



Bountiful Trails Advisory Committee
Meeting Minutes
Thursday, June 11, 2020
5:00 p.m.

Present: BTAC Committee Members – Jesse Bell, Brad Hansen, Bret Hutchings, Bob Larsen (Chair), Melanie Larsen, Eric Rasmussen, Clint Watson (Vice-Chair); City Staff – Francisco Astorga, Curtis Poole; Trail Partners – Zinnia Wilson (Forest Service), Jeff Oyler (Davis County Planner)

Excused: City Staff – Brock Hill

1. Welcome

Chairman Larsen opened the meeting with some remarks.

2. Forest Service Process Overview

Ms. Wilson discussed the trail building process with the Forest Service and gave documents which will be sent out separately to each committee member. Staff will request a list of known trail builders from Ms. Wilson to help with future trail construction. There was a discussion regarding the Holbrook bridges and the engineering required. Ms. Wilson suggested to have the City Engineer survey and submit the requirements for the bridges to her for Forest Service approval. Staff will coordinate with one of the City's engineers to map and survey the bridges. Staff will also check on whether the City has the grant money and the time frame for when it needs to be used.

3. County Relationship

Mr. Oyler presented the proposed alignment for the Bonneville Shoreline Trail. Almost 80% of the trail will be on public property and the County is working with the private property owners to acquire access through their property. He indicated the County has received money to begin construction of the trail which will most likely start this fall. The County knows where the trail will run from Mueller Park, through North Canyon and down to the county line; however, there is need for trail alignment between Ward Canyon and Mueller Park. Staff will acquire a contour map of the area to help with a trail layout and then schedule a time to hike the route.

4. Public Outreach and Building Relationships Discussion

Chairman Larsen discussed the need for Committee members to begin relationship building within the community. He pointed out that without help from residents, organizations, local businesses and others it would be hard to accomplish anything with the trails. Vice-Chair Watson explained how financing would be handled within

the committee and there would not be a separate account for people and organizations to donate money. The money would be held with the City in a separate account and would not be mixed with the General Fund. Money could be donated and earmarked specifically for trails. Mr. Hansen wanted to make sure the City was set up to receive in-kind donations. Staff will verify how funding could be accepted. The Committee also wanted to have something regarding fundraising in the next City Newsletter and suggested a funding option from the website. Staff will review both options. Mr. Poole explained the Committee agendas are being posted on the City's website, social media and the State Public Notice Website. The Committee wanted to ensure that Ms. Wilson and Mr. Oyler would have standing invitations for upcoming Committee meetings.

5. Committee Assignments

The following assignments were given by Chairman Larsen and Staff:

- Mr. Bell was given the assignment to work with City Staff on a trail alignment from Ward Canyon to Holbrook Canyon.
- Chairman Larsen would coordinate with City Staff on Holbrook bridges and organize volunteer efforts when the green light is given to begin construction.
- Mr. Poole will check with City Finance Director on grant money the City has received for the Holbrook bridges, donations and how the Committee can report what has been donated and where the money was used.
- Mr. Astorga and Mr. Bell will work together to find the private donor who had promised \$60,000 for the North Canyon Trail.
- The Committee will give their brief background and skills to Mr. Poole which would be posted on the Trails website.
- Mr. Astorga committed to have someone take official minutes for the upcoming meetings.
- Chairman Larsen wanted the discussion for the next meeting to center around the connection between Ward Canyon and Mueller Park.
- Staff will send out a couple of dates for the next meeting, either June 25th or June 30th.

6. City Update

Mr. Poole explained the City will apply for a grant through the County to help build the North Canyon trailhead and single-track trail. Mr. Poole discussed how the City would create a separate website for trails. He requested that Committee members look at other City's websites for ideas of what should be on the Bountiful Trails site. Mr. Poole also requested a three sentence info background and skills each member brings to the Committee. This will be posted on the website. Mr. Poole explained the City will receive an easement from the Stone Creek Estates subdivision which would help with the connection between Rocket Park and Ward Canyon. He explained that Staff has mapped out a trail from Bountiful Boulevard to the base of the earth dam on County property. City Staff has marked switch backs going up the dam to the south west corner of the parking lot at the base of the "B."