOSITS (CONTINUED)

INDUSTRIAL CUSTOMER (variable and contractual:
Demand charge for all KW from \$9.4500 to \$9.6390
Energy charge per KWH from \$0.0441 to \$0.0450
Administrative Charge Flat Rate Per Month from \$3,270.31 to \$3,335.72

FEES:

Increased to cover the cost of providing these services:

Connect fee regular hours next day from \$30.00 to \$35.00

Connect fee regular hours same day from \$40.00 to \$45.00

DEPOSITS:

No changes.

Light & Power Fund (continued)

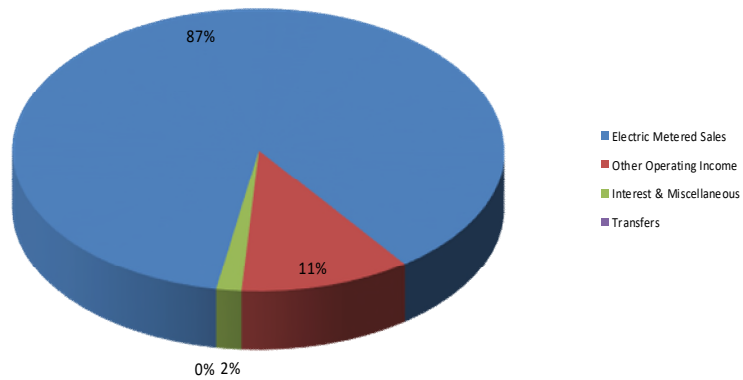
RATES, FEES, AND DEPOSITS (CONTINUED)

BCLP'S "ELECTRIC RATE SCHEDULES", AND "ELECTRIC SERVICE POLICIES AND ELECTRIC SERVICE AGREEMENTS"

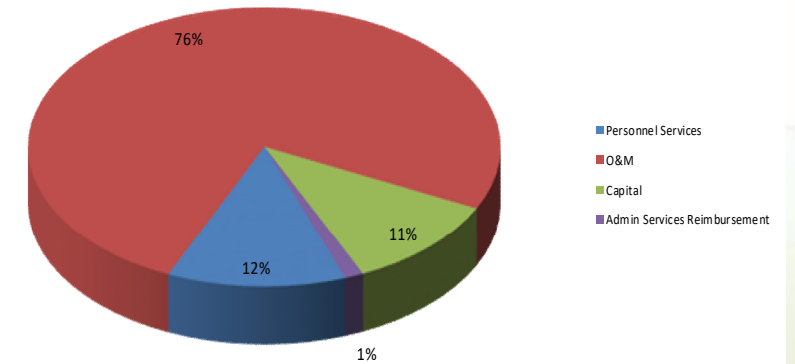
BCLP's combined document for "Electric Rate Schedules" and "Electric Service Policies and Electric Service Agreements" for FY 2021 includes the above proposed changes to its Rates, Fees, and Deposits, and is hereby incorporated by reference.

Light & Power Budget Graphs

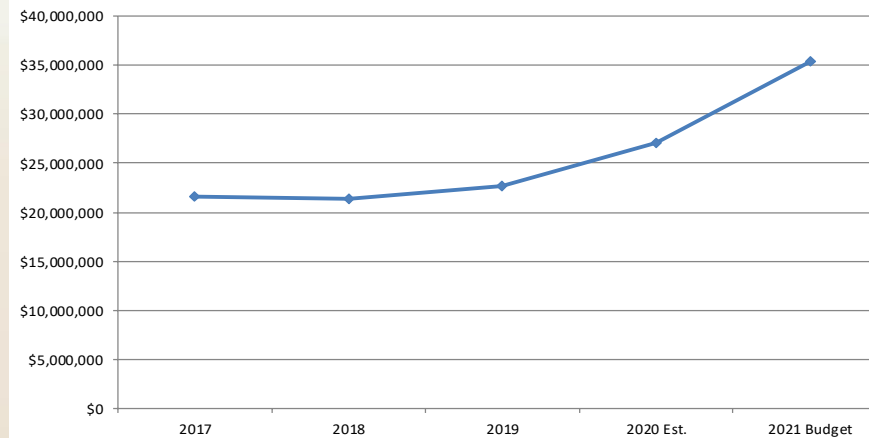
FY 2020-2021 Light & Power Revenues



FY 2020-2021 Light & Power Expenses



**Budget History
(Less Capital)**



Light & Power Budget

LIGHT & POWER											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
OPERATING REVENUES											
537030 362000	Rental Income	37,563	50,052	54,200	43,467	18,414	61,881	61,881		65,052	3,171
537000 363010	Power Line Underground Repair	5	164	0	0	0	0	0		0	0
537010 372400	Connection Fees	137,967	121,316	92,265	47,113	59,087	106,200	106,200		100,000	(6,200)
538030 372410	Contrib In Aid To Construction	288,449	208,791	302,080	91,689	191,635	283,324	350,000		250,000	(100,000)
537000 375100	Electric Metered Sales	23,949,727	24,459,741	24,327,589	10,837,704	13,506,437	24,344,140	24,900,000		25,108,154	208,154
537000 375200	ElecMtrSale FdInTrff Residentl	0	7,619	20,979	10,835	10,835	21,670	0		0	0
537000 375200	ElecMtrSale FdInTrff Small Commercial	0	0	0	0	0	0	0		0	0
537000 375200	ElecMtrSale FdInTrff Large Commercial	0	0	0	0	0	0	0		0	0
537000 375230	ElecMtrSale NetMeter Residentl	0	100,546	204,369	81,028	81,028	162,056	0		0	0
537000 375240	ElecMtrSale NetMeter SmallComl	0	6,565	11,652	5,203	5,203	10,406	0		0	0
537000 375250	ElecMtrSale NetMeter LargeComl	0	4,876	8,744	4,025	4,025	8,050	0		0	0
537000 375300	Air Products Income	2,412,459	2,390,156	2,195,750	919,411	1,375,248	2,294,659	2,377,076		2,413,073	35,997
537000 376100	Street Light System Income	0	0	392,726	168,817	236,783	405,600	405,600		406,614	1,014
TOTAL OPERATING REVENUES		26,826,170	27,349,825	27,610,352	12,209,292	15,488,695	27,697,987	28,200,757	0	28,342,893	142,136
OPERATING EXPENSES											
PERSONNEL SERVICES											
535300 411140	Plant Labor	533,499	519,038	527,235	255,097	254,626	509,723	509,723		516,588	6,865
535300 411141	Echo Hydro Labor	14,836	13,006	31,328	25,464	(8,614)	16,850	16,850		40,670	23,820
535300 411142	PineView Hydro Labor	19,910	10,032	12,445	4,933	8,064	12,997	12,997		16,157	3,160
535300 411150	Transmission Labor	39,214	15,980	9,277	10,858	9,845	20,703	20,703		12,043	(8,660)
535300 411151	Hydro Transmission Labor	0	0	4,444	10,109	(10,109)	0	0		5,769	5,769
535300 411152	Distribution Labor	1,216,147	1,116,714	1,135,352	596,014	849,683	1,445,697	1,445,697		1,473,905	28,208
535300 411153	Street Light Labor	34,018	34,076	36,731	11,332	32,816	44,148	44,148		47,683	3,535
535300 411154	Security Lighting Labor	0	3,922	614	149	4,933	5,082	5,082		797	(4,285)
535300 411156	Special Equipment Labor	0	0	102	0	0	0	0		130	130
535300 411158	Substation Labor	146,080	138,913	146,981	87,321	92,651	179,972	179,972		190,809	10,837
535300 411159	SCADA Labor	17,511	15,295	10,959	5,195	14,621	19,816	19,816		14,228	(5,588)
535300 411160	Communication Equipment Labor	461	1,283	887	55	1,607	1,662	1,662		1,151	(511)
535300 411161	Traffic Signal Labor	16,314	6,840	3,367	3,997	4,864	8,861	8,861		4,371	(4,490)
535300 411165	Meter Reading Labor	28,062	27,249	30,918	13,952	10,435	24,387	24,387		25,111	724
535300 411166	Administrative Labor	483,225	489,368	503,613	245,149	284,824	529,973	529,973		545,428	15,455
535300 411167	Engineering Labor	197,170	203,338	202,001	97,981	125,658	223,639	223,639		235,684	12,045
535300 411169	Power Commission Allowance	4,929	5,057	5,125	2,164	3,349	5,513	5,513		9,497	3,984
535300 413010	Fica Taxes	203,738	203,553	209,343	100,049	134,701	234,750	234,750		243,390	8,640
535300 413020	Employee Medical Ins	547,692	538,091	619,612	270,623	386,075	656,698	656,698		722,357	65,659
535300 413030	Employee Life Ins	15,137	14,964	15,578	7,252	10,205	17,457	17,457		18,091	634
535300 413040	State Retirement & 401 K	529,204	402,767	530,131	247,086	317,501	564,587	564,587		585,320	20,733
535300 413060	Unemployment Reimb	0	13,635	0	0	0	0	0		0	0
535300 413100	Retired Employee Benefits	(1,090)	(5,004)	(6,751)	0	5,004	5,004	5,004		5,004	0
535300 462180	Accrued Comp Time Exp	(939)	6,103	(1,711)	0	7,906	7,906	7,906		(2,221)	(10,127)
535300 462190	Accrued Sick Leave Exp	(319)	1,547	5,472	0	2,004	2,004	2,004		7,104	5,100
535300 462200	Accrued Vacation Expense	(9,255)	7,482	28,246	0	9,694	9,694	9,694		36,669	26,975
535300 491640	WorkersCompPremiumCharge-ISF	84,006	82,497	85,245	41,027	49,619	90,646	90,646		93,993	3,347
TOTAL PERSONNEL SERVICES		4,119,549	3,865,743	4,146,543	2,035,808	2,601,961	4,637,769	4,637,769	0	4,849,728	211,959

Light & Power Budget (continued)

LIGHT & POWER											Amended			1
			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2	
Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3	
OPERATIONS & MAINTENANCE													4	
6	535300	415000	Employee Education Reimb	1,449	0	0	0	0	2,500		0	(2,500)	5	
7	535300	421000	Books Subscr & Mmbrshp	16,961	18,231	15,703	18,178	1,191	19,369		19,675	306	6	
8	535300	422000	Public Notices	2,379	9,679	4,992	76	9,874	9,950		14,950	5,000	8	
9	535300	423000	Travel & Training	29,604	38,149	55,069	14,876	54,424	69,300		65,000	(4,300)	9	
10	535300	423001	Education Benefit	3,378	5,874	10,414	2,716	9,709	12,425		20,599	8,174	10	
17	535300	423002	Travel Board Members	15,253	17,205	15,264	7,841	14,159	22,000		22,000	0	17	
19	535300	424000	Office Supplies	0	0	493	45	(45)	0		0	0	19	
20	535300	424001	Drafting	2,033	105	2,061	150	2,350	2,500		2,500	0	20	
21	535300	424002	Office & Warehouse	63,702	56,392	56,249	47,385	49,940	97,325		78,595	(18,730)	21	
22	535300	429300	Computer	47,221	39,439	41,057	29,734	133,629	163,363		204,560	41,197	22	
23	535300	431000	Profess & Tech Services	31,499	34,251	26,777	11,405	10,000	21,405		8,462	(23,224)	23	
24	535300	431001	Blue Stake & Location	3,713	3,101	10,800	1,942	8,058	10,000		10,000	0	24	
25	535300	431040	Bank & Investment Account Fees	17,458	18,088	17,020	7,037	10,963	18,000		18,000	0	25	
25	535300	431050	Credit Card Merchant Fees	89,522	88,785	89,318	46,443	46,443	92,886		100,000	0	25	
26	535300	431100	Legal And Auditing Fees	15,540	13,700	13,806	14,460	0	14,460		14,333	(127)	26	
27	535300	431400	Landfill Fees	879	1,109	1,365	770	770	1,540		1,500	0	27	
28	535300	445201	Safety Equipment	51,357	27,658	50,848	22,728	33,668	56,396		58,970	2,574	28	
29	535300	445202	Uniforms	21,532	23,255	40,588	9,217	25,783	35,000		53,000	18,000	29	
31	535300	448610	Fuel Oil	54,703	0	0	0	0	0		0	0	31	
32	535300	448611	Natural Gas	838,692	957,672	1,031,699	667,486	233,224	900,710		733,741	(187,670)	32	
33	535300	448613	Plant	135,701	122,520	120,565	80,734	80,734	161,468		183,809	(10,226)	33	
34	535300	448614	Plant Equipment Repairs	26,487	35,297	283,305	47,851	2,300,000	2,347,851		542,104	66,168	34	
35	535300	448615	Plant Building Repairs	2,595	1,795	0	0	0	0		0	0	35	
36	535300	448616	Plant Storage Tank Fees	38,082	0	0	0	0	0		0	0	36	
37	535300	448620	Power Purch CRSP	3,562,417	3,531,615	3,544,184	1,437,271	2,198,706	3,635,977		3,525,669	(110,308)	37	
38	535300	448621	Power Purch IPP	16,228	16,910	15,349	7,100	8,860	15,960		17,040	1,080	38	
39	535300	448622	Power Purch San Juan	1,880,344	2,052,193	1,644,943	734,110	1,607,517	2,341,627		2,120,939	(220,688)	39	
40	535300	448626	Power Purch UAMPS (Pool etc)	6,400,483	6,456,231	6,550,692	2,915,514	3,355,550	6,271,064		7,016,536	(320,260)	40	
41	535300	448627	Echo Hyrdo	278,001	154,438	309,496	236,756	236,756	473,512		567,249	166,749	41	
42	535300	448628	Pineview Hydro	125,065	125,226	110,831	70,420	1,223,207	1,293,627		202,409	8,782	42	
43	535300	448630	Transmission	223,131	27,287	26,552	3,841	0	3,841		25,000	0	43	
44	535300	448631	Hyrdo Transmission	15,726	18,115	23,390	17,950	86,000	103,950		60,592	(25,449)	44	
45	535300	448632	Distribution	1,051,020	932,164	1,165,559	444,771	707,809	1,152,580		1,185,634	33,054	45	
46	535300	448633	Street Light	29,402	52,692	477,838	368,798	79,000	447,798		332,505	(13,495)	46	
47	535300	448634	Security Lighting	0	3,380	2,143	850	200	1,050		1,000	0	47	

Light & Power Budget (continued)

LIGHT & POWER											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
535300 448635	Vehicles	82,168	62,725	80,635	34,270	61,230	95,500	95,500		95,000	(500)
535300 448636	Special Equipment	34,994	41,119	74,737	8,539	18,111	26,650	26,650		101,550	74,900
535300 448637	Transformers	240,486	192,303	191,949	69,346	130,654	200,000	220,000		220,000	0
535300 448638	PCB Disposal	8,482	3,402	6,518	893	3,500	4,393	10,000		7,500	(2,500)
535300 448639	Substation	25,986	195,555	131,512	61,274	61,274	122,548	111,838		345,838	234,000
535300 448640	SCADA	11,475	13,710	13,776	0	30,000	30,000	51,000		31,000	(20,000)
535300 448641	Communication Equipment	34,625	37,357	122,202	22,602	12,000	34,602	49,266		50,150	884
535300 448642	Traffic Signal	440	32	185	0	0	0	0		0	0
535300 448643	Easements	10	578	3,550	0	0	0	1,000		1,000	0
535300 448650	Meters	47,529	68,391	70,583	41,427	67,000	108,427	120,350		154,335	33,985
535300 448700	Power Purch FdInTrff Residentl	0	2,697	6,965	4,346	4,346	8,692	0		0	0
535300 448730	Power Purch NetMeter Residentl	0	46,172	87,418	41,253	41,253	82,506	0		0	0
535300 448740	Power Purch NetMeter SmallComl	0	873	1,624	750	750	1,500	0		0	0
535300 448750	Power Purch NetMeter LargeComl	0	19	55	22	22	44	0		0	0
535300 451100	Insurance & Surety Bonds	144,063	137,078	144,189	136,026	0	136,026	146,945		142,828	(4,117)
535300 461000	Miscellaneous Expense	9,772	9,634	13,230	5,050	10,000	15,050	21,000		21,000	0
535300 466000	Contingency	0	0	0	0	0	0	580,829		728,539	147,710
535300 491150	Admin Services Reimbursement	391,571	449,105	473,265	246,357	246,357	492,714	492,714		512,025	19,311
TOTAL OPERATIONS & MAINTENANCE		16,123,155	16,143,306	17,180,762	7,940,608	13,214,976	21,155,585	19,719,356	0	19,617,136	(102,220)
TOTAL OPERATING EXPENSES		20,242,704	20,009,049	21,327,305	9,976,416	15,816,937	25,793,354	24,357,125	0	24,466,864	109,739
EARNINGS (LOSS) FROM OPERATIONS		6,583,466	7,340,775	6,283,048	2,232,876	(328,242)	1,904,634	3,843,632	0	3,876,029	32,397
NON-OPERATING REVENUES (EXPENSES)											
533000 335000	Federal Bnd Intrst Subsdy	248,675	238,059	231,235	75,391	144,786	220,177	220,177		107,433	(112,744)
536000 363015	Sales Tax Vendor Discount	13,043	13,233	13,475	7,207	7,207	14,414	12,000		12,000	0
536000 369000	Sundry Revenues	61,930	92,689	109,776	26,913	26,913	53,826	65,811		100,811	35,000
536010 361000	Interest & Investment Earnings	305,428	381,017	491,332	233,839	233,839	467,678	349,751		141,199	(208,552)
536010 361010	Interest Inc Rate Stabilize	78,774	115,183	134,275	62,635	62,635	125,270	111,015		86,094	(24,921)
536010 361012	Interest Inc UAMPS	5,531	6,753	10,162	3,665	3,665	7,330	5,000		5,000	0
536010 361014	Interest Inc 2010 Bond	5,778	9,007	15,421	9,418	9,418	18,836	10,000		2,083	(7,917)
536010 361200	InvestmntUnrealized(Gain)/Loss	(111,410)	(216,953)	196,130	0	0	0	0		0	0
536020 364000	Gain on Fixed Asset Sales	0	93,606	67,513	6,710	0	6,710	30,500		15,000	(15,500)
537000 369020	Income From UncoIl Accts	7,366	9,407	8,426	2,607	2,607	5,214	6,000		6,000	0
535300 452300	Uncollectible Accounts	(38,771)	(52,264)	(64,259)	(23,678)	(23,678)	(47,356)	(80,000)		(80,000)	0
535300 453101	Interest Exp Customer Deposits	(8,576)	(13,550)	(21,783)	(10,600)	(10,600)	(21,200)	(18,000)		(13,875)	4,125
535300 453600	Loss-Deleted Fixed Assets	(151,304)	0	(95,658)	0	0	0	0		0	0
535300 481000	Prinipcal on Bonds	(665,000)	(675,000)	(690,000)	(705,000)	0	(705,000)	(705,000)		(9,350,000)	(8,645,000)
535300 482000	Interest on Bonds	(593,242)	(570,799)	(544,868)	(267,915)	(253,709)	(521,624)	(521,623)		(253,709)	267,914
535300 484000	Paying Agents Fees	(3,000)	(3,000)	(3,200)	(3,200)	0	(3,200)	(3,250)		(3,250)	0
NON-OPERATING REVENUES - NET		(844,778)	(572,612)	(142,023)	(582,007)	203,083	(378,924)	(517,619)	0	(9,225,214)	(8,707,595)
EARNINGS (LOSS) BEFORE CAPITAL AND TRANSFERS		5,738,688	6,768,163	6,141,025	1,650,868	(125,159)	1,525,709	3,326,013	0	(5,349,185)	(8,675,198)

Light & Power Budget (continued)

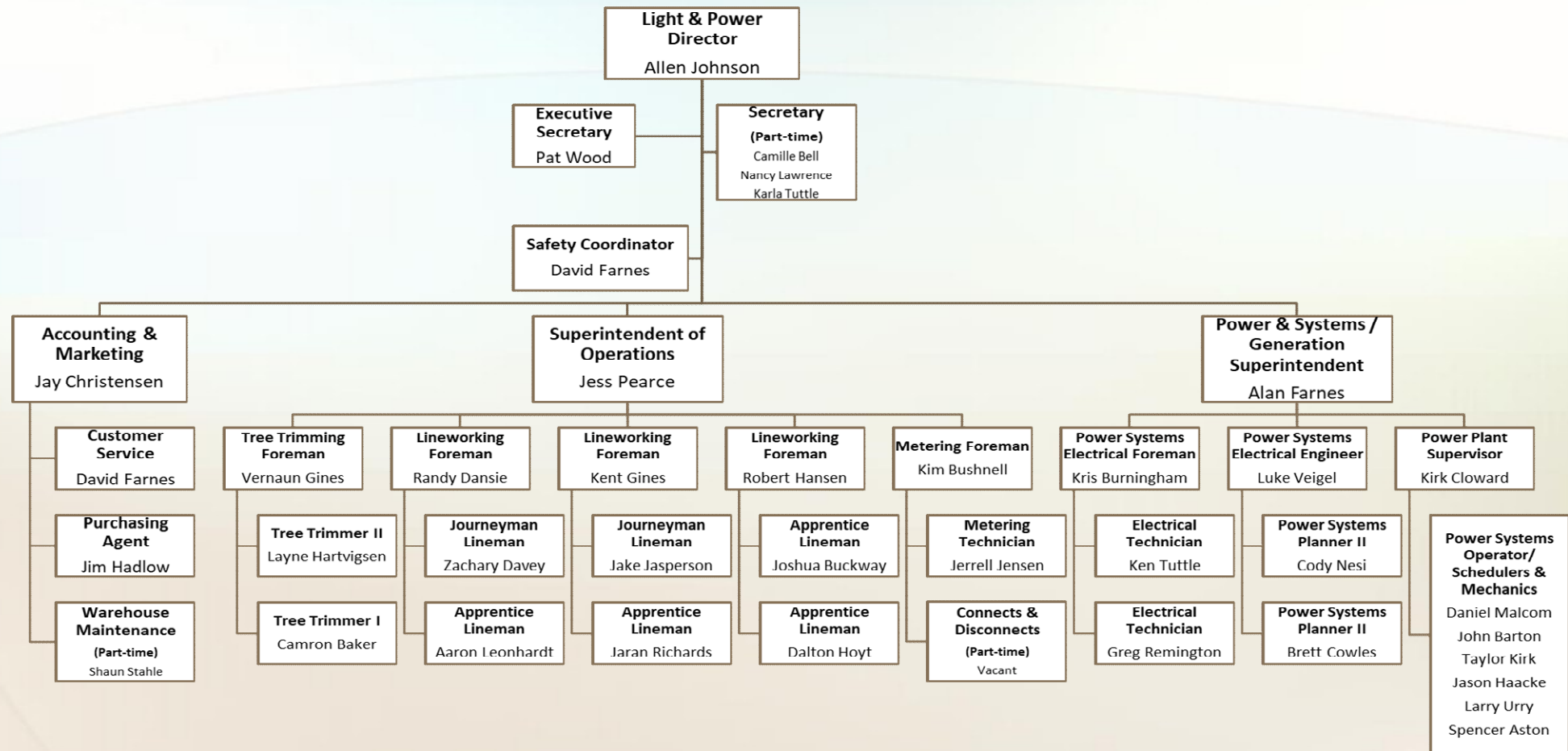
LIGHT & POWER										Amended			1	
			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	2		
			2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3	
													4	
CAPITAL EXPENSES													5	
6	535300	471100	Land	0	519,065	0	0	0	0	0	0	0	6	
7	535300	472100	Buildings	287,697	54,141	0	0	100,000	100,000	500,000	1,100,000	600,000	7	
8	535300	473135	Dist System	0	0	0	0	0	200,000	200,000	200,000	0	8	
9	535300	473140	Dist Street Lights	0	0	0	240,369	259,631	500,000	60,000	30,000	(30,000)	9	
10	535300	474505	M&E Plant	541,868	0	0	0	0	0	0	0	0	10	
11	535300	474515	M&E Echo	0	0	0	0	0	500,000	0	(500,000)	(500,000)	11	
14	535300	474600	Vehicles	239,878	332,824	223,972	35,862	97,985	133,847	365,000	450,000	85,000	14	
15	535300	474710	CIP 01 138KV Trans Substation	26,189	3,731,060	1,587,391	0	0	0	0	0	0	15	
16	535300	474715	CIP 01 138KVTransSubstationLbr	1,270	118,378	96,993	3,338	0	3,338	0	0	0	16	
17	535300	474740	CIP 04 Trans Sys Ph7 NWSub-Rec	51,059	608,055	0	0	0	0	0	0	0	17	
18	535300	474745	CIP 04 TransSysPh7NWSub-RecLbr	0	5,532	0	0	0	0	0	0	0	18	
19	535300	474780	CIP 08 Dist Sub SW Substation	124,987	0	0	0	0	0	0	0	0	19	
20	535300	474785	CIP 08 Dist Sub SW Sub Labor	35,535	0	0	0	0	0	0	0	0	20	
21	535300	474790	CIP 09 Dist Sub NW Substation	0	0	0	15,803	0	15,803	1,500,000	1,500,000	0	21	
22	535300	474810	CIP 11 Dist SysFeeder#573-#676	0	15,418	0	0	0	0	0	0	0	22	
23	535300	474820	CIP 12 Dist Sys Feeder #575	0	286,303	299,653	15,148	402,864	418,012	550,000	550,000	0	23	
24	535300	474825	CIP 12 Dist Sys Feeder#575 Lbr	0	58,803	24,915	0	0	0	0	0	0	24	
25	535300	474830	CIP 13 Dist Sys 1209 N. Main	0	2,031	1,484	0	0	0	200,000	200,000	200,000	25	
26	535300	474840	CIP 14 Dist Sys Stone Creek	0	9,916	88,519	54	124,461	124,515	100,000	50,000	(50,000)	26	
27	535300	474845	CIP 14 Dist Sys StoneCreek Lbr	0	2,570	24,464	228	0	228	0	0	0	27	
28	535300	474850	CIP 15 Dist Sys Feeder #373	0	0	111,928	271	0	271	430,000	40,000	(390,000)	28	
29	535300	474855	CIP 15 Dist Sys Feeder #373Lbr	0	0	4,048	150	0	150	0	0	0	29	
30	535300	474860	CIP 16 Dist Sys 400 N Pump	0	0	13,907	0	20,000	20,000	0	0	0	30	
31	535300	474865	CIP 16 Dist Sys 400 N Pump Lbr	0	0	2,760	0	0	0	0	0	0	31	
32	535300	474870	CIP 17 Dist SysFeeder#673-#271	0	10,366	223,268	161,692	0	161,692	171,000	0	(171,000)	32	
33	535300	474875	CIP 17 DistSysFeeder#673-#271L	0	0	21,970	6,523	0	6,523	0	0	0	33	
34	535300	474880	CIP 18 Dist Sys Holbrook Pump	0	0	0	10,892	0	10,892	0	0	0	34	
35	535300	474885	CIP 18 Dist Sys Holbrook PumpL	0	0	127	607	0	607	0	0	0	35	
36	535300	474890	CIP 19 Dist Sys Feeder #374	0	0	0	0	10,000	10,000	130,000	0	(130,000)	36	
37	535300	474900	CIP 20 Dist Sys PV & Bat Sys	0	0	33,067	0	0	0	200,000	200,000	0	37	
38	535300	474905	CIP 20 Dist Sys PV & Bat Sys L	0	0	10,874	0	0	0	0	0	0	38	
39	535300	474910	CIP 21 Dist Sys 1940 S 200 W	0	0	33,143	0	0	0	0	0	0	39	
40	535300	474915	CIP 21 Dist Sys 1940S 200W Lbr	0	0	4,259	4,463	0	4,463	0	0	0	40	
41	535300	474920	CIP 22 Dist Sys Renaissance	0	0	0	0	26,000	26,000	0	0	0	41	
42	535300	474925	CIP 22 Dis Sys Renaissance Labor	0	0	0	0	0	0	0	0	0	42	
43	535300	474930	CIP 23 Dist Sys Alpha Graphics	0	0	0	0	20,000	20,000	0	0	0	43	
44	535300	474935	CIP 23 Dist Sys Alpha Graphics Labor	0	0	0	0	0	0	0	0	0	44	
45	535300	474940	CIP 24 Dis Sys Stoker Plaza	0	0	0	0	0	0	0	0	0	45	
46	535300	474945	CIP 24 Dist Sys Stoker Plaza L	0	0	5,351	0	0	0	0	0	0	46	
48	TOTAL CAPITAL EXPENSES			1,308,483	5,754,463	2,812,094	495,400	1,060,941	1,556,341	4,706,000	0	4,320,000	(386,000)	48

Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.

Light & Power Budget (continued)

1	LIGHT & POWER												1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change	3
4													4
5	Accrual Accounting Adjustments												5
6	535300 454800	Depreciation Expense	2,205,333	2,307,809	2,406,715	0	0	0	0	N/A	N/A	N/A	6
7	535300 454900	Amortization Expense	0	1,212,235	1,296,107	0	1,212,235	1,212,235	1,212,235		1,212,235		7
7	535300 496000	Fixed Assets Adjustments	(1,290,009)	(5,733,752)	(2,844,427)	(35,862)	0	(35,862)	0	N/A	N/A	N/A	7
8	535300 496100	Bond Principal Pmt Adjustment	(665,000)	(675,000)	(690,000)	(705,000)	0	(705,000)	0	N/A	N/A	N/A	8
9	Total Accrual Accounting Adjustments		250,325	(2,888,709)	168,395	(740,862)	1,212,235	471,373	1,212,235	0	1,212,235	0	9
10													10
11	TOTAL POWER EXPENSES		23,261,405	24,189,415	25,727,561	10,741,347	18,378,100	29,119,447	31,603,233	0	39,699,933	8,096,700	11
12													12
13	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		4,179,880	3,902,409	3,160,536	1,896,330	(2,398,335)	(502,005)	(2,592,222)	0	(10,881,420)	(8,289,198)	13
14													14
15	OPERATING TRANSFERS IN (OUT)												15
16	535300 492000	Transfer To General Fund	(2,357,317)	(2,452,437)	(2,448,615)	(1,271,593)	(1,350,644)	(2,622,237)	(2,490,000)		(2,510,815)	(20,815)	16
17	Use of (Addition to) Net Position								0	0	13,392,235	13,392,235	17
18	TOTAL OPERATING TRANSFERS IN (OUT)		(2,357,317)	(2,452,437)	(2,448,615)	(1,271,593)	(1,350,644)	(2,622,237)	(2,490,000)	0	10,881,420	13,371,420	18
19													19
20	NET EARNINGS (LOSS)		1,822,564	1,449,972	711,921	624,737	(3,748,979)	(3,124,242)	(5,082,222)	0	(0)	5,082,222	20

Light & Power Organizational Chart



Golf Fund

OVERVIEW

The Bountiful Ridge Golf Course will provide the highest possible level of golf programs and golf facilities at reasonable rates to Bountiful City residents and others. This has been the mission statement since opening in July of 1975. The staff is committed to provide the best possible golf experience at the best rates possible. Bountiful residents, along with area golfers, expect excellent facilities and programs and will pay a fair rate to support them.

Growth in the number of golf facilities has increased the competition for play from the local and area golfers. Since 2000, the over-abundance of golf courses along with a turbulent economy has presented the golf industry with challenging times where rounds of golf have decreased both nationally and locally. We believe it is through our strong customer service and programs, along with a loyal following of core golfers, that our facility has been able to maintain its level of play while many area courses have had a decrease in their amount of activity. Bountiful Ridge continues to maintain the status of being one of the top public golf courses both state-wide and nationally, and remains as one of the few profitable and successful golf courses in Utah.

Budget and Financial Structure

The Bountiful Ridge Golf Course is an Enterprise Fund within the general Bountiful City Budget. As an Enterprise Fund the Golf Course is budgeted to generate enough operational income (fees) to offset any operational expenses, capital expenses and contributions to the reserve funds.

Programs

The Bountiful Ridge Golf Course provides a wide variety of golf activities and programs. We provide recreational, club and state level events and programs. We facilitate programs for men, women, juniors and seniors, couples, and a broad based lesson/player development program. The golf facility and its employees have won several prestigious awards and recognitions within the local golf community as well as nationally.

Admissions and Fees (Revenues)

The Golf Course fees are at the low end in comparison to other local golf facilities and extremely low in comparison to other golf facilities throughout the country. A fee comparison survey is completed on an annual basis to facilitate the budgeting process.

Golf Fund (continued)

OVERVIEW (continued)

The majority of golf course revenues are generated from green fees (admission fees) and golf cart rental fees. Other revenues include shared profit from golf shop sales, lease of the snack bar, rental equipment and interest on reserve funds. There are also a few sundry accounts to record un-budgeted or infrequent revenue collections.

We budget for approximately 65,000 nine-hole rounds each season. This figure will be higher or lower depending on the weather for that season (fiscal year). Our fiscal year ends in the middle of the golf season on June 30th. All budgeted revenues and expenses span parts of two golf seasons. Green fees are the number one revenue source. Golf cart rentals are second. The golf shop sales, snack bar lease and interest income follow as revenue sources.

Expenditures

Golf Course expenditures are used to provide the programs and the levels of service as outlined in our Golf Course goals. Every care is taken to responsibly use Golf Course funds to best provide services and programs for the citizens. Golf expenditures are in three major areas: salaries, wages, and benefits; operating expenses; capital expenses.

Employees

The Golf Course currently employs five full time employees including the Golf Course Superintendent, Assistant Superintendent, Golf Course Mechanic, Head Golf Professional and Assistant Golf Professional. The Golf Course employs part-time seasonal employees to fill all other positions.

The maintenance (outside) operation uses approximately 13,000 seasonal employee hours for course maintenance. The total number of maintenance employees at peak season is approximately 20. These workers maintain all of the outside facilities including fairways, greens, perimeter areas, water system and outside buildings.

The golf shop (inside) operation uses approximately 10,000 seasonal employee hours for operational and program duties. The total number of golf shop staff at peak season is approximately 23. These workers provide service as apprentice professionals, starters, golf course player assistants and cart service employees.

Golf Fund (continued)

OVERVIEW (continued)

Operational Expenses

Operational expenses include all of the items and materials required to operate the golf facility at an efficient level during the budget year. Many of the expense accounts are self-explanatory. These expense accounts contain the annual costs for all supplies including office supplies, maintenance supplies and special departmental supplies. All fuels, oils, equipment maintenance and parts and all services are included in operational expenses. Other operational accounts include accounts related to employee training and education, employee and facility organizational memberships and subscriptions and telephone and utility costs. The golf shop's inventory and cost of goods for resale are purchased from these operational accounts.

Capital Expenses

Capital expenditures include major facility and equipment improvements or purchases. We have a program to replace old golf carts and maintenance equipment on a regular basis. We also budget for golf course/facility renovations from these accounts. A portion of Golf Course revenues are set aside in reserve accounts to offset the replacement of capital items.

GOALS & PROJECTS

As golf professionals and course superintendents it was agreed upon by all that the keys to success for the 2020-2021 season would be outstanding course conditions, outstanding customer service, and constant communication between professional and superintendent staffs.

Golf Professionals/Clubhouse Staff Goals

- Provide the highest possible level of golf programs and golf facilities to Bountiful City residents and others
- Provide the highest possible level of customer relations and experience to Bountiful Ridge patrons
- Continue with four step plan of clubhouse remodel
- Work with new restaurant concessionaire to set goals that align with our Bountiful Ridge mission statement
- Attract new corporate tournament business while working to retain existing groups
- Continue recruiting/retaining sponsors for Men's Association and state tournaments

Golf Fund (continued)

GOALS & PROJECTS (continued)

Golf Professionals/Clubhouse Staff Goals (continued)

- Expand/increase golf course marketing and social media presence
- Increase rounds/revenue in non- peak time hours
- Continue building “core golfer” base through increased men’s, women’s and senior association weekly participation
- Update/enhance website with a front page golf course flyover

Golf Professionals/Clubhouse Staff Projects

- Attract golfers/increase play at slower times of day through strategic dynamic pricing, POS marketing, and social media marketing
- Develop and execute plan to remodel restaurant area of clubhouse (winter 2020)
- Work closely with new restaurant concessionaire to ensure a seamless transition in Food & Beverage service to be provided
- Continue reaching out to area businesses offering Men’s Association sponsorship opportunities
- Market to new corporate tournament events through distribution of tournament information packets.
- Coordinate and promote summer Bountiful Ridge Block Party in conjunction with Clubs for Kids activity
- Golf Professionals will continue with the training/education clubhouse staff members in new ways to provide the highest level of customer service to our patrons
- Continue building our “core golfer” base including men’s, women’s, couples associations/programs, along with a strong junior golf program
- Golf Professionals will continue to be actively involved in the PGA organization and remain proactive in attending PGA education and training seminars
- Seek out possible providers for a golf course flyover to include on website

Superintendents/Maintenance Staff Goals

- Continue to renovate / level tee boxes where needed
- Continue to improve bunkers
- Remove dead, dying, and unsightly trees
- Improve flower beds and area on hill behind #18

Golf Fund (continued)

GOALS & PROJECTS (continued)

Superintendents/Maintenance Staff Projects

- Lower height on leveled tees from last season
- Level tee boxes in need of repair. #14 white tee, #3 white tee
- Renovate bunkers on holes 10-15
- Core aerate all fairways, tees, and approaches
- Continue controlling poa-annua seed-heads aggressively on greens

LINE-ITEM HIGHLIGHTS

OPERATING REVENUES

Acct# 55730-362300, Rent of Golf Carts

Budget an increase of \$40,000 due to increase of golf cart rental rates

Acct# 55730-362400, Lease of Restaurant

Budgeted a decrease of \$2,000 due to contract of new restaurant concessionaire

OPERATING EXPENSES

Acct# 555500-411000, Salaries-Perm Employees

Budgeted an increase of \$15,004 due to eligible merit raise increases/COLA

Acct. # 555500-413010, FICA Taxes

Budgeted an increase of \$1,148 due to increase in FICA taxes.

Golf Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

OPERATING EXPENSES (continued)

Acct# 555500-413020, Employee Medical Insurance

Budgeted an increase of \$6,724 due to increase in staff's medical insurance costs.

Acct# 555500-413030, Employee Life Insurance

Budgeted an increase of \$87 due to increased cost of employee life insurance

Acct. # 555500-413040, State Retirement & 401K

Budgeted an increase of \$2,861 due to increase in State retirement increases

Acct. # 555500-491640, Workers Comp. Premium Charge

Budgeted an increase of \$300 due to increase in Workers Comp. charges

Acct. # 555500-425700, Equipment Supplies and Maintenance

Budgeted an annual increase of \$82,000 to pay for new equipment under the proposed equipment lease agreement over the next five years with the option of an end of lease agreement buyout.

Acct. # 555500-42700, Utilities

Budgeted an increase of \$3,000 due to recent trends and projections based on our past year

Golf Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

OPERATING EXPENSES (continued)

Acct# 555500-431100, Legal and Auditing Fees

Budgeted an increase of \$88 due to projected increase auditing costs city wide

Acct#555500-451100, Insurance & Surety Bonds

Budgeted and increase of \$328 due to projected increases in this expense

Acct# 555500-491150, Admin Services Reimbursement

Budgeted an increase of \$6,999 due to increased cost of service to golf enterprise fund. This transfer is made for the purpose of reimbursing the General Fund of the city for services provided to the Enterprise Funds. Those services include such things as payroll/employee benefits, accounting, budgeting, legal, insurance, billing/customer service and other professional services provided by department staff members of the General Fund. The transfer amounts were recently restudied and revised to ensure their accuracy and adequacy for cost recovery in services provided. These transfer amounts will be periodically restudied and revised for this purpose in future years.

NON OPERATING REVENUES

Acct# 556010-361000, Interest & Investment Earnings

Budgeted a decrease of \$9,000 due to depletion of Reserve fund along with projected interest rate decrease

Golf Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

CAPITAL PROJECTS

Acct# 555500-473100, Improvements Other than Buildings

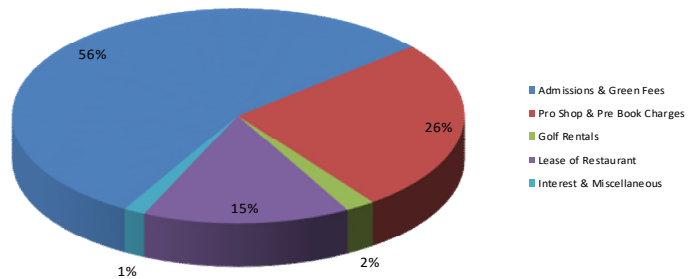
Budgeted an increase of \$50,000 for purpose of Clubhouse restaurant remodel/repairs

Acct# 555500-474500, Machinery & Equipment

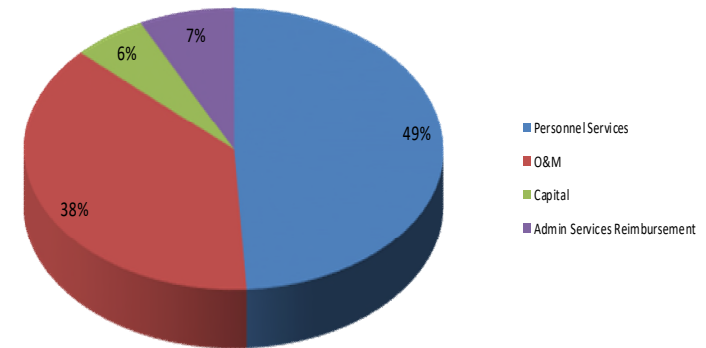
Budgeted for a decrease of \$30,000 for the purchase of new truck

Golf Budget Graphs

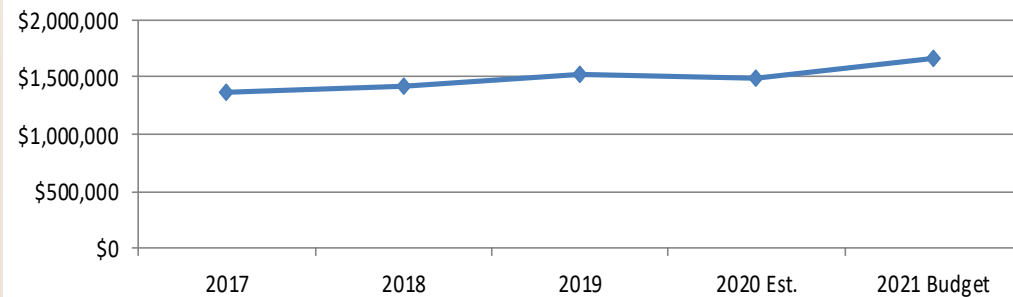
FY 2020-2021 Golf Revenues



FY 2020-2021 Golf Expenses



**Budget History
(Less Capital)**



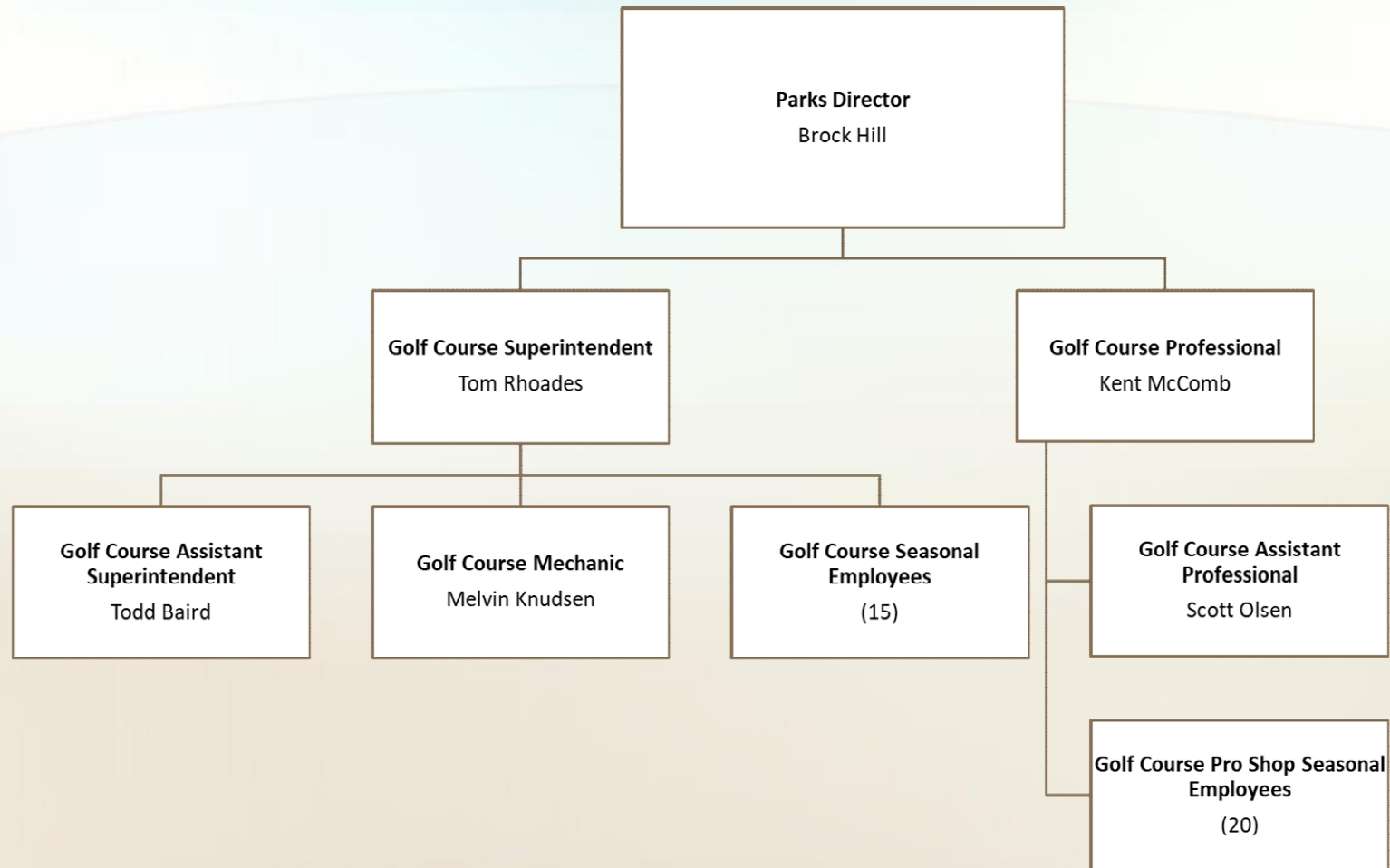
Golf Budget

GOLF COURSE											
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
OPERATING REVENUES											
557020 347100	Admissions & Green Fees	799,726	782,895	642,972	448,800	361,000	809,800	825,000		825,000	0
557020 347455	Prebook Admin Charges	9,108	3,727	0	0	0	0	0		0	0
557030 362300	Rent Of Golf Carts	323,675	320,839	264,626	180,487	156,000	336,487	345,000		385,000	40,000
557030 362320	Pro Shop Equipment Rentals	7,016	6,956	5,955	3,172	3,000	6,172	6,500		6,500	0
557030 362400	Lease Of Restaurant	27,942	25,693	25,000	12,214	12,500	24,714	27,000		25,000	(2,000)
557040 347450	Pro Shop Sales	212,425	224,760	210,867	150,258	68,900	219,158	220,000		220,000	0
TOTAL OPERATING REVENUES		1,379,892	1,364,871	1,149,420	794,932	601,400	1,396,332	1,423,500	0	1,461,500	38,000
OPERATING EXPENSES											
PERSONNEL SERVICES											
555500 411000	Salaries - Perm Employees	368,381	359,891	371,540	171,151	190,175	361,326	394,797		409,801	15,004
555500 412100	Temp Employees - Grounds	126,636	116,164	113,985	60,209	54,000	114,209	121,000		121,000	0
555500 412200	Temp Employees - Pro Shop	86,488	90,014	86,181	53,883	41,500	95,383	97,000		97,000	0
555500 413010	Fica Taxes	43,741	42,680	43,436	21,791	19,950	41,741	46,879		48,027	1,148
555500 413020	Employee Medical Ins	65,126	60,872	68,086	35,684	39,151	74,835	92,263		98,987	6,724
555500 413030	Employee Life Ins	1,921	1,936	1,942	947	1,042	1,989	2,254		2,341	87
555500 413040	State Retirement & 401 K	70,488	46,954	76,441	31,248	34,425	65,673	75,096		77,957	2,861
555500 413100	Retired Employee Benefits	(170)	(782)	(1,014)	0	0	0	782		782	0
555500 462180	Accrued Comp Time Exp	(503)	(19)	345	0	0	0	0		0	0
555500 462190	Accrued Sick Leave Exp	386	545	890	0	0	0	0		0	0
555500 462200	Accrued Vacation Expense	3,100	7,107	403	0	0	0	0		0	0
555500 491640	WorkersCompPremiumCharge-ISF	11,657	11,352	11,562	5,796	6,535	12,331	12,256		12,556	300
TOTAL PERSONNEL SERVICES		777,249	736,714	773,798	380,709	386,778	767,487	842,327	0	868,450	26,123
OPERATIONS & MAINTENANCE											
555500 421000	Books Subscr & Mmbrshp	2,463	1,793	1,222	370	2,100	2,470	2,500		2,500	0
555500 422000	Public Notices	2,724	2,145	3,046	0	2,500	2,500	2,700		2,700	0
555500 422100	Advertising & Marketing	0	0	0	1,185	7,800	8,985	10,000		10,000	0
555500 423000	Travel & Training	3,133	2,976	3,739	0	3,250	3,250	3,500		3,500	0
555500 424000	Office Supplies	2,223	1,910	1,210	170	2,200	2,370	2,500		2,500	0
555500 425000	Equip Supplies & Maint	47,998	52,489	54,163	28,050	22,000	50,050	52,500		134,500	82,000
555500 425100	Special Equip Maintenance	55,923	61,071	55,565	42,882	10,000	52,882	56,000		56,000	0
555500 426000	Bldg & Grnd Suppl & Maint	125,600	109,049	103,465	60,480	39,000	99,480	106,000		106,000	0
555500 426100	Special Projects	31,388	25,646	99,690	11,834	20,000	31,834	41,000		41,000	0
555500 427000	Utilities	85,764	86,365	102,369	98,775	24,000	122,775	85,000		88,000	3,000
555500 428000	Telephone Expense	4,543	5,092	5,221	3,386	1,900	5,286	5,300		5,300	0
555500 429300	Computer Hardware	1,139	1,190	1,190	1,190	0	1,190	1,190		1,190	0
555500 431000	Profess & Tech Services	1,586	7,316	7,356	7,200	0	7,200	7,200		7,200	0
555500 431040	Bank & Investment Account Fees	2,429	1,729	2,024	557	600	1,157	1,500		1,500	0
555500 431050	Credit Card Merchant Fees	31,119	33,489	32,338	33,734	10,025	43,759	34,000		34,000	0
555500 431100	Legal And Auditing Fees	750	746	620	608	0	608	608		696	88
555500 431400	Landfill Fees	30	0	30	10	80	90	100		100	0

Golf Budget (continued)

GOLF COURSE												
Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	
555500 448000	Operating Supplies	10,966	11,927	12,783	5,192	3,000	8,192	11,000		11,000	0	
555500 448220	Pro Shop Misc Supplies	8,704	9,808	13,648	4,542	8,000	12,542	13,000		13,000	0	
555500 448240	Items Purchased - Resale	130,183	143,079	129,180	52,495	86,000	138,495	139,000		139,000	0	
555500 451100	Insurance & Surety Bonds	10,415	10,945	10,993	11,174	0	11,174	10,945		11,273	328	
555500 461000	Miscellaneous Expense	1,155	741	630	588	400	988	1,000		1,000	0	
555500 463000	Cash Over Or Short	(225)	7	1,726	52	0	52	0		0	0	
555500 491150	Admin Services Reimbursement	25,193	110,700	116,904	61,548	61,548	123,096	123,096		130,095	6,999	
TOTAL OPERATIONS & MAINTENANCE		585,201	680,213	759,114	426,022	304,403	730,425	709,639	0	802,054	92,415	
TOTAL OPERATING EXPENSES		1,362,450	1,416,927	1,532,912	806,731	691,181	1,497,912	1,551,966	0	1,670,504	118,538	
EARNINGS (LOSS) FROM OPERATIONS		17,442	(52,056)	(383,492)	(11,799)	(89,781)	(101,580)	(128,466)	0	(209,004)	(80,538)	
NONOPERATING REVENUES (EXPENSES)												
555500 453600	Loss-Deleted Fixed Assets	0	1,000	0	0	0	0	0		0	0	
556010 361000	Interest & Investment Earnings	29,336	36,248	39,902	16,451	15,000	31,451	29,000		20,000	(9,000)	
556010 361200	InvestmntUnrealized(Gain)/Loss	(8,341)	(17,397)	12,093	0	0	0	0		0	0	
556000 369000	Sundry Revenues	11,655	2,654	1,594	1,721	1,200	2,921	3,000		3,000	0	
NONOPERATING REVENUES - NET		32,649	22,504	53,589	18,171	16,200	34,371	32,000	0	23,000	(9,000)	
EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS		50,091	(29,552)	(329,903)	6,372	(73,581)	(67,209)	(96,466)	0	(186,004)	(89,538)	
CAPITAL PROJECTS												
555500 472100	Buildings	0	0	0	0	50,000	50,000	0		100,000	100,000	
555500 473100	Improv Other Than Bldgs	1,195	0	0	0	0	0	50,000		0	(50,000)	
555500 474500	Machinery & Equipment	57,460	53,597	29,410	58,902	0	58,902	60,000		0	(60,000)	
TOTAL GOLF COURSE - CAPITAL PROJECTS		58,655	53,597	29,410	58,902	50,000	108,902	110,000	0	100,000	(10,000)	
Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.												
Accrual Accounting Adjustments												
555500 454800	Depreciation Expense	178,921	151,815	124,460	0	0	0	0		N/A	N/A	
555500 496000	Fixed Assets Adjustments	(57,460)	(53,597)	0	0	0	0	N/A	N/A	N/A	N/A	
Total Accrual Accounting Adjustments		121,461	98,218	124,460	0	0	0	0	0	0	0	
TOTAL GOLF EXPENSES		1,542,566	1,568,742	1,686,782	865,633	741,181	1,606,814	1,661,966	0	1,770,504	108,538	
EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		(130,025)	(181,367)	(483,773)	(52,530)	(123,581)	(176,111)	(206,466)	0	(286,004)	(79,538)	
OPERATING TRANSFERS IN (OUT)												
Use of (Addition to) Net Position							0	0	0	286,004	286,004	
TOTAL OPERATING TRANSFERS IN (OUT)		0	0	0	0	0	0	0	0	286,004	286,004	
NET EARNINGS (LOSS)		(130,025)	(181,367)	(483,773)	(52,530)	(123,581)	(176,111)	(206,466)	0	0	206,466	

Golf Organizational Chart



Landfill Fund

OVERVIEW

The Bountiful City Landfill provides City residents with quality service and competitive pricing. The staff seeks to keep the landfill organized, clean and structured to fulfill the needs and requirements necessary for City residents. Staff strives to improve dumping areas by type and vehicle size for a safe and convenient dumping operation. The daily priority is to cover landfill cells and maintain the all-weather roads.

GOALS & PROJECTS

Trees and green waste are diverted from the landfill to extend the life of the landfill and to be used as compost. Staff members divert recyclables such as salvageable metals, aluminum, urethane, white goods, electronic components and Freon extracted from white goods dropped off at the site.

LINE-ITEM HIGHLIGHTS

Highlights of the proposed budget are as follows:

Acct# 577000 - 377300 Gate Receipts

Increased \$75,000 in this account is due to volume increase.

Acct# 577000 - 377350 Governmental Collections

Increased \$2,000 in this account is due to actual historical usage and volume.

Acct# 576000 - 377900 Salvage Sales

Increased \$2,000 in this account is due to volume increase.

Landfill Fund (continued)

LINE-ITEM HIGHLIGHTS (CONTINUED)

Acct# 575700 - 411000 to 491640 Personnel Services

Increased \$29,302 in these accounts is for employee merit increases, cola, and the increased cost of health insurance.

Acct# 575700 - 431050 Environmental Monitoring

Increased \$2,200 due to monitoring and testing requirements.

Acct# 575700 - 455000 Closure/Post-Closure Exp.

Decreased \$18,000 in this account. To be in accordance with State and Federal Regulations, Landfills must set aside funds for Closure and Post Closure. These funds are used to plan and provide for final cover placement, grading, gas control systems, final compaction, establishment of vegetation and long term care after closure. Projected amount for closure is \$2.2 million.

Acct# 575700 - 491150 Transfer to Administrative Services

Increased \$4,090 in the reimbursement to the City for the cost of services it provides to the Landfill Department Enterprise fund.

Acct# 576010 - 361000 Interest & Investment Earnings

Increased \$35,000 for the return on the Interest & Investments

Acct# 575700 - 474500 Machinery & Equipment

Decreased \$277,500 purchases planned large haul truck, service truck and message board.

Acct# 575700 - 473100 Improvements Other Than Buildings

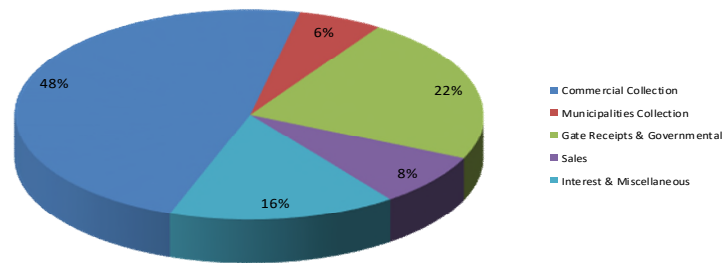
Decreased \$28,000 no improvements planned for this year.

Acct# 575700 - 491000 Transfer To Other Funds

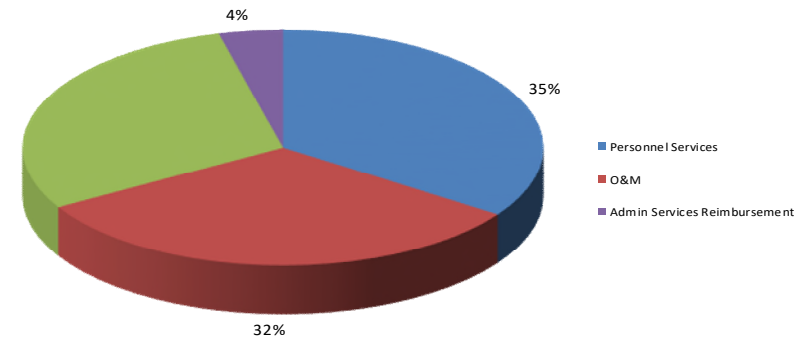
The \$127,595 transfer to the Recycling fund is for the Recycling Processing Services charges.

Landfill Budget Graphs

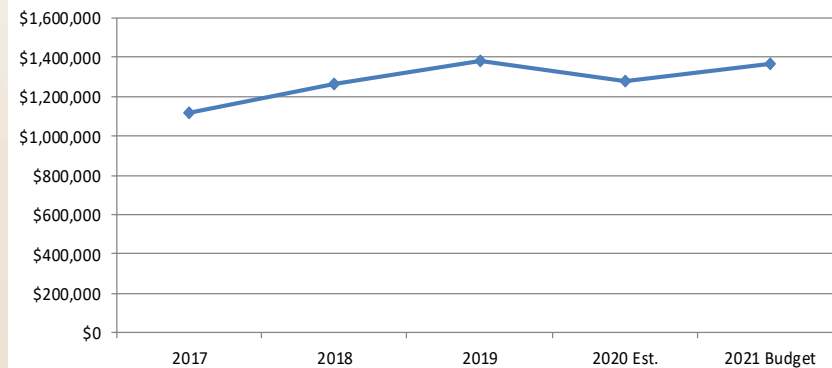
FY 2020-2021 Landfill Revenues



FY 2020-2021 Landfill Expense



**Budget History
(Less Capital)**



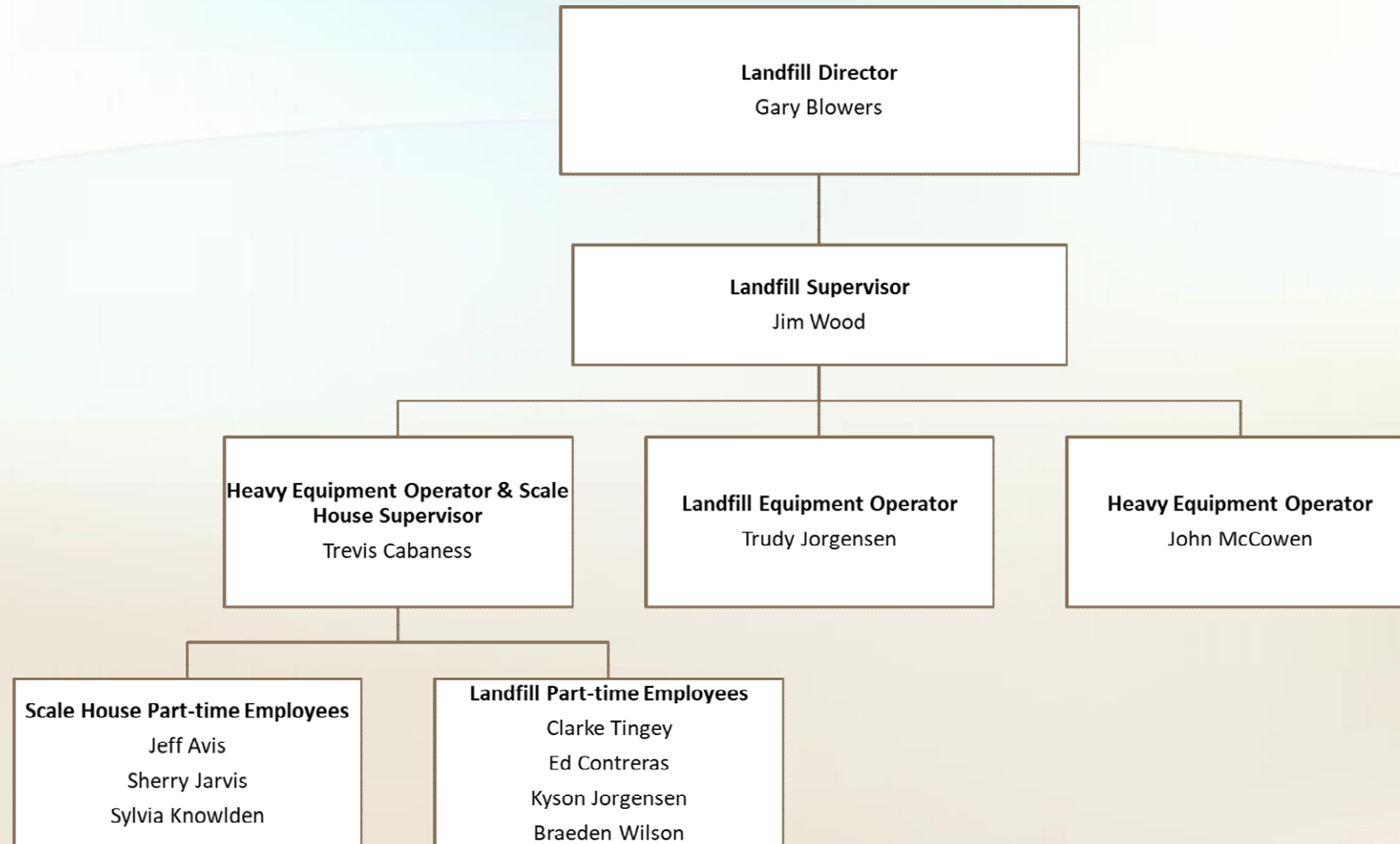
Landfill Budget

Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change
OPERATING REVENUES											
577000 377100	Commercial Collection	743,577	1,018,602	916,534	469,907	455,093	925,000	925,000		925,000	0
577000 377200	Municipalities Collection	117,025	117,357	118,278	48,745	63,255	112,000	112,000		112,000	0
577000 377300	Gate Receipts	258,817	412,445	473,901	246,617	178,383	425,000	350,000		425,000	75,000
577000 377350	Governmental Collections	4,191	12,454	16,125	11,525	2,000	13,525	10,000		12,000	2,000
576000 377500	Compost Sales	103,993	106,877	89,027	38,563	81,437	120,000	120,000		120,000	0
576000 377600	Wood Chips Sales	14,481	13,510	12,172	8,292	1,708	10,000	10,000		10,000	0
576000 377900	Salvage Sales	27,698	41,635	28,066	11,571	13,429	25,000	23,000		25,000	2,000
TOTAL OPERATING REVENUES		1,269,783	1,722,881	1,654,103	835,220	795,305	1,630,525	1,550,000	0	1,629,000	79,000
OPERATING EXPENSES											
PERSONNEL SERVICES											
575700 411000	Salaries - Perm Employees	244,799	293,443	316,869	151,721	175,415	327,136	327,136		337,178	10,042
575700 412000	Salaries-Temp & Part-Time	85,347	92,005	97,488	55,925	60,275	116,200	108,200		116,200	8,000
575700 413010	Fica Taxes	24,622	28,635	30,680	15,428	18,027	33,455	33,455		34,996	1,541
575700 413020	Employee Medical Ins	63,466	82,128	90,488	40,828	54,603	95,431	92,567		99,729	7,162
575700 413030	Employee Life Ins	1,449	1,736	1,862	860	1,247	2,107	2,107		2,161	54
575700 413040	State Retirement & 401 K	52,091	47,593	68,932	28,728	33,657	62,385	62,385		64,300	1,915
575700 413100	Retired Employee Benefits	(102)	(469)	(869)	0	469	469	469		469	0
575700 425300	Vehicle Allowance	4,092	4,092	4,092	1,872	2,209	4,081	4,081		4,081	0
575700 462180	Accrued Comp Time Exp	(445)	1,328	(3,276)	0	0	0	0		0	0
575700 462190	Accrued Sick Leave Exp	246	211	928	0	0	0	0		0	0
575700 462200	Accrued Vacation Expense	2,554	5,309	(731)	0	0	0	0		0	0
575700 491640	WorkersCompPremiumCharge-ISF	6,782	7,976	8,571	4,290	8,119	12,409	12,409		12,997	588
TOTAL PERSONNEL SERVICES		484,899	563,986	615,035	299,653	354,021	653,674	642,809	0	672,111	29,302
OPERATIONS & MAINTENANCE											
575700 422000	Public Notices	86	0	86	0	300	300	300		300	0
575700 423000	Travel & Training	4,902	4,641	929	10	3,990	4,000	4,000		4,000	0
575700 424000	Office Supplies	2,468	4,962	3,948	2,727	2,088	4,815	4,815		4,815	0
575700 425000	Equip Supplies & Maint	250,526	305,663	306,738	236,686	56,314	293,000	293,000		293,000	0
575700 426000	Bldg & Grnd Suppl & Maint	37,858	36,032	23,495	11,801	11,199	23,000	23,000		23,000	0
575700 427000	Utilities	7,953	6,346	6,965	3,070	3,930	7,000	7,000		7,000	0
575700 428000	Telephone Expense	3,483	3,816	3,986	2,029	7,001	9,030	5,100		5,100	0
575700 431000	Profess & Tech Services	154	67	230	0	0	0	0		0	0
575700 431040	Bank & Investment Account Fees	7,811	7,912	6,247	2,609	3,490	6,099	8,000		8,000	0
575700 431050	Credit Card Merchant Fees	1,807	2,903	7,028	4,782	2,218	7,000	7,000		7,000	0
575700 431100	Legal And Auditing Fees	509	566	742	893	0	893	893		1,034	141
575700 431300	Environmental Monitoring	27,509	37,966	58,172	17,108	24,892	42,000	42,000		44,200	2,200
575700 448000	Operating Supplies	15,590	19,347	17,297	8,970	5,030	14,000	14,000		14,000	0
575700 451100	Insurance & Surety Bonds	7,450	8,716	9,388	9,722	0	9,722	9,388		10,208	820
575700 452300	Uncollectible Accounts	432	(210)	1,075	0	0	0	400		400	0
575700 455000	Closure/Post-Closure Exp	42,512	12,886	40,956	0	(18,000)	(18,000)	65,000		47,000	(18,000)
575700 461000	Miscellaneous Expense	570	33,573	523	224	276	500	200		500	300

Landfill Budget (continued)

1	LANDFILL													1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Fiscal Year	Dollar	2
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget		Change	3
4														4
5	575700 462400	Contract Equipment	140,351	150,043	207,211	56,260	93,740	150,000	150,000		150,000	0		5
6	575700 463000	Cash Over Or Short	(50)	(178)	(139)	90	60	150	300		150	(150)		6
7	575700 491150	Admin Services Reimbursement	77,220	63,666	68,502	36,493	36,493	72,986	72,986		77,076	4,090		7
8	TOTAL OPERATIONS & MAINTENANCE		629,140	698,715	763,375	393,472	233,021	626,493	707,382	0	696,783	(10,599)		8
9														9
10	TOTAL LANDFILL OPERATING EXPENSES		1,114,039	1,262,701	1,378,410	693,125	587,042	1,280,167	1,350,191	0	1,368,894	18,703		10
11														11
12	EARNINGS (LOSS) FROM OPERATIONS		155,744	460,180	275,693	142,095	208,263	350,358	199,809	0	260,106	60,297		12
13														13
14	NONOPERATING REVENUES (EXPENSES)													14
15	576000 369000	Sundry Revenues	819	1,279	92	98	0	98	0		0	0		15
17	576010 361000	Interest & Investment Earnings	194,336	252,343	291,685	138,078	86,922	225,000	190,000		225,000	35,000		17
18	576010 361200	InvestmntUnrealized(Gain)/Loss	(48,163)	(79,055)	74,522	0	0	0	0		0	0		18
19	576010 369040	Interest Earnings - N/R	0	4,440	86,488	40,326	38,319	78,645	78,645		78,645	0		19
20	576020 364000	Gain on Fixed Asset Sales	400	4,000	0	0	0	0	0		0	0		20
21	NONOPERATING REVENUES - NET		147,392	183,007	452,788	178,501	125,241	303,742	268,645	0	303,645	35,000		21
22														22
23	EARNINGS (LOSS) BEFORE CAPITAL & TRANSFERS		303,136	643,187	728,481	320,596	333,504	654,100	468,454	0	563,751	95,297		23
24														24
25	LANDFILL - CAPITAL PROJECTS													25
26	575700 474500	Machinery & Equipment	77,735	134,919	0	864,215	0	864,215	850,000		572,500	(277,500)		26
27	575700 473100	Improv Other Than Bldgs	0	0	52,976	0	28,000	28,000	28,000		0	(28,000)		27
28	TOTAL LANDFILL - CAPITAL EXPENSES		77,735	134,919	52,976	864,215	28,000	892,215	878,000	0	572,500	(305,500)		28
29	Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.													29
30														30
31	Accrual Accounting Adjustments													31
32	575700 454800	Depreciation Expense	224,565	221,579	230,091	0		0	0		N/A	N/A	N/A	32
33	575700 496000	Fixed Assets Adjustments	(77,735)	(134,919)	(52,976)	(864,215)		(864,215)	N/A	N/A	N/A	N/A	N/A	33
34	Total Accrual Accounting Adjustments		146,830	86,660	177,115	(864,215)	0	(864,215)	0	0	0	0	0	34
35														35
36	TOTAL LANDFILL EXPENSES		1,338,604	1,484,280	1,608,501	693,125	615,042	1,308,167	2,228,191	0	1,941,394	(286,797)		36
37														37
38	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		78,571	421,608	498,390	320,596	305,504	626,100	(409,546)	0	(8,749)	400,797		38
39														39
40	OPERATING TRANSFERS IN (OUT)													40
41	575700 491000	Transfer to Other Funds	0	0	0	(120,184)	(120,301)	(240,485)	(240,485)		(127,595)	112,890		41
42		Use of (Addition to) Net Position						0	0	0	136,344	136,344		42
43	TOTAL OPERATING TRANSFERS IN (OUT)		0	0	0	(120,184)	(120,301)	(240,485)	(240,485)	0	8,749	249,234		43
44														44
45	NET EARNINGS (LOSS)		78,571	421,608	498,390	200,412	185,203	385,615	(650,031)	0	0	650,031		45

Landfill Organizational Chart



Sanitation Fund

OVERVIEW

The Sanitation Department performs the collection of municipal waste in Bountiful City in a timely and professional manner. The Department purpose is to be neat, clean and to operate in an organized and safe environment. Staff will maintain the inventory of waste containers to ensure serviceability for customers and will maintain Department equipment in a safe and professional manner.

GOALS & PROJECTS

The Department goal is to provide weekly waste collection service in a timely and professional manner. In addition, the Department provides a spring and fall curbside debris cleanup each year along with a household hazardous waste event after fall cleanup which is held at the Sanitation Department facility.

LINE-ITEM HIGHLIGHTS

Acct# 587000 - 377000 Refuse Collection Charges

Increased \$268,886 in revenue is from new homes and a rate increase of \$0.50 for first cans and \$3.50 for multiple cans.

Acct# 585800 - 411000 to 491640 Personnel Services

Increased \$17,294 in these accounts is for employee merit increases, cola, and the increased cost of health insurance.

Acct# 585800 - 491150 Transfer to Administrative Services

Increased \$7,436 to reimburse the City for the cost of services it provides to the Sanitation Department Enterprise Fund.

Sanitation Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

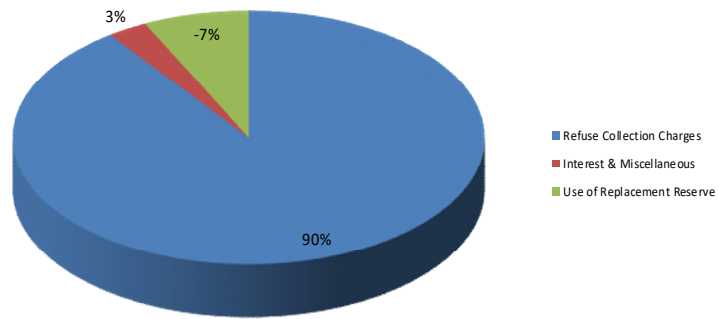
Acct# 586010 - 361000 Interest & Investment Earnings
Increased \$10,000 to show actual earnings forecast on investments.

Acct# 585800 - 474600 Vehicles
Increased \$20,000 in this account for the purchase of a new side load Sanitation truck. This is part of our scheduled equipment replacement program.

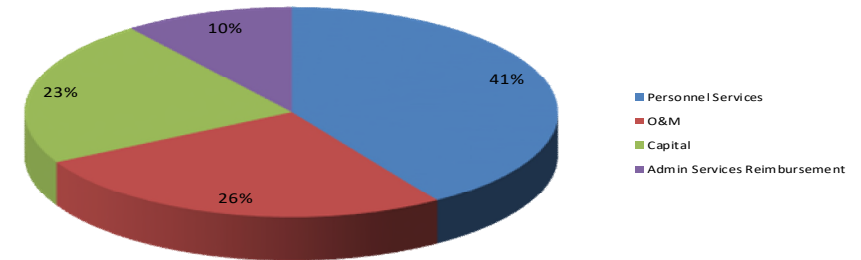
Acct# 585800 - 492100 Transfer to Replacement Reserve
Increased \$100,653 held in reserve for future needs.

Sanitation Budget Graphs

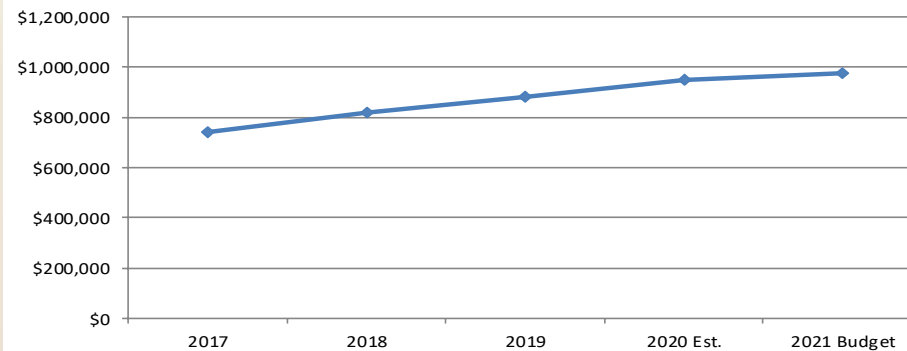
FY 2020-2021 Sanitation Revenues



FY 2020-2021 Sanitation Expenses



**Budget History
(Less Capital)**



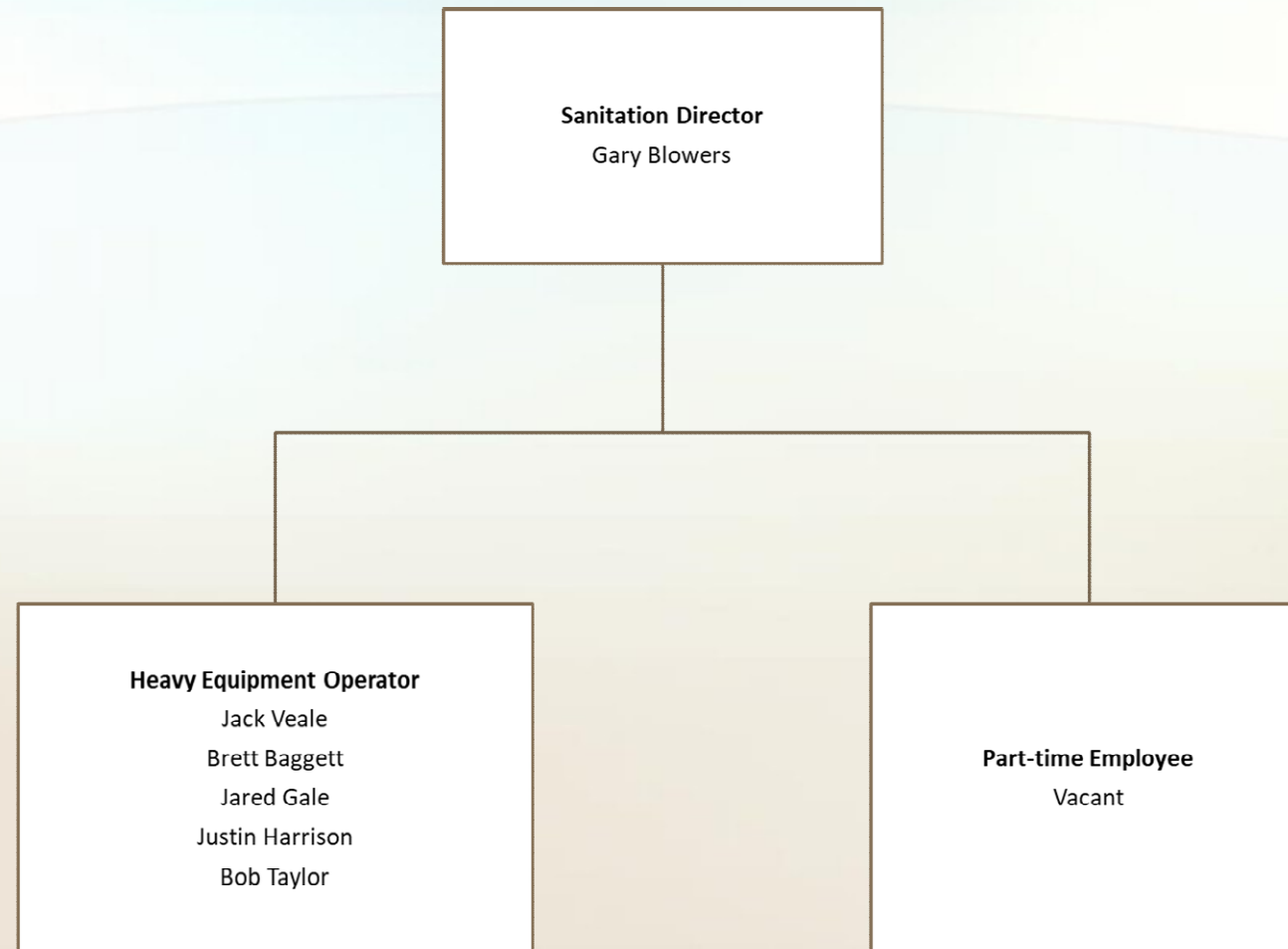
Sanitation Budget

1	SANITATION										Amended		
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	2020 Budget	2021 Budget	Change
4													
5	OPERATING REVENUES												
6	587000	377000	Refuse Collection Charges	1,053,045	1,056,218	1,065,113	438,705	621,295	1,060,000	1,060,000		1,328,886	268,886
7	TOTAL SANITATION REVENUE			1,053,045	1,056,218	1,065,113	438,705	621,295	1,060,000	1,060,000	0	1,328,886	268,886
8													
9	SANITATION OPERATING EXPENSES												
10	PERSONNEL SERVICES												
11	585800	411000	Salaries - Perm Employees	257,353	272,541	293,070	143,965	158,196	302,161	302,161		310,258	8,097
12	585800	412000	Salaries-Temp & Part-Time	0	1,815	9,387	1,093	10,407	11,500	11,500		11,500	0
13	585800	413010	Fica Taxes	18,672	19,928	22,010	10,426	13,493	23,919	23,919		24,614	695
14	585800	413020	Employee Medical Ins	63,044	66,702	75,153	45,554	45,485	91,039	91,039		97,687	6,648
15	585800	413030	Employee Life Ins	1,492	1,574	1,668	784	1,087	1,871	1,871		1,917	46
16	585800	413040	State Retirement & 401 K	51,669	40,374	59,831	25,897	31,665	57,562	57,562		59,106	1,544
17	585800	413100	Retired Employee Benefits	(170)	(782)	(1,014)	0	782	782	782		782	0
18	585800	462180	Accrued Comp Time Exp	(1,391)	(348)	(92)	0	0	0	0		0	0
19	585800	462190	Accrued Sick Leave Exp	319	1,171	(401)	0	0	0	0		0	0
20	585800	462200	Accrued Vacation Expense	2,719	5,950	(4,016)	0	0	0	0		0	0
21	585800	491640	WorkersCompPremiumCharge-ISF	7,740	8,258	9,111	4,367	4,908	9,275	9,275		9,538	263
22	TOTAL PERSONNEL SERVICES			401,448	417,182	464,708	232,085	266,023	498,108	498,109	0	515,403	17,294
23													
24	OPERATIONS & MAINTENANCE												
25	585800	421000	Books Subscr & Mmbrshp	0	0	0	0	500	500	500		500	
26	585800	423000	Travel & Training	0	0	0	0	1,400	1,400	1,400		1,400	0
27	585800	424000	Office Supplies	976	760	717	34	966	1,000	1,000		1,000	0
28	585800	425000	Equip Supplies & Maint	116,107	158,257	189,110	77,145	119,355	196,500	196,500		196,500	0
29	585800	426000	Bldg & Grnd Suppl & Maint	3,685	5,691	1,333	303	1,697	2,000	2,000		2,000	0
30	585800	427000	Utilities	8,678	6,134	6,538	1,349	1,349	2,698	8,000		8,000	0
31	585800	428000	Telephone Expense	3,210	2,884	2,982	1,311	2,189	3,500	3,500		3,500	0
32	585800	431000	Profess & Tech Services	128	41	132	0	0	0	0		0	0
33	585800	431040	Bank & Investment Account Fees	1,277	1,378	1,291	511	1,289	1,800	1,800		1,800	0
34	585800	431050	Credit Card Merchant Fees	1,807	2,409	2,478	1,268	1,232	2,500	2,500		2,500	0
35	585800	431100	Legal And Auditing Fees	478	469	461	512	0	512	512		510	(2)
36	585800	448000	Operating Supplies	67,291	69,710	49,080	58,239	11,761	70,000	70,000		70,000	0
37	585800	448010	Garbage Containers	36,963	35,101	36,126	19,095	15,905	35,000	35,000		35,000	0
38	585800	451100	Insurance & Surety Bonds	6,015	6,615	6,682	6,857	221	7,078	7,078		7,432	354
39	585800	452300	Uncollectible Accounts	1,992	2,350	2,379	964	1,036	2,000	2,000		2,000	0
40	585800	461000	Miscellaneous Expense	150	130	150	132	18	150	150		150	0
41	585800	491150	Admin Services Reimbursement	88,275	109,215	118,584	61,163	61,162	122,325	122,325		129,761	7,436
42	TOTAL OPERATIONS & MAINTENANCE			337,032	401,144	418,045	228,881	220,080	448,961	454,265	0	462,053	7,788
43													
44	TOTAL OPERATING EXPENSES			738,480	818,326	882,753	460,966	486,103	947,069	952,374	0	977,456	25,082
45													
46	EARNINGS (LOSS) FROM OPERATIONS			314,565	237,892	182,360	(22,261)	135,192	112,931	107,626	0	351,430	243,804

Sanitation Budget (continued)

1	SANITATION													1
2											Amended			2
3	Account Number		Account Description	Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	3	
4														4
5														5
6	NON-OPERATING REVENUES (EXPENSES):													6
7	586010	361000	Interest & Investment Earnings	28,238	38,167	47,167	21,217	18,783	40,000	30,000		40,000	10,000	7
8	586010	361200	InvestmntUnrealized(Gain)/Loss	(8,220)	(17,632)	15,133	0	0	0	0		0	0	8
9	586020	364000	Gain on Fixed Asset Sales	0	13,830	1,000	0	0	0	0		0	0	9
10	587000	369020	Income From Uncoll Accts	409	523	468	145	255	400	0		400	400	10
11	NON-OPERATING REVENUES - NET			20,427	34,887	63,768	21,362	19,038	40,400	30,000	0	40,400	10,400	11
12														12
13	SANITATION - CAPITAL PROJECTS													13
14	585800	474600	Vehicles	83,001	248,933	253,198	259,373	0	259,373	265,000		285,000	20,000	14
15	TOTAL CAPITAL EXPENSES			83,001	248,933	253,198	259,373	0	259,373	265,000	0	285,000	20,000	15
16	Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.													16
17														17
18	Accrual Accounting Adjustments													18
19	585800	454800	Depreciation Expense	92,966	82,722	192,820	0	0	0	N/A	N/A	N/A	N/A	19
20	585800	496000	Fixed Assets Adjustments	(83,001)	(248,933)	(276,576)	(259,373)		0	N/A	N/A	N/A	N/A	20
21	Total Accrual Accounting Adjustments			9,966	(166,211)	(83,756)	(259,373)	0	0	0	0	0	0	21
22														22
23	TOTAL SANITATION EXPENSES			831,447	901,048	1,052,195	460,966	486,103	1,206,442	1,217,374	0	1,262,456	45,082	23
24														24
25	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			242,025	190,057	76,686	(899)	154,230	(106,042)	(127,374)	0	106,830	234,204	25
26														26
27	OPERATING TRANSFERS IN (OUT):													27
28	Use of (Addition to) Net Position								0	0	0	(106,830)	(106,830)	28
29														29
30	TOTAL OPERATING TRANSFERS IN (OUT)			0	0	0	0	0	0	0	0	(106,830)	(106,830)	30
31														31
32	NET EARNINGS (LOSS)			242,025	190,057	76,686	(899)	154,230	(106,042)	(127,374)	0	0	127,374	32

Sanitation Organizational Chart



Cemetery Fund

OVERVIEW

The staff at the Bountiful City Cemetery consists of three full time employees, one regular part time employee and two to three seasonal employees. The Department's responsibility is to maintain and care for the grounds of the cemetery, sell burial spaces, maintain records on burial spaces and perform grave openings/closings for funeral services.

Accomplishments in 2019 included:

Completed office bathroom remodel, March 2019

Replaced water line to and throughout office, June 2019

Trees planted throughout cemetery, June-August 2019

Remodel work at Rock House, removed interior walls to make more space for equipment storage, June 2019

Continued head stone raising project, July-September 2019

Remodel work at maintenance shop August 2019

Remodeled old kitchen in office/new filing cabinet area, October 2019

333 Burials at the Cemetery, 196 Resident 157 Non-resident (Previous year – 353)

GOALS & PROJECTS

Our goal is to provide a peaceful, well-maintained and dignified environment for families and friends to hold funeral services, visit their deceased loved ones and pay tribute to the beloved Veterans of Bountiful and surrounding Cities.

2020 Projects:

Continue irrigation install in sections of Plat A/B

In 2019 we installed new irrigations lines and valves in areas of Sections A & B. We are planning to continue this project to reduce the number of “hot spots”, brown areas, and turf loss.

Tree planting program

We will be continuing our tree planting program again this year. We will be focusing on all areas of the Cemetery.

Cemetery Fund (continued)

GOALS & PROJECTS (continued)

Vinyl Fence

Plans are to continue with the replacement of old dilapidated chain link fence and replace it with white 6' privacy vinyl.

Design and Install Urn Niche

We are in the process of designing and having installed options for Urn burials. Currently we are limited to in ground burials only. This will give patron other options for Urn burials.

Tear Down the House on Cemetery Property

This spring, in preparation for the completion of the last plat of the west cemetery property, we will be demolishing the house that is in the southwest corner of the Cemetery.

Design and Construct Section R

This is the last area available for burials in the west portion of the Cemetery. With the curb, gutter, and roads already built, we are planning to install irrigation, final grading, and planting grass in late summer and fall of 2020.

LINE-ITEM HIGHLIGHTS

Operating Revenue:

Acct # 597000-348300 – Grave Opening Fees

Based on history, and the increased number of burials, we anticipate a revenue increase of \$10,000 in grave opening and closing fees.

Acct # 597030-362000 – Rental Income

This \$3,900 decrease in revenue is a result of the rental house located in the southwest corner of the cemetery property, being demolished so that the property can be developed for burial lots. This is anticipated to happen in April 2020.

Acct # 597050-348100 – Sale of Cemetery Lots

Based on history, and the increased number of lots sales, we anticipate a revenue increase of \$25,000 in cemetery lot sales.

Cemetery Fund (continued)

LINE-ITEM HIGHLIGHTS (continued)

Personnel Services:

The \$12,339 increase includes the combination of an employee retiring and additional funds to cover the costs associated with merit raises, taxes, health insurance, retirement, and Workers' Compensation as per Human Resources calculations.

Operations and Maintenance:

Acct #595900- 415000 – Employee Education Reimbursement

This \$2400 decrease is due to a Cemetery employee leaving the City to work in the private sector.

Acct # 595900-425000 – Equipment Supplies and Maintenance

This \$4,300 increase is to cover the rising costs of vehicle and equipment maintenance and the purchase of new hand held power equipment and tools.

Acct # 595900-426000 – Building and Ground Supplies and Maintenance

This \$5,000 increase is to cover the rising costs of maintenance supplies and allow the cemetery to continue its tree and flower planting and replacement programs.

Acct # 595900-427000 – Utilities

This \$1700 increase is to compensate for the increased use of the facilities during after hours, on weekends, and holidays.

Acct #595900- 491150 - Transfer to Administrative Services

This transfer is made for the purpose of reimbursing the General Fund of the City for services provided to the Enterprise Funds. Those services include such things as payroll/employee benefits, accounting, budgeting, legal, and insurance, billing/customer service and other professional services provided by department staff members of the General Fund. The \$5,149 increase is a projection as per Finance department calculations.

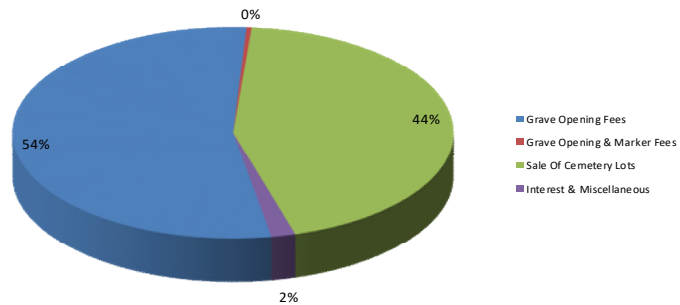
Capital Equipment and Improvements:

Acct #595900-474500 - Improvements other than Buildings

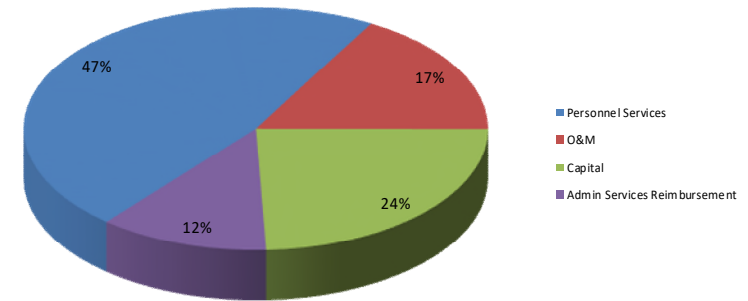
This \$84,000 increase is requested to cover the costs associated with developing the last parcel, Plat R, in preparation for the sale of burial plots. The curb, gutter and associated roads have already been completed. With these funds, we plan on installing irrigation, turf, vinyl fencing, and trees.

Cemetery Budget Graphs

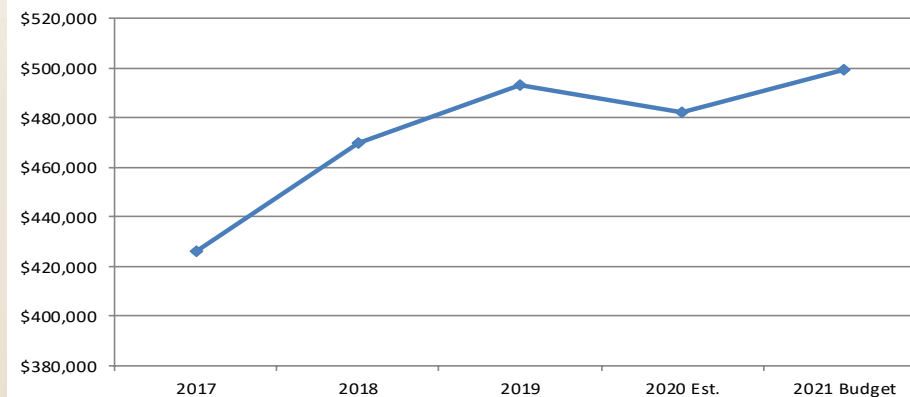
FY 2020-2021 Cemetery Revenues



FY 2020-2021 Cemetery Expenses



**Budget History
(Less Capital)**



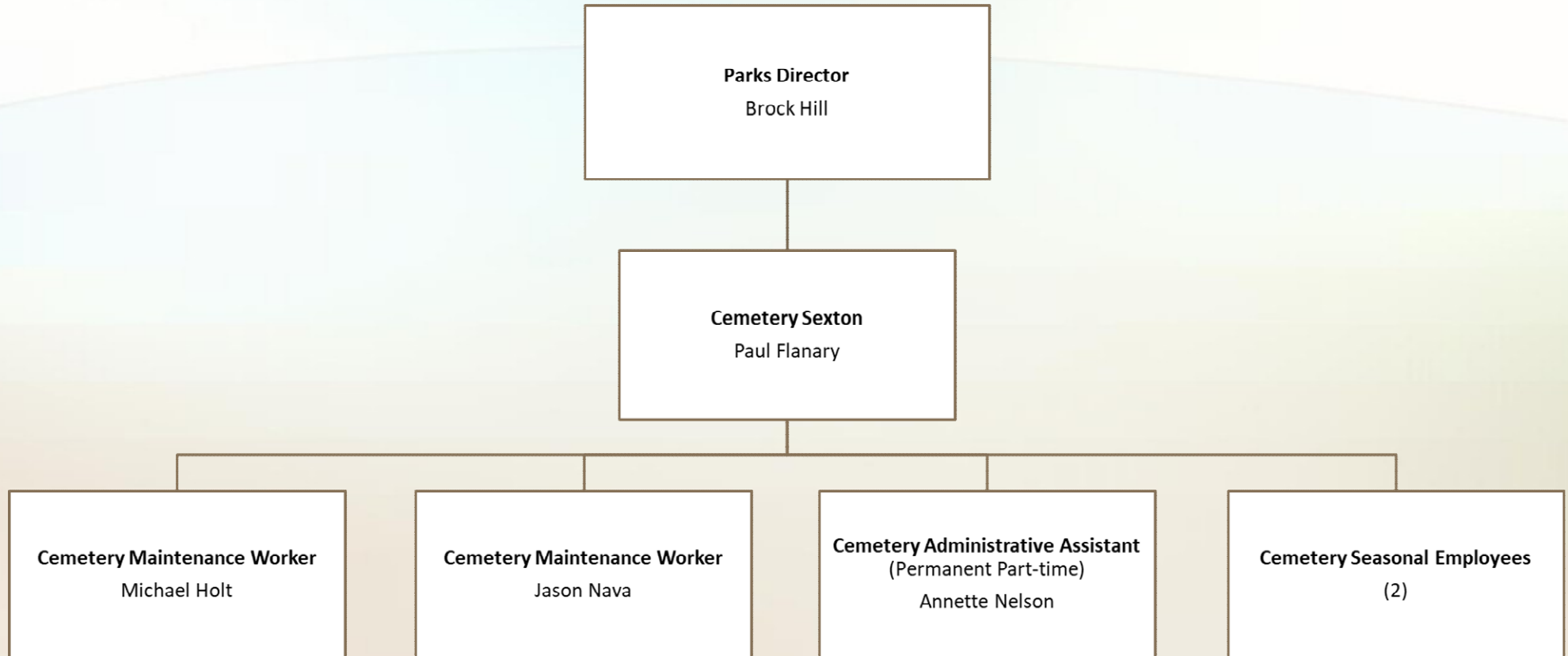
Cemetery Budget

CEMETERY			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended	Fiscal Year	Dollar
	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	2021 Budget	Change
OPERATING REVENUE												
	597000	348300	Grave Opening Fees	316,640	373,995	352,855	119,760	205,240	325,000	325,000	335,000	10,000
	597000	348400	Flat Marker Fee	3,614	3,030	1,765	642	1,658	2,300	2,300	2,300	0
	597030	362000	Rental Income	3,900	3,901	3,900	1,950	975	2,925	3,900	0	(3,900)
	597050	348100	Sale Of Cemetery Lots	216,815	286,560	222,830	131,855	118,145	250,000	250,000	275,000	25,000
TOTAL OPERATING REVENUES			540,969	667,486	581,350	254,207	326,018	580,225	581,200	0	612,300	31,100
OPERATING EXPENSES												
PERSONNEL SERVICES:												
	595900	411000	Salaries - Perm Employees	160,692	165,363	172,670	80,230	87,052	167,282	167,282	166,476	(806)
	595900	412000	Salaries-Temp & Part-Time	44,997	44,929	40,582	18,565	11,435	30,000	30,000	41,500	11,500
	595900	413010	Fica Taxes	15,487	15,816	16,218	7,540	7,552	15,092	15,092	15,910	818
	595900	413020	Employee Medical Ins	29,612	33,348	46,565	24,149	24,689	48,838	48,838	49,644	806
	595900	413030	Employee Life Ins	920	941	950	440	685	1,125	1,125	1,086	(39)
	595900	413040	State Retirement & 401 K	28,757	24,519	33,033	14,590	17,281	31,871	31,871	31,717	(154)
	595900	413100	Retired Employee Benefits	(102)	(469)	(608)	0	469	469	469	469	0
	595900	462180	Accrued Comp Time Exp	(2,894)	3,097	(131)	0	0	0	0	0	0
	595900	462190	Accrued Sick Leave Exp	266	336	522	0	0	0	0	0	0
	595900	462200	Accrued Vacation Expense	(2,023)	(276)	2,214	0	0	0	0	0	0
	595900	491640	WorkersCompPremiumCharge-ISF	3,842	3,891	4,023	1,888	1,958	3,846	3,846	4,060	214
TOTAL PERSONNEL SERVICES			279,554	291,496	316,037	147,403	151,121	298,524	298,523	0	310,862	12,339
OPERATIONS AND MAINTENANCE:												
	595900	415000	Employee Education Reimb	0	341	0	0	0	2,400	0	0	(2,400)
	595900	421000	Books Subscr & Mmbrshp	0	49	0	70	250	350	0	350	0
	595900	423000	Travel & Training	1,738	847	931	20	1,000	1,020	1,500	1,500	0
	595900	424000	Office Supplies	3,408	3,609	3,468	3,507	500	4,007	3,200	4,200	3,200
	595900	425000	Equip Supplies & Maint	34,744	31,653	29,202	18,120	17,000	35,120	30,700	38,000	35,000
	595900	426000	Bldg & Grnd Suppl & Maint	38,766	40,058	46,576	26,105	22,000	48,105	40,000	50,000	45,000
	595900	427000	Utilities	11,941	14,074	14,321	5,440	4,860	10,300	10,300	0	12,000
	595900	428000	Telephone Expense	1,741	1,835	2,008	1,435	2,165	3,600	3,600	0	3,600
	595900	431000	Profess & Tech Services	63	23	314	0	345	345	345	0	345
	595900	431040	Bank & Investment Account Fees	434	342	407	173	0	173	0	0	0
	595900	431050	Credit Card Merchant Fees	3,633	1,014	577	274	1,000	1,274	4,000	0	4,000
	595900	431100	Legal And Auditing Fees	285	231	250	247	0	247	250	0	250
	595900	431400	Landfill Fees	21	240	120	25	60	85	90	0	90
	595900	448000	Operating Supplies	2,770	2,998	4,074	980	1,820	2,800	2,800	0	2,800
	595900	451100	Insurance & Surety Bonds	2,857	3,189	3,422	3,408	0	3,408	2,397	0	2,397
	595900	453600	Loss-Deleted Fixed Assets	0	9,370	0	0	0	0	0	0	0
	595900	461000	Miscellaneous Expense	240	192	353	188	0	188	90	0	90
	595900	491150	Admin Services Reimbursement	44,008	67,910	71,023	36,369	36,368	72,737	72,737	0	77,886
TOTAL OPERATIONS AND MAINTENANCE			146,648	177,974	177,044	96,360	87,368	183,728	174,759	92,200	188,508	13,749
TOTAL OPERATING EXPENSES			426,202	469,470	493,081	243,763	238,489	482,252	473,282	92,200	499,370	26,088

Cemetery Budget (continued)

1	CEMETERY												1
2													2
3	Account Number	Account Description	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	6 Month Actual	6 Month Estimate	Fiscal Year 2020 Est.	Fiscal Year 2020 Budget	Amended Fiscal Year 2020 Budget	Fiscal Year 2021 Budget	Dollar Change	3
4													4
5													5
6	EARNINGS (LOSS) FROM OPERATIONS		114,767	198,016	88,269	10,444	87,529	97,973	107,918	(92,200)	112,930	5,012	6
7													7
8	NON-OPERATING REVENUES (EXPENSES):												8
9	596010 361000	Interest & Investment Earnings	7,213	9,873	14,982	7,248	3,752	11,000	11,000		11,000	0	9
10	596010 361200	InvestmntUnrealized(Gain)/Loss	(1,792)	(5,399)	4,986	0	0	0	0		0	0	10
11	596000 369000	Sundry Revenues	2,740	1,650	2,850	1,450	0	1,450	0		0	0	11
13	NON-OPERATING REVENUES - NET		8,161	6,124	22,818	8,698	3,752	12,450	11,000	0	11,000	0	13
14													14
15	CEMETERY - CAPITAL PROJECTS												15
16	595900 471100	Land	900,000	15,000	0	0	0	0	0		0	0	16
17	595900 473100	Improv Other Than Bldgs	113,203	68,255	0	0	102,000	102,000	46,000	102,000	160,000	114,000	17
18	595900 474500	Machinery & Equipment	38,865	0	76,961	27,939	0	27,939	28,000	28,000	0	(28,000)	18
19	TOTAL CAPITAL EXPENSES		1,052,068	83,255	76,961	27,939	102,000	129,939	74,000	130,000	160,000	86,000	19
20	Not included in "Earnings (Loss) Before Operating Transfers" when depreciation included.												20
21													21
22	Accrual Accounting Adjustments												22
23	595900 454800	Depreciation Expense	44,745	45,547	49,361	0	0	0	N/A	N/A	N/A	N/A	23
24	595900 496000	Fixed Assets Adjustments	(1,038,328)	(74,091)	(76,961)	(27,641)	0	(27,641)	N/A	N/A	N/A	N/A	24
25	Total Accrual Accounting Adjustments		(993,583)	(28,544)	(27,600)	(27,641)	0	(27,641)	0	0	0	0	25
26													26
27	TOTAL CEMETERY EXPENSES		484,687	524,181	542,442	244,061	340,489	584,550	547,282	222,200	659,370	112,088	27
28													28
29	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		64,443	149,429	61,726	18,844	(10,719)	8,125	44,918	(222,200)	(36,070)	(80,988)	29
30													30
31	OPERATING TRANSFERS IN (OUT):												31
32	598000 385000	Donations/Contributions - Cash	17,111	3,507	0	0	0	0	0		0	0	32
33	598010 381045	Trnsfr From Cptl Imprv Fd	0	38,093	0	0	0	0	0		0	0	33
34	598030 387000	Capital Contributions	4,036,038	0	0	0	0	0	0		0	0	34
35		Use of (Addition to) Net Position						0	0		36,070	36,070	35
36	TOTAL OPERATING TRANSFERS IN (OUT)		4,053,149	41,600	0	0	0	0	0	0	36,070	36,070	36
37												0	37
38	NET EARNINGS (LOSS)		4,117,592	191,029	61,726	18,844	(10,719)	8,125	44,918	(222,200)	0	(44,918)	38

Cemetery Organizational Chart



City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Internal Service Funds:

- Computer Replacement Fund
- Liability Insurance Fund
- Workers Compensation Fund
- Cemetery Perpetual Care Fund

Source: Microsoft clipart (Bing image search)



Computer Replacement Fund

The Information Technology Department is responsible for administering the Computer Replacement Fund which is operated day-to-day as an Internal Service Fund. For CAFR reporting purposes, the fund is combined with the General Fund based on its relative materiality. Each department of the City is assessed an annual fee based on the costs for acquiring, maintaining and replacing a majority of the hardware and software used by City employees.

Currently supported IT infrastructure includes the following:

Description	Count
Network User ID's and Resource ID's	346
Desktop Computers	175
Monitors	175
Workstations with Dual Monitors	49
Laptops	47
Desk Phones	190
Scanners	23
Printers	69

Computer Replacement Fund (continued)

LINE-ITEM HIGHLIGHTS

Hardware

Last year we replaced 40 desktop computers and monitors, along with several laptops and printers. In the coming fiscal year, we will replace an additional 40 desktop computers.

Note: We are planning an aggressive PC replacement schedule. Approximately 40 computers in the City are running old Intel i3 processors. These processors are several generations behind the latest technology.

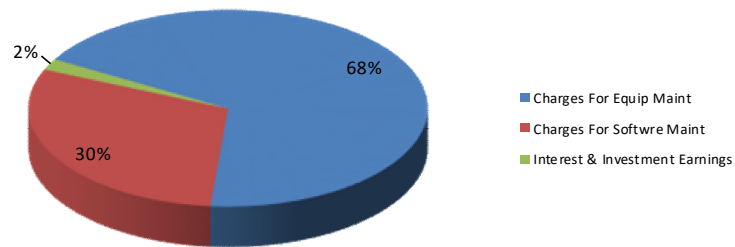
Software

In 2020 we started the process of moving all users to Office 365. The \$10,000 expense will be allocated to each department and assessed through the Computer Maintenance Fund.

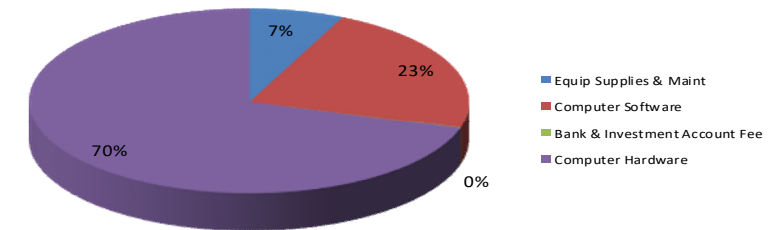
Note: We estimate that over the past 10 years we have paid over \$11,000 per year to maintain our existing Microsoft Exchange Server hardware, Server licenses, and storage... in addition to Microsoft Office licenses for each user.

Computer Replacement Budget Graphs

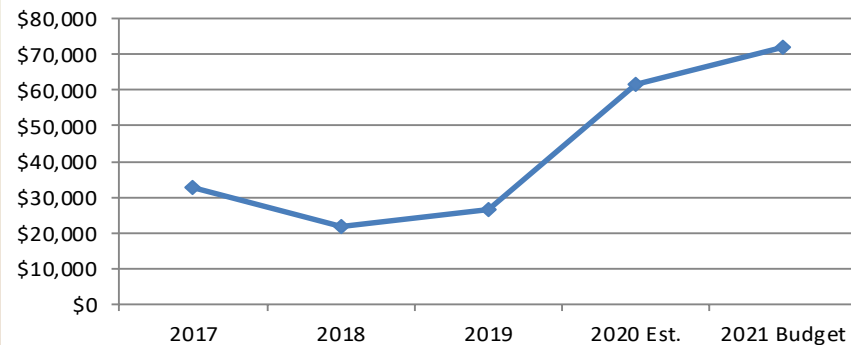
FY 2020-2021 Computer Replacement Revenue



FY 2020-2021 Computer Replacement Expenses



Budget History (Less Capital)



Computer Replacement Budget

1	COMPUTER REPLACEMENT													1
2				Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended			2
3	Account Number		Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	Fiscal Year	Dollar	3
4													Change	4
5	REVENUES													5
6	614000	341000	Charges For Equip Maint	31,626	34,071	34,857	36,832	0	36,832	36,832		36,957	125	6
7	614000	341100	Charges For Softwre Maint	6,715	6,857	6,926	6,926	0	6,926	6,926		16,337	9,411	7
8	616010	361000	Interest & Investment Earnings	490	988	1,574	895	105	1,000	1,000		1,000	0	8
9	616010	361200	InvestmntUnrealized(Gain)/Loss	(79)	(347)	445	0	0	0	0		0	0	9
10			Use of (Addition to) Fund Balance						0	0		17,824	17,824	10
11	TOTAL REVENUE			38,752	41,568	43,801	44,653	105	44,758	44,758	0	72,117	27,359	11
12														12
13	EXPENSES													13
14	616100	425000	Equip Supplies & Maint	6,687	6,454	5,600	2,383	2,700	5,083	5,000		5,000	0	14
15	616100	429200	Computer Software	3,559	684	8,677	854	5,000	5,854	6,000		16,337	10,337	15
16	616100	431040	Bank & Investment Account Fee	23	34	42	21	21	42	0		50	50	16
17	616100	429300	Computer Hardware	22,435	14,847	12,110	38,219	12,500	50,719	50,730		50,730	0	17
18	TOTAL EXPENSE			32,704	22,018	26,430	41,477	20,221	61,698	61,730	0	72,117	10,387	18

Liability Insurance Fund

OVERVIEW

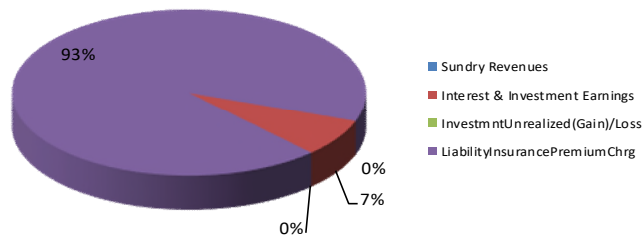
The City Attorney is responsible for administering the Liability Fund and personally handles all claims and lawsuits against the City, consulting with outside counsel as necessary. It is never known what or when incidents, accidents or events will occur so claims and payouts vary widely from year to year. The City is self-insured up to \$350,000 and has commercial liability insurance from \$350,000 to \$10,000,000.

LINE-ITEM HIGHLIGHTS

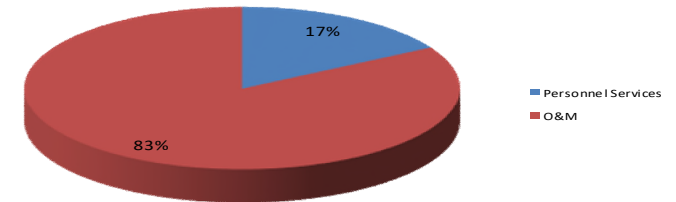
The expenditures for the Liability Insurance Fund for Fiscal Year 2019-2020 should come in within the approved budget. The budget for Fiscal Year 2020-2021 is nearly the same as the prior year. There is nothing to report within the Liability budget on a capital plan.

Liability Insurance Budget Graphs

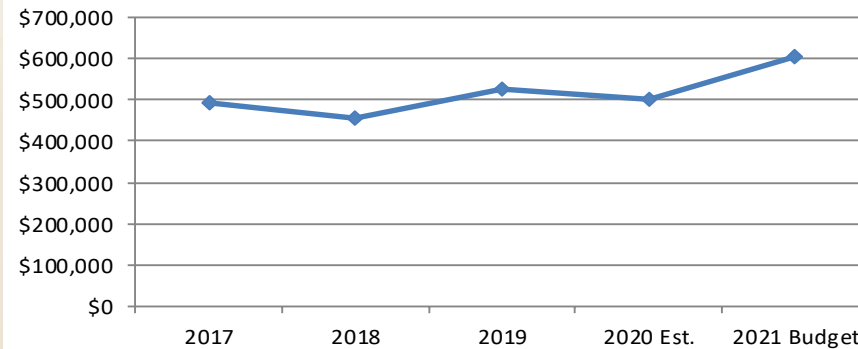
FY 2020-2021 Liability Insurance Revenues



FY 2020-2021 Liability Insurance Expenses



**Budget History
(Less Capital)**



Liability Insurance Budget

1	LIABILITY INSURANCE												
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended			
3	Account Number		2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	Dollar		
4	LIABILITY INSURANCE FUND												
5	OPERATING REVENUES												
6	636000	369000	Sundry Revenues	0	84	0	0	0	0		0	0	
7	636010	361000	Interest & Investment Earnings	31,676	39,005	48,406	21,664	21,664	43,328	31,000	31,000	0	
8	636010	361200	InvestmntUnrealized(Gain)/Loss	(8,601)	(17,332)	14,219	0	0	0	0	0	0	
9	637000	380300	LiabilityInsurancePremiumChrg	351,585	348,841	368,364	371,786	0	371,786	372,300	390,915	18,615	
10	TOTAL REVENUE			374,661	370,598	430,989	393,450	21,664	415,114	403,300	0	421,915	18,615
11													
12	OPERATING EXPENSES												
13	PERSONNEL SERVICES												
14	636300	411000	Salaries - Perm Employees	50,939	56,431	60,907	31,773	31,773	63,546	65,537	69,894	4,357	
15	636300	413010	Fica Taxes	3,748	4,193	4,241	2,041	2,041	4,082	5,014	5,347	333	
16	636300	413020	Employee Medical Ins	7,809	8,041	8,985	4,007	4,007	8,014	10,031	10,860	829	
17	636300	413030	Employee Life Ins	296	303	330	160	160	320	426	451	25	
18	636300	413040	State Retirement & 401 K	8,350	8,150	10,614	5,980	5,980	11,960	12,498	13,329	831	
19	636300	491640	WorkersCompPremiumCharge-ISF	931	761	184	450	0	450	197	210	13	
20	TOTAL PERSONNEL SERVICES			72,073	77,878	85,260	44,411	43,961	88,372	93,703	0	100,091	6,388
21													
22	OPERATIONS & MAINTENANCE												
23	636300	423000	Travel & Training	0	428	0	0	400	400	400	400	0	
24	636300	431000	Profess & Tech Services	7,551	20	60	2,169	3,500	5,669	10,000	10,000	0	
25	636300	431040	Bank & Investment Account Fees	1,445	1,387	1,281	490	490	980	1,500	1,500	0	
26	636300	431100	Legal And Auditing Fees	248	244	218	234	0	234	234	234	0	
27	636300	451100	Insurance & Surety Bonds	351,585	348,841	368,364	371,786	0	371,786	372,300	390,915	18,615	
28	636300	451150	Liability Claims/Deductible	58,777	28,021	70,375	16,516	15,000	31,516	100,000	100,000	0	
29	TOTAL OPERATIONS & MAINTENANCE			419,606	378,941	440,298	391,196	19,390	410,586	484,434	0	503,049	18,615
30													
31	TOTAL OPERATING EXPENSES			491,679	456,819	525,558	435,607	63,351	498,958	578,137	0	603,140	25,003
32													
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS			(117,018)	(86,221)	(94,569)	(42,157)	(41,687)	(83,844)	(174,837)	0	(181,225)	(6,388)
34													
35	OPERATING TRANSFERS IN (OUT)												
36	Use of (Addition to) Fund Balance								0	0		181,225	181,225
37	NET OPERATING TRANSFERS			0	0	0	0	0	0	0	0	181,225	181,225
38													
39	NET EARNINGS (LOSS)			(117,018)	(86,221)	(94,569)	(42,157)	(41,687)	(83,844)	(174,837)	0	0	174,837

Workers' Compensation Fund

OVERVIEW

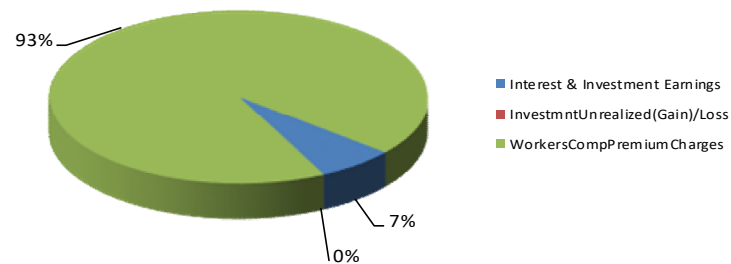
The City Attorney oversees the Workers Compensation Fund. As required by State law, claims are handled by a third party administrator, which is now Tristar Risk Management. It is never known what or when incidents, accidents or events will occur so on the job injury claims and resulting treatments vary widely from year to year. The City is self-insured up to \$350,000 and has commercial insurance above that amount.

LINE-ITEM HIGHLIGHTS

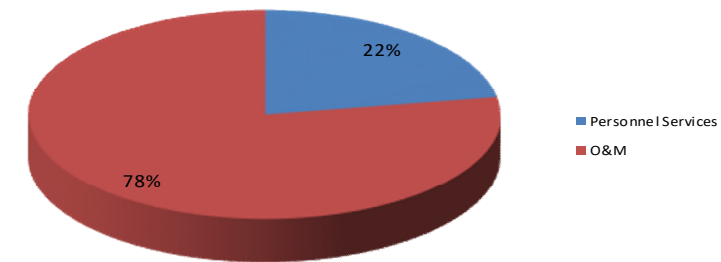
The expenditures for the Liability Insurance Fund for Fiscal Year 2019-2020 should come in within the approved budget. The budget for Fiscal Year 2020-2021 is nearly the same as the prior year. Salaries reflect an increase for compensation adjustments and health insurance rates. There is nothing to report within the Workers Compensation budget on a capital plan.

Workers' Compensation Budget Graphs

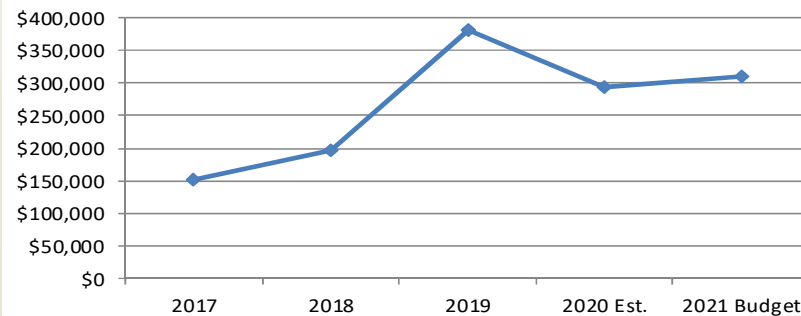
FY 2020-2021 Worker's Compensation Insurance Revenues



FY 2020-2021 Worker's Compensation Insurance Expense



**Budget History
(Less Capital)**



Workers' Compensation Budget

1	WORKERS COMPENSATION													1
2			Fiscal Year	Fiscal Year	Fiscal Year	6 Month	6 Month	Fiscal Year	Fiscal Year	Amended			2	
3	Account Number	Account Description	2017	2018	2019	Actual	Estimate	2020 Est.	2020 Budget	Fiscal Year	Fiscal Year	Fiscal Year	Dollar	
4										2020 Budget	2020 Budget	2021 Budget	Change	
5	OPERATING REVENUES													5
6	646010 361000	Interest & Investment Earnings	19,569	26,140	35,025	16,145	16,145	32,290	21,000			21,000	0	
7	646010 361200	InvestmntUnrealized(Gain)/Loss	(5,668)	(12,342)	11,277	0	0	0	0			0	0	
8	647000 380400	WorkersCompPremiumCharges	257,773	258,091	268,614	133,007	133,007	266,014	283,550			297,727	14,177	
9	TOTAL REVENUES		271,673	271,889	314,917	149,152	149,152	298,304	304,550	0		318,727	14,177	
10														10
11	OPERATING EXPENSES													11
12	PERSONNEL SERVICES													12
13	646400 411000	Salaries - Perm Employees	36,358	38,314	41,072	20,954	20,954	41,908	44,432			46,798	2,366	
14	646400 413010	Fica Taxes	2,712	2,849	2,957	1,476	1,476	2,952	3,399			3,580	181	
15	646400 413020	Employee Medical Ins	5,319	7,135	8,102	3,789	3,789	7,578	8,707			9,418	711	
16	646400 413030	Employee Life Ins	212	217	231	111	111	222	340			354	14	
17	646400 413040	State Retirement & 401 K	6,866	5,804	8,757	3,975	3,975	7,950	8,473			8,924	451	
18	646400 491640	WorkersCompPremiumCharge-ISF	304	263	124	152	152	304	133			140	7	
19	TOTAL PERSONNEL SERVICES		51,771	54,581	61,243	30,457	30,457	60,914	65,484	0		69,214	3,730	
20														20
21	OPERATIONS & MAINTENANCE													21
22	646400 431000	Profess & Tech Services	35	10	33	0	500	500	2,000			2,000	0	
23	646400 431040	Bank & Investment Account Fees	894	941	951	386	386	772	900			900	0	
24	646400 431100	Legal And Auditing Fees	151	129	114	127	0	127	127			127	0	
25	646400 435500	Admin Services - W/C	5,265	5,100	3,640	7,275	7,275	14,550	15,000			15,000	0	
26	646400 451000	W/C Reinsurance Premiums	52,728	53,606	51,902	58,254	0	58,254	52,000			61,167	9,167	
27	646400 451150	Liability Claims/Deductible	26,650	69,895	250,441	85,246	60,000	145,246	150,000			152,000	2,000	
28	646400 461200	State Tax On Premium	13,815	13,141	11,383	6,650	6,650	13,300	10,000			10,000	0	
29	TOTAL OPERATIONS & MAINTENANCE		99,538	142,823	318,463	157,938	74,811	232,749	230,027	0		241,194	11,167	
30														30
31	TOTAL OPERATING EXPENSES		151,309	197,404	379,706	188,395	105,268	293,663	295,511	0		310,408	14,897	
32														32
33	EARNINGS (LOSS) BEFORE OPERATING TRANSFERS		120,364	74,485	(64,789)	(39,243)	43,884	4,641	9,039	0		8,319	(720)	
34														34
35	OPERATING TRANSFERS IN (OUT)													35
36	Use of (Addition to) Fund Balance								0	0		(8,319)	(8,319)	
37	NET OPERATING TRANSFERS		0	0	0	0	0	0	0	0		(8,319)	(8,319)	
38														38
39	NET EARNINGS (LOSS)		120,364	74,485	(64,789)	(39,243)	43,884	4,641	9,039	0		0	(9,039)	

City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Schedule of Fees & Charges:

- Taxes
- Fees
- Charges for Services

Source: Clipart (Bing image search)



General Fees & Taxes

Description of Fee or Charge	Unit	Fee/Charge	Comments
General Property Tax Rate	Dollar of Assessed Value	Pending	Annual
Sales Tax	Taxable Sales	1.00%	Time of sale
RAP Tax	Taxable Sales	0.10%	Time of sale
Local Option Transportation	Taxable Sales	0.25%	Time of sale
Motor and Special Fuels	Per Gallon	\$0.294	Shared based on formula
<u>Franchise Taxes:</u>			
Electricity	Energy consumption	6.00%	Monthly
Telephone	All Services	3.50%	Monthly
Natural Gas	Energy consumption	6.00%	Monthly
Cable	Basic Service	5.00%	Monthly
E911 Surcharge Fee	Line of service	\$0.71	Monthly

Finance & Administrative Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies:			
Standard 8 1/2" x 11"	Each	\$0.10	
Color 8 1/2" x 11"	Each	\$0.30	
Large computer printout	Each	\$0.20	
Color - Large computer printout	Each	\$0.60	
Recording of Council Meetings:			
Digital copy	Each	\$5.00	Emailed (subject to file size constraints) or on customer supplied media
Digital copy	Each	\$10.00	Compact disc
Comprehensive Annual Financial Report	Each	\$15.00	
Annual Budget Document	Each	No Charge	

Streets Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Signs	Each	\$41.00	Name sign (two per pole)
	Each	\$49.00	30 inch stop sign (high intensity)
	Each	\$68.00	36 inch stop sign (high intensity)
	Each	\$50.00	30 inch yield sign (high intensity)
	Each	\$42.00	2" x 2" x 10' Telespar post
	Each	\$19.00	3 foot anchor and anchor bolt
Equipment Charge	Hour	\$30.00	Pick up truck
	Hour	\$35.00	One ton dump truck
	Hour	\$35.00	Eight cubic yard dump truck
	Hour	\$64.00	Twelve cubic yard dump truck
	Hour	\$43.00	Flusher truck
	Hour	\$48.00	Elgin sweeper truck
	Hour	\$43.00	Bobcat
	Hour	\$72.00	Backhoe
	Hour	\$72.00	John Deere Loader
	Hour	\$78.00	John Deere Grader
	Hour	\$58.00	Large Roller
	Hour	\$40.00	Small Roller
	Hour	\$85.00	Paver
	Hour	\$1.10	Chain Saw
	Hour	\$26.25	Portable Welder
	Hour	\$30.00	City departments
Shop Charge	Hour	\$50.00	Outside City
	Hour	\$24.60	Regular labor cost
Labor	Hour	\$36.90	Overtime labor cost
Sandbags	Each	\$0.47	
Construction Site Debris Clean-up	Hour	\$500.00	After second call (one hour minimum)
		Summer	Winter
Asphalt	Ton	\$39.00	\$90.00
Asphalt cut repair	Base fee	\$140.00	\$180.00
	Square foot	\$6.00	\$8.00
	Square foot	\$1.75	\$2.65
Asphalt sawing	Lineal foot	\$2.00	

Engineering Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Photocopies			
8 1/2" x 11"	Each	\$0.10	
11" x 17"	Each	\$0.20	
18" x 24"	Each	\$3.00	
24" x 36"	Each	\$6.00	
Custom maps (printed, size not listed below)	Sq. Ft.	\$3.00	
8 1/2" x 11"	Each	\$3.00	
11" x 17"	Each	\$5.00	
24" x 36"	Each	\$18.00	
Add for Aerial Photos	Base	\$15.00	up to 0.25 hrs Addtl Staff time +\$60/hr
Electronic CAD Files:			
City Base Map (incl. Street Names, Parcels, Addresses)	Each	\$50.00	us \$25 per layer added, (w/ email delivery)
Excavation Permits			
First 100 feet	Each	\$50.00	
Additional 100 feet	Each	\$20.00	
Concrete Fees	Varies		Per current contract rate +10% Administrative Fee
Easement Release Application	Each	\$100.00	Plus Current Davis Co. Recording Fees
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
New or Amended Subdivision Checking Fees			
Preliminary	Base	\$400.00	Plus \$75.00 per lot
Final	Base	\$250.00	Plus \$75.00 per lot
Vacation	Base	\$100.00	
Plat Re-review Fee Subdivision / PUD / Condominium	Lot	\$15.00	Per Plat Review (beyond first review)
Recording and Mileage	per current IRS determination		R/T to Farmington = 16 miles
Bond Administrative Fee		0.5%	Of bond amount
Street Signs	Each	\$150.00	
Building Permits	Minimum	\$75.00	Single Inspection Permits
	Each	Varies	Per 1997 Uniform Administrative Code
			Building valuation based on current
			ICC Valuation Data
South Davis Metro Fire Impact Fee	As noted	\$644.00	per SFR / Condominium Unit / Apartment or per 5,000 sqft (or fract) commercial

Engineering Fees (continued)

[illegible]

Parks Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Large Bowery	Resident	50.00	Half day
Large Bowery	Non-Resident	100.00	Half day
Small Bowery	Resident	25.00	Half day
Small Bowery	Non-Resident	50.00	Half day
Large Bowery	Resident	100.00	All day
Large Bowery	Non-Resident	200.00	All day
Small Bowery	Resident	50.00	All day
Small Bowery	Non-Resident	100.00	All day
Stage	Without Admission/Resident	50.00	All Day
Stage	Without Admission/Non-Resident	100.00	All Day
Stage	With Admission/Resident	100.00	All Day
Stage	With Admission/Non-Resident	200.00	All Day

Reservations can be made starting on the first working Monday in January
Reservations are transferable, but not refundable

Tennis Court Reservation Fees	Commercial Use	5.00	for 90 minutes / Court
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Courts available for reservation: (2) Mueller Park, (2) Five Points, (2) Golf Course, (2) Firefighters
Reservation Sessions: Spring (May - July) & Summer (August- October), Courts are not available for reservation any other times.
Hours available for reservations: Monday - Friday 10:30 a.m. - 6:00 p.m.

Planning Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
License Fees			
New Commercial Business License		\$50	
Renewal Commercial Business License		\$50	\$25 credit if under \$20,000 annual sales
			\$5 per full-time employee over one (1)
			\$3.00 per each rental unit exceeding three (3)
			\$500 maximum fee
Liquor License		\$50	
Beer License - Class A		\$250	
Beer License - Class B		\$300	
Beer License - Class C		\$350	
Beer License - Class D		\$300	
New Home Occupation License		\$25	
Renewal Home Occupation License		\$50	\$25 credit if under \$20,000 annual sales
			\$4 per full-time employee over one (1)
			\$3.00 per each rental unit exceeding three (3)
			\$500 maximum fee
Amusement Devices		\$30	Per device
Temporary License		\$25	Plus \$1 per day up tp maximum of \$125
Fireworks License		\$125	per stand
Development Fees			
Lot Line Adjustment		\$125	
Determination of Non-Compliance		\$125	
Home Occupation Conditional Use Permit		\$125	
Accessory Dwelling Unit Condition Use Permit		\$250	
Architectural & Site Plan Review		\$600	First acre, plus \$100/each additional acre
Architctural & Site Plan Review - Multi-Family		\$600	First two (2) units, pls \$50 each additional unit
Single Family Residential Site Plan		\$200	For houses that required Planning Commission review
Conditional Use Permit		\$400	
Variance		\$400	
Subdivision/Plat Amendment/etc.			See Engineering Department Fee Schedule
Land Use Code Text Amendment		\$750	
Zoning Map Amendments (Rezone)		\$600	
Appeal of ADA and FFHA Accomodation		\$250	
Appeal of a Land Use Decision		\$500	Plus half the actual cost
Chicken License		\$5	
Notes:			
All business, home occupation, amusement device and beer/liquor licenses expire December 31st			

Storm Water Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Storm Water Fee	ERU	\$7.75	Fee increase of .50 in FY2021 and scheduled increases of .50 in FY22 & FY23
Monthly finance charge on past due balances		1.50%	
Storm Water Impact Fee - Bountiful Code Section 6.14.102(a)			
Single Family Residential	Acre	\$2,100.00	3,828 square feet of impervious surface
Multi-Family Residential	Acre	\$2,350.00	equals one Equivalent Residential Unit (ERU)
Commercial / Retail	Acre	\$3,500.00	18% annual rate; \$10.00 minimum charge at 30 days or more past due
Notes:			
<u>Single Family -</u>			
1. Single family on single or more lots = 1 ERU			
2. Single family on single or more lots with detached non-habitable buildings = 1 ERU			
3. Single family on single lot with detached habitable building = 2 ERU or equal to total number of habitable residences.			
<u>Duplex -</u>			
1. Duplex = 1.5 ERU			
2. Three Units = 2.5 ERU			
3. Four Units = 3.0 ERU			
<u>Single Unit - Plex on development site with more than 4 total units -</u>			
1. Based in measurement of impervious surface and calculation of ERU.			
<u>Commercial -</u>			
1. Single development site on independent parcel measure impervious impervious surface and calculation ERU.			
2. Single development site on multiple contiguous parcels - single owner:			
> Measure impervious surface and calculate			
> Bill owner			
3. Single development site - multiple contiguous parcels - multiple owners:			
> Calculate 1 total ERU			
> Division by parcel at owners request			
> Bill majority property owner			
4. Multi development sites on single parcel - single owner:			
> Measure separate development sites and calculate ERUs on each site			
> Bill by address			
5. Separate development sites contiguous with parcel boundary			
> Measure separate sites at boundary line and calculate ERUs			

Water Fees

Monthly Service Charges:

Low Elevation Block Rates										
Pipe Diameter	Base Water Use (Gallons)	Base Water Rate	Tier 1 Gallons	Tier 1 Water Rate	Tier 2 Gallons	Tier 2 Water Rate	Tier 3 Gallons	Tier 3 Water Rate	Tier 4 Gallons	Tier 4 Water Rate
5/8"	0-5,000	\$ 21.39	5,000-70,000	\$ 1.79	70,000-105,000	\$ 1.97	105,000-505,000	\$ 2.15	>505,000	\$ 2.33
1"	0-7,000	\$ 30.27	7,000-72,000	\$ 1.79	72,000-107,000	\$ 1.97	107,000-507,000	\$ 2.15	>507,000	\$ 2.33
1.5"	0-14,000	\$ 54.17	14,000-79,000	\$ 1.79	79,000-114,000	\$ 1.97	114,000-514,000	\$ 2.15	>514,000	\$ 2.33
2"	0-22,000	\$ 82.50	22,000-87,000	\$ 1.79	87,000-122,000	\$ 1.97	122,000-522,000	\$ 2.15	>522,000	\$ 2.33
3"	0-40,000	\$ 146.78	40,000-105,000	\$ 1.79	105,000-140,000	\$ 1.97	140,000-540,000	\$ 2.15	>540,000	\$ 2.33
4"	0-65,000	\$ 237.26	65,000-130,000	\$ 1.79	130,000-165,000	\$ 1.97	165,000-565,000	\$ 2.15	>565,000	\$ 2.33
6"	0-125,000	\$ 455.63	125,000-190,000	\$ 1.79	190,000-225,000	\$ 1.97	225,000-625,000	\$ 2.15	>625,000	\$ 2.33
High Elevation Block Rates										
Pipe Diameter	Base Water Use (Gallons)	Base Water Rate	Tier 1 Gallons	Tier 1 Water Rate	Tier 2 Gallons	Tier 2 Water Rate	Tier 3 Gallons	Tier 3 Water Rate	Tier 4 Gallons	Tier 4 Water Rate
5/8"	0-5,000	\$ 23.57	5,000-70,000	\$ 1.98	70,000-105,000	\$ 2.18	105,000-505,000	\$ 2.38	>505,000	\$ 2.57
1"	0-7,000	\$ 33.89	7,000-72,000	\$ 1.98	72,000-107,000	\$ 2.18	107,000-507,000	\$ 2.38	>507,000	\$ 2.57
1.5"	0-14,000	\$ 61.05	14,000-79,000	\$ 1.98	79,000-114,000	\$ 2.18	114,000-514,000	\$ 2.38	>514,000	\$ 2.57
2"	0-22,000	\$ 92.51	22,000-87,000	\$ 1.98	87,000-122,000	\$ 2.18	122,000-522,000	\$ 2.38	>522,000	\$ 2.57
3"	0-40,000	\$ 164.88	40,000-105,000	\$ 1.98	105,000-140,000	\$ 2.18	140,000-540,000	\$ 2.38	>540,000	\$ 2.57
4"	0-65,000	\$ 266.74	65,000-130,000	\$ 1.98	130,000-165,000	\$ 2.18	165,000-565,000	\$ 2.38	>565,000	\$ 2.57
6"	0-125,000	N/A		N/A		N/A		N/A		N/A

For example a customer with a 1" diameter pipe used 10,000 gallons of water during July. Their water service charge would be:

	Gallons	Rate	Charge
Base	7,000	\$30.27	\$30.27
Tier 1	3,000	\$1.79	5.37
Total	10,000	\$ 32.06	\$ 35.64

Water Fees (continued)

Description of Fee or Charge	Unit	Fee/Charge	Comments
Impact Fee:			
			Ref: Bountiful City Code Title 6 Chap 14
Water Supply Impact Baseline Fee	1" Equivalent Connection	\$1,300.00	
Water Storage Impact Baseline Fee	1" Equivalent Connection	\$538.00	
Total Water Development Baseline Fee	1" Equivalent Connection	\$1,838.00	For other connection sizes, see below
Multipliers to apply to baseline fee for other meter sizes			
Equivalent Residential Connection Multipliers - Meter size: (Pressurized Irrigation Areas)	Meter Size		
	5/8 x 3/4"	\$735.20	Multiplier of 0.4
	3/4"	\$1,102.80	Multiplier of 0.6
	1"	\$1,838.00	Multiplier of 1
	1 1/2"	\$3,676.00	Multiplier of 2
	2"	\$7,352.00	Multiplier of 4
	3"	\$17,644.80	Multiplier of 9.6
	4"	\$30,878.40	Multiplier of 16.8
	6"	\$67,638.40	Multiplier of 36.8
Meter size: (Non-Pressurized Irrigation Areas)	5/8 x 3/4"	\$1,470.40	Multiplier of 0.8
	3/4"	\$2,205.60	Multiplier of 1.2
	1"	\$3,676.00	Multiplier of 2
	1 1/2"	\$5,514.00	Multiplier of 3
	2"	\$9,190.00	Multiplier of 5
	3"	\$20,218.00	Multiplier of 11
	4"	\$33,084.00	Multiplier of 18
	6"	\$69,844.00	Multiplier of 38
Lateral/Meter Connection Fee:			
			See Bountiful City Resolution 94-10
Cost to install service lateral, meter setter, box and positive displacement meter of the specified size (including electronic reading apparatus)	5/8 x 3/4"	\$1,010.00	
	3/4"	\$1,028.00	
	1"	\$1,085.00	
	1 1/2"	\$3,665.00	
	2"	\$4,111.00	
	3" & Larger or turbine meter	Consult Water Dept.	
	Pavement Repair	Consult Street Dept.	

Water Fees (continued)

Connect/Disconnect/Reconnect/Collection Fees:			See Bountiful City Resolution 2002-08
All Customers			
a. Connect fee regular hours next day		\$15.00	
b. Connect fee regular hours same day		\$25.00	
c. Connect fee after hours		\$50.00	
d. Collection / disconnect fee		\$25.00	
e. Reconnect fee regular hours		\$25.00	
f. Reconnect fee after hours		\$90.00	
g. Return check fee		\$15.00	
h. Monthly finance charge on past due balances		1.50%	18% APR: \$10.00 Min Chg @ 30 days past due
i. Damaged ERT (Electronic Radio Transponder)		\$100.00	
replacement			
j. Meter Register and ERT replacement		\$200.00	
k. Meter Lid Adjustment and Repair		\$50.00	
Penalty Fees:			
Tampering with a meter	Per Violation	\$100.00	Plus accumulated service charges
Outside watering during prohibited hours	Per Violation	\$100.00	
Equipment Rental Charges (not including operator):			Active Hourly Rate
JD 310 B Backhoe (Compactor)		\$50.00	
JD 410 E Backhoe/Loader		\$50.00	
JD 410 G Backhoe/Loader		\$50.00	
10-Wheel Dump Truck		\$50.00	
1 Ton Flatbed Dump Truck		\$15.00	
1/2 Ton 4 x 4 Pick up Truck		\$12.00	
1 Ton 3500 Cab/Chassis/Utility Bed Truck		\$24.00	
175 CFM Rotary Screw Compressor		\$22.00	
Pavement Saw (Diamond Blade) + Blade Wear		\$20.00	
2" Trash Pump		\$7.50	
Wacker 845 Y Rammer Compactor		\$17.00	
Small tap machine (3/4" to 2")		\$50.00	
Large tap machine (4" to 8")		\$175.00	
Labor Rates:			
Operator Labor	Regular Time	\$28.00/Hour	Overtime \$42.00/Hour
Supervisor Labor		\$38.00/Hour	\$57.00/Hour
Main Line Tap Installation:			
Includes stainless steel tapping sleeve, std. gate valve, labor & equipment costs			
A. Customer excavates and backfills per City req'ts:	\$1,325.00 to \$3,295.00, depending on size		Additional charges may apply; consult Water Dept.
B. Water Dept excavates and backfills	\$2,112.00 to \$4,156.00, depending on size		Additional charges may apply; consult Water Dept.
Fire Hydrant Installation:			
Materials (hydrant, pipe, lugs, gravel, gaskets, bolts, etc.)	Each	\$2,300.00	
Labor (18 man hours)	Each	\$440.00	
Equipment (backhoe, 10-wheel dump, conc saw)	Each	\$525.00	
Fire Hydrant Use:			
Hydrant Meter Deposit	Each	\$1,200.00	
Hydrant Valve Deposit	Each	\$500.00	
Meter or Valve Rental	First day	\$10.00	
	Each subsequent day	\$5.00	
Meter or Valve Rental	Per Day	\$3.00	
Valve Only Rental	Per 1,000 gallons	\$1.79	
Water Consumption	Flat fee	\$25.00	
Rental and Water Consumption If meter req't is waived			

Light & Power Fees

BOUNTIFUL CITY LIGHT & POWER

BUDGET: FY 2020-2021

RATES, FEES, & DEPOSITS, and COMPARISONS

	Rate Increase: Effective For Usage As Of:	FY 2020 N/A 01 Jul 2019 \$	FY 2021 2.00% 01 Jul 2020 \$
STANDARD RATES:			
RESIDENTIAL (ER):			
Monthly customer charge		10.00	12.00
Energy charge per kilowatt hour (KWH)		0.0925	
Energy charge per KWH for the first 400 KWH used			0.0800
Energy charge per KWH for all additional KWH used			0.1022
COMMERCIAL SMALL WITH NO DEMAND (ES):			
Monthly customer charge		14.00	16.00
Energy charge per kilowatt hour (KWH)		0.1112	0.1099
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS (EX):			
Monthly customer charge		14.00	16.00
Demand charge per kW for each kW in excess of 15kW		8.7000	8.8740
Energy charge per KWH for the first 1,500 KWH		0.1112	0.1099
Energy charge per KWH for all additional KWH		0.0624	0.0636
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30kW (EC):			
Monthly customer charge		58.00	60.00
Demand charge per kW		16.8100	17.1462
Energy charge per KWH		0.0381	0.0389
TEMPORARY (50 amps or less) (ET):			
Monthly equipment rental		30.00	32.00
Monthly customer charge		14.00	16.00
Energy charge per KWH		0.1112	0.1099
Note: service greater than 50 amps to be billed as COMMERCIAL.			
MUNICIPAL (flat rate / unmetered - only for Bountiful City accounts) (BS):			
Monthly customer charge		14.00	16.00
Energy charge per KWH (same as Small Commercial) x # KWH used (as determined by Power Dept.)		0.1112	0.1099

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER

BUDGET: FY 2020-2021

RATES, FEES, & DEPOSITS, and COMPARISONS

	FY 2020	FY 2021
Rate Increase:	N/A	2.00%
Effective For Usage As Of:	01 Jul 2019	01 Jul 2020
	\$	\$
NET METERING RATES (NO NEW INSTALLATIONS; EXISTING CUSTOMERS ONLY):		
RESIDENTIAL - NET METERING (EN):		
Monthly customer charge	14.00	16.00
Energy charge per KWH for all net KWH used	0.0925	
Energy charge per KWH for the first 400 KWH used		0.0800
Energy charge per KWH for all additional KWH used		0.1022
Energy credit per KWH for all surplus generation	0.0925	0.0800
COMMERCIAL SMALL WITH NO DEMAND - NET METERING (ESN):		
Monthly customer charge	18.00	20.00
Energy charge per KWH for all net KWH used	0.1112	0.1099
Energy credit per KWH for all surplus generation	0.0624	0.0624
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - NET METERING (EXN):		
Monthly customer charge	18.00	20.00
Demand charge per kW for each kW in excess of 15kW	8.7000	8.8740
Energy charge per KWH for the first 1,500 KWH used	0.1112	0.1099
Energy charge per KWH for all additional KWH used	0.0624	0.0636
Energy credit per KWH for all surplus generation	0.0624	0.0624
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - NET METERING (ECN):		
Monthly customer charge	58.00	60.00
Demand charge per kW	16.8100	17.1462
Energy charge per KWH for all net KWH used	0.0381	0.0389
Energy credit per KWH for all surplus generation	0.0381	0.0381

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER BUDGET: FY 2020-2021 RATES, FEES, & DEPOSITS, and COMPARISONS

	Rate Increase: Effective For Usage As Of:	FY 2020 N/A 01 Jul 2019 \$	FY 2021 2.00% 01 Jul 2020 \$
FEED-IN TARIFF RATES:			
RESIDENTIAL - FEED-IN TARIFF (ERF):			
Monthly customer charge		14.00	16.00
Energy charge per KWH for all net KWH used		0.0925	
Energy charge per KWH for the first 400 KWH used			0.0800
Energy charge per KWH for all additional KWH used			0.1022
Energy credit 12am-12pm		0.0400	0.0400
Energy credit 12pm-4pm		0.0600	0.0600
Energy credit 4pm-12am		0.0925	0.0925
COMMERCIAL SMALL WITH NO DEMAND - FEED-IN TARIFF (ESF):			
Monthly customer charge		18.00	20.00
Energy charge per KWH for all net KWH used		0.1112	0.1099
Energy credit 12am-12pm		0.0400	0.0400
Energy credit 12pm-4pm		0.0600	0.0600
Energy credit 4pm-12am		0.0925	0.0925
COMMERCIAL SMALL WITH DEMAND OF 30kW OR LESS - FEED-IN TARIFF (EXF):			
Monthly customer charge		18.00	20.00
Demand charge per kW for each kW in excess of 15kW		8.7000	8.8740
Energy charge per KWH for the first 1,500 KWH used		0.1112	0.1099
Energy charge per KWH for all additional KWH used		0.0624	0.0636
Energy credit 12am-12pm		0.0400	0.0400
Energy credit 12pm-4pm		0.0600	0.0600
Energy credit 4pm-12am		0.0925	0.0925
COMMERCIAL LARGE WITH DEMAND GREATER THAN 30 KW - FEED-IN TARIFF (ECF):			
Monthly customer charge		58.00	60.00
Demand charge per kW		16.8100	17.1462
Energy charge per KWH for all net KWH used		0.0381	0.0388
Energy credit 12am-12pm		0.0400	0.0400
Energy credit 12pm-4pm		0.0600	0.0600
Energy credit 4pm-12am		0.0925	0.0925

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER

BUDGET: FY 2020-2021

RATES, FEES, & DEPOSITS, and COMPARISONS

	Rate Increase: Effective For Usage As Of:	FY 2020 N/A 01 Jul 2019 \$	FY 2021 2.00% 01 Jul 2020 \$
OTHER RATES (these require the approval of the Power Department):			
COMMERCIAL POWER FACTOR CORRECTION:			
For every 1% less than 95%		increase meter KWH 1%	increase meter KWH 1%
COMMERCIAL SMALL SEASONAL (ES):			
Monthly customer charge		14.00	16.00
Energy charge per KWH		0.1112	0.1099
MOBILE HOME & HOUSE TRAILER PARK:			
Individual meters		(see Residential Service)	
Master meters (existing meters only)		(see Commercial Service)	
SECURITY LIGHTING:			
A. LED Standard Post Top with Pole		29.00	29.58
B. LED High Wattage Horizontal		30.30	30.91
C. LED Low Wattage Horizontal		27.70	28.25
D. LED Decorative Post Top with Pole		36.35	37.08
E. LED High Wattage Flood		30.30	30.91
F. LED Low Wattage Flood		27.70	28.25
Davit Pole - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY		3.89	3.97
Davit Pole w/ Base - NO NEW INSTALLATIONS ACCEPTED FOR PRIVATE PROPERTY		13.45	13.72
INDUSTRIAL CUSTOMER:			
Demand charge for all kW		variable & contractual 9.4500	9.6390
Energy charge per KWH		0.0441	0.0450
Administrative Charge Flat Rate Per Month		3,270.31	3,335.72
CITY FRANCHISE TAX on KW and KWH Charges		6.00%	6.00%

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER BUDGET: FY 2020-2021 RATES, FEES, & DEPOSITS, and COMPARISONS

	Rate Increase: Effective For Usage As Of:	FY 2020 N/A 01 Jul 2019 \$	FY 2021 2.00% 01 Jul 2020 \$
FEES:			
ALL CUSTOMERS:			
1 Connect fee regular hours next day = (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + (0.25hr x Connect \$71.19/hr L&B x 1.262 OH%) + (0.25hr x Vehicle \$12.00/hr), round		30.00	35.00
2 Connect fee regular hours same day = (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + (0.25hr x Connect \$71.19/hr L&B x 1.262 OH%) + (0.25hr x Vehicle \$12.00/hr) + (Special Handling Fee \$10.00), round		40.00	45.00
3 Connect fee after hours = ((0.333hr x Dispatcher \$51.39/hr L&B x 1.262 OH%) + ((1.00hr x Call-Out After Hours \$64.92/hr L&B x 1.50 OT x 1.262 OH%) x 2 Crew) + (1.00hr x Vehicle \$12.00/hr) x (Discount 50/88), round		100.00	100.00
4 Collection / disconnect fee = (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + (0.25hr x Connect \$71.19/hr L&B x 1.262 OH%) + (0.25hr x Vehicle \$12.00/hr) + (Special Handling Fee \$10.00), round		45.00	45.00
5 Reconnect fee regular hours = (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + (0.25hr x Connect \$71.19/hr L&B x 1.262 OH%) + (0.25hr x Vehicle \$12.00/hr) + (Special Handling Fee \$10.00), round		45.00	45.00
6 Reconnect fee after hours = ((0.333hr x Dispatcher \$51.39/hr L&B x 1.262 OH%) + ((1.00hr x Call-out After Hours \$64.92/hr L&B x 1.50 OT x 1.262 OH%) x 2 Crew) + (1.00hr x Vehicle \$12.00/hr)), round		200.00	200.00
7 Return check fee		15.00	15.00
8 Monthly finance charge on past due balances: Interest rate (M = Month, A = Annual) %		1.5% M, 18.0% A	1.5% M, 18.0% A
Minimum charge \$		10.00	10.00
Charge @ # of days past due or more		30	30
9 Meter tampering fee			
Fee, plus the expense of removing any wiring or appliances and restoring BCLP's equipment to its nc		100.00	100.00
10 Pole cut disconnect / reconnect charges regular hours		175.00	175.00
11 Pole cut disconnect / reconnect charges after hours		300.00	300.00
RESIDENTIAL SERVICE:			
12 Beacon light fee per lamp, per month		0.35	0.35
COMMERCIAL SERVICE:			
13 Line extension fee: actual costs per line extension policy, as needed		Actual costs per line extension policy	
SMALL SEASONAL SERVICE:			
14 Activate & deactivate, pay in advance (collected by Engineering Dept) = + (2 x Connect fee regular hours same day) + (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + ((1.00hr install + 0.25hr remove) x 2 x Avg Line Crew \$64.92/hr L&B x 1.262 OH%) + ((1.00hr install + 0.25hr remove) x Truck \$12.00/hr), round		300.00	300.00
15 Line extension fee: actual costs per line extension policy, as needed		Actual costs per line extension policy	
TEMPORARY SERVICE:			
16 Install & remove temporary service, pay in advance (collected by Engineering Dept) = (0.25hr x Clerk \$32.62/hr L&B x 1.262 OH%) + ((1.00hr install + 0.25hr remove) x 2 x Avg Line Crew \$64.92/hr L&B x 1.262 OH%) + ((1.00hr install + 0.25hr remove) x Truck \$12.00/hr), round		225.00	225.00
17 Line extension fee: actual costs per line extension policy as needed		Actual costs per line extension policy	
MOBILE HOME & HOUSE TRAILER PARK SERVICE:			
18 Individual meters		(see Residential Service)	
19 Master meters (existing only)		(see Commercial Service)	

Light & Power Fees (continued)

BOUNTIFUL CITY LIGHT & POWER BUDGET: FY 2020-2021 RATES, FEES, & DEPOSITS, and COMPARISONS		
	FY 2020 N/A 01 Jul 2019	FY 2021 2.00% 01 Jul 2020
POLE ATTACHMENTS: 20 Per pole attachment	12.00	12.00
NET METERING & FEED-IN TARIFF: 21 Connect fee (the price of the meters) (collected by Planning Dept)	525.00	525.00
METER SURGE PROTECTION - NO NEW INSTALLATIONS AS OF 01 JULY 2014: 22 Inspection fee 23 Installation fee	Not Available Not Available	
STREET LIGHT SYSTEM CHARGE: 24 Monthly charge to all Residential, Commercial, and Industrial customers	2.00	2.00
INDUSTRIAL SERVICE (Interruptable Customer):	variable & contractual	
DEPOSITS:	\$	\$
RESIDENTIAL RENTAL CUSTOMERS: Deposit is required on all residential rental customers. Deposit for electricity only Deposit for electricity plus other services Deposit is refunded only at termination of service.	100.00 150.00	100.00 150.00
RESIDENTIAL NON-RENTAL CUSTOMERS: Deposit is required only on residential non-rental customers with poor payment record. Deposit is equal to an estimated 2 month bill with a minimum of Deposit is refunded only at termination of service.	150.00	150.00
NON-RESIDENTIAL CUSTOMERS: Deposit is required on all non-residential customers including Seasonal and Temporary. Deposit is equal to an estimated 2 month bill with a minimum of Deposit is refunded only at termination of service.	250.00	250.00
MOBILE HOME & HOUSE TRAILER PARK SERVICE: Individual meters Master meters (existing only)	(see Residential Service) (see Commercial Service)	
INDUSTRIAL CUSTOMER (Interruptable Customer):	variable & contractual	

Golf Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Green Fees:			
Regular (all day)	9 holes	\$17.00	
Regular (all day)	18 holes	\$34.00	
Senior Citizen (55 years or older)	9 holes	\$14.00	Rate available on weekdays only
Senior Citizen (55 years or older)	18 holes	\$28.00	Rate available on weekdays only
Junior (17 years and younger)	9 holes	\$10.00	Rate available on weekdays only
Junior (17 years and younger)	18 holes	\$20.00	Rate available on weekdays only
Voucher Book (Punch ticket)	20, 9 hole rounds	\$280.00	
Junior Book - Under 18 years old	20, 9 hole rounds	\$180.00	
Cart Fees:			
Regular	9 holes	\$8.00	
Regular	18 holes	\$16.00	
Rentals:			
Golf Clubs (Standard)	9 holes	\$10.00	
Golf Clubs (Standard)	18 holes	\$15.00	
Golf Clubs (High-end)	9 holes	\$25.00	
Golf Clubs (High-end)	18 holes	\$40.00	
Pull Carts	Base Charge	\$3.00	

Note: Fees would be effective January 1, 2021

Landfill Fees

Fee or Charge Description	Unit	Fee/Charge	Minimum	Comments
** No Hazardous Waste Accepted **				
Residential:				
Cars	Load	\$5.00		
Pick up Truck	Load	\$5.00		Standard 6' x 8' bed
Small Trailer	Load	\$5.00		
Large Trailer	Load	\$10.00		Equivalent to 2 standard 6' x 8' bed loads
Large Trucks	Load	\$15.00		Over standard 6' x 8' bed
Refrigerator Disposal	Each	\$12.00		
Commercial:				
Clean Dirt	Ton	\$2.00		Clean Fill/Cover
Mixed Waste	Ton	\$30.00		Commercial haulers, business, construction related waste, concrete or site preparation.
	Ton	\$35.00		Over loads from other landfills
Compost and Wood Chips:				
Compost - unscreened	Ton	\$25.00		
Compost - screened	Ton	\$35.00		
Wood Chips	Ton	\$25.00		
NOTES:				
Unacceptable items include -				
1. Liquids & Propane Tanks				
2. Barrels or drums				
3. Tires (unless shredded)				
4. Industrial waste				
5. Infectious waste				
6. Asbestos				
7. Animal carcasses (accepted with prior approval)				
Hours of operation -				
Summer: April 1 to October 31, 8:00 a.m. to 6:00 p.m.				
Winter: November 1 to March 31, 8:00 a.m. to 5:00 p.m.				

Sanitation Fund & Recycling Fund Fees

Description of Fee or Charge	Unit	Fee/Charge	Comments
Annexed & Non-Annexed Areas:			
Residential	Base Charge	\$3.00	Garbage Service Charge
Residential	Base Charge	\$3.50	First garbage can
Residential	Base Charge	\$6.50	Each additional can
Commercial	Base Charge	\$39.00	Dumpster (picked up one time per week)
Commercial	Base Charge	\$39.00	Any additional weekly pickup of dumpster per week
Commercial	Base Charge	\$6.50	First garbage can
Multi-Unit	Base Charge	\$6.50	One unit
Multi-Unit	Base Charge	\$13.00	Two units
Multi-Unit	Base Charge	\$19.50	Three units
Multi-Unit	Base Charge	\$26.00	Four units
Multi-Unit	Base Charge	\$32.50	Five units (may request private service)
Multi-Unit	Base Charge	\$39.00	Six units (may request private service)
Multi-Unit	Base Charge	\$45.50	Seven units (may request private service)
Multi-Unit	Base Charge	\$52.00	Eight units (may request private service)
Multi-Unit	Base Charge	\$58.50	Nine units (may request private service)
Multi-Unit	N/A		Ten units and over must obtain private service
Monthly finance charge on past due balances		1.50%	18% annual rate; \$10.00 minimum charge at 30 days or more past due
Monthly curbside recycling charge		\$3.50	Effective July 1, 2021

Cemetery Fees

Description of Fee or Charge		Unit	FY2020 Fee/Charge	Comments
Burial Spaces:				
Residents -				
One to Eight Spaces	Each		\$640.00	Includes \$140 perpetual care fee
Double Depth First and Second Burials	Each		\$805.00	Includes \$280 perpetual care fee
Baby burial space	Each		\$250.00	
Raised Marker Fee	Each		\$100.00	
Flat Marker Fee	Each		\$20.00	Minimum of 4 spaces together for each raised headstone.
Non-Residents -				
One to Eight Spaces	Each		\$940.00	Includes \$140 perpetual care fee
Double Depth First and Second Burials	Each		\$1,105.00	Includes \$280 perpetual care fee
Baby burial space	Each		\$300.00	
Raised Marker Fee	Each		\$100.00	
Flat Marker Fee	Each		\$20.00	Minimum of 4 spaces together for each raised headstone.
Grave Opening Fees:				
Residents -				
Adult (opening and closing)	Each		\$525.00	
Double Depth First and Second Burials	Each		\$650.00	
Disinterment (second burial - top casket)	Each		\$900.00	
Disinterment (double deep first burial - bottom casket)	Each		\$1,200.00	
(Note: If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid.				
Baby Grave Opening	Each		\$150.00	
Infant Disinterment	Each		\$400.00	
Title Transfer Fee	Each		\$50.00	
Non-Residents -				
Adult (opening and closing)	Each		\$1,800.00	
Double Depth First and Second Burials	Each		\$1,895.00	
Disinterment (second burial - top casket)	Each		\$900.00	
Disinterment (double deep first burial - bottom casket)	Each		\$1,200.00	
(Note: If disinterment of the first burial (bottom casket) is requested, both disinterment fees must be paid.				
Baby Grave Opening	Each		\$300.00	
Infant Disinterment	Each		\$400.00	
Title Transfer Fee	Each		\$100.00	

Cemetery Fees (continued)

Residents -				
Urn Burial Space - In-ground	Each	\$300.00	Requires opening/closing fee	
Urn Grave Opening/Closing - In-ground	Each	\$200.00		
Urn Niche Space - Columbarium	Each	\$550.00	Bottom Level	Opening/Closing, Perpetual Care, and Basic Engraving fees (name and date) are included. Overtime charges apply.
	Each	\$650.00	2nd Level	
	Each	\$750.00	3rd Level	
	Each	\$850.00	Top Level	
Non-Residents -				
Urn Burial Space - In-ground	Each	\$400.00	Requires opening/closing fee	
Urn Grave Opening/Closing - In-ground	Each	\$300.00		
Urn Niche Space - Columbarium	Each	\$700.00	Bottom Level	Opening/Closing, Perpetual Care, and Basic Engraving fees (name and date) are included. Overtime charges apply.
	Each	\$800.00	2nd Level	
	Each	\$900.00	3rd Level	
	Each	\$1,000.00	Top Level	
Overtime Charges:				
<i>Apply to Saturdays, Legal Holidays & after 4 p.m.</i>				
Saturday 1-Time Charge -	Each	\$350.00		
Overtime charges apply starting 4:01 p.m.				
Residents -				
Overtime Charge	Per Hour	\$200.00		
Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)				
Non-Residents -				
Overtime Charge	Per Hour	\$200.00		
Each hour after 4:00 (Note: First hour starts at 4:01 p.m., Second hour starts at 5:01, etc)				
<i>Provide 24 hours advance notice to Cemetery for burials.</i>				

City of Bountiful, Utah
Operating & Capital Budget
Fiscal Year 2020-2021

Long-Term Capital Plan:

- Capital Plan Overall Summary
- Legislative Department
- Information Technology Department
- Finance Department
- Government Buildings Department
- Police Department
- Streets Department
- Engineering Department
- Parks Department
- Storm Water Fund
- Water Fund
- Light & Power Fund
- Golf Fund
- Landfill Fund
- Sanitation Fund
- Cemetery Fund
- Computer Replacement Fund
- Redevelopment Agency Fund
- RAP Tax Fund



Long-Term Capital Plan Overall Summary

	Fiscal Year Ending June 30,							Total All Fiscal Years
Department Name	2021	2022	2023	2024	2025	2026-2030	Future	
Governmental Fund Departments (Capital Improvement Fund):								
Legislative	3,590,800	0	0	0	0	0	0	3,590,800
Information Technology	55,000	75,000	70,000	45,000	40,000	210,000	0	495,000
Finance	22,000	0	21,500	0	0	0	0	43,500
Buildings	0	0	0	0	0	40,000	40,000	80,000
Police	432,000	552,000	218,000	406,000	224,000	1,506,000	3,304,000	6,642,000
Streets	3,774,500	1,162,000	1,466,500	1,362,000	1,285,000	8,595,000	0	17,645,000
Engineering	20,000	0	25,000	40,000	40,000	0	0	125,000
Parks	135,000	55,000	35,000	70,000	35,000	75,000	85,000	490,000
Total Governmental Fund Departments	8,029,300	1,844,000	1,836,000	1,923,000	1,624,000	10,426,000	3,429,000	29,111,300
Enterprise Fund Departments:								
Storm Water	816,000	800,000	895,000	822,000	825,000	3,089,000	1,335,000	8,582,000
Water	2,148,900	1,898,000	1,832,621	1,743,000	3,118,000	9,615,000	3,580,000	23,935,521
Light and Power	4,320,000	3,810,000	2,680,000	2,070,000	3,245,000	16,055,000	23,750,000	55,930,000
Golf Course	100,000	80,000	100,000	0	30,000	188,000	0	498,000
Landfill	572,500	905,000	850,000	850,000	468,000	2,823,000	0	6,468,500
Sanitation	285,000	305,000	190,000	350,000	360,000	1,752,000	0	3,242,000
Cemetery	160,000	36,000	28,000	20,000	16,000	193,000	480,000	933,000
Total Enterprise Fund Departments	8,402,400	7,834,000	6,575,621	5,855,000	8,062,000	33,715,000	29,145,000	99,589,021
Internal Service Fund & Special Revenue Fund Departments:								
Computer Replacement	40,000	35,000	35,000	35,000	35,000	175,000	0	355,000
Redevelopment Agency	1,875,000	6,900,000	1,650,000	0	0	0	0	10,425,000
RAP Tax	350,000	30,000	125,000	0	0	0	0	505,000
Total Internal Service Fund Departments	40,000	35,000	35,000	35,000	35,000	175,000	0	355,000
GRAND TOTAL OF PLANNED EXPENDITURES & EXPENSES								
Funding to accomplish these capital improvement plans is projected to be derived from the following sources:								
Department	Potential Revenue Sources							
Governmental Fund departments	Sales taxes, interest earnings, inter-city/reserve transfers and RDA reserve transfers							
Storm Water department	Storm water fees, interest earnings and inter-city/reserve transfers							
Water department	Water sales, interest earnings and reserve transfers and issuance of revenue bond debt							
Light and Power department	Electricity sales, interest earnings, reserve transfers and issuance of revenue bond debt							
Golf Course	Admissions and greens fees, interest earnings and inter-city/reserve transfers							
Landfill and Sanitation	Fees, charges, interest earnings and reserve transfers							
Cemetery	Fees, charges, interest earnings and reserve transfers							
Computer Replacement	Inter-City charges and reserve transfers							
Redevelopment Agency	Property Tax Increment, interest earnings and reserve transfers							
RAP Tax	Recreation, Arts and Parks Tax							
Plan assumes an annual inflation adjustment (as determined by each submitting department)								

Legislative Department

1				Fiscal Year							Total	1
2				Ending June 30,							All	2
3	Department	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years	3
4	Legislative											4
5		City Hall Remodel	Buildings	3,324,000							3,324,000	5
6		Joint Project - Landscape 500 S / I-15	Improvements Other Than Buildings	35,000							35,000	6
7		1% for Public Art	Improv-PublicArt-1%CapProject	81,800							81,800	7
8		Contingency		150,000							150,000	8
9											0	9
10	Total Legislative			3,590,800	0	0	0	0	0	0	3,590,800	10

City Hall Remodel

This project is scheduled for completion in FY 2021. The funding in FY 2021 is to complete the remodel.

Joint Project - Landscaping

Funding for a joint project with West Bountiful to beautify the intersection of I-15 and 500 South

1% for Public Art

Per City Council policy, 1% of budget for new projects in the Capital Project Fund is set aside for public art installations

Information Technology Department

			Fiscal Year Ending June 30,							Total	
			2021	2022	2023	2024	2025	2026-2030	Future	All	
Department Name	Project Description	Budget Category								Fiscal Years	
Information Technology											
	Network, Security and monitoring equipment	Machinery & Equipment	\$25,000		\$40,000		\$40,000	\$120,000		225,000	
	Server and Storage upgrade	Machinery & Equipment		45,000		45,000		90,000		180,000	
	Software License Compliance	Machinery & Equipment	30,000	30,000	30,000					90,000	
										0	
										0	
Total Information Technology			55,000	75,000	70,000	45,000	40,000	210,000	0	495,000	

Network, Security and monitoring equipment

We are constantly trying to make sure we have the latest network and security equipment. To keep up with increased demands, increased speeds and increased security threats, we replace most of our network equipment on a rotating basis every 5-8 years. We have added \$25,000 in FYE 2021 to take into account any unexpected requirements to move our data network back into City Hall

Server and Storage Upgrade

It is amazing how fast computer storage gets used up. A few years ago we were using about 1 Terabyte of data. Now, our total storage city-wide is about 200 Terabytes... and growing. We must plan to replace or increase our network storage regularly.

Software License Compliance - Phase I

We have recently been performing an internal audit of our software licensing. Licensing for software used on desktop computers is an important part of this audit. But **server licensing** for all of the systems is the most critical and potentially costly component.

Finance Department

1	Fiscal Year									Total	1	
2	Ending June 30,									All	2	
3	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years	3
4	Finance											4
5		Folder/Inserter Replacement	Machinery & Equipment	22,000							22,000	5
6		Copier Replacement	Machinery & Equipment			21,500					21,500	6
7	Total Finance			22,000	0	21,500	0	0	0	0	43,500	7

Folder/Inserter

Finance, Treasury, HR, and Planning use a folder/inserter machine for their mailings. In FY2015 Finance purchased a Pitney Bowes folder/inserter that has regularly broken down causing delay and frustration to staff. This machine was originally expected to be replaced in FY2020; however, the machine has functioned sufficiently during FY2020 but it is anticipated that replacement will be needed in FY2021.

Copier

This piece of equipment is expected to last approximately six to seven years of continuous use. As the Ricoh copier was purchased in fiscal year 2016, it is anticipated that replacement will be needed in fiscal 2023.

Government Buildings Department

Fiscal Year										Total
Ending June 30,										All
Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
Government Buildings										
	Truck with Utility Bed	Machinery and Equipment						40,000	40,000	80,000
										0
Total Government Buildings			0	0	0	0	0	40,000	40,000	80,000

Truck with Utility Bed

This is the primary means of transportation, tool inventory, and equipment hauling for the full time Government Buildings employee. In the winter it is used to assist the Parks Department with it's snow removal responsibilities. Because of it's heavy use, we are scheduling to replace this truck every 8-10 years.

Police Department

	Fiscal Year									Total	
	Ending June 30,									All	
	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
Police											
	Machinery & Equipment	Police Vehicles		387,000	212,000	218,000	218,000	224,000	1,156,000	1,156,000	3,571,000
	Machinery & Equipment	Motorcycles							50,000	50,000	100,000
	Machinery & Equipment	SWAT Vehicle Upgrade					32,000			50,000	82,000
	Machinery & Equipment	Dispatch Consoles								80,000	80,000
	Machinery & Equipment	Radio-Portable							100,000	200,000	300,000
	Machinery & Equipment	Radio-Mobile								150,000	150,000
	Machinery & Equipment	Transmitters								300,000	300,000
	Machinery & Equipment	Eventide Recorder								35,000	35,000
	Machinery & Equipment	Telephone System							100,000	120,000	220,000
	Machinery & Equipment	Cooling Tower			60,000					60,000	120,000
	Machinery & Equipment	HVAC			180,000					200,000	380,000
	Machinery & Equipment	Boiler					60,000			60,000	120,000
	Machinery & Equipment	Water Heater							50,000	50,000	100,000
	Machinery & Equipment	Car Camera					96,000			96,000	192,000
	Machinery & Equipment	Camera Storage			25,000					30,000	55,000
	Machinery & Equipment	Heat Exchange HVAC			25,000					25,000	50,000
	Equipment	Tasers		45,000						45,000	90,000
	Building	Public Safety Building Security								35,000	35,000
	Building	Building Paint								20,000	20,000
	Building	Carpet								120,000	120,000
	Building	Building Stucco								75,000	75,000
	Building	UPS System							50,000	50,000	100,000
	Building	Gun Range			50,000					50,000	100,000
	Building	A/C Dispatch Server								20,000	20,000
	Building	Building Roof								77,000	77,000
	Building	Work Stations								150,000	150,000
Total Police				432,000	552,000	218,000	406,000	224,000	1,506,000	3,304,000	6,642,000

Police Department (continued)

Police Vehicles

The department currently replaces six vehicles per-year based on criteria of at least five-years of service and approximately 100,000 miles or a history of maintenance issues. This year is

Motorcycles

The fleet currently contains two BMW motorcycles. Based on past mileage and repairs, replacement of these motorcycles will be needed in 2027.

SWAT Vehicle Conversion

Funds will be required to update and maintain electronic equipment, computers and generator, etc.

Dispatch Consoles

Current consoles were recently replaced in the Public Safety Building. We anticipate they will need to be replaced in FY2032.

Radios Portable and Mobile

Portable radios were fully replaced during the 2002 Olympics and the Mobile radios were replaced in FY2019. We anticipate the portable radios will need to be replaced in FY2026 and the mobile radios in the future.

Dispatch Console Radio

Along with replacing the officer's radios, there is a need to replace existing dispatch radios. The parts needed to repair the radios are not currently being manufactured and if needed, staff is dependent upon finding used parts to keep the radios operating. UCA has committed to fund the purchase in the upcoming year but funds will need to be allocated in the future for replacement.

Eventide Phone and Radio

Our Eventide System records all radio and phone traffic that originates through dispatch. This is a vital piece of equipment in regards to playing back critical information that is needed in the field; it also allows staff to handle quality assurance, complaints and/or lawsuits. This equipment was replaced in FY2018. We anticipate needing to replace it again in FY2030.

Telephone Equipment

The dispatch phone system was replaced in FY2013. The phone system will be upgraded in FY2020 and we anticipate the phone system will need to be replaced in FY2030.

Police Department (continued)

Cooling Tower (Air Conditioning System) and HVAC

Approximately six years ago, a portion of the building's air conditioning coolant system was replaced due to rust and leaking issues. Additional pieces of equipment will need to be replaced within the next five-to-ten-years. We anticipate the chiller will need to be replaced for approximately \$115,000 within the next five-to-eight-years, the air handlers are scheduled to be replaced in FY2026 for \$65,000 and the cooling tower system, which was installed in FY2007, is scheduled to be replaced in FY2023 for \$60,000.

Boiler (Heating System)

The current boiler system was installed when the building was built in 1997. The department spent \$12,000 in FY2015 for a new cone that could extend the component's useful life up-to-three-years. This smaller cone should also reduce some of the utility costs. We anticipate a full-boiler rebuild will cost \$60,000 as early as FY2024.

Building Water Heater

The current water heater was replaced in 2014. We anticipate the water heater will need to be replaced in FY2026.

Vehicle Camera Replacement

The current vehicle camera system was purchased in 2011. The department has not been able to obtain parts for repairs due to the cameras being past end-of-life. We have been replacing vehicle cameras using grant funding and we anticipate being able to finish our fleet using grant funding in FY2019. We anticipate replacing cameras again in FY2024.

Camera Storage System

Recently the department purchased a large amount of digital memory capacity to store vehicle and body camera videos. We believe that the storage capacity will be sufficient for the next five years. We anticipate needing additional storage in FY2022 for approximately \$25,000.

Heat Exchange (HVAC)

The current heat exchanger for the HVAC system is in need of replacement. There are 63 tubes in the exchange unit and maintenance has had to plug holes in 12-18 of them. Replacement would cost \$25,000. in FY2022

Public Safety Building and

The security camera system and door-locking devices for building security were recently replaced. Due to technology changes, we anticipate replacing some of the equipment in the future for approximately \$35,000.

Police Department (continued)

Facility Interior and Exterior

Over the past few years we have re-painted the Public Safety Building. In order to keep the current facility presentable, it's anticipated that future funding for touch-up and replacement will be needed.

Building Carpet

Over the past few-years we have re-carpeted the Public Safety Building. In order to keep the current facility presentable, it's anticipated that future funding for replacement will be needed.

Building Stucco

The building has recently been updated with new stucco. In order to keep the current facility presentable, it's anticipated that future funding for touch-up and replacement will be needed.

UPS Communications Backup System

The UPS system provides backup power for the dispatch communications equipment in the event of a power outage. The current UPS system was replaced in 2015 but will likely need to be

Bountiful Gun Range

Operating a gun-range requires systems to be replaced as they wear-out over time. The department has been very fortunate to be able to cover the majority of costs, in the \$300,000-\$400,000 range,

A/C Unit Dispatch Server

The public safety building has two rooms that have equipment in them that must be cooled. One room in the basement recently had the A/C unit fail that could have caused major damage had it

Building Roof

In FY2015, the building was updated with a new roof. We anticipate that future funding will be needed in FY2031 to replace the roof after its run its life-cycle

Work Station Replacement

The workstations in the building were replaced in FY2019. We would anticipate needing to replace them in again in 20 years.

Taser Replacement

Our tasers are beginning to fail and Taser Inc. is not replacing or fixing the current model of taser being used. We will need to repalce all department tasers in the FY 2021 budget.

Streets Department

Fiscal Year										Total
Ending June 30,										All
Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
Streets										
	Trucks and Overlay Equipment	Machinery & Equipment	492,500	532,000	606,500	662,000	675,000	3,730,000		6,698,000
	Storage Building- Car Wash Building	Buildings	1,922,000							1,922,000
	Brine prewet system tanks and shelter	Other than Buildings			110,000					110,000
	1000 North - 500 West to 200 West	Road Reconstruction	1,200,000							1,200,000
	Eagle Ridge Dr Extension to Bountiful Blvd	Road Reconstruction	160,000							160,000
	200 South - 1225 East Circle	Road Reconstruction		55,000						55,000
	200 South - 400 East to 100 East	Road Reconstruction		300,000						300,000
	200 North - Main to 100 West	Road Reconstruction		120,000						120,000
	200 East & 300 East - 400 North to 300 North	Road Reconstruction		155,000						155,000
	400 South - 400 East to 200 West	Road Reconstruction			750,000					750,000
	300 South - 400 East to 200 West	Road Reconstruction				700,000				700,000
	200 East - 500 South to 300 North	Road Reconstruction					610,000			610,000
	300 East - Center to 300 North	Road Reconstruction						240,000		240,000
	1650 South - Orchard Dr to 1600 South	Road Reconstruction						260,000		260,000
	800 East - 400 North to 500 South	Road Reconstruction						860,000		860,000
	400 North - 400 East to 1300 East	Road Reconstruction						1,500,000		1,500,000
	Center Street 200 West to 500 West	Road Reconstruction						380,000		380,000
	1200 South - 100 East to Main Street	Road Reconstruction						350,000		350,000
	1000 North - 200 West to Main Street	Road Reconstruction						700,000		700,000
	1050 South - Main Street to 200 West	Road Reconstruction						250,000		250,000
	1500 South and Orchard Dr	Traffic Signals						160,000		160,000
	Davis Blvd. and 1800 South	Traffic Signals						165,000		165,000
										0
Total Streets			3,774,500	1,162,000	1,466,500	1,362,000	1,285,000	8,595,000	0	17,645,000

Streets Department (continued)

Trucks, Machinery and Equipment

Dump trucks and snow plow equipment are replaced every 10 to 12 years.

One ton trucks, loaders and backhoes are replaced every 10 years.

Future equipment purchases are in line with the replacement time table which includes trailers, compressors, pavers, compaction rollers, crack sealers, asphalt saws and tackers.

Buildings

The Storage / Truck Wash Building is scheduled to be replaced FY2021. The building is over 50 years old and in need of many repairs.

Other than Buildings

Brine prewet system tanks and shelter planned for FY2023

Road Reconstruction

This category covers road reconstruction projects as laid out in out 10 year plan above.

Traffic Signals and Camera

New traffic signals are planned at the intersections of I500 South and Orchard Drive and Davis Blvd and I800 South in the future

Engineering Department

			Fiscal Year							Total	
			Ending June 30,							All	
	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Engineering										
5		Large Format Copier/Plotter		20,000							20,000
6		GPS Survey Equipment Replacement				25,000					25,000
7		Replace 1996 Jeep Cherokee					40,000				40,000
8		Replace 2006 Chev 1/2 ton Pickup						40,000			40,000
9											0
10	Total Engineering			20,000	0	25,000	40,000	40,000	0	0	125,000

Machinery and Equipment

The large format copier which served the Engineering and Planning Departments stopped working and was determined to be unrepairable. This piece of equipment will need to be replaced upon the Department's return to City Hall. Anticipated replacement of the GPS survey equipment and 2 of the Department vehicles are also shown.

Parks Department

1	Fiscal Year									Total	1	
2	Ending June 30,									All	2	
3	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years	3
4	Parks											4
5		Small Mower	Machinery and Equipment		20,000		25000		25,000	50,000	120,000	5
6		Pick up Truck	Machinery and Equipment		35,000			35000		35,000	105,000	6
7		One ton Truck with Plow and Salter	Machinery and Equipment				45,000				45,000	7
8		Sweeper	Machinery and Equipment			35,000					35,000	8
9		Large Area Mower	Machinery and Equipment	75,000							75,000	9
10		Greenhouse Panels	Buildings						50,000		50,000	10
11		Ballfield Lights and Electrical at Mueller Park	Improvements Other Than Buildings	60,000							12,000	11
12	Total Parks			135,000	55,000	35,000	70,000	35,000	75,000	85,000	442,000	12

Parks Department (continued)

Small Mower

We currently have 5 small riding mowers in our fleet and are in the process of replacing our oldest mowers. Our mowers are in operation all day, everyday of the summer and are the main pieces of equipment used in our daily maintenance operations. We replace the mowers based on at least 4 years of service, highest service hours, or history of maintenance issues.

Pick-up Truck

These are pick-up trucks used on a daily basis to perform maintenance operations the parks department is tasked to complete. We currently run five crews of five employees each, (1 full time park manager and 4 seasonal employees). Each crew is assigned two trucks for use to complete their daily work and tasks. It is necessary that we have trucks that are safe, able to handle the crew size, tools and equipment, and extensive use. We replace our work trucks based on at least 5 years of service, high mileage or age of truck, and/or a history of maintenance issues.

One ton truck with plow and salter

This is to replace our oldest one ton in a fleet of three. These trucks are heavily used throughout the year and are our primary vehicle used for hauling soils, rock, plant materials, sod, playground mulch, trash, and our heavier equipment. They are also used heavily in the winter for our snow removal assignments.

Sweeper

This is to replace our current sweeper. We use this piece of equipment to pick up leaves, tree debris, turf cores from aerating, and other general park maintenance tasks. With our current equipment maintenance program and having rebuilt the motor in 2018, we estimate having to replace this piece of equipment in 2024.

Large area mower

Our current mower is 15 years old and in need of replacement and with the anticipated expansion of maintenance responsibilities at Washington Park a new large area mower will be a necessity.

Greenhouse Panels

It is recommended by industry standards and best management practices to replace greenhouse panels every 15-20 years. Currently the panels on our greenhouses are about 30 years old.

Ballfield Lights and Electrical at Mueller Park

The current transformer that supplies power to the ball field lights at Mueller Park needs to be replaced. We plan on replacing the existing transformer lights with new updated equipment and LED light that meets current electrical and safety codes.

Storm Water Fund

			Fiscal Year							Total	
			Ending June 30,							All	
	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Storm Water										
5		Trucks, Sweepers, Flusher	Machinery & Equipment	306,000	295,000	55,000	325,000	0	1,124,000		2,105,000
6		Oakridge Circle -- 100 East to 3600 South to 100 W	Storm Drain Construction	250,000							250,000
7		200 East -- 300 South to 100 South	Storm Drain Construction	145,000							145,000
8		400 South -- 100 East to 200 East	Storm Drain Construction	115,000							115,000
9		Main Street -- 1350 North to 1600 North	Storm Drain Construction		460,000						460,000
10		350 West -- 150 South to 100 South	Storm Drain Construction		45,000						45,000
11		Ashley Detention Basin Rebuild	Storm Drain Construction			250,000					250,000
12		Pipe ditch -- Frontage - 1400 N to 1600 N	Storm Drain Construction			290,000					290,000
13		300 South -- 1300 East to Barton Creek	Storm Drain Construction			300,000	375,000				675,000
14		Medford Pond Rebuild	Storm Drain Construction				70,000				70,000
15		Spring -- Bountiful Blvd 1350 South to 1450 South	Storm Drain Construction				52,000				52,000
16		H S Runoff -- Orchard Dr 629 South to Mill Creek	Storm Drain Construction					375,000			375,000
17		800 East 300 South to 315 North Pipe up size	Storm Drain Construction					450,000	275,000		725,000
18		400 North -- 400 East to 600 East	Storm Drain Construction						250,000		250,000
19		400 North -- 650 East to 1100 East	Storm Drain Construction						610,000		610,000
20		1300 East -- Vineyard to Stone Creek up grade	Storm Drain Construction						350,000		350,000
21		P L Runoff -- Davis Blvd 2505 South to Lewis Park	Storm Drain Construction						230,000		230,000
22		City shop drain -- 300 West to Mill Creek	Storm Drain Construction						250,000		250,000
23		Deborah Dr -- 1125 East to 900 East	Storm Drain Construction							350,000	350,000
24		Fair Oaks Dr -- 900 East to Carolyn Way	Storm Drain Construction							90,000	90,000
25		Davis Blvd -- 3300 South to 100 West	Storm Drain Construction							60,000	60,000
26		Moss Hill Drive Pipe Replacement	Storm Drain Construction							200,000	200,000
27		Oakwood Basin Rebuild	Storm Drain Construction							150,000	150,000
28		Woodhollow overflow pipe	Storm Drain Construction							185,000	185,000
29		Cemetery expansion	Storm Drain Construction							300,000	300,000
30	Total Storm Water			816,000	800,000	895,000	822,000	825,000	3,089,000	1,335,000	8,582,000

Storm Water Vehicles, Machinery and Equipment

Street sweepers are replaced every six to eight years. Leaffer trucks and Flusher Vacuum trucks are replaced every 15 to 20 years.

Storm Drain Construction

This funding is for storm water structures, outlets, inlets and aging pipe replacements as layed out in the 10 year plan above.

Water Fund

		Fiscal Year								Total
		Ending June 30,								All
Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
	Pump Station at Millcreek Reservoir	Buildings						400,000		400,000
	Replace Millcreek Reservoir	Reservoirs					1,500,000			1,500,000
	Resize Ashdown Reservoir	Reservoirs							1,500,000	1,500,000
	Replace Barton Creek Reservoir	Reservoirs							1,500,000	1,500,000
	Calder Well Screen & Gravel Pack	Wells	300,000	300,000						600,000
	Upgrade Barton Creek Well	Wells							200,000	200,000
	Ashdown Site Landscaping	Improvements Other Than Buildings		30,000						30,000
	Stoneridge Road Drainage Improvements	Improvements Other Than Buildings						30,000		30,000
	Annual Replacement (See Map and Schedule)	Annual Scheduled Pipe Replacement	1,267,900	1,300,000	1,406,621	1,448,000	1,448,000	7,920,000		14,790,521
	Twin Hollows Dr.(Contracted)	Annual Scheduled Pipe Replacement	*							0
	1000 N. to 1350 N. on 425 W. and up to 200 W. (Contracted)	Annual Scheduled Pipe Replacement	*							0
	1400 So. Main St. to 400 E. (BCWD)	Annual Scheduled Pipe Replacement	*							0
	Deborah Cir. (BCWD)	Annual Scheduled Pipe Replacement	*							0
	50 W. from 1500 S. 1800 S. (BCWD)	Annual Scheduled Pipe Replacement	*							0
	350 W. 500 S to 325 S. (BCWD)	Annual Scheduled Pipe Replacement	*							0
	Millcreek PH to Davis BLVD.	Annual Scheduled Pipe Replacement		*						0
	Replace line on 400 North below 1300 East	Annual Scheduled Pipe Replacement		*						0
	350 W. from 1450 N. to Pages and Incl.1450 N. (1,450')	Annual Scheduled Pipe Replacement	*							0
	425 West from 1400 North to Pages (1,150)	Annual Scheduled Pipe Replacement	*							0
	300 W. from Pages Ln. to 1400 N and Cir.	Annual Scheduled Pipe Replacement			*					0
	2450 So. From 150 E. to Davis	Annual Scheduled Pipe Replacement			*					0
	SCADA Upgrade	System Machinery and Equipment	150,000							150,000
	Mobile Meter Reading System	System Machinery and Equipment	30,000							30,000
	Emergency Mobile Generators	System Machinery and Equipment	115,000							115,000
	Misc Yearly Upgrades (Pumps, Motors, Electrical ect.)	System Machinery and Equipment		65,000	70,000	70,000	80,000	245,000		530,000
	3100 South Booster Pump and Motor #1	System Machinery and Equipment	50,000							50,000
	Staff Pickup Trucks	Equipment	36,000	38,000		80,000		165,000		319,000
	Supervisor Pickup Trucks	Equipment		80,000	40,000			125,000		245,000
	Plow Truck (flatbed)	Equipment					90,000	90,000		180,000
	Crew Trucks With Utility Bed	Equipment		85,000	87,000			180,000		352,000
	Dump Trucks	Equipment			165,000			170,000		335,000
	Mini Excavator	Equipment				75,000				75,000
	Backhoes	Equipment						130,000		130,000
	Compressor	Equipment			30,000					30,000
	Pavement Saw	Equipment			34,000			40,000		74,000
	Vactor suction truck	Equipment				70,000				70,000
	Center Street Drain 900 East to 1060 East	BWSD Drain Line						120,000		120,000
	Acquire Tank Site Near Sunset Hollow	Land							180,000	180,000
	Acquire Tank Site at Upper Maple Hills	Land							200,000	200,000
	Acquire Tank Site at Rowland Reservoir	Land	200,000							200,000
	* Annual pipe replacement project date									
Total Water			2,148,900	1,898,000	1,832,621	1,743,000	3,118,000	9,615,000	3,580,000	23,935,521

Water Fund (continued)

Buildings

We will replace the existing pump station at the Millcreek reservoir in 2029 to increase operational efficiency and to be able to supply more water to the south end of town. (\$400,000)

Reservoirs

Replacing Millcreek reservoir in 2025. Problems with concrete spalling and root intrusion. (\$1,500,000)

Replacing Barton Creek reservoir in 2030-31. Problems with concrete spalling and root intrusion. (\$1,500,000)

Upsizing of the Ashdown reservoir to 2 million gallons (\$1,000,000)

Wells

Calder well # 2. Video of the well that we have shared with several well experts has determined that we need to put a sleeve down the well and screen it to avoid a collapse. Split over two budget years. (\$300,000)

Upgrading Barton Creek Well (Fix Radium Problem)

Improvements Other Than Buildings

Improve landscaping at Ashdown reservoir. There have been a lot of citizen complaints and is a fire hazard. (\$30,000)

Need to replace the drain system in the area of 75 North from 900 east to 1000 East to keep water out of homes in the area. Severe root intrusion in the existing drain system. (\$120,000)

Annual Pipe Replacement Program

This is the annual pipe replacement based upon the 10 year replacement plan and road maintenance schedule. Locations in the schedule are marked by year of planned expense with an asterisk (*).

System Machinery and Equipment

Completion of upgrade for SCADA (\$150,000); one booster pump at our 3100 South booster station. (\$50,000); new emergency mobile generator (\$115,000); replacing MC Light mobile meter reading system (\$30,000) in FY2021

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$65,000); continue with upgrading to newer and more updated technology by replacing 35% of equipment (\$100,000) in FY2022

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$70,000) in FY2023

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$70,000) in FY2024

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$80,000) in FY2025

Upgrading a selected booster facility based upon analysis of the efficiency at all sites (\$65,000); purchase an emergency generator for 3100 South booster station (\$75,000) in FY2026

Upgrading a selected booster facility based upon analysis of the efficiency at all sites (\$70,000) in FY2027

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$70,000) in FY2028

Upgrading equipment at a selected booster facility based upon analysis of the efficiency at all sites (\$70,000) in FY2029

Equipment

Replacing one staff pickup truck in FY2021 (\$36,000).

Replacing two supervisor trucks (\$80,000) and one of the crew trucks with a utility bed. (\$85,000) and one staff truck (\$38,000) in FY2022

Replacing a dump truck (\$165,000); jackhammer and compressor (\$30,000); one supervisor Pickup truck(\$40,000); pavement saw (\$34,000); and one crew truck with a utility bed. (\$87,000) in FY2023

Replacing the Vactor suction truck (\$70,000); replace two staff pickup trucks. (\$80,000); Mini Excavator (\$75,000) in FY2024

Replacing one plow/flatbed truck. (\$90,000) in FY2025

Replacing a staff truck (\$37,000) in FY2026

Replacing two supervisor pickup trucks (\$80,000); the Vactor suction truck (\$70,000); and a staff truck (\$37,000) in FY2027

Replacing one supervisor pickup truck. (\$40,000); one backhoe (\$130,000) in FY2028

Replacing one crew truck with utility bed (\$90,000) in FY2029

Replacing one crew truck with utility bed (\$90,000) between FY2030 and FY2035

Land

Acquire land for the 400 North Reservoir (\$200,000) in FY2021

Acquire land to upgrade storage at the Upper Maple Hills reservoir site which needs additional storage capacity to serve the area (\$160,000) in FY2028

Acquire a site for a new reservoir above Sunset Hollow as part of the North Canyon system between FY2030 and FY2035

Light & Power Fund

			Fiscal Year								Total
			Ending June 30,								All
	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Light & Power										
5		CIP 09 Dist Sub NW Substation	NW Substation	1,500,000	2,000,000						3,500,000
6		CIP 13 Dist Sys Feeder #272 Rebuild	NW Substation	200,000							200,000
7		Feeder #273 to Feeder #673	NW Substation			300,000					300,000
8		Upgrade Substation & Feeders	NE Substation					1,000,000	3,000,000		4,000,000
9		CIP 14 Dist Sys Stone Creek Property	NE Substation	50,000	100,000						150,000
10		CIP 15 Dist Sys Feeder #373 East	NE Substation	40,000		400,000	400,000	400,000	800,000		2,040,000
11		Feeder #571 North 200 W	SW Substation							200,000	200,000
12		Feeder #572 East 1800 S	SW Substation							200,000	200,000
13		Feeder #573 Main South to Willey Honda	SW Substation			400,000					400,000
14		Feeder #573 Willey Honda to 3100 S	SW Substation		400,000						400,000
15		Feeder #574 Zip	SW Substation						650,000		650,000
16		CIP 12 Dist Sys Feeder #575 Rebuild	SW Substation	550,000							550,000
17		Feeder #576 to Feeder #676 Tie	SW Substation						800,000		800,000
18		Feeder #674 Rebuild & Tie to #272	Central Substation					200,000	200,000		400,000
19		Feeder #675 Rebuild	Central Substation						400,000		400,000
20		Feeder #671 Rebuild	Central Substation						300,000		300,000
21		Feeder #672 Rebuild	Central Substation						500,000		500,000
22		Ph 9 (400 N 200 W to NE Sub) Transmission	Transmission System				100,000	700,000			800,000
23		Ph 9 (400 N 200 W to NE Sub) Distribution	Transmission System					20,000			20,000
24		Ph 10 (SW Sub to 400 E) Transmission	Transmission System		100,000	600,000					700,000
25		Ph 11 (400 E to Edgehill Dr) Transmission	Transmission System			100,000	600,000				700,000
26		Ph 11 (400 E to Edgehill Dr) Distribution	Transmission System						250,000		250,000
27		Ph 12 (Edgehill Dr to SE Sub) Transmission	Transmission System					100,000	700,000		800,000
28		Ph 13 (SE Sub to Bountiful Blvd) Transmission	Transmission System						700,000		700,000
29		Ph 13 (SE Sub to Bountiful Blvd) Distribution	Transmission System						250,000		250,000
30		Ph 14 (Bountiful Blvd to 1800 S) Transmission	Transmission System						250,000		250,000
31		Ph 14 (Bountiful Blvd to 1800 S) Distribution	Transmission System						250,000		250,000
32		Ph 15 (1800 S to Echo tap) Transmission	Transmission System						750,000		750,000
33		Ph 15 (1800 S to Echo tap) Distribution	Transmission System						350,000		350,000
34		Ph 16 (Echo tap to 300 S Davis) Transmission	Transmission System							1,000,000	1,000,000
35		Ph 16 (Echo tap to 300 S Davis) Distribution	Transmission System							200,000	200,000
36		Ph 17 (300 S Davis to 400 N) Transmission	Transmission System							750,000	750,000
37		Ph 17 (300 S Davis to 400 N) Distribution	Transmission System							350,000	350,000
38		Ph 18 Dist 300 S Davis Blvd-BrentwoodLn eng+mat	Transmission System							200,000	200,000
39		Meter collector system	Distribution System	200,000						1,250,000	1,450,000
40		CIP 20 Dist Sys Photovoltaic & Battery Systems	Distribution System	200,000							200,000
41		Replace 34 steel light poles 400 North to Centerville	Distribution Street Light System				120,000				120,000
42		10 new street lights S. Bountiful Blvd	Distribution Street Light System	30,000	30,000	30,000					90,000
43		Replace #1 Turbine	Power Plant						4,000,000		4,000,000
44		SCADA System	SCADA						300,000		300,000

Light & Power Fund (continued)

1			Fiscal Year							Total	1
2			Ending June 30,							All	2
3	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Light & Power										4
5		Cathodic Protection	Echo		100,000					100,000	5
6		Echo Hydro controller upgrade	Echo		500,000	500,000				1,000,000	6
7		Controller upgrade	Pineview				500,000	500,000		1,000,000	7
8		Security wall, paving, & landscaping	Office and Warehouse	1,100,000						5,000,000	8
9		New building	Office and Warehouse							15,000,000	9
10		5006 John Deere backhoe	Vehicles				100,000			100,000	10
11		5043 Small Forklift	Vehicles						50,000	50,000	11
12		5046 International Double Bucket	Vehicles	265,000						265,000	12
13		5048 Komatsu digger	Vehicles						30,000	30,000	13
14		5049 Ford 1 ton dump truck	Vehicles		75,000					75,000	14
15		5050 Ford Explorer (CN)	Vehicles						35,000	35,000	15
16		5052 Ford tree truck (VG)	Vehicles	185,000						185,000	16
17		5053 Ford F150 pickup truck (JH)	Vehicles						35,000	35,000	17
18		5054 Ford F550 bucket truck (ZD)	Vehicles			180,000				180,000	18
19		5055 Ford Explorer (AF)	Vehicles			45,000				45,000	19
20		5057 Ford Explorer (JP)	Vehicles					45,000		45,000	20
21		5059 Dodge Ram service truck (KG)	Vehicles			85,000				85,000	21
22		5061 Altec digger / derrick	Vehicles					280,000		280,000	22
23		5062 Dodge Ram service truck (RH)	Vehicles						85,000	85,000	23
24		5064 Dodge Ram service truck (RD)	Vehicles						85,000	85,000	24
25		5066 Chevy Equinox (LV)	Vehicles						35,000	35,000	25
26		5067 Dodge Ram bucket truck (JB)	Vehicles						150,000	150,000	26
27		5068 Ford F350 pickup truck (oncall)	Vehicles						85,000	85,000	27
28		5069 Ford F350 service truck (KT)	Vehicles						85,000	85,000	28
29		5071 Freightliner Digger Derrick	Vehicles						320,000	320,000	29
30		5072 Ford F350 service truck (GR)	Vehicles						90,000	90,000	30
31		5073 Ford F150 pickup truck (JerrellJ)	Vehicles						40,000	40,000	31
32		5074 Ford F150 service truck (KimB)	Vehicles						40,000	40,000	32
33		5076 Ford Explorer (AJ)	Vehicles						40,000	40,000	33
34		50?? Service truck (for new crew)	Vehicles		85,000					85,000	34
35		5904 Single Reel Trailer	Vehicles		35,000					35,000	35
36		5911 Cable Puller / Tensioner	Vehicles		80,000					80,000	36
37		5912 Vermeer chipper	Vehicles			40,000				40,000	37
38		5913 Cable Puller / Tensioner	Vehicles		80,000					80,000	38
39		5922 EZ Hauler trailer	Vehicles				25,000			25,000	39
40		5923 EZ Hauler	Vehicles				225,000			225,000	40
41		59?? EZ Hauler & 59?? Trailer (for new crew)	Vehicles		210,000					210,000	41
42		59?? Pole trailer (for new crew)	Vehicles		15,000					15,000	42
43										0	43
44	Total Light & Power			4,320,000	3,810,000	2,680,000	2,070,000	3,245,000	16,055,000	23,750,000	55,930,000

Golf Fund

			Fiscal Year							Total			
			Ending June 30,							All			
3	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years		
4	Golf Course												4
5		Clubhouse Pro Shop expansion/Remodel	Buildings			100,000					100,000	5	
6		Restaurant Remodel	Buildings	100,000							100,000	6	
7		Maintenance Shop roof replacement	Buildings		50,000						50,000	7	
8		New Rough mower	Machinery & Equipment						72,000		72,000	8	
9		New Fairway mower	Machinery & Equipment						61,000		61,000	9	
10		New Tee mowers	Machinery & Equipment						55,000		55,000	10	
11		New Sand Pro	Machinery & Equipment								0	11	
12		New Truck	Machinery & Equipment		30,000			30,000			60,000	12	
13											0	13	
14											0	14	
15	Total Golf			100,000	80,000	100,000	0	30,000	188,000	0	498,000	15	

Buildings

- 2021 - Funds to be used or restaurant remodel/repairs
- 2022 - Funds to be used for Maintenance Shop roof replacement
- 2023 Funds to be used for Clubhouse Pro shop Remodel/repairs

Machinery & Equipment

2021 Equipment Lease - Proposed

Looking at leasing equipment through a 5 year lease with a dollar buy out at the end of the 5 year term. This will help with equipment that is reaching their service life all at the same time and reducing a large up front financial burden

- 2021 Funds to be used for purchase of new work truck
- 2026 - 2030 Funds to be used for purchase of new rough mower to replace existing rough mower
- 2026 - 2030 Funds to be used for purchase of new maintenance truck
- 2026 - 2030 Funds to be used for purchase of new fairway mower to replace existing fairway mower
- 2026 - 2030 Funds to be used for purchase of 2 new tee mowers to replace existing tee mowers
- 2026 - 2030 Funds to be used for purchase of new fairway mower to replace existing fairway mower
- 2026 - 2030 Funds to be used for purchase of new rough mower to replace existing rough mower

Landfill Fund

			Fiscal Year							Total	
			Ending June 30,							All	
Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years	
Landfill											
	Trucks, Machinery, Equipment	Machinery & Equipment	572,500	905,000	850,000	850,000	468,000	2,823,000		6,468,500	
										0	
Total Landfill			572,500	905,000	850,000	850,000	468,000	2,823,000	0	6,468,500	

Vehicles, Machinery and Equipment

- Future replacements:
- FY 2021 Service Truck, Large Haul
 - FY 2022 Loader & Large Haul Truck.
 - FY 2023 Mobile Waste Shredder,
 - FY 2024 Large Loader & Excavator.
 - FY 2025 Compost Screen, 1-Ton

Sanitation Fund

Fiscal Year										Total
Ending June 30,										All
Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
Sanitation										
	Garbage Trucks, Rear Loaders & Pick-up	Machinery & Equipment	285,000	305,000	190,000	350,000	360,000	1,752,000		3,242,000
Total Sanitation			285,000	305,000	190,000	350,000	360,000	1,752,000	0	3,242,000

Sanitation Trucks

The scheduled replacement program replaces one of five curbside Sanitation trucks every six years.
The truck being replaced becomes one of three spare trucks which will be used for another four years. Future replacements are scheduled in FY 2021, FY2022 and FY 2024, FY2025.

Rear Load Garbage Trucks

These trucks are used for the City's Spring and Fall clean-up event, along with fallen trees and debris clean-up during windstorms.
FY 2023 is the next scheduled replacement for the rear loaders.

Pick-Up Truck

A pick-up truck is replaced about every 13 years. This truck is used for delivery and repair of garbage cans.
FY 2029 is the next scheduled replacement for this Pick-Up Truck.

Cemetery Fund

			Fiscal Year							Total	
			Ending June 30,							All	
	Department Name	Project Description	Budget Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Cemetery										
5		Dump Truck	Machinery and Equipment						55,000		55,000
6		Pick up Truck with Plow	Machinery and Equipment						35,000		35,000
7		Grasshopper Mower	Machinery and Equipment		16,000			16,000	35,000		67,000
8		Utility Cart	Machinery and Equipment			28,000			36,000		64,000
9		Front-end Loader/Backhoe	Machinery and Equipment							105,000	105,000
10		Vinyl Fence	Improvements Other Than Buildings		20,000		20,000		32,000		72,000
11		Landscape Plat R	Improvements Other Than Buildings	130,000							130,000
12		East Property first plat landscape	Improvements Other Than Buildings							175,000	175,000
13		48 unit Columbarium (Urn burial option) + landscaping	Improvements Other Than Buildings	30,000							30,000
14		Demo Rock House, Expand Shop and Yard	Improvements Other Than Buildings							200,000	200,000
15											0
16	Total Cemetery			160,000	36,000	28,000	20,000	16,000	193,000	480,000	933,000

Grasshopper Mower

These are the main pieces of equipment the Cemetery uses for its maintenance operations. The Cemetery currently has 3 mowers in its equipment inventory, 2 that are used regularly and 1 that is held in reserve or used for parts as needed. Our equipment maintenance program is that the oldest mower is replaced with a new mower every 2-3 years.

Utility Cart

The utility carts are used daily for hauling soils, sod, and debris. In addition, they are used for general maintenance and small equipment transport. The last utility purchased was 10 years ago and are quickly becoming unreliable. Our plan is replace the oldest cart next this budget year and another in four years.

Cemetery Fund (continued)

Front-end Loader/Backhoe

The lease terms for our front end loader/back hoe ends in December 2018. In speaking with the John Deere salesman, we determined that it is in the best interest of the City to purchase the equipment rather than to lease a new piece of equipment; the reasons being the shorter lease terms (only 3 years) and the high interest rates.

Vinyl Fence

Our long range plan is to start replacing the old sections of differing types of fence a little at a time. There are 4,172 l.f. of fence surrounding the Cemetery which needs to be replaced. This will help bring uniformity and much needed privacy to certain areas of the Cemetery.

Landscape Plat R

This is the last plat in the existing cemetery to be completed. All the roads and curb and gutter have been completed. Irrigation, fencing, turf and trees are the elements remaining to complete the west property build-out.

East Property first Plat Landscape

We are planning to build roads and landscape the first plat in the East Cemetery Property in 10-12 years.

48 unit Columbarium (Urn burial option)

We are seeking approval to fund the construction and installation of a new 48 unit columbarium for urn inurnments. This is a growing service often requested at the Cemetery, which we don't offer. Currently, the only urn burial service we offer is in-ground. We feel this additional option will be a benefit for, and add to the options provided to our citizen's for their loved ones.

Demo Rock House, Expand Shop and Yard

In planning and preparation for burial services to move across 200 West into the new Cemetery property, it will be necessary to demolish the existing old rock house that sits in front of the shops so that we can expand the shop and service yard. More inside and outside storage will be required to support a change in the way we do burials. The east side property is programed to be all double depth burials. This will require double deep vaults to stored on site in the shop yard along with a greater quantity of soils, replacement sod, and equipment.

Computer Replacement Fund

			Fiscal Year							Total
			Budget	Ending June 30,						All
Department	Project Description	Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
Computer Replacement										
	Computer Replacement and Maintenance	Hardware & Software	40,000	35,000	35,000	35,000	35,000	175,000		355,000
Total Computer Replacement			40,000	35,000	35,000	35,000	35,000	175,000	0	355,000

Computer Replacement

All departments contribute to this fund. Desktop computers are replaced between 4 and 8 years. We also replace monitors and printers as needed.

The amounts budgeted also include typical hardware replacements and upgrades, such as the replacement of hard drives, memory and power supplies.

Redevelopment Agency Fund

			Fiscal Year							Total	
		Budget	Ending June 30,							All	
Department	Project Description	Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years	
Redevelopment Agency											
	Electronic Message Sign	Improvements Other than Buildings	75,000	400,000	350,000					825,000	
	Property Purchase-Parking	Land	1,000,000							1,000,000	
	Extension of Main Street Enhancements	Improvements Other Than Buildings		1,050,000	1,050,000					2,100,000	
	Infrastructure Improvements	Improvements Other Than Buildings		1,000,000						1,000,000	
	Renaissance Dr. Street Improvements Reimburse	Improvements Other than Buildings	800,000							800,000	
	Renaissance Parking Structure-# 2	Buildings		4,200,000						4,200,000	
	Parking Improvements Downtown	Improvements Other than Buildings		250,000	250,000					500,000	
										0	
Total Redevelopment Agency			1,875,000	6,900,000	1,650,000	0	0	0	0	10,425,000	

RAP Tax Fund

			Fiscal Year							Total	
		Budget	Ending June 30,							All	
	Department	Project Description	Category	2021	2022	2023	2024	2025	2026-2030	Future	Fiscal Years
4	Recreation Arts & Parks (RAP) Tax										
5		Purchase property for North Canyon Trailhead	Land	150,000							150,000
6		Construction of North Canyon Trailhead	Improvements Other than Buildings	155,000							155,000
7		Replace Eggett Park Playground Equipment	Improvements Other than Buildings	45,000							45,000
8		Lower Ward Canyon Trail	Improvements Other than Buildings		30,000						30,000
9		Reconstruct Cheese Park Pickleball Courts	Improvements Other than Buildings			125,000					125,000
11	Total RAP Tax			350,000	30,000	125,000	0	0	0	0	505,000

North Canyon Trailhead

Funding set aside to help purchase and improve property for a trailhead and single track at North Canyon

Eggett Park Playground

Replacement of aging equipment at Eggett Park

Lower Ward Canyon Trail

Trail connection between Eggett Park and Ward Canyon

Cheese Park Pickleball Reconstruction

Schedule total reconstruction of the Pickleball Courts at Cheese Park